

**City of Orting**  
**PLANNING COMMISSION MINUTES**  
June 6, 2022

Chair Kelly Cochran called the meeting to order at 7:02 pm. Roll call found Commissioners Jeff Craig, Karen Wilson, Erika Bartholomew, and Jennifer McKinney in attendance. A quorum was present.

Commissioners Rule and Swanson were absent from the meeting.

**ATTENDANCE:**

City	Acting Commission Secretary Kim Agfalvi, City Administrator Scott Larson, Accounts Receivable Clerk Danielle Charchenko.
Professional Representatives	City Planner Stephanie Hindmarch

**AGENDA APPROVAL:**

Agenda Approval	Co-Chair Craig moved to adopt the agenda. Commissioner Bartholomew seconded the motion and it carried.
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**MINUTES:**

Approval of Minutes for May 2, 2022	Commissioner Craig moved to approve the May 2 <sup>nd</sup> , 2022 minutes with the following corrections: <ul style="list-style-type: none"><li>• Agenda Approval – Three additions, not two, include Shell station signage.</li><li>• Include meeting extension time 8:29pm</li></ul> Commissioner McKinney seconded the motion and it carried.
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**ARCHITECTURAL DESIGN REVIEW:**

- A. ADR 2022-04 – D&D Construction/Big J's  
City Clerk Kim Agfalvi read aloud the ADR Staff report and the staff recommendations. Chair Cochran stated that construction should be allowed to start, with the conditions that design and colors of garage door be submitted for approval and the dumpsters be screened from view. Co-Chair Craig stated that he would like to know what material the roof is made out of, the color of the roof, what materials will be used for siding and roofing, what colors the building will be painted to include the type of paint used and wanted to make sure the design of the garage door would be in compliance with the Victorian/Western theme.
- Co-Chair Craig moved to table the ADR 2022-04 until the petitioner provides materials, paint colors and type of paint for the roof and siding, the design of the garage door, and have submitted a plan to screen their dumpsters from view to be in compliance with the Orting Municipal Code.
- Commissioner McKinney seconded the motion and it carried.

**NEW BUSINESS:**

Manufactured Housing  
Code Amendments

City Planner Stefanie Hindmarch reviewed the proposed code amendments to allow for manufactured homes that are no more than 3-years old on the date the home is placed on the lot and must be placed on a legal lot with a permanent foundation.

The Public Hearing was opened at 7:19pm and closed at 7:20pm with no public testimony offered.

Co-Chair Craig moved to forward the recommendation for approval to the City Council as presented.

Commissioner McKinney seconded the motion and it carried.

**OLD BUSINESS:**

Dumpster Code Violations

City Clerk Kim Agfalvi briefed about the dumpsters not in compliance and the steps being taken to work on the issue. Properties mentioned were Café Elite, Corrin Ave Apartments, a single-family home on Tacoma Ave, Arrow Lumber, Big J's, and D&D Construction.

Signage Code Violations

City Clerk Kim Agfalvi updated on signage at the Shell station and both of the adult family homes. Cardinal Country signage at Pioneer Self Storage was addressed and requested that an ADR mural permit be submitted.

**GOOD OF THE ORDER:**

Planned Absences

City Clerk Kim Agfalvi will attend virtually, Co-Chair Craig may or may not be virtual.

Report on Council  
Meetings

City Administrator Scott Larson gave a brief report on projects around the City.

- State Route 162 Bridge design was approved.
- Replacing the Kansas outfall was approved.
- City Hall will allow the Council Chambers to be used as a public meeting space during City Hall operating hours.
- The City approved sponsorship to the Rock Festival on July 16<sup>th</sup>.
- The City signed an interlocal agreement with Orting School District for use of school buses during summer programs
- Recovery Café is now leasing the old City Hall building.

Agenda Setting

Commission asked that the following topics be added to the June meeting:  
ADR- D&D/Big J's, dumpsters, signage, and mural permit update.

**ADJOURNMENT:**

Meeting Adjournment

Commissioner Craig moved to adjourn the meeting at 7:59pm.  
Commissioner McKinney seconded the motion and it carried.

**ATTEST:**

  
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Kelly Cochran, Commission Chair

  
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Kim Agfalvi, Acting Commission Secretary