

**City of Orting**  
**PLANNING COMMISSION MINUTES**  
August 1, 2022

Chair Kelly Cochran called the meeting to order at 7:00 pm. Roll call found Commissioners Jeff Craig, Chris Rule, Erika Bartholomew, and Dan Swanson in attendance. A quorum was present.

Commissioner McKinney was absent from the meeting. Commissioner Bartholomew moved to excuse Commissioner McKinney from the meeting. Co-Chair Craig seconded the motion and it carried.

Commissioner Wilson entered at 7:25pm.

**ATTENDANCE:**

City Planning Commission Secretary Danielle Charchenko, City Administrator Scott Larson, City Clerk Kim Agfalvi.

Professional Representatives City Planner Carmen Smith absent due to illness.

Guests (including Virtual Log-in) Liz LeRoy - Owner's Rep for Orting School District.

**AGENDA APPROVAL:**

Agenda Approval Co-Chair Craig moved to adopt the agenda as written. Commissioner Rule seconded the motion and it carried.

**AUDIENCE PARTICIPATION:** None

**MINUTES:**

Approval of Minutes for June 6, 2022 Co-Chair Craig moved to approve the June 6, 2022 minutes with the following correction:

- Under ADR 2022-04 change the word "form" to "from".

Approval of Minutes for July 7, 2022

Corrections for July 7, 2022 minutes:

- Header on second page has incorrect date. Change to July 7, 2022.
- Under ADR 2022-06, remove extra "the" from sentence referencing the base of the sign.
- On page two change "Co-Chair" to "Co-Chair Craig".
- On page one note no motion made for absences and no public comments received.

July 7, 2022 minutes will be re-presented for approval at next meeting.

**ARCHITECTURAL DESIGN REVIEW:**

A. ADR 2022-07 – Duplex – 514 Deeded Lane SW – Ryann Stennes.

Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2022-07 and stated that staff recommendation was approval as presented. Planning Commission discussion followed.

Co-chair Craig made a motion to approve ADR 2022-07 as presented. Commissioner Swanson seconded the motion and it carried.

**B. ADR 2022-08 – Fourplex – 215 Corrin Ave NW – Les Seifert.**

The Planning Commission Secretary Danielle Charchenko read the ADR staff report for ADR 2022-08 and stated that staff recommendation was approval with clarification on trash screening. Chair Cochran stated that the structure needs more detail to fit the Western theme such as gridded windows, gable trim and trim on porch posts.

Co-chair Craig moved to table ADR 2022-08 until they provide details on Western theme and clarify trash area screening. Commissioner Bartholomew seconded the motion and it carried.

**NEW BUSINESS:**

Comprehensive Plan Amendments

Orting School District representative, Liz LeRoy, briefed on what the Orting School District is intending to do with the parcel that the school district had purchased north of the high school after re-zone from the current Mixed-Use Town Center North zoning to Public Facilities zoning, if approved. She stated the primary goal is to build a new elementary school in the north portion of the parcel to provide for an increase in student enrollments. Ms. LeRoy stated other school district needs are high school expansion, a district building, a maintenance facility, tennis courts, sport fields, and to mitigate and relocate wetlands. Planning Commission discussion followed.

City Administrator Scott Larson briefed on incorporating the updated Parks, Trails, and Open Spaces plan into the Capital Facilities Chapter of the Comprehensive Plan and briefed that the plan was adopted by Council in February of 2022. He stated the updates are being made to stay consistent with the City's planning documents.

Public Hearing will be held Thursday, September 8, 2022.

Informational item only. No action taken.

Sign Code Amendments

The Planning Commission extensively discussed possible revisions to OMC 13-7-9 B2 for the maximum size of signs in Retail and Mixed Use Centers. The Planning Commission decided to leave as written and change the maximum sign area from (30) square feet to (40) square feet.

City Administrator Scott Larson stated an updated ordinance will be presented to the Planning Commission and action will be taken at next meeting.

**OLD BUSINESS:**

Dumpster Code Violations

City Administrator Scott Larson stated there has been no update on dumpsters as it has not been a priority at this time.

At 8:28pm Co-Chair Craig made a motion to extend the meeting until 9:00pm. Commissioner Swanson seconded the motion and it carried.

Signage Code Violations

City Administrator Scott Larson stated the City received a signage request from Orting Valley Adult Family Home. He briefed the request was for a nonconforming sign, additional questions will need to be answered and if the applicant wants to move forward with the current proposal, Planning Commission will need to hold a Public Hearing on a variance.

Scott Larson briefed there is no update on Shell station signage or Adult Family Home signage.

**GOOD OF THE ORDER:**

Planned Absences

Co-Chair Craig may not be attending the next meeting due to conflict.

Report on Council Meetings

City Administrator Scott Larson gave a brief report and stated that Council approved a landscape architect to start working on a Main Park Master Plan. He briefed that the company hired was MacLeod Reckord and stated that they will be looking at how the Main Park is used and what will need to be updated to produce a cohesive Main Park.

City Administrator Scott Larson stated the Council is anticipating receiving a PUD request in the next couple of months for the Schoenbachler parcel. He briefed that the property owners have mentioned they are willing to add a feature to the park at their expense to mitigate some of the impacts they will be creating. Ideas for these features include building tennis courts and pickle ball court and that the City has a contractor who is able to install a pickle ball court for a fraction of the cost. He stated that fence near the trail on the parcel is encroaching on City property and will be moved back to be parallel with the fence at Rainier Meadows. City Administrator Scott Larson states that the Parks Advisory Board had also been talking about redoing the pump track and adding exercise equipment along the trail.

City Clerk Kim Agfalvi stated the City will have several events coming back this year such as Red Hat Days, Orting Pumpkin Festival, Home for the Holidays, and Summerfest.

City Administrator Scott Larson briefed the Planning Commission that the City has received a \$25,000 grant for right-of-way and construction for the SR162 Bridge from the Port of Tacoma.

Agenda Setting

The Planning Commission will have a Public Hearing on the Comprehensive Plan Amendments (2 pieces) at the September meeting. The Planning Commission will review the Sign Code Amendment ordinance. The Planning Commission asked that the following topics be added to the September meeting: ADR 2022-08, dumpster violations, and sign violations.

**ADJOURNMENT:**

Meeting Adjournment

Co-Chair Craig moved to adjourn the meeting at 8:50pm. Commissioner Rule seconded the motion and it carried.

**ATTEST:**

  
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Kelly Cochran, Commission Chair

  
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Danielle Charchenko, Planning Commission Secretary