

CITY OF ORTING

JOB DESCRIPTION

Job Title: Stormwater Maintenance Worker I, II

Department: Public Works

Reports To: Public Works Supervisor

SUMMARY DESCRIPTION

The Stormwater Maintenance Worker is a full-time non-exempt, non-Civil Service position. Under supervision, the Stormwater Maintenance Worker performs semi-skilled labor in the maintenance, operation, and repair of the City's stormwater system; and maintains all vehicles and equipment used. This position is part of a bargaining unit represented by the American Federation of State County and Municipal Employees (AFSCME) Local 120.

DISTINGUISHING CHARACTERISTICS

Stormwater Maintenance Worker I – This is the entry-level class in the Stormwater Maintenance Worker series. Incumbents in this classification receive on-the-job training, specific day-to-day direction and are closely supervised. Positions at this level are not expected to function with the same amount of knowledge or skills as positions allocated to the Stormwater Maintenance Worker II level and exercise less independent discretion and judgment in matters related to work procedures and methods. Advancement to the “II” level is based on meeting minimum qualifications and satisfactory job performance.

Promotion to Stormwater Maintenance Worker II typically requires at least one (1) year of satisfactory work as a Stormwater Maintenance Worker I, along with completion of other requirements as outlined below under *License or Certificate*.

Stormwater Maintenance Worker II - This is the journey-level class in the Stormwater Maintenance Worker series. Employees within this class are distinguished from the Stormwater Maintenance Worker I by the performance of the full range of duties as assigned including operation and maintenance of various public works tools and heavy equipment. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

REPRESENTATIVE DUTIES

Duties may include, but are not limited to, the following:

- Operate construction, maintenance and landscape equipment including power and hand tools; perform preventive maintenance and light repairs on equipment.
- Become familiar and proficient in the operation of a variety of heavy construction and maintenance equipment including but not limited to dump truck, backhoe, Street sweeper, vactor/jetter trailer, and other related equipment as deemed necessary.
- Conduct traffic control when working in high traffic areas of the City; install street barricades and cones prior to the performance of maintenance or repair activities; direct and control traffic around work sites.

- Maintain shop inventory; assists in stocking supplies, materials and equipment; maintain shop equipment and supplies in a clean and orderly manner.
- Utilize proper safety precautions related to all work performed.
- Respond to emergencies as needed.
- Attend safety and training sessions and seminars.
- May assist in performing other maintenance work as assigned.
- Recognize hazardous situations and/or materials; isolate area and deny entry to hazardous areas; notify appropriate Hazmat and law enforcement agencies for handling.
- Fill out and complete work orders; maintain daily log of completed work.
- Respond to inquiries and questions from the public.
- As assigned, set up work assignments for community service workers.
- Perform related duties as required.
- Perform duties unrelated to the stormwater system as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties:

Knowledge of:

- Uses and purposes of general construction tools and equipment.
- Safe work practices.
- National Pollution Discharge Elimination System; inspecting, repairing and maintaining our Storm Drainage infrastructure to be in compliance with the NPDES Phase II permit requirements.

Ability to:

- Perform routine tasks in a variety of stormwater maintenance activities.
- Perform heavy manual labor.
- Learn to use and operate a variety of heavy construction and maintenance equipment.
- Work safely in confined spaces with hazardous materials.
- Communicate clearly and concisely, both orally and in writing.
- Subject to emergency call-outs on evenings, weekends, and holidays.
- Establish and maintain effective working relationships with those contacted in the course of work. Establish and maintain positive, effective working relationships with fellow employees and the public.

Education and Experience Guidelines

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

A high school or equivalent diploma and the ability to read write and comprehend at a level necessary for successful job performance.

One year of experience in the area(s) of utility operation, maintenance, and/or repair or one (1) year equivalent to a Maintenance Worker I or Maintenance assistant in Utilities.

Or: In place of the above requirements, the incumbent may possess any combination of relevant education and experience which would demonstrate the individual's knowledge, skill, and ability to perform the essential duties and responsibilities listed above. Experience: One (1) year of experience in the area(s) of utility operation, maintenance and/or repair or one (1) year equivalent to a Maintenance Worker I or Maintenance assistant in Utilities.

Experience:

Some experience maintaining and repairing stormwater systems and equipment is desirable.

License or Certificate:

- Possession of a valid Washington State driver's license.
- New employees must successfully pass the City's pre-employment driver's records check and all employees must maintain an excellent driving record
- Obtain a Pesticide Sprayers license within twelve (12) months of employment or before advancing to Stormwater Maintenance Worker II.
- Obtain a Stormwater Erosion, and Sedimentation Control certification before advancing to Stormwater Maintenance Worker II.
- Successful completion of the City's Defensive Driving Course within six (6) months of employment.
- Valid Traffic Control Flagging Card within six (6) months of employment.
- Valid First Aid/CPR Card within six (6) months of employment.
- Successfully complete the Confined Space Training as required by WAC 296-62-14511 within 180 days of employment.
- Wastewater Collection Personnel Association (WWCPA) I OR successful completion of Dr. Ken Kerri Wastewater Collection course within twelve (12) months of employment.

In the event the State of Washington mandates or requires a license or certification, the incumbent will be given twenty-four (24) months, or timeframe specified by the State (whichever is shorter) to obtain such license or certification.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Construction site environment; travel from site to site; work with and in water and around heavy construction equipment; work under ground and in confined spaces; work at heights on scaffolding and ladders; work on slippery and uneven surfaces; work around traffic; exposure to noise, dust, heat and inclement weather conditions.

Physical: Sufficient physical ability to lift and carry; thirty (30) pounds often, fifty (50) pounds occasionally and ninety (90) pounds rarely. Bending, stooping, kneeling, crawling; walking and standing for prolonged periods of time; operating motorized equipment and vehicles. Must have the ability to perform heavy manual labor: shoveling, digging, lifting, pushing, pulling, and dragging. Work in confined spaces and operating motorized equipment and vehicles.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate equipment.

Hearing: Hear in the normal audio range with or without correction.

REASONABLE ACCOMMODATIONS

Reasonable accommodations may be made in accordance with the Americans with Disabilities Act and the Fair Employment and Housing Act.

This job description does not constitute an employment agreement between the Employer and Employee and is subject to change as the needs of the Employer and requirements of the job change. This job description is not designed to cover or contain a comprehensive listing of all activities, duties, or responsibilities that are required of the employee.

The City of Orting provides equal employment opportunities to all employees and applicants for employment without regard to race, color, creed, religion, sex, sexual orientation, marital status, national origin, age, gender, disability, genetics, or status as a protected veteran.