

COUNCILMEMBERS

- Position No.
- 1. Tod Gunther
- 2. John Kelly
- 3. Don Tracy
- 4. John Williams
- 5. Gregg Bradshaw
- 6. Greg Hogan
- 7. Scott Drennen



ORTING CITY COUNCIL
 Regular Business Meeting Minutes
 104 Bridge St S. Orting, WA 98360
 Virtual – Zoom meeting
 December 8th, 2021
 7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Drennan led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers John Williams, John Kelly, Scott Drennen, Gregg Bradshaw, Tod Gunther, Don Tracy, and Deputy Mayor Hogan.

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, City Engineer Maryanne Zukowski, City Clerk Kim Agfalvi, City Attorney Charlotte Archer, Parametrix Consulting Engineer JC Hungerford.

Mayor Penner read the following announcements:

The City Council, Staff, and the public are attending this meeting virtually, pursuant to Governor Inslee’s Order 20-28 dated March 24, 2020. The public may attend via the platform Zoom by clicking the link for zoom on the City of Orting website, by telephone by dialing 1.253.215.8782, Meeting ID 963 8036 2700 passcode 126639. If you log in at zoom.com you will need to enter the meeting ID 963 8036 2700, the passcode 126639, and your name.

2. SWEARING IN OF ELECTED COUNCIL MEMBER.

Position #3 – Don Tracy
Judge Curry

Judge Curry swore in Councilmember elect Don Tracy for City of Orting Council Position #3.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Williams made a motion to add a grant request for discretionary funds to the agenda as item E. Seconded by Councilmember Kelly.

Motion passed (7-0).

3. PUBLIC COMMENTS - Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on December 8th, 2021, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No comments were made.

4. CONSENT AGENDA- (Any request for items to be pulled for discussion?).

- A. Payroll Claims and Warrants.
- B. Regular Meeting minutes of November 17th, 2021 and November 23rd, 2021.

Councilmember Kelly made a motion to approve consent agenda as prepared. Seconded by Councilmember Williams.

Motion passed (7-0)

5. AGENDA ITEMS.

- A. **AB21-100** – Parametrix Contract.
Maryanne Zukowski

City Engineer Maryanne Zukowski briefed on the extension for the on-call engineering services for Parametrix. She stated the extension would be for one month for emergent services, and on specific projects for a year where the consultant has designed the project almost to one hundred percent.

Councilmember Drennan made a motion to authorize the Mayor to sign an amendment to the City's on call engineering contract with Parametrix, Inc. Seconded by Councilmember Williams.

Motion passed (7-0)

- B. **AB21-98** – 2022 Grants.
Scott Larson

City Administrator Larson briefed on the non-profit organizations that applied for grants, and the staff recommendations for these grants.

Councilmember Kelly made a motion to adopt Resolution No's 2021-19 – Orting Food Bank, 2021-20 – Opportunity Center of Orting (DBA the Haven), 2021-21 – Orting Chamber of Commerce, 2021-22 – Orting Valley Farmers Market, 2021-23 – Recovery Café Orting Valley, 2021-24 – Orting Senior Center, as presented, for a combined total of \$39,100.00. Seconded by Councilmember Gunther.

Motion passed (7-0)

- C. **AB21-101** – Budget Amendment.
Gretchen Russo

Finance Director Gretchen Russo briefed on additional expenses to the general fund for nonlethal equipment for the police department, cameras and tasers in support of legislation of police reform. The City also incurred unanticipated wage expenses due to the payout of vacation, holiday, and sick pay of unanticipated departing employees. She stated that planning and engineering costs were higher than expected because of an increase of planning time needed to provide recommendations for various code amendments, the completion of the Parks Plan, transition to an in-house engineer and an increase in development requests. Some of these costs were offset by developer reimbursements.

Finance Director Russo also briefed on the following:

Streets Fund: Contract approved for the design and permitting costs of the Kansas Street SW project. PSRC grant reimburses 86.5% of these costs. The Emergency Evacuation Bridge Fund requires a \$17,470 transfer from the Streets fund to cover the city's design cost in 2021.

Cemetery: During 2021 Council approved the purchase of two columbaria. Operating and maintenance expenses exceeded our original budgeted expectation due to increased services and storm cleanup. Some of these expenses were offset by additional revenue, but the balance will be covered by a transfer from the General Fund. A year end transfer of the sales of graves and lots to the Cemetery Perpetual fund is required by City ordinance.

Parks Fund: Maintenance costs were higher than anticipated because of repeated vandalism, storm cleanup and the installation of the ADA spinner.

2021 Job Classification and Pay Ranges: The Building Official Pay Range needs to be corrected. Pay range was increased from Range 26 to Range 27.

Deputy Mayor Hogan made a motion to adopt Ordinance No. 2021-1090, an Ordinance of the City of Orting, Washington, amending Ordinance No. 2020-1066, adopting the City of Orting 2021 Budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date. Seconded by Councilmember Kelly.

Motion passed (7-0).

D. Meeting Cancellations 2021. **Scott Larson**

City Administrator Larson stated the City has conducted all the required business for 2021, and that staff is making the recommendation to cancel the two remaining meetings of 2021.

Deputy Mayor Hogan made a motion to cancel the December 15th study session and the December 29th regular Council meeting. Seconded by Councilmember Gunther.

Motion passed (7-0).

E. Discretionary Funds. **Councilmember Williams**

Councilmember Williams briefed that he submitted a request for his \$3000.00 discretionary fund to be granted to the Orting Senior Center. He stated they have recently acquired their own building, and that the discretionary funds would be helpful in their renovations process.

Councilmember Williams made a motion to adopt Resolution 2021-25 Council Discretionary Funds Grant to Orting Senior Center as prepared, in the amount of \$3000.00. Seconded by Councilmember Gunther.

Motion passed (7-0).

6. RECOGNITION OF OUTGOING COUNCIL MEMBERS. **Scott Larson**

City Administrator Scott Larson stated that he wanted to provide time on the agenda for Councilmembers, staff, and the public to recognize the outstanding work done by outgoing Councilmembers Scott Drennan and John Kelly. Both Councilmembers were honored and thanked for their dedication to the citizens of the City of Orting.

7. EXECUTIVE SESSION.

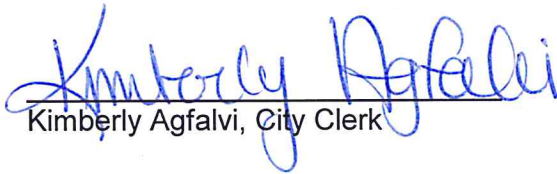
8. ADJOURNMENT.


Deputy Mayor Hogan made a motion to adjourn. Seconded by Councilmember Williams.

Motion passed (7-0).

Mayor Penner adjourned the meeting at 8:07pm.

ATTEST:


Kimberly Agfalvi, City Clerk

DocuSigned by:

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Joshua Penner, Mayor