



CGA Committee Agenda
August 3, 2022
8:15am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

<https://us06web.zoom.us/j/86390800177?pwd=ZHFQTXQ2VzVLb1dKKzFtcXZxZnh6dz09>

1. Call to Order

2. Parks Report

3. Public Comments

4. Agenda Items

- A. Clock Tower Update – Orting Historical Society.
- B. Parks Trails and Open Space Plan Amendment – Park Planning.
- C. Red Hat Days Sponsorship.
- D. Orting Pumpkin Festival Sponsorship and Grant.
- E. Purple Heart Designation.
- F. Distinguished Public Service Award.
- G. City Challenge Coin.

5. Meeting Minutes of July 6th, 2022.

6. Action Items/Round table review.

Final comments.

Identify Items that are ready to move forward, establish next meeting's agenda.

7. Adjournment

Onting Historical Society

City Hall Clock Project

Commemorative Plaque

By: Sam Colorossi

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- Page 1 – E-mail: June 22, 2022 – 9:35 am to all member soliciting language help for the commemorative plaque.
- Page 2 – E-mail received from Jack Holden, Evan Davies, and Leland Meitzler.
- Page 3 – E-mail received from Kelly Cochran and Leland Meitzler. Received a telephone call from Madeline Jones.
- Page 4 – E-mail dialog begins between Mike Thomas of Valley Sign and Sam Colorossi.
- Page 5 – More E-mail between Mike Thomas and Sam Colorossi.
- Page 6 – More E-mail between Mike Thomas and Sam Colorossi.
- Page 7 – Guideline for creating the plaque.
- Page 8 – Cut and paste example of how the plaque will be designed.

July 20th, 2022

From: Sam <gcolorossi@centurytel.net>
Sent: Wednesday, June 22, 2022 9:35 AM
To: madeline.jonesart@yahoo.com
Cc: 'Kelly Cochran'; lmeitzler@gmail.com; Patricia Baker (patbus344@aol.com); patjmartinez22@gmail.com; stephenkmeitzler@gmail.com; 'Evan Davies'; Jack Holden (holdenj0505@gmail.com); 'Mike Thomas'; 'Park, John'
Subject: New Clocks at the new city hall
Attachments: IMG_4495 - Copy (Large).JPG

Good Morning Everyone,

Now that the clocks have been installed, at the new city hall, I am moving forward with the plaque recognizing all who made this project possible. While I have all the documented players of this project, I am at a loss as to how to formally introduce a statement or a clause for the purpose of this plaque.

What are your thoughts? I need a good opening clause or paragraph that give recognition to the Orting Historical Society for making this project possible. I'd like to keep it short and simple.

The attachment is the basis for the plaque we'll create. Size, coloration, font and etc.

Please let me know your thoughts.

Thank you.

Sam

1 **From:** Jack Holden [mailto:holdenj0505@gmail.com]

Sent: Wednesday, June 22, 2022 4:53 PM

To: Sam <gcolorossi@centurytel.net>

Cc: madeline.jonesart@yahoo.com; Kelly Cochran <skcochran53@comcast.net>; lmeitzler@gmail.com; Patricia Baker <patbus344@aol.com>; patjmartinez22@gmail.com; stephenkmeitzler@gmail.com; Evan Davies <evan.w.davies1@gmail.com>; Mike Thomas <mike@valley-sign.com>; Park, John <John_Park@keybank.com>

Subject: Re: New Clocks at the new city hall

Looks good to me.

2 **From:** Evan Davies [mailto:evan.w.davies1@gmail.com]

Sent: Thursday, June 23, 2022 9:54 AM

To: Sam <gcolorossi@centurytel.net>

Cc: Madeline Jones <madeline.jonesart@yahoo.com>; Kelly Cochran <skcochran53@comcast.net>; Leland Meitzler <lmeitzler@gmail.com>; Patricia Baker <patbus344@aol.com>; patjmartinez22@gmail.com; Stephen Meitzler <stephenkmeitzler@gmail.com>; Jack Holden <holdenj0505@gmail.com>; Mike Thomas <mike@valley-sign.com>; Park, John <John_Park@keybank.com>

Subject: Re: New Clocks at the new city hall

Sam,

What about this for consideration:

This project is dedicated to the City of Orting on behalf of the Orting Historical Society. In addition, the Orting Historical Society would like to recognize the following organizations and individuals whose support also made this possible:

R/
Evan

3 **From:** Leland Meitzler [mailto:lmeitzler@gmail.com]

Sent: Thursday, June 23, 2022 11:15 AM

To: Evan Davies <evan.w.davies1@gmail.com>

Cc: Sam <gcolorossi@centurytel.net>; Madeline Jones <madeline.jonesart@yahoo.com>; Kelly Cochran <skcochran53@comcast.net>; Patricia Baker <patbus344@aol.com>; patjmartinez22@gmail.com; Stephen Meitzler <stephenkmeitzler@gmail.com>; Jack Holden <holdenj0505@gmail.com>; Mike Thomas <mike@valley-sign.com>; Park, John <John_Park@keybank.com>

Subject: Re: New Clocks at the new city hall

I like it!

4 **From:** Kelly Cochran [mailto:skcochran53@comcast.net]

Sent: Thursday, June 23, 2022 12:07 PM

To: Evan Davies <evan.w.davies1@gmail.com>; Sam <gcolorossi@centurytel.net>

Cc: Madeline Jones <madeline.jonesart@yahoo.com>; Leland Meitzler <lmeitzler@gmail.com>; Patricia Baker <patbus344@aol.com>; patjmartinez22@gmail.com; Stephen Meitzler <stephenkmeitzler@gmail.com>; Jack Holden <holdenj0505@gmail.com>; Mike Thomas <mike@valley-sign.com>; Park, John <John_Park@keybank.com>

Subject: Re: New Clocks at the new city hall

I really liked Evans example. If I could I would like to tweak it just a little bit.

These Tower Clocks are dedicated to the City of Orting on behalf of the Orting Historical Society. The Society would like to recognize the following organizations and individuals whose support also made this possible:

my two cents, kelly

5 **From:** Leland Meitzler [mailto:lmeitzler@gmail.com]

Sent: Thursday, June 23, 2022 12:46 PM

To: Kelly Cochran <skcochran53@comcast.net>

Cc: Evan Davies <evan.w.davies1@gmail.com>; Sam <gcolorossi@centurytel.net>; Madeline Jones <madeline.jonesart@yahoo.com>; Patricia Baker <patbus344@aol.com>; patjmartinez22@gmail.com; Stephen Meitzler <stephenkmeitzler@gmail.com>; Jack Holden <holdenj0505@gmail.com>; Mike Thomas <mike@valley-sign.com>; Park, John <John_Park@keybank.com>

Subject: Re: New Clocks at the new city hall

Sounds good to me. Tweaks are often a good thing!

From: Mike Thomas [mailto:mike@valley-sign.com]
Sent: Monday, June 27, 2022 10:55 AM
To: Sam <gcolorossi@centurytel.net>
Subject: Phone call

Hi Sam,

You called for me a bit ago. It's going to be a bit before I can get back to you. We are still swamped with projects and emails and just have a million things going at the moment. If this is something you can hold on to for a week or so, get a hold of me next week some time.

Thank you.

Mike

Owner

Valley Sign

Office: (253) 841-1003 | Cell: (253) 298-1860
14504 134th St. Ct. E. Orting, WA 98360

From: Sam <gcolorossi@centurytel.net>
Sent: Monday, June 27, 2022 11:17 AM
To: Mike Thomas <mike@valley-sign.com>
Subject: RE: Phone call

Hi Mike,

Good to hear that you are busy. I don't mind waiting. I'll give you a clue of what I was going to ask you.

I have a cut and paste paper mockup of the plaque that the Orting Historical Society would like for you to make for us. My question is: I have all the name listed in my computer and if I sent that to you, would it be easier to download this information onto our plaque rather than you people typing it in to your system?

Give me an approximate date that I can drop by with my sample.

Sam

3 **From:** Mike Thomas [mailto:mike@valley-sign.com]
Sent: Monday, June 27, 2022 1:16 PM
To: Sam <gcolorossi@centurytel.net>
Subject: RE: Phone call

If you have the names typed up, yes that would certainly be helpful. You could email me the list, then provide the paper mock up so I can see the vision for how you foresee things being laid out.

As of this moment, if you could just hold back everything, including the emailed list. I'm going to put you in my follow up folder. As soon as we get a handle of everything we currently have going, I'll let you know and we can pick things up from there. So stand by for a week, perhaps even two weeks, and then we'll get going on this.

Be back in touch just as soon as I possibly can.

Thank you.

Mike

Owner

Valley Sign

Office: 253-841-1003 | Cell: 253-298-1860

14504 134th Street Ct. E.

Orting, WA 98360

4 **From:** Sam [mailto:gcolorossi@centurytel.net]
Sent: Monday, June 27, 2022 1:46 PM
To: 'Mike Thomas' <mike@valley-sign.com>
Subject: RE: Phone call

That's ok. I'll have everything ready when you give me the word.

Thanks Mike.

Sam

5 **From:** Sam <gcolorossi@centurytel.net>
Sent: Wednesday, July 13, 2022 10:44 AM
To: Mike Thomas <mike@valley-sign.com>
Subject: Historical Society mockup plaque

Good Morning Mike,

I'm told I just missed you this morning. Working from home, eh? I dropped off a cut and paste of what our plaque commemorating those who contributed to the city hall clock project looks like.

I also had an attachment of what the city hall plaque looks like. That is the model we are following including font style. I'll send the e-mail listing of the names once I hear back from you.

Thanks Mike.

Sam

6 **From:** Mike Thomas [mailto:mike@valley-sign.com]
Sent: Wednesday, July 13, 2022 1:42 PM
To: Sam <gcolorossi@centurytel.net>
Subject: RE: Historical Society mockup plaque

Hi Sam,

We have seen a significant increase in our sales volume over the last several months. I think I alluded to that a few weeks back. Our sales volume has doubled and I'm the only one who can do the design stuff, logistics stuff, sales stuff, etc. It's too crazy and chaotic at the shop with everything going on, so I'm working from my home office as often as I can so I can focus more and get more work done 😊

Email me over the list of names when you can. It still may be a week or so before I can spend a lot of time on this.

Thank you.

7 **From:** Sam <gcolorossi@centurytel.net>
Sent: Thursday, July 14, 2022 4:44 PM
To: 'Mike Thomas'
Subject: historical society - city hall clock project .xls
Attachments: historical society - city hall clock project .xls

Hi Mike,

Attached is my list of contributors for the City Hall Clocks project. Ignore the added information to the right of some names.

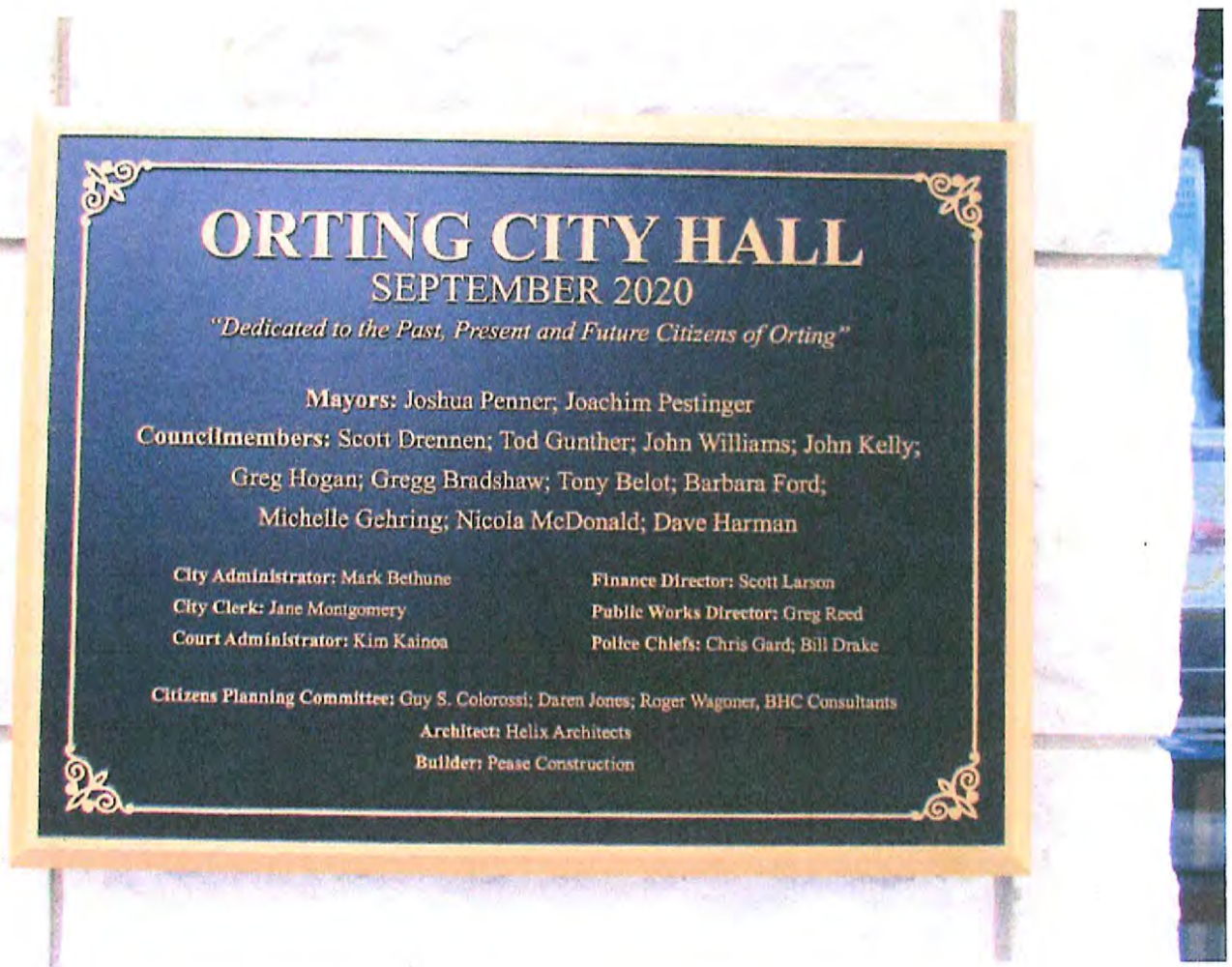
Will this work when you begin to lay out the mock up?

Sam

Orting Historical Society Plaque

This is the plaque that we will be using as a guideline for the Orting Historical Society plaque.

The coloration, size, border and the font will be what I am looking for on our plaque to commemorate those who the new city hall clock's project possible.





May 04, 2022

These Tower Clocks are dedicated to the City of Orting on behalf of the Orting Historical Society. The Society would like to recognize the following individuals and organizations whose support made this possible.

Albert, Al & Melba	Jensen, Jeff	Strassburg, Don & Sandie	Special Council Funds
Balogh, Bruce & Dawn	* Bresnahan, Brenda	* Strassburg, Gary	Councilmember Belot, Tony
Beall, Jim	Johnson, Gary L.	* Strassburg, Brett	Councilmember Bradshaw, Gregg
Bishop, Doug & Vicky	Jones, Britton	* Auckland, Tennille & Raylan	Councilmember Drennen, Scott
Botsford, Steve & Helen	Jones, Madeline	Tungsvik, Olie	Councilmember Hogan, Greg
Campanoli, Joe & Sue	Kiesig, Dave & Carole	Van Ogle, Fred	Councilmember Kelly, John
Canonica, Steve	Koleszar, Steve & Andrea	William E. Drake	
Cochran, Kelly	Larson, Scott & Leah		Clocks Installation & Horn rack
Colorossi, Guy S. (Sam)	Martinez, Pat	Parametrix & Employees	Torres, Ed & Rebecca
* Jones, Sam & Judie	McFarland, Debbie	Anonymous	Tracy, Don & JoAnn
* Colorossi, Mary	McMahon, Judy	Clark, Joel & Cynthia	
* Colorossi, Jeff & Kathy	Meitzler, Leland & Patty	Bershauer, Doug	Electrical Installation & Supplies
Cope, Bill & Shirley	Merkel, Milton & Viola	Betzvog, John	Williams, John & Vicki
Daugherty, Robert & Ramona	Mullins, Mark & Chas	Flint, Roger & Patricia	
Dionas, Steve	Orting Eagles	Hungerford, JC & Christie	Pease Inc.
Drennen, Scott & Tammy	Orting Eagles Auxiliary #3480	Ollivant, Mike	Construction & Installation advise
Gilbertson, Darlene	Penner, Josh - Mayor	Parametrix	Keehnel, Garet
Hinds, Laura	Pestinger, Joachim & Jeannie	Roberts, Dave	
Hogan, Greg & Pam	Reed, Greg & Carol	White, Gary & Jana	In Memory of:
Hopfauf, Chris & Valerie	Russo, Gretchen	Wright, Jack	Colorossi Guy & Mae
Jasmer, Mike & Patricia	Sessions, GP & Maria		McMahon, Jack



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Parks Trails and Open Space Plan Amendment – Park Planning	AB22-62	CGA		
		7.6.2022 8.3.2022	7.20.2022	7.27.2022
	Department:	Administration		
	Date Submitted:	7.1.2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	<u>N/A</u>			
Timeline:	Discussion Item			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: 2022 Parks Trails and Open Space Plan				
SUMMARY STATEMENT:				
<p>Council would like to prioritize master planning of additional City parks. Staff are recommending that Council review the public parks and prioritize master planning efforts into the capital facility and improvement program in chapter 5 of the plan. The CGA committee will review table 1 on page 2.2 and prioritize master park plans into table 5.1 on page 5.5.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Review CGA proposal for master park planning.				
FUTURE MOTION: <u>Motion:</u>				
TBD.				

Parks, Trails, and Open Space Plan



City of Orting

2022 Update



Adopted: 02/09/22



PARKS, TRAILS & OPEN SPACE PLAN

City of Orting
February 2022

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PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

CHAPTER 1: INTRODUCTION AND SETTING

PURPOSE

The *Orting Parks, Trails & Open Space Plan* is intended to guide the acquisition of land and development of facilities for recreation and open space uses over the next 20 years. Goals, policies and capital facilities needs established in this plan are adopted into the City's Comprehensive Plan.

LOCATION

Orting is a small town located in the valley between the Carbon and Puyallup Rivers in Pierce County, Washington. The City is completely surrounded by County land and does not share a boundary with any other city or town. The main point of access is via Highway 162 which bisects the City from northwest to southeast. Orting is built on lahar deposits from Mount Rainier and has commanding views of the mountain throughout town. The City was incorporated in 1889, and today encompasses approximately 2.80 square miles, of which almost 0.1 square miles is water.

Orting is blessed with many natural features that support recreation. The rivers and gentle topography of the valley floor provide many opportunities for passive recreation. For years, residents were able to satisfy most recreation needs by using these natural resources, school facilities, and the surrounding area. However, as the City grew considerably throughout the 90s and early 2000s more parks were added within the City. Today, as space becomes limited and there are ample parks within the City, residents desire additional facilities and amenities within existing park spaces.

COMMUNITY PROFILE

In the time since the 2015 update of this plan, the population of Orting has increased from 7,290 to 9,041 people (2020 Census), an increase of 24%. From 2010 to 2020 the population increased by 34%.

Table 1.1: Population Trends

Year	Population ¹	% Change
2010	6,746	
2011	6,770	0.36%
2012	6,790	0.30%
2013	6,930	2.06%
2014	7,065	1.95%
2015	7,290	3.18%
2016	7,525	3.22%
2017	7,835	4.12%
2018	8,105	3.45%
2019	8,380	3.39%
2020	9,041	7.88%

Orting currently has a fairly even distribution of ages, with no one age group making up a large majority. All age groups are between approximately 4 and 8% of the total population. The largest outlier is those aged 80 to 84 which make up approximately 1.1% of the population and those 85+ which make up 1.4% of the population (see Table 1.2, below). This is a noticeable difference from the age distribution five years prior where 2014 saw the largest

majority of the population aged between 30 to 34 years old (17%) and 25 to 29 years old (15.1%).

Table 1.2: Age Distribution

Age	2019		2014	
	Total	Percent	Total	Percent
Under 5 years	633	7.9%	585	8.4%
5 to 9 years	670	8.4%	769	11.1%
10 to 14 years	532	6.6%	554	8.0%
15 to 19 years	497	6.2%	364	5.2%
20 to 24 years	431	5.4%	429	6.2%
25 to 29 years	526	6.6%	1050	15.1%
30 to 34 years	697	8.7%	1181	17.0%
35 to 39 years	593	7.4%	713	10.3%
40 to 44 years	482	6.0%	321	4.6%
45 to 49 years	551	6.9%	235	3.4%
50 to 54 years	650	8.1%	383	5.5%
55 to 59 years	426	5.3%	189	2.7%
60 to 64 years	372	4.6%	168	2.4%
65 to 69 years	274	3.4%	585	8.4%
70 to 74 years	310	3.9%	769	11.1%
75 to 79 years	165	2.1%	554	8.0%
80 to 84 years	92	1.1%	364	5.2%
85 years and over	111	1.4%	429	6.2%

Source: American Community Survey via data.census.gov

¹ 2010 and 2020 population counts are from the decennial census. 2011-2019 are population estimates from the American Community Survey.

The City's population is projected to increase by approximately 550 people by the year 2044.² This would result in a total population of approximately 9,591 people. This projection is a 6.1% increase over 23 years (0.265% a year), a much slower growth rate than the City has historically seen. This slower growth rate is due to the limited land that remains within the City and no anticipated annexations.

PLAN HISTORY

In March 2003, the Orting City Council adopted the *Parks, Trails & Open Space Plan* (PTOS Plan). The PTOS Plan assessed how well parks and recreation facilities served Orting's population and described the community's vision for the future of its parks system. A number of significant outcomes followed the 2003 adoption of the PTOS Plan:

- Language from the PTOS Plan was adopted into Orting's Comprehensive Plan, including policies for capital facilities planning and policies which established Level of Service (LOS) standards for parks and trails.
- Orting's Development Regulations provided for the collection of impact fees for parks.
- Adoption of the PTOS Plan rendered Orting eligible for a variety of funding sources for parks and recreation development.

In June 2010, the Orting City Council adopted an update to the PTOS Plan. The update included a revised inventory with nearly double the 2003 park land and outlined ongoing parks planning activities. The results of these planning activities included increased river access with over 20 public access points now established. In 2015 the PTOS Plan was updated again and included an updated inventory reflecting new parks and recreation spaces acquired by the City and considered projected population growth out to 2040 to calculate future demand.

This document represents an update to Orting's 2015 PTOS Plan. It includes a new look at LOS standards given the City's lack of space to acquire new park land and considers the City's slowing growth with a project population growth out to 2044 to calculate future demand.

CHALLENGES

The Orting residential population nearly doubled in size from 2000 to 2010 and increased by approximately 2,000 people from 2010 to 2019. The population in 2020

² The 2021 Pierce County Buildable Lands Report anticipates that the City of Orting will grow by 550 people by the year 2044.

was 9,041 people.³ The LOS standards established in the 2003 PTOS Plan were essential in ensuring the parks inventory grew with the population, and that new development was paying for its share through a parks impact fee. However, growth is forecasted to occur at a slower rate given the constraints on land availability.

The PTOS Plan continues to evaluate existing resources that the City feels should be included as part of the parks planning process; for example, incorporating potential river access points as identified in Orting's Shoreline Management Program into the Capital Facilities Element, or addressing community access to school recreational facilities.

Additionally, an effort has been made to reduce redundancies between the PTOS Plan and other adopted City plans, therefore some text has been removed and replaced with references.

PROCESS

The Parks Board, City Council, and the public have contributed to the update of this plan.

In keeping with past methodologies, the PTOS Plan uses an equitable method of ensuring that all new growth addresses its proportionate share of the impacts on parks and recreation by collecting mitigation fees based on those impacts. This requires the following steps:

- 1) An updated assessment of current and future demand for open space and recreation facilities that balances numeric data with public opinion and participation;
- 2) An updated inventory of the "supply" of existing land and facilities that accommodates the demand;
- 3) Level of Service (LOS) standards for land and facilities meeting the community's needs and preferences for parks and recreation;
- 4) A plan for the location and phasing of new improvements over time; and
- 5) A financing/capital improvements plan.

This results in an updated PTOS Plan that is incorporated into the Comprehensive Plan and also used to continue to secure outside funding. Since impact fees can only be used to fund projects resulting from new demand, the City must find other sources to fund projects and activities, including park maintenance, which result from existing demand. These include grants, bonds, and levies.

³ 2020 decennial census count.

The Washington State Recreation and Conservation Office (RCO) is the state agency that provides grant funds to local governments to fund the planning, design, and construction of facilities. To qualify for RCO funding, the City needs a certified plan that documents the items listed below and shows that the public was involved in preparing the plan. The 2015 update ensured the City’s eligibility through 2022, and the 2022 update maintains the City’s eligibility for another six years through 2028.

The following chart shows the relationships between the state requirements for planning for parks and recreation within the Growth Management Comprehensive Plan and an RCO certified plan. Public involvement is required in both cases. This document meets both requirements.

GMA Parks Element	RCO Certified Parks Plan
Goals and Policies	Goals and Objectives
Level of Service Standards	Goals and Objectives
Inventory of Existing Facilities and Capacities	Inventory
Forecast of Future Needs	Demand and Need Analysis
Proposed Locations and Capacities of New Facilities	Capital Improvement Program
6-Year (Minimum) Financing Plan	Capital Improvement Program

PUBLIC INVOLVEMENT

The PTOS Plan has undergone multiple phases of public involvement. The first public involvement process in 2003 was designed to ensure that Orting residents had the opportunity to shape the initial plan. After adopting the plan in March 2003, the City and the Parks Commission sustained continuous public outreach efforts for the development of Gratzner Park and North Park. Additional public outreach was conducted throughout the 2010 and 2015 update processes.

The most recent outreach effort was launched in the summer of 2021 to gather public input for the 2022 update. The outreach effort included an online survey and attending the weekly farmer’s market at North Park with a City booth to distribute information and receive public feedback. The history of public involvement and the recent outreach efforts are described in detail in Appendix A: Public Outreach and Communication.



PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

CHAPTER 2: EXISTING CONDITIONS & INVENTORY

INTRODUCTION

The City’s park system consists of 19 parks (public and private), three trails, multiple wetland/natural areas, and three schools with associated playfields. The City also offers recreational programming based on demand including tot’s soccer, dance, tumbling, baseball, adult softball, volleyball, art, and dog training.

Schools are also an important resource for recreation and open space. Orting School District (OSD) fields can be used by the public for a rental fee, as available. OSD also gets priority access to the fields at Gratzner Park and prepares the fields (chalk lining, etc.) for use by the middle school and junior varsity teams primarily. There is a large demand for the Gratzner Park baseball fields, with the City having to turn teams (usually youth baseball teams) away at peak times. There are, however, other nearby facilities available to the Orting community including the Lion’s Club fields located southeast of the City.

New facilities at the parks have been designed to accommodate special population needs in terms of access and recreation opportunities. Most recently with the addition of an ADA “spinner” in the main City Park in the summer of 2021.

The residents of Orting are the primary beneficiaries of these parks and recreational services, although surrounding unincorporated Pierce County and nearby cities’ residents benefit as well. Tables below summarize existing parks facilities and recreational programming participation rates.

PUBLIC PARKS, TRAILS AND OPEN SPACE INVENTORY

The table below summarizes the existing inventory of City and other public land and facilities. These resources are mapped in Figure 2.1.

Table 2.1: Inventory of Public Parks, Trails and Open Space

PARK/FACILITY NAME	Area (Acres)	Trail Length (Miles)	Features	# Fields	# Courts
Memorial Park	0.60		Plantings, Bench, Memorial Rock		
Triangle Park	0.19		Plantings, Bench, Walkway		
Three Corners Park	0.19		Plantings, Bench, Walkway		
Rainier Meadows	0.92		Big Toy, Grassy Area, Half Court, Walkway, Bench		0.5
Williams Park	0.23		Plantings, Picnic Table, Benches		
Calistoga Park	6.3		Baseball Field, Big Toy, Parking, Benches, Dog Park	1.0	
City Park	7.2		Basketball Court, Gazebo, Big Toys, Restrooms, Shelter Area, Benches, Picnic Tables, Horseshoes Pits, Grassy Area, Parking		1.0
Whitehawk Park	4.0		Half Court, Big Toy, Picnic Tables, Grass T-Ball Field	0.5	0.5
North Park	1.3		Brick Area, Bollards, Benches, Shelter Building		
Charter Park	7.6		Skateboard Area, BMX Area, Benches, Picnic Shelter		
Gratzer Park	17.5		Ballfields (2), Parking, Wetlands, Multi-Purpose Field, Walking Path, Big Toy	3.0	
Calistoga Levee Wetlands	56.2		Wetlands, Open Space, River Access		
Carbon River Landing	27.2		Wetlands, Open Space, River Access		
Rainier Meadows Wetlands	3.2		Wetlands, Open Space		
Village Green Wetlands Park	40.2		Wetlands, Open Space, River Access		
Foothills Trail		2.3	Benches, Viewpoints		
Puyallup River Levee Trail		3.0	Viewpoints, River Access		
Carbon River Levee Trail		2.6	Viewpoints, River Access		
Total	172.8	7.9		4.5	2.0

PRIVATE PARKS AND OPEN SPACE INVENTORY

Citizens regularly use additional recreational facilities in and near Orting that are institutionally or privately owned, such as school recreational facilities and Lions Park. The private parks and school facilities within City limits are considered in the

demand and need analysis in Chapter 3 as the public can arrange to access these facilities through fees or request forms.

Table 2.2 summarizes the existing inventory of privately owned park and recreation facilities, and descriptions of the facilities are provided below.

Table 2.2: Inventory of Private Parks and Open Space

	Park/Facility Name	Area (Acres)	Trail Length (Miles)	Features	# Fields	# Courts
SCHOOL DISTRICT	School-Parks					
	Orting High School/OES	14.9		Big Toys, Track, 3 Ball Fields, Football & Soccer Field, Restroom, Covered Paved Area	3.0	
	Orting Middle School	12.6		1 Ball Field, Football & Soccer Field, Stadium	3.0	
	Ptarmigan Ridge Elementary	4.3		Grassy Area, Covered Paved Area, Big Toy		
	<i>Total</i>	<i>31.8</i>			<i>6.0</i>	
PRIVATE	Private Neighborhood Parks					
	Village Green Crescent Park	0.49		Big Toy, Half Court		0.5
	Village Green Park	2.19		Picnic Tables, Grassy Area		
	Village Green South Entrance	1.41		Grassy Area, Basketball Court, Shelter, Benches		1.0
	Hidden Lakes Parks (Multiple)	4.48		Benches, Picnic Tables, Water Feature, Half Courts (2), Big Toy		1.0
	Rivers Edge Parks (Multiple)	1.17		Benches, Half Courts (2), Big Toy		1.0
	Village Green North Entrance Sign	0.23		Plantings, Bench		
	Village Green South Entrance Sign	0.04		Plantings		
	<i>Total</i>	<i>10.01</i>				<i>3.5</i>

Orting School District

The School District currently owns and operates outdoor play fields, playgrounds and indoor recreation facilities (gymnasiums). The public can reserve School District facilities through the School District’s website. Rental costs apply for some of the fields (some are free to use) and there is also insurance and COVID requirements for all School District facilities. Although these facilities are available for public use, school programming fills nearly all of the existing capacity.

Residential Developments

There are three residential developments with private parks that are maintained by homeowner’s associations: Hidden Lakes, Rivers Edge, and Village Green. During 2021, public outreach at the Farmer’s Markets anecdotally indicated the private parks are well used, but mostly by those who live within walking distance (in the neighborhood). This is seen in the 2021 survey results as well with “proximity to your home” being the number one selection for respondents when asked what factors were important when choosing a park to visit.



A mini-park in the River's Edge neighborhood

The Hidden Lakes planned unit development, located on the south side of the Puyallup River, includes multiple mini-parks offering a basketball court, play area, benches, and picnic area. Two of these parks include surface water detention ponds.

The Rivers Edge subdivision includes two mini-parks providing play areas, basketball courts, and benches.

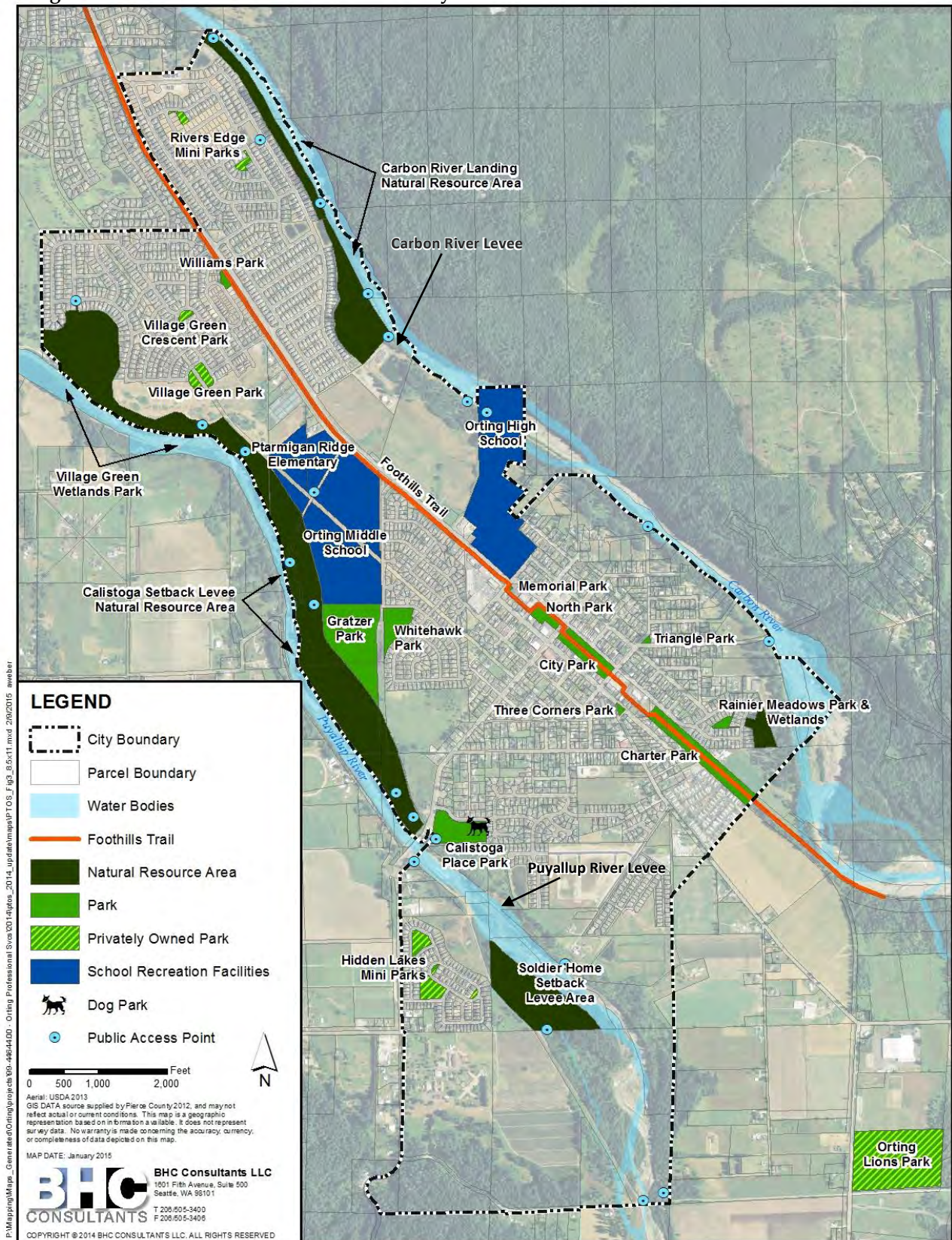
The Village Green planned unit development includes two mini-parks (Village Green Park and Crescent Park) in addition to small dedicated open spaces at either entrance. The planned unit development also included a trailside park which was dedicated to the City as Williams Park and is currently well-used by visitors of the Foothills Trail.

Lions Club

The Orting Lions Club owns and operates a 25-acre site called “Orting Lions Community Park” located southeast of the city limits. This site provides fields for organized t-ball, baseball, softball, and soccer activities, primarily programmed by leagues. The leagues take care of field preparation, and use is subject to a fee. The Lions Club has made several field improvements since the last plan update in 2015, including the installation of a sprinkler system and new dirt infields. The installation of field lighting is a long-range goal. Most field development is completed with volunteer labor.

Figure 2.1 on the following page shows the locations of all the existing sites, both public and private, within Orting.

Figure 2.1: Current Parks and Trails Inventory



RECREATION PROGRAMMING

The City of Orting offers dance, various sports, and other program options. All registrations are paid directly to the City via check or online registration. Registration is handled by City staff. There has not been a formal Parks and Recreation Department in the City since 2020 when the Parks and Recreation Director position was eliminated. A part-time position for events and activities is being added as part of the 2022 City budget.

Programs offered in 2019 and 2020 included:

- Dance
- Tumbling
- Tots Soccer
- Baseball
- Adult Softball
- Volleyball
- Painting
- Dog Training
- Daddy-Daughter Dance

Previously offered programs not currently done include pitch-hit-run competition, CPR/First Aid classes, movies in the park, giant slip-n-slide, karate, and family health-nutrition-fitness class. Offerings are impacted by volunteers, participation (classes are cancelled if a minimum number is not met), and in the recent years, COVID-19 regulations.

Registration numbers for 2019 and 2020 are shown below by program type. The participation numbers for 2020 were impacted by COVID-19 or in some instances the activity was completely cancelled/refunded.

Dance Programs

Dance classes are offered year-round. They are offered on various times and days of the week with each season having multiple start dates. For instance, the 2019 fall schedule included:

Classes (September 9, 2019 - December 2, 2019)

- Pre-Ballet: Monday 4:15pm - 5:15pm
- Tap & Jazz 1: Monday 5:15pm - 6:15pm
- Tap & Jazz 2: Monday 6:15pm - 7:15pm
- Adult Jazz: Monday 7:15pm - 8:15pm

Classes (September 13, 2019 - December 6, 2019)

- Pre-Ballet: Friday 9:30am - 10:15am
- Pre-Ballet & Tap: Friday 10:15am - 11:15am

Table 2.3 - Dance Class Participation

Classes	2019 Total Participation	2020 Total Participation
Winter	32	26
Spring	22	56
Summer	17	Not offered
Fall	41	Not offered
Total	112	82

Sports Programs

Adult softball was offered in 2019, but not in 2020 (due to COVID-19). In 2019 there were nine teams registered, the City does not have data on the rosters/participants numbers.

In 2019, volleyball continued to be offered in the fall. It is broken down into two age groups. Due to COVID-19 it was not offered in 2020.

Table 2.4 - Volleyball Participation

Age Group	2019 Total Participation
3 rd – 5 th Grade	11
6 th – 8 th Grade	16
Total	27

Three types of baseball are offered in the spring each year: coach pitch, t-ball and pee-wee t-ball. All were offered in 2019 and 2020, however the 2020 leagues had to be cancelled, and all participants refunded due to COVID-19.

Table 2.5 - Baseball Participation

League	2019 Total Participation	2020 Total Enrollment
Coach Pitch	10	13
T-Ball	10	22
Pee Wee T-Ball	7	22
Total	27	57

Tots soccer (ages 3 to 5) is typically offered in both the spring and fall in the City. For the 2021 the season included 10 games, played on Mondays and Wednesdays at Whitehawk Park, and registration costs \$55.00. In 2019 and 2020 participation numbers were as follows.

Table 2.6 – Tots Soccer Participation

Classes	2019 Total Participation	2020 Total Participation
Spring	63	19
Fall	34	Not offered
Total	97	19

Gymnastics tumbling is offered for three age groups pre-k (3 to 5 years), elementary (kindergarten to 2nd grade), and youth (3rd to 6th grade). It is offered every season. In 2019, the spring and summer sessions included multiple time slots for the pre-k age group.

Table 2.7 – Tumbling Participation

Classes	2019 Total Participation	2020 Total Participation
Winter	11	22
Spring	33	6
Summer	22	Not offered
Fall	15	Not offered
Total	81	28

Other Programs

Painting classes are offered monthly by the City. In 2020 the class only occurred in February. Kids painting had six participants. Family painting had a total of 14 participants. No classes were offered in 2019.

Dog training classes are offered year-round. Classes are split into puppy and dog classes. In 2020 the classes only occurred in February with 6 puppy participants and 4 dog participants, for a total of 10 participants. 2019 numbers are as follows.

Table 2.8 – Dog/Puppy Training Participation

Month	Class	2019 Participation
January	Puppy	3
	Dog/ Advanced	3
February	Puppy	6
	Dog/ Advanced	6
March	Puppy	3
	Dog/ Advanced	3
April	Puppy	8
	Dog/ Advanced	10
May	Puppy	8
	Dog/ Advanced	6
June	Puppy	7
	Dog/ Advanced	3
July	Puppy	5
	Dog/ Advanced	8
August	Puppy	3
	Dog/ Advanced	5
September	Puppy	9
	Dog/ Advanced	2

Month	Class	2019 Participation
October	Puppy	3
	Dog/ Advanced	3
November	Puppy	3
	Dog/ Advanced	10
December	Puppy	10
	Dog/ Advanced	0
Total	Puppy/ Dog/ Advanced	127



PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

CHAPTER 3: DEMANDS AND NEEDS ANALYSIS

INTRODUCTION

This chapter addresses the demands and needs of the City’s parks, trails and open space system. It begins with a summary of the outreach effort results that undergird this plan and that create an understanding of the community’s desires. The chapter then describes the City’s level of service (LOS) standards and how the application of the LOS standards for parks, trails and open space result in land acquisition and development costs. These costs are met by a combination of tax revenues in the general fund, grants, dedications, and impact fees.

The *Parks, Trails, and Open Space Plan* (PTOS Plan) establishes the basis for City policies and regulations aimed at creating a long-term funding program for these needs.

DEMANDS AND NEEDS ANALYSIS

The 2021 local public opinion survey and farmer’s market outreach were used to identify shortfalls within the existing inventory, as well as improvements and new amenities park users desire. The outreach occurred from May 31 through August 31, 2021.

Farmer’s Market Outreach

The City conducted public outreach at the farmers markets which occurred every Friday from 3 pm to 7 pm at North Park. The City hosted a booth which informed the public about a multitude of topics but had an emphasis on the parks plan update and engaging with the public to receive feedback and input on the City’s parks system.

There were two main participant activities to gather tangible input at the market. The first activity was a dot board. This asked participants to put a dot sticker on

their favorite or most used park within the City. At the end of the summer the dots were tallied, the results are as follows.

Table 3.1: Farmer’s Market Dot Activity Results

Park Name	Date and Votes Received					Total
	6/11*	6/18	7/16	7/30	8/27	
City/ Main Park	21	21	31	16	9	98
Foothills Trails	10	22	11	5	4	52
Puyallup River	10	11	4	3	6	34
Calistoga Park	6	5	6	6	4	27
Charter (Skate) Park	6	4	4	4	7	25
Whitehawk Park	6	4	7	7		24
Carbon River	n/a	12	5	2	1	20
Calistoga-Dog Park	n/a	4	2	3	4	13
Village Green Neighborhood Parks	n/a	2	3	3	1	9
North Park	2	3	1	1	1	8
Rainier Meadows Park	n/a	1	2	3	1	7
Rivers Edge Neighborhood Parks	n/a	1	1	2	0	4
Gratzer Park	2	0	0	1	0	3
Triangle Park	3					3
Memorial park	2					2
Williams Park	1					1
3 Corners Park	0					0

** The parks listed on this board (the first) were different from the subsequent weeks and included Williams, 3 corners, Triangle and Memorial Parks and did not include Village Green, Rivers Edge, or Rainier Meadows*

City Park was identified by 98 participants as their most used or favorite park. The Foothills Trail was the second most popular park with 52 votes, followed by the Puyallup River with 34 votes, Calistoga Park with 27 votes, Charter (skate) Park with 25, and Whitehawk Park with 24 votes.

The second activity asked people to provide input by writing on a sticky note what improvements they would like to see at specific parks, or for the parks system as a whole. Input received is as follows (categorized alphabetically) with numbers in parenthesis representing the number of additional times this suggestion was made:

- 3 corner park improvements
- Activities for kids in dog park
- Adult features
- Bathroom at Calistoga (+3)
- Bathrooms (+1)
- Bigger skate park
- BMX track improvements (+1)
- Carbon River Access
- Cement walkway between Calistoga and Puyallup River
- More ADA for older residents
- More playgrounds
- More swings
- New play chips
- Obstacles at dog park
- Pickle Ball Courts (+1)
- Puyallup River Access (+1)
- Remote control car park
- River Access (+2)
- Seating/shade at dog park

- Community pool (+4)
- Different play surfacing other than wood chips
- Dog park on North end of town
- Drinking fountain at skate park
- Drinking fountain near City park
- Drinking fountains (+1)
- Extra ball fields at Gratzer
- Fountains/ water features at parks
- Graffiti/ chalk clean up
- Kid stuff/ toys
- Large light show at City fountain
- Shade/ more trees at Whitehawk (+1)
- Shade shelters at parks (+1)
- Shelter/shade at Calistoga (+1)
- Small kid toys at City Park
- Splash Pad/ Park (+12)
- Summer activities/ programming
- Tennis courts (+1)
- Toddler area at city park
- Volleyball
- Wind chimes
- Zipline (+6)



City Administrator Scott Larson and Public Works Director Greg Reed at the first Farmers Market of the season on June 11, 2021.

The idea that was most frequently put forth was for a splash pad/park to be added to the parks system in the City. Calistoga Park received the most requested improvements including shade/shelter, permanent bathrooms, and paving the walkway between the park and the Puyallup River access. Other ideas that received support to be implemented at a park within the City included a zipline, community pool, improved river access, BMX track improvements, pickle ball and tennis courts, drinking

fountains, bathrooms, and additional shade at multiple parks.

In the years between the previous PTOS plan update and this update Councilmembers have received input and ideas from the public regarding our parks. Some of these ideas, like resurfacing the basketball court, have been implemented into the Public Works schedule, others such as a Giant Slide and Zipline were added to park-specific plans (those are in the Calistoga Phase II project). Other ideas that have been heard include a Drone Park and a Frisbee Course.

Survey Results

A public opinion survey was open for response over the summer. It was advertised on the City's website, Facebook page, and at the farmer's market. The survey

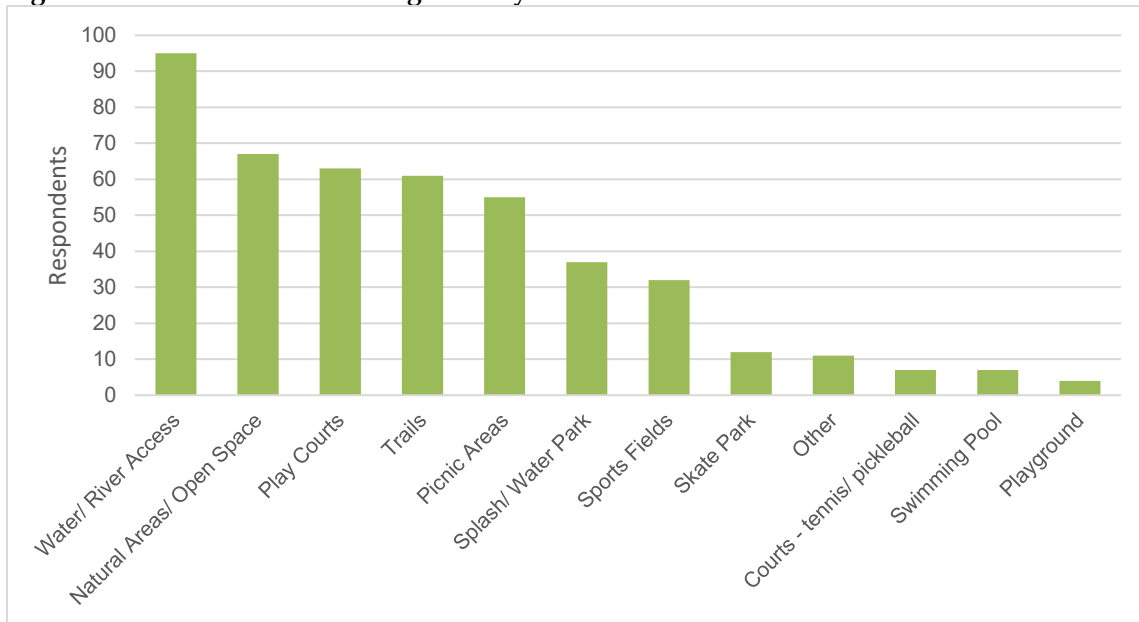
included 17 questions, and asked participants to complete the survey based on their interactions with the City’s parks prior to the onset of the COVID-19 pandemic (when parks were operating, maintained, and programmed as they typically had been in 2019). The survey focused on garnering input on how participants use the parks, what drives their selection of which parks to use, their impressions of the parks, as well as input on whether the parks system meets their needs and, if not, how it could be improved.

The survey was open from May 31 to August 31, 2021. A total of 182 responses were collected. The most common age group of those who responded was 35 to 44, followed by 25 to 34 and 45 to 54. The majority of respondents (80% or 145 people) reported having children in their household. Approximately 76% of respondents agreed or strongly agreed that Orting’s parks, trails, and recreation opportunities are an important reason for staying in Orting.

When asked what types of park facilities they used, the top three responses were trails (159), water/river access (155), and natural areas/open space (133). This was followed by picnic areas, play courts, sport fields, the skate park, and playgrounds.

Respondents were asked what they would like to see more of, selecting up to three choices, 178 responded with the following:

Figure 3.1: Which of the following would you like to see more of?



When asked which city owned park, they used the most, the results generally matched what was heard at the Farmers Market in that City Park and the Foothills Trail were the most heavily used followed by Calistoga Park. That question was followed up by asking what activity users participate in at the parks the most,

allowing participants to select all answers that applied. The top two answers were leisure (walking, relaxing, etc.) and activities (playground, jogging, etc.).

Figure 3.2: In the last two years, which parks and facilities have you used (select all that apply)?

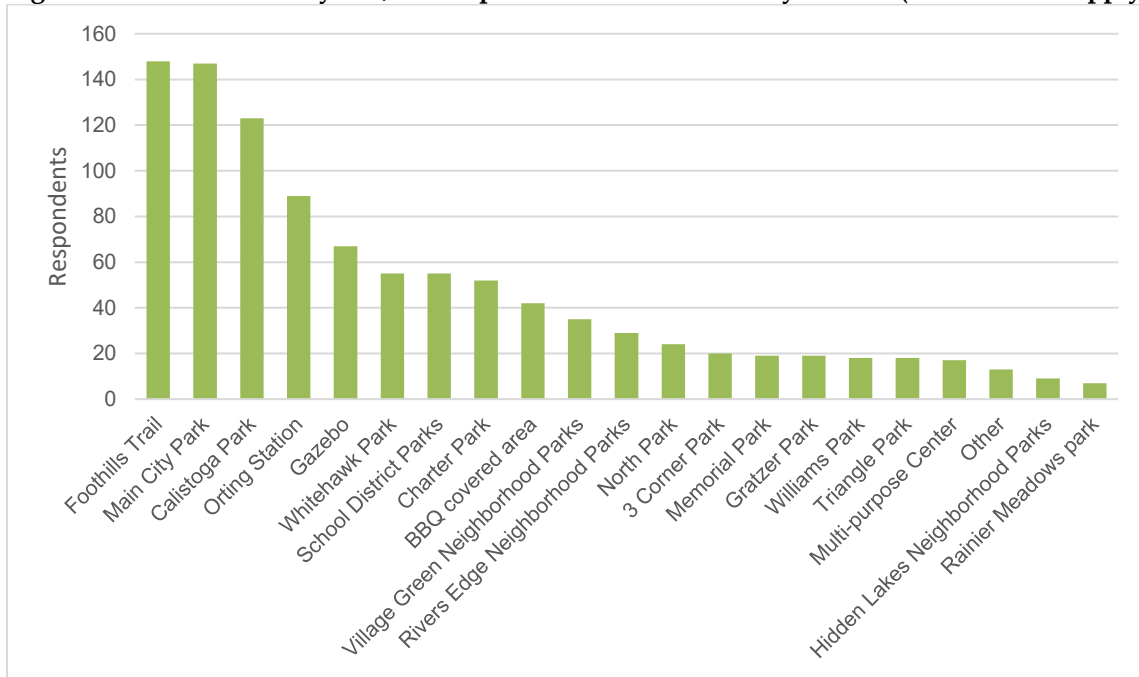
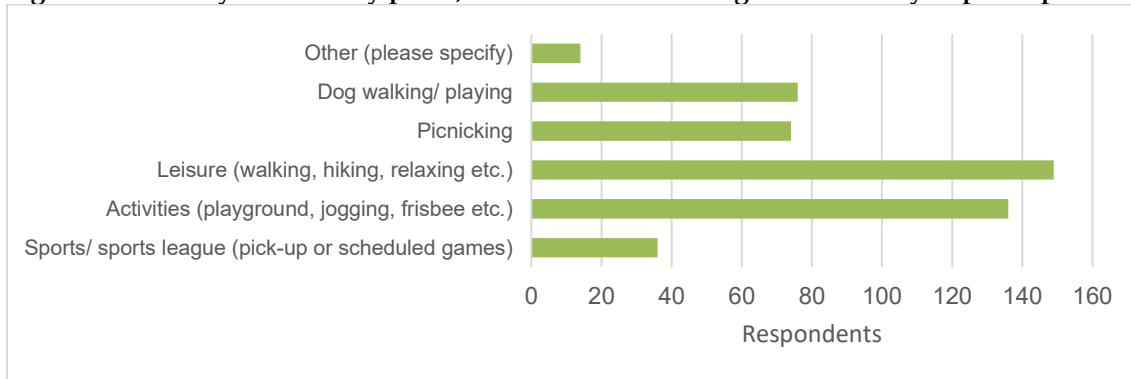


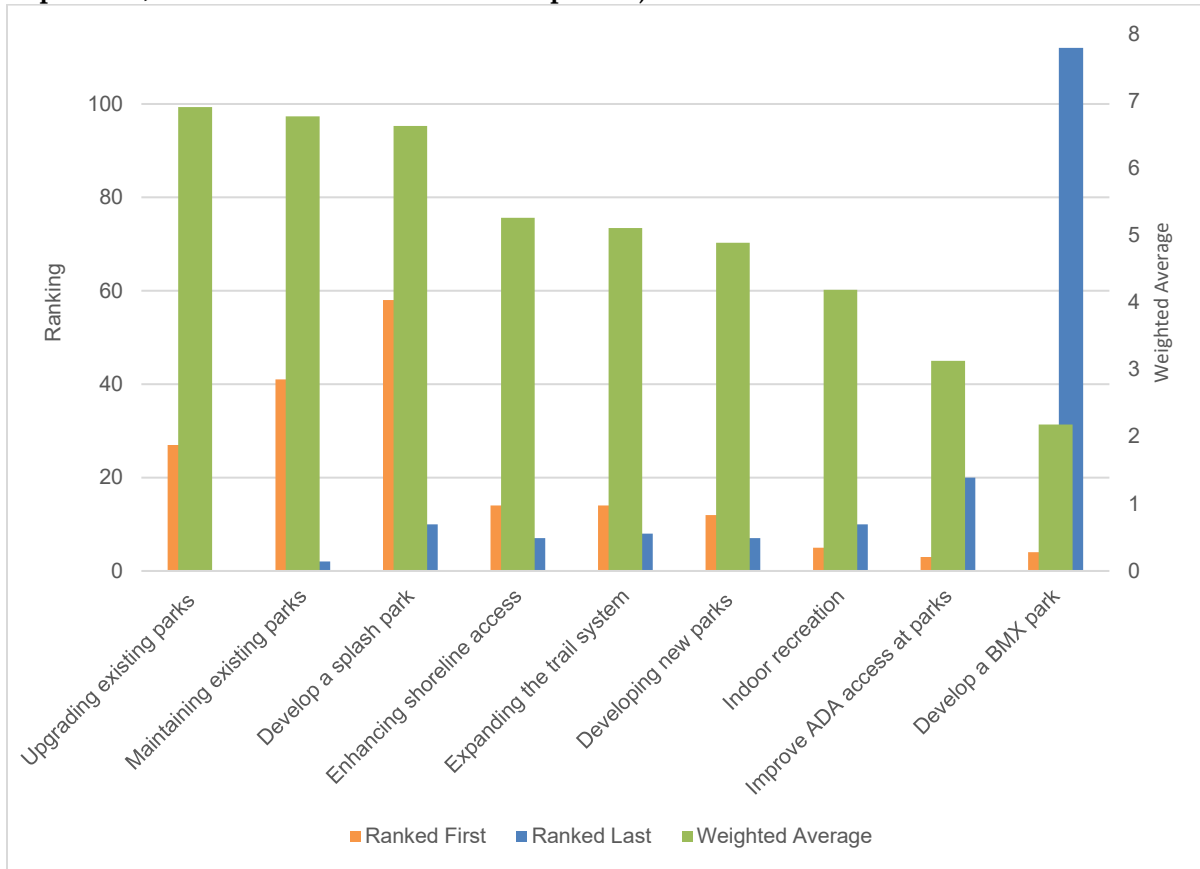
Figure 3.3: When you visit City parks, which of the following activities do you participate in?



Question 11 of the survey was evaluated by three different metrics. The question asked participants to rank nine items from most (1) to least (9) important to them based on what the City should focus its parks efforts and funding on. Developing a splash park was most frequently ranked as the most important by respondents followed by maintaining existing parks and upgrading existing parks. Developing a BMX park was most frequently ranked as the least important item on the list by participants. The question also included a weighted average score. This score is based on the number each person ranked each item which are then added together and averaged to get the average ranking for each item. The weighted average scores resulted in upgrading existing parks being the most important followed by

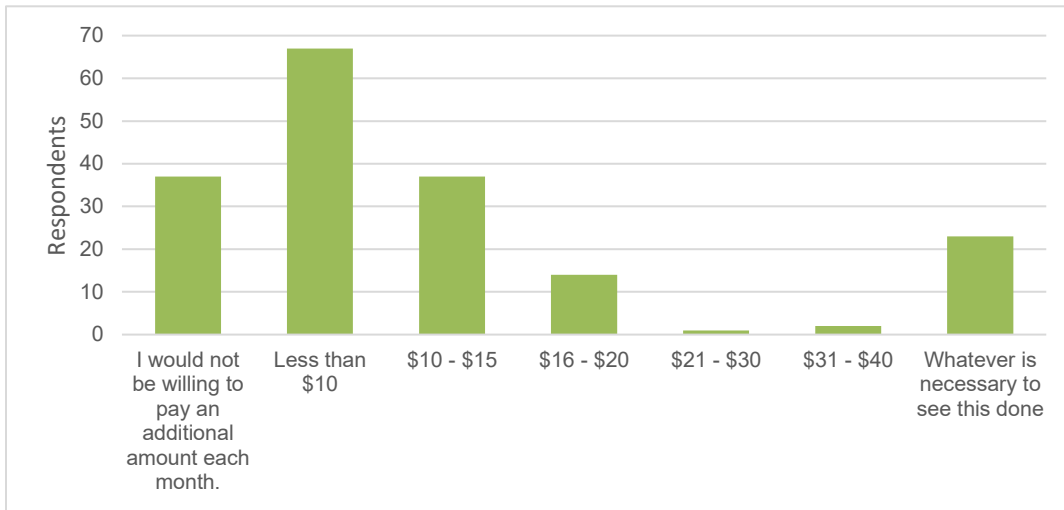
maintaining existing parks and developing a splash park as the top three most important items.

Figure 3.4: What should the City focus its parks efforts and funding on (rank in order of importance, with number one as the most important)?



One of the last questions of the survey asked participants if they would be willing to pay a certain amount of money each month in order for the City to get a multi-use park and/or recreation center. The majority of respondents indicated they'd be willing to pay less than \$10/month for such a development.

Figure 3.5: How much would you be willing to pay per month (through a bond, or tax increase) for a multi-use park and/or recreation center?



Participants who indicated they were willing to pay per month for a multi-use park and/or recreation center, were then asked on a subsequent question what they would most like to see at a multi-use park/recreation center. The highest ranked answer (both in weighted average and ranking) was a swimming pool, followed by a community/civic center, playground, athletic/play fields, indoor gym, and open space.

LEVEL OF SERVICE

The Level of Service (LOS) standards provide the means for assessing and monitoring the capacity of city land and facilities to meet the demand of the citizens. Under state law and city ordinance, developers of new residences are responsible for meeting the demand for facilities and services that are created by the growth that they generate. This may come in the form of impact fees, land dedication, or site improvements negotiated during the permit process. In the case of current shortfalls of park land, trails, or recreation facilities resulting from city growth, but not addressed by prior developer fees or contributions, public funds will be necessary to pay for land acquisition and facilities.

The LOS standards in the City, up until this update, has relied on park type, categorizing parks as “neighborhood”, “mini” or “community” and combining all additional facilities under one standard for “fields and courts”. This approach was simple but had inherent flaws – mainly not reflecting how parks are actually used. For instance, City Park was classified as a neighborhood park, when it actually functions as a community park. The previous 2015 plan update indicated that the community was satisfied with the quantity of available parks and open space but wanted to see overall enhancements to the park system in the form of added

features and improvements to existing facilities. A similar trend was seen with the 2021 survey responses with results indicating citizens most want to see the current parks upgraded (most popular response) and maintained (second most popular response). As the City has limited space for additional parks it is appropriate to focus on metrics associated with facilities and amenities rather than park acreage per 1,000 population. This does not require adding park acreage and reflects the needs of the community shown in the responses to the community survey.

The new LOS standards used the benchmarks in the National Recreation and Park Association (NRPA) data and similar communities, as well as community feedback from previous surveys (such as in the last update when value was expressed for open space and natural areas; therefore, a LOS standard of 14 natural resource acres per 1,000 population was established and maintained in this update) to establish appropriate standards in the plan update. As updated, the LOS standards are:

Table 3.2: Parks and Facilities Level of Service

Type of Facility	LOS (facilities/population)
Softball/ Baseball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field <i>(e.g. soccer, football, lacrosse)</i>	1/3,500
Basketball Courts <i>(Two half courts are equivalent to one court)</i>	1/3,500
Tennis/ Pickle/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities <i>(e.g. skate park, splash park, BMX park)</i>	1/5,000
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

EXISTING AND FUTURE DEMAND

Current demand is determined based on the LOS standards and the current population. This demand is existing, and any deficiencies cannot be addressed by new impact fees. The 2022 demands are below.

Table 3.3: Parks and Facilities Current Demand

Type of Facility	LOS (facilities/ population*)	Demand	Current Supply**
Softball/	1/2,000 (softball)	4.52	4
Baseball Fields	1/2,000 (baseball)	4.52	3
Multi-Use Rectangular Field	1/3,500	2.58	3
Basketball Courts	1/3,500	2.58	7
Tennis/ Pickle/ Racquetball Courts	1/4,000	2.26	0
Playground/ Big Toy	1/1,000	9.04	10

Special Facilities	1/5,000	1.81	2
Trails	.25 miles/1,000	2.26	7.9
Natural Resource Areas/Open Space	14 acres/ 1,000	126.56	126.8
Parkland	8 acres/1,000	72.32	59.29
*Based on 2020 census population of 9,041			
** Includes private parks and school facilities			

Orting’s population is expected to reach 9,591 by the year 2044, a forecasted increase of 550 residents. These demands (the third column in Table 3.5) are only associated with forecasted growth and do not account for current unmet demand for parks and recreation facilities. Most of the future demand should be addressed through facility donations, impact fees, or other sources of funding. In planning for demand and needs, it is also important to consider how operations and maintenance of new facilities will be funded. Typically, this can be done through the general fund, or sometimes through levies and users’ fees. Here too, partnerships should be considered, such as using the resources of the school district to provide services or requiring homeowners’ associations take care of facilities within their communities.

Table 3.5 - Future Demand, 2044

Type of Facility	2044 Demand Total	2044 Demand Associated with Growth
Baseball Field	4.80	0.27
Softball Field	4.80	0.27
Multi-Use Rectangular Field	2.74	0.16
Basketball Courts	2.74	0.16
Tennis/ Pickle/ Racquetball Courts	2.40	0.14
Playground/ Big Toy	9.59	0.55
Special Facilities	1.92	0.11
Trails	2.40 miles	0.14 miles
Natural Resource Areas/Open Space	134.26 acres	7.70 acres
Parkland	76.72 acres	4.40 acres

CURRENT NEEDS

The US Census has showed the City’s population to be 9,041 in 2020. The 2021 Pierce County Buildable Lands Report estimates the City’s population to increase by 550 to 9,591 by the year 2044.

Table 3.5 lists Orting’s current parks and recreation needs, presenting the demand, the current supply (based on the 2021 inventory), and the resulting surplus or need.

Table 3.6 – Current Needs

Type of Facility	LOS (facilities/ population)	Demand	City Supply	Private/ School Supply	Surplus (Need)
Softball/ Baseball Field	1/2,000 (softball)	4.52	2	2	0
	1/2,000 (baseball)	4.52	1	2	(1)
Multi-Use Rectangular Field	1/3,500	2.58	1	2	1
Basketball Courts	1/3,500	2.58	5	2	5
Tennis/ Pickle/ Racquetball Courts	1/4,000	2.26			(2)
Playground/ Big Toy	1/1,000	9.04	9	1	1
Special Facilities	1/5,000	1.81	2		0
Trails	.25 miles/1,000	2.26	7.9		5.64
Natural Resource Areas/Open Space	14 acres/ 1,000	126.56	126.8		0.24
Parkland	8 acres/ 1,000	72.32	49.0	10.26	(13.03)

Based on 2020 population of 9,041

Based on new growth, the current needs and existing shortfalls according to the LOS standards are:

- Adding tennis/pickle/racquetball parks to the City’s parks and facilities inventory as there are currently none.
- An additional baseball field is needed to meet the level of service demands, which has also been expressed as a community need as seen through the current reservation of fields demand.
- An increase in overall parkland throughout the City, through dedication of neighborhood spaces
- Continued improvements and updates to parks, fields, courts, and children’s play areas and equipment.

COST ANALYSIS

The following indicates the range of costs that are associated with the current needs. These are based on the following assumptions:

- **Land** – Pierce County Assessor’s 2021 land values of 21 vacant parcels in and around Orting were investigated (four in the County surrounding the City, and 17 within City limits). In accordance with state law RCW 84.40.030, the land is valued at 100% of its true and fair market value taking into consideration the highest and best use of the property. These parcels range in

size from less than one fourth of an acre to over 48 acres. The assessed value in dollars per acre ranges from \$15,246 to nearly \$750,000 in the heart of the City. The average cost per acre is \$289,635. Site development costs vary considerably depending upon the types of facilities, requirements for drainage and utilities, and the finishes used.

- **Fields** – Development costs vary based on a number of factors including intended use, site constraints, vegetation, materials, and field amenities. A range of a \$650,000 to \$800,000 is anticipated dependent on the factors listed.
- **Courts** – Development costs vary based on intended use, site constraints, vegetation, materials, and land acquisition. In looking at comparable estimates for other jurisdictions, an assumed average development cost of \$260,000 per court located within a park would apply.

There are many variables including parcel configuration, proximity to utilities, location, and frontage improvements that can impact development costs. Methods to finance the construction of a new park or improvements to an existing park include the City’s general fund, bonds, levies, grants, or donations. In all cases except for grants and donations, the source of the funding would be taxes.

IMPACT FEES

For future growth to “pay its fair share,” impact fees must be based on the adopted LOS and a realistic estimate of the cost of land and facilities necessary to meet the demand. Park Impact Fees are established by City ordinance and administered through the development review process. Fees are collected prior to the issuance of a building permit. Impact fees can be amended periodically to reflect cost escalation or other factors that change over time.

The Orting Park Impact Fee is based on an established formula. The factors in the formula including average household size, level of service for overall parkland, parkland value, and trail land and improvement value. None of these factors had been updated since the original adoption of a PTOS plan by the City in 2003. To update the formula, the trail and parkland values were first evaluated based on updates to unit costs that have occurred from 2003 to 2021, this resulted in a fee that far exceeded that of neighboring jurisdictions and was therefore not used. The values were then alternatively updated on inflation from December 2003 (when the original impact fee was adopted) to September using data from the Bureau of Labor Statistics. The household size was updated based on census data, and the level of service based on the recommendations of this report. The updated values, household size, and parkland level of service resulted in a new park impact fee of \$1,492 per new household.

OTHER FUNDING

In order to finance current land acquisition and facility development needs, the City must initiate fund-raising through debt financing such as bond issues or levies, federal, state, or county grants, and private contributions. Partnerships with the Orting School District and the Lion’s Club should also be pursued.

Orting is also fortunate in having dedicated volunteers who help with these responsibilities. This important contribution should be leveraged in the future.

Grants are also available, with the Washington State Recreation and Conservation Office (RCO) being a large source of funding. The RCO oversees a range of park and recreation grants, a major one being the Washington Wildlife and Recreation Program (WWRP) – Recreation. This fund provides resources for the design and construction of parks and recreation facilities such as local parks, trails, athletic facilities, and more. The completion of this plan fulfills the planning requirement that allows Orting to be eligible to apply for the WWRP grant. Other sources of funding and grants are available for applicable projects through ports in the region, the WA State Department of Ecology, the WA State Department of Commerce, Pierce County Conservation Futures and potentially various large, private corporations.

OPERATIONS AND MAINTENANCE COSTS

While this chapter deals primarily with capital costs and revenues, annual budgeting must acknowledge the City’s responsibilities related to the operation and maintenance of parks and facilities, as well as providing recreation programs. The City has budgeted \$101,630 for 2022 parks supplies and services expenditures. Given the current inventory of 59.3 acres of total park land, the anticipated average cost per acre is \$1,713.41. This value excludes capital expenditures, salaries/wages/benefits, and transfers. As total park acreage increases, the annual budget should increase proportionately.



PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

CHAPTER 4: GOALS AND POLICIES

Parks, trails, open space, and recreation goals and policies are consistent between the PTOS Plan and the Orting Comprehensive Plan. Updated policy language will be recommended to the Planning Commission and incorporated into the Comprehensive Plan during the 2022 annual comprehensive plan update. Goals and policies listed below are numbered as they appear in the Comprehensive Plan.

The 2022 PTOS Plan changed policy language to more accurately reflect community values and incorporate input received during the public involvement process. For instance, it was clear through outreach that City Park is the most well-loved and heavily used park in the City. Therefore, a new policy (CF 6.6) has been added to create a master plan for the park to guide future additions and amenities to ensure a comprehensive vision is in place for the park.

Capital Facilities

Goal CF 3 Ensure that the continued development and implementation of the Capital Improvement Program (CIP) reflects the policy priorities of the City Council.

Policy CF 3.3 Policy CF 3.3 establishes the Level of Service (LOS) standards for City facilities and services including water supply, sanitary sewer, fire protection, police, and parks.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

Type of Facility	LOS (facilities/population)
Baseball/Softball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field (e.g., soccer, football, lacrosse)	1/3,500
Basketball Courts (Two half courts are equivalent to one court)	1/3,500
Tennis/ Pickle Ball/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities	1/5,000

<i>(e.g., skate park, splash park, BMX park)</i>	
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

Goal CF 6 Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

Policy CF 6.1 Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.

Policy CF 6.2 Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.

Policy CF 6.3 Support continued development of the Foothills Trail and related links and parks for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.

Policy CF 6.4 Develop a network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priorities on:

- a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
- b. Maintaining and improving the accessibility, usability, and safety of Orting’s parks and trails, and
- c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.

Policy CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like where none currently exist.

Policy CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park.

Policy CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.

Land Use: Open Space and Recreation

Goal OS 1 The Recreation/Open Space Land Use Category is intended to acknowledge and protect the City's public parks and open spaces through public and private initiatives including incentives, transfer of development rights, public land acquisition, greenways, conservation easements, and other techniques.

Policy OS 1.1 The Recreation/Open Space district is for areas devoted to public recreational facilities such as parks and trails and areas that have been preserved as open spaces through a variety of open space programs.

Policy OS 1.2 Recognize the important recreational and transportation roles played by regional bicycle trail systems, and support efforts to develop a coordinated system of greenway trails throughout the region.

Policy OS 1.3 Promote the use of property tax reductions as an incentive to preserve desirable lands as a public benefit and encourage and support the participation of community-based non-profit organizations offering options and alternatives to development in the interest of preserving desirable lands as a public benefit.

To learn more about the content of the Comprehensive Plan, please contact City Hall or view the full document online at the City's website.



PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

CHAPTER 5: CAPITAL IMPROVEMENT PROGRAM

A capital improvement program (CIP) identifies projects, approximate timeline, costs, and potential funding sources for various investments in the acquisition, development, or improvement of parks and recreation facilities for the next six years. The six-year timeline is dependent upon variables such as funding availability, grants, Council budget process, etc. Revisions may occur if opportunities arise to develop facilities or sites not on this list. Generally, these projects are those that have been identified as the highest priority through public outreach, parks board meetings, staff knowledge, and City Council input. In developing this list, the input listed above is taken into consideration as well as potential grant funds/cycles, potential long-term maintenance obligations attached to the projects, staff capacity, land availability, and funding.

PLANNING ACTIVITY

This section describes previously completed projects and the projects listed in Table 5.1, below.

Multiple of the projects listed in the previous plan's Capital Facility and Improvement Program have since been completed. Ones that are partially complete or currently underway are shown in the updated CIP as they have additional phases that require funding. The CIP also includes new projects that emerged as priorities from the public outreach.

Completed Projects

- **Calistoga Park Phase I Improvements**
A big toy, swings and other park equipment were installed by the Public Works Department and volunteers in 2019.
- **Calistoga Setback Levee Trail**
From Calistoga Park there is access to the Puyallup River levee. A trail was completed along the levee for the public to enjoy, it includes river access at points along the trail.

- **Gratzer Park Phase II**

This project included a multi-use rectangular field, walking path, and big toy and construction began in fall 2021.

Current PTOS CIP Projects

- **Emergency Evacuation Bridge**

This project involves the construction of a bridge spanning SR 162 near Rocky Road NE. The City has a grant for two-thirds of the \$9 million project cost but is looking for the additional \$3 million in funds. This bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness. The bridge connects to the Foothills Trail and will provide for easy and safe passage to the other side of SR 162 for pedestrians.

- **Gratzer Park Wetland Mitigation**

Phase I was installed by the City's contract engineer at Parametrix and the Public Works Department in spring 2021. Phase II is budgeted for \$20,000 and includes buffer and wetland enhancement plantings. The portion of the Phase II plantings along the setback levee, west of the soccer field will be completed in 2022. The rest of the plantings are likely to be delayed due to an associated City project and will be planted at a later date. The City hopes to have a school group or volunteer group complete the mitigation planting associated with Phase II.

- **Calistoga Park Phase II Improvements**

Phase II of the Calistoga Park project includes a zipline and giant slide. This phase of the project is on hold, and therefore not included in the final CIP project table, due to the Jones Levee Setback which is currently projected to impact this park.

- **City Park Gazebo Renovation**

A new roof was put on the gazebo after the last PTOS plan update. The next phase includes pressure washing and painting the gazebo which is slated to occur in 2022.

- **Fountain Improvements**

Improvements are planned for the fountain on the western corner of Washington Avenue and Calistoga Street at North Park. Upgrades to the fountain, would include concrete stamped to look like river rock, upgrades to the fountain and columns for water to shoot out of, a possible brick wall that would double as extra seating, and a plaque that would acknowledge donors of the original structure. This project has a cost estimate of \$15,000.

- **City Park Master Plan**

City Park is the most heavily used park within Orting. In the public outreach, it was clear it was a favorite park amongst most residents as well as people who live outside of town. Desired improvements for the park include adding a toddler play area, replacing the play surface, potentially locating the splash pad within the park, an additional water fountain, restroom updates and more. A Master Plan, estimated at \$35,000 will express the City's overall vision for the park, identify necessary and desired improvements, and allow the park to be updated in a cohesive manner rather than through ad-hoc improvements.

- **Park Ground Cover Replacement**

The City of Orting has a goal to make all parks inclusive and accessible to all.

This project is to replace the ground cover around all play structures and access routes so that wheelchairs, walkers, and other mobility devices can easily get around the park and existing toys. The price is TBD as it will depend on which park's ground cover is being replaced, the amount of surface area involved and the type of replacement itself (wood chips to mats or asphalt etc.) An example can be seen at the Rainer Meadows Park in the adjacent image in which there is a paved path into the park, but not to the play equipment (surrounded by wood chips) or basketball court (surrounded by grass).



Rainer Meadows Park looking west.

- **Whitehawk Boulevard Trail Spur**

This project would extend the Foothills Trail spur that currently exists east of the Orting Middle School and runs parallel to Whitehawk Boulevard. This project is to extend the trail spur south to the intersection with Orting Avenue NW, follow the proposed Whitehawk Boulevard alignment south and connect to Calistoga St West at the intersection with Kansas Street SW. The spur would provide a connection for pedestrians to Soldier's Home via sidewalks. It is planned to occur as part of the Whitehawk Boulevard Extension project, the cost estimate is TBD at this time as the cost for the trail has not been separated out of the cost for the overall project.

- **City Park Parking Lot Paving**

The majority of the parking lots associated with the City's parks are not paved. Paving will aid in the City's efforts to be ADA friendly. The Parks

Board has indicated that paving the parking lots is a priority and places City Park at the top of its list. The cost estimate of \$605,000 includes the paving, landscaping, and stormwater facilities (detention/retention and water quality).

- **PSE Power Line Easement Trail – Safe Routes to School**

Puget Sound Energy (PSE) owns right-of-way through Orting that contains a major power line. The right-of-way could be improved to form a connector trail between parks and Orting Middle and Elementary Schools (see the map in Figure 5.1) estimated at \$800,000. Trail improvements will be contingent on a liability agreement between PSE and the City of Orting. The Washington State Department of Transportation’s Safe Routes to School program may be a potential funding source. Winning projects must demonstrate that the necessary groundwork has been laid to complete the project within the two-year grant cycle.

- **Splash Park/Pad**

A splash park, or spray pad, is a recreation area for water play that has little to no standing water. This was a popular desire expressed by the public both through the survey and the farmer’s market outreach. It was also part of the previous parks plan update. A location for such a park would need to be identified by the City and Parks Board. The item would include design and construction. The cost estimate presented in Table 5.1 is a range that can vary based on size of the splash pad, number of features, infrastructure upgrades and site improvements. The cost does not include land acquisition (it is assumed this would be located in an existing City park) and is based on the City of Puyallup’s spray park estimate which includes 8 spray features, seating, site work, water and drainage service. It is important to note the cost listed is just the capital cost, maintenance of the splash park is estimated between \$50-\$100k annually.

- **Baseball Field**

Baseball field reservations are made through the City. Staff has indicated that teams are often turned away, especially at popular times, as the fields are all booked. Additionally, the LOS metrics indicate the City does not have a sufficient number of baseball fields. This item includes identifying a location, design, and construction of a field in an existing park. The cost estimate is given as a range, \$650,000 - \$800,000 due to potential infrastructure upgrades, amount and type of amenities, and field specifications (size, turf vs grass, etc.).

- **Pump Track**

A pump track is a looped sequence of rollers and banked turns designed to maximize the biker’s momentum so that minimal pedaling is necessary. The Parks Board has been working on adding a pump track to the existing BMX Track at Charter Park (the skate park). The Board received presentations on the construction of such a park, which is recommended to be asphalt rather than dirt due to climate challenges. Grants are available through the National Recreation and Parks Association (NRPA) Grant. The NRPA grant is a competitive grant for which the City would need to provide a user engagement and design plan, which costs approximately \$7,500 to complete. The range shown in the CIP table includes design and construction of a smaller version up to a larger, higher end version.

The table below lists capital facility and improvement projects for the next 6 years.

Table 5.1: Capital Facility and Improvement Program

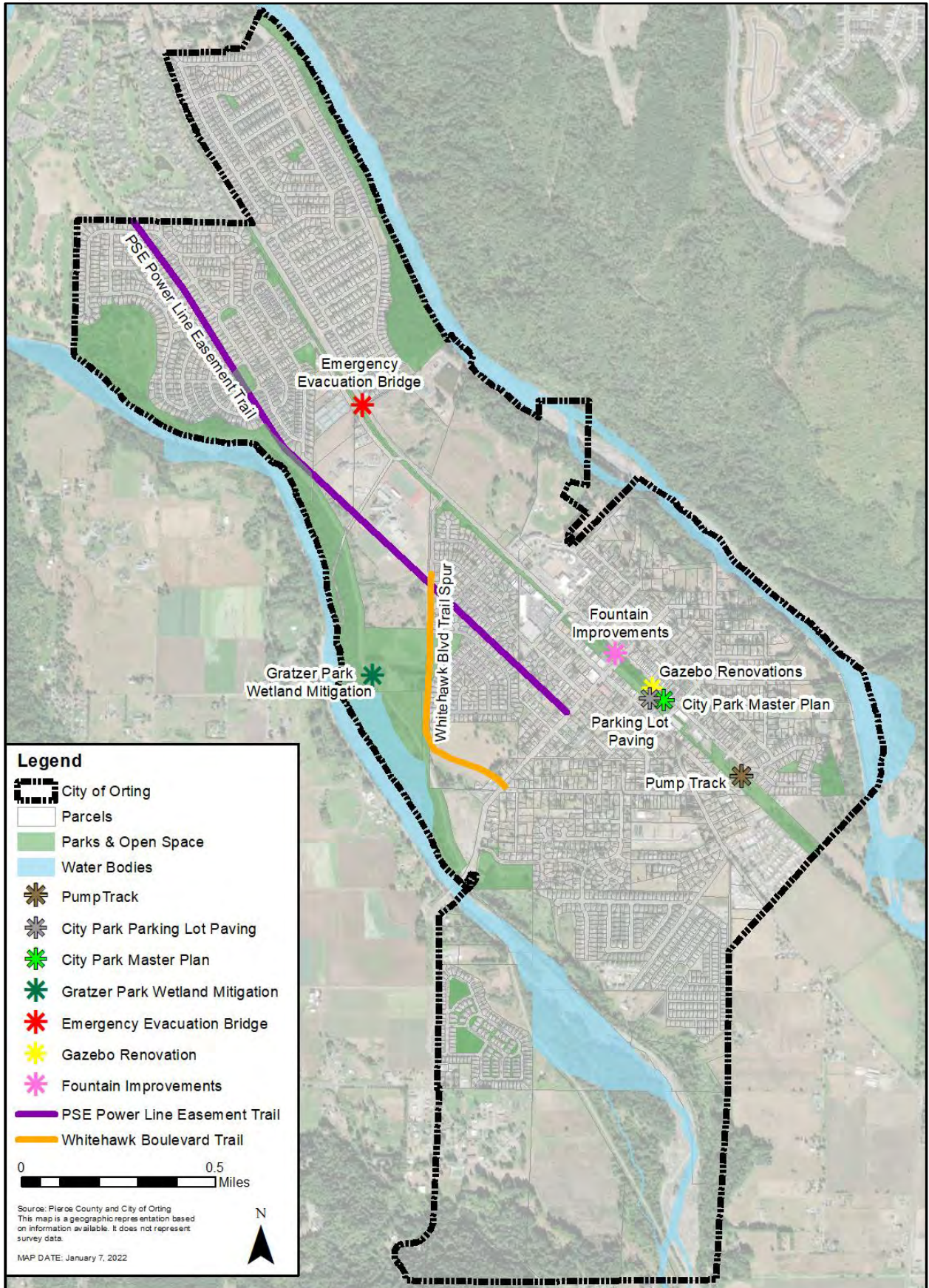
Project	Year	Cost Estimate	Funding
Emergency Evacuation Bridge	2022-2027	\$9,000,000	Grants, General Fund, REET
Gratzer Park Wetland Mitigation	2022 - 2026	\$20,000	General Fund, REET, Impact Fees
City Park Gazebo Renovation	2022	\$3,000	General Fund, REET, Impact Fees
Fountain Improvements	2022-2024	\$15,000	General Fund, REET, Impact Fees
City Park Master Plan	2023	\$35,000 - \$50,000	Grants, General Fund, REET
Park Ground Cover Replacement	2023- 2026	TBD	Grants, General Fund, REET
Whitehawk Boulevard Trail Spur	2024-2026	TBD	Grants, General Fund, REET
City Park Parking Lot Paving	2024-2026	\$605,000	Grants, General Fund, REET, Impact Fees
PSE Power Line Easement Trail	TBD	\$800,000	Grants, Impact Fees, General Fund, REET
Splash Park	TBD	\$350,000 - \$450,000	Impact Fees, Grants, Donations, General Fund, REET
Baseball Field	TBD	\$650,000 - \$800,000	Impact Fees, Grants, Donations, General Fund, REET
Pump Track	TBD	\$85,000 - \$175,000	Grants, Impact Fees, Donations, General Fund, REET

Potential Future Projects

Other preferences emerged from the public outreach. While they did not make it into the CIP, it is good to be aware of these preferences for future plan changes, or if applicable grant funding is available. They include:

- Improve river/ shoreline access.
- Additional shade, through trees or structures, at parks; specifically, Whitehawk and Calistoga.
- Increase indoor recreation opportunities.
- Locate new barrier-free, playground equipment in existing parks that is useable by people of all abilities and mobilities. Ideas include inclusive slides, equipment that can be used by those in wheelchairs and walkers, sensory activities, ground-level play activities, and inclusive swings.

Figure 5.1: CIP Projects Map





PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

APPENDIX A: PUBLIC OUTREACH & COMMUNICATION

The Orting Parks, Trails & Open Space Plan (PTOS) has undergone multiple phases of public involvement. The first phase evolved from the initial Growth Management Act (GMA) planning efforts of the 1990s and was designed to ensure the Orting community had the opportunity to influence the first parks plan, adopted in 2003. The City and the Parks Commission sustained ongoing public outreach efforts to include significant public input in the development of Gratzner Park and North Park, and an outreach effort was launched to gather public input to update the PTOS in 2010. The public was further engaged during the current update process.

Appendix A summarizes public involvement efforts from 2003 to 2015 and presents a record of the details of public involvement contributing to the current update.

2003: CREATING THE PTOS & PUBLIC OUTREACH

Parks planning was not acknowledged with urgency in the City of Orting until the late '90s. Orting experienced significant growth over the prior decade with a population nearly doubling in size, and additional growth forecasted. Orting's parks and recreational needs had previously been satisfied by an abundance of undeveloped lands and the development of the Foothills Trail, and the need for parks was viewed with less urgency than resolving transportation issues, regulating land development, and ensuring utility availability. These opinions were the result of the visioning process that launched early '90s GMA planning efforts where citizens participated in workshops, meetings and surveys.

Growth both changed the nature of the community and the attitudes of residents. As new neighborhoods were developed, additional park and open space land and recreation facilities were either dedicated to the City or maintained by homeowners' associations. New residents brought new ideas about the need for, and function of, parks.

By 2000, the Orting Parks Commission, the Planning Commission and the City Council agreed that planning for current and future demand was necessary. Public testimony at meetings highlighted concerns about the availability, location and design of parks and facilities. Commission members and the Mayor discussed

recreation needs and potential projects with citizens leading to the scope of work for the planning. The existing network of parks volunteers and annual City Park volunteer events were used as an opportunity for communication.

When the parks planning process was launched, the Parks and Planning Commissions sponsored workshops and held joint meetings where citizens were asked to provide suggestions for parks, trails, and recreation facilities. At the final workshop, citizens were invited to participate in an exercise aimed at defining parks preferences. “Orting Bucks” were distributed to all participants who could then spend them on any combination of desired parks and recreation facilities.



As the initial PTOS Plan took shape, community outreach broadened to local media including two community-based newspapers; the Country Gazette, and the East County Sun. The Draft Plan and presentation slides were also made accessible online. The Parks Commission passed a motion endorsing the draft at its January public meeting in 2003. The Planning Commission held a public hearing on February 3, 2003 and passed a motion recommending adoption by the City Council (see Figure A-2 and Figure A-3). The Council held its hearing on March 13 and adopted the plan as recommended by the Commissions.

Orting's Parks, Trails and Open Space Plan to be examined

First public hearing set for February 3

by Cherie Kuranko

A considerable amount of growth occurred in the City of Orting during the 90s and Orting's population continues to rise each year. As the population spirals upward, a demand for more recreational facilities and programs climbs as well.

In the past, the City has relied on the Comprehensive Plan to continue adding to its parks, trails and other recreational facilities. The ten-year-old plan has helped gain property for parks and open space land from the developers that have been building houses in our valley, but the plan is now considered outdated and unable to keep pace with current growth.

In June of 2002, the City Council, Planning Commission and Parks Commission initiated the formal process for developing a new plan. The new plan, currently in the draft stage, is called the (Draft) Parks, Trails and Open Space Plan.

Mayor Jones stated, "The City of Orting is proud of the quality of life it offers to its residents and the attractions that bring visitors to our community. As our City grows with new families and businesses, we understand the critical importance of maintaining our lush valley setting, providing opportunities for recreation, and respecting our

traditions. This draft Parks, Trails and Open Space Plan is our first attempt at defining a long-range approach to meeting this vision."

Since June, a great deal has been accomplished. Several public meetings and an open house were held last year to allow citizens an opportunity to view and discuss the plan and to ask questions or make suggestions. It was during the course of these public meetings and through long hours spent fine-tuning the project at regular meetings that the draft plan was developed.

Before it could be decided what types of facilities Orting lacked, the group needed an inventory of the current ones already available in Orting. As seen in the graphic accompanying this article, an inventory of the existing parks, trails and other recreational facilities was completed and contains a blend of city, school, private and other public-owned properties.

With an inventory in place, the plan moved forward to address how many and what type of recreational facilities are still needed at the present time and in the future. To accomplish this, Orting's population and the Level of Service Standards, both current and projected figures, were used. The Level of Service Standards (LOS) provides the basis for assessing and monitoring the capacity of city land and facilities to meet the demand of the citizens:

Mini-Parks (tot lots), 2 acres per 1,000 population;

Neighborhood Parks, 2 acres per 1,000 population;

Community Parks, 5 acres per 1,000 population;

Fields and Courts, 1 acre per 1,000 population (located in parks);

Trails, 1 mile per 1,000 population (some may be in parks).

These are based on an analysis of similar standards used by other jurisdictions in Washington as well as national guidelines.

Based on these Level of Service Standards, it was determined that in year 2002 there was an existing demand for 6 acres of mini-parks, 20 acres of community parks, several play fields and sports courts and one mile of trail. The draft states that some of these unmet needs will be met by the completion of new facilities on land dedicated to the City or private parks included in recent projects approved by the City or by related actions. The City has come up with a couple of options to meet the remaining demands. Those options are as follows:

A community park of sufficient size to accommodate several play fields and courts suitable for junior and adult league play, along with passive recreation, children's play area(s), picnic facilities, restrooms and off-street parking that can be used for community events and activities. This option's estimated cost is \$270,000 - \$390,000, with the size listed as 20 acres.

The other option would be to provide a distribution of more intensive facilities within 2-3 parks that would be larger than neighborhood parks, somewhat similar to Calistoga Park, ideally located on an arterial for community access. This second option is estimated to cost between \$260,000 and \$450,000 and is listed as two "Super" Neighborhood Parks at 8-10 acres each.

Trail connections linking the Foot-hills Trail, the "Powerline Trail," and the

proposed Carbon River bridges are included with both of the above options. The trail portion is estimated at an additional \$25,000 to \$40,000.

The draft plan states the method to finance these costs for the current needs is through "the City general fund, bonds, levies, or grants. In all cases except for grants, the source of the funding would be taxes."

Over the next 15-20 years the City is expected to double in population and therefore would need to add 14 acres of mini-parks, 40 acres of community parks, 4+ play fields, 4+ sport courts and 4 miles of trail to stay current with the city's growth.

The expenses for these future recreational needs are to be addressed through developer dedications, facility donations or impact fees. Changes and additions are being made to the Comprehensive Plan that will allow the City to collect funds

for these projects as new housing developments are constructed in our area.

The City of Orting would like to encourage citizens to attend the first public hearing on February 3, 7 p.m. at Orting City Hall. It welcomes participation, questions and comments.

Working closely with the Parks Commission, Planning Commission and City Council, an excellent draft plan was written by City Planning Consultant Roger Wagoner of Berryman & Henigar that explains the details in an easy-to-read format and provides graphics that help visualize what this plan is all about.

If anyone is interested in reading more about the plan before attending the public hearing, a copy of the Draft Parks, Trails and Open Space Plan can be obtained at City Hall or at the web site www.bh-seattle.xohost.com/client/orting/orting.htm.

PARK/FACILITY TYPE	2002 DEMAND	2002 SUPPLY	2017 DEMAND
Mini-Parks	8 Acres	1.83 Acres	16 Acres
Neighborhood Parks	8 Acres	21.64 Acres	16 Acres
Community Parks	20 Acres	0	40 Acres
School-Parks		(limited)	
Natural Resource Areas	N/A	36.17 Acres	
Greenways	N/A	19.92 Acres (14.28 Acres)	
Special Use Parks	1	1	
Fields & Courts	4-5 Fields 4-5 Courts	3 Half Courts; 1 Basketball Court 2 Ball Fields	~10 Fields ~10 Courts
Trails	4 Miles	1.5 (+1.7) Miles	8 Miles

Comparison of Orting's supply and demand for parks last year and fifteen years from now.

Figure A-1: Article about the 2003 Orting Parks, Trails & Open Space Plan published in a local newspaper.

Page B-2, The SUN, January 29, 2003

News Next Door=

News Next Door Policy: This space is for nonprofit events or organization c

Parks, Trails and Open Space Plan

The first public hearing will be held on Monday, February 3 at 7 p.m. at Orting City Hall for the Parks, Trails and Open Space Draft Plan. Citizens are encouraged to attend the meeting and participate.

A copy of the draft plan can be obtained at City Hall or on the web at www.BH-Seattle.xohost.com/client/orting.htm.

Figure A-2: Announcement for a public hearing prior to the adoption of the 2003 Plan



The image shows a newspaper clipping from "East County SUN". At the top, there is a logo with a sun and a mountain, and the text "East County SUN". Below the logo, it says "NUMBER 7 • THE INDEPENDENT VOICE OF PIERCE COUNTY, WASHINGTON • February 12, 2003". The main article features a photograph of a young child, Annabelle Hall, sitting on a red slide at Orting City Park. The text of the article reads: "Annabelle Hall is too young to understand park plans but the smile on her face as she swoops down the slide at the Orting City Park speaks for itself. Her mother Renee Hall supports the idea of new parks in Orting and said, 'There's some days it's so crowded here the kids can't get on the toys.'" The article is attributed to "Photo by Cherie Kuranko". The headline of the article is "Parks, Trails and Open Space Plan moves forward". Below the headline, it says "by Cherie Kuranko" and "The draft Parks, Trails and Open Space Plan was informed and the plan met no opposition."

Figure A-3: 2003 Publicity for the initial Orting Parks, Trails & Open Space Plan

2010 UPDATE

Public outreach for the PTOS Plan update began the summer of 2009 after the Parks & Planning Commissions reviewed an updated parks inventory and a population-based needs analysis. The outreach effort included a public open house and an online survey.

Public Open House

Members of both Commissions posted fliers about the public open house around town (see Figure A-5). The flier and a one-sheet responding to frequently asked questions about the parks plan update process (see Figure A-5) were on display at the City's table at the October 2009 Pumpkin Festival in downtown Orting. The open house was also announced on the City reader board at the intersection of Washington Avenue North and Williams Boulevard Northwest north of town several days before the event.

On Thursday, October 22nd, a dozen folks or so braved the road construction and dropping temperatures to stop by Orting Station, enjoy some free cookies and coffee, and talk about the future of Orting's park system. Each person was greeted with a stack of \$100 in Orting Park Bucks to spend as they pleased on options for the future of parks, trails and open space. In the end, people at the Open House spent a total of \$1,100 in Orting Park Bucks on five categories:

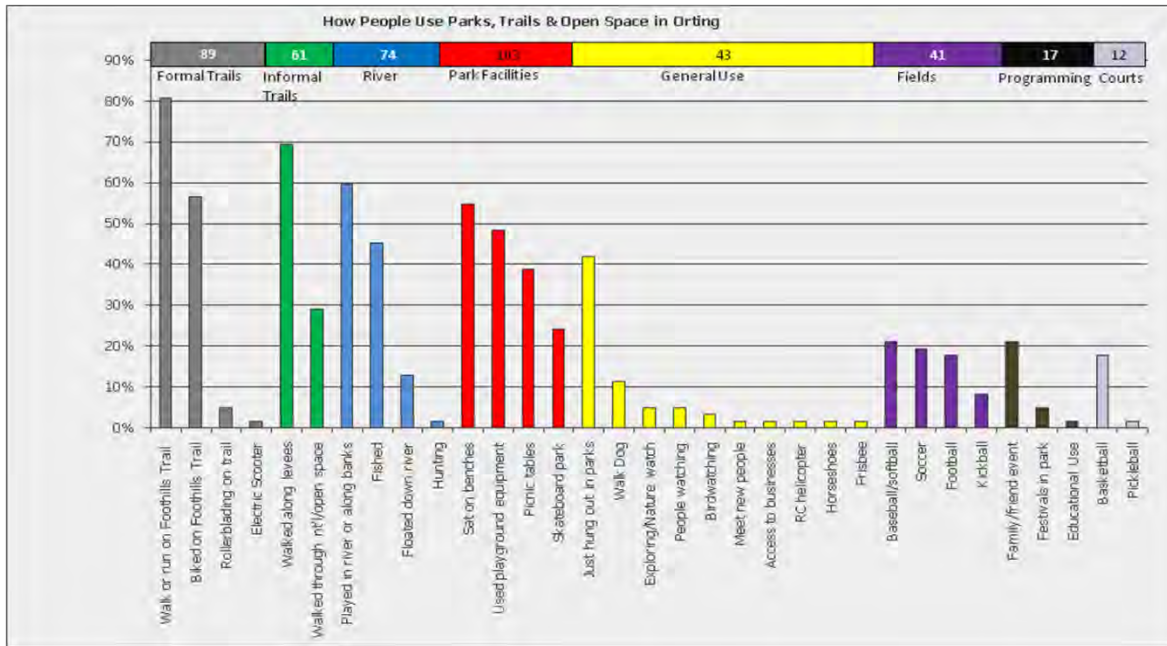
- | | | |
|--|-------|--------------|
| • Improved River Access | \$340 | 31% of total |
| • More Trails | \$260 | 24% |
| • More Fields, Courts & Facilities
for Neighborhood Parks | \$200 | 18% |
| • More Ballfields in Gratzer Park | \$180 | 16% |
| • More Mini-Parks | \$120 | 11% |

Survey

A survey was used to gather additional public input. The survey was posted online and announced on the City's website, as well as on the City reader board. Fliers for the public open house directed people to the online survey, and paper copies of the survey were made available at the City Hall and at the Public Safety Building. Additional respondents, including a number of teenagers, completed paper copies of the survey at the October Pumpkin Festival. A flier describing the parks plan update and directing community members to the online survey was included in Orting's February 2010 utility bill. Announcements about the survey were made at Planning Commission, Parks Commission, and Chamber of Commerce meetings in January and February 2010.

The survey was open from the end of September 2009 through the end of February 2010; it was taken by 63 people.

Figure A-4: How respondents say they use parks, trails & open space in Orting



For their top three favorite spaces, survey respondents listed:

1. Foothills Trail
2. City Park
3. North Park

What respondents said the City should do to make parks and trails better within the next five years (Top Six Answers)

1. Improve access to rivers
2. Add more big toys in neighborhood parks and mini parks
3. Improve City Park (suggestions include updating big toys, replace the slide tunnel, wading pool, rock climbing wall)
4. Keep parks clean, maintained, and updated (such as adding garbage cans and restrooms)
5. Adult sports programming
6. Dog park and or dog baggie stations along trail

2015 UPDATE

The City sought to integrate and coordinate the PTOS Plan update with the 2015 Comprehensive Plan update. The PTOS Plan update engaged the public through an open house and several surveys, but also built upon the foundation of earlier public outreach undertaken for the Comprehensive Plan update. The findings of the PTOS Plan public outreach and involvement revealed a community that was generally satisfied by the quantity of public parks and facilities but would like to see improvements in quality and programs offered. As a result of the feedback, the City surveyed the community again to identify program improvements.

Comprehensive Plan Outreach

Public outreach for the 2015 PTOS Plan update occurred in conjunction with the 2015 Comprehensive Plan update. Outreach began with the Comprehensive Plan online public opinion survey. The survey received 122 responses between November 2013 and April 2014. Survey results revealed that 8-percent of participants valued "recreational opportunities" and 44-percent valued the "rural setting" and "natural beauty" above all other aspects of Orting. When asked to rate how the City was doing in terms of parks, about 85-percent of participants indicated "good" or "excellent". In terms of recreation, about 70-percent of participants indicated "good" or "excellent".

This initial survey revealed that the community was largely satisfied with the provision of parks and recreational opportunities within the City, and the high value expressed for the "rural setting" inspired the creation of a new Level of Service standard for Natural Resource Areas. The preliminary results of the survey were presented at the Comprehensive Plan Community Open House on February 5, 2014.

Open House

On September 17, 2014 a joint open house was held for the PTOS Plan update and Comprehensive Plan update at the Orting Station. This was the second open house for the Comprehensive Plan update. The open house attracted 40 visitors, from within and just outside Orting. Posters were displayed that depicted aspects of both plans, including parks, shoreline, economic development, land use, transportation, utilities, and the environment. The results of the Comprehensive Plan Survey were also graphically displayed. The visual aids created a comprehensive picture of Orting. The parks posters portrayed the updated inventory and current parks planning activities, Gratzner Park improvements, and shoreline public access. The PTOS Plan was also available for review.

Visitors were asked to comment on the posters by writing on post-its and sticking them to the displays. Visitors were informally interviewed by City staff, planning

consultants, and Parks Commissioners. Verbal parks-related comments received addressed the desire for community gardens in existing Community Parks, availability of parking as the City grows, and need for general improvements. Overall, visitors were pleased with the quantity of parks within the City. Visitors were encouraged to complete a paper copy of the Parks survey or directed to complete the survey online.

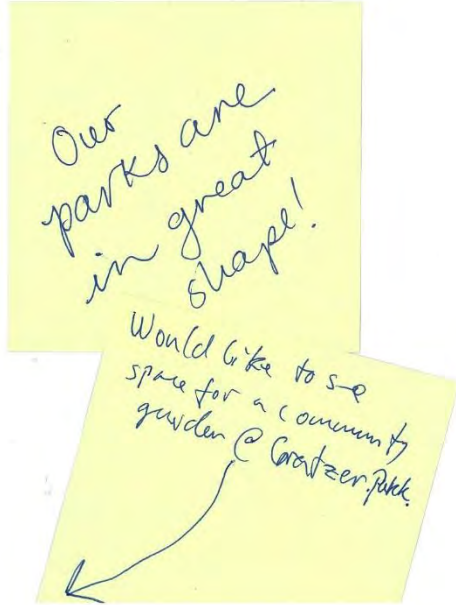


Figure A-5: Open House Comments

Paper copies of the survey were made available at City Hall and at the September Open House. Overall, participants appear to be generally satisfied with the quantity of parks but would like to see general improvements and upgrades.

There was a total of 56 participants. Several demographic questions were asked to obtain a sense of who was participating. The average participant was 40-years old and had lived in Orting for 9 years. The average household size was 4.4. This demographic data was similar to the with 2010 Census results, which found average age in Orting to be 32.7 years old with a third of the population under the age of 19, and the average family size to be 3.34 persons. Orting is a community of small, young families.

The parks survey was informed by the results of the 2010 update survey, as well as the Comprehensive Plan survey. The idea was to build on earlier results.

Recreation Program Survey

The results of the 2014 public opinion survey revealed the community's interest in seeing increased youth and adult recreation program opportunities. The City followed up with a Recreation Program Survey. The survey was promoted through the City's website and through social media. The survey had 28 participants.

The 6-question survey asked participants which programs they have previously participated in, sought to identify other programs of interest, included questions

related to program registration and communication, and even asked for requests for potential instructors.

2022 PLAN UPDATE

For a summary of the public participation and communication completed in 2021 and 2022 for the current update including the public opinion survey and farmer's market outreach see Chapter 3.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Orting Red Hat Days Sponsorship	AB22-72	CGA		
		8.10.2022	8.17.2022	
	Department:	Clerk		
	Date Submitted:	7.28.2022		
Cost of Item:	<u>\$N/A</u>			
Amount Budgeted:	<u>\$N/A</u>			
Unexpended Balance:	<u>\$ N/A</u>			
Bars #:	N/A			
Timeline:	Approval as soon as possible			
Submitted By:	Kim Agfalvi			
Fiscal Note: None				
Attachments: Application				
SUMMARY STATEMENT:				
<p>The City received an application for sponsorship from Orting Red Hat Days. Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> 1. Allow all citizens to reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City. 				
RECOMMENDED ACTION: <u>Action:</u>				
Move forward to Study Session on August 17 th , 2022 for discussion.				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve Resolution No. 2022-21, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing City sponsorship of Orting Red Hat Days.				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-21**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE ORTING
RED HAT DAYS**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Red Hat Days; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on August 3, 2022, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Red Hat Days has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Red Hat Days application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Red Hat Days is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City’s sponsorship of the Orting Red Hat Days, pursuant to the City’s Policy, at the Tier # 2 level. This authorization extends to the event identified on the Orting Red Hat Days application

for sponsorship, on Saturday, October 1, 2022 from 7:30am– 5:00pm. The Mayor is authorized to enter into a contract with the Orting Red Hat Days to memorialize the City’s sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 31st DAY OF AUGUST, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



City of Orting
 104 Bridge St S • PO Box 489 • Orting, WA 98360
 Phone: 360-893-2219 or 253-262-7842
 Fax: 360.893.6809
 Email: recreation@cityoforting.org
 Web: www.cityoforting.org

SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** EW

NAME OF APPLICANT: ELISA Wells-Henderson

NAME OF ORGANIZATION: Orting Red Hat Days

ARE YOU NON-PROFIT: Yes [] No IF YES, UBI#: _____

MAILING ADDRESS: 20411 190th Ave E, Orting, WA 98360

EMAIL ADDRESS: ortingredhatdays@gmail.com

NAME OF EVENT: Orting Red Hat days

TYPE OF EVENT (parade, festival, etc.): Parade, festival

DATE(S) OF EVENT: Oct 1 2022

TIME(S) OF EVENT: Set-Up 7:30 AM Start of Event 10am
 End of Event 4pm Exit Time 5pm

PRIMARY CONTACT NAME: ELISA Wells PHONE: (253) 232-5629
 PRIMARY CONTACT EMAIL: Ortingredhatday@gmail.com
 DAY OF CONTACT NAME: ELISA Wells PHONE: ↑
 DAY OF CONTACT EMAIL: same
 ALTERNATE CONTACT: Janis Maki PHONE: (253) 651-8504

FOR ALL SPECIAL EVENTS:

TYPE OF EVENT:

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) _____

FACILITIES & PARKS USAGE REQUESTED (please attached rental rates):

- BBQ Area
- Gazebo
- Basketball Court
- City Park grass areas (south)
- Multi-Purpose Center (MPC)
- Orting Station
- Fountain Pavilion
- North Park grass area

If the Event is providing for the following, what arrangements will be in place?

Will you have additional garbage service and where will they be placed (show on Map)?
yes - we will need a small dumpster.

Will you have adequate restroom facilities and where will they be placed (show on Map)?
yes - we need sandycans.

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?
yes.

ADDITIONAL SERVICES: Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event? Yes No

<u>City Services</u> (please mark all that apply)	<u>Price</u>	<u>Total Price</u>
<input checked="" type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input checked="" type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input checked="" type="checkbox"/> 1 Dumpster	\$20/event	\$ _____
<input checked="" type="checkbox"/> 2 Standard Port-a-Potties(Delivery/Pick Up/Cleaning)	\$150/event	\$ _____
<input checked="" type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ _____
<input checked="" type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input checked="" type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
[] Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
[] Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input checked="" type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ _____
<input checked="" type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ _____
*See attached rental rates**		
<input checked="" type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ _____
Total For Special Event Services		\$ _____
Special Event Fee		\$200
TOTAL TO BE PAID		\$ _____

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event.

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: 9/17/22 through 10/2/22

The banner may only be across SR 162 for 2 weeks

Material Type: Vynal Size: 3' x 15' Thickness: Thick vynal

How many cuts are on banner? 8 One sided or two-sided? One [] Two

VENDORS: Will there be any vendors? Yes [] No

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? Yes [] No

If yes, please answer the following:

PARADE START TIME: 1pm START LOCATION (show on map): in front of Buckleys

STAGING AREA – WHERE/WHAT TIME (show on map): 12:00 Buckleys →

PARADE ROUTE (show on map): in front of Eagles then L

WILL HORSES OR OTHER ANIMALS BE IN PARADE? Yes [] No

If yes, approximately how many animals? under 20 - unk.

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

Yes [] No

OTHER:

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? Yes [] No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? Yes [] No

If yes, which streets (show on map)?

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

NO

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

Signs posted. Facebook posts

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: W

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: W

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: W

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: u

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).

Name of Insurance Company: Farmers / Tapco

Policy Number: _____

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: u

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization identified in Section II of this Application, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property. Initials: u

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: [Signature] DATE: 6/23/22

PRINT NAME: ELISA Wells-Henderson

Title/Role with Organization: Treasurer

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:
City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Or

Stop by:
City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842
****A receipt showing payment is NOT approval of the event****

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's History.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (see Section III of this Application for more information);
- Proof of liability insurance that complies with the terms of Section IV of the City Special Event Sponsorship Policy.

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

[] Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

FACILITY RENTAL RATES

MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

For City Use Only

Date Application Received: _____ Dept. Meeting Date: _____

Event Application Completed: Yes No Certificate of Insurance: Yes No

Detailed Event Map: Yes No WSDOT Street Closure Permit: Yes No N/A

Application Approved: Yes No Date: _____ Initials: _____

Total Fee Amt \$ _____ Date Paid: _____ Receipt # _____

NOTES:

NBP022Y1408 Version 3

Quote is valid until 8/6/2022

To: **Orting Red Hat Days**

Please bind effective: 09/30/2022

Insured email address: ortingredhatdays@gmail.com

Insured phone number: (253) 232-5629

Confirm optional coverages:

Do not include any optional coverages.

Include the following optional coverages from Section VI

(Taxes & Fees may apply to optional premium if purchased)

Option 1 - (add: \$55.00) - Equipment Breakdown

Option 2 - (add: *\$100.00) - Terrorism Coverage

*See Terrorism Section for Exact Pricing and Terms

From: Jerome Dickson

jdickson1@farmersagent.com

I. PREMIUM AND UNDERWRITING NOTES/REQUIREMENTS

BUSINESSOWNERS POLICY INFORMATION	
Carrier:	Mount Vernon Fire Insurance Company
Status:	Non-admitted
A.M. Best Rating:	A++ (Superior) - XII
COVERAGE PART	PREMIUM
Businessowners	\$395.00
PLEASE REFER TO THE EXCESS LIABILITY QUOTE #XSL022U6715 IF HIGHER LIMITS OF LIABILITY ARE DESIRED.	
TOTAL PREMIUM DUE TO CARRIER	\$395.00
ADDITIONAL COSTS	
Wholesaler Broker Fee	\$125.00
Washington Surplus Lines Tax (2.000%)	\$10.40
Washington Stamping Fee (.100%)	\$.52
TOTAL AMOUNT DUE	\$530.92

This account is subject to the following - Sections A, B and C:

Underwriter receipt, review and acceptance of the fully completed application. We may modify the terms and/or premiums quoted or rescind this quote if the information provided in the completed application is different from the original submission or there is a significant change in the risk from the date it was quoted.

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

A. Prior To Bind Requirements:

- Does the organization host, sponsor or organize any special events (additional premium may apply)?
- If yes, provide the following:
- What is the number of event days with up to 250 attendees?
- What is the number of event days with 251 - 2,500 attendees? (Please note we will exclude events with over 2,500 attendees)
- What is the number of event days where the organization serves or permits alcohol in exchange for a charge or donation?
- Is the organization in the business to manufacture, sell or distribute alcoholic beverages?

B. Items Required Within 21 days of the inception of coverage:

- No Items Required Within 21 Days

C. Underwriting Notes:

- This quote is subject to there being no active wildfires within 25 miles / 50 kilometers of the risk at the time of binding.
- Please note: If only the property coverage is desired, pricing is subject to change.
- Special Events with Liquor Liability must be scheduled on the policy to be covered. Please complete the Non Profit Package Special Event/Liquor Liability Addendum (NPP ADD SPE 10-04) for each event where liquor liability is requested for review and consideration.
- This quote does not contemplate special events. We must be notified if the applicant will host, sponsor or organize any special events so we can properly add the exposure to the quote.

II. COVERED LOCATION(S) AND CORRESPONDING CLASSIFICATIONS

Location #1 - 20411 190th Ave E, Orting, WA 98360

Construction: Frame / Protection Class: 6

Property Coverage

Perils: Special

Coverage	Limit	Deductible	Valuation	Rate	Premium
Business Personal Property	\$5,000	\$1,000	Replacement Cost		Included
Business Income and Extra Expense	\$25,000	N/A	Not Applicable		Included

Property Coverage Premium for Location #1: \$50 MP

Coverages automatically provided by Businessowners coverage form

Business Personal Property - automatic increase	25% during peak season	Business Personal Property at newly acquired locations	\$100,000
Business Personal Property not at premises	\$10,000	Outdoor Property (including trees, shrubs, and plants)	\$500 per tree/shrub/plant - \$2,500 total limit
Exterior Building Glass	Up to Business Personal Property	Signs attached to the Building	\$1,000
Increased Cost of Construction	\$10,000 - Only when Building coverage with Replacement Cost is provided	Valuable Papers & Records	\$10,000 (\$5,000 not at premises)
Accounts Receivable	\$10,000 (\$5,000 not at premises)	Personal Effects	\$2,500
Forgery and Alteration	\$2,500	Money Orders and Counterfeit Paper Currency	\$1,000
Fire Department Service Charge	\$1,000		

Warranted Property Conditions

- All electric is on functioning and operational circuit breakers [P-6]
- Functioning and operational smoke/heat detectors in all units or occupancies [P-5]

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

Liability Coverage

Description	Fire Code	Class Code	Basis	Exposure	Prod/CompOps Rate	All Other Rate	Prod/CompOps Premium	All Other Premium
Art / Cultural Organization - no premises owned or leased - Not-for-Profit only	0757	41670	Members	10	0.000	2.203	\$0	\$22
				Per Members				
Blanket Additional Insured - Non-Profit Package		49950	Flat	1	0.000	100.000	\$0	\$100
				Flat				

Liability Coverage Premium for Location #1: \$345 MP

Total for Location: \$395

III. LIABILITY LIMITS OF INSURANCE

BUSINESSOWNERS GENERAL LIABILITY

Liability and Medical Expense	\$1,000,000
Medical Expense (Any One Person)	\$5,000
Damage To Premises Rented to You	\$100,000
General Aggregate	\$2,000,000
General Liability Deductible	\$0

IV. REQUIRED FORMS & ENDORSEMENTS

Common Endorsements

2110WA	(04/15) Service Of Suit	BP-48	(05/16) Exclusion – Asbestos, Lead Contamination, Absolute Pollution, Mold, Fungus, Bacteria, Virus And Organic Pathogen
BP0003	(01/10) Businessowners Coverage Form	BP-49	(01/13) Absolute Exclusion For Pollution, Organic Pathogen, Silica, Asbestos And Lead
BP0417	(01/10) Employment-Related Practices Exclusion	BP-58	(05/07) Animal Exclusion
BP-103	(01/15) Exclusion Of War, Military Action And Terrorism (Coverage For Certain Fire Losses)	BP-59	(02/13) Exclusion - Athletic Activity Or Sport Participants
BP-11	(05/04) Exclusion - Fiduciary Liability and Financial Services	BP-60	(05/07) Exclusion For Bleacher Collapse
BP-115	(07/08) Protective Devices Or Services Provisions	BP-65	(05/07) Exclusion For Mechanical Rides
BP-145 NPP	(06/10) Blanket Additional Insured Endorsement	BP-8	(02/09) Limits Of Insurance Under Multiple Coverage Parts
BP-15	(07/04) Business Income and Extra Expense Limit	BP-88	(04/06) Expanded Definition of Bodily Injury
BP1505	(05/14) Exclusion - Access Or Disclosure Of Confidential Or Personal Information And Data -Related Liability - Limited Bodily Injury Exception Not Included	BP-90	(04/14) Who Is An Insured Clarification Endorsement
BP-152	(01/13) Separation of Insureds Clarification Endorsement	BP-95	(05/07) Exclusion For Climbing, Rebounding And Interactive Games And Devices
BP1560	(02/21) Cyber Incident Exclusion	BP-96	(05/07) Exclusion For Firearms, Fireworks And Other Pyrotechnic Devices
BP-165	(05/18) Exclusion - Specific Activities, Events or Conditions or Over 2,500 People	BP-97	(05/07) Exclusion For Event Vendor/Exhibitor & Contractor
BP-168	(11/11) Exclusion - Injury To Performers Or Entertainers	Jacket	(07/19) Policy Jacket
BP-179 NBP	(12/17) Amendment of Liquor Liability Exclusion	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
BP-40	(03/11) Molestation Or Abuse Exclusion		

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested

V. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

	Coverage	Additional Premium
Option 1	Equipment Breakdown	\$55.00

Important Information

- Addresses potential gaps in coverage by providing coverage for
 - Mechanical Breakdown, Electrical Arcing
 - Loss or damage to hot water boilers & steam equipment
 - Steam explosion of boilers, piping, engines & turbines
 - \$250,000 limit for Refrigeration Contamination
 - \$250,000 limit for Perishable Goods Spoilage
- If this coverage is purchased, add BP-47 Equipment Breakdown
- Includes free jurisdictional inspections (as required by law or regulation)

	Coverage	Additional Premium
Option 2	Terrorism Coverage	\$100.00

Important Information

- Terrorism coverage, per the Terrorism Risk Insurance Program Reauthorization Act of 2015, is available for an additional premium of \$100 or 5.00% of the total applicable premium, whichever is greater. If not purchased, please provide the signed TRIADN Disclosure Notice or add form NTE - Notice of Terrorism Exclusion. When making your decision to purchase Terrorism Coverage, please be aware that coverage for "insured losses" as defined by the Act is subject to the coverage terms, conditions, amount, and limits in this policy applicable to losses arising from events other than acts of terrorism.
- The Terrorism premium shown above has been calculated as a percentage of the quoted coverages. If any coverages are added or removed at binding, the additional premium shown above is subject to change.

Please contact us with any questions regarding the terminology used or the coverages provided.

Read the quote carefully, it may not match the coverages requested



Specialty Non Profit Package Application

Package Policy designed for office based Non Profit organizations (including, but not limited to Chamber of Commerce, Trade Associations, Business Associations and Charitable Organizations).

Please complete all sections of this application and have signed by the applicant.

GENERAL INFORMATION

Name Of Organization: Orting Red Hat Days

Mailing Address: 20411 190th Ave E

City: Orting State: WA Zip Code: 98360

Location Address: 20411 190th Ave E Same as mailing address

City: Orting State: WA Zip Code: 98360

Website Address: _____ Email Address: ortingredhatdays@gmail.com

APPLICANT ELIGIBILITY

Are there past, pending or planned foreclosures and/or bankruptcies or judgments for unpaid taxes against the named insured or any officer, partner, member or owner, individually within the last five years? Yes No

Has Insurance coverage been cancelled or non-renewed in the past three years? (not applicable in MO) Yes No

Does the organization have tax exempt status by the I.R.S.? Yes No

Is organization involved with any of the following services: Current or future construction or renovation projects, land acquisition, adoption/foster care, legal, medical/dental, financial, publishing, medical journal publication, real estate listings, research and development, or involved in activism? Yes No

Does the organization perform any operations located outside the U.S., or organize any international travel or international activities? Yes No

Are direct social service programs including but not limited to thrift store operations, counseling and referral services, residential shelters, day/overnight camps, or healthcare provided? Yes No

Is the applicant operating as a nonprofit? Yes No

LOCATIONS OF COVERAGES AND CORRESPONDING CLASSIFICATIONS

Location #1	Address	City	State	Zip
	20411 190th Ave E	Orting	WA	98360

Construction: Frame Protection Class: 6 No. of Stories: _____ Total Square Footage: _____

Year Built: 2010 Years at this location: 5 Roof Age: 1

Roof Type: Flat Shingle Wood Shake Metal Tile Slate Other _____

Plumbing: PVC Copper Lead Iron Galvanized Other _____

Updates: Plumbing: _____ Electrical: _____ Heating: _____

Protective Devices:	<input type="checkbox"/> Functional & operational smoke detectors		
	<input type="checkbox"/> Burglar Alarm	<input type="checkbox"/> Central Station	<input type="checkbox"/> Local
	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Central Station	<input type="checkbox"/> Local
	<input type="checkbox"/> Sprinkler System _____ % of the building		
Cause of Loss:	<input checked="" type="checkbox"/> Special Form	<input type="checkbox"/> Broad Form	<input type="checkbox"/> Basic Form
Exclusions:	<input type="checkbox"/> Wind & Hail	<input type="checkbox"/> Water Damage	<input type="checkbox"/> Theft <input type="checkbox"/> Sprinkler Leakage
Deductible:	<input type="checkbox"/> \$500	<input checked="" type="checkbox"/> \$1,000	<input type="checkbox"/> \$2,500 <input type="checkbox"/> \$5,000 <input type="checkbox"/> Other _____

Coverage	Limit	Additional Information
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Business Personal Property	\$5,000	Co-Insurance: <input checked="" type="checkbox"/> 80% <input type="checkbox"/> 90% <input type="checkbox"/> 100%
		Valuation: <input checked="" type="checkbox"/> Replacement Cost <input type="checkbox"/> Actual Cash Value
Business Income and Extra Expense	\$25,000	Co-Insurance: <input type="checkbox"/> 80% <input type="checkbox"/> 90% <input checked="" type="checkbox"/> 100%
		Valuation: <input type="checkbox"/> Replacement Cost <input type="checkbox"/> Actual Cash Value

UNDERWRITING INFORMATION FOR LOCATION #1

Classification	Premium Basis	Exposure	Applicable Sq. Ft.
Art / Cultural Organization - no premises owned or leased - Not-for-Profit only	Members	10	
Blanket Additional Insured - Non-Profit Package	Flat	1	

PROPERTY ELIGIBILITY

Do all public areas, occupancies and/or habitational units have functioning and operational smoke and/or heat detectors? Yes No

Are there functioning and operational fire extinguishers readily available? Yes No

For any building built prior to 1978, is 100 percent of the wiring on functioning and operational circuit breakers? Yes No

GENERAL LIABILITY ELIGIBILITY

Do all public areas, occupancies and/or habitational units have functioning and operational smoke and/or heat detectors? Yes No

For any building built prior to 1978, is 100 percent of the wiring on functioning and operational circuit breakers? Yes No

LOSS HISTORY

Property

Please provide detail below

Year	Status	Incurred	Description
2020-2021			None
2019-2020			None
2021-2022			None

Liability

Please provide detail below

Year	Status	Incurred	Description
2020-2021			None
2019-2020			None
2021-2022			None

Tennessee, Virginia and Washington Fraud Statement : It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Retail Agency Name: Jerome Dickson DBA: 79102V License #: _____

Main Agency Phone Number: (360) 8728-8652

Agency Mailing Address: PO BOX 844

City: Orting State: WA Zip: 98360

The signer of this application acknowledges and understands that the information provided in this Application is material to the Insurer's decision to provide the requested insurance and is relied on by the Insurer in providing such insurance. The signer of this application represents that the information provided in this Application is true and correct in all matters. The signer of this Application further represents that any changes in matters inquired about in this Application occurring prior to the effective date of coverage, which render the information provided herein untrue, incorrect or inaccurate in any way will be reported to the Insurer immediately in writing. The Insurer reserves the right to modify or withdraw any quote or binder issued if such changes are material to the insurability or premium charged, based on the Insurer's underwriting guides. The Insurer is hereby authorized, but not required, to make any investigation and inquiry in connection with the information, statements and disclosures provided in this Application. The decision of the Insurer not to make or to limit any investigation or inquiry shall not be deemed a waiver of any rights by the Insurer and shall not estop the Insurer from relying on any statement in this Application in the event the Policy is issued. It is agreed that this Application shall be the basis of the contract should a policy be issued and it will be attached and become a part of the Policy.

Applicant's Signature:  Title: 7/5/22 Date: 06/29/2022

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act ("the Act"), as amended, you have a right to purchase insurance coverage for losses arising out of acts of terrorism. *As defined in Section 102(1) of the Act:* The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

You should know that any coverage for losses caused by certified acts of terrorism is partially reimbursed by the United States under a formula established by federal law. Under this formula, the United States reimburses 80% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The premium charged for this coverage is provided below and does not include any charges for the portion of loss covered by the federal government under the Act.

Coverage for "insured losses", as defined in the Act, is subject to the coverage terms, conditions, amounts and limits in this policy applicable to losses arising from events other than acts of terrorism.

You should know that the Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement, as well as insurers' liability, for losses resulting from certified acts of terrorism when the amount of such losses in any one calendar year exceeds \$100 billion. If the aggregate insured losses for all insurers exceed \$100 billion in any one calendar year, your coverage may be reduced.

You should also know that, under federal law, you are not required to purchase coverage for losses caused by certified acts of terrorism.

REJECTION OR SELECTION OF TERRORISM INSURANCE COVERAGE

Note: In the states of California, Georgia, Hawaii, Illinois, Iowa, Maine, North Carolina, Oregon, Washington, West Virginia and Wisconsin, our terrorism exclusion makes an exception for fire losses resulting from an Act of Terrorism. In these states, if you decline to purchase Terrorism Coverage, you still have coverage for fire losses resulting from an Act of Terrorism.

Please "X" one of the boxes below and return this notice to the Company.

<input checked="" type="checkbox"/>	I decline to purchase Terrorism Coverage. I understand that I will have no coverage for losses arising from acts of Terrorism.
<input type="checkbox"/>	I elect to purchase coverage for certified acts of Terrorism for a premium of \$ _____.

Elisa Henderson

Applicant Name (Print)

Authorized Signature

Orting Red Hat Days

Named Insured

06/29/2022

Date



Privacy Notice At Collection

We may need to collect certain personal information to provide you with our services and products. For information on how we store, use and protect personal information, please see our Privacy Policy accessible on our website, <https://www.usli.com/privacy-policy/>.



RESOURCES TO HELP YOUR BUSINESS GROW!

As a policyholder through USLI or Devon Park Specialty, you have access to many free and discounted services through the Business Resource Center that will assist you in operating, growing and protecting your business. Consider the following services and associated cost savings when deciding where to place your insurance!

HUMAN RESOURCES



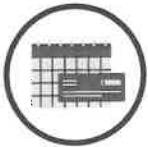
- » Free human resources consultation hotline to be used for personnel issues, including harassment and discrimination, the Family and Medical Leave Act, disability, wage and hours regulations and more
- » Online library with information, forms and articles pertaining to human resources
- » Resources for recruiting and training as well as termination and administration

PRE-EMPLOYMENT AND TENANT SCREENINGS



- » Discounted background checks, including multi-court criminal database searches, county criminal searches and more (first background check is free)
- » Best practices for performing a background check
- » Discounted tenant and drug screenings and motor vehicle reports (MVRs)

PAYROLL AND TAXES



- » Discounted payroll processing and tax services tailored for either a small or large business

CYBER RISK



- » Materials about securing personal and payment card information
- » Complimentary access to tools and resources that will help you understand your exposure to a data breach and the importance of a response plan

MARKETING

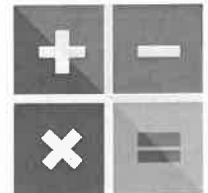


- » Suggested free and paid services, including email campaigns, photo editing, file management and more, for web marketing for your business
- » Suggested free and paid services for social media platforms, development, management and more
- » Discounted promotional items, giveaways and signage

SAFETY



- » Free on-site safety and occupational health consultation for your business
- » Free personal credit report
- » Disaster and emergency preparedness resources
- » Discounted alcohol and food server safety training for your staff and servers
- » Discounted CPR and first aid training
- » Youth resources for concussion training, waivers of liability, recognizing the signs and symptoms of child abuse, and more



Try our cost-savings calculator to see how much you could save!

Enclosed you will find an annual **admitted** Excess General Liability Coverage for Orting Red Hat Days. The quote number is XSL022U6715 Version 2 .

- Section I-** Details the premiums, taxes and fees associated with this account. In addition, it provides the Underwriting Notes and covers any of the additional underwriting information that might be needed prior to binding or within 21 days of the inception date.
- Section II-** Schedule of Underlying Coverages
- Section III-** Lists the required coverage forms, notices, endorsements and exclusions.
- Section IV-** Offers optional coverages that are available to the applicant but are not currently included in the quote.

In addition we have included some materials that will assist in the evaluation of this offer of coverage.

- A pre-filled application that includes the information you have already provided.
- Endorsement TRIADN Disclosure Notice of Terrorism Insurance Coverage for your review.
- A Point of Sale piece that provides some claims scenarios this account may encounter and a coverage checklist that can be compared to the quotation of another carrier.

For your convenience, an area on page 1 of the quote has been provided to record your requested effective date and which optional coverages you might want to include when you are ready to buy coverage.

We invite you to contact us to discuss the benefits of any coverages, the costs associated or simply to provide feedback! We welcome the opportunity to talk with you about this quote.

Thank you for the opportunity to quote this account!

Sincerely,
Jerome Dickson
Jerome Dickson DBA: 79102V

XSL022U6715 Version 2

Quote is valid until 8/6/2022

To: **Orting Red Hat Days**

Please bind effective: _____

Insured email address: _____

Insured phone number: _____

Confirm optional coverages:

Do not include any optional coverages.

Include the following optional coverages from Section IV

(Taxes & Fees may apply to optional premium if purchased)

Option 1 - Terrorism Coverage

From: Jerome Dickson

jdickson1@farmersagent.com

I. PREMIUM AND UNDERWRITING NOTES/REQUIREMENTS

EXCESS GENERAL LIABILITY COVERAGE POLICY INFORMATION

Carrier:	United States Liability Insurance Company
Status:	Admitted
A.M. Best Rating:	A++ (Superior) - XII
Term Quoted:	Annual

LIMIT OPTIONS	PREMIUM	FEES	AMOUNT DUE
<input type="checkbox"/> \$1,000,000	\$400 (MP)	\$100.00	\$500.00

ADDITIONAL COSTS

Wholesaler Broker Fee	\$100
-----------------------	-------

FREE AND DISCOUNTED BUSINESS SERVICES AVAILABLE TO USLI INSUREDS – VISIT BIZRESOURCECENTER.COM FOR DETAILS

We have provided a pre-filled application that would assist in satisfying these requirements.

This account is subject to the following - Sections A, B and C:

Please note that we will not be able to bind coverage until we satisfy all Prior to Binding requirements.

Underwriter receipt, review and acceptance of the fully completed application. We may modify the terms and/or premiums quoted or rescind this quote if the information provided in the completed application is different from the original submission or there is a significant change in the risk from the date it was quoted.

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****

A. Prior To Bind Requirements:

Confirmation that all of the following are True:

- Does the organization host, sponsor or organize any special events (additional premium may apply)?
- If yes, provide the following:
 - -What is the number of event days with up to 250 attendees?
 - -What is the number of event days with 251 - 2,500 attendees? (Please note we will exclude events with over 2,500 attendees)
 - -What is the number of event days where the organization serves or permits alcohol in exchange for a charge or donation?
 - -Is the organization in the business to manufacture, sell or distribute alcoholic beverages?

B. Items Required Within 21 days of the inception of coverage:

- No 21 Day Subject to Notes

C. Underwriting Notes:

- Please be advised, we have prepared this quote of higher limits of liability based on the information provided for a primary quote. It is valid only over the United States Liability Insurance Group quote provided, however we can consider adjusting it to be valid over other carriers. In addition, we can possibly include other lines of coverage in the underlying such as Automobile Liability and Employer's Liability.
- Please contact me if you wish to discuss further.

II. SCHEDULE OF UNDERLYING COVERAGES

Commercial General Liability	Limits of Liability	
Carrier: Mount Vernon Fire Insurance Company	Each Occurrence:	\$1,000,000
AM Best Rating: A++g	Products/Completed Operations Aggregate:	\$2,000,000
	General Aggregate:	\$2,000,000
	Personal & Advertising Injury:	\$1,000,000

III. REQUIRED FORMS & ENDORSEMENTS

IL0146	(08/10) Washington Common Policy Conditions	L-622	(07/08) Abuse Or Molestation Exclusion
IUL100	(07/06) Expected or Intended Injury Exclusion	L-646WA	(07/10) Washington State Amendatory Endorsement
IUL117	(09/10) Nuclear Energy Liability Exclusion (Broad Form)	TRIADN	(12/20) Disclosure Notice of Terrorism Insurance Coverage
Jacket	(07/19) Policy Jacket	XL101	(05/07) Automobile Exclusion
L-387	(03/06) Exclusion - Mechanical Rides	XL465	(12/16) Exclusion - Unmanned Aircraft
L-472	(07/08) Exclusion - Injury To Performers Or Entertainers	XL542 WA	(12/20) Exclusion of War and Certified Acts of Terrorism
L-536	(09/09) Exclusion - Participation In Athletic Activity, Physical Activity Or Sports	XLP	(07/05) Excess Liability Policy

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****

IV. OFFER OF OPTIONAL COVERAGE(S)

Based on the information provided, the following additional coverages are available to this applicant but are not currently included in the quotation. The additional premium may be subject to taxes & fees. For a firm final amount please contact us and we will revise the quote.

Coverage	Rate
Option 1 Terrorism Coverage	See notes for rate information

Important Information

- Terrorism coverage, per the Terrorism Risk Insurance Program Reauthorization Act of 2015, is available for 2.0000% of the total applicable premium for this risk. If not purchased, please provide the signed TRIADN Disclosure Notice or add form NTE – Notice of Terrorism Exclusion. When making your decision whether to purchase Terrorism Coverage, please be aware that coverage for "insured losses" as defined by the Act is subject to the coverage terms, conditions, amount and limits in this policy applicable to losses arising from events other than acts of terrorism.
- Coverage available under this offer is contingent on the underlying policies providing terrorism coverage and at the same limit as the Schedule of Underlying Coverages

Please contact us with any questions regarding the terminology used or the coverages provided.

****Read the quote carefully, it may not match the coverages requested****



How to BIND your USLI policy with Tapco's Submit Unit

Attached is your requested proposal from USLI. Please read it carefully.

After you have presented the proposal to your customer and when you are ready to bind, follow these simple instructions:

- Read the quote and all binding subjectivities and requirements carefully to verify that your risk is eligible.
- Confirm ALL "prior to binding" and "to bind" contingencies on the proposal. (If there is any discrepancy, call USLI on **877-268-8170** in order to re-quote.) For all other questions please call Tapco at 800-334-5579 ext. 8754 (USLI).
- Sign and date the quote letter with any optional coverages, deductibles, and desired limits and desired effective dates.
- Complete and sign the application as well as any applicable state affidavits and terrorism forms.
- Collect premium from the insured to send to Tapco (not USLI).
- Email scanned images of all signed paperwork including quote proposal, application, as well as state affidavits, and terrorism forms if applicable to **USLIQuotes@gotapco.com** or fax to **336-584-8880**.
- Include "Bind USLI: (Customer name)" in the subject line.

Tapco is required to contact USLI in order to bind coverage and must receive the requested paperwork in order to do so. Once USLI verifies the quote is bound, our office will contact you with binder confirmation.

Once bound by USLI, Tapco will send you a link to a secure payment portal for payment by credit card or check.

Please note that once you request a binder, your agency is responsible for the premium payment; therefore, please ascertain your agency has secured premium payment prior to your request to bind. Once the company binds the quote, a minimum earned premium will apply, along with the policy fee and applicable state taxes. Once bound, the policy cannot be flat cancelled. Thank you for the opportunity to provide a quote for this client.

SPECIAL NOTE: If your agency has never placed business with Tapco, please contact Tapco's New Broker Department at NewBrokers@gotapco.com. Your agency MUST be activated with Tapco before any binder request can be made.

Enclosed you will find a **non-admitted** Businessowners quote for Orting Red Hat Days. The quote number is NBP022Y1408 Version 3 .

- Section I-** Details the premiums, taxes and fees associated with this account. In addition, it provides the Underwriting Notes and covers any of the additional underwriting information that might be needed prior to binding or within 21 days of the inception date.
- Section II-** Summarizes the locations, building information, property coverages, warranties, and the corresponding classifications with the exposures and rates.
- Section III-** Provides the Liability Limits of Insurance
- Section IV-** Lists the required coverage forms, notices, endorsements and exclusions.
- Section V-** Offers optional coverages that are available to the applicant but are not currently included in the quote.

In addition we have included some materials that will assist in the evaluation of this offer of coverage.

- An Excess General Liability quote that provides higher limits of Liability. It is attached as a separate quote under #XSL022U6715. This quote is optional and not required to be bound along with the primary quote. If coverage is desired, we would issue a separate policy.
- A pre-filled application that includes the information you have already provided.
- Endorsement TRIADN Disclosure Notice of Terrorism Insurance Coverage for your review.
- A Point of Sale piece that provides some claims scenarios this account may encounter and a coverage checklist that can be compared to the quotation of another carrier.

For your convenience, an area on page 1 of the quote has been provided to record your requested effective date and which optional coverages you might want to include when you are ready to buy coverage.

We invite you to contact us to discuss the benefits of any coverages, the costs associated or simply to provide feedback! We welcome the opportunity to talk with you about this quote.

Thank you for the opportunity to quote this account!

Sincerely,
Jerome Dickson
Jerome Dickson DBA: 79102V



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Orting Pumpkin Festival Sponsorship and Grant.	AB22-71	CGA		
		8.10.2022	8.17.2022	
	Department:	Clerk		
	Date Submitted:	7.28.2022		
Cost of Item:	<u>\$N/A</u>			
Amount Budgeted:	<u>\$N/A</u>			
Unexpended Balance:	<u>\$ N/A</u>			
Bars #:	N/A			
Timeline:	Approval as soon as possible			
Submitted By:	Kim Agfalvi			
Fiscal Note: None				
Attachments: Application				
SUMMARY STATEMENT:				
<p>The City received an application for sponsorship from the Orting Pumpkin Festival. Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> 1. Allow all citizens to reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City. <p>The event organizer is requesting a City grant of funds in the amount of \$2,397.00 to help with costs for the event.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move forward to Study Session on August 17 th , 2022 for discussion.				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve Resolution No. 2022-19, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing City sponsorship of the Orting Pumpkin Festival; and to approve Resolution No. 2022-20; a resolution of the City of Orting, authorizing a grant of funds in the amount of \$2,397.00 to the Orting Pumpkin Festival.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-19

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE ORTING
PUMPKIN FESTIVAL**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Pumpkin Festival; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on August 3, 2022, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Pumpkin Festival has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Pumpkin Festival’s application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Pumpkin Festival is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City’s sponsorship of the Orting Pumpkin Festival, pursuant to the City’s Policy, at the Tier # 2 level. This authorization extends to the event identified on the Orting Pumpkin Festival’s

application for sponsorship, on Saturday, October 8, 2022 from 8:00am– 7:00pm. The Mayor is authorized to enter into a contract with the Orting Pumpkin Festival to memorialize the City’s sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 31st DAY OF AUGUST, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-20**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING A CITY GRANT OF FUNDS TO THE
ORTING PUMPKIN FESTIVAL.**

WHEREAS, the City of Orting has adopted a Grant Policy (the “Policy”) to provide grant funding to organizations which the City Council determines bring significant value to the citizens of Orting and which serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, grant funding is provided to organizations upon application, evaluated by the City Council pursuant to the Policy on a case-by-case basis and at various levels of support depending on the value the applicant provides to the community; and

WHEREAS, the City received an application for grant funding from the Orting Pumpkin Festival, a nonprofit corporation registered with the State of Washington; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on August 3rd, 2022, and recommended approval of the application; and

WHEREAS, the applicant has represented that this grant shall be used by the applicant to help purchase event insurance and a stage rental; and

WHEREAS, the City Council finds that funding the aforementioned organization/activity serves the valid municipal purposes of promoting community participation and providing an opportunity for strengthening the City’s sense of community; and

WHEREAS, the City Council finds that the Orting Pumpkin Festival’s application meets the requirements of the City’s Policy, and qualifies for grant funding as an organization serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Pumpkin Festival serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the organization meets those purposes.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City’s grant funding Orting Pumpkin Festival, pursuant to the City’s Policy, in the amount of

\$2,397.00. The Mayor is authorized to enter into a contract with the Orting Pumpkin Festival to memorialize the City's grant funding described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 31st DAY OF AUGUST, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



4109 E-7 Bridgeport Way West * University Place, WA 98466 * (253) 230-6851
A 501 C (3) Non-Profit Corporation

June 24, 2022

Kim Agfalvi
City Clerk
City of Orting
104 Bridge St S.
Orting, WA 98360
Kagfalvi@cityoforting.org

Dear Kim,

We are all excited about bringing the 14th Annual Orting Pumpkin Fest back to the City of Orting this year. Thank you for giving us the opportunity to apply for assistance with a grant that the City of Orting is offering to those qualified non-profit organizations. I hope this letter will be sufficient with our request, but if there is a specific grant application please let me know and I will fill that out for you. What I'll do below is address some items that would help us out a lot if the grant were approved. Thanks again for all your support in the past to make this a great community event!

1/ Event Printing \$350.00
2/ On-Line Marketing \$250.00
3/ Event Insurance \$350.00
4/ Signs and Banners \$250.00
5/ Performer Fees \$750.00
6/ Two Rental Golf Carts \$400.00
7/ Event Postage \$47.00

TOTAL \$2397.00

Looking forward to hearing from you.

Respectfully,



Gary W. Grape

EVENT MANAGER

PORTING PUMPKIN FEST

4109 E-7 Bridgeport Way W

University Place, WA 98466

253-230-6851



City of Orting
104 Bridge St S • PO Box 489 • Orting, WA 98360
Phone: 360-893-9017 or 253-262-7842
Fax: 360.893.6809
Email: recreation@cityoforting.org
Web: www.cityoforting.org

SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancellation of the event. **Applicant initials:** _____

NAME OF APPLICANT: Larry W. Grape

NAME OF ORGANIZATION: Tacoma Events Commission

ARE YOU NON-PROFIT: Yes [] No IF YES, UBI#: _____

MAILING ADDRESS: 4109 E-7 Bridgeport Way W.

EMAIL ADDRESS: GWGRAPE@7C.COMCAST.NET

NAME OF EVENT: ORTING PUMPKIN FEST

TYPE OF EVENT (parade, festival, etc.): Festival

DATE(S) OF EVENT: October 8, 2022

TIME(S) OF EVENT: Set-Up 8:00 AM Start of Event 10:00 AM
End of Event 5:00 PM Exit Time 7:00 PM

City Services (please mark all that apply)

	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Dumpster	\$20/event	\$ _____
<input type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ _____
<input type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ _____
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ _____
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ _____
*See Appendix A for rental rates**		
<input checked="" type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ <u>100</u>

Total For Special Event Services \$ _____

Special Event Fee \$ 200

TOTAL TO BE PAID \$ 300

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event. **Banner message is limited to name, date, and event sponsor. Commercial advertising is not allowed.**

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: 9/12/22 through 10/10/22

The banner may only be across SR 162 for 2 weeks

Material Type: _____ Size: _____ X _____ Thickness: _____

How many cuts are on banner? _____ One sided or two-sided? One Two

VENDORS: Will there be any vendors? Yes No

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? Yes [] No
If yes, please answer the following:

PARADE START TIME: NOON START LOCATION (show on map): Train Street

STAGING AREA - WHERE/WHAT TIME (show on map): TRAIN STREET NOON

PARADE ROUTE (show on map): TRAIN ST AROUND CAR SHOW and back

WILL HORSES OR OTHER ANIMALS BE IN PARADE? Yes [] No to TRAIN STREET

If yes, approximately how many animals? Dogs - (20)

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

Yes [] No *if they like

OTHER:

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? [] Yes No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? Yes [] No

If yes, which streets (show on map)?

Calistoga and Train St. (morning of 10/8/22-8AM)

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

No

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

We will have approximately 15 volunteers who will be adequately trained to handle notification of a problem to business and/or residents.

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: [Signature]

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: [Signature]

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: [Signature]

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: _____

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).

Name of Insurance Company: _____

Policy Number: _____

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: _____

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property.

Initials: _____

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: _____

DATE: June 11, 2022

PRINT NAME: _____

GARY W. GARZA

Title/Role with Organization: _____

Event Director

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:

City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Or

Stop by:

City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842

A receipt showing payment is **NOT approval of the event**

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- Proof of liability insurance that complies with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing recreation@cityoforting.org).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

[] Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

APPENIX A

FACILITY RENTAL RATES

MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

For City Use Only

Date Application Received: _____ Dept. Meeting Date: _____

Event Application Completed: Yes No Certificate of Insurance: Yes No

Detailed Event Map: Yes No WSDOT Street Closure Permit: Yes No N/A



DRAFT

**PRESS RELEASE
FOR IMMEDIATE RELEASE**

Date: 6/20/22

Use Through: 10/08/22

Subject: Orting Pumpkin Fest

Contact: Gary W. Grape –Event Director

Tacoma Events Commission

4109 E-7 Bridgeport Way W. University Place, WA 98466

253-230-6851 or 253- 507-9357, gwgrape47@comcast.net

www.tacomaevents.com

ORTING PUMPKIN FEST

This is very exciting news!! After two years having to cancel the Orting Pumpkin Fest due to the Covid 19 Pandemic, WE ARE BACK! The Fourteenth (14th) Annual Orting Pumpkin Fest will take place on Saturday October 8th 10:00 AM to 5:00 PM in the City of Orting. Once again the festivities are located in the heart of town in the Orting City Park.

The Orting Pumpkin Fest is a food-oriented festival modeled after similar events in California, Ohio, and Canada. It's a joint effort of the City of Orting, Tacoma Events Commission, Orting Valley Farmers Market and community sponsors. Our mission is to celebrate, promote, and enhance community spirit and pride with an affordable, fun, and family-oriented festival.


The festival is primarily a food festival that features items prepared with pumpkin as a main ingredient. The eight food booths will be run by professional vendors and by local not-for-profit groups working to raise funds for community projects. Besides lots of good food, the event will include live entertainment (see below) on two stages, 50 art & craft booths, commercial booths, local farmers market, rod and custom car show, games, bounce houses, activities for children, Point Defiance Pirates and the Pumpkin Pet Parade at noon.

The Orting Valley Farmers Market will present local Farms and more at the Orting Station building during Pumpkin Fest, including local wine, honey, produce, locally roasted coffee, plants, and more. Be sure to stop in and pick up great items to take home.


Worthy Music Ministries' Family Stage Schedule Located at the Gazebo on Train Street

11:00 AM – 5:00 PM

ROVING MAGIC SHOW

All Day	<p>John the Magic Guy will be performing his magic show to the crowds at the Orting Pumpkin Fest. John the Magic Guy performs the very old street performing art called "Busking". A "busker" builds a crowd, performs an act, then passes the hat for tips.</p>	
---------	--	---

Car Show Stage – By the Orting Station

11:00 AM - 11:45 AM	 Act 1 Theater Production- Scarecrows
------------------------	---

NOON: PUMPKIN PET PARADE

12:15 PM – 12:45 PM	 Life Christian Eagle Drumline
1:00 – 5:00 PM	 COAL TRAIN EXPRESS Country <i>music</i>

**CITY OF ORTING
TEMPORARY SIGN APPLICATION**

A temporary sign permit may be approved for a **one-year period of January through December of each year**; an application must be re-submitted each year. Per Orting Municipal Code Signs shall be displayed for no more than a 30-day period and then rotated out with a different sign; allowing a temporary sign to be displayed at all times. All signs must be of good repair, without fading, rips or tattered seams. All temporary signs are subject to Orting Municipal Code (OMC) 13-7-7.

Temporary Sign: Any nonpermanent sign intended for use for a short period of time. (OMC. 886, 9-8-2010)

Banner Sign: Any temporary sign intended to be hung with or without framing, and possessing characters, letters, illustrations, or ornamentation applied to fabric or similar materials. Flags, insignias, canopy signs, and posters are not considered "banner signs".

GENERAL INFORMATION:

Business Name: **THE TACOMA EVENTS COMMISSION/ORTING PUMPKIN FEST** Contact Person **GARY W. GRAPE**

Physical Address:

4109 E-7 BRIDGEPORT WAY WEST UNIVERSITY PLACE, WA 98466

Mailing Address:

SAME AS ABOVE

Phone Number **253-230-6851** Fax Number **N/A** Email Address: **GWGRAPE47@COMCAST.NET**

Type of Sign(s):

Banner Streamer Pennant Fabric sign Sandwich Board **Stake Sign (Yard Sign)**

Balloons Wind animated object other (please explain) _____

Date to be installed within city limits: **September 15, 2021** How many signs? 25

Applicant Signature _____

Date _____

June 16, 2022

For Office Use Only:

Approved _____ Denied, If denied reason: _____

Approval Signature: _____ Date: _____

This application, if approved, is valid from January through December of the current year.

ORTING PUMPKIN FEST

SATURDAY, OCTOBER 8TH, 2022

14TH ANNUAL CUSTOM & ROD SHOW

OPEN SHOW FOR CARS, TRUCKS & MOTORCYCLES

LOCATED IN ORTING CITY PARK at CALISTOGA & WASHINGTON AVE.

PUMPKIN FEST – SATURDAY HIGHLIGHTS

Live Music next to the car show

Food booths featuring at least one pumpkin recipe on the menu

Arts & Crafts vendors, second stage, games and amusements



THE PRE-REGISTRATION ENTRY FEE IS ONLY \$25
DAY OF EVENT REGISTRATION IS \$30

SPECIAL INTEREST CARS & TRUCKS • ANTIQUES • CLASSICS • STREET RODS • MOTORCYCLES

MOVE-IN STARTS AT 8:00 AM (not before please) AND ENDS AT 10:00 AM
Enter from SR 162 (Washington Avenue) turn toward the Shell station onto Whitesell St. NW then left onto
Corrin Ave. NW and left at Leber St. NW to enter the park.

The Pumpkin Fest begins at 10:00 a.m. and runs until 5:00 p.m.

THE FIRST 100 PRE-REGISTERED CARS WILL RECEIVE DASH PLAQUES.

Trophy Presentation 4:00 PM

“Best in Show”

For more information about the Orting Pumpkin Fest, please visit:

www.TacomaEvents.com

For car show information contact **Larry Hanson** (253) 377-2525 LarryHanson@N21mail.net
Please keep the top part then fill out and return the bottom part of this entry form with a check made out to the
Orting Pumpkin Fest, 4925 98th Ave Ct NW, Gig Harbor, WA 98335

Please retain the top part of this form with your arrival instructions. Return the bottom part with you payment to register.

Pre-registration – Orting Pumpkin Fest Custom & Rod Show

PRINT NAME: _____ PRINT ADDRESS: _____

PHONE #: (____) _____ E-MAIL: _____

VEHICLE DESCRIPTION: _____

NO REFUNDS



**PRESS RELEASE
FOR IMMEDIATE RELEASE**

Date:

Use Through: 10/20/22

Subject: Orting Pumpkin Fest

Contact: Gary W. Grape –Event Director

Tacoma Events Commission

4109 E-7 Bridgeport Way W. University Place, WA 98466

253-230-6851 or 253- 507-9357, gwgrape47@comcast.net

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The festival is primarily a food festival that features items prepared with pumpkin as a main ingredient. The eight food booths will be run by professional vendors and by local not-for-profit groups working to raise funds for community projects. Besides lots of good food, the event will include live entertainment (see below) on two stages, 50 art & craft booths, commercial booths, local farmers market, rod and custom car show, games, bounce houses, activities for children, Point Defiance Pirates and the Pumpkin Pet Parade at noon.

The Orting Valley Farmers Market will present local Farms and more at the Orting Station building during Pumpkin Fest, including local wine, honey, produce, locally roasted coffee, plants, and more. Be sure to stop in and pick up great items to take home.



CITY OF ORTING

110 TRAIN ST. SE • P.O. BOX 489
ORTING, WA 98360-0489
(360) 893-2219

Small Town Big View

Receipt Number:

24814

Two Hundred and 0/100's Dollars
Received From:

Tacoma Events Commission
4109 Bridgeport Way W. Ste E7
University Place, WA 98466

Date	Receipt Number	Amount
6/27/2022	24814	\$200.00

Printed By DCharchenko	Check	3948	\$200.00
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001.362.40.04.00 - Special Event Application Fee - Pumpkin Fest - 06/27/22

DEPARTMENT COPY



CITY OF ORTING

110 TRAIN ST. SE • P.O. BOX 489
ORTING, WA 98360-0489
(360) 893-2219

Small Town Big View

Receipt Number:

24815

One Hundred and 0/100's Dollars
Received From:

Tacoma Events Commission
4109 Bridgeport Wa W Ste E7
University Place, WA 98466

Date	Receipt Number	Amount
6/27/2022	24815	\$100.00

Printed By DCharchenko	Check	3947	\$100.00
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001.362.40.04.00 - Blanket Vendor - Pumpkin Fest - 06/27/22

DEPARTMENT COPY



CGA Committee Agenda
July 6, 2022
8:15am

- Tod Gunther, Councilmember, Chair**
- Don Tracy, Councilmember**
- Kim Agfalvi, City Clerk**
- Scott Larson, City Administrator**
- Gretchen Russo, Finance Director**

1. Call to Order.

Councilmember Gunther called the meeting to order at 8:17am. In attendance at the meeting was Councilmember Tod Gunther, Councilmember Don Tracy, Councilmember Chris Moore, Finance Director Gretchen Russo, City Administrator Scott Larson, and Mr. Sam Colorossi.

2. Parks Report.

City Administrator Scott Larson stated the Parks Commission has not met since June 2022, and at the last meeting they reviewed the Main Parks Master Plan proposals.

3. Public Comments.

No public comments were made.

4. Agenda Items

A. Clock Tower Update – Orting Historical Society.

Mr. Sam Colorossi stated that there are no updates since the last CGA meeting in June. He stated there is a mockup of the commemorative plaque, however the plaque has not been submitted to the Orting Historical Society for approval. Mr. Colorossi stated that the clock tower project is close to being completed.

Action: Informational Only.

B. Parks Trails and Open Space Plan Amendment – Park Planning.

City Administrator Larson stated that Parks, Trails, and Open Space amendment that is being proposed is to amend the plan to add a master planning for other parks in town to prioritize how they would be planned for in the next couple of years. Committee discussion followed.

Action: Move forward to July study session on July 20th, 2022.

C. Main Parks Master Plan.

City Administrator Larson stated he has spoken with Council to address concerns that were raised at the last Council meeting. He stated that he spoke with the consultant last week to discuss options for the Council to be more directly involved in planning. He stated that if Council wants to move this item forward that he would ask the consultant to make a presentation at the next study session after approval to discuss scope. Committee discussion followed.

Action: Move forward to July study session on July 20th, 2022.

D. Vancouver Model.

Councilmember Tod Gunther stated he sent a proposed draft for affordable housing to the members of the committee. He stated the Vancouver model is taking a look at all the proposed ordinances from other cities on affordable housing. He stated was asking the committee and councilmembers to consider meeting with homeless people and touring homeless areas before voting on supportive and transitional housing code amendments.

Action: Move forward to July study session on July 20th, 2022.

E. Summerfest Sponsorship.

City Administrator Scott Larson stated the event will be put on by Abundant Life Community Church, and that they are asking for tier two sponsorship with use of the gazebo, basketball court, and the grass area on the south side of the park. He stated the sponsorship will be similar to what the Summerfest organizers have done in the past years. Committee discussion followed.

Action: Move forward to July study session on July 20th, 2022.

F. Purple Heart Designation.

Councilmember Gunther stated he had no update on this item.

G. Distinguished Public Service Award.

Councilmember Gunther stated he had no update on this item.

H. City Challenge Coin.

Councilmember Gunther stated he had no update on this item.

5. Meeting Minutes of June 1st, 2022.

The meeting minutes were approved.

6. Action Items/Round table review.

No comments were made.

7. Adjournment.

The meeting was adjourned at 9:16am.

ATTEST:

Kimberly Agfalvi, City Clerk