

City of Orting
PLANNING COMMISSION MINUTES
May 2, 2022

Chair Kelly Cochran called the meeting to order at 7:00 pm. Roll call found Commissioners Jeff Craig, Karen Wilson, Erika Bartholomew, Jennifer McKinney, and Dan Swanson in attendance. A quorum was present.

Commissioner Rule was absent from the meeting.

ATTENDANCE:

City	Acting Commission Secretary Kim Agfalvi, City Administrator Scott Larson.
Professional Representatives	City Planner Emily Adams
Guests (including Virtual Log-in)	Erin Minton and Tim Martin from Gravity Coffee.

AGENDA APPROVAL:

Agenda Approval	Commissioner Craig moved to approve the agenda with three additions: <ul style="list-style-type: none">• Update on flutter flags.• Update on dumpsters.• Update on Shell station signage. Commissioner Bartholomew seconded the motion and it carried.
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MINUTES:

Approval of Minutes for April 4, 2022	Commissioner Craig moved to approve the April 4 th , 2022 minutes with the following corrections: <ul style="list-style-type: none">• Add a Whereas statement to the Ordinance stating Orting's reasons for the restrictiveness of its regulations; we are a small community and not a large City. Commissioner Wilson seconded the motion and it carried.
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ARCHITECTURAL DESIGN REVIEW:

- A. ADR 2022-02 – Hidden Lakes Signage.
Chair Cochran read the ADR2022-02 signage staff report that noted the dimensions, the materials, and stated that the sign will be replacing the current sign that is in place at the entrance of the neighborhood. Commissioner Wilson asked about the regulations currently in place for signage, and City Planner Adams clarified by reading the section of Orting Municipal Code that related to signage for developments.

Commissioner Craig moved for the adoption as presented. Commissioner McKinney seconded the motion and it carried.

- B. ADR 2022-03 – Gravity Coffee Siding Replacement.
Chair Cochran read ADR2022-03 and stated where the property is located, and read the description of the proposal.

Ms. Erin Minton and Mr. Tim Martin from Gravity Coffee brought in samples of the light cherry and knotty pine metal siding that is designed to look like wood. Ms. Minton stated that the siding is maintenance free, durable, and has a 30-year warranty that will protect color and structure. She briefed the commission that the existing cedar has to be treated every year and the metal siding will not require the same maintenance. Commissioner Swanson stated the material is close to material used on businesses in surrounding cities, and that it looks aesthetically pleasing after installation. Ms. Minton and Mr. Martin answered commission questions regarding installation and composition of the materials.

Co-Chair Craig moved to adopt the ADR for gravity coffee as presented. Commissioner McKinney seconded the motion and it carried.

NEW BUSINESS:

Manufactured Housing
Code Amendments

City Planner Adams read through the amendment for Manufactured Code Amendments. She stated the code amendment was brought forward by the building official for a potential update. She briefed the commissioners on the proposal to limit manufactured homes to be new construction, or limited to an age of no more than 5 years old from when the home is placed on the lot. The home must be brought up to current code. Commission discussion followed.

Commissioner Swanson stated that he would rather the regulation to be changed to reflect that the homes to be new, or no more than 3 years old.

City Planner Adams stated that she will change the age to 3 years or newer. A public hearing will be scheduled for the June 6th commission meeting.

OLD BUSINESS:

Supportive and Transitional
Housing Code Amendments
(E2SHB 1220)

City Planner Adams briefed the commissioners on the proposed supportive and transitions housing code amendments and stated a couple changes were made to add a new footnote, number 28, which is in response to removing the buffers from schools and parks. Commission discussion followed. After much discussion Commissioners chose to not remove the buffers from schools and parks.

Co-Chair Craig made a motion to recommend approval of the ordinance to City Council as proposed with school and park buffers included and with a revision to require hotels/motels in the MUTC zone to go through architectural design review as previously required by footnote #3.

Commissioner Swanson seconded the motion carried 4-1. Nay – Commissioner Wilson.

Flutter Flag and Signage
Code Violations

Discussion on flutter flags violations commenced. Acting Secretary Agfalvi stated that she would ask Code Enforcement officer Joe Palombi to follow up with Gravity Coffee to ask them to remove the flutter flags that are still up. She also stated that she would draft a letter to the two adult family homes in Orting located north of Cardinal Stadium stating their signage has not been approved by the planning commission and advising them of the steps that need to take place for approval.

Dumpsters

City Administrator Larson briefed on the situation with the dumpsters that need to be screened from view. He stated the prior code enforcement officer approved the business to leave the dumpster in the right of way and that he will continue to work with the current code enforcement officer on a solution.

Shell Station Signage Discussion about the temporary signage for the Shell station commenced and Acting Secretary Agfalvi stated she would draft a letter to the business owner letting them know their signage can only be up for thirty (30) days.

GOOD OF THE ORDER:

Meeting Extension 8:29pm. Co-Chair Craig motioned to extend the meeting until 9. Commissioner Wilson seconded the motion and it carried.

Planned Absences Commissioner Swanson will be absent for the next meeting.

Report on Council Meetings City Administrator Larson briefed the Commission on things the Council has been discussing at their meetings.

Agenda Setting Commission asked that the following topics be added to the June meeting: dumpsters, adult family home signage, Shell station signage, and a public hearing on manufactured home code amendments.

ADJOURNMENT:

Meeting Adjournment Commissioner Craig moved to adjourn the meeting at 8:38pm. Commissioner McKinney seconded the motion and it carried.

ATTEST:



Kelly Cochran, Commission Chair



Kim Agfalvi, Acting Commission Secretary