

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**April 6, 2022, 2:30 p.m.**

Councilmember Bradshaw called the meeting to order at 2:31 p.m.,

**ATTENDANCE:**

Elected Officials:	Present, Councilmember Bradshaw. Absent Councilmember Williams
City Employees:	Present, Public Works Director Greg Reed, Finance Director Gretchen Russo, Building Official Tim Lincoln, and PW Records & Permit Clerk Alison Williams, City Administrator Scott Larson and City Clerk Kim Agfalvi. Absent, PW Administrative Assistant Laura Hinds
Professional Representatives:	Consultant Engineer JC Hungerford
Guests or Public Comment:	Claudia Riley and Ellen Eddy representing Majestic View Estates (MVE) – Water Meter Install Inquiry

**APPROVAL OF MINUTES:**

CM Bradshaw motion to move the minutes of March 2, 2022 to May for approval.

**PUBLIC COMMENT & PRESENTATIONS:** Claudia Riley attended today’s meeting to request two water meter for irrigation purposes only, in common areas of MVE development. The question is would they be required to pay GFCs and / or could the fee be waived since for irrigation purposes only. Director Reed commented after researching the Code, he could not find language that would allow for a waiver in GFCs for this type of purpose. CM Bradshaw requests this go to **Study Session** for discussion.

**DEPARTMENT REPORTS:**

**1. Engineering – Update by JC Hungerford**

- 1.1 Whitehawk Blvd Extension** – Consultant Engineer Hungerford commented that council passed Section 4F, an important step in the NEPA process for the screening of the ROW project.
- 1.2 Kansas St SW Reconstruction** – Consultant Engineer Hungerford left a roll-plot (draft) for Public Works to review from last meeting. If there are no comments to address, he will take back to office for Scope & Budget.
- 1.3 Village Green Outfall** – Project is ready for bidding, pending signature from High Cedars Golf Course to allow for easement access.
- 1.4 Kansas Outfall/Calistoga St W Stormwater Improvements** – Design is on track. Working with PSE on utilities to incorporate into the schedule.

## 1.5 2020 Lift Station Improvements – Project is ongoing.

**Kansas Street SW Outfall Replacement & Calistoga St W Stormwater Improvements Construction Management:** Project will be advertised for bid on April 15, 2022. JC provided a Scope and Budget for Construction & Project Management for review of the project. The base bid is the Kansas St Outfall, the second part of the bid will be the Calistoga St E improvements. Will go to **Study Session** for discussion.

CA Larson mentioned he is working with Parametrix on the Pedestrian Bridge to evaluate different value engineering design option for the project. With WSDOT approval, this option could save the project thousands of dollars. However, at the moment in today's bidding climate this may not be the best option, so the City would like to move forward with bidding to see where proposals come in at.

## 2. Administration – Scott Larson

- 2.1 Working on updating job descriptions that will create the best value for the City. Construction Manager/Project Manager Job description is one position that Greg and Scott are working on for public works projects.

## 3. Public Works – Greg Reed

- 3.1 Hydrant flushing begins April 10<sup>th</sup>. Electronic message boards will be deployed. Update City website with information regarding the flushing and what to expect.
- 3.2 Daffodil Prep underway – MW Workers and SW Workers are doing a great job getting the downtown corridor looking good.
- 3.3 Advertised for MWI (2-positions) and Temp Worker position
- 3.4 Street Striping-Materials are difficult to obtain. Mark Barfield ordered supplies earlier than usual and we almost didn't get the materials. Another City didn't pick up the materials and it was offered to the City.
- 3.5 Fencing bid/contract for storm retention perimeter fence damage will go out for bid this month.

## **New Business**

- 3.6 Infiltration Standard: Greg would like to look at adopt an infiltration standard similar to Pierce County to help assist homeowners who experience standing water during high water events. If the Committee is open to it, Committee receptive to researching an infiltration trench standard for existing single family homes. Greg will do some research and bring back to next meeting for consideration.
- 3.7 Harman Springs collection box is made of timber and cinder block. This area is in need of major upgrades and should be addressed in next couple years. Director Reed will work with Parametrix for best approach and bring back to committee for consideration.

**4. Finance – Gretchen Russo**

- 4.1 Fee Schedule Amendment for water removal fee & body cams under the public disclosure request fee (OPD). AB 2022-XX for resolution will go to Study Session for consideration for Council's next consent agenda

**5. Councilmember Comments**

- 5.1 No Update

**Round Table:**

Building Official Lincoln commented that houses in Belfair Estates are starting to be occupied.

**Meeting Summary: (for Study Session)**

Public Comments: Majestic View Estates GFC discussion for lots needing irrigation.


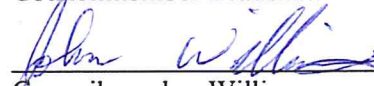
1.4: Kansas Outfall/Calistoga St SW Stormwater Improvements

4.1: Fee Schedule Amendment

**Adjourn:** CM Bradshaw motion to adjourn at 3:50 pm

**Attest:**

\_\_\_\_\_  
Secretary Laura Hinds

  
\_\_\_\_\_  
Councilmember Bradshaw  
  
\_\_\_\_\_  
Councilmember Williams