

**ORTING CIVIL SERVICE COMMISSION**

**Meeting Agenda – January 25th, 2021, 6:30pm
Virtual Meeting**

**COMMISSIONERS**

**Lonny Meadows, Chair**

**Jeff Craig, Vice-Chair**

**Diane Langdon**

**Chris Hartman**

**Tracy Larremore**

**Erica Schwab, Secretary**

1. Chair Meadows called the meeting to order. **The Civil Service Commission is utilizing remote attendance for Commissioners and Staff. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is, however, available for the public to hear by a call-in number. To join the meeting by phone dial 408.419.1715/Meeting ID: 814 215 066**
2. Roll Call.

Secretary Schwab to call roll.

1. Approval of October 26, 2020 Meeting Summary.

***Motion:* To approve minutes of October 26, 2020, as presented.**

1. Civil Service Commission Chair 2021. Civil Service Commission Chair 2020.

Motion: To appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Chair for 2020.

1. Civil Service Commission Vice Chair 2020.

Motion: To appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as Vice Chair for 2020.

1. Entry Level Oral Board Question Review
2. Lateral Oral Board Question Review (Appendix G)
3. Proposed rule change: to add provisions for Detective hiring process. (Appendix D).
	* 1. Promotional candidates shall be screened using the following methods:

 Written test; and

 Oral Board Examination, which will include but not be limited to evaluation of education, training, experience, qualifications, knowledge, and ability.

***PROMOTION EXAMINATIONS. Promotion examination notices shall be advertised at a conspicuous place.***

***COMPOSITION. The Commission shall determine, by objective standards, the appropriate examination for a class and the tests, or combination of tests or relative weights to be assigned. Where the examination consist of two or more parts, the Secretary/Examiner may set a minimum score to be required in any part of such examination, and any applicant who fails to attain such minimum score shall be considered as having failed the entire exam and shall not be entitled to take the balance of the exam. The minimum score required and the part of the exam to which it is applicable shall be stated in the official bulletin or announced at the time of the examination. Examinations shall consist of one or a combination of the following:***

***A. A written test.***

***B. An oral test.***

***C. An evaluation of experience and training.***

***D. A promotional evaluation.***

1. Adjournment