

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Regular Business Meeting Agenda  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
May 11th, 2022  
7:00 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

<https://us06web.zoom.us/j/86363026158?pwd=WmlzK0E1UktyeG1iS0E0RnlCOXdEUT09>

Telephone: 1-253-215-8782 - Meeting ID: 863 6302 6158 and the passcode 684517.

### **REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.**

#### **2. PUBLIC COMMENTS.**

Comments may be sent to the City Clerk at [clerk@cityoforting.org](mailto:clerk@cityoforting.org) by 3pm on May 11th, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

#### **3. CONSENT AGENDA.**

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of April 20<sup>th</sup> and 27<sup>th</sup>, 2022.

***Motion: To approve consent agenda as prepared.***

#### **4. RETIREMENT RECOGNITION**

Chief of Police Chris Gard.

#### **5. EXECUTIVE SESSION.**

#### **6. ADJOURNMENT.**

***Motion: To Adjourn.***

VOUCHER/WARRANT REGISTER  
FOR May 1st, 2022 COUNCIL  
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

**May 1<sup>st</sup> COUNCIL**

CLAIMS WARRANTS #51068 THRU #51115  
IN THE AMOUNT OF \$ 95,695.81  
MASTERCARD EFT \$ -

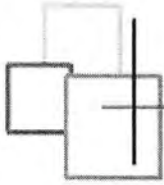
PAYROLL WARRANTS #23876 THRU #23882 = \$41,899.74  
EFT \$ IN THE AMOUNT OF \$ 175,455.47  
Carry Over \$ 3727.82

ARE APPROVED FOR PAYMENT ON May 11, 2022

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

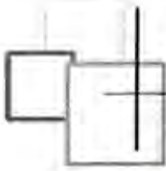
CITY CLERK \_\_\_\_\_



# Fund Transaction Summary

Transaction Type: Invoice  
Fiscal: 2022 - 2022-May - 1st Council Date -5/11/2022

Fund Number	Description	Amount
001	Current Expense	\$30,128.44
101	City Streets	\$7,894.09
104	Cemetery	\$803.51
105	Parks Department	\$745.40
401	Water	\$36,150.26
408	Wastewater	\$14,124.30
410	Stormwater	\$5,849.81
	<b>Count: 7</b>	<b>\$95,695.81</b>

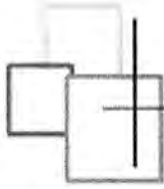


# Register

Fiscal: 2022  
 Deposit Period: 2022 - 2022-May  
 Check Period: 2022 - 2022-May - 1st Council Date -5/11/2022

Number	Name	Print Date	Clearing Date	Amount
<b>Key Bank</b>	<b>2000073</b>			
<b>Check</b>				
<u>51068</u>	AHBL, INC	5/11/2022		\$7,220.00
<u>51069</u>	Alan Environmental Products INC	5/11/2022		\$2,683.52
<u>51070</u>	American Water Works Association	5/11/2022		\$389.00
<u>51071</u>	Arrow Lumber	5/11/2022		\$1,622.25
<u>51072</u>	BlueTarp Credit Services	5/11/2022		\$115.91
<u>51073</u>	Branom Instrument Co.	5/11/2022		\$1,269.12
<u>51074</u>	Business Solutions Center	5/11/2022		\$27.35
<u>51075</u>	Carstar Cornforth Campbell	5/11/2022		\$1,000.00
<u>51076</u>	Centurylink	5/11/2022		\$1,582.17
<u>51077</u>	Cole Parmer	5/11/2022		\$737.37
<u>51078</u>	Core & Main LP	5/11/2022		\$24,590.53
<u>51079</u>	Corliss Resources, Inc	5/11/2022		\$651.81
<u>51080</u>	Crystal & Sierra Springs	5/11/2022		\$148.08
<u>51081</u>	Cues, INC	5/11/2022		\$10,636.60
<u>51082</u>	Curry & Williams, P.I.I.c	5/11/2022		\$2,080.09
<u>51083</u>	Department of Retirement Systems	5/11/2022		\$166.34
<u>51084</u>	Dept of Transportation	5/11/2022		\$121.48
<u>51085</u>	Drain-Pro INC	5/11/2022		\$650.51
<u>51086</u>	E-Squared Systems,LLC	5/11/2022		\$196.92
<u>51087</u>	Galls LLC	5/11/2022		\$731.10
<u>51088</u>	Hach Company	5/11/2022		\$513.50
<u>51089</u>	Harrington's Janitorial	5/11/2022		\$2,011.00
<u>51090</u>	Kyocera Document Solutions Wes	5/11/2022		\$206.77
<u>51091</u>	Lawson Electric	5/11/2022		\$2,505.04
<u>51092</u>	LN Curtis & Son	5/11/2022		\$1,002.17
<u>51093</u>	McClatchy Company LLC	5/11/2022		\$1,888.77
<u>51094</u>	Milo's Locksmith Company	5/11/2022		\$41.14
<u>51095</u>	Moss Commercial Cleaning LLP	5/11/2022		\$500.00
<u>51096</u>	Murphy-Brown, Mary	5/11/2022		\$1,365.00
<u>51097</u>	Opportunity Center Of Orting	5/11/2022		\$808.33
<u>51098</u>	Orca Pacific, Inc	5/11/2022		\$875.20
<u>51099</u>	Orting Valley Senior Cent	5/11/2022		\$966.66
<u>51100</u>	P.C. Budget & Finance	5/11/2022		\$5,164.39
<u>51101</u>	Parametrix	5/11/2022		\$5,499.55
<u>51102</u>	Puget Sound Energy	5/11/2022		\$4,545.24
<u>51103</u>	Purcor Pest Solutions	5/11/2022		\$169.57

<u>Number</u>	<u>Name</u>	<u>Print Date</u>	<u>Quantity</u>	<u>Amount</u>
51104	Recovery Cafe	5/11/2022		\$1,933.32
51105	Russo, Gretchen	5/11/2022		\$3,875.49
51106	Schwab, Erica	5/11/2022		\$300.00
51107	Shope Enterprises, Inc	5/11/2022		\$78.53
51108	Spectral Laboratories	5/11/2022		\$208.00
51109	T M G Services Inc	5/11/2022		\$1,233.57
51110	UniFirst Corporation	5/11/2022		\$485.69
51111	US BankNA Custody Treasury Div-Mony Cntr	5/11/2022		\$248.00
51112	UW Valley Medical Center - OHS-Renton	5/11/2022		\$335.00
51113	Verizon Wireless	5/11/2022		\$34.28
51114	Water Management Lab Inc.	5/11/2022		\$582.50
51115	Zumar Industries Inc	5/11/2022		\$1,698.95
		<b>Total</b>	<b>Check</b>	<b>\$95,695.81</b>
		<b>Total</b>	<b>2000073</b>	<b>\$95,695.81</b>
		<b>Grand Total</b>		<b>\$95,695.81</b>



# Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
AHBL, INC	51068	131123 2190800.30	001-558-60-41-02	Planning Consultant-On-Call	\$5,335.00
		131124 2190800.36	001-558-60-41-02	Planning Consultant-Code	\$1,462.50
		131132 2190800.72	001-558-60-41-02	Amendments Planning	\$65.00
		131133 2190800.73	001-558-60-41-02	Consultant-215 Corrin Ave-Permit NO PRE22-02	\$357.50
				<b>Total</b>	<b>\$7,220.00</b>
Alan Environmental Products INC	51069	#INV15657	408-535-10-31-00	Gloves-Fresh Dispenser-Grease Cutter	\$2,211.21
		#INV15688	408-535-10-31-00	Tiger Grip Gloves	\$472.31
				<b>Total</b>	<b>\$2,683.52</b>
American Water Works Association	51070	7002012113 - 00545885	401-534-50-49-02	Membership	\$389.00
				<b>Total</b>	<b>\$389.00</b>
Arrow Lumber	51071	600186-APR2022	001-514-21-48-01	Plaque Hangers-WO 7840	\$1.85
			101-542-30-48-02	Ratchet Strap WO 7741	\$17.49
			101-542-30-48-02	Duct Tape-Torpedo Level	\$18.78
			101-542-30-48-02	By Pass Loop-WO 7722	\$40.47
			101-542-30-48-02	Elbow Pipe-Floor Flange-Pipe WO 7755	\$84.15
			101-542-30-48-04	Rags & Hillman Fasteners-WO 7750	\$29.94
			104-536-50-48-00	Tarp-Cemetery	\$20.67
			104-536-50-48-00	Pipe-Bushing-WO-7751	\$131.03
			105-576-80-31-00	Tarp-Hammer Staple-Batteries PD 7569	\$19.00
			105-576-80-31-00	Zip Ties- PO 7569	\$34.77
			105-576-80-31-00	Rivets-Rivet Tool	\$36.41
			105-576-80-31-00	Cleaning Supplies-North Park	\$39.35
			105-576-80-35-00	Drill Bit Set	\$2.72
			105-576-80-48-00	Hillman Fasteners-WO 7879	\$12.34
105-576-80-48-00	Spray Paint	\$23.93			
105-576-80-48-00	Wood & Hangers PO 7879	\$116.81			

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	51071	600186-APR2022	105-576-80-48-02	Spray Paint-WO 7799	\$27.21
			105-576-80-48-02	Extention Cord- FA1198	\$32.81
			105-576-80-48-02	Blue Tarp PO 7569	\$48.00
			105-576-80-48-02	Shovel-Hillman Fasteners WO 7899	\$85.79
			105-576-80-48-02	Wood & Hangers PO 7879	\$222.84
			401-534-10-31-00	Rags for FA1072	\$13.55
			401-534-10-31-00	Batteries-Key-WO 7716	\$34.61
			401-534-10-31-04	Gloves	\$26.22
			401-534-50-48-02	Cap & Nipple WO 7716	\$10.48
			401-534-50-48-02	Coupling-Elbow- WO 7716	\$100.59
			401-534-50-48-02	Wood Post WO 7922	\$145.24
			401-534-50-48-04	Nut & Compression Sleeve-WO 7784	\$11.14
			408-535-10-31-00	Key-Gator	\$1.85
			408-535-50-48-02	Hillman Fasteners for Headworks- 7362	\$6.83
			408-535-50-48-02	Thin Metal-Head Works Basket	\$48.09
			408-535-50-48-03	Hillman Fasteners- Door Hinges-Park Restroom	\$13.80
			408-535-50-48-03	Hillman Fasteners- WO 7569	\$23.88
			410-531-38-31-00	Gloves	\$17.49
			410-531-38-35-00	Flex Steel Rake	\$26.23
			410-531-38-48-00	Chain	\$9.16
			410-531-38-48-01	Proof Chain	\$13.10
			410-531-38-48-01	Rubber Stamp- Safety Glasses	\$73.63
				<b>Total</b>	<b>\$1,622.25</b>
BlueTarp Credit Services	51072	D41015/3	001-575-50-48-00	Down Spouts-Post Hole Digger-WO 7918	\$115.91
				<b>Total</b>	<b>\$115.91</b>
Branom Instrument Co.	51073	INV/2022/3976	408-535-50-48-02	Submersible Level Transducer-High Cedars	\$1,269.12
				<b>Total</b>	<b>\$1,269.12</b>
Business Solutions Center	51074	111095	001-514-23-31-02	Vinyl Window Lettering-Council & Public Notices	\$27.35
				<b>Total</b>	<b>\$27.35</b>
Carstar Cornforth Campbell	51075	19515	001-524-20-48-01	Repair to 2021 Ford Interceptor-72202D-	\$1,000.00
				<b>Total</b>	<b>\$1,000.00</b>
Centurylink	51076	300549640-MAY2022	408-535-10-42-01	Sewer Phones	\$43.44
		300549818-MAY2022	001-514-23-42-00	City Phones	\$323.21

Vendor	Number	Invoice	Account Number	Notes	Amount	
Centurylink	51076	300549818-MAY2022	401-534-10-42-01	City Phones	\$311.32	
			408-535-10-42-01	City Phones	\$354.16	
			410-531-38-42-01	City Phones	\$68.50	
		300549906-MAY2022	401-534-10-42-01	Harman Springs	\$67.98	
			300550216-MAY2022	408-535-10-42-01	Sewer Dept	\$194.92
				001-521-50-42-00	PD Phones	\$147.69
			409178327-MAY2022	001-521-50-42-00	PD Phones	\$70.95
<b>Total</b>				<b>\$1,582.17</b>		
Cole Parmer	51077	3098982	408-535-50-48-02	Coretaker PC	\$737.37	
				Coupling		
<b>Total</b>					<b>\$737.37</b>	
Core & Main LP	51078	Q490187	401-534-50-48-01	Water Meters for	\$24,590.53	
				New Construction		
<b>Total</b>					<b>\$24,590.53</b>	
Corliss Resources, Inc	51079	373087	104-594-36-64-07	Columbarium Pads	\$651.81	
				<b>Total</b>		
					<b>\$651.81</b>	
Crystal & Sierra Springs	51080	5225720 042322	401-534-10-31-00	Water-Public Works	\$108.76	
			408-535-10-31-00	Water-Public Works	\$39.32	
			<b>Total</b>			<b>\$148.08</b>
Cues, INC	51081	610349	401-534-10-31-00	Pipeline Video	\$3,545.53	
			408-594-35-63-41	Camera Inspection		
				Software	\$3,545.53	
			410-594-31-63-47	Camera Inspection		
				Software	\$3,545.54	
<b>Total</b>				<b>\$10,636.60</b>		
Curry & Williams, P.I.I.c	51082	Court Judge-April 2022	001-512-50-10-02	Court Judge-April	\$2,080.09	
				2022		
<b>Total</b>					<b>\$2,080.09</b>	
Department of Retirement Systems	51083	BO26(LEOFF)Non-Leodd Employer Compensation 4/2/2022	001-521-20-20-05	Non-Leodd	\$166.34	
				Employer Compensation 4/2/2022		
<b>Total</b>					<b>\$166.34</b>	
Dept of Transportation	51084	RE-313-ATB20418129	101-595-10-64-34	Discipline Studies-	\$121.48	
				Noice-Environmental Permits-Fen Project Management		
<b>Total</b>					<b>\$121.48</b>	
Drain-Pro INC	51085	97419	408-535-60-48-04	Honey Bucket	\$179.50	
		98373	408-535-60-48-04	Rental-Skate Park Honey Bucket Service-Cemetery	\$96.57	



Vendor	Number	Invoice	Account Number	Notes	Amount
Drain-Pro INC	51085	98374	408-535-60-48-04	Honey Bucket Rental-Main Park	\$304.50
		99056	408-535-60-48-04	Honey Bucket Service-Whitehawk Park	\$69.94
		<b>Total</b>			
E-Squared Systems,LLC	51086	1036-PW	101-542-30-31-00	Alarm for Public Works-Rocky RD	\$49.23
			401-534-10-31-00	Alarm for Public Works-Rocky RD	\$49.23
			408-535-10-31-00	Alarm for Public Works-Rocky RD	\$49.23
			410-531-38-31-00	Alarm for Public Works-Rocky RD	\$49.23
			<b>Total</b>		
Galls LLC	51087	020511272	001-521-20-31-01	Uniform Items-Gibbs	\$138.50
		020931136	001-521-20-31-01	Uniform Items-Gibbs	\$427.82
		020933594	001-521-20-31-01	Uniform Items-Gibbs	\$162.73
		021000587	001-521-20-31-01	Uniform Items-Gibbs	\$2.05
		<b>Total</b>			
Hach Company	51088	12971967	408-535-10-31-04	Chemical Purchase	\$513.50
				<b>Total</b>	
Harrington's Janitorial	51089	3968	101-542-30-44-01	Janitorial & Deep Clean-City Shop-Rocky RD	\$301.65
			401-534-10-41-43	Janitorial & Deep Clean-City Shop-Rocky RD	\$703.85
			408-535-10-41-44	Janitorial & Deep Clean-City Shop-Rocky RD	\$301.65
			410-531-31-41-04	Janitorial & Deep Clean-City Shop-Rocky RD	\$703.85
			<b>Total</b>		
Kyocera Document Solutions Wes	51090	5019777574	105-576-80-41-15	Public Works Copier Lease	\$31.02
			401-534-10-42-03	Public Works Copier Lease	\$103.38
			408-535-10-42-03	Public Works Copier Lease	\$41.35
			410-531-10-42-03	Public Works Copier Lease	\$31.02
			<b>Total</b>		
Lawson Electric	51091	1262	408-535-50-48-03	WWTP-Lights & Bull Horn-VG Replace Light & Photo Cell	\$2,505.04
				<b>Total</b>	
LN Curtis & Son	51092	INV591126	001-521-20-31-01	Duty Gear-G Palombi	\$229.18

Venue	Number	Invoice	Account Number	Notes	Amount
LN Curtis & Son	51092	INV591697	001-521-20-31-01	Handcuffs-Baton	\$160.66
		INV592201	001-521-20-31-01	Ring-Tac Pants-Gibbs	
		INV592223	001-521-20-31-01	Uniform for Gibbs	\$537.69
				Taser 7 Blue Gun	\$74.64
			<b>Total</b>	<b>\$1,002.17</b>	
McClatchy Company LLC	51093	116126	001-511-60-49-01	Park Impact Fees-ORD 2022-1092	\$90.47
			001-511-60-49-01	ORD 2022-1094 Amending 2021-1090 ORD	\$144.07
			001-558-60-31-03	Zoning Controls - ORD 2022-1093	\$117.27
			001-558-60-31-03	Code Amendment-E2SHB 1220	\$390.63
			410-594-31-63-40	Kansas Street SW Outfall Replacement-Bids	\$1,146.33
				<b>Total</b>	<b>\$1,888.77</b>
Milo's Locksmith Company	51094	1654	001-514-23-31-02	Locks For File Cabinet	\$26.29
		1717	001-514-23-31-02	Keys	\$14.85
				<b>Total</b>	<b>\$41.14</b>
Moss Commercial Cleaning LLP	51095	APR-0000001	001-512-50-41-08	Janitorial-City Hall	\$35.00
			001-514-21-41-01	Janitorial-City Hall	\$90.00
			001-521-50-41-04	Janitorial-City Hall	\$150.00
			001-524-20-49-02	Janitorial-City Hall	\$15.00
			101-542-30-44-01	Janitorial-City Hall	\$20.00
			401-534-10-41-43	Janitorial-City Hall	\$60.00
			408-535-10-41-44	Janitorial-City Hall	\$70.00
			410-531-31-41-04	Janitorial-City Hall	\$60.00
	<b>Total</b>	<b>\$500.00</b>			
Murphy-Brown, Mary	51096	Invoice - 5/3/2022 12:20:11 PM	001-571-20-31-21	Dance Class 4/2/2022-4/30/2022	\$1,225.00
			001-571-20-31-27	Art Class 4/16/2022	\$140.00
				<b>Total</b>	<b>\$1,365.00</b>
Opportunity Center Of Orting	51097	4076-May 2022	001-571-20-31-14	Orting Opportunity Center Grant-May 2022	\$808.33
				<b>Total</b>	<b>\$808.33</b>
Orca Pacific, Inc	51098	055305	401-534-10-31-01	Sodium Hypochlorite	\$875.20
				<b>Total</b>	<b>\$875.20</b>
Orting Valley Senior Cent	51099	Monthly Support-May 2022	001-571-20-31-06	Monthly Support-May 2022	\$966.66
				<b>Total</b>	<b>\$966.66</b>
P.C. Budget & Finance	51100	CI-315448 C-104188	001-554-30-40-00	Animal Control-JAN 2022	\$2,605.88

Vendor	Number	Invoice	Account Number	Notes	Amount
P.C. Budget & Finance	51100	CI-315484 C-104188	001-554-30-40-00	Animal Control - MAR2022	\$2,558.51
				<b>Total</b>	<b>\$5,164.39</b>
Parametrix	51101	34247	101-595-10-64-34	Whitehawk BLVD Extension-Project Management-QA&QC	\$310.33
			101-595-10-64-34	Whitehawk BLVD Extension-Fixed Fees	\$540.39
			101-595-10-64-34	Whitehawk BLVD Extension-Enviro Doc Updates	\$4,648.83
				<b>Total</b>	<b>\$5,499.55</b>
Puget Sound Energy	51102	200005438367-MAY2022	401-534-50-47-03	Well #1	\$655.23
		200015669910-MAY2022	401-534-50-47-02	Chlorinator	\$237.04
		200021064239-MAY2022	401-534-50-47-05	Wingate Pump Station	\$1,905.09
		200021119249-MAY2022	401-534-50-47-02	Chlorinator	\$26.03
		220022116432-MAY2022	001-512-50-47-01	City Hall-Bridge Street	\$68.87
			001-514-21-47-01	City Hall-Bridge Street	\$344.37
			001-521-50-47-00	City Hall-Bridge Street	\$688.74
			001-524-20-32-05	City Hall-Bridge Street	\$51.66
			401-534-50-47-01	City Hall-Bridge Street	\$292.71
			408-535-50-47-01	City Hall-Bridge Street	\$275.50
				<b>Total</b>	<b>\$4,545.24</b>
Purcor Pest Solutions	51103	9206574	001-514-21-48-01	City Hall-Bridge Street	\$169.57
				<b>Total</b>	<b>\$169.57</b>
Recovery Cafe	51104	4-Grant Recovery Cafe-April 2022	001-571-20-31-39	Grant Recovery Cafe-April 2022	\$966.66
		5-Grant Recovery Cafe-May 2022	001-571-20-31-39	Grant Recovery Cafe-May 2022	\$966.66
				<b>Total</b>	<b>\$1,933.32</b>
Russo, Gretchen	51105	104177	001-521-21-31-01	Evidence Refridgerator	\$3,875.49
				<b>Total</b>	<b>\$3,875.49</b>
Schwab, Erica	51106	Civil Service-Consultant-April 2022	001-521-10-10-04	Civil Service-Consultant-April 2022	\$300.00
				<b>Total</b>	<b>\$300.00</b>
Shope Enterprises, Inc	51107	10018849	410-531-38-48-00	Tile Grate	\$78.53
				<b>Total</b>	<b>\$78.53</b>

Vendor	Number	Invoice	Account Number	Notes	Amount
Spectral Laboratories	51108	5000566	408-535-10-41-03	Lab Testing	\$208.00
				<b>Total</b>	<b>\$208.00</b>
T M G Services Inc	51109	0048142-IN	401-534-50-48-02	Repair-Chlorinator-Well 3	\$1,233.57
				<b>Total</b>	<b>\$1,233.57</b>
UniFirst Corporation	51110	330 1850998	408-535-10-31-03	Uniform Item-Protective Services	\$295.95
		330 1853195	408-535-10-31-03	Uniform Item-Protective Services	\$189.74
				<b>Total</b>	<b>\$485.69</b>
US BankNA Custody Treasury Div-Mony Cntr	51111	122-Fees for Safekeeping-Jan-Mar 2022	001-514-23-49-06	Fees for Safekeeping-Jan-Mar 2022	\$96.80
			101-542-90-40-01	Fees for Safekeeping-Jan-Mar 2022	\$12.40
			105-576-80-41-09	Fees for Safekeeping-Jan-Mar 2022	\$12.40
			401-534-90-40-02	Fees for Safekeeping-Jan-Mar 2022	\$37.20
			408-535-90-40-02	Fees for Safekeeping-Jan-Mar 2022	\$62.00
			410-531-90-40-02	Fees for Safekeeping-Jan-Mar 2022	\$27.20
				<b>Total</b>	<b>\$248.00</b>
UW Valley Medical Center - OHS-Renton	51112	70003548- Gibbs	001-521-20-41-00	Medical Testing-Gibbs	\$335.00
				<b>Total</b>	<b>\$335.00</b>
Verizon Wireless	51113	9904248962	401-534-10-42-01	Cell Data	\$34.28
				<b>Total</b>	<b>\$34.28</b>
Water Management Lab Inc.	51114	201900	401-534-10-41-03	Lab Testing	\$320.00
		202313	401-534-10-41-03	Lab Testing	\$262.50
				<b>Total</b>	<b>\$582.50</b>
Zumar Industries Inc	51115	39604	101-542-64-49-00	Poles for Street Signs	\$1,166.40
		39605	101-542-64-49-00	Street Sign Anchors	\$347.76
		39632	101-542-64-49-00	Washington Ave SE & Tacoma Ave SW-Signs	\$184.79
				<b>Total</b>	<b>\$1,698.95</b>
				<b>Grand Total</b>	<b>\$95,695.81</b>

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Study Session Meeting Minutes  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
April 20th, 2022  
6:00 p.m.

**Deputy Mayor Hogan, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Williams led the pledge of allegiance, and then roll call was taken.

**Councilmembers present:** Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

**Staff present:** City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, City Planner Emily Adams, Engineer JC Hungerford, Public Works Director Greg Reed, Acting Police Chief Devon Gabreluk.

### **2. COMMITTEE REPORTS.**

#### **A. Public Works - CM Bradshaw & CM Williams**

- Updated on the Village Green outfall and stated it is ready for bidding and the City is waiting for easement access. City Administrator Scott Larson stated that a meeting with the golf course happened Tuesday, April 19<sup>th</sup>, 2022 and the manager stated he was going to have a discussion with the owner of the golf course.
- Updated on the Kansas St. outfall and Calistoga St. stormwater improvements. He stated the project was out to bid on April 15<sup>th</sup>, 2022.
- Whitehawk Boulevard bypass is moving forward.
- Kansas outfall conveyance project had scope and budget updated for professional services to monitor construction and is an agenda item for this meeting.
- Kansas St SW reconstruction has had screening for right of way funding.
- Pedestrian Bridge costs keep increasing and Council will need to discuss what direction they want to go with the bridge.

#### **B. Public Safety - CM Moore & CM Koenig**

- Updated on success of Daffodil Parade.
- Lahar Evacuation exercise on April 29<sup>th</sup>, 2022 update.
- Video public disclosure Fees have been added to the fee schedule.
- Acting Chief of Police Devon Gabreluk educated the committee on the City of Orting drone and the need for additional batteries to operate the drone.
- Obtaining additional resources to help the Police Clerk with her duties.
- Hiring update for additional officers.
- Commendation for completion of the LEMAP report.

### C. Community and Government Affairs - CM Gunther & CM Tracy

- Update on installation of clocks in the clock tower.
- Sponsorship of events.
- Addition of wheeled all terrain vehicle ordinance for the City.

## 3. STAFF REPORTS.

### Police

Acting Police Chief Devon Gabreluk briefed on the following:

- Hiring update for new police officers.
- Finalizing traffic plans for lahar drill.
- PCTV recruitment video for police department.
- New refrigerator was delivered for the long-term storage of sexual assault kits.

### Public Works

Public Works Director Greg Reed briefed on the following:

- Ongoing night flushing.
- Pad has been poured for columbarium.
- Staff changes and the hiring of two new maintenance workers.
- Beds have been sprayed for weeds and noxious weed spraying will begin on the levee.

### City Planner

City Planner Emily Adams briefed on the following:

- Emily Adams updated that the City will be receiving a new planner as she has accepted a job with another City.

### City Clerk

City Clerk Kim Agfalvi briefed on the following:

- No update.

### Activities & Events

City Clerk Kim Agfalvi briefed on the following:

- Update on success of daffodil parade.
- Facility rental updates.
- 4<sup>th</sup> of July concert in the park with the 133<sup>rd</sup> Army National Guard Band.
- Sponsorship applications for events.
- Registration update for classes, activities, and sports.
- Update on summer adventure camp and youth outdoor adventure program.

### Administration

City Administrator Scott Larson briefed on the following:

- The City of Orting has received \$765,000.00 in right of way money for the Whitehawk Boulevard project.
- Stormwater projects have been out to bid.
- Pedestrian Bridge – value engineering update and the recommendation to complete the bid set as is.
- Resignation of Alison Williams as permit/records clerk.

## Finance

Finance Director Gretchen Russo briefed on the following:

- Working with Pierce County for low income household water assistance program to help them with their utility bills.

## Executive

Mayor Penner briefed on the following:

- Thanked staff for their hard work at the Daffodil Parade.

## 4. AGENDA ITEMS.

### A. AB22-29 – Comprehensive Plan Amendments.

Emily Adams briefed on the two comprehensive plan amendments received. One from the City of Orting and one from the Orting School District. The Orting School District is asking for a rezone from the Mixed-Use Town Center North (MUTCN) to public facilities. Emily Adams briefed on the process for comprehensive plan amendments, and the next steps for staff and Council.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

### B. AB22-16 – Parking Strips.

City Administrator Scott Larson stated the proposed ordinance had been updated to reflect the parking strip area and that the language had been amended to clear up the confusion that existed at the last meeting. He also stated that staff will give notice to the citizens that have items in the parking strip area that need to be removed, and then the City will have a public hearing to receive comment from the community. He stated that he expected the City will make final decisions on the ordinance in the summer. Council discussion followed.

**Action:** Staff will reach out to citizens that will be affected by this change and invite them to give public testimony. The City will then will schedule a Public Hearing on the topic for the first meeting of July.

### C. AB22-36 – Kansas Outfall and Calistoga Stormwater Conveyance Project.

City Administrator Scott Larson briefed that the City of Orting had requested Parametrix, Inc. (Parametrix) provide a scope and budget for project management, design amendments, bidding assistance, office engineering and documentation, and construction observation. City Administrator Scott Larson briefed this project is out for bid, and then bids will be brought back to Public works for review. Assuming there is a low bidder, the City would move the project forward with Parametrix completing the project management and other items as needed. Council discussion followed.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

### D. AB22-33 – Majestic View Estates GFC Waiver Request.

City Administrator Scott Larson briefed that Public Works Director Greg Reed received a request for a waiver on an irrigation meter for an area that includes a park in the Majestic View Estates Neighborhood. Staff confirmed that other neighborhoods paid for irrigation meters for their parks and also stated that it is our typical practice and, in the Orting, Municipal Code to charge for these types of projects.

Council discussion followed.

**Action:** Draft letter to the requestor stating that the GFC stands as is.

### E. AB22-25 – ARPA Fund Allocation.

City Administrator Scott Larson briefed that the ARPA committee met on April 7<sup>th</sup>, 2022 and items discussed were ways to help fund the pedestrian bridge and a City request to fund a community service officer. He stated the community service officer would work with the school resource officer, Recovery Café of Orting Valley, and would complete other functions for community outreach as needed.

Council discussion as followed.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**F. AB22-28 – 2022 Budget Amendment.**

Finance Director Gretchen Russo briefed on the 2022 budget amendments for ARPA and the ability to claim the money for lost revenue. She asked for permission to move the funds to the general funds account and also stated the City also wanted to purchase suppressors and rifles. Other items discussed were parks funds as well as Transportation Benefit District (TBD) funds and transportation impact. Finance Director Gretchen Russo also stated the City wanted to add term limited Activities and Events assistants to the budget to have them help with upcoming parks and recreation activities. Council discussion followed.

**Action:** Finance Director Gretchen Russo will be bringing back an amended agenda bill for this item clarifying the general find expenses. Move forward to the April 27<sup>th</sup>, 2022 regular business meeting as a standalone item.

**G. AB22-27 – Key Bank Credit Card Limit Increase.**

Finance Director Gretchen Russo stated that staff would like to increase the Key Bank credit limit from \$25,000 to \$40,000 and reiterated that the City does pay off the bill in full each month. She stated that with inflation and rising costs, the City has had to delay purchases due to the credit limit being reached. Finance Director Gretchen Russo stated that this increase will enable the City to fund daily operations in a timely matter.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**H. AB22-30 – Kingsmen Car Show Sponsorship and Orting Valley Farmers Market Sponsorship.**

City Clerk Kim Agfalvi briefed that the City of Orting has received requests for sponsorship from the Kingsmen Car Show and the Orting Valley Farmers Market. She stated both applications are complete and insurance information has been submitted. City Clerk Kim Agfalvi also stated that she will ask Sam Colorossi about the status of the proposed street closures for the Kingsmen Car Show.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**I. AB22-31 – Arizona State Purchasing Cooperative.**

Finance Director Gretchen Russo briefed that when the City tried to purchase a new police car through the state of Washington, and car delivery was delayed until 2023. Other agencies in Washington are using the Arizona State Purchasing cooperative to get items needed that are not available locally. She stated cooperative purchasing saves time and purchasing costs through ready to use, competitively solicited contracts and that this specific purchasing cooperative agreement would provide access to multiple contracts to include a contract for the purchase of a police vehicle.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**J. AB22-32 – Establishing 2022 Council Goals.**

City Administrator Scott Larson briefed on the seven Council goals that were discussed at the Goals Meeting held on March 23<sup>rd</sup>, 2022. He stated that in previous years the Council's goals were passed by resolution, and that a resolution for the 2022 goals was had been prepared for approval at the April 27<sup>th</sup>, 2022 meeting.

**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**K. AB22-34 – 2021 Fee Schedule Changes.**

Finance Director Gretchen Russo briefed that there are two items to add to the approved fee schedule. One of the items is a fee for public disclosure requests for video footage for non-interested parties. There is also a clarification of a fee for water meter removals, and a fee for an hourly rate for a Capital Projects Manager.



**Action:** Move forward to consent agenda at the April 27<sup>th</sup>, 2022 regular business meeting.

**L. AB22-35 – Vision Statement.**

City Administrator Scott Larson briefed on two proposed vision statements for the City of Orting. He briefed on the current City of Orting Vision statement, and two proposed statements for the future of the City of Orting. Council discussion followed.

**Action:** Make proposed changes to the presented vision statement and bring back to study session in May 2022.

**5. EXECUTIVE SESSION.**

No executive session.

**6. ADJOURNMENT.**

Deputy Mayor Hogan adjourned the meeting at 8:10pm.

ATTEST:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

\_\_\_\_\_  
Joshua Penner, Mayor

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Regular Business Meeting Agenda  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
April 27th, 2022  
7:00 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Mayor Penner called the meeting to order at 7:00pm. Councilmember Moore led the Pledge of Allegiance.

**Councilmembers present:** Councilmembers Chris Moore, Don Tracy, John Williams,

**Virtual:** Deputy Mayor Hogan, Councilmembers Gunther and Koenig.

**Absent:** Councilmember Bradshaw.

**Staff present:** Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, City Attorney Charlotte Archer, Acting Police Chief Devon Gabreluk, Engineer JC Hungerford.

*Deputy Mayor Hogan made a motion to excuse Councilmember Bradshaw. Seconded by Councilmember Williams.*

*Motion passed (6-0).*

### **REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.**

#### **2. PUBLIC COMMENTS.**

Comments may be sent to the City Clerk at [clerk@cityoforting.org](mailto:clerk@cityoforting.org) by 3pm on April 27th, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No comments.

#### **3. CONSENT AGENDA.**

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of April 13, 2022.
- C. **AB22-29** – Comprehensive Plan Amendments.
- D. **AB22-36** – Kansas Outfall and Calistoga Stormwater Conveyance Project.
- E. **AB22-25** – ARPA Fund Allocation.
- F. **AB22-27** – Key Bank Credit Card Limit Increase.
- G. **AB22-30** – Kingsmen Car Show and Orting Valley Farmers Market Sponsorship.
- H. **AB22-31** – Arizona State Purchasing Cooperative.

*Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219*  
**Next Regular Meeting: May 11th, 2022 7:00pm**

- I. **AB22-32** – Establishing 2022 Council Goals.
- J. **AB22-34** – 2021 Fee Schedule Changes.

*Deputy Mayor Hogan made a motion to approve consent agenda as prepared. Seconded by Councilmember Tracy.*

*Motion passed (6-0).*

#### **4. NEW BUSINESS.**

##### **A. AB22-28** – 2022 Budget Amendment.

Finance Director Gretchen Russo briefed on the budget amendment and the expenditure of funds received in excess of estimated revenues. She briefed on American Rescue Plan Act (ARPA) funds that will be received and that she is requesting those funds be transferred to the general fund. She stated that she is asking for an increase in the police budget for rifles and suppressors, an increase in the parks fund to implement a master parks plan, an increase in TBD and transportation impact fund to full balance and estimated revenue, addition of a term limited parks and events activities assistant, a community service officer, and a capital project manager/city engineer.

*Deputy Mayor Hogan made a motion to adopt Ordinance No. 2022-1094, an ordinance of the City of Orting, Washington, amending ordinance no. 2021-1089, adopting the city of Orting 2022 budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date. Seconded by Councilmember Williams.*

*Motion passed (6-0).*

#### **5. EXECUTIVE SESSION.**

No executive session.

Mayor Penner briefed the Council that the Chief of Police, Chris Gard, has submitted his notice for retirement. He briefed the staff will be putting out a job advertisement, and outlined the process that of hiring a new police chief for the Orting Police Department. City Administrator Scott Larson stated that staff will write an agenda bill outlining the process for hiring a new chief, and will present it to Council for review.

#### **6. ADJOURNMENT.**

*Deputy Mayor Hogan made a motion to adjourn. Seconded by Councilmember Williams.*

*Motion passed (6-0).*

Mayor Penner adjourned the meeting at 7:15pm.

ATTEST:

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Joshua Penner, Mayor

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Kimberly Agfalvi, City Clerk