

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Agenda
104 Bridge Street S, Orting, WA
Zoom – Virtual
April 27th, 2022
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

<https://us06web.zoom.us/j/86559214510?pwd=aC9oVEJXS2podVFzUWVYN0pvYnZWQT09>

Telephone: 1-253-215-8782 - Meeting ID: 865 5921 4510 and the passcode 095936.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. PUBLIC COMMENTS.

Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on April 27th, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

3. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of April 13, 2022.
- C. **AB22-29** – Comprehensive Plan Amendments.
- D. **AB22-36** – Kansas Outfall and Calistoga Stormwater Conveyance Project.
- E. **AB22-25** – ARPA Fund Allocation.
- G. **AB22-27** – Key Bank Credit Card Limit Increase.
- H. **AB22-30** – Kingsmen Car Show and Orting Valley Farmers Market Sponsorship.
- I. **AB22-31** – Arizona State Purchasing Cooperative.
- J. **AB22-32** – Establishing 2022 Council Goals.
- K. **AB22-34** – 2021 Fee Schedule Changes.

Motion: To approve consent agenda as prepared.

4. NEW BUSINESS.

- A. **AB22-28** – 2022 Budget Amendment.

Motion: To Adopt Ordinance No. 2022-1094, an ordinance of the City of Orting, Washington, amending ordinance no. 2021-1089, adopting the city of Orting 2022 budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date.

5. EXECUTIVE SESSION.

6. ADJOURNMENT.

Motion: To Adjourn.

VOUCHER/WARRANT REGISTER
FOR April 2nd, 2022 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

April 2nd COUNCIL

CLAIMS WARRANTS #51023 THRU #51067
IN THE AMOUNT OF \$ 279,763.60
MASTERCARD EFT \$ 22,231.19

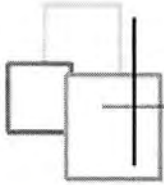
PAYROLL WARRANTS #23874 THRU #23875 = \$12,539.88
EFT \$ IN THE AMOUNT OF \$ 133,552.69
Carry Over \$ 25,327.48

ARE APPROVED FOR PAYMENT ON April 27, 2022

COUNCILPERSON _____

COUNCILPERSON _____

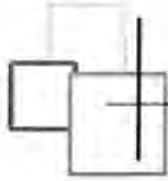
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2022 - 2022-April - 2nd Council Date -4/27/2022

Fund Number	Description	Amount
001	Current Expense	\$39,276.90
101	City Streets	\$24,464.04
104	Cemetery	\$465.59
105	Parks Department	\$3,115.60
401	Water	\$30,835.90
408	Wastewater	\$174,791.61
410	Stormwater	\$29,045.15
	Count: 7	\$301,994.79

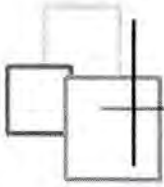


Register

Fiscal: 2022
 Deposit Period: 2022 - 2022-April
 Check Period: 2022 - 2022-April - 2nd Council Date -4/27/2022

Number	Name	Print Date	Clearing Date	Amount
Key Bank	0032707010			
Check				
EFT-MasterCard March 2022	Keybank-MasterCard	4/27/2022		\$22,231.19
		Total	Check	\$22,231.19
		Total	0032707010	\$22,231.19
Key Bank	2000073			
Check				
<u>51023</u>	Advanced Safety & Fire SE	4/27/2022		\$878.55
<u>51024</u>	Alfiere, Michell	4/27/2022		\$80.18
<u>51025</u>	Alpine Products Inc.	4/27/2022		\$49.55
<u>51026</u>	ASCO Pacific	4/27/2022		\$234.38
<u>51027</u>	AT&T Mobilty	4/27/2022		\$3,020.66
<u>51028</u>	Big J'S Outdoor Store	4/27/2022		\$350.45
<u>51029</u>	BlueTarp Credit Services	4/27/2022		\$350.01
<u>51030</u>	Bunce Rental Inc	4/27/2022		\$126.90
<u>51031</u>	CenturyLink	4/27/2022		\$522.09
<u>51032</u>	CenturyLink-Lumen	4/27/2022		\$1,995.70
<u>51033</u>	Cintas Corporation #461	4/27/2022		\$294.68
<u>51034</u>	Department of Retirement Systems	4/27/2022		\$4,354.27
<u>51035</u>	DM Disposal Co., Inc	4/27/2022		\$63.60
<u>51036</u>	Drain-Pro INC	4/27/2022		\$793.00
<u>51037</u>	Enumclaw, City of	4/27/2022		\$90.00
<u>51038</u>	Ford Motor Credit Company LLC	4/27/2022		\$1,103.78
<u>51039</u>	Foxcroft Equipment & Service CO Inc	4/27/2022		\$1,593.96
<u>51040</u>	Galls LLC	4/27/2022		\$394.87
<u>51041</u>	GreatAmerica Financial Svcs	4/27/2022		\$1,131.79
<u>51042</u>	H D Fowler Company	4/27/2022		\$260.61
<u>51043</u>	Korum Automotive Group	4/27/2022		\$83.33
<u>51044</u>	Kyocera Document Solutions Northwest INC	4/27/2022		\$988.93
<u>51045</u>	Larson, Scott	4/27/2022		\$541.45
<u>51046</u>	Law Offices of Matthew J Rusnak	4/27/2022		\$2,070.25
<u>51047</u>	Nisqually Indian Tribe	4/27/2022		\$455.00
<u>51048</u>	Northeast Electric LLC	4/27/2022		\$12,745.10
<u>51049</u>	Orca Pacific, Inc	4/27/2022		\$656.40
<u>51050</u>	Pape & Sons Construction INC	4/27/2022		\$130,572.04
<u>51051</u>	Parametrix	4/27/2022		\$58,943.37
<u>51052</u>	Pollard Water-Ferguson Enterprises INC #3326	4/27/2022		\$1,143.23

Number	Name	Print Date	Classified Date	Amount
51053	Popular Networks, LLC	4/27/2022		\$5,718.01
51054	Public Safety Testing	4/27/2022		\$146.00
51055	Puget Sound Energy	4/27/2022		\$28,218.00
51056	Puyallup, City of	4/27/2022		\$3,000.00
51057	Quality Fence Builders Inc	4/27/2022		\$5,278.55
51058	Russo, Gretchen	4/27/2022		\$225.40
51059	SCORE	4/27/2022		\$1,017.60
51060	Secure Pacific Corp/Mountain Alarm	4/27/2022		\$341.85
51061	Sonsray Machinery LLC	4/27/2022		\$123.71
51062	SwiftComply US Opco, INC	4/27/2022		\$2,088.77
51063	The Walls Law Firm	4/27/2022		\$2,070.25
51064	UniFirst Corporation	4/27/2022		\$457.38
51065	Valley Sign	4/27/2022		\$2,384.92
51066	Vision Forms LLC	4/27/2022		\$2,555.03
51067	Washington Wildlife & Rec Coalition	4/27/2022		\$250.00
		Total	Check	\$279,763.60
		Total	2000073	\$279,763.60
		Grand Total		\$301,994.79



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Advanced Safety & Fire SE	51023	40804-40805-40806	001-514-21-48-01	Annual Fire Extinguisher Service WO-3423	\$18.59
			001-521-50-48-03	Annual Fire Extinguisher Service WO-3423	\$147.26
			101-542-30-48-02	Annual Fire Extinguisher Service WO-3423	\$113.71
			104-536-50-48-00	Annual Fire Extinguisher Service WO-3423	\$113.71
			105-576-80-48-00	Annual Fire Extinguisher Service WO-3423	\$113.71
			401-534-50-48-02	Annual Fire Extinguisher Service WO-3423	\$183.47
			408-535-50-48-02	Annual Fire Extinguisher Service WO-3423	\$74.39
			410-531-38-48-00	Annual Fire Extinguisher Service WO-3423	\$113.71
			Total		
Alfiere, Michell	51024	APR2022-400	001-571-20-31-09	Daffodil Festival-Food for Princess	\$80.18
Total					\$80.18
Alpine Products Inc.	51025	TM-208100	101-542-30-48-04	Rubber Wheel Stop	\$49.55
Total					\$49.55
ASCO Pacific	51026	66773-Vases	104-536-20-34-00	Cemetery Vases	\$234.38
Total					\$234.38
AT&T Mobilty	51027	287300949706X04042022 287309454338X04042022	001-512-50-42-00	Cell Phones	\$45.51
			001-524-20-42-00	Cell Phones	\$1,041.75
			001-514-23-42-00	Cell Phones	\$181.25
			001-524-20-42-00	Cell Phones	\$45.51
			001-575-50-42-01	Cell Phones	\$50.56
			401-534-10-42-01	Cell Phones	\$242.44
			401-534-10-42-01	Cell Phones	\$585.61
			408-535-10-42-01	Cell Phones	\$242.43
			408-535-10-42-01	Cell Phones	\$585.60
Total					\$3,020.66
Big J'S Outdoor Store	51028	April 2022-401	101-542-30-31-02	Boots-Miller	\$68.91
			105-576-80-31-00	Duffle Bag	\$39.37
			105-576-80-31-00	Boots-Miller	\$68.92
			401-534-10-31-04	Boots-Miller	\$68.92

Vendor	Number	Invoice	Account Number	Notes	Amount
Big J'S Outdoor Store	51028	April 2022-401	401-534-50-48-02	Fishing Luer-Harman Springs Investigative Pipe Work-WO7657	\$10.81
			401-534-50-48-02	Flashlight-Harman Springs	\$24.60
			410-531-38-31-00	Boots-Miller	\$68.92
				Total	\$350.45
BlueTarp Credit Services	51029	D22671/3	105-576-80-48-00	Trash Cans-Chlorine Tabs-Shovel WO7569	\$350.01
				Total	\$350.01
Bunce Rental Inc	51030	335101-3	401-534-50-48-02	Sewer Snake for Harman Springs	\$126.90
				Total	\$126.90
CenturyLink	51031	464B-APR2022 465B-APR2022 492B-APR2022	001-521-50-42-00	Phones	\$363.79
			001-521-50-42-00	Phones	\$81.95
			001-521-50-42-00	Phones	\$76.35
				Total	\$522.09
CenturyLink-Lumen	51032	288249270	001-512-50-42-00	City Hall Internet	\$139.70
			001-514-23-42-00	City Hall Internet	\$239.48
			001-521-50-42-00	City Hall Internet	\$598.71
			001-524-20-42-00	City Hall Internet	\$59.87
			101-542-30-42-00	City Hall Internet	\$79.83
			105-576-80-41-16	City Hall Internet	\$119.74
			401-534-10-42-01	City Hall Internet	\$239.48
			408-535-10-42-01	City Hall Internet	\$279.40
			410-531-38-42-01	City Hall Internet	\$239.49
				Total	\$1,995.70
Cintas Corporation #461	51033	4114691335	408-535-60-48-04	Cleaning of City Park Restrooms	\$294.68
				Total	\$294.68
Department of Retirement Systems	51034	B026(Leoff)	001-521-20-20-05	Non-Leoff Employer Compensation	\$4,354.27
				Total	\$4,354.27
DM Disposal Co., Inc	51035	4742404S185	401-534-10-31-00	PW Shredding	\$31.80
			408-535-10-31-00	PW Shredding	\$31.80
				Total	\$63.60
Drain-Pro INC	51036	97142	408-535-60-48-04	Honey Bucket Service-Hand Sanitizer-Main Park	\$50.00
		97392	408-535-60-48-04	Honey Bucket Rental-102 Train St	\$743.00
			Total	\$793.00	
Enumclaw, City of	51037	06315	001-523-60-41-00	Jail Fees-FEB 2022	\$90.00
				Total	\$90.00

Vendor	Number	Invoice	Account Number	Note	Amount
Ford Motor Credit Company LLC	51038	1770346-Lease Payment #42 - 2018 Ford F-150-8487902	001-591-21-70-03	Lease Payment #42 - 2018 Ford F-150- 8487902	\$1,000.83
			001-592-21-80-02	Lease Payment #42 - 2018 Ford F-150- 8487902	\$102.95
				Total	\$1,103.78
Foxcroft Equipment & Service CO Inc	51039	805681	401-534-50-48-04	Preventive Maintenance Kit-Well 1-Harman-Wingate	\$1,593.96
				Total	\$1,593.96
Galls LLC	51040	018428459 020853856 020864597 020888390 020910546 020910598	001-521-20-31-01	Uniform Items	\$47.94
			001-521-20-31-01	Uniform Items- Gibbs	\$19.53
			001-521-20-31-01	Uniform Items- Gibbs	\$19.53
			001-521-20-31-01	Uniform Items- Gibbs	\$19.53
			001-521-20-31-01	Uniform Items- Kenyon	\$273.46
			001-521-20-31-01	Name Plate-Gibbs	\$14.88
			Total	\$394.87	
GreatAmerica Financial Svcs	51041	31446589	001-594-12-41-02	Phone Lease	\$79.23
			001-594-14-41-03	Phone Lease	\$147.13
			001-594-14-41-07	Phone Lease	\$22.64
			001-594-21-64-53	Phone Lease	\$339.54
			001-594-24-41-02	Phone Lease	\$33.95
			101-594-42-41-02	Phone Lease	\$45.27
			105-594-76-41-03	Phone Lease	\$33.95
			401-594-34-42-03	Phone Lease	\$135.81
			408-594-35-64-55	Phone Lease	\$158.45
			410-594-31-41-42	Phone Lease	\$135.82
Total	\$1,131.79				
H D Fowler Company	51042	16055353	401-534-50-48-02	D-Chlor Tablets-45 LBS	\$260.61
				Total	\$260.61
Keybank- MasterCard	EFT- MasterCard March 2022	0370-Gard-MAR2022	001-521-40-49-00	Officer Safety & Wellness Symposium 3/15/2022- 3/17/2022-Gard	\$200.00
				0525-Agfalvi-MAR2022	001-511-60-31-01
			001-511-60-31-01	Wireless Mouse	\$21.88
			001-511-60-31-01	Zoom	\$65.60
			001-511-60-41-01	Clerk Conference- Training	\$11.68
			001-511-60-41-01	Clerk Conference- Training	\$68.07
			001-513-10-49-00	Clerk Conference- Training	\$11.68
			001-513-10-49-00	Clerk Conference- Training	\$68.08
			001-514-23-31-02	Clerk Conference- Meals	\$36.18

Vendor	Number	Invoice	Account Number	Notes	Amount	
Keybank-MasterCard	EFT-MasterCard March 2022	0525-Agfalvi-MAR2022	001-514-23-31-02	Clerk Conference-Meals	\$36.70	
			001-514-40-41-19	Clerk Conference-Training	\$11.69	
			001-514-40-41-19	Clerk Conference-Training	\$68.08	
			001-521-40-49-00	Clerk Conference-Training	\$11.69	
			001-521-40-49-00	Clerk Conference-Training	\$68.07	
			001-571-20-31-27	Painting Pads	\$27.65	
			001-571-20-31-27	Bottles for Art Class	\$35.00	
			001-571-20-31-40	Supplies for Crafty Kids Art Class	\$19.53	
			001-571-20-31-40	Supplies for Crafty Kids Art Class	\$29.25	
			001-571-20-44-00	Face Book	\$15.00	
			401-534-90-49-00	Clerk Conference-Training	\$11.68	
			401-534-90-49-00	Clerk Conference-Training	\$68.08	
			408-535-90-49-00	Clerk Conference-Training	\$11.68	
		408-535-90-49-00	Clerk Conference-Training	\$68.07		
		410-531-31-40-06	Clerk Conference-Training	\$11.69		
		410-531-31-40-06	Clerk Conference-Training	\$68.07		
		1181-Li ncoln-MAR2022	001-524-20-31-00	Logitech Speakers	\$93.15	
			001-524-20-31-01	Danner Boots-Lincoln	\$208.09	
		1397-Turner-MAR2022	001-521-50-48-02	Car Wash	\$14.00	
		1513-Kainoa-MAR 2022	001-512-50-31-00	Amazon Prime Membership	\$128.52	
		1668-Finance-MAR2022	001-512-50-31-01	Postage	\$225.25	
			001-514-23-31-01	Postage	\$123.20	
			001-514-23-31-02	Postage	\$19.68	
			001-514-23-31-02	Supplies-Office	\$29.82	
			001-521-20-31-03	Supplies-Office	\$29.81	
			401-534-10-31-00	Adobe Reader	\$24.83	
			401-534-10-31-00	Supplies-Office	\$29.81	
			401-534-10-42-00	Postage	\$26.50	
			401-534-10-42-00	Postage	\$66.25	
			408-535-10-41-14	Supplies-Office	\$29.82	
			408-535-10-42-00	Postage	\$26.50	
			410-531-38-31-00	Supplies-Office	\$29.82	
			410-531-38-42-00	Postage	\$26.50	
			1731-Reed-MAR 2022	001-513-10-31-03	Wellness Lunch for Employees	\$225.67
				408-594-35-63-41	Laptop for Pipe Line Camera	\$1,263.59
				410-594-31-63-47	Laptop for Pipe Line Camera	\$1,263.60
			1920-Gabreluk-MAR2022	001-521-20-31-01	Tactical Pants-J Palombi	\$141.09
		001-521-20-31-03		Flowers for Hattaway	\$113.16	
		001-521-20-31-04		Adobe Records Redaction	\$17.27	

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT-MasterCard March 2022	1920-Gabreluk-MAR2022	001-521-40-49-00	Hotel Fees-G Palombi & J Palombi Hostege Negotiations Training	\$382.12
			001-521-50-42-00	Cell Phones-PD	\$351.11
			001-594-21-64-50	Paint Ball Rounds	\$27.30
			001-594-21-64-50	Ear Protection	\$201.24
			001-594-21-64-50	Safety Glass- Training Rounds- Supplies for Painting Class	\$406.71
		3589-Alfiere-MAR2022	001-347-60-01-08	Painting Canvas	\$12.01
			001-347-60-01-08	Duct Tape	\$81.44
			001-571-20-31-09	Table Runners	\$5.16
			001-571-20-31-09	Shipping to Return Costume	\$12.95
			001-571-20-31-21	Art Supplies	\$14.62
			001-571-20-31-21	Dance Costume	\$15.59
			001-571-20-31-21	Dance Costume	\$23.85
			001-571-20-31-21	Dance Costume	\$226.17
			001-571-20-31-27	Tablecloth for Painting Class	\$21.59
			001-571-20-31-40	Art Supplies	\$7.55
			001-571-20-31-40	Pipe Cleaners- Googly Eyes	\$20.50
			001-575-50-31-01	Cleaning Supplies	\$4.37
			001-575-50-31-01	Mop & Pads	\$20.63
		5423-Public Works-MAR2022	001-511-60-31-01	Street Sign for Drennen & Kelly	\$207.86
			001-513-10-31-02	Street Sign For Buttz	\$103.93
			001-513-10-31-03	Wellness Lunch	\$7.40
			001-513-10-31-03	Sterno for Wellnes Lunch	\$26.21
			001-513-10-31-03	Oil-Brown Sugar- Foil-Pan	\$48.21
			001-514-23-31-02	Defitech Lifeline AED	\$248.33
			001-524-20-41-02	Flagging Cert- Strassburg	\$29.75
			101-542-30-35-00	Tool Box FA1068	\$174.08
			101-542-30-35-00	Tool Box FA1068	\$176.00
			105-576-80-31-00	Toolbox Tray-Hose	\$32.99
			105-576-80-31-00	Park Sign Calistoga Levee	\$114.87
			105-576-80-31-00	Defitech Lifeline AED	\$248.33
			105-576-80-31-00	Powder Coating the Daffodill in the Bell Tower	\$328.20
			105-576-80-35-00	Tool Box FA1068	\$174.07
			105-576-80-35-00	Tool Box FA1068	\$176.00
			105-576-80-48-00	Honoring Orting Heritage Sign	\$216.89
			401-534-10-31-00	Vinegar	\$19.88
			401-534-10-31-00	Paper	\$51.41
			401-534-10-31-00	Vinegar	\$113.84
			401-534-10-31-00	Defitech Lifeline AED	\$248.33
			401-534-10-31-04	Boots for B Jones	\$300.00
			401-534-50-48-02	Vinegar	\$29.94

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT-MasterCard March 2022	5423-Public Works-MAR2022	401-534-90-49-00	Flagging Cert-Strassburg	\$29.75
			408-535-10-31-00	Toner	\$79.18
			408-535-10-31-00	Defitech Lifeline AED	\$248.34
			408-535-10-31-00	Calculator-Webcam-Docking Station-Speakers-Printer	\$804.49
			408-535-10-31-04	8 Mesh Jar-WWTP	\$190.26
			408-535-50-35-00	Cand Paper-Sander	\$522.90
			408-535-90-49-00	Accessory-Sander	\$29.76
			408-594-35-63-41	Flagging Cert-Strassburg	\$29.75
			408-594-35-63-41	USB-iLive	\$29.35
			410-531-31-20-06	Flagging Cert-Strassburg	\$29.75
			410-531-38-31-00	Toolbox Tray-Hose	\$32.99
			410-531-38-31-00	Paper	\$51.41
			410-531-38-31-00	Defitech Lifeline AED	\$248.33
			410-531-38-35-00	Tool Box FA1068	\$174.08
			410-531-38-35-00	Tool Box FA1068	\$175.99
			410-594-31-63-47	USB-iLive	\$29.35
		6744-Hattaway-MAR2022	001-521-40-49-00	Parking Fees for Hattway & Hubbard- Crisis Intervantion Training 3/22/2022-3/25/2022	\$84.00
			001-521-50-48-02	Car Wash	\$22.00
		7765-Montgomery-MAR2022	001-514-23-31-02	Adobe AcroPro Refund	(\$44.79)
		8222-Russo-MAR2022	001-513-10-31-03	Hotel for Welness Training	\$294.26
			001-514-40-49-02	WPTA Membership Dues	\$325.00
			001-514-40-49-06	City Hall Barrier	\$4,778.50
			001-571-20-31-01	Supplies	\$52.48
			001-571-20-31-21	Dance Costumes	\$31.12
			001-571-20-31-21	Dance Costumes	\$2,163.55
		8502-Orting Police-MAR2022	001-521-20-31-03	Office Supplies	\$190.62
			001-521-21-31-01	Shipping of Evidence-DUI	\$23.37
			001-521-40-49-00	Crisis/Hostage Negotiation-G Palombi-3/28/2022-4/1/2022	\$545.00
			001-521-40-49-00	Hotel-Tactical Response Trainins-Boone & Kenyon (3/14/2022-3/18/2022)	\$953.04
			001-521-50-48-02	Car Wash	\$17.00
				Total	\$22,231.19
Korum Automotive Group	51043	6754500/1	001-521-50-48-02	Maintenance Check-2021 Explorer-14668	\$83.33
				Total	\$83.33

Vendor	Number	Invoice	Account Number	Notes	Amount
Kyocera Document Solutions Northwest INC	51044	t1109049	001-514-23-31-02	City Hall Copier Lease	\$245.02
			105-576-80-31-00	City Hall Copier Lease	\$157.09
			401-534-10-31-00	City Hall Copier Lease	\$258.19
			408-535-10-31-00	City Hall Copier Lease	\$171.54
			410-531-38-31-00	City Hall Copier Lease	\$157.09
				Total	\$988.93
Larson, Scott	51045	West Coast Regional Conference	001-513-10-43-00	Milage for West Coast Regional Conference	\$216.45
			001-513-10-49-00	Conference	\$325.00
				Total	\$541.45
Law Offices of Matthew J Rusnak	51046	402-Court Appointed Attorney-April 2022	001-512-50-49-01	Court Appointed Attorney-April 2022	\$2,070.25
				Total	\$2,070.25
Nisqually Indian Tribe	51047	30528-March 2022	001-523-60-41-00	Jail Fees-March 2022	\$455.00
				Total	\$455.00
Northeast Electric LLC	51048	Pay Request #4 Well #1 Restration	401-594-34-63-08	Well 1 Control Improvements-Payment # 4	\$12,745.10
				Total	\$12,745.10
Orca Pacific, Inc	51049	055025	401-534-10-31-01	Sodium Hypochlorite	\$656.40
				Total	\$656.40
Pape & Sons Construction INC	51050	Pay Request #6-Lift Station Upgrades Project	408-594-35-63-33	2020 Lift Station Upgrades Project-Pay Request #6	\$130,572.04
				Total	\$130,572.04
Parametrix	51051	33911	101-595-20-41-01	EPIC Land-Whitehawk BLVD Remediation	\$1,609.24
			401-594-34-41-01	(Matching Funds) Well 1 Booster PS VFD Integration-Project Management	\$60.00
			401-594-34-41-01	Well 1 Booster PS VFD Integration-Office Engineering	\$60.00
			408-594-35-63-33	Lift Station Improvements-Out of Scope	\$900.00
			408-594-35-63-33	Lift Station Improvements Construction Mgmt-Project Management	\$1,403.90

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	51051	33911	408-594-35-63-33	Lift Station Improvements Construction Mgmt-Construction	\$2,128.48
			408-594-35-63-33	Lift Station Improvements Construction Mgmt-Construction Observation	\$6,740.40
			408-594-35-63-33	Lift Station Improvements Construction Mgmt-Office Engineering	\$9,187.50
			410-594-31-41-30	VG Outfall Replacement-Project Management	\$695.00
			410-594-31-41-30	VG Outfall Replacement-Preliminary Plans	\$831.25
			410-594-31-41-30	VG Outfall Replacement-Preliminary Design	\$878.75
			410-594-31-41-30	VG Outfall Replacement-Permitting	\$1,755.00
			410-594-31-41-30	VG Outfall Replacement-Survey	\$3,942.50
			410-594-31-41-30	VG Outfall Replacement-Final Design	\$5,130.00
			410-594-31-41-43	Calistoga Street West Improvements-Project Management & QA/QC	\$53.75
			410-594-31-41-43	Calistoga Street West Improvements-Geotechnical Analysis & Report	\$170.00
			410-594-31-41-43	Calistoga Street West Improvements-Final Plans & Contract Docs	\$3,032.50
		33912	001-524-20-41-02	Belfair Estates-Construction Services	\$193.75
		33915	410-594-31-41-46	SMAP Project Management-Meeting & QA & QC	\$1,111.65
			410-594-31-41-46	SMAP Project Initiation & Needs Assessment	\$2,352.50
			410-594-31-41-46	SMAP Receiving Water Conditions Assessment	\$4,982.50
		33917	101-595-10-40-04	Kansas Street SW-Preliminary Design-Fixed fees	\$1,152.08
			101-595-10-40-04	Kansas Street SW-Final Design Project Management	\$3,449.61

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	51051	33917	101-595-10-40-04	Kansas Street SW- Final Design	\$7,123.01
				Total	\$58,943.37
Pollard Water- Ferguson Enterprises INC #3326	51052	WP026337	401-534-50-48-02	Dechlorinator Tabs	\$1,143.23
				Total	\$1,143.23
Popular Networks, Llc	51053	37532	001-513-23-41-01	Computer Maintenance	\$128.19
			001-514-23-41-04	Computer Maintenance	\$277.76
			001-524-20-41-01	Computer Maintenance	\$213.66
			001-525-60-41-03	Disaster Recovery Backup-Server	\$1,068.95
			001-575-50-41-03	Computer Maintenance	\$192.29
			101-542-30-41-04	Computer Maintenance	\$106.83
			104-536-20-41-01	Computer Maintenance	\$42.73
			401-534-10-41-05	Computer Maintenance	\$448.68
			408-535-10-41-05	Computer Maintenance	\$448.68
			410-531-38-41-04	Computer Maintenance	\$277.76
		37536	001-512-50-41-01	Computer Maintenance	\$76.43
			001-521-50-41-01	Computer Maintenance-PD PSB	\$1,452.43
			001-525-60-41-03	Disaster Recovery Backup-Server	\$983.62
				Total	\$5,718.01
Public Safety Testing	51054	2002-199	001-521-20-31-05	1st QRT Poilce Officer Testing	\$146.00
				Total	\$146.00
Puget Sound Energy	51055	200001247663-APR2022	408-535-50-47-07	VC Lift Station	\$244.33
		200001247812-APR2022	101-542-63-47-03	Traffic Signal	\$32.21
		200001248034-APR2022	401-534-50-47-02	Chlorinator	\$224.31
		200001248190-APR2022	105-576-80-47-01	North Park	\$10.85
		200001248372-APR2022	401-534-50-47-08	Well #3	\$473.29
		200001248539-APR2022	001-525-50-47-01	Lahar Sirens	\$12.48
		200001532189-ARP2022	105-576-80-47-02	Main Park-Bell Tower	\$390.92
			105-576-80-47-03	Main Park-Bell Tower	\$167.53
		200002708986-APR2022	408-535-50-47-05	VG Lift Station	\$364.10
		200003766280-ARP2022	001-518-20-40-03	City Hall -Train St	\$245.05
		200009717931-APR2022	401-534-50-47-04	Well #2	\$70.87
		200010396543-APR2022	105-576-80-47-01	North Park	\$122.16
		200010396733-APR2022	401-534-50-47-11	Well 4 Pump Station	\$2,780.37
		200010629349-APR2022	101-542-63-47-03	PW Shop Calistoga	\$15.58
			104-536-50-47-01	PW Shop Calistoga	\$12.46

Vendor	Number	Invoice	Account Number	Notes	Amount
Puget Sound Energy	51055	200010629349-APR2022	401-534-50-47-01	PW Shop Calistoga	\$15.58
			408-535-50-47-01	PW Shop Calistoga	\$18.69
		200013874264-APR2022	408-535-50-47-04	WWTP	\$11,209.73
		200014994137-APR2022	408-535-50-47-05	VG Lift Station	\$136.44
		200019613294-APR2022	104-536-50-47-02	Cemetery Shop	\$62.31
		200019646914-APR2022	101-542-63-47-03	Street Lights	\$49.20
		200021421298-APR2022	408-535-50-47-06	Rainier Meadows	\$23.10
		200022934653-APR2022	001-575-50-47-01	MPC	\$634.33
		200024404523-APR2022	408-535-50-47-02	Lift Station #1	\$156.96
		220011476581-APR2022	408-535-50-47-03	High Cedars Lift Station	\$125.11
		220015220399-APR2022	101-542-63-47-03	Street Lights	\$78.41
		220020534461	101-542-63-47-01	Public Works Shop-Rocky RD	\$200.55
			401-534-50-47-01	Public Works Shop-Rocky RD	\$200.56
			408-535-50-47-01	Public Works Shop-Rocky RD	\$200.55
		220028112518-APR2022	101-542-63-47-03	Street Lights-Mill AVE	\$12.73
		300000002406-APR2022	101-542-63-47-03	Street Lights	\$9,927.24
				Total	\$28,218.00
Puyallup, City of	51056	AR114545	001-521-20-31-01	Tactical Response Team Gear-Kenyon	\$3,000.00
				Total	\$3,000.00
Quality Fence Builders Inc	51057	32711	401-534-50-48-03	Well 1 Chain Link Fence Repair	\$5,278.55
				Total	\$5,278.55
Russo, Gretchen	51058	APR2022-403	001-514-23-43-00	Mileage for WPTA-Treasurer-Financial Directors Conference	\$225.40
				Total	\$225.40
SCORE	51059	5909-Jail Fees-March 2022	001-523-60-41-00	Jail Fees-March 2022	\$1,017.60
				Total	\$1,017.60
Secure Pacific Corp/Mountain Alarm	51060	331408	001-514-23-31-02	City Hall Alarm	\$83.85
			408-535-10-41-07	WWTP Alarm	\$258.00
				Total	\$341.85
Sonsray Machinery LLC	51061	PSO014858-1	410-531-38-48-01	V-Belt & Antifreeze-Backhoe-FA1112	\$123.71
					Total
SwiftComply US Opco, INC	51062	INV-8443	401-534-60-48-04	IT-Cross Conneciton-Grease Program Service & Software	\$1,044.38

Vendor	Number	Invoice	Account Number	Notes	Amount
SwiftComply US Opco, INC	51062	INV-8443	408-535-60-47-01	IT-Cross Connecton-Grease Program Service & Software Total	\$1,044.39 \$2,088.77
The Walls Law Firm	51063	Prosecuting Attorney-March 2022	001-515-41-41-03	Prosecuting Attorney-March 2022 Total	\$2,070.25 \$2,070.25
UniFirst Corporation	51064	330 1846561 330 1848784	408-535-10-31-03 408-535-10-31-03	Uniform Item- Protective Services Uniform Item- Protective Services Total	\$236.52 \$220.86 \$457.38
Valley Sign	51065	3281-WWTP Sign	408-535-10-31-00	New Sign for WWTP Total	\$2,384.92 \$2,384.92
Vision Forms LLC	51066	09-10279 09-10557	401-534-10-31-00 401-534-10-42-00 408-535-10-31-00 408-535-10-42-00 410-531-38-31-00 410-531-38-42-00 401-534-10-31-00 401-534-10-42-00 408-535-10-31-00 408-535-10-42-00 410-531-38-31-00 410-531-38-42-00	Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Utility Bill Processing & Mailing Total	\$242.41 \$527.79 \$242.42 \$527.79 \$242.41 \$527.78 \$13.16 \$68.32 \$13.15 \$68.32 \$13.15 \$68.33

Vendor	Number	Invoice	Account Number	Notes	Amount
Washington Wildlife & Rec Coalition	51067	City Of OrtingWWRC22-M	105-576-80-49-01	Wildlife & Recreation Coalition Dues	\$250.00
				Total	\$250.00
				Grand Total	\$301,994.79

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
April 13th, 2022
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Tracy led the Pledge of Allegiance.

Councilmembers present: Councilmembers Chris Moore, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig.

Virtual: Deputy Mayor Hogan and Councilmember Tod Gunther.

Staff present: Mayor Joshua Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, City Attorney Charlotte Archer, Acting Police Chief Devon Gabreluk, Engineer JC Hungerford.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. PUBLIC COMMENTS.

Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on April 13th, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No comments were made.

3. SWEARING IN OF POLICE OFFICER.

Judge Curry administered the oath of office to police officer Zachary Kenyon.

4. STAFF RECOGNITION.

Police – Joe Palombi

Mayor Penner briefed that it is his honor to present recognition to staff. He stated it is incredibly important to highlight the great work being done by staff each day. Mayor Penner read a statement prepared by Acting Police Chief Devon Gabreluk that honored code enforcement officer Joe Palombi. City Administrator Scott Larson also made a statement that highlighted the service and dedication that Joe Palombi showed every day while serving the citizens of the City of Orting.

5. EMPLOYEE INTRODUCTION.

Mayor Penner introduced Jaydn Gibbs, who was recently hired as a police officer with the Orting Police Department and stated that she will be going to the police academy in May. After the introduction, Jaydn Gibbs made a brief statement stating she is looking forward to completing training and serving the citizens of Orting.

6. CONSENT AGENDA.

- A. Payroll Claims and Warrants.
- B. Meeting Minutes of March 16th, 23rd, and 30th, 2022.

Deputy Mayor Hogan made a motion to approve consent agenda as prepared. Seconded by Councilmember Bradshaw.

Motion passed (7-0).

7. EXECUTIVE SESSION.

8. ADJOURNMENT.

Deputy Mayor Hogan made a motion to adjourn. Seconded by Councilmember Williams.

Motion passed (7-0).

Mayor Penner adjourned the meeting at 7:11pm.

ATTEST:

Kim Agfalvi, City Clerk

Joshua Penner, Mayor



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Comprehensive Plan Amendment Docket	AB22-29			
		CGA	4.20.2022	4.27.2022
	Department:	Planning		
	Date Submitted:	4.8.2022		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments: Staff memos for each requested comprehensive plan amendment, Resolution No. 2022-06				
SUMMARY STATEMENT:				
<p>The City, as a non-charter code city planning pursuant to the Growth Management Act, may (but is not required to) amend its Comprehensive Plan no more than once per year. Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan.</p> <p>The timeframe for accepting applications for the 2022 Amendment Cycle was January 3 - February 28, 2022. Following closure staff reviewed each amendment request according to the six criteria established in the Comprehensive Plan Amendment Procedures. Following examination of this criteria City Council shall decide which proposed amendments will be carried forward during the cycle. The City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle.</p> <p>Each proposed amendment that Council decides should be carried forward will undergo analysis prepared by City staff. This will be followed by Planning Commission review and hearings then back to City Council for additional hearings if deemed necessary and adoption of the final selected amendments.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To adopt Resolution No. 2022-06, a resolution of the City of Orting, Washington, to proceed with selected 2022 Comprehensive Plan amendments.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-06

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, TO PROCEED WITH SELECTED 2022
COMPREHENSIVE PLAN AMENDMENTS**

WHEREAS, The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend its Comprehensive Plan no more than once per year; and

WHEREAS, Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan; and

WHEREAS, The timeframe for accepting applications for the 2022 Amendment Cycle was January 3, 2022 to February 28, 2022; and

WHEREAS, The 2022 docket opening was advertised at City Hall, on the City website, and published in the Tacoma News Tribune; and

WHEREAS, staff reviewed each of the two proposed amendments and conducted preliminary analysis pursuant to adopted procedures; and

WHEREAS, the City Council examined the applications, criteria, and analysis provided by staff; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are incorporated herein by this reference.

Section 2. Authorizes. The Orting City Council authorizes staff to proceed with the review of both submitted amendments for the 2022 Comprehensive Plan amendment cycle.

Section 3. Corrections. The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/ subsection numbers and any references thereto.

Section 4. Effective Date. This Resolution shall become effective immediately upon adoption and signature as provided by law.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
27th DAY OF April, 2022.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



TO:	Mayor Penner and City Councilmembers	DATE:	April 8, 2022
FROM:	Emily Adams, AICP Contract City Planner	PROJECT NO.:	CPA22-02
		PROJECT NAME:	Comprehensive Plan Amendment Requests
SUBJECT:	Capital Facilities Chapter Text Amendments Related to the Parks Plan		

Location: n/a, these are text amendments.

Owner: n/a

Summary of Request: The proposed text amendments are text amendments proposed to ensure the comprehensive plan is consistent with the recently adopted Parks, Trails, and Open Space plan. The proposed amendments are to the Capital Facilities Chapter and include revising the level of service standards for parks and adopting two new policies. This prevents potential confusion for citizens and staff and removes conflicts within the City’s regulating documents.

Request Analysis:

1. *Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

These issues were not studied during the last cycle and are a result of updates to plans adopted during the last cycle.

2. *Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed text amendments meet existing state and local laws and consistency with other the 2022 Parks, Trails, and Open Space plan.

3. *In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. *Whether the proposed amendment can be incorporated into planned or active projects.*

There are no planned or active projects for this to be incorporated into.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

This request will not require large-scale studies.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

Next Steps:

1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
 - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

Proposed Amendments:

GOALS AND POLICIES

Goal CF 3 Manage growth and the related development of city facilities and services to direct and control land use patterns and intensities.

- Pol. CF 3.1 Development shall be allowed only when and where all public facilities are adequate and only when and where such development can be adequately served by essential public services without reducing levels of service elsewhere.
- Pol. CF 3.2 The City shall continue upgrading the sanitary sewer system to ensure adequate capacity for future growth and development.
- Pol. CF 3.3 The following level of service guidelines shall be used to evaluate whether existing public facilities are adequate to accommodate the demands of new development:

Water (Source Capacity and Reliability) LOS: Maintain the existing source capacity of approximately 1.73 MGD for adequate household use and fire protection. The minimum fire flow requirements are based on Pierce County's Ordinance No. 17C.60:

<u>Development Classification</u>	<u>Minimum Fire Flow Requirement</u>
Residential	750 gpm for 45 minutes
Commercial & Multi-Family	1500 gpm for 60 minutes
Industrial	2,000 gpm for 120 minutes

Water Quality LOS: The water system quality shall be in compliance with Washington Administrative Code requirements for water quality.

Sewer LOS: Maximum month average daily flows for the City's wastewater gravity collection system and wastewater treatment facility shall not exceed the Washington Department of Ecology's MGD limit.

Stormwater LOS: Stormwater management shall comply with the Washington Department of Ecology's requirements.

Fire LOS: Design – Coordinate land use planning, development review and fire protection facility planning to ensure that: a) adequate fire protection and emergency medical service can be provided; and b) project designs minimize the potential for fire hazard.

Fire LOS: Rating – Orting Valley Fire and Rescue (Pierce County Fire District 18) shall maintain and make efforts to improve its current insurance rating of "7".

Police LOS: Design – Coordinate land use planning, development review, and police protection facility planning to ensure that: a) adequate police protection can be provided; and b) project designs discourage criminal activity.

Police LOS: Response Time – The Orting Police Department shall have as a goal to maintain a 3 to 4 minute response time for emergency calls.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

- ~~Total Park Land~~ ————— ~~8 acres per 1,000 population~~
 - Consisting of:*
 - ~~Mini Parks~~ ————— ~~1 acre per 1,000 population~~
 - ~~Neighborhood Parks~~ ————— ~~2 acres per 1,000 population~~
 - ~~Community Parks~~ ————— ~~5 acres per 1,000 population~~
- ~~Fields/Courts~~ ————— ~~1 per 1,000 population~~
- ~~Trails~~ ————— ~~1 mile per 1,000 population~~
- ~~Natural Resource Areas~~ ————— ~~14 acres per 1,000 population~~

<u>Type of Facility</u>	<u>LOS (facilities/population)</u>
<u>Baseball/Softball Field</u>	<u>1/2,000 (softball)</u> <u>1/2,000 (baseball)</u>
<u>Multi-Use Rectangular Field</u> <i>(e.g. soccer, football, lacrosse)</i>	<u>1/3,500</u>
<u>Basketball Courts</u> <i>(Two half courts are equivalent to one court)</i>	<u>1/3,500</u>
<u>Tennis/ Pickle/ Racquetball Courts</u>	<u>1/4,000</u>
<u>Playground/ Big Toy</u>	<u>1/1,000</u>
<u>Special Facilities</u> <i>(e.g. skate park, splash park, BMX park)</i>	<u>1/5,000</u>
<u>Trails</u>	<u>.25 miles/1,000</u>
<u>Natural Resource Areas/ Open Space</u>	<u>14 acres/ 1,000</u>
<u>Parkland</u>	<u>8 acres/1,000</u>

Goal CF 6 Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

- Pol. CF 6.1 Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.
- Pol. CF 6.2 Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.
- Pol. CF 6.3 Support Pierce County development of the Foothills Trail, and related links and parks, for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.
- Pol. CF 6.4 Improve the network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priority on:
 - a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
 - b. Maintaining and improving the accessibility, usability, and safety of Orting’s sidewalks, parks and trails, and
 - c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best

fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.

Pol. CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.

Pol. CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.

Pol. CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.



TO:	Mayor Penner and City Councilmembers	DATE:	April 8, 2022
FROM:	Emily Adams, AICP Contract City Planner	PROJECT NO.:	CPA22-01
		PROJECT NAME:	Comprehensive Plan Amendment Requests
SUBJECT:	510/710 Washington Ave N – Map Amendment and Rezone		

Applicant: Orting School District
Owner: Gerald Cowan

Parcel Number	Address	Size
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres

Summary of Request: This is a citizen-initiated request by the current and future parcel owners, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center North (MUTCN) zoning to Public Facilities (PF) zoning. The applicant has submitted all the required materials and fee.

Request Analysis:

- Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

The same issue and site were not studied during the last (2021) amendment process. The parcels were studied during the 2019 comprehensive plan amendment cycle. Conditions have changed due to the change in ownership, and recent analysis by the applicant that indicated a likely smaller usable area on site than previously anticipated making the requirements of the current MUTCN zone not realistic.

- Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast (Public Works Building), southeast (school property), and mirrors the zoning across SR 162 (school property).

- In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

N/A – this is not a text amendment.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

- Whether the proposed amendment can be incorporated into planned or active projects.*

There are no active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

Extra studies would be required from the applicant, such as preliminary traffic memos or critical area delineations/studies. No large-scale studies would be performed by the City that would affect workloads.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

Next Steps:

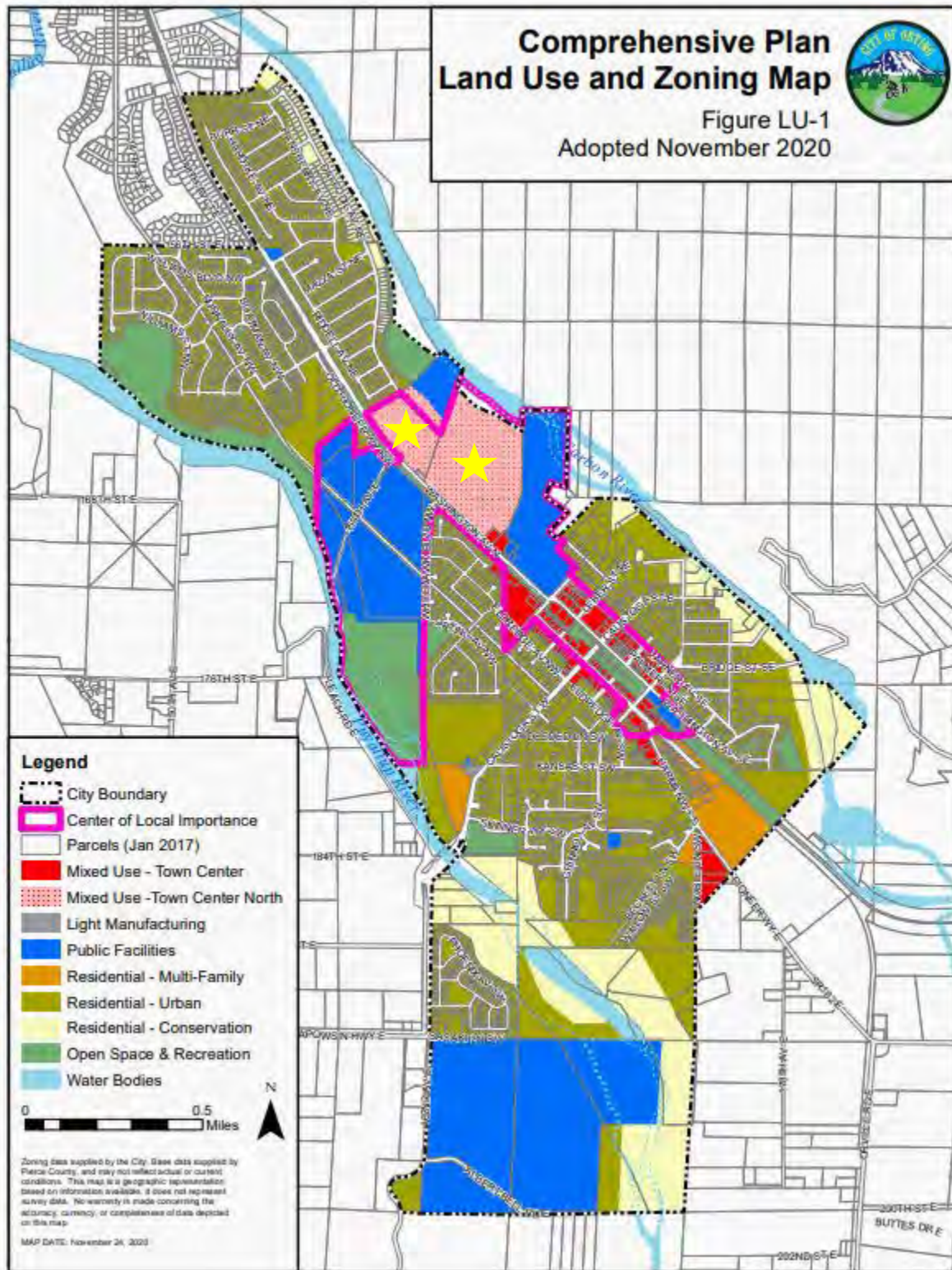
1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
 - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

Maps:

Figure 1: Aerial, Pierce County Assessor



Figure 2: Current Zoning





**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB22-36	Public Works	4.20.2022	4.27.2022
Kansas Outfall and Calistoga Stormwater Conveyance Project.	Department:	Engineering/Public Works		
	Date Submitted:	4.14.2022		
Cost of Item:	<u>\$199,750</u>			
Amount Budgeted:	<u>\$1,654,00</u>			
Unexpended Balance:	<u>\$1,454,250</u>			
Bars #:	410.594.31.63.39 & 410.594.31.64.46			
Timeline:	End of April			
Submitted By:	JC Hungerford, PE			
Fiscal Note: Additional budget for project construction				
Attachments: Scope and budget for professional services.				
SUMMARY STATEMENT:				
<p>The City of Orting (City) has requested that Parametrix, Inc. (Parametrix) provide a scope and budget for construction services on the Kansas St SW Outfall Replacement & Calistoga St W Improvements project (Project). The purpose of this scope of work is to outline the anticipated tasks that Parametrix will provide, including Project Management, Design Amendments, Bidding Assistance, Office Engineering & Documentation, and Construction Observation.</p> <p>Project is scheduled to open bids on April 29, 2022.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To Approve the Scope and Budget for Parametrix to provide Construction Management for the Kansas St. SW Outfall Replacement & Calistoga St W Improvements consistent with the attached Scope and Budget.				

SCOPE OF WORK

City of Orting Kansas St SW Outfall Replacement & Calistoga St W Improvements Construction Services

SCOPE SUMMARY

The City of Orting (City) has requested that Parametrix, Inc. (Parametrix) provide a scope and budget for construction services on the Kansas St SW Outfall Replacement & Calistoga St W Improvements project (Project). The purpose of this scope of work is to outline the anticipated tasks that Parametrix will provide, including Project Management, Design Amendments, Bidding Assistance, Office Engineering & Documentation, and Construction Observation.

The Project is currently in the final design stage and is anticipated to be advertised for construction in mid-April 2022. It is understood that the Project will be advertised as a two-part set, with a “Base Bid” portion of the work for the Kansas St SW Outfall Replacement and a “Schedule A” portion for the Calistoga St W Improvements. The “Schedule A” component of the work may not be awarded based on the value of the bids received for the “Base Bid” portion. As such, there are two scenarios for which Parametrix will provide construction services:

- “Base Bid”
- “Base Bid” + “Schedule A”

Given the current uncertainty in the duration of the overall Project, this scope of work lists the tasks and features common to each scenario, with a consistent assumption being that the duration will be determined by the actual construction contract award. The difference in level of effort for the two scenarios can be seen in the attached budget.

TASK 1 – PROJECT MANAGEMENT

This task includes overall project management of Parametrix’s contract with the City of Orting.

Objectives

- Project Planning – Document and communicate the scope of work, budget, and schedule as a road map for the project team. Coordinate project team and issues throughout the project.
- Budget and Schedule Tracking – Track the project budget using Parametrix in-house tools to verify that progress is keeping pace with spending.
- Monthly Progress Reports – Prepare a monthly invoice for services performed by Parametrix.
- Correspondence – Prepare written correspondence as needed to document project management issues and/or concerns.

Deliverables

- Miscellaneous correspondence to document project management issues.

- Monthly progress reports enclosed with invoices.

Assumptions

- Project management services will begin during preconstruction preparation in April 2022 and end with construction closeout by October 2022.
- Total construction time will not exceed 75 working days.
- Only one subconsultant will be required for material testing services.

TASK 2 – DESIGN AMENDMENTS

This task includes additional work required to make substantial changes to the engineering design towards the end of the design phase.

Objectives

- Make revisions to engineering design based on City comments and requests including:
 - Traffic Control Plans
 - Water main relocation
 - Unanticipated Utility Coordination
 - Added design submittals
 - Permit Coordination, Applications, and Figures

Deliverables

- Revised 100% plans, specifications, permit applications and figures, and engineer’s estimate of probable construction costs (PS&E).

Assumptions

- No further revisions to the engineering design will be made without another budget amendment.

TASK 3 – BIDDING ASSISTANCE

This task includes services related to producing the necessary documents required for the advertisement and award of the construction contract.

Objectives

- Reproduce of six sets of plans and specifications for Parametrix files, contractor purchase, and plan center use.
- Create and place project advertisement:
 - One advertisement in the Tacoma News Tribune
 - One advertisement in the Daily Journal of Commerce
- Address bidder questions.
- Produce one contract addendum.
- Distribute plans and plan-holders list.

- Attend bid opening, assemble bid tabulation, and review submittals to determine contractor responsiveness.
- Draft recommendation of award letter.

Deliverables

- Six sets of plans and specifications.
- One contract addendum.
- Recommendation of award letter with certified bid tabulation.

Assumptions

- Project management services will begin during preconstruction preparation in March 2020 and end with construction closeout.

TASK 4 - OFFICE ENGINEERING AND DOCUMENTATION

This task includes the general construction administration required for oversight of the Project construction.

Objectives

- Monitor construction costs and schedule.
- Lead construction meetings, and draft agendas and minutes.
- Create documentation of materials.
- Review submittals and requests for information (RFI).
- Draft field directives and change orders.
- Prepare progress payments.
- Complete final construction contract documentation.

4.1 Construction Meetings

Parametrix will lead the pre-construction meeting and regular construction meetings and prepare the agendas and minutes for each meeting. Minutes will be disbursed to all applicable parties. The purpose of the regular meetings is to observe, document, and facilitate resolution of any problems encountered during the course of construction.

4.2 Construction Documentation

Parametrix will provide all required documentation for the Project, and will maintain an accurate, up to date project file that will be copied to the City of Orting at the end of construction. Documentation in the project files will include the following items:

- Documenting contractor conformance with contract documents.
- Review and respond to submittals and RFIs.
- Draft field directives and change orders the City's signature and approval.
- Monitor and calculate material quantities on a regular basis.
- Prepare monthly pay applications.

4.3 Project Close-Out Documents

Parametrix staff will coordinate the final walk-through and acceptance of the Project. This will include documentation of any outstanding issues and follow-up resolution. Parametrix will provide and/or assist with the execution of all Project and contract closeout documentation, including:

- Verification of prevailing wages paid.
- Notice of substantial completion.
- Documentation of project punch list and completion thereof.
- Notice of final completion.
- Final payments and release of retainage.

Deliverables

- Meeting agendas and minutes.
- Submittal reviews.
- RFI responses.
- Field directives.
- Change orders.
- Monthly pay applications.
- Notice of substantial completion.
- Completed project punch list.
- Notice of final completion.
- Final payments and release of retainage.

Assumptions

- Up to 15 construction progress meetings (on-site or virtual) will be conducted.
- Up to 50 submittals will be received (including resubmittals).
- Up to 10 RFIs will be responded to.
- Up to 10 field directives will be drafted.
- Up to 3 change orders will be executed.
- Up to 4 monthly pay applications will be processed.
- The contractor will address all items on the initial punch list in a timely fashion.

TASK 5 – CONSTRUCTION OBSERVATION

This task includes part-time daily observation of the contractor’s on-site activities.

Objectives

- Attend pre-construction meeting and regular construction meetings.
- Document daily on-site project progress in the Inspector’s Daily Reports (IDRs).
- Document pay quantities using Field Note Records (FNRs).
- Verify the contractor’s work for compliance with the contract and City standards.
- Coordinate sampling and testing for water main, storm drain, earthwork, asphalt, and concrete bid items, including scheduling of Parametrix’s materials testing subconsultant.

- Review subsequent test results and reports for correctness and compliance with the contract documents.
- Document construction progress, potential problems, and identified problems with photos and/or videos.
- Inspect contractor-implemented traffic control on a daily basis.
- Inspect contractor-implemented temporary erosion and sediment control.
- Upon substantial completion of the project, Parametrix staff along with appropriate City staff will perform a punch list walk-through of the entire project. The purpose is to itemize all miscellaneous uncompleted work items and/or faulty workmanship items that would need to be addressed before final acceptance of the project. Parametrix will document the list of outstanding items and coordinate with the contractor to expedite the completion.

Deliverables

- Daily observation reports.
- Field note records.
- Project photos.
- Results of on-site testing, such as hydrostatic pressure, Bac-T, soil & asphalt compaction, etc.

Assumptions

- Total construction time will not exceed 75 working days.
- Observation will be provided for an average of 4 hours per day with 1 hour of travel time.
- Change orders to add contract time may require additional time or costs associated with this task.
- If full-time observation is required, workdays will not exceed 8 hours per day or 40 hours per week.
- Weekend observation beyond 40 hours per week is not included in this scope of work.

BUDGET

A fee estimate supplement is included as an exhibit on the next page.

"BASE BID" ONLY:
Kansas St SW Outfall Replacement - Construction Services

				John Hungerford	April Whittaker	Sarah Crackenberger	Kyle Burtis	Marcus Vassey	Lenaya Grabowski	Jack Wright	Amanda Lucas		
				Division Manager	Project Controls Specialist	Project Accountant	Engineer IV	Engineer III	Engineer II	Sr Engineer	Publications Supervisor		
				Rates:	\$215.00	\$135.00	\$110.00	\$160.00	\$140.00	\$125.00	\$210.00	\$130.00	
Phase	Task	Description	Labor Dollars	Labor Hours									
		Construction Services	\$63,990.00	415	88	52	3	58	100	108	2	4	
-	1	Project Management	\$6,250.00	39	12	20	3	4					
-	2	Design Amendments	\$22,600.00	146	32	8		80	20	2		4	
-	3	Bidding Assistance	\$10,560.00	54	40	8		2	4				
-	4	Office Engineering and Documentation	\$12,950.00	86	2	16		48	12		8		
-	5	Construction Observation*	\$11,630.00	90	2			4	4	80			
Labor Total:				\$ 63,990.00	415	88	52	3	58	100	108	2	4
				\$ 18,920.00	\$7,020.00	\$330.00	\$9,280.00	\$14,000.00	\$13,500.00	\$420.00	\$520.00		
EXPENSES													
Observation Mileage (255 miles @ \$0.585/mile, rounded)			\$ 150.00										
Expenses Total:			\$ 150.00										
SUBCONSULTANTS													
Materials Testing & Consulting, Inc (MTC)**			\$ 3,000.00										
Subconsultant Total:			\$ 3,000.00										
"BASE BID" ONLY - TOTAL				\$ 67,140.00									

NOTES:

- *Assumed 1 visit per working day for 4 hours average + 1 hour travel time for regular observer
- **Assumed that MTC will provide materials testing, and cost shown is estimated (with Parametrix markup)

ASSUMED SCHEDULE:

Construction start date: TBD - May 2022
 Working days: 15 for "Base Bid" and 60 for "Schedule A"

**"SCHEDULE A" ONLY:
 Calistoga St W Improvements - Construction Services**

				John Hungerford	April Whittaker	Sarah Crackenberger	Kyle Burtis	Marcus Vassey	Lenaya Grabowski	Jack Wright	Amanda Lucas		
				Division Manager	Project Controls Specialist	Project Accountant	Engineer IV	Engineer III	Engineer II	Sr Engineer	Publications Supervisor		
				Rates:	\$215.00	\$135.00	\$110.00	\$160.00	\$140.00	\$125.00	\$210.00	\$130.00	
Phase	Task	Description	Labor Dollars	Labor Hours									
		Construction Services	\$120,010.00	815	96	60	3	202	112	336	2	4	
-	1	Project Management	\$7,110.00	43	16	20	3	4					
-	2	Design Amendments	\$22,600.00	146	32	8		80	20	2	4		
-	3	Bidding Assistance	\$10,560.00	54	40	8		2	4				
-	4	Office Engineering and Documentation	\$40,180.00	260	4	24		192	24	16			
-	5	Construction Observation*	\$39,560.00	312	4			4	4	300			
Labor Total:				\$ 120,010.00	815	96	60	3	202	112	336	2	4
				\$ 20,640.00	\$8,100.00	\$330.00	\$32,320.00	\$15,680.00	\$42,000.00	\$420.00	\$520.00		
EXPENSES													
Observation Mileage (1,020 miles @ \$0.585/mile, rounded)			\$	600.00									
Expenses Total:			\$	600.00									
SUBCONSULTANTS													
Materials Testing & Consulting, Inc (MTC)**			\$	12,000.00									
Subconsultant Total:			\$	12,000.00									
"SCHEDULE A" ONLY - TOTAL				\$	132,610.00								
COMBINED "BASE BID" + "SCHEDULE A" - TOTAL				\$	199,750.00								

NOTES:

- *Assumed 1 visit per working day for 4 hours average + 1 hour travel time for regular observer
- **Assumed that MTC will provide materials testing, and cost shown is estimated (with Parametrix markup)

ASSUMED SCHEDULE:

Construction start date: TBD - May 2022
 Working days: 15 for "Base Bid" and 60 for "Schedule A"



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: ARPA Fund Allocation	AB22-25	ARPA ad hoc		
		4.7.2022	4.20.2022	4.27.2022
	Department: Administration			
	Date Submitted: 3.9.2022			
	Cost of Item: <u>\$1,848,000</u>			
Amount Budgeted: <u>\$2,400,000</u>				
Unexpended Balance: <u>\$0</u>				
Bars #: TBD				
Timeline: End of April				
Submitted By: Scott Larson				
Fiscal Note: These are funds that were granted to the city as part of the American Rescue Plan Act				
Attachments: Resolution 2022-05				
SUMMARY STATEMENT:				
<p>The ARPA ad hoc committee met on April 7th after receiving feedback from Council at the goal setting meeting in March and has moved forward additional projects to support the council goals. These last two projects exhaust our ARPA funds allocation. Additional projects will be contingent on approved projects being under-spent. Projects included in this round of funding approval are:</p> <ul style="list-style-type: none"> - Community Service Officer (\$60,000) - HWY 162 Pedestrian Bridge (\$1,788,000) 				
RECOMMENDED MOTION: <u>Motion:</u>				
To adopt Resolution No. 2022-05, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing use of American Rescue Plan Act funds.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-05

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING USE OF AMERICAN RESCUE PLAN ACT
FUNDS.**

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country; and

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

WHEREAS, \$2,403,464.00 has been allocated to the City of Orting (“City”) pursuant to the ARPA (“Allocation”); and

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds; and

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance; and

WHEREAS, the City of Orting adopted its 2022 Budget which authorized for the expenditure of ARPA funds; and

WHEREAS, the City of Orting adopted Resolution No. 2022-05 authorizing the expenditure of \$1,848,000.00 in ARPA funds for various programs, and

WHEREAS, this resolution allocates the use of the remaining ARPA funds based on the Council’s goals and desires; and

WHEREAS, the City Council determines that the use of these funds bring significant value to the citizens of Orting and serve valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the allocation of ARPA funds in Exhibit A Transfers) serves the valid municipal purposes described herein.

Section 2. Authorization of Purchases. The City Council authorizes the purchases and transfers described in Exhibit B. The Mayor is authorized to effectuate the purchase to the extent the City's Purchasing Policy allows and bring items exceeding the Mayor's Purchasing Policy authorization back to the Council for final approval.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF April, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.

Exhibit A – Transfers

<u>Purpose</u>	<u>Brief Description</u>	<u>Amount</u>
Community Service Officer	Community Service Officer	\$60,000
Revenue Replacement	Pedestrian Bridge	\$1,788,000



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB22-27	CGA 4.6.2022	4.20.2022	4.27.2022
Credit Card (Line of Credit) Limit	Department:	Finance		
	Date Submitted:	3.30.2022		
Cost of Item:	<u>\$ 0.00</u>			
Amount Budgeted:	<u>\$ 0.00</u>			
Unexpended Balance:	<u>\$ 0.00</u>			
Bars #:	NA			
Timeline:	When approved			
Submitted By:	Gretchen Russo, Finance Director			
Fiscal Note: The credit card bill is fully paid per our agreement with KeyBank every month.				
Attachments: None				
SUMMARY STATEMENT:				
<p>The City currently has a line of credit agreement with KeyBank to fund day to day operating expenses with a \$25,000 credit limit which is accessed through the MasterCard “credit card” system. The Finance Director is recommending that this limit be increased to \$40,000.</p> <p>The City spends approximately \$19,000 each month. Twice in the last year, the City has delayed purchases because of this credit limit.</p> <p>This increase will enable the City to fund daily operations in a timely manner and will ensure that we have the purchasing capacity for operational and emergency purchases.</p>				
FUTURE MOTION: <u>Motion:</u>				
To Authorize the Mayor to increase the City’s credit limit with KeyBank from \$25,000 to \$40,000.				



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Kingsmen Car Show and Orting Valley Farmers Market Sponsorship	AB22-30	CGA		
		4.6.2022	4.20.2022	4.27.2022
	Department: Clerk			
	Date Submitted: 4.13.2022			
	Cost of Item: <u>\$N/A</u>			
Amount Budgeted: <u>\$N/A</u>				
Unexpended Balance: <u>\$ N/A</u>				
Bars #: N/A				
Timeline: Approval as soon as possible				
Submitted By: Kim Agfalvi				
Fiscal Note: None				
Attachments: Applications and Resolution No. 2022-07, 2022-10				
SUMMARY STATEMENT:				
<p>The City received an application for sponsorship from the Kingsmen Car Show and the Orting Valley Farmers Market. Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community & Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> 1. Allow all citizens to reasonably participate; 2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and; 3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City. <p>CGA reviewed the application on April 6th, 2022, and recommend approval.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To approve Resolution No. 2022-07, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing City sponsorship of the Kingsmen Car Show and Resolution No. 2022-10, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing City sponsorship of the Orting Valley Farmers Market.</p>				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-07**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE
KINGSMEN CAR SHOW.**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Kingsmen Car Show; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on April 6th, 2022, and recommended approval of the application; and

WHEREAS, the City Council finds that the Kingsmen Car Show has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Kingsmen Car Show’s application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Kingsmen Car Show is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City’s sponsorship of the Kingsmen Car Show, pursuant to the City’s Policy, at the Tier # 2 level. This authorization extends to the event identified on the Kingsmen Car Show’s

application for sponsorship, on Saturday, June 18th, 2022 from 5:00am – 4:30pm. The Mayor is authorized to enter into a contract with the Kingsmen Car Show to memorialize the City’s sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th, DAY OF APRIL, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



City of Orting
 104 Bridge St S • PO Box 489 • Orting, WA 98360
 Phone: 360-893-2219 or 253-262-7842
 Fax: 360.893.6809
 Email: recreation@cityoforting.org
 Web: www.cityoforting.org

SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** gc

NAME OF APPLICANT: Sam Colorossi

NAME OF ORGANIZATION: Kings Men Car Club

ARE YOU NON-PROFIT: Yes No IF YES, UBI#: 601 812 473

MAILING ADDRESS: 13121 Bingham ave. East - Tacoma, WA 98446 -

EMAIL ADDRESS: G.COLOROSSI@CENTURYTEL.NET

NAME OF EVENT: Kings Men Car Show

TYPE OF EVENT (parade, festival, etc.): Car Show

DATE(S) OF EVENT: Saturday - June 18th 2022

TIME(S) OF EVENT: Set-Up 5:00 AM Start of Event 7:00 AM

End of Event 3:00 P.M Exit Time 4:30 P.M

PRIMARY CONTACT NAME: Sam Colovossi PHONE: 360-893-2334
PRIMARY CONTACT EMAIL: GCOLOROSSI@CENTURYTEL.NET
DAY OF CONTACT NAME: Rick Foster PHONE: 253-278-2237
DAY OF CONTACT EMAIL: PROBLEM316@COMCAST.NET
ALTERNATE CONTACT: Steve Irish PHONE: 253-278-7791

FOR ALL SPECIAL EVENTS:

TYPE OF EVENT:

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) Car show

FACILITIES & PARKS USAGE REQUESTED (See Appendix A for rental rates):

- | | |
|---|---|
| <input checked="" type="checkbox"/> BBQ Area | <input checked="" type="checkbox"/> Gazebo |
| <input type="checkbox"/> Basketball Court | <input checked="" type="checkbox"/> City Park grass areas (south) and (NORTH) |
| <input type="checkbox"/> Multi-Purpose Center (MPC) | <input type="checkbox"/> Orting Station |
| <input type="checkbox"/> Fountain Pavilion | <input type="checkbox"/> North Park grass area |

If the Event is providing for the following, what arrangements will be in place?

Will you have additional garbage service and where will they be placed (show on Map)?

No

Will you have adequate restroom facilities and where will they be placed (show on Map)?

3 regular & handicap semi cans - will be placed on sanitation pad in south parking lot of the City park. See map - site #4.

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?

Murphy's at the Bell Tower - see map - site #6

ADDITIONAL SERVICES: Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event? Yes No

<u>City Services</u> (please mark all that apply)	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Dumpster	\$20/event	\$ _____
<input type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ _____
<input type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ _____
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ _____
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ _____
*See Appendix A for rental rates**		
<input type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ _____
Total For Special Event Services		\$ _____
Special Event Fee		\$200

No banners will be requested to hang. TOTAL TO BE PAID \$ _____

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event. **Banner message is limited to name, date, and event sponsor. Commercial advertising is not allowed.**

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: ___/___/___ through ___/___/___
The banner may only be across SR 162 for 2 weeks

Material Type: _____ Size: _____ X _____ Thickness: _____

How many cuts are on banner? _____ One sided or two-sided? One Two

VENDORS: Will there be any vendors? Yes No *-only 3 vendors*

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? [] Yes No

If yes, please answer the following:

PARADE START TIME: _____ START LOCATION (show on map): _____

STAGING AREA – WHERE/WHAT TIME (show on map): _____

PARADE ROUTE (show on map): _____

WILL HORSES OR OTHER ANIMALS BE IN PARADE? [] Yes [] No

If yes, approximately how many animals? _____

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

[] Yes [] No

OTHER:

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? Yes [] No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? Yes [] No

If yes, which streets (show on map)?

See attached map. Detour route highlighted in orange

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

No.

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

See attached letter.

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: gpc

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: gpc

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: gpc

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: gpc

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).

Name of Insurance Company: _____

Policy Number: _____

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: gpc

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property.

Initials: gpc

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: Guy S. Colarossi DATE: 03/18/2022

PRINT NAME: Guy S. Colarossi

Title/Role with Organization: Traffic Coordinator

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:
City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Or

Stop by:
City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842

****A receipt showing payment is NOT approval of the event****

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- Proof of liability insurance that complies with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing recreation@cityoforting.org).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

APPENIX A

FACILITY RENTAL RATES

MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

Date Application Received: 3/18/22 Dept. Meeting Date: _____

Event Application Completed: [] Yes [] No Certificate of Insurance: [] Yes [] No

Detailed Event Map: Yes [] No WSDOT Street Closure Permit: [] Yes [] No [] N/A

Application Approved: [] Yes [] No Date: _____ Initials: _____

Total Fee Amt \$ 200⁰⁰ Date Paid: 3/18/22 Receipt # 24352

NOTES:

Coordinate getting barricades to Sam
Wednesday before.

Rick Foster - president of Kingsmen
Awards ceremony @ 2pm



CITY OF ORTING
110 TRAIN ST. SE • P.O. BOX 489
ORTING, WA 98360-0489
(360) 893-2219
Small Town Big View

Receipt Number:

24352

Two Hundred and 0/100's Dollars
Received From:
Sam Colorossi
404 Fairlane St SW
Orting, WA 98360

Date: 3/18/2022
Receipt Number: 24352

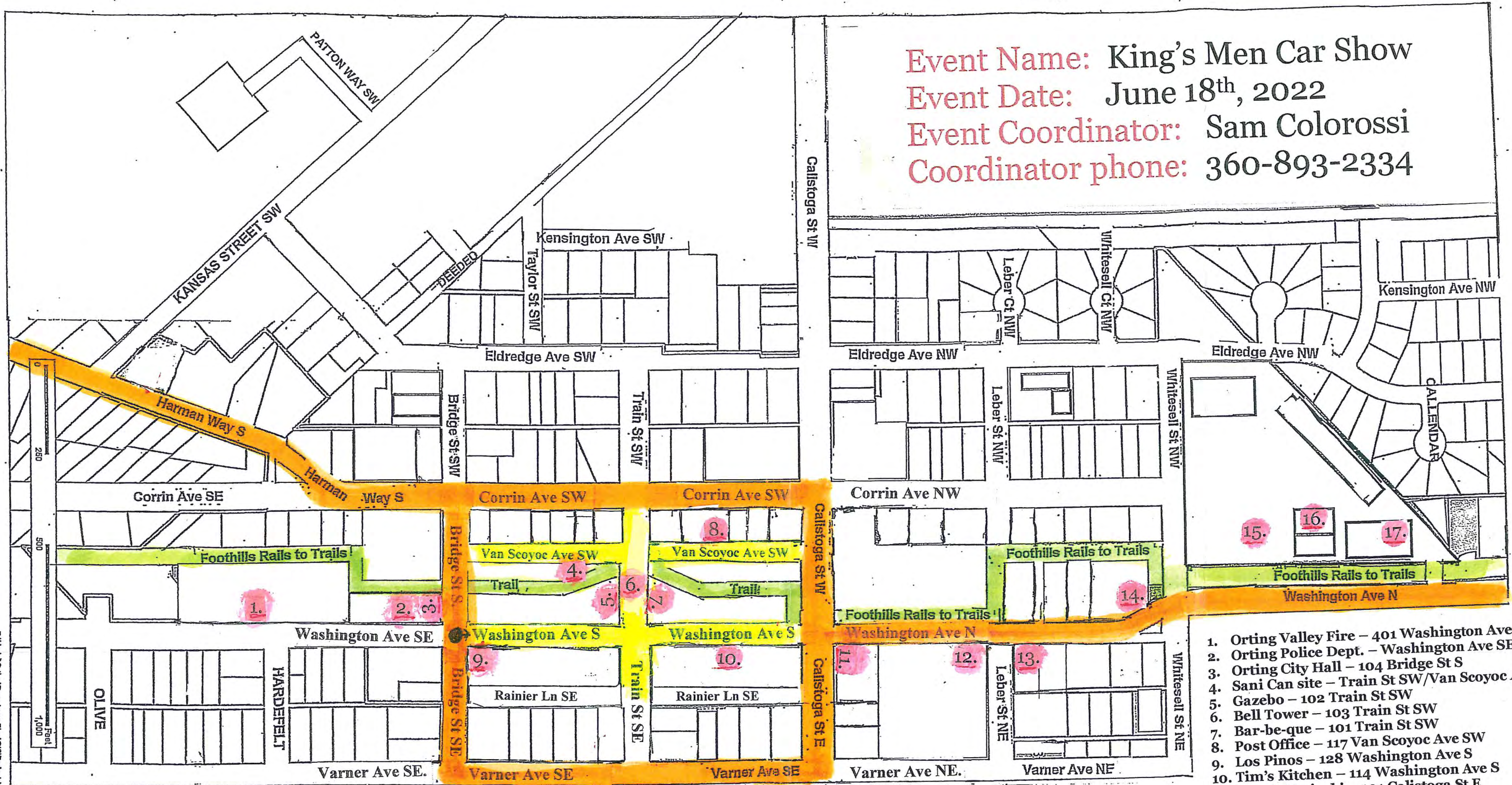
Amount: \$200.00

Printed By	Check	1332	\$50.00
DCharchenko	Check	2600	\$50.00
	Check	5529	\$100.00

DEPARTMENT COPY

001.362.40.04.00 - Kingsmen Car Show - Colorossi - 06/18/22

Event Name: King's Men Car Show
 Event Date: June 18th, 2022
 Event Coordinator: Sam Colorossi
 Coordinator phone: 360-893-2334



1. Orting Valley Fire – 401 Washington Ave SE
2. Orting Police Dept. – Washington Ave SE
3. Orting City Hall – 104 Bridge St S
4. Sani Can site – Train St SW/Van Scoyoc Ave SW
5. Gazebo – 102 Train St SW
6. Bell Tower – 103 Train St SW
7. Bar-be-que – 101 Train St SW
8. Post Office – 117 Van Scoyoc Ave SW
9. Los Pinos – 128 Washington Ave S
10. Tim's Kitchen – 114 Washington Ave S
11. WaWa Teriyaki – 101 Calistoga St E
12. Orting Senior Center – 120 Washington Ave N
13. Orting Food Mart – 204 Washington Ave N
14. Orting Texaco – 221 Washington Ave N
15. Safeway Gas – 315 Washington Ave N.
16. O'Reilly Auto Parts – 215 Whitesell St NW
17. McDonald of Orting – 321 Washington Ave N.

Traffic Flow rerouted through Orting

Washington Ave S – Closed from Calistoga St E/W to Bridge St S

Van Scoyoc Ave SW – Limited Flow from Calistoga St W to the Post Office parking lot.

Van Scoyoc Ave SW – Closed from the Post Office parking lot to Bridge St S

Train St SE – Closed from Rainier Ln SE to Washington Ave S

Train St SW – Closed from Washington Ave S to Corrin Ave SW

Bridge St S – Limited Flow from Harman Way S/Bridge St SW/ Corrin Ave SW intersection to Bridge St SE.

● The black circle in the intersection of Bridge St S & Washington Ave S is the main entrance and starting point for parking the vehicles on main street.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SNEED ROBINSON & GERBER INC/PHS 20245436 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME: PHONE (866) 467-8730 FAX (888) 443-6112 (A/C, No, Ext): (A/C, No):	
	E-MAIL ADDRESS:	
INSURED KINGSMEN CAR CLUB 13121 BINGHAM AVE E TACOMA WA 98446-4223	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Hartford Casualty Insurance Company	NAIC# 29424
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability	X		20 SBM BA5461	03/05/2022	03/05/2023	EACH OCCURRENCE	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$300,000 \$10,000 \$1,000,000 \$2,000,000 \$2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	EMPLOYMENT PRACTICES LIABILITY			20 SBM BA5461	03/05/2022	03/05/2023	Each Claim Limit Aggregate Limit	\$5,000 \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. City of Orting its appointed and elected officers and employees from and against all loss or expenses, etc.

CERTIFICATE HOLDER

City of Orting
 Attn: Sam Colorossi
 PO BOX 970
 ORTING WA 98360-0970

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan J. Castaneda

© 1988-2015 ACORD CORPORATION. All rights reserved.



March 22, 2022

WSDOT
Olympic Region #3
Attn: Dawn Lindsey
7407 31st Ave NE
Lacey, WA 98516-3011

Re: Road Closure – Washington Ave S – (SR162) - Orting, WA

Greetings Dawn,

After a three year hiatus, the King's Man Car Club, of Tacoma, WA, will be resurrecting their yearly car show here in Orting WA.

I have been the person in charge of pre-planning and implementing the detour of traffic around this event for years. This will be my first attempt to fill out all the proper documents required by WSDOT for an approval to hold this event, on Washington Ave S (SR162) here in Orting. However, I have some questions.

First, I went on-line and found your form: "Notification of Special Event on State Highways." I filled it out, however, I couldn't find the way to transmit it to you. The form will be attached to this letter.

Second, I pulled up your "Manual on Uniform Traffic Control Devices – MUTC" but couldn't find the line item that would address the lane or road closure. Can you help me to understand what I am supposed to know?

Third, your last question. I just don't understand what you are asking of us. Can you elaborate for me?

Fourth, is the map that I put together of the traffic flow for the city, police, fire, all businesses and the public in general to know and understand how this event will impact them. Will it work for you? It is attached with this letter.

If you'd like to respond back by e-mail, that would be great. My e-mail address is: gcolorossi@centurytel.net

Thank you. Looking forward to working with you. ☺



Guy S.(Sam) Colorossi



Notification of Special Event on State Highways

Please provide the following information for each item below that applies to your event:

Contact information: Sam Colorossi

Sponsoring Organization: King's Men Car Club

Name of Signature Authority: Sam Colorossi

Address: 404 Fairlane St SW / P.O. Box 970

City: Orting

State: WA

Zip code: 98360-0970

Phone: 360-893-2334

Signature Authority E-mail: gcolorossi@centurytel.net

Event or activity website address: <http://www.kingsmencarclub.com/events/index.htm>

Name of the event or activity: King's Men Car Show & Shine

Describe the event or activity:

Some of the Collectible vehicles are parked on Washington Ave S (SR162) for viewing by the general public.

Date and time event or activity starts:

June 18, 2022 - 7:00 am

Date and time event or activity finishes:

June 18, 2022 - 4:30 pm and possibly sooner

Name of the city the event or activity begins in and the cross streets:

Orting, WA - Bridge St S (SR 162) & Washington Ave S (SR 162). Bridge St S will not be closed.

Name of the city the event or activity ends in and the cross streets:

See above

Number of participants:

250 to 300 vehicles are expected.

Did this event or activity happen previously? (month, day, year)

This will be the 30th year this event has taken place. The exceptions were the years of 2019, 2020 & 2021, Always in June.

Will there be road closures?

Yes - Washington Ave S (SR162) from Bridge St S to Calistoga St W/E. Two blocks only.

Have you prepared a traffic control plan that complies with the Manual on Uniform Traffic Control Devices (MUTCD):
(lane or road closures)

A map of the city is used, affected roads are highlighted. Unable to find the line item for lane or road closure in the MUTCD. Would like to see it.

Describe how and where support/escort vehicles will operate:

Police and Fire are given maps of the closure and the ability to enter the show area.

Provide information about event participant compliance with laws pertaining to the use of state highways during the course of event:

Don't understand this question.

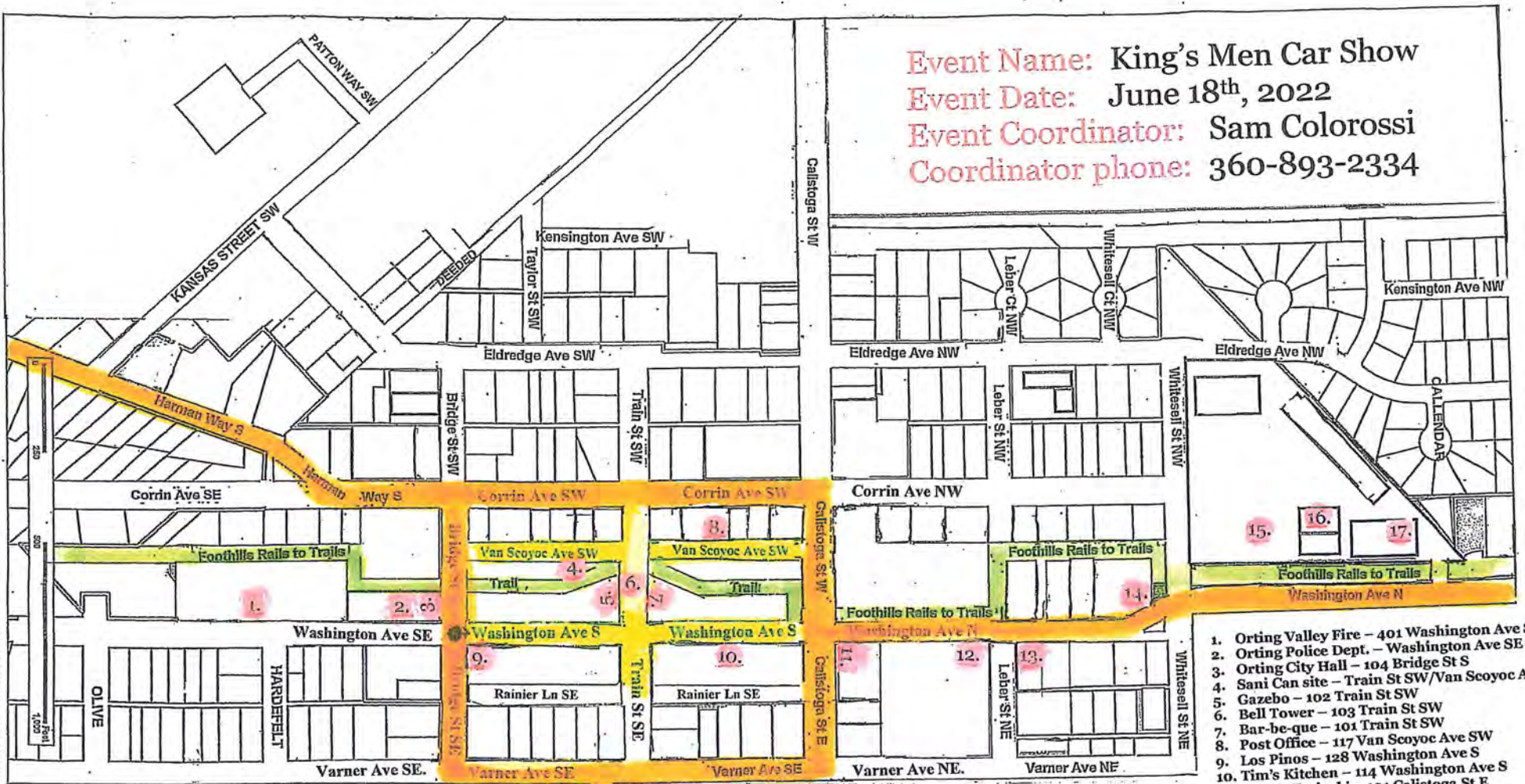
Be prepared to provide a copy of the registration and event or activity waiver.

Contact the nearest WSDOT Regional Traffic Office if you need help completing this form. The form can be submitted electronically, or, you can submit a paper copy to the nearest WSDOT Regional Traffic Office.

Line – Have you prepared a traffic control plan that compiles with the Manual on Uniform Traffic Control Devices (MUTDC): (lane or road closures)

My answer – A map of the city is used, affected roads are highlighted. Unable to find the line item for lane or road closures in the MUTDC. Would like to see it.

Event Name: King's Men Car Show
 Event Date: June 18th, 2022
 Event Coordinator: Sam Colorossi
 Coordinator phone: 360-893-2334



● The black circle in the intersection of Bridge St S & Washington Ave S is the main entrance and starting point for parking the vehicles on main street.

Traffic Flow rerouted through Orting

- Washington Ave S – Closed from Calistoga St E/W to Bridge St S
- Van Scoyoc Ave SW – Limited Flow from Calistoga St W to the Post Office parking lot
- Van Scoyoc Ave SW – Closed from the Post Office parking lot to Bridge St S
- Train St SE – Closed from Rainier Ln SE to Washington Ave S
- Train St SW – Closed from Washington Ave S to Corrin Ave SW
- Bridge St S – Limited Flow from Harman Way S/Bridge St SW/ Corrin Ave SW intersection to Bridge St SE.

1. Orting Valley Fire – 401 Washington Ave SE
2. Orting Police Dept. – Washington Ave SE
3. Orting City Hall – 104 Bridge St S
4. Sani Can site – Train St SW/Van Scoyoc Ave SW
5. Gazebo – 102 Train St SW
6. Bell Tower – 103 Train St SW
7. Bar-be-que – 101 Train St SW
8. Post Office – 117 Van Scoyoc Ave SW
9. Los Pinos – 128 Washington Ave S
10. Tim's Kitchen – 114 Washington Ave S
11. WaWa Teriyaki – 101 Calistoga St E
12. Orting Senior Center – 120 Washington Ave N
13. Orting Food Mart – 204 Washington Ave N
14. Orting Texaco – 221 Washington Ave N
15. Safeway Gas – 315 Washington Ave N
16. O'Reilly Auto Parts – 215 Whitesell St NW
17. McDonald of Orting – 321 Washington Ave N.

06-15-2013



CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-10

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE AND
AUTHORIZING CITY SPONSORSHIP OF THE ORTING
VALLEY FARMER’S MARKET.**

WHEREAS, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

WHEREAS, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

WHEREAS, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

WHEREAS, the City received an application for sponsorship from the Orting Valley Farmer’s Market; and

WHEREAS, the City Council’s Community & Government Affairs Committee reviewed the application on April 20th, 2022, and recommended approval of the application; and

WHEREAS, the City Council finds that the Orting Valley Farmer’s Market has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the agricultural assets that are fundamental to the City; and

WHEREAS, the City Council finds that the Orting Valley Famer’s Market’s application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Declaration of Public Purpose. The City Council declares that the Orting Valley Farmer’s Market is an event open to the public, which serves the valid municipal purposes described herein.

Section 2. Authorization for Sponsorship of Event. The City Council authorizes the City’s sponsorship of the Orting Valley Farmer’s Market, pursuant to the City’s Policy, at the Tier # 1 level. This authorization extends to each event identified on the Orting Valley Farmer’s

Market's application for sponsorship, on every Friday between June 3rd, 2022, and August 26th, 2022. The Mayor is authorized to enter into a contract with the Orting Valley Farmer's market to memorialize the City's sponsorship described herein.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th, DAY OF APRIL, 2022.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee, Best, Doezie & Ryder, P.S.



City of Orting
 104 Bridge St S • PO Box 489 • Orting, WA 98360
 Phone: 360-893-2219 or 253-262-7842
 Fax: 360.893.6809
 Email: recreation@cityoforting.org
 Web: www.cityoforting.org

SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** DG

NAME OF APPLICANT: DOUG GRAVES

NAME OF ORGANIZATION: ORTING VALLEY FARMERS MARKET

ARE YOU NON-PROFIT: Yes No IF YES, UBI#: 603436579

MAILING ADDRESS: P.O. BOX 1665

EMAIL ADDRESS: OVFMCONTACT@gmail.com

NAME OF EVENT: ORTING VALLEY FARMERS MARKET

TYPE OF EVENT (parade, festival, etc.): FARMERS MARKET

DATE(S) OF EVENT: EVERY FRIDAY FROM JUNE 3, 2022 THROUGH AUGUST 26 2022
ALSO PUMPKIN FEST * HOME FOR THE HOLIDAYS DATES TBD

TIME(S) OF EVENT: Set-Up 12:30 P.M Start of Event 3:00 PM *TIMES
 End of Event 7:00PM Exit Time 8:00 PM

* one time event
 5/7/22 as well
 1

PRIMARY CONTACT NAME: DOUG GRAVES PHONE: 253-509-3609

PRIMARY CONTACT EMAIL: OVFMCONTACT@gmail.com

DAY OF CONTACT NAME: DOUG GRAVES PHONE: 253-509-3609

DAY OF CONTACT EMAIL: OVFMCONTACT@gmail.com

ALTERNATE CONTACT: JOANN HOLBROOK PHONE: 206-300-8650

FOR ALL SPECIAL EVENTS:

TYPE OF EVENT:

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) FARMERS MARKET

FACILITIES & PARKS USAGE REQUESTED (See Appendix A for rental rates):

- | | |
|---|---|
| <input type="checkbox"/> BBQ Area | <input type="checkbox"/> Gazebo |
| <input type="checkbox"/> Basketball Court | <input type="checkbox"/> City Park grass areas (south) |
| <input type="checkbox"/> Multi-Purpose Center (MPC) | <input checked="" type="checkbox"/> Orting Station |
| <input type="checkbox"/> Fountain Pavilion | <input checked="" type="checkbox"/> North Park grass area |

If the Event is providing for the following, what arrangements will be in place?

Will you have additional garbage service and where will they be placed (show on Map)?
WE SET OUT GARBAGE CANS AND BAG AND DISPOSE IN CITY DUMPSTER
AT END OF DAY

Will you have adequate restroom facilities and where will they be placed (show on Map)?
ORTING STATION HAS A RESTROOM, THE CITY ALWAYS PROVIDES TWO
PORTA POTTIES FOR THE ENTIRE MARKET SEASON.

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?
COOKING FACILITIES WILL BE IN VENDORS TRUCKS OR TENTS AS
ALLOWED BY TACOMA PIERCE COUNTY HEALTH DEPARTMENT.

ADDITIONAL SERVICES: Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event? Yes No

<u>City Services</u> (please mark all that apply)	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input checked="" type="checkbox"/> 1 Dumpster	\$20/event	\$ <u>SPONSORED</u>
<input checked="" type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ <u>SPONSORED</u>
<input checked="" type="checkbox"/> Electricity (2 Spider Boxes) + 2 PIGTAILS	\$50/event	\$ <u>SPONSORED</u>
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input checked="" type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ <u>SPONSORED</u>
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ <u>SPONSORED</u>
*See Appendix A for rental rates**		
<input checked="" type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ <u>100⁰⁰</u> PAID ON MOTHERS DAY EVENT
Total For Special Event Services		\$ _____
Special Event Fee		\$200 <u>SPONSORED</u>
TOTAL TO BE PAID		\$ <u>100⁰⁰</u> PAID ON MOTHERS DAY EVENT

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event. **Banner message is limited to name, date, and event sponsor. Commercial advertising is not allowed.**

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: 05/20/2022 through 08/29/2022
The banner may only be across SR 162 for 2 weeks

Material Type: VINYL WITH WIND FLAPS Size: 30' X 36" Thickness: _____
 How many cuts are on banner? _____ One sided or two-sided? One Two

VENDORS: Will there be any vendors? Yes No

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? [] Yes [X] No
If yes, please answer the following:

PARADE START TIME: _____ START LOCATION (show on map): _____

STAGING AREA – WHERE/WHAT TIME (show on map): _____

PARADE ROUTE (show on map): _____

WILL HORSES OR OTHER ANIMALS BE IN PARADE? [] Yes [] No

If yes, approximately how many animals? _____

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

[] Yes [] No

OTHER:

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? [] Yes [X] No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? [] Yes [X] No

If yes, which streets (show on map)?

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

NO

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

NONE

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: IDA

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: IDA

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: IDA

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: DG

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).

Name of Insurance Company: CAMPBELL RISK MANAGEMENT

Policy Number: AAM6002 LHW D481967-02

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: DG

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property. Initials: DG

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: Day Graves DATE: 2-9-2022

PRINT NAME: DOUG GRAVES

Title/Role with Organization: MARKET MANAGER - ORTING VALLEY FARMERS MARKET

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:
City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Or

Stop by:
City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842

A receipt showing payment is NOT approval of the event

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- ✓ Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- ✓ Be open to all Orting residents;
- ✓ Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- ✓ All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- ✓ A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- ✓ Proof of liability insurance that compiles with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing recreation@cityoforting.org).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

[] Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

APPENIX A

FACILITY RENTAL RATES

MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

For City Use Only

Date Application Received: _____ Dept. Meeting Date: _____

Event Application Completed: [] Yes [] No Certificate of Insurance: [] Yes [] No

Detailed Event Map: [] Yes [] No WSDOT Street Closure Permit: [] Yes [] No [] N/A

Application Approved: [] Yes [] No Date: _____ Initials: _____

Total Fee Amt \$ _____ Date Paid: _____ Receipt # _____

NOTES:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

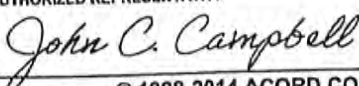
PRODUCER Pro Insur, Inc dba Campbell Risk Management 9595 Whitley Drive, Suite 204 Indianapolis, IN 46240 Larry Spilker Ext 203	CONTACT NAME: Larry Spilker ext 203 PHONE (A/C, No, Ext): 317-848-9075 E-MAIL: lspilker@campbellrisk.com ADDRESS:	FAX (A/C, No): 317-848-9093													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: HANOVER INSURANCE GROUP</td> <td>22292</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: HANOVER INSURANCE GROUP	22292	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: HANOVER INSURANCE GROUP	22292														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED ORTING VALLEY FARMERS MARKET 19511 112th Ave E. Graham Washington 98338															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL NSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
X	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	AAM6002 LHW D481967 - 02	03/12/2021	03/12/2022	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Those usual to the Insured's operation. Blanket additional Insured applies per coverage form 421-2915 06 15. Certificate holder, if any, is hereby an additional insured.

CERTIFICATE HOLDER City of Orting 104 Bridge Street South, Orting WA 98360 WSFMA Washington State Farmers Market Association 93 Pike St Unit 316 Seattle WA 98101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

2022 proposed Market Layout
 Doug Graves
 Orting Valley Farmers Market - Manager

Saints Cosmos
 and Damian
 Church Parking

CORRIN AVE

Big J's Outdoor Store

Business Parking

D&D Construction

Business Parking

Orting Transmission

Business Parking

CUSTOMER
 ENTRANCE

CUSTOMER
 EXIT

2 Porta Potties

Customer Parking

Vendor Parking

CALISTOGA ST

Orting
 Station
 Building

CSA

FM



Foothills Trail

SR 162 / WASHINGTON AVE



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Arizona State Purchasing Cooperative	AB22-31			
		CGA	4.20.2022	4.27.2022
	Department:	Finance		
	Date Submitted:	4.6.2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson/Gretchen Russo			
Fiscal Note: None				
Attachments: Arizona State Purchasing Cooperative Agreement				
SUMMARY STATEMENT:				
<p>State law (RCW 39.26.060) provides a method to purchase goods or services using an interlocal agreement.</p> <p>Cooperative purchasing saves time and purchasing costs through ready-to-use, competitively solicited contracts. This specific purchasing cooperative agreement would provide access to multiple contracts to include a contract for the purchase of police cars.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve the Arizona State Purchasing Cooperative Agreement for City purchasing.				

ARIZONA DEPARTMENT OF ADMINISTRATION

OFFICE OF THE DIRECTOR

100 NORTH FIFTEENTH AVENUE • SUITE 402
PHOENIX, ARIZONA 85007
(602) 542-1500

ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

State of Arizona Procurement Office

and

(Organization Name – Eligible Procurement Unit)

This Cooperative State Purchasing Agreement ("Agreement") is entered between the parties in accordance with Arizona Revised Statutes §41-2631, *et seq.*, Article 10 Intergovernmental Procurement, which authorizes cooperative purchasing for public procurement units and nonprofit organizations; and the Arizona Administrative Code R2-7-1001, which permits the governing body of any Eligible Procurement Unit to enter into an Agreement with the State for the purpose of utilizing State contracts.

The purpose of this Agreement is to permit the Eligible Procurement Unit named above, hereafter known as the State Cooperative Member, to purchase materials and services from State contractors at the prices and terms expressed in contracts between the State and those State contractors.

In consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result there from, the State and the State Cooperative Member agree as follows:

1. The State shall conduct the procurement in compliance with the Arizona Procurement Code, A.R.S. Title 41, Chapter 23, and its Rules, A.A.C. Title 2, Chapter 7.
2. The specifications for the materials and services will be determined by the State Procurement Administrator or delegated State agencies.
3. The State will identify the State Cooperative Member as an eligible participant in any solicitation intended for general use by State Cooperative Members. In addition, the State may invite the State Cooperative Member to participate in certain exclusive solicitations. Only State Cooperative Members indicating an interest in participating in these exclusive solicitations will be eligible to participate in the resulting State contracts.
4. The State Cooperative Member's use of eligible State contracts is discretionary. Participation in the State Purchasing Cooperative shall not restrict or limit

ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

member's ability to seek competition as needed. However, the State Cooperative Member shall not use a State contract as a means of coercion to obtain improper concessions, including lower prices, from State contractors or any other suppliers for the same or similar materials or services. The State Cooperative Member is also prohibited from participating in any organization or group that seeks to obtain such concessions from State contractors or other suppliers based on State contracts.

5. The State shall provide the State Cooperative Member with access to listings of all eligible State contracts. The original copy of each State contract is a public record on file with the State. The State's eProcurement System shall provide all contract information available and be used for contract purchases.
6. The State Cooperative Member shall:
 - a.) Ensure that purchase orders issued against eligible State contracts are in accordance with the terms and prices established in the State contract.
 - b.) Make timely payments to the State contractor for all materials and services received in accordance with the terms and conditions of the State contract. Payment for materials or services and inspection and acceptance of materials or services ordered by the State Cooperative Member shall be the exclusive obligation of such unit.
 - c.) Be responsible for the ordering of materials or services under this Agreement. The State shall not be liable in any fashion for any violation by the State Cooperative Member of this Agreement and, with the exception of other Arizona State entities subject to A.R.S. §41-621, the State Cooperative Member shall hold the State harmless from any liability which may arise from action or inaction of the State Cooperative Member relating to this Agreement or its subject matter.
 - d.) Cooperate and assist the State when requested to validate transactions reported by vendors on quarterly usage reports filed with the State Procurement Office.
7. The exercise of any rights or remedies by the State Cooperative Member shall be the exclusive obligation of such unit; however, the State, as the contract administrator and without subjecting itself to any liability, may join in the resolution of any controversy should it choose to do so.
8. The State Cooperative Member shall endeavor to utilize State contracts to the fullest extent possible. That is, the State Cooperative Member is to make an effort to purchase all items covered under exclusive contracts and shall not fracture

ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

purchases by means of utilizing line items from alternate contracts. Such practices weaken the State's ability to negotiate lowest possible volume prices. Exclusive contracts are those that offer the State Cooperative member the option to participate exclusively, rather than permissively, and shall be identified as such within the contract documents.

9. Failure of the State Cooperative Member to secure performance from the State contractor in accordance with the terms and conditions of its purchase order does not necessarily require the State to exercise its own rights or remedies.
10. This Agreement shall take effect with execution by both Parties on the date signed by the State Procurement authorized signor, and shall remain in effect until cancelled by either party. The State reserves the right to amend the agreement during the term of the Agreement.
11. This Agreement may be canceled pursuant to the provisions of A.R.S. § 38-511.
12. This Agreement is exempt from the provisions of A.R.S. §§ 11-952(D) and 12-1518.
13. The State Cooperative Member certifies that its organization shall comply with the State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment in accordance with A.R.S. Title 41 Chapter 9, Article 4 and Executive Order No. 2009-09 dated October 20, 2009.
14. The State Cooperative Member hereby acknowledges that each State contractor shall be remitting an administrative fee to the State, based upon the member's purchasing volume under the state contracts.
15. The State Cooperative Member authorizes State contractors to release usage information to the State. Usage information shall be limited to the State Cooperative Member's purchasing activity and shall generally consist of, but shall not be limited to, purchase order information including purchase date(s); units purchased, their descriptions and quantities; unit prices and aggregate amounts paid for all materials and services purchased off of the State's contract.
16. The State may terminate this Agreement without notice if the State Cooperative Member fails to comply with the terms of a State contract or this Agreement.
17. Except as provided in Paragraph 15, either of the Parties may terminate this Agreement with at least thirty (30) days written notice to the other party.

ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

IN WITNESS WHEREOF, the Parties of this Agreement, having caused their names to be affixed hereto by their proper officers, hereby execute this Agreement on the dates indicated hereunder.

FOR THE STATE COOPERATIVE MEMBER:

FOR THE STATE:

Signature:

Signature:

Name: _____

Authorized SPO Representative

Title: _____

Title: _____

Date: _____

Date: _____

ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

State Cooperative Member Contact Information

Name of Organization:			
Name of Contact Person:	Qualification: <i>(Click the appropriate Box in either the Political Subdivision or Non-Profit categories)</i>		
Political Subdivision: <input type="radio"/>		Non-Profit Organization: <input type="radio"/>	
Title of Contact Person:	<input type="checkbox"/> Federal Agency/Gov't	<input type="checkbox"/> Other Educational Institution	<input type="checkbox"/> Healthcare Institution
Telephone of Contact Person:	<input type="checkbox"/> State	<input type="checkbox"/> Tribal Nation	<input type="checkbox"/> Religious Organization
Telephone of Office:	<input type="checkbox"/> County	<input type="checkbox"/> Fire District	<input type="checkbox"/> Charity
	<input type="checkbox"/> City/Town	<input type="checkbox"/> Water District	<input type="checkbox"/> Other:
	<input type="checkbox"/> Public School	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
E-mail address of Primary Contact Person:			
E-mail Address of Secondary Contact:			
<i>(If possible, please provide a general email address that can be forwarded to the contact person and that will not change should the contact person leave the organization. The person receiving email from the State Procurement Office at the address above needs to be responsible to forward the information to other interested parties at your organization as needed.)</i>			
Physical Address:			
Mailing Address (if different from the physical address):			
Federal ID Tax Number:			

***Non-profit entities must attach proof of non-profit status with the agreement**
 Please notify the State Procurement Office of any changes to this information.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB21-32	N/A	4.20.2022	4.27.2022
Establishing 2022 Council Goals	Department:	Executive		
	Date Submitted:	4.13.2022		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: None.				
Attachments: Resolution 2022-08				
SUMMARY STATEMENT:				
<p>Council committees have been discussing 2022 goals and the whole council met at a Special Meeting in March to discuss all submitted goals. Currently there are 8 goals that have been agreed on with timelines to complete the goals during 2022 or early 2022. The creation of goals allows committee work to be planned and provides expectations to staff on what we should be focusing our time on. The goals also allow us to be accountable to the council and focus on the agreed upon policy priorities. Staff will provide committees with periodic updates on progress through the end of the year.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To adopt Resolution No. 2022-08, a resolution of the City of Orting, Washington, establishing Council goals and a timeline.</p>				

**CITY OF ORTING
WASHINGTON**

RESOLUTION NO. 2022-08

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ESTABLISHING COUNCIL GOALS AND
TIMELINE.**

WHEREAS, the City of Orting establishes annual goals which establishes committee priorities and staff support of council committees for the year; and

WHEREAS, the Council met on March 23, 2022 for a Special Council Meeting to review and discuss goals and timeline for 2022 goal completion;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Goals. The City Council adopts its 2022 Goals as shown in Exhibit A.

Section 2. Effective Date. This resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 27th, DAY OF APRIL, 2022.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Exhibit A: 2022 Goals

1. HWY 162 Pedestrian Bridge Construction: The city received \$6 million from the legislator in 2021 for construction of a pedestrian bridge. Staff have a financial plan which would allow the project to move to bid with the goal of getting the project under contract by the end of the year.
2. Transportation Benefit District (TBD): Council reduced the TBD fee to \$0.00 following passage of I-976. The TBD fee was the city's primary source of revenue for heavy maintenance (chip seal/grind & overlay) of our city streets. Since the fee reduction, I-976 was declared unconstitutional by the Washington Supreme Court. Staff recommend that the best path forward to evaluate our pavement maintenance needs is to engage a firm for evaluating our streets and coming up with a maintenance program for council to consider. The tenants of this program would be consistent cost over time with the goal of addressing all the heavy pavement maintenance over a 7-10-year timeframe.
3. Cemetery Improvements: Staff have determined that to implement an irrigation system there are improvements to the pump house that are needed. Staff will prepare a proposal for the required improvements and bring a budget amendment forward to fund these upgrades. After the upgrades are complete staff will start scoping installation of an irrigation system.
4. Accreditation: PD completed the Loaned Executive Management Assistance Program (LEMAP) report which included several recommendations that must be completed before accreditation. The next step will include staff drafting a schedule to move implementation of the recommendations forward. Public Safety will be briefed on implementing recommendations and the process for completion.
5. ARPA Funds – A council ad hoc committee has been meeting to discuss allocation of ARPA funds. The committee will continue to meet regularly with a goal of allocating 75% of the city's \$2.4 million by November.
6. Veterans Court – Our court team has started looking into implementing a Veterans Court in our community to offer an integrated approach to justice for those in our veterans' community. Staff will look at the feasibility of implementing this service in Orting and make a recommendation on how or if to move forward. CGA will review proposals and work with staff to come up with further policy and/or budgetary recommendations.
7. Parks Board Structure – Over the pandemic many of our community events have lost some of the critical organization and fund raising that makes these events possible. Further, organizing and providing support to the events that are coming back is falling more and more on the city. Reviewing the scope of the parks board and adding city event organization may be a solution to rejuvenate and add event opportunities to Orting. CGA will review different options for rewriting the scope of the current Parks Board, options for rebranding and discussion of a funding source.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2021 Fee Schedule Changes.	AB22-34			
		Public Safety & Public Works	4.20.2022	4.27.2022
	Department: Finance			
	Date Submitted: 3.21.2022			
	Cost of Item:		<u>N/A</u>	
Amount Budgeted:		<u>N/A</u>		
Unexpended Balance:		<u>N/A</u>		
Bars #:		N/A		
Timeline:		None		
Submitted By:		Scott Larson/Gretchen Russo		
Fiscal Note: None				
Attachments: Amendments to the Fee Schedule, Resolution No. 2022-09				
SUMMARY STATEMENT:				
<p>1. With the implementation of the Police body cameras, the Public Safety committee is recommending a method of charging a fee for non-interested parties requesting footage of events.</p> <p>The \$55.00 hourly reimbursement fee is based upon the Police Clerk’s base pay and benefits and an 15% administrative fee.</p> <p>2. This second item is a cleanup of the Water Meter Removal Fee. The Water Meter Removal fee was listed twice on the attached fee schedule with conflicting amounts. The correct amount should be \$200.00 for all water meter removals.</p> <p>3. This final item would add a Capital Projects Manager fee to charge for staff time when reviewing developer projects or asking for other reimbursements.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
To approve Resolution No. 2022-09, a resolution of the City of Orting, Washington, amending resolution 2021-14 fee schedule for 2021; and establishing an effective date.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2022-09

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, AMENDING RESOLUTION 2021-14 FEE
SCHEDULE FOR 2021; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, the City of Orting is authorized under RCW 35A.11.020, 35A.63.100(2) and RCW 19.27.040 to require licenses for the conduct of business, permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

WHEREAS, the Orting Municipal Code (OMC), at various places, establishes the bases for the assessment and/or collection of such license, permit fees and service charges; and

WHEREAS, the City Council adopted Resolution 2021-14 adopting an amended fee schedule for 2021 and wishes to amend that fee schedule; and

WHEREAS, the City Council finds that the fee schedule attached hereto as Exhibit A sets forth fees and charges that are reasonable and necessary; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Adoption of Fee Schedule. The City of Orting hereby adopts the “2021 Amended Fee Schedule” as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City.

Section 2. Severability. If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 3. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

Section 4. Effective Date. The fee schedule adopted by this resolution shall be effective upon its passage. An act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 27th DAY OF APRIL, 2022.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee Best, PLLC

2022 ADMINISTRATIVE & PERSONNEL FEES	
Category	Fees
Annual Business License	
Business Licenses are obtained from the State of Washington through their licensing program. Business Licenses are required for all businesses (for profit and not for profit) located within City limits, including home business and any business that provides services within city limits,- including solicitors. See Orting Municipal Code Title 3, Chapter 2	
	No Fee
Businesses with over \$10K revenue	\$ 50.00
Itinerant Food Vendor	\$ 250.00
Special Events	See Park & Facility Rentals
Public Records Request/Duplication	
Single Sided (8.5 x 11 & 8.5 X 17)	\$.15/page
Double Sided (8.5 x 11 & 8.5 X 17)	\$.30/page
Document Scan - Single sided (8.5 x 11 & 8.5 X 17)	\$.10/page
Document Scan - Double sided (8.5 x 11 & 8.5 X 17)	\$0.20/page
Sizes beyond 8.5 x 17	Cost + 15% Administration fee
Deposit for large jobs	10% of estimated cost
IT Expertise Required (quoted)	Cost + 15% Administrative fee
Postage (letter or manila envelope)	Cost
Postage & Mailing Container	Cost + 15% Administrative fee
Verbatim Transcript (vendor service)	Cost + 15% Administrative fee
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	Cost + 15% Administrative fee
Police body camera or dash camera video redactions (redacting, altering, distorting, pixelating, suppressing or otherwise obscuring) per RCW 42.56.240(14)**	\$55.00 per hour ADD
Certified Copy (per document)	\$ 1.00
Card Usage Fees (\$300 max sale w/ exception to Utility Bills)	
Debit Card	\$ 1.00

Credit Card	\$	2.00	
Passport Processing Fee	\$	35.00	
Bank Fees			
Rejected/Returned Payment Fee	\$	40.00	
Stop Payment Fee	\$	40.00	
Seasonal Parking Fee for Fishing Sep-Nov	\$	10.00	
Seasonal Parking (Fisherman parking Sep-Nov)	\$	10.00	
Gravel - Delivered (per yard- 2 yards maximum annually)	\$	15.00	

Staff Hourly Rates	Per Hour Rates	
City Administrator	\$	95.00
City Engineer	\$	95.00
Capital Projects Manager		\$95.00 ADD
City Treasurer	\$	75.00
City Clerk	\$	70.00
Finance Staff	\$	60.00
Public Works Director	\$	80.00
Public Works Maintenance Staff	\$	50.00
Public Works Utility Staff	\$	60.00
Police Chief	\$	95.00
Police Clerk	\$	50.00
Police Officer	\$	85.00
Court Administrator	\$	65.00
Court Staff	\$	55.00
Building Official	\$	80.00
Building Staff	\$	55.00
Third Party Reviewers	Cost + 15% Administrative fee	
Fees		
Lien Fees	Cost + 15% Administrative fee	
Telephone Utility Tax	6% of Gross Sales	
Franchise Fee	Per Contract	
Peg Fee	Per Contract	
Gambling Tax - Nonprofit	10% of Net	
Gambling Tax - For Profit	4% of Gross Sales	

2022 BUILDING PLAN REVIEW AND FEES	
Category	Fees
Architectural Design Review - Commercial & Multi-Family	
Exterior Paint Color	\$ 50.00
Exterior Lighting Fixtures	\$ 50.00
Exterior Remodel of Building	\$ 250.00
Exterior Signage - Permanent, Sandwich Boards	\$ 50.00
Commercial Fencing	\$ 25.00
New Construction Design	\$ 250.00
Work Performed Prior to Permit Approval	Double Permit Fee
Residential (and Accessory) Building Valuation	
New construction, and remodels are valued per the most current version of the International Code Council's (ICC) Building Valuation Data for the specified occupancy.	
Private garages, storage buildings, green houses and similar structure shall be valued as Utility, Miscellaneous.	
Remodels are based in the table value from the ICC Building Valuation for the occupancy specified.	
Note: all footnotes from the Building Valuation Data as published by the ICC shall apply.	
Commercial Structures and Improvements Valuation	
New construction, and remodels, of all occupancies, are valued per the most current version of the (ICC) International Code Council's Building Valuation Data for the specified occupancy.	
Written Contractor's Bid or Engineer's Estimate of cost if not specified in the published Building Valuation Data.	
Remodels permit and plan review fees shall be based upon the valuation for the occupancy group listed in the Building Valuation Data as published by the ICC.	

Buildings Permit Fees - per 2018 International Code Council (ICC)		
*Building Permits & Fees are due at the time of building permit issuance. Includes Manufactured Buildings.		
If Valuation is Between:	Fees	
\$1 to \$500	Base Fee of \$100	
\$501 to \$2,000	\$100 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000	
\$2,001 to \$40,000	\$200 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.	
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof up to and including \$100,000.	
\$100,0001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000.	
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.	
\$1,000,001 top \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.	
\$5,000,001 and up	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof.	
Miscellaneous Valuations		
Covered Decks/Carport	(per square foot)	\$ 35.00
Decks	(per square foot)	\$ 20.00

Retaining Walls	Valuation	
**Retaining walls that are 4ft or less do not required a permit		
Single Family and Duplex Combination Building Permit Fees		
Combination Building Fees are required for each new single-family residential structure and duplex, and are payable prior to the issuance of a building permit.		
Plumbing up to 3,000sf	15% of building permit	
Plumbing over 3,000sf	15% of building permit	
Mechanical up to 3,000sf	15% of building permit	
Mechanical over 3,000sf	15% of building permit	

Building Plan Review Deposit & Fees	
New Single-Family Homes	\$500 Deposit toward 65% of the Permit Fee
Detached Garage	\$100 Deposit toward 65% of the Permit Fee
Multi-family Project	\$1,000 Deposit toward the Permit Fee (formula below)
New Commercial Project	\$1,000 Deposit toward 65% of the Permit Fee
Expedited Plan Review Fee	Deposit (above) plus \$200.00
Plan Review Revisions (<i>per Hour</i>)	\$100
Plan review fees for compliance to the Non-Residential Energy Code. (per Hour with one (1) hour minimum charge)	\$100
For Multi-Family construction; the plan review fee will equal to 65% of the permit fee or a rate of \$100/hour with a one-hour minimum, as determined by the Building Official. Multi-Family Plan Review Fees are payable upon Building Official notification. Includes up to two (2) review cycles.	
The Plan Review Deposit for Single-Family Residences, Multi-Family Projects and Detached Garages are due upon submittal of application. Includes up to two (2) review cycles.	
Manufactured Buildings	
Manufactured Building Title Elimination	\$100
Manufactured Building Runners/Tie downs	\$ 200.00
State Building Code Fee	
Residential Single Family Residence (SFR) Fee	\$ 6.50
Multi-family Fee - per unit	\$ 6.50
Commercial Fee	\$ 25.00
Flood Elevation Certificate Review	\$ 250.00
FEMA Letter of Map Amendment (SFR/1 Unit)	\$ 250.00

Miscellaneous Permit Fees		
Backflow/Irrigation Permit	\$	100.00
Foundation Only		Valuation
Commercial Roofing- based upon the Contractor's Bid or Engineer's Estimate, or by valuation of the project, whichever is greater. Additionally, IFC and IBC plan check fees may apply.		Valuation
Addressing Fee	\$	175.00
Large Scale Copies (Plans- DRE 24x36)		Cost + 15% Administrative fee
Structures or work requiring permits for which no fee is specifically indicated, signs, pools, etc., will be valued utilizing submitted written contractor's bid or engineer's cost information, or closest related item for which a fee is determined. A minimum fee of \$100.00 will be assessed, or adjusted fee assigned at the discretion of the Building Official.		
Below Ground Tank installation, or removal, permit fees will be valued per the written Contractor's Bid or Engineer's Estimate, or will be a minimum base fee of \$225.00 , whichever is greater. Additionally, International Fire Code (IFC) and International Building Code (IBC) plan check fees may apply.		
Change in Commercial Tenant Applications - Additionally, IFC and IBC plan check fees may apply.		Valuation
Mobil Commercial Vendors. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.	\$	500.00
Modular structures placed on permanent foundation system. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.		Valuation
Fence Permit - Commercial		\$.50 per linear foot - with \$0 minimum
International Fire Code/Associated Fees		
Plan review for fire code compliance of building plan review shall be established at 50% of the IBC plan review fee or a rate of \$100/hour with a one hour minimum (whichever is greater)		Valuation
Fire related reviews and site visits for large lot short plat/subdivisions are based on the cost.		Cost + 15% Administrative Fee
Automatic Fire Alarms - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.		Cost + 15% Administrative Fee
Fixed Fire Suppression - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.		Cost + 15% Administrative Fee

Automatic Sprinklers - Fees assessed based upon Building Permit Valuation schedule or upon submitted Contractor Bid at the discretion of the Fire Marshal.	Cost + 15% Administrative Fee	
Fire Apparatus Road Review	Cost + 15% Administrative Fee	
Fireworks Related Fees - Local Permit and License Fees (Limits pursuant to RCW 70.77.555.)		
Retail Fireworks Stand Permit: \$200.00 for one retail sales permit per fireworks stand in a year. Cost includes processing, permit and Inspections.		
Public Fireworks Display Permit: \$250.00 minimum permit fee and minimum 1/2 hour plan review or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include an hourly cost plus a 15% overhead fee for administrative costs. In no case shall total costs total more than \$5,000 for any one display permit.		

Inspections Beyond Review Cycles		(per Trip)
Site Inspection/Investigation	\$	100.00
Final Inspection/Expired Permit	\$	100.00
Re-inspect Fee on 3rd Re-Inspection	\$	100.00
Third Party Review		
Geotechnical/Stormwater Review	Cost + 15% Administrative Fee	
Appeals of Administrative Decisions	Cost + 15% Administrative Fee	
Land Use Prosecutor/Deputy Prosecutor and or Legal Consultation Fee	Cost + 15% Administrative Fee	
Any other Expedited or Third Party Review Fees	Cost + 15% Administrative Fee	
Mechanical Permits & Fees - Multi-Family (3 or more units) and Commercial		
Basic permit fee plus itemized fees below:	\$	75.00
Heating and AC System or Air Handling Unit including ducts and vents	\$	75.00
Boiler or Compressor - Residential	\$	75.00
Boiler or Compressor - Commercial	\$	75.00
Commercial Refrigeration	\$	75.00
Ventilation/Exhaust Fan - Residential	\$	75.00
Ventilation/Exhaust Fan - Commercial, except as covered above in Heating or AC System above	\$	75.00
Commercial Hood, per mechanical exhaust and including ducts	\$	75.00
Incinerator - installation or relocation	\$	75.00
Appliance not otherwise covered	\$	75.00
Fuel Gas Piping - Each system of 1-4 outlets	\$	75.00
Fuel Gas Piping - Each additional outlet over 4 outlets	\$	75.00
Plumbing Permits & Fees - Multi-Family (3 or more units) and Commercial		
Basic permit fee plus itemized fees below:	\$	75.00
Per plumbing fixture or set of fixtures on one trap	\$	75.00
For meter to house service	\$	75.00
Fuel Gas Piping - Each system of 1-4 outlets	\$	75.00
Fuel Gas Piping - Each additional outlet over 4 outlets	\$	75.00
Per Drain for rainwater systems	\$	75.00
Per Lawn Sprinkler System, includes backflow prevention	\$	75.00
Per fixture for repair or alteration of drainage vent or piping	\$	75.00
Per vacuum breaker or backflow protection device on tanks, vats, etc.	\$	75.00

Per interceptor for industrial waste pretreatment	\$	75.00	
Medical Gas Piping - Each gas piping system of 1-5 outlets	\$	75.00	
Medical Gas Piping - Each additional outlet over 5 outlets	\$	10.00	
Demolition Permit			
Demolition Permit - Single Family Residential and Duplex	\$	300.00	
Demolition Permit - Commercial and Multi-family	\$	500.00	

Stormwater Management and Erosion Control Fees		
Grade & Fill Plan Review: In addition to the license fees, a grading/drainage plan review fee is charged for all grading licenses requiring plan review. Before accepting a set of plans and specifications for checking, the Building Official or City Engineer shall collect a plan checking fee.		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	240.00
101-1,000 cubic yards	\$	500.00
1,001-10,000 cubic yards	\$	750.00
10,001-100,000 cubic yards	\$	1,000.00
1001,000 cubic yards and up	\$	1,200.00
Disturbed Area for erosion control (per Square yard) - No import/export	\$	0.10
<i>Grade and Fill Permit: Fees shall be based on the volume of the excavation and fill.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	150.00
101-1,000 cubic yards	\$	175.00
1,001-10,000 cubic yards	\$	225.00
10,001-100,000 cubic yards	\$	300.00
100,001 or more cubic yards	\$	600.00
Disturbed Area Permit for erosion control (per square yard)	\$	0.25

2022 ORTING CEMETERY		
Category		Fees
Lots		
Full Sized Resident	\$	1,700.00
Full Sized Non-Resident	\$	2,000.00
Cremaains Resident	\$	650.00
Cremaains Non-Resident	\$	950.00
Child Sized Lot	\$	300.00
Columbaria		
Resident	\$	800.00
Non-Resident	\$	1,000.00
Concrete Liners (plus current state tax rate)		
Adult Grave Liner	\$	650.00
Child Grave Liner	\$	400.00
Cremaains Grave Liner	\$	400.00
Opening & Closing Fees		
Adult Liner	\$	850.00
Adult Vault	\$	1,000.00
Cremaains	\$	500.00
Child Liner	\$	300.00
Child Vault	\$	300.00
Disinterment Fees		
Adult	\$	3,500.00
Child	\$	1,232.00
Marker Setting Fees		
Flat Marker	\$	350.00
Resetting Fee	\$	250.00
Other Fees		
Set Up Fee	\$	150.00
Saturday Service	\$	600.00
Vase Setting	\$	95.00
Weekday Overtime (per hour)	\$	150.00

Category		Fees
General Facility Charges (GFC) (per *ERU)		
Water - General Facility Charges - Inside/ Outside City Limits	\$	4,264.97
1% Water Facility Enhancement Surcharge	\$	42.65
Sewer - General Facility Charges - Inside/ Outside City Limits	\$	9,168.73
1% Wastewater/Sewer Facility Enhancement Surcharge	\$	91.69
Storm - General Facility Charges - Inside City Limits Only	\$	1,022.56
1% Stormwater Surcharge	\$	10.23
Impact Fees		
Park Impact Fee	\$	1,492.00
Transportation Impact Fee (per PM Peak Hour Trip)	\$	2,149.00
*ERU - Equivalent Residential Unit		

2022 LAND USE	
The City may charge and collect fees from any applicant to cover costs incurred by the City in the review of plans, studies, monitoring reports and other documents to ensure code compliance, to mitigate impacts to critical areas and for all code-required monitoring.	
The applicant shall pay the following Land Use Review Deposit to cover third party review and administrative expenses. These fees are billed at cost for time and materials from third party reviewers plus a 15% administrative fee.	
Fees and deposits are charged per category and are cumulative.	
If the initial deposit is expended prior to the completion of project approval, the City will collect either an additional deposit in the amounts below, or an amount as estimated by the staff as needed to complete project review. Any fees not expended will be returned to the applicant.	
Category	Deposit
Annexation, Comprehensive Plan Amendments & Rezones	
Annexation	\$ 2,000.00
Code Text Amendment	\$300.00/deposit plus Time & Materials
Comprehensive Plan Map or Text Amendment - including rezones (each)	\$ 2,500.00
Conditional Use Permits, Development Agreements, Site Plans & Special Use Permits	
Conditional Use Permit	\$ 1,500.00
Development Agreement	\$ 1,500.00
Site Plan Review	\$ 500.00
Site Plan Review - Minor Change	\$ 500.00
Site Plan Review - Major Change	\$ 1,500.00
Inhouse Engineer Review	\$ 125.00 per hour
Special Use Permit	\$ 1,200.00
Hearings and Appeals	
Appeal of Hearing Examiner's Decision, Administrative Decision or Environmental Decision	\$ 750.00
Hearing Examiner Review	\$ 1,000.00

Environmental Review		
Critical Areas Review - for those projects that propose impacts to critical areas, billed at the cost of contract biologist's review	\$	750.00
SEPA Environmental Checklist Review and Determination	\$	1,000.00
Environmental Impact Statement - includes coordination, review and appeal of draft and final EIS	\$2500.00/deposit plus Time & Materials	
Pre-Application Meeting		
Short Plat and Boundary Line Adjustments	\$	250.00
All Others	\$	500.00
Developer's Extension Agreement for all Binding Site Plans, Short Plats, Preliminary Plats,		
Binding Site Plan	\$1500.00 plus Time & Materials	
Boundary Line Adjustment	\$	500.00
Short Plat	\$	1,400.00
Preliminary Plat	\$	4,000.00
Final Plat, PUD or Binding Site Plan	\$	1,500.00
Cottage Housing Development	\$	1,500.00
Plat Alteration - Minor Change	\$	500.00
Plat Alteration - Major Change	\$	1,500.00
Plat Vacation	\$	300.00
Planned Unit Development	\$	4,000.00
Flood Plain Development Permit	\$	1,500.00
Shorelines		
Shoreline Substantial Development Permit	\$	2,500.00
Shoreline Conditional Use Permit	\$	1,500.00
Shoreline Variance	\$	1,500.00
Variances (except Shoreline)		
Variances (Subdivision, Environmental, Zoning, Flood)	\$	1,200.00
Variances Noise	\$	100.00
Variances Sign Code	\$	250.00
Zoning Compliance Letter	\$	400.00
Home Occupation Permits	\$	250.00

2022 PARKS/RECREATION & FACILITY RENTALS	
Category	Fees
	Cost + 15 % Administrative Fee
Recreation Programs	
On-Line Registration Fee	\$ 5.00
Late Registration Fee	\$ 10.00
Gazebo and/or Barbeque Pit Rental - 5 Hour Block	
Resident - 5 Hour Block	\$ 30.00
Non-Resident - 5 Hour Block	\$ 60.00
Non-Profit - Weekend 5 Hour Block	\$ 20.00
North Park w/o Orting Station	
Resident - 5 Hour Block	
Non-Resident - 5 Hour Block	
Non-Profit - Weekend 5 Hour Block	
Merchandise & Refreshment Sales - Park Permit	\$
Multipurpose P Center (MPC) - Rental Fees	
Resident: M-F - 5 Hour Block	\$ 100.00
Resident: Weekend - 5 Hour Block	\$ 150.00
Resident M-F - All Day	\$ 150.00
Resident Weekend - All Day	\$ 200.00
Non-Resident M-F - 5 Hour Block	\$ 150.00
Non-Resident Weekend - 5 Hour Block	\$ 200.00
Non-Resident M-F - All Day	\$ 200.00
Non-Resident Weekend - All Day	\$ 250.00
Non-Profit M-F - 5 Hour Block	\$ 20.00
Non-Profit Weekend - 5 Hour Block	\$ 50.00
Non-Profit M-F - All Day	\$ 20.00
Non-Profit Weekend - All Day	\$ 100.00
Orting Station - Rental Fees	
Resident - 5 Hour Block	\$ 50.00
Resident - All Day	\$ 100.00
Non-Resident - 5 Hour Block	\$ 100.00
Non-Resident - All Day	\$ 200.00
Non-Profit - 5 Hour Block	\$ 25.00
Non-Profit - All Day	\$ 50.00

Deposits		
Special Event	\$	200.00
Gazebo, BBQ, Orting Station	\$	50.00
MPC w/ Alcohol Served: Banquet Permit Required	\$	300.00
MPC Resident	\$	150.00
MPC Non-Resident	\$	150.00
MPC Non-Profit	\$	150.00

Gratzer & Calistoga Parks - Rental Fees (prepped Fields)		Per Hour Rates - Minimum 2 hour charge for all rentals
Youth Resident	\$	20.00
Youth Non-Resident	\$	24.00
Youth Non-Profit	\$	10.00
Adult Resident	\$	28.00
Adult Non-Resident	\$	34.00
Adult Non-Profit	\$	14.00
Gratzer & Calistoga Parks - Rental Fees w/ Field Prep for Tournaments		
1-Day Resident	\$	300.00
1-Day Non-Resident	\$	375.00
1-Day Non-Profit	\$	200.00
1-Day Holiday Resident	\$	500.00
1-Day Holiday Non-Resident	\$	585.00
1-Day Holiday Non-Profit	\$	250.00
2-Day Resident	\$	600.00
2-Day Non-Resident	\$	720.00
2-Day Non-Profit	\$	300.00
2-Day Holiday Resident	\$	725.00
2-Day Holiday Non-Resident	\$	875.00
2-Day Holiday Non-Profit	\$	375.00
Gratzer & Calistoga Parks - Additional Fees		
Game Prep: Dragging, Lining & Bases (per Prep)	\$	35.00
Portable Mounds (per Day)	\$	25.00
Special Events & Additional Fees		
Special Event Permit	\$	200.00
Vendor Blanket Permit	\$	100.00
Vendor 1-Day Event Permit	\$	25.00
City Service: 1 Public Works Employee (per Hour)	\$	75.00
City Service: 1 Police Officer (per Hour)	\$	85.00
City Service: 1 Dumpster		City Cost
City Service: 2 Porta Potties		City Cost
City Service: Elec/Spider Boxes	\$	50.00

City Service: Barricades/Cones/Signs	\$	50.00	
City Service: Street Sweep (per Hour)	\$	150.00	
City Service: Portable Trailer Sign (per Trailer, per Day)	\$	50.00	
City Service: Banner Across Hwy 162	\$	195.00	

2022 UTILITIES & STREETS		
Category	Fees	
Water Disconnect/Meter Removal Fees	\$ 200.00	Add
Residential - Inside City Limits	\$ 100.00	Delete
Residential - Outside City Limits	\$ 200.00	Delete
Commercial - Inside City Limits	\$ 200.00	Delete
Commercial - Outside City Limits	\$ 300.00	Delete
Sewer Connect Fees		
Residential - Inside City Limits	\$ 200.00	
Residential - Outside City Limits	\$ 300.00	
Commercial - Inside City Limits	\$ 300.00	
Commercial - Outside City Limits	\$ 400.00	
Sewer Disconnect Fees		
Residential - Inside City Limits	\$ 100.00	
Residential - Outside City Limits	\$ 200.00	
Commercial - Inside City Limits	\$ 200.00	
Commercial - Outside City Limits	\$ 300.00	
Bulk Water Usage Fees		
Hydrant Permit	\$ 100.00	
Hydrant Damage Deposit	\$ 1,500.00	
Fee for Opening Hydrant (without permit)	\$200 + cost of water	
Water Hookup Fees (includes meter)		
Inside City Limits	\$ 475.00	
Outside City Limits	\$ 515.00	
Wastewater Hookup Fees		
Inside City Limits	\$ 460.00	
Outside City Limits	\$ 506.00	
Backflow/Irrigation Inspection	\$ 30.00	
Late Payment Fees		
Late Payment Fee - 1st Due Date	\$ 10.00	
Late Payment Fee - 2nd Due Date before Shut Off	\$ 50.00	
Other Fees		
Meter Padlock Removal Penalty	\$ 100.00	
Side Sewer on 3rd Re-Inspection	\$ 100.00	
Final Sewer on 3rd Re-Inspection	\$ 100.00	

Water Availability Letter	\$	50.00	
Water Meter Drop 3rd Re-Inspection	\$	100.00	
Water Meter Removal	\$	200.00	Delete
After Hours Emergency Water Shut Off (2hr Call Out)	\$	150.00	
Property Inspection (water on/off) - Beyond 1st request for same property	\$	50.00	
Streets Fees			
Street Opening Permit		\$50 + 5% project cost	
Street Sweeping (per Hour)	\$	150.00	
Water, Sewer & Storm Water Monthly Rates: See Utility Rates on website www.cityoforting.org			



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB22-28	N/A	4.20.2022	4.27.2022
Budget Amendment	Department:	Finance		
	Date Submitted:	4.8.2022		
Cost of Item:	<u>\$3,113,208</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	Various			
Timeline:	ASAP			
Submitted By:	Gretchen Russo			
Fiscal Note: See Exhibit A & B				
Attachments: Ordinance 2022-1094, Exhibit A & B				
SUMMARY STATEMENT:				
<p><u>TBD and Transportation Impact Funds:</u> The <i>Original Expenditure Budgets</i> were approved for \$0. Increasing the expenditure budgets allows the City to spend available funds as needed throughout 2022. It is anticipated that the city will hire a pavement consultant to do a pavement inventory and propose a maintenance schedule. Actual expenditures will be approved by Council.</p> <p><u>General Fund:</u> ARPA funds can be claimed under a Lost Revenue category. This enables the City to transfer the ARPA funds to General Fund for the use of any City approved project or expenditure. We are also requesting an increase of \$5,000 for the purchase of additional rifles and suppressors as two of our rifles do not meet the requirements set out in recent police reform legislation. Staff also added a Community Service Officer to the authorized positions inline with the ARPA proposal.</p> <p><u>Parks Fund:</u> Request to increase the Parks fund by \$50,000 to complete a Master Park Plan.</p> <p><u>Staff Wage Plan:</u> To adjust the Job Classification and Pay Ranges to include the possibility of hiring a Project Manager <u>or</u> an Engineer for City projects.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To Adopt Ordinance No. 2022-1094, an ordinance of the City of Orting, Washington, amending ordinance no. 2021-1089, adopting the city of Orting 2022 budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date.</p>				

CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2022-1094

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, AMENDING ORDINANCE NO. 2021-1090, ADOPTING THE CITY OF ORTING 2022 BUDGET PROVIDING FOR APPROPRIATION AND EXPENDITURE OF FUNDS RECEIVED IN EXCESS OF ESTIMATED REVENUES; ADOPTING VARIOUS TRANSFERS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Washington State law, Chapter 35A.33 RCW provides for the annual adoption of the City's budget and provides procedures for filing of the proposed budget, deliberations, public hearings, final fixing, and any subsequent adjustments to the budget; and

WHEREAS, the City Council adopted the 2022 budget pursuant to Ordinance No. 2021-1090; and

WHEREAS, the expenditures as classified and itemized in the adopted budget as amended constitute the City's appropriations for the ensuing fiscal year provided that the budget Ordinance may be amended by ordinance to provide for appropriation and expenditure of funds received in excess of the estimated revenues during the calendar year; and

WHEREAS, the City has received funds that are in excess of the estimated revenues for the 2022 budget year and desires to amend the 2022 budget to provide for the appropriation and expenditure of said funds; and

WHEREAS, this amendment to the 2022 budget could not have been reasonably foreseen during budget development; and

WHEREAS, the Council finds that the amendments authorized by this Ordinance are consistent with applicable laws and financial policies, and further the public's health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Amending Section 2. The 2022 Adopted Budget for the City of Orting for the period January 1, 2022 through December 31, 2022, is hereby amended as shown in Exhibit A.

Section 2. Amending Section 4. Job Classifications and Pay Ranges are hereby amended as shown in Exhibit B.

Section 3. Corrections. The City Clerk is authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 27th DAY OF APRIL, 2022.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.:
Date of Publication:
Effective Date:

Exhibit A: Explanation of Amendments to 2022 Budget

ARPA Transfer: The City may claim the total ARPA grant of 2.4 million dollars through the “Lost Revenue – standard allowance” category. This enables the City to transfer the funds to General Fund for the use of any City approved project or expenditure.

Total grant amount: \$2,405,812 plus interest to be transferred.

ARPA Approved Projects

• HWY 162 Pedestrian Bridge	\$1,788,000
• 2022 Stormwater Project Assistance	\$300,000
• Community Service Officer	\$60,000
• Recovery Café Affordable Housing Proposal	\$30,000
• City Events Funding	\$20,000
• Water Chlorinator Plant	\$85,000
• Electronic Reader Board	\$80,000
• Additional Lobby Barriers	\$15,000
• Premium Pay for Police Officers	<u>\$30,000</u>

TOTAL **\$2,408,000**

General Fund

Beginning Fund Balance \$1,662,228
Revenue Budget \$3,808,028

Original Expense Budget \$3,807,508
• *Transfer from ARPA fund for ARPA Approved Projects* \$2,408,000
• *Police – Rifles & Suppressors from \$2,500 to \$6,500* \$4,000

Amended Expenditure Budget **\$6,219,508**

Parks Fund

Beginning Fund Balance \$342,111
Revenue Budget \$281,400

Original Expense Budget \$268,183
Master Park Plan \$50,000

Amended Expenditure Budget **\$318,183**

TBD

Beginning Fund Balance \$280,434
Revenue Budget \$400

Original Expenditure Budget \$0
Projects to be approved \$280,434

Amended Expenditure Budget **\$280,834**

Transportation Impact

<i>Beginning Fund Balance</i>	\$349,548
<i>Revenue Budget</i>	\$21,590
<i>Original Expenditure Budget</i>	\$0
<i>Projects to be approved</i>	<u>\$371,138</u>
<i>Amended Expenditure Budget</i>	\$371,138

Appendix B

2022 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
Unrepresented Employees					
City Administrator	47	1	GG	136,822.87	153,995.35
Finance Director	39	1	GG	108,009.24	121,565.35
City Planner	37	1	GG	101,809.07	114,587.00
City Clerk	29	1	GG	80,369.02	90,456.04
Building Official	27	1	GG	75,755.51	85,263.49
Administrative Assistant	18	1	GG	58,060.29	65,347.37
Events & Activities Coordinator	12	1	GG	48,624.58	54,727.39
Term Limited Records Organizer	8	1	GG	43,202.31	48,624.58
Term Limited Parks Events & Act Assistant	1	0.25	Parks	8,781.86	9,884.06
Court Administrator	27	1	Court	75,755.51	85,263.49
Police Chief	42	1	Police	118,024.61	132,837.74
Police Commander	38	1	Police	104,863.34	118,024.61
City Engineer	45	1	PW	128,968.68	145,155.38
Capital Project Manager	35		PW	95,964.81	108,009.24
Public Works Director	40	1	PW	111,249.52	125,212.31
Term Limited Landscape Maintenance	1	0.5	PW	17,563.71	19,768.12
Supported Employment		0.2	PW	6,240.00	6,240.00
Police Wages (Per CBA)					
Officer	P24	6	Police	75,778.04	87,847.52
Detective	P26	1	Police	82,801.32	90,479.23
Community Service Officer (Term Limited)	P26	1	Police	82,801.32	90,479.23
Lieutenant	P28	2	Police	-	101,024.64
Public Works and Administrative Staff (Per CBA)					
Sr. Accountant	20	1	GG	61,586.23	69,315.84
Accountant I	15	2	GG	53,124.82	59,792.45
HR Clerk	17	1	GG	56,360.12	63,433.81
Building Inspector/Permits	20	0	GG	61,586.23	69,315.84
Permit & PW Support	15	1	GG	53,124.82	59,792.45
Court Clerk	15	0.5	GG	53,124.82	59,792.45
Admin Asst. PW	20	1	PW	61,586.23	69,315.84
PW Supervisor	26	1	PW	73,537.17	82,766.74
Wastewater Plant Supervisor	35	1	PW	95,949.33	107,991.82
Water Plant Supervisor	24	1	PW	69,315.84	78,015.59
Wastewater OIT	14	2	PW	51,577.49	58,050.92
Wastewater I	16		PW	54,718.56	61,586.23
Wastewater II	19		PW	59,792.45	67,296.93
Wastewater III	22	3	PW	65,336.83	73,537.17
Water OIT	14		PW	51,577.49	58,050.92
Water I	16		PW	54,718.56	61,586.23
Water II	19	4	PW	59,792.45	67,296.93
Water III	21		PW	63,433.81	71,395.32
Maintenance Worker I	13	2	PW	50,075.24	56,360.12
Maintenance Worker II	15		PW	53,124.82	59,792.45
Stormwater Worker I	14	2	PW	51,577.49	58,050.92
Stormwater Worker II	18		PW	58,050.92	65,336.83
Code Enforcement	22	1	GG	65,336.83	73,537.17
Police Records Clerk I	13	1	GG	50,075.24	56,360.12