

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Study Session Meeting Agenda  
104 Bridge Street S, Orting, WA  
Zoom – Virtual  
April 20th, 2022  
6:00 p.m.

**Deputy Mayor Hogan, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

This meeting is being held in person and through the platform zoom. A link for virtual participation can be found on the agenda or on the City's website.

Zoom: <https://us06web.zoom.us/j/88915216652?pwd=MkNER0xLOHU3SjE1VVRudzNIUDRwUT09>

Telephone: 1-253-215-8782 - Meeting ID: 889 1521 6652 and the passcode 095067.

### **2. COMMITTEE REPORTS.**

- A. Public Works.  
**CM Bradshaw & CM Williams**
- B. Public Safety.  
**CM Moore & CM Koenig**
- C. Community and Government Affairs.  
**CM Gunther & CM Tracy**

### **3. STAFF REPORTS.**

### **4. AGENDA ITEMS.**

- A. **AB22-29** – Comprehensive Plan Amendments.  
**Emily Adams**
- B. **AB22-16** – Parking Strips.  
**Scott Larson**
- C. **AB22-36** – Kansas Outfall and Calistoga Stormwater Conveyance Project.  
**JC Hungerford**
- D. **AB22-33** – Majestic View Estates GFC Waiver Request.  
**Greg Reed**
- E. **AB22-25** – ARPA Fund Allocation.  
**Scott Larson**
- F. **AB22-28** – 2022 Budget Amendment.  
**Gretchen Russo**
- G. **AB22-27** – Key Bank Credit Card Limit Increase.  
**Gretchen Russo**
- H. **AB22-30** – Kingsmen Car Show Sponsorship.  
**Kim Agfalvi**

- I. **AB22-31** – Arizona State Purchasing Cooperative.  
Gretchen Russo
- J. **AB22-32** – Establishing 2022 Council Goals.  
Scott Larson
- K. **AB22-34** – 2021 Fee Schedule Changes.  
Gretchen Russo
- L. **AB22-35** – Vision Statement.  
Scott Larson

**5. EXECUTIVE SESSION.**

**6. ADJOURNMENT.**

**Motion: To Adjourn.**



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: Comprehensive Plan Amendment Docket</b>	<b>AB22-29</b>			
		<b>CGA</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	<b>4.8.2022</b>		
<b>Cost of Item:</b>	<u>\$NA</u>			
<b>Amount Budgeted:</b>	<u>\$NA</u>			
<b>Unexpended Balance:</b>	<u>NA</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Emily Adams (Planner)</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> Staff memos for each requested comprehensive plan amendment, Resolution No. 2022-06				
<b>SUMMARY STATEMENT:</b>				
<p>The City, as a non-charter code city planning pursuant to the Growth Management Act, may (but is not required to) amend its Comprehensive Plan no more than once per year. Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan.</p> <p>The timeframe for accepting applications for the 2022 Amendment Cycle was January 3 - February 28, 2022. Following closure staff reviewed each amendment request according to the six criteria established in the Comprehensive Plan Amendment Procedures. Following examination of this criteria City Council shall decide which proposed amendments will be carried forward during the cycle. The City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle.</p> <p>Each proposed amendment that Council decides should be carried forward will undergo analysis prepared by City staff. This will be followed by Planning Commission review and hearings then back to City Council for additional hearings if deemed necessary and adoption of the final selected amendments.</p>				
<b>RECOMMENDED ACTION: Action:</b>				
Move forward to regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>FUTURE MOTION: Motion:</b>				
To adopt Resolution No. 2022-06, a resolution of the City of Orting, Washington, to proceed with selected 2022 Comprehensive Plan amendments.				

**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2022-06**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, TO PROCEED WITH SELECTED 2022  
COMPREHENSIVE PLAN AMENDMENTS**

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**WHEREAS**, The City, as a non-charter code city planning pursuant to the Growth Management Act, may amend its Comprehensive Plan no more than once per year; and

**WHEREAS**, Orting Municipal Code 15-2-5 sets out a procedure for submission, review and action on proposed amendments to the City's Comprehensive Plan; and

**WHEREAS**, The timeframe for accepting applications for the 2022 Amendment Cycle was January 3, 2022 to February 28, 2022; and

**WHEREAS**, The 2022 docket opening was advertised at City Hall, on the City website, and published in the Tacoma News Tribune; and

**WHEREAS**, staff reviewed each of the two proposed amendments and conducted preliminary analysis pursuant to adopted procedures; and

**WHEREAS**, the City Council examined the applications, criteria, and analysis provided by staff; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON AS FOLLOWS:**

**Section 1. Recitals.** The foregoing recitals are incorporated herein by this reference.

**Section 2. Authorizes.** The Orting City Council authorizes staff to proceed with the review of both submitted amendments for the 2022 Comprehensive Plan amendment cycle.

**Section 3. Corrections.** The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/ subsection numbers and any references thereto.

**Section 4. Effective Date.** This Resolution shall become effective immediately upon adoption and signature as provided by law.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
27<sup>th</sup> DAY OF April, 2022.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

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Charlotte Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:




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<b>TO:</b>	Mayor Penner and City Councilmembers	<b>DATE:</b>	April 8, 2022
<b>FROM:</b>	Emily Adams, AICP Contract City Planner	<b>PROJECT NO.:</b>	CPA22-02
		<b>PROJECT NAME:</b>	Comprehensive Plan Amendment Requests
<b>SUBJECT:</b>	Capital Facilities Chapter Text Amendments Related to the Parks Plan		

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**Location:** n/a, these are text amendments.

**Owner:** n/a

**Summary of Request:** The proposed text amendments are text amendments proposed to ensure the comprehensive plan is consistent with the recently adopted Parks, Trails, and Open Space plan. The proposed amendments are to the Capital Facilities Chapter and include revising the level of service standards for parks and adopting two new policies. This prevents potential confusion for citizens and staff and removes conflicts within the City’s regulating documents.

**Request Analysis:**

1. *Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

These issues were not studied during the last cycle and are a result of updates to plans adopted during the last cycle.

2. *Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed text amendments meet existing state and local laws and consistency with other the 2022 Parks, Trails, and Open Space plan.

3. *In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.

*If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:*

4. *Whether the proposed amendment can be incorporated into planned or active projects.*

There are no planned or active projects for this to be incorporated into.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

This request will not require large-scale studies.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

#### **Next Steps:**

1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
  - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

#### **Proposed Amendments:**

## **GOALS AND POLICIES**

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### **Goal CF 3    Manage growth and the related development of city facilities and services to direct and control land use patterns and intensities.**

- Pol. CF 3.1    Development shall be allowed only when and where all public facilities are adequate and only when and where such development can be adequately served by essential public services without reducing levels of service elsewhere.
- Pol. CF 3.2    The City shall continue upgrading the sanitary sewer system to ensure adequate capacity for future growth and development.
- Pol. CF 3.3    The following level of service guidelines shall be used to evaluate whether existing public facilities are adequate to accommodate the demands of new development:

Water (Source Capacity and Reliability) LOS: Maintain the existing source capacity of approximately 1.73 MGD for adequate household use and fire protection. The minimum fire flow requirements are based on Pierce County's Ordinance No. 17C.60:

<u>Development Classification</u>	<u>Minimum Fire Flow Requirement</u>
Residential	750 gpm for 45 minutes
Commercial & Multi-Family	1500 gpm for 60 minutes
Industrial	2,000 gpm for 120 minutes

Water Quality LOS: The water system quality shall be in compliance with Washington Administrative Code requirements for water quality.

Sewer LOS: Maximum month average daily flows for the City's wastewater gravity collection system and wastewater treatment facility shall not exceed the Washington Department of Ecology's MGD limit.

Stormwater LOS: Stormwater management shall comply with the Washington Department of Ecology's requirements.

Fire LOS: Design – Coordinate land use planning, development review and fire protection facility planning to ensure that: a) adequate fire protection and emergency medical service can be provided; and b) project designs minimize the potential for fire hazard.

Fire LOS: Rating – Orting Valley Fire and Rescue (Pierce County Fire District 18) shall maintain and make efforts to improve its current insurance rating of "7".

Police LOS: Design – Coordinate land use planning, development review, and police protection facility planning to ensure that: a) adequate police protection can be provided; and b) project designs discourage criminal activity.

Police LOS: Response Time – The Orting Police Department shall have as a goal to maintain a 3 to 4 minute response time for emergency calls.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

- ~~Total Park Land~~ ————— ~~8 acres per 1,000 population~~
  - Consisting of:*
  - ~~Mini Parks~~ ————— ~~1 acre per 1,000 population~~
  - ~~Neighborhood Parks~~ ————— ~~2 acres per 1,000 population~~
  - ~~Community Parks~~ ————— ~~5 acres per 1,000 population~~
- ~~Fields/Courts~~ ————— ~~1 per 1,000 population~~
- ~~Trails~~ ————— ~~1 mile per 1,000 population~~
- ~~Natural Resource Areas~~ ————— ~~14 acres per 1,000 population~~



<u>Type of Facility</u>	<u>LOS (facilities/population)</u>
<u>Baseball/Softball Field</u>	<u>1/2,000 (softball)</u> <u>1/2,000 (baseball)</u>
<u>Multi-Use Rectangular Field</u> <i>(e.g. soccer, football, lacrosse)</i>	<u>1/3,500</u>
<u>Basketball Courts</u> <i>(Two half courts are equivalent to one court)</i>	<u>1/3,500</u>
<u>Tennis/ Pickle/ Racquetball Courts</u>	<u>1/4,000</u>
<u>Playground/ Big Toy</u>	<u>1/1,000</u>
<u>Special Facilities</u> <i>(e.g. skate park, splash park, BMX park)</i>	<u>1/5,000</u>
<u>Trails</u>	<u>.25 miles/1,000</u>
<u>Natural Resource Areas/ Open Space</u>	<u>14 acres/ 1,000</u>
<u>Parkland</u>	<u>8 acres/1,000</u>

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**Goal CF 6    Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.**

- Pol. CF 6.1    Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.
- Pol. CF 6.2    Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.
- Pol. CF 6.3    Support Pierce County development of the Foothills Trail, and related links and parks, for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.
- Pol. CF 6.4    Improve the network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priority on:
  - a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
  - b. Maintaining and improving the accessibility, usability, and safety of Orting’s sidewalks, parks and trails, and
  - c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best

fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.

Pol. CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.

Pol. CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.

Pol. CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.




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<b>TO:</b>	Mayor Penner and City Councilmembers	<b>DATE:</b>	April 8, 2022
<b>FROM:</b>	Emily Adams, AICP Contract City Planner	<b>PROJECT NO.:</b>	CPA22-01
		<b>PROJECT NAME:</b>	Comprehensive Plan Amendment Requests
<b>SUBJECT:</b>	510/710 Washington Ave N – Map Amendment and Rezone		

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**Applicant:** Orting School District

**Owner:** Gerald Cowan

<b>Parcel Number</b>	<b>Address</b>	<b>Size</b>
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres

**Summary of Request:** This is a citizen-initiated request by the current and future parcel owners, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center North (MUTCN) zoning to Public Facilities (PF) zoning. The applicant has submitted all the required materials and fee.

**Request Analysis:**

1. *Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

The same issue and site were not studied during the last (2021) amendment process. The parcels were studied during the 2019 comprehensive plan amendment cycle. Conditions have changed due to the change in ownership, and recent analysis by the applicant that indicated a likely smaller usable area on site than previously anticipated making the requirements of the current MUTCN zone not realistic.

2. *Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast (Public Works Building), southeast (school property), and mirrors the zoning across SR 162 (school property).

3. *In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

N/A – this is not a text amendment.

*If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:*

4. *Whether the proposed amendment can be incorporated into planned or active projects.*

There are no active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

Extra studies would be required from the applicant, such as preliminary traffic memos or critical area delineations/studies. No large-scale studies would be performed by the City that would affect workloads.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

#### **Next Steps:**

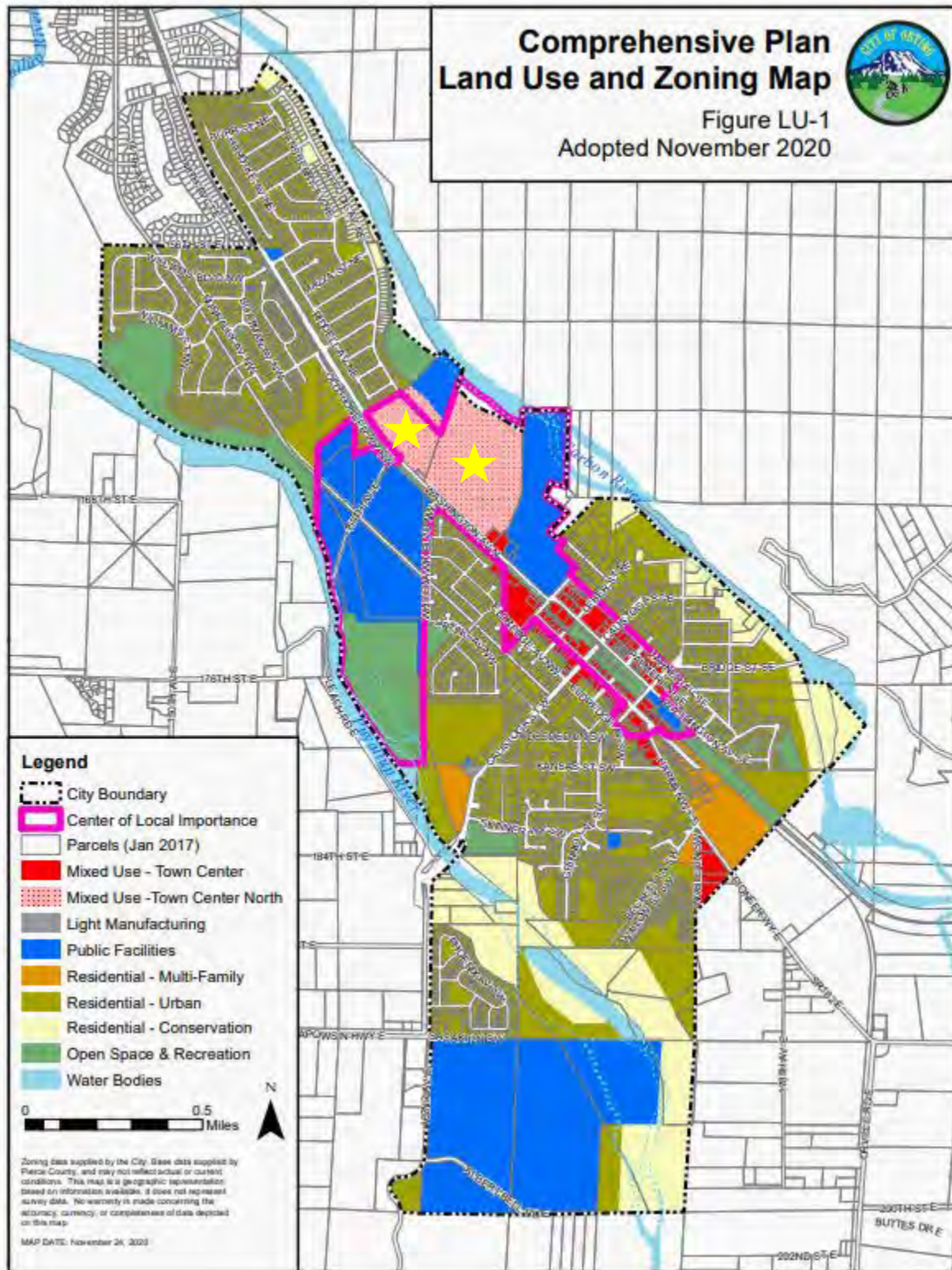
1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
  - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

#### **Maps:**

Figure 1: Aerial, Pierce County Assessor



Figure 2: Current Zoning





**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Parking Strip Regulations – Ord. 2022-1091	<b>AB22-16</b>	<b>CGA</b>		
		<b>10.7.2021</b>	<b>10.20.2021</b>	<b>10.27.2021</b>
		<b>1.6.2022, 3.2.2022</b>	<b>3.16.2022</b>	<b>3.30.2022, 4.20.2022</b>
	<b>Department:</b>	Administration		
<b>Date Submitted:</b>	<b>9.20.2021</b>			
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Ordinance 2022-1091				

**SUMMARY STATEMENT:**

The City has received concerns from citizens related to the maintenance of parking strips for activities other than parking, specifically property owners who are landscaping their parking strips. Based on this feedback staff have prepared an Ordinance for Council to consider how parking strips are used within the city.

**RECOMMENDED ACTION: Action:**

Move forward to the regular business meeting on April 27<sup>th</sup>, 2022 as a consent agenda item.

**RECOMMENDED ACTION: Motion:**

To approve ordinance 2022-1091, an Ordinance of the City of Orting, Washington, relating to parking strips; amending Orting Municipal Code section 8-4-2; providing for severability; and establishing an effective date.

**CITY OF ORTING  
WASHINGTON**

**ORDINANCE NO. 2022-1091**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO PARKING STRIPS;  
AMENDING ORTING MUNICIPAL CODE  
SECTION 8-4-2; PROVIDING FOR SEVERABILITY;  
AND ESTABLISHING AN EFFECTIVE DATE**

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**WHEREAS**, cities are authorized to protect the public health, safety, and welfare of their communities; and

**WHEREAS**, cities are authorized under state law to make and enforce by appropriate ordinances all such police and human health regulations that are not in conflict with state law; and

**WHEREAS**, at Orting Municipal Code Chapter 8-4, the City has adopted regulations for the width and use of “parking strips”, or portions of the rights of way on each side of the traveled portion of public streets within the City; and

**WHEREAS**, the City of Orting finds the residents of Orting derive a public benefit from accessible parking strips within the City-owned rights of way for short term parking of licensed vehicles; and

**WHEREAS**, therefore the City of Orting wishes to amend and establish regulations related to the maintenance of the parking strips to preserve their use for public benefit; and

**WHEREAS**, the City of Orting wishes to give property owners who have parking strips that are not in conformance with these regulations time to bring their parking strips into compliance.

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. OMC 8-4-2 (Improvements and maintenance by abutting property owners). Amended. Orting Municipal Code 8-4-2 (Improvements and maintenance by abutting property owners) is hereby amended to read as follows:



8-4-2: IMPROVEMENTS AND MAINTENANCE BY  
ABUTTING PROPERTY OWNERS:

The owners of property abutting upon streets and avenues shall have the right to improve by grading, planting of shrubbery, trees or otherwise and by seeding for lawn purposes, ~~parking strips immediately~~ the area not included in the traveled portion of the Right of Way, or the area defined as Parking Strips, or areas otherwise prohibited by City Ordinance ~~the area abutting their property on the width not defined above as "Width Specifications" for Parking Strips above provided.~~ The City ~~subject to the right reserved by the city~~ reserves its right to use ~~the parking strips any~~ portion of the right-of-way for the purposes of laying water pipes, sewer pipes and other public or street use.

It shall be the responsibility of the abutting property owners to maintain abutting parking strips for public use as permitted in the OMC, including but not limited to the short-term parking of licensed vehicles, and corresponding planting strips, to keep them free from rubbish and debris, and to maintain vegetation thereon in a reasonable manner consistent with the surrounding properties. Improvements and maintenance shall be subject to title 5, chapter 1, "Nuisances", of this code except for conflicting provisions provided under this Chapter shall control.

Section 2. Grandfather Period. Abutting property owners who have parking strips that are not in compliance with this regulation shall have one year from passage to bring their parking strips into compliance. ~~by removing all permitted.~~

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
27<sup>th</sup> DAY OF April, 2022.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

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Charlotte A. Archer  
Inslee Best  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Ordinance No.  
Date of Publication:  
Effective Date:



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>	<b>AB22-36</b>	<b>Public Works</b>	<b>4.20.2022</b>	
Kansas Outfall and Calistoga Stormwater Conveyance Project.				
	<b>Department:</b>	Engineering/Public Works		
	<b>Date Submitted:</b>	4.14.2022		
<b>Cost of Item:</b>	<u>\$199,750</u>			
<b>Amount Budgeted:</b>	<u>\$1,654,00</u>			
<b>Unexpended Balance:</b>	<u>\$1,454,250</u>			
<b>Bars #:</b>	410.594.31.63.39 & 410.594.31.64.46			
<b>Timeline:</b>	End of April			
<b>Submitted By:</b>	JC Hungerford, PE			
<b>Fiscal Note:</b> Additional budget for project construction				
<b>Attachments:</b> Scope and budget for professional services.				
<b>SUMMARY STATEMENT:</b>				
<p>The City of Orting (City) has requested that Parametrix, Inc. (Parametrix) provide a scope and budget for construction services on the Kansas St SW Outfall Replacement &amp; Calistoga St W Improvements project (Project). The purpose of this scope of work is to outline the anticipated tasks that Parametrix will provide, including Project Management, Design Amendments, Bidding Assistance, Office Engineering &amp; Documentation, and Construction Observation.</p> <p>Project is scheduled to open bids on April 29, 2022.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>RECOMMENDED MOTION: <u>Motion:</u></b>				
To Approve the Scope and Budget for Parametrix to provide Construction Management for the Kansas St. SW Outfall Replacement & Calistoga St W Improvements consistent with the attached Scope and Budget.				

# SCOPE OF WORK

## City of Orting Kansas St SW Outfall Replacement & Calistoga St W Improvements Construction Services

### SCOPE SUMMARY

The City of Orting (City) has requested that Parametrix, Inc. (Parametrix) provide a scope and budget for construction services on the Kansas St SW Outfall Replacement & Calistoga St W Improvements project (Project). The purpose of this scope of work is to outline the anticipated tasks that Parametrix will provide, including Project Management, Design Amendments, Bidding Assistance, Office Engineering & Documentation, and Construction Observation.

The Project is currently in the final design stage and is anticipated to be advertised for construction in mid-April 2022. It is understood that the Project will be advertised as a two-part set, with a “Base Bid” portion of the work for the Kansas St SW Outfall Replacement and a “Schedule A” portion for the Calistoga St W Improvements. The “Schedule A” component of the work may not be awarded based on the value of the bids received for the “Base Bid” portion. As such, there are two scenarios for which Parametrix will provide construction services:

- “Base Bid”
- “Base Bid” + “Schedule A”

Given the current uncertainty in the duration of the overall Project, this scope of work lists the tasks and features common to each scenario, with a consistent assumption being that the duration will be determined by the actual construction contract award. The difference in level of effort for the two scenarios can be seen in the attached budget.

### TASK 1 – PROJECT MANAGEMENT

This task includes overall project management of Parametrix’s contract with the City of Orting.

#### Objectives

- Project Planning – Document and communicate the scope of work, budget, and schedule as a road map for the project team. Coordinate project team and issues throughout the project.
- Budget and Schedule Tracking – Track the project budget using Parametrix in-house tools to verify that progress is keeping pace with spending.
- Monthly Progress Reports – Prepare a monthly invoice for services performed by Parametrix.
- Correspondence – Prepare written correspondence as needed to document project management issues and/or concerns.

#### Deliverables

- Miscellaneous correspondence to document project management issues.

- Monthly progress reports enclosed with invoices.

### Assumptions

- Project management services will begin during preconstruction preparation in April 2022 and end with construction closeout by October 2022.
- Total construction time will not exceed 75 working days.
- Only one subconsultant will be required for material testing services.

## TASK 2 – DESIGN AMENDMENTS

This task includes additional work required to make substantial changes to the engineering design towards the end of the design phase.

### Objectives

- Make revisions to engineering design based on City comments and requests including:
  - Traffic Control Plans
  - Water main relocation
  - Unanticipated Utility Coordination
  - Added design submittals
  - Permit Coordination, Applications, and Figures

### Deliverables

- Revised 100% plans, specifications, permit applications and figures, and engineer’s estimate of probable construction costs (PS&E).

### Assumptions

- No further revisions to the engineering design will be made without another budget amendment.

## TASK 3 – BIDDING ASSISTANCE

This task includes services related to producing the necessary documents required for the advertisement and award of the construction contract.

### Objectives

- Reproduce of six sets of plans and specifications for Parametrix files, contractor purchase, and plan center use.
- Create and place project advertisement:
  - One advertisement in the Tacoma News Tribune
  - One advertisement in the Daily Journal of Commerce
- Address bidder questions.
- Produce one contract addendum.
- Distribute plans and plan-holders list.

- Attend bid opening, assemble bid tabulation, and review submittals to determine contractor responsiveness.
- Draft recommendation of award letter.

### Deliverables

- Six sets of plans and specifications.
- One contract addendum.
- Recommendation of award letter with certified bid tabulation.

### Assumptions

- Project management services will begin during preconstruction preparation in March 2020 and end with construction closeout.

## TASK 4 - OFFICE ENGINEERING AND DOCUMENTATION

This task includes the general construction administration required for oversight of the Project construction.

### Objectives

- Monitor construction costs and schedule.
- Lead construction meetings, and draft agendas and minutes.
- Create documentation of materials.
- Review submittals and requests for information (RFI).
- Draft field directives and change orders.
- Prepare progress payments.
- Complete final construction contract documentation.

#### 4.1 Construction Meetings

Parametrix will lead the pre-construction meeting and regular construction meetings and prepare the agendas and minutes for each meeting. Minutes will be disbursed to all applicable parties. The purpose of the regular meetings is to observe, document, and facilitate resolution of any problems encountered during the course of construction.

#### 4.2 Construction Documentation

Parametrix will provide all required documentation for the Project, and will maintain an accurate, up to date project file that will be copied to the City of Orting at the end of construction. Documentation in the project files will include the following items:

- Documenting contractor conformance with contract documents.
- Review and respond to submittals and RFIs.
- Draft field directives and change orders the City's signature and approval.
- Monitor and calculate material quantities on a regular basis.
- Prepare monthly pay applications.

### 4.3 Project Close-Out Documents

Parametrix staff will coordinate the final walk-through and acceptance of the Project. This will include documentation of any outstanding issues and follow-up resolution. Parametrix will provide and/or assist with the execution of all Project and contract closeout documentation, including:

- Verification of prevailing wages paid.
- Notice of substantial completion.
- Documentation of project punch list and completion thereof.
- Notice of final completion.
- Final payments and release of retainage.

### Deliverables

- Meeting agendas and minutes.
- Submittal reviews.
- RFI responses.
- Field directives.
- Change orders.
- Monthly pay applications.
- Notice of substantial completion.
- Completed project punch list.
- Notice of final completion.
- Final payments and release of retainage.

### Assumptions

- Up to 15 construction progress meetings (on-site or virtual) will be conducted.
- Up to 50 submittals will be received (including resubmittals).
- Up to 10 RFIs will be responded to.
- Up to 10 field directives will be drafted.
- Up to 3 change orders will be executed.
- Up to 4 monthly pay applications will be processed.
- The contractor will address all items on the initial punch list in a timely fashion.

## TASK 5 – CONSTRUCTION OBSERVATION

This task includes part-time daily observation of the contractor's on-site activities.

### Objectives

- Attend pre-construction meeting and regular construction meetings.
- Document daily on-site project progress in the Inspector's Daily Reports (IDRs).
- Document pay quantities using Field Note Records (FNRs).
- Verify the contractor's work for compliance with the contract and City standards.
- Coordinate sampling and testing for water main, storm drain, earthwork, asphalt, and concrete bid items, including scheduling of Parametrix's materials testing subconsultant.

## SCOPE OF WORK (continued)

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- Review subsequent test results and reports for correctness and compliance with the contract documents.
- Document construction progress, potential problems, and identified problems with photos and/or videos.
- Inspect contractor-implemented traffic control on a daily basis.
- Inspect contractor-implemented temporary erosion and sediment control.
- Upon substantial completion of the project, Parametrix staff along with appropriate City staff will perform a punch list walk-through of the entire project. The purpose is to itemize all miscellaneous uncompleted work items and/or faulty workmanship items that would need to be addressed before final acceptance of the project. Parametrix will document the list of outstanding items and coordinate with the contractor to expedite the completion.

### Deliverables

- Daily observation reports.
- Field note records.
- Project photos.
- Results of on-site testing, such as hydrostatic pressure, Bac-T, soil & asphalt compaction, etc.

### Assumptions

- Total construction time will not exceed 75 working days.
- Observation will be provided for an average of 4 hours per day with 1 hour of travel time.
- Change orders to add contract time may require additional time or costs associated with this task.
- If full-time observation is required, workdays will not exceed 8 hours per day or 40 hours per week.
- Weekend observation beyond 40 hours per week is not included in this scope of work.

## BUDGET

A fee estimate supplement is included as an exhibit on the next page.



**"BASE BID" ONLY:**  
**Kansas St SW Outfall Replacement - Construction Services**

				John Hungerford	April Whittaker	Sarah Crackenberger	Kyle Burtis	Marcus Vassey	Lenaya Grabowski	Jack Wright	Amanda Lucas		
				Division Manager	Project Controls Specialist	Project Accountant	Engineer IV	Engineer III	Engineer II	Sr Engineer	Publications Supervisor		
				Rates:	\$215.00	\$135.00	\$110.00	\$160.00	\$140.00	\$125.00	\$210.00	\$130.00	
Phase	Task	Description	Labor Dollars	Labor Hours									
		<b>Construction Services</b>	<b>\$63,990.00</b>	<b>415</b>	<b>88</b>	<b>52</b>	<b>3</b>	<b>58</b>	<b>100</b>	<b>108</b>	<b>2</b>	<b>4</b>	
-	1	Project Management	\$6,250.00	39	12	20	3	4					
-	2	Design Amendments	\$22,600.00	146	32	8		80	20	2		4	
-	3	Bidding Assistance	\$10,560.00	54	40	8		2	4				
-	4	Office Engineering and Documentation	\$12,950.00	86	2	16		48	12		8		
-	5	Construction Observation*	\$11,630.00	90	2			4	4	80			
<b>Labor Total:</b>				<b>\$ 63,990.00</b>	<b>415</b>	<b>88</b>	<b>52</b>	<b>3</b>	<b>58</b>	<b>100</b>	<b>108</b>	<b>2</b>	<b>4</b>
				<b>\$ 18,920.00</b>	<b>\$7,020.00</b>	<b>\$330.00</b>	<b>\$9,280.00</b>	<b>\$14,000.00</b>	<b>\$13,500.00</b>	<b>\$420.00</b>	<b>\$520.00</b>		
<b>EXPENSES</b>													
Observation Mileage (255 miles @ \$0.585/mile, rounded)			\$ 150.00										
<b>Expenses Total:</b>			<b>\$ 150.00</b>										
<b>SUBCONSULTANTS</b>													
Materials Testing & Consulting, Inc (MTC)**			\$ 3,000.00										
<b>Subconsultant Total:</b>			<b>\$ 3,000.00</b>										
<b>"BASE BID" ONLY - TOTAL</b>				<b>\$ 67,140.00</b>									

NOTES:

- \*Assumed 1 visit per working day for 4 hours average + 1 hour travel time for regular observer
- \*\*Assumed that MTC will provide materials testing, and cost shown is estimated (with Parametrix markup)

ASSUMED SCHEDULE:

Construction start date: TBD - May 2022  
 Working days: 15 for "Base Bid" and 60 for "Schedule A"

**"SCHEDULE A" ONLY:  
 Calistoga St W Improvements - Construction Services**

				John Hungerford	April Whittaker	Sarah Crackenberger	Kyle Burtis	Marcus Vassey	Lenaya Grabowski	Jack Wright	Amanda Lucas		
				Division Manager	Project Controls Specialist	Project Accountant	Engineer IV	Engineer III	Engineer II	Sr Engineer	Publications Supervisor		
				Rates:	\$215.00	\$135.00	\$110.00	\$160.00	\$140.00	\$125.00	\$210.00	\$130.00	
Phase	Task	Description	Labor Dollars	Labor Hours									
		<b>Construction Services</b>	<b>\$120,010.00</b>	<b>815</b>	<b>96</b>	<b>60</b>	<b>3</b>	<b>202</b>	<b>112</b>	<b>336</b>	<b>2</b>	<b>4</b>	
-	1	Project Management	\$7,110.00	43	16	20	3	4					
-	2	Design Amendments	\$22,600.00	146	32	8		80	20	2	4		
-	3	Bidding Assistance	\$10,560.00	54	40	8		2	4				
-	4	Office Engineering and Documentation	\$40,180.00	260	4	24		192	24	16			
-	5	Construction Observation*	\$39,560.00	312	4			4	4	300			
<b>Labor Total:</b>				<b>\$ 120,010.00</b>	<b>815</b>	<b>96</b>	<b>60</b>	<b>3</b>	<b>202</b>	<b>112</b>	<b>336</b>	<b>2</b>	<b>4</b>
				<b>\$ 20,640.00</b>	<b>\$8,100.00</b>	<b>\$330.00</b>	<b>\$32,320.00</b>	<b>\$15,680.00</b>	<b>\$42,000.00</b>	<b>\$420.00</b>	<b>\$520.00</b>		
<b>EXPENSES</b>													
Observation Mileage (1,020 miles @ \$0.585/mile, rounded)			\$ 600.00										
<b>Expenses Total:</b>			<b>\$ 600.00</b>										
<b>SUBCONSULTANTS</b>													
Materials Testing & Consulting, Inc (MTC)**			\$ 12,000.00										
<b>Subconsultant Total:</b>			<b>\$ 12,000.00</b>										
<b>"SCHEDULE A" ONLY - TOTAL</b>				<b>\$ 132,610.00</b>									
<b>COMBINED "BASE BID" + "SCHEDULE A" - TOTAL</b>				<b>\$ 199,750.00</b>									

NOTES:

- \*Assumed 1 visit per working day for 4 hours average + 1 hour travel time for regular observer
- \*\*Assumed that MTC will provide materials testing, and cost shown is estimated (with Parametrix markup)

ASSUMED SCHEDULE:

Construction start date: TBD - May 2022  
 Working days: 15 for "Base Bid" and 60 for "Schedule A"



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Majestic View Estates GFC Waiver Request	<b>AB22-33</b>	<b>Public Works</b>		
		<b>4.6.2022</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b>	Public Works		
	<b>Date Submitted:</b>	4.6.2022		
<b>Cost of Item:</b>	<u>\$4,307.62</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	Discussion Item			
<b>Submitted By:</b>	Greg Reed			
<b>Fiscal Note:</b> See Summary.				
<b>Attachments:</b> None				
<b>SUMMARY STATEMENT:</b>				
<p>The city has a policy of collecting a General Facility Charge (GFC) for new service connections to the city’s water system, as codified in the Orting Municipal Code at 9-1B-3(A). Majestic View Estates has approached the City and the Public Works Committee, and is requesting a waiver of a GFC for a connection to irrigate a park within the community and not accessible to the general public. The Public Works Committee forwarded this request be forwarded to the council study session for further discussion.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
None - discussion Item.				
<b>FUTURE MOTION: <u>Motion:</u></b>				
None				



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  ARPA Fund Allocation	<b>AB22-25</b>	<b>ARPA ad hoc</b>		
		<b>4.7.2022</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b> Administration			
	Date Submitted: 3.9.2022			
	<b>Cost of Item:</b> <u>\$1,848,000</u>			
<b>Amount Budgeted:</b> <u>\$2,400,000</u>				
<b>Unexpended Balance:</b> <u>\$0</u>				
<b>Bars #:</b> TBD				
<b>Timeline:</b> End of April				
<b>Submitted By:</b> Scott Larson				
<b>Fiscal Note:</b> These are funds that were granted to the city as part of the American Rescue Plan Act				
<b>Attachments:</b> Resolution 2022-05				
<b>SUMMARY STATEMENT:</b>				
<p>The ARPA ad hoc committee met on April 7<sup>th</sup> after receiving feedback from Council at the goal setting meeting in March and has moved forward additional projects to support the council goals. These last two projects exhaust our ARPA funds allocation. Additional projects will be contingent on approved projects being under-spent. Projects included in this round of funding approval are:</p> <ul style="list-style-type: none"> <li>- Community Service Officer (\$60,000)</li> <li>- HWY 162 Pedestrian Bridge (\$1,788,000)</li> </ul>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to consent agenda at the regular City Council meeting on Wednesday, April 27 <sup>th</sup> , 2022.				
<b>FUTURE MOTION: <u>Motion:</u></b>				
To adopt Resolution No. 2022-05, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing use of American Rescue Plan Act funds.				

**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2022-05**

**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, DECLARING A PUBLIC PURPOSE AND  
AUTHORIZING USE OF AMERICAN RESCUE PLAN ACT  
FUNDS.**

---

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country; and

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

**WHEREAS**, \$2,403,464.00 has been allocated to the City of Orting (“City”) pursuant to the ARPA (“Allocation”); and

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds; and

**WHEREAS**, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance; and

**WHEREAS**, the City of Orting adopted its 2022 Budget which authorized for the expenditure of ARPA funds; and

**WHEREAS**, the City of Orting adopted Resolution No. 2022-05 authorizing the expenditure of \$1,848,000.00 in ARPA funds for various programs, and

**WHEREAS**, this resolution allocates the use of the remaining ARPA funds based on the Council’s goals and desires; and

**WHEREAS**, the City Council determines that the use of these funds bring significant value to the citizens of Orting and serve valid municipal purposes; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do resolve as follows:

**Section 1. Declaration of Public Purpose.** The City Council declares that the allocation of ARPA funds in Exhibit A Transfers) serves the valid municipal purposes described herein.

**Section 2. Authorization of Purchases.** The City Council authorizes the purchases and transfers described in Exhibit B. The Mayor is authorized to effectuate the purchase to the extent the City's Purchasing Policy allows and bring items exceeding the Mayor's Purchasing Policy authorization back to the Council for final approval.

**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27<sup>th</sup> DAY OF April, 2022.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte Archer, City Attorney  
Inslee, Best, Doezie & Ryder, P.S.

Exhibit A – Transfers

<u>Purpose</u>	<u>Brief Description</u>	<u>Amount</u>
Community Service Officer	Community Service Officer	\$60,000
Revenue Replacement	Pedestrian Bridge	\$1,788,000



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>	<b>AB22-28</b>	<b>N/A</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
Budget Amendment	<b>Department:</b>	Finance		
	<b>Date Submitted:</b>	<b>4.8.2022</b>		
<b>Cost of Item:</b>	<u>\$3,113,208</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	Various			
<b>Timeline:</b>	ASAP			
<b>Submitted By:</b>	Gretchen Russo			
<b>Fiscal Note:</b> See Exhibit A & B				
<b>Attachments:</b> Ordinance 2022-1094, Exhibit A & B				
<b>SUMMARY STATEMENT:</b>				
<p><u>TBD and Transportation Impact Funds:</u> The <i>Original Expenditure Budgets</i> were approved for \$0. Increasing the expenditure budgets allows the City to spend available funds as needed throughout 2022. It is anticipated that the city will hire a pavement consultant to do a pavement inventory and propose a maintenance schedule. Actual expenditures will be approved by Council.</p> <p><u>General Fund:</u> ARPA funds can be claimed under a Lost Revenue category. This enables the City to transfer the ARPA funds to General Fund for the use of any City approved project or expenditure. We are also requesting an increase of \$5,000 for the purchase of additional rifles and suppressors as two of our rifles do not meet the requirements set out in recent police reform legislation. Staff also added a Community Service Officer to the authorized positions inline with the ARPA proposal.</p> <p><u>Parks Fund:</u> Request to increase the Parks fund by \$50,000 to complete a Master Park Plan.</p> <p><u>Staff Wage Plan:</u> To adjust the Job Classification and Pay Ranges to include the possibility of hiring a Project Manager <u>or</u> an Engineer for City projects.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>RECOMMENDED MOTION: <u>Motion:</u></b>				
To Adopt Ordinance No. 2022-1094, an ordinance of the City of Orting, Washington, amending ordinance no. 2021-1089, adopting the city of Orting 2022 budget; providing for appropriation and expenditure of funds received in excess of estimated revenues; adopting various transfers; providing for severability; and establishing an effective date.				



CITY OF ORTING  
WASHINGTON  
**ORDINANCE NO. 2022-1094**

---

**AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON, AMENDING ORDINANCE NO. 2021-1090, ADOPTING THE CITY OF ORTING 2022 BUDGET PROVIDING FOR APPROPRIATION AND EXPENDITURE OF FUNDS RECEIVED IN EXCESS OF ESTIMATED REVENUES; ADOPTING VARIOUS TRANSFERS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

---

**WHEREAS**, Washington State law, Chapter 35A.33 RCW provides for the annual adoption of the City's budget and provides procedures for filing of the proposed budget, deliberations, public hearings, final fixing, and any subsequent adjustments to the budget; and

**WHEREAS**, the City Council adopted the 2022 budget pursuant to Ordinance No. 2021-1090; and

**WHEREAS**, the expenditures as classified and itemized in the adopted budget as amended constitute the City's appropriations for the ensuing fiscal year provided that the budget Ordinance may be amended by ordinance to provide for appropriation and expenditure of funds received in excess of the estimated revenues during the calendar year; and

**WHEREAS**, the City has received funds that are in excess of the estimated revenues for the 2022 budget year and desires to amend the 2022 budget to provide for the appropriation and expenditure of said funds; and

**WHEREAS**, this amendment to the 2022 budget could not have been reasonably foreseen during budget development; and

**WHEREAS**, the Council finds that the amendments authorized by this Ordinance are consistent with applicable laws and financial policies, and further the public's health, safety and welfare;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Amending Section 2.** The 2022 Adopted Budget for the City of Orting for the period January 1, 2022 through December 31, 2022, is hereby amended as shown in Exhibit A.

**Section 2. Amending Section 4.** Job Classifications and Pay Ranges are hereby amended as shown in Exhibit B.

**Section 3. Corrections.** The City Clerk is authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

**Section 4. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 5. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE 27th DAY OF APRIL, 2022.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

Approved as to form:

\_\_\_\_\_  
Charlotte Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Ordinance No.:  
Date of Publication:  
Effective Date:

## Exhibit A: Explanation of Amendments to 2022 Budget

### **ARPA Transfer to General Fund**

<i>Beginning Fund Balance</i>	\$1,203,530
<i>Revenue Budget</i>	<u>\$1,203,706</u>
<i>Original Expenditure Budget</i>	\$2,407,236

The City may claim the total ARPA grant of 2.4 million dollars through the “Lost Revenue – standard allowance” category. This enables the City to transfer the funds to General Fund for the use of any City approved project or expenditure.

Total grant amount: \$2,405,812 plus interest to be transferred.

### **General Fund**

<i>Beginning Fund Balance</i>	\$1,662,228
<i>Revenue Budget</i>	\$3,808,028
<i>Original Expense Budget</i>	\$3,807,508
<i>Transfer from ARPA fund</i>	\$2,407,236
<i>Police – Rifles &amp; Suppressors from \$2,500 to \$6,500</i>	<u>\$4,000</u>
<b>Amended Expenditure Budget</b>	<b>\$6,218,744</b>

### **Parks Fund**

<i>Beginning Fund Balance</i>	\$342,111
<i>Revenue Budget</i>	\$281,400
<i>Original Expense Budget</i>	\$268,183
<i>Master Park Plan</i>	<u>\$50,000</u>
<b>Amended Expenditure Budget</b>	<b>\$318,183</b>

### **TBD**

<i>Beginning Fund Balance</i>	\$280,434
<i>Revenue Budget</i>	\$400
<i>Original Expenditure Budget</i>	<u>\$0</u>
<b>Amended Expenditure Budget</b>	<b>\$280,834</b>

### **Transportation Impact**

<i>Beginning Fund Balance</i>	\$349,548
<i>Revenue Budget</i>	\$21,590
<i>Original Expenditure Budget</i>	<u>\$0</u>
<b>Amended Expenditure Budget</b>	<b>\$371,138</b>

Exhibit B

## 2022 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>					
City Administrator	47	1	GG	136,822.87	153,995.35
Finance Director	39	1	GG	108,009.24	121,565.35
City Planner	37	1	GG	101,809.07	114,587.00
City Clerk	29	1	GG	80,369.02	90,456.04
Building Official	27	1	GG	75,755.51	85,263.49
Administrative Assistant	18	1	GG	58,060.29	65,347.37
Events & Activities Coordinator	12	1	GG	48,624.58	54,727.39
Term Limited Records Organizer	8	1	GG	43,202.31	48,624.58
Court Administrator	27	1	Court	75,755.51	85,263.49
Police Chief	42	1	Police	118,024.61	132,837.74
Police Commander	38	1	Police	104,863.34	118,024.61
City Engineer	45	1	PW	128,968.68	145,155.38
<b>Capital Project Manager</b>	<b>35</b>	<b>1</b>	<b>PW</b>	<b>95,964.81</b>	<b>108,009.24</b>
Public Works Director	40	1	PW	111,249.52	125,212.31
Term Limited Landscape Maintenance	1	0.5	PW	17,563.71	19,768.12
Supported Employment		0.2	PW	6,240.00	6,240.00
<b>Police Wages (Per CBA)</b>					
Officer	P24	6	Police	75,778.04	87,847.52
Detective	P26	1	Police	82,801.32	90,479.23
<b>Community Service Officer (Term Limited)</b>	<b>P26</b>	<b>1</b>	<b>Police</b>	<b>82,801.32</b>	<b>90,479.23</b>
Lieutenant	P28	2	Police	-	101,024.64
<b>Public Works and Administrative Staff (Per CBA)</b>					
Sr. Accountant	20	1	GG	61,586.23	69,315.84
Accountant I	15	2	GG	53,124.82	59,792.45
HR Clerk	17	1	GG	56,360.12	63,433.81
Building Inspector/Permits	20	0	GG	61,586.23	69,315.84
Permit & PW Support	15	1	GG	53,124.82	59,792.45
Court Clerk	15	0.5	GG	53,124.82	59,792.45
Admin Asst. PW	20	1	PW	61,586.23	69,315.84
PW Supervisor	26	1	PW	73,537.17	82,766.74
Wastewater Plant Supervisor	35	1	PW	95,949.33	107,991.82
Water Plant Supervisor	24	1	PW	69,315.84	78,015.59
Wastewater OIT	14	2	PW	51,577.49	58,050.92
Wastewater I	16	2	PW	54,718.56	61,586.23
Wastewater II	19	2	PW	59,792.45	67,296.93
Wastewater III	22	2	PW	65,336.83	73,537.17
Water OIT	14	3	PW	51,577.49	58,050.92
Water I	16	3	PW	54,718.56	61,586.23
Water II	19	3	PW	59,792.45	67,296.93
Water III	21	3	PW	63,433.81	71,395.32
Maintenance Worker I	13	4	PW	50,075.24	56,360.12
Maintenance Worker II	15	4	PW	53,124.82	59,792.45
Stormwater Worker I	14	2	PW	51,577.49	58,050.92
Stormwater Worker II	18	2	PW	58,050.92	65,336.83
Code Enforcement	22	1	GG	65,336.83	73,537.17
Police Records Clerk I	13	1	GG	50,075.24	56,360.12



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>	<b>AB22-27</b>	<b>CGA 4.6.2022</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
Credit Card (Line of Credit) Limit	<b>Department:</b>	Finance		
	<b>Date Submitted:</b>	<b>3.30.2022</b>		
<b>Cost of Item:</b>		<u>\$ 0.00</u>		
<b>Amount Budgeted:</b>		<u>\$ 0.00</u>		
<b>Unexpended Balance:</b>		<u>\$ 0.00</u>		
<b>Bars #:</b>		NA		
<b>Timeline:</b>		When approved		
<b>Submitted By:</b>		Gretchen Russo, Finance Director		
<b>Fiscal Note:</b> The credit card bill is fully paid per our agreement with KeyBank every month.				
<b>Attachments:</b> None				
<b>SUMMARY STATEMENT:</b>				
<p>The City currently has a line of credit agreement with KeyBank to fund day to day operating expenses with a \$25,000 credit limit which is accessed through the MasterCard “credit card” system. The Finance Director is recommending that this limit be increased to \$40,000.</p> <p>The City spends approximately \$19,000 each month. Twice in the last year, the City has delayed purchases because of this credit limit.</p> <p>This increase will enable the City to fund daily operations in a timely manner and will ensure that we have the purchasing capacity for operational and emergency purchases.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>FUTURE MOTION: <u>Motion:</u></b>				
To Authorize the Mayor to increase the City’s credit limit with KeyBank from \$25,000 to \$40,000.				



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Kingsmen Car Show Sponsorship	<b>AB22-30</b>	<b>CGA</b>		
		<b>4.6.2022</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b>	Clerk		
	<b>Date Submitted:</b>	<b>4.13.2022</b>		
<b>Cost of Item:</b>	<u>\$N/A</u>			
<b>Amount Budgeted:</b>	<u>\$N/A</u>			
<b>Unexpended Balance:</b>	<u>\$ N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	Approval as soon a possible			
<b>Submitted By:</b>	Kim Agfalvi			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Application and Resolution No. 2022-07				
<b>SUMMARY STATEMENT:</b>				
<p>The City received an application for sponsorship from the Kingsmen Car Show. Policy requires that the City Council review and approve all applications for sponsorship, and determine whether an event qualifies for sponsorship (after review and approval of the application by the Community &amp; Government Affairs Committee). To qualify for sponsorship, an approved event must:</p> <ol style="list-style-type: none"> <li>1. Allow all citizens to reasonably participate;</li> <li>2. Serve a valid municipal purpose, such as strengthening the City’s sense of community or celebrating a City’s history and;</li> <li>3. May provide, through increased customers, additional revenues for Orting businesses and subsequent improved tax revenues for the City.</li> </ol> <p>CGA reviewed the application on April 6<sup>th</sup>, 2022, and recommend approval.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>FUTURE MOTION: <u>Motion:</u></b>				
To approve Resolution No. 2022-07, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing City sponsorship of the Kingsmen Car Show.				

**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2022-07**

**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, DECLARING A PUBLIC PURPOSE AND  
AUTHORIZING CITY SPONSORSHIP OF THE  
KINGSMEN CAR SHOW.**

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**WHEREAS**, the City of Orting has adopted a Special Event Sponsorship Policy (the “Policy”) to extend City-sponsorship to events that the City Council determines serve valid municipal purposes; and

**WHEREAS**, in accordance with the Policy, sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community; and

**WHEREAS**, upon a declaration by the City Council that a particular event qualifies for sponsorship, the event may be entitled to use of city facilities and services without charge; and

**WHEREAS**, the City received an application for sponsorship from the Kingsmen Car Show; and

**WHEREAS**, the City Council’s Community & Government Affairs Committee reviewed the application on April 6<sup>th</sup>, 2022, and recommended approval of the application; and

**WHEREAS**, the City Council finds that the Kingsmen Car Show has been an institution of public service for many years, is open to the public, and serves the valid municipal purposes of providing an opportunity for strengthening the City’s sense of community and celebrating the agricultural assets that are fundamental to the City; and

**WHEREAS**, the City Council finds that the Kingsmen Car Show’s application meets the requirements of the City’s Policy, and qualifies for City-sponsorship as an event serving valid municipal purposes; and

**NOW, THEREFORE**, the City Council of the City of Orting, Washington, do resolve as follows:

**Section 1. Declaration of Public Purpose.** The City Council declares that the Kingsmen Car Show is an event open to the public, which serves the valid municipal purposes described herein.

**Section 2. Authorization for Sponsorship of Event.** The City Council authorizes the City’s sponsorship of the Kingsmen Car Show, pursuant to the City’s Policy, at the Tier # 2 level. This authorization extends to the event identified on the Kingsmen Car Show’s

application for sponsorship, on Saturday, June 18<sup>th</sup>, 2022 from 5:00am – 4:30pm. The Mayor is authorized to enter into a contract with the Kingsmen Car Show to memorialize the City’s sponsorship described herein.

**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27<sup>th</sup>, DAY OF APRIL, 2022.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

---

Charlotte Archer, City Attorney  
Inslee, Best, Doezie & Ryder, P.S.





City of Orting  
 104 Bridge St S • PO Box 489 • Orting, WA 98360  
 Phone: 360-893-2219 or 253-262-7842  
 Fax: 360.893.6809  
 Email: recreation@cityoforting.org  
 Web: www.cityoforting.org

## SPECIAL EVENT APPLICATION

**Definition:** A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

**Application:** This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** gc

NAME OF APPLICANT: Sam Colorossi

NAME OF ORGANIZATION: Kings Men Car Club

ARE YOU NON-PROFIT:  Yes  No IF YES, UBI#: 601 812 473

MAILING ADDRESS: 13121 Bingham ave. East - Tacoma, WA 98446 -

EMAIL ADDRESS: G.COLOROSSI@CENTURYTEL.NET

NAME OF EVENT: Kings Men Car Show

TYPE OF EVENT (parade, festival, etc.): Car Show

DATE(S) OF EVENT: Saturday - June 18<sup>th</sup> 2022

TIME(S) OF EVENT: Set-Up 5:00 AM Start of Event 7:00 AM

End of Event 3:00 P.M Exit Time 4:30 P.M

PRIMARY CONTACT NAME: Sam Colovossi PHONE: 360-893-2334  
PRIMARY CONTACT EMAIL: GCOLOROSSI@CENTURYTEL.NET  
DAY OF CONTACT NAME: Rick Foster PHONE: 253-278-2237  
DAY OF CONTACT EMAIL: PROBLEM316@COMCAST.NET  
ALTERNATE CONTACT: Steve Irish PHONE: 253-278-7791

**FOR ALL SPECIAL EVENTS:**

**TYPE OF EVENT:**

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) Car show

**FACILITIES & PARKS USAGE REQUESTED (See Appendix A for rental rates):**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> BBQ Area        | <input checked="" type="checkbox"/> Gazebo                                    |
| <input type="checkbox"/> Basketball Court           | <input checked="" type="checkbox"/> City Park grass areas (south) and (NORTH) |
| <input type="checkbox"/> Multi-Purpose Center (MPC) | <input type="checkbox"/> Orting Station                                       |
| <input type="checkbox"/> Fountain Pavilion          | <input type="checkbox"/> North Park grass area                                |

**If the Event is providing for the following, what arrangements will be in place?**

Will you have additional garbage service and where will they be placed (show on Map)?

No

Will you have adequate restroom facilities and where will they be placed (show on Map)?

3 regular & handicap demi cans - will be placed on sanitation pad in south parking lot of the City park. See map - site #4.

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?

Murphy's at the Bell Tower - see map - site #6

**ADDITIONAL SERVICES:** Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event?  Yes  No

<u>City Services</u> (please mark all that apply)	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Dumpster	\$20/event	\$ _____
<input type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ _____
<input type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ _____
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ _____
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ _____
*See Appendix A for rental rates**		
<input type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ _____
Total For Special Event Services		\$ _____
Special Event Fee		\$200

*No banners will be requested to hang.* TOTAL TO BE PAID \$ \_\_\_\_\_

**BANNER REQUEST:** Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event. **Banner message is limited to name, date, and event sponsor. Commercial advertising is not allowed.**

**Banner must meet the following requirements:** Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: \_\_\_/\_\_\_/\_\_\_ through \_\_\_/\_\_\_/\_\_\_  
**\*The banner may only be across SR 162 for 2 weeks\***

Material Type: \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ Thickness: \_\_\_\_\_

How many cuts are on banner? \_\_\_\_\_ One sided or two-sided?  One  Two

**VENDORS:** Will there be any vendors?  Yes  No *-only 3 vendors*

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

**PARADE INFORMATION:** Will a parade be part of this event? [ ] Yes  No

If yes, please answer the following:

PARADE START TIME: \_\_\_\_\_ START LOCATION (show on map): \_\_\_\_\_

STAGING AREA – WHERE/WHAT TIME (show on map): \_\_\_\_\_

PARADE ROUTE (show on map): \_\_\_\_\_

WILL HORSES OR OTHER ANIMALS BE IN PARADE? [ ] Yes [ ] No

If yes, approximately how many animals? \_\_\_\_\_

**\*You will be responsible for cleaning up after animals participating in the parade\***

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

[ ] Yes [ ] No

**OTHER:**

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC?  Yes [ ] No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS?  Yes [ ] No

If yes, which streets (show on map)?

*See attached map. Detour route highlighted in orange*

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

*No.*

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

*See attached letter.*

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: gpc

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: gpc

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: gpc

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: gpc

**Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).**

Name of Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**HOLD HARMLESS STIPULATION:** Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: gpc

**THE UNDERSIGNED APPLICANT HEREBY** warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property.

Initials: gpc

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: Guy S. Colarossi DATE: 03/18/2022

PRINT NAME: Guy S. Colarossi

Title/Role with Organization: Traffic Coordinator

**Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:**

Mail to:  
City of Orting  
Attention: Special Events  
PO Box 489  
Orting, WA 98360

Or

Stop by:  
City Hall  
104 Bridge St S  
Orting, WA 98360

\*If you have questions regarding the application please call (253) 262-7842\*

**\*\*A receipt showing payment is NOT approval of the event\*\***

## City of Orting Sponsorship Application

Are you requesting City sponsorship?  Yes  No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

### CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- Proof of liability insurance that complies with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing [recreation@cityoforting.org](mailto:recreation@cityoforting.org)).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

### Which Tier level of sponsorship are you asking for?

#### Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

**Gazebo, BBQ Area, or North Park** – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

**North Park-** For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

**Tier 1~ Sponsorship includes:**

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

**Tier 2:**

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

**Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park-** Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

**Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-**Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

**Tier 2 ~ Sponsorship Includes:**

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

## APPENIX A

### FACILITY RENTAL RATES

#### MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	<b>Resident</b>	<b>Non-Resident</b>	<b>Non-Profit Organization</b>
<b>Full day M-F</b>	\$150.00	\$200.00	\$20.00
<b>Half day (5 hours) M-F</b>	\$100.00	\$150.00	\$20.00
<b>Full day Sat/Sun</b>	\$200.00	\$250.00	\$100.00
<b>Half day (5 hours) Sat/Sun</b>	\$150.00	\$200.00	\$50.00

#### ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	<b>Resident</b>	<b>Non-Resident</b>	<b>Non-Profit Organization</b>
<b>Full day (any day)</b>	\$100.00	\$200.00	\$50.00
<b>Half day (5 hours)</b>	\$50.00	\$100.00	\$25.00

#### COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	<b>Resident</b>	<b>Non-Resident</b>	<b>Non-Profit Organization</b>
<b>Half day (5 hours)</b>	\$30.00	\$60.00	\$20.00

#### GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	<b>Resident</b>	<b>Non-Resident</b>	<b>Non-Profit Organization</b>
<b>Half day (5 hours)</b>	\$30.00	\$60.00	\$20.00



Date Application Received: 3/18/22 Dept. Meeting Date: \_\_\_\_\_

Event Application Completed: [ ] Yes [ ] No Certificate of Insurance: [ ] Yes [ ] No

Detailed Event Map:  Yes [ ] No WSDOT Street Closure Permit: [ ] Yes [ ] No [ ] N/A

Application Approved: [ ] Yes [ ] No Date: \_\_\_\_\_ Initials: \_\_\_\_\_

Total Fee Amt \$ 200<sup>00</sup> Date Paid: 3/18/22 Receipt # 24352

NOTES:

Coordinate getting barricades to Sam  
Wednesday before.

Rick Foster - president of Kingsmen  
Awards ceremony @ 2pm



**CITY OF ORTING**

110 TRAIN ST. SE • P.O. BOX 489  
ORTING, WA 98360-0489  
(360) 893-2219

**Small Town Big View**

Receipt Number:

**24352**

Two Hundred and 0/100's Dollars

Received From:

Sam Colorossi  
404 Fairlane St SW  
Orting, WA 98360

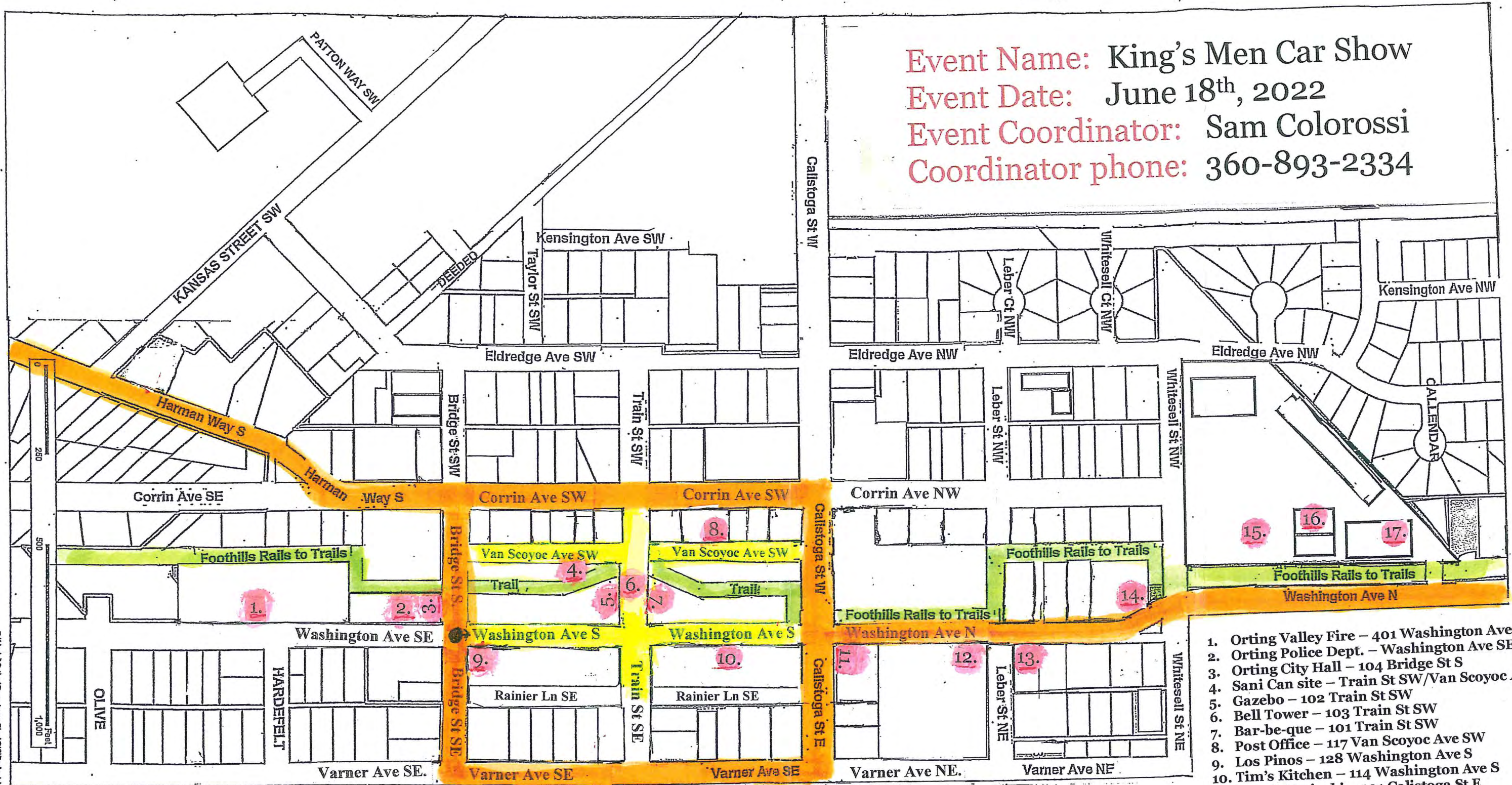
Date	Receipt Number	Amount
3/18/2022	24352	\$200.00

Printed By	Check	1332	\$50.00
DCharchenko	Check	2600	\$50.00
	Check	5529	\$100.00

001.362.40.04.00 - Kingsmen Car Show - Colorossi - 06/18/22

DEPARTMENT COPY

Event Name: King's Men Car Show  
 Event Date: June 18<sup>th</sup>, 2022  
 Event Coordinator: Sam Colorossi  
 Coordinator phone: 360-893-2334



1. Orting Valley Fire – 401 Washington Ave SE
2. Orting Police Dept. – Washington Ave SE
3. Orting City Hall – 104 Bridge St S
4. Sani Can site – Train St SW/Van Scoyoc Ave SW
5. Gazebo – 102 Train St SW
6. Bell Tower – 103 Train St SW
7. Bar-be-que – 101 Train St SW
8. Post Office – 117 Van Scoyoc Ave SW
9. Los Pinos – 128 Washington Ave S
10. Tim's Kitchen – 114 Washington Ave S
11. WaWa Teriyaki – 101 Calistoga St E
12. Orting Senior Center – 120 Washington Ave N
13. Orting Food Mart – 204 Washington Ave N
14. Orting Texaco – 221 Washington Ave N
15. Safeway Gas – 315 Washington Ave N.
16. O'Reilly Auto Parts – 215 Whitesell St NW
17. McDonald of Orting – 321 Washington Ave N.

### Traffic Flow rerouted through Orting

Washington Ave S – Closed from Calistoga St E/W to Bridge St S

Van Scoyoc Ave SW – Limited Flow from Calistoga St W to the Post Office parking lot.

Van Scoyoc Ave SW – Closed from the Post Office parking lot to Bridge St S

Train St SE – Closed from Rainier Ln SE to Washington Ave S

Train St SW – Closed from Washington Ave S to Corrin Ave SW

Bridge St S – Limited Flow from Harman Way S/Bridge St SW/ Corrin Ave SW intersection to Bridge St SE.

● The black circle in the intersection of Bridge St S & Washington Ave S is the main entrance and starting point for parking the vehicles on main street.



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Arizona State Purchasing Cooperative	<b>AB22-31</b>			
		<b>CGA</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b>	Finance		
	<b>Date Submitted:</b>	<b>4.6.2022</b>		
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Scott Larson/Gretchen Russo			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Arizona State Purchasing Cooperative Agreement				
<b>SUMMARY STATEMENT:</b>				
<p>State law (RCW 39.26.060) provides a method to purchase goods or services using an interlocal agreement.</p> <p>Cooperative purchasing saves time and purchasing costs through ready-to-use, competitively solicited contracts. This specific purchasing cooperative agreement would provide access to multiple contracts to include a contract for the purchase of police cars.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Move forward to the regular business meeting on April 27 <sup>th</sup> , 2022 as a consent agenda item.				
<b>RECOMMENDED MOTION: <u>Motion:</u></b>				
To approve the Arizona State Purchasing Cooperative Agreement for City purchasing.				

**ARIZONA DEPARTMENT OF ADMINISTRATION**

OFFICE OF THE DIRECTOR

100 NORTH FIFTEENTH AVENUE • SUITE 402  
PHOENIX, ARIZONA 85007  
(602) 542-1500

**ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT**

**State of Arizona Procurement Office**

and

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(Organization Name – Eligible Procurement Unit)

This Cooperative State Purchasing Agreement ("Agreement") is entered between the parties in accordance with Arizona Revised Statutes §41-2631, *et seq.*, Article 10 Intergovernmental Procurement, which authorizes cooperative purchasing for public procurement units and nonprofit organizations; and the Arizona Administrative Code R2-7-1001, which permits the governing body of any Eligible Procurement Unit to enter into an Agreement with the State for the purpose of utilizing State contracts.

The purpose of this Agreement is to permit the Eligible Procurement Unit named above, hereafter known as the State Cooperative Member, to purchase materials and services from State contractors at the prices and terms expressed in contracts between the State and those State contractors.

In consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result there from, the State and the State Cooperative Member agree as follows:

1. The State shall conduct the procurement in compliance with the Arizona Procurement Code, A.R.S. Title 41, Chapter 23, and its Rules, A.A.C. Title 2, Chapter 7.
2. The specifications for the materials and services will be determined by the State Procurement Administrator or delegated State agencies.
3. The State will identify the State Cooperative Member as an eligible participant in any solicitation intended for general use by State Cooperative Members. In addition, the State may invite the State Cooperative Member to participate in certain exclusive solicitations. Only State Cooperative Members indicating an interest in participating in these exclusive solicitations will be eligible to participate in the resulting State contracts.
4. The State Cooperative Member's use of eligible State contracts is discretionary. Participation in the State Purchasing Cooperative shall not restrict or limit

## ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

member's ability to seek competition as needed. However, the State Cooperative Member shall not use a State contract as a means of coercion to obtain improper concessions, including lower prices, from State contractors or any other suppliers for the same or similar materials or services. The State Cooperative Member is also prohibited from participating in any organization or group that seeks to obtain such concessions from State contractors or other suppliers based on State contracts.

5. The State shall provide the State Cooperative Member with access to listings of all eligible State contracts. The original copy of each State contract is a public record on file with the State. The State's eProcurement System shall provide all contract information available and be used for contract purchases.
6. The State Cooperative Member shall:
  - a.) Ensure that purchase orders issued against eligible State contracts are in accordance with the terms and prices established in the State contract.
  - b.) Make timely payments to the State contractor for all materials and services received in accordance with the terms and conditions of the State contract. Payment for materials or services and inspection and acceptance of materials or services ordered by the State Cooperative Member shall be the exclusive obligation of such unit.
  - c.) Be responsible for the ordering of materials or services under this Agreement. The State shall not be liable in any fashion for any violation by the State Cooperative Member of this Agreement and, with the exception of other Arizona State entities subject to A.R.S. §41-621, the State Cooperative Member shall hold the State harmless from any liability which may arise from action or inaction of the State Cooperative Member relating to this Agreement or its subject matter.
  - d.) Cooperate and assist the State when requested to validate transactions reported by vendors on quarterly usage reports filed with the State Procurement Office.
7. The exercise of any rights or remedies by the State Cooperative Member shall be the exclusive obligation of such unit; however, the State, as the contract administrator and without subjecting itself to any liability, may join in the resolution of any controversy should it choose to do so.
8. The State Cooperative Member shall endeavor to utilize State contracts to the fullest extent possible. That is, the State Cooperative Member is to make an effort to purchase all items covered under exclusive contracts and shall not fracture

## ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

purchases by means of utilizing line items from alternate contracts. Such practices weaken the State's ability to negotiate lowest possible volume prices. Exclusive contracts are those that offer the State Cooperative member the option to participate exclusively, rather than permissively, and shall be identified as such within the contract documents.

9. Failure of the State Cooperative Member to secure performance from the State contractor in accordance with the terms and conditions of its purchase order does not necessarily require the State to exercise its own rights or remedies.
10. This Agreement shall take effect with execution by both Parties on the date signed by the State Procurement authorized signor, and shall remain in effect until cancelled by either party. The State reserves the right to amend the agreement during the term of the Agreement.
11. This Agreement may be canceled pursuant to the provisions of A.R.S. § 38-511.
12. This Agreement is exempt from the provisions of A.R.S. §§ 11-952(D) and 12-1518.
13. The State Cooperative Member certifies that its organization shall comply with the State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment in accordance with A.R.S. Title 41 Chapter 9, Article 4 and Executive Order No. 2009-09 dated October 20, 2009.
14. The State Cooperative Member hereby acknowledges that each State contractor shall be remitting an administrative fee to the State, based upon the member's purchasing volume under the state contracts.
15. The State Cooperative Member authorizes State contractors to release usage information to the State. Usage information shall be limited to the State Cooperative Member's purchasing activity and shall generally consist of, but shall not be limited to, purchase order information including purchase date(s); units purchased, their descriptions and quantities; unit prices and aggregate amounts paid for all materials and services purchased off of the State's contract.
16. The State may terminate this Agreement without notice if the State Cooperative Member fails to comply with the terms of a State contract or this Agreement.
17. Except as provided in Paragraph 15, either of the Parties may terminate this Agreement with at least thirty (30) days written notice to the other party.

## ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

IN WITNESS WHEREOF, the Parties of this Agreement, having caused their names to be affixed hereto by their proper officers, hereby execute this Agreement on the dates indicated hereunder.

**FOR THE STATE COOPERATIVE MEMBER:**

**FOR THE STATE:**

\_\_\_\_\_  
**Signature:**

\_\_\_\_\_  
**Signature:**

**Name:** \_\_\_\_\_

Authorized SPO Representative

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# ARIZONA STATE PURCHASING COOPERATIVE AGREEMENT

## State Cooperative Member Contact Information

<b>Name of Organization:</b>			
<b>Name of Contact Person:</b>	<b>Qualification:</b> <i>(Click the appropriate Box in either the Political Subdivision or Non-Profit categories)</i>		
<b>Title of Contact Person:</b>	<b>Political Subdivision:</b> <input type="radio"/>		<b>Non-Profit Organization:</b> <input type="radio"/>
<b>Telephone of Contact Person:</b>	<input type="checkbox"/> Federal Agency/Gov't	<input type="checkbox"/> Other Educational Institution	<input type="checkbox"/> Healthcare Institution
<b>Telephone of Office:</b>	<input type="checkbox"/> State	<input type="checkbox"/> Tribal Nation	<input type="checkbox"/> Religious Organization
	<input type="checkbox"/> County	<input type="checkbox"/> Fire District	<input type="checkbox"/> Charity
	<input type="checkbox"/> City/Town	<input type="checkbox"/> Water District	<input type="checkbox"/> Other: _____
	<input type="checkbox"/> Public School	<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
<b>E-mail address of Primary Contact Person:</b>			
<b>E-mail Address of Secondary Contact:</b>			
<i>(If possible, please provide a general email address that can be forwarded to the contact person and that will not change should the contact person leave the organization. The person receiving email from the State Procurement Office at the address above needs to be responsible to forward the information to other interested parties at your organization as needed.)</i>			
<b>Physical Address:</b>			
<b>Mailing Address (if different from the physical address):</b>			
<b>Federal ID Tax Number:</b>			

**\*Non-profit entities must attach proof of non-profit status with the agreement**  
 Please notify the State Procurement Office of any changes to this information.



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>	<b>AB21-32</b>	<b>N/A</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
Establishing 2022 Council Goals	<b>Department:</b>	Executive		
	<b>Date Submitted:</b>	<b>4.13.2022</b>		
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> None.				
<b>Attachments:</b> Resolution 2022-08				
<b>SUMMARY STATEMENT:</b>				
<p>Council committees have been discussing 2022 goals and the whole council met at a Special Meeting in March to discuss all submitted goals. Currently there are 8 goals that have been agreed on with timelines to complete the goals during 2022 or early 2022. The creation of goals allows committee work to be planned and provides expectations to staff on what we should be focusing our time on. The goals also allow us to be accountable to the council and focus on the agreed upon policy priorities. Staff will provide committees with periodic updates on progress through the end of the year.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
<p>Move forward to the regular business council meeting on April 27<sup>th</sup>, 2022 as a consent agenda item.</p>				
<b>FUTURE MOTION: <u>Motion:</u></b>				
<p>To adopt Resolution No. 2022-08, a resolution of the City of Orting, Washington, establishing Council goals and a timeline.</p>				

**CITY OF ORTING  
WASHINGTON**

**RESOLUTION NO. 2022-08**

**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ESTABLISHING COUNCIL GOALS AND  
TIMELINE.**

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**WHEREAS**, the City of Orting establishes annual goals which establishes committee priorities and staff support of council committees for the year; and

**WHEREAS**, the Council met on March 23, 2022 for a Special Council Meeting to review and discuss goals and timeline for 2022 goal completion;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Adoption of Goals.** The City Council adopts its 2022 Goals as shown in Exhibit A.

**Section 2. Effective Date.** This resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 27<sup>th</sup>, DAY OF APRIL, 2022.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

---

Kimberly Agfalvi, City Clerk

Approved as to form:

---

Charlotte A. Archer  
Inslee Best  
City Attorney

## Exhibit A: 2022 Goals

1. HWY 162 Pedestrian Bridge Construction: The city received \$6 million from the legislator in 2021 for construction of a pedestrian bridge. Staff have a financial plan which would allow the project to move to bid with the goal of getting the project under contract by the end of the year.
2. Transportation Benefit District (TBD): Council reduced the TBD fee to \$0.00 following passage of I-976. The TBD fee was the city's primary source of revenue for heavy maintenance (chip seal/grind & overlay) of our city streets. Since the fee reduction, I-976 was declared unconstitutional by the Washington Supreme Court. Staff recommend that the best path forward to evaluate our pavement maintenance needs is to engage a firm for evaluating our streets and coming up with a maintenance program for council to consider. The tenants of this program would be consistent cost over time with the goal of addressing all the heavy pavement maintenance over a 7-10-year timeframe.
3. Cemetery Improvements: Staff have determined that to implement an irrigation system there are improvements to the pump house that are needed. Staff will prepare a proposal for the required improvements and bring a budget amendment forward to fund these upgrades. After the upgrades are complete staff will start scoping installation of an irrigation system.
4. Accreditation: PD completed the Loaned Executive Management Assistance Program (LEMAP) report which included several recommendations that must be completed before accreditation. The next step will include staff drafting a schedule to move implementation of the recommendations forward. Public Safety will be briefed on implementing recommendations and the process for completion.
5. ARPA Funds – A council ad hoc committee has been meeting to discuss allocation of ARPA funds. The committee will continue to meet regularly with a goal of allocating 75% of the city's \$2.4 million by November.
6. Veterans Court – Our court team has started looking into implementing a Veterans Court in our community to offer an integrated approach to justice for those in our veterans' community. Staff will look at the feasibility of implementing this service in Orting and make a recommendation on how or if to move forward. CGA will review proposals and work with staff to come up with further policy and/or budgetary recommendations.
7. Parks Board Structure – Over the pandemic many of our community events have lost some of the critical organization and fund raising that makes these events possible. Further, organizing and providing support to the events that are coming back is falling more and more on the city. Reviewing the scope of the parks board and adding city event organization may be a solution to rejuvenate and add event opportunities to Orting. CGA will review different options for rewriting the scope of the current Parks Board, options for rebranding and discussion of a funding source.



**City Of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  2021 Fee Schedule Changes.	<b>AB22-34</b>			
		<b>Public Safety &amp; Public Works</b>	<b>4.20.2022</b>	<b>4.27.2022</b>
	<b>Department:</b> Finance			
	<b>Date Submitted:</b> <b>3.21.2022</b>			
	<b>Cost of Item:</b>		<u>N/A</u>	
<b>Amount Budgeted:</b>		<u>N/A</u>		
<b>Unexpended Balance:</b>		<u>N/A</u>		
<b>Bars #:</b>		N/A		
<b>Timeline:</b>		None		
<b>Submitted By:</b>		Scott Larson/Gretchen Russo		

**Fiscal Note:** None

**Attachments:** Amendments to the Fee Schedule, Resolution No. 2022-09

**SUMMARY STATEMENT:**

1. With the implementation of the Police body cameras, the Public Safety committee is recommending a method of charging a fee for non-interested parties requesting footage of events.

The \$55.00 hourly reimbursement fee is based upon the Police Clerk’s base pay and benefits and an 15% administrative fee.

2. This second item is a cleanup of the Water Meter Removal Fee. The Water Meter Removal fee was listed twice on the attached fee schedule with conflicting amounts. The correct amount should be \$200.00 for all water meter removals.
3. This final item would add a Capital Projects Manager fee to charge for staff time when reviewing developer projects or asking for other reimbursements.

**RECOMMENDED ACTION: Action:**

Move forward to regular business meeting on April 27<sup>th</sup>, 2022 as a consent agenda item.

**RECOMMENDED MOTION: Motion:**

To approve Resolution No. 2022-09, a resolution of the City of Orting, Washington, amending resolution 2021-14 fee schedule for 2021; and establishing an effective date.

**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2022-09**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, AMENDING RESOLUTION 2021-14 FEE  
SCHEDULE FOR 2021; AND ESTABLISHING AN  
EFFECTIVE DATE**

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**WHEREAS**, the City of Orting is authorized under RCW 35A.11.020, 35A.63.100(2) and RCW 19.27.040 to require licenses for the conduct of business, permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

**WHEREAS**, the Orting Municipal Code (OMC), at various places, establishes the bases for the assessment and/or collection of such license, permit fees and service charges; and

**WHEREAS**, the City Council adopted Resolution 2021-14 adopting an amended fee schedule for 2021 and wishes to amend that fee schedule; and

**WHEREAS**, the City Council finds that the fee schedule attached hereto as Exhibit A sets forth fees and charges that are reasonable and necessary; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,  
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Adoption of Fee Schedule.** The City of Orting hereby adopts the “2021 Amended Fee Schedule” as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City.

**Section 2. Severability.** If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

**Section 3. Corrections Authorized.** The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

**Section 4. Effective Date.** The fee schedule adopted by this resolution shall be effective upon its passage. An act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF  
ON THE 27<sup>th</sup> DAY OF APRIL, 2022.**

CITY OF ORTING

---

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

---

Charlotte A. Archer, City Attorney  
Inslee Best, PLLC

2022 ADMINISTRATIVE & PERSONNEL FEES	
Category	Fees
<b>Annual Business License</b>	
Business Licenses are obtained from the State of Washington through their licensing program. Business Licenses are required for all businesses (for profit and not for profit) located within City limits, including home business and any business that provides services within city limits,- including solicitors. See Orting Municipal Code Title 3, Chapter 2	
	No Fee
Businesses with over \$10K revenue	\$ 50.00
Itinerant Food Vendor	\$ 250.00
Special Events	See Park & Facility Rentals
<b>Public Records Request/Duplication</b>	
Single Sided (8.5 x 11 & 8.5 X 17)	\$.15/page
Double Sided (8.5 x 11 & 8.5 X 17)	\$.30/page
Document Scan - Single sided (8.5 x 11 & 8.5 X 17)	\$.10/page
Document Scan - Double sided (8.5 x 11 & 8.5 X 17)	\$0.20/page
Sizes beyond 8.5 x 17	Cost + 15% Administration fee
Deposit for large jobs	10% of estimated cost
IT Expertise Required (quoted)	Cost + 15% Administrative fee
Postage (letter or manila envelope)	Cost
Postage & Mailing Container	Cost + 15% Administrative fee
Verbatim Transcript (vendor service)	Cost + 15% Administrative fee
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	Cost + 15% Administrative fee
Police body camera or dash camera video redactions (redacting, altering, distorting, pixelating, suppressing or otherwise obscuring) per RCW 42.56.240(14)**	\$55.00 per hour ADD
Certified Copy (per document)	\$ 1.00
<b>Card Usage Fees (\$300 max sale w/ exception to Utility Bills)</b>	
Debit Card	\$ 1.00



Credit Card	\$	2.00	
<b>Passport Processing Fee</b>	\$	35.00	
<b>Bank Fees</b>			
Rejected/Returned Payment Fee	\$	40.00	
Stop Payment Fee	\$	40.00	
<b>Seasonal Parking Fee for Fishing Sep-Nov</b>	\$	10.00	
Seasonal Parking (Fisherman parking Sep-Nov)	\$	10.00	
<b>Gravel - Delivered (per yard- 2 yards maximum annually)</b>	\$	15.00	

<b>Staff Hourly Rates</b>	<b>Per Hour Rates</b>	
City Administrator	\$ 95.00	
City Engineer	\$ 95.00	
<b>Capital Projects Manager</b>	<b>\$95.00</b>	<b>ADD</b>
City Treasurer	\$ 75.00	
City Clerk	\$ 70.00	
Finance Staff	\$ 60.00	
Public Works Director	\$ 80.00	
Public Works Maintenance Staff	\$ 50.00	
Public Works Utility Staff	\$ 60.00	
Police Chief	\$ 95.00	
Police Clerk	\$ 50.00	
Police Officer	\$ 85.00	
Court Administrator	\$ 65.00	
Court Staff	\$ 55.00	
Building Official	\$ 80.00	
Building Staff	\$ 55.00	
Third Party Reviewers	Cost + 15% Administrative fee	
<b>Fees</b>		
Lien Fees	Cost + 15% Administrative fee	
Telephone Utility Tax	6% of Gross Sales	
Franchise Fee	Per Contract	
Peg Fee	Per Contract	
Gambling Tax - Nonprofit	10% of Net	
Gambling Tax - For Profit	4% of Gross Sales	

<b>2022 BUILDING PLAN REVIEW AND FEES</b>	
<b>Category</b>	<b>Fees</b>
<b>Architectural Design Review - Commercial &amp; Multi-Family</b>	
Exterior Paint Color	\$ 50.00
Exterior Lighting Fixtures	\$ 50.00
Exterior Remodel of Building	\$ 250.00
Exterior Signage - Permanent, Sandwich Boards	\$ 50.00
Commercial Fencing	\$ 25.00
New Construction Design	\$ 250.00
<b>Work Performed Prior to Permit Approval</b>	<b>Double Permit Fee</b>
<b>Residential (and Accessory) Building Valuation</b>	
New construction, and remodels are valued per the most current version of the International Code Council's (ICC) Building Valuation Data for the specified occupancy.	
Private garages, storage buildings, green houses and similar structure shall be valued as Utility, Miscellaneous.	
Remodels are based in the table value from the ICC Building Valuation for the occupancy specified.	
Note: all footnotes from the Building Valuation Data as published by the ICC shall apply.	
<b>Commercial Structures and Improvements Valuation</b>	
New construction, and remodels, of all occupancies, are valued per the most current version of the (ICC) International Code Council's Building Valuation Data for the specified occupancy.	
Written Contractor's Bid or Engineer's Estimate of cost if not specified in the published Building Valuation Data.	
Remodels permit and plan review fees shall be based upon the valuation for the occupancy group listed in the Building Valuation Data as published by the ICC.	

<b>Buildings Permit Fees - per 2018 International Code Council (ICC)</b>		
*Building Permits & Fees are due at the time of building permit issuance. Includes Manufactured Buildings.		
If Valuation is Between:	Fees	
\$1 to \$500	Base Fee of \$100	
\$501 to \$2,000	\$100 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000	
\$2,001 to \$40,000	\$200 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.	
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof up to and including \$100,000.	
\$100,0001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000.	
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.	
\$1,000,001 top \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.	
\$5,000,001 and up	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof.	
<b>Miscellaneous Valuations</b>		
Covered Decks/Carport	(per square foot)	\$ 35.00
Decks	(per square foot)	\$ 20.00

Retaining Walls	Valuation	
**Retaining walls that are 4ft or less do not required a permit		
<b>Single Family and Duplex Combination Building Permit Fees</b>		
Combination Building Fees are required for each new single-family residential structure and duplex, and are payable prior to the issuance of a building permit.		
Plumbing up to 3,000sf	15% of building permit	
Plumbing over 3,000sf	15% of building permit	
Mechanical up to 3,000sf	15% of building permit	
Mechanical over 3,000sf	15% of building permit	

<b>Building Plan Review Deposit &amp; Fees</b>	
New Single-Family Homes	\$500 Deposit toward 65% of the Permit Fee
Detached Garage	\$100 Deposit toward 65% of the Permit Fee
Multi-family Project	\$1,000 Deposit toward the Permit Fee (formula below)
New Commercial Project	\$1,000 Deposit toward 65% of the Permit Fee
Expedited Plan Review Fee	Deposit (above) plus \$200.00
Plan Review Revisions ( <i>per Hour</i> )	\$100
Plan review fees for compliance to the Non-Residential Energy Code. (per Hour with one (1) hour minimum charge)	\$100
For Multi-Family construction; the plan review fee will equal to 65% of the permit fee or a rate of \$100/hour with a one-hour minimum, as determined by the Building Official. Multi-Family Plan Review Fees are payable upon Building Official notification. Includes up to two (2) review cycles.	
The Plan Review Deposit for Single-Family Residences, Multi-Family Projects and Detached Garages are due upon submittal of application. Includes up to two (2) review cycles.	
<b>Manufactured Buildings</b>	
Manufactured Building Title Elimination	\$100
Manufactured Building Runners/Tie downs	\$ 200.00
<b>State Building Code Fee</b>	
Residential Single Family Residence (SFR) Fee	\$ 6.50
Multi-family Fee - per unit	\$ 6.50
Commercial Fee	\$ 25.00
<b>Flood Elevation Certificate Review</b>	\$ 250.00
<b>FEMA Letter of Map Amendment (SFR/1 Unit)</b>	\$ 250.00

<b>Miscellaneous Permit Fees</b>		
Backflow/Irrigation Permit	\$	100.00
Foundation Only		Valuation
Commercial Roofing- based upon the Contractor's Bid or Engineer's Estimate, or by valuation of the project, whichever is greater. Additionally, IFC and IBC plan check fees may apply.		Valuation
Addressing Fee	\$	175.00
Large Scale Copies (Plans- DRE 24x36)		Cost + 15% Administrative fee
Structures or work requiring permits for which no fee is specifically indicated, signs, pools, etc., will be valued utilizing submitted written contractor's bid or engineer's cost information, or closest related item for which a fee is determined. A minimum fee of \$100.00 will be assessed, or adjusted fee assigned at the discretion of the Building Official.		
Below Ground Tank installation, or removal, permit fees will be valued per the written Contractor's Bid or Engineer's Estimate, or will be a minimum base fee of <b>\$225.00</b> , whichever is greater. Additionally, International Fire Code (IFC) and International Building Code (IBC) plan check fees may apply.		
Change in Commercial Tenant Applications - Additionally, IFC and IBC plan check fees may apply.		Valuation
Mobil Commercial Vendors. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.	\$	500.00
Modular structures placed on permanent foundation system. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.		Valuation
Fence Permit - Commercial		\$.50 per linear foot - with \$0 minimum
<b>International Fire Code/Associated Fees</b>		
Plan review for fire code compliance of building plan review shall be established at 50% of the IBC plan review fee or a rate of \$100/hour with a one hour minimum (whichever is greater)		Valuation
Fire related reviews and site visits for large lot short plat/subdivisions are based on the cost.		Cost + 15% Administrative Fee
Automatic Fire Alarms - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.		Cost + 15% Administrative Fee
Fixed Fire Suppression - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.		Cost + 15% Administrative Fee

Automatic Sprinklers - Fees assessed based upon Building Permit Valuation schedule or upon submitted Contractor Bid at the discretion of the Fire Marshal.	Cost + 15% Administrative Fee	
Fire Apparatus Road Review	Cost + 15% Administrative Fee	
<b>Fireworks Related Fees - Local Permit and License Fees (Limits pursuant to RCW 70.77.555.)</b>		
Retail Fireworks Stand Permit: \$200.00 for one retail sales permit per fireworks stand in a year. Cost includes processing, permit and Inspections.		
Public Fireworks Display Permit: \$250.00 minimum permit fee and minimum 1/2 hour plan review or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include an hourly cost plus a 15% overhead fee for administrative costs. In no case shall total costs total more than \$5,000 for any one display permit.		



<b>Inspections Beyond Review Cycles</b>		<b>(per Trip)</b>
Site Inspection/Investigation	\$	100.00
Final Inspection/Expired Permit	\$	100.00
Re-inspect Fee on 3rd Re-Inspection	\$	100.00
<b>Third Party Review</b>		
Geotechnical/Stormwater Review	Cost + 15% Administrative Fee	
Appeals of Administrative Decisions	Cost + 15% Administrative Fee	
Land Use Prosecutor/Deputy Prosecutor and or Legal Consultation Fee	Cost + 15% Administrative Fee	
Any other Expedited or Third Party Review Fees	Cost + 15% Administrative Fee	
<b>Mechanical Permits &amp; Fees - Multi-Family (3 or more units) and Commercial</b>		
Basic permit fee plus itemized fees below:	\$	75.00
Heating and AC System or Air Handling Unit including ducts and vents	\$	75.00
Boiler or Compressor - Residential	\$	75.00
Boiler or Compressor - Commercial	\$	75.00
Commercial Refrigeration	\$	75.00
Ventilation/Exhaust Fan - Residential	\$	75.00
Ventilation/Exhaust Fan - Commercial, except as covered above in Heating or AC System above	\$	75.00
Commercial Hood, per mechanical exhaust and including ducts	\$	75.00
Incinerator - installation or relocation	\$	75.00
Appliance not otherwise covered	\$	75.00
Fuel Gas Piping - Each system of 1-4 outlets	\$	75.00
Fuel Gas Piping - Each additional outlet over 4 outlets	\$	75.00
<b>Plumbing Permits &amp; Fees - Multi-Family (3 or more units) and Commercial</b>		
Basic permit fee plus itemized fees below:	\$	75.00
Per plumbing fixture or set of fixtures on one trap	\$	75.00
For meter to house service	\$	75.00
Fuel Gas Piping - Each system of 1-4 outlets	\$	75.00
Fuel Gas Piping - Each additional outlet over 4 outlets	\$	75.00
Per Drain for rainwater systems	\$	75.00
Per Lawn Sprinkler System, includes backflow prevention	\$	75.00
Per fixture for repair or alteration of drainage vent or piping	\$	75.00
Per vacuum breaker or backflow protection device on tanks, vats, etc.	\$	75.00

Per interceptor for industrial waste pretreatment	\$	75.00	
Medical Gas Piping - Each gas piping system of 1-5 outlets	\$	75.00	
Medical Gas Piping - Each additional outlet over 5 outlets	\$	10.00	
<b>Demolition Permit</b>			
Demolition Permit - Single Family Residential and Duplex	\$	300.00	
Demolition Permit - Commercial and Multi-family	\$	500.00	

<b>Stormwater Management and Erosion Control Fees</b>		
Grade & Fill Plan Review: In addition to the license fees, a grading/drainage plan review fee is charged for all grading licenses requiring plan review. Before accepting a set of plans and specifications for checking, the Building Official or City Engineer shall collect a plan checking fee.		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	240.00
101-1,000 cubic yards	\$	500.00
1,001-10,000 cubic yards	\$	750.00
10,001-100,000 cubic yards	\$	1,000.00
1001,000 cubic yards and up	\$	1,200.00
Disturbed Area for erosion control (per Square yard) - No import/export	\$	0.10
<i>Grade and Fill Permit: Fees shall be based on the volume of the excavation and fill.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	150.00
101-1,000 cubic yards	\$	175.00
1,001-10,000 cubic yards	\$	225.00
10,001-100,000 cubic yards	\$	300.00
100,001 or more cubic yards	\$	600.00
Disturbed Area Permit for erosion control (per square yard)	\$	0.25

2022 ORTING CEMETERY		
Category		Fees
<b>Lots</b>		
Full Sized Resident	\$	1,700.00
Full Sized Non-Resident	\$	2,000.00
Cremaains Resident	\$	650.00
Cremaains Non-Resident	\$	950.00
Child Sized Lot	\$	300.00
<b>Columbaria</b>		
Resident	\$	800.00
Non-Resident	\$	1,000.00
<b>Concrete Liners (plus current state tax rate)</b>		
Adult Grave Liner	\$	650.00
Child Grave Liner	\$	400.00
Cremaains Grave Liner	\$	400.00
<b>Opening &amp; Closing Fees</b>		
Adult Liner	\$	850.00
Adult Vault	\$	1,000.00
Cremaains	\$	500.00
Child Liner	\$	300.00
Child Vault	\$	300.00
<b>Disinterment Fees</b>		
Adult	\$	3,500.00
Child	\$	1,232.00
<b>Marker Setting Fees</b>		
Flat Marker	\$	350.00
Resetting Fee	\$	250.00
<b>Other Fees</b>		
Set Up Fee	\$	150.00
Saturday Service	\$	600.00
Vase Setting	\$	95.00
Weekday Overtime (per hour)	\$	150.00

Category		Fees
<b>General Facility Charges (GFC) (per *ERU)</b>		
Water - General Facility Charges - Inside/ Outside City Limits	\$	4,264.97
1% Water Facility Enhancement Surcharge	\$	42.65
Sewer - General Facility Charges - Inside/ Outside City Limits	\$	9,168.73
1% Wastewater/Sewer Facility Enhancement Surcharge	\$	91.69
Storm - General Facility Charges - Inside City Limits Only	\$	1,022.56
1% Stormwater Surcharge	\$	10.23
<b>Impact Fees</b>		
Park Impact Fee	\$	1,492.00
Transportation Impact Fee (per PM Peak Hour Trip)	\$	2,149.00
<b>*ERU - Equivalent Residential Unit</b>		

<b>2022 LAND USE</b>	
The City may charge and collect fees from any applicant to cover costs incurred by the City in the review of plans, studies, monitoring reports and other documents to ensure code compliance, to mitigate impacts to critical areas and for all code-required monitoring.	
The applicant shall pay the following Land Use Review Deposit to cover third party review and administrative expenses. These fees are billed at cost for time and materials from third party reviewers plus a 15% administrative fee.	
Fees and deposits are charged per category and are cumulative.	
If the initial deposit is expended prior to the completion of project approval, the City will collect either an additional deposit in the amounts below, or an amount as estimated by the staff as needed to complete project review. Any fees not expended will be returned to the applicant.	
Category	Deposit
<b>Annexation, Comprehensive Plan Amendments &amp; Rezones</b>	
Annexation	\$ 2,000.00
Code Text Amendment	\$300.00/deposit plus Time & Materials
Comprehensive Plan Map or Text Amendment - including rezones (each)	\$ 2,500.00
<b>Conditional Use Permits, Development Agreements, Site Plans &amp; Special Use Permits</b>	
Conditional Use Permit	\$ 1,500.00
Development Agreement	\$ 1,500.00
Site Plan Review	\$ 500.00
Site Plan Review - Minor Change	\$ 500.00
Site Plan Review - Major Change	\$ 1,500.00
Inhouse Engineer Review	\$ 125.00 per hour
Special Use Permit	\$ 1,200.00
<b>Hearings and Appeals</b>	
Appeal of Hearing Examiner's Decision, Administrative Decision or Environmental Decision	\$ 750.00
Hearing Examiner Review	\$ 1,000.00

<b>Environmental Review</b>		
Critical Areas Review - for those projects that propose impacts to critical areas, billed at the cost of contract biologist's review	\$	750.00
SEPA Environmental Checklist Review and Determination	\$	1,000.00
Environmental Impact Statement - includes coordination, review and appeal of draft and final EIS	\$2500.00/deposit plus Time & Materials	
<b>Pre-Application Meeting</b>		
Short Plat and Boundary Line Adjustments	\$	250.00
All Others	\$	500.00
<b>Developer's Extension Agreement for all Binding Site Plans, Short Plats, Preliminary Plats,</b>		
Binding Site Plan	\$1500.00 plus Time & Materials	
Boundary Line Adjustment	\$	500.00
Short Plat	\$	1,400.00
Preliminary Plat	\$	4,000.00
Final Plat, PUD or Binding Site Plan	\$	1,500.00
Cottage Housing Development	\$	1,500.00
Plat Alteration - Minor Change	\$	500.00
Plat Alteration - Major Change	\$	1,500.00
Plat Vacation	\$	300.00
Planned Unit Development	\$	4,000.00
Flood Plain Development Permit	\$	1,500.00
<b>Shorelines</b>		
Shoreline Substantial Development Permit	\$	2,500.00
Shoreline Conditional Use Permit	\$	1,500.00
Shoreline Variance	\$	1,500.00
<b>Variances (except Shoreline)</b>		
Variances (Subdivision, Environmental, Zoning, Flood)	\$	1,200.00
Variances Noise	\$	100.00
Variances Sign Code	\$	250.00
<b>Zoning Compliance Letter</b>	\$	400.00
<b>Home Occupation Permits</b>	\$	250.00

<b>2022 PARKS/RECREATION &amp; FACILITY RENTALS</b>	
<b>Category</b>	<b>Fees</b>
	Cost + 15 % Administrative Fee
<b>Recreation Programs</b>	
<b>On-Line Registration Fee</b>	\$ 5.00
<b>Late Registration Fee</b>	\$ 10.00
<b>Gazebo and/or Barbeque Pit Rental - 5 Hour Block</b>	
Resident - 5 Hour Block	\$ 30.00
Non-Resident - 5 Hour Block	\$ 60.00
Non-Profit - Weekend 5 Hour Block	\$ 20.00
<b>North Park w/o Orting Station</b>	
Resident - 5 Hour Block	
Non-Resident - 5 Hour Block	
Non-Profit - Weekend 5 Hour Block	
Merchandise & Refreshment Sales - Park Permit	\$
<b>Multipurpose P Center (MPC) - Rental Fees</b>	
Resident: M-F - 5 Hour Block	\$ 100.00
Resident: Weekend - 5 Hour Block	\$ 150.00
Resident M-F - All Day	\$ 150.00
Resident Weekend - All Day	\$ 200.00
Non-Resident M-F - 5 Hour Block	\$ 150.00
Non-Resident Weekend - 5 Hour Block	\$ 200.00
Non-Resident M-F - All Day	\$ 200.00
Non-Resident Weekend - All Day	\$ 250.00
Non-Profit M-F - 5 Hour Block	\$ 20.00
Non-Profit Weekend - 5 Hour Block	\$ 50.00
Non-Profit M-F - All Day	\$ 20.00
Non-Profit Weekend - All Day	\$ 100.00
<b>Orting Station - Rental Fees</b>	
Resident - 5 Hour Block	\$ 50.00
Resident - All Day	\$ 100.00
Non-Resident - 5 Hour Block	\$ 100.00
Non-Resident - All Day	\$ 200.00
Non-Profit - 5 Hour Block	\$ 25.00
Non-Profit - All Day	\$ 50.00



<b>Deposits</b>		
Special Event	\$	200.00
Gazebo, BBQ, Orting Station	\$	50.00
MPC w/ Alcohol Served: Banquet Permit Required	\$	300.00
MPC Resident	\$	150.00
MPC Non-Resident	\$	150.00
MPC Non-Profit	\$	150.00

<b>Gratzer &amp; Calistoga Parks - Rental Fees (prepped Fields)</b>		<b>Per Hour Rates - Minimum 2 hour charge for all rentals</b>
Youth Resident	\$	20.00
Youth Non-Resident	\$	24.00
Youth Non-Profit	\$	10.00
Adult Resident	\$	28.00
Adult Non-Resident	\$	34.00
Adult Non-Profit	\$	14.00
<b>Gratzer &amp; Calistoga Parks - Rental Fees w/ Field Prep for Tournaments</b>		
1-Day Resident	\$	300.00
1-Day Non-Resident	\$	375.00
1-Day Non-Profit	\$	200.00
1-Day Holiday Resident	\$	500.00
1-Day Holiday Non-Resident	\$	585.00
1-Day Holiday Non-Profit	\$	250.00
2-Day Resident	\$	600.00
2-Day Non-Resident	\$	720.00
2-Day Non-Profit	\$	300.00
2-Day Holiday Resident	\$	725.00
2-Day Holiday Non-Resident	\$	875.00
2-Day Holiday Non-Profit	\$	375.00
<b>Gratzer &amp; Calistoga Parks - Additional Fees</b>		
Game Prep: Dragging, Lining & Bases (per Prep)	\$	35.00
Portable Mounds (per Day)	\$	25.00
<b>Special Events &amp; Additional Fees</b>		
Special Event Permit	\$	200.00
Vendor Blanket Permit	\$	100.00
Vendor 1-Day Event Permit	\$	25.00
City Service: 1 Public Works Employee (per Hour)	\$	75.00
City Service: 1 Police Officer (per Hour)	\$	85.00
City Service: 1 Dumpster		City Cost
City Service: 2 Porta Potties		City Cost
City Service: Elec/Spider Boxes	\$	50.00

City Service: Barricades/Cones/Signs	\$	50.00	
City Service: Street Sweep (per Hour)	\$	150.00	
City Service: Portable Trailer Sign (per Trailer, per Day)	\$	50.00	
City Service: Banner Across Hwy 162	\$	195.00	

2022 UTILITIES & STREETS		
Category	Fees	
<b>Water Disconnect/Meter Removal Fees</b>	\$ 200.00	Add
Residential - Inside City Limits	\$ 100.00	Delete
Residential - Outside City Limits	\$ 200.00	Delete
Commercial - Inside City Limits	\$ 200.00	Delete
Commercial - Outside City Limits	\$ 300.00	Delete
<b>Sewer Connect Fees</b>		
Residential - Inside City Limits	\$ 200.00	
Residential - Outside City Limits	\$ 300.00	
Commercial - Inside City Limits	\$ 300.00	
Commercial - Outside City Limits	\$ 400.00	
<b>Sewer Disconnect Fees</b>		
Residential - Inside City Limits	\$ 100.00	
Residential - Outside City Limits	\$ 200.00	
Commercial - Inside City Limits	\$ 200.00	
Commercial - Outside City Limits	\$ 300.00	
<b>Bulk Water Usage Fees</b>		
Hydrant Permit	\$ 100.00	
Hydrant Damage Deposit	\$ 1,500.00	
Fee for Opening Hydrant (without permit)	\$200 + cost of water	
<b>Water Hookup Fees (includes meter)</b>		
Inside City Limits	\$ 475.00	
Outside City Limits	\$ 515.00	
<b>Wastewater Hookup Fees</b>		
Inside City Limits	\$ 460.00	
Outside City Limits	\$ 506.00	
<b>Backflow/Irrigation Inspection</b>	\$ 30.00	
<b>Late Payment Fees</b>		
Late Payment Fee - 1st Due Date	\$ 10.00	
Late Payment Fee - 2nd Due Date before Shut Off	\$ 50.00	
<b>Other Fees</b>		
Meter Padlock Removal Penalty	\$ 100.00	
Side Sewer on 3rd Re-Inspection	\$ 100.00	
Final Sewer on 3rd Re-Inspection	\$ 100.00	

Water Availability Letter	\$	50.00	
Water Meter Drop 3rd Re-Inspection	\$	100.00	
<b>Water Meter Removal</b>	<b>\$</b>	<b>200.00</b>	<b>Delete</b>
After Hours Emergency Water Shut Off (2hr Call Out)	\$	150.00	
Property Inspection (water on/off) - Beyond 1st request for same property	\$	50.00	
<b>Streets Fees</b>			
Street Opening Permit		\$50 + 5% project cost	
Street Sweeping (per Hour)	\$	150.00	
<b>Water, Sewer &amp; Storm Water Monthly Rates: See Utility Rates on website <a href="http://www.cityoforting.org">www.cityoforting.org</a></b>			



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject:</b>  Vision Statement Discussion	<b>AB22-35</b>	<b>N/A</b>		
			<b>4.20.2022</b>	
	<b>Department:</b>	Executive/Council		
	<b>Date Submitted:</b>	<b>4.14.2022</b>		
<b>Cost of Item:</b>	<u>N/A</u>			
<b>Amount Budgeted:</b>	<u>N/A</u>			
<b>Unexpended Balance:</b>	<u>N/A</u>			
<b>Bars #:</b>	N/A			
<b>Timeline:</b>	None			
<b>Submitted By:</b>	Scott Larson			
<b>Fiscal Note:</b> None				
<b>Attachments:</b> Sample Vision Statements				
<b>SUMMARY STATEMENT:</b>				
<p>Council met on March 23<sup>rd</sup> to discuss Vision and Goals. At that meeting council discussed key attributes of what they want the city to be in the future. From that staff have drafted two new conceptual vision statements and included the existing statement for context. Staff are looking for feedback on the two conceptual statements and movement towards one statement that solidifies the council's vision for Orting.</p>				
<b>RECOMMENDED ACTION: <u>Action:</u></b>				
Discussion Item.				
<b>FUTURE MOTION: <u>Motion:</u></b>				
TBD				

## Existing Vision Statement

Orting is a safe, thriving and culturally diverse town nestled in the foothills of Mt Rainier; a charming place to live, work, play, and do business.

## Proposal 1.

Orting is a thriving family-oriented city that values its small businesses. We will preserve our small-town charm through our commitment to public safety and reliable public services. We build community by capitalizing on our outdoor amenities, recreation opportunities and public events that reflect the character and interests of our citizens.

## Proposal 2

Orting is a growing community capitalizing on the development of the East Pierce County region. We will maintain our rural town center charm, and outdoor recreational opportunities by investing in public amenities and events that meet the evolving interests of our community.