

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



ORTING CITY COUNCIL

Study Session Meeting Minutes
104 Bridge Street S, Orting, WA
Zoom – Virtual
March 16th, 2022
6:00 p.m.

Deputy Mayor Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan called the meeting to order at 6:01pm. Councilmember Moore led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers John Williams, Melodi Koenig, Chris Moore, and Deputy Mayor Hogan.

Virtual: Councilmembers Don Tracy and Gregg Bradshaw.

Absent: Councilmember Tod Gunther (joined meeting virtually at 6:44pm).

Staff present: City Administrator Scott Larson, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, City Planner Emily Adams, Engineer JC Hungerford, Public Works Director Greg Reed, Police Lieutenant Devon Gabreluk.

2. COMMITTEE REPORTS.

A. Public Works - CM Bradshaw & CM Williams.

Councilmembers Bradshaw and Williams briefed on the following topics discussed at the last public works meeting:

- Village Green Outfall update – working with golf course to gain easements.
- Kansas Outfall and Calistoga Street West stormwater improvements – current timeline and public input update.
- Pedestrian Bridge – moving forward and City Administrator Larson is working to get the current design to within the amount that is budgeted for the project.
- Trucks for Public works have been ordered and are expected to be delivered in 2023.
- Crawler camera that was approved by Council has started to be used for projects.

B. Public Safety – CM Moore & CM Koenig.

Councilmembers Moore and Koenig briefed on the following topics discussed at the last public safety meeting:

- Hiring update – Two officers in process for hiring. One entry level officer close to receiving an offer and a second officer in the beginning poly and psych phase. There is a third open position with two potential recruits.
- April 29nd, 2022 lahar evacuation exercise update.
- Code enforcement – offer to Joe Palombi who will be taking the position full time.
- Veterans Court update and partnership with Recovery Café of Orting Valley.
- Body Camera system and a correlation of increase of public records requests requesting footage from the cameras.
- Drafting a public records policy for the police department in regards to requests for camera footage.

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219
Next Regular Meeting: March 30th, 2022 7:00pm

C. Community and Government Affairs – CM Gunther & CM Tracy.

Councilmembers Gunther and Tracy briefed on the following topics discussed at the last CGA meeting:

- No report.

3. EXECUTIVE SESSION.

Deputy Mayor Greg Hogan stated that there would be an Executive Session per RCW. 42.30.110 (1) (i), to discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in adverse legal or financial consequence to the agency. He stated the session would last ten minutes with action to follow.

Enter executive session for ten minutes beginning at 6:15pm, with action to follow.

6:15pm executive session began.

6:25 pm executive session extended for five minutes

6:30pm executive session extended for five minutes.

6:35pm executive session ended and meeting returned to regular session.

4. STAFF REPORTS.

Police

Police Lieutenant Devon Gabreluk briefed on the following:

- Three of four lateral candidate oral boards on March 29th, 2022.
- Lahar evacuation drill preparations are ongoing.
- Notification from the Washington State Office of the Attorney General that the City of Orting has secured a grant in the amount of four thousand dollars to purchase a new commercial refrigerator for storage of sexual assault kits.
- Hiring of new officer is in final stages.
- Training will commence on March 22nd, 2022 for officers in regards to House bill changes to train officers on the use of less lethal weapons and the use of force.

Public Works

Public Works Director Greg Reed briefed on the following:

- Started FOG program back up.
- Parks are being refreshed and signs have been repainted.
- Daffodil has been repainted and will be installed in the bell tower in the next couple of days.
- Storm group has identified choke points in storm systems for improvements.
- Crawler camera has been put into use and is working well.
- Cemetery has been busy and there is a lot of work being done there.
 - Mowing has been started on the trails and ponds.
 - Blockage in lines at Harman Springs has been identified and will be repaired.
 - Interviews will start soon for maintenance workers.
 - Potholing for design has begun.
 - Beds have been sprayed and noxious weed sprays have been completed.

City Planner

City Planner Emily Adams briefed on the following:

- Kansas Street Outfall/Calistoga St W. project is moving forward with environmental review in the next few weeks.
- Comprehensive Plan Amendment docket closed, and two comprehensive plan applications have been received. One if from the Orting School District and the other from the City of Orting.

- Recreation Conservation Office – the City of Orting is eligible for funding for this grant cycle, which closes in May.

City Clerk

City Clerk Kim Agfalvi briefed on the following:

- Washington Municipal Clerks Association Conference in Pasco, Washington that she is attending.
- Volunteered for committees for Washington Municipal Clerks Association – Scholarship, Clerks Resource, and Budget committees.

Activities & Events

City Clerk Kim Agfalvi briefed on the following:

- The City of Orting will be hosting the 133rd Army National Guard band for a concert in the park July 4th, 2022.
- Dance program is underway and signups are open for tot soccer for the spring.
- Kids crafting classes have been selling out and are held once a month on a Thursday evening.
- Painting classes have been selling out and are held once a month on a Saturday.

Engineering

Engineer JC Hungerford briefed on the following:

- Lift station projects construction is moving forward. They are on schedule to complete in May.
- Design is moving forward on the Water Resource Recovery Facility upgrades and a presentation will be in May for Council to review.
- Village Green outfall project is moving forward on design with anticipated bid date of April 15th, 2022.

Administration

City Administrator Scott Larson briefed on the following:

- Currently attending conference in Stevenson Washington with City managers from around the region.

Finance

Finance Director Gretchen Russo briefed on the following:

- Down payment has been made for safety glass in the lobby.
- City is looking at new accounting programs to replace Vision.

Executive

Mayor Penner briefed on the following:

- Goal setting meeting is next Wednesday, March 23, 2022.
- Pierce County Regional Council (PCRC) next meeting is March 17th at 6:00pm.
- Daffodil parade is April 9th, 2022 and Councilmembers are invited to participate.
- Meeting with Orting Valley Fire, City Planner Emily Adams, and Department of Natural Resources to talk about risk assessment for wildland fire.
- Federal budget has come out, and we are still not sure if pedestrian bridge was included in the funding package.
- Engaging with the National League of Cities.
- School district has submitted a comprehensive plan amendment request and they are closing/has closed on the Engfer/Gratzer property, however most of the property will remain free of housing.
- Appointment to the Association of Washington Cities Board of Directors.

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5. AGENDA ITEMS.

A. AB22-23 – Park Impact Fees.

City Planner Emily Adams briefed on the park impact that was adopted as part of the 2021 budget and fee schedule update that was passed by resolution. She stated the park impact fee are also codified in the Orting Municipal Code, and therefore needs to be adopted by ordinance to change the code.

Action: Move to consent agenda at the regular business meeting on March 30th, 2022.

B. AB22-24 – Supportive and Transitional Housing.

City Planner Emily Adams stated that in September 2021, the City of Orting adopted an ordinance for supportive and transitional housing, which is set to expire six months after adoption on April 4th, 2022. The ordinance needs to be extended for another six months while permanent regulations are being reviewed with the Planning Commission, and they will not be adopted before the interim regulations expire. Council discussion followed.

Action: Move forward for public hearing with action to follow at the regular business meeting on March 30th, 2022.

C. AB22-16 – Parking Strip Regulations.

City Administrator Scott Larson briefed that the City has received complaints from citizens regarding parking strips and items that are in the strips that obstruct the right of way from being used. He stated that the CGA committee has looked at the policy, and as additional people move into town, the strips are a public good and obstructing them does not allow them to be used for their intended purpose. City Administrator Scott Larson stated that if the ordinance is passed, the City would allow a grandfather period of one year to bring their parking strips up to code, and that after that, the code enforcement process would begin. Council discussion followed.

Action: Review item and bring back to study session on April 20th, 2022.

D. AB22-20 - Minimal Impacts to the City's Parks from the Whitehawk Boulevard Project (4(f) de minimis).

Engineer JC Hungerford briefed that the City has started public outreach on the Whitehawk Boulevard Project and potential impacts the project will have to the school property and parks. De minimis by definition means that the impacts are very minimal. The City had completed concurrence from the WSDOT engineer and the letter from the park/site manager and the last step that needs to be completed is documentation of public involvement regarding the de minimis impact, which includes a public hearing. This project has gone through a lot of public outreach for many years, and is now going through formal design. Engineer JC Hungerford stated that reason for the impacts in the new proposed alignment is that adjacent to the Grazer ball field is a large wetland, and the design has been shifted towards the river, to minimize impacts to the wetland area. Council discussion followed.

Action: Move forward for public hearing with action to follow at the regular business meeting on March 30th, 2022.

E. AB22-22 – 2020 Lift Station Improvements Construction Management Supplement 1.

City Administrator Scott Larson briefed that the 2020 lift station improvement project had its working days extended from 125 working days to 160 working days, and that the project will be finishing in June 2022 due to procurement delays and an issue with noncompliance with the contractor early in the project. He also stated that construction management labor increased for coordination of the revised tie-in location to existing Sanitary Sewer Force Main (SSFM) and there is a Puget Sound Energy (PSE) cost for a transformer that was not anticipated. Total cost for the management supplement 1 will not exceed \$79,960.00.

Action: Move to consent agenda at the regular business meeting on March 30th, 2022.

F. AB22-21 – SMAP Phase 2 Supplement 1.

City Administrator Scott Larson briefed that the City is currently completing Phase 2 of the Stormwater Management Action Plan (SMAP) and that Phase 2 will be identifying receiving waters (small tributaries on the Carbon River) and analyzing the conditions of the receiving waters and conditions and pressures on the small bodies of water. SMAP Phase 1 is completed and will be submitted to the Department of Ecology and SMAP Phase 2 will be submitted to the Department of Ecology on June 30th, 2022.

Action: Move to consent agenda at the regular business meeting on March 30th, 2022.

G. AB22-19 – Draft Public Outreach Kansas Street SW Outfall Replacement & Calistoga St. W. Stormwater Improvements.

Engineer JC Hungerford stated that this item is for public outreach for a stormwater project that is currently in design and will be going out for bid on April 15th, 2022. The project includes replacing stormwater mains on Calistoga Street West and improving conveyance and collection system there. The Kansas Street outfall is a pipe that majority of the stormwater goes to the backside of the levy, is conveyed down the backside of the levy, and there is a series of outfalls on the backside of the levy that put that water back into the Puyallup river. The pipe was put in the 1970's and the pipe is rusted and has floated out of the ground. The reason for public outreach is construction will have impacts to commuters and residents on those roads. Council discussion followed.

Action: Informational only.

H. AB22-25 – ARPA Fund Allocation.

City Administrator Scott Larson briefed on that the ARPA ad hoc committee has met twice in the past month, and they have reviewed ARPA proposals, and that there are some that are ready to be reviewed by Council. These include:

- Recovery Café Affordable Housing - \$30,000.00
- City Events Funding - \$20,000.00
- Water Chlorinator Plant - \$85,000.00
- Electronic Reader Board - \$80,000.00
- Additional Lobby Barriers - \$15,000.00
- Premium Pay for Police Officers - \$30,000.00
- 2022 Stormwater Project Assistance - \$300,000.00.

Council discussion followed.

Action: Move to consent agenda at the regular business meeting on March 30th, 2022.

I. AB22-17 – Council Rules – Remote Attendance DRAFT Language.

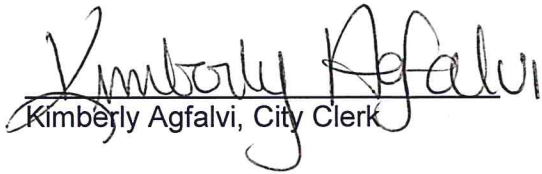
City Administrator Scott Larson briefed that there was a request from Council to amend the Council Rules of Procedure to allow for remote participation at meetings. He stated that he had added a provision to the rules to allow for remote participation audibly and visually. Council discussion followed.

Action: Amend the rules to change from audibly and visually to preferably visually and audibly and move to agenda as a standalone item at the regular business meeting on March 30th, 2022.

6. ADJOURNMENT.

Deputy Mayor Hogan adjourned the meeting at 8:57pm.

ATTEST:


Kimberly Agfalvi, City Clerk


Joshua Penner, Mayor