



CGA Committee Agenda
April 6th, 2022
8:15am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director

1. Call to Order.

2. Parks Report.

3. Public Comments.

4. Agenda Items

- A. Comprehensive Plan Amendments.
- B. Supportive and Transitional Housing Permanent Regulations.
- C. Orting Historical Society- Clock Tower.
- D. Kingsmen Car Show Sponsorship.
- E. Key Bank Credit Limit Increase.
- F. Tunnels to Towers 5k Run Sponsorship.
- G. WATC (Wheeled All-Terrain Vehicles) Tourism.
- H. Purple Heart Designation.
- I. Distinguished Public Service Award.
- J. City Challenge Coin.
- K. Interlocal Agreements.

5. Meeting Minutes.

February 2nd, 2022 and March 2nd, 2022.

6. Action Items/Round table review.

Final comments

Identify Items that are ready to move forward, establish next meeting's agenda.

7. Adjournment



TO:	Mayor Penner and City Councilmembers	DATE:	March 30, 2022
FROM:	Emily Adams, AICP Contract City Planner	PROJECT NO.:	CPA22-02
SUBJECT:	Capital Facilities Chapter Text Amendments	PROJECT NAME:	Comprehensive Plan Amendment Requests

Location: n/a, these are text amendments.

Owner: n/a

Summary of Request: The proposed text amendments are text amendments proposed to ensure the comprehensive plan is consistent with the recently adopted Parks, Trails, and Open Space plan. The proposed amendments are to the Capital Facilities Chapter and include revising the level of service standards for parks and adopting two new policies. This prevents potential confusion for citizens and staff and removes conflicts within the City’s regulating documents.

Request Analysis:

1. *Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

These issues were not studied during the last cycle and are a result of updates to plans adopted during the last cycle.

2. *Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed text amendments meet existing state and local laws and consistency with other the 2022 Parks, Trails, and Open Space plan.

3. *In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

The requests benefit the City as a whole by creating consistency and clarity for citizens, staff and applicants. The proposed amendments will not benefit a selected group.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

4. *Whether the proposed amendment can be incorporated into planned or active projects.*

There are no planned or active projects for this to be incorporated into.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

This request will not require large-scale studies.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

Next Steps:

1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
 - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

Proposed Amendments:

GOALS AND POLICIES

Goal CF 3 Manage growth and the related development of city facilities and services to direct and control land use patterns and intensities.

Pol. CF 3.1 Development shall be allowed only when and where all public facilities are adequate and only when and where such development can be adequately served by essential public services without reducing levels of service elsewhere.

Pol. CF 3.2 The City shall continue upgrading the sanitary sewer system to ensure adequate capacity for future growth and development.

Pol. CF 3.3 The following level of service guidelines shall be used to evaluate whether existing public facilities are adequate to accommodate the demands of new development:

Water (Source Capacity and Reliability) LOS: Maintain the existing source capacity of approximately 1.73 MGD for adequate household use and fire protection. The minimum fire flow requirements are based on Pierce County's Ordinance No. 17C.60:

<u>Development Classification</u>	<u>Minimum Fire Flow Requirement</u>
Residential	750 gpm for 45 minutes
Commercial & Multi-Family	1500 gpm for 60 minutes
Industrial	2,000 gpm for 120 minutes

Water Quality LOS: The water system quality shall be in compliance with Washington Administrative Code requirements for water quality.

Sewer LOS: Maximum month average daily flows for the City's wastewater gravity collection system and wastewater treatment facility shall not exceed the Washington Department of Ecology's MGD limit.

Stormwater LOS: Stormwater management shall comply with the Washington Department of Ecology's requirements.

Fire LOS: Design – Coordinate land use planning, development review and fire protection facility planning to ensure that: a) adequate fire protection and emergency medical service can be provided; and b) project designs minimize the potential for fire hazard.

Fire LOS: Rating – Orting Valley Fire and Rescue (Pierce County Fire District 18) shall maintain and make efforts to improve its current insurance rating of "7".

Police LOS: Design – Coordinate land use planning, development review, and police protection facility planning to ensure that: a) adequate police protection can be provided; and b) project designs discourage criminal activity.

Police LOS: Response Time – The Orting Police Department shall have as a goal to maintain a 3 to 4 minute response time for emergency calls.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

- ~~Total Park Land~~ ~~8 acres per 1,000 population~~
 - Consisting of:*
 - ~~Mini Parks~~ ~~1 acre per 1,000 population~~
 - ~~Neighborhood Parks~~ ~~2 acres per 1,000 population~~
 - ~~Community Parks~~ ~~5 acres per 1,000 population~~
- ~~Fields/Courts~~ ~~1 per 1,000 population~~
- ~~Trails~~ ~~1 mile per 1,000 population~~
- ~~Natural Resource Areas~~ ~~14 acres per 1,000 population~~

<u>Type of Facility</u>	<u>LOS (facilities/population)</u>
<u>Baseball/Softball Field</u>	<u>1/2,000 (softball)</u> <u>1/2,000 (baseball)</u>
<u>Multi-Use Rectangular Field</u> <i>(e.g. soccer, football, lacrosse)</i>	<u>1/3,500</u>
<u>Basketball Courts</u> <i>(Two half courts are equivalent to one court)</i>	<u>1/3,500</u>
<u>Tennis/ Pickle/ Racquetball Courts</u>	<u>1/4,000</u>
<u>Playground/ Big Toy</u>	<u>1/1,000</u>
<u>Special Facilities</u> <i>(e.g. skate park, splash park, BMX park)</i>	<u>1/5,000</u>
<u>Trails</u>	<u>.25 miles/1,000</u>
<u>Natural Resource Areas/ Open Space</u>	<u>14 acres/ 1,000</u>
<u>Parkland</u>	<u>8 acres/1,000</u>

Goal CF 6 Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

- Pol. CF 6.1 Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.
- Pol. CF 6.2 Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.
- Pol. CF 6.3 Support Pierce County development of the Foothills Trail, and related links and parks, for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.
- Pol. CF 6.4 Improve the network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priority on:
- a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
 - b. Maintaining and improving the accessibility, usability, and safety of Orting’s sidewalks, parks and trails, and
 - c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best

fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.

Pol. CF 6.5 Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like — where none currently exist.

Pol. CF 6.6 Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park that serves the community.

Pol. CF 6.7 Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.



TO:	Mayor Penner and City Councilmembers	DATE:	March 30, 2022
FROM:	Emily Adams, AICP Contract City Planner	PROJECT NO.:	CPA22-01
		PROJECT NAME:	Comprehensive Plan Amendment Requests
SUBJECT:	510/710 Washington Ave N – Map Amendment and Rezone		

Applicant: Orting School District
Owner: Gerald Cowan

Parcel Number	Address	Size
0519301018	710 Washington Ave N	16.36 acres
0519301703	510 Washington Ave N	48.72 acres

Summary of Request: This is a citizen-initiated request by the current and future parcel owners, for a comprehensive plan amendment and rezone from the current Mixed-Use Town Center North (MUTCN) zoning to Public Facilities (PF) zoning. The applicant has submitted all the required materials and fee.

Request Analysis:

- Whether the same area or issue was studied during the last amendment process and conditions in the immediate vicinity have significantly changed so as to make the requested change within the public interest.*

The same issue and site were not studied during the last (2021) amendment process. The parcels were studied during the 2019 comprehensive plan amendment cycle. Conditions have changed due to the change in ownership, and recent analysis by the applicant that indicated a likely smaller usable area on site than previously anticipated making the requirements of the current MUTCN zone not realistic.

- Whether the proposed amendment meets existing state and local laws, including the Growth Management Act (GMA).*

The proposed amendment meets existing state and local laws. It is contiguous with the same zoning designation to the northeast (Public Works Building), southeast (school property), and mirrors the zoning across SR 162 (school property).

- In the case of text amendments or other amendments to goals or policies, whether the request benefits the city as a whole versus a selected group.*

N/A – this is not a text amendment.

If the request meets the criteria set forth in 1-3 above, it shall be further evaluated according to the following criteria:

- Whether the proposed amendment can be incorporated into planned or active projects.*

There are no active projects for this to be incorporated into. This could be incorporated into the planned periodic update of the comprehensive plan, though that would not be adopted until 2024.

5. *Amount of analysis necessary to reach a recommendation on the request. If a large-scale study is required, a request may have to be delayed until the following year due to workloads, staffing levels, etc.*

Extra studies would be required from the applicant, such as preliminary traffic memos or critical area delineations/studies. No large-scale studies would be performed by the City that would affect workloads.

6. *Volume of requests received. A large volume of requests may necessitate that some requests be reviewed in a subsequent year.*

This is one of two requests, a manageable amount for staff this year.

Next Steps:

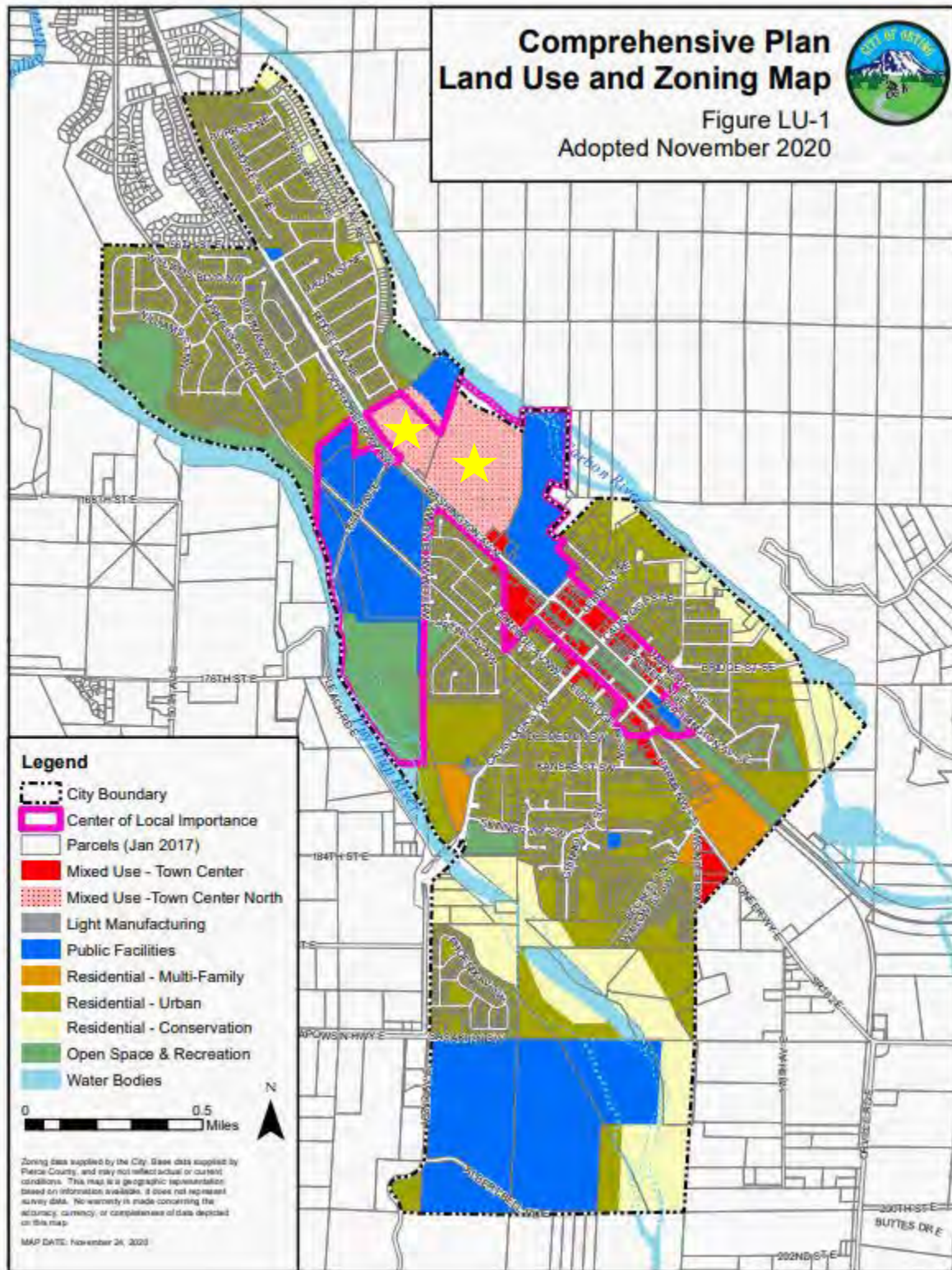
1. Amendments are reviewed by the City Council, and the *Council decides which amendments should move forward to be further analyzed and considered.*
 - a. Per OMC 15-12-5-B(3), the City Council shall adopt a resolution directing the administrator to proceed with the selected amendments for the current cycle. Proposed amendments that are eliminated from further consideration may be resubmitted in the next cycle.
2. Staff prepares a staff report with analysis of the amendment(s), this could include further required materials from the applicant.
3. A SEPA environmental assessment is completed and determination issued.
4. The Planning Commission holds a public hearing on the amendments. After reviewing the record and public hearing comments, the Planning Commission makes a recommendation to the City Council.
5. The City Council holds a public hearing. After reviewing the record and public hearing comments, the City Council issues a decision, amendments to the comprehensive plan must be adopted by ordinance.

Maps:

Figure 1: Aerial, Pierce County Assessor



Figure 2: Current Zoning



Sam

Subject:

City Hall Clock project - 03-16-2022



Hi Kim,

Within this packet are two files subject to the city hall clock project. The information spans from February 16th to March 16th, 2022. All other information is just FYI.

Thanks Kim.

Sam

Orting Historical Society



Monthly Report

March 16th, 2022



Orting Historical Society

Date: March 16, 2022

Time: 2:00 p.m.

Agenda

Call to Order: President Madeline Jones

Minutes: February 16th, 2022 - Sam Colorossi

Treasurer's Report:

- 1. January 31st, 2022 (Revision) – Sam Colorossi**
- 2. February 28th, 2022 - Sam Colorossi**

Introductions of Visitors:

- 1. John Park – KeyBank – Old Pictures**
- 2. John Park – KeyBank – Last Newspaper Editor**

Old Business:

- 1. Micro-film/Digital program: - Leland Meitzler**
- 2. Sawdust Burner repaint: - Sam Colorossi**
- 3. Historical Book Project: Madeline Jones**
 - a. Historic Homes: The Buell/Glenn house – Kelly Cochran**
 - b. Farms:**
 - c. Mayors: Sam Colorossi**
 - d. Telephone History: Madeline Jones**
 - e. People: Madeline Jones**
- 4. City Hall Clock Project: Sam Colorossi**
 - a. Electric Time**
 - b. Historical Society**
- 5. City Mural Repair Program: Sam Colorossi**
- 6. Railroad Switch: Sam Colorossi**
- 7.**

New Business:

Telephone Calls:

- 1.**

E-mail Correspondence:

- 1 Tacoma, Orting Southeastern Railroad – Sandie Deighton**
- 2. New Tacoma to Wilkeson Railroad – Chuck Morrison**

U.S. Postal Correspondence:

- 1.**

Round Table

- 1. OASF Scholarship Application review – Evan Davies**

Next meeting: April 20th, 2022 – 2:00 pm

Orting Historical Society

Minutes

February 16th, 2022

President Madeline Jones called the meeting to order at 2:02 pm. Secretary/Treasurer Sam Colorossi was also present at the Orting Senior Center located at 112 Varner Ave SE, in downtown Orting.

*** Members present were:**

- Kelly Cochran, Pat Baker and Evan Davies.

*** Visitors:**

- None.

*** Minutes:**

- Motion was made by Pat Baker and seconded by Kelly Cochran to approve the minutes, as amended, for the January 19th, 2022 meeting. Motion carried. The first amendment was made in the visitor's section with John Parker's name. It should be John Park. The second amendment was made in KeyBank paragraph of the City Hall Clock project with John Parker's name. It should be John Park. The third amendment made was in the People's report, headed up within the Opera House section which read, "It is believe that the Opera House was located on the corner of Train and Washington." Should read, "Where IOOF members met and held events".

*** Treasurer Report:**

- KeyBank statement balance as of January 31st, 2022, is **\$32,743.57**.

Old Business

1. Micro-film/Digital Project: Leland Meitzler had no report.

2. Saw Dust Burner Paint job: Sam Colorossi had no report.

3. Historical Book Project:

3 a. Historical Homes in Orting: Kelly Cochran – The Wickman/Jones House. Kelly provided a five page report on this home and it is found within this packet for this month.

3 b. Farms in Orting & the Orting Area:

3 c. Mayor History: Sam Colorossi no report.

3 d. Orting Telephone Company: No report.

3 e. People – Madeline Jones shared a copy of a contract for their home between her parents and Cal Johnson. The home was located on Harman Way, here in Orting. See attached e-mail for more information about her family.

4. City Hall Clock project:

a. Electric Time: Sam Colorossi reported on the activity with the clocks during the past month. Sam learned the completion of the clocks had slipped from mid January to mid February of 2022.

b. Parametrix – Sam Colorossi received an e-mail from JC Hungerford of Parametrix regarding more donations for the clocks. We should receive the funds in February sometime.

All of the above subject matter can be found in detail in this month's packet.

5. City Murals Repair Program: Sam Colorossi reached out by e-mail to Linda Petchnick, again on January 23rd to see what the latest status was on her project of cleaning up the murals in town. She responded back by saying that she might not be able to complete the job due to her health. Sam suggested that we find a helper and she supervise the project. See the detailed e-mail in the February packet.

6. Railroad Switch: Sam Colorossi reported that he has found someone who might help straighten the bend out in the shaft that holds the large plate at the top. This person will drop by the house to take a look. Hope to report more next month..

New Business:

1. King's Men Car Club Park Fees: Sam Colorossi discussed the need for funds to pay for the parks for the upcoming King's Men Car Show to be held on Saturday, June 18th. Every year the Historical Society put out a calendar, the King's Men were there for us. The fee is \$200.00 for the day. Upon a motion by Madeline Jones and seconded by Kelly Cochran, the historical society will donate \$50.00. So carried.

Telephone Call:

1. None

E-Mail Correspondence:

1. None

U.S. Mail Correspondence:

1. None

Roundtable:

1. OASF Scholarship Application Report – Evan Davies: Evan is a member of the OASF and has been keeping the historical society abreast of his project of the reformatted scholarship application which now includes questions that are historically related to the community. He reached out to the Orting Historical Society for information that will substantiate the answers when the applications are returned.

He said, most applicants chose to answer one of the two historical questions. Some students used the City History book while searching for the answer to their questions. He said, the funding of about \$46,000 dollars for the 2022 scholarships will be spread over 27 different scholarships. When asked, he said the OASF investments were handled by Edward Jones, here in Orting.

Evan said, that he would bring in a sample scholarship application for all to see at our next meeting in March.

Meeting adjourned: Upon a motion by Pat Baker and seconded by Kelly Cochran the meeting was adjourned at 3:19 pm. So carried.

Next meeting: March 16th, 2022 - 2:00 p.m.

Minutes submitted by: Sam Colorossi

From: Madeline Jones [mailto:madeline.jonesart@yahoo.com]
Sent: Sunday, February 27, 2022 7:52 PM
To: Sam <gcolorossi@centurytel.net>
Subject: Re: Historical Society Meeting question - 02/16/2022

Hi, Sam

I just took that stuff to Tracy today as we are working on the history of our family in the younger years at this end. I believe all I added was the contract between Cal Johnston and my parents, a photo of Dale holding Shelly and Janice sitting on the porch my mother had built, a photo of mother and dad and my brothers and me standing beside dad's pickup with a canopy of sorts he had built that my brothers and I rode all the way to Kansas inside of...and me being carsick all the way there. I think the last was a family snapshot of the six of us when the boys were quite young and we lived in Blue Lake, California. Kelly had done so much already .

Kelly had scanned those things and I picked them up for Tracy this morning.

Hope that helps

Madeline
Sent from Yahoo Mail on Android

Treasurer Report

03/16/2022

InKind

Income

Expenses

KeyBank statement as of: 01/31/22

32743.58

Income during the month

02/01 cash Grey & Carol Reed - donation for the city hall clocks

100.00

Income Sub-total

100.00

100.00

Expenses during the month

Outstanding checks

02/20 2500 City of Orting - Park Sponsorship for the King's Men

50.00

Checks processed

Withdrawals - Wire Transfer

Bank fees

02/28 Paper statement fee charged

3.00

02/28 Paper statement fee refunded

3.00

3.00

Expense sub-totals

3.00

-3.00

In-kind Services during the month

Total for in-kind services

KeyBank statement as of 02/28/22

32843.58

Treasurer Report

02/16/2022

InKind

Income

Expenses

KeyBank statement as of: 12/31/21

32557.09

Income during the month

01/03	12616	Mark & Chas Mullin - donation for the city hall clocks	100.00		
01/19	237	Leland & Patty Meitzler - donation for the city hall clocks	100.00		
01/19	5347	2022 Membership fee - Leland Meitzler	15.00		
01/19	5347	2022 Membership fee - Steve Meitzler	15.00		
01/19	cash	2022 Membership fee - Madeline Jones	15.00		
01/19	cash	Donation - Madeline Jones	5.00		
01/19	cash	2022 Membership fee - Pat Baker	15.00		
01/19	cash	2022 Membership fee - Kelly Cochran	15.00		
01/19	cash	2022 Membership fee - Evan Davies	15.00		
01/19	cash	2022 Membership fee / donation - Sam Colorossi	30.00		

Income Sub-total

325.00

325.00

Expenses during the month

Outstanding checks

Checks processed

01/18	2499	Office Supplies.Com - 2 boxes paper/ 2 bags clip biners/ 3 binders		138.51	
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Withdrawals - Wire Transfer

Bank fees

01/31		Paper statement fee charged		3.00	
01/31		Paper statement fee refunded	3.00		3.00

Expense sub-totals

141.51

-141.51

In-kind Services during the month

Total for in-kind services

KeyBank statement as of 01/31/22

32743.58

Orting Historical Society

Last Editor for Orting Newspaper

Inquiry: John Park

KeyBank

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- E-mail dated March 10, 2022 – 10:47 am – John Park to Sam Colorossi inquiring about the last editor for Orting newspaper.
- E-mail dated March 10, 2022 - 11:26 am - Sam Colorossi to John Park giving historical timeline of all newspapers and some editors.
- E-mail dated March 11, 2022 – 4:55 pm - Person identified of the inquiry.

Sam

From: Park, John <John_Park@keybank.com>
Sent: Thursday, March 10, 2022 10:47 AM
To: Sam
Subject: Last Editor for Orting Newspaper contact information and name

Hi Sam,

I had a client asking if I knew anyone that might know the name and contact information for last editor for Orting Newspaper and you were the first person I thought of^^

If you don't know do you know who I can ask?

Thank you

John Park
Orting Branch Manager
WA-31-99-0132
105 E Calistoga St E
Orting WA 98360
Direct: 253-875-7515
Branch: 253-875-7510
john_park@keybank.com

KeyBank 

KeyCorp Public

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Sam

From: Sam [mailto:gcolorossi@centurytel.net]

Sent: Thursday, March 10, 2022 11:26 AM

To: 'Park, John' <John_Park@keybank.com>

Subject: RE: Last Editor for Orting Newspaper contact information and name

Hi John,

I am going to give you more information than you asked for in bullet format regarding the Newspapers here in Orting:

- Orting Oracle - 1888 to 1970 - Had many editors. Don't remember the last one.
- Orting Oracle - 1970- 1972 – was moved to Mountainview Publishing co. in conjunction with the Sumner News-Index in Sumner, WA – again don't remember the last editor.
- Orting Observer – 1973 to 1979 – Val Ferguson was the editor. He is deceased.
- Orting Gazette – 1979 to 1981 – Sally Hastings was the editor. Not sure of her status.
- Hello Orting – 1991 to 1992 – Patricia Wilson was the editor. She is deceased and this is the first of several newspaper name change under her ownership.
- Hello Orting News – 1992 to 1994 – Patricia Wilson was the editor/owner.
- Orting/Graham Country Gazette – 1994 – one issue only – Patricia Wilson. Was the editor/owner.
- Country Gazette – 1994 to 2004 – Patricia Wilson Editor / owner.
- The Gazette – 2005 to 2008 – Purchase by A Lafromboise Newspaper and the editor was Dannie Oliveaux. Don't know her status.
- The end of the line for newspapers printed in Orting for Orting.

We have had several independent newsletter serving as our newspaper over the years. They came and went pretty fast.

Hope this answers your question.

Sam

Sam

From: Park, John [mailto:John_Park@keybank.com]
Sent: Friday, March 11, 2022 4:55 PM
To: Sam <gcolorossi@centurytel.net>
Cc: Park, John <John_Park@keybank.com>
Subject: RE: Last Editor for Orting Newspaper contact information and name

Thank you Sam!!!

Jack Holden is a client that asked for this information.

He might reach out to you for follow up information.

I look forward to see next Wednesday for the Historical Meeting.

The Gazette

Tuesday, March 25, 2008

Editor: Dannie Oliveaux

Final Issue



Orting Historical Society

City Hall Clock Project

Electric Time – Christina Croteau/Tina Galvin

By: Sam Colorossi

Index

- E-mail dated February 17, 2022 – 6:15 am – Christina Croteau to Sam Colorossi advising the clocks are about to be shipped to Orting.
- E-mail dated February 17, 2022 – 12:18 pm – Sam Colorossi to Christina Croteau with shipping information.
- E-mail dated February 18, 2022 – 11:29 am – Christina Croteau to Sam Colorossi, Greg Reed, Laura Hinds, Mark Barfield and Matt Bingham with shipping estimate and tracking information. Also, a list of components in the shipment.
- E-mail dated March 03, 2022 – 7:26 am – Sam Colorossi to Tina Galvin advising the receipt of clocks with pictures.
- Pictures can be seen in the historical society news release index.
- E-mail dated March 07, 2022 – 5:32 am – Tina Galvin to Sam Colorossi acknowledging the clocks arrival.

Sam

From: Christina Croteau <ccastagna@electrictime.com>
Sent: Thursday, February 17, 2022 6:15 AM
To: gcolorossi@centurytel.net
Subject: Order ready: Orting City Hall - Orting, WA

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,

We have your order packed and ready to ship I just need to confirm a few details with you prior to shipping. I need to confirm the ship to address we have, the onsite contact's name and phone number, your receiving hours, what type of delivery locations this is, and if you have any equipment to unload on site. If you are not ready for delivery yet and would like us to store your order until you are ready; we are happy to do so.

Ship to address:

Guy S. (Sam) Colorossi – Orting City Hall
404 Fairlane Street SW
Orting, WA 98360

Onsite contact:

Sam Colorossi (360) 893-2334

Delivery can be any weekday by 5:00PM, if you are available until 5:00PM. If not, I can request different delivery time. If this is the construction site, residence, limited access (such as a hospital, school, church, gated entry, golf course/country club, resort/spa, town hall, city building, ect.), or you require an appointment or inside delivery, please let me know, I will need to notify the carrier.

Your order is packed in two (2) skids; one is 42" x 42" x 42" and weighs 182bs, and the second one is 42" x 42" x 36" and weighs 203lbs. Do you have equipment available such as a loading dock, a forklift, a tractor with forks, or similar unloading equipment? If not, I can request a truck with a lift gate deliver the shipment to you, if you feel equipment is necessary. Once I have all the above information, I can book your shipment and forward you your tracking information. If you have any questions or concerns, please do not hesitate to ask. I look forward to hearing from you!

Yours,

electric time
company, inc.
tower & street clocks since 1928

Christina Croteau

AP/Expediter/Shipping



P: 508-359-4396 x 4020

F: 508-359-4482

A: 97 West Street, Medfield, MA 02052 USA

E: clc@electrictime.com

W: www.electrictime.com



From: Sam

Sent: Thursday, February 17, 2022 12:18 PM

To: Christina Croteau <ccastagna@electrictime.com>

Cc: 'Greg Reed' <GReed@cityoforting.org>; 'Laura Hinds' <LHinds@cityoforting.org>; Mark Barfield <mbarfield@cityoforting.org>; mbingham@cityoforting.org; drtracy@centurytel.net; edtorreski@gmail.com

Subject: [EXTERNAL] Order ready: Orting City Hall - Orting, WA

Good Morning Christina,

Great news! Let's see if we can coordinate this shipment with the least amount of confusion.

I'm going to give you feedback in a bullet format in the best chronological order that I can.

- Receiving address is: 110 Train St SE – Orting, WA 98360
- This building is located at the intersection of Train St SE/Varner Ave SE.
- See attachment 3443 which is a picture of the receiving site.
- This building is the old city hall which is now vacant.
- We have no docking space at this site.
- We will need a transport truck with a lift tail gate.
- We will have a floor jack at the site to move it from the truck to the storage site.
- We will have someone available between the hours of 7:30 am to 4:00 pm. – Monday through Friday..
- Once you tender this shipment to a carrier, will they reach out to us with delivery times? Or... will it be you?
- Do you have an estimate time for delivery?
- I don't have a cell phone, however I am going to give you the cell phone number of Greg Reed, Public Works Director, for the City of Orting, in the event the delivery person reaches the Orting area and needs help in reaching his destination. His number is: 253-348-0126.

Christine, I am copying in a number of people on my end, so if anything were to happen to me, someone will know what needs to be done when the delivery is being made.

I hope I have covered all your questions with regards to this delivery. If you have a need for more information, please know that I monitor my computer quite often.

Say "Hi" to Tina. What a great person to have worked with. ☺

Sam Colorossi

Sam

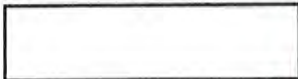
From: Christina Croteau <ccastagna@electrictime.com>
Sent: Friday, February 18, 2022 11:29 AM
To: Sam
Cc: 'Greg Reed'; 'Laura Hinds'; Mark Barfield; mbingham@cityoforting.org; drtracy@centurytel.net; edtorreski@gmail.com
Subject: RE: [EXTERNAL] Order ready: Orting City Hall - Orting, WA
Attachments: 27619.pdf

Good afternoon!

Attached you will find your invoice for your order that was picked up by Saia LTL today. Your shipment has an estimated transit time of seven to nine (7-9) business days. If you would like, you can track your shipment online by clicking the link below and using pro number 770173340704. Please allow up to 24 hours for your tracking information to accurately load. If you have any questions or concerns, please do not hesitate to contact us. Thank you and have a great day!

Tracking link: <https://www.saia.com/track>

Yours,



Christina Croteau
AP Expediter Shipping



P: 508-359-4396 x 4020
F: 508-359-4482
A: 97 West Street, Medfield, MA 02052 USA
E: clc@electrictime.com
W: www.electrictime.com



97 West Street - Medfield, MA USA 02052
 Phone 508.359.4396 - Fax 508.359.4482
 http://www.electrictime.com
 sales@electrictime.com
 FID# 04-1282140

Invoice No 0000027619

Customer 011664

Bill to :

ORTING HISTORICAL SOCIETY
 c/o Guy S Colorossi
 PO Box 970
 ORTING WA 98360-0970

Sold to :

ORTING HISTORICAL SOCIETY
 c/o Guy S Colorossi
 PO Box 970
 ORTING WA 98360-0970

Project Name: ORTING CITY HALL (WA)

Phone (360) 893-2334

Customer PO Number	Invoice Date	Terms	FOB	Ship Via	Salesperson		
SIGNED P&S	02/18/2022	PREPAID	MEDFIELD, MA	Best Way	MG		
Item	Part / Rev / Description / Details			Quantity	Unit Price	Discount	Extended Price
000001	CTRL-99BMI Rev A U/M EA 99BMI CLOCK CONTROLLER Packing List No/Item No: 030511/000001 Sales Order No: 021274			1.00000	895.0000	0.00	895.00
000002	CTRL-ELEC-PHOTO-T15 Rev 000 U/M EA PHOTOELECTRIC ILLUMINATION CONTROL Packing List No/Item No: 030511/000002 Sales Order No: 021274			1.00000	17.0000	0.00	17.00
000003	CTRL-GPS-RECEIVER-KIT-1 Rev B U/M EA GPS RECEIVER MOUNTING KIT - 150FT Packing List No/Item No: 030511/000003 Sales Order No: 021274			1.00000	425.0000	0.00	425.00
000004	WIRE-SPL-16/3-250FT Rev 000 U/M EA 250' WIRE SPOOL 16GA-3 COND. CABLE Packing List No/Item No: 030511/000004 Sales Order No: 021274			1.00000	95.0000	0.00	95.00
000005	CTRL-E2000-W10 Rev B U/M EA E2000 CHIME SYSTEM W/ WINDOWS 10 Packing List No/Item No: 030511/000005 Sales Order No: 021274			1.00000	5,012.0000	0.00	5,012.00



97 West Street - Medfield, MA USA 02052
 Phone 508.359.4396 - Fax 508.359.4482
 http://www.electrictime.com
 sales@electrictime.com
 FID# 04-1282140

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Phone (360) 893-2334

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SIGNED P&S	02/18/2022	PREPAID	MEDFIELD, MA	Best Way	MG
Item	Part / Rev / Description / Details	Quantity	Unit Price	Discount	Extended Price
000006	WIRE-SPL-16-SPKR Rev 000 U/M 16GA. SPEAKER WIRE - 250FT SPOOL Packing List No/Item No: 030511/000006 Sales Order No: 021274	1.00000	125.0000	0.00	125.00
000007	HORN-DAYAD-RPH16 Rev 000 U/M EA DAYTON AUDIO RPH16 ROUND HORN Packing List No/Item No: 030511/000007 Sales Order No: 021274	4.00000	55.0000	0.00	220.00
000008	DRIV-DAYAD-D1075T Rev 000 U/M EA DAYTON AUDIO D1075T 75W DRIVER 70V Packing List No/Item No: 030511/000008 Sales Order No: 021274	4.00000	75.0000	0.00	300.00
000009	FREIGHT Rev 000 U/M EA SHIPPING & HANDLING estimate Shipping Dims (1) skid 42" L x 47" W x 45" High (must ship upright), approx. 184 lbs Plus (1) Skid 48" L x 40" W x 44" High (ship upright), approx. 205 lbs Packing List No/Item No: 030511/000009 Sales Order No: 021274	1.00000	1,282.0000	0.00	1,282.00

97 West Street - Medfield, MA USA 02052
Phone 508.359.4396 - Fax 508.359.4482
http://www.electrictime.com
sales@electrictime.com
FID# 04-1282140

Invoice No 0000027619

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Project Name: ORTING CITY HALL (WA)

Phone (360) 893-2334

Customer PO Number	Invoice Date	Terms	FOB	Ship Via	Salesperson
SIGNED P&S	02/18/2022	PREPAID	MEDFIELD, MA	Best Way	MG
Item	Part / Rev / Description / Details	Quantity	Unit Price	Discount	Extended Price
000010	SHIP WITH Rev 000 U/M EA SHIPPING PAPER WORK - MANUALS Drawing A-5896, A-8183, A-16423, B-10668 QR-M274 Data Sheet 473 Manual M426 Packing List No/Item No: 030511/000010 Sales Order No: 021274	1.00000	0.0000	0.00	0.00
000011	SP-6630-CLOCK-SF-LED Rev NS U/M EA 6630 CLOCK W/ SF RING - LED ILLUM. Special Style 6630-MI back-lit canister clocks with special 34-3/8" od semi-flush mounting ring per Drawing A-16423 provided without mounting holes (to be drilled in the field, by others) Movement - H-MI Dial - translucent white acrylic Illumination - LED back-lighting with removable rear access panel Dial markings - black Face T1 (tee-one) Hands - black Type ES with bright white rod tails Crystal - clear tempered glass Finish - black polyurethane Packing List No/Item No: 030511/000011 Sales Order No: 021274	2.00000	3,219.5000	0.00	6,439.00



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SIGNED P&S	02/18/2022	PREPAID	MEDFIELD, MA	Best Way	MG
Item	Part / Rev / Description / Details	Quantity	Unit Price	Discount	Extended Price
	<p>Taxes unless otherwise stated, prices are exclusive of applicable sales, excise, or similar taxes of federal, state, or local government. As a Massachusetts corporation, we collect only Massachusetts taxes. Any other applicable taxes must be reported and paid directly by the purchaser.</p> <p>SHIPPED TO ADDRESS: GUY S. (SAM) COLOROSSO MARK FOR: Orting City Hall 404 Fairlane St. SW ORTING WA 98360</p> <p>(2) skids 42" x 42" x 42" @ 18lbs. 42" x 42" x 36" @ 203lbs.</p> <p>Payment already received. Thank you !</p>				
				Total Item Price	14,810.00
				Shipping	0.00
				Sales Tax	0.00
				Total Inv Price	US\$ 14,810.00
				Amount Paid	US\$ 14,810.00
				Total Due	US\$ 0.00

Sam

From: Sam <gcolorossi@centurytel.net>
Sent: Thursday, March 3, 2022 7:26 PM
To: 'Martina S. Galvin'
Subject: City Hall Clock Project - Update 03/03/2022
Attachments: IMG_5254 (Medium).JPG; IMG_5256 (Medium).JPG; IMG_5257 (Medium).JPG; IMG_5258 (Medium).JPG; IMG_5259 (Medium).JPG

Good Morning Tina,
Here is the e-mail message that I sent to all those who are involved with our project. Thought you 'd like to see what I wrote.
It was great working with you and if you'd like, I'll send pictures once the clocks are installed.
Sam

They are here! The two new City Hall Clocks were transported from Medfield, MA to Orting, WA, via SAIA freight this past two weeks. It took fifteen days from the date they left Electric Time company to arrive here in Orting.

When the clock arrived I drove to old city hall and took a few pictures to share with you. They are as follows:

- Picture 5254 – SAIA pulled up and in front of old city hall at approximately 3:35 pm. This is what I saw when I arrived.
- Picture 5256 – This is the driver standing back and looking at the boxes.
- Picture 5257 – is of Matt Bingham and Lane Strassburg opening up the building so we can temporarily store the clocks.
- Picture 5258 – is of Public Works Director, Greg Reed opening the first box with the clock and it is the backside. The driver was watching.
- Picture 5259 – We opened the second box and this is what we found. **So, now you can say you have had a sneak peak of the clocks.**

Now, to make all the arrangements for having these installed. I'll keep you posted as this all plays out. ☺

Thank you very much for your support in making this happen in Orting.

Sam Colorossi
Orting Historical Society
Secretary/Treasurer

Sam

From: Martina S. Galvin [mailto:msg@electrictime.com]
Sent: Monday, March 7, 2022 5:32 AM
To: Sam <gcolorossi@centurytel.net>
Subject: City Hall Clock Project - Update 03/03/2022 Orting City Hall - Orting, WA

Good Morning Sam:

Glad to hear the clocks arrived. It will be exciting to see them installed!

It has been a pleasure working with you. If there are any questions regarding the installation please do not hesitate to contact us.

Have a great day!

Sincerely,



Martina ("Tina") Galvin

Customer Service

o: 508-359-4396 x 1020

f: 508-359-4482

a: 97 West Street, Medfield, MA 02052 USA

e: msg@electrictime.com

w: www.electrictime.com



Orting Historical Society

City Hall Clock Project
Historical Society News Release
By: Sam Colorossi

Index

- E-mail dated March 03, 2022 – 4:16 pm – Sam Colorossi to all contributors of the city hall clock project.
- Second page are pictures of the clocks when received by the historical society.

Sam

From: Sam <gcolorossi@centurytel.net>
Sent: Thursday, March 3, 2022 4:16 PM
To: lmeitzler@gmail.com
Subject: City Hall Clock Project - Update 03/03/2022
Attachments: IMG_5254 (Medium).JPG; IMG_5256 (Medium).JPG; IMG_5257 (Medium).JPG; IMG_5258 (Medium).JPG; IMG_5259 (Medium).JPG

Good Evening Leland & Patty,

They are here! The two new City Hall Clocks were transported from Medfield, MA to Orting, WA, via SAIA freight this past two weeks. It took fifteen days from the date they left Electric Time company to arrive here in Orting.

When the clock arrived I drove to old city hall and took a few pictures to share with you. They are as follows:

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Now, to make all the arrangements for having these installed. I'll keep you posted as this all plays out. 😊

Thank you very much for your support in making this happen in Orting.

Sam Colorossi
Orting Historical Society
Secretary/Treasurer

Delivery day: March 03, 2022
For the two clocks for the new
city hall.



5254



5256



5257



5258



5259



City of Orting
 104 Bridge St S • PO Box 489 • Orting, WA 98360
 Phone: 360-893-2219 or 253-262-7842
 Fax: 360.893.6809
 Email: recreation@cityoforting.org
 Web: www.cityoforting.org

SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** gc

NAME OF APPLICANT: Sam Colorossi

NAME OF ORGANIZATION: Kings Men Car Club

ARE YOU NON-PROFIT: Yes No IF YES, UBI#: 601 812 473

MAILING ADDRESS: 13121 Bingham ave. East - Tacoma, WA 98446 -

EMAIL ADDRESS: GCOLROSSI@CENTURYTEL.NET

NAME OF EVENT: Kings Men Car Show

TYPE OF EVENT (parade, festival, etc.): Car Show

DATE(S) OF EVENT: Saturday - June 18th 2022

TIME(S) OF EVENT: Set-Up 5:00 AM Start of Event 7:00 AM

End of Event 3:00 P.M Exit Time 4:30 P.M

PRIMARY CONTACT NAME: Sam Colovossi PHONE: 360-893-2334
PRIMARY CONTACT EMAIL: GCOLOROSSI@CENTURYTEL.NET
DAY OF CONTACT NAME: Rick Foster PHONE: 253-278-2237
DAY OF CONTACT EMAIL: PROBLEM316@COMCAST.NET
ALTERNATE CONTACT: Steve Irish PHONE: 253-278-7791

FOR ALL SPECIAL EVENTS:

TYPE OF EVENT:

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) Car show

FACILITIES & PARKS USAGE REQUESTED (See Appendix A for rental rates):

- | | |
|---|---|
| <input checked="" type="checkbox"/> BBQ Area | <input checked="" type="checkbox"/> Gazebo |
| <input type="checkbox"/> Basketball Court | <input checked="" type="checkbox"/> City Park grass areas (south) and (NORTH) |
| <input type="checkbox"/> Multi-Purpose Center (MPC) | <input type="checkbox"/> Orting Station |
| <input type="checkbox"/> Fountain Pavilion | <input type="checkbox"/> North Park grass area |

If the Event is providing for the following, what arrangements will be in place?

Will you have additional garbage service and where will they be placed (show on Map)?

No

Will you have adequate restroom facilities and where will they be placed (show on Map)?

3 regular & handicap demi cans - will be placed on sanicon pad in south parking lot of the City park. See map - site #4.

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?

Murphy's at the Bell Tower - see map - site #6

ADDITIONAL SERVICES: Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event? Yes No

<u>City Services</u> (please mark all that apply)	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ _____
<input type="checkbox"/> 1 Dumpster	\$20/event	\$ _____
<input type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ _____
<input type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ _____
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ _____
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ _____
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ _____
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ _____
<input type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ _____
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ _____
*See Appendix A for rental rates**		
<input type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ _____
Total For Special Event Services		\$ _____
Special Event Fee		\$200

No banners will be requested to hang. TOTAL TO BE PAID \$ _____

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event. **Banner message is limited to name, date, and event sponsor. Commercial advertising is not allowed.**

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: ___/___/___ through ___/___/___
The banner may only be across SR 162 for 2 weeks

Material Type: _____ Size: _____ X _____ Thickness: _____

How many cuts are on banner? _____ One sided or two-sided? One Two

VENDORS: Will there be any vendors? Yes No *-only 3 vendors*

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? [] Yes No

If yes, please answer the following:

PARADE START TIME: _____ START LOCATION (show on map): _____

STAGING AREA – WHERE/WHAT TIME (show on map): _____

PARADE ROUTE (show on map): _____

WILL HORSES OR OTHER ANIMALS BE IN PARADE? [] Yes [] No

If yes, approximately how many animals? _____

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

[] Yes [] No

OTHER:

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? Yes [] No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? Yes [] No

If yes, which streets (show on map)?

See attached map. Detour route highlighted in orange

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

No.

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

See attached letter.

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials: gpc

If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials: gpc

I understand that in the planning of activity I must allow for a 20ft access for emergency vehicles and also notify adjacent homeowners and businesses. Initials: gpc

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: gpc

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional Insurer (please attach).

Name of Insurance Company: _____

Policy Number: _____

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: gpc

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property.

Initials: gpc

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: Guy S. Colarossi DATE: 03/18/2022

PRINT NAME: Guy S. Colarossi

Title/Role with Organization: Traffic Coordinator

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to:
City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Or

Stop by:
City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842

****A receipt showing payment is NOT approval of the event****

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No
If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- Proof of liability insurance that complies with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing recreation@cityoforting.org).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

APPENIX A

FACILITY RENTAL RATES

MULTI-PURPOSE CENTER (MPC)

The multi-purpose center is located at 202 Washington Ave. S in the same building as the library. This rental includes a large room with a stage (occupancy of 148), a kitchen with 2 stoves, a refrigerator, a freezer, and counter space. This facility also includes tables and chairs. A refundable deposit of \$150 is required to secure this space. If you will be serving alcohol, a \$300 banquet permit will be required.

	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

The Orting station located at 101 Washington Ave. NW is an open building that includes a large open area, a restroom, some counter space and a sink. This facility does NOT include tables and chairs. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

The covered BBQ area is located in the Main Park at 101 Train St. SW near the Bell Tower. This facility is also near the playground, horse shoe pits and park restrooms. Contact the Lions Club for BBQ racks. Up to 5 picnic tables can be placed under the covered area upon request. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

GAZEBO

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

Date Application Received: 3/18/22 Dept. Meeting Date: _____

Event Application Completed: [] Yes [] No Certificate of Insurance: [] Yes [] No

Detailed Event Map: Yes [] No WSDOT Street Closure Permit: [] Yes [] No [] N/A

Application Approved: [] Yes [] No Date: _____ Initials: _____

Total Fee Amt \$ 200⁰⁰ Date Paid: 3/18/22 Receipt # 24352

NOTES:

Coordinate getting barricades to Sam
Wednesday before.

Rick Foster - president of Kingsmen
Awards ceremony @ 2pm



CITY OF ORTING

110 TRAIN ST. SE • P.O. BOX 489
ORTING, WA 98360-0489
(360) 893-2219

Small Town Big View

Receipt Number:

24352

Two Hundred and 0/100's Dollars

Received From:

Sam Colorossi
404 Fairlane St SW
Orting, WA 98360

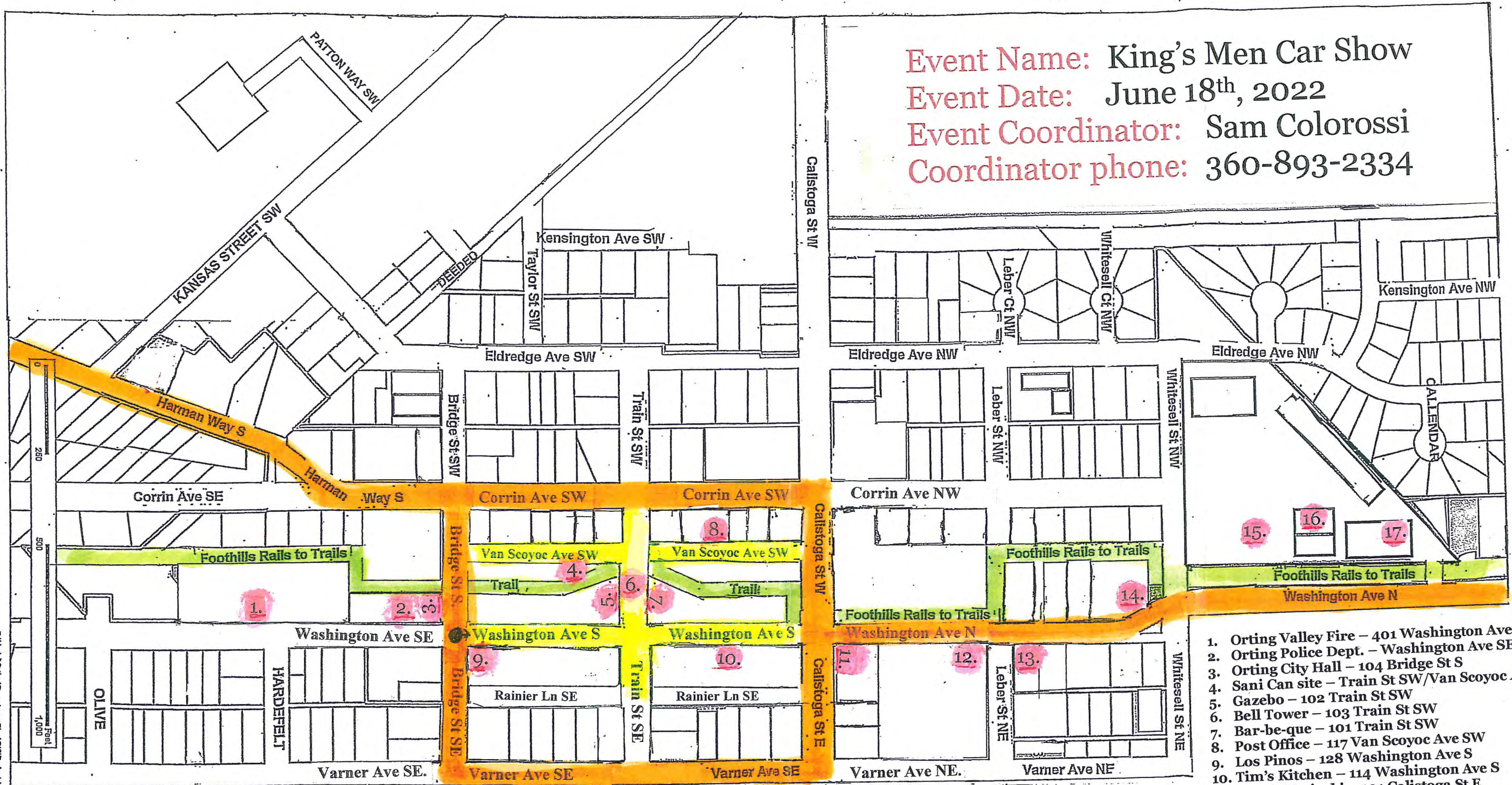
Date	Receipt Number	Amount
3/18/2022	24352	\$200.00

Printed By	Check	1332	\$50.00
DCharchenko	Check	2600	\$50.00
	Check	5529	\$100.00

001.362.40.04.00 - Kingsmen Car Show - Colorossi - 06/18/22

DEPARTMENT COPY

Event Name: King's Men Car Show
 Event Date: June 18th, 2022
 Event Coordinator: Sam Colorossi
 Coordinator phone: 360-893-2334



1. Orting Valley Fire – 401 Washington Ave SE
2. Orting Police Dept. – Washington Ave SE
3. Orting City Hall – 104 Bridge St S
4. Sani Can site – Train St SW/Van Scoyoc Ave SW
5. Gazebo – 102 Train St SW
6. Bell Tower – 103 Train St SW
7. Bar-be-que – 101 Train St SW
8. Post Office – 117 Van Scoyoc Ave SW
9. Los Pinos – 128 Washington Ave S
10. Tim's Kitchen – 114 Washington Ave S
11. WaWa Teriyaki – 101 Calistoga St E
12. Orting Senior Center – 120 Washington Ave N
13. Orting Food Mart – 204 Washington Ave N
14. Orting Texaco – 221 Washington Ave N
15. Safeway Gas – 315 Washington Ave N.
16. O'Reilly Auto Parts – 215 Whitesell St NW
17. McDonald of Orting – 321 Washington Ave N.

Traffic Flow rerouted through Orting

Washington Ave S – Closed from Calistoga St E/W to Bridge St S

Van Scoyoc Ave SW – Limited Flow from Calistoga St W to the Post Office parking lot.

Van Scoyoc Ave SW – Closed from the Post Office parking lot to Bridge St S

Train St SE – Closed from Rainier Ln SE to Washington Ave S

Train St SW – Closed from Washington Ave S to Corrin Ave SW

Bridge St S – Limited Flow from Harman Way S/Bridge St SW/ Corrin Ave SW intersection to Bridge St SE.

The black circle in the intersection of Bridge St S & Washington Ave S is the main entrance and starting point for parking the vehicles on main street.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB22-27	CGA 4.6.2022	4.20.2022	
Credit Card (Line of Credit) Limit	Department:	Finance		
	Date Submitted:	3.30.2022		
Cost of Item:	<u>\$ 0.00</u>			
Amount Budgeted:	<u>\$ 0.00</u>			
Unexpended Balance:	<u>\$ 0.00</u>			
Bars #:	NA			
Timeline:	When approved			
Submitted By:	Gretchen Russo, Finance Director			
Fiscal Note: The credit card bill is fully paid per our agreement with KeyBank every month.				
Attachments: None				
SUMMARY STATEMENT:				
<p>The City currently has a line of credit agreement with KeyBank to fund day to day operating expenses with a \$25,000 credit limit which is accessed through the MasterCard “credit card” system. The Finance Director is recommending that this limit be increased to \$40,000.</p> <p>The City spends approximately \$19,000 each month. Twice in the last year, the City has delayed purchases because of this credit limit.</p> <p>This increase will enable the City to fund daily operations in a timely manner and will ensure that we have the purchasing capacity for operational and emergency purchases.</p>				
RECOMMENDED ACTION: <u>Action:</u>				
Move Forward to the study session on April 20 th , 2022.				
FUTURE MOTION: <u>Motion:</u>				
To Authorize the Mayor to increase the City’s credit limit with KeyBank from \$25,000 to \$40,000.				



SPECIAL EVENT APPLICATION

Definition: A Special Event is an activity which occurs upon public or private property that will affect the standard and ordinary use of public streets, rights-of-way, sidewalks, parks/facilities and/or which requires extraordinary levels of City Services. This includes, but is not limited to; fairs, festivals, carnivals, circus, sporting events, foot runs/walks that utilize City parks and facilities, cycling events, block parties, markets, parades, exhibitions, auctions, dances, riding galleries, theatrical, musical entertainments, motion picture filming, etc.

Application: This completed application, a detailed event map showing where the event will take place, a certificate of insurance naming the City of Orting as an additional insurer for this event in the amount of \$1,000,000.00, and any other pertinent information, along with the Special Event fee (\$200) must be submitted to the City of Orting at least ninety (90) days prior to event. Upon receipt, a meeting with City Department Heads will be scheduled. It is required that the applicant meet with Department Heads in a scheduled meeting to go over the Special Event Application to assure guidelines and preparation prior to the event. After this meeting, you will be notified if your event has been approved. Failure to meet any deadlines required by the City of Orting may result in cancelation of the event. **Applicant initials:** JO

NAME OF APPLICANT: Jolin Lowry

NAME OF ORGANIZATION: Tunnel to Towers Foundation

ARE YOU NON-PROFIT: Yes [] No IF YES, UBI#: EIN# 02-0554654

MAILING ADDRESS: 2361 Hylan Blvd Staten Island, NY
10306

EMAIL ADDRESS: jolinlowry@gmail.com

NAME OF EVENT: Tunnel to Towers Puget Sound

TYPE OF EVENT (parade, festival, etc.): 5K run/walk

DATE(S) OF EVENT: September 17, 2022

TIME(S) OF EVENT: Set-Up 0500 Start of Event 0900
 End of Event 1500 Exit Time 1700

PRIMARY CONTACT NAME: John Howry
 PRIMARY CONTACT EMAIL: johnl@6t@gmail.com 253 312 6002
 DAY OF CONTACT NAME: (Same as above) PHONE: _____
 DAY OF CONTACT EMAIL: _____
 ALTERNATE CONTACT: Tara Simmelink PHONE: 253 312 1320
email for Tara: lovely.copper@hotmail.com

FOR ALL SPECIAL EVENTS:

TYPE OF EVENT:

- Festival/Carnival/Fair
- Parade
- Run/Race (If you do not require the use of City parks or facilities, you do not need to complete this application. You will need to submit a separate trail use application.)
- Walk Procession/Organized Rally
- March
- Block Party
- Demonstration
- Other (Specify) _____

FACILITIES & PARKS USAGE REQUESTED (See Appendix A for rental rates):

- BBQ Area
- Basketball Court
- Multi-Purpose Center (MPC)
- Fountain Pavilion
- Gazebo
- City Park grass areas (south)
- Orting Station
- North Park grass area

If the Event is providing for the following, what arrangements will be in place?

Will you have additional garbage service and where will they be placed (show on Map)?
I am applying for Tier 2 Sponsorship - if awarded I will leave this to the experts, if not awarded I will supply a map.

Will you have adequate restroom facilities and where will they be placed (show on Map)?
I believe the ones that are already in place should be adequate

Will there be any open flame, cooking facilities or gas cylinders (show on Map)?
N/A

ADDITIONAL SERVICES: Will you need additional services for a Non-Sponsored event, or from the City that are not covered under Tier 1 or Tier 2 for a Sponsored Event? Yes No

City Services (please mark all that apply)

	<u>Price</u>	<u>Total Price</u>
<input type="checkbox"/> 1 Public Work staff	\$75/hr x ___ hrs	\$ <u>yes, if no sponsorship</u>
<input type="checkbox"/> 1 Police Officer	\$85/hr x ___ hrs	\$ <u>yes, if no sponsorship</u>
<input type="checkbox"/> 1 Dumpster	\$20/event	\$ <u>''</u>
<input type="checkbox"/> 2 Standard Portable Restrooms (Delivery/Pick Up/Cleaning)	\$150/event	\$ <u>''</u>
<input type="checkbox"/> Electricity (2 Spider Boxes)	\$50/event	\$ <u>''</u>
<input type="checkbox"/> Audio/PA system (Does not include a DJ)	\$75/event	\$ <u>?</u>
<input type="checkbox"/> Barricades (Must provide placement on map)	\$50/event	\$ <u>N/A</u>
<input type="checkbox"/> Street Sweeper (man power/vehicle)	\$150/hr x ___ hrs	\$ <u>N/A</u>
<input type="checkbox"/> Portable Trailer Sign	\$50/day x ___ days	\$ <u>''</u>
<input type="checkbox"/> Banner (Banner request required)	\$195 (up for 2 weeks only)	\$ <u>N/A</u>
<input type="checkbox"/> Facility Rental Fees & Deposits	\$ Varies	\$ <u>N/A</u>
*See Appendix A for rental rates**		
<input type="checkbox"/> Blanket Vendor Permit	\$100/event	\$ <u>N/A</u>

Total For Special Event Services \$ _____
 Special Event Fee \$200

TOTAL TO BE PAID \$ 200.00

BANNER REQUEST: Please complete the following if you would like a banner in place across Washington Ave./SR 162 before and/or during your event.

Banner must meet the following requirements: Banner shall not be larger than 24 feet wide and 36 inches high. Banner shall maintain minimal vertical clearance to overhead utility lines set forth by PSE. Banners shall have wind load relief flaps eighteen (18) inches wide and ten (10) inches high spaced at a density of one flap for each ten (10) square feet of surface area. Relief flaps shall be spaced uniformly to provide uniform wind load reduction. Banners shall have two (2) inch high vinyl coated nylon strip (13oz) securely sewn along top and bottom.

Requested period for the banner to be displayed: N/A through _____
 The banner may only be across SR 162 for 2 weeks

Material Type: _____ Size: _____ X _____ Thickness: _____

How many cuts are on banner? _____ One sided or two-sided? One Two

VENDORS: Will there be any vendors? Yes No

If yes, vendors are required to purchase a City of Orting Business License through the State of Washington prior to the event or the Applicant (Event) must purchase a Blanket License to cover all vendors. (Resolution 2011-12)

It will be the responsibility of the Event Coordinator to ensure vendor parking does not block Orting Businesses on Washington Ave., Van Scoyoc Ave. or customer parking areas next to the parks or businesses with exceptions determined by the City of Orting.

PARADE INFORMATION: Will a parade be part of this event? Yes No
If yes, please answer the following:

PARADE START TIME: _____ START LOCATION (show on map): _____

STAGING AREA - WHERE/WHAT TIME (show on map): _____

PARADE ROUTE (show on map): _____

WILL HORSES OR OTHER ANIMALS BE IN PARADE? Yes No

If yes, approximately how many animals? _____

N/A

You will be responsible for cleaning up after animals participating in the parade

WOULD YOU LIKE THE POLICE OR FIRE DEPARTMENT TO PARTICIPATE IN THE PARADE?

Yes No *Due to the fact the event is to Remember and Honor*

1st Responders and Military Personnel I will invite them to attend.

OTHER: _____

ARE YOU PLANNING TO CLOSE SR 162 (WASHINGTON AVE.) TO TRAFFIC? Yes No

If Yes, you will need to coordinate with WSDOT to approve the road closure. Visit <https://wsdot.wa.gov/about/contacts> for more information.

ARE YOU PLANNING TO CLOSE ANY OTHER LOCAL STREETS? Yes No

If yes, which streets (show on map)? _____

Will the event interfere with access to emergency services or cause undue hardship or excessive noise levels to adjacent businesses and/or residents? (Please explain)

No

What methods will you be using to notify adjacent homeowners/businesses? (Please explain)

There will be a flyer handed out to affected businesses. The information will invite & explain why the Tunnel to Towers 5K run/walk is honoring & remembering the Fallen from September 11, 2001.

I understand that if deadlines are not met, our event may not be considered for Sponsorship and/or the event may not occur. Initials:

~~If roads are to be closed for any time at all the Applicant/Sponsoring Unit must contact Washington State Department of Transportation (WSDOT) to obtain a permit for the event and provide a copy for the City at least 2 weeks prior to the event. Initials:~~

I understand that in the planning of activity I must allow for ~~a 20ft~~ access for emergency vehicles and also notify adjacent homeowners and businesses. Initials:

Permittee agrees to defend, indemnify and save harmless the City of Orting, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reason of any and all claims and demands upon the City of Orting, its elected or appointed officials or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of therefrom, arising out of any activity under or in connection with this event, except only such injury as shall have been occasioned by the sole negligence of the City of Orting, its appointed or elected officers or employees. I also am aware that I must provide \$1,000,000 liability insurance and name the City of Orting as an additional insurer. Initials: _____

Certificate of Insurance in the amount of \$1,000,000 showing the City of Orting as an additional insurer (please attach).

Name of Insurance Company: Lambros Insurance Services

Policy Number: PHPK2354297, ~~PHPK2354297~~ PHUB794736,
7178148, 82A3FF0003349-00

HOLD HARMLESS STIPULATION: Permittee covenants and agrees to indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, actions, liability, cost and expense. Permittee understands that the Community Event will include the Covered Facilities, Orting Station and the Multi-Purpose Center facilities which are all owned by the City of Orting. Initials: JD

THE UNDERSIGNED APPLICANT HEREBY warrants that he/she is the authorized representative of the Sponsoring Organization, and further AGREES to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of City's property or from any activity, work or thing done, permitted, or suffered by APPLICANT or public in or about the City's property as a result of the APPLICANT'S use of the City's property. Initials: JD

I declare under penalty of perjury (under the laws of the United States of America) that the foregoing is true and correct.

APPLICANT SIGNATURE: Jeanne DellaRegione DATE: 2/1/2022

PRINT NAME: Jeanne DellaRegione

Title/Role with Organization: Executive Vice President/Board Council

Facilities are based on a first come, first serve basis. Events do not have special privileges. Applications and all required documents may be mailed or brought in to the following to be added to the yearly calendar:

Mail to: _____ Or _____
City of Orting
Attention: Special Events
PO Box 489
Orting, WA 98360

Stop by:
City Hall
104 Bridge St S
Orting, WA 98360

If you have questions regarding the application please call (253) 262-7842
****A receipt showing payment is NOT approval of the event****

City of Orting Sponsorship Application

Are you requesting City sponsorship? Yes No

If no, please skip to the *FOR ALL SPECIAL EVENTS*

CITY SPONSORSHIP OF A SPECIAL EVENT:

Some Special Events may qualify for City Sponsorship, according to the City's Special Event Sponsorship Policy. Applicants for City Sponsorship for a Special Event shall comply with the City's Special Event Sponsorship Policy. Applicants are advised to review the City's Policy before requesting City Sponsorship for a Special Event. All City Sponsored Events shall comply with all applicable local, state and federal regulations.

All requests for City Sponsorship are reviewed by the City Council's Community and Government Affairs (CGA) Committee, and Applicants will be required to have a representative attend a CGA Committee meeting to answer any questions regarding the request.

Applicants seeking City Sponsorship must meet these baseline criteria, and to qualify for City Sponsorship the event must abide by all requirements of the Policy, including:

- Hosted by a Non-Profit Organization registered with the Washington Secretary of State, and provide proof of active status;
- Be open to all Orting residents;
- Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating the City's history.
- All items of the application are completed in full and received by the City 90 days prior to the date of the event;
- A brief letter defining the purpose of the event and the tier of sponsorship requested (Review the Special Event Sponsorship Policy for more information);
- Proof of liability insurance that compiles with the terms of Section IV of the City Special Event Sponsorship Policy (you may request a copy of the Special Event Sponsorship policy by emailing recreation@cityoforting.org).

There is no additional fee to apply for City Sponsorship, and Applicants may request sponsorship for a specific "Tier." The City offers two "Tiers" of sponsorship, with differing levels of support offered by the City depending upon the City's determination of the value added by the event to the community:

Which Tier level of sponsorship are you asking for?

Tier 1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo, BBQ Area, or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

North Park- For Events more than 1-day usage, open to nonprofit organizations registered with Secretary of State, and must comply with City's insurance and indemnification requirements. Organization must also purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 1~ Sponsorship includes:

- City Logo on Event (all City-Sponsored Events shall place the City Logo on all materials advertising the Event)
- City has a Booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of the above noted facilities at No Fee
- 1 Maintenance Staff for eight (8) hours
- City to hang the banner, provided by the event, over Washington Avenue at no fee.

X1 Tier 2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebos/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification requirements. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebos/North Park-Open to nonprofit organizations registered Active with Secretary of State, and must comply with City's insurance and indemnification. Must purchase a City Business License Blanket Permit if vendors are participating in the event.

Tier 2 ~ Sponsorship Includes:

- City Logo on Event
- City has a booth at No Charge
- Posting of the Event on the City Reader Board
- Posting of the Event on the City Website and Facebook
- Usage of above noted Facilities at No Fee
- Spider Box (2) Usage
- 1 Maintenance Staff for eight (8) hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones, but will not stay for the event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to hang the banner, provided by the event, over Washington Avenue at no fee

If City Sponsorship is authorized by the City Council, the Sponsored Organization will be required to execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification.

FACILITY RENTAL RATES

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	Resident	Non-Resident	Non-Profit Organization
Full day M-F	\$150.00	\$200.00	\$20.00
Half day (5 hours) M-F	\$100.00	\$150.00	\$20.00
Full day Sat/Sun	\$200.00	\$250.00	\$100.00
Half day (5 hours) Sat/Sun	\$150.00	\$200.00	\$50.00

ORTING STATION

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	Resident	Non-Resident	Non-Profit Organization
Full day (any day)	\$100.00	\$200.00	\$50.00
Half day (5 hours)	\$50.00	\$100.00	\$25.00

COVERED BBQ AREA

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	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

*** GAZEBO**

The Gazebo is located in the South Main Park at 102 Train St. SW near the Bell Tower. This facility is also near the basketball court. A refundable deposit of \$50 is required to secure this space.

	Resident	Non-Resident	Non-Profit Organization
Half day (5 hours)	\$30.00	\$60.00	\$20.00

Date Application Received: 2/10/22 Dept. Meeting Date: _____

Event Application Completed: [] Yes [] No Certificate of Insurance: [X] Yes [] No

Detailed Event Map: [] Yes [] No WSDOT Street Closure Permit: [] Yes [] No [] N/A

Application Approved: [] Yes [] No Date: _____ Initials: _____

Total Fee Amt \$ _____ Date Paid: _____ Receipt # _____

NOTES:

\$200 App fee paid 2/10/22 receipt # 24045

Board

Jennifer Brekke
CEO, SCOUT Marketing

Anthony J. Buffalano III
COO & CFO, Southpoint Capital Advisors LP

Pete Capel
VP, Home Depot

John Carroll
Battalion Chief, FDNY (Ret.)

Jerry Chan

Jay S. Feldman
Chairman & CEO, Feldman Automotive Group

Kathy Cunningham
9/11 Family Member

Joseph D. Davidson
Colonel, USA (Retired)

Charlie Dilks
CPO, CCA Global Partners

Peter Dunn
President, CBS Television Stations

Steven L. Elkin
CEO, DanABlis

Theresa Fisher
SVP, CCA Global Partners

Bill Gadulis
VP Sales, AlohaVik Industries, Inc.

Joel Goldberg
SVP of Operations, WCBG

Steve Hill
VP, US Sales & Service, General Motors

John P. Huvane
Detective, NYPD (Ret.)

Jack Kielty
Lieutenant, FDNY

Rich Latek
Director of Marketing, GMC

Tony Lemma
Regional Vice President, Home Depot

Michael Lentini
President Champion Windows/Citiquiet Windows

Jack Oehm
Battalion Commander, FDNY (Ret.)

Jean R. Ringhoff
VP, Northfield Bank

John Turturro
Actor/Writer/Director



2361 Hylan Boulevard
Staten Island, New York, 10306
Office: 718.987.1931
Fax: 718.987.3909

January 25, 2022

To Whom It May Concern,

This letter is to certify that Jolin Lowry is working with the Tunnel to Towers Foundation in the capacity of a Volunteer Race Director in Puget Sound, WA. We are proud to have Jennifer working with our Foundation and the entire Stephen's Squad volunteer committee in Puget Sound, WA. Every event planned by volunteers across the country serves as the Foundation's opportunity to raise funds and honor first responders and veterans.

The Foundation was born out of one of the many tragic stories on 9/11. Stephen Siller was a NYC firefighter that sacrificed his life in order to save others on 9/11. He was heading out to golf with his brothers on that fateful day when he received a call about a plane crashing into the World Trade Center. He didn't even have time to think before he went back to his firehouse to assist his squad. They had already left to respond, so he strapped 60 pounds of gear on his back and raced, ultimately to his death, through the Brooklyn Battery Tunnel to the World Trade Center. The Foundation was created by Stephen's siblings with the hope that "doing good" would put things back into perspective after such a tragic loss. Their mission is to honor the sacrifice of their brother and all those military and first responders who continue the supreme sacrifice of life and limb for these United States.

To honor the lives lost on September 11, 2001, the Tunnel to Towers Foundation, a non-profit organization, developed the **In the Line of Duty Program**, which provides mortgage free homes to our nation's catastrophically injured veterans and first responders, and Gold Star and fallen first responder families with young children. At the end of 2020, the Foundation had delivered 250 homes.

Through the **Smart Home Program**, the Foundation builds specially adapted mortgage-free **smart homes** that help our

EXECUTIVE BOARD

Sarah Siller <i>President</i>	Frank Siller <i>Chairman/ CEO</i>	Regina Siller Vogt <i>Secretary</i>	Janis Siller Hannan <i>Vice Chair</i>	Mary Siller Scullin <i>Treasurer / Chief Admin Officer</i>	George Siller <i>Vice Chair</i>	Russell Siller <i>Founding Member 01-'19'</i>	Salvatore Cassano <i>Commissioner FDNY (Ret.)</i>	John V. LaBarbera <i>Battalion Commander, FDNY (Ret.)</i>
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President, CBS Television Stations

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CEO, DuraBlis

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SVP of Operations, WCBS

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John P. Huvane
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Director of Marketing, GMC

Tony Lemma
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Michael Lentini
President Champion Windows/Cilliquiet Windows

Jack Oehm
Battalion Commander, FDNY (Ret.)

Jean R. Ringhoff
VP, Northfield Bank

John Turturro
Actor/Writer/Director



2361 Hylan Boulevard
Staten Island, New York, 10306
Office: 718.987.1931
Fax: 718.987.3909

most catastrophically injured veterans and first responders reclaim their day-to-day independence. Through the **Fallen First Responder Program**, the Foundation pays off the mortgages for the families of law enforcement officers and firefighters who are killed in the line of duty with young children. Through the **Gold Star Family Home Program**, the Foundation honors the legacy of those who have made the ultimate sacrifice while serving our country by providing the surviving spouses and young children with mortgage-free homes.

Lastly, we at the Foundation are extremely proud of our high ranking of four stars with Charity Navigator, a third party watchdog for non-profit organizations. We can only do this because of our generous donors and our grassroots volunteer supporters.

If you have any questions about our events, our volunteer race directors or the Foundation, please do not hesitate to contact me at the number below.

Sincerely,
Jennifer McGurk
Jennifer McGurk
347-708-9391
Jennifer.McGurk@tunnel2towers.org
Coordinator, National Run & Climb Series

EXECUTIVE BOARD

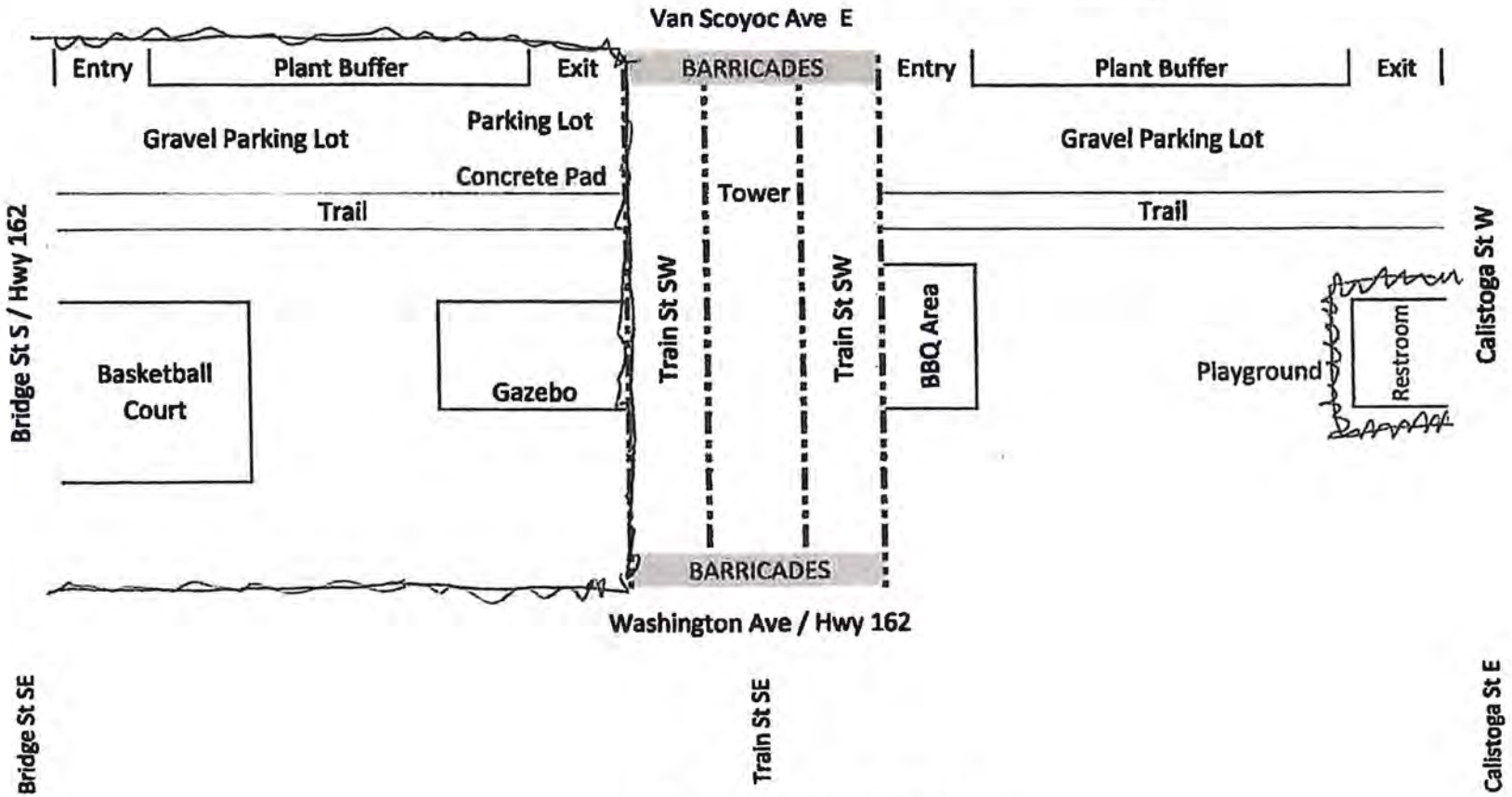
Sarah Siller <i>President</i>	Frank Siller <i>Chairman/ CEO</i>	Regina Siller Vogt <i>Secretary</i>	Janis Siller Hannan <i>Vice Chair</i>	Mary Siller Scullin <i>Treasurer / Chief Admin Officer</i>	George Siller <i>Vice Chair</i>	Russell Siller <i>Founding Member 01-'19'</i>	Salvatore Cassano <i>Commissioner FDNY (Ret.)</i>	John V. LaBarbera <i>Battalion Commander, FDNY (Ret.)</i>
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← Harman Way S

Corrin Ave E

Post Office

Eagles



Bridge St S / Hwy 162

Bridge St SE

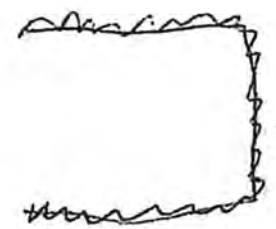
Washington Ave / Hwy 162

Orting City Park

Train St SE

Calistoga St W

Calistoga St E



← are the areas requesting to use

Distances

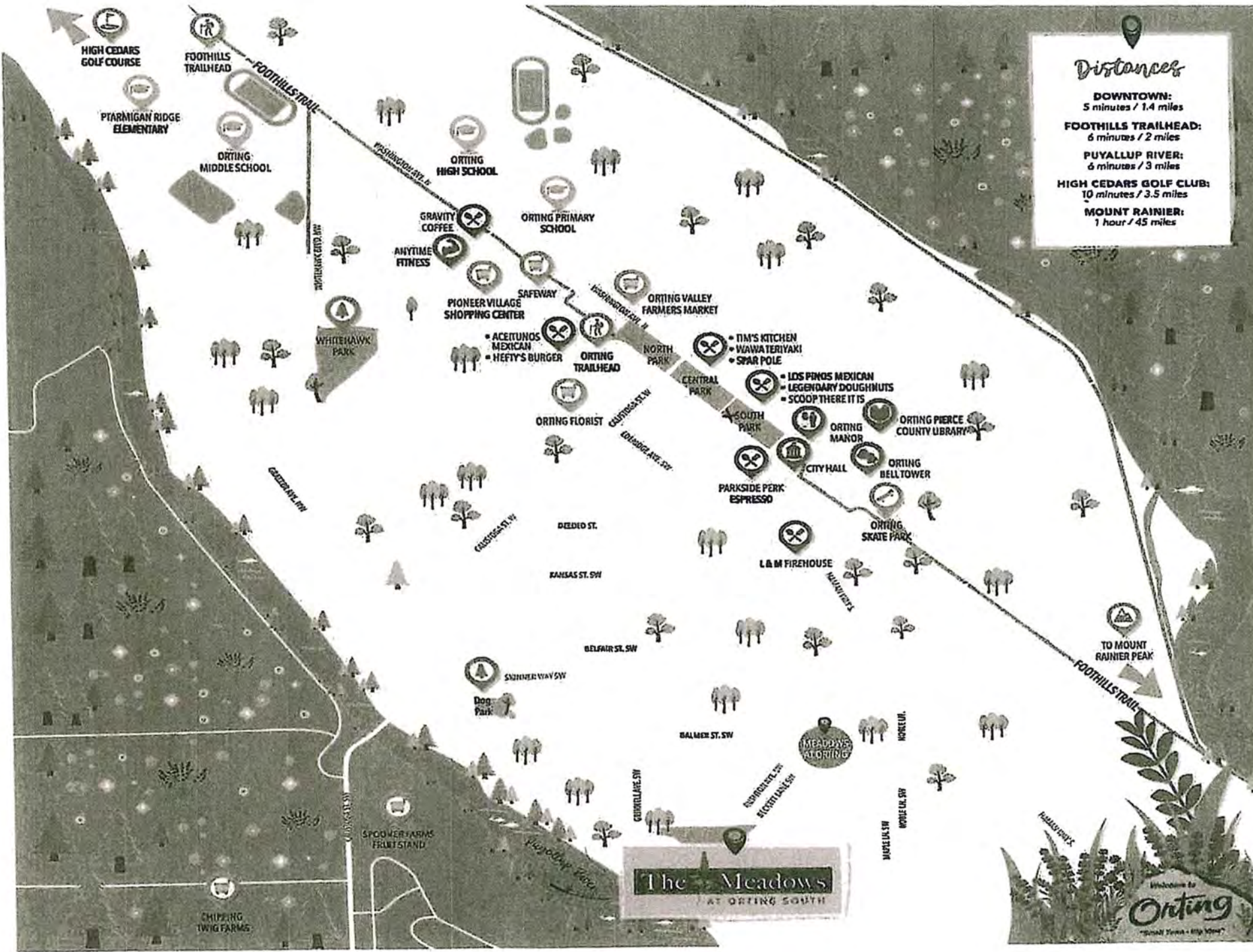
DOWNTOWN:
5 minutes / 1.4 miles

FOOTHILLS TRAILHEAD:
6 minutes / 2 miles

PUYALLUP RIVER:
6 minutes / 3 miles

HIGH CEDARS GOLF CLUB:
10 minutes / 3.5 miles

MOUNT RAINIER:
1 hour / 45 miles



The Meadows
AT ORTING SOUTH

Welcome to
Orting
"Small Town • Big View"



CITY OF ORTING

Policy No. 2017-1

Special Event Sponsorship Policy

Mission Statement: The City of Orting supports the development of events and activities that are vibrant and active and bring significant value to its citizens.

Section 1. Baseline Criteria for all Sponsored Events

Sponsorship is extended to events that serve valid municipal purposes for which the City Council approves use of city facilities and services by a non-profit group without charge. Sponsorship is extended to events upon application, on a case-by-case basis and at various levels of support depending on the value the event has for the community.

To qualify for sponsorship, an approved event must:

1. Be one where all citizens can reasonably participate;
2. Serve a valid municipal purpose, such as strengthening the City's sense of community or celebrating a City's history and;
3. May provide, through increased customers, additional revenues for Orting businesses and subsequently improved tax revenues for the City.

All groups proposing events which seek sponsorship by the City of Orting must meet these baseline criteria:

1. Organizations must be a non-profit that is actively registered with the Secretary of State.
2. Organizations must fill out the Special Event Application and carry their own liability insurance that complies with the terms of Section IV of this policy.

Approved 4.26.17. 2

Section II. What Sponsorship May Include for Sponsored Events:

The City offers two “tiers” of sponsorship, with differing levels of support offered by the City depending upon the City’s determination of the value added by the event to the community.

Tier #1:

The following are examples of Tier #1 type events and available locations, and any special requirements therefor:

Gazebo or BBQ Area or North Park – Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy).

North Park- For Event more than 1 day usage, open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Organization must also purchase a City Business License Blanket Permit.

Tier #1~Sponsorship May Include:

- City Logo on Event
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- City to display banner over Washington Avenue at no fee.

Tier #2:

The following are examples of Tier #2 type events and available locations, and any special requirements therefor:

Block Train Street/Calistoga/Parking Lots with MPC/Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Must purchase a City Business License Blanket Permit.

Block Train Street/Calistoga/Washington/Parking Lots with MPC/ Gazebo/North Park- Open to nonprofit organizations registered Active with Secretary of State, and must comply with City’s insurance and indemnification requirements (see Section IV of this Policy). Must purchase a City Business License Blanket Permit.

Approved 4.26.17. 2

Tier #2~Sponsorship May Include:

- City Logo on Event
- City Has a Booth at No Charge
- Reader Board
- Website
- Facility Usage at No Fee
- Spider Box Usage
- 1 Maintenance Staff 8 hours
- Police Staff for set up/take down of Barricades, Cones, Traffic Signs & Directing Traffic or Police to set up/take down Barricades/Traffic Signs/Cones but not stay for event
- 2 Port-A-Potties
- 1 Dumpster
- Barricades/Cones/Traffic Signs
- City to display banner over Washington Avenue at no fee

Section III. Process for seeking Sponsorship:

All groups seeking sponsorship must submit a written request to the Council's Community and Governmental Affairs Committee (CGA), at least 60 days prior to the month in which they are seeking services and/or facilities. The group shall provide ten (10) copies of the written submission to the City Administrator by the aforementioned deadline, and the written submission shall comply with the following

1. The written submission can be simple, such as a brief letter along with the Special Event Application, but it must clearly define the purpose of the event, including reference to a valid municipal purpose, and who it serves. All requested services/facility use must be specified in the letter of request.
2. Any deviation at the time of the event from the use proposed in the written submission may result in the immediate termination of the City's sponsorship of the event.
3. A representative of the group must attend the CGA Committee meeting in order to answer any questions.
4. The CGA Committee will review applications prior to recommendation to the City Council for final determination by Resolution.

Approved 4.26.17. 2

5. When approved, all materials distributed by the Organization pertaining to the City Sponsored event must contain the City of Orting logo.
6. An authorized representative of the group shall execute an Agreement with the City, acknowledging and agreeing to terms including but not limited to such issues as insurance and indemnification (described in Section IV).
7. Within sixty (60) days of the City-Sponsored Event, the Group shall provide a written report and may give an additional oral report at a City Council Meeting to the City Council about the event, including but not limited to the following topics:
 - Summarize the event.
 - Were the event's objectives achieved? Why or why not? Were there any unexpected positive outcomes or challenges?
 - Reference the event's budget. Provide an analysis of actual expenses and income in relation to the projected budget.
 - Provide a good faith best-estimate of actual attendance at the event.
 - Describe the methodologies used to arrive at the good faith estimate of actual attendance numbers described above.

Section IV.

Insurance & Indemnity Requirements for City-Sponsored Events

All organizations selected to host City-Sponsored events pursuant to this policy shall execute an agreement with the City prior to the event, and said agreement shall include the following requirements pertaining to indemnification and insurance:

1. Indemnification / Hold Harmless

User shall defend, indemnify and hold harmless the City of Orting, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Orting.

2. Insurance

A. Insurance Term

The User shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with

Approved 4.26.17. 2

the use of the facilities and the activities of the User and his or her guests, representatives, volunteers and employees.

B. No Limitation

User's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the User to the coverage provided by such insurance, or otherwise limit the City of Orting's recourse to any remedy available at law or in equity.

C. Required Insurance

User's required insurance shall be as follows:

General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations and contractual liability. The City of Orting shall be named as an additional insured on User's General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the User's insurance coverage shall be primary insurance as respect the City of Orting. Any insurance, self-insurance, or self-insured pool coverage maintained by the City of Orting shall be excess of the User's insurance and shall not contribute with it.

D. City of Orting Full Availability of User Limits

If the User maintains higher insurance limits than the minimums shown above, the City of Orting shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the User, irrespective of whether such limits maintained by the User are greater than those required by this contract or whether any certificate of insurance furnished to the City of Orting evidences limits of liability lower than those maintained by the User.

E. Certificate of Insurance and Acceptability of Insurers

The User shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

Jolin Lowry
7407 53rd St. W.
University Place, WA 98467
253 312 6002
jolinl061@gmail.com

January 31, 2022

Don Tracy
City of Orting
PO Box 489
Orting, WA 98360

Dear Mr. Tracy,

My name is Jolin Lowry, and I am the Volunteer Director with Tunnel to Towers Foundation 5k run/walk for the Puget Sound area.

I am contacting you regarding the Special Event Sponsorship application for the Tunnel to Towers 5k run/walk scheduled on the Orting Trail on September 17, 2022.

The Tunnel to Towers Foundation honors the lives lost on September 11, 2001. It is a non-profit organization that has created programs such as; the Line of Duty Program, which provides mortgage-free homes, and the Smart Home Program that builds specially adapted mortgage-free homes to both catastrophically injured veterans and Fallen First Responders. There is a recipient from our area that has benefited from this program.

The Tunnel to Towers Foundation's vision is to Honor and Remember the Fallen and injured Veterans and First Responders and educate our youth. Every student attending K – 12th grades had not been born when 9/11 occurred. My goal is to involve the schools in Orting and the surrounding areas in the 5k run/walk event. Also, to involve First Responders, Military personnel, and Wreath across America organization since the Washington Old Soldiers Home Cemetery is part of Orting.

I am applying for the Tier 2 Sponsorship with the City. A few items that will not be needed are; dealing with any train blockage, hanging and removing a banner, barricades, cones, and traffic signs. Regarding the Police Department, I will not need the barricades, cones, traffic signs involving them, but I would appreciate their presence for the safety of all participants, volunteers, and citizens. Since this event is to honor

First Responders, I would like to include the Police and Fire Departments so that I may recognize and thank them for their service.

I look forward to attending the CGA meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Jolin Lowry". The signature is stylized with a large initial "J" and a long, sweeping underline.

Tunnel to Towers Volunteer Director

Jolin Lowry
7407 53rd St. W.
University Place, WA 98467
253 312 6002
jolinl061@gmail.com

January 31, 2022

Tod Gunther
City of Orting
PO Box 489
Orting, WA 98360

Dear Mr. Gunther,

My name is Jolin Lowry, and I am the Volunteer Director with Tunnel to Towers Foundation 5k run/walk for the Puget Sound area.

I am contacting you regarding the Special Event Sponsorship application for the Tunnel to Towers 5k run/walk scheduled on the Orting Trail on September 17, 2022.

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First Responders, I would like to include the Police and Fire Departments so that I may recognize and thank them for their service.

I look forward to attending the CGA meeting.

Sincerely,



Colin Lowry

Tunnel to Towers Volunteer Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lambros Insurance Services Inc 4 West Red Oak Lane White Plains, NY 10604	CONTACT NAME:	
	PHONE (A/C, No, Ext): (914) 686-0100	FAX (A/C, No): (914) 686-0544
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Philadelphia Insurance Co	23850
INSURED Stephen Siller Tunnel To Towers Foundation 2361 Hylan Boulevard Staten Island, NY 10306	INSURER B : Chubb Indemnity Insurance Company	12777
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

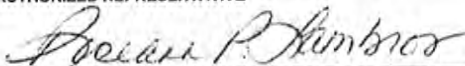
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2354297	12/11/2021	12/11/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK2354297	12/11/2021	12/11/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB794736	12/11/2021	12/11/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71781008	11/10/2021	11/10/2022	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Excess Liability			82A3FF0003349-00	12/11/2021	12/11/2022	OCC/AGG \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: T2T Run/Walk Puget Sound, WA 9/17/22

CERTIFICATE HOLDER

CANCELLATION

City of Orting 104 Bridge St S PO Box 489 Orting, WA 98360	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CITY OF ORTING
110 TRAIN ST. SE • P.O. BOX 489
ORTING, WA 98360-0489
(360) 893-2219
Small Town Big View

Receipt Number: **24045**

Two Hundred and 0/100's Dollars
Received From:

Tunnel to Towers Foundation 5k Series
2361 Hylan Blvd.
Staten Island, NY 10306

Date	Receipt Number	Amount
2/10/2022	24045	\$200.00

Printed By DCharchenko	Check	7002	\$200.00
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001.362.40.04.00 - Special Event - 5k Run - Siller - 09/17/22

DEPARTMENT COPY

Kim Agfalvi

From: Michell Alfieri
Sent: Monday, March 28, 2022 8:37 AM
To: Kim Agfalvi; Scott Larson
Subject: FW: Special Events App Received ~ Tunnel to Towers 5k run/walk

Importance: High

FYI re: Tunnels to Towers sponsorship application review at the 4/6 CGA meeting. Jolin, their representative will not be able to make it. I can be present or call in if needed to provide any details that I might know. Let me know if you would rather push it to the May CGA meeting so she can be present.

Thanks,

Michell Alfieri
Activities & Events Coordinator
City of Orting | PO Box 489 | 104 Bridge St S | Orting, WA 98360
(360) 893-9017 direct line
(253) 262-7842 work cell
malfiere@cityoforting.org
[Orting Recreation | Facebook](#)
[Recreation | City of Orting](#)

From: Jolin Lowry <jolinl061@gmail.com>
Sent: Sunday, March 27, 2022 9:37 AM
To: Michell Alfieri <MALfieri@cityoforting.org>
Subject: RE: Special Events App Received ~ Tunnel to Towers 5k run/walk
Importance: High

Michell,

Good morning, I need to share with you that I will not be able to attend the meeting on April 6th. I am a Line of Duty Death team member with Behind the Badge Foundation, which assists families and agencies when they have a Deputy and/or Officer Killed in the Line of Duty. I just finished assisting with Deputy Calata's Celebration of Life and now preparing for Officer's Rocha from the Everett Police Department.

Could you please share with the Committee my apologies for not being able to attend the meeting? I am still seeking the Tier 2 ~ Sponsorship from the City of Orting. The only items that I am requesting are;

- Have as much involvement from the City as they would like to be involved in
- 1 maintenance person
- Police staff to be present, for two reasons 1st ~ for them to be honored and recognized and 2nd ~ since this event involves numerous 1st Responders, the safety aspect for them as well as all the participants
- 2 port-a-potties

- Dumpster

Thank you for your assistance and the consideration of the Committee to review my request.

Jolin Lowry
Volunteer Director

What lies behind us and what lies before us are tiny matters...
compared to what lies within. ~ Ralph Waldo Emerson

From: [Michell Alfieri](#)
Sent: Monday, March 7, 2022 11:40 AM
To: [Jolin Lowry](#)
Cc: [Kim Agfalvi](#); [Scott Larson](#)
Subject: RE: Special Events App Received

The next Community Government Affairs (CGA) meeting is April 6th at 8:15am in the City Council Chambers. You can attend in-person or virtually. Let me know about a week before if you will be attending virtually. Review of your sponsorship application will be included in the agenda.

Thanks,

Michell Alfieri
Activities & Events Coordinator
City of Orting | PO Box 489 | 104 Bridge St S | Orting, WA 98360
(360) 893-9017 direct line
(253) 262-7842 work cell
malfiere@cityoforting.org
[Orting Recreation | Facebook](#)
[Recreation | City of Orting](#)

From: Jolin Lowry <jolinl061@gmail.com>
Sent: Monday, February 28, 2022 2:48 PM
To: Michell Alfieri <MAlfieri@cityoforting.org>
Subject: RE: Special Events App Received

Hello there,

I am checking in with you to inquire if the commission has had its meeting yet? If not, could you share with me when the meeting will occur?

Thank you for your time.

Jolin Lowry

What lies behind us and what lies before us are tiny matters...
compared to what lies within. ~ Ralph Waldo Emerson

from [Mail](#) for Windows

From: [Michell Alfieri](#)
Sent: Monday, February 14, 2022 12:44 PM
To: [Jolin Lowry](#)
Subject: Special Events App Received

Hi Jolin,
Just wanted to check and let you know that I received your special events application and \$200 payment. Your application will be presented at an upcoming CGA (Community & Government Affairs) meeting, then we will let you know if you have been approved for sponsorship.

I will check back in with you again soon 😊

Thanks!

Michell Alfieri
Activities & Events Coordinator
City of Orting | PO Box 489 | 104 Bridge St S | Orting, WA 98360
(253) 262-7842
malfiere@cityoforting.org
[Orting Recreation | Facebook](#)
[Recreation | City of Orting](#)

Total Control Panel

[Login](#)

To: malfiere@cityoforting.org [Remove](#) this sender from my allow list
From: jolin061@gmail.com

You received this message because the sender is on your allow list.

Wheeled All-Terrain Vehicles

WATV Tourism

What is a WATV?

WATV's are retrofitted "street legal" ATV/UTV's that require city/county ordinances which allow for their operation on public roads 35 MPH or less, similar to the Golf Cart ordinance allowance.

What is WATV Tourism?

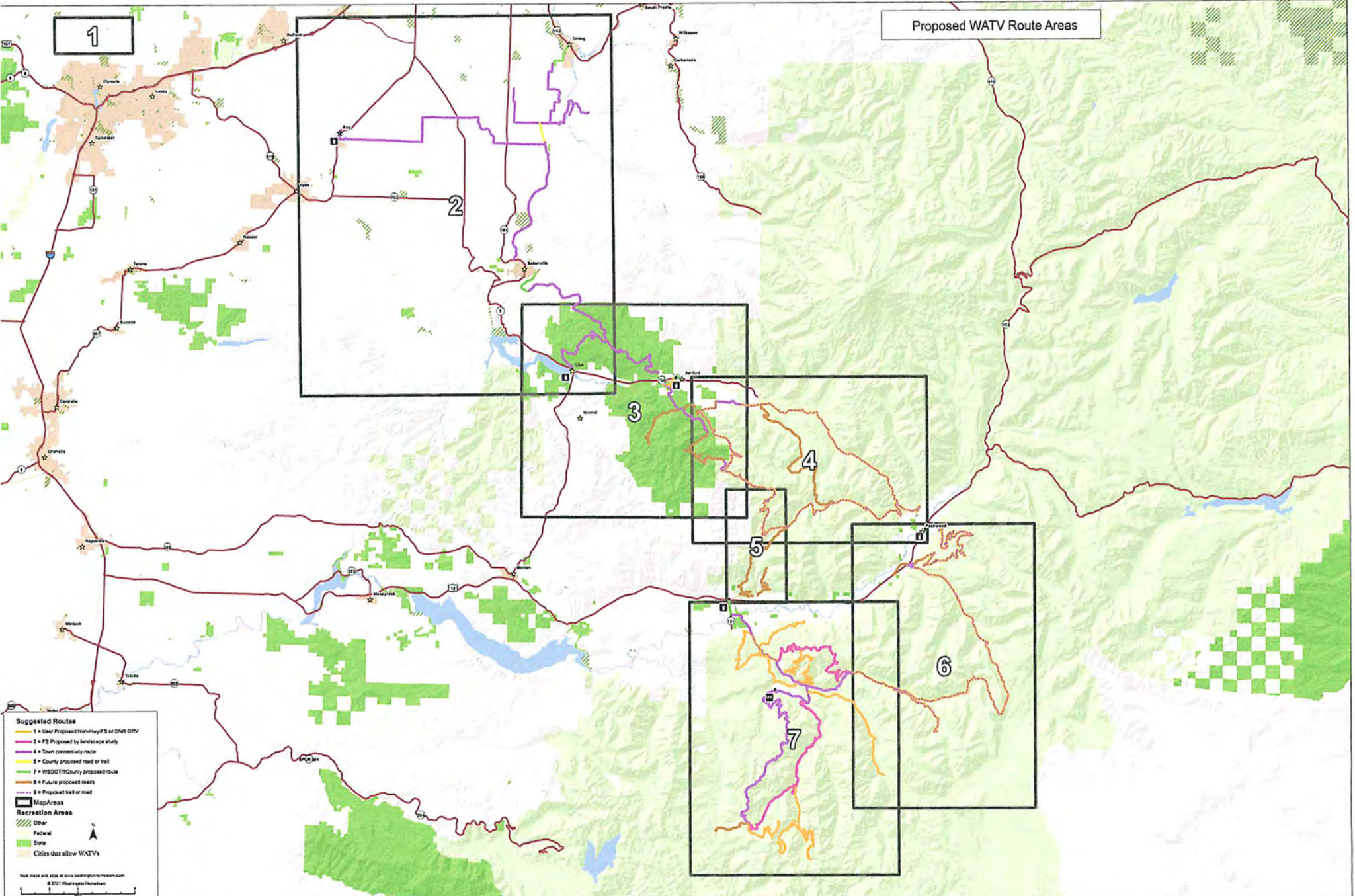
WATV tourism is a concept that allows for "garage to destination" travel. Whether that is to the local grocery store or restaurant, a nearby ORV trail system, or a long range regional travel route to other city/towns via city, county, state, and authorized public land road systems. For purposes of admiring vistas, camping, motels and community events, or a simple 2-3 hour picnic with the family in a UTV.

How to implement WATV Tourism:

- RCW
- UTV Adventures - Ordinance
- Sample Ordinance
- MRSA

Ted Jackson
WA ATV Association
206 355 9458
Tedsbiz@gmail.com

Proposed WATV Route Areas



Suggested Routes

- 1 = User Proposed Non-Hwy/FB or DNR ORV
- 2 = FB Proposed by landscape study
- 4 = Town connectivity route
- 5 = County proposed road or trail
- 6 = WISDOT/County proposed route
- 8 = Future proposed roads
- 9 = Proposed trail or road

Map Areas

Recreation Areas








- Other
- Federal
- State
- Cities that allow WATVs

Web map and app at www.wisconsinmap.com
© 2021 Washington Homebrew

506





Vader

Suggested Routes

-  1 = User Proposed Non-Hwy/FS or DNR ORV
-  2 = FS Proposed by landscape study
-  4 = Town connectivity route
-  6 = County proposed road or trail
-  7 = WSDOT/?County proposed route
-  8 = Future proposed roads
-  9 = Proposed trail or road

 MapAreas

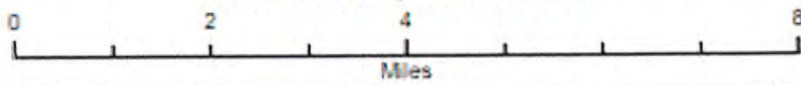
Recreation Areas

-  Other
-  Federal
-  State
-  Cities that allow WATVs

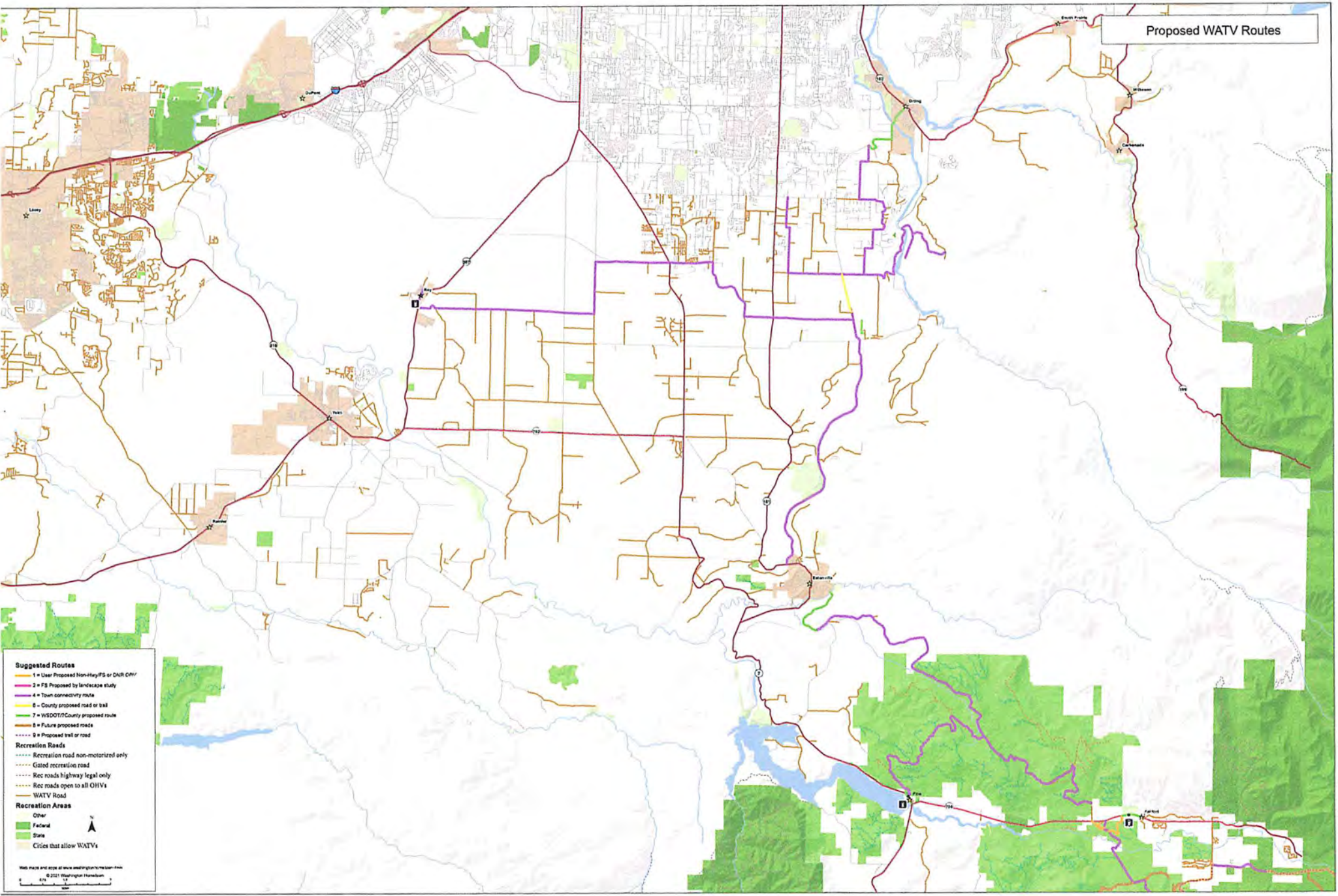


Web maps and apps at www.washingtonhometown.com

© 2021 Washington Hometown



Proposed WATV Routes



Suggested Routes

- 1 - User Proposed Non-FWS or DNR OHV
- 2 - FWS Proposed by landscape study
- 3 - Town connectivity route
- 4 - County proposed road or trail
- 5 - WSP/OT/County proposed route
- 6 - Future proposed roads
- 7 - Proposed trail or road

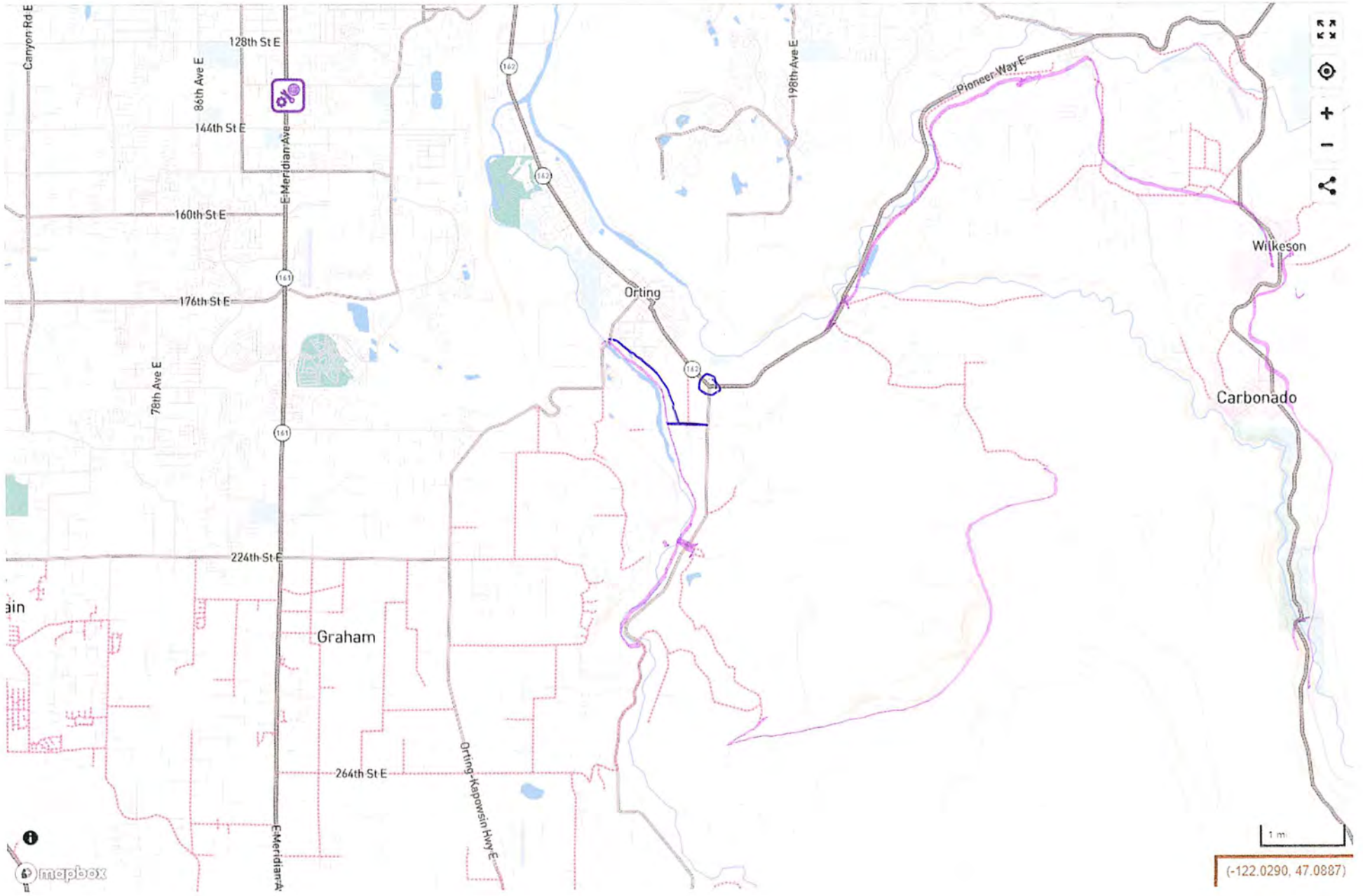
Recreation Roads

- Recreation road non-motorized only
- Gated recreation road
- Rec roads highway legal only
- Rec roads open to all OHVs
- WATV Road

Recreation Areas

- Other
- Federal
- State
- Cities that allow WATVs

Web page and map of www.washingtonnj.com
 © 2021 Washington Township
 1:25,000



Chapter 46.09 RCW

OFF-ROAD, NONHIGHWAY, AND WHEELED ALL-TERRAIN VEHICLES

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- 46.09.310** Definitions.
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RCW 46.09.455

Authorized and prohibited uses for wheeled all-terrain vehicles.

(1) A person may operate a wheeled all-terrain vehicle upon any public roadway of this state, not including nonhighway roads and trails, having a speed limit of thirty-five miles per hour or less subject to the following restrictions and requirements:

(a) A person may not operate a wheeled all-terrain vehicle upon state highways that are listed in chapter 47.17 RCW; however, a person may operate a wheeled all-terrain vehicle upon a segment of a state highway listed in chapter 47.17 RCW if the segment is within the limits of a city or town, or if the county in which the segment is located has first consulted with the department of transportation, and then adopted an ordinance approving the operation of wheeled all-terrain vehicles on that segment, and the speed limit on the segment is thirty-five miles per hour or less;

(b)(i) A person operating a wheeled all-terrain vehicle may not cross a public roadway, not including nonhighway roads and trails, with a speed limit in excess of thirty-five miles per hour, except as follows: A person operating a wheeled all-terrain vehicle may cross a public roadway with a speed limit of sixty miles per hour or less, but more than thirty-five miles per hour, at an intersection of approximately ninety degrees if the roadway that intersects the public roadway with a speed limit of sixty miles per hour or less, but more than thirty-five miles per hour, is a roadway upon which the operation of wheeled all-terrain vehicles has been approved or is otherwise allowed under this section.

(ii) A county, city, or town may by ordinance prohibit a person operating a wheeled all-terrain vehicle from crossing a public roadway with a speed limit of sixty miles per hour or less, but more than thirty-five miles per hour, at specific intersections or along the entirety of the route within the jurisdiction.

(iii) The operator of a wheeled all-terrain vehicle may not cross at an uncontrolled intersection of a public highway listed under chapter 47.17 RCW;

(c)(i) A person may not operate a wheeled all-terrain vehicle on a public roadway within the boundaries of a county, not including nonhighway roads and trails, with a population of fifteen thousand or more unless the county by ordinance has approved the operation of wheeled all-terrain vehicles on county roadways, not including nonhighway roads and trails.

(ii) Except as otherwise provided in (a) of this subsection, the legislative body of a county with a population of fewer than fifteen thousand may, by ordinance, designate roadways or highways within its boundaries to be unsuitable for use by wheeled all-terrain vehicles.

(iii) Any public roadways, not including nonhighway roads and trails, authorized by a legislative body of a county under (c)(i) of this subsection or designated as unsuitable under (c)(ii) of this subsection must be listed publicly and made accessible from the main page of the county website.

(iv) This subsection (1)(c) does not affect any roadway that was designated as open or closed as of January 1, 2013;

(d)(i) A person may not operate a wheeled all-terrain vehicle on a public roadway within the boundaries of a city or town, not including nonhighway roads and trails, unless the city or town by ordinance has approved the operation of wheeled all-terrain vehicles on city or town roadways, not including nonhighway roads and trails.

(ii) Any public roadways, not including nonhighway roads and trails, authorized by a legislative body of a city or town under (d)(i) of this subsection must be listed publicly and made accessible from the main page of the city or town website.

(iii) This subsection (1)(d) does not affect any roadway that was designated as open or closed as of January 1, 2013;

(e) Any person who violates this subsection commits a traffic infraction.

(2) Local authorities may not establish requirements for the registration of wheeled all-terrain vehicles.

(3) A person may operate a wheeled all-terrain vehicle upon any public roadway, trail, nonhighway road, or highway within the state while being used under the authority or direction of an

appropriate agency that engages in emergency management, as defined in RCW 46.09.310, or search and rescue, as defined in RCW 38.52.010, or a law enforcement agency, as defined in RCW 16.52.011, within the scope of the agency's official duties.

(4) A wheeled all-terrain vehicle is an off-road vehicle for the purposes of chapter 4.24 RCW.

[2021 c 121 § 1; 2017 c 26 § 1; 2013 2nd sp.s. c 23 § 6.]

NOTES:

Finding—Intent—2013 2nd sp.s. c 23: See note following RCW 46.09.442.

Effective date—2013 2nd sp.s. c 23: See note following RCW 46.09.310.

RCW 46.09.442

Wheeled all-terrain vehicles—Metal tags—Off-road, on-road registration, tabs— Exemption. (Effective until October 1, 2021.)

(1) Any wheeled all-terrain vehicle operated within this state must display a metal tag to be affixed to the rear of the wheeled all-terrain vehicle. The initial metal tag must be issued with an original off-road vehicle registration and upon payment of the initial vehicle license fee under RCW 46.17.350(1)(s). The metal tag must be replaced every seven years at a cost of two dollars. Revenue from replacement metal tags must be deposited into the nonhighway and off-road vehicle activities program account. The department must design the metal tag, which must:

- (a) Be the same size as a motorcycle license plate;
- (b) Have the words "RESTRICTED VEHICLE" listed at the top of the tag;
- (c) Contain designated identification through a combination of letters and numbers;
- (d) Leave space at the bottom left corner of the tag for an off-road tab issued under subsection (2) of this section; and
- (e) Leave space at the bottom right corner of the tag for an on-road tab, when required, issued under subsection (3) of this section.

(2) Except as provided in subsection (6)(b) of this section, a person who operates a wheeled all-terrain vehicle must have a current and proper off-road vehicle registration, with the appropriate off-road tab, and pay the annual vehicle license fee as provided in RCW 46.17.350(1)(s), which must be deposited into the nonhighway and off-road vehicle activities program account. The off-road tab must be issued annually by the department upon payment of initial and renewal vehicle license fees under RCW 46.17.350(1)(s).

(3) Except as provided in subsection (6)(a) of this section, a person who operates a wheeled all-terrain vehicle upon a public roadway must have a current and proper on-road vehicle registration, with the appropriate on-road tab, which must be of a bright color that can be seen from a reasonable distance, and pay the annual vehicle license fee as provided in RCW 46.17.350(1)(r). The on-road tab must be issued annually by the department upon payment of initial and renewal vehicle license fees under RCW 46.17.350(1)(r).

(4) Beginning July 1, 2017, for purposes of subsection (3) of this section, a special year tab issued pursuant to chapter 46.19 RCW to a person with a disability may be displayed on a wheeled all-terrain vehicle in lieu of an on-road tab.

(5) A wheeled all-terrain vehicle may not be registered for commercial use.

(6)(a) A wheeled all-terrain vehicle registration and a metal tag are not required under this chapter for a wheeled all-terrain vehicle that meets the definition in RCW 46.09.310(19), is owned by a resident of another state, and has a vehicle registration and metal tag or license plate issued in accordance with the laws of the other state allowing for on-road travel in that state. This exemption applies only to the extent that: (i) A similar exemption or privilege is granted under the laws of that state for wheeled all-terrain vehicles registered in Washington, and (ii) the other state has equipment requirements for on-road use that meet or exceed the requirements listed in RCW 46.09.457. The department may publish on its website a list of states that meet the exemption requirements under this subsection.

(b) Off-road operation in Washington state of a wheeled all-terrain vehicle owned by a resident of another state and meeting the definition in RCW 46.09.310(19) is governed by RCW 46.09.420(4).

[2016 c 84 § 3; 2013 2nd sp.s. c 23 § 4.]

NOTES:

Finding—Intent—2013 2nd sp.s. c 23: "(1) The legislature finds that off-road vehicle users have been overwhelmed with varied confusing rules, regulations, and ordinances from federal, state, county, and city land managers throughout the state to the extent standardization statewide is needed to maintain public safety and good order.

(2) It is the intent of the legislature to: (a) Increase opportunities for safe, legal, and environmentally acceptable motorized recreation; (b) decrease the amount of unlawful or environmentally harmful motorized recreation; (c) generate funds for use in maintenance, signage, education, and enforcement of motorized recreation opportunities; (d) advance a culture of self-policing and abuse intolerance among motorized recreationists; (e) cause no change in the policies of any governmental agency with respect to public land; (f) not change any current ORV usage routes as authorized in chapter 213, Laws of 2005; (g) stimulate rural economies by opening certain roadways to use by motorized recreationists which will in turn stimulate economic activity through expenditures on gasoline, lodging, food and drink, and other entertainment purposes; and (h) require all wheeled all-terrain vehicles to obtain a metal tag." [2013 2nd sp.s. c 23 § 1.]

Effective date—2013 2nd sp.s. c 23: See note following RCW 46.09.310.

RCW 46.09.442

Wheeled all-terrain vehicles—Metal tags—Off-road, on-road registration, tabs—Exemption. (Effective October 1, 2021.)

(1) Any wheeled all-terrain vehicle operated within this state must display a metal tag to be affixed to the rear of the wheeled all-terrain vehicle. The initial metal tag must be issued with an original off-road vehicle registration and, except as provided in subsection (7) of this section, upon payment of the initial vehicle license fee under RCW 46.17.350(1)(s). The metal tag must be replaced every seven years at a cost of two dollars. Revenue from replacement metal tags must be deposited into the nonhighway and off-road vehicle activities program account. The department must design the metal tag, which must:

- (a) Be the same size as a motorcycle license plate;
- (b) Have the words "RESTRICTED VEHICLE" listed at the top of the tag;
- (c) Contain designated identification through a combination of letters and numbers;
- (d) Leave space at the bottom left corner of the tag for an off-road tab issued under subsection

(2) of this section; and

(e) Leave space at the bottom right corner of the tag for an on-road tab, when required, issued under subsection (3) of this section.

(2) Except as provided in subsections (6)(b) and (7) of this section, a person who operates a wheeled all-terrain vehicle must have a current and proper off-road vehicle registration, with the appropriate off-road tab, and pay the annual vehicle license fee as provided in RCW 46.17.350(1)(s), which must be deposited into the nonhighway and off-road vehicle activities program account. The off-road tab must be issued annually by the department upon payment of initial and renewal vehicle license fees under RCW 46.17.350(1)(s), except as provided in subsection (7) of this section.

(3) Except as provided in subsections (6)(a) and (7) of this section, a person who operates a wheeled all-terrain vehicle upon a public roadway must have a current and proper on-road vehicle registration, with the appropriate on-road tab, which must be of a bright color that can be seen from a reasonable distance, and pay the annual vehicle license fee as provided in RCW 46.17.350(1)(r). The on-road tab must be issued annually by the department upon payment of initial and renewal vehicle license fees under RCW 46.17.350(1)(r), except as provided in subsection (7) of this section.

(4) Beginning July 1, 2017, for purposes of subsection (3) of this section, a special year tab issued pursuant to chapter 46.19 RCW to a person with a disability may be displayed on a wheeled all-terrain vehicle in lieu of an on-road tab.

RCW 46.09.444

Wheeled all-terrain vehicles—Driver's license requirement—Penalty—Training course.

(1) A person may not operate a wheeled all-terrain vehicle upon a public roadway of this state, not including nonhighway roads and trails, without (a) first obtaining a valid driver's license issued to Washington residents in compliance with chapter **46.20** RCW or (b) possessing a valid driver's license issued by the state of the person's residence if the person is a nonresident.

(2) A person who operates a wheeled all-terrain vehicle under this section is granted all rights and is subject to all duties applicable to the operator of a motorcycle under RCW **46.37.530** and chapter **46.61** RCW, unless otherwise stated in chapter 23, Laws of 2013 2nd sp. sess., except that wheeled all-terrain vehicles may not be operated side-by-side in a single lane of traffic.

(3) Wheeled all-terrain vehicles are subject to chapter **46.55** RCW.

(4) Any person who violates this section commits a traffic infraction.

(5) The department may develop and implement an online training course for persons that register wheeled all-terrain vehicles and utility-type vehicles for use on a public roadway of this state. The department is granted rule-making authority for the training course. Any future costs associated with the training course must be appropriated from the highway safety account [fund] and any fees collected must be distributed to the highway safety account [fund].

[**2013 2nd sp.s. c 23 § 5.**]

NOTES:

Finding—Intent—2013 2nd sp.s. c 23: See note following RCW **46.09.442**.

Effective date—2013 2nd sp.s. c 23: See note following RCW **46.09.310**.



Your Virtual Guide to Off-Road Destinations

Printed Books



PDF Books



WATV

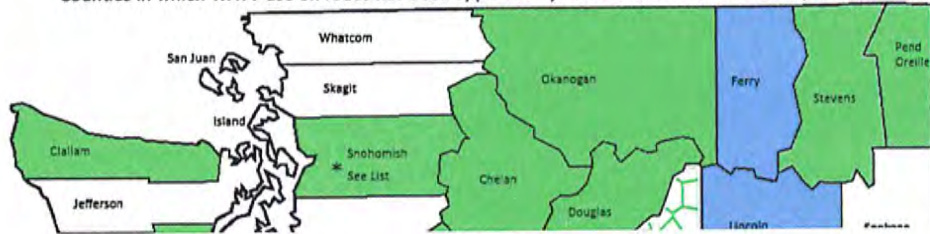
Updated 01/11/2022 to include City of Richland.

The WATV subject can be a very complicated and confusing one. The details below attempt to give a history of the initiative, clear up misinformation about it, and help people understand where it is legal to ride, and why or why not, with references to prove the accuracy of the information.

But if you just want to do a quick lookup to find a place or check the legality of somewhere you have in mind, check out [Hometown Washington's OHV WA map](#), also available in Android and iOS apps. These resources also include off-road trails as well as WATV routes.

This page covers WATV information in WA state, counties, and local cities. [USFS information](#) can be found on another page on this site.

Counties in which WATV use on roads has been approved by 2013-2014 HB 1632 or county ordinance



WATV

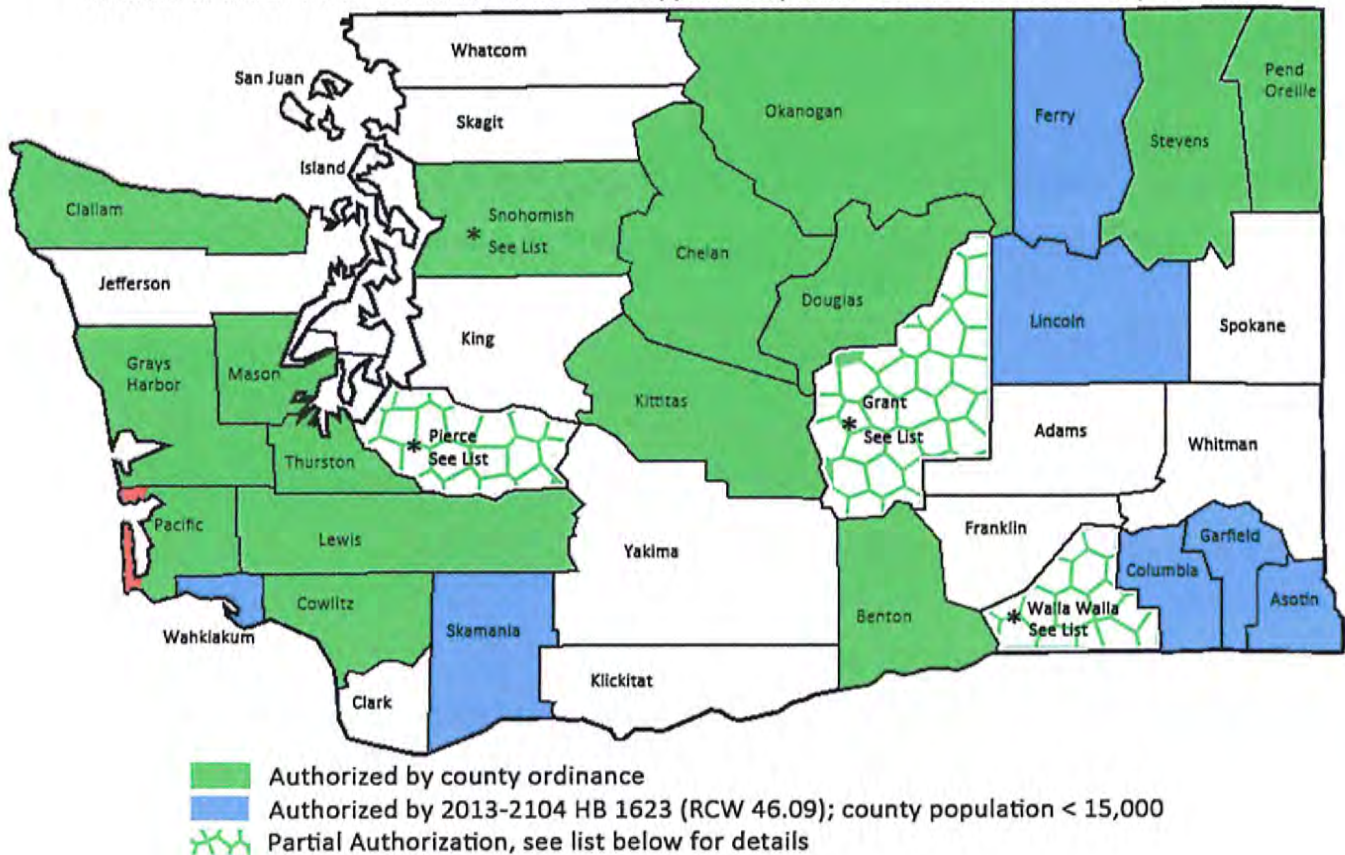
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Counties in which WATV use on roads has been approved by 2013-2014 HB 1632 or county ordinance



In 2013-2104, via [HB 1632](#), Washington State enacted a law “Regulating the use of off-road vehicles in certain areas”, which also requires license plates on All Terrain Vehicles and allows their use on county roads in certain conditions. This became known as the “street legal ordinance” to many people.

My city/county does not have a WATV ordinance. How do I go about getting them to pass one?
[Here is one method that has been successful.](#)

Here is information from the Department of Licensing about [how to make your ride “street legal”](#).

Note: You can still do this even if you have a loan on the vehicle. You will just need to get your lienholder to send either the title or an Affidavit in Lieu of Title to the DOL or a license agent. The DOL will re-title your vehicle and send the new title back to your lienholder. Work with your lender and the license agent or DOL, and if the agent seems to struggle with it, go to another one that knows the process better.

The green plate with on-road tabs has specific limitations, including;

- * Counties with more than 15,000 people must choose to opt in, passing their own ordinances. These ordinances apply to “unincorporated” county roads not within any city limit.
- * Even if it is within a “WATV-friendly” county, each and every incorporated city or town must open/authorize roads by ordinance regardless of population size. There are currently 281 incorporated city/towns in Washington.
- * The vehicles must have certain equipment installed, be inspected by a dealer, and have the vehicle re-titled and issued “ON ROAD” tabs for the green RESTRICTED license plates they will be issued.
- * These vehicles are restricted to roads which have a speed limit of 35 MPH or less.

In counties that have not passed a Ordinance, individual cities may pass an ordinance of their own.

[Here is the RCW](#) which discusses the above limitations.

The map at the top of this page shows which counties were opted in automatically based on their populations, and which counties have since passed Ordinances.

A word about insurance and DOT-approved tires:

The short version is, neither of these things are required because we are not expected/allowed to drive WATVs on highways or any street faster than 35 MPH.

*"It is a privilege granted by the state to operate a motor vehicle upon the **highways** of this state. The legislature recognizes the threat that uninsured drivers are to the people of the state. In order to alleviate the threat posed by uninsured drivers it is the intent of the legislature to require that all persons driving vehicles registered in this state satisfy the financial responsibility requirements of this chapter."*

Here is the RCW regarding insurance.

(3) The provisions of this chapter shall not govern:

(b) The operation of a motor-driven cycle as defined in [RCW 46.04.332](#), a moped as defined in [RCW 46.04.304](#), or a wheeled all-terrain vehicle as defined in [RCW 46.09.310](#).

The key word here is "highways".

Mopeds and WATVs are not allowed to be driven on state highways, and therefore are not required **by the state** to have insurance. Local counties and cities may still require it. It's the same reason WATVs are not required to have DOT-approved tires. They're not expecting us to drive them on streets faster than 35 MPH, so the tires do not have to meet the DOT requirements for speed and safety.

Below is a list of counties and cities that have passed ordinances. Links to the published ordinance are provided when possible.

Counties:

- Asotin County
- Benton County; [Chapter 10.13](#)
- Chelan County; [Ordinance](#); [WATV Map](#)
- Clallam County; [Ordinance](#)
- Columbia County
- Cowlitz County; [Ordinance 19-046](#), [Chapter 12.65](#)
- Douglas County; [Ordinance](#)
- Ferry County; [Variable Speed Limit](#); [Adventures Page](#)
- Garfield County; [Ordinance](#)
- Grant County; (severely limited, small number of specific roads); [Road List](#)
- Grays Harbor County; [Ordinance](#) | [WATV Map](#)
- Kittitas County; [Ordinance](#) | [WATV Map](#)
- Lewis County; [Ordinance](#); [Road List](#)
- Lincoln County;
- Mason County; [Ordinance](#)
- Okanogan County; [Ordinance](#); [WATV Map](#)
- Pacific County**; [Ordinance](#); [WATV Map](#)
- Pend Oreille County; [Ordinance 2013.02](#)
- Pierce County; [Ordinance 2020-90S](#), [Chapter 10.26](#) (small number of specific roads); [WATV Map](#)
- Skamania County;

Cities:

- Aberdeen, Grays Harbor Co; [Ordinance Chapter 10.18](#)
- Asotin, Asotin Co; [Chapter 10.32](#)
- Bingen, Klickitat Co; [Ordinance](#)
- Brewster, Okanogan Co; [Ordinance Chapter 10.36](#)
- Bridgeport, Douglas Co; [Ordinance Chapter 10.48](#)
- Buckley, Pierce Co; [Ordinance Chapter 11.50](#)
- Carbonado, Pierce Co; [Ordinance # 444](#), [Chapter 10.35](#)
- Cashmere, Chelan Co; [Ordinance Chapter 10.20](#)
- Chelan, Chelan Co; [Ordinance Chapter 10.76](#)
- Clarkston, Asotin Co; [Ordinance Chapter 10.36](#)

- Snohomish County; Ordinance 19-047 (limited, only portions of the county); [Road List](#), [Map](#)
- Stevens County; [Ordinance](#); [WATV Map](#)
- Thurston County; [Ordinance](#); [Speed Limit Chart](#)
- Wahkiakum County;
- Walla Walla County; (severely limited, special permit for events only)

Ocean Beach Access

****NO Ocean Beaches.** See [Ocean Shores Code, 10.32.030 \(C\)](#); [Long Beach is the same](#); [Beaches and beach access are declared highways](#).

Also see the [Pacific County WATV Map](#), specifically the purple exclusion zones.

There are a plenty of sand dune areas available to off-road motorized use, and some have beaches. It's reasonable to keep an international tourist destination like the Washington Ocean Beaches reasonably quiet and peaceful.

- Cle Elum, Kittitas Co; [Ordinance Chapter 10.36](#)
- Colton, Whitman Co; [Ordinance #385](#)
- Colville, Stevens Co; [Ordinance Chapter 10.32](#)
- Conconully, Okanogan Co; [Ordinance # 304](#)
- Connell, Franklin Co; [Ordinance 990-2018, Chapter 10.42](#)
- Cosmopolis, Grays Harbor Co; [Ordinance Chapter 10.40](#)
- Coulee Dam; [Ordinance 671 Chapter 10.45](#)
- Davenport, Lincoln Co; [Ordinance Chapter 10.40](#)
- Dayton, Columbia Co; [Ordinance # 1881](#)
- Darrington, Snohomish Co; [Ordinance # 738, Chapter 10.17](#)
- East Wenatchee, Douglas Co; [Ordinance # 2013-08](#)
- Eatonville, Pierce Co; [Ordinance # 2015-18](#)
- Electric City, Grant Co; [Ordinance Chapter 10.30](#)
- Elma, Grays Harbor Co; [Ordinance Chapter 10.04](#)
- Ephrata, Grant Co; [Ordinance Chapter 10.80](#)
- Forks, Clallam Co; [Ordinance Chapter 10.35](#)
- Grand Coulee, Grant Co; [Ordinance # 1040, Chapter 10.30](#)
- Granite Falls, Snohomish Co; [Chapter 10.92](#)
- Gold Bar, Snohomish Co; [Ordinance 727, Chapter 10.18](#)
- Ione, Pend Orielle Co; [Ordinance # 438](#)
- Kennewick, Benton Co; [Ordinance 5816, Chapter 11.92, SxS Only](#)
- Kettle Falls, Stevens Co; [Ordinance Chapter 10.88](#)
- Kittitas, Kittitas Co; [Ordinance Chapter # 10.32](#)
- Lake Stevens, Snohomish Co; [Ordinance # 1045, SxS Only](#)
- Leavenworth, Chelan Co; [UTVs only - Ordinance #1505](#)

- Loomis, Okanogan Co; [WATV Map](#)
- Lyman, Skagit Co; [Ordinance # 249](#); [WATV Map](#)
- Mansfield, Douglas Co; [Ordinance # 477](#)
- Mattawa, Grant Co; [Ordinance Chapter 10.30](#)
- McCleary, Grays Harbor Co; [Ordinance #10.04.315 & 10.04.320](#)
- Monroe, Snohomish Co; [Ordinance Chapter 10.30](#)
- Montesano, Grays Harbor Co; [Ordinance Chapter 9.04](#)
- Moses Lake, Grant Co; [Ordinance # 2857](#); [WATV Map](#)
- Morton, Lewis Co; [Ordinance Chapter 10.36](#)
- Mossyrock, Lewis Co; [Ordinance #462](#)
- Northport, Stevens Co; [Ordinance 496](#)
- North Bonneville, Skamania Co; [Ordinance 1093](#), [Chapter 10.16](#)
- Ocean Shores, Grays Harbor Co; [Ordinance Chapter 10.32](#)
- Odessa, Lincoln Co; [Ordinance 668](#)
- Okanogan, Okanogan Co; [Ordinance Chapter 10.45](#)
- Omak, Okanogan Co; [Ordinance Chapter 12.11](#)
- Oroville, Okanogan Co; [Ordinance Chapter 10.22](#)
- Othello, Adams Co; [Ordinance Chapter 9.46](#)
- Palouse, Whitman Co; [Ordinance Chapter 10.46](#)
- Pasco, Franklin County; [Chapter 10.100](#)
- Pateros; [Ordinance Chapter 10.08](#)
- Pomeroy, Garfield Co; [Ordinance 847](#)
- Prosser, Benton Co; [Ordinance Chapter 10.60](#)
- Pullman, Whitman Co; [Ordinance Chapter 10.52](#)
- Quincy; [Ordinance Chapter 10.64](#)
- Raymond, Pacific Co; [Ordinance Chapter 10.66](#)

- Republic; Ordinance Chapter 10.20
- Riverside, Okanogan Co; WATV Map
- Richland; Benton Co. Ordinance Chapter 11.15.020
- Richland (West); Benton Co. Ordinance Chapter 10.17
- Rock Island, Douglas Co; Ordinance Chapter 10.42
- Roy, Pierce Co; Specific Roads
- Royal City, Grant Co; Ordinance 17-02, Chapter 9.30
- Skykomish, King Co; Ordinance 454
- Snohomish, Snohomish Co; Ordinance 2376, Chapter 11.07
- Snoqualmie, King Co; Ordinance 1218, Chapter 10.35
- Soap Lake; Alternate Vehicle Chapter 10.14
- South Bend, Pacific Co; Ordinance Chapter 10.50
- Stanwood, Snohomish Co; Ordinance # 1412
- Stevenson, Skamania Co; Ordinance Chapter 10.40
- Sultan, Snohomish Co; Ordinance Chapter 10.30
- Tenino, Thurston Co; Ordinance 897
- Tieton, Yakima Co; Ordinance 736, Chapter 10.14
- Tonasket, Okanogan Co; ORV Chapter 10.36
- Walla Walla, Walla Walla County; Ordinance Chapter 10.30
- Warden, Grant Co; Ordinance Chapter 10.60
- Waterville, Douglas Co; Ordinance 10.36
- Wenatchee, Chelan Co; City Code Chapter 8.08
- Westport, Grays Harbor Co; Ordinance Chapter 10.04
- Wilbur, Lincoln Co; Ordinance Chapter 10.32
- Wilkeson; Ordinance Chapter 11.50
- Yacolt; Ordinance #560

- Yakima, Yakima County;
[Chapter 9.56](#)

Want to help make this list grow? Contact [WOHVA](#) either via their [website](#) or [facebook page](#). they'll hook you up with someone who can tell you how to get involved.

Washington County, City, and State Profiles

If you are interested in learning more about the counties and cities in Washington State, and want to look up their municipal codes, this site has that information available:

[MRSC County Website Listing](#)

[MRSC City and Town Website Listing](#)



Municipal Code -- Title 10, Vehicles and Traffic --

Chapter 10.30 WHEELED ALL-TERRAIN VEHICLES (WATVS)



Sections:

- 10.30.010** Definitions.
- 10.30.020** Use of wheeled all-terrain vehicles on city streets approved.
- 10.30.030** Restrictions on use of wheeled all-terrain vehicles on city streets.
- 10.30.040** Equipment requirements of wheeled all-terrain vehicles.
- 10.30.050** Registration requirements of a wheeled all-terrain vehicle.
- 10.30.060** Duty to obey traffic control devices and rules of the road.
- 10.30.070** Prohibited uses.
- 10.30.080** Prohibited areas.
- 10.30.090** Violation - Penalty.
- 10.30.100** Listing on city website.

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- 10.30.010 Definitions
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Chapter 10.30

WHEELED ALL-TERRAIN VEHICLES (WATVS)



Sections:

- [10.30.010 Definitions.](#)
- [10.30.020 Use of wheeled all-terrain vehicles on city streets approved.](#)
- [10.30.030 Restrictions on use of wheeled all-terrain vehicles on city streets.](#)
- [10.30.040 Equipment requirements of wheeled all-terrain vehicles.](#)
- [10.30.050 Registration requirements of a wheeled all-terrain vehicle.](#)
- [10.30.060 Duty to obey traffic control devices and rules of the road.](#)
- [10.30.070 Prohibited uses.](#)
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- [10.30.100 Listing on city website.](#)

10.30.010 Definitions.



Unless otherwise specifically provided for herein, the definitions set forth in Chapter [46.09](#) RCW, as existing or hereafter amended, shall govern this chapter. In addition, when used in this chapter, the following words, terms, and phrases shall have the following meanings:

- A. "City" means the city of Monroe, Washington, including its elected officials, employees, and agents.
- B. "City street" means every way, lane, road, street, boulevard, and every way or place in the city open as a matter of right to public vehicular traffic inside the city limits.
- C. "Motorcycle helmet" has the same meaning as provided in RCW [46.37.530](#).
- D. "Rules of the road" means all the rules that apply to vehicle or pedestrian traffic as set forth in state and/or local statutes, rules or regulations.
- E. "Sidewalk" means that property between the curb lines or the lateral lines of a city street and the adjacent property, set aside and intended for the use of pedestrians or such portion of private property parallel and in proximity to a city street and dedicated to use by pedestrians.
- F. "Wheeled all-terrain vehicle" or "WATV" means (1) any motorized non-highway vehicle with handlebars that is fifty inches or less in width, has a seat height of at least twenty inches, weighs less than one thousand five hundred pounds, and has four tires having a diameter of thirty inches or less, or (2) a utility-type vehicle designed for and capable of travel over designated roads that travels on four or more low-pressure tires of twenty psi or less, has a maximum width less than seventy-four inches, has a maximum weight less than two thousand pounds, has a wheelbase of one hundred ten inches or less, and satisfies at least one of the following: (a) has a minimum width of fifty inches; (b) has a minimum weight of at least nine hundred pounds; or (c) has a wheelbase of over sixty-one inches. (Ord. 008/2018 § 1)

10.30.020 Use of wheeled all-terrain vehicles on city streets approved.



Subject to the restrictions set forth in Chapter [46.09](#) RCW, MMC [10.30.030](#) and the other requirements set forth in this chapter, any person with a valid driver's license issued by the state of the person's residence may operate a wheeled all-terrain vehicle upon a city street having a speed limit of thirty-five miles per hour or less, excluding State Route 522. (Ord. 008/2018 § 1)

10.30.030

Restrictions on use of wheeled all-terrain vehicles on city streets.



- A. Any person who operates or rides as a passenger in a wheeled all-terrain vehicle must wear a securely fastened motorcycle helmet while the WATV is in motion, unless the WATV is equipped with seat belts and roll bars or an enclosed passenger compartment;
- B. A person may not operate a wheeled all-terrain vehicle upon a city street with a speed limit in excess of thirty-five miles per hour; however, a person may cross a city street with a speed limit in excess of thirty-five miles per hour at a controlled intersection if the crossing begins and ends on a city street with a speed limit of thirty-five miles per hour or less and occurs at an intersection of approximately ninety degrees;
- C. A person may operate a wheeled all-terrain vehicle upon any city street while being used under the authority or direction of an appropriate agency that engages in emergency management, as defined in RCW [46.09.310](#), or search and rescue, as defined in RCW [38.52.010](#), or a law enforcement agency, as defined in RCW [16.52.011](#), within the scope of the agency's official duties;
- D. A person who operates a wheeled all-terrain vehicle shall carry proof of current liability insurance in compliance with, and with coverage limits at least equivalent to the amounts set forth in, Chapter [46.29](#) RCW; and
- E. Wheeled all-terrain vehicles, and the use thereof, are subject to the applicable regulations and requirements set forth in Chapter [46.55](#) RCW. (Ord. 008/2018 § 1)

10.30.040

Equipment requirements of wheeled all-terrain vehicles.



Any wheeled all-terrain vehicle operated on a city street shall include the following equipment (which equipment shall be used and operated as further prescribed herein) and shall comply with the following operational requirements, as applicable:

- A. Headlights meeting the requirements of RCW [46.37.030](#) and [46.37.040](#) and used at all times when the vehicle is in motion;
- B. One tail lamp meeting the requirements of RCW [46.37.525](#) and used at all times when the vehicle is in motion upon a city street; however, a utility-type vehicle, as described under RCW [46.09.310\(19\)](#), must have two tail lamps meeting the requirements of RCW [46.37.070\(1\)](#) and to be used at all times when the vehicle is in motion upon a city street;
- C. A stop lamp meeting the requirements of RCW [46.37.200](#);
- D. Reflectors meeting the requirements of RCW [46.37.060](#);
- E. During hours of darkness, as defined in RCW [46.04.200](#), turn signals meeting the requirements of RCW [46.37.200](#);
- F. Outside of hours of darkness, the person operating the WATV must comply with RCW [46.37.200](#) or [46.61.310](#) to signal turns;
- G. A mirror attached to either the right or left handlebar, which must be located to give the person operating the WATV a complete view of the city street for a distance of at least two hundred feet to the rear of the WATV; however, a utility-type vehicle, as described under RCW [46.09.310\(19\)](#), must have two mirrors meeting the requirements of RCW [46.37.400](#);
- H. A windshield meeting the requirements of RCW [46.37.430](#), unless the person operating the WATV wears glasses, goggles, or a face shield while operating the WATV, of a type conforming to rules adopted by the Washington State Patrol;
- I. A horn or warning device meeting the requirements of RCW [46.37.380](#);
- J. Brakes in working order;
- K. A spark arrester and muffling device meeting the requirements of RCW [46.09.470](#); and
- L. For utility-type vehicles, as described under RCW [46.09.310\(19\)](#), seat belts meeting the requirements of RCW [46.37.510](#). (Ord. 008/2018 § 1)

10.30.050

Registration requirements of a wheeled all-terrain vehicle.



10.30.060

Duty to obey traffic control devices and rules of the road.



Unless a law enforcement officer directs otherwise, a person operating a wheeled all-terrain vehicle must obey all rules of the road that apply to vehicle or pedestrian traffic and must obey the instructions of official traffic control signals, signs and other control devices applicable to vehicles. Without limitation of the foregoing, a person operating a wheeled all-terrain vehicle upon a city street is subject to all of the duties that Chapter [46.61](#) RCW et seq. imposes on an operator of a vehicle, except as to those provisions thereof which by their nature are inapplicable. (Ord. 008/2018 § 1)

10.30.070

Prohibited uses.



- A. No person shall operate or ride a wheeled all-terrain vehicle in a negligent or unsafe manner, but must operate it with reasonable regard for his or her own safety and for the safety of others.
- B. No person shall tow any trailers, devices, equipment or persons behind the wheeled all-terrain vehicle.
- C. No person shall operate a wheeled all-terrain vehicle side-by-side in a single lane of traffic.
- D. No person shall carry or transport any other person or passenger on a wheeled all-terrain vehicle, nor shall any other person ride on a wheeled all-terrain vehicle, unless such wheeled all-terrain vehicle is designed to carry more than one person, in which event a passenger may ride upon the permanent and regular seat if designed for two persons, or upon another seat firmly attached to the wheeled all-terrain vehicle. (Ord. 008/2018 § 1)

10.30.080

Prohibited areas.



- A. It is unlawful to operate a wheeled all-terrain vehicle on a sidewalk.
- B. It is unlawful to operate a wheeled all-terrain vehicle in a park, except in a designated parking lot.
- C. It is unlawful to operate a wheeled all-terrain vehicle on any pedestrian trail, bicycle path or bridge where the operation of motorized vehicles is prohibited. (Ord. 008/2018 § 1)

10.30.090

Violation – Penalty.



Any person who violates a provision of this chapter is guilty of a traffic infraction and will be punished by the imposition of a monetary penalty as authorized by RCW [46.09.490](#), as existing or hereafter amended; provided, that conduct that constitutes a criminal traffic offense may be charged as such and is subject to the maximum penalties allowed for such offenses. (Ord. 008/2018 § 1)

10.30.100

Listing on city website.



All city streets upon which wheeled all-terrain vehicles have been approved for operation pursuant to this chapter shall be listed publicly and made accessible from the main page of the city's website. (Ord. 008/2018 § 1)

Disclaimer: The city clerk's office has the official version of the Monroe Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

Note: This site does not support Internet Explorer. To view this site, Code Publishing Company recommends using one of the following browsers: Google Chrome, Firefox, or Safari.

City Website: www.monroewa.gov

Code Publishing Company

ORDINANCE NO. 2015-18

AN ORDINANCE OF THE TOWN OF EATONVILLE, WASHINGTON, AMENDING THE EATONVILLE MUNICIPAL CODE BY ESTABLISHING A NEW CHAPTER 10.30 AUTHORIZING THE OPERATION OF WHEELED ALL-TERRAIN VEHICLES WITHIN THE TOWN LIMITS AND WITHIN CERTAIN DESIGNATED AREAS, PROHIBITING CERTAIN CONDUCT THEREON, AND PROVIDING PENALTIES FOR VIOLATION

WHEREAS, the Town of Eatonville recognizes the expanding popularity of wheeled all-terrain vehicles (WATVs) may provide opportunities for a wide variety of uses and outdoor recreation activities and the commerce that is derived therefrom; and

WHEREAS, RCW 46.09.360 authorizes a city or town to adopt regulations pertaining to the operation of WATVs on highways within its boundaries provided such regulations are not less stringent than state law; and

WHEREAS, allowing the use of WATVs on certain Town streets has been considered by the Town Council's public safety committee and by the Eatonville planning commission, both of which support the adoption of appropriate regulations; and

WHEREAS, the Town desires to define areas of use and establish appropriate rules to regulate the operation of WATVs to promote and facilitate responsible WATV activities and recreation with the Town's boundaries; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF EATONVILLE AS FOLLOWS:

Section 1. The Eatonville Municipal Code is amended by adding a new Chapter 10.30 "Wheeled All-Terrain Vehicles" in the form attached hereto as Exhibit A and incorporated by this reference.

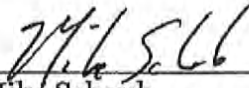
Section 2. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. This ordinance shall take effect after publication of a summary,

consisting of the title, pursuant to RCW 35.27.300.

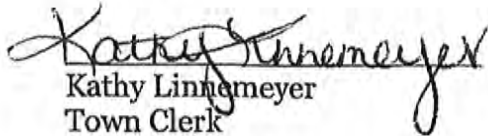
1ST READING: 12/14/2015
2ND READING: WAIVED

PASSED by the Town Council of the Town of Eatonville and attested by the Clerk
in authentication of such passage this 14th day of December, 2015.

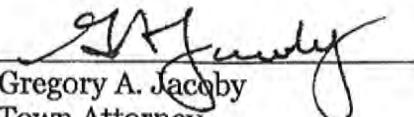


Mike Schaub
Mayor

ATTEST:


Kathy Linnemeyer
Town Clerk

APPROVED AS TO FORM:



Gregory A. Jacoby
Town Attorney



- Chapter 10.21 VEHICLE IMPOUNDMENT – DUI ARRESTS
- Chapter 10.22 COMPRESSION BRAKES
- Chapter 10.24 HORSES AND MOTORCYCLES
- Chapter 10.28 BICYCLES, SKATEBOARDS, ROLLER SKATES, ROLLERBLADES AND SCOOTERS
- Chapter 10.29 HELMETS REQUIRED
- Chapter 10.30 WHEELED ALL-TERRAIN VEHICLES
 - 10.30.010 Definitions
 - 10.30.020 WATV registration
 - 10.30.030 License requirement
 - 10.30.040 Authorized uses for WATVs – Highways
 - 10.30.050 Street designation
 - 10.30.060 Towing
 - 10.30.070 Public noise nuisances
 - 10.30.080 Unlawful activities
 - 10.30.090 Exemptions
 - 10.30.100 Violations – Penalty
- Chapter 10.40 GOLF CARTS
- Title 11 (Reserved)
- Title 12 STREETS, SIDEWALKS AND PUBLIC PLACES
- Title 13 PUBLIC SERVICES
- Title 14 (Reserved)
- Title 15 ENVIRONMENTAL PROTECTION
- Title 16 BUILDINGS AND CONSTRUCTION
- Title 17 LAND SUBDIVISIONS, PLATS

Chapter 10.30 WHEELED ALL-TERRAIN VEHICLES

Sections

- [10.30.010 Definitions.](#)
- [10.30.020 WATV registration.](#)
- [10.30.030 License requirement.](#)
- [10.30.040 Authorized uses for WATVs – Highways.](#)
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- [10.30.070 Public noise nuisances.](#)
- [10.30.080 Unlawful activities.](#)
- [10.30.090 Exemptions.](#)
- [10.30.100 Violations – Penalty.](#)

10.30.010 Definitions.

- A. "Designated street" means those public roadways within the town's boundaries that the town council has designated for WATV travel.
- B. "Highway" or "public roadway" means the entire width between the boundary lines of every roadway within the town boundaries that is publicly maintained with funding from the motor vehicle fund and open to the use of the public for the purpose of vehicular travel.
- C. "Nonhighway road" has the meaning set forth in RCW [36.09.310\(7\)](#), as now or hereafter amended, any road owned or managed by a public agency, a private road, or any private road for which the owner has granted an easement for public use for which appropriations from the motor vehicle fund were not used for (1) original construction or reconstruction in the last 25 years, or (2) maintenance in the last four years.
- D. "Operator" means each person who operates, or is in physical control of, any wheeled all-terrain vehicle.
- E. "Owner" means the person, other than the lien holder, having an interest in the wheeled all-terrain vehicle, and entitled to the use of possession thereof.
- F. "WATV license" means a license issued by the Department of Licensing for operation of a wheeled all-terrain vehicle.
- G. "Wheeled all-terrain vehicle" (WATV) means (1) any motorized nonhighway vehicle with handlebars that is 50 inches or less in width, has a seat height of at least 20 inches,

Chapter 10.30 WHEELED ALL-TERRAIN VEHICLES

Sections:

- 10.30.010** Definitions.
- 10.30.020** WATV registration.
- 10.30.030** License requirement.
- 10.30.040** Authorized uses for WATVs – Highways.
- 10.30.050** Street designation.
- 10.30.060** Towing.
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- A. "Designated street" means those public roadways within the town's boundaries that the town council has designated for WATV travel.
- B. "Highway" or "public roadway" means the entire width between the boundary lines of every roadway within the town boundaries that is publicly maintained with funding from the motor vehicle fund and open to the use of the public for the purpose of vehicular travel.
- C. "Nonhighway road" has the meaning set forth in RCW [46.09.310\(7\)](#), as now or hereafter amended: any road owned or managed by a public agency, a primitive road, or any private road for which the owner has granted an easement for public use for which appropriations from the motor vehicle fund were not used for (1) original construction or reconstruction in the last 25 years; or (2) maintenance in the last four years.
- D. "Operator" means each person who operates, or is in physical control of, any wheeled all-terrain vehicle.
- E. "Owner" means the person, other than the lien holder, having an interest in the wheeled all-terrain vehicle, and entitled to the use of possession thereof.
- F. "WATV license" means a license issued by the Department of Licensing for operation of a wheeled all-terrain vehicle.
- G. "Wheeled all-terrain vehicle" (WATV) means (1) any motorized nonhighway vehicle with handlebars that is 50 inches or less in width, has a seat height of at least 20 inches, weighs less than 1,500 pounds, and has four tires having a diameter of 30 inches or less, or (2) a utility-type vehicle designed for and capable of travel over designated roads that travels on four or more low-pressure tires of 20 psi or less, has a maximum width less than 74 inches, has a maximum weight less than 2,000 pounds, has a wheelbase of 110 inches or less, and satisfies at least one of the following: (a) Has a minimum width of 50 inches; (b)

has a minimum weight of at least 900 pounds; or (c) has a wheelbase of over 61 inches. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.020 WATV registration.

A. A person who operates a wheeled all-terrain vehicle upon a nonhighway road must have a current and proper off-road vehicle registration, with the appropriate off-road tab, and pay the initial and renewal vehicle license fee as determined by the Department of Licensing.

B. A person who operates a wheeled all-terrain vehicle upon a public roadway must have a current and proper on-road vehicle registration, with the appropriate on-road tab, and pay the initial and renewal vehicle license fee, as determined by the Department of Licensing.

C. The WATV registration requirements set forth above shall not apply to:

1. WATVs owned and operated by the United States, another state, or political subdivision thereof;
2. WATVs owned and operated by this state, a municipality, or a political subdivision of this state or the municipality;
3. WATVs owned by a resident of another state that have a valid WATV use permit or vehicle registration issued in accordance with the laws of the other state. This exemption applies only to the extent that a similar exemption or privilege is granted under the laws of that state; or
4. WATVs while being used for emergency management purposes under the authority or direction of an appropriate agency that engages in emergency management or search and rescue or a law enforcement agency. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.030 License requirement.

No person under the age of 16 years shall operate a WATV upon public rights-of-way within the town limits. All WATV operators must carry on their person a valid driver's license issued by the state of the operator's residence when driving on public rights-of-way. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.040 Authorized uses for WATVs – Highways.

A person may operate a WATV upon any public roadway as specifically designated in EMC [10.30.050](#), subject to the following requirements:

A. A person operating a WATV may not cross a public roadway, not including nonhighway roads and trails, with a speed limit in excess of 35 miles per hour, unless the crossing begins and ends on a public roadway, not including nonhighway roads and trails, with a speed limit of 35 miles per hour or less and occurs at an intersection of approximately 90 degrees, except that the operator of a WATV may not cross at an uncontrolled intersection of a public highway listed under Chapter [47.17](#) RCW; and

B. A person operating a WATV on a public roadway must comply with the equipment and documentation requirements set forth in RCW [46.09.457](#), as now or hereafter amended. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.050 Street designation.

A. The following public roadways within the corporate limits of the town of Eatonville, having a speed limit of 35 miles per hour or less, are designated for WATV traffic:

1. All Eatonville public streets and roads are open to WATV use unless posted closed or unless designated as closed in the subsection below. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.060 Towing.

WATV operators shall abide by the manufacturer's guidelines or specifications when towing approved devices. It shall be unlawful for any WATV to pull a sled, toboggan, trainer or any other device except by means of a rigid tow bar connecting the WATV to such device. Except as otherwise allowed in this section, no person shall be pulled in any fashion by a WATV. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.070 Public noise nuisances.

The operation of a WATV is subject to the requirements and restrictions set forth in Chapter [8.11](#) EMC, Public Noise Nuisances. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.080 Unlawful activities.

It shall be unlawful for a person to operate a WATV:

- A. In such a manner as to endanger the property of another;
- B. At a rate of speed greater than the posted town limit;
- C. On lands not owned by the operator or owner of the WATV without a lighted headlight and taillight between the hours of dusk and dawn;
- D. Without an adequate braking device;
- E. Without a spark arrester approved by the Department of Natural Resources;
- F. Without an adequate and operating muffling device that complies with RCW [46.09.070](#), as now or hereafter amended;
- G. On lands not owned by the operator or owner of the WATV upon the shoulder or inside bank or slope of any nonhighway road or highway, or upon the median of any divided highway;
- H. On lands not owned by the operator or owner of the WATV in any area or in such a manner so as to unreasonably expose the underlying soil, or to create an erosion condition or to injure, damage, or destroy trees, growing crops, or other vegetation;
- I. On lands not owned by the operator or owner of the WATV on any nonhighway road or trail, when these are restricted to pedestrian or animal travel;
- J. On any public lands in violation of the rules and regulations of the agency administering such lands;
- K. On a private nonhighway road if the road owner has not authorized the use of WATVs;
- L. Except for a WATV equipped with seat belts and roll bars or an enclosed passenger compartment, it is a traffic infraction for any person to operate or ride a WATV on a nonhighway road without wearing upon his or her head a motorcycle helmet fastened securely while in motion. For purposes of this section, "motorcycle helmet" has the same meaning as provided in RCW [46.37.530](#), as now or hereafter amended. This requirement shall not apply to a WATV operator operating on his or her own land;
- M. While under the influence of intoxicating liquor or a controlled substance, which shall be a misdemeanor; and
- N. In violation of any state law or other town regulations. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.090 Exemptions.

A person may operate a WATV upon any public roadway, trail, nonhighway road, or highway within the town while being used under the authority or direction of an appropriate agency that engages in emergency management, as defined in RCW [46.09.310](#), or search and rescue, as defined in RCW [38.52.010](#), or a law enforcement agency, as defined in RCW [16.52.011](#), within the scope of the agency's official duties. (Ord. 2015-18 § 1 (Exh. A), 2015).

10.30.100 Violations – Penalty.

Failure to perform any act required, or the performance of any act prohibited, in this chapter shall be designated as a traffic infraction, unless otherwise provided herein or in state law, and any person found to have committed such traffic infraction shall be subject to the penalties governed by state law, including but not limited to RCW [46.09.485](#) and [46.09.490](#), as now or hereafter amended. (Ord. 2015-18 § 1 (Exh. A), 2015).

[Mobile Version](#)



Multiuse Roadway Safety Account

The purpose of this program is to increase opportunities for safe, legal and environmentally acceptable motorized recreation on public roads.

Program overview

Expenditures of the Multi-Use Roadway Safety Account may be used only for: (a) counties to perform safety engineering analysis of mixed vehicle use on any road within a county; (b) local governments to provide funding to install signs providing notice to the motoring public that (i) wheeled all-terrain vehicles (WATV) are present or (ii) wheeled all-terrain vehicles may be crossing; (c) the state patrol or local law enforcement for purposes of defraying the costs of enforcement of this act; and (d) law enforcement to investigate accidents involving wheeled all-terrain vehicles. Funds may be used on any road owned by local, state and federal government agencies provided that the agency has authorized use of the road for wheeled all-terrain vehicles. Refer to the [WATV sign fact sheet \(PDF 315KB\)](#) for information on the types of signs that are eligible for funding under this program.

Call for projects - Open

Eligible applicants

Local government agencies, State Patrol, and local law enforcement agencies in Washington are eligible to apply.

Available funding

Related links

[Regional Contact Info](#)

Contact information

Melanie Vance
Environmental Policy Manager
melanie.vance@wsdot.wa.gov
[360-705-7376](tel:360-705-7376)



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Program overview

Expenditures of the Multi-Use Roadway Safety Account may be used only for: (a) counties to perform safety engineering analysis of mixed vehicle use on any road within a county; (b) local governments to provide funding to install signs providing notice to the motoring public that (i) wheeled all-terrain vehicles (WATV) are present or (ii) wheeled all-terrain vehicles may be crossing; (c) the state patrol or local law enforcement for purposes of defraying the costs of enforcement of this act; and (d) law enforcement to investigate accidents involving wheeled all-terrain vehicles. Funds may be used on any road owned by local, state and federal government agencies provided that the agency has authorized use of the road for wheeled all-terrain vehicles. Refer to the [WATV sign fact sheet \(PDF 315KB\)](#) for information on the types of signs that are eligible for funding under this program.

Call for projects - Open

Eligible applicants

Local government agencies, State Patrol, and local law enforcement agencies in Washington are eligible to apply.

Available funding

Currently \$900,000 is available in the Multiuse Roadway Safety Account, subject to the following conditions:

1. 25% of the amount is reserved for counties that each have a population of 15,000 persons or less.
2. 75% of the amount is reserved for counties that each have a population exceeding 15,000 persons.
3. No county that receives a grant under item b above may receive no more than \$60,000 in total grants.

Program requirements

Agencies must comply with the following requirements as part of their project.

1. Program recipients are required to report quarterly on the status of the project.
2. Signs must conform to the manual on uniform traffic control devices. Refer to the [WATV sign fact sheet \(PDF 315KB\)](#) for additional information on WATV signs.
3. Proposals that include routes crossing or utilizing a state highway require signature by the WSDOT Region Traffic Engineer. Before the Region Traffic Engineer can sign the application, they will need to verify that the proposal meets the design standards in the RCW as compiled in the [WATV Use on State Highways \(PDF 66KB\)](#) document.

Grant applications

Electronic copies of the following are to be included in the submittal:

- A completed application saved as either a [\(DOC 49KB\)](#) or [\(PDF 116KB\)](#) document with appropriate signatures.
- A vicinity map showing the project location and project limits.
- For signage proposals the application must identify the types of signs to be used and the locations where they are to be installed.
- A copy of the local ordinance authorizing WATV use.

Grant submittal process

Applications must be submitted by e-mail with completed application as either a PDF or Word Doc – paper submittals will not be accepted. Applications must be sent to hlprants@wsdot.wa.gov

Selection process

All applications will be reviewed by WSDOT to ensure that they are complete and eligible for funding. A Technical Advisory Committee will assist WSDOT in evaluating and prioritizing project proposals.

Review criteria

The following are examples of the considerations that will be used to evaluate and rank the project proposals.

- Completeness of the application
- Extent of use of roads in the project area by wheeled all-terrain vehicles.
- Documentation of driving hazards within the project area.
- Accident history involving WATVs within the project area.
- Special consideration will be given to projects that leverage other funds.
- Extent of support by WATV clubs and community of stakeholders.

Related links

[Regional Contact Info](#)

Contact information

Melanie Vance

Environmental Policy Manager

melanie.vance@wsdot.wa.gov

[360-705-7376](tel:360-705-7376)

[Performance highlights from the Gray Notebook](#)

Traffic fatality crashes on Washington public roadways

increased 56% in March 2021 compared to March 2020.

11,906 incidents responded to

by WSDOT's incident Response teams during the third quarter of 2021, nearly 6% more than same quarter in 2020.

WSF ridership was nearly 5.7 million in the first quarter of fiscal year 2022,

which was 1.6 million (38.3%) higher than the corresponding quarter in FY2021

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Multi-Use Roadway Safety Grant Program

Signage Fact Sheet - January 31, 2018

How is signage addressed in the authorizing legislation?

Engrossed Substitute House Bill 1632 of 2013 requires that licensing and registration revenue to be administered by WSDOT to provide grants to local governments for erecting signs to notify the motoring public that:

- (i) Wheeled all-terrain vehicles are present or
- (ii) Wheeled all-terrain vehicles may be crossing.

The bill also states that WSDOT must prioritize grant awards in the following priority order:

- a. For the purpose of marking highway crossings with signs warning motorists that wheeled all-terrain vehicles may be crossing when an ORV recreation facility parking lot is on the other side of a public roadway from the actual ORV recreation facility; and
- b. For the purpose of marking intersections with signs where a wheeled all-terrain vehicle may cross a public road to advise motorists of the upcoming intersection. Such signs must conform to the manual on uniform control devices.

What types of signage are eligible for funding under the program?

Based on the enabling legislation, two categories of signage are eligible for funding under the Multi-use Roadway Safety Account grants program – warning signs and route markers. Both a discussion of and examples of each of these sign categories are presented below.

What types of warning signs are approved for use in the program?

FHWA's MUTCD standards require that any new symbol (such as an image of an all-terrain vehicle) used on regulatory and warning signs go through experimentation, approval and testing, which at present has not been done for any ATV symbols/images. Consequently, an ATV symbol may **not** be used on warning signs. The following signs do comply with MUTCD standards and have been approved by WSDOT for use under the MURSA grant program. Changes to the background color may be required for signs installed along roads on federal lands (e.g. National Forests). The diamond shape sign sizes are: state highways are 36"X36" and on city streets/county roads are 30"X30". The supplemental plaque sign size is 30"X18".



What kinds of route markers are approved for use in the program?

Route markers are required to adhere to MUTCD standards, but do not require FHWA approval. Therefore the ATV image/symbol may be used on route marker signage. Changes to the background color may be required for signs that are used along roads on federal and state lands (e.g. National Forests).



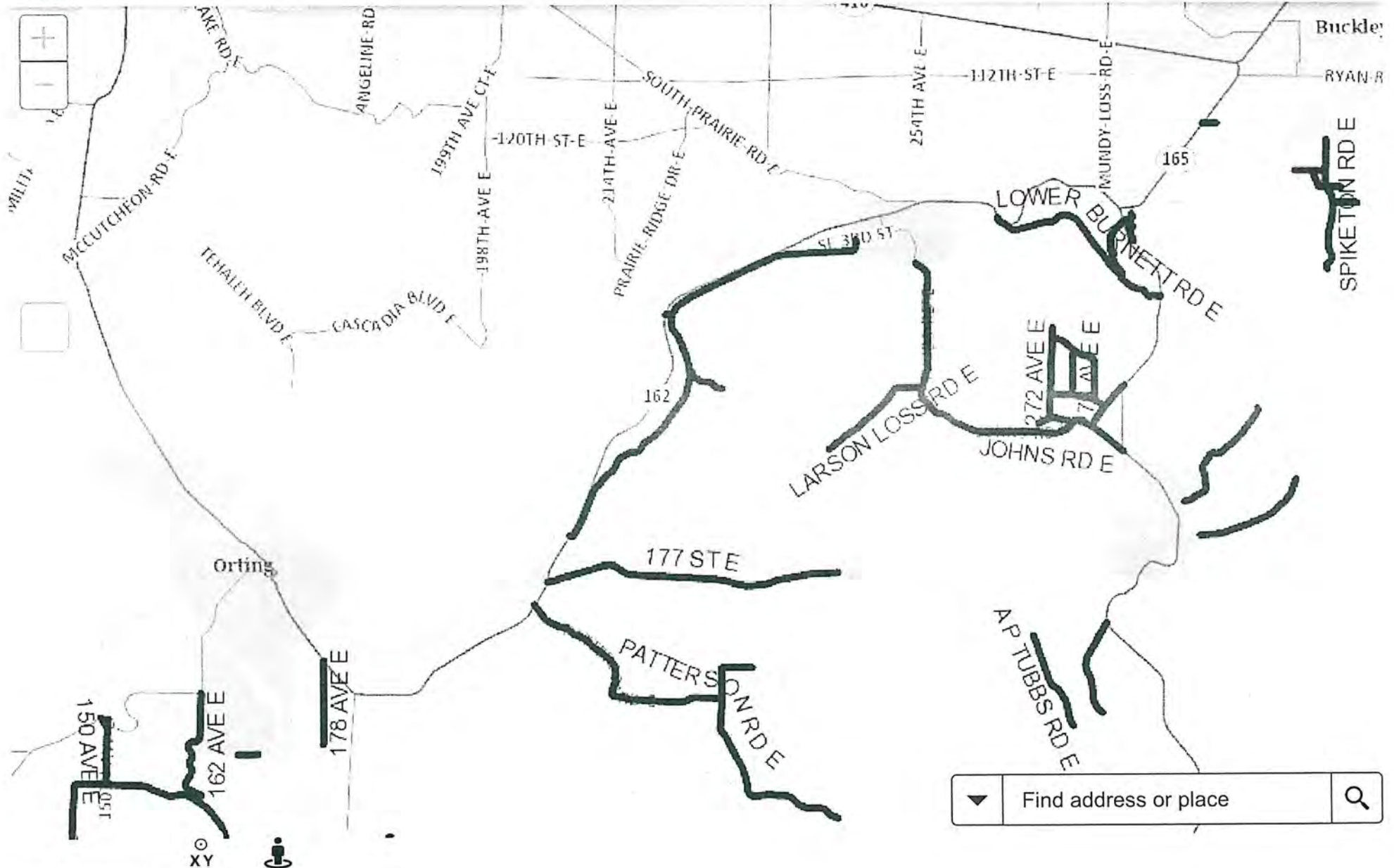
How much do warning signs and route markers cost?

The estimated cost to fabricate signs by the WSDOT sign shop is \$21 per sq. ft. (including state sales tax). The estimated cost for a warning sign assembly with a 30"x30" diamond sign and a 30"x18" plaque is \$194 (including state sales tax). The estimated cost to fabricate a 24"x24" route marker is \$83 and the cost of a 30"x30" route marker is \$129 (including tax).

The estimated cost to install a sign on a new post with mounting hardware (bolts, nuts, & washers) with labor is \$160 to \$285/sign, depending on the amount of travel required for the installer to reach the project site.

Who is responsible for installing and maintaining signs within the WSDOT Right of Way?

There are two options for installing signs *within the right of way of a state highway*. The first option is to have a WSDOT maintenance crew to do the installation – questions on the cost of the installation should be directed to the WSDOT Region Traffic Engineer. The second option is for the local agency to have their own public works crew install the sign – *county* public works must obtain a General Permit from the WSDOT Region Maintenance prior to the installation of any signs; *city* public works must contact the WSDOT Region Traffic Engineer for approval of sign locations prior to installation of the sign(s) when there is access control. Maintenance responsibility for signs will be assigned either to WSDOT or the local agency through the discussion with the Region Traffic Engineer.

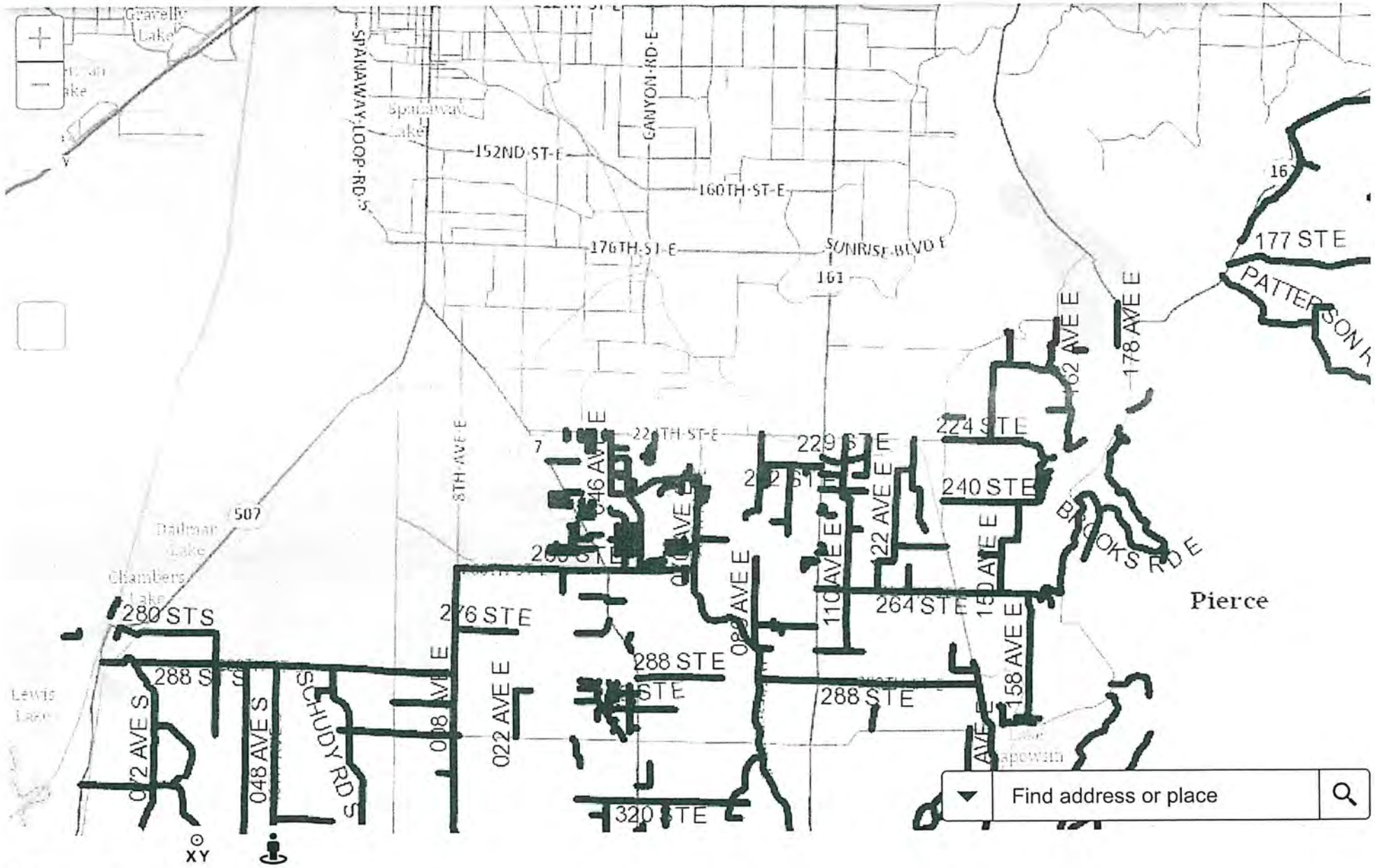


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**INTERLOCAL AGREEMENT: CREATING PRE-MEMBERSHIP CONDITIONS
BETWEEN WASHINGTON CITIES INSURANCE AUTHORITY AND
CITY OF ORTING**

THIS AGREEMENT, made pursuant CHAPTER 39.34 RCW, is made and entered into in the State of Washington by and among Washington Cities Insurance Authority, a quasi-municipal corporation organized and existing of the Constitution and laws of the State of Washington, Chapter 48.62 RCW, hereinafter referred to as WCIA, and the **CITY OF ORTING**, a municipal corporation existing under the Constitution and laws of the State of Washington, hereinafter referred to as "Entity" who are the parties signatory to this Agreement. Washington Cities Insurance Authority and the **CITY OF ORTING** are sometimes referred to herein as "parties".

RECITALS

WHEREAS, the **CITY OF ORTING** desires and is committed to taking all steps necessary to become a Full Member of WCIA, as membership is defined by WAC 200-100-020 (17(a), (b), (c)) as now exists or hereinafter is amended and as defined by the foundational Interlocal Agreement creating Washington Cities Insurance Authority, and;

WHEREAS, the **CITY OF ORTING** has applied for membership in WCIA and is committed to becoming a Full Member, if approved for membership by WCIA, on the date of **January 1, 2021** at 12:01 a.m. and;

WHEREAS, WCIA is desirous and committed to taking and completing all necessary steps to evaluate the **CITY OF ORTING** for Full Membership in WCIA and to prepare the **CITY OF ORTING** for Full Membership in WCIA starting on the date of **January 1, 2021** at 12:01 a.m., and;

WHEREAS, it appears economically feasible and mutually beneficial for the parties to this Agreement to take all steps reasonably necessary to evaluate the **CITY OF ORTING** for Full Membership in WCIA and to prepare said entity for Full Membership on the date of **January 1, 2021** at 12:01 a.m.;

NOW, THEREFORE, for and in consideration of all the mutual benefits, covenants and agreements contained herein, the parties hereto agree as follows:

I. Covenants.

- a. The **CITY OF ORTING** hereby formally applies to Washington Cities Insurance Authority to become a Full Member of WCIA to participate in its joint self insurance and risk sharing programs and receive its full membership benefits including orientation, risk management training, and consulting services and all other support services offered to Full Members of WCIA starting on the date of **January 1, 2021** at 12:01 a.m., if so approved by the governing body of WCIA.

- b. The Entity hereby agrees to give all necessary written notice to any insuring or self insuring pooling organization to which the Entity is currently a member or subscriber that it intends to end its current liability insuring or self insuring Entity membership so as to allow the Entity to become a Full Member of WCIA on the effective date cited above, if so approved by WCIA.
- c. The Entity agrees to provide full and open access to its records and claim history so as to allow WCIA to properly evaluate the entity's risk profile for prospective membership in WCIA.
- d. The Entity agrees to accept and complete all recommended pre-membership orientation, risk management training, and consulting services as specified by WCIA and to reimburse WCIA the reasonable cost of any such services provided within sixty (60) days of being billed for the same if the Entity's full membership in WCIA is rejected or if the Entity declines to sign the "appendix" to the foundation Interlocal Agreement creating WCIA when offered Full Membership.
- e. The Entity agrees that if its Full Membership in WCIA is approved by its governing body it will, through its authorized officer, sign via appendix the foundational Interlocal Agreement creating WCIA and thereby become a full participating Member of WCIA as of the effective date of **January 1, 2021** at 12:01 a.m. Thereafter, the Entity agrees to be fully bound by all of the terms and conditions and benefits of full WCIA membership including, but not limited to those specified in the Interlocal Agreement creating WCIA, the WCIA Bylaws and Joint Protection Program documents.
- f. WCIA agrees to perform a full, fair and prompt evaluation of the Entity of **CITY OF ORTING's** qualifications for membership with WCIA and to deliver a final decision accepting or rejecting the Entity for membership no later than sixty (60) days prior than the proposed effective date of membership stated above. At the same time, if WCIA accepts the Entity for membership, it will state in its acceptance the proposed initial assessment the Entity will be required to pay for the Entity's initial membership.
- g. WCIA agrees to provide all necessary orientation, risk management training and consulting services to the **CITY OF ORTING** and its officers, employees and elected officials as necessary to prepare the **CITY OF ORTING** for Full Membership in WCIA.
- h. This pre-membership agreement shall become effective on the date that it has been signed by both parties authorized representatives as indicated below.

II. Amendments.

This Agreement may be amended at any time only by the written approval of all the parties signatory to it.

III. Agreement Complete.

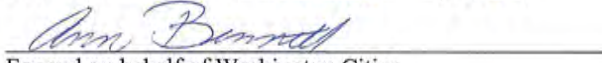
The foregoing constitutes the full and complete agreement of the parties. There are no oral understandings or agreements not set forth in writing herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by signature of the authorized officials thereof on the date indicated below their signatures.



For and on behalf of the City of Orting

Dated this 20 day of December, 2019.



For and on behalf of Washington Cities
Insurance Authority
Ann Bennett, Executive Director of WCIA

Dated this 23 day of December, 2019.



CGA Committee Agenda
February 2nd, 2022
8:00am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director

1. Call to Order.

Councilmember Gunther called the meeting to order at 8:00am.
Present (Virtual): Councilmember Tod Gunther, Councilmember Don Tracy, Finance Director Gretchen Russo, City Clerk Kim Agfalvi.

2. Parks Report.

City Clerk Kim Agfalvi gave an update on the Parks Advisory Board. She briefed the committee that Matthew Evans and Shane Fairbanks were appointed to the Parks Advisory Board. She also stated that the meeting held in January was a meet and greet for the new board. Councilmember Gunther stated that he would like the CGA Committee to send Jason Linkem, former Parks Advisory Board member a thank you letter for his years of service to the committee.

3. Public Comments.

No public comments.

4. Agenda Items

A. Orting Historical Society- Clock Tower Update.

Councilmember Gunther and City Clerk Kim Agfalvi briefed on the clocks that are going to be installed into the clock tower at City Hall. She stated that delivery of the clocks had been delayed. Councilmember Tracy will be helping to install the clock once they have been delivered. Councilmember Gunther stated that he would like to ask Mr. Colorossi to attend the CGA Committee meeting once installation is completed.

B. Daffodil Festival Sponsorship.

Activities and Events Coordinator Michell Alfieri briefed on the Daffodil Festival and parade. She stated she had a meeting with the Police and Fire Departments. She briefed on the staging for the parade, and navigating around the Police and Fire Department driveways so that they are able to get out in the event of an emergency. She also briefed on a possible 4th of July parade and event for the City of Orting.

Action: Move forward to study session on February 16th, 2022.

C. Parking Strips.

City Clerk Kim Agfalvi asked to have the parking strip agenda item deferred to the next meeting when City Administrator Scott Larson can be in attendance.

Action: Move item to CGA Committee meeting on March 2, 2022.

D. Grant Policy.

City Clerk Kim Agfalvi briefed the committee on the City of Orting grant policy, and that the policy was being reviewed by the former CGA committee members and was included in the packet for informational purposes.

Action: Informational item only.

E. Interlocal Agreements.

City Clerk Kim Agfalvi briefed on the interlocal agreements for Puyallup Jail Services and also for South Correctional Agency (SCORE) and that the committee has been reviewing them for informational purposes. Councilmember Gunther asked if the police department has had social workers going out on calls for citizens, and Finance Director Gretchen Russo briefed on Recovery Café members attending court hearings and doing community outreach. They have been helping citizen attend court with food and transportation resources.

Action: Informational item only.

5. Meeting Minutes of January 6th, 2022.

The meeting minutes of January 6th, 2022 were approved.

6. Action Items/Round table review.

Activities and Events Coordinator Michell Alfieri briefed that the City applied for two Summer Experiences and Enrichment for Kids (SEEK) grants. She stated the purpose of the grants were to help provide summer enrichment programs for underserved communities, and that the City of Orting was awarded two grants, one for an Outdoor Adventure Program and another for a summer day camp.

The outdoor adventure program was awarded \$21,000.00, and the City of Orting will partner with the Orting School District and the Summer Lunch Program to provide up to 50 students the ability to participate at no cost. She stated students would be picked up by school busses at normal bus stops, or at central locations within the City and that lunches and snacks would be provided.

Councilmember Gunther asked questions about children that are typically picked up in taxis and transported to schools. He wanted to make sure that those children were also included and Activities and Events Coordinator Michell Alfieri stated that those children would be able to participate.

The summer day camp program was awarded \$17,000.00 and this program will allow participants in grades K-5 to attend a summer camp for two weeks in the summer of 2022. Activities and Events Coordinator Michell Alfieri stated the summer day camp program will be somewhat intertwined with the Outdoor Adventure program.

Councilmember Gunther asked that the following items be added to the next CGA agenda:

- Portable pitching mound – purchase of a portable pitching mound to be used at Gratzer Park. He stated that the cost is minimal, that the mound could be stored there, and that it would improve the game and benefit the school systems by its use.
- Designation of the City of Orting as a Purple Heart City. This would allow the City to have a sign at each entrance to the City. Councilmember Gunther stated he will fill out agenda bill and submit it to the clerk for item.
- Nomination of former Councilmember Scott Drennan for a distinguished public service award.
- City Challenge Coin - Councilmember Gunther stated he wanted to use his council discretionary funds to purchase challenge coins that could be distributed throughout the City.

7. Adjournment

The meeting was adjourned the meeting at 8:43am.

ATTEST:

Kimberly Agfalvi, City Clerk



CGA Committee Agenda
March 2nd, 2022
8:00am

Tod Gunther, Councilmember, Chair
Don Tracy, Councilmember
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director

1. Call to Order 8:13am

2. Parks Report.

City Clerk Kim Agfalvi briefed on classes and activities that are open for registration through the Parks and Recreation Department. She also briefed on the upcoming Daffodil parade on April 9th, 2022.

3. Public Comments

4. Agenda Items

A. Orting Historical Society- Clock Tower

Sam Colorossi updated that the clocks will be delivered sometime next week, and that they will be delivered to the old City Hall Building. He stated he has coordinated with public works to make sure the building is opened up at that time. He stated once the clocks are delivered, he will work on an installation timeline.

Action: Informational only.

B. Supportive and Transitional Housing Code Amendments (E2SHB 1220)

The Supportive and Transitional Housing Code Amendments were previously passed by the Council for 6 months, and the current item would extend the ordinance for another six months, as staff is still working on permanent regulations.

Action: Move forward to study session on March 16th, 2022.

C. Park Impact Fees

As part of the 2021 budget process, the park impact fee was updated. The fee schedule was adopted with a resolution, and to modify the code, the park impact fees need to be adopted by ordinance.

Action: Move item forward to study session on March 16th, 2022.

D. Remote Meeting Attendance

Per Council request, staff drafted language that would amend the Council Rules of Procedure to allow for remote attendance for Councilmembers if they are not able to attend a meeting in person. Currently remote attendance is not stipulated in the rules.

Action: Move Forward to study session on March 16th, 2022.

E. Parking Strips

City Administrator Scott Larson briefed that the City has received concerns from citizens related to parking strips, and that previous regulations have allowed for citizens to plant items in the parking strips. The proposed ordinance would give citizens a year to remove any obstructions in the parking strip area.

Action: Move forward to study session on March 16th, 2022.

F. Purple Heart Designation

Councilmember Gunther stated this is a designation that honors those that have served our Country through military service.

Action: Move to next CGA Meeting on April 6th, 2022.

G. Distinguished Public Service Award

Councilmember Gunther stated that he would like to give Scott Drennen a distinguished public service award and that he will bring items for consideration back to the next CGA meeting.

Action: Move to next CGA Meeting on April 6th, 2022.

H. City Challenge Coin

Councilmember Gunther stated that he would like to use his discretionary funds to purchase challenge coins. He stated that he will bring items for consideration to the next CGA meeting.

Action: Move to next CGA Meeting on April 6th, 2022.

I. Interlocal Agreements

The CGA Committee reviewed the following Interlocal Agreements:

- Washington State Administrative Office of the Courts.
- Washington State Traffic Safety Commission.

Action: Informational purposes only.

5. Meeting Minutes of February 2nd, 2022.

Action: Bring back to next CGA meeting for review.

6. Action Items/Round table review.

Final comments

Identify Items that are ready to move forward, establish next meeting's agenda.

7. Adjournment

The meeting was adjourned at 8:50am.