

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Study Session Meeting Minutes  
104 Bridge Street S, Orting, WA  
January 19, 2022  
6:00 p.m.

### **Deputy Mayor Hogan, Chair**

#### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Deputy Mayor Hogan called the meeting to order at 6:02pm. Councilmember Tracy led the pledge of allegiance, and then roll call was taken.

**Councilmembers present:** Councilmembers Tod Gunther, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

Virtual: Councilmember Chris Moore joined at 6:57pm.

**Staff present:** City Administrator Scott Larson, Finance Director Gretchen Russo, City Engineer Maryanne Zukowski, City Clerk Kim Agfalvi, City Planner Emily Adams, Activities and Events Coordinator Michell Alfieri. Virtual: Public Works Director Greg Reed, Building Official Tim Lincoln, and Police Chief Chris Gard.

Mayor Penner read the following announcements:

The City Council, Staff, and the public are attending this meeting virtually, pursuant to Governor Inslee's Order 20-28 dated March 24, 2020. The public may attend via the platform Zoom by clicking the link for zoom on the City of Orting website, by telephone by dialing 1.253.215.8782, Meeting ID 935 1842 7133 passcode 619558. If you log in at zoom.com you will need to enter the meeting ID 935 1842 7133, the passcode 619558, and your name.

#### **2. COMMITTEE REPORTS.**

##### **A. Public Works - CM Bradshaw & CM Koenig**

Councilmembers Bradshaw and Koenig briefed on the following topics discussed at the last public works meeting:

- No update.

##### **B. Public Safety - CM Gunther & CM Tracy**

Councilmembers Gunther and Tracy briefed on the following topics discussed at the last public works meeting:

- Tasers and body cams.
- Morale of police department.
- Ordinance that was passed for sidewalk activities (See Ordinance on the web).
- Staffing of police department.
- Lahar evacuation exercise being held on April 29th.

### **C. Community and Government Affairs - CM Williams & CM Moore**

Councilmember Moore briefed on the following topics discussed at the last public works meeting:

- Nothing to report.

### **3. STAFF REPORTS.**

#### **Activities and Events**

Activities and Events Coordinator Michell Alfiere briefed on the following:

- Home for the Holidays tree lighting event.
- Orting Chocolate Stroll on February 12<sup>th</sup> from 11:00am – 3:00pm.
- Daffodil Festival on April 9<sup>th</sup>. City has started coordinating with event director.
- City of Orting is bringing back recreation programs – dance, soccer, and painting. She stated she is looking for tumbling coaches for potential tumbling classes.
- Arts and crafts classes for adults and children.
- Updated on Parks and Recreation Survey launched on Facebook.
- Launch of online registration platform.

#### **Public Works**

Public Works Director Greg Reed briefed on the following:

- Winter snow storm clean up and identifying choke points.
- Staff is continuing to install new water meters.
- Steve Daskam is doing great.
- Maintenance crew is putting in no shrink grout into cracks that are not able to be ground down.
- Completed maintenance of City vehicles and equipment.

#### **Finance**

Finance Director Gretchen Russo briefed on the following:

- First shut off day since 2020.
- Last day to pay 2021-year end expenditures was today.
- Meeting with DA Davidson to have help securing funding for Water Resource Recovery Facility.

#### **City Planner**

City Planner Emily Adams briefed on the following:

- Parks plan is on agenda.
- Comprehensive plan amendment docket has opened for the year.
- Uptick in preapplications.

#### **City Engineer**

City Engineer Maryanne Zukowski briefed on the following:

- Final permitting for stormwater projects.
- Uptick in development applications.
- Whitehawk Boulevard Project – right of way remediation will be done next week.
- Grant presentation was done for potential grants.
- Finished regional programming for design and environmental permitting for 3 of our projects.
- Lift stations are back in construction.

#### **Building Department**

Building Official Tim Lincoln briefed on the following:

- New construction in the community.

### **City Clerk**

City Clerk Kim Agfalvi briefed on the following:

- Completed finalizing 2021 year in the clerk's office and prepared for the 2022 year.
- Signed up for Washington Municipal Clerks Conference in March and second year of clerk school in June.

### **Police**

Police Chief Chris Gard briefed on the following:

- Held onsite training day with trainer, and body cams will be put into service on February 1<sup>st</sup>.
- Officers will be wearing blue uniforms, not the black ones.

### **Administration**

City Administrator Scott Larson briefed on the following:

- Pedestrian Bridge – updated cost estimate from Parametrix.
- 2022 Goals - City Administrator Larson would like to meet with all councilmembers to do goal setting.
- Meeting with Bruce Dammeier and Dave Morell for the Jones Setback Levee. Walked the levee areas with both, pointed out City concerns and asked about accreditation for the levee.
- Challenges with staff shortages after the Christmas holiday and updated that staffing is back to almost one hundred percent.

### **Executive – Mayor**

Mayor Penner briefed on the following:

- March goals session – also need to establish City vision.
- Police Chief Chris Gard updated on staffing levels of the police department.
- Briefed on snow and water event that happened in early January.
- AWC Conference in June for Mayor and Councilmembers.
- Letter to Council will be forthcoming on items that the Mayor would like them to consider.

## **4. AGENDA ITEMS.**

### **A. AB22-10 – Legislative Priorities.**

Orting Contract Lobbyist Joe DePinto briefed on the following:

- SR 162 Corridor and interchange at SR410.
- Jones Levee.
- Police reform – new bills being introduced to address issues with the use of force bills that were passed last year. Mayor Penner asked if there is an opportunity to testify on the reform laws and cited an incident an Orting police officer had with a citizen. Lobbyist DePinto stated that there is an opportunity to testify and that he would discuss it and offer written testimony to the committees.

City Administrator stated that legislative priorities are typically adopted by the Council and referred to the packet that was handed out. He requested the priorities be moved to the consent agenda for adoption.

Councilmember Bradshaw asked about RTA taxes and the fact that the City of Orting does not have public transportation. Lobbyist DePinto suggested that the City start talks with Sound Transit for any concerns with the RTA zone and taxes being paid by the City of Orting.

Councilmember Gunther asked that we add affordable housing to item number 7 - zoning mandates and also asked that affordable housing and bridge for kids be added to item 3 - Ensure basic

infrastructure housing. Mayor Penner stated these items are from Association of Washington Cities (AWC) and are broader supported items that benefit the City of Orting, along with the added item of the Sound Transit RTA statement.

**Action: Move to regular council meeting on January 26<sup>th</sup> as standalone item.**

**B. AB22-09 – Parks Plan Draft.**

City Planner Emily Adams briefed on the Parks, Trails, and Open Space plan 2022 update. She stated a full draft of the plan is in the packet. She stated the update started in March of 2021 and the process that plan has gone through. The plan has to be adopted by February 28<sup>th</sup>, 2022 to be eligible for funding. City Planner Emily Adams stated that the plan was structured to be more compliant with the Recreation and Conservation Office (RCO). She stated the park impact fee established in 2003 was \$830 and that the new fee is \$1492 per new household, which was adopted by Council in the fee structure update in November 2021.

Mayor Penner stated that he appreciated the ADA access that is added into the new Parks Plan. He stated he would like to see more specificity than just “ADA”. He would like the plan to look at broad accessibility in the plan, so it will be easier when bidding on new equipment. He stated he would like to further define the ability of accessibility, so we do not have to rely on vendors for their definition of ADA.

Councilmember Gunther stated that there have been other items given to the City including resurfacing the basketball court, drone park, giant slide, zipline, and frisbee course. He stated that we should add working towards Phase 2 of Calistoga Park in the goals section of the plan. He stated the verbiage for Calistoga Park should be listed as a current project, not a completed project since phase 2 has not been completed and asked that we add making neighborhood parks ADA accessible.

**Action: Move item to first regular meeting on February 9<sup>th</sup>, 2022.**

**C. AB22-04 – 2021-2024 On-Call Professional Engineering Contract Agreements.**

Maryanne Zukowski briefed that the City went through a qualifications-based system evaluating statements of qualifications from engineers. The City received nine statements of qualifications, which were ranked and then interviewed. She stated the contracts presented are for two general services professional engineering agreements for a period of three years with Parametrix and SJC Alliance. There is also a recommendation for on-call survey services professional agreement for three years with Bush, Roed, and Hitchings, Inc. Staff is also recommending two other firms remain on the roster for 3 years for on-call general services with MacKay & Sposito and TertaTech.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**D. AB22-11 – Calistoga Stormwater Project.**

City Administrator Scott Larson briefed on the Calistoga Street West Stormwater Improvements and design revisions. He stated that the project is an existing clay pipe that runs down the length of Calistoga. There is an outfall at the levee and that the pipe is fairly old and is crushed and no longer functional in a lot of places. He stated Parametrix has gone through most of the design work and that there are couple of clean up items that need to be addressed, such as revisions at the Kansas Street intersection due to Council’s changes in intersection control. City Administrator Scott Larson also stated bidding climate has changed in the past year or so. City Engineer Maryanne Zukowski is recommending we split the project into two phases, outfall would be phase one, and conveyance in the street would be phase two. He stated the estimate for the additional effort on the part of the engineer for design plans is \$30,000.00. The proposal is to charge it to the budget amount for the construction assistance for the project.

Councilmember Koenig asked about the two phases of the project and wanted clarification. City Administrator Larson stated the pipe that is running in the area has come loose and is floating out of the ground. This would correct the issue and make it functional.

Councilmember Moore asked if this project would intermingle with the roundabout project, and would it make more sense to move this to that time. Engineer Maryanne Zukowski stated that the project has to start with the lowest elevation, and if we postponed this item, we would have to play catch up with other projects. City Administrator Larson stated the plans for the bypass are speculative and we do not have funding for it currently.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**E. AB22-06 – Solid Waste Management Plan Interlocal Agreement.**

Scott Larson briefed that every twenty years or so the City goes through an update with the solid waste plan with the County, and that this is required by the legislature. He stated we have no current landfills in the City, and staff is recommending we enter into this agreement with the County. He stated there is no cost for putting this plan together. He stated this will help the County to forecast needs over the next twenty years and provides a way for us to move forward.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**F. AB22-07 – Sidewalk Ordinance No. 2021-1084.**

City Administrator Scott Larson briefed that the ordinance would update the code to clarify that the City is providing a service to property owners notifying them of needed repairs to sidewalks as specified. He stated that this would create an administrative process for a homeowner to request an extension to repair their sidewalks when they receive notice from the City. The ordinance would also add additional language on who is responsible for repairs and replacement under the sidewalk construction requirement code, and also brings the code into alignment with ADA requirements related to sidewalk lips.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent item.**

**G. AB22-03 – Council Committee Assignments.**

Deputy Mayor Hogan stated the Mayor, Councilmember Williams and himself met and discussed Council Committees.

CGA – Councilmembers Gunther (Chair) and Tracy.

Public Works – Councilmembers Bradshaw (Chair) and Williams.

Public Safety – Councilmembers Moore (Chair) and Koenig.

**Action: Move to regular council meeting on January 26<sup>th</sup> as a consent agenda item.**

**H. AB22-05 – Setting Meeting Dates 2022.**

City Clerk Kim Agfalvi briefed on proposed dates for meetings, with the addition of the March goals meeting, the AWC conference in June, and the budget retreat in September.

**Action: Move to regular council meeting on January 26<sup>th</sup> as a consent agenda item.**

**I. AB22-12 – American Recue Plan Act.**

City Administrator Scott Larson stated we started this discussion last year, and we need to re-double our efforts for allocating the American Rescue Plan Act funds that the City has received. He stated he

would like to put together an ad-hoc committee to work on this item. Councilmembers Koenig, Tracy, and Deputy Mayor Hogan volunteered to join the committee.

**J. Communications within the Council.**

Councilmember Gunther briefed that he would like to have a session at the next Council meeting that would be a roundtable of things current Councilmembers have learned and to pass them on to new Councilmembers.

Council discussion followed, and it was decided it would be a better plan to have Councilmembers reach out to individuals on their own with their specific questions.

**5. EXECUTIVE SESSION.**


No executive session.


Former Councilmember John Kelly spoke on his meeting with Executive Bruce Dammeier and Councilmember Dave Morell in regards to the Jones Levee. He stated they looked at the proposed terminus, the elevations, and their concerns as citizens. He stated that they drove and walked the levee, where it met the Matlock cutoff, and where they think that the levee should end.

**6. ADJOURNMENT.**

Deputy Mayor Hogan adjourned the meeting at 8:03pm.

ATTEST:

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Kimberly Agfalvi, City Clerk

DocuSigned by:  
  
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Joshua Penner, Mayor

