

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**October 6, 2021 2:30 p.m.**

Councilmember Drennen called the meeting to order at 2:31 p.m.,

**ATTENDANCE:**

Elected Officials: Present, Councilmember Drennen & Councilmember Bradshaw

City Employees: Present, City Clerk Kim Agfalvi for Administrator Scott Larson, Public Works Director Greg Reed, Finance Director Gretchen Russo, City Engineer Maryanne Zukowski, Secretary Laura Hinds, Building Official Tim Lincoln, and PW Records & Permit Clerk Alison Williams

Professional Representatives: Present, Parametrix Consultant Engineer JC Hungerford

Guests/Public: None

**APPROVAL OF MINUTES:**

CM Drennen motion to approve the Minutes for September 1, 2021. CM Bradshaw second the motion and it carried.

**PUBLIC COMMENT & PRESENTATIONS:**

None

**DEPARTMENT REPORTS:**

**1. Phase 1 – SR 162 Pedestrian Bridge – JC Hungerford**

**1.1 Phase I – SR 162 Bridge Design** – At last Study Session, Council approved to send the aesthetics design to planning for consideration.

**2. Engineering – Maryanne Zukowski**

**2.1 Whitehawk SW Connector/Whitehawk Boulevard Extension.**

- I. Funding Authorization for Notice of Relocation Eligibility Entitlements Wiles approved to forward to Study Session on October 20<sup>th</sup> for approval.
- II. Funding Authorization for Scope and Budget increase, Supplement 1 w/Parametrix approved to forward to Study Session on October 20<sup>th</sup> for approval.

III. Public Involvement Engagement (Ongoing): Concepts of transportation projects that impact public residences to include Kansas Street SW reconstruction and Whitehawk Boulevard Extension. Staff is pursuing policy questions into developing this program for early input on design impacts to prepare a public involvement and engagement program to identify roles and approval processes. Handouts will be distributed as an overview on the needs for a policy decision in an ongoing program. City Engineer Zukowski introduced the 4(f) De minimis federal process requirements for the Whitehawk Boulevard Extension Project. Power Point slide and handouts showed the future road impacts to (3) Parks which are a 4(f) Federal Resource impact. There was discussion on the history of public involvement for this project. It was recommended that this item move to Council Study Session to first educate the 4(f) De minimis process, then lay out the plan for public involvement requirements. As part of the public noticing requirements these meeting notes are captured on this discussion for documentation.

2.2 **Source Control Code Revision (JC Hungerford)** – JC presented code revisions for review. Item tabled for November meeting.

### **New Business – None**

## **3. Administration – Scott Larson**

3.1 **No Update**

## **4. Public Works – Greg Reed**

4.1 **Sidewalk Ordinance** – Tabled for November

4.2 **Pipeline Video Camera Bid** – Sent to Study Session for approval to purchase

4.3 **Planter Bulbs** – Code Enforcement working with property owners

4.4 **Street Sweeping Schedule** – A write-up for the website will go to City Clerk in next week for posting.

### **New Business**

4.5 **Tree Assessment** – City Crew continue to conduct tree assessments throughout City to avoid at risk tree issues.

4.6 **Wingate Water Line** –PW Director Reed informed the committee that there's been 6 major water main leaks within the Wingate water line.

## **5. Finance – Gretchen Russo**

5.1 **No Updates**

**6. Councilmember Comments**

6.1 No Update

**Round Table:**

None

**Meeting Summary:**

- 2.1.i Study Session October 20
- 2.1.ii Study Session October 20
- 2.1.iii Study Session October 20
- 4.2 Study Session October 20
- 4.4 Street Sweeping Schedule to be posted on City Website

**Adjourn:** CM Drennen motion to adjourn at 3:56 pm

**Attest:**

  
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Secretary Laura Hinds

  
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Councilmember Drennen

  
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Councilmember Bradshaw