

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**November 3, 2021 2:30 p.m.**

Councilmember Drennen called the meeting to order at 2:31 p.m.,

**ATTENDANCE:**

Elected Officials: Present, Councilmember Drennen & Councilmember Bradshaw

City Employees: Present, City Clerk Kim Agfalvi, Administrator Scott Larson, Public Works Director Greg Reed, Finance Director Gretchen Russo, City Engineer Maryanne Zukowski, Secretary Laura Hinds, Building Official Tim Lincoln, WRRF Supervisor Steve Daskam, and PW Records & Permit Clerk Alison Williams

Professional Representatives: Present, Parametrix Consultant Engineer JC Hungerford

Guests/Public: Ron Sasaki – Sasaki Farms

**APPROVAL OF MINUTES:**

CM Drennen motion to approve the Minutes for October 6, 2021. CM Bradshaw second the motion and it carried.

**PUBLIC COMMENT & PRESENTATIONS:**

**Item 4.4** Mr. Ron Sasaki attended today's meeting for a request to have a water service connection to the Sasaki Farm property on Orting Kapowsin Hwy East, across from Hidden Lakes Development. Currently the property has a well. The Sasaki family is researching feasibility for an Event Venue, thus, the venue will need a water line connection from the City to avoid using the well if possible. General Facility Charges will apply. The water line size will need to be around a 2". The Sasaki family will need to apply for trench bore & variance with the County. The County will require a Water Service Area map amendment from the City as well. The water line servicing Hidden Lakes is on the East shoulder of the Highway. A service connection can happen there and cross under the highway to the Sasaki Farm, within 1 foot of property. The Sasaki family will be required to extend the service line from there. The committee agrees to request additional service area from Pierce County for a map amendment.

**DEPARTMENT REPORTS:**

**1. Phase 1 – SR 162 Pedestrian Bridge – JC Hungerford**

- 1.1 Phase I – SR 162 Bridge Design – No Update from Engineer Hungerford.**  
Engineer Zukowski commented that this items will be listed on the CIP for next Wednesday's presentations of CIP Plan.

## 2. Engineering – Maryanne Zukowski

- 2.1 **Jones Levee** – The City received a draft integrated feasibility report/environmental assessment for the Jones Levee flood control project. Sponsored by the County, led by the Corps of Engineers, this project will impact the City of Orting.  
JC drafted a letter, at the request by City Administrator Larson, to the County with the City's concern of the proposed design. The proposed design reflects an alignment ending upstream with insufficient freeboard. The letter states concerns for lack of soil explorations, previous mudflow at upstream end point, and absent upstream geotechnical analysis.  
The committee agrees to have Parametrix finalize the letter, sent to the County from the City of Orting. A copy of the letter will be attached to these minutes.

### **New Business:**

- 2.2 **WRRF Progress Design** – Parametrix will meet with City staff to review design, set up schedule, policy and cost items.
- 2.3 **2020 Lift Station(s) Construction** – City staff meet with contractor each Thursday to go over progress of the project and discuss any potential changes. Winter scheduled to finish in a couple weeks, starting back up in March 2022.
- 2.4 **Kansas Street SW Reconstruction Design** – Project design on hold while Whitehawk Blvd NE extension critical items are addressed.
- 2.5 **Village Green Outfall-Design/Construction** – On CIP for 2022. Maryanne is working with Parametrix on design & construction, expected to go out for bid for construction in March.
- 2.6 **Calistoga St W/Kansas St SW Outfall Design/Construction** – Calistoga St W outfall and Kansas St SW Outfall design will be designed and constructed as one project. Calistoga St W stormline will be a separate project.
- 2.7 **Well #1 Construction** – Pumps installed. Parametrix working with contractor to complete electrical and punch list.
- 2.8 **Gratzer Park Construction** – JC has final punch list and project will be wrapping up this year.
- 2.9 **Pierce County Flood Group Long Range Plan** – no update
- 2.10 **Water Pressure & Power Outage** – During a recent wind storm, Well #1 lost water pressure due to too many overlapping power glitches which didn't allow enough time for the backup generator to kick on. As a result, water pressure between Well #1 and Well #4 went down for almost 10 minutes before City operators could address the issue. City staff are working with Maryanne to see how to avoid a similar situation in the future.

## 3. Administration – Scott Larson

- 3.1 **Sidewalk Ordinance** – Scott discussed the changes in the proposed Ordinance.  
Proposed changes:
1. Adds additional language on who is responsible for repairs and replacement under our Sidewalk Construction Requirement code.
  2. It brings our code into alignment with ADA requirements related to sidewalk lips.
  3. Creates administrative process for a homeowner to request an extension to repair their sidewalk when they receive notice from the City.
- After much discussion, the committee agreed to hold off on the changes of: OMC 8-2-4 "O" and "P" were added. And OMC 8-2-5 Amended and OMC 8-2-7 amended. Attached is the proposed ordinance change. Greg will review codes in other jurisdictions for consideration.

## **New Business:**

- 3.2 General Facility Charge (GFC) Update** – General Facility Charges have not been raised in a few years. To keep in line with industry changes, the City proposes to increase Water, Sewer and Stormwater GFCs by 8% which is quite modest considering what inflation actually is. The new GFC rates will start January 1, 2022 at time of building permit. This Ordinance change will go to Study Session on November 17<sup>th</sup> for consideration.

## **4. Public Works – Greg Reed**

- 4.1 Street Sweeping Schedule** - on City Website.
- 4.2 Tree Assessment** - City MWs have been using personal power equipment (chain saws) to manage at risk trees that have potential to cause damage to private property. Gretchen found that our budget would allow for the purchase of a large chain saw that the MWs can use rather than their own. With that recent purchase, MWs were able to drop 9 trees in two days, saving the thousands of dollars to hire a contractor. However, there are still a few trees that will need removal, but will require a licensed contractor to do the work, safely and within state labor practices.
- 4.3 Staffing Levels** – Greg has been researching the growth of the City and how the City has not been meeting the staffing levels to keep up with the growth. Greg will propose for new positions, 1 per each department of public works at the next study session.

## **New Business**

- 4.4 Sasaki Farm water service line request** – Item moved: See Public Comment and Presentations
- 4.5 Cyclone Fence Repairs** – Greg commented that there are 8 areas of fencing that need repair. With winter encroaching, Greg decided to wait for spring 2022 incase more damage occurs over winter.
- 4.6 Spray weeks/curb & gutter** – Greg is going to contact other Cities for their policy on how they address weeds in cracks of asphalt, curb and gutter. Though not budgeted for 2022, Greg will be looking for alternative options to contract out maintaining those cracks for budget 2023.

## **5. Finance – Gretchen Russo**

- 5.1 Fee Schedule** – approved but needs a resolution, will circle back to study session for council approval.
- 5.2 Columbarium** – quotes received for columbarium, will go to study session for consideration.

## **6. Councilmember Comments**

- 6.1 No Update**

**Round Table:**

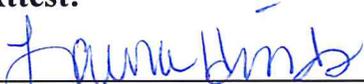
None

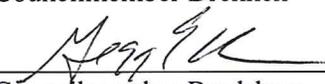
**Meeting Summary:**

- 2.1. Jones Levee – City to send letter to P.C.
- 3.2. GFC – To Study Session Nov 17 for consideration
- 5.1. Fee Schedule – To Study Session for Resolution
- 5.2. Columbarium Quotes – To Study Session for consideration

**Adjourn:** CM Drennen motion to adjourn at 4:19 pm

**Attest:**

  
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Secretary Laura Hinds

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Councilmember Drennen  
  
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Councilmember Bradshaw