

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



**ORTING CITY COUNCIL**  
Regular Business Meeting Agenda  
104 Bridge St S. Orting, WA 98360  
Virtual – Zoom  
February 9th, 2022  
7:00 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

You may attend this meeting via the platform Zoom by clicking the following link

<https://zoom.us/j/99716965985?pwd=S1piVi8yME9ma2h0b0dlcDh1OFBQZz09>, by telephone by dialing 1.253.215.8782, Meeting ID 997 1696 5985 and passcode 177086, or in person at Orting City Hall. Per the Governor's directives, all in person attendees shall comply with social distancing regulations and all attendees shall wear a face covering.

### **REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.**

**2. PUBLIC COMMENTS** - Comments may be sent to the City Clerk at [clerk@cityoforting.org](mailto:clerk@cityoforting.org) by 3pm on February 9th, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

### **3. CONSENT AGENDA- (Any request for items to be pulled for discussion?).**

A. Payroll Claims and Warrants.

B. Study Session Meeting minutes of January 19<sup>th</sup>, 2022 and Regular Meeting Minutes for January 26<sup>th</sup>, 2022.

***Motion: To approve consent agenda as prepared.***

### **4. AGENDA ITEMS.**

A. **AB22-09** – Parks, Trails and Open Space Plan Update 2022  
Emily Adams

***Motion: to adopt Resolution No. 2022-03, a Resolution of the City of Orting, Washington, adopting the City of Orting Parks, Trails, and Open Space Plan Update 2022.***

### **5. PRESENTATION - OPEN PUBLIC MEETINGS ACT**

Charlotte Archer

### **6. EXECUTIVE SESSION.**

### **7. ADJOURNMENT.**

***Motion: To adjourn.***

VOUCHER/WARRANT REGISTER  
FOR February 1st, 2022 COUNCIL  
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

**February 1st COUNCIL**

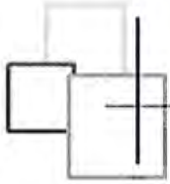
CLAIMS WARRANTS #50765 THRU #50799  
IN THE AMOUNT OF \$ 110,743.16  
MASTERCARD EFT \$ -

PAYROLL WARRANTS #23848 THRU #23855 = \$40,644.86  
EFT \$ 191,336.28  
IN THE AMOUNT OF \$ 231,981.14  
Carry Over \$ 2,910.90  
ARE APPROVED FOR PAYMENT ON February 9, 2022

COUNCILPERSON \_\_\_\_\_

COUNCILPERSON \_\_\_\_\_

CITY CLERK \_\_\_\_\_

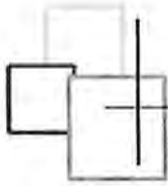


# Fund Transaction Summary

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Transaction Type: Invoice  
Fiscal: 2022 - 2022-February - 1st Council Date- 2/9/2022

Fund Number	Description	Amount
001	Current Expense	\$75,368.65
101	City Streets	\$6,344.89
104	Cemetery	\$294.53
105	Parks Department	\$1,441.64
401	Water	\$6,458.26
408	Wastewater	\$19,790.74
410	Stormwater	\$1,044.45
	<b>Count: 7</b>	<b>\$110,743.16</b>

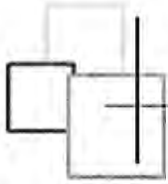


# Register

Fiscal: 2022  
 Deposit Period: 2022 - 2022-February  
 Check Period: 2022 - 2022-February - 1st Council Date- 2/9/2022

Number	Name	Print Date	Clearing Date	Amount
<b>Key Bank</b>	<b>2000073</b>			
<b>Check</b>				
<u>50765</u>	Arrow Lumber	2/9/2022		\$896.65
<u>50766</u>	ASCAP	2/9/2022		\$390.00
<u>50767</u>	Automatic Wilbert Vault	2/9/2022		\$213.33
<u>50768</u>	BlueTarp Credit Services	2/9/2022		\$944.09
<u>50769</u>	Brisco Inc.	2/9/2022		\$599.89
<u>50770</u>	Business Solutions Center	2/9/2022		\$379.42
<u>50771</u>	Centurylink	2/9/2022		\$1,585.96
<u>50772</u>	CenturyLink/Qwest	2/9/2022		\$275.23
<u>50773</u>	Coast Controls & Automation INC	2/9/2022		\$870.28
<u>50774</u>	Core & Main LP	2/9/2022		\$205.67
<u>50775</u>	Curry & Williams, P.I.I.c	2/9/2022		\$2,080.09
<u>50776</u>	Dooley Enterprises INC	2/9/2022		\$3,414.93
<u>50777</u>	Enumclaw, City of	2/9/2022		\$150.00
<u>50778</u>	Ford Motor Credit Company LLC	2/9/2022		\$1,103.78
<u>50779</u>	Grainger	2/9/2022		\$560.87
<u>50780</u>	Hach Company	2/9/2022		\$1,120.43
<u>50781</u>	Instrument Technologies INC	2/9/2022		\$130.00
<u>50782</u>	Korum Automotive Group	2/9/2022		\$416.74
<u>50783</u>	Kyocera Document Solutions Wes	2/9/2022		\$206.77
<u>50784</u>	Lake Side Doors	2/9/2022		\$533.11
<u>50785</u>	Law Offices of Matthew J Rusnak	2/9/2022		\$2,070.25
<u>50786</u>	Murphy-Brown, Mary	2/9/2022		\$525.00
<u>50787</u>	Oppportunity Center Of Orting	2/9/2022		\$808.33
<u>50788</u>	Orting Valley Senior Cent	2/9/2022		\$966.66
<u>50789</u>	P.C. Budget & Finance	2/9/2022		\$25,458.00
<u>50790</u>	Puget Sound Energy	2/9/2022		\$29,966.08
<u>50791</u>	Purcor Pest Solutions	2/9/2022		\$125.81
<u>50792</u>	South Sound 911	2/9/2022		\$32,415.00
<u>50793</u>	Spectral Laboratories	2/9/2022		\$336.00
<u>50794</u>	UniFirst Corporation	2/9/2022		\$857.86
<u>50795</u>	US BankNA Custody Treasury Div-Mony Cntr	2/9/2022		\$78.00
<u>50796</u>	WA Assoc of Sheriffs & Police Chief	2/9/2022		\$120.00
<u>50797</u>	Washington Rock Quarries,	2/9/2022		\$696.40
<u>50798</u>	Water Management Lab Inc.	2/9/2022		\$190.00

Number	Name	Print Date	Clearing Date	Amount
50799	Wex Bank	2/9/2022		\$52.53
		Total	Check	\$110,743.16
		Total	2000073	\$110,743.16
		Grand Total		\$110,743.16



# Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount			
Arrow Lumber	50765	600186-FEB2022	001-514-21-48-01	Graffiti Removal	\$8.51			
			001-514-21-48-01	Graffiti Removal	\$58.92			
			001-524-20-31-00	Keys	\$3.70			
			001-575-50-48-00	Chain	\$1.29			
			101-542-30-31-00	Items for Banner-WO7334	\$155.98			
			101-542-30-48-02	Tarp	\$13.01			
			101-542-30-48-02	Metal-Hillman Fasteners	\$20.01			
			101-542-30-48-02	Propane Tank & Propane	\$30.08			
			105-576-80-31-00	Keys for North Park Building	\$5.55			
			105-576-80-48-00	Hillman Fasteners-Backstop	\$5.21			
			105-576-80-48-00	Coated Cable-Hillman Fasteners-North Park	\$8.89			
			105-576-80-48-00	Hillman Fasteners-Door Stop W7320	\$13.72			
			105-576-80-48-00	Hole Strap-WO7311	\$14.87			
			105-576-80-48-00	Carpet Cleaner-Brush	\$18.79			
			105-576-80-48-00	Moss Killer	\$39.36			
			105-576-80-48-00	Proof Chain-WO7302	\$45.84			
			105-576-80-48-00	Extra Heavey Hinge-WO7360	\$48.11			
			105-576-80-48-01	Zip Ties	\$9.39			
			105-576-80-48-02	Strap Tie FA1040-WO7177	\$2.40			
			408-535-50-48-02	Plug	\$3.38			
			408-535-50-48-03	48" Fluorescent Light-Lithium Photo Battery	\$31.68			
			410-531-38-35-00	Shovel	\$49.20			
			410-531-38-48-00	Propane Tank & Propane	\$30.08			
			410-531-38-48-00	Wood	\$44.42			
			410-531-38-48-00	Proof Chain WO-7260	\$84.21			
			410-531-38-48-00	Plywood-Wood	\$150.05			
						<b>Total</b>		<b>\$896.65</b>
			ASCAP	50766	500716897-JAN2022	001-571-20-31-21	License for Playing Music	\$390.00
							<b>Total</b>	<b>\$390.00</b>
			Automatic Wilbert Vault	50767	78821	104-536-20-34-00	Cemetery Liner	\$213.33
<b>Total</b>	<b>\$213.33</b>							

Vendor	Invoice #	Invoice	Account Number	Notes	Amount
BlueTarp Credit Services	50768	C76010/3	408-535-50-48-03	Paint-Roller-Brushes	\$944.09
				<b>Total</b>	<b>\$944.09</b>
Brisco Inc.	50769	FEB2022-200	001-524-20-32-01	Fuel Building	\$55.00
			410-531-38-32-02	Fuel Storm	\$74.32
			410-531-38-32-02	Fuel Storm	\$170.57
			410-531-38-32-02	Fuel Storm	\$300.00
				<b>Total</b>	<b>\$599.89</b>
Business Solutions Center	50770	FEB2022-201	001-514-20-10-02	Envelopes for Payroll	\$28.19
			001-521-20-31-03	Envelopes for Payroll	\$28.18
			101-542-30-31-00	Business Cards-Barfield	\$1.30
			104-536-20-31-00	Business Cards-Barfield	\$0.44
			105-576-80-31-00	Business Cards-Barfield	\$0.88
			401-534-10-31-00	Envelopes for Payroll	\$28.19
			401-534-10-31-00	Business Cards-Barfield	\$35.88
			401-534-10-31-00	Door Hangers	\$63.45
			401-534-10-31-00	Shutoff Door Hangers	\$131.28
			408-535-10-31-00	Business Cards-Barfield	\$3.06
			408-535-10-31-00	Envelopes for Payroll	\$28.19
			410-531-38-31-00	Business Cards-Barfield	\$2.19
			410-531-38-31-00	Envelopes for Payroll	\$28.19
				<b>Total</b>	<b>\$379.42</b>
Centurylink	50771	300549640-FEB2022	408-535-10-42-01	Sewer Phones	\$43.63
		300549818-FEB2022	001-514-23-42-00	City Phones	\$327.25
			401-534-10-42-01	City Phones	\$311.32
			408-535-10-42-01	City Phones	\$353.16
			410-531-38-42-01	City Phones	\$68.50
		300549906-FEB2022	401-534-10-42-01	Harman Springs	\$66.99
		300550216-FEB2022	408-535-10-42-01	Sewer Phones	\$195.90
		300550553-FEB2022	001-521-50-42-00	PD Phones	\$148.26
		409178327-FEB2022	001-521-50-42-00	PD Phones	\$70.95
				<b>Total</b>	<b>\$1,585.96</b>
CenturyLink/Qwest	50772	464B-FEB2022	001-521-20-45-02	PD Phones	\$116.93
		465B-FEB2022	001-521-20-45-02	PD Phones	\$81.95
		492B-FEB2022	001-521-20-45-02	PD Phones	\$76.35
				<b>Total</b>	<b>\$275.23</b>
Coast Controls & Automation INC	50773	00054737	408-535-50-48-04	Annual Flowmeter Calibrations	\$870.28
				<b>Total</b>	<b>\$870.28</b>



Vendor	Number	Invoice	Account Number	Notes	Amount
Core & Main LP	50774	Q002489	401-534-50-48-04	Trimble Nomad Repair-Handheld	\$205.67
				<b>Total</b>	<b>\$205.67</b>
Curry & Williams, P.I.Lc	50775	Court Judge-Jan 2022	001-512-50-10-02	Court Judge-Jan 2022	\$2,080.09
				<b>Total</b>	<b>\$2,080.09</b>
Dooley Enterprises INC	50776	62165	001-521-20-31-06	Ammunition	\$3,414.93
				<b>Total</b>	<b>\$3,414.93</b>
Enumclaw, City of	50777	06275	001-523-60-41-00	Jail Fees-DEC2021	\$150.00
				<b>Total</b>	<b>\$150.00</b>
Ford Motor Credit Company LLC	50778	1769223-Lease Payment #39 - 2018 Ford F-150- 8487902	001-591-21-70-03	Lease Payment #39 - 2018 Ford F-150- P 8487902	\$985.47
			001-592-21-80-02	Lease Payment #39 - 2018 Ford F-150-I 8487902	\$118.31
				<b>Total</b>	<b>\$1,103.78</b>
Grainger	50779	9176337278	408-535-10-31-00	Ear Plugs-Mask	\$560.87
				<b>Total</b>	<b>\$560.87</b>
Hach Company	50780	12839308 12842000	408-535-10-31-04 408-535-10-31-04	Chemical Purchase Chemical Purchase	\$438.78 \$681.65
				<b>Total</b>	<b>\$1,120.43</b>
Instrument Technologies INC	50781	W220154	001-521-50-48-04	Mandatory Scale Calibration -Police	\$130.00
				<b>Total</b>	<b>\$130.00</b>
Korum Automotive Group	50782	6749071/1 6749224/1 6749407/1	401-534-50-48-06 401-534-50-48-06 408-535-50-48-08	Oil Change-FA1031 Oil Change-FA1022 Oil Change- Replace Battery- FA1022	\$81.28 \$81.68 \$253.78
				<b>Total</b>	<b>\$416.74</b>
Kyocera Document Solutions Wes	50783	5018532652	105-576-80-41-15 401-534-10-42-03 408-535-10-42-03 410-531-10-42-03	Public Works Copier Lease Public Works Copier Lease Public Works Copier Lease Public Works Copier Lease	\$31.02 \$103.38 \$41.35 \$31.02
				<b>Total</b>	<b>\$206.77</b>
Lake Side Doors	50784	184694	101-542-30-48-02	Asphalt	\$533.11
				<b>Total</b>	<b>\$533.11</b>



Vendor	Number	Invoice	Acquire Number	Notes	Amount
Law Offices of Matthew J Rusnak	50785	388	001-512-50-49-01	Court Appointed Attorney-DEC2021	\$2,070.25
				<b>Total</b>	<b>\$2,070.25</b>
Murphy-Brown, Mary	50786	JAN2022-Dance	001-571-20-31-21	Dance Class-JAN 2022	\$525.00
				<b>Total</b>	<b>\$525.00</b>
Opportunity Center Of Orting	50787	4072	001-571-20-31-14	Orting Opportunity Center Grant-Jan 2022	\$808.33
				<b>Total</b>	<b>\$808.33</b>
Orting Valley Senior Cent	50788	JAN-2022	001-571-20-31-06	Monthly Support- Jan 2022	\$966.66
				<b>Total</b>	<b>\$966.66</b>
P.C. Budget & Finance	50789	CI-311553 C/104188	001-514-40-41-20	Voter Costs-2021	\$16,968.00
		CI-311858 C/104188	001-514-40-41-20	General Election Costs	\$8,490.00
				<b>Total</b>	<b>\$25,458.00</b>
Puget Sound Energy	50790	104536504702-FEB2022	104-536-50-47-02	Cemetery Shop	\$61.32
		200001247663-FEB2022	408-535-50-47-07	VG Lift Station	\$255.24
		200001247812-FEB2022	101-542-63-47-03	Traffic Signal	\$30.55
		200001248190-FEB2022	105-576-80-47-01	North Park	\$10.85
		200001248372-FEB2022	401-534-50-47-08	Well 3	\$692.41
		200001248539-FEB2022	001-525-50-47-01	Lahar Siren	\$12.38
		20000153218--FEB2022	105-576-80-47-02	Main Park-Bell Tower	\$584.42
			105-576-80-47-03	Main Park-Bell Tower	\$250.46
		200002708986-FEB2022	408-535-50-47-05	VG Lift Statoin	\$493.97
		200003766280-FEB2022	001-518-20-40-03	City Hall-Train St	\$603.18
		200009717931-FEB2022	401-534-50-47-04	Well 2	\$67.34
		200010396543-FEB2022	105-576-80-47-01	North Park	\$115.84
		200010396733-FEB2022	401-534-50-47-11	Well 4 Pump Station	\$3,345.19
		200010629349-FEB2022	101-542-63-47-03	PW Shop	\$24.30
			104-536-50-47-01	PW Shop	\$19.44
			401-534-50-47-01	PW Shop	\$29.15
			408-535-50-47-01	PW Shop	\$24.29
		200013874264-FEB2022	408-535-50-47-06	WWTP	\$11,347.95
		200014994137-FEB2022	408-535-50-47-05	VG Lift Station	\$348.90
		200021119249-FEB2022	401-534-50-47-02	Chlorinator	\$37.94
		200021421298-FEB2022	408-535-50-47-06	Rainier Meadows	\$69.24
		200022934653-FEB2022	001-575-50-47-01	MPC	\$961.77
		200024404523-FEB2022	408-535-50-47-02	Lift Station 1	\$191.46
		220011476581-FEB2022	408-535-50-47-03	High Cedars Lift Station	\$169.23
		220015220399-FEB2022	101-542-63-47-03	Street Lights	\$78.41
		220020534461-FEB2022	101-542-63-47-01	PW Shop-Rocky RD	\$259.26
			401-534-50-47-01	PW Shop-Rocky RD	\$259.26

Vendor	Number	Invoice	Account Number	Notes	Amount	
Puget Sound Energy	50790	220020534461-FEB2022	408-535-50-47-01	PW Shop-Rocky RD	\$259.26	
		220022116432-FEB2022	001-512-50-47-01	City Hall-Bridge Street	\$176.01	
			001-514-21-47-01	City Hall-Bridge Street	\$880.04	
			001-521-50-47-00	City Hall-Bridge Street	\$1,760.09	
			001-524-20-32-05	City Hall-Bridge Street	\$132.02	
			401-534-50-47-01	City Hall-Bridge Street	\$484.02	
			408-535-50-47-01	City Hall-Bridge Street	\$484.02	
			408-535-50-47-01	City Hall-Bridge Street	\$484.02	
			300000002406-FEB2022	101-542-63-47-03	Street Lights	\$4,962.85
					<b>Total</b>	<b>\$29,966.08</b>
Purcor Pest Solutions	50791	7622841	001-518-20-40-03	Pest Control-Train St	\$125.81	
				<b>Total</b>	<b>\$125.81</b>	
South Sound 911	50792	Invoice - 2/1/2022 8:07:37 AM	001-521-10-40-05	Dispatch Records Management System-Enforcer-1st QRT	\$32,415.00	
				<b>Total</b>	<b>\$32,415.00</b>	
Spectral Laboratories	50793	163202	408-535-10-41-03	Lab Testing	\$336.00	
				<b>Total</b>	<b>\$336.00</b>	
UniFirst Corporation	50794	300 1817704	408-535-10-31-03	Uniform Item-Protective Services	\$254.74	
		330 1786674	408-535-10-31-03	Uniform Item-Protective Services	(\$164.77)	
		330 1815495	408-535-10-31-03	Uniform Item-Protective Services	\$204.84	
		330 1822172	408-535-10-31-03	Uniform Item-Protective Services	\$316.49	
		330 1824406	408-535-10-31-03	Uniform Item-Protective Services	\$246.56	
				<b>Total</b>	<b>\$857.86</b>	
US BankNA Custody Treasury Div-Mony Cntr	50795	JAN2022-122	001-514-23-49-06	Fees for Safekeeping-OCT-DEC 2021	\$27.30	
			101-542-90-40-01	Fees for Safekeeping-OCT-DEC 2021	\$3.90	
			105-576-80-41-09	Fees for Safekeeping-OCT-DEC 2021	\$3.90	
			401-534-90-40-02	Fees for Safekeeping-OCT-DEC 2021	\$11.70	
			408-535-90-40-02	Fees for Safekeeping-OCT-DEC 2021	\$19.50	

Vendor	Number	Invoice	Account Number	Notes	Amount
US BankNA Custody Treasury Div-Mony Cntr	50795	JAN2022-122	410-531-90-40-02	Fees for Safekeeping-OCT- DEC 2021	\$11.70
				<b>Total</b>	<b>\$78.00</b>
WA Assoc of Sheriffs & Police Chief	50796	DUES 2022-00234	001-521-50-49-00	2022 Dues-Gard	\$120.00
				<b>Total</b>	<b>\$120.00</b>
Washington Rock Quarries,	50797	44796	101-542-30-48-02	Orting Opportunity Center Grant-Jan 2022	\$232.13
			105-576-80-48-00	Orting Opportunity Center Grant-Jan 2022	\$232.14
			401-534-50-48-02	Orting Opportunity Center Grant-Jan 2022	\$232.13
				<b>Total</b>	<b>\$696.40</b>
Water Management Lab Inc.	50798	200014	401-534-10-41-03	Lab Testing	\$190.00
				<b>Total</b>	<b>\$190.00</b>
Wex Bank	50799	77608154	001-521-20-32-00	Fuel-PD-Gard	\$52.53
				<b>Total</b>	<b>\$52.53</b>
				<b>Grand Total</b>	<b>\$110,743.16</b>

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



## **ORTING CITY COUNCIL**

Study Session Meeting Minutes  
104 Bridge Street S, Orting, WA  
January 19, 2022  
6:00 p.m.

### **Deputy Mayor Hogan, Chair**

#### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Deputy Mayor Hogan called the meeting to order at 6:02pm. Councilmember Tracy led the pledge of allegiance, and then roll call was taken.

**Councilmembers present:** Councilmembers Tod Gunther, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

Virtual: Councilmember Chris Moore joined at 6:57pm.

**Staff present:** City Administrator Scott Larson, Finance Director Gretchen Russo, City Engineer Maryanne Zukowski, City Clerk Kim Agfalvi, City Planner Emily Adams, Activities and Events Coordinator Michell Alfieri. Virtual: Public Works Director Greg Reed, Building Official Tim Lincoln, and Police Chief Chris Gard.

Mayor Penner read the following announcements:

The City Council, Staff, and the public are attending this meeting virtually, pursuant to Governor Inslee's Order 20-28 dated March 24, 2020. The public may attend via the platform Zoom by clicking the link for zoom on the City of Orting website, by telephone by dialing 1.253.215.8782, Meeting ID 935 1842 7133 passcode 619558. If you log in at zoom.com you will need to enter the meeting ID 935 1842 7133, the passcode 619558, and your name.

#### **2. COMMITTEE REPORTS.**

##### **A. Public Works - CM Bradshaw & CM Koenig**

Councilmembers Bradshaw and Koenig briefed on the following topics discussed at the last public works meeting:

- No update.

##### **B. Public Safety - CM Gunther & CM Tracy**

Councilmembers Gunther and Tracy briefed on the following topics discussed at the last public works meeting:

- Tasers and body cams.
- Morale of police department.
- Ordinance that was passed for sidewalk activities (See Ordinance on the web).
- Staffing of police department.
- Lahar evacuation exercise being held on April 29th.

## **C. Community and Government Affairs - CM Williams & CM Moore**

Councilmember Moore briefed on the following topics discussed at the last public works meeting:

- Nothing to report.

### **3. STAFF REPORTS.**

#### **Activities and Events**

Activities and Events Coordinator Michell Alfiere briefed on the following:

- Home for the Holidays tree lighting event.
- Orting Chocolate Stroll on February 12<sup>th</sup> from 11:00am – 3:00pm.
- Daffodil Festival on April 9<sup>th</sup>. City has started coordinating with event director.
- City of Orting is bringing back recreation programs – dance, soccer, and painting. She stated she is looking for tumbling coaches for potential tumbling classes.
- Arts and crafts classes for adults and children.
- Updated on Parks and Recreation Survey launched on Facebook.
- Launch of online registration platform.

#### **Public Works**

Public Works Director Greg Reed briefed on the following:

- Winter snow storm clean up and identifying choke points.
- Staff is continuing to install new water meters.
- Steve Daskam is doing great.
- Maintenance crew is putting in no shrink grout into cracks that are not able to be ground down.
- Completed maintenance of City vehicles and equipment.

#### **Finance**

Finance Director Gretchen Russo briefed on the following:

- First shut off day since 2020.
- Last day to pay 2021-year end expenditures was today.
- Meeting with DA Davidson to have help securing funding for Water Resource Recovery Facility.

#### **City Planner**

City Planner Emily Adams briefed on the following:

- Parks plan is on agenda.
- Comprehensive plan amendment docket has opened for the year.
- Uptick in preapplications.

#### **City Engineer**

City Engineer Maryanne Zukowski briefed on the following:

- Final permitting for stormwater projects.
- Uptick in development applications.
- Whitehawk Boulevard Project – right of way remediation will be done next week.
- Grant presentation was done for potential grants.
- Finished regional programming for design and environmental permitting for 3 of our projects.
- Lift stations are back in construction.

#### **Building Department**

Building Official Tim Lincoln briefed on the following:

- New construction in the community.

## **City Clerk**

City Clerk Kim Agfalvi briefed on the following:

- Completed finalizing 2021 year in the clerk's office and prepared for the 2022 year.
- Signed up for Washington Municipal Clerks Conference in March and second year of clerk school in June.

## **Police**

Police Chief Chris Gard briefed on the following:

- Held onsite training day with trainer, and body cams will be put into service on February 1<sup>st</sup>.
- Officers will be wearing blue uniforms, not the black ones.

## **Administration**

City Administrator Scott Larson briefed on the following:

- Pedestrian Bridge – updated cost estimate from Parametrix.
- 2022 Goals - City Administrator Larson would like to meet with all councilmembers to do goal setting.
- Meeting with Bruce Dammeier and Dave Morell for the Jones Setback Levee. Walked the levee areas with both, pointed out City concerns and asked about accreditation for the levee.
- Challenges with staff shortages after the Christmas holiday and updated that staffing is back to almost one hundred percent.

## **Executive – Mayor**

Mayor Penner briefed on the following:

- March goals session – also need to establish City vision.
- Police Chief Chris Gard updated on staffing levels of the police department.
- Briefed on snow and water event that happened in early January.
- AWC Conference in June for Mayor and Councilmembers.
- Letter to Council will be forthcoming on items that the Mayor would like them to consider.

## **4. AGENDA ITEMS.**

### **A. AB22-10 – Legislative Priorities.**

Orting Contract Lobbyist Joe DePinto briefed on the following:

- SR 162 Corridor and interchange at SR410.
- Jones Levee.
- Police reform – new bills being introduced to address issues with the use of force bills that were passed last year. Mayor Penner asked if there is an opportunity to testify on the reform laws and cited an incident an Orting police officer had with a citizen. Lobbyist DePinto stated that there is an opportunity to testify and that he would discuss it and offer written testimony to the committees.

City Administrator stated that legislative priorities are typically adopted by the Council and referred to the packet that was handed out. He requested the priorities be moved to the consent agenda for adoption.

Councilmember Bradshaw asked about RTA taxes and the fact that the City of Orting does not have public transportation. Lobbyist DePinto suggested that the City start talks with Sound Transit for any concerns with the RTA zone and taxes being paid by the City of Orting.

Councilmember Gunther asked that we add affordable housing to item number 7 - zoning mandates and also asked that affordable housing and bridge for kids be added to item 3 - Ensure basic

infrastructure housing. Mayor Penner stated these items are from Association of Washington Cities (AWC) and are broader supported items that benefit the City of Orting, along with the added item of the Sound Transit RTA statement.

**Action: Move to regular council meeting on January 26<sup>th</sup> as standalone item.**

**B. AB22-09 – Parks Plan Draft.**

City Planner Emily Adams briefed on the Parks, Trails, and Open Space plan 2022 update. She stated a full draft of the plan is in the packet. She stated the update started in March of 2021 and the process that plan has gone through. The plan has to be adopted by February 28<sup>th</sup>, 2022 to be eligible for funding. City Planner Emily Adams stated that the plan was structured to be more compliant with the Recreation and Conservation Office (RCO). She stated the park impact fee established in 2003 was \$830 and that the new fee is \$1492 per new household, which was adopted by Council in the fee structure update in November 2021.

Mayor Penner stated that he appreciated the ADA access that is added into the new Parks Plan. He stated he would like to see more specificity than just “ADA”. He would like the plan to look at broad accessibility in the plan, so it will be easier when bidding on new equipment. He stated he would like to further define the ability of accessibility, so we do not have to rely on vendors for their definition of ADA.

Councilmember Gunther stated that there have been other items given to the City including resurfacing the basketball court, drone park, giant slide, zipline, and frisbee course. He stated that we should add working towards Phase 2 of Calistoga Park in the goals section of the plan. He stated the verbiage for Calistoga Park should be listed as a current project, not a completed project since phase 2 has not been completed and asked that we add making neighborhood parks ADA accessible.

**Action: Move item to first regular meeting on February 9<sup>th</sup>, 2022.**

**C. AB22-04 – 2021-2024 On-Call Professional Engineering Contract Agreements.**

Maryanne Zukowski briefed that the City went through a qualifications-based system evaluating statements of qualifications from engineers. The City received nine statements of qualifications, which were ranked and then interviewed. She stated the contracts presented are for two general services professional engineering agreements for a period of three years with Parametrix and SJC Alliance. There is also a recommendation for on-call survey services professional agreement for three years with Bush, Roed, and Hitchings, Inc. Staff is also recommending two other firms remain on the roster for 3 years for on-call general services with MacKay & Sposito and TertaTech.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**D. AB22-11 – Calistoga Stormwater Project.**

City Administrator Scott Larson briefed on the Calistoga Street West Stormwater Improvements and design revisions. He stated that the project is an existing clay pipe that runs down the length of Calistoga. There is an outfall at the levee and that the pipe is fairly old and is crushed and no longer functional in a lot of places. He stated Parametrix has gone through most of the design work and that there are couple of clean up items that need to be addressed, such as revisions at the Kansas Street intersection due to Council’s changes in intersection control. City Administrator Scott Larson also stated bidding climate has changed in the past year or so. City Engineer Maryanne Zukowski is recommending we split the project into two phases, outfall would be phase one, and conveyance in the street would be phase two. He stated the estimate for the additional effort on the part of the engineer for design plans is \$30,000.00. The proposal is to charge it to the budget amount for the construction assistance for the project.



Councilmember Koenig asked about the two phases of the project and wanted clarification. City Administrator Larson stated the pipe that is running in the area has come loose and is floating out of the ground. This would correct the issue and make it functional.

Councilmember Moore asked if this project would intermingle with the roundabout project, and would it make more sense to move this to that time. Engineer Maryanne Zukowski stated that the project has to start with the lowest elevation, and if we postponed this item, we would have to play catch up with other projects. City Administrator Larson stated the plans for the bypass are speculative and we do not have funding for it currently.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**E. AB22-06 – Solid Waste Management Plan Interlocal Agreement.**

Scott Larson briefed that every twenty years or so the City goes through an update with the solid waste plan with the County, and that this is required by the legislature. He stated we have no current landfills in the City, and staff is recommending we enter into this agreement with the County. He stated there is no cost for putting this plan together. He stated this will help the County to forecast needs over the next twenty years and provides a way for us to move forward.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent agenda item.**

**F. AB22-07 – Sidewalk Ordinance No. 2021-1084.**

City Administrator Scott Larson briefed that the ordinance would update the code to clarify that the City is providing a service to property owners notifying them of needed repairs to sidewalks as specified. He stated that this would create an administrative process for a homeowner to request an extension to repair their sidewalks when they receive notice from the City. The ordinance would also add additional language on who is responsible for repairs and replacement under the sidewalk construction requirement code, and also brings the code into alignment with ADA requirements related to sidewalk lips.

**Action: Move to regular council meeting on January 26<sup>th</sup> as consent item.**

**G. AB22-03 – Council Committee Assignments.**

Deputy Mayor Hogan stated the Mayor, Councilmember Williams and himself met and discussed Council Committees.

CGA – Councilmembers Gunther (Chair) and Tracy.

Public Works – Councilmembers Bradshaw (Chair) and Williams.

Public Safety – Councilmembers Moore (Chair) and Koenig.

**Action: Move to regular council meeting on January 26<sup>th</sup> as a consent agenda item.**

**H. AB22-05 – Setting Meeting Dates 2022.**

City Clerk Kim Agfalvi briefed on proposed dates for meetings, with the addition of the March goals meeting, the AWC conference in June, and the budget retreat in September.

**Action: Move to regular council meeting on January 26<sup>th</sup> as a consent agenda item.**

**I. AB22-12 – American Recue Plan Act.**

City Administrator Scott Larson stated we started this discussion last year, and we need to re-double our efforts for allocating the American Rescue Plan Act funds that the City has received. He stated he

would like to put together an ad-hoc committee to work on this item. Councilmembers Koenig, Tracy, and Deputy Mayor Hogan volunteered to join the committee.

**J. Communications within the Council.**

Councilmember Gunther briefed that he would like to have a session at the next Council meeting that would be a roundtable of things current Councilmembers have learned and to pass them on to new Councilmembers.

Council discussion followed, and it was decided it would be a better plan to have Councilmembers reach out to individuals on their own with their specific questions.

**5. EXECUTIVE SESSION.**

No executive session.

Former Councilmember John Kelly spoke on his meeting with Executive Bruce Dammeier and Councilmember Dave Morell in regards to the Jones Levee. He stated they looked at the proposed terminus, the elevations, and their concerns as citizens. He stated that they drove and walked the levee, where it met the Matlock cutoff, and where they think that the levee should end.

**6. ADJOURNMENT.**

Deputy Mayor Hogan adjourned the meeting at 8:03pm.

ATTEST:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

\_\_\_\_\_  
Joshua Penner, Mayor

## **COUNCILMEMBERS**

Position No.

1. Tod Gunther
2. Chris Moore
3. Don Tracy
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Melodi Koenig



## **ORTING CITY COUNCIL**

Regular Business Meeting Agenda  
104 Bridge St S. Orting, WA 98360  
Virtual – Zoom  
January 26th, 2022  
7:00 p.m.

**Mayor Joshua Penner, Chair**

### **1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.**

Mayor Penner called the meeting to order at 7:00pm. Councilmember Moore led the Pledge of Allegiance.

**Councilmembers present:** Councilmembers Tod Gunther, Chris Moore, Don Tracy, John Williams, Gregg Bradshaw, Melodi Koenig, and Deputy Mayor Hogan.

**Staff present:** City Administrator Scott Larson, City Clerk Kim Agfalvi, City Attorney Charlotte Archer, Contract Engineer JC Hungerford.

Mayor Penner read the following announcements:

The City Council, Staff, and the public are attending this meeting virtually, pursuant to Governor Inslee's Order 20-28 dated March 24, 2020. The public may attend via the platform Zoom by clicking the link for zoom on the City of Orting website, by telephone by dialing 1.253.215.8782, Meeting ID 952 7484 3587 passcode 082512. If you log in at zoom.com you will need to enter the meeting ID 952 7484 3587, the passcode 082512, and your name.

### **REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.**

**3. PUBLIC COMMENTS** - Comments may be sent to the City Clerk at [clerk@cityoforting.org](mailto:clerk@cityoforting.org) by 3pm on January 26<sup>th</sup>, 2022, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No comments were made.

### **4. CONSENT AGENDA- (Any request for items to be pulled for discussion?).**

- A. Payroll Claims and Warrants.
- B. Regular Meeting minutes of January 12<sup>th</sup>, 2022.
- C. **AB22-04** – 2021-2024 On-Call Professional Engineering Contract Agreements.
- D. **AB22-05** – Setting Meeting Dates for 2022.
- E. **AB22-06** – Solid Waste Management Plan Interlocal Agreement.
- F. **AB22-07** – Sidewalk Ordinance No. 2021-1084, amending Orting Municipal Code 8-2.
- G. **AB22-11** – Calistoga Stormwater Project.
- H. **AB22-03** – Council Committee Assignments.

**Councilmember Bradshaw made motion to approve consent agenda as prepared. Seconded by Councilmember Williams.**

**Motion passed (7-0).**

## **5. AGENDA ITEMS.**

### **A. AB22-10 – Legislative Priorities.**

City Administrator Scott Larson briefed the Council on the 2022 City of Orting Legislative Priorities and he stated he added the proposed amendment to include concerns of the Council with Sound Transit as it exists today.

**Councilmember Bradshaw made a motion to adopt the Orting City Council legislative priorities as prepared. Seconded by Deputy Mayor Hogan.**

**Motion passed (7-0).**

## **6. DISCUSSION – Council Committee Schedule.**

City Administrator Scott Larson briefed the Council on the current schedule of Council Committee meeting times and stated all meetings were held the first week of the month.

Councilmember Gunther stated he would speak to Councilmember Tracy offline to discuss CGA committee meeting times. He stated he would send a meeting day and time sent to City Clerk Kim Agfalvi before the end of the week.

Councilmember Bradshaw stated the Public Safety Committee would like to keep their meeting day and time the same, the first Wednesday of the month at 2:30pm.

Councilmembers Moore and Koenig stated they would like to meet on the first Thursday of the month at 8:30am.

## **7. EXECUTIVE SESSION.**

## **8. ADJOURNMENT.**

**Councilmember Gunther made a motion to adjourn. Seconded by Deputy Mayor Hogan.**

**Motion passed (7-0).**

Mayor Penner recessed the meeting at 7:11pm.

ATTEST:

\_\_\_\_\_  
Kimberly Agfalvi, City Clerk

\_\_\_\_\_  
Joshua Penner, Mayor



**City of Orting  
Council Agenda Summary Sheet**

	<b>Agenda Bill #</b>	<b>Recommending Committee</b>	<b>Study Session Dates</b>	<b>Regular Meeting Dates</b>
<b>Subject: Parks Plan Draft</b>	<b>AB22-09</b>			
		<b>N/A</b>	<b>1.19.22</b>	<b>2.9.22</b>
	<b>Department:</b>	Planning		
	<b>Date Submitted:</b>	<b>1.31.22</b>		
<b>Cost of Item:</b>	<u>\$NA</u>			
<b>Amount Budgeted:</b>	<u>\$NA</u>			
<b>Unexpended Balance:</b>	<u>\$NA</u>			
<b>Bars #:</b>				
<b>Timeline:</b>				
<b>Submitted By:</b>	<b>Emily Adams (Planner)</b>			
<b>Fiscal Note:</b>				
<b>Attachments:</b> City of Orting Parks, Trails, and Open Space Plan, 2022 Update				
<b>SUMMARY STATEMENT:</b>				
<p>Staff has been working on updating the City’s Parks Plan since June 2021, and has brought various pieces of it to Council committees and study sessions over the months. The plan updates the current PTOS plan which was adopted in 2015. The attached final plan includes revisions based on Council comments from the study session on 1/19/22.</p> <p>The deadline to establish RCO grant eligibility through a locally adopted plan is March 1. At the latest, the plan must be adopted at the February 23, 2022 Council meeting, for the City to be eligible for RCO funding</p>				
<b>RECOMMENED MOTION: <u>Motion:</u></b>				
To adopt Resolution No. 2022-03 adopting the City of Orting Parks, Trails and Open Space Plan 2022 update.				

**CITY OF ORTING**  
**WASHINGTON**  
**RESOLUTION NO. 2022-03**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, ADOPTING THE CITY OF ORTING  
PARKS, TRAILS AND OPEN SPACE PLAN 2022 UPDATE.**

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**WHEREAS**, The City of Orting adopted the Parks, Trails and Open Space plan in 2003;  
and

**WHEREAS**, The City has updated the Parks, Trails and Open Space every six years since then to qualify for funding through the Washington State Recreation and Conservation Office (RCO); and

**WHEREAS**, The City Council desires to update the Parks, Trails, and Open Space plan to reflect current circumstances in the City; and

**WHEREAS**, the proposed updated Parks, Trails, and Open Space plan emphasizes the needs and desires for the parks and recreation system expressed by the community; and

**WHEREAS**, the staff engaged the community through a public survey, and weekly throughout the summer at the Farmers Market and city events, and city meetings; and

**WHEREAS**, staff will submit the plan to the RCO following adoption; and

**WHEREAS**, the plan was presented to the Parks Advisory Board and no objections were received; and

**WHEREAS**, various components of the plan have been presented before Council between August 2021 and January 2022; and

**WHEREAS**, the City Council has determined that the proposed plan will not adversely affect the public health, safety, or general welfare and are in the best interest of the citizens of the City;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON AS FOLLOWS:**

**Section 1. Recitals.** The foregoing recitals are incorporated herein by this reference.

**Section 2. PTOS Plan Adopted.** The City of Orting Parks, Trails, and Open Space Plan, 2022 update as shown in Exhibit A (attached).

**Section 3. Authorizes.** The Orting City Council authorizes staff to send the plan to the Recreation and Conservation Office.

**Section 4. Corrections.** The City Clerk and the codifiers of this resolution are authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's errors, references, numbering, section/ subsection numbers and any references thereto.

**Section 5. Effective Date.** This Resolution shall become effective immediately upon adoption and signature as provided by law.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE  
9<sup>th</sup> DAY OF February 2022.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Kimberly Agfalvi, City Clerk

Approved as to form:

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Charlotte Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Date of Publication:  
Effective Date:



# Parks, Trails, and Open Space Plan



## City of Orting

2022 Update



Adopted: 02/09/22



# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting  
February 2022

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# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting

## CHAPTER 1: INTRODUCTION AND SETTING

### PURPOSE

The *Orting Parks, Trails & Open Space Plan* is intended to guide the acquisition of land and development of facilities for recreation and open space uses over the next 20 years. Goals, policies and capital facilities needs established in this plan are adopted into the City's Comprehensive Plan.

### LOCATION

Orting is a small town located in the valley between the Carbon and Puyallup Rivers in Pierce County, Washington. The City is completely surrounded by County land and does not share a boundary with any other city or town. The main point of access is via Highway 162 which bisects the City from northwest to southeast. Orting is built on lahar deposits from Mount Rainier and has commanding views of the mountain throughout town. The City was incorporated in 1889, and today encompasses approximately 2.80 square miles, of which almost 0.1 square miles is water.

Orting is blessed with many natural features that support recreation. The rivers and gentle topography of the valley floor provide many opportunities for passive recreation. For years, residents were able to satisfy most recreation needs by using these natural resources, school facilities, and the surrounding area. However, as the City grew considerably throughout the 90s and early 2000s more parks were added within the City. Today, as space becomes limited and there are ample parks within the City, residents desire additional facilities and amenities within existing park spaces.

COMMUNITY PROFILE

In the time since the 2015 update of this plan, the population of Orting has increased from 7,290 to 9,041 people (2020 Census), an increase of 24%. From 2010 to 2020 the population increased by 34%.

Table 1.1: Population Trends

Year	Population <sup>1</sup>	% Change
2010	6,746	
2011	6,770	0.36%
2012	6,790	0.30%
2013	6,930	2.06%
2014	7,065	1.95%
2015	7,290	3.18%
2016	7,525	3.22%
2017	7,835	4.12%
2018	8,105	3.45%
2019	8,380	3.39%
2020	9,041	7.88%

Orting currently has a fairly even distribution of ages, with no one age group making up a large majority. All age groups are between approximately 4 and 8% of the total population. The largest outlier is those aged 80 to 84 which make up approximately 1.1% of the population and those 85+ which make up 1.4% of the population (see Table 1.2, below). This is a noticeable difference from the age distribution five years prior where 2014 saw the largest

majority of the population aged between 30 to 34 years old (17%) and 25 to 29 years old (15.1%).

Table 1.2: Age Distribution

Age	2019		2014	
	Total	Percent	Total	Percent
Under 5 years	633	7.9%	585	8.4%
5 to 9 years	670	8.4%	769	11.1%
10 to 14 years	532	6.6%	554	8.0%
15 to 19 years	497	6.2%	364	5.2%
20 to 24 years	431	5.4%	429	6.2%
25 to 29 years	526	6.6%	1050	15.1%
30 to 34 years	697	8.7%	1181	17.0%
35 to 39 years	593	7.4%	713	10.3%
40 to 44 years	482	6.0%	321	4.6%
45 to 49 years	551	6.9%	235	3.4%
50 to 54 years	650	8.1%	383	5.5%
55 to 59 years	426	5.3%	189	2.7%
60 to 64 years	372	4.6%	168	2.4%
65 to 69 years	274	3.4%	585	8.4%
70 to 74 years	310	3.9%	769	11.1%
75 to 79 years	165	2.1%	554	8.0%
80 to 84 years	92	1.1%	364	5.2%
85 years and over	111	1.4%	429	6.2%

Source: American Community Survey via data.census.gov

<sup>1</sup> 2010 and 2020 population counts are from the decennial census. 2011-2019 are population estimates from the American Community Survey.



The City's population is projected to increase by approximately 550 people by the year 2044.<sup>2</sup> This would result in a total population of approximately 9,591 people. This projection is a 6.1% increase over 23 years (0.265% a year), a much slower growth rate than the City has historically seen. This slower growth rate is due to the limited land that remains within the City and no anticipated annexations.

## PLAN HISTORY

In March 2003, the Orting City Council adopted the *Parks, Trails & Open Space Plan* (PTOS Plan). The PTOS Plan assessed how well parks and recreation facilities served Orting's population and described the community's vision for the future of its parks system. A number of significant outcomes followed the 2003 adoption of the PTOS Plan:

- Language from the PTOS Plan was adopted into Orting's Comprehensive Plan, including policies for capital facilities planning and policies which established Level of Service (LOS) standards for parks and trails.
- Orting's Development Regulations provided for the collection of impact fees for parks.
- Adoption of the PTOS Plan rendered Orting eligible for a variety of funding sources for parks and recreation development.

In June 2010, the Orting City Council adopted an update to the PTOS Plan. The update included a revised inventory with nearly double the 2003 park land and outlined ongoing parks planning activities. The results of these planning activities included increased river access with over 20 public access points now established. In 2015 the PTOS Plan was updated again and included an updated inventory reflecting new parks and recreation spaces acquired by the City and considered projected population growth out to 2040 to calculate future demand.

This document represents an update to Orting's 2015 PTOS Plan. It includes a new look at LOS standards given the City's lack of space to acquire new park land and considers the City's slowing growth with a project population growth out to 2044 to calculate future demand.

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## CHALLENGES

The Orting residential population nearly doubled in size from 2000 to 2010 and increased by approximately 2,000 people from 2010 to 2019. The population in 2020

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<sup>2</sup> The 2021 Pierce County Buildable Lands Report anticipates that the City of Orting will grow by 550 people by the year 2044.

was 9,041 people.<sup>3</sup> The LOS standards established in the 2003 PTOS Plan were essential in ensuring the parks inventory grew with the population, and that new development was paying for its share through a parks impact fee. However, growth is forecasted to occur at a slower rate given the constraints on land availability.

The PTOS Plan continues to evaluate existing resources that the City feels should be included as part of the parks planning process; for example, incorporating potential river access points as identified in Orting's Shoreline Management Program into the Capital Facilities Element, or addressing community access to school recreational facilities.

Additionally, an effort has been made to reduce redundancies between the PTOS Plan and other adopted City plans, therefore some text has been removed and replaced with references.

## PROCESS

The Parks Board, City Council, and the public have contributed to the update of this plan.

In keeping with past methodologies, the PTOS Plan uses an equitable method of ensuring that all new growth addresses its proportionate share of the impacts on parks and recreation by collecting mitigation fees based on those impacts. This requires the following steps:

- 1) An updated assessment of current and future demand for open space and recreation facilities that balances numeric data with public opinion and participation;
- 2) An updated inventory of the "supply" of existing land and facilities that accommodates the demand;
- 3) Level of Service (LOS) standards for land and facilities meeting the community's needs and preferences for parks and recreation;
- 4) A plan for the location and phasing of new improvements over time; and
- 5) A financing/capital improvements plan.

This results in an updated PTOS Plan that is incorporated into the Comprehensive Plan and also used to continue to secure outside funding. Since impact fees can only be used to fund projects resulting from new demand, the City must find other sources to fund projects and activities, including park maintenance, which result from existing demand. These include grants, bonds, and levies.

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<sup>3</sup> 2020 decennial census count.

The Washington State Recreation and Conservation Office (RCO) is the state agency that provides grant funds to local governments to fund the planning, design, and construction of facilities. To qualify for RCO funding, the City needs a certified plan that documents the items listed below and shows that the public was involved in preparing the plan. The 2015 update ensured the City’s eligibility through 2022, and the 2022 update maintains the City’s eligibility for another six years through 2028.

The following chart shows the relationships between the state requirements for planning for parks and recreation within the Growth Management Comprehensive Plan and an RCO certified plan. Public involvement is required in both cases. This document meets both requirements.

GMA Parks Element	RCO Certified Parks Plan
Goals and Policies	Goals and Objectives
Level of Service Standards	Goals and Objectives
Inventory of Existing Facilities and Capacities	Inventory
Forecast of Future Needs	Demand and Need Analysis
Proposed Locations and Capacities of New Facilities	Capital Improvement Program
6-Year (Minimum) Financing Plan	Capital Improvement Program

## PUBLIC INVOLVEMENT

The PTOS Plan has undergone multiple phases of public involvement. The first public involvement process in 2003 was designed to ensure that Orting residents had the opportunity to shape the initial plan. After adopting the plan in March 2003, the City and the Parks Commission sustained continuous public outreach efforts for the development of Gratzner Park and North Park. Additional public outreach was conducted throughout the 2010 and 2015 update processes.

The most recent outreach effort was launched in the summer of 2021 to gather public input for the 2022 update. The outreach effort included an online survey and attending the weekly farmer’s market at North Park with a City booth to distribute information and receive public feedback. The history of public involvement and the recent outreach efforts are described in detail in Appendix A: Public Outreach and Communication.



# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting

## CHAPTER 2: EXISTING CONDITIONS & INVENTORY

### INTRODUCTION

The City’s park system consists of 19 parks (public and private), three trails, multiple wetland/natural areas, and three schools with associated playfields. The City also offers recreational programming based on demand including tot’s soccer, dance, tumbling, baseball, adult softball, volleyball, art, and dog training.

Schools are also an important resource for recreation and open space. Orting School District (OSD) fields can be used by the public for a rental fee, as available. OSD also gets priority access to the fields at Gratzner Park and prepares the fields (chalk lining, etc.) for use by the middle school and junior varsity teams primarily. There is a large demand for the Gratzner Park baseball fields, with the City having to turn teams (usually youth baseball teams) away at peak times. There are, however, other nearby facilities available to the Orting community including the Lion’s Club fields located southeast of the City.

New facilities at the parks have been designed to accommodate special population needs in terms of access and recreation opportunities. Most recently with the addition of an ADA “spinner” in the main City Park in the summer of 2021.

The residents of Orting are the primary beneficiaries of these parks and recreational services, although surrounding unincorporated Pierce County and nearby cities’ residents benefit as well. Tables below summarize existing parks facilities and recreational programming participation rates.

## PUBLIC PARKS, TRAILS AND OPEN SPACE INVENTORY

The table below summarizes the existing inventory of City and other public land and facilities. These resources are mapped in Figure 2.1.

**Table 2.1: Inventory of Public Parks, Trails and Open Space**

	Park/Facility Name	Area (Acres)	Trail Length (Miles)	Features	# Fields	# Courts
PUBLIC	Memorial Park	0.60		Plantings, Bench, Memorial Rock		
	Triangle Park	0.19		Plantings, Bench, Walkway		
	Three Corners Park	0.19		Plantings, Bench, Walkway		
	Rainier Meadows	0.92		Big Toy, Grassy Area, Half Court, Walkway, Bench		0.5
	Williams Park	0.23		Plantings, Picnic Table, Benches		
	Calistoga Park	6.3		Baseball Field, Big Toy, Parking, Benches, Dog Park	1.0	
	City Park	7.2		Basketball Court, Gazebo, Big Toys, Restrooms, Shelter Area, Benches, Picnic Tables, Horseshoes Pits, Grassy Area, Parking		1.0
	Whitehawk Park	4.0		Half Court, Big Toy, Picnic Tables, Grass T-Ball Field	0.5	0.5
	North Park	1.3		Brick Area, Bollards, Benches, Shelter Building		
	Charter Park	7.6		Skateboard Area, BMX Area, Benches, Picnic Shelter		
	Gratzer Park	17.5		Ballfields (2), Parking, Wetlands, Multi-Purpose Field, Walking Path, Big Toy	3.0	
	Calistoga Levee Wetlands	56.2		Wetlands, Open Space, River Access		
	Carbon River Landing	27.2		Wetlands, Open Space, River Access		
	Rainier Meadows Wetlands	3.2		Wetlands, Open Space		
	Village Green Wetlands Park	40.2		Wetlands, Open Space, River Access		
	Foothills Trail		2.3	Benches, Viewpoints		
	Puyallup River Levee Trail		3.0	Viewpoints, River Access		
Carbon River Levee Trail		2.6	Viewpoints, River Access			
	<b>Total</b>	<b>172.8</b>	<b>7.9</b>		<b>4.5</b>	<b>2.0</b>

## PRIVATE PARKS AND OPEN SPACE INVENTORY

Citizens regularly use additional recreational facilities in and near Orting that are institutionally or privately owned, such as school recreational facilities and Lions Park. The private parks and school facilities within City limits are considered in the

demand and need analysis in Chapter 3 as the public can arrange to access these facilities through fees or request forms.

Table 2.2 summarizes the existing inventory of privately owned park and recreation facilities, and descriptions of the facilities are provided below.

**Table 2.2: Inventory of Private Parks and Open Space**

	Park/Facility Name	Area (Acres)	Trail Length (Miles)	Features	# Fields	# Courts
SCHOOL DISTRICT	School-Parks					
	Orting High School/OES	14.9		Big Toys, Track, 3 Ball Fields, Football & Soccer Field, Restroom, Covered Paved Area	3.0	
	Orting Middle School	12.6		1 Ball Field, Football & Soccer Field, Stadium	3.0	
	Ptarmigan Ridge Elementary	4.3		Grassy Area, Covered Paved Area, Big Toy		
	<i>Total</i>	<i>31.8</i>			<i>6.0</i>	
PRIVATE	Private Neighborhood Parks					
	Village Green Crescent Park	0.49		Big Toy, Half Court		0.5
	Village Green Park	2.19		Picnic Tables, Grassy Area		
	Village Green South Entrance	1.41		Grassy Area, Basketball Court, Shelter, Benches		1.0
	Hidden Lakes Parks (Multiple)	4.48		Benches, Picnic Tables, Water Feature, Half Courts (2), Big Toy		1.0
	Rivers Edge Parks (Multiple)	1.17		Benches, Half Courts (2), Big Toy		1.0
	Village Green North Entrance Sign	0.23		Plantings, Bench		
	Village Green South Entrance Sign	0.04		Plantings		
	<i>Total</i>	<i>10.01</i>				<i>3.5</i>

### *Orting School District*

The School District currently owns and operates outdoor play fields, playgrounds and indoor recreation facilities (gymnasiums). The public can reserve School District facilities through the School District’s website. Rental costs apply for some of the fields (some are free to use) and there is also insurance and COVID requirements for all School District facilities. Although these facilities are available for public use, school programming fills nearly all of the existing capacity.

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## Residential Developments

There are three residential developments with private parks that are maintained by homeowner’s associations: Hidden Lakes, Rivers Edge, and Village Green. During 2021, public outreach at the Farmer’s Markets anecdotally indicated the private parks are well used, but mostly by those who live within walking distance (in the neighborhood). This is seen in the 2021 survey results as well with “proximity to your home” being the number one selection for respondents when asked what factors were important when choosing a park to visit.



*A mini-park in the River's Edge neighborhood*

The Hidden Lakes planned unit development, located on the south side of the Puyallup River, includes multiple mini-parks offering a basketball court, play area, benches, and picnic area. Two of these parks include surface water detention ponds.

The Rivers Edge subdivision includes two mini-parks providing play areas, basketball courts, and benches.

The Village Green planned unit development includes two mini-parks (Village Green Park and Crescent Park) in addition to small dedicated open spaces at either entrance. The planned unit development also included a trailside park which was dedicated to the City as Williams Park and is currently well-used by visitors of the Foothills Trail.

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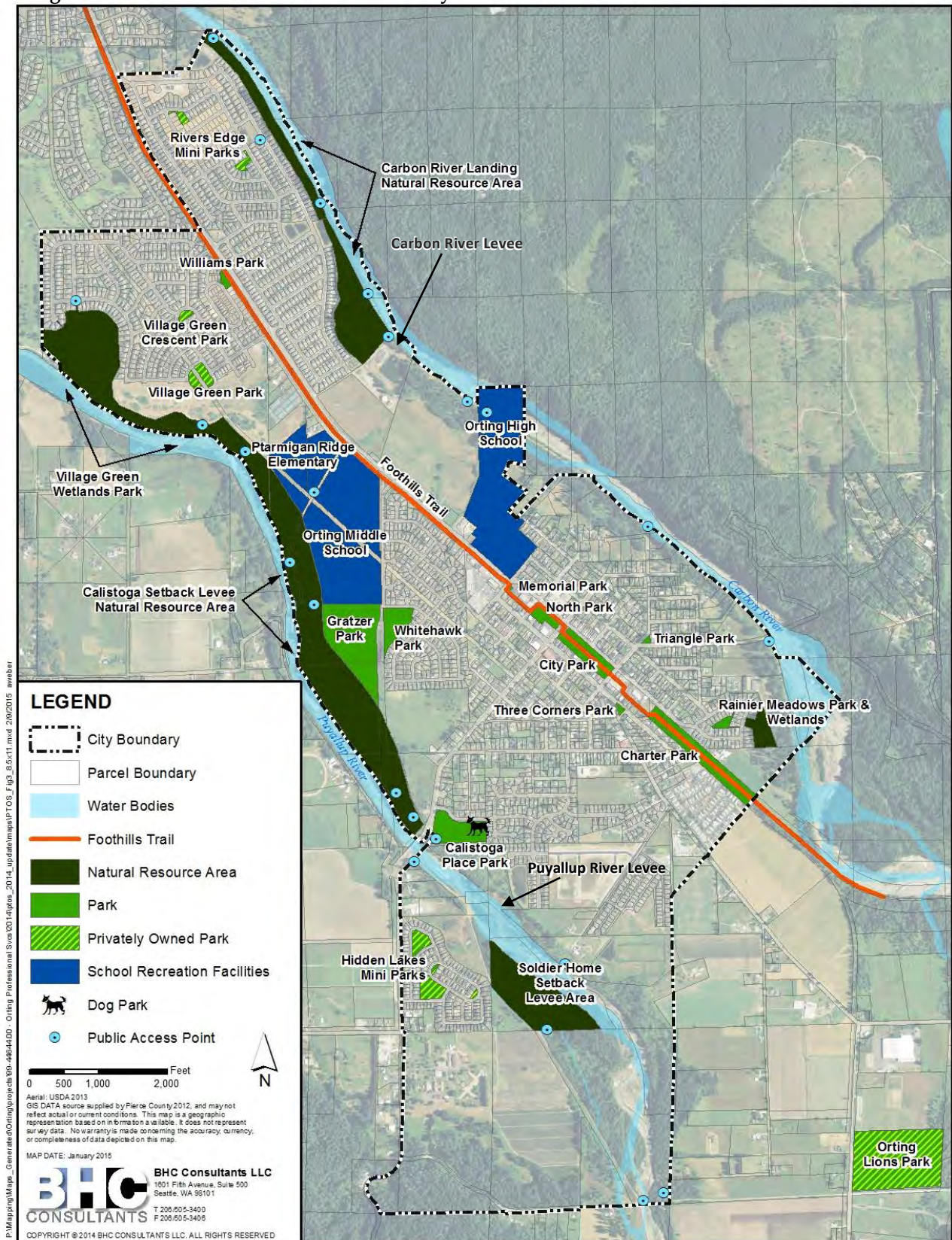
## Lions Club

The Orting Lions Club owns and operates a 25-acre site called “Orting Lions Community Park” located southeast of the city limits. This site provides fields for organized t-ball, baseball, softball, and soccer activities, primarily programmed by leagues. The leagues take care of field preparation, and use is subject to a fee. The Lions Club has made several field improvements since the last plan update in 2015, including the installation of a sprinkler system and new dirt infields. The installation of field lighting is a long-range goal. Most field development is completed with volunteer labor.

Figure 2.1 on the following page shows the locations of all the existing sites, both public and private, within Orting.



Figure 2.1: Current Parks and Trails Inventory



## RECREATION PROGRAMMING

The City of Orting offers dance, various sports, and other program options. All registrations are paid directly to the City via check or online registration. Registration is handled by City staff. There has not been a formal Parks and Recreation Department in the City since 2020 when the Parks and Recreation Director position was eliminated. A part-time position for events and activities is being added as part of the 2022 City budget.

Programs offered in 2019 and 2020 included:

- Dance
- Tumbling
- Tots Soccer
- Baseball
- Adult Softball
- Volleyball
- Painting
- Dog Training
- Daddy-Daughter Dance

Previously offered programs not currently done include pitch-hit-run competition, CPR/First Aid classes, movies in the park, giant slip-n-slide, karate, and family health-nutrition-fitness class. Offerings are impacted by volunteers, participation (classes are cancelled if a minimum number is not met), and in the recent years, COVID-19 regulations.

Registration numbers for 2019 and 2020 are shown below by program type. The participation numbers for 2020 were impacted by COVID-19 or in some instances the activity was completely cancelled/refunded.

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### *Dance Programs*

Dance classes are offered year-round. They are offered on various times and days of the week with each season having multiple start dates. For instance, the 2019 fall schedule included:

Classes (September 9, 2019 - December 2, 2019)

- Pre-Ballet: Monday 4:15pm - 5:15pm
- Tap & Jazz 1: Monday 5:15pm - 6:15pm
- Tap & Jazz 2: Monday 6:15pm - 7:15pm
- Adult Jazz: Monday 7:15pm - 8:15pm

Classes (September 13, 2019 - December 6, 2019)

- Pre-Ballet: Friday 9:30am - 10:15am
- Pre-Ballet & Tap: Friday 10:15am - 11:15am

**Table 2.3 - Dance Class Participation**

Classes	2019 Total Participation	2020 Total Participation
Winter	32	26
Spring	22	56
Summer	17	Not offered
Fall	41	Not offered
Total	112	82

### *Sports Programs*

Adult softball was offered in 2019, but not in 2020 (due to COVID-19). In 2019 there were nine teams registered, the City does not have data on the rosters/participants numbers.

In 2019, volleyball continued to be offered in the fall. It is broken down into two age groups. Due to COVID-19 it was not offered in 2020.

**Table 2.4 - Volleyball Participation**

Age Group	2019 Total Participation
3 <sup>rd</sup> – 5 <sup>th</sup> Grade	11
6 <sup>th</sup> – 8 <sup>th</sup> Grade	16
Total	27

Three types of baseball are offered in the spring each year: coach pitch, t-ball and pee-wee t-ball. All were offered in 2019 and 2020, however the 2020 leagues had to be cancelled, and all participants refunded due to COVID-19.

**Table 2.5 - Baseball Participation**

League	2019 Total Participation	2020 Total Enrollment
Coach Pitch	10	13
T-Ball	10	22
Pee Wee T-Ball	7	22
Total	27	57

Tots soccer (ages 3 to 5) is typically offered in both the spring and fall in the City. For the 2021 the season included 10 games, played on Mondays and Wednesdays at Whitehawk Park, and registration costs \$55.00. In 2019 and 2020 participation numbers were as follows.



**Table 2.6 – Tots Soccer Participation**

Classes	2019 Total Participation	2020 Total Participation
Spring	63	19
Fall	34	Not offered
Total	97	19

Gymnastics tumbling is offered for three age groups pre-k (3 to 5 years), elementary (kindergarten to 2nd grade), and youth (3<sup>rd</sup> to 6<sup>th</sup> grade). It is offered every season. In 2019, the spring and summer sessions included multiple time slots for the pre-k age group.

**Table 2.7 – Tumbling Participation**

Classes	2019 Total Participation	2020 Total Participation
Winter	11	22
Spring	33	6
Summer	22	Not offered
Fall	15	Not offered
Total	81	28

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### *Other Programs*

Painting classes are offered monthly by the City. In 2020 the class only occurred in February. Kids painting had six participants. Family painting had a total of 14 participants. No classes were offered in 2019.

Dog training classes are offered year-round. Classes are split into puppy and dog classes. In 2020 the classes only occurred in February with 6 puppy participants and 4 dog participants, for a total of 10 participants. 2019 numbers are as follows.

**Table 2.8 – Dog/Puppy Training Participation**

Month	Class	2019 Participation
<b>January</b>	Puppy	3
	Dog/ Advanced	3
<b>February</b>	Puppy	6
	Dog/ Advanced	6
<b>March</b>	Puppy	3
	Dog/ Advanced	3
<b>April</b>	Puppy	8
	Dog/ Advanced	10
<b>May</b>	Puppy	8
	Dog/ Advanced	6
<b>June</b>	Puppy	7
	Dog/ Advanced	3
<b>July</b>	Puppy	5
	Dog/ Advanced	8
<b>August</b>	Puppy	3
	Dog/ Advanced	5
<b>September</b>	Puppy	9
	Dog/ Advanced	2

Month	Class	2019 Participation
<b>October</b>	Puppy	3
	Dog/ Advanced	3
<b>November</b>	Puppy	3
	Dog/ Advanced	10
<b>December</b>	Puppy	10
	Dog/ Advanced	0
<b>Total</b>	<b>Puppy/ Dog/ Advanced</b>	<b>127</b>



# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting

## CHAPTER 3: DEMANDS AND NEEDS ANALYSIS

### INTRODUCTION

This chapter addresses the demands and needs of the City’s parks, trails and open space system. It begins with a summary of the outreach effort results that undergird this plan and that create an understanding of the community’s desires. The chapter then describes the City’s level of service (LOS) standards and how the application of the LOS standards for parks, trails and open space result in land acquisition and development costs. These costs are met by a combination of tax revenues in the general fund, grants, dedications, and impact fees.

The *Parks, Trails, and Open Space Plan* (PTOS Plan) establishes the basis for City policies and regulations aimed at creating a long-term funding program for these needs.

### DEMANDS AND NEEDS ANALYSIS

The 2021 local public opinion survey and farmer’s market outreach were used to identify shortfalls within the existing inventory, as well as improvements and new amenities park users desire. The outreach occurred from May 31 through August 31, 2021.

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#### **Farmer’s Market Outreach**

The City conducted public outreach at the farmers markets which occurred every Friday from 3 pm to 7 pm at North Park. The City hosted a booth which informed the public about a multitude of topics but had an emphasis on the parks plan update and engaging with the public to receive feedback and input on the City’s parks system.

There were two main participant activities to gather tangible input at the market. The first activity was a dot board. This asked participants to put a dot sticker on

their favorite or most used park within the City. At the end of the summer the dots were tallied, the results are as follows.

**Table 3.1: Farmer’s Market Dot Activity Results**

Park Name	Date and Votes Received					Total
	6/11*	6/18	7/16	7/30	8/27	
<b>City/ Main Park</b>	21	21	31	16	9	98
<b>Foothills Trails</b>	10	22	11	5	4	52
<b>Puyallup River</b>	10	11	4	3	6	34
<b>Calistoga Park</b>	6	5	6	6	4	27
<b>Charter (Skate) Park</b>	6	4	4	4	7	25
<b>Whitehawk Park</b>	6	4	7	7		24
<b>Carbon River</b>	n/a	12	5	2	1	20
<b>Calistoga-Dog Park</b>	n/a	4	2	3	4	13
<b>Village Green Neighborhood Parks</b>	n/a	2	3	3	1	9
<b>North Park</b>	2	3	1	1	1	8
<b>Rainier Meadows Park</b>	n/a	1	2	3	1	7
<b>Rivers Edge Neighborhood Parks</b>	n/a	1	1	2	0	4
<b>Gratzer Park</b>	2	0	0	1	0	3
<b>Triangle Park</b>	3					3
<b>Memorial park</b>	2					2
<b>Williams Park</b>	1					1
<b>3 Corners Park</b>	0					0

*\* The parks listed on this board (the first) were different from the subsequent weeks and included Williams, 3 corners, Triangle and Memorial Parks and did not include Village Green, Rivers Edge, or Rainier Meadows*

City Park was identified by 98 participants as their most used or favorite park. The Foothills Trail was the second most popular park with 52 votes, followed by the Puyallup River with 34 votes, Calistoga Park with 27 votes, Charter (skate) Park with 25, and Whitehawk Park with 24 votes.

The second activity asked people to provide input by writing on a sticky note what improvements they would like to see at specific parks, or for the parks system as a whole. Input received is as follows (categorized alphabetically) with numbers in parenthesis representing the number of additional times this suggestion was made:

- 3 corner park improvements
- Activities for kids in dog park
- Adult features
- Bathroom at Calistoga (+3)
- Bathrooms (+1)
- Bigger skate park
- BMX track improvements (+1)
- Carbon River Access
- Cement walkway between Calistoga and Puyallup River
- More ADA for older residents
- More playgrounds
- More swings
- New play chips
- Obstacles at dog park
- Pickle Ball Courts (+1)
- Puyallup River Access (+1)
- Remote control car park
- River Access (+2)
- Seating/shade at dog park

- Community pool (+4)
- Different play surfacing other than wood chips
- Dog park on North end of town
- Drinking fountain at skate park
- Drinking fountain near City park
- Drinking fountains (+1)
- Extra ball fields at Gratzner
- Fountains/ water features at parks
- Graffiti/ chalk clean up
- Kid stuff/ toys
- Large light show at City fountain
- Shade/ more trees at Whitehawk (+1)
- Shade shelters at parks (+1)
- Shelter/shade at Calistoga (+1)
- Small kid toys at City Park
- Splash Pad/ Park (+12)
- Summer activities/ programming
- Tennis courts (+1)
- Toddler area at city park
- Volleyball
- Wind chimes
- Zipline (+6)



*City Administrator Scott Larson and Public Works Director Greg Reed at the first Farmers Market of the season on June 11, 2021.*

The idea that was most frequently put forth was for a splash pad/park to be added to the parks system in the City. Calistoga Park received the most requested improvements including shade/shelter, permanent bathrooms, and paving the walkway between the park and the Puyallup River access. Other ideas that received support to be implemented at a park within the City included a zipline, community pool, improved river access, BMX track improvements, pickle ball and tennis courts, drinking

fountains, bathrooms, and additional shade at multiple parks.

In the years between the previous PTOS plan update and this update Councilmembers have received input and ideas from the public regarding our parks. Some of these ideas, like resurfacing the basketball court, have been implemented into the Public Works schedule, others such as a Giant Slide and Zipline were added to park-specific plans (those are in the Calistoga Phase II project). Other ideas that have been heard include a Drone Park and a Frisbee Course.

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### Survey Results

A public opinion survey was open for response over the summer. It was advertised on the City's website, Facebook page, and at the farmer's market. The survey



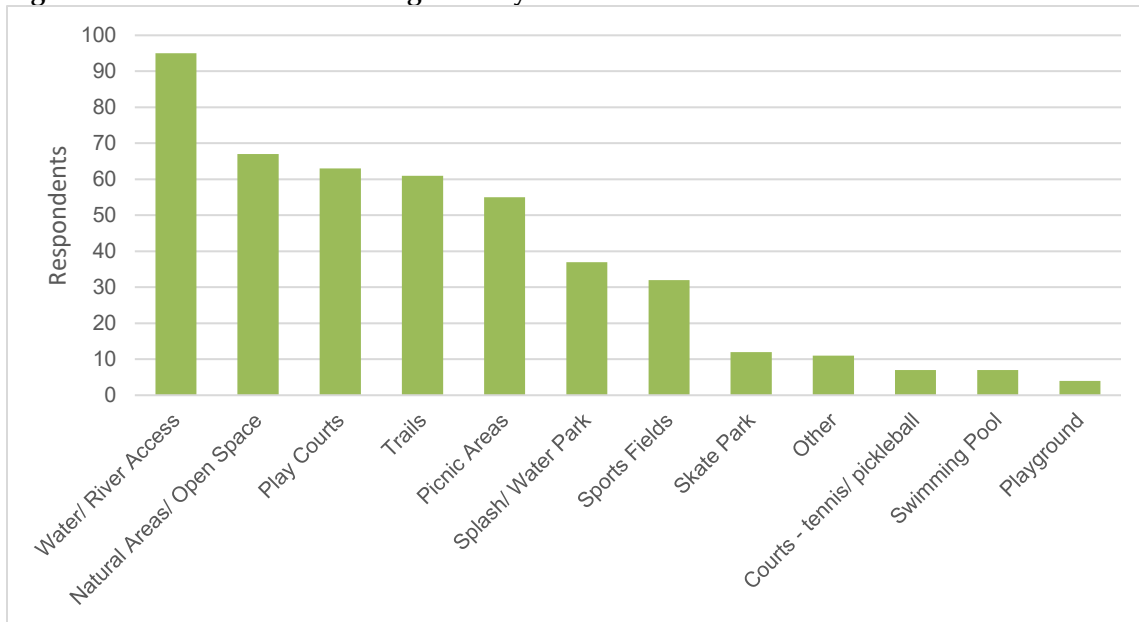
included 17 questions, and asked participants to complete the survey based on their interactions with the City’s parks prior to the onset of the COVID-19 pandemic (when parks were operating, maintained, and programmed as they typically had been in 2019). The survey focused on garnering input on how participants use the parks, what drives their selection of which parks to use, their impressions of the parks, as well as input on whether the parks system meets their needs and, if not, how it could be improved.

The survey was open from May 31 to August 31, 2021. A total of 182 responses were collected. The most common age group of those who responded was 35 to 44, followed by 25 to 34 and 45 to 54. The majority of respondents (80% or 145 people) reported having children in their household. Approximately 76% of respondents agreed or strongly agreed that Orting’s parks, trails, and recreation opportunities are an important reason for staying in Orting.

When asked what types of park facilities they used, the top three responses were trails (159), water/river access (155), and natural areas/open space (133). This was followed by picnic areas, play courts, sport fields, the skate park, and playgrounds.

Respondents were asked what they would like to see more of, selecting up to three choices, 178 responded with the following:

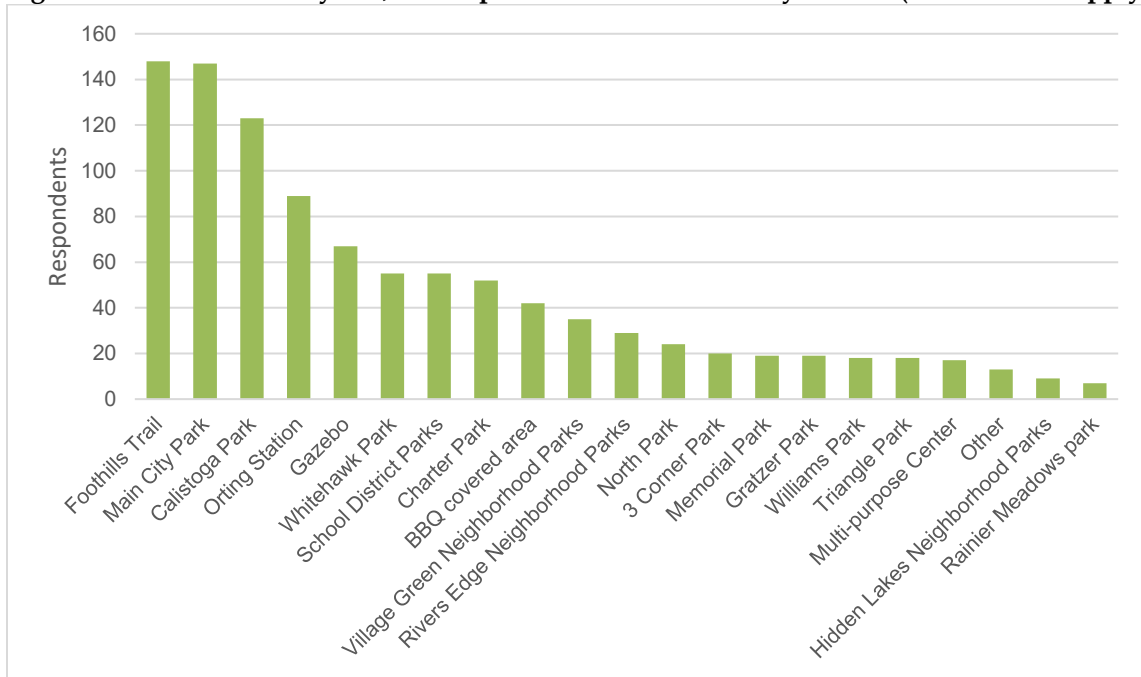
**Figure 3.1: Which of the following would you like to see more of?**



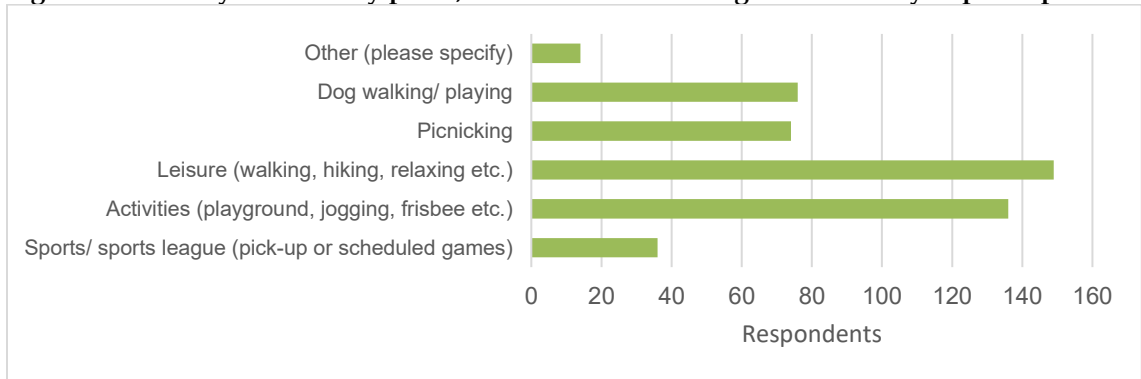
When asked which city owned park, they used the most, the results generally matched what was heard at the Farmers Market in that City Park and the Foothills Trail were the most heavily used followed by Calistoga Park. That question was followed up by asking what activity users participate in at the parks the most,

allowing participants to select all answers that applied. The top two answers were leisure (walking, relaxing, etc.) and activities (playground, jogging, etc.).

**Figure 3.2: In the last two years, which parks and facilities have you used (select all that apply)?**



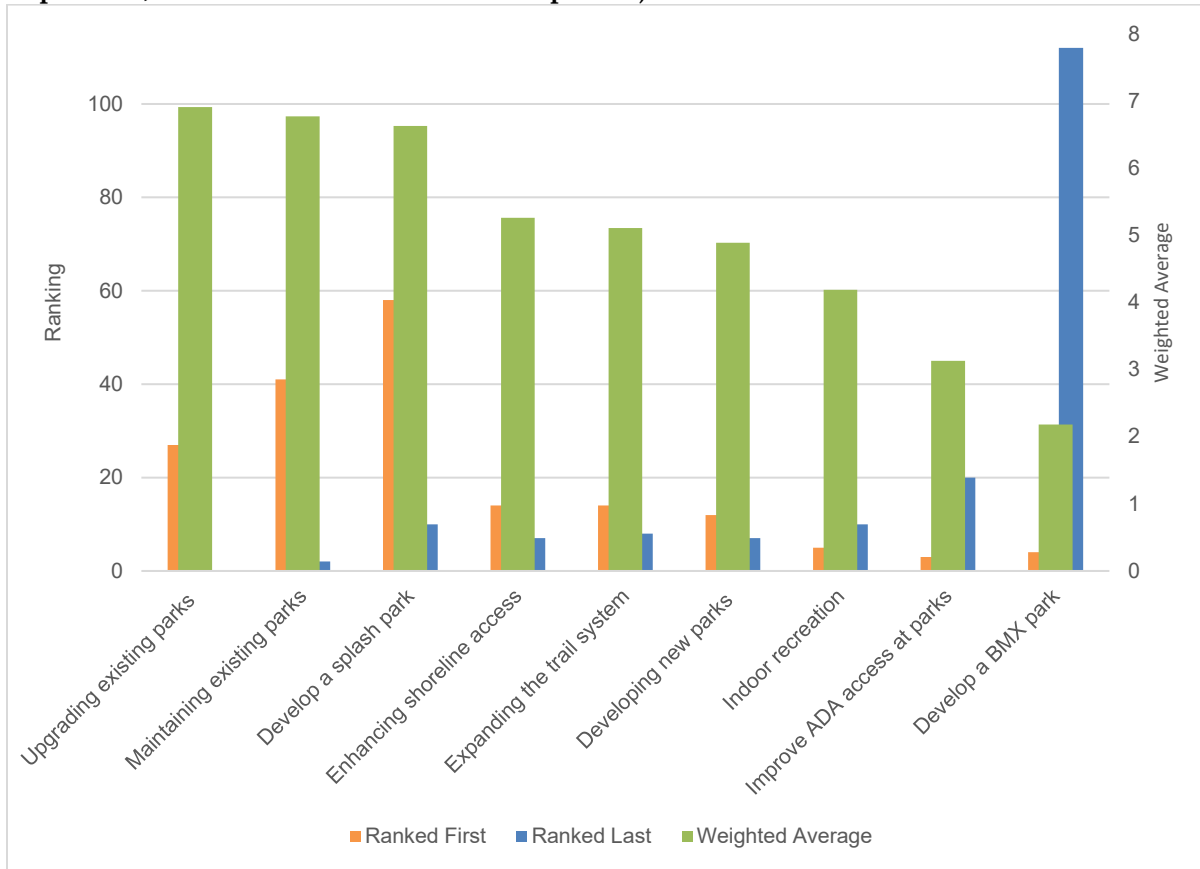
**Figure 3.3: When you visit City parks, which of the following activities do you participate in?**



Question 11 of the survey was evaluated by three different metrics. The question asked participants to rank nine items from most (1) to least (9) important to them based on what the City should focus its parks efforts and funding on. Developing a splash park was most frequently ranked as the most important by respondents followed by maintaining existing parks and upgrading existing parks. Developing a BMX park was most frequently ranked as the least important item on the list by participants. The question also included a weighted average score. This score is based on the number each person ranked each item which are then added together and averaged to get the average ranking for each item. The weighted average scores resulted in upgrading existing parks being the most important followed by

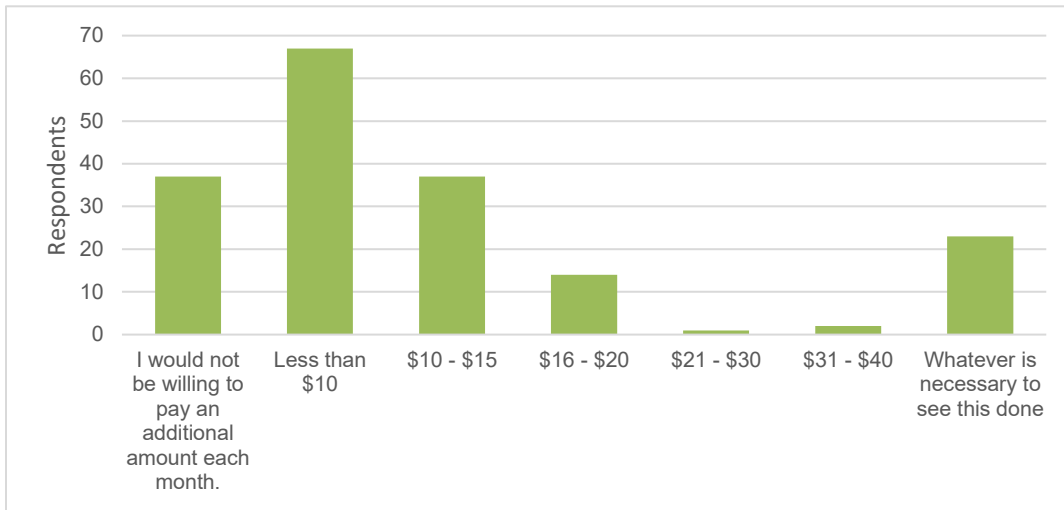
maintaining existing parks and developing a splash park as the top three most important items.

**Figure 3.4: What should the City focus its parks efforts and funding on (rank in order of importance, with number one as the most important)?**



One of the last questions of the survey asked participants if they would be willing to pay a certain amount of money each month in order for the City to get a multi-use park and/or recreation center. The majority of respondents indicated they'd be willing to pay less than \$10/month for such a development.

**Figure 3.5: How much would you be willing to pay per month (through a bond, or tax increase) for a multi-use park and/or recreation center?**



Participants who indicated they were willing to pay per month for a multi-use park and/or recreation center, were then asked on a subsequent question what they would most like to see at a multi-use park/recreation center. The highest ranked answer (both in weighted average and ranking) was a swimming pool, followed by a community/civic center, playground, athletic/play fields, indoor gym, and open space.

## LEVEL OF SERVICE

The Level of Service (LOS) standards provide the means for assessing and monitoring the capacity of city land and facilities to meet the demand of the citizens. Under state law and city ordinance, developers of new residences are responsible for meeting the demand for facilities and services that are created by the growth that they generate. This may come in the form of impact fees, land dedication, or site improvements negotiated during the permit process. In the case of current shortfalls of park land, trails, or recreation facilities resulting from city growth, but not addressed by prior developer fees or contributions, public funds will be necessary to pay for land acquisition and facilities.

The LOS standards in the City, up until this update, has relied on park type, categorizing parks as “neighborhood”, “mini” or “community” and combining all additional facilities under one standard for “fields and courts”. This approach was simple but had inherent flaws – mainly not reflecting how parks are actually used. For instance, City Park was classified as a neighborhood park, when it actually functions as a community park. The previous 2015 plan update indicated that the community was satisfied with the quantity of available parks and open space but wanted to see overall enhancements to the park system in the form of added

features and improvements to existing facilities. A similar trend was seen with the 2021 survey responses with results indicating citizens most want to see the current parks upgraded (most popular response) and maintained (second most popular response). As the City has limited space for additional parks it is appropriate to focus on metrics associated with facilities and amenities rather than park acreage per 1,000 population. This does not require adding park acreage and reflects the needs of the community shown in the responses to the community survey.

The new LOS standards used the benchmarks in the National Recreation and Park Association (NRPA) data and similar communities, as well as community feedback from previous surveys (such as in the last update when value was expressed for open space and natural areas; therefore, a LOS standard of 14 natural resource acres per 1,000 population was established and maintained in this update) to establish appropriate standards in the plan update. As updated, the LOS standards are:

**Table 3.2: Parks and Facilities Level of Service**

Type of Facility	LOS (facilities/population)
Softball/ Baseball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field (e.g. soccer, football, lacrosse)	1/3,500
Basketball Courts (Two half courts are equivalent to one court)	1/3,500
Tennis/ Pickle/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities (e.g. skate park, splash park, BMX park)	1/5,000
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

## EXISTING AND FUTURE DEMAND

Current demand is determined based on the LOS standards and the current population. This demand is existing, and any deficiencies cannot be addressed by new impact fees. The 2022 demands are below.

**Table 3.3: Parks and Facilities Current Demand**

Type of Facility	LOS (facilities/ population*)	Demand	Current Supply**
Softball/	1/2,000 (softball)	4.52	4
Baseball Fields	1/2,000 (baseball)	4.52	3
Multi-Use Rectangular Field	1/3,500	2.58	3
Basketball Courts	1/3,500	2.58	7
Tennis/ Pickle/ Racquetball Courts	1/4,000	2.26	0
Playground/ Big Toy	1/1,000	9.04	10

Special Facilities	1/5,000	1.81	2
Trails	.25 miles/1,000	2.26	7.9
Natural Resource Areas/Open Space	14 acres/ 1,000	126.56	126.8
Parkland	8 acres/1,000	72.32	59.29
*Based on 2020 census population of 9,041			
** Includes private parks and school facilities			

Orting’s population is expected to reach 9,591 by the year 2044, a forecasted increase of 550 residents. These demands (the third column in Table 3.5) are only associated with forecasted growth and do not account for current unmet demand for parks and recreation facilities. Most of the future demand should be addressed through facility donations, impact fees, or other sources of funding. In planning for demand and needs, it is also important to consider how operations and maintenance of new facilities will be funded. Typically, this can be done through the general fund, or sometimes through levies and users’ fees. Here too, partnerships should be considered, such as using the resources of the school district to provide services or requiring homeowners’ associations take care of facilities within their communities.

**Table 3.5 - Future Demand, 2044**

Type of Facility	2044 Demand Total	2044 Demand Associated with Growth
Baseball Field	4.80	0.27
Softball Field	4.80	0.27
Multi-Use Rectangular Field	2.74	0.16
Basketball Courts	2.74	0.16
Tennis/ Pickle/ Racquetball Courts	2.40	0.14
Playground/ Big Toy	9.59	0.55
Special Facilities	1.92	0.11
Trails	2.40 miles	0.14 miles
Natural Resource Areas/Open Space	134.26 acres	7.70 acres
Parkland	76.72 acres	4.40 acres

## CURRENT NEEDS

The US Census has showed the City’s population to be 9,041 in 2020. The 2021 Pierce County Buildable Lands Report estimates the City’s population to increase by 550 to 9,591 by the year 2044.

Table 3.5 lists Orting’s current parks and recreation needs, presenting the demand, the current supply (based on the 2021 inventory), and the resulting surplus or need.

**Table 3.6 – Current Needs**

Type of Facility	LOS (facilities/ population)	Demand	City Supply	Private/ School Supply	Surplus (Need)
Softball/ Baseball Field	1/2,000 (softball)	4.52	2	2	0
	1/2,000 (baseball)	4.52	1	2	(1)
Multi-Use Rectangular Field	1/3,500	2.58	1	2	1
Basketball Courts	1/3,500	2.58	5	2	5
Tennis/ Pickle/ Racquetball Courts	1/4,000	2.26			(2)
Playground/ Big Toy	1/1,000	9.04	9	1	1
Special Facilities	1/5,000	1.81	2		0
Trails	.25 miles/1,000	2.26	7.9		5.64
Natural Resource Areas/Open Space	14 acres/ 1,000	126.56	126.8		0.24
Parkland	8 acres/ 1,000	72.32	49.0	10.26	(13.03)
<i>Based on 2020 population of 9,041</i>					

Based on new growth, the current needs and existing shortfalls according to the LOS standards are:

- Adding tennis/pickle/racquetball parks to the City’s parks and facilities inventory as there are currently none.
- An additional baseball field is needed to meet the level of service demands, which has also been expressed as a community need as seen through the current reservation of fields demand.
- An increase in overall parkland throughout the City, through dedication of neighborhood spaces
- Continued improvements and updates to parks, fields, courts, and children’s play areas and equipment.

## COST ANALYSIS

The following indicates the range of costs that are associated with the current needs. These are based on the following assumptions:

- **Land** – Pierce County Assessor’s 2021 land values of 21 vacant parcels in and around Orting were investigated (four in the County surrounding the City, and 17 within City limits). In accordance with state law RCW 84.40.030, the land is valued at 100% of its true and fair market value taking into consideration the highest and best use of the property. These parcels range in

size from less than one fourth of an acre to over 48 acres. The assessed value in dollars per acre ranges from \$15,246 to nearly \$750,000 in the heart of the City. The average cost per acre is \$289,635. Site development costs vary considerably depending upon the types of facilities, requirements for drainage and utilities, and the finishes used.

- **Fields** – Development costs vary based on a number of factors including intended use, site constraints, vegetation, materials, and field amenities. A range of a \$650,000 to \$800,000 is anticipated dependent on the factors listed.
- **Courts** – Development costs vary based on intended use, site constraints, vegetation, materials, and land acquisition. In looking at comparable estimates for other jurisdictions, an assumed average development cost of \$260,000 per court located within a park would apply.

There are many variables including parcel configuration, proximity to utilities, location, and frontage improvements that can impact development costs. Methods to finance the construction of a new park or improvements to an existing park include the City’s general fund, bonds, levies, grants, or donations. In all cases except for grants and donations, the source of the funding would be taxes.

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## IMPACT FEES

For future growth to “pay its fair share,” impact fees must be based on the adopted LOS and a realistic estimate of the cost of land and facilities necessary to meet the demand. Park Impact Fees are established by City ordinance and administered through the development review process. Fees are collected prior to the issuance of a building permit. Impact fees can be amended periodically to reflect cost escalation or other factors that change over time.

The Orting Park Impact Fee is based on an established formula. The factors in the formula including average household size, level of service for overall parkland, parkland value, and trail land and improvement value. None of these factors had been updated since the original adoption of a PTOS plan by the City in 2003. To update the formula, the trail and parkland values were first evaluated based on updates to unit costs that have occurred from 2003 to 2021, this resulted in a fee that far exceeded that of neighboring jurisdictions and was therefore not used. The values were then alternatively updated on inflation from December 2003 (when the original impact fee was adopted) to September using data from the Bureau of Labor Statistics. The household size was updated based on census data, and the level of service based on the recommendations of this report. The updated values, household size, and parkland level of service resulted in a new park impact fee of \$1,492 per new household.



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## OTHER FUNDING

In order to finance current land acquisition and facility development needs, the City must initiate fund-raising through debt financing such as bond issues or levies, federal, state, or county grants, and private contributions. Partnerships with the Orting School District and the Lion's Club should also be pursued.

Orting is also fortunate in having dedicated volunteers who help with these responsibilities. This important contribution should be leveraged in the future.

Grants are also available, with the Washington State Recreation and Conservation Office (RCO) being a large source of funding. The RCO oversees a range of park and recreation grants, a major one being the Washington Wildlife and Recreation Program (WWRP) - Recreation. This fund provides resources for the design and construction of parks and recreation facilities such as local parks, trails, athletic facilities, and more. The completion of this plan fulfills the planning requirement that allows Orting to be eligible to apply for the WWRP grant. Other sources of funding and grants are available for applicable projects through ports in the region, the WA State Department of Ecology, the WA State Department of Commerce, Pierce County Conservation Futures and potentially various large, private corporations.

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## OPERATIONS AND MAINTENANCE COSTS

While this chapter deals primarily with capital costs and revenues, annual budgeting must acknowledge the City's responsibilities related to the operation and maintenance of parks and facilities, as well as providing recreation programs. The City has budgeted \$101,630 for 2022 parks supplies and services expenditures. Given the current inventory of 59.3 acres of total park land, the anticipated average cost per acre is \$1,713.41. This value excludes capital expenditures, salaries/wages/benefits, and transfers. As total park acreage increases, the annual budget should increase proportionately.



# PARKS, TRAILS & OPEN SPACE PLAN

City of Orting

## CHAPTER 4: GOALS AND POLICIES

Parks, trails, open space, and recreation goals and policies are consistent between the PTOS Plan and the Orting Comprehensive Plan. Updated policy language will be recommended to the Planning Commission and incorporated into the Comprehensive Plan during the 2022 annual comprehensive plan update. Goals and policies listed below are numbered as they appear in the Comprehensive Plan.

The 2022 PTOS Plan changed policy language to more accurately reflect community values and incorporate input received during the public involvement process. For instance, it was clear through outreach that City Park is the most well-loved and heavily used park in the City. Therefore, a new policy (CF 6.6) has been added to create a master plan for the park to guide future additions and amenities to ensure a comprehensive vision is in place for the park.

### Capital Facilities

**Goal CF 3** Ensure that the continued development and implementation of the Capital Improvement Program (CIP) reflects the policy priorities of the City Council.

**Policy CF 3.3** Policy CF 3.3 establishes the Level of Service (LOS) standards for City facilities and services including water supply, sanitary sewer, fire protection, police, and parks.

Parks, Trails and Open Space LOS: The following level of service standards shall apply to land and facilities:

Type of Facility	LOS (facilities/population)
Baseball/Softball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field (e.g., soccer, football, lacrosse)	1/3,500
Basketball Courts (Two half courts are equivalent to one court)	1/3,500
Tennis/ Pickle Ball/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities	1/5,000

<i>(e.g., skate park, splash park, BMX park)</i>	
Trails	.25 miles/1,000
Natural Resource Areas/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

**Goal CF 6** Develop a system of parks and recreation facilities that is attractive, safe, and available to all segments of the population.

**Policy CF 6.1** Mitigate impacts on parks, trails, and the recreation system from new growth based on impact fees, land dedication, and/or facility donations based on the level of service standards.

**Policy CF 6.2** Cooperate and coordinate with the school district, other public agencies and private groups through the use of interlocal agreements and contracts to meet the recreation needs of the City.

**Policy CF 6.3** Support continued development of the Foothills Trail and related links and parks for bicycles, pedestrians and equestrians, running through Pierce County to Mount Rainier National Park.

**Policy CF 6.4** Develop a network of parks, open space and trails throughout the city for pedestrians, bicycles and equestrians, with priorities on:

- a. The dedication and development of lands which would link with the Foothills Trail, the downtown parks, the Puyallup and Carbon River waterfront corridors and a linkage across the Carbon River to the Cascadia trail system,
- b. Maintaining and improving the accessibility, usability, and safety of Orting’s parks and trails, and
- c. Sustaining community-wide efforts to improve public access to the Carbon and Puyallup Rivers at those points along the banks which best fulfill the criteria for education, accessibility and restoration as outlined in the 2009 Shoreline Master Program.

**Policy CF 6.5** Future park plans or remodels should prioritize barrier-free equipment additions, such as wheelchair swings, adaptive spinners, or the like where none currently exist.

**Policy CF 6.6** Create and periodically review and update a Master Plan for City Park to provide for cohesive development of the park.

**Policy CF 6.7** Work with Pierce County and applicable agencies to identify and help mitigate impacts to Calistoga Park.

**Land Use: Open Space and Recreation**

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**Goal OS 1** The Recreation/Open Space Land Use Category is intended to acknowledge and protect the City's public parks and open spaces through public and private initiatives including incentives, transfer of development rights, public land acquisition, greenways, conservation easements, and other techniques.

**Policy OS 1.1** The Recreation/Open Space district is for areas devoted to public recreational facilities such as parks and trails and areas that have been preserved as open spaces through a variety of open space programs.

**Policy OS 1.2** Recognize the important recreational and transportation roles played by regional bicycle trail systems, and support efforts to develop a coordinated system of greenway trails throughout the region.

**Policy OS 1.3** Promote the use of property tax reductions as an incentive to preserve desirable lands as a public benefit and encourage and support the participation of community-based non-profit organizations offering options and alternatives to development in the interest of preserving desirable lands as a public benefit.

To learn more about the content of the Comprehensive Plan, please contact City Hall or view the full document online at the City's website.



# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting

## CHAPTER 5: CAPITAL IMPROVEMENT PROGRAM

A capital improvement program (CIP) identifies projects, approximate timeline, costs, and potential funding sources for various investments in the acquisition, development, or improvement of parks and recreation facilities for the next six years. The six-year timeline is dependent upon variables such as funding availability, grants, Council budget process, etc. Revisions may occur if opportunities arise to develop facilities or sites not on this list. Generally, these projects are those that have been identified as the highest priority through public outreach, parks board meetings, staff knowledge, and City Council input. In developing this list, the input listed above is taken into consideration as well as potential grant funds/cycles, potential long-term maintenance obligations attached to the projects, staff capacity, land availability, and funding.

### PLANNING ACTIVITY

This section describes previously completed projects and the projects listed in Table 5.1, below.

Multiple of the projects listed in the previous plan's Capital Facility and Improvement Program have since been completed. Ones that are partially complete or currently underway are shown in the updated CIP as they have additional phases that require funding. The CIP also includes new projects that emerged as priorities from the public outreach.

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#### *Completed Projects*

- **Calistoga Park Phase I Improvements**  
A big toy, swings and other park equipment were installed by the Public Works Department and volunteers in 2019.
- **Calistoga Setback Levee Trail**  
From Calistoga Park there is access to the Puyallup River levee. A trail was completed along the levee for the public to enjoy, it includes river access at points along the trail.

- **Gratzer Park Phase II**

This project included a multi-use rectangular field, walking path, and big toy and construction began in fall 2021.

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*Current PTOS CIP Projects*

- **Emergency Evacuation Bridge**

This project involves the construction of a bridge spanning SR 162 near Rocky Road NE. The City has a grant for two-thirds of the \$9 million project cost but is looking for the additional \$3 million in funds. This bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness. The bridge connects to the Foothills Trail and will provide for easy and safe passage to the other side of SR 162 for pedestrians.

- **Gratzer Park Wetland Mitigation**

Phase I was installed by the City's contract engineer at Parametrix and the Public Works Department in spring 2021. Phase II is budgeted for \$20,000 and includes buffer and wetland enhancement plantings. The portion of the Phase II plantings along the setback levee, west of the soccer field will be completed in 2022. The rest of the plantings are likely to be delayed due to an associated City project and will be planted at a later date. The City hopes to have a school group or volunteer group complete the mitigation planting associated with Phase II.

- **Calistoga Park Phase II Improvements**

Phase II of the Calistoga Park project includes a zipline and giant slide. This phase of the project is on hold, and therefore not included in the final CIP project table, due to the Jones Levee Setback which is currently projected to impact this park.

- **City Park Gazebo Renovation**

A new roof was put on the gazebo after the last PTOS plan update. The next phase includes pressure washing and painting the gazebo which is slated to occur in 2022.

- **Fountain Improvements**

Improvements are planned for the fountain on the western corner of Washington Avenue and Calistoga Street at North Park. Upgrades to the fountain, would include concrete stamped to look like river rock, upgrades to the fountain and columns for water to shoot out of, a possible brick wall that would double as extra seating, and a plaque that would acknowledge donors of the original structure. This project has a cost estimate of \$15,000.

- **City Park Master Plan**

City Park is the most heavily used park within Orting. In the public outreach, it was clear it was a favorite park amongst most residents as well as people who live outside of town. Desired improvements for the park include adding a toddler play area, replacing the play surface, potentially locating the splash pad within the park, an additional water fountain, restroom updates and more. A Master Plan, estimated at \$35,000 will express the City's overall vision for the park, identify necessary and desired improvements, and allow the park to be updated in a cohesive manner rather than through ad-hoc improvements.

- **Park Ground Cover Replacement**

The City of Orting has a goal to make all parks inclusive and accessible to all.

This project is to replace the ground cover around all play structures and access routes so that wheelchairs, walkers, and other mobility devices can easily get around the park and existing toys. The price is TBD as it will depend on which park's ground cover is being replaced, the amount of surface area involved and the type of replacement itself (wood chips to mats or asphalt etc.) An example can be seen at the Rainer Meadows Park in the adjacent image in which there is a paved path into the park, but not to the play equipment (surrounded by wood chips) or basketball court (surrounded by grass).



*Rainer Meadows Park looking west.*

- **Whitehawk Boulevard Trail Spur**

This project would extend the Foothills Trail spur that currently exists east of the Orting Middle School and runs parallel to Whitehawk Boulevard. This project is to extend the trail spur south to the intersection with Orting Avenue NW, follow the proposed Whitehawk Boulevard alignment south and connect to Calistoga St West at the intersection with Kansas Street SW. The spur would provide a connection for pedestrians to Soldier's Home via sidewalks. It is planned to occur as part of the Whitehawk Boulevard Extension project, the cost estimate is TBD at this time as the cost for the trail has not been separated out of the cost for the overall project.

- **City Park Parking Lot Paving**

The majority of the parking lots associated with the City's parks are not paved. Paving will aid in the City's efforts to be ADA friendly. The Parks

Board has indicated that paving the parking lots is a priority and places City Park at the top of its list. The cost estimate of \$605,000 includes the paving, landscaping, and stormwater facilities (detention/retention and water quality).

- **PSE Power Line Easement Trail – Safe Routes to School**

Puget Sound Energy (PSE) owns right-of-way through Orting that contains a major power line. The right-of-way could be improved to form a connector trail between parks and Orting Middle and Elementary Schools (see the map in Figure 5.1) estimated at \$800,000. Trail improvements will be contingent on a liability agreement between PSE and the City of Orting. The Washington State Department of Transportation’s Safe Routes to School program may be a potential funding source. Winning projects must demonstrate that the necessary groundwork has been laid to complete the project within the two-year grant cycle.

- **Splash Park/Pad**

A splash park, or spray pad, is a recreation area for water play that has little to no standing water. This was a popular desire expressed by the public both through the survey and the farmer’s market outreach. It was also part of the previous parks plan update. A location for such a park would need to be identified by the City and Parks Board. The item would include design and construction. The cost estimate presented in Table 5.1 is a range that can vary based on size of the splash pad, number of features, infrastructure upgrades and site improvements. The cost does not include land acquisition (it is assumed this would be located in an existing City park) and is based on the City of Puyallup’s spray park estimate which includes 8 spray features, seating, site work, water and drainage service. It is important to note the cost listed is just the capital cost, maintenance of the splash park is estimated between \$50-\$100k annually.

- **Baseball Field**

Baseball field reservations are made through the City. Staff has indicated that teams are often turned away, especially at popular times, as the fields are all booked. Additionally, the LOS metrics indicate the City does not have a sufficient number of baseball fields. This item includes identifying a location, design, and construction of a field in an existing park. The cost estimate is given as a range, \$650,000 - \$800,000 due to potential infrastructure upgrades, amount and type of amenities, and field specifications (size, turf vs grass, etc.).



- **Pump Track**

A pump track is a looped sequence of rollers and banked turns designed to maximize the biker’s momentum so that minimal pedaling is necessary. The Parks Board has been working on adding a pump track to the existing BMX Track at Charter Park (the skate park). The Board received presentations on the construction of such a park, which is recommended to be asphalt rather than dirt due to climate challenges. Grants are available through the National Recreation and Parks Association (NRPA) Grant. The NRPA grant is a competitive grant for which the City would need to provide a user engagement and design plan, which costs approximately \$7,500 to complete. The range shown in the CIP table includes design and construction of a smaller version up to a larger, higher end version.

The table below lists capital facility and improvement projects for the next 6 years.

**Table 5.1: Capital Facility and Improvement Program**

Project	Year	Cost Estimate	Funding
<b>Emergency Evacuation Bridge</b>	2022-2027	\$9,000,000	Grants, General Fund, REET
<b>Gratzer Park Wetland Mitigation</b>	2022 - 2026	\$20,000	General Fund, REET, Impact Fees
<b>City Park Gazebo Renovation</b>	2022	\$3,000	General Fund, REET, Impact Fees
<b>Fountain Improvements</b>	2022-2024	\$15,000	General Fund, REET, Impact Fees
<b>City Park Master Plan</b>	2023	\$35,000 - \$50,000	Grants, General Fund, REET
<b>Park Ground Cover Replacement</b>	2023- 2026	TBD	Grants, General Fund, REET
<b>Whitehawk Boulevard Trail Spur</b>	2024-2026	TBD	Grants, General Fund, REET
<b>City Park Parking Lot Paving</b>	2024-2026	\$605,000	Grants, General Fund, REET, Impact Fees
<b>PSE Power Line Easement Trail</b>	TBD	\$800,000	Grants, Impact Fees, General Fund, REET
<b>Splash Park</b>	TBD	\$350,000 - \$450,000	Impact Fees, Grants, Donations, General Fund, REET
<b>Baseball Field</b>	TBD	\$650,000 - \$800,000	Impact Fees, Grants, Donations, General Fund, REET
<b>Pump Track</b>	TBD	\$85,000 - \$175,000	Grants, Impact Fees, Donations, General Fund, REET

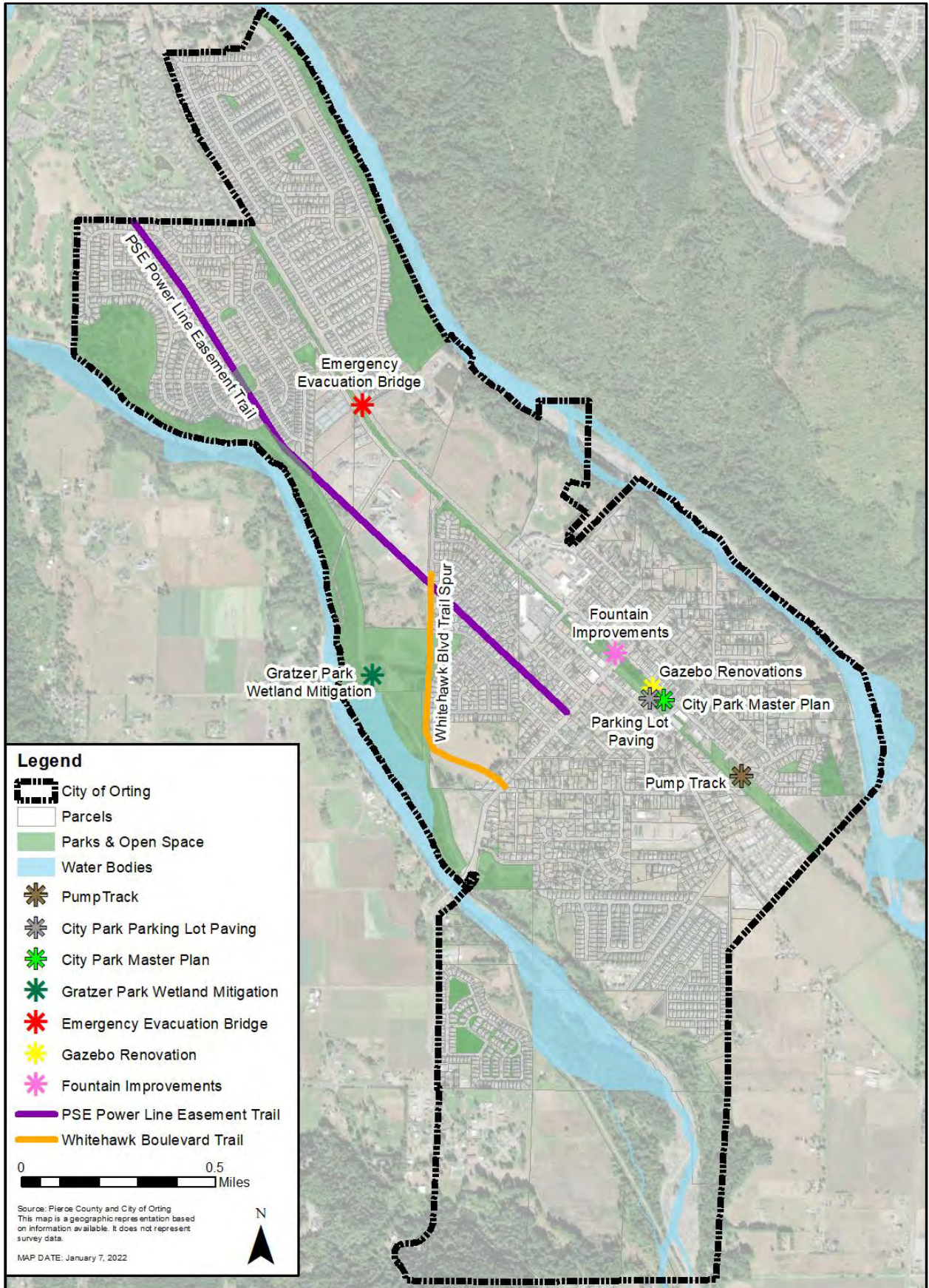
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## *Potential Future Projects*

Other preferences emerged from the public outreach. While they did not make it into the CIP, it is good to be aware of these preferences for future plan changes, or if applicable grant funding is available. They include:

- Improve river/ shoreline access.
- Additional shade, through trees or structures, at parks; specifically, Whitehawk and Calistoga.
- Increase indoor recreation opportunities.
- Locate new barrier-free, playground equipment in existing parks that is useable by people of all abilities and mobilities. Ideas include inclusive slides, equipment that can be used by those in wheelchairs and walkers, sensory activities, ground-level play activities, and inclusive swings.

Figure 5.1: CIP Projects Map







# PARKS, TRAILS & OPEN SPACE PLAN

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City of Orting

## APPENDIX A: PUBLIC OUTREACH & COMMUNICATION

The Orting Parks, Trails & Open Space Plan (PTOS) has undergone multiple phases of public involvement. The first phase evolved from the initial Growth Management Act (GMA) planning efforts of the 1990s and was designed to ensure the Orting community had the opportunity to influence the first parks plan, adopted in 2003. The City and the Parks Commission sustained ongoing public outreach efforts to include significant public input in the development of Gratzner Park and North Park, and an outreach effort was launched to gather public input to update the PTOS in 2010. The public was further engaged during the current update process.

Appendix A summarizes public involvement efforts from 2003 to 2015 and presents a record of the details of public involvement contributing to the current update.

### 2003: CREATING THE PTOS & PUBLIC OUTREACH

Parks planning was not acknowledged with urgency in the City of Orting until the late '90s. Orting experienced significant growth over the prior decade with a population nearly doubling in size, and additional growth forecasted. Orting's parks and recreational needs had previously been satisfied by an abundance of undeveloped lands and the development of the Foothills Trail, and the need for parks was viewed with less urgency than resolving transportation issues, regulating land development, and ensuring utility availability. These opinions were the result of the visioning process that launched early '90s GMA planning efforts where citizens participated in workshops, meetings and surveys.

Growth both changed the nature of the community and the attitudes of residents. As new neighborhoods were developed, additional park and open space land and recreation facilities were either dedicated to the City or maintained by homeowners' associations. New residents brought new ideas about the need for, and function of, parks.

By 2000, the Orting Parks Commission, the Planning Commission and the City Council agreed that planning for current and future demand was necessary. Public testimony at meetings highlighted concerns about the availability, location and design of parks and facilities. Commission members and the Mayor discussed

recreation needs and potential projects with citizens leading to the scope of work for the planning. The existing network of parks volunteers and annual City Park volunteer events were used as an opportunity for communication.

When the parks planning process was launched, the Parks and Planning Commissions sponsored workshops and held joint meetings where citizens were asked to provide suggestions for parks, trails, and recreation facilities. At the final workshop, citizens were invited to participate in an exercise aimed at defining parks preferences. “Orting Bucks” were distributed to all participants who could then spend them on any combination of desired parks and recreation facilities.



As the initial PTOS Plan took shape, community outreach broadened to local media including two community-based newspapers; the Country Gazette, and the East County Sun. The Draft Plan and presentation slides were also made accessible online. The Parks Commission passed a motion endorsing the draft at its January public meeting in 2003. The Planning Commission held a public hearing on February 3, 2003 and passed a motion recommending adoption by the City Council (see Figure A-2 and Figure A-3). The Council held its hearing on March 13 and adopted the plan as recommended by the Commissions.

# Orting's Parks, Trails and Open Space Plan to be examined

First public hearing set for February 3

by Cherie Kuranko

A considerable amount of growth occurred in the City of Orting during the 90s and Orting's population continues to rise each year. As the population spirals upward, a demand for more recreational facilities and programs climbs as well.

In the past, the City has relied on the Comprehensive Plan to continue adding to its parks, trails and other recreational facilities. The ten-year-old plan has helped gain property for parks and open space land from the developers that have been building houses in our valley, but the plan is now considered outdated and unable to keep pace with current growth.

In June of 2002, the City Council, Planning Commission and Parks Commission initiated the formal process for developing a new plan. The new plan, currently in the draft stage, is called the (Draft) Parks, Trails and Open Space Plan.

Mayor Jones stated, "The City of Orting is proud of the quality of life it offers to its residents and the attractions that bring visitors to our community. As our City grows with new families and businesses, we understand the critical importance of maintaining our lush valley setting, providing opportunities for recreation, and respecting our

traditions. This draft Parks, Trails and Open Space Plan is our first attempt at defining a long-range approach to meeting this vision."

Since June, a great deal has been accomplished. Several public meetings and an open house were held last year to allow citizens an opportunity to view and discuss the plan and to ask questions or make suggestions. It was during the course of these public meetings and through long hours spent fine-tuning the project at regular meetings that the draft plan was developed.

Before it could be decided what types of facilities Orting lacked, the group needed an inventory of the current ones already available in Orting. As seen in the graphic accompanying this article, an inventory of the existing parks, trails and other recreational facilities was completed and contains a blend of city, school, private and other public-owned properties.

With an inventory in place, the plan moved forward to address how many and what type of recreational facilities are still needed at the present time and in the future. To accomplish this, Orting's population and the Level of Service Standards, both current and projected figures, were used. The Level of Service Standards (LOS) provides the basis for assessing and monitoring the capacity of city land and facilities to meet the demand of the citizens:

Mini-Parks (tot lots), 2 acres per 1,000 population;

Neighborhood Parks, 2 acres per 1,000 population;

Community Parks, 5 acres per 1,000 population;

Fields and Courts, 1 acre per 1,000 population (located in parks);

Trails, 1 mile per 1,000 population (some may be in parks).

These are based on an analysis of similar standards used by other jurisdictions in Washington as well as national guidelines.

Based on these Level of Service Standards, it was determined that in year 2002 there was an existing demand for 6 acres of mini-parks, 20 acres of community parks, several play fields and sports courts and one mile of trail. The draft states that some of these unmet needs will be met by the completion of new facilities on land dedicated to the City or private parks included in recent projects approved by the City or by related actions. The City has come up with a couple of options to meet the remaining demands. Those options are as follows:

A community park of sufficient size to accommodate several play fields and courts suitable for junior and adult league play, along with passive recreation, children's play area(s), picnic facilities, restrooms and off-street parking that can be used for community events and activities. This option's estimated cost is \$270,000 - \$390,000, with the size listed as 20 acres.

The other option would be to provide a distribution of more intensive facilities within 2-3 parks that would be larger than neighborhood parks, somewhat similar to Calistoga Park, ideally located on an arterial for community access. This second option is estimated to cost between \$260,000 and \$450,000 and is listed as two "Super" Neighborhood Parks at 8-10 acres each.

Trail connections linking the Foot-hills Trail, the "Powerline Trail," and the

proposed Carbon River bridges are included with both of the above options. The trail portion is estimated at an additional \$25,000 to \$40,000.

The draft plan states the method to finance these costs for the current needs is through "the City general fund, bonds, levies, or grants. In all cases except for grants, the source of the funding would be taxes."

Over the next 15-20 years the City is expected to double in population and therefore would need to add 14 acres of mini-parks, 40 acres of community parks, 4+ play fields, 4+ sport courts and 4 miles of trail to stay current with the city's growth.

The expenses for these future recreational needs are to be addressed through developer dedications, facility donations or impact fees. Changes and additions are being made to the Comprehensive Plan that will allow the City to collect funds

for these projects as new housing developments are constructed in our area.

The City of Orting would like to encourage citizens to attend the first public hearing on February 3, 7 p.m. at Orting City Hall. It welcomes participation, questions and comments.

Working closely with the Parks Commission, Planning Commission and City Council, an excellent draft plan was written by City Planning Consultant Roger Wagoner of Berryman & Henigar that explains the details in an easy-to-read format and provides graphics that help visualize what this plan is all about.

If anyone is interested in reading more about the plan before attending the public hearing, a copy of the Draft Parks, Trails and Open Space Plan can be obtained at City Hall or at the web site [www.bh-seattle.xohost.com/client/orting/orting.htm](http://www.bh-seattle.xohost.com/client/orting/orting.htm).

PARK/FACILITY TYPE	2002 DEMAND	2002 SUPPLY	2017 DEMAND
Mini-Parks	8 Acres	1.83 Acres	16 Acres
Neighborhood Parks	8 Acres	21.64 Acres	16 Acres
Community Parks	20 Acres	0	40 Acres
School-Parks		(limited)	
Natural Resource Areas	N/A	36.17 Acres	
Greenways	N/A	19.92 Acres (14.28 Acres)	
Special Use Parks	1	1	
Fields & Courts	4-5 Fields 4-5 Courts	3 Half Courts; 1 Basketball Court 2 Ball Fields	~10 Fields ~10 Courts
Trails	4 Miles	1.5 (+1.7) Miles	8 Miles

Comparison of Orting's supply and demand for parks last year and fifteen years from now.

Figure A-1: Article about the 2003 Orting Parks, Trails & Open Space Plan published in a local newspaper.

Page B-2, The SUN, January 29, 2003

# News Next Door=

*News Next Door Policy: This space is for nonprofit events or organization c*

## **Parks, Trails and Open Space Plan**

The first public hearing will be held on Monday, February 3 at 7 p.m. at Orting City Hall for the Parks, Trails and Open Space Draft Plan. Citizens are encouraged to attend the meeting and participate.

A copy of the draft plan can be obtained at City Hall or on the web at [www.BH-Seattle.xohost.com/client/orting.htm](http://www.BH-Seattle.xohost.com/client/orting.htm).

Figure A-2: Announcement for a public hearing prior to the adoption of the 2003 Plan

**East County SUN**  
NUMBER 7 • THE INDEPENDENT VOICE OF PIERCE COUNTY, WASHINGTON • February 12,

Annabelle Hall is too young to understand park plans but the smile on her face as she swoops down the slide at the Orting City Park speaks for itself. Her mother Renee Hall supports the idea of new parks in Orting and said, "There's some days it's so crowded here the kids can't get on the toys."  
*Photo by Cherie Kuranko*

### **Parks, Trails and Open Space Plan moves forward**

by Cherie Kuranko informed and the plan met no opposition.  
The draft Parks, Trails and Open

Figure A-3: 2003 Publicity for the initial Orting Parks, Trails & Open Space Plan



## 2010 UPDATE

Public outreach for the PTOS Plan update began the summer of 2009 after the Parks & Planning Commissions reviewed an updated parks inventory and a population-based needs analysis. The outreach effort included a public open house and an online survey.

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### Public Open House

Members of both Commissions posted fliers about the public open house around town (see Figure A-5). The flier and a one-sheet responding to frequently asked questions about the parks plan update process (see Figure A-5) were on display at the City's table at the October 2009 Pumpkin Festival in downtown Orting. The open house was also announced on the City reader board at the intersection of Washington Avenue North and Williams Boulevard Northwest north of town several days before the event.

On Thursday, October 22nd, a dozen folks or so braved the road construction and dropping temperatures to stop by Orting Station, enjoy some free cookies and coffee, and talk about the future of Orting's park system. Each person was greeted with a stack of \$100 in Orting Park Bucks to spend as they pleased on options for the future of parks, trails and open space. In the end, people at the Open House spent a total of \$1,100 in Orting Park Bucks on five categories:

- |  |       |              |
|--|-------|--------------|
| • Improved River Access                                      | \$340 | 31% of total |
| • More Trails  | \$260 | 24%          |
| • More Fields, Courts & Facilities<br>for Neighborhood Parks | \$200 | 18%          |
| • More Ballfields in Gratzer Park                            | \$180 | 16%          |
| • More Mini-Parks  | \$120 | 11%          |

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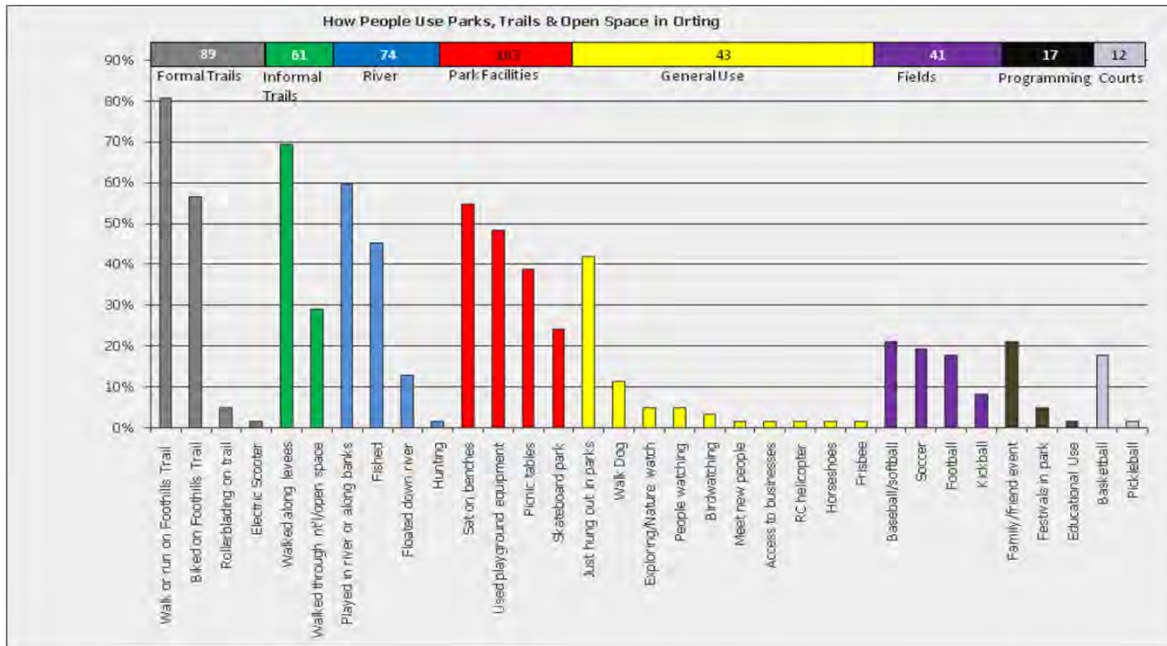
### Survey

A survey was used to gather additional public input. The survey was posted online and announced on the City's website, as well as on the City reader board. Fliers for the public open house directed people to the online survey, and paper copies of the survey were made available at the City Hall and at the Public Safety Building. Additional respondents, including a number of teenagers, completed paper copies of the survey at the October Pumpkin Festival. A flier describing the parks plan update and directing community members to the online survey was included in Orting's February 2010 utility bill. Announcements about the survey were made at Planning Commission, Parks Commission, and Chamber of Commerce meetings in January and February 2010.



The survey was open from the end of September 2009 through the end of February 2010; it was taken by 63 people.

**Figure A-4: How respondents say they use parks, trails & open space in Orting**



For their top three favorite spaces, survey respondents listed:

1. Foothills Trail
2. City Park
3. North Park

What respondents said the City should do to make parks and trails better within the next five years (Top Six Answers)

1. Improve access to rivers
2. Add more big toys in neighborhood parks and mini parks
3. Improve City Park (suggestions include updating big toys, replace the slide tunnel, wading pool, rock climbing wall)
4. Keep parks clean, maintained, and updated (such as adding garbage cans and restrooms)
5. Adult sports programming
6. Dog park and or dog baggie stations along trail

## 2015 UPDATE

The City sought to integrate and coordinate the PTOS Plan update with the 2015 Comprehensive Plan update. The PTOS Plan update engaged the public through an open house and several surveys, but also built upon the foundation of earlier public outreach undertaken for the Comprehensive Plan update. The findings of the PTOS Plan public outreach and involvement revealed a community that was generally satisfied by the quantity of public parks and facilities but would like to see improvements in quality and programs offered. As a result of the feedback, the City surveyed the community again to identify program improvements.

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### *Comprehensive Plan Outreach*

Public outreach for the 2015 PTOS Plan update occurred in conjunction with the 2015 Comprehensive Plan update. Outreach began with the Comprehensive Plan online public opinion survey. The survey received 122 responses between November 2013 and April 2014. Survey results revealed that 8-percent of participants valued "recreational opportunities" and 44-percent valued the "rural setting" and "natural beauty" above all other aspects of Orting. When asked to rate how the City was doing in terms of parks, about 85-percent of participants indicated "good" or "excellent". In terms of recreation, about 70-percent of participants indicated "good" or "excellent".

This initial survey revealed that the community was largely satisfied with the provision of parks and recreational opportunities within the City, and the high value expressed for the "rural setting" inspired the creation of a new Level of Service standard for Natural Resource Areas. The preliminary results of the survey were presented at the Comprehensive Plan Community Open House on February 5, 2014.

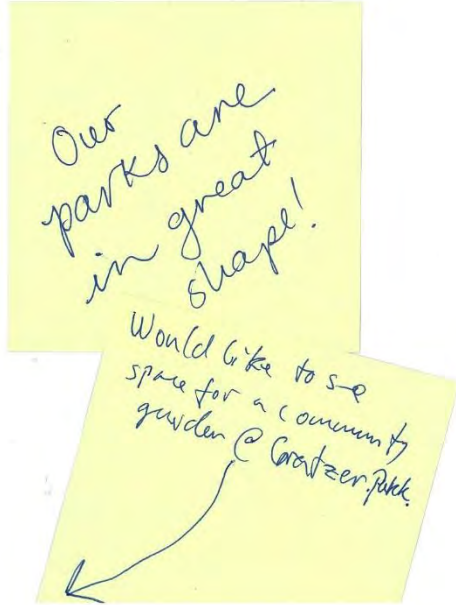
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### *Open House*

On September 17, 2014 a joint open house was held for the PTOS Plan update and Comprehensive Plan update at the Orting Station. This was the second open house for the Comprehensive Plan update. The open house attracted 40 visitors, from within and just outside Orting. Posters were displayed that depicted aspects of both plans, including parks, shoreline, economic development, land use, transportation, utilities, and the environment. The results of the Comprehensive Plan Survey were also graphically displayed. The visual aids created a comprehensive picture of Orting. The parks posters portrayed the updated inventory and current parks planning activities, Gratzner Park improvements, and shoreline public access. The PTOS Plan was also available for review.

Visitors were asked to comment on the posters by writing on post-its and sticking them to the displays. Visitors were informally interviewed by City staff, planning

consultants, and Parks Commissioners. Verbal parks-related comments received addressed the desire for community gardens in existing Community Parks, availability of parking as the City grows, and need for general improvements. Overall, visitors were pleased with the quantity of parks within the City. Visitors were encouraged to complete a paper copy of the Parks survey or directed to complete the survey online.



**Figure A-5: Open House Comments**

Paper copies of the survey were made available at City Hall and at the September Open House. Overall, participants appear to be generally satisfied with the quantity of parks but would like to see general improvements and upgrades.

There was a total of 56 participants. Several demographic questions were asked to obtain a sense of who was participating. The average participant was 40-years old and had lived in Orting for 9 years. The average household size was 4.4. This demographic data was similar to the with 2010 Census results, which found average age in Orting to be 32.7 years old with a third of the population under the age of 19, and the average family size to be 3.34 persons. Orting is a community of small, young families.

The parks survey was informed by the results of the 2010 update survey, as well as the Comprehensive Plan survey. The idea was to build on earlier results.

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### *Recreation Program Survey*

The results of the 2014 public opinion survey revealed the community's interest in seeing increased youth and adult recreation program opportunities. The City followed up with a Recreation Program Survey. The survey was promoted through the City's website and through social media. The survey had 28 participants.

The 6-question survey asked participants which programs they have previously participated in, sought to identify other programs of interest, included questions

related to program registration and communication, and even asked for requests for potential instructors.

## 2022 PLAN UPDATE

For a summary of the public participation and communication completed in 2021 and 2022 for the current update including the public opinion survey and farmer's market outreach see Chapter 3.

# Open Government Training: OPMA and PRA

Charlotte A. Archer,  
City Attorney



# Open Government Trainings

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In 2014, the Legislature enacted a law requiring elected officials (and public records officers) to receive training in:

- Open Public Meetings Act (Ch. 42.30 RCW)
- The Public Records Act (Ch. 42.56 RCW)
- Public Records Retention (Ch. 40.14 RCW)

# Open Government Trainings Act

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- Must complete training no later than **90 days** after taking oath of office or assuming duties as a public official.
- “**Refresher training**” must be completed at intervals of no more than **4 years**.
- Training must be consistent with the Attorney General’s Model Rules for compliance with the PRA. Ch. 44-14 WAC
- Training may be completed remotely with technology including but not limited to internet-based training.
- <https://www.atg.wa.gov/opengovernmenttraining.aspx>



# Open Public Meetings Act

Ch. 42.30 RCW

# Open Public Meetings Act

## Ch. 42.30 RCW

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### **Purpose of Open Public Meetings Act (OPMA).**

- All **meetings** of the **governing body** of a **public agency** shall be open and public. RCW 42.30.030.
- Citizens of the state have not given their public servants the right to decide what is good for the people to know and what is not good for them to know. RCW 42.30.010.

# Open Public Meetings Act

## Ch. 42.30 RCW

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### **Definitions in the OPMA**

- **Meeting** means meetings at which action is taken.
- **Action** means the transaction of the official business of the governing body and includes deliberations and discussions, as well as final actions.
- **Governing body** means the multi member governing body or other policy or rule-making body of a public agency.
- **Public agency** includes special purpose public agencies.

RCW 42.30.020

# What Not to Say or Do



# Rules for Setting and Giving Notice of Regular and Special Meetings

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## **Notice of regular meetings:**

- Established by law – Regular meetings must be fixed by resolution.
- No special notice required.
- Agenda of each regular meeting must be available online no later than 24 hours in advance of the meeting start time. Exceptions: (a) agency does not have a web site or (b) agency employs fewer than 10 employees.

RCW 42.30.070

# Conduct of Meeting

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- No registration requirement. RCW 42.30.040
- Speaking may be prohibited or limited.
- Recording of meeting.
- Removal of audience member. RCW 42.30.050
- Minutes – promptly recorded / open to public inspection. RCW 42.30.030
- No secret ballots. RCW 42.30.035



# Meetings by Telephone or by E-Mail

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- Telephonic Meetings are Allowed (speaker phone).
- E-mail Exchanges May Be Subject to the Act.

## Wood v. Battle Ground School Board

- ❖ Mere use or passive receipt of email; receipt of information only regarding upcoming issues involving quorum not subject to OPMA.
- ❖ Active exchange of information and opinions, exchange of emails regarding issues that may or will come before governing body involving quorum subject to OPMA.

# Meetings by Social Media

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- Websites
- Blogs (on-line journals)
- Texting
- Twitter
- Facebook
- Instagram

# Meetings Occur When Action is Taken

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- The term “action” is the transaction of the official business of the governing body and includes, among other things, **deliberations**, **discussions** and **reviews**, as well as final actions (collective decision or vote). RCW 42.30.020(3).
- A meeting does not automatically occur when a majority of governing body members gather together. It is **not** a violation of the Act for:
  - A majority of the members of a governing body to **travel** together or **gather** for purposes other than a regular meeting or a special meeting as these terms are used in this chapter; provided, that they take no action as defined in this chapter.

RCW 42.30.070

# Decisions and Discussions in Executive Session - Exceptions

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## **Executive Sessions**

- Purposes for Holding Executive Sessions.
  - ❖ Specifically authorized in statute
- Taking Final Action in Executive Sessions.
- Attendance at Executive Session.

RCW 42.30.110

# Exemptions to the OPMA

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## **OPMA does not apply to:**

- Quasi-judicial matters (e.g. LID appeals)
- Collective bargaining sessions, strategy sessions
- Grievance or mediation proceedings

RCW 42.30.140

# Sanctions for Violation of the OPMA

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- Action taken are null and void.
- Personal liability if knowledge of violation – Civil penalty (\$500 for 1<sup>st</sup> violation / \$1,000).
- Mandamus or injunctive action.
- Attorney's fees and costs.
- Recall (Malfeasance).



# Public Records Act

Ch. 42.56 RCW

# Public Records Act - Ch. 42.56 RCW

## **Legislative Statement**

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- The people do not yield their sovereignty to the agencies that serve them.
- The people do not give their public servants the right to decide what is good for the people to know.
- The people insist on remaining informed so that they may maintain control over the instruments that they have created.

## **Disclosure of Public Records is Mandated**

- Courts have reiterated that the Act's primary purpose is to promote broad disclosure of public records.
- The PRA specifies that courts must construe the Act liberally in favor of disclosure.

# Public Records Act

## Ch. 42.56 RCW

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### Definitions in the PRA

- **Agency** includes all state agencies and all local agencies; a “local agency” includes every county, city, town, municipal corporation or special purpose district.
- **Public record** includes any writing containing information relating to the conduct of government or the performance of any governmental or propriety function prepared, owned, used or retained by the agency regardless of physical form . . .
- **Writing** means handwriting, typewriting, printing, photostating, photographing and every other means of recording any form of communication and representation . . .

RCW 42.56.010

# Public Records Act

## Ch. 42.56 RCW

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### What is a Public Record?

#### 3-Part Test

1. A **writing** (regardless of form or characteristic)
  - ❖ Includes email, texts, social media posts, photos
2. Relating to the **conduct of government**
  - ❖ almost all records held by an agency relate to the conduct of government; however, some do not.
  - ❖ Example – Purely personal email sent on agency computer
3. Prepared, owned, used or retained (POUR)

RCW 42.56.010  
WAC 44-14-03001

# Public Records Act

## Ch. 42.56 RCW

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### **PRA Requirements**

- All public records must be made available for inspection and copying, unless exempt. RCW 42.56.070
- Agencies must adopt and enforce reasonable disclosure rules and regulations. RCW 42.56.070 and .100
  - ❖ Fullest assistance possible and timely responses required.
- Public records officer must be appointed. RCW 42.56.580
- Public records index, unless duly burdensome. RCW 42.56.070(4)

# Public Records Act

## Ch. 42.56 RCW

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### **Process for Responding to Records Requests**

- **5-Day Response.** Must respond within 5 business days. RCW 42.56.520
- **Response Time.** Must be reasonable. RCW 42.56.520
- **Inspection of Records.** Must make facilities available for copying, unless disruptive to the operations. RCW 42.56.080
- **Form of Requests.** Must honor requests by mail or email. RCW 42.56.080 and .100
- **Office Hours.** Public records to be available for inspection during regular office hours. RCW 42.56.090
- **Installments Allowed.** If an installment is not claimed or reviewed, the agency is not obligated to fulfill the balance of the request. RCW 42.56.080 and .120

# Public Records Act

## Ch. 42.56 RCW

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### **Reasonable Search Required**

- Agency must perform an adequate search for responsive records.
- An adequate search is judged by a reasonableness standard. Search **must be reasonably calculated to uncover relevant documents.**
- Agencies are required to make more than a perfunctory search, and must follow up on obvious leads as they are discovered.
- A search should not be limited to one or more places if there are additional sources for the information requested.
- An agency does not need to search in every possible place a record may conceivably be stored, but those places where it is reasonably likely to be found.
- No duty to create records.



# Public Records Act

## Ch. 42.56 RCW

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### **Charges for Processing Records Requests**

- **No Fee to Inspect.** No fee may be charged for inspection; no fee shall be charged for locating public documents. RCW 42.56.120
- **Charging for Records.** RCW 42.56.070(7) and .120
  - ❖ Actual costs - Agencies can charge the actual cost incurred for providing copies by adopting a statement of costs (after holding a public hearing).
  - ❖ Statutory charges.
    - 5 cents/page for photocopies or printed electronic copies
    - 10 cents/page for records scanned into electronic format
    - The actual cost of digital media device, container used to mail the copies, and the actual postage or delivery charge.
- **Deposit Requirement.** An agency may require a deposit not to exceed ten percent of the estimated cost to provide copies of the requested records. RCW 42.56.120

# Public Records Act

## Ch. 42.56 RCW

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### **Exemptions to Disclosure**

The PRA sets forth a long list of potential exemptions. **Commonly used exemptions** include the following:

- **Personal information.** Personal information in files maintained for employees, appointees or elected officials of any public agency to the extent that disclosure would violate their right to privacy. Release of records would be (1) highly offensive and (2) is not of legitimate concern to the public. RCW 42.56.230(3)
- **Financial information.** Credit card numbers, debit card numbers, electronic check numbers, card expiration dates, or bank or other financial account numbers, except when disclosure is expressly required by or governed by other law RCW 42.56.230(5)
- **Commercial list.** The PRA does not allow an agency to provide a list of individuals for commercial purposes. RCW 42.56.070(8)

# Public Records Act

## Ch. 42.56 RCW

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### **Denied Requests – Exemption Log Required**

- If an agency refuses, in whole or in part, inspection of any public record, it must include:
  - ❖ A statement of the specific exemption authorizing the withholding of the record (or part) and a brief explanation of how the exemption applies to the record withheld. The explanation is mandatory.
  - ❖ Preparation of Exemption Log.

RCW 42.56.210(3).

- Redaction of exempt information.

# Sanctions for Violation of the PRA.

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An Agency that violates the PRA could be subject to the following sanctions:

- Attorney's fees and costs in connection with the legal action. RCW 42.56.550(4).
- Penalty from \$0 to \$100 for each day that a record was wrongfully withheld. RCW 42.56.550(4).

**Note:** A public agency, public official and public employee shall not be liable for any loss or damage due to release of a public record if acted in good faith. RCW 42.56.060.

# Significant 2020/21 WA Sup. Court Cases on OPMA/PRA

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- *Zink v. City of Mesa (2021)*, removal for livestreaming results in liability under OPMA.
- *O'Dea v. City of Tacoma (8/24/2021)* \$2,607,940 penalty (\$10 per-day penalty, per record).
- *Green v. Pierce County (5/27/2021)*, Youtuber not a media entity.
- *West v City of Tacoma (1/28/2020)*, inadequate search when using parameters to narrow focus.

# Questions?

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