



**CGA Committee Minutes**  
**September 2, 2021**  
**9:00am**

**John Kelly, Chair**  
**John Williams, Vice Chair**  
**Scott Larson, City Administrator**  
**Gretchen Russo, Finance Director**  
**Kim Agfalvi, City Clerk**  
**Greg Reed, Director of Public Works**  
**Emily Adams, City Planner**  
**Sam Colorossi**

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**1. Call to Order**

Chair Kelly called the meeting to order at 9:01am.

**Present:** Councilmember John Kelly - Chair and Councilmember John Williams - Vice Chair. City Administrator Scott Larson, Finance Director Gretchen Russo, Public Works Director Greg Reed, City Clerk Kim Agfalvi, Sam Colorossi.

**2. Parks Report**

Kim Agfalvi briefed on the last Parks Advisory Board meeting. Emily Adams, City Planner briefed the Parks Advisory Board on the Parks Plan and its survey results. The Parks Advisory Board discussed paving the parking lots in the main City Park, and asked Emily Adams to add that project to the Parks Plan. Also discussed was refreshing the town gazebo in the spring, possible fountain upgrades, and adding a sign that describes how to use the ADA spinner installed in the main park.

**3. Public Comments – no public comments**

**4. Agenda Items**

**A. Parks Level of Service** – Emily briefed on the parks level of service plan. She presented a power point presentation to the committee. Councilmember Kelly asked about specific parks listed in the survey and about neighborhood parks, and asked if they are counted as public parks or community parks. Emily Adams stated she will add HOA owned parks into the 2021 Parks Plan. Councilmember Kelly asked the difference between community parks and neighborhood parks and Emily Adams briefed on the differences. Councilmember Williams stated he would like to not fall behind, and keep adding equipment and upgrades to the parks for the future. City Administrator Larson added staff perspective that the survey had not captured the demand for baseball facilities field use for the last few years. He stated the survey results capture a lot of older people and younger people, and we are seeing an increase for field rentals for baseball and that is critical to address.

**Action:** No action needed.

- B. Orting Historical Society- Clock Tower** – Mr. Colorossi updated on the clock tower project and all communications he had with Electric Time company and the breakdown of the costs for installation of the two clocks from Pease Construction. Councilmember Kelly asked about updates with Don Tracy and installation costs. Mr. Colorossi stated he has found citizens willing to do the installation that are qualified to do so. Councilmember Kelly asked about the use of the boom truck that the City owns. City Administrator Larson stated the City would supply the truck and drivers for the project.  
**Action:** Bring back to next CGA meeting on October 7, 2021.
- C. Cemetery Improvements– Update** – Greg Reed, Director of Public Works briefed on bid submittals for the cemetery improvements for irrigation. He stated the bids were high, and that he asked Parametrix to work with him on design of the projects. He stated most bids submitted included variable drive motors, and that type of motor will not work with the current set up. Greg briefed that the City may need to go to a tank with a compressor system, or use a bladder, but there is maintenance that would need to be done with bladders, and he had concerns over leaking. He stated he will be revisiting the project after a new design is completed.  
**Action:** Bring back to next CGA meeting on October 7, 2021.
- D. Land Acquisition- Pierce County** – City Administrator Larson briefed on a conversation he had with Harold Smelt from Pierce County. Mr. Smelt stated he circulated the City of Orting request for the land behind Hidden Lakes to be transferred from Pierce County to the City of Orting. Mr. Smelt stated that he was told that Pierce County may be setting back the levee several hundred feet due to maintenance issues. Mr. Smelt sent an email to City Administrator Larson stating the County isn't interested in transferring the title of the property to the City, but they would be willing to grant temporary access through an easement.  
**Action:** Drop from next agenda, item will not be moving forward.
- E. Storage of Daffodil Float** Councilmember Kelly briefed on potential modifications to the existing building and stated that the Orting Chamber of Commerce was looking into getting support above door to get the center beam out of the way. The Chamber of Commerce was still working on modifications for the building in regards to snow load, and pitch load.  
**Action:** Bring back to next CGA meeting on October 7, 2021.
- F. Fee Schedule** – Councilmember Kelly briefed on possible changes to the fee schedule. He stated he wants to do away with the golf cart licensing fee. He stated it is out of date, and there is no need to have a fee for it. Public Works Director Greg Reed stated that the price for gravel should be at \$15.00 per yard, and not \$20.00. Councilmember Kelly stated he would like to sit down with City Administrator Larson to go over the fee schedule.  
**Action:** Set up meeting with Councilmember Kelly and City Administrator Larson, and bring item back to next CGA meeting on October 7, 2021.

**G. Interlocal Agreements** – Councilmember Kelly stated he would like to sit down with City Administrator Larson in regard to the Emergency Management agreement to discuss parameters and what is covered.

**Action:** No action needed.

**H. Reader Board RFP** – Kim Agfalvi briefed on the RFP for the reader board, and Councilmember Kelly had questions about the electrical installation being included by installation company and wondered if we could get it cheaper from our small works roster of electricians.

**Action:** Bring back to next CGA meeting on October 7, 2021.

**I. Grant Applications** – Kim Agfalvi briefed about grants and the applications that were submitted. Applications were received from Orting Food Bank, Opportunity Center of Orting, Orting Chamber of Commerce, Orting Senior Center, Recovery Café of Orting, and Orting Farmers Market.

**Action:** Move item forward to October study session.

**J. Sponsorship Resolution-** Kim Agfalvi briefed on resolution 2021-12, a resolution of the City of Orting, Washington, authorizing a City grant of fund to the Orting Historical Society.

**Action:** Move forward to Study Session on September 15, 2021 for council consideration.

**K. Swing Set** – Danielle Charchenko, Accounts Receivable Clerk briefed on bids for swing sets. Councilmember Kelly thanked her for her presentation, and asked that she look into ADA seating for the swing sets.

**Action:** Bring back to next CGA meeting on October 7, 2021 with bids for ADA swing options for the swing sets, and also the concrete curbing needed to surround the new swing sets.

**5. Meeting Minutes of August 5, 2021.**

Meeting minutes were approved.

**6. Action Items/Round table review.**

- Final comments
- Identify Items that are ready to move forward, establish next meeting's agenda.

**7. Adjournment**

Councilmember Kelly adjourned the meeting at 10:45am.

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Kimberly Agfalvi, City Clerk

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Date Approved