



CGA Committee Agenda
November 4th, 2021
9:00am

John Kelly, Councilmember, Chair,
John Williams, Councilmember, Vice-Chair
Kim Agfalvi, City Clerk
Scott Larson, City Administrator
Gretchen Russo, Finance Director

1. Call to Order

Chair Kelley called the meeting to order at 9:01am

Present: Committee Chair Councilmember John Kelly, Committee Vice Chair Councilmember John Williams, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, Sam Colorossi. Virtual: City Administrator Scott Larson, City Planner Emily Adams.

2. Parks Report

City Planner Emily Adams briefed that she is finalizing the parks plan and that her goal is to bring a full park plan to council in January or early February. City Clerk Kim briefed on the Parks Board meeting that was on November 3, 2021. She stated that City Planner Emily Adams presented on the Parks, Trails and Open Space Plan. The Parks Advisory Board also discussed the BMX/Skate Park/Pump Track, Gratzner Park updates, paving the main City parking lots, fountain upgrades, and swing sets.

3. Public Comments

No public comments.

4. Agenda Items

A. Draft Capital Improvements Program

City Planner Emily Adams briefed on the draft Parks Capital Improvement Plan (CIP). She stated this plan is important to complete to be able to apply for grants and that it is important that the Parks Advisory Board and City Council be briefed on the plan so they are able to effectively plan future park projects. City Planner Emily Adams briefed on timelines for parks projects that are included in the CIP for parks. She briefed on the City Park master plan, which is a cohesive plan for parks which included descriptions and cost estimates for each project. She briefed that based on the new level of service plan, the City is one baseball field short, and staff has stated that there is a real demand for field usage.

City Planner Emily Adams also briefed on the Puget Sound Energy power line easement trail, and whether the CGA Committee and Council would like to have this included in the Parks Capital Improvement Plan. Committee discussion followed, and it was decided that this should stay on the Draft Capital Improvements plan.

Finance Director Gretchen Russo had questions in regards to maintenance for a proposed splash park. She stated that the annual maintenance is very costly (\$50,000 - \$100,000 per year). City Planner Emily Adams stated she would add in the maintenance costs to the description and that estimated construction costs are \$400,000 for adding the splash park.

Councilmember Williams stated the highest priority should be the master plan, and that we can't put everything in the main park. He stated it is important to leave space in the main park for community events and that the masterplan is the best investment the City can make.

B. Landscape Code Amendments

City Planner Emily Adams briefed on the proposed landscape code amendments, which would amend Orting Municipal Code section 13-5-2. These amendments would require applicants to select street trees off a pre-approved list on file with the City. She stated that by not codifying the list, it allows the City to modify it administratively as necessary and easily keep it up to date based on best available information. City Planner Emily Adams stated the amendments would also include code revisions for clarification purposes regarding landscaping for residential developments and that the intent of this section of the code and the requirements are not changing. She stated the amendment would also include language in regards to fencing and shrubbery, vegetation screens, and root barriers to be planted adjacent to right of ways.

Action: Move forward to council meeting as a closed record decision on November 10, 2021.

C. Orting Historical Society- Clock Tower

Mr. Colorossi briefed on an update of the clock tower project, which included an update on funding and potential installation.

Action: Move to next CGA meeting in December for update.

D. Parking Strips

City Administrator Larson briefed on parking strips, and stated there is more work needed on clarifying the definition of parking strips and that there is more work to be done with these strips on specific streets, where there is gravel parking strips and other vegetation planted.

Action: Move to next CGA meeting in December for update.

E. Columbarium Purchase

Finance Director Gretchen Russo briefed on the purchase of two new columbaria for the Orting Cemetery. She stated the columbarium that we have is almost to capacity, and we do need to purchase more and that the cost should not exceed \$20,000 and this would be for two columbaria. Finance Director Gretchen Russo stated the purchase would be funded by the sale of cemetery property. She also stated that staff could provide an estimate on where capacity for the current columbarium is, and what we anticipate the need will be in the future.

Action: Move forward for discussion at Study Session on November 17, 2021.

F. Storage of Daffodil Float

City Administrator Scott Larson briefed on a lease that he drafted that would authorize the Orting Chamber of Commerce to lease the old public works storage building on Calistoga, and that the lease is being reviewed by City Attorney Charlotte Archer. He stated he is waiting for clarification on who can sign the lease, and the recommended annual lease is cost will be \$1.00. City Administrator Larson stated the lease is a non-exclusive lease, so the City will have access to use the facility if necessary, and that all improvements would need to be made by the tenant.

Action: Move forward to Study Session on November 17, 2021.

G. Swing Sets

City Clerk Kim Agfalvi stated bids for swing set purchases were presented to the Parks Advisory Board, and that they had no recommendations on where new equipment should be placed. Committee discussion followed, and it was decided that Calistoga Place Park would be a good location for additional swing sets.

Action: Move forward to study session on November 17, 2021.

H. Interlocal Agreements

Interlocal agreements discussed were:

- City of Orting and Pierce County Animal Control Services.
- Pierce County Fire Protection District No. 18 Consolidation Agreement.

Committee discussion followed.

Action: Move animal control agreement copy to study session 11.17.2021, and have council comment on the item.

5. Meeting Minutes of October 7th, 2021.

Meeting minutes of October 7th, 2021 were approved.

6. Action Items/Round table review.

- Final comments
- Identify Items that are ready to move forward, establish next meeting's agenda.

7. Adjournment

The meeting was adjourned at 10:04am.

ATTEST:

Kimberly Agfalvi, City Clerk

Date Approved