

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting
Study Session Meeting Agenda
Virtual Meeting via Zoom
November 17th, 2021
6:00 p.m.

Mayor Penner, Chair
Deputy Mayor Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

The City Council, Staff, and the public are attending this meeting virtually, pursuant to Governor Inslee's Order 20-28 dated March 24, 2020. The public may attend via the platform Zoom by clicking the following link <https://zoom.us/j/98946241785?pwd=NUczYXRwMXQwbkRZYW9lcWpBcVNQUT09>, by telephone by dialing 1.253.215.8782, Meeting ID 989 4624 1785, passcode 178342. If you log in at zoom.com you will need to enter the meeting ID 989 4624 1785, the passcode 178342, and your name.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. Public Comments - Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on November 17th, 2021, and will be entered into the record at the meeting. Attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

3. PUBLIC HEARING - All members of the public may provide testimony during the public hearing via the call-in number and meeting ID listed above, or via Zoom using the link available above, or they may submit written comments prior to the public hearing to consider revenue sources no later than 3:00 pm. on November 17th, 2021; to Kim Agfalvi, City Clerk, at clerk@cityoforting.org.

- A. AB21-90 – 2022 Draft Budget.
- B. AB21-93 – 2022 Capital Projects.
- C. AB21-96 – Transportation Improvement Plan.

4. CLOSED RECORD DECISION.

AB21-89 – Landscape Code Amendments.

Motion: To adopt Ordinance No. 2021-1087, an ordinance of the City of Orting, Washington, relating to landscaping and street trees; amending Orting Municipal Code section 13-5-2; providing for severability; and establishing an effective date.

5. CONSENT AGENDA- (Any request for items to be pulled for discussion?).

- A. Regular Meeting Minutes of October 20th, 2021 and October 27th, 2021
- B. Payroll Claims and Warrants.

Motion: To approve consent agenda as prepared.

6. AGENDA ITEMS.

A. AB 21-80 – Fee Schedule.

Scott Larson & Gretchen Russo

Motion: To approve Resolution No. 2021-14, a resolution of the City of Orting, Washington; adopting a fee schedule for 2021; and establishing an effective date.

B. AB21-38 – Jones Levee Resolution

Scott Larson and JC Hungerford

Motion: To adopt Resolution No. 2021-18, a resolution of the City of Orting, Washington, adopting Jones Setback Levee project feasibility comments for transmittal to Pierce County, Washington.

C. AB21-91 – Property Tax Levy

Gretchen Russo

Motion: To approve Resolution No. 2021-13, a resolution of the City of Orting, Washington, requesting the highest lawful levy.

7. RECESS – Ten Minutes.

8. COMMITTEE REPORTS.

A. Public Works

CM Drennan & CM Bradshaw

B. Public Safety

CM Belot & CM Gunther

C. Community and Government Affairs

CM Kelly & CM Williams

9. STAFF REPORTS.

10. STUDY SESSION AGENDA ITEMS.

C. AB21-25 – Parks Plan Update.

Emily Adams

D. AB21-92 – Columbarium Purchase.

Gretchen Russo

E. AB21- 94 – General Facility Charges 2022.

Scott Larson

F. AB21-95 – Animal Control Services Contract.

Scott Larson

G. AB 21-05 – South Correctional Entity-Inmate Housing (SCORE) Contract Amendment.

Scott Larson

H. AB21-53 – Storage of the Daffodil Float.

Scott Larson

I. AB21-87 – Swing Set Purchase.

Councilmembers Kelly and Williams

J. AB21-97 – Purchasing Policy

Gretchen Russo

11. EXECUTIVE SESSION.

12. ADJOURNMENT.

Motion: To Adjourn.



NOTICE OF PUBLIC HEARING

Notice is hereby given that the Orting City Council will be conducting a public hearing during their regular City Council meeting on November 10th, 2021 at 7:00pm, or as soon thereafter as possible to consider the following:

Proposed 2022 Draft Budget

All members of the public may provide testimony during the public hearing in person, via the platform Blue Jeans, or they may submit written comments prior to the public hearing. The Blue Jeans join information is:

Meeting URL:

https://bluejeans.com/949818674/5896?src=join_info

Meeting ID: 949 818 674

Participant Passcode: 5896

Want to dial in from a phone?

+1.408.419.1715 (United States (San Jose))

Meeting ID: 451 048 219

Participant Passcode: 8828

Written comments may be submitted to the Clerk's office no later than 3:00 pm. on November 10th, 2021 otherwise, comments must be made at the hearing. Send comments to Kim Agfalvi, City Clerk, at clerk@cityoforting.org or at 360-893-9008.

Posted October 22nd, 2021

Published: October 26th, 2021.



Notice of Public Hearing

2022 Preliminary Budget

The Orting City Council will hold a public hearing on November 17th, 2021 at 6:00 pm virtually on Zoom and by telephone regarding the 2022 Preliminary Budget

To join the meeting via Zoom:

<https://zoom.us/j/98946241785?pwd=NUczYXRwMXQwbkRZYW9lcWpBcVNQUT09>

To join the meeting by phone: (253) 215-8782

Meeting ID: 989 4624 1785

Passcode: 178342

Pursuant to Governor Inslee's Order 20-28 dated March 24, 2020, the meeting will be held virtually. The public is invited to attend by telephone at (253) 215-8782 or via Zoom (link available at www.cityoforting.org). Zoom. Written comments may be submitted to the Clerk's office no later than 3:00 pm on November 17th, 2021, otherwise comments must be made at the hearing. Send comments to Kim Agfalvi, City Clerk, at clerk@cityoforting.org or at 360-893-9008.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Public Hearing Proposed 2022 Capital Improvements	AB21-93		09.25.21	11.10.21, 11.17.21
	Department:	Public Works		
	Date Submitted:	11.4.2021		
Cost of Item:	<u>NA</u>			
Amount Budgeted:	<u>NA</u>			
Unexpended Balance:	<u>NA</u>			
Bars #:	<u>NA</u>			
Timeline:	TBD			
Submitted By:	Maryanne Zukowski, PE			
Fiscal Note: 2022 Capital Improvement Program (CIP) City Budget Adoption				
Attachments: CIP Attachment: Handouts				
SUMMARY STATEMENT				
<p>As part of the annual budget process the Capital Improvement Program (CIP) is presented at Public Hearing November 10, 2021. This is a proposed plan of projects projected in a work plan for 2022 expenditures. During this hearing the public may present public comments on the CIP.</p> <p>It is importation to note the 2022 – 2027 6-Year Transportation Improvement Program (TIP) will come forward again for Public Hearing November 17 & 23, 2021. This will be the time for additional public comments on the 6-Year TIP.</p> <p>Staff will present highlights of the CIP program by power point prior to public comments.</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve the 2022 CIP with the 2022 Annual Budget.				

Project No.	Fund	APPENDIX A 2022-2027 6-YEAR TIP & 2022 CAPITAL IMPROVEMENT PROGRAM								Project Costs from 2021
TRANSPORTATION 2022-2027 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										
		Arterial Streets	2021	2022	2023	2024	2025	2026	2027	
1	101/401/408/410	Whitehawk Boulevard Extension Design	\$ 506,339	\$ 606,615						
1	101/401/408/410	Whitehawk Boulevard Extension Right of Way			\$ 850,000					
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 1				\$ 3,229,890				
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 2					\$ 2,153,260			
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 3						\$ 5,383,150		\$ 12,729,254
2	101/401/408/410	Kansas Street SW Reconstruction Design	\$ 132,097	\$ 359,548						
2	101/401/408/410	Kansas Street SW Reconstruction Right of Way (Planning Estimate)			\$ 67,000					
2	101/401/408/410	Kansas Street SW Reconstruction Construction					\$ 1,256,739		\$ 3,770,216	\$ 5,585,601
3	State Grant	SR 162 Emergency Evacuation Bridge Design		\$ 300,000						
3	State Grant	SR 162 Emergency Evacuation Bridge Construction			\$ 2,700,000	\$ 3,000,000	\$ 3,000,000			\$ 9,000,000
Street Preservation & Maintenance Program										
4	101	Pavement Management Program		TBD	TBD	TBD	TBD	TBD	TBD	
4	101	Annual Pavement Preservation Program		TBD	TBD	TBD	TBD	TBD	TBD	
Non-Motorized Projects										
5	101	ADA compliance Annual Program		TBD	TBD	TBD	TBD	TBD	TBD	
5	101	Implement Programming		TBD	TBD	TBD	TBD	TBD	TBD	
			Subtotal	\$ 1,266,163						\$ 27,314,855
STORMWATER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)										
Infrastructure Improvements										
6	410	Village Green Outfall Design	\$ 156,116							
6	410	Village Green Outfall Construction		\$ 652,222						\$ 808,338
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Design	\$ 180,084	\$ 30,000						
7	410	Calistoga St W Stormwater / Kansas St SW Outfall Construction		\$ 1,654,301						\$ 1,864,385
8	410	City Wide - WiFi		\$ 3,000						\$ 3,000
9	410	Levee Construction Management		\$ 50,000						\$ 50,000
Program: On going NPDES										
10	410	Stormwater Management Plan Updates		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
11	410	Stormwater Management Action Planning (SMAP)		\$ 90,000						\$ 90,000
Capital Equipment										
12	410	Knuckle Boom		\$ 27,300						\$ 27,300
13	410	Crane and Light Bars		\$ 2,800						\$ 2,800
14	410	Dump Truck		\$ 43,750						\$ 43,750
Program: On Going Levee										
15	410	Levee Certification		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000
			Subtotal	\$ 2,603,373						\$ 3,189,574
WATER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)										
Infrastructure Improvements										
16	401	On Site Chlorination System		\$ 65,000						\$ 65,000
17	401	WSDOT Water Line Replacement		\$ 120,000	\$ 60,000.0	\$ 60,000.0	\$ 60,000.0	\$ 60,000.0	\$ 60,000.0	\$ 420,000
18	401	Well 1 Cleaning and Liner		\$ 64,400						
19	401	Downtown Mail Replacement Program		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000
Capital Equipment										
		Phone Lease		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 9,000
		Water Meter Upgrades and Replacement		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 270,000
		Central Metering Technology		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 210,000
20	401	Knuckle Boom		\$ 65,000						\$ 65,000
21	401	Crane and Light Bars		\$ 2,800						\$ 2,800
22	401	Dump Truck		\$ 43,750						\$ 43,750
			Subtotal	\$ 462,450						\$ 1,205,550
SEWER 2022 CAPITAL IMPROVEMENT PROGRAM (CIP)										
Infrastructure Improvements										
23	408	2020 Lift Station Upgrades Construction	\$ 639,900	\$ 1,135,597						\$ 1,775,497
24	408	WRRF/WWTP Upgrades Design	\$ 100,000	\$ 799,475						
24	408	WRRF/WWTP Upgrades Construction		\$ 11,000,000						\$ 11,899,475
25	408	I&I Improvements Design		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
25	408	I&I Improvements Construction		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Capital Equipment										
26	408	Crane and Light Bars		\$ 1,600						\$ 1,600
27	408	Dump Truck		\$ 12,500						\$ 12,500
28	408	Phone Lease		\$ 1,650						\$ 1,650
			Subtotal	\$ 13,160,822						\$ 13,900,722
			2022 TIP/CIP	\$ 17,492,809						\$ 45,610,700



NOTICE OF PUBLIC HEARING

Notice is hereby given that the Orting City Council will be conducting a public hearing during their regular City Council meeting on November 10th, 2021 at 7:00pm, or as soon thereafter as possible to consider the following:

Proposed 2022 Capital Projects

All members of the public may provide testimony during the public hearing in person, via the platform Blue Jeans, or they may submit written comments prior to the public hearing. The Blue Jeans join information is:

Meeting URL:

https://bluejeans.com/949818674/5896?src=join_info

Meeting ID: 949 818 674

Participant Passcode: 5896

Want to dial in from a phone?

+1.408.419.1715 (United States (San Jose))

Meeting ID: 451 048 219

Participant Passcode: 8828

Written comments may be submitted to the Clerk's office no later than 3:00 pm. on November 10th, 2021 otherwise, comments must be made at the hearing. Send comments to Kim Agfalvi, City Clerk, at clerk@cityoforting.org or at 360-893-9008.

Posted October 22nd, 2021

Published: October 26th, 2021.



Notice of Public Hearings on 2022-2027 6-Year Transportation Improvement Plan (TIP) and 2022 Capital Projects (CIP).

The Orting City Council will hold public hearings on
November 17th, 2021 at 6:00 pm
virtually on Zoom and by telephone regarding the 6-year
Transportation Improvement Plan (TIP) and 2022 Capital
Projects (CIP).

To join the meeting via Zoom:

<https://zoom.us/j/98946241785?pwd=NUczYXRwMXQwbkRZYW9lcWpBcVNQUT09>

To join the meeting by phone: (253) 215-8782

Meeting ID: 989 4624 1785

Passcode: 178342

Pursuant to Governor Inslee's Order 20-28 dated March 24, 2020, the meeting will be held virtually. The public is invited to attend by telephone at (253) 215-8782 or via Zoom (link available at www.cityoforting.org). Written comments may be submitted to the Clerk's office no later than 3:00 pm on November 17th, 2021, otherwise comments must be made at the hearing. Send comments to Kim Agfalvi, City Clerk, at clerk@cityoforting.org or at 360-893-9008.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Public Hearing 6-Year TIP 2022-2027	AB21-96	N/A	11.17.21	11.23.21
	Department:	Public Works		
	Date Submitted:	11.10.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	<u>N/A</u>			
Timeline:	Adoption 11.23.21			
Submitted By:	Maryanne Zukowski, PE			
Fiscal Note: None				
Attachments: Resolution 2021-15 2022-2027 6-Year TIP, Appendix A 6-Year TIP 2022-2027				
SUMMARY STATEMENT:				
<p>The adoption of the 6-Year Transportation Improvement Plan (TIP) is a requirement by state law provided under at RCW 35.77.010 that, pursuant to one or more hearings, the City Council shall by July 1st of each year prepare and adopt a comprehensive transportation program (Transportation Improvement Program) for the ensuing six calendar years.</p> <p>The Growth Management Act requires (RCW 36.70A.070) that the City of Orting Comprehensive Plan include a transportation element that is consistent with the City’s 6-year Transportation Improvement Program.</p> <p>The City’s adopted comprehensive plan as the Transportation Appendix, Orting 2040 Transportation Plan incorporates by reference the updated Transportation Improvement Program as part of the Transportation Element of the Comprehensive Plan.</p> <p>The 6-Year TIP is reviewed annually by the City Council, including conducting a public hearing to obtain citizen input on the Program.</p> <p>Appendix A, the 6-Year TIP is adopted by reference in the City of Orting Municipal Code.</p>				
RECOMMENDED ACTION: Move item for public hearing and a second reading of Resolution 2021-15; 2022-2027 Transportation Improvement Plan to the regular meeting on November 23 rd , 2021.				
FUTURE MOTION: <u>Motion:</u> To adopt Resolution No. 2021-15; a resolution of the City of Orting, Washington, adopting the 2022-2027 6-year Transportation Improvement Program.				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-15**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING THE 2022-2027 6-YEAR
TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, state law provides at RCW 35.77.010 that, pursuant to one or more hearings, the City Council shall by July 1st of each year prepare and adopt a comprehensive transportation program (Transportation Improvement Program) for the ensuing six calendar years; and

WHEREAS, the Growth Management Act requires (RCW 36.70A.070) that the City of Orting Comprehensive Plan include a transportation element that is consistent with the City's six-year Transportation Improvement Program; and

WHEREAS, the City's adopted comprehensive plan as the Transportation Appendix, Orting 2040 Transportation Plan incorporates by reference the updated Transportation Improvement Program as part of the Transportation Element of the Comprehensive Plan; and

WHEREAS, the Six-Year Transportation Improvement Program is reviewed annually by the City Council, including conducting a public hearing to obtain citizen input on the Program; and

WHEREAS, the City duly noted and conducted a public hearing regarding amendments and updates to the Transportation Improvement Program on November 23, 2021; and

WHEREAS, the City Council desires to adopt the City's 2022 – 2027 Six-Year Transportation Improvement Program following such annual review;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. 2012–2027 Six-Year Transportation Improvement Program Adopted. The City of Orting hereby adopts the 2022–2027 Six-Year Transportation Improvement Program, attached hereto as **APPENDIX “A”** and by this reference fully incorporated herein. Said Transportation Improvement Program is adopted with an effective date of November 29, 2021 and the appendix to the Transportation element of the City of Orting Comprehensive Plan is amended, as provided therein, to include the updated 2022-2027 Transportation Improvement Program.

Section 2. Submittal to Secretary of Transportation. The Mayor is requested to direct the City Administrator to forward the adopted Transportation Improvement Program to the Secretary

of Transportation as required by RCW 35.77.010(3).

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 23rd DAY OF NOVEMBER, 2021.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best

Filed with the City Clerk:
Passed by the City Council:
Resolution No.: 2021-15

EXHIBIT “A”

(Six-Year Transportation Improvement Program; 2022 – 2027)

Project No.	Fund	APPENDIX A 2022-2027 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)								Project Costs from 2021
TRANSPORTATION 2022-2027 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)										
		Arterial Streets	2021	2022	2023	2024	2025	2026	2027	
1	101/401/408/410	Whitehawk Boulevard Extension Design	\$ 506,339	\$ 606,615						
1	101/401/408/410	Whitehawk Boulevard Extension Right of Way			\$ 850,000					
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 1				\$ 3,229,890				
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 2					\$ 2,153,260			
1	101/401/408/410	Whitehawk Boulevard Extension Construction Phase 3						\$ 5,383,150		\$ 12,729,254
2	101/401/408/410	Kansas Street SW Reconstruction Design	\$ 132,097	\$ 359,548						
2	101/401/408/410	Kansas Street SW Reconstruction Right of Way (Planning Estimate)			\$ 67,000					
2	101/401/408/410	Kansas Street SW Reconstruction Construction					\$ 1,256,739		\$ 3,770,216	\$ 5,585,601
3	State Grant	SR 162 Emergency Evacuation Bridge Design		\$ 300,000						
3	State Grant	SR 162 Emergency Evacuation Bridge Construction			\$ 2,700,000	\$ 3,000,000	\$ 3,000,000			\$ 9,000,000
Street Preservation & Maintenance Program										
4	101	Pavement Management Program		TBD	TBD	TBD	TBD	TBD	TBD	
4	101	Annual Pavement Preservation Program		TBD	TBD	TBD	TBD	TBD	TBD	
Non-Motorized Projects										
5	101	ADA compliance Annual Program		TBD	TBD	TBD	TBD	TBD	TBD	
5	101	Implement Programming		TBD	TBD	TBD	TBD	TBD	TBD	
Subtotal				\$ 1,266,163						\$ 27,314,855



Notice of Public Hearing

2022- 2027 6-Year Transportation Improvement Plan (TIP)

The City Council Will Hold A
Public Hearing On November 17, 2021 at 6:00
PM and November 23rd, 2021, At 7pm,
At The City Council Chambers,
104 Bridge Street South
Regarding The 6-Year Transportation
Improvement Plan (TIP)

The Public is invited to make public comments
at the 1st and 2nd reading.



Notice of Public Hearings on 2022-2027 6-Year Transportation Improvement Plan (TIP) and 2022 Capital Projects (CIP).

The Orting City Council will hold public hearings on
November 17th, 2021 at 6:00 pm
virtually on Zoom and by telephone regarding the 6-year
Transportation Improvement Plan (TIP) and 2022 Capital
Projects (CIP).

To join the meeting via Zoom:

<https://zoom.us/j/98946241785?pwd=NUczYXRwMXQwbkRZYW9lcWpBcVNQUT09>

To join the meeting by phone: (253) 215-8782

Meeting ID: 989 4624 1785

Passcode: 178342

Pursuant to Governor Inslee's Order 20-28 dated March 24, 2020, the meeting will be held virtually. The public is invited to attend by telephone at (253) 215-8782 or via Zoom (link available at www.cityoforting.org). Written comments may be submitted to the Clerk's office no later than 3:00 pm on November 17th, 2021, otherwise comments must be made at the hearing. Send comments to Kim Agfalvi, City Clerk, at clerk@cityoforting.org or at 360-893-9008.

On Going 6 Year TIP 2022 – 2028

TRANSPORTATION 2022-2027 6-YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)								
Arterial Streets	2021	2022	2023	2024	2025	2026	2027	
Whitehawk Boulevard Extension Design	\$ 506,339	\$ 606,615						
Whitehawk Boulevard Extension Right of Way			\$ 850,000					
Whitehawk Boulevard Extension Construction Phase 1				\$3,229,890				
Whitehawk Boulevard Extension Construction Phase 2					\$2,153,260			
Whitehawk Boulevard Extension Construction Phase 3						\$5,383,150		\$ 12,729,254
Kansas Street SW Reconstruction Design	\$ 132,097	\$ 359,548						
Kansas Street SW Reconstruction Right of Way (Planning Estimate)			\$ 67,000					
Kansas Street SW Reconstruction Construction					\$1,256,739		\$3,770,216	\$ 5,585,601
SR 162 Emergency Evacuation Bridge Design		\$ 300,000						
SR 162 Emergency Evacuation Bridge Construction			\$ 2,700,000	\$3,000,000	\$3,000,000			\$ 9,000,000
Street Preservation & Maintenance Program								
Pavement Management Program		TBD	TBD	TBD	TBD	TBD	TBD	
Annual Pavement Preservation Program		TBD	TBD	TBD	TBD	TBD	TBD	
Non-Motorized Projects								
ADA compliance Annual Program		TBD	TBD	TBD	TBD	TBD	TBD	
Implement Programming		TBD	TBD	TBD	TBD	TBD	TBD	
Subtotal		\$ 1,266,163						\$ 27,314,855

On Going 6 Year TIP 2022 – 2028

Whitehawk Boulevard Extension



On Going 6 Year TIP 2022 – 2028

Navigation interface showing route details and options.

7398 WA-162, Sumner, WA 98390

19240-19298 Pioneer Way E, Orting, WA

Depart at 3:45 PM Wed, Nov 3

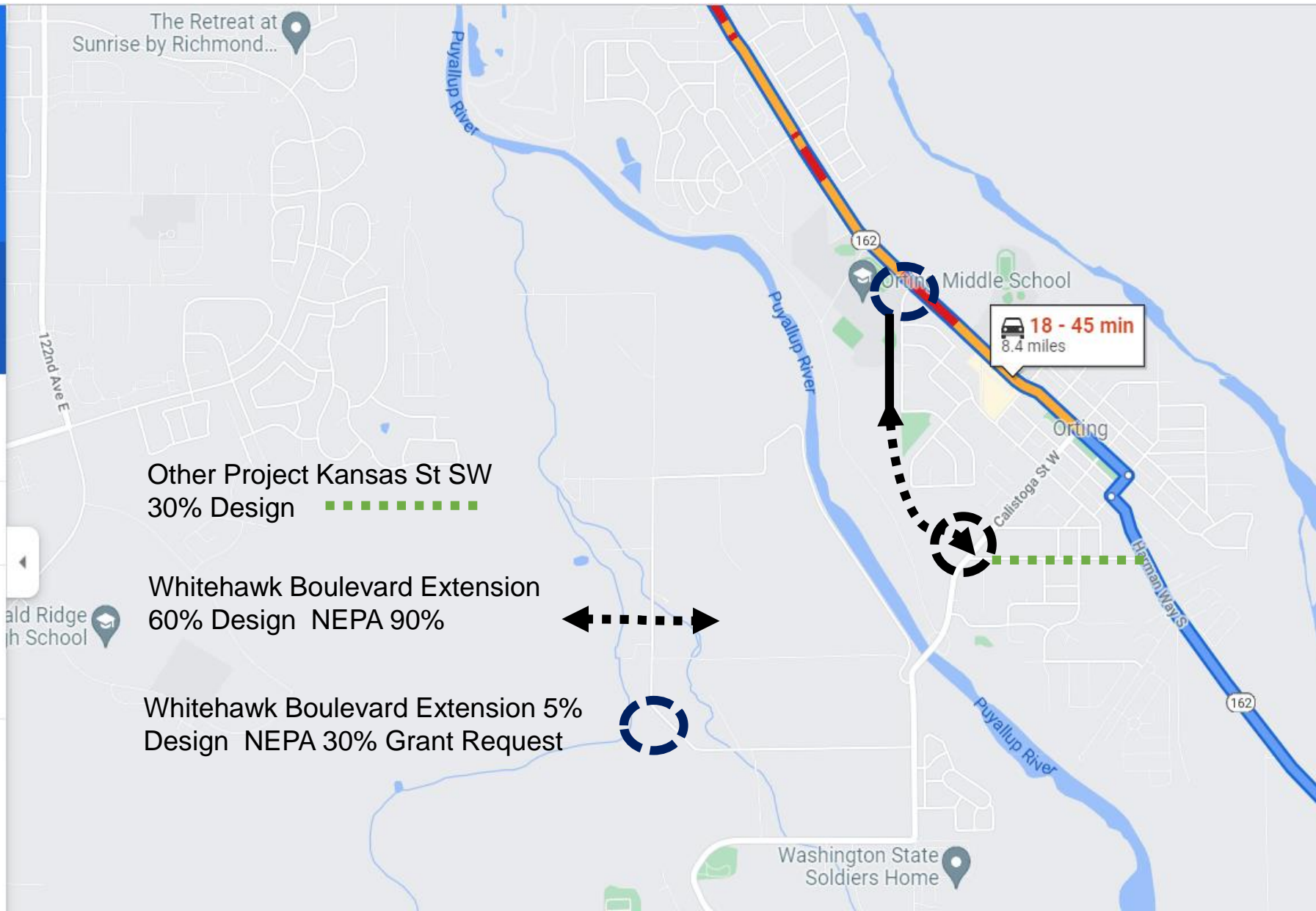
Wearing a mask in some public spaces is required due to COVID-19

Send directions to your phone

via WA-162 E typically 18 - 45 min
Arrive around 4:30 PM
8.4 miles

Explore 19240-19298 Pioneer Way E

Icons for restaurant, hotel, gas, parking, and more.



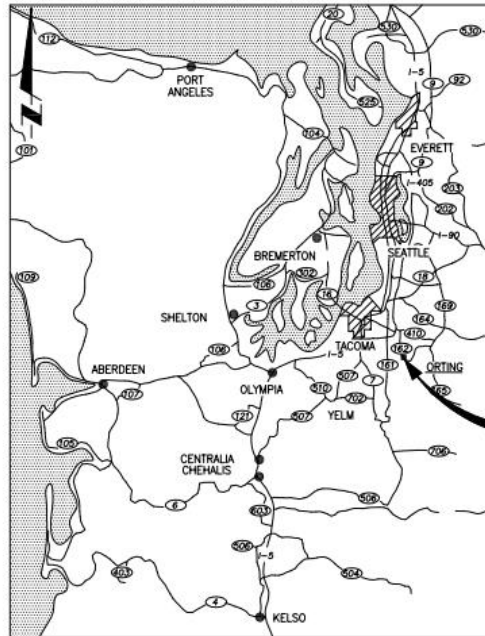
On Going 6 Year TIP 2022 – 2028

Kansas Street Reconstruction

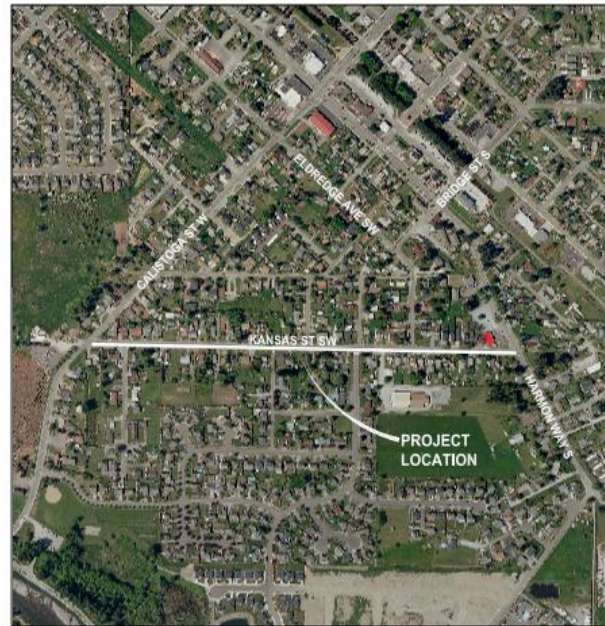
KANSAS STREET ROADWAY IMPROVEMENTS CITY OF ORTING, WASHINGTON

MAYOR
JOSHUA PENNER

CITY COUNCIL
TOD GUNTHER
JOHN KELLY
MICHELLE GEHRING
JOACHIM PESTINGER
NICOLA MCDONALD
GREG HOGAN
SCOTT DRENNAN



VICINITY MAP



LOCATION MAP

INDEX TO DRAWINGS		
SHT NO.	DWG NO.	SHEET TITLE
GENERAL		
1	G1	TITLE SHEET, LOCATION AND VICINITY MAPS, AND INDEX TO DRAWINGS
2	G2	LEGEND, ABBREVIATIONS, AND GENERAL NOTES
ROADWAY SECTIONS		
3	RS1	TYPICAL ROADWAY SECTIONS
ALIGNMENT		
4	AL1	ALIGNMENT PLAN STA 10+00 TO STA 14+00
5	AL2	ALIGNMENT PLAN STA 14+00 TO STA 24+00
6	AL3	ALIGNMENT PLAN STA 24+00 TO STA 28+50
7	AL4	ALIGNMENT PLAN STA 28+50 TO END OF PROJECT
DEMOLITION		
8	DM1	DEMOLITION AND TESC PLAN STA 10+00 TO STA 19+00
9	DM2	DEMOLITION AND TESC PLAN STA 19+00 TO STA 28+50
10	DM3	DEMOLITION AND TESC PLAN STA 28+50 TO END OF PROJECT
ROADWAY		
11	RD1	ROADWAY PLAN AND PROFILE STA 10+00 TO STA 14+00
12	RD2	ROADWAY PLAN AND PROFILE STA 14+00 TO STA 19+00
13	RD3	ROADWAY PLAN AND PROFILE STA 19+00 TO STA 24+00
14	RD4	ROADWAY PLAN AND PROFILE STA 24+00 TO STA 28+50
15	RD5	ROADWAY PLAN AND PROFILE STA 28+50 TO STA 33+50
16	RD6	ROADWAY PLAN AND PROFILE STA 33+50 TO END OF PROJECT
17	RD7	ROADWAY PLAN STA 100+00 TO STA 104+50
UTILITIES		
18	UT1	UTILITIES PLAN AND PROFILE STA 10+00 TO STA 14+00
19	UT2	UTILITIES PLAN AND PROFILE STA 14+00 TO STA 19+00
20	UT3	UTILITIES PLAN AND PROFILE STA 19+00 TO STA 24+00
21	UT4	UTILITIES PLAN AND PROFILE STA 24+00 TO STA 28+50
22	UT5	UTILITIES PLAN AND PROFILE STA 28+50 TO STA 33+50
23	UT6	UTILITIES PLAN AND PROFILE STA 33+50 TO END OF PROJECT
24	UT7	STORM DRAIN SECTIONS
25	UT8	STORM DRAIN SECTIONS
26	UT9	STORM DRAIN SECTIONS
27	UT10	STORM DRAIN SECTIONS
GRADING		
28	GR1	INTERSECTION GRADING PLAN CALISTOGA ST W
29	GR2	INTERSECTION GRADING PLAN COE LN SW
30	GR3	INTERSECTION GRADING PLAN FORD LN SW
31	GR4	INTERSECTION GRADING PLAN HAYS AVE SW
32	GR5	INTERSECTION GRADING PLAN NORTHERN GRINNELL AVE SW
33	GR6	INTERSECTION GRADING PLAN SOUTHERN GRINNELL AVE SW
34	GR7	INTERSECTION GRADING PLAN ELDRIDGE AVE SW
35	GR8	INTERSECTION GRADING PLAN HARMAN WAY S
CURB RETURNS		
36	CR1	CURB RAMP DETAILS
37	CR2	CURB RAMP DETAILS
38	CR3	CURB RAMP DETAILS
39	CR4	CURB RAMP DETAILS
DETAILS		
40	DT1	SCHEDULES AND DETAILS
41	DT2	MISCELLANEOUS DETAILS
42	DT3	WSDOT STANDARD PLANS
43	DT4	WSDOT STANDARD PLANS
44	DT5	CITY OF ORTING STANDARD PLANS
45	DT6	CITY OF ORTING STANDARD PLANS
46	DT7	CITY OF ORTING STANDARD PLANS
47	DT8	CITY OF ORTING STANDARD PLANS
TRAFFIC CONTROL		
48	TC1	TRAFFIC CONTROL PLAN, ONE-LANE TWO-WAY TRAFFIC WITH FLAGGERS

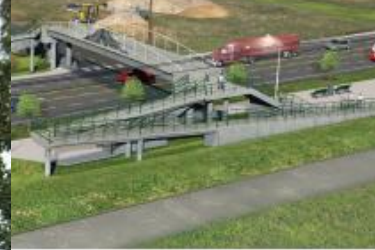
On Going 6 Year TI SR 162 Pedestrian



ORTING EMERGENCY EVACUATION BRIDGE SR 162 Pedestrian Overcrossing

PROJECT WILL PROVIDE MULTIPLE BENEFITS

- City evacuation for families and children
- Safer school crossing for children



NAVD 1988
OLD PIONEER WAY NW
APPROVED BY:

Photo courtesy of USGS.gov

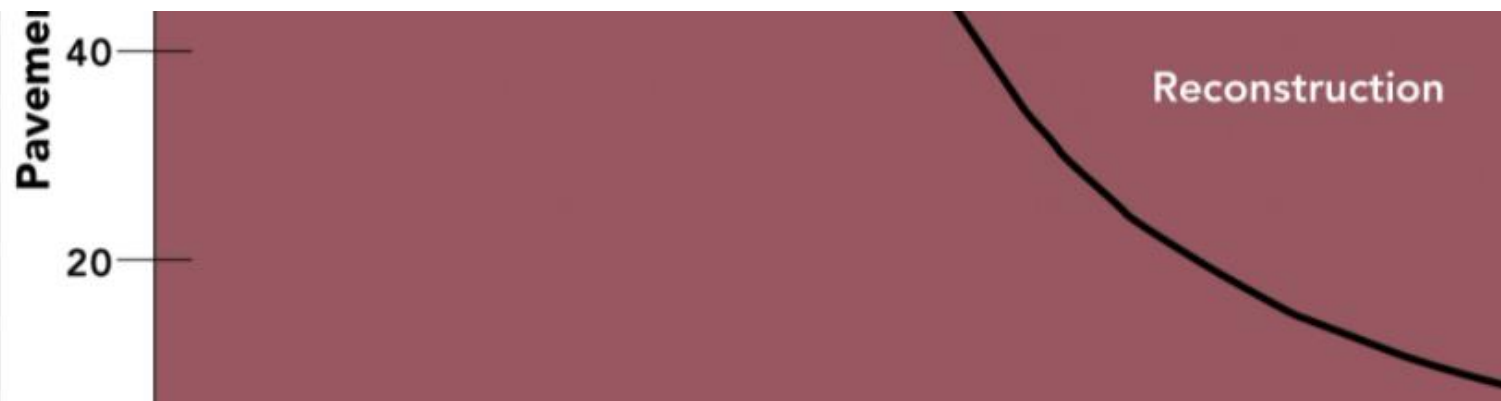
On Going 6 Year TIP 2022 – 2028

Pavement Management – ADA Access Plan

Program Access Plan

As stated in [Section 29.3](#), agencies with fewer than 50 employees and a recipient of Federal financial assistance are required to develop a program access plan. Similar to a transition plan, agencies shall:

- Identify the physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities, including those within the public right of way.
- Describe in detail the methods/actions needed to make the facilities accessible.
- Specify a schedule (milestones) of when the agency plans to make the necessary modifications.





**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Landscape Code Amendments	AB21-89			
		CGA	10.20.2021	11.10.2021, 11.17.2021
	Department:	Planning		
	Date Submitted:	11.4.2021		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>\$NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments: Staff report and exhibits				
SUMMARY STATEMENT:				
<p>The proposal is to amend the landscape code located in OMC 13-5-2 to require applicants to select street trees off a pre-approved list on file with the City. By not codifying the list, it allows the City to modify it administratively as necessary and easily keep it up to date based on best available information. These amendments also include code revisions for clarification purposes regarding landscaping for residential developments, the intent of this section of the code and the requirements are not changing.</p> <p>The proposal was revised following the October Council Study Session and now includes root barriers as a requirement, that certain trees be approved by the Public Works director, and landscaping to be planted on the exterior of the fence along right of ways.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To adopt Ordinance No. 2021-1087, an ordinance of the City of Orting, Washington, relating to landscaping and street trees; amending Orting Municipal Code section 13-5-2; providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2021-1087**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO LANDSCAPING AND
STREET TREES; AMENDING ORTING MUNICIPAL CODE
SECTION 13-5-2; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to revise its landscaping and screening code to regulate allowed types of trees; and

WHEREAS, the current development code does not have any regulations regarding what types of trees can be planted; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance on September 22, 2021 for its review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on October 4, 2021 and proposed a recommendation which was forwarded to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council considered the proposed code amendments and the entire record, including recommendations from the Planning Commission on November 10, 2021; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 13-5-2, Amended. Orting Municipal Code Section 13-5-2 is hereby amended as follows:

13-5-2: LANDSCAPING AND SCREENING:

- A. Purpose: The purpose of this section is to establish standards for landscaping and screening, to maintain or replace existing vegetation, provide physical and visual buffers between differing land uses, lessen environmental and improve aesthetic impacts of development and to enhance the overall appearance of the city. ~~Notwithstanding any other provision of this chapter, trees and shrubs planted pursuant to the provisions of this chapter shall be types and ultimate sizes at maturity that will not impair scenic vistas.~~ Street trees shall be selected from the approved list of trees, on file with the City of Orting.

- A. Landscape Plan: A plan of the proposed landscaping and screening of projects subject to this section shall be provided as part of the application and shall contain the following:
1. Identification of existing trees and tree canopies;
 2. Significant trees and vegetation to remain;
 3. New landscaping: location, species, diameter or size of materials using both botanical and common names. Drawings shall reflect the ultimate size of plant materials;
 4. Identification of tree protection techniques;

E. Requirements for Residential Uses:

1. Perimeter Areas: Notwithstanding other regulations found in this chapter, perimeter areas not covered with buildings, driveways and parking and loading areas shall be landscaped. The required width of perimeter areas to be landscaped shall be at least the depth of the required yard or setback area. Areas to be landscaped shall be covered with live plant materials which will ultimately cover seventy five percent (75%) of the ground area within three (3) years. One deciduous tree a minimum of two inch (2") caliper or one 6-foot evergreen or three (3) shrubs which should attain a height of three and one-half feet (3¹/₂') within three (3) years shall be provided for every five hundred (500) square feet of the area to be landscaped.
2. Buffer Areas: All residential subdivisions or planned developments shall have a buffer consisting of a vegetated screen, that is opaque to a height of six feet (6') minimum, along the perimeter of the plat. The screening may be achieved through any one or a combination of the following methods:
 - a. Evergreen trees or shrubs; or

- b. Trees and shrubs planted on an earthen berm as approved by the Public Works Director; or
 - c. A combination of trees or shrubs and fencing where the amount of distance in which only fencing is utilized does not exceed fifty percent (50%) of the linear distance of the entire buffer along each lot line, planted so that the ground will be covered within three (3) years. If fencing and vegetation is selected for a lot line abutting a right-of-way vegetation must be planted on the exterior of the fence; or
 - d. Use of existing native vegetation that already provides a vegetative screen.
3. New subdivisions or planned developments that abut arterial streets or nonresidential uses shall be screened with a minimum twenty-five-foot (25') buffer. Subdivisions or planned developments that abut areas with the same underlying zoning shall be screened with nominal landscaping that provides variety and enhances the visual character of the area.
4. The vegetation requirements of this section may be waived through a variance process for new subdivisions or planned developments where native vegetation retention, native vegetation revegetation or dispersion LID BMPs are proposed in accordance with the Stormwater Management Manual and LID Manual. Buffer area widths shall not be reduced. The type of vegetation within buffer areas shall be determined through the variance process identified in this code.
5. Root barriers are required for all trees to be planted adjacent to right-of-way, and as required by the Public Works Director.

F. Requirements For Commercial Uses:

- 1. Perimeter Areas: See subsection E1 of this section.
- 2. Buffer Areas: Where a development subject to these standards is contiguous to a residential zoning district or areas of residential development, then the required perimeter area shall be landscaped the full width of the setback areas as follows:
 - a. A solid screen of evergreen trees or shrubs; or
 - b. A solid screen of evergreen trees and shrubs planted on an earthen berm an average of three feet (3') high as approved by the Public Works Director; or
 - c. A combination of trees or shrubs and fencing where the amount of distance in which only fencing is utilized does not exceed fifty percent (50%) of the linear distance of the entire buffer along each lot line, planted so that the ground will be covered within three (3)

years. If fencing and vegetation is selected for a lot line abutting a right-of-way vegetation must be planted on the exterior of the fence.

3. Areas Without Setbacks:
 - a. In areas where there is no required setback or where buildings are built to the property line, development subject to this chapter shall provide a street tree at an interval of one every twenty feet (20') or planter boxes at the same interval or some combination of trees and boxes, or an alternative.
 - b. Street trees shall be a minimum caliper of two inches (2") and be a species approved by the city and installed to city standards. Planter boxes shall be maintained by the property owners and shall be of a type approved by the city.
4. The vegetation requirements of this section may be waived through a variance process for new subdivisions or planned developments where native vegetation retention, native vegetation revegetation or dispersion LID BMPs are proposed in accordance with the Stormwater Management Manual and LID Manual. Buffer area widths shall not be reduced. The type of vegetation within buffer areas shall be determined through the variance process identified in this code.
5. Root barriers are required for all trees to be planted adjacent to hardscape, and/or as required by the Public Works Director.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 17th DAY OF November, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



City Council Staff Report

Project Name:	Landscaping Code Amendments
Applicant:	City of Orting
Date of Staff Report:	October 6, 2021 , revised November 4, 2021
Date of Meeting:	November 10, 2021
Staff Recommendation:	Approval
City Staff Contact:	Emily Adams, AICP Contract City Planner
Public Comment Period:	September 24 – October 4, 2021 following notice of public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

1. Staff Report
2. Proposed Ordinance
3. Notice Planning Commission public hearing – posted
4. Notice Planning Commission public hearing – published
5. Approved Street Tree List

Findings of Fact

Recently an application came before the City in which the street trees proposed would have had negative impacts on the sidewalks and potentially utility lines.

The City would therefore like to maintain a list of approved street trees to refer applicants to choose pre-approved street trees from. The list recommended is the City of Seattle list (attached) as it includes good information on height, spread, color and importantly if they should be located under wires, and what the appropriate strip width is for the trees to be located in. By not codifying the list, it allows the City to modify it administratively as necessary and easily keep it up to date based on best available information.

The code revisions regarding residential developments are simply changes for clarification, the intent of the code and the requirements are not changing.

Proposed code revisions can be seen in the attached ordinance. The proposal was revised following the October Council meeting and now includes root barriers as a requirement, that certain trees be

approved by the Public Works director, and landscaping to be planted on the exterior of the fence along right of ways.

Public Hearing

A public hearing was held before the Planning Commission on October 4, 2021. No comments were received.

The City Council may choose to hold another public hearing prior to adoption or have a closed record final decision.

Recommendations

Staff recommends approval of the ordinance and amendments as proposed.

The Planning Commission unanimously recommended of the ordinance and amendments as proposed

Reconsideration and Appeal

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

NOTICE OF ORTING PLANNING COMMISSION PUBLIC HEARING

Monday, October 4th, 2021 – 7:00 pm

NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. . The purpose of this hearing is to receive public testimony regarding a proposal to amend Orting Municipal Code Title 13-5-2: Landscaping and Screening. The amendments to the code are to incorporate a list of street trees which future developments would need to select from to ensure minimal impacts to sidewalks and utilities and to clarify screening and fence requirements for residential subdivisions.

The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID.

To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info

Phone Dial-in: +1.408.419.1715 then enter

Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on Oct. 4, 2021 at EAdams@cityoforting.org or by mail to the Planning Commission secretary at PO Box 489, Orting, WA, 98360.

Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.





Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19366	141549	Print Legal Ad - IPL0042391		\$251.27	1	43 L

Attention: Emily Adams

CITY OF ORTING
 PO BOX 489
 ORTING, WA 983600489

LEGAL NOTICE

NOTICE IS HEREBY GIVEN the City of Orting Planning Commission will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding a proposal to amend Orting Municipal Code Title 13-5-2: Landscaping and Screening. The amendments to the code are to incorporate a list of street trees which future developments would need to select from to ensure minimal impacts to sidewalks and utilities and to clarify screening and fence requirements for residential subdivisions. **The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm.** The City is utilizing remote attendance for the hearing. **Comments can be made by the public by a log in or call in number and then entering the Meeting ID.** To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info Phone Dial-in: +1.408.419.1715 then enter Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on October 4, 2021 at EAdams@cityoforting.org. Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.
 IPL0042391
 Sep 24 2021

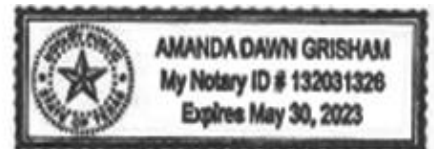
Calandra Daniels, being duly sworn, deposes and says: That he/she is the Principal Clerk of the publication; The News Tribune, printed and published in Tacoma, Pierce County, State of Washington, and having a general circulation therein, and which said newspaper(s) have been continuously and uninterruptedly published in said County during a period of six months prior to the first publication of the notice, a copy of which is attached hereto: that said notice was published in The News Tribune, as amended, for:

No. of Insertions: 1
 Beginning Issue of: 09/24/2021
 Ending Issue of: 09/24/2021

Principal Clerk

Sworn to and subscribed before me this 24th day of September in the year of 2021 before me, a Notary Public, personally appeared before me Calandra Daniels known or identified to me to be the person whose name subscribed to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she executed the same.

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

City of Orting - Approved Street Tree List

Large Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer nigrum</i> 'Green Column' Green Column Black Sugar Maple	50	10	No	6	N/A		Good close to buildings
<i>Fraxinus americana</i> 'Empire' Empire Ash	50	25	No	6	N/A		Use for areas adjacent to taller buildings when ash tree is desired species
<i>Ginkgo biloba</i> 'Princeton Sentry' Princeton Sentry Ginkgo	40	15	No	6	N/A		Very narrow growth.
<i>Nyssa sylvatica</i> Tupelo	60	20	No	6	N/A		Handsome chunky bark – Great Plant Pick
<i>Quercus</i> 'Crimschmidt' Crimson Spire Oak	45	15	No	6	N/A		Hard to find in the nursery trade
<i>Quercus frainetto</i> Italian Oak	50	30	No	6	N/A		Drought resistant – beautiful green, glossy leaves in summer. Great Plant Pick
<i>Quercus robur</i> 'fastigiata' Skyrocket Oak	40	15	No	6	N/A		Columnar variety of oak
<i>Taxodium distichum</i> 'Mickelson' Shawnee Brave Bald Cypress	55	20	No	6	N/A		Deciduous conifer - tolerates city conditions

Large Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer saccharum</i> 'Bonfire' Bonfire Sugar Maple	50	40	No	6	N/A		Fastest growing sugar maple
<i>Acer saccharum</i> 'Commemoration' Commemoration Sugar Maple	50	35	No	6	N/A		Resistant to leaf tatter. Great Plant Pick
<i>Acer saccharum</i> 'Green Mountain' Green Mountain Sugar Map	45	35	No	6	N/A		Reliable fall color. Great Plant Pick
<i>Acer saccharum</i> 'Legacy' Legacy Sugar Maple	50	35	No	5	N/A		Limited use - where sugar maple is desired in limited planting strip area. Great Plant Pick
<i>Aesculus flava</i> Yellow Buckeye	60	40	No	6			Least susceptible to leaf blotch – large fruit – fall color is varied, but quite beautiful
<i>Cercidiphyllum japonicum</i> Katsura Tree	40	40	No	6	N/A		Needs lots of water when young – can produce large surface roots. Great Plant Pick
<i>Fagus sylvatica</i> Green Beech	50	40	No	6	N/A		Silvery-grey bark
<i>Fagus sylvatica</i> 'Asplenifolia' Fernleaf Beech	60	50	No	6	N/A		Beautiful cut leaf. Great Plant Pick
<i>Fraxinus latifolia</i> Oregon Ash	60	35	No	6	N/A		Only native ash in PNW

City of Orting - Approved Street Tree List

Large Trees, Continued
















Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Fraxinus pennsylvanica</i> 'Patmore' Patmore Ash	45	35	No	6	N/A		Extremely hardy, may be seedless
<i>Fraxinus pennsylvanica</i> 'Urbanite' Urbanite Ash	50	40	No	6	N/A		Tolerant of city conditions
<i>Ginkgo biloba</i> 'Magyar' Magyar Ginkgo	50	25	No	6	N/A		more upright and narrow than 'Autumn Gold'
<i>Gymnocladus dioica</i> 'Espresso' Espresso Kentucky Coffee	50	35	No	6	N/A		Very coarse branches - extremely large bi-pinnately compound leaves
<i>Liquidambar styraciflua</i> 'Rotundiloba' Rotundiloba Sweetgum	45	25	No	8	N/A		Only sweetgum that is entirely fruitless. Smooth rounded leaf lobes
<i>Liriodendron tulipifera</i> Tulip Tree	60	30	No	8	N/A		Fast-growing tree – can get very large in open conditions
<i>Metasequoia glyptostroboides</i> Dawn Redwood	50	25	No	6	N/A		Fast growing deciduous conifer. Great Plant Pick
<i>Platanus x acerifolia</i> 'Bloodgood' Bloodgood London Planetre	50	40	No	8	N/A		More anthracnose resistant than other varieties – large tree that needs space
<i>Platanus x acerifolia</i> 'Yarwood' Yarwood London Planetree	50	40	No	8	N/A		High resistance to powdery mildew
<i>Quercus bicolor</i> Swamp White Oak	60	45	No	8	N/A		Interesting shaggy peeling bark
<i>Quercus coccinea</i> Scarlet Oak	60	40	No	6	N/A		Best oak for fall color
<i>Quercus garryana</i> Oregon Oak	50	40	No	8	N/A		Native to Pacific Northwest. Great Plant Pick
<i>Quercus imbricaria</i> Shingle Oak	60	50	No	6	N/A		Nice summer foliage - leaves can persist throughout the winter
<i>Quercus muhlenbergii</i> Chestnut Oak	60	50	No	6	N/A		coarsely toothed leaf
<i>Quercus robur</i> English Oak	60	40	No	8	N/A		Large, sturdy tree. Acorns do not need dormant cold period to germinate, so can be invasive.
<i>Quercus rubra</i> Red Oak	60	45	No	8	N/A		Fast growing oak – large tree that needs space
<i>Quercus velutina</i> Black Oak	60	50	No	8	N/A		More drought tolerant than red oak
<i>Taxodium distichum</i> Bald Cypress	55	35	No	8	N/A		A deciduous conifer, broadly spreading when mature – columnar when young. Great Plant Pick

City of Orting - Approved Street Tree List

Large Trees, Continued






Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Ulmus</i> 'Homestead' Homestead Elm	60	35	No	6	N/A		Complex hybrid - close in form to American elm - Resistant to Dutch elm disease
<i>Ulmus</i> 'Frontier' Frontier Elm	50	35	No	6	N/A		Resistant to Dutch elm disease
<i>Zelkova serrata</i> 'Greenvase' Green Vase Zelkova	45	40	No	6	N/A		Attractive exfoliating bark provides Winter appeal. Dark green leaves turn orange-red and purple in Fall. Great Plant Pick
<i>Zelkova serrata</i> 'Village Green' Village Green Zelkova	40	40	No	6	N/A		Green Vase, Mussichino and Halka are improved forms. Great Plant Pick

Medium / Large Trees

















Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer campestre</i> Hedge Maple	50	30	No	5	N/A		Contrary to its name, this is not a small tree – nice overall shape and structure
<i>Acer campestre</i> 'Evelyn' Queen Elizabeth Hedge Maple	40	30	No	5	N/A		More upright branching than the species.
<i>Acer freemanii</i> 'Autumn Blaze' Autumn Blaze Maple	50	40	No	6	N/A		Cross between red and silver maple – fast growing with good fall color
<i>Acer miyabei</i> 'Morton' State Street Maple	40	30	No	6	N/A		Similar to, but faster growing and larger than Hedge maple
<i>Acer platanoides</i> 'Emerald Queen' Emerald Queen Norway Maple	50	40	No	6	N/A		One of the fastest growing cultivars of Norway maple – Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer platanoides</i> 'Parkway' Parkway Norway Maple	40	30	No	6	N/A		Somewhat tolerant of verticillium wilt - Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer pseudoplatanus</i> 'Atropurpureum' Spaethii Maple	40	30	No	5	N/A		Leaves green on top purple underneath.
<i>Acer rubrum</i> 'Scarsen' Scarlet Sentinel Maple	40	25	No	6	N/A		Leaves are darker green and larger than those of other Red Maples, and they hold up well in summer heat.
<i>Aesculus x carnea</i> 'Briotii' Red Horsechestnut	30	35	No	6			Resists heat and drought better than other horsechestnuts
<i>Betula jacquemontii</i> Jacquemontii Birch	40	30	No	5	N/A		White bark makes for good winter interest – best for aphid resistance, but does have issues with Bronze Birch Borer
<i>Corylus colurna</i> Turkish Filbert	40	25	No	5	N/A		Tight, formal, dense crown - not for areas with high pedestrian traffic as tree can have significant debris from nut production. Great Plant Pick
<i>Fraxinus americana</i> 'Autumn Applause' Autumn Applause Ash	45	25	No	6	N/A		Purple fall foliage - Compact tree - reportedly seedless
<i>Fraxinus pennsylvanica</i> 'Cimmzam' Cimmamon Ash	50	30	No	6	N/A		More upright than 'Patmore' with more bronze/cinnamon fall color
<i>Ginkgo biloba</i> 'Autumn Gold' Autumn Gold Ginkgo	45	35	No	6	N/A		Narrow when young

City of Orting - Approved Street Tree List

Medium / Large Trees, Continued






























Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Liquidambar styraciflua</i> 'Moraine' Moraine Sweetgum	40	25	No	8	N/A		Light green foliage. More compact than other varieties of sweet gum. Brittle branches
<i>Nothofagus antarctica</i> Antarctic Beech	50	35	No	5	N/A		Rugged twisted branching and petite foliage – difficult to find in the nursery trade
<i>Tilia americana</i> 'Redmond' Redmond Linden	50	30	No	8	N/A		Pyramidal, needs extra water when young
<i>Tilia cordata</i> 'Greenspire' Greenspire Linden	40	30	No	6	N/A		Symmetrical, pyramidal form – sometimes has structural issues due to tight branch attachments
<i>Ulmus parvifolia</i> 'Emer II' Allee Elm	45	35	No	5	N/A		Exfoliating bark and nice fall color – Resistant to Dutch Elm Disease

Medium Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer platanoides</i> 'Columnar' Columnar Norway Maple	45	15	No	5	N/A		Good close to buildings – Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer rubrum</i> 'Bowhall' Bowhall Maple	40	20	No	6	N/A		An upright, pyramidal form that is significantly wider than 'Armstrong' or 'Columnare'
<i>Carpinus betulus</i> 'Fastigiata' Pyramidal European Hornbeam	40	15	No	5	N/A		Broadens when older. Great Plant Pick
<i>Fagus sylvatica</i> 'Dawyck Purple' Dawyck Purple Beech	40	12	No	6	N/A		Purple foliage.
<i>Liriodendron tulipifera</i> 'Fastigiatum' Columnar Tulip Tree	40	10	No	6			Good next to buildings – can have problems with tight branch angles. Great Plant Pick
<i>Malus</i> 'Tschonoskii' Tschonoskii Crabapple	30	15	Yes	5			Sparse green fruit, pyramidal
<i>Oxydendron arboreum</i> Sourwood	35	12	No	5			Consistent and brilliant fall color. Great Plant Pick
<i>Prunus sargentii</i> 'Columnaris' Columnar Sargent Cherry	35	15	No	8			Upright form. The cherry with the best fall color. Can suffer from brown rot in spring.
<i>Prunus x hillieri</i> 'Spire' Spire Cherry	30	10	Yes	6			One of the few 'wire friendly' columnar cherries. Can suffer from brown rot in spring.
<i>Pyrus calleryana</i> 'Cambridge' Cambridge Pear	40	15	No	5			Narrow tree with better branch angles and form than the species – brittle limbs may still be a problem with breakage due to ice or wet snow





















City of Orting - Approved Street Tree List

Medium Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer grandidentatum</i> 'Schmidt' Rocky Mt. Glow Maple	25	20	Yes	5	N/A		Intense red fall color - Limited availability in nursery trade
<i>Acer rubrum</i> 'Karpick' Karpick Maple	40	20	No	6	N/A		Finer texture than other narrow forms of columnar maple
<i>Acer truncatum</i> x <i>A. platanoides</i> 'Keithsform' Norwegian Sunset Maple	35	25	No	5	N/A		Reliable fall color - nice reddish orange
<i>Acer truncatum</i> x <i>A. platanoides</i> 'Warrensred' Pacific Sunset Maple	30	25	Yes	5	N/A		Limited use under higher wires
<i>Betula albosinensis</i> var <i>septentrionalis</i> Chinese Red Birch	40	35	No	5	N/A		White and pink peeling bark. Great Plant Pick
<i>Carpinus caroliniana</i> American Hornbeam	25	20	Yes	5	N/A		Outstanding fall color (variable – yellow, orange, red) – nice little tree. Great Plant Pick
<i>Cladrastis kentukea</i> Yellowwood	40	40	No	5			White flowers in spring, resembling wisteria flower – blooms profusely only every 2 to 4 years – yellow/gold fall color
<i>Cornus controversa</i> 'June Snow' Giant Dogwood	40	30	No	5			Frothy, 6-inch clusters of white flowers in June – Great Plant Pick
<i>Cornus</i> 'Eddie's White Wonder' Eddie's White Wonder Dogwood	30	20	Yes	5			A hybrid of <i>C. florida</i> and <i>C. nuttallii</i>
<i>Crataegus crus-galli</i> 'Inermis' Thornless Cockspur Hawthorne	25	30	Yes	5			Red persistent fruit
<i>Crataegus phaenopyrum</i> Washington Hawthorne	25	20	Yes	5			Thorny – do not plant in high use areas
<i>Crataegus</i> x <i>lavalii</i> Lavalle Hawthorne	25	20	Yes	5			Thorns on younger trees. Great Plant Pick
<i>Davidia involucrata</i> Dove Tree	40	30	No	5		N/A	Large, unique flowers in May. Great Plant Pick
<i>Eucommia ulmoides</i> Hardy Rubber Tree	50	40	No	6	N/A	N/A	Dark green, very shiny leaves – insignificant fall color
<i>Fagus sylvatica</i> 'Rohanii' Purple Oak Leaf Beech	50	30	No	6	N/A	N/A	Attractive purple leaves with wavy margins. Great Plant Pick
<i>Halesia monticola</i> Mountain Silverbell	45	25	No	5			Attractive small white flower
<i>Halesia tetraptera</i> Carolina Silverbell	35	30	No	5			Attractive bark for seasonal interest
<i>Koelreuteria paniculata</i> Goldenrain Tree	30	30	Yes	5			Midsummer blooming – slow growing. Great Plant Pick
<i>Magnolia denudata</i> Yulan Magnolia	40	40	No	5		N/A	6" inch fragrant white flowers in spring. Great Plant Pick
<i>Magnolia grandiflora</i> 'Victoria' Victoria Evergreen Magnolia	25	20	Yes	5		N/A	Evergreen magnolia – can be damaged in years with wet, heavy snow. Great Plant Pick
<i>Magnolia kobus</i> 'Wada's Memory' Wada's Memory Magnolia'	30	20	Yes	5			Does not flower well when young. Great Plant Pick


City of Orting - Approved Street Tree List

Medium Trees, Continued

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Ostrya virginiana</i> Ironwood	40	25	No	5	N/A		Hop like fruit – slow growing
<i>Phellodendron amurense</i> 'Macho' Macho Cork Tree	40	40	No	5	N/A		This variety is fruitless – fall color can be varied. High drought tolerance
<i>Prunus cerasifera</i> 'Krauter Vesuvius' Vesuvius Flowering Plum	30	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Pterostyrax hispida</i> Fragrant Epaulette Tree	40	30	No	5			Pendulous creamy white flowers – fragrant – difficult to find in the nursery trade
<i>Pyrus calleryana</i> 'Aristocrat' Aristocrat Pear	40	30	No	5			One of the tallest flowering pears – good branch angles, but wood is brittle. Reported as invasive in other areas.
<i>Pyrus calleryana</i> 'Glen's Form' Chanticleer or Cleveland Select Pear	40	20	No	5			Selected variety of callery pear – good spring flowering. . Reported as invasive in other areas
<i>Pyrus calleryana</i> 'Redspire' Redspire Pear	35	25	No	5			Selected variety of callery pear – good spring flowering. . Reported as invasive in other areas
<i>Quercus illex</i> Holly Oak	40	30	No	5	N/A	N/A	Evergreen oak - Underside of leaf is silvery-white. Often has a prominent umbrella form
<i>Rhamnus purshiana</i> Cascara	30	20	Yes	5	N/A		Native tree – fall color depends on exposure – purplish fruit feeds many native birds
<i>Robinia x ambigua</i> Pink Idaho Locust	35	25	No	5			Fragrant flowers. Sterile variety. Drought tolerant. Some varieties will sucker profusely.
<i>Sophora japonica</i> 'Regent' Japanese Pagodatree	45	40	No	6			Has a rapid growth rate and tolerates city conditions, heat, and drought.
<i>Sorbus aucuparia</i> 'Mitchred' Cardinal Royal Mt. Ash	35	20	No	5			A vigorous tree with upright branches and a very symmetrical habit. On King County's invasive watch list.
<i>Sorbus x hybridia</i> Oakleaf Royal Mt. Ash	30	20	Yes	5			It has leaves which are similar to English oak, and interesting bark for seasonal features.
<i>Styrax japonica</i> Japanese Snowbell	25	25	Yes	5			Reliable and easy to grow, it has plentiful, green ½” inch seeds. Flowers similar to lily in the valley. Great Plant Pick
<i>Tilia cordata</i> 'De Groot' De Groot Littleleaf Linden	30	20	Yes	5	N/A		One of the smaller stature littleleaf lindens.
<i>Tilia cordata</i> 'Chancole' Chancellor Linden	35	20	No	6	N/A		Pyramidal when young. Fragrant flowers that attract bees.
<i>Ulmus parvifolia</i> 'Emer I' Athena Classic Elm	30	35	No	5	N/A		High resistance to Dutch Elm Disease. Drought resistant. Cinnamon colored exfoliating bark for seasonal interest.

City of Orting - Approved Street Tree List



Small Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Maackia amurensis</i> Amur Maackia	30	20	Yes	5		N/A	Interesting exfoliating bark – flowering in June or July - varies in intensity from year to year
<i>Malus</i> 'Adirondack' Adirondack Crabapple	20	10	Yes	5			Very resistant to apple scab – one of the narrowest crabapples – persistent reddish ¼” fruit. Great Plant Pick
<i>Malus</i> 'Red Barron' Red Barron Crabapple	20	10	Yes	5			Deep pink blossom and persistent red berries for seasonal interest
<i>Prunus serrulata</i> 'Amanogawa' Amanogawa Flowering Cherry	20	8	Yes	6			Pinkish flower bud, changing to white flower.
<i>Sorbus americana</i> 'Dwarfcrone' Red Cascade Mountain Ash	20	10	Yes	5			Nice winter form - Red berries in clusters





































Small Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer buegerianum</i> Trident Maple	30	30	Yes	5	N/A		Somewhat shrublike – must train to a single stem – interesting bark. Great Plant Pick
<i>Acer circinatum</i> Vine Maple	25	25	Yes	5	N/A		Avoid using on harsh sites – native tree. Great Plant Pick
<i>Acer ginnala</i> 'Flame' Flame Amur Maple	25	20	Yes	5			Clusters of small cream colored flowers in spring – very fragrant. Nice fall color. Informal branch structure.
<i>Acer griseum</i> Paperbark Maple	30	20	Yes	5	N/A		Peeling cinnamon colored bark for seasonal interest. Great Plant Pick
<i>Acer palmatum</i> Japanese Maple	20	25	Yes	5	N/A		Many varieties available – select larger varieties for street planting
<i>Acer platanoides</i> 'Globosum' Globe Norway Maple	20	20	Yes	5	N/A		Very rounded crown and compact growth
<i>Acer triflorum</i> Three-Flower Maple	25	20	Yes	5	N/A		Multi seasonal interest with tan, exfoliating bark and red, orange/red fall color. Great Plant Pick
<i>Amelanchier grandiflora</i> 'Princess Diana' Princess Diana Serviceberry	20	15	Yes	4			Good for narrower planting strips
<i>Amelanchier x grandiflora</i> 'Autumn Brilliance' Autumn Brilliance Serviceberry	20	15	Yes	4			Good for narrower planting strips – reliable bloom and fall color
<i>Arbutus</i> 'Marina' Strawberry Tree	25	20	Yes	5		N/A	Substitute for Pacific madrone – can suffer severe damage or death due to cold weather - evergreen
<i>Asimina triloba</i> Paw Paw	30	20	Yes	5		N/A	Burgundy flower in spring before leaves – difficult to find in nursery trade
<i>Carpinus japonica</i> Japanese Hornbeam	20	25	Yes	5	N/A		Wide spreading, slow growing – fall color is not outstanding. Great Plant Pick


City of Orting - Approved Street Tree List

<i>Cercis canadensis</i> Eastern Redbud	25	30	Yes	5			Deep pink flowers on bare twigs in spring
--	----	----	-----	---	---	---	---

Small Trees, Continued

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Cercis siliquastrum</i> Judas Tree	25	30	Yes	5			Deep pink flowers on bare twigs in spring – drought resistant
<i>Cornus alternifolia</i> Pagoda Dogwood	25	25	Yes	5			Small white flowers in flat clusters – fall color is varied. Great Plant Pick
<i>Cornus kousa</i> 'Chinensis' Kousa Dogwood	20	20	Yes	4			Does not do well on harsh, dry sites. Great Plant Pick
<i>Cotinus obovatus</i> American Smoke Tree	25	25	Yes	4			Showy pinkish panicles of flowers in the spring – reddish purple leaves on some varieties. Great Plant Pick
<i>Lagerstroemia 'tuscaraora'</i> Tuscarora Hybrid Crape Myrtle	20	20	Yes	4			Light cinnamon brown bark lends year round interest – drought resistant – likes a warm site
<i>Magnolia</i> 'Elizabeth' Elizabeth Magnolia	30	20	Yes	5		N/A	Yellowish to cream colored flower in spring. Great Plant Pick
<i>Magnolia</i> 'Galaxy' Galaxy Magnolia	25	25	Yes	5			Showy pink flowers. Great Plant Pick
<i>Magnolia x loebneri</i> Loebner Magnolia	20	20	Yes	5			Flower is 'star' shaped rather than tulip like – white to pinkish white in March or April. Great Plant Pick
<i>Malus</i> 'Golden Raindrops' Golden Raindrops Crabapple	20	20	Yes	5			Disease resistant – persistent yellow fruit in fall and winter. Great Plant Pick
<i>Malus</i> 'Donald Wyman' Donald Wyman Crabapple	25	25	Yes	5			Large white blossom – nice green foliage in summer
<i>Malus</i> 'Lancelot' ('Lanzam') Lancelot Crabapple	15	15	Yes	4			Red flower buds, blooming white – red persistent fruit
<i>Parrotia persica</i> Persian Parrotia	30	20	No	5			Blooms before it leafs out – drought tolerant - Varied fall color - reds, oranges and yellows. Great Plant Pick
<i>Prunus</i> 'Frankthrees' Mt. St. Helens Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus</i> 'Newport' Newport Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus</i> 'Snowgoose' Snow Goose Cherry	20	20	Yes	5			This selection sports abundant white flowers and healthy green, disease-resistant foliage
<i>Prunus cerasifera</i> 'Thundercloud' Thundercloud Plum	30	20	No	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings – can produce significant fruit
<i>Prunus x yedoensis</i> 'Akebono' Akebono Flowering Cherry	25	25	Yes	6			Has masses of large, semi-double, pink flowers – most widely planted cherry in Pacific Northwest
<i>Sorbus alnifolia</i> Korean Mountain Ash	35	30	No	5			Simple leaves and beautiful pink/red fruit. Great Plant Pick
<i>Stewartia monodelpha</i> Orange Bark Stewartia	30	20	Yes	5			Extraordinary cinnamon colored bark – avoid hot, dry sites. Great Plant Pick
<i>Stewartia psuedocamellia</i> Japanese Stewartia	25	15	Yes	5			Patchwork bark, white flower in spring. Great Plant Pick

City of Orting - Approved Street Tree List

<i>Styrax obassia</i> Fragrant Styrax	25	20	Yes	5			Smooth gray bark and fragrant white flowers. Great Plant Pick
--	----	----	-----	---	---	---	---

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL

Study Session Meeting Minutes
104 Bridge St S. Orting, WA 98360
October 20th, 2021
6:00 p.m.

Deputy Mayor Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Deputy Mayor Hogan made the following statement:

**The City utilized remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was available to the public by a computer link or by phone.*

Deputy Mayor Hogan called the meeting to order at 6:01pm. Councilmember Kelly led the pledge of allegiance, and then roll call was taken.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Williams, Scott Drennen, John Kelly, Tony Belot, and Gregg Bradshaw.

Elected Official: Mayor Josh Penner.

Staff Present: Finance Director Gretchen Russo, Engineer JC Hungerford, City Clerk Kim Agfalvi, City Planner Emily Adams, Police Chief Chris Gard, City Engineer Maryanne Zukowski, Public Works Director Greg Reed. Virtual: Attorney Charlotte Archer.

2. COMMITTEE REPORTS

Public Works - CM Drennan & CM Bradshaw

Councilmembers Drennan and Bradshaw briefed on the following topics discussed at the last public works meeting:

- Nothing to report.

Public Safety - CM Belot & CM Gunther

Councilmembers Belot and Gunther briefed on the following topics discussed at the last public safety meeting:

- Nothing to report.

Community and Government Affairs - CM Kelly & CM Williams

Councilmembers Kelly and Williams briefed on the following topics discussed at the last Community and Government Affairs meeting:

- Clock tower update.
- Golf Cart fee.
- Daffodil storage.
- Interlocal agreements that the committee reviewed.
- Reviewed swing sets that are on the agenda.

3. STAFF REPORTS

Public Works

Public Works Director Greg Reed briefed on the following:

- Winter preparation.
- Crack sealing has been completed.

Councilmember Drennan asked about Voight's Creek and possible flooding. Public Works Director Greg Reed stated Pierce County came out and did some clearing already. They removed debris but did not take major log, as they would rather have it come down than collect next to the trestle.

Councilmember Williams asked about the vandalism that has been going on in the City. He asked if there are any ideas for solutions. Public Works Director Greg Reed stated the City is looking into wireless cameras that will help the City to identify the individuals that are vandalizing property around the City. Greg Reed stated that the posts around the barbecue pit had to be repainted and the bricks in the pit also were damaged and had to be replaced.

Councilmember Kelly and Williams asked questions about cameras, and the types of cameras that would work. Cameras that are able to be mounted to street lights were one of the types that were mentioned. Councilmember Kelly stated that he saw a demonstration for the cameras, and that they are extremely versatile, and the City of Buckley has been very happy with those same cameras that they purchased. He stated he would like to see us include them in the budget.

Finance

Finance Director Gretchen Russo briefed on the following:

- Staff report – two new staff members have been hired. Activities and Events Coordinator and also the HR/Payroll position has been filled.
- Jury trial for court has been cancelled.

City Planner

City Planner Emily Adams briefed on the following:

- Working on parks plan for November discussion at Study session.

City Engineer

City Engineer Maryanne Zukowski briefed on the following:

- Interest in development and plats.
- Transportation funding.

City Clerk

Kim Agfalvi, City Clerk briefed on the following:

- Updated on conference attended.
- Update on Parks and Rec programs that are going on – dance and soccer.

Executive – Mayor

Mayor Penner briefed on the following:

- The City of Orting hosted Pierce County Public Safety Committee on Monday
- Met with Representative Wilcox to discuss legislative priorities and to go over the bridge funding and funding for the Waste Water Resource Recovery Facility. They also discussed police reform laws that were passed in 2021.

Police

Chris Gard, Chief of Police briefed on the following:

- Updated on vandalism happening around the City.
- Hiring process – lateral candidate and process is almost complete.
- Oral boards will be happening on this coming Friday.
- Body camera order has been placed, but may be delayed due to delays in supply chain.
- Police Department will hold trick or treat event on Halloween for kids with games and candy.

4. AGENDA ITEMS

A. AB21-90 – 2022 Draft Budget Update.

Finance Director Gretchen Russo briefed on the budget update. One of the items updated was property taxes, which was entered at the highest lawful levy amount. Council discretionary funds were increased to \$21,000.00 and grants to outside agencies was increased to \$40,000.00.

Councilmember Kelly stated that the request for four new public works workers seems like a large increase. He stated that he would like to see some information from the Public Works department supporting the need for the large increase in staff. He asked questions about the storm pond mowing not being done by Public Works.

Director of Public Works Greg Reed stated there has been a large increase in work orders, and the average amount of days before work orders are complete is 128 days. For wastewater, the City has two new employees, and there is a need for an additional wastewater employee needed for training on new equipment being installed. He stated the new water employee will have increased technical skills and certifications. Greg Reed also stated we have had 4 leaks on the asbestos line in the last 6 months, which takes a lot of staff time. He stated his biggest concern is to become more proactive, and not reactive, and additional staff is needed. In the last twenty years the City has added one employee, with almost doubling infrastructure.

Councilmember Belot asked about restroom building maintenance. Director of Public Works Greg Reed stated bathrooms are needing extra cleaning due to vandalism and increased messes in the facility. He also asked about streets vegetation removal and Greg Reed explained the maintenance involved in the process of removing it. Councilmember Belot asked about contracting out that process, and Greg Reed explained a lot of times it is more expensive to contract out items over hiring an in-house employee.

Councilmember Williams commended the department of the work they do. He also stated that four employees seem like a lot. He would prefer to see one or two of the key positions filled, and then possibly readjust next year. He would like to see extra funds be put into cameras, or extra police patrols to help mitigate the vandalism. Greg Reed stated he will come up with more information to support the need for more workers to present back to Council.

Councilmember Drennan stated the City has come a long way, and the report presented does not give a true picture of the need in the department. He stated items missing are the cost figures and number of hours spent on each work order is not being presented in the report. He stated a weekly performance of how the crew is performing would be helpful to determine the need for additional employees.

Councilmember Gunther added his compliments to Director of Public Works Greg Reed.

Finance Director asked the Council what they would like her to present in the next budget, in the number of workers for the Public Works department.

Councilmember Bradshaw asked if Public Works can move forward positively with two new workers. Greg Reed stated that hiring of two would vastly improve the department and the ability to provide good service.

Mayor Penner asked if Council would be okay holding off decision while Public Works comes up with more data and Council was agreeable.

B. AB21-91 – 2022 Property Tax Levy

Finance Director Gretchen Russo presented a power point presentation on Property Tax Levy. She briefed on property tax basics, and how they are calculated. She briefed on statutory rate limits, and property tax limits. Finance Director Russo shared how property taxes will impact the homeowners in the City of Orting. She stated we are asking for the highest lawful levy and that the estimated annual increase for the average homeowner is \$24.14 and that the property tax would be 1.9734% higher than last year.

Councilmember Bradshaw stated he is at a loss as to when the value of the home goes up, why we have to increase the tax on the homeowner. Finance Director Russo briefed on the rules in regards to property tax increases, and what is allowed to be asked for and what is not allowed to be asked for. Councilmember Bradshaw stated the City may need to put together education for its citizens on the property taxes and how they work, so citizens have a better idea of where their money is going.

Councilmember Kelly stated property taxes are a sore subject with everyone. He said what surprised him was that citizens voted pretty overwhelmingly for a fire benefit charge, as well as the last school levy. He stated citizens have said they are willing to support things they believe in, and he stated he thinks we don't have a choice to raise them to keep our parks and police department in the best shape it can be.

Councilmember Belot stated a visual way of explaining things would be best to help educate citizens.

Councilmember Williams asked for clarification on the tax rate. He stated that if the total bill for a homeowner will stay the same, the piece of the taxes the City would receive would be different with the raised increase and asked for clarification on the subject.

Councilmember Belot asked what the City can do to raise money without raising taxes. Finance Director Russo stated she will do some more research and get back to the Council with the other way's money can be raised.

Councilmember Drennan stated that the City has looked into different benefit districts, and it has been hard to sell to citizens. It would decrease the amount the City can tax in other ways.

Action: Move forward to October 27th meeting for a public hearing on property taxes and capital projects.

C. AB21- 88 - Daycare Code Amendments.

City Planner Emily Adams briefed on daycare code amendments. She stated the amendments will ensure the same terminology for the two types of daycare facilities (centers and family home) will be used throughout the code. The second amendment will add in specific code for daycare centers that wish to serve more than 12 kids in residence. The code amends the definition of a "daycare center" to be allowed in residences. If an in-home daycare wants to serve more than 12 kids, it would require a conditional use permit.

Mayor Penner asked about preschools, and whether any other daycares have gone through the process. City Planner Emily Adams stated that a preschool in town has gone through this process and went before a hearing examiner.

Action: Closed record decision for November 10, 2021 meeting.

D. AB21-89 – Landscape Code Amendments.

City Planner Emily Adams briefed on the proposed landscape code amendments, which would require applicants to select street trees off a pre-approved list. The amendments also include code revisions for clarification purposes regarding landscaping for residential developments and the intent of this section of the code and the requirements are not changing.

Council discussion followed.

Action: Amend the language of the amendment in regards to buffers and bring to CGA committee on November 4th, 2021.

E. AB 21-81 – Whitehawk Blvd. Extension Additional Design Costs.

City Engineer Maryanne Zukowski briefed that the agenda item has been modified, due to a phone call from the Washington State Department of Transportation. She stated we need to confirm the City Council wants a roundabout design at two locations. The original project had a grant for \$346,000.00 federal dollars. Contract for Parametrix design was for \$697,954.00. She briefed on what the additional costs will pay for. The request presented is for approval of a roundabout at State Route 162 and Calistoga which will increase design cost task of environmental already completed for the Biological Assessment (BA) and Geotech draft reports and adds \$47,000.00 on work that has already been done to Parametrix contract. Staff will need to look for additional funding for the design and the project will move to a hold pattern.

Councilmember Williams stated normally he is for roundabouts, because they do push traffic through smoothly. He questioned whether this project is in the best interest with the property we have to acquire and the impact to property citizens own.

Councilmember Bradshaw asked if the state is taking responsibility of the increased costs per their decision to require a roundabout, and they have declined and are not able to help with design because their staffing levels have decreased. City Engineer Maryanne Zukowski stated the state is willing to write a letter of support in seeking grants, but that they do not have the capacity to help us with any other items.

Councilmember Gunther stated he is not for the roundabouts, and the citizens of Orting were previously polled and stated they were not for the roundabouts as they wanted to preserve the old town feel.

Councilmember Kelly stated the roundabout design has some really large splitters. He stated the ones in Lacey do not have the splitters and that he wants a roundabout that is right, and that will move traffic efficiently. Engineer Zukowski stated the design is designed for the large amounts of trucks that go through the area and that it is the smallest compact one lane design roundabout for the design manual.

Councilmember Drennan stated that the outer lines in the drawing are not actually the road, and are temporary construction easements to look at maximum impacts for construction that is temporary.

Councilmember Bradshaw asked about if we decide to have a traffic signal, will it affect the relationship with the Department of Transportation. Engineer Zukowski stated that it is up to the City to determine

whether we have a traffic signal or roundabout, and would only impact the City and maintenance of the signal.

Director of Public Works Greg Reed stated there is more opportunity for funding with a traffic roundabout.

Councilmember Belot stated that ripping up yards and turning around garages seems like a lot to ask of citizens.

Mayor Penner stated that he ran for council ten years ago and that he was that he was against this project. He stated we have the opportunity to gut check and ask if we really want to have this project at all.

Councilmember Kelly stated we are a long way into this design, and we first talked about moving the Puget Sound Energy substation. Moving the substation is not the most expensive, and acquiring houses would be more expensive. He stated we should bring the road in closer to the end of Kansas.

Councilmember Drennan stated that coming from a historical perspective, in 1993 the county came to the City and wanted our input on bypass options. The alignment options are not available now due to development of subdivisions, which is how we ended up with no options other than the design presented.

Council discussion followed on the decision between a roundabout and a traffic light.

Action: Move item forward to meeting on October 27th for a decision on whether to approve a contract amendment on additional design for a roundabout at Calistoga.

F. AB21-82 – Developing Public Involvement Plans – Whitehawk Boulevard Extension De Minimis.

City Engineer Maryanne Zukowski briefed on 2022 construction impacts to citizens when the Calistoga project begins versus other projects. She proposed to take it through committee on each aspect of public involvement and then bring it to Council. Engineer Zukowski briefed on DeMinimis impact determination.

Action: For informational purposes only.

G. AB21-83 – Right of Way Remediation Costs – 703 Kansas St SW.

Engineer Zukowski briefed on the right of way remediation costs for the property at 703 Kansas St SW. She stated she was asking for approval from council for remediation costs in the amount of \$43,442.86. The costs cover price differential, incidental expenses, mortgage interest differential payments, and moving expenses.

Action: Move forward as standalone item for October 27th meeting.

H. AB21-74 - Sidewalk Health and Safety Regulations.

Councilmember Belot briefed the Council on activities they would like to prohibit on sidewalks, specifically activities that cause obstruction of sidewalks. The ordinance would prohibit these activities in the City's business core, roughly from Safeway to City Hall.

Councilmember Kelly stated he would like to have the provision for permits for organizations that are not for profit stricken from the ordinance. Councilmember Belot stated he would be amenable to adding that language to the ordinance, as long as the activity is not for profit.

Councilmember Williams stated his concern is that he has seen people sleeping on the benches in town. He would like to prohibit anyone from sleeping on benches in the public right away.

Finance Director Russo stated we have language in the code that prohibits sleeping or camping in the parks in Orting Municipal Code already.

Councilmember Bradshaw asked for clarifications on what is the right away and what is City owned property.

Action: Move forward as standalone item to October 27th meeting after amending permit clause for activities that are not generating revenue.

I. AB21-80 - Fee Schedule.

City Clerk Kim Agfalvi briefed on the fee schedule changes. City Planner Emily Adams briefed on the level of service plan and our park impact fee formula. By changing the level of service, we change the park impact fee, which has to be changed as part of the annual budget process. It would increase park impact fee from \$830 to \$1400 with the change in the level of service plan.

Public Works Director Greg Reed addressed increasing the fee for cutting off the lock that is placed on a water meter from \$35 to \$100 to account for materials and staff time.

Action: Move forward as a standalone item to October 27th with updated parks impact fee of \$1400 and lock cut off fee of \$100.

J. AB21-78 – Golf Cart Fees.

City Clerk Kim Agfalvi briefed on the ordinance to remove the golf cart fee from the fee schedule and the ordinance presented would eliminate the fee for golf cart registrations from the City code.

Council discussion followed.

Action: Move to consent agenda on October 27th meeting.

K. AB 21-84 – Grant Policy.

City Clerk Kim Agfalvi briefed on the grant policy of the City of Orting.

Councilmember Williams briefed the Council that the policy should be run through council, as some of the organizations are growing, and the amount of funds received should be diminishing each year. He stated this year they have gone up substantially, and the CGA committee wanted council to review the amounts and re-look at the policy.

Mayor Penner briefed that the policy was set as incentive to collect revenue and the amount was set to diminish over time. He stated that in order to maintain the eligibility, they would have to be better at raising money, without needing grant money from the City.

Finance Director Gretchen Russo stated if the goal was to slowly reduce the grants, we would need to re-work the grant policy, and that direction from the Council was needed.

Mayor Penner stated there is nothing that commits the council to give the money to anyone, and that it was more of a ceiling than a floor.

Councilmember Kelly stated he was surprised that it was not based on a diminishing amount each year, not on the income they generate, unless they can provide a real need for an increase in funds and Councilmember Drennan stated he would like to see us incentivize organizations to use money for expanded services.

Mayor Penner stated that this is the people's money, that these organizations that need it should be able to reach out to citizens directly. His general opinion that taking this money and spending it on grants is an opportunity cost that can be used somewhere else.

Action: Bring back to CGA committee for review.

L. AB 21-85 – Grant Applications.

City Clerk Kim Agfalvi briefed on the grant applications received for 2022. She stated the City reached out to the Orting Valley Farmers Market with a request for additional financial information, and that they had not responded.

Action: Move forward to October 27th meeting as standalone item with staff recommendations.

M. AB 21-79 – Parking Strip Ordinance.

Mayor Penner briefed on the proposed ordinance, and what will be omitted from the municipal code. The owners of property abutting upon streets and avenues shall no longer be able to plant shrubbery, trees, or otherwise and by seeding for lawn services. It also states that the property owner will maintain abutting parking strips for public use as permitted in the OMC, including but not limited to the short-term parking of licensed vehicles.

Councilmember Drennan stated concerns over defining what licensed vehicles are, and Councilmember Gunther stated concerns about RV and boat parking in the parking strip areas.

Action: Move to consent agenda for October 27th meeting.

N. AB21-86 – Pipeline Video Camera Bids.

Greg Reed briefed on pipe line inspection camera. He briefed on bids received, and is seeking authorization to spend \$1515.00 that is over budget from what was approved.

Action: Move to consent agenda for October 27th meeting.

O. AB21-87 – Swing Sets.

Councilmember Kelly asked to pull the item from the agenda and to send it to the Parks Advisory Board for recommendation on where we should install the swing sets.

Action: Have parks advisory board review item at their next meeting.

5. EXECUTIVE SESSION

No executive session.

6. ADJOURNMENT

Deputy Mayor Hogan adjourned the meeting at 9:37pm.

ATTEST:

Kim Agfalvi, City Clerk

Joshua Penner, Mayor

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Agenda
104 Bridge Street S, Orting, WA
October 27, 2021
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:02pm. Councilmember Belot led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Councilmembers John Williams, John Kelly, Scott Drennen, Tony Belot and Gregg Bradshaw. Virtual – Deputy Mayor Hogan and Councilmember Gunther.

Staff present: Mayor Josh Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, Engineer Maryanne Zukowski, City Attorney Charlotte Archer.

Mayor Penner read the following announcements:

You may attend this meeting virtually via the platform Blue Jeans by clicking on the link on the City's website, by telephone via the number available on the City's website, or in person at the Orting station. Per directives from the Governor and the State Secretary of Health, all in person attendees shall comply with social distancing and are encouraged to wear a face covering if distancing is not feasible.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Drennan asked to pull AB21-79, Parking strip ordinance Mayor Penner stated that item will now be agenda item 7E. No other requests were made.

2. PUBLIC COMMENTS - Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on October 27th, 2021, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No Public Comments were made.

3. PUBLIC HEARING.

Mayor Penner laid out the rules and procedural steps for the hearing.

A. AB21-91 – Property Taxes.

Mayor Penner opened the public hearing at 7:07pm and read the purpose of the public hearing. Finance Director Gretchen Russo presented a power point presentation on Property Taxes.

Finance Director Russo briefed on the following in regards to property taxes:

- How they are calculated.
- What they are used for
- How it impacts citizens.

Finance Director Russo also briefed on statutory rate limits and stated the City of Orting statutory rate limit is \$3.60 (as allowed under (RCW 27.12.390) and is limited by how much the fire district is allowed to levy (max of \$1.10) and how much rural library district is allowed to levy (max of \$0.50).

Finance Director Russo briefed on property tax basics and what the City is allowed to request. She also presented on property tax limits, and stated that in 2021, the City requested a lower amount of \$1,336,485.000 instead of the higher lawful levy amount of \$1,347,485.00. Finance Director Russo provided a 2021 tax breakout, and how as home values go up, the rate (tax amount) goes down. She provided a breakdown of taxes on the average house value in Orting, and the amount of tax 38% is tax payer authorized. She also briefed on what this will mean for Orting homeowners in 2022.

Mayor Penner asked if there were any public comments on the hearing topic. No comments were made.

Mayor Penner opened the floor for Council comments, which followed.

Councilmember Williams stated he understands the reasoning for raising the taxes, but he does not think this year. Wants to send message to tax payers that we care about their positions, and not raise taxes.

Councilmember Belot stated he would like to see a report for revenue collection from the City over time. Finance Director Russo stated she will get the report to the Council.

Councilmember Gunther stated that he is also not on board for raising taxes.

Councilmember Kelly stated staff was right in their idea for raising taxes, and cited the fire levy that was passed. He stated we should consider the tax increase.

Councilmember Drennan stated he would like to see why the 1% threshold (rule) was implemented and he stated it was his understanding that it is an incremental increase, that protects tax payers from crazy tax increases.

Finance Director Russo stated that years ago, citizens were frustrated and the RCW was set in place to protect homeowners. It is a 2-step process to protect homeowners from dramatic increases, that continues at a slow pace.

Councilmember Kelly stated the Council honored the citizens wishes to remove the \$20 license fee and the increase we are asking for is \$24 a year, and many citizens have multiple cars. With the growth we have, we are only looking for a small increase.

Councilmember Belot brought up data to keep things in perspective and cited rising costs, like food, energy, and index for all items. He stated when we talk about raising taxes, inflation is a tax as well, and we need to keep things in perspective.

Mayor Penner closed hearing at 7:31pm.

No motion was made. The item will continue at the next Council meeting.

4. CLOSED RECORD DECISION AB21-88 – Daycare Amendments

Planner Emily Adams briefed the council on the daycare amendments. The amendments ensure the same terminology for the two types of daycare facilities (centers and family home) are used throughout the code. The second part of the amendments is to add in specific code for daycare centers that wish to serve more than 12 kids in a residence. The code amends the definition of a “daycare center” to be allowed in residences, so it is clear if an in-home daycare wishes to serve more than the state permitted 12 children, it gets bumped out of the “family daycare” category and into the “daycare center” category which requires a conditional use permit.

Mayor Penner asked for council comments. No comments were made.

Deputy Mayor Hogan made a motion to adopt ordinance 2021-1086, an ordinance of the City of Orting, Washington, relating to daycares, amending Orting Municipal Code sections 13-2, 13-3-3, 13-5-3, and 13-5-5; providing for severability, and establishing an effective date. Seconded by Councilmember Belot.

Motion passed (7-0).

5. STAFF RECOGNITION

Public Safety – Gina Palombi, Public Works – Alison Williams, Finance – Margaret O’Harra Buttz.

Mayor Penner briefed that it is his honor to present recognition to staff that goes above and beyond. He stated that elected officials could not do their job without these outstanding individuals. He stated the quarterly recognition program highlights the great work being done by staff each day. Lieutenant Gabreluk, Public Works Director Greg Reed, and Finance Director Gretchen Russo also made statements about their respective employees.

6. CONSENT AGENDA- (Any request for items to be pulled for discussion?). -

- A.** Regular Meeting Minutes of September 29th, 2021 and October 13th, 2021
- B.** Payroll Claims and Warrants.
- C.** AB21-78 – Golf Cart Fees.
- D.** AB21-86 – Pipeline Video Camera Bids.

Councilmember Belot made a motion to approve consent agenda as revised. Seconded by Deputy Mayor Hogan.

Motion passed (7-0).

7. AGENDA ITEMS

A. AB 21-81 – Whitehawk Blvd. Extension Additional Design Costs.

Engineer Maryanne Zukowski briefed the Council and stated the goal is to reach a decision of intersection control at Kansas Street and Calistoga. She stated the City received a grant in 2017, under specific scope and conditions and it was undecided if there would be a signal or roundabout for the intersection of Kansas and Calistoga.

She stated a scope for design had been completed for a traffic signal. City Engineer Zukowski received a letter from the Washington State Department of Transportation stated that a roundabout was needed at the intersection, and that scope for design for a roundabout was not completed. She went over the benefits of a roundabout, and where the access points are, and that they can be shrunk down because of the speed on the highway at the intersection. She presented drawings of a traffic signal and roundabout, and that there is not a lot of difference in the impacts. She went over the size of the roundabout, and the design matrix.

Councilmember Williams asked about roundabout versus traffic signals in regards to right in and right out. He asked about the design presented and stated many of these yellow dots in the drawing will remain right in right out in a roundabout regardless. City Engineer Zukowski stated all of them will have full access, by changing two access points.

Councilmember Gunther stated he is not in support of the roundabout. He stated there are benefits to both the traffic signal and the roundabout but reiterated what his decision hinges on is the study the City did back in 2016. He stated citizens number one concerns was that the City retain its small-town feel, and that his vote is against the roundabout.

Councilmember Kelly stated he has spent most of today researching roundabouts and traffic signals and that he does not like any of the designs. He stated the intent was to turn Kansas Street into the major thoroughfare and said if we are going to bypass our business core, and take semi-trucks to a residential street, he is not for it.

Deputy Mayor Hogan stated that everyone is concerned about the impacts on the community, and he believed a roundabout is the correct way to go.

CM Drennan stated it was a difficult decision at the time to move this alignment to Kansas and that the Council decided to move forward with the design and scope of work. He does not want to move from the alignment that they have today and he believes a roundabout is one of the few options we have to get funding through a grant process. He stated a lighted intersection will not receive the funding needed and that the City can address traffic through an ordinance, or policy issue.

Councilmember Williams asked about grant funding and funds received and the potential for funds in the future. City Attorney Archer spoke on the grant funding elements and that there is expended grant money in jeopardy. The City would have to pay back money we already received.

Councilmember Williams asked about choke points on SR 162 and Kansas Street. City Engineer Maryanne Zukowski stated that studies had been done, and that it will be stop control on Kansas, non-stop on SR 162, with a left turn out and a right turn out and that the state will most likely only approve a roundabout in the future.

Councilmember Kelly stated that Kansas is already believed to be a truck route and asked if that designation could be removed. City Engineer Maryanne Zukowski briefed on the process to change a truck route and stated it is a modification to the comprehensive plan. The City would need to complete a study, a test and analysis, and cited an approx. cost of \$50,000.00 to change the designation of the route. City Administrator Larson stated that the current grant that we have is based on the fact it is a freight mobility corridor. It is federally funded as a freight mobility corridor.

Councilmember Drennan made a motion to approve roundabouts as the preferred intersection control at Kansas/Calistoga/Whitehawk and Whitehawk/HWY 162 intersections. Seconded by Deputy Mayor Hogan.

Roll Call vote was taken.

Motion passed (4-3). Williams, Bradshaw, Hogan, Drennan – Yay. Gunther, Kelly, and Belot – Nay.

B. AB21-83 – Right of Way Remediation Costs – 703 Kansas St SW.

City Engineer Maryanne Zukowski briefed on right of way remediation for 703 Kansas St. SW. Staff has requested to change the amount owed to the homeowner to \$38,442.86 per the interest calculation on the sale of the home.

Councilmember Kelly asked about the comparable home presented in Spanaway, and stated there is no such address. He stated there is no comparable address and there is no home there that exists. City Attorney Archer was able to pull the comparable home on the Pierce County Assessor Treasurer website and verified that it is a valid address.

Councilmember Bradshaw made the motion to authorize payment of up to \$38,442.86 in relocation benefits for the former owners of [703 Kansas St SW] for the Whitehawk Boulevard Extension Project. Seconded by Councilmember Drennan.

Motion passed (7-0).

C. AB21-80 - Fee Schedule.

Finance Director Gretchen Russo briefed on the 2021 fee schedule, and what was changed on the fee from the previously adopted fee schedule. She stated staff is recommending authorizing the 2021 fee schedule as presented.

Deputy Mayor Hogan Made a motion to approve the 2021 fee schedule as presented. Seconded by councilmember Williams.

Motion passed (7-0).

D. AB21-74 - Sidewalk Health and Safety Regulations.

Councilmember Belot briefed the Council on activities that Ordinance No. 2021-1088 would prohibit on sidewalks, specifically activities that cause obstruction of sidewalks. The attached ordinance prohibits these activities in the city's business core, roughly from Safeway to City Hall. Councilmember Gunther stated that he is proud that the Council has taken a sensitive topic and that it is the first homeless policy that the homeless could support.

Deputy Mayor Hogan Made a motion to approve ordinance 2021-1088, an ordinance of the City of Orting, Washington, relating to public ways and property; adopting Orting Municipal Code sections 8-9-1 and 8-9-2 prohibiting certain activities on right-of-way and sidewalks; providing for severability; and establishing an effective date. Seconded by Councilmember Gunther.

Motion passed (7-0).

E. AB21-79 – Parking Strip Ordinance.

Councilmember Drennan stated we have not addressed what the planter strip is, and we may need amend that language in the ordinance. He also stated concerns there may be some vagueness in the enforcement.

City Administrator Larson stated Title 4 only talks about parking strips and is focused on the width specifications of specific streets. A lot of streets are old town, and there is a catchall in the bottom portion of the ordinance for the rest of the strips. Councilmember Kelly asked if could we modify the Ordinance to define the specifications of the parking strip from sidewalk to road, or curb to the road. Deputy Mayor Hogan asked for it to be sent back to committee for further clarification. Councilmember Williams asked for the area between the road and the sidewalk or curb. It is not a distance in feet, but more of a specific area. He stated a general description is best.

Action: Send back to CGA Committee for clarification.

8. EXECUTIVE SESSION.

No Executive Session.

9. ADJOURNMENT.

Councilmember Kelly made a motion to adjourn. Seconded by Councilmember Belot.

Motion passed (7-0).

Mayor Penner recessed the meeting at 8:47pm.

ATTEST:

Kim Agfalvi, City Clerk

Joshua Penner, Mayor

VOUCHER/WARRANT REGISTER
FOR NOVEMBER 10, 2021 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

NOVEMBER 1st COUNCIL

CLAIMS WARRANTS #50465 THRU #50498
IN THE AMOUNT OF \$ 256,117.70
MASTERCARD EFT \$ -

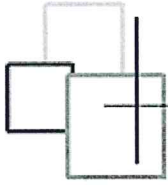
PAYROLL WARRANTS #23823 THRU #23828 = \$38,295.10
EFT \$ 175,853.72
IN THE AMOUNT OF \$ 214,148.82
Carry Over \$ 3,216.99

ARE APPROVED FOR PAYMENT ON NOVEMBER 10, 2021

COUNCILPERSON _____

COUNCILPERSON _____

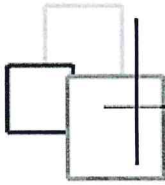
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2021 - November 2021 - 1st Council-11/10/2021

Fund Number	Description	Amount
001	Current Expense	\$17,031.07
101	City Streets	\$148,834.34
104	Cemetery	\$100.88
105	Parks Department	\$1,300.91
401	Water	\$22,697.73
408	Wastewater	\$32,998.00
410	Stormwater	\$33,154.77
	Count: 7	\$256,117.70

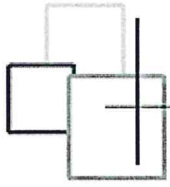


Register

Fiscal: 2021
Deposit Period: 2021 - November 2021
Check Period: 2021 - November 2021 - 1st Council-11/10/2021

Number	Name	Print Date	Clearing Date	Amount
Key Bank	2000073			
Check				
<u>50465</u>	Arrow Lumber	11/10/2021		\$1,132.50
<u>50466</u>	Associated Petroleum Products INC	11/10/2021		\$1,647.74
<u>50467</u>	BlueTarp Credit Services	11/10/2021		\$399.67
<u>50468</u>	Brisco Inc.	11/10/2021		\$506.90
<u>50469</u>	Centurylink	11/10/2021		\$1,373.10
<u>50470</u>	Core & Main LP	11/10/2021		\$69.04
<u>50471</u>	Culligan Seattle WA	11/10/2021		\$58.08
<u>50472</u>	Curry & Williams, P.I.I.c	11/10/2021		\$2,080.09
<u>50473</u>	Dooley Enterprises INC	11/10/2021		\$702.39
<u>50474</u>	Harrington's Janitorial	11/10/2021		\$411.00
<u>50475</u>	Holden Polygraph, LLC	11/10/2021		\$300.00
<u>50476</u>	Intercom Language Services	11/10/2021		\$130.00
<u>50477</u>	Korum Automotive Group	11/10/2021		\$1,656.00
<u>50478</u>	Kyocera Document Solutions Wes	11/10/2021		\$206.77
<u>50479</u>	Lawson Electric	11/10/2021		\$2,335.69
<u>50480</u>	Murphy-Brown, Mary	11/10/2021		\$665.00
<u>50481</u>	Opportunity Center Of Orting	11/10/2021		\$750.00
<u>50482</u>	Parametrix	11/10/2021		\$230,285.98
<u>50483</u>	Puget Sound Energy	11/10/2021		\$976.01
<u>50484</u>	Purcor Pest Solutions	11/10/2021		\$169.42
<u>50485</u>	Rebecca Deal PLLC	11/10/2021		\$485.50
<u>50486</u>	Recovery Cafe	11/10/2021		\$833.33
<u>50487</u>	Schwab, Erica	11/10/2021		\$300.00
<u>50488</u>	Scientific Supply & Equip	11/10/2021		\$182.90
<u>50489</u>	SHRED-IT, C/O Stericycle INC	11/10/2021		\$297.19
<u>50490</u>	Sumner Lawn'n Saw	11/10/2021		\$192.33
<u>50491</u>	Tacoma Diesel & Equipment	11/10/2021		\$2,746.98
<u>50492</u>	The Fab Shop	11/10/2021		\$1,683.23
<u>50493</u>	UniFirst Corporation	11/10/2021		\$584.39
<u>50494</u>	Utilities Underground Location Center	11/10/2021		\$258.00
<u>50495</u>	Verizon Wireless	11/10/2021		\$556.63
<u>50496</u>	Water Management Lab Inc.	11/10/2021		\$190.00
<u>50497</u>	Western Washington Chapter Icc	11/10/2021		\$20.00

Number	Name	Print Date	Clearing Date	Amount
<u>50498</u>	Wex Bank	11/10/2021		\$1,931.84
		Total	Check	\$256,117.70
		Total	2000073	\$256,117.70
		Grand Total		\$256,117.70



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Arrow Lumber	50465	600186-NOV2021	001-514-23-31-02	Key Box for Reader Box	\$5.46
			001-521-50-48-03	Nails	\$19.94
			101-542-30-48-02	Credit on Peat Moss	(\$19.68)
			101-542-30-48-02	Pruning Fast Wood-Calistoga Sidewalk Replacement	\$19.67
			101-542-30-48-02	Peat Moss-Calistoga Sidewalk Replacement	\$19.68
			101-542-30-48-02	Grass Seed-WO6727	\$35.86
			104-536-20-31-00	Anchor Shank-WO6713	\$12.02
			104-536-20-31-00	Shop Light WO6802	\$40.54
			104-536-20-31-00	Keyless Socket-Shop Light-Bulb-Cemetery-WO6802	\$48.32
			105-576-80-31-00	Hillman Fasteners	\$0.50
			105-576-80-48-00	Paint	\$7.21
			105-576-80-48-00	Hillman Fasteners-Him Fir-Picnic Table-WO6757	\$26.03
			105-576-80-48-00	Toop Box-Tape Measure-Whitehawk Park-WO6751	\$30.61
			105-576-80-48-03	Paint Supplies-WO6785	\$19.97
			105-576-80-48-03	Wire Coil-BBQ Pit WO6785	\$25.24
			105-576-80-48-03	Zip Ties-Bruch-5 Gallon Bucketball Rags-Basketball Court-WO6675	\$32.86
			105-576-80-48-03	Limestone Self Leveling Concrete-Wire Brush-Gazebo WO6290	\$33.43
			105-576-80-48-03	Orange Safety Fence-Firepit-PO6785	\$43.75
			105-576-80-48-03	BBQ Pit -WO6785	\$84.12
			105-576-80-48-03	Gallon of Paint-BBQ Pit-FA6785	\$93.77
			401-534-10-31-00	SDS-Wingate	\$8.74
			401-534-10-31-00	Duct Tape-Strapping	\$9.17
			401-534-10-31-00	Staple Gun-Nozzle-Staples WO6652	\$37.49
			401-534-10-31-00	SDS-Extention Cord-Wingate	\$63.43
			401-534-10-31-01	Magnetic Bit Holder-WO6577	\$9.81

Vendor	Number	Invoice	Account Number	Notes	Amount		
Arrow Lumber	50465	600186-NOV2021	401-534-50-35-00	Hand File-FA 1072	\$17.49		
			401-534-50-48-02	Coupling-WO6722	\$9.84		
			401-534-50-48-02	Brass Nipple-Brass Coupling-WO6662	\$25.69		
			401-534-50-48-02	Valve-Cod Clips-Well 1 WO0662	\$62.95		
			401-534-50-48-02	2' Hydrant-Teflon Tape-Dog Park W6601	\$109.82		
			401-534-50-48-06	Hillman Fasteners-FA1064	\$18.25		
			408-535-10-31-00	Duct Tape-Strapping	\$9.17		
			408-535-10-31-00	Outlet Surge Protector	\$37.17		
			408-535-60-48-04	Angle Stop-Coupling Park Bathroom-WO6579	\$13.54		
			408-535-60-48-04	Hose Valve With Shut off & Hillman Fasteners WO 6579	\$13.74		
			408-535-60-48-04	Lag & SDS Park Bathrooms-WO6579	\$24.55		
			410-531-38-31-00	Duct Tape-Strapping	\$9.17		
			410-531-38-48-00	Hillman Fasteners	\$21.79		
			410-531-38-48-01	Hillman Fasteners-Broom FA1022	\$22.96		
			410-531-38-48-01	Grip Grabber	\$28.43		
						Total	\$1,132.50
			Associated Petroleum Products INC	50466	0396733-IN	401-534-80-32-01	Fuel
408-535-80-32-01	Fuel	\$89.78					
410-531-38-32-02	Fuel	\$404.00					
0396734-IN	401-534-80-32-01	Fuel			\$337.48		
	408-535-80-32-01	Fuel			\$75.00		
	410-531-38-32-02	Fuel			\$337.48		
			Total	\$1,647.74			
BlueTarp Credit Services	50467	C16174/3	105-576-80-48-03	Pliers & Mortair-WO6785	\$53.55		
		C16407/3	105-576-80-48-03	Return Mortair	(\$21.30)		
		C24428/3	401-534-10-31-00	Sprayer	\$13.10		
		C24433/3	105-576-80-31-04	Christmas Lights	\$354.32		
				Total	\$399.67		
Brisco Inc.	50468	NOV2021-200	001-524-20-32-01	Fuel Building	\$60.00		
			401-534-80-32-01	Fuel Water	\$227.06		
			410-531-38-32-02	Fuel Storm	\$56.24		
			410-531-38-32-02	Fuel Storm	\$68.18		
			410-531-38-32-02	Fuel Storm	\$95.42		
				Total	\$506.90		
Centurylink	50469	300549640-NOV2021	408-535-10-42-01	Sewer Phones	\$44.18		
		300549818-NOV2021	001-514-23-42-00	City-Phones-Connections	\$330.65		
			401-534-10-42-01	City-Phones-Connections	\$311.36		

Vendor	Number	Invoice	Account Number	Notes	Amount
Centurylink	50469	300549818-NOV2021	408-535-10-42-01	City-Phones-Connections	\$353.16
			410-531-38-42-01	City-Phones-Connections	\$68.59
		300550216-NOV2021	408-535-10-42-01	Sewer Phones	\$194.21
		409178327-NOV2021	001-521-50-42-00	Repeater	\$70.95
		Total			
Core & Main LP	50470	P756572	105-576-80-31-00	Gartzler Park WO6578	\$69.04
				Total	\$69.04
Culligan Seattle WA	50471	268348	001-521-20-31-03	Water for Police	\$58.08
				Total	\$58.08
Curry & Williams, P.I.I.c	50472	Court Judge-OCT 2021	001-512-50-10-02	Court Judge-OCT 2021	\$2,080.09
				Total	\$2,080.09
Dooley Enterprises INC	50473	61518	001-521-20-31-06	Ammunition	\$702.39
				Total	\$702.39
Harrington's Janitorial	50474	3898	401-534-10-41-43	Janitorial-City Shop-Rocky RD- November 2021	\$137.00
			408-535-10-41-44	Janitorial-City Shop-Rocky RD- November 2021	\$137.00
			410-531-31-41-04	Janitorial-City Shop-Rocky RD- November 2021	\$137.00
			Total	\$411.00	
Holden Polygraph, LLC	50475	109-Polygraph Test-Kenyon	001-521-20-41-00		\$300.00
				Total	\$300.00
Intercom Language Services	50476	21-516	001-512-50-49-05	Interpreter Services	\$130.00
				Total	\$130.00
Korum Automotive Group	50477	6742813	101-542-30-48-04	Oil Change FA1088	\$34.11
			105-576-80-48-01	-Dump Truck Oil Change FA1088	\$34.11
			401-534-50-48-06	-Dump Truck Oil Change FA1088	\$34.11
			410-531-38-48-01	-Dump Truck Oil Change FA1088	\$34.11
		6743048	101-542-30-48-04	-Dump Truck Oil Change & Battery FA1069	\$92.67
			105-576-80-48-01	Oil Change & Battery FA1069	\$92.68
			410-531-38-48-00	Oil Change & Battery FA1069	\$92.68
		6743304	001-521-50-48-02	Maintenance Check-2020 Fusion 64343	\$97.61
		6743477	408-535-50-48-08	Oil Change FA1071	\$85.80
		6743489	401-534-50-48-06	Oil Change FA1051	\$127.52

Vendor	Number	Invoice	Account Number	Notes	Amount
Korum Automotive Group	50477	6743553	401-534-50-48-06	Oil Change FA1074	\$85.80
		6743555	401-534-50-48-06	Installing of Running Boards FA-1199	\$844.80
				Total	\$1,656.00
Kyocera Document Solutions Wes	50478	5017277740	105-576-80-41-15	Public Works Copier Lease	\$31.02
			401-534-10-42-03	Public Works Copier Lease	\$103.38
			408-535-10-42-03	Public Works Copier Lease	\$41.35
			410-531-10-42-03	Public Works Copier Lease	\$31.02
				Total	\$206.77
Lawson Electric	50479	1155	408-535-50-48-04	Replace UV Lights Contactor-WWTP	\$2,335.69
				Total	\$2,335.69
Murphy-Brown, Mary	50480	Dance-OCT2021	001-571-20-31-21	Dance Class-OCT10/4/2021-10/29/2021	\$665.00
				Total	\$665.00
Opportunity Center Of Orting	50481	3744-Orting Opportunity Center Grant-Nov 2021	001-571-20-31-14	Orting Opportunity Center Grant-Nov 2021	\$750.00
				Total	\$750.00
Parametrix	50482	29218	410-594-31-41-37	Levee FEMA-Add Services Project Management	\$400.43
			410-594-31-41-37	Levee FEMA-Add Services Post High Water Evaluation	\$3,655.00
		29222	001-558-60-41-01	General Development-Community Baptist Church	\$120.00
			001-558-60-41-01	General Consulting-General	\$457.50
			001-558-60-41-01	General Development	\$3,110.00
			101-542-30-41-01	General Consulting-Streets	\$882.25
			401-534-10-41-01	General Consulting-Water	\$5,303.51
			401-534-10-41-19	General Consulting-Telemetry O&M	\$1,105.00
			401-594-34-41-01	Well 1 Booster PS VFD Integration-Project Management	\$170.00
			401-594-34-41-01	Well 1 Booster PS VFD Integration-Office Engineering	\$440.00
			401-594-34-41-01	Well 1 Booster PS VFD Integration-Programing Services	\$3,315.00
			408-535-10-41-01	General Consulting-Sewer	\$255.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	50482	29222	408-535-10-41-21	General Consulting-Sewer Telemetry O&M	\$38.75
			408-594-35-41-12	WWTP Improvements-Project Management	\$355.00
			408-594-35-63-37	Lift Station Improvements Construction Management-Project	\$60.00
			408-594-35-63-37	Lift Station Improvements Construction Management-Office Engineering	\$11,767.50
			410-531-39-41-01	General Consulting-Storm	\$510.00
			410-594-31-41-30	VG Outfall Replacement-Project Management	\$60.00
			410-594-31-41-30	VG Outfall Replacement-Final Design	\$257.50
			410-594-31-41-30	VG Outfall Replacement-Permitting	\$532.50
		29293	101-595-10-64-34	Whitehawk BLVD Extension-Mapping	\$530.98
			101-595-10-64-34	Whitehawk BLVD Extension-Stormwater Report	\$600.19
			101-595-10-64-34	Whitehawk BLVD Extension-Project Management /QA&QC	\$609.66
			101-595-10-64-34	Whitehawk BLVD Environmental Section 404 Permit & Section 401 Water Qual Cert	\$781.82
			101-595-10-64-34	Whitehawk BLVD Extension Enviro Doc & Permit-NEPA Documentation	\$1,659.23
			101-595-10-64-34	Whitehawk BLVD Environmental Aternative Analysis	\$1,834.35
			101-595-10-64-34	Whitehawk BLVD Enviro Permit & approval -Final Mitigation Plan	\$2,087.26
			101-595-10-64-34	Whitehawk BLVD Extension-Fixed Fee	\$2,857.26
			101-595-10-64-34	Whitehawk BLVD Extension Enviro Permit & Approval-Critical Area Report	\$7,395.40
			101-595-10-64-34	Whitehawk BLVD Extension-Preliminary Design	\$11,123.19

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	50482	29868	410-594-31-41-30	Calistoga Levee Agency Corrd-Project Management	\$267.76
			410-594-31-41-30	Calistoga Levee Agency Add Service Post High Water Evaluation	\$340.00
		29869	001-558-60-41-01	General Consulting-General	\$1,220.00
			001-558-60-41-01	General Development	\$1,634.25
			101-542-30-41-01	General Consulting-Streets	\$4,686.02
			105-594-76-63-15	Gratzer Park Design-Permitting	\$97.67
			401-534-10-41-01	General Consulting-Water	\$815.00
			401-594-34-41-01	Well 1 Booster PS VFD Intergration-Office Engineering	\$115.00
			401-594-34-41-01	Well 1 Booster PS VFD Intergration-Project Management	\$1,140.00
			401-594-34-41-01	Well 1 Booster PS VFD Intergration-Startup/Testing	\$3,570.00
			408-535-10-41-01	General Consulting-Sewer	\$520.00
			408-594-35-63-37	Lift Station Improvements Construction Mang-Office Engineering	\$3,872.50
			410-531-39-41-01	General Consulting-Storm	\$1,016.25
			410-594-31-41-30	VG Outfall Replacement-Project Management	\$410.00
			410-594-31-41-30	VG Outfall Replacement-Permitting	\$1,705.36
			410-594-31-41-30	VG Outfall Replacement-Final Design	\$2,062.50
			410-594-31-63-40	Kansas Street Outfall-Project Managemnet	\$340.00
			410-594-31-63-40	Kansas Street Outfall-Design	\$19,769.60
		29870	001-524-20-41-02	Bridgewater Plat-Design Review	\$127.50
			001-524-20-41-02	Belfair Eatates-Construction Services	\$1,020.00
		29874	408-594-35-41-12	WWTP Phase II-Process Improvements	\$315.00
			408-594-35-41-12	WWTP Phase II-Public Out Reach	\$502.43
			408-594-35-41-12	WWTP Phase II-Immediate Needs Improvements	\$1,112.50
			408-594-35-41-12	WWTP Phase II-Project Management	\$1,467.50

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	50482	29874	408-594-35-41-12	WWTP Phase II-Solids Improvement	\$6,701.25
		29875	101-595-10-40-01	Adjustment for Invoice 29221 OH Charge	(\$308.22)
			101-595-10-40-01	Kansas Street SW Environmental NEPA	\$408.17
			101-595-10-40-01	Documentation Kansas Street SW Preliminary Design-	\$2,801.90
			101-595-10-40-01	HWA Geosciences Kansas Street SW Preliminary Design-	\$4,019.72
			101-595-10-40-01	Fixed Fee Kansas Street SW Preliminary Design-	\$4,103.17
			101-595-10-40-01	Stormwater Report Kansas Street SW Preliminary Design-	\$4,481.80
			101-595-10-40-01	Project Mangement Kansas Street SW Preliminary Design	\$10,019.55
			101-595-10-40-01	Kansas Street SW Preliminary Design	\$17,876.24
		30026	101-595-10-64-34	Final Design Whitehawk BLVD Extension- Enviro	\$46.48
			101-595-10-64-34	Doc & Permit ODC Whitehawk BLVD Extension-Section 4	\$978.04
			101-595-10-64-34	(F) Evaluation Whitehawk BLVD Enviro Permit & Approval -Final	\$1,041.80
			101-595-10-64-34	Mitigation Plan Whitehawk BLVD Envionmrntal	\$1,498.13
			101-595-10-64-34	Section 404 Permit & Section 401 Water Qual Cert	\$1,530.39
			101-595-10-64-34	Whitehawk BLVD Extension-Project Management QA & QC	\$3,211.66
			101-595-10-64-34	Whitehawk BLVD Extension-Preliminary Design	\$4,600.71
			101-595-10-64-34	Whitehawk BLVD Extension-Fixed Fees	\$6,972.91
			101-595-10-64-34	Whitehawk BLVD Extension-Enviro Doc & Permit NEPA	\$7,027.42
			101-595-10-64-34	Documentation Whitehawk BLVD Extension-Enviro	\$7,741.74
			101-595-10-64-34	Doc & Permit-Subconsultants Whitehawk BLVD	\$14,050.17
			101-595-10-64-34	Extension Enviro Permit & Approval-Critical Area Report	
			101-595-10-64-34	Whitehawk BLVD Envionmrntal Alternative Analysis	

Vendor	Number	Invoice	Account Number	Notes	Amount
Parametrix	50482	30026	101-595-10-64-34	Whitehawk BLVD Extension-Traffic Design Sub (PH Consulting)	\$21,081.83
				Total	\$230,285.98
Puget Sound Energy	50483	200005438367-NOV2021	401-534-50-47-03	Well 1	\$636.64
		200015669910-NOV2021	401-534-50-47-02	Chlorinator 177th	\$106.14
		200021064239-NOV2021	401-534-50-47-02	Wingate Pump Station	\$213.80
		200021119249-NOV2021	401-534-50-47-02	Chlorinator	\$19.43
				Total	\$976.01
Purcor Pest Solutions	50484	3840907	001-514-21-48-01	Pest Control	\$169.42
				Total	\$169.42
Rebecca Deal PLLC	50485	1232	001-515-41-41-02	Legal Services	\$485.50
				Total	\$485.50
Recovery Cafe	50486	Grant Recovery Cafe- November 2021	001-571-20-31-39	Grant Recovery Cafe-November 2021	\$833.33
				Total	\$833.33
Schwab, Erica	50487	Civil Service-Consultant-Oct 2021	001-521-10-10-04	Civil Service- Consultant-Oct 2021	\$300.00
				Total	\$300.00
Scientific Supply & Equip	50488	31451698	408-535-10-31-00	Lab Supplies	\$182.90
				Total	\$182.90
SHRED-IT, C/O Stericycle INC	50489	8000204973	001-514-23-31-02	City Hall Shredding	\$297.19
				Total	\$297.19
Sumner Lawn'n Saw	50490	84994	105-576-80-48-01	Starter Repair & General Service-	\$192.33
				Total	\$192.33
Tacoma Diesel & Equipment	50491	134384	408-535-50-48-07	Pioneer Pump- Generator Maint	\$616.74
		134386	401-534-60-48-02	City Hall Generator Maint	\$381.26
			408-535-50-48-07	City Hall Generator Maint	\$381.26
		134387	401-534-60-48-02	Well 3 Follow Up Service	\$1,367.72
				Total	\$2,746.98
The Fab Shop	50492	34886	101-542-30-48-04	Rugby Endgate Tail Gate FA1028	\$420.81
			401-534-50-48-06	Rugby Endgate Tail Gate FA1028	\$420.81
			408-535-50-48-08	Rugby Endgate Tail Gate FA1028	\$420.81

Vendor	Number	Invoice	Account Number	Notes	Amount
The Fab Shop	50492	34886	410-531-38-48-01	Rugby Endgate Tail Gate FA1028	\$420.80
				Total	\$1,683.23
UniFirst Corporation	50493	330 1793328	408-535-10-31-03	Uniform Item-Protective Services	\$260.95
		330 1795535	408-535-10-31-03	Uniform Item-Protective Services	\$323.44
				Total	\$584.39
Utilities Underground Location Center	50494	1100202	401-534-60-41-00	Locates-OCT 2021	\$129.00
			408-535-60-41-00	Locates-OCT 2021	\$129.00
				Total	\$258.00
Verizon Wireless	50495	9890714247	001-512-50-42-00	Cell Phones-Court	\$42.14
			001-514-23-42-00	Cell Phones	(\$7.77)
			401-534-10-42-01	Data	\$261.13
			408-535-10-42-01	Data	\$261.13
				Total	\$556.63
Water Management Lab Inc.	50496	197723	401-534-10-41-03	Lab Testing	\$190.00
				Total	\$190.00
Western Washington Chapter Icc	50497	3289-2021	001-524-20-49-05	2021 Membership Fees-Lincoln	\$20.00
				Total	\$20.00
Wex Bank	50498	758024696	001-521-20-32-00	Fuel-PD	\$1,931.84
				Total	\$1,931.84
				Grand Total	\$256,117.70



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2021 Fee Schedule	AB21-80	CGA		
		10.7.2021	10.20.2021	10.27.2021, 11.10.2021, 11.17.2021
	Department:	Finance		
	Date Submitted:	9.21.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson/Gretchen Russo			
Fiscal Note: None				
Attachments: Fee Schedule				
SUMMARY STATEMENT:				
<p>Staff have reviewed our non-utility rate fees, updated a number of fees to bring them in line with peers including cemetery fees, ball field rental fees. We have added fees for in house engineering reviews, and we have eliminated re-roof and commercial fence permit fees and the golf cart registration fee. The park impact fee has increased from \$830.00 to \$1492.00, and the fee for removal of a padlock on a water meter was increased from \$35.00 to \$100.00.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To approve Resolution No. 2021-14, a resolution of the City of Orting, Washington; adopting a fee schedule for 2021; and establishing an effective date.</p>				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-14

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING FEE SCHEDULE FOR 2021;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is authorized under RCW 35A.11.020, 35A.63.100(2) and RCW 19.27.040 to require licenses for the conduct of business, permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

WHEREAS, the Orting Municipal Code (OMC), at various places, establishes the bases for the assessment and/or collection of such license, permit fees and service charges; and

WHEREAS, the City Council adopted Resolution 2019-09 adopting an amended fee schedule for 2019 and wishes to amend that fee schedule; and

WHEREAS, the City Council finds that the fee schedule attached hereto as Exhibit A sets forth fees and charges that are reasonable and necessary for the year 2021; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Fee Schedule. The City of Orting hereby adopts the “2021 Fee Schedule” as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City effective December 1, 2021.

Section 2. Severability. If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 3. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

Section 4. Effective Date. The fee schedule adopted by this resolution shall be effective upon its passage. An act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 17th DAY OF NOVEMBER, 2021.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer, City Attorney
Inslee Best, PLLC

2022 ADMINISTRATIVE & PERSONNEL FEES	
Category	Fees
Annual Business License	
Business Licenses are obtained from the State of Washington through their licensing program. Business Licenses are required for all businesses (for profit and not for profit) located within City limits, including home business and any business that provides services that perform work within city limits, and including solicitors. See Orting Municipal Code Title 3, Chapter 2	
	No Fee
Businesses with over \$10K revenue	\$ 50.00
Itinerant Food Vendor	\$ 250.00
Special Events	See Park & Facility Rentals
Public Records Request/Duplication	
Single Sided (8.5 x 11 & 8.5 X 17)	\$.15/page
Double Sided (8.5 x 11 & 8.5 X 17)	\$.30/page
Document Scan - Single sided (8.5 x 11 & 8.5 X 17)	\$.10/page
Document Scan - Double sided (8.5 x 11 & 8.5 X 17)	\$0.20/page
Sizes beyond 8.5 x 17	Cost + 15% Administration fee
Deposit for large jobs	10% of estimated cost
IT Expertise Required (quoted)	Cost + 15% Administrative fee
Postage (letter or manila envelope)	Cost
Postage & Mailing Container	Cost + 15% Administrative fee
Verbatim Transcript (vendor service)	Cost + 15% Administrative fee
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	Cost + 15% Administrative fee
Certified Copy (per document)	\$ 1.00
Card Usage Fees (\$300 max sale w/ exception to Utility Bills)	
Debit Card	\$ 1.00
Credit Card	\$ 2.00
Passport Processing Fee	\$ 35.00
Passport Processing	\$ 35.00
Electric Golf Carts Annual Registration Fee	\$ 15.00
Golf Carts Annual Fee	\$ 15.00 \$0.00 (Code Change?)
Rejected/Returned Payments - Bank Fees	

Utilities Rejected/Returned Payment Fee	\$	40.00	
Parks & Rec Stop Payment Fee	\$	40.00	\$40
Municipal Court	\$	40.00	
Seasonal Parking Fee for Fishing Sep-Nov	\$	10.00	
Seasonal Parking (Fisherman parking Sep-Nov)	\$	10.00	
Gravel - Delivered (per yard- 2 yards maximum annually)	\$	15.00	\$15.00
Gravel <i>(per yard)</i>	\$	15.00	

New construction, and remodels, of all occupancies, are valued per the most current version of the (ICC) International Code Council's Building Valuation Data for the specified occupancy.	
Written Contractor's Bid or Engineer's Estimate of cost if not specified in the published Building Valuation Data.	
Remodels permit and plan review fees shall be based upon the valuation for the occupancy group listed in the Building Valuation Data as published by the ICC.	
Buildings Permit Fees - per I.C.C. 2018 International Code Council (ICC)	
*Building Permits & Fees are due at the time of building permit issuance. Includes Manufactured Buildings.	
<i>If Valuation is Between:</i>	<i>Fees</i>
\$1 to \$500	Base Fee of \$75.00 \$100
\$501 to \$2,000	\$75.00 \$100 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$75.00 \$200 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof up to and including \$100,000.
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.
\$1,000,001 top \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.

\$5,000,001 and up	\$16,527 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof	
Miscellaneous Valuations		
Covered Decks/Carport (per square foot)	\$ 30.00	\$35
Decks (per square foot)	\$ 15.00	\$20
Retaining Walls	Valuation	
**Retaining walls that are 4ft or less do not required a permit		
Single Family and Duplex Combination Building Permit Fees		
Combination Building Fees are required for each new single-family residential structure and duplex, and are payable prior to the issuance of a building permit.		
Plumbing up to 3,000sf	15% of building permit	
Plumbing over 3,000sf	15% of building permit	
Mechanical up to 3,000sf	15% of building permit	
Mechanical over 3,000sf	15% of building permit	
Building Plan Review Deposit & Fees		
New Single-Family Homes	\$500 Deposit toward 65% of the Permit Fee	
Detached Garage	\$100 Deposit toward 65% of the Permit Fee	
Multi-family Project	\$1,000 Deposit toward the Permit Fee (formula below)	
New Commercial Project	\$1,000 Deposit toward 65% of the Permit Fee	
Expedited Plan Review Fee	Deposit (above) plus \$150	\$200
Plan Review Revisions (per Hour)	\$ 75.00	\$100
Plan review fees for compliance to the Non-Residential Energy Code. (per Hour with one (1) hour minimum charge) (per Hour)	\$ 75.00	\$100
For Multi-Family construction; the plan review fee will equal to 65% of the permit fee or a rate of \$75 \$100/hour with a one-hour minimum, as determined by the Building Official. Multi-Family Plan Review Fees are payable upon Building Official notification. Includes up to two (2) review cycles.		
The Plan Review Deposit for Single-Family Residences, Multi-Family Projects and Detached Garages are due upon submittal of application. Includes up to two (2) review cycles.		

Manufactured Buildings Housing			
Manufactured Homes (without perimeter "concrete" foundation system)	\$ _____	600.00	Included in Building Permit Fees
Modular Home or Manufactured Home (with perimeter "concrete" foundation system)	\$ _____	700.00	
Manufactured Building H Title Elimination	\$ _____	100.00	\$200
Manufactured Building H Runners/Tie downs	\$ _____	200.00	
State Building Code Fee			
Residential Single Family Residence (SFR) Fee	\$ _____	6.50	
Multi-family Fee - per unit	\$ _____	6.50	
Commercial Fee	\$ _____	25.00	

Flood Elevation Certificate Review	\$	250.00	
FEMA Letter of Map Amendment (SFR/1 Unit)	\$	250.00	
Miscellaneous Permit Fees			
Backflow/Irrigation Permit	\$	75.00	\$100
Foundation Only		Valuation	
Residential Roofing - Tear Off and Re-roof		Valuation	\$0.00
Commercial Roofing- based upon the Contractor's Bid or Engineer's Estimate, or by valuation of the project, whichever is greater. Additionally, IFC and IBC plan check fees may apply.		Valuation	
Below Ground Tank Removal/Abandonment	\$	150.00	
Addressing Fee	\$	175.00	
Large Scale Copies (Plans- DRE 24x36)		Cost + 15% Administrative fee	
Structures or work requiring permits for which no fee is specifically indicated, signs, pools, etc., will be valued utilizing submitted written contractor's bid or engineer's cost information, or closest related item for which a fee is determined. A minimum fee of \$75.00 100.00 will be assessed, or adjusted fee assigned at the discretion of the Building Official.			
Below Ground Fuel Tank installation, or removal, permit fees will be valued per the written Contractor's Bid or Engineer's Estimate, or will be a minimum base fee of \$225.00 , whichever is greater. Additionally, International Fire Code (IFC) and International Building Code (IBC) plan check fees may apply.			
Change in Commercial Tenant Applications - Additionally, IFC and IBC plan check fees may apply.		Valuation	
Mobil Commercial Vendors. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.	\$	500.00	
Modular structures placed on permanent foundation system. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.		Valuation	
Fence Permit - Commercial		\$.50 per linear foot - with \$75 minimum	\$0
International Fire Code/Associated Fees			
Plan review for fire code compliance of building plan review shall be established at 50% of the IBC plan review fee or a rate of \$75 \$100 /hour with a one hour minimum (whichever is greater)		Valuation	

Fire related reviews and site visits for large lot short plat/subdivisions are based on the cost.	Cost + 15% Administrative Fee	
Automatic Fire Alarms - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Fixed Fire Suppression - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Automatic Sprinklers - Fees assessed based upon Building Permit Valuation schedule or upon submitted Contractor Bid at the discretion of the Fire Marshal.	Cost + 15% Administrative Fee	
Fire Apparatus Road Review	Cost + 15% Administrative Fee	

Fireworks Related Fees - Local Permit and License Fees (Limits pursuant to RCW)		
Retail Fireworks Stand Permit: \$400.00 200.00 for one retail sales permit per fireworks stand in a year. Cost includes processing, permit and Inspections.		
Public Fireworks Display Permit: \$250.00 minimum permit fee and minimum 1/2 hour plan review or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include an hourly cost plus a 15% overhead fee for administrative costs. In no case shall total costs total more than \$5,000 for any one display permit.		
Inspections Beyond Review Cycles (per Trip)		
Site Inspection/Investigation	\$ 75.00	\$100
Final Inspection/Expired Permit	\$ 75.00	\$100
Re-inspect Fee on 2nd 3rd Re-Inspection	\$ 75.00	\$100
Third Party Review		
Geotechnical/Stormwater Review	Cost + 15% Administrative Fee	
Appeals of Administrative Decisions	Cost + 15% Administrative Fee	
Land Use Prosecutor/Deputy Prosecutor and or Legal Consultation Fee	Cost + 15% Administrative Fee	
Any other Expedited or Third Party Review Fees	Cost + 15% Administrative Fee	
Mechanical Permits & Fees - Multi-Family (3 or more units) and Commercial		
Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Heating and AC System or Air Handling Unit including ducts and vents	\$ 75.00	\$100
Boiler or Compressor - Residential	\$ 75.00	\$100
Boiler or Compressor - Commercial	\$ 75.00	\$100
Commercial Refrigeration	\$ 75.00	\$100
Ventilation/Exhaust Fan - Residential	\$ 75.00	\$100
Ventilation/Exhaust Fan - Commercial, except as covered above in Heating or AC System above	\$ 75.00	\$100
Commercial Hood, per mechanical exhaust and including ducts	\$ 75.00	\$100
Incinerator - installation or relocation	\$ 75.00	\$100
Appliance not otherwise covered	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Plumbing Permits & Fees - Multi-Family (3 or more units) and Commercial		

Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Per plumbing fixture or set of fixtures on one trap	\$ 75.00	\$100
For meter to house service	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Per Drain for rainwater systems	\$ 75.00	\$100
Per Lawn Sprinkler System, includes backflow prevention	\$ 75.00	\$100
Per fixture for repair or alteration of drainage vent or piping	\$ 75.00	\$100
Per vacuum breaker or backflow protection device on tanks, vats, etc.	\$ 75.00	\$100
Per interceptor for industrial waste pretreatment	\$ 75.00	\$100
Medical Gas Piping - Each gas piping system of 1-5 outlets	\$ 75.00	\$100
Medical Gas Piping - Each additional outlet over 5 outlets	\$ 75.00	\$10

Demolition Permit		
Demolition Permit - Single Family Residential and Duplex	\$	300.00
Demolition Permit - Commercial and Multi-family	\$	500.00
Stormwater Management and Erosion Control Fees		
<i>Grade & Fill Plan Review: In addition to the license fees, a grading/drainage plan review fee is charged for all grading licenses requiring plan review. Before accepting a set of plans and specifications for checking, the Building Official or City Engineer shall collect a plan checking fee.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	240.00
101-1,000 cubic yards	\$	500.00
1,001-10,000 cubic yards	\$	750.00
10,001-100,000 cubic yards	\$	1,000.00
1001,000 cubic yards and up	\$	1,200.00
Disturbed Area for erosion control (per Square yard) - No import/export	\$	0.10
<i>Grade and Fill Permit: Fees shall be based on the volume of the excavation and fill.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	150.00
101-1,000 cubic yards	\$	175.00
1,001-10,000 cubic yards	\$	225.00
10,001-100,000 cubic yards	\$	300.00
100,001 or more cubic yards	\$	600.00
Disturbed Area Permit for erosion control (per square yard)	\$	0.25

2022 ORTING CEMETERY		
Category	Fees	
Lots		
Full Sized Resident	\$ 1,440.00	\$ 1,700.00
Full Sized Non-Resident	\$ 1,580.00	\$ 2,000.00
Cremaains Resident	\$ 525.00	\$ 650.00
Cremaains Non-Resident	\$ 575.00	\$ 950.00
Child Sized Lot	\$ 254.00	\$ 300.00
Columbaria		
Resident	\$ 500.00	\$ 800.00
Non-Resident	\$ 500.00	\$ 1,000.00
Concrete Liners (plus current state tax rate)		
Adult Grave Liner	\$ 500.00	\$ 650.00
Child Grave Liner	\$ 400.00	
Cremaains Grave Liner	\$ 200.00	\$ 400.00
Opening & Closing Costs Fees		
Adult Liner	\$ 700.00	\$ 850.00
Adult Vault	\$ 850.00	\$ 1,000.00
Cremaains	\$ 400.00	\$ 500.00
Child Liner	\$ 232.00	\$ 300.00
Child Vault	\$ 232.00	\$ 300.00
Disinterment Fees		
Adult	\$ 3,500.00	
Child	\$ 1,232.00	
Marker Setting Fees		
Flat Marker	\$ 300.00	\$ 350.00
Resetting Fee	\$ 185.00	\$ 250.00
Other Charges- Fees		
Set Up Fee	\$ 75.00	\$ 150.00
Saturday Service	\$ 500.00	\$ 600.00
Vase Setting	\$ 84.00	\$ 95.00
Weekday Overtime (per hour)	\$ 125.00	\$ 150.00

Category		Fees
General Facility Charges (GFC) (per *ERU)		
Water - General Facility Charges - Inside/ Outside City Limits	\$	4,264.97
1% Water Facility Enhancement Surcharge	\$	42.65
Sewer - General Facility Charges - Inside/ Outside City Limits	\$	9,168.73
1% Wastewater/Sewer Facility Enhancement Surcharge	\$	91.69
Storm - General Facility Charges - Inside City Limits Only	\$	1,022.56
1% Stormwater Surcharge	\$	10.23
Impact Fees		
Park Impact Fee	\$	830.00
Transportation Impact Fee (per PM Peak Hour Trip)	\$	2,149.00
School District Impact Fees Set by and paid to the Orting School District		
Single Family Residence (per Unit)	\$	3,770.00
Multi-Family Residence (per Unit)	\$	2,000.00
*ERU - Equivalent Residential Unit		

From 2020 do not know what current is

\$1,492.00

Changes x2 yr. - not our fee

2022 LAND USE

The City may charge and collect fees from any applicant to cover costs incurred by the City in the review of plans, studies, monitoring reports and other documents to ensure code compliance, to mitigate impacts to critical areas and for all code-required monitoring.

The applicant shall pay the following Land Use Review Deposit to cover third party review and administrative expenses. These fees are billed at cost for time and materials from third party reviewers plus a 15% administrative fee.

Fees and deposits are charged per permit type category and are cumulative.

If the initial deposit is expended prior to the completion of project approval, the City will collect either an additional deposit in the amounts below, or an amount as estimated by the staff as needed to complete project review. Any fees not expended will be returned to the applicant.

Category	Deposit	
Annexation, Comprehensive Plan Amendments & Rezones		
Annexation	\$ 2,000.00	
Code Text Amendment	\$ 300.00	\$300/deposit plus Time & Materials
Comprehensive Plan Map or Text Amendment - including rezones (each)	\$ 2,000.00	\$2,500
Conditional Use Permits, Development Agreements, Site Plans & Special Use Permits		
Conditional Use Permit	\$ 1,500.00	
Development Agreement	\$ 1,500.00	
Site Plan Review	\$ 500.00	
Site Plan Review - Minor Change	\$ 500.00	\$500
Site Plan Review - Major Change	\$ 1,500.00	
Inhouse Engineer Review	\$ 125.00 per hour	
Special Use Permit	\$ 2,000.00	\$1,200
Hearings and Appeals		
Appeal of Hearing Examiner's Decision, Administrative Decision or Environmental Decision	\$ 750.00	
Hearing Examiner Review	\$ 1,000.00	

Environmental Review		
Critical Areas Review - for those projects that propose impacts to critical areas, billed at the cost of contract biologist's review	\$ 500.00	\$750
SEPA Environmental Checklist Review and Determination	\$ 1,000.00	
Environmental Impact Statement - includes coordination, review and appeal of draft and final EIS	\$ 3,000.00	\$2500/ deposit plus Time & Materials
Pre-Application Meeting		
Short Plat and Boundary Line Adjustments	\$ 250.00	
All Others	\$ 500.00	
Developer's Extension Agreement for all Binding Site Plans, Short Plats, Preliminary		
Binding Site Plan	\$ 1,800.00	\$1500 plus Time & Materials
Boundary Line Adjustment	\$ 500.00	
Short Plat	\$ 1,400.00	
Preliminary Plat	\$ 4,000.00	
Final Plat, PUD or Binding Site Plan	\$ 500.00	\$1,500
Cottage Housing Development	\$ 1,500.00	
Plat Alteration - Minor Change	\$ 500.00	
Plat Alteration - Major Change	\$ 1,000.00	\$1,500
Plat Vacation	\$ 300.00	
Planned Unit Development	\$ 4,000.00	
Flood Plain Development Permit	\$ 1,500.00	
Shorelines		
Shoreline Substantial Development Permit	\$ 1,000.00	\$2,500
Shoreline Conditional Use Permit	\$ 1,500.00	
Shoreline Variance	\$ 1,500.00	
Variances (except Shoreline)		
Variances (Subdivision, Environmental, Zoning, Flood)	\$ 1,200.00	
Variances Noise	\$ 100.00	
Variances Sign Code	\$ 250.00	
Zoning Compliance Letter	\$ 400.00	
Home Occupation Permits	\$ 250.00	

2022 PARKS/RECREATION & FACILITY RENTALS		
Category	Fees	
Recreation Programs	Cost + 15 % Administrative Fee	
On-Line Registration Fee	\$	5.00
Late Registration Fee	\$	10.00
Gazebo and/or Barbeque Pit Rental - 5 Hour Block		
Resident - 5 Hour Block	\$	30.00
Non-Resident - 5 Hour Block	\$	60.00
Non-Profit - Weekend 5 Hour Block	\$	20.00
North Park w/o Orting Station		
Resident - 5 Hour Block		
Non-Resident - 5 Hour Block		
Non-Profit - Weekend 5 Hour Block		
Merchandise & Refreshment Sales - Park Permit	\$	(Vendor Park Permit)
Multipurpose P Center (MPC) Facility - Rental Fees		
Resident: M-F - 5 Hour Block	\$	150.00 \$100
Resident: Weekend - 5 Hour Block	\$	200.00 \$150
Resident M-F - All Day	\$	150.00
Resident Weekend - All Day	\$	200.00
Non-Resident M-F - 5 Hour Block	\$	200.00 \$150
Non-Resident Weekend - 5 Hour Block	\$	250.00 \$200
Non-Resident M-F - All Day	\$	200.00
Non-Resident Weekend - All Day	\$	250.00
Non-Profit M-F - 5 Hour Block	\$	20.00
Non-Profit Weekend - 5 Hour Block	\$	100.00 \$50
Non-Profit M-F - All Day	\$	20.00
Non-Profit Weekend - All Day	\$	100.00
Orting Station - Rental Fees		
Resident - 5 Hour Block	\$	100.00 \$50
Resident - All Day	\$	100.00
Non-Resident - 5 Hour Block	\$	200.00 \$100
Non-Resident - All Day	\$	200.00
Non-Profit - 5 Hour Block	\$	50.00 \$25
Non-Profit - All Day	\$	50.00
Deposits		

Special Event	\$	200.00	
Gazebo, BBQ, Orting Station	\$	50.00	
MPC w/ Alcohol Served: Banquet Permit Required	\$	300.00	
MPC Resident	\$	150.00	
MPC Non-Resident	\$	150.00	
MPC Non-Profit	\$	150.00	

Gratzer & Calistoga Parks - Rental Fees (prepped Fields)		Per Hour Rates - Minimum 2 hour charge for all rentals
Youth Resident	\$	20.00
Youth Non-Resident	\$	24.00
Youth Non-Profit	\$	10.00
Adult Resident	\$	28.00
Adult Non-Resident	\$	34.00
Adult Non-Profit	\$	14.00
Gratzer & Calistoga Parks - Rental Fees w/ Field Prep for Tournaments Rates		
1-Day Resident	\$	300.00
1-Day Non-Resident	\$	375.00
1-Day Non-Profit	\$	200.00
1-Day Holiday Resident	\$	500.00
1-Day Holiday Non-Resident	\$	585.00
1-Day Holiday Non-Profit	\$	250.00
2-Day Resident	\$	600.00
2-Day Non-Resident	\$	720.00
2-Day Non-Profit	\$	300.00
2-Day Holiday Resident	\$	725.00
2-Day Holiday Non-Resident	\$	875.00
2-Day Holiday Non-Profit	\$	375.00
Gratzer & Calistoga Parks - Additional Fees Items		
Game Prep: Dragging, Lining & Bases (<i>per Prep</i>)	\$	25.00
Portable Mounds (<i>per Day</i>)	\$	25.00
Deposits Special Events & Additional Fees		
Special Event Permit	\$	200.00
Vendor Blanket Permit	\$	100.00
Vendor 1-Day Event Permit	\$	25.00
City Service: 1 Public Works Employee (<i>per Hour</i>)	\$	50.00
City Service: 1 Police Officer (<i>per Hour</i>)	\$	75.00
City Service: 1 Dumpster	\$	20.00
City Service: 2 Porta Potties	\$	150.00
City Service: Elec/Spider Boxes	\$	50.00

\$35

\$75

\$85

City Cost

City Cost

City Service: Barricades/Cones/Signs	\$	50.00	
City Service: Street Sweep (per Hour)	\$	150.00	
City Service: Portable Trailer Sign (per Trailer, per Day)	\$	50.00	
City Service: Banner at Leber Across Hwy 162	\$	35.00	\$195
City Service: Banner at Key Bank Sign	\$	35.00	
2022 UTILITIES & STREETS			
Category		Fees	
Water Disconnect/Meter Removal Fees			
Residential - Inside City Limits	\$	100.00	
Residential - Outside City Limits	\$	200.00	
Commercial - Inside City Limits	\$	200.00	
Commercial - Outside City Limits	\$	300.00	
Sewer Connect Fees			
Residential - Inside City Limits	\$	100.00	\$200
Residential - Outside City Limits	\$	200.00	\$300
Commercial - Inside City Limits	\$	200.00	\$300
Commercial - Outside City Limits	\$	300.00	\$400
Sewer Disconnect Fees			
Residential - Inside City Limits	\$	100.00	
Residential - Outside City Limits	\$	200.00	
Commercial - Inside City Limits	\$	200.00	
Commercial - Outside City Limits	\$	300.00	
Bulk Water Usage Fees			
Hydrant Permit	\$	100.00	
Hydrant Damage Deposit	\$	1,500.00	

Fee for Opening Hydrant (<i>without permit</i>)		\$200 + cost of water	
Water Hookup Fees (includes meter)			
Inside City Limits	\$	475.00	
Outside City Limits	\$	515.00	
Wastewater Hookup Fees			
Inside City Limits	\$	460.00	
Outside City Limits	\$	506.00	
Backflow/Irrigation Inspection			
Backflow Inspection	\$	15.00	\$ 30.00
Penalties Late Payment Fees			
Late Payment Fee - 1st Due Date	\$	10.00	
Late Payment Fee - 2nd Due Date before Shut Off	\$	50.00	
Misc. Other Fees			
Meter Padlock Removal Penalty	\$	35.00	\$100
Side Sewer on 2nd 3rd Re-Inspection	\$	75.00	\$100
Final Sewer on 2nd 3rd Re-Inspection	\$	75.00	\$100
Water Availability Letter	\$	50.00	
Water Meter Drop 2nd 3rd Re-Inspection	\$	75.00	\$100
Water Meter Removal	\$	200.00	
After Hours Emergency Water Shut Off (<i>2hr Call Out</i>)	\$	150.00	
Property Inspection (<i>water on/off</i>) - Beyond 1st request for same property	\$	50.00	
Streets Fees			
Street Opening Permit		\$50 + 5% project cost	
Street Sweeping (<i>per Hour</i>)	\$	150.00	
Water, Sewer & Storm Water Monthly Rates: See Utility Rates on website www.cityoforting.org			



TO:	Mayor and City Councilmembers	DATE:	October 27, 2021
FROM:	Emily Adams, AICP Contract City Planner	PROJECT TYPE:	PTOS Plan Update
		SUBJECT:	Park Impact Fees

Background

Impact fees may only be imposed for “system improvements” - public capital facilities in a local government’s capital facilities plan that are designed to provide service to the community at large (not private facilities), are reasonably related to the new development, and will benefit the new development. Impact fees cannot exceed a proportionate share of the cost of the system improvements, and municipalities must have additional funding sources and may not rely solely on impact fees to fund the improvements. Park impact fees must be used for “publicly owned parks, open space, and recreation facilities” that are addressed by a capital facilities plan element of a comprehensive plan adopted under the GMA.

Creating Impact Fees

The fee must be based on a formula or other calculation that incorporates, among other things:

- The cost of public facilities necessitated by new development
- The cost of existing public facilities improvements
- Adjustments to the cost of the public facilities for past or future payments made or reasonably anticipated to be made by new development
- The availability of other public funding sources
- The method by which public facilities improvements were financed

These rate studies should be updated periodically to reflect changes in the cost of facilities.

Current Orting Park Impact Fees

Orting’s park impact fee was established in 2003 and has not been updated since. The formula that established the park impact fee is codified in OMC 15-6-7. The formula resulted in a park impact fee of \$830 per new household.

Recommended changes in level of service would result in impact fee changes as follows. The park and trail land value numbers in the formula have been updated based on inflation from December 2003 (when the original impact fee was adopted) to September 2021 based on data from the Bureau of Labor Statistics.

Proposed Impact Fee Code Revisions

OMC 15-6-7: Calculation of Impact Fees

- B. Park impact fees are based on the level of service standards for parks and trails established in the comprehensive plan.

PARKS LAND DEDICATION FORMULA, TABLE 15-6-2

Park land area per household: ~~9 X 43,560/400 = 980 square feet/HH (rounded)~~, ~~8*43,560/322.58 = 1,080 square feet/ household (rounded)~~

Given the following variables:

- a) Comprehensive plan park land-to-population ratio = ~~nine-eight (98)~~ acres per thousand (1,000)
 - b) Average household size = ~~two-and-one-half~~~~three and one-tenth (2.53.1)~~ persons per household¹
 - c) Households per thousand (1,000) = ~~1,000/2.53.1 = 400~~~~322.58~~
3. The fee value of land to be dedicated may be determined by either of the following methods:
- a. The applicant may provide a fair market appraisal of the improved property value. The appraisal shall be prepared by a member of the Appraisal Institute (MAI).
 - b. The city may calculate the average improved land value using Pierce County assessor's data for all new dwelling units constructed in the previous calendar year.
4. Park impact fee (PIF) assessments in lieu of land dedication shall be collected based on table 15-6-3 of this section and specified by city council resolution:

A = Adjustment in accordance with Revised Code of Washington 82.02.050 and 060 to provide a balance between impact fees and other sources of public funds to meet capital facilities needs. For park improvements this adjustment is fifty (50) percent, so that A = 0.5.

HS = Average household size of ~~two-and-one-half~~~~three and one-tenth (2.53.1)~~ persons.

PLOS = Adopted park land level of service standard of ~~nine-eight (98)~~ acres per thousand (1,000) population.

PLR = Proportionate land requirement per new household of two-one-hundredths (0.02~~48~~) acre calculated as PLOS ÷ 1,000 x HS.

PV = Park land value of ten thousand dollars (~~\$10,000~~~~15,000~~) per acre and park improvement value of seventy thousand dollars (~~\$70,000~~~~104,000~~).

TLOS = Adopted trails level of service standard of one-~~fourth~~ mile per thousand (1,000) population.

TV = Trails land and improvement value of thirty thousand dollars (~~\$30,000~~~~44,000~~) per mile.

PTR = Proportionate trail requirement per new household of two-one-thousandths (0.~~002~~~~000775~~) calculated as TLOS ÷ 1,000 x HS.

Therefore: PIF = A x [PLR x PV + PTR x TV]

PIF = 0.5 x [0.02~~48~~ x ~~\$80,000~~~~119,000~~ + 0.~~002~~~~000775~~ x ~~\$30,000~~~~44,000~~] = ~~\$830~~
1,492 per new household (unless amended by city council resolution)

¹The average household size in Orting from 2015-2019 according to census.gov was 3.07, rounded to 3.1

RESOLUTION #2003-11

**A RESOLUTION OF THE CITY OF ORTING, WASHINGTON
ESTABLISHING MAXIMUM PARK IMPACT FEES**

The Council of the City of Orting, Washington resolves as follows:

SECTION 1. Pursuant to Orting Municipal Code Section 15-6-070, the following maximum park impact fees are hereby instituted:

New household \$ 830.00

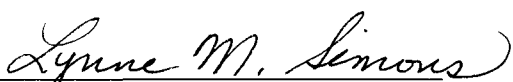
SECTION 2. The City Council will review the adequacy of the rate established herein as part of the annual budgeting process.

SECTION 3. This resolution will take effect pursuant to Ordinance No. 778, passed by the Council of the City of Orting at a regular meeting on October 30, 2003.

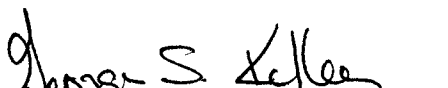
PASSED by the Council of the City of Orting at a regular meeting this 11th day of December, 2003, and signed in authentication of its passage this 11th day of December, 2003.


Dale T. Jones, Mayor

ATTEST:


Lynne M. Simons, Clerk/Treasurer

APPROVED AS TO FORM:


George S. Kelley, City Attorney



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Jones Levee Resolution No. 2021-06	AB21-38	11.4.2021 – Public works	N/A	11.10.2021, 11.17.2021
	Department:	Administration		
	Date Submitted:	11.4.2021		
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	None			
Submitted By:	City Administrator Scott Larson Consulting Engineer JC Hungerford			
Fiscal Note: N/A				
Attachments: Feasibility Comments Letter				
SUMMARY STATEMENT:				
<p>The City’s Consulting Engineer and staff have put together a comment letter regarding the Jones Levee Feasibility Study that was published in October. The city sent a letter earlier this year related to the progress we had seen on this project. At this time the county appears to be continuing forward with a discontinuous levee proposal that from staff’s perspective leaves the city vulnerable during high water events on the river.</p>				
RECOMMENDED MOTION: <u>Motion:</u>				
<p>To Adopt Resolution 2021-18, a Resolution of the City of Orting, Washington, adopting Jones Setback Levee project feasibility comments for transmittal to Pierce County, Washington.</p>				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-18

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING JONES SETBACK LEVEE
PROJECT FEASIBILITY COMMENTS FOR
TRANSMITTAL TO PIERCE COUNTY, WASHINGTON.**

WHEREAS, Pierce County Surface Water Management (the “County”) and the United States Army Corps of Engineers is currently completing a Setback Levee design process along the Puyallup River in and upstream of Orting, WA; and

WHEREAS, the US Army Corps has prepared the Draft Integrated Feasibility Report/Environmental Assessment for the Jones Levee Flood Control Project, reflecting a 35% design; and

WHEREAS, the proposed 35% design alignment’s upstream terminus appears to tie into high ground; and

WHEREAS, the proposed 35% design appears to leave a substantial break between the upstream terminus of the proposed Jones Setback levee and the Matlock Cutoff/Ford Levee potentially allowing river water to circumvent the proposed levee; and

WHEREAS, the proposed 35% design does not appear meet the level of protection that would allow the proposed levy to meet FEMA Levee Accreditation Standards allowing for the western portion of Orting to be removed from the flood plain;

WHEREAS, the proposed upstream breach location appears to present a freeboard deficiency, exposing the City of Orting to potential flooding risk;

WHEREAS, the 35% design does not appear to include sufficient geotechnical exploration and analysis of existing soil conditions:

NOW, THEREFORE, the City Council of the City of Orting, Washington, does resolve as follows:

Section 1. Adoption of City’s Comments. The City Council of the City of Orting hereby adopts the comments in Exhibit A as its Jones Levee Feasibility Design Comments.

Section 2. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE ORTING CITY COUNCIL AT A REGULAR MEETING
THEREOF ON THE 17th DAY OF NOVEMBER 2021.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best, PLLC



CITY OF ORTING

104 BRIDGE ST. S, PO BOX 489, ORTING WA 98360
Phone: (360) 893-2219 FAX: (360) 893-6809
www.cityoforting.org

November 10, 2021

Mr. Harold Smelt
Capital Program Manager
Planning & Public Works

Re: Jones Levee - Constructed Flood Protection Feasibility Comments

Dear Mr. Smelt:

The City of Orting in receipt of the Draft Integrated Feasibility Report/Environmental Assessment for the Jones Levee Flood Control Project. We have reviewed the documents and in particular have concerns with the proposed alignment. The proposed design reflects and alignment ending at STA 59+00 and approximately 1,200 feet east of the existing Pierce County maintained levee system. The project design proposes a breach of the existing Pierce County levee that extends approximately 250' upstream of the proposed setback levee upstream termination as shown in Figure 2-8 from the Jones Levee Flood Control Project Engineering Appendix as shown below.

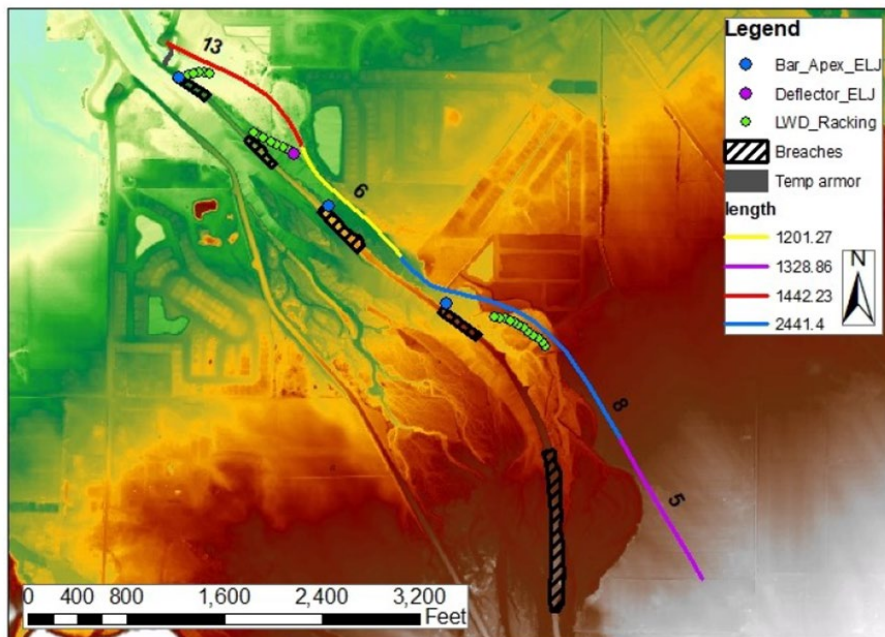
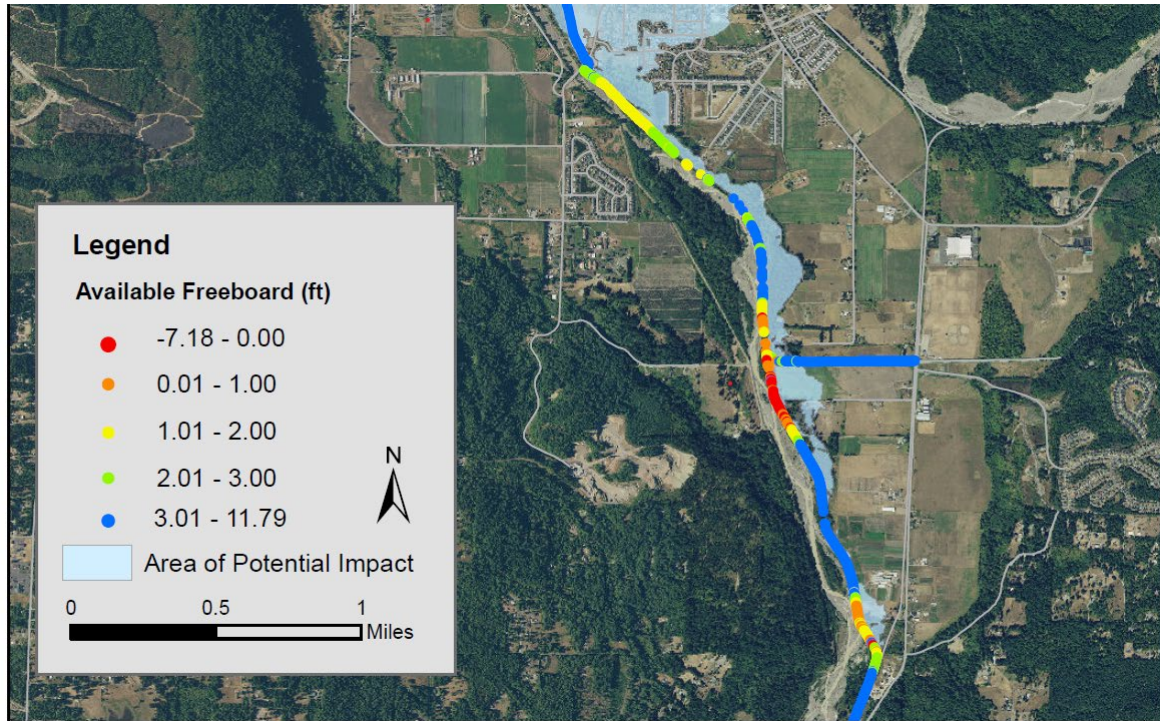


Figure 2-8: Potential Scour Depth in Feet along the Levee Alignment

EXHIBIT A

Furthermore, the levee directly upstream and downstream of the proposed breach is known to have insufficient freeboard, ranging from -7.18 ft to 1.0 ft above base flood elevation as described in the 2019 Levee Analysis and Mapping Plan (LAMP) for the Pierce County Puyallup River Levee System. This is shown in the figure below from the LAMP:



After careful review of the geotechnical evaluation of both the existing soil conditions and the proposed levee, we have the following concerns:

- Soil explorations were not performed on the proposed levee or in the area between the existing levee to be breached and the existing levee.
- Figure 4-1 of the Jones Levee Flood Control Project Engineering Appendix shows the upstream 2,500 feet (approx.) to be located on Quaternary age Electron mudflow (Qem).
- The Geotechnical Evaluation (Appendix A-6) is absent of analysis upstream of STA 31+00. Most of this upstream section is located on Qem.

These conditions and design parameters in the Draft Integrated Feasibility Report/Environmental Assessment for the Jones Levee Flood Control Project present the potential for an upstream avulsion of the area between the existing Pierce County Levee System and proposed Jones Setback Levee. Given the known soil conditions in this area, the City is concerned about rapid scour near and upstream of the proposed Jones Setback Levee. This erosion event could potentially lead to an upstream flanking of the levee with floodwaters trapped behind the levee and directed towards the City of Orting. While no topographic survey has been performed as part of the feasibility report, this event could lead to substantial property damage throughout the City given the elevation of the avulsion and floodwaters.

The Geotechnical Analysis for the proposed levee, Appendix A-6, appears to be out of date and not consistent with the proposed alignment for the Jones Setback Levee. The analysis was performed by CH2M, who was acquired in 2017 by Jacobs Engineering Group. Furthermore, given the absence of

EXHIBIT A

geotechnical evaluation of the alignment upstream of STA 31+00, further seismic analysis should be performed in order to evaluate the potential for soil liquifaciton. The Engineering Appendix states that the probability of a flood event coinciding with a seismic event is relatively low. While this may be the case in most areas of the United States, the Puyallup River is at the base of Mount Rainer, an active volcano. This presents a higher likelihood of a seismic event followed by a lahar or rapid melting of glaciers. This, combined with the poor underlying soil conditions, should be considered in the seismic analysis.

The City Mayor, Council, staff and its representatives have repeatedly shared this concern with Pierce County, requesting that the newly constructed levee be extended upstream approximately 1000 feet to the "Matlock Cutoff" flood control structure. This would provide a continuous system of constructed flood control, minimizing the potential for avulsion. The County along with the US Army Corps of Engineers have responded that tying into the current location is the "gold standard" for constructed river protection. However, the analysis of the documents prepared for this reach of the Puyallup River demonstrate a vulnerability that is potentially being ignored for the sake of project cost. Furthermore, they have stated that the role of the levee system is to limit channel migration. The potential property damage and loss of life could quickly exceed the cost savings associated with the current proposed alignment.

As described above, The City of Orting is requesting that additional analysis be done on the upstream reach of the proposed Jones Setback Levee in order to provide a continuous level of flood protection that would meet FEMA freeboard standards for levee accreditation, regardless if accreditation of this levee reach is a project goal of the County.

Sincerely,

Joshua Penner
Mayor

John Kelly
Councilmember

JC Hungerford, PE
Consulting Engineer, Parametrix



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Date	Regular Meeting
Subject: 2022 Property Taxes - Resolution No. 2021-13 – A Resolution of the City of Orting, Requesting the Highest Lawful Levy	AB21-91	N/A	10.20.21	10.27.21 11.10.21, 11.17.21
	Department:	Finance		
	Date Submitted:	10.13.2021		
Cost of Item:		<u>N/A</u>		
Amount Budgeted:		<u>N/A</u>		
Unexpended Balance:		<u>N/A</u>		
Bars #:		<u>N/A</u>		
Timeline:		No later than November 30, 2021		
Submitted By:		Gretchen Russo		
Fiscal Note: See Summary Statement				
Attachments: Property Tax Resolution No. 2021-13, Other Documents from County				
SUMMARY STATEMENT:				
<p>This resolution will raise our property tax cap by \$26,373.95 to \$1,373,837.68, which is an increase of less than 2% over the prior years' levy which was \$1,336,485.08.</p> <ul style="list-style-type: none"> • The increase in the total amount of property tax collections is driven by \$2 million in new construction, and • Assessed valuation for 2020 and 2021 are \$960.6 million and \$1,117 million respectively, an increase of 14%. • The rate that would be paid by citizens would <u>decrease</u> to approximately \$1.24 per \$1,000 of assessed valuation. The rate in 2021 was \$1.39 per \$1,000 of assessed valuation. <p>Options to move this forward:</p> <ol style="list-style-type: none"> 1. Approve the increase in property taxes which gives the City a balanced general fund budget. 2. Don't approve the increase in property taxes and propose cuts to the general fund to balance the budget. 3. Don't approve the increase in property taxes and leave the budget with a deficit. 				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve Resolution No. 2021-13, A Resolution of the City of Orting, Washington, requesting the highest lawful levy.				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “City”) has met and considered its budget for the calendar year 2022; and

WHEREAS, the City’s actual levy amount from the previous year was \$1,336,485.08; and

WHEREAS, the population of this City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing City that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$26,373.95 which is a percentage increase of 1.9734 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2022 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 17th DAY OF November, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best, PLLC



2401 South 35th Street, Room 142
Tacoma, Washington 98409-7498
(253) 798-6111 • FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

MEMORANDUM

DATE: September 13, 2021
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: Preliminary Certification of Assessed Values/Levy Limit Factor

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:
Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409
email: kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN
(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.

Levy FAQs

Q. How should the Ordinance/Resolution read if the district is limited at a lesser amount due to the statutory maximum rate limit?

A. Prepare the document as though there is no limit due to the statutory maximum rate. Add language to inform the district's taxpayers of the rate limit and the projected allowable levy to the Ordinance/Resolution.

The Ordinance/Resolution must contain three amounts; last year's actual levy, the dollar amount & percent of increase needed for the following year. The intent of the district must be clear in the Ordinance/Resolution.

Q. Why does the sample Ordinance/Resolution show more/less than 1%?

A. The 1% limit refers to the limitation of increase to a district's highest lawful levy known as the Levy Limit Factor. The percent of increase approved in a district's Ordinance/Resolution equals the change over the prior year's actual amount levied plus the dollar amount of increase for the next year's budget needs.

- The simple act of passing an Ordinance/Resolution allows a district to increase the Highest Lawful levy by the lesser of 1% or the IPD, depending on the size of the district.
- The increase authorized in the document identifies how much of that increase is required for the next year's budget needs.

Q. Why does the sample show \$0 increase and an increase of 0%?

A. The total amount levied in the prior year is more than this year's increase from the limit factor, the district should ask for a \$0 and 0% increase. This does not affect any increase allowed by the limit factor increase of the highest lawful levy. Once a district passes the Ordinance/Resolution the Highest Lawful levy is allowed to increase by the limit factor.

A district's Ordinance or Resolution controls two levy limitations;

- 1. The act of passing a resolution/ordinance allows the Limit Factor increase (lesser of 1% or the IPD) to the highest lawful levy.*
- 2. The authorized percent and dollar amount stated increase over the prior year's actual, Certified levy request.*

Q. What documents need to be submitted by November 30?

A. No later than November 30, provide a copy of the approved Ordinance/Resolution & the Levy Certification (Budget Request).

FAILURE TO PROVIDE THESE DOCUMENTS BY THE DUE DATE COULD ADVERSLEY AFFECT YOUR LEVY.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 13, 2021

OFFICIAL NOTIFICATION TO: ORTING

RE: 2021 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	1,135,602,741
Highest lawful regular levy amount since 1985	1,349,365.38
Last year's actual levy amount (including refunds)	1,336,485.08
Additional revenue from current year's NC&I	10,978.64
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	1,360.14
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	1,117,097,761
Timber Assessed Value	-
Total Taxable Excess Value	1,117,097,761

2021 New Construction and Improvement Value 7,895,500

*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecountywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2021 FOR 2022

**ORTING
< 10,000**

REGULAR TAX LEVY LIMIT:

	2020
A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,349,365.38 1.01 1,362,859.03
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	7,895,500 1.390493648432 10,978.64
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	9,989,030 9,989,030 0.00 1.390493648432 0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	1,373,837.68

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	1,373,837.68 1,135,602,741 1.209787217306
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00 1.209787217306 0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	1,373,837.68

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	1,373,837.68 1,360.14 1,375,197.82
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	1,375,197.82
J. Amount of levy under statutory rate limitation.	1,135,602,741 3.600000000000 4,088,169.87
K. LESSER OF I OR J	1,375,197.82

EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of _____ ORTING has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2022 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,336,485.08 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2022 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 26,373.95
which is a percentage increase of 1.9734% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____.

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Parks Plan Update	AB21-25			
		CGA	11.17.2021	N/A
	Department:	Planning		
	Date Submitted:	11.4.2021		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>\$NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments:	Level of Service Memo; Parks CIP Memo			
SUMMARY STATEMENT:				
<p>The level of service is proposed to be revised as part of this parks plan update to better fit with the City's circumstances and the community's desires and is based on national and local benchmarks as well as staff and community input.</p> <p>The draft parks capital improvement program is the priority projects for the next six years (the life of the plan) related to parks, this table aids in applying for grant money from the Recreation and Conservation Office, and for Council when the city's capital facilities plan is adopted and the annual budgeting process. Staff is looking for input/confirmation on the projects and estimated timelines.</p>				
RECOMMENDED ACTION: N/A				



TO:	Mayor and City Council	DATE:	November 4, 2021
FROM:	Emily Adams, AICP Contract City Planner	PROJECT TYPE:	Parks Plan Update
		SUBJECT:	Updated Level-of-Service Standard

Summary

The City of Orting has outdoor facilities in comparable quantities to other nearby cities. The City falls a bit short when compared to other cities in park acreage per 1,000 residents. However, with the City mostly built out and little room to acquire any more parkland, it makes sense to focus on facilities rather than acreage. Staff recommends amending the adopted level-of-service standards (LOS) to reflect that.

Parks Level-of-service Standards

A “level-of-service” refers to the amount and quality of recreation facilities that are necessary to meet current and future needs. The level-of-service tool may be used when developing a demand and need analysis to address quantity, quality, distribution, and access criteria.

In order to be eligible to apply for recreation and conservation grant programs offered by the Washington State Recreation and Conservation Office (RCO) cities must complete a comprehensive parks and recreation or habitat conservation plan. The plan is required to include an element addressing ‘Demand and Need Analysis’. The RCO does not require, but it is strongly recommended, a determination of a level-of-service for park and recreation planning is used as a measure to indicate strengths and weaknesses of parks and trail systems, suggesting where additional resources may be needed.

Current Orting Level-of-service Standard

The City’s currently adopted level-of-service (LOS) standards were established in the initial 2003 plan, and have been modified as necessary over the course of the previous updates. Currently the LOS standards are:

- Total Park Land – 8 acres per 1,000 population
 - Mini-Parks – 1 acre per 1,000 population
 - Neighborhood Parks – 2 acres per 1,000 population
 - Community Parks – 5 acres per 1,000 population
- Fields and Courts – 1 per 1,000 population (located in parks)
- Trails – 1 mile per 1,000 population
- Natural Resource Areas – 14 acres per 1,000 population

Existing Demand and Level-of-service

Calculations were done using the adopted LOS (above) and the City’s current population per the OFM estimate of 8,635 people.

Type of Park	Total Acreage/ Amount	Adopted LOS	Amount Required	Surplus/ Deficit
Mini-Park	2.13 acres	1 acre per 1,000 population	8.635	-6.505
Neighborhood Park	26.4 acres	2 acres per 1,000 population	17.27	9.13
Community Park	17.5 acres	5 acres per 1,000 population	43.175	-25.675
<i>Total Parks</i>	46.03 acres	8 per 1,000 population	69.08	-23.05
Natural Resource Area	126.6 acres	14 acres per 1,000 population	120.89	5.71
Fields and Courts	5.5	1 per 1,000 population	8.635	-3.135
Trails	2.3 miles	1 mile per 1,000 population	8.635	-6.335

Level-of-service Standard Options

With this update, a key part is making sure the level-of-service standards for land and facilities meet the community’s needs and preferences for parks and recreation. The 2015 plan indicated that the community was satisfied with the quantity of available parks and open space but wanted to see overall enhancements to the park system in the form of added features and improvements to existing facilities. Through feedback such as this, the 2015 plan added a LOS for natural resource areas of 14 acres per 1,000 population. A similar trend has been seen with the 2021 survey responses. Current results (with 180 responses) indicate citizens most want to see the current parks upgraded (most popular response) and maintained (second most popular response).

In addition to documenting feedback from the community, we have also analyzed the City’s parks and service offerings against the performance metrics published in the National Recreation and Park Association 2021 Agency Performance Review. This publication allows a city like Orting to compare its parks with similar sized communities. Finally, we also have compared Orting to other nearby cities.

The National Recreation and Park Association Benchmarks

The National Recreation and Park Association (NRPA) provides a nationwide bench marking tool for parks and recreation. The NRPA Agency Performance Review is an annual report that summarizes the benchmarking data contributed by nearly 1,100 park and recreation agencies to the Park Metrics database. The report presents the median nationwide benchmarking numbers for metrics including residents per park, acres of parkland per 1,000 residents, population per outdoor park and recreation facility, and miles of trail. The data is categorized by jurisdiction size, with the City of Orting being in the category of less than 20,000 residents. The following Park Metrics were published in the 2021 Report and serves as a benchmark for the City of Orting’s own level-of-service. It is important to note each individual jurisdiction has individual needs for parks and recreation spaces and while NRPA data can serve as a benchmark the needs for the City of Orting may differ from this. It should also be noted that what is considered to be included in the City’s parkland acreage and recreation facilities may differ between jurisdictions that contributed to the NRPA metrics.

Analysis of the park metrics data when compared to Orting (including public and private parks) shows the following:

Table 1: NRPA Park Metrics and the City of Orting’s Current Level-of-service

Park Metric	Orting	NRPA: All Agencies	NRPA: Less than 20,000 Residents
Residents Per Park	411	2,277	1,235
Acres of Parkland per 1,000 Residents	6.54	9.9	12.4
Miles of Trail	2.3	12	3

The community has indicated residents would like to see overall enhancements to the park system in the form of added features and improvements to existing facilities. The NRPA 2021 Agency Performance Review shows the five most common types of outdoor parks facilities and the median number of residents per facility are as follows. For Orting, the numbers are calculated using the City’s current population per the OFM estimate of 8,635 people and includes public and private parks and school facilities and accounts for the current Gratzer park Phase 2 construction happening now.

Table 2: NRPA and Orting: Outdoor Park and Recreation Facilities – Population per Facility

Type of Facility	Orting	NRPA: All Agencies	NRPA: Less than 20,000 Residents
Playgrounds	1,079	3,607	2,132
Basketball Courts	1,727	7,187	4,051
Tennis Courts	NA	5,089	2,748
Diamond fields: baseball and softball	1,233	6,763	3,000
Rectangular fields: multipurpose	2,878	8,750	3,895

Community Benchmarks

Review of similar sized communities in close proximity to Orting can serve as a benchmark for the City to compare how the City’s level-of-service metrics compares to similar communities in the region. Many communities publish level-of-service standards for outdoor park and recreation facilities. A summary of the most common facilities and associated adopted and current levels of services is shown in the table below.

Table 3: Outdoor Park and Recreation Facilities – Population per Facility (adopted level-of-service)

Jurisdiction	Type of Facility (facilities/population)							
	Baseball/Softball Field		Soccer Fields		Tennis Courts		Basketball Courts	
	Adopted	Current	Adopted	Current	Adopted	Current	Adopted	Current
Bonney Lake (City + School facilities*)	1/1,500	0.81/1,500	1/3,000	0.56/3,000	1/3,000	0.97/3,000	1/3,000	2.5/3,000
Buckley (City + School facilities)	1 /2,000 (softball)	0.43/2,000 (softball)	1/3,500	NA (0)	1/4,000	NA (0)	1/3,500	0.75/3,500
	1 /2,000 (baseball)	1.73/2,000 (baseball)						

Jurisdiction	Type of Facility (facilities/population)							
	Baseball/Softball Field		Soccer Fields		Tennis Courts		Basketball Courts	
	Adopted	Current	Adopted	Current	Adopted	Current	Adopted	Current
Eatonville (City + School facilities)	1 /4,000	6.9/4,000	1/3,000	2.07/3,000	1/ 1,700	2.9/1,700	NA	NA
Sumner (City + School facilities)	1 /2,000 (softball)	1.46/2,000 (softball)	1/3,000	0.62/3,000	1/3,000	2.5/3000	1/1,000	1.36/1,000
	1 /5,000 (baseball)	2.62/5000 (baseball)						

*Bonney Lake school facilities are divided in half to determine the deficit or surplus to account for the fact that they are not always available to the general community.

The City of Orting currently categories levels of service for outdoor park and recreation facilities more broadly. Fields and courts are combined, and the adopted level-of-service is 1 per 1,000 population (located in parks). There are 15 fields and courts meaning the current level-of-service is 1.74 per 1,000 population.

Discussion and Recommendation

As the City has limited space for additional parks it is appropriate to focus on metrics associated with outdoor facilities rather than park acreage per 1,000 population. This does not require adding park acreage and reflects the needs of the community shown in the responses to the community survey.

When comparing the City’s outdoor recreational facilities to data from the NRPA Orting has more playgrounds, basketball courts, and diamond-fields per capita than the median for all agencies. When comparing this type of level-of-service to similar communities the data is less comparable as Orting combines fields and courts in its adopted level-of-service of 1 per 1,000 residents. Moving forward the City may choose to adopt more specific levels of service for outdoor recreation facilities and use the benchmarks in the NRPA data and similar communities, as well as community feedback from previous surveys to establish appropriate standards in the upcoming plan update.

Evaluating a park system’s level-of-service according to park classification (e.g., mini, neighborhood, regional, etc.) is based on an NRPA document¹ that was last published in 1996. The approach is simple but has inherent flaws. This approach does not necessarily reflect how parks are used. Sometimes smaller parks are regional draws and function more a community or regional parks rather than the mini-park or neighborhood park classification that would be applied based on acreage alone. In Orting, City Park would be categorized as a neighborhood park even though it functions as a community park.

Staff’s recommendation is to consider evaluating the park system in the aggregate with particular focus on facilities and other improvements within parks. Because the City is largely built out with no urban growth area, there are limited opportunities for acquisition of additional park land. Notwithstanding this, there are opportunities to improve existing resources and craft service metrics that reflect local preferences.

The NRPA has published performance metrics that allow cities such as Orting to evaluate park service offerings and improvements with similarly sized communities. Based on our review of the 2021 NPRA

¹ Park, Recreation, Open Space and Greenway Guidelines. NRPA. 1996.

Agency Performance Review report and our evaluation of the parks and recreation resources of other nearby cities, we are recommending the following standards be used by the City to evaluate level-of-service for parks and recreation facilities:

Type of Facility	Recommended LOS (facilities/population)
Baseball/Softball Field	1/2,000 (softball) 1/2,000 (baseball)
Multi-Use Rectangular Field (e.g. soccer, football, lacrosse)	1/3,500
Basketball Courts¹	1/3,500
Tennis/ Pickle/ Racquetball Courts	1/4,000
Playground/ Big Toy	1/1,000
Special Facilities (e.g. skate park, splash park, BMX park)	1/5,000
Trails	.25 miles/1,000
Natural Resource Area/ Open Space	14 acres/ 1,000
Parkland	8 acres/1,000

¹. Two half courts is equivalent to one court



TO: Mayor and City Council

DATE: November 4, 2021

FROM: Emily Adams, AICP
Contract City Planner

PROJECT TYPE: 2022 PTOS Plan

SUBJECT: Draft Parks CIP

Capital Improvements Program

A capital improvement plan identifies projects, approximate timeline, costs, and potential funding sources for various investments in the acquisition, development, or improvement of parks and recreation facilities for the next six-years. The six-year timeline is dependent upon funding availability as well as other variables. Revisions may occur if opportunities arise to develop facilities or sites not on this list. Generally, these projects are those that have been identified as the highest priority through public outreach, parks board meetings, staff knowledge, and City Council input.

Project	Year	Cost Estimate	Funding
Emergency Evacuation Bridge	2022-2027	\$9,000,000	Grants, General Fund, REET
Gratzer Park Wetland Mitigation	2022	\$20,000	General Fund, REET, Impact Fees
City Park Gazebo Renovation	2022	\$3,000	General Fund, REET, Impact Fees
Fountain Improvements	2022-2024	\$15,000	General Fund, REET, Impact Fees
City Park Master Plan	2023	\$40,000	Grants, General Fund, REET
Whitehawk Boulevard Trail Spur	TBD	TBD	Grants, General Fund, REET, Impact Fees
City Park Parking Lot Paving	2024 - 2026	\$605,000	Grants, General Fund, REET
PSE Power Line Easement Trail	TBD	\$800,000	Grants, Impact Fees, General Fund, REET
Splash Park	TBD	\$400,000	Impact Fees, Grants, Donations, General Fund, REET
Baseball Field	TBD	Range in process	Impact Fees, Grants, Donations, General Fund, REET
Pump Track	TBD	\$85,000 - \$175,000	Grants, Impact Fees, Donations, General Fund, REET

Current PROS CIP Projects

- **Emergency Evacuation Bridge**

This project involves the construction of a bridge spanning SR 162 near Rocky Road NE. The City has a grant for two-thirds of the funding for the project (\$6 million) and is looking for the additional \$3 million in funds. This bridge will provide a safe pathway for Orting citizens and will enhance the City's disaster preparedness.
- **Gratzer Park Wetland Mitigation**

Phase I was installed by the City's contract engineer at Parametrix and the Public Works Department in spring 2021. Phase II will be completed within the next year. The City hopes to have a school group or volunteer group complete the mitigation planting associated with Phase II.
- **City Park Gazebo Renovation**

A new roof was put on the gazebo after the last PROS plan update. The next phase is pressure washing and painting the gazebo which is slated to occur in 2022.
- **Fountain Improvements**

Improvements are planned for the fountain on the western corner of Washington Avenue and Calistoga Street at North Park. Upgrades to the fountain, would include concrete stamped to look like river rock, upgrades to the fountain and columns for water to shoot out of, a possible brick wall that would double as extra seating, and a plaque that would acknowledge donors of the original structure.
- **City Park Master Plan**

City Park is the most heavily used park within Orting. In the public outreach, it was clear it was a favorite park amongst most residents as well as people who live outside of town. Desired improvements for the park include adding a toddler play area, replacing the play surface, potentially locating the splash pad within the park, an additional water fountain, restroom updates and more. A Master Plan will express the City's overall vision for the park, identify necessary and desired improvements, and allow the park to be updated in a cohesive manner rather than through ad-hoc improvements.
- **Whitehawk Boulevard Trail Spur**

This project would extend the Foothills Trail spur that currently exists east of the Orting Middle School and runs parallel to Whitehawk Boulevard. This project is to extend the trail spur south to Calistoga. It is planned to occur as part of the Whitehawk Boulevard Extension project.
- **Parks Parking Lot Paving**

The majority of the parking lots associated with the City's parks are not paved. The Parks Board has indicated paving the parking lots is a priority and places City Park at the top of its list. Paving will aid in the City's efforts to be ADA friendly. Costs include the paving, landscaping, and stormwater facilities (detention/retention and water quality).
- **PSE Power Line Easement Trail – Safe Routes to School**

Puget Sound Energy (PSE) owns right-of-way through Orting that contains a major power line. The right-of-way could be improved to form a connector trail between parks and Orting Middle and Elementary Schools (see the map in Figure 5.1). Trail improvements will be contingent on a

liability agreement between PSE and the City of Orting. The Washington State Department of Transportation's Safe Routes to School program may be a potential funding source. Winning projects must demonstrate that the necessary groundwork has been laid to complete the project within the two-year grant cycle.

- **Splash Park/Pad**

A splash park, or spray pad, is a recreation area for water play that has little to no standing water. This was a popular desire heard from the public both through the survey and the farmers market outreach. It was also part of the previous parks plan update. A location for such a park would need to be identified by the City and Parks Board. The item would include design and construction. The cost presented in the table is an estimate that can vary based on size of the splash pad, and number of features. The cost does not include land acquisition, it is assumed this would be located in an existing City park, and is based on the City of Puyallup's spray park estimate which includes 8 spray features, seating, site work, water and drainage service. It is important to note the cost listed is just the capital cost, maintenance of the splash park is estimated between \$50-\$100k annually.

- **Baseball Field**

Baseball field reservations are taken in through the City. Staff has indicated that teams are often turned away, especially at popular times, as the fields are all booked. Additionally, the LOS metrics indicate the City does not have a sufficient number of baseball fields. This item includes identifying a location, design, and construction of the field on an existing park. The estimated price includes an approximate 110,000-SF field (90-foot bases).

- **Pump Track**

A pump track is a looped sequence of rollers and banked turns designed to maximize the biker's momentum so that minimal pedaling is necessary. The Parks Board has been working on adding a pump track to the existing BMX Track at Charter Park (the skate park). The Board received presentations on the construction of such a park, which is recommended to be asphalt rather than dirt due to climate challenges. Grants are available such as the NRPA Grant. The NRPA grant is a competitive grant for which the City would need to provide a user engagement and design plan, which costs approximately \$7,500 to complete. The range shown in the CIP table includes design and construction of a smaller version up to a larger, higher end version.

Potential Future Projects

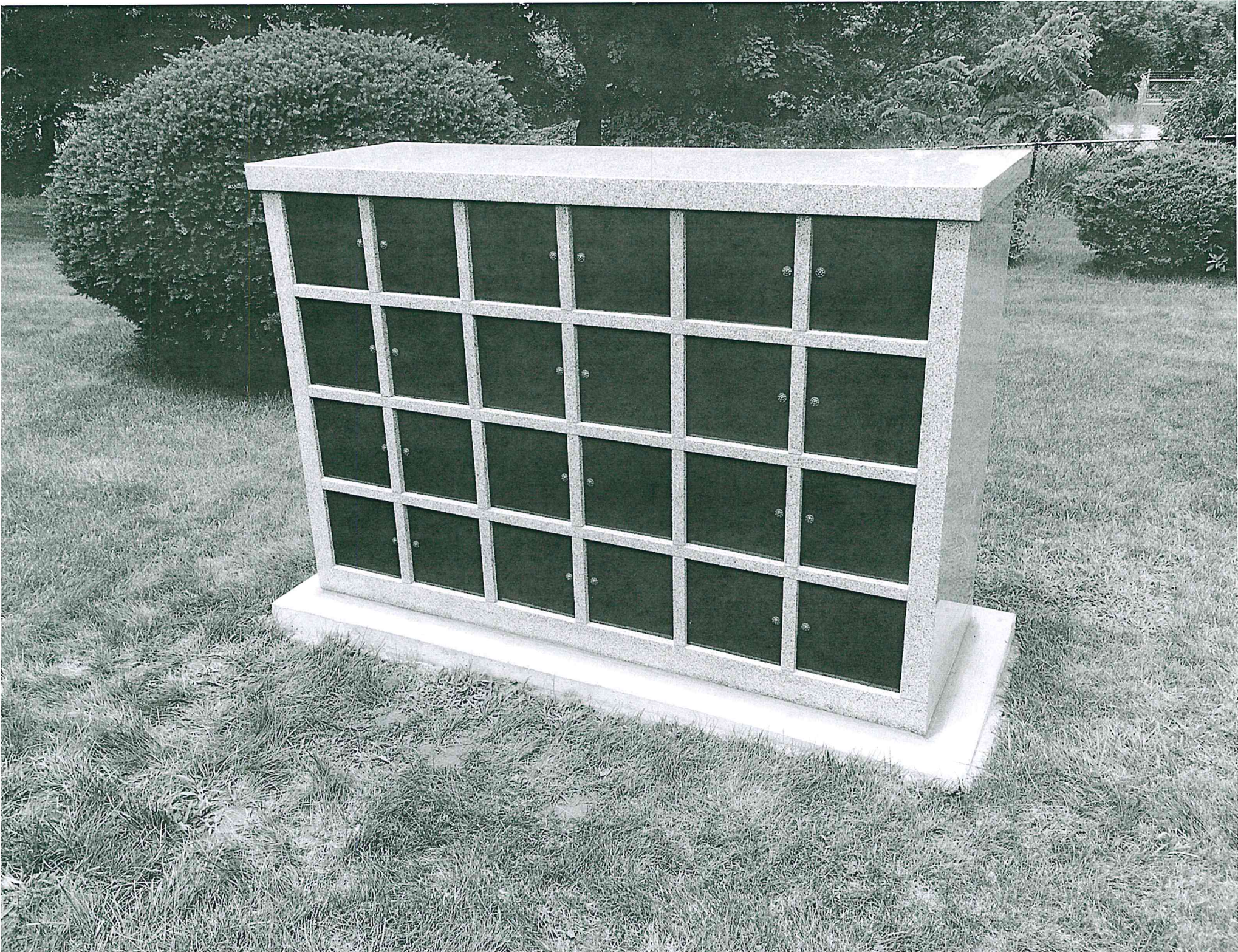
Other preferences emerged from the public outreach. While they did not make it into the CIP, these preferences are good to be aware of for future plan changes, or if applicable grant funding is available. They include:

- Improve river/ shoreline access.
- Provide additional shade, through trees or structures, at parks; specifically, Whitehawk and Calistoga.
- Increase indoor recreation opportunities.
- Improve ADA accessibility at all city parks.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject:	AB21-92	CGA	11.17.2021	
Purchase of two Northern Gray Windsor 48 niche columbaria.				
	Department:	Cemetery		
	Date Submitted:	10.28.2021		
Cost of Item:	\$20,000.00			
Amount Budgeted:	\$0			
Unexpended Balance:	\$0			
Bars #:				
Timeline:	Before 12.31.2021			
Submitted By:	Gretchen Russo			
Fiscal Note:				
Attachments:	Design and specifications of columbaria.			
SUMMARY STATEMENT:				
<p>Staff is recommending the purchase of two Northern Gray Windsor 48 niche columbaria with absolute black niche doors for a price not to exceed \$20,000.00. Staff is recommending using cemetery restricted funds from the sale of property to pay for the niche columbaria. Public Works Department can supply foundation for the columbaria.</p>				
RECOMMENDED ACTION:				
Move forward to regular meeting on November 23 rd , 2021.				
FUTURE MOTION: <u>Motion:</u>				
To approve the purchase of two Northern Gray Windsor 48 niche columbarium's with absolute black doors for a cost not to exceed \$20,000.00.				



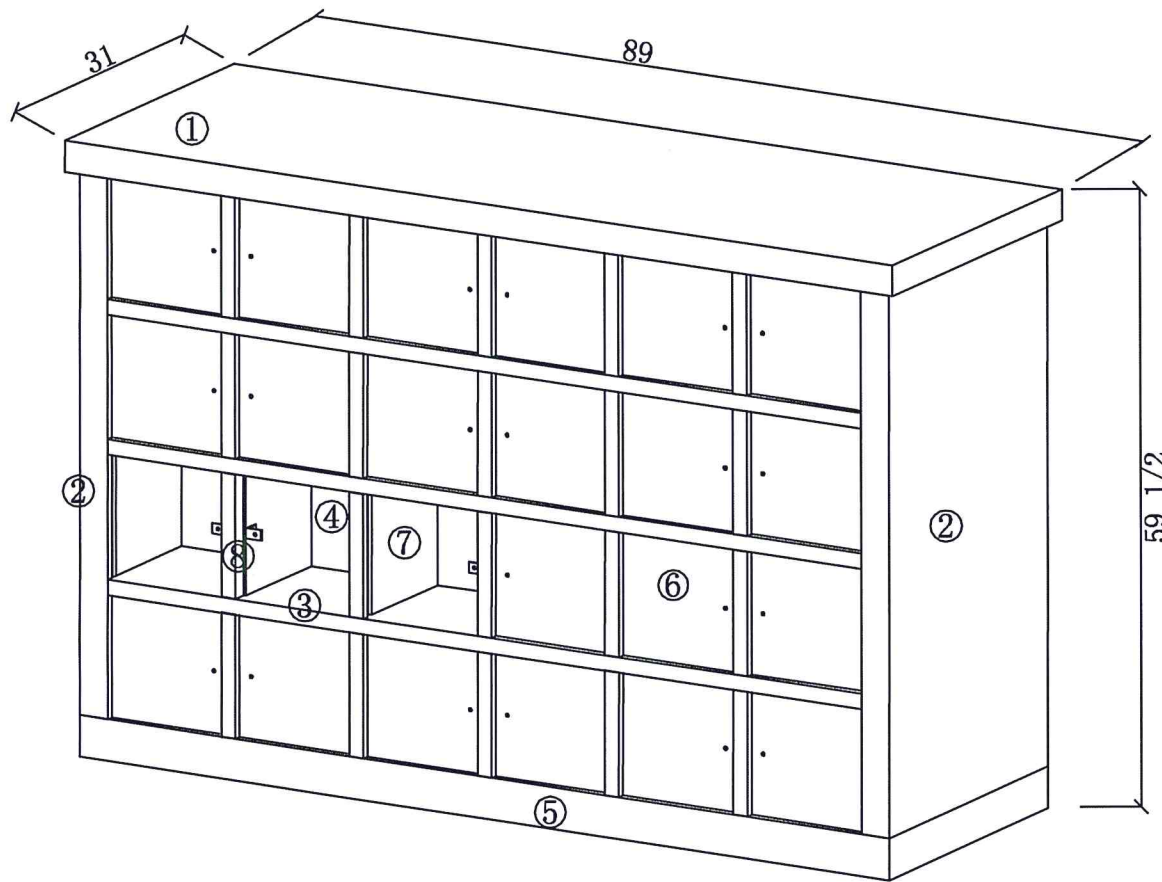
To: fbingham@cityoforting.org
From: doug@premiercolumbaria.com

Message Score: 50
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) premiercolumbaria.com

This message was delivered because the content filter score did not exceed your filter level.



- | | |
|-------------------|-------|
| ① 89*31*3 | 1pc |
| ② 52 1/2*29*3 | 2pcs |
| ③ 81*13 1/2*1 1/2 | 6pcs |
| ④ 81 3/4*26 1/4*2 | 2pcs |
| ⑤ 87*29*4 | 1pc |
| ⑥ 12 1/2*12*3/4 | 48pcs |
| ⑦ 13 1/2*12*1 1/2 | 16pcs |
| ⑧ 13 1/2*12*2 | 24pcs |

Premier Columbaria, LLC

Secure Slide Door™ with single rosette closure.

Copyright©2014 Premier Columbaria, LLC. All rights reserved.

DRAWING NO.

RKT-F-0029-C-PMI

SIZE

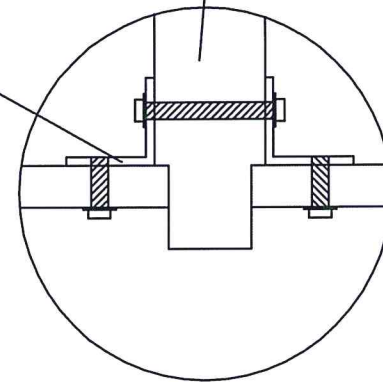
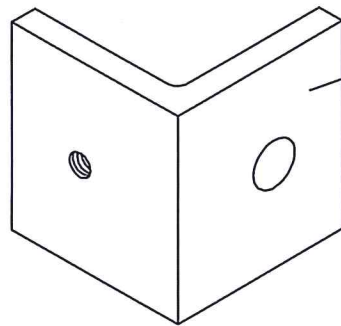
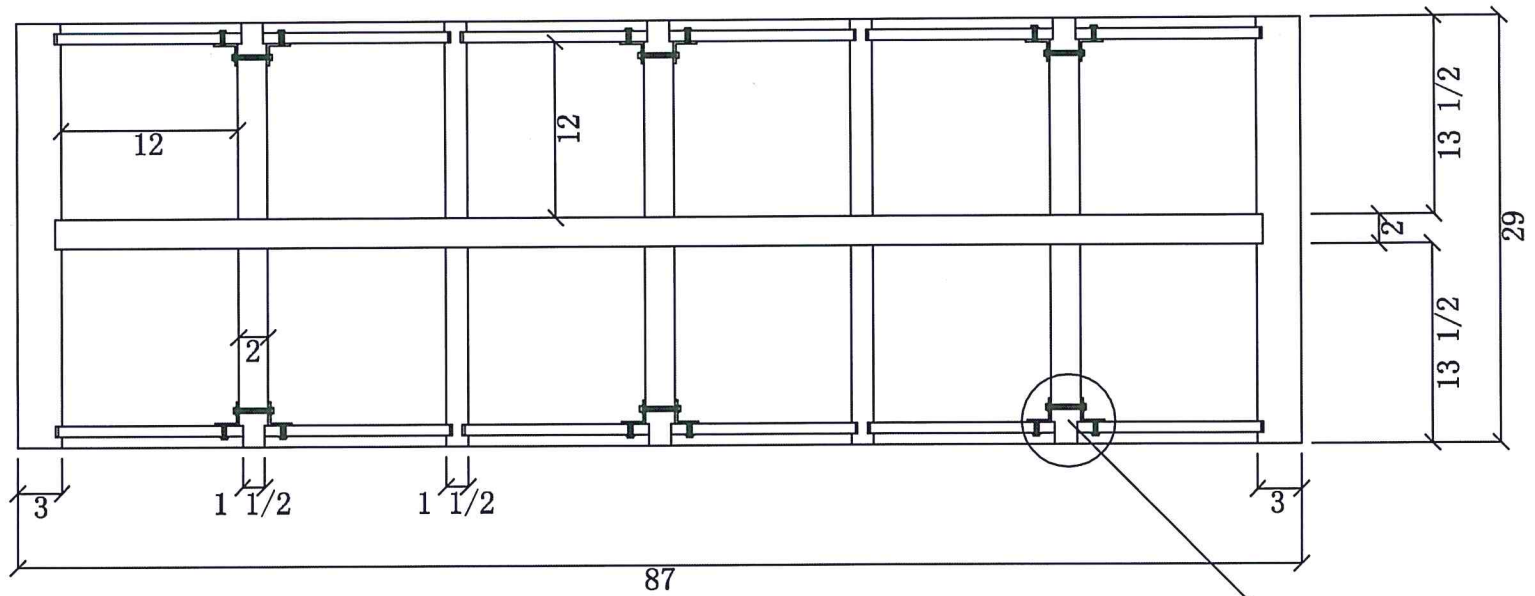
INCH (")

SHEET NO.

1 OF 5

SIGNATURE

DATE



Premier Columbaria, LLC
 Secure Slide Door™ with single rosette closure.
 Copyright © 2014 Premier Columbaria, LLC. All rights reserved.

DRAWING NO.

RKT-F-0029-C-PMI

SIGNATURE

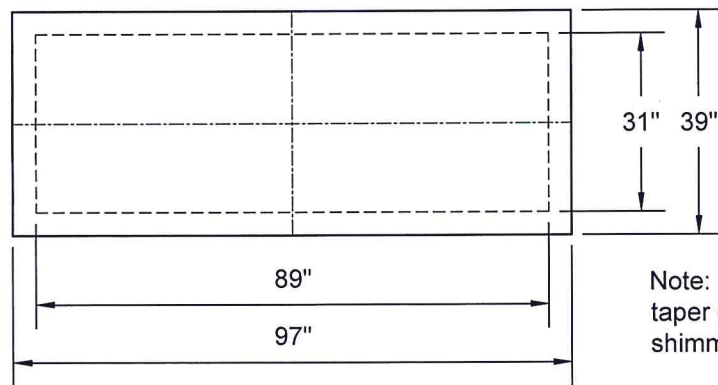
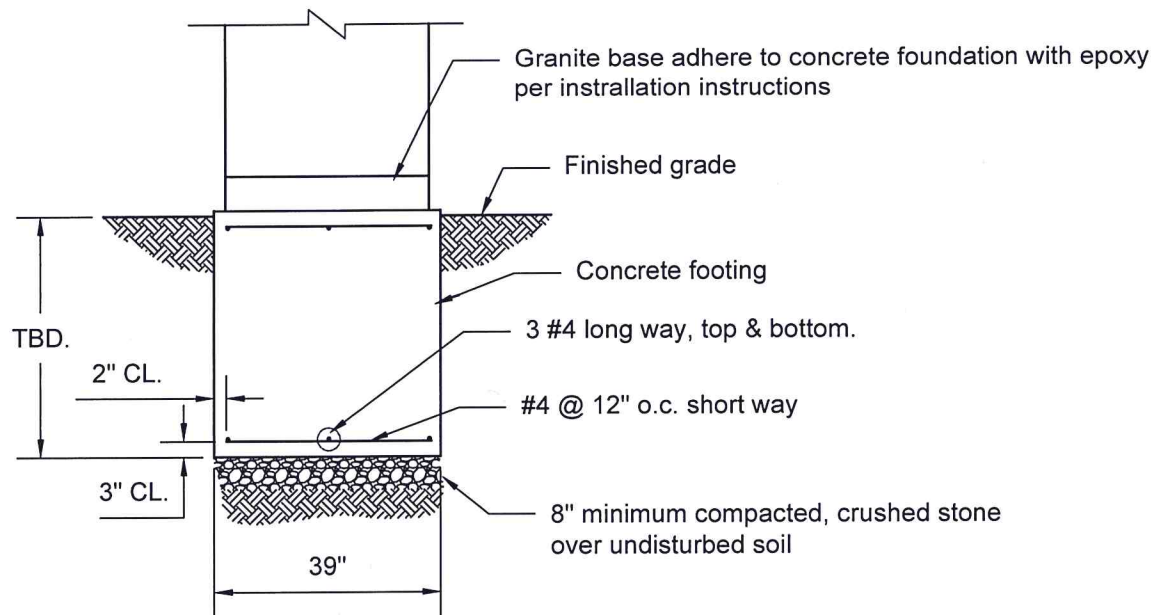
SIZE

INCH (")

SHEET NO.

2 OF 5

DATE



Note: Foundation to be made as flat as possible with no slope, taper or fall off for drainage. This reduces or eliminates shimming the columbaria during final installation.

COLUMBARIA FOUNDATION PLAN FOR 4" MARGIN

Notes:

GENERAL

This foundation plan is for a 4" margin on all sides of the piece. Depth of the foundation is to be determined as required by local codes and conditions with a minimum thickness not to be less than 6". All work shall comply with the State Building Codes and the requirements of the local municipality. All conditions and dimensions shown on the plan shall be coordinated with the columbaria manufacturer prior to the start of work. Any discrepancy shall be brought to the attention of the engineer before proceeding.

FOUNDATIONS

Concrete footings shall be placed on undisturbed soil or compacted fill having a presumptive bearing capacity of 2 tons per square foot.

CONCRETE

All concrete work and materials shall comply with the building code requirements for structural concrete (ACI318). Cast-in-place concrete shall have a compressive strength of 4,000 PSI at age 28 days. Reinforcing steel shall comply with ASTM A615 Grade 60 for deformed bars. Reinforcing steel shall be placed to the required elevations and with the specified minimum concrete cover. All bars shall be securely fastened to avoid displacement during concrete placement.

ADHESIVE

Structural adhesive used to connect the granite slabs to the foundation and to each other shall be a two component high-strength epoxy adhesive supplied in the manufacturers original packaging. Adhesive shall achieve a compressive strength of 3,500 PSI and a tensile strength of 1,000 PSI in accordance with ANSI A118.3.5 test methods.

NEW	NEW	RS	8-10-09
REV:	DESCRIPTION:	BY:	DATE:
CHANGES			

TITLE:

WINDSOR 48 FOUNDATION PLAN

NTS
SCALE:

RS
DRAWN:

DS
CHECKED:

8-10-09
DATE:

Copyright 2017
Premier Columbaria LLC
All rights reserved.



Premier Columbaria LLC
502 S Tower Ave
Centralia, WA 98531
Tel: (888)32.NICHE
Web: www.PremierColumbaria.com

Purchase of two 48 niche columbaria (96 niches total)

	New Purchase	Sales price	Cost per niche (\$20,000/96)	Profit per niche	Number of niches	Profit
Resident		\$ 800.00	\$ 208.33	\$ 591.67	96	\$ 56,800.00
Non-Resident		\$ 1,000.00				
Set Up Fee		\$ 150.00				

	Current Columbarium* Only 2 niches remaining	Sales price	Cost per niche (\$6,534/48)	Profit per niche	Number of niches	Profit
Resident		\$ 500.00	\$ 136.13	\$ 363.87	48	\$ 17,465.76
Non-Resident		\$ 595.00				
Set Up Fee**		\$ 75.00				

* Purchased Jun 2011, one 48 niche columbarium

**Set Up Fee revenue is minimal, approximately four (4) set up requests since 2011.

Profit can be used to support cemetery operations or to reimburse the reserved property sale funds - \$98,711.35.

The City is estimating that 96 niches should supply the City's needs for four to five years.

#2

Freda Bingham

From: Doug Stilnovich <doug@premiercolumbaria.com>
Sent: Tuesday, July 13, 2021 5:29 PM
To: Freda Bingham
Subject: Windsor 48 niche columbarium
Attachments: Windsor 48.JPG; Windsor 48 drawing.pdf; Windsor 48 foundation plan rev_new 1.0-US Letter.pdf

Hi Frita,

For the Northern Gray Windsor 48 niche with Absolute Black niche doors is **\$5,320** with tariff + freight estimated at **\$1,246 = \$6,566** delivered Pricing includes 2 spare niche doors.

Premier installation on customer supplied foundation:

Install \$600
 Crane \$1,500
 Materials \$100
\$2,200

Total delivered and installed **\$8,766** or \$182 per niche = no tax + ^{9.4}~~9.3~~%

Best,

Doug

--

*Respectfully,
Douglas Stilnovich*

Premier Columbaria
Cell - 206.427.6265

888.32.NICHE
www.premiercolumbaria.com

8766 x 2 = 17532.00
 sales tax = 701.28
18233.28

possible
 freight
 increases 1766.72
 \$ 20,000



**City of Orting
Council Agenda Summary Sheet**

Subject: Resolution No. 2021-16, Relating to General Facility Charges and Setting Charges for 2022		Committee	Study Session	Council
	Agenda Item #:	N/A		
	A21-94			
	For Agenda of:	11.3.2021	11.17.2021	
	Department:	Finance/Public Works		
Date Submitted:	11.8.2021			
Cost of Item:	N/A			
Amount Budgeted:	N/A			
Unexpended Balance:	N/A			
Bars #:	N/A			
Timeline:	N/A			
Submitted By:	Scott Larson			
Fiscal Note:				
Attachments: GFC Resolution No 2022-16				
SUMMARY STATEMENT:				
<p>Pursuant to OMC 9-1B-3, OMC 9-2B-2 and 9-5C-9 the City levies general facilities connection (“GFC”) charges on all property owners seeking to connect to, or increase the demand on, the City’s utilities system. By this Resolution, the City Council will be setting the GFC charges for 2022. The rate increase over the 2018 rate proposed by staff is 8%. This proposed rate increase is a modest increase compared to the Construction Materials Price Index as published by the Federal Reserve Bank of St. Louis which increased by 41% over the same period of time.</p>				
RECOMMENDED ACTION: Move to regular council meeting on November 23, 2021.				
RECOMMENDED MOTION: <u>Motion:</u> To approve Resolution No. 2022-16, relating to general facility charges and setting charges for 2022.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-16

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, RELATING TO GENERAL FACILITY
CHARGES AND SETTING CHARGES FOR 2022.**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City of Orting levies general facility connection charges to maintain financially stable utilities and to promote a fair and equitable allocation of water, sewer, and storm-water system costs to its customers; and

WHEREAS, the City strives to ensure that general facility connection charges are set so that property owners shall bear their equitable share of the cost of the utilities system, including facilities planned for future construction contained in an adopted comprehensive plan; and

WHEREAS, City staff and/or consultants periodically review the applicable general facility connection charges to determine whether any adjustments should be made to the existing connection charges; and

WHEREAS, the City desires to update and amend its current general facility charges, taking into consideration the cost of its existing general facilities, and the facilities that are planned for construction which are contained in the adopted comprehensive plan; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do resolve as follows:

Section 1. Revised and Updated General Facility Charges. Effective January 1, 2022, the general facility connection charges and surcharges therefor identified in **Exhibit A**, attached hereto and incorporated herein, shall be paid and/or applied when property owners seek to connect to, or increase the demand on, the City's utilities system, in accordance with Orting Municipal Code 9-1B-3, Orting Municipal Code 9-2B-2 and Orting Municipal Code 9-5C-9.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Resolution, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution or its application to other persons or circumstances.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

**PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 23rd DAY OF NOVEMBER, 2021.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Exhibit A- Resolution No. 2021-XX

City of Orting

General Facility Charges (GFC)

Water GFC's per OMC 9-1B-3(A)

<u>Fee Type</u>	<u>Effective Date</u>	<u>Fee</u>
GFC	January 1, 2022	\$4,606.17
1% Surcharge	January 1, 2022	\$46.06

Sewer GFC's Per OMC 9-2B-2(D)

<u>Fee Type</u>	<u>Effective Date</u>	<u>Fee</u>
GFC	January 1, 2022	\$9,902.23
1% Surcharge	January 1, 2022	\$99.02

Stormwater GFC's per OMC 9-5C-9

<u>Fee Type</u>	<u>Effective Date</u>	<u>Fee</u>
GFC	January 1, 2022	\$1,104.36
1% Surcharge	January 1, 2022	\$11.04



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Animal Control Services ILA - Review	AB21-95			
		CGA – 11.4.2021	11.17.2021	
	Department:	Administration		
	Date Submitted:	11.10.2021		
Cost of Item:	<u>\$25,386.90</u>			
Amount Budgeted:	<u>\$28,000</u>			
Unexpended Balance:	<u>\$2,613.10</u>			
Bars #:	001-554-30-40-00			
Timeline:	N/A			
Submitted By:				
Fiscal Note: The cost is based on a per capita basis plus a variable fee per animal dropped off.				
Attachments: Animal Control ILA				
SUMMARY STATEMENT:				
<p>CGA reviewed the Animal Control ILA with Pierce County and want to advise the Council of this contract. Staff continue to recommend these services be provided by an outside agency who has the skills and training to complete this work.</p>				
RECOMMENDED ACTION: Review Only				

Name & Return Address:

Pierce County Budget and Finance
Attn: Emily Darby
Merit #100

Washington State Recorder's Cover Sheet (RCW 65.04) Please print legibly or type information.

Document Title(s) Interlocal Agreement
Grantor(s) City of Orting ____ Additional Names on Page ____ of Document
Grantee(s) Pierce County ____ Additional Names on Page ____ of Document
Legal Description (Abbreviated: i.e., lot, block & subdivision name or number OR section/township/range and quarter/quarter section) Complete Legal Description on Page ____ of Document
Auditor's Reference Number(s)
Assessor's Property Tax Parcel/Account Number(s)
Non Standard Fee \$50.00 By signing below, you agree to pay the \$50.00 non standard fee. I am requesting an emergency non standard recording for an additional fee as provided in RCW 36.18.010. I understand that the recording processing requirements may cover up or otherwise obscure some part of the text of the original document. _____ Signature of Party Requesting Non Standard Recording NOTE: Do not sign above or pay additional \$50.00 fee if document meets margin/formatting requirements. The Auditor/Recorder will rely on the information provided on this cover sheet. Staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF ORTING AND PIERCE COUNTY
RELATING TO THE PROVISION OF ANIMAL SERVICES**

THIS AGREEMENT ("Agreement") is made and entered into on the 1st day of November, 2016, by and between the City of Orting ("City"), and the Pierce County Auditor's Office and Pierce County Sheriff's Office together, (collectively, "County").

WHEREAS, the County is in the business of providing services related to the care and control of animals (code enforcement, pet licensing, shelter) for Pierce County residents; and

WHEREAS, the County has the capability to provide animal control and pet licensing services to other jurisdictions (cities and towns) within the boundaries of Pierce County; and

WHEREAS, the City is in need of animal control and certain animal-related licensing services and wishes to contract for these services with the County; and

WHEREAS, the County is willing to provide animal control and certain animal-related licensing services to the City.

NOW THEREFORE, the County and the City agree to the following for the provision of animal control and licensing services:

1. The County agrees to provide the City with the services set forth in Exhibit A of this Agreement beginning November 1, 2016, and to provide all materials, labor and facilities necessary to effectively provide said services. No additional material, labor, or facilities will be furnished by the County, unless otherwise provided for in the Agreement.
2. Payment to the County by the City for the services set forth in Exhibit A rendered under this Agreement shall be set forth in Exhibit B.
3. No portion of this Agreement may be assigned or subcontracted to any other individual, firm or entity without the express and prior written approval of the City and the County.
4. This Agreement is subject to review by any Federal or State Auditor.
5. Either party may request changes in the Agreement. Any and all agreed modifications shall be in writing, signed by each of the parties.
6. In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this Agreement, the venue of such action of litigation shall be in the courts of the State of Washington and in the County of Pierce. This Agreement shall be governed by the laws of the State of Washington.

7. All real and personal property used or acquired in the performance of this agreement will remain within the exclusive custody and control of Pierce County and will be disposed of in accordance with the applicable laws. In the event of partial or complete termination of this agreement, any property acquired by Pierce County will remain with the County.
8. If sufficient funds are not appropriated or allocated by the City under this Agreement for any future fiscal period, the County will not be obligated for the provision of services after the end of the current fiscal period. No penalty or expense shall accrue to the County in the event this provision applies.
9. Differences between the City and the County arising under and by virtue of this Agreement shall be brought to the attention of both parties at the earliest possible time in order that such matters may be settled or other appropriate action promptly taken.
10. The City agrees to defend, indemnify and hold harmless the County, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reasons of any and all claims and demands upon the County, its elected or appointed officers or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, where such injury to persons or damage to property is due to the negligence of the City, its subcontractors, its successor or assigns, or its or their agent, servants, or employees. The County agrees to defend, indemnify and hold harmless the City, its appointed and elective officers and employees, from and against all loss or expense, including but not limited to judgments, settlements, attorney's fees and costs by reasons of any and all claims and demands upon the City, its elected or appointed officers or employees for damages because of personal or bodily injury, including death at any time resulting therefrom, sustained by any person or persons and on account of damage to property including loss of use thereof, where such injury to persons or damage to property is due to the negligence of the County, its subcontractors, its successor or assigns, or its or their agent, servants, or employees. Where such claims, suits, or actions result from concurrent negligence of the City and County, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's own negligence. It is further provided that no liability shall attach to either party by reason of entering into this Agreement except as expressly provided herein.
11. All writings, programs, data, public records or other materials prepared by the County and/or its consultants or subcontractors shall be the sole and absolute property of the County.
12. The County shall procure and maintain suitable commercial general liability and auto liability insurance policies to protect it from casualty losses by reason of the activities contemplated by this Agreement. The types and limits of liability for each coverage shall be at least at the level as the City would normally require of an independent contractor.
13. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.

14. This written Agreement represents the entire Agreement between the parties and supersedes any prior oral statements, discussions or understandings between the parties.
15. The term of this Agreement shall be November 1, 2016 through December 31, 2016. Thereafter, this Agreement shall automatically renew on January 1 of each calendar year, unless either party provides a six-month written notice of intent to terminate the Agreement.
16. Contacts for this contract are:

Primary & Emergency Contact for City	Primary & Emergency Contact for County
<p>City of Orting P.O. Box 482 Orting, WA 98360 Phone: (360) 893-2219 Fax: (360) 893-6809 Email: mbethune@cityoforting.org</p>	<p>Brian Boman Animal Control Supervisor Pierce County Auditor's Office 2401 So 35th Street Suite 200 Tacoma, WA 98409 Phone: 253.798.7006 Cell Phone: 253.377.0580 Fax: 253.798.7004 Email: bboman@co.pierce.wa.us</p>
Contract Administrator – Orting	Contract Administrator - County
<p>Mark Bethune Phone: (360) 893-2219 ext. 115 Fax: (360) 893-6809 Email: mbethune@cityoforting.org</p>	<p>Mary Schmidtke Phone: 253.798.2583 Cell Phone: 253.948.6525 Fax: 253.798.3182 Email: mschmid@co.pierce.wa.us</p>
Other Contacts – Orting	Other Contacts – County
<p>Jane Montgomery, City Clerk Phone: (360) 893-2219 ext 133 Email: jmontgomery@cityoforting.org</p> <p>Code Enforcement (kennels, permits, zoning) Phone: (360) 893-2219 Email: lisenhart@cityoforting.org</p>	<p>Julie Anderson, Pierce County Auditor Phone: 253.798.3188 Email: janders7@co.pierce.wa.us</p> <p>Animal Services Dispatch and Support Phone: 253.798.2133 Email:</p>

<p>Hearing Examiner Phone: (253) 770-0116 Email: bettyh2929@aol.com</p> <p>Charlotte A. Archer, Kenyon Disend, PLLC City Attorney Phone: (425) 988-2204 Email: Charlotte@kenyondisend.com</p>	<p>Licensing (questions related to licensing processes) Casey Kaul Phone: 253.798.2135 Email: kcaul@co.pierce.wa.us</p> <p>Communication, Outreach, and Education Georgia Cookson Phone: 253.798.3189 Email: gcooks1@co.pierce.wa.us</p>
---	--

The rest of this page is intentionally left blank.

PIERCE COUNTY
CONTRACT SIGNATURE PAGE


IN WITNESS WHEREOF, the parties have executed this Agreement this 27th day of October, 2016.

CITY OF Orting:

PIERCE COUNTY:

Approved As to Legal Form Only:

Approved As to Legal Form Only:

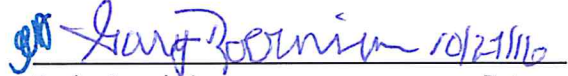


City Attorney 9-28-16
Date



Prosecuting Attorney 10-26-16
Date


Recommended:



Budget and Finance 10/21/16
Date

Approved:

Approved:



Joachim Pestinger, Mayor 9-28-16
Date



Pierce County Auditor 10-19-16
Date

N/A
County Executive Date

See page 2, item #16 for contact information.

EXHIBIT "A"
Scope of Work

City Responsibilities:

The City shall:

1. Adopt current Pierce County Code Chapter 6 relating to animal enforcement and Pierce County Code Chapters 5.02, 5.04, and 5.24 prior to the effective date of this Agreement.
2. Provide the County with a copy of the City's proposed ordinance prior to adoption by the City. This is required to ensure that all necessary modifications have been completed.
3. Authorize Pierce County Animal Control to enforce all State and local laws pertaining to animals within the City's jurisdiction.
4. Request non-emergency services by calling the County Animal Services PETS line at 253-798-PETS. Request emergency dispatch by calling 911 and requesting dispatch through South Sound 911.
5. Provide police protection and services, as needed, to assist Pierce County Animal Control officers in the performance of the work specified in this agreement.
6. Provide and maintain current immediate emergency contact information for the City. Contact information at time of executing this contract is shown in the table in item #14 on pages 2 and 3 of this Agreement.
7. Be responsible for post-confiscation costs incurred by the County for animal cruelty/neglect confiscation. "Post confiscation costs" are shelter intake, shelter care, veterinary and/or hospital care, and any other costs related to the shelter and/or care of confiscated animals impounded during an animal cruelty / neglect investigation.
8. Be responsible for tag replacement for licensed animals through December 31, 2016.
9. Provide legal services as required by this contract.
9. Provide a hearing examiner to hear and decide animal control cases.
10. If any animals within the City limits have been declared dangerous or potentially dangerous, provide a copy of the case file to Pierce County Animal Control prior to the effective date of this agreement.

The rest of this page is intentionally left blank.

County Responsibilities:

The County shall:

1. Respond to the following types of service requests:
 - a) Animal enforcement dispatched through 911.
 - b) Injured stray animals.
 - c) Animals at large in roadway causing traffic hazards.
 - d) Assist law enforcement and other agencies in impounding animals.
 - e) Assist law enforcement and other agencies in confiscation of animals as appropriate.
 - f) Investigate animal cruelty and neglect which may also include removal of neglected or abused animals. The County shall provide notice to the City within 72 hours of removal.
 - g) Impound of injured animals at animal emergency clinic entities which provide such services through contract with Pierce County.
 - h) Impound of stray confined animals from residents as deemed appropriate.
 - i) Investigate ordinance complaints for leash law and barking.
 - j) Impound of owner-surrendered animals, as deemed appropriate.
 - k) Investigate dangerous and potentially dangerous animal claims which may include impounding animals and follow up compliance inspections.
2. Determine response priorities. In determining response priorities, several factors are taken into consideration such as public safety, animal safety, and available resources. Immediate threats to public safety will always take priority over any other type of call.
3. Be responsible for providing shelter and veterinary treatment as necessary, except those associated with animal cruelty / neglect cases. In animal cruelty / neglect cases, the City shall be responsible for all post-confiscation costs including shelter and veterinary care.
4. Meet on an annual basis with the City administrator or designee to discuss any issues relative to this Agreement and the provision of these services.
5. Provide animal-related licensing. The County will issue invoices to business / animal owners and will collect, keep, and receipt all revenue associated with these licenses. These licensing services include:
 - a) Animal pet Licenses.
 - b) Kennel and boarding facility licensing and related inspections.
 - c) Dangerous and Potentially-Dangerous Animal licensing and related inspections.
 - d) Animal-related business licensing (kennels, grooming parlors, etc.) and related inspections.
6. Provide legal services as required by this Agreement.

The rest of this page is intentionally left blank.

City and County responsibilities regarding administrative hearings and court cases.

Civil infractions: Animal control civil infractions shall be filed in the Orting Municipal Court or contract court. If notice of a contested hearing is provided to Pierce County Animal Control, the Animal Control Officers (ACO's) will attend and testify at the contested infraction hearing. If the court's decision is appealed, then legal representation shall be provided by the City of Orting.

Criminal misdemeanor cases: Criminal misdemeanor cases will be heard in the Orting Municipal Court or contract court. Criminal misdemeanor cases shall be referred to the Orting City Prosecutor, or designee, to determine if criminal misdemeanor charges will be filed. ACO's will attend and testify at criminal trials and hearings when subpoenaed. The City of Orting or designee shall be responsible for prosecuting all criminal misdemeanor cases and all appeals therefrom.

Felony criminal cases: Felony criminal cases will be referred to the Pierce County Prosecutor's office to determine if felony criminal charges will be filed in Pierce County Superior Court. The Pierce County Prosecutor's office shall be responsible for prosecuting all felony cases and all appeals therefrom.

Petitions for the return of animals under RCW 16.52.085: Petitions for the return of abused or neglected animals will be filed in Pierce County District Court as required by statute and legal representation at the petition hearing and during any appeals therefrom shall be provided by the Pierce County Prosecuting Attorney's office.

Dangerous and Potentially Dangerous Animal Appeals: Any appeals of dangerous or potentially dangerous animal declarations shall be heard by the Hearing Examiner retained by the City of Orting. The ACO's may present the case to the Hearing Examiner. If the Hearing Examiner's decision is appealed, then legal representation shall be provided by the City of Orting during the course of the appeal.

Impound Hearings: Any appeals of the decision to impound an animal shall be heard by the Hearing Examiner retained by the City of Orting. ACO's may present the case to the Hearing Examiner. If the Hearing Examiner's decision is appealed, then legal representation shall be provided by the City of Orting during the course of the appeal.

Civil Lawsuits: Civil lawsuits refer to complaints that arise from animal control incidents that occur within the City of Orting. Examples include tort claims and/or constitutional claims. Refer to paragraph 10 on page 2 regarding the duty to defend and duty to indemnify.

General: Where the City or County is assigned the responsibility for prosecuting criminal cases or providing legal representation, said responsibility includes providing an attorney to appear in court to argue the case/appeal, to prepare all court pleadings, briefs, and related documents, and to pay any required court costs and fees. This obligation shall continue throughout the life of each case and at every court level.

EXHIBIT "B"
Payment for Services

1. City shall reimburse the County on a cost of \$3.71 per resident annually times the City's population. The cost per resident shall be modified on an annual basis beginning January 1 of each year. The County shall notify the City of the change in the per resident rate no later than October 15 of the prior calendar year.

2016 Annualized Fee: Full year 2016 = \$3.71 * 7550 (based on 2015 population) for a total of \$28,010.50. The 2016 annualized rate shall be prorated to reflect the contract period for 2016 as defined in item #15 of this Agreement.

2. The annual fee excludes animal cruelty/neglect cases. As stated in Exhibit "A", the City shall be responsible for all such post-confiscation costs including shelter and veterinary care.
3. The County shall retain all license fees as payment for providing the following animal-related licensing services:
 - a. Pet licenses
 - b. Dangerous and Potentially Dangerous Animal licenses
 - c. Animal related businesses including Kennels, Catteries, Grooming Parlors, Pet Shops.
4. This Agreement will serve as an invoice. Payment is payable in December of each year this Agreement is in force and shall be sent to the Contract Administrator for the County shown in the table in item #15 on pages 2 and 3 of this Agreement.
5. Aside from what is expressly provided in this Agreement, County is solely responsible for all expenses, fees, and charges that relate to the performance of this Agreement. The County shall have no claim against City for payment beyond what is provided for in this Agreement.

EXHIBIT "C"
Code Modifications

Animal Enforcement and Animal Services Code

1. The City shall adopt current Pierce County Code Chapter 6 relating to animal enforcement and Pierce County Code Chapters 5.02, 5.04, and 5.24 prior to the effective date of this Agreement.
2. The City shall provide its own Hearing Examiner to hear appeals. Where the County Code refers to "Pierce County Hearing Examiner", "Hearing Examiner" or "Examiner", such terms shall be modified in the City's Municipal Code and defined as the Hearing Examiner for the City.
3. All civil infractions and criminal misdemeanor cases shall be filed in the City's municipal court or the court system that the City has contracted with to provide justice services. Where the County Code refers to "Pierce County District Court" or "District Court", those terms shall be the City's Municipal Code to refer to the City's Municipal Court or contract court.
4. Chapter 5.24 (Kennel Regulations) of the Pierce County Code requires a kennel license for any premises where six or more adult dogs and/or cats are kept. The City is responsible for reviewing its own zoning and animal codes and eliminating any conflict between the City's adopted version of Chapter 5.24 and the City's existing zoning and/or animal regulations.

Civil Infractions

5. PCC Chapter 6.03.010 classifies certain acts as civil infractions. The penalty amounts for these infractions are listed in PCC 1.16.120. The monetary penalties for animal control related civil infractions in the City's municipal code shall be identical to the amounts listed in PCC 1.16.120.
6. Where the County Code refers to "Pierce County", or "County" or "unincorporated Pierce County", such terms shall be modified in the City's Municipal Code to refer to the City.

Disturbance & Nuisance Noise

7. The City's adopting ordinance shall provide that the City is also adopting those portions of PCC Chapters 8.72.090 "Public Disturbance Noises" and 8.72.100 "Public Nuisance Noise" that pertain to animals.

Prevention of Cruelty to Animals

8. Under this Agreement, Animal Control Officers will investigate felony and misdemeanor violations of RCW Chapter 16.52 "Prevention of Cruelty to Animals". Therefore, the City must incorporate by reference RCW Chapter 16.52, except for felony offenses, into its own municipal code.

Future Amendments

9. The County intends to periodically update and amend the Pierce County Code. The County shall provide the City with advance (no less than 30-days) notice of any proposed amendments to the provisions of the PCC identified in this Exhibit. The City shall be responsible for maintaining consistency between the City's animal control regulations and Pierce County animal control regulations.



Pierce County

Sheriff of Pierce County

930 Tacoma Avenue South
Tacoma, Washington 98402

*Budgeted \$28k
PC RES: 2016-132 ex. B
"shall notify no later than
Oct 15th"*

December 1, 2020

Mayor Joshua Penner
City of Orting
P.O. Box 489
Orting, WA 98360

Dear Mayor Penner,

This correspondence serves to notify you of our agreement for animal services annual rate change for the upcoming year.

Animal Control Rate

Based on our 2021 budget, our 2021 per resident rate for animal control services is \$2.94. Using the April 1, 2020 OFM population estimate for the City of Orting of 8,635, your 2021 amount for animal control services calculates to \$25,386.90 (8,635 * \$2.94).

Shelter Costs

In contracting for animal control services from Pierce County, City of Orting receives the benefit of a reduced intake / shelter rate at the Humane Society. Our 2020-2021 contract with the Humane Society includes the following variable shelter rates which are passed through to you as a direct cost based on actual intakes with no additional markup:

Animal Intake Rates

Animal Category	2020 Rate	2021Rate
Live Animals, except for the following:	\$200.85	\$208.89
Rabbits and Rodents	\$ 51.50	\$ 53.56
Owner Surrenders of all kinds	\$ 41.20	\$ 42.85
DOA form PC Animal Control only	\$ 51.50	\$ 53.56

Our 2021 fiscal year shelter costs projection for the City of Orting based on 2019 actual intakes totaling \$5,238.32 is attached.

Total 2021 Projected Cost

Animal Control and Shelter combined; we project a total cost of \$30,625.22.



Thank you for the opportunity to provide these services to the City of Orting. Please feel free to contact me at any time with questions, comments or concerns. I can be reached at 253-798-3637 or brent.bomkamp@piercecountywa.gov.

Sincerely,



Brent Bomkamp
Undersheriff

Cc: Micah Lundborg, Patrol Bureau Chief
Lauren Wallin, Chief of Staff
Ron Schaub, Lieutenant
Donna LaFerriere, Fiscal Services Manager
Carmen Brown, Accounting Assistant 3
Brian Boman, Animal Control Supervisor

Humane Society - 2021 fiscal year Shelter Costs - Billing

City of Orting

2021 Intakes Estimate Based on 2019 Actuals	Intake Rate	Projected 2121 Cost
---	----------------	------------------------

Shelter - through the Humane Society

Pierce County Animal Intakes (includes ACO and citizen healthy and injured strays, ACO confiscations)

Dogs and Puppies	19	\$208.89	\$3,968.91
Cats and Kittens	5	\$208.89	\$1,044.45
Exotics	0	\$208.89	\$0.00
Rabbits and Rodents	0	\$53.56	\$0.00
Pierce County ACO Disposal Request	1	\$53.56	\$53.56
Total Pierce County Animal Intakes	25		\$5,066.92

Owner Surrenders (excludes owner requested DOA and euthanasia)

Dogs and Puppies	2	\$42.85	\$85.70
Cats and Kittens	2	\$42.85	\$85.70
Exotics	0	\$42.85	\$0.00
Rabbits and Rodents	0	\$42.85	\$0.00
Total Owner Surrenders	4		\$171.40

Total Animal Intake Charges 29 \$5,238.32

2020 OFM Population	Per Capita Rate	Projected 2021 Cost
------------------------	--------------------	------------------------

2021 Animal Control Services (\$2.94 per capita)

8,635 \$2.94 \$25,386.90

Estimated 2021 Cost

\$30,625.22

Notes:

2019 Animal Intake rates reflect County cost from Humane Society.

2021 Shelter cost estimates excludes extraordinary case related (historically - none to date).

Excerpt below from Pierce County 2020-2021 Humane Society Contract:

Animal Category	2020 Rate	2021 Rate
All animals except for the following:	\$ 200.85	\$ 208.89
Rabbits and Rodents	\$ 51.50	\$ 53.56
Owner Surrenders of all Kinds	\$ 41.20	\$ 42.85
Cost from PC Animal Control only	\$ 51.50	\$ 53.56



City of Orting Council Agenda Summary Sheet

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: South Correctional Entity-Inmate Housing (SCORE), 2022 Contract Amendment	AB21-05	Public Safety 11.5.2021	11.17.2021	
	Department:	Police		
	Date Submitted:	10.29.2021		
Cost of Item:	<u>\$189.52 - \$278.00 per night</u>			
Amount Budgeted:	<u>\$60,000 (2022 Proposed Budget)</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	001-523-60-41-00			
Timeline:	Current rates expire 12/31/21			
Submitted By:	Scott Larson, City Administrator			
Fiscal Note: None – This is an “on call” service				
Attachments: Letter from Score and Amendment				
SUMMARY STATEMENT: The Police Department has had a contract with SCORE since 2014. The Department has additional contracts for inmate services with other agencies, but Score has the ability to house individuals with mental health issues. SCORE is used based on the needs of the detained/incarcerated person. The attached is a contract amendment for 2022 services. For 2022 SCORE has increased their rates by 3% and implemented a \$35 booking fee.				
RECOMMENDED ACTION: Move Forward to the consent agenda for the November 23 rd , 2021 Meeting.				
FUTURE MOTION: <u>Motion:</u> To authorize the Mayor to sign the contract amendment with SCORE as presented.				



SOUTH CORRECTIONAL ENTITY

Serving the Cities of: Auburn, Burien, Des Moines, Renton, SeaTac, and Tukwila

June 21, 2021

Lieutenant Devon Gabreluk
City of Orting Police Department
PO Box 490
Orting, WA 98361

Sent via Email: DGabreluk@cityoforting.org

Lieutenant Devon Gabreluk:

In an effort to help reduce the financial impact stemming from the pandemic, SCORE chose to not increase any billing rates in 2021 and postponed implementing a \$35 booking fee. In March 2020, SCORE declared a state of emergency and removed the guaranteed bed requirement and billed only for actual bed use.

As described in recent conversations with your agency, effective January 1, 2022, SCORE's daily rates for guaranteed and non-guaranteed beds will increase by 3% and the booking fee will begin. Daily Rate Surcharges will remain unchanged from 2021.

Attached you will find SCORE's 2022 rate amendment for your review. For continued services in 2022, please sign and return the contract amendment by October 31, 2021. We look forward to our continued partnership and the opportunity to provide jail services to your community.

If you have any questions, please feel free to contact me directly.

Sincerely,

Devon Schrum, Executive Director
South Correctional Entity
Phone: (206) 257-6262
Email: dschrum@scorejail.org

Encl.

AMENDMENT TO ORIGINAL AGREEMENT FOR INMATE HOUSING

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING dated as of _____, **2021** (hereinafter "Amendment to Original Agreement") is made and entered into by and between the **SOUTH CORRECTIONAL ENTITY**, a governmental administrative agency formed pursuant to RCW 39.34.030(3) ("SCORE") and the _____ (hereinafter the "City" and together with SCORE, the "Parties" or individually a "Party"). This Amendment to Original Agreement is intended to supplement and amend that certain Interlocal Agreement for Inmate Housing between the Parties dated _____, as it may have been previously amended (the "Original Agreement"). The Parties hereto mutually agree as follows:

- 1. EXHIBIT A. FEES AND CHARGES AND SERVICES.** Per section 4 (Compensation) of the Original Agreement is hereby amended to include the following:

Daily Housing Rates

General Population – Guaranteed Beds	\$131.84	No. of Beds: _____
General Population – Non-Guaranteed Beds	\$189.52	

Daily Rate Surcharges:

Mental Health – Residential Beds	\$159.00
Medical – Acute Beds	\$217.00
Mental Health – Acute Beds	\$278.00

<u>Booking Fee</u>	\$35.00
--------------------	---------

Daily Rate Surcharges are in addition to the daily bed rates and subject to bed availability. The Booking Fee will be charged to the jurisdiction responsible for housing the inmate. Fees, charges and services will be annually adjusted each January 1st.

- 2. SECTION 1. DEFINITIONS:**

- a. **Commencement Date.** The bed rates provided for in Section 1 of this Amendment to Original Agreement shall become effective **January 1, 2022**. This Amendment to Original Agreement may be executed in any number of counterparts.

- 3. RATIFICATION AND CONFIRMATION.** All other terms and conditions of the Original Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the Parties have executed this Amendment to Original Agreement as of the date first mentioned above.

SOUTH CORRECTIONAL ENTITY

Contract Agency Name

Signature

Signature

Date

Date

ATTESTED BY:

Signature

NOTICE ADDRESS:

NOTICE ADDRESS:

SOUTH CORRECTIONAL ENTITY
20817 17th Avenue South
Des Moines, WA 98198

Attention: Devon Schrum, Executive Director

Attention:

Email: dschrum@scorejail.org

Email:

Telephone: (206) 257-6262

Telephone:

Fax: (206) 257-6310

Fax:

DESIGNATED REPRESENTATIVE FOR PURPOSES OF THIS AGREEMENT:

DESIGNATED REPRESENTATIVE FOR PURPOSES OF THIS AGREEMENT:

Name: Devon Schrum

Name:

Title: Executive Director

Title:



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Daffodil Float Storage Lease	AB21-53			
		CGA – 11.4.2021	11.17.2021	
	Department:	Administration		
	Date Submitted:	11.10.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	TBD			
Timeline:	End of Year			
Submitted By:	Scott Larson			
Fiscal Note: The lease amount will be \$1 per year and the cost of tenant improvements will be the responsibility of the lessee.				
Attachments: Draft Lease Agreement				
SUMMARY STATEMENT:				
<p>CGA received a request from the Chamber of Commerce to store the Daffodil Float on city property and identified as the old city shop as a suitable location. Staff prepared a non-exclusive lease for the storage of the float. The lease term would be annual, automatically renewing on January 1 of each year with the ability to terminate the lease with 30 days’ notice. Any improvements to the building would be the responsibility of the lessee.</p>				
RECOMMENDED ACTION: Move to consent agenda at regular meeting on November 23 rd 2021.				
FUTURE MOTION: <u>Motion:</u> To authorize the Mayor to negotiate and execute a lease with the Chamber of Commerce for storage of their Daffodil Float at the old city shop on Calistoga Street.				

LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into on this ___ day of _____, 2021, by and between the CITY OF ORTING, a Washington municipal corporation (the “City”), and **Orting Chamber of Commerce** (the “Leasee”).

RECITALS

WHEREAS, the City owns real property located at 601 Calistoga Street SW, in the City of Orting, Pierce County Tax Parcel No. 0519311022 (the “Property”); and

WHEREAS, Leasee is a 501(c)(6) non-profit organization promotes business activity in Orting by hosting public events, and

WHEREAS, Leasee owns a float used for the Daffodil Festival and other events to promote Orting and attract tourism, and desires to use the Property for the purpose of parking the float; and

WHEREAS, the City Council finds a Public Purpose by supporting organizations that bring public cultural and historical events to the City of Orting, and

WHEREAS, Exhibit A to this Agreement, incorporated herein by this reference, lists the dates that the Leasee will be using the property;

LEASE AGREEMENT

NOW, THEREFORE, in consideration of the terms and conditions of this Agreement, and the mutual covenants herein contained, the City and Leasee agree as follows:

A. Lease. The City hereby permits Leasee an non-exclusive right to use and occupy the portion of the Property depicted on Exhibit A to this Agreement for the sole purpose of parking vehicles during the duration of this agreement, subject to the following terms:

1. Leasee shall be permitted a non-exclusive right to park a float and store items related to the Leasee’s promotion of public events in the City of Orting on the Property.
2. Use of the Property by Leasee and its officers, agents, employees, suppliers, invitees, and customers must follow reasonable rules and regulations adopted by City and communicated to Leasee by written notice.
3. Leasee may make permitted improvements to the shop structure to store their float but may not destroy the city’s property located on the Property.

B. Assumption of Risk. During the term of this Agreement, the City will not provide exclusive services of any kind to the Property, including but not limited to security. The Leasee and his or her guests, representatives, volunteers and employees shall utilize the Property at their

own risk, and the City shall have no liability on account of any damage or loss occurring to the Lessee, the vehicles, float, or any personal property stored on the Property.

C. Payment. Lessee shall pay to the City as consideration for this agreement the sum of \$1.00 per year, during the term of this Agreement.

D. Term. The term of this Agreement shall be for one year, beginning upon mutual execution of this Agreement. This Agreement may be renewed for an additional one year term, upon mutual written agreement of the Parties.

E. Termination. Any breach of this Agreement by Lessee shall result in the automatic termination of this Agreement. In addition, the City may terminate this Agreement at any time upon fifteen (15) days' notice to Lessee, and shall refund to Lessee the payment applicable to that portion of the Lease term following the termination date, if any. If the Lessee fails to make any payment within five (5) days of the due date, this Agreement shall automatically terminate.

F. Indemnification. The Property is leased in an AS IS condition. Lessee shall defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of the Property or from any activity, work or thing done, permitted, or suffered by Lessee in or about the Property, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

G. Insurance. Lessee shall procure and maintain in force, without cost or expense to the City, on or before the commencement date of this Agreement and throughout the Agreement term or as long as Lessee remains in possession of the Property, a broad form comprehensive general liability policy of insurance covering bodily injury and property damage, with respect to the use and occupancy of the Property with liability limits of not less than \$1,000,000, per occurrence, \$2,000,000 annual aggregate.

1. The LEASEE'S insurance shall be primary and written on an "occurrence form", with a company that has a current A.M. Best rating of at least "A VII" or better, and licensed to do business in the State of Washington. The City shall be named by endorsement, or blanket policy language as an additional insured on all such general liability policies, which policies shall in addition provide that they may not be canceled or modified for any reason without fifteen (15) days prior written notice to City. LEASEE shall provide City with a certificate or certificates of such insurance, including the required endorsements within ten (10) days of the execution of this Agreement.
2. The Lessee's insurance coverage shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Lessee's insurance and shall not contribute with it.
3. The City shall not waiver the City's right to subrogation against the Lessee's insurance coverage.

H. Assignment. This agreement shall not be assigned without prior written authorization by the City.

I. Entire Agreement. The City's only obligations to the Leasee are those duties specifically set forth in this Agreement. This Agreement may not be modified, amended, or changed orally, except by a writing signed by the City. This Agreement contains all of the terms, conditions and representations between the parties with respect to the subject matter covered by the Agreement

J. Severability and Survival. If any term, condition or provision of this Agreement is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable. The provisions of this Agreement, which by their sense and context are reasonably intended to survive the completion, expiration or cancellation of this Agreement, shall survive termination of this Agreement.

K. Notices. Notices to the City of Orting shall be sent to the City Clerk, City of Orting, 104 Bridge Street S - PO Box 489, Orting, WA 98360. Notices to the Leasee shall be sent to the address provided by the Leasee upon the signature line below.

L. Applicable Law; Venue; Attorney's Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be properly laid in Pierce County, Washington.

CITY OF ORTING

LEASEE

By: _____
Joshua Penner, Mayor

By: _____
Title: _____
Address: _____

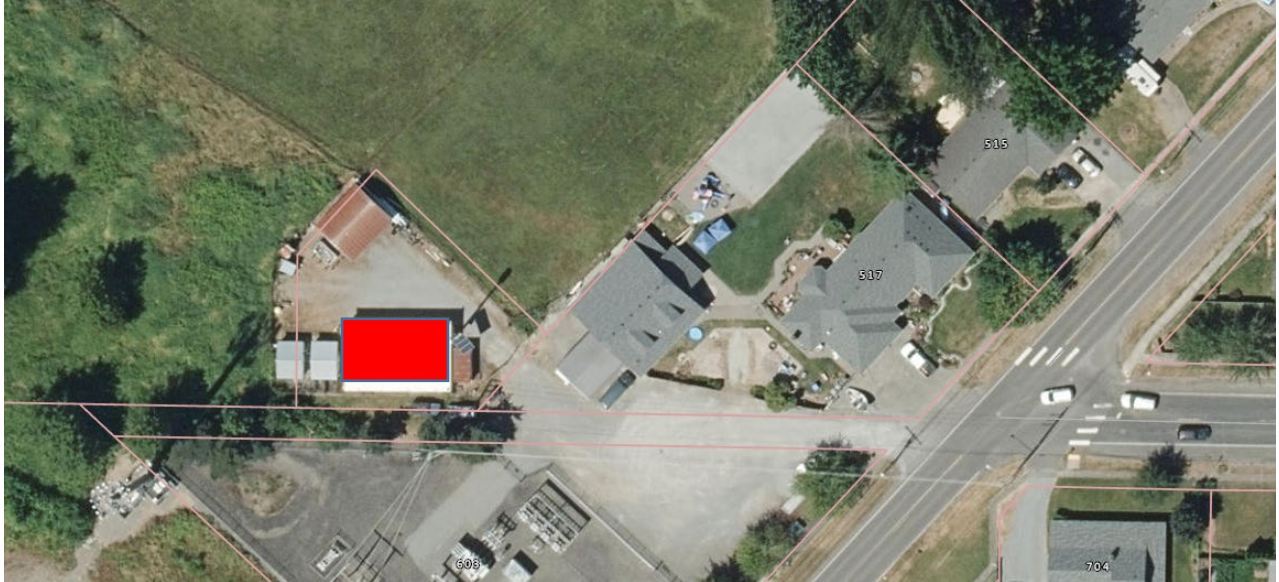
Date: _____

Date: _____

EXHIBIT A

Dates: This lease shall commence on the date executed and expire on December 31, 2022. If neither party terminates the lease it shall auto renew annually starting January 1, 2023.

The following map depicts the structure the Leasee is permitted to use and improve (shaded in red):





**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Swing Sets	AB21-87			
		CGA	10.20.2021, 11.17.2021	
	Department:	CGA Committee		
	Date Submitted:	10.12.2021		
Cost of Item:	Varies			
Amount Budgeted:	\$30,000.00			
Unexpended Balance:	N/A			
Bars #:	105.594.76.63.07			
Timeline:				
Submitted By:	CGA Committee			
Fiscal Note: CGA proposal is to use funds allocated for the zipline for this project.				
Attachments: Swing set option with price quotes				
SUMMARY STATEMENT:				
<p>CGA Committee has been reviewing bids for adding swing sets to our City parks. Attached are options for swing sets by two different vendors on the approved vendor list, with approximate costs for concrete curbing and rubber mats (if applicable). All options presented include ADA friendly swing seats (ADA seat ages 2-5 and ADA seat ages 5-12).</p>				
RECOMMENDED ACTION: TBD.				

Swing Options Overview

Play and Park Structures

3 ½" Painted 8' Tripod Swing: P68030: Min space required 32'8" x 30'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$3,583 (45' x 30')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$4,575 (57' x 30')**

3 ½" Galvanized 8' Tripod Swing: 68030: Min space required 32'8" x 30'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$2,789 (45' x 30')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$3,542 (57' x 30')**

Wear Mats

- Medium Duty Mats (36" x 36" x 3/4"): **\$194**
- Heavy Duty Mats (44" x 48" x 1"): **\$286**

Recreation Services Inc.

Tri-Pod Swing Frame: Model # 90015301: Min space required 33' x 32'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$4,201 (45' x 32')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$5,586 (56' x 32')**

Wear Mats

- Beveled Swing Mat (40" x 40" x 1½"): **\$139**

Interlocking Rubber Play Tiles

Play Tiles 56' x 32' (Concrete subbase needed): \$34,525

Concrete Slab 56' x 32' x 6": \$7,733

Concrete Curb Pricing

Concrete Tangent Block Curb 32' x 32' with Labor: \$3,180

3 1/2" Painted 8' Tripod Swing (P68030)



Product Information

Pricing below is for upright posts and swing beam only. Swings are sold separately.

Color Options	Ages	Weight
View All [https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf]	2-5 5-12	289 lbs

Price

\$1,449

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

3 1/2" Galvanized 8' Tripod Swing (68030)



Product Information

Pricing below is for upright posts and swing beam only. Swings are sold separately.

Color Options

Ages

Weight

[View All](#)

2-5

284 lbs

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf) 5-12

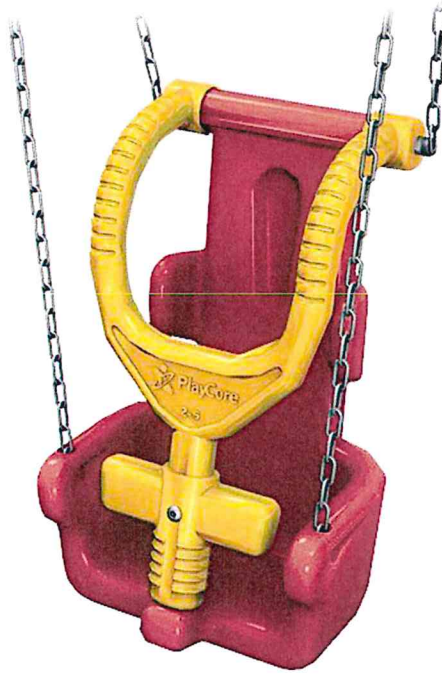
Price

\$894

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

Made for Me Seat 2-5 (67859)



Product Information

- USA ASTM and CPSC Compliant
- Not CSA Compliant

Color Options

Age

Weight

[View All](#)

2-5

51 lbs

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf)

Price

\$528

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Made for Me Seat 5-12 (67854)



Product Information

- USA ASTM Compliant and CPSC Compliant
- Not CSA Compliant

Color Options

[View All](#)

[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf]

Age

5-12

Weight

55 lbs

Price

\$544

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

Tri-Pod Swing Frame

Model: 900153

Our Tri-Pod Swing Frame is one of our most traditional frame options and makes a great addition to any play environment.

More Details

REQUEST A QUOTE

DOWNLOAD PRODUCT FLYER



Full Description

Options

Specifications

Our traditional Tri-Pod Swing Frame is constructed from 2 3/8" galvanized steel tubing with cast aluminum junctions. This swing frame is available in an 8' or 10' height and has three posts on each end for added support. You may have your posts powder coated for an additional charge.

Quick Highlights:

- 8' or 10' Height Options
- 3 Bay Options Available with Add-A-Bay Option
- Powder Coated Frame Available for an Upcharge

Inclusive Swing Seat

Model: BSIS-25

Bring inclusive swinging to your playground with the inclusive swing seat!

More Details

REQUEST A QUOTE

DOWNLOAD PRODUCT FLYER



Full Description

Specifications

All children love the thrill of swinging high on the playground regardless of their age or physical ability. Adding an inclusive swing seat provides children with special needs the confidence to enjoy the swinging experience with the support of the swing seat harness design. The inclusive swing seat, which includes the galvanized chain, is designed for children ages 2-5 and 5-12.

Quick Highlights:

- For children ages 2-5 (BSIS-25) or 5-12 (BSIS-512)
- Available in red, yellow, green, blue, or black
- Available with a yellow or tan brace

Overall Dimensions:

- BSIS-25
 - Height: 27 15/16"
 - Depth: 10 3/8"
 - Outside Width: 17 3/4"
 - Inside Width: 12 13/16"
- BSIS-512
 - Height: 30 1/8"
 - Depth: 14"
 - Outside Width: 20 5/8"
 - Inside Width: 16"

City Of Orting

Budget

September 29, 2021

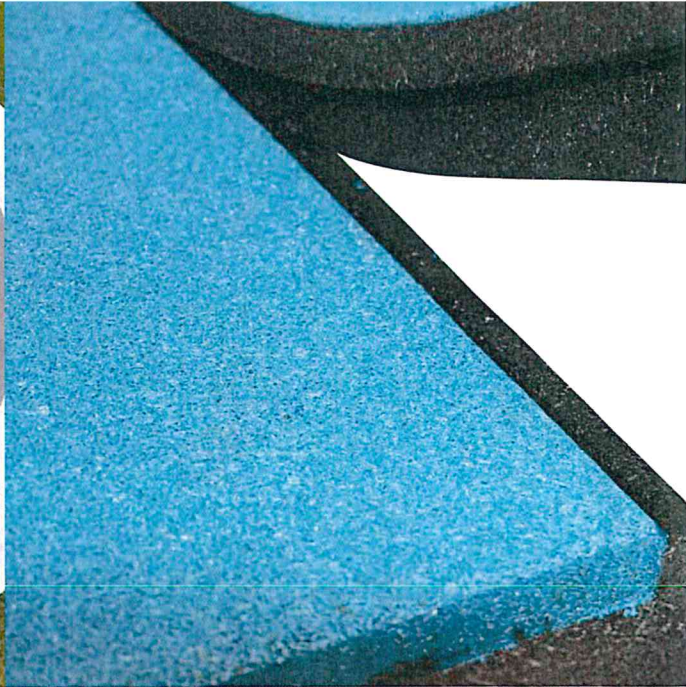
Presented by:

Clay Nored

(541) 914-1357

clay@rsnorthwest.com

Recreation
Services
Inc.

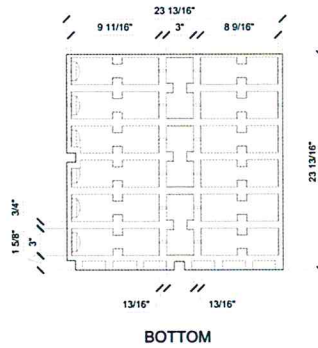


FEATURES

Interlocking Rubber Tiles are designed for playground and recreational use. The tile are equipped with a built-in alignment foot which allows for precise installation. The locking mechanism runs the entire perimeter to provide a more secure installation and will help minimize any curling or tile separation.

SPECIFICATIONS

- Available in varying thicknesses to meet critical fall heights up to 10 feet
- ADA accessible ramps, tiles, and edges available
- 2.25" - 4' fall - 26 lbs
2.75" - 6' fall - 29 lbs
3.25" - 8' fall - 31 lbs
4.25" - 10' fall - 39 lbs
- Tiles are available in colored standard buffing top and EPDM topped tiles. Refer to the color chart for a complete list of options.



Available Accessories Include:
 ADA Accessible Ramps
 Corners
 U-Locks and Filler Sticks



To verify product certification, visit www.ipema.org

SuperiorPlaygrounds

PLAYCORE
 Building communities through play & recreation™

(541) 914-1357



Budget

1197 NW Rockwood Ln
 Bend, OR 97703
 541/914-1357
 clay@rsnorthwest.com
 CCB: 209937
 L&I: RECRESW843DU

Customer
City of Orting 104 ridge St., S. Orting, WA 98360

Date	Budget No.
09/29/21	31040

Item	Description			Total
23561	Interlocking Rubber Play Tiles - Fall Height Rating: 8ft - Standard Buffings: Blue, Red, Green, Brown, Black, Tan, Gray - Play Area: 56' x 32' - Isotec Joint Glue - Freight INSTALL Tile Installation - Includes travel and per diem Exclusions: - Concrete sub base - Drainage - Install weather conditions impacts WA Sales Tax added to invoice			
After 30 days, price may need adjusted, due to material cost escalation.			Total	\$34,525.00

Please Note:

- Materials and services as per scope noted above, no other materials or services are implied.
- In the event of an inadvertent error or omission, Recreation Services, Inc. shall not be prejudiced in the fulfillment of the agreement, provided that any error or omission shall be corrected as soon as possible.
- Proposal amount may be adjusted to address material cost escalation.
- Excludes additional costs incurred as a result of unforeseen site issues, discovered as the project progresses. Approved change order will be required, prior to commencing with work.

8/27/21

CURB
PLAYGROUND

Zukowski

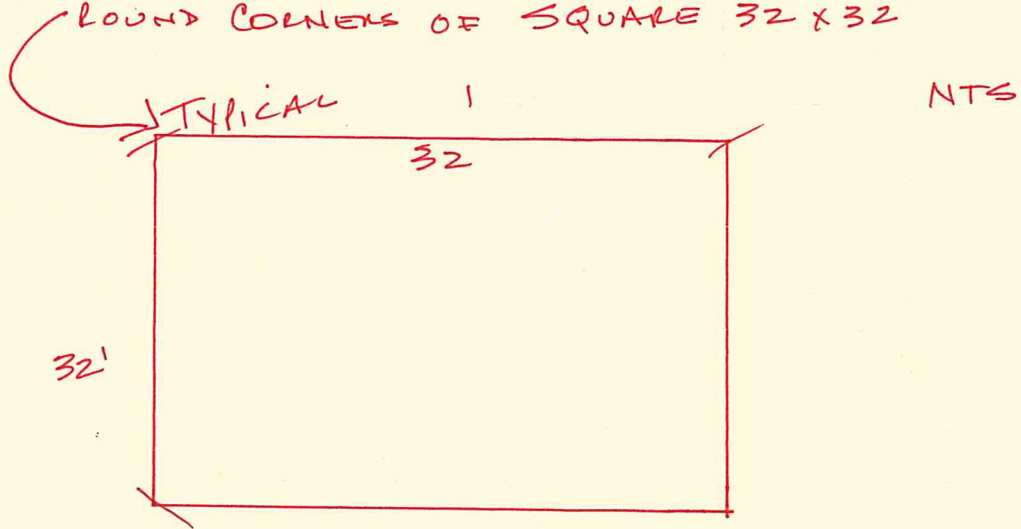
32 x 32 FT

ASSUME:

3" BASE IN GROUND

3" MIN CHIP

ROUND CORNERS OF SQUARE 32' x 32'



STAKE 1 HR 2 PEOPLE †60/HR INCL VEHICLE + MATERIALS

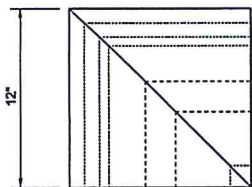
XTRA LABOR	2 x †60/HR	=	†120.-	
CURB	128CF x †20/FT	=	†2560.-	(INCL EXCAVATE/HAUL)
RESTORE GLASS EST.		=	†200.-	
DISPOSE EXCAVATE		=	†300.-	
			<hr/>	
			†3180.-	

CONTINGENCY INCLUDED

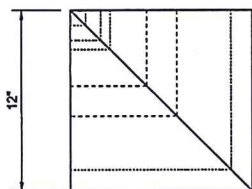
ASSUME: PRECAST

HIGH END LOW AMOUNT OF MATERIAL

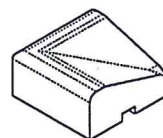
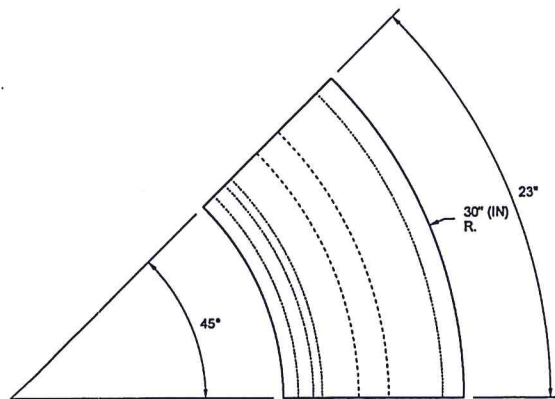
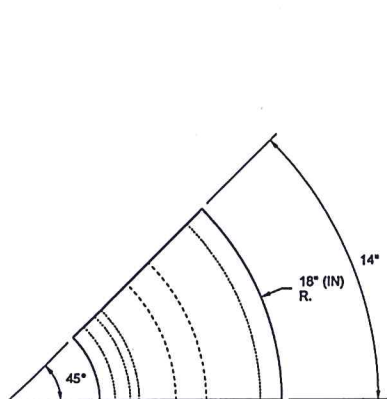
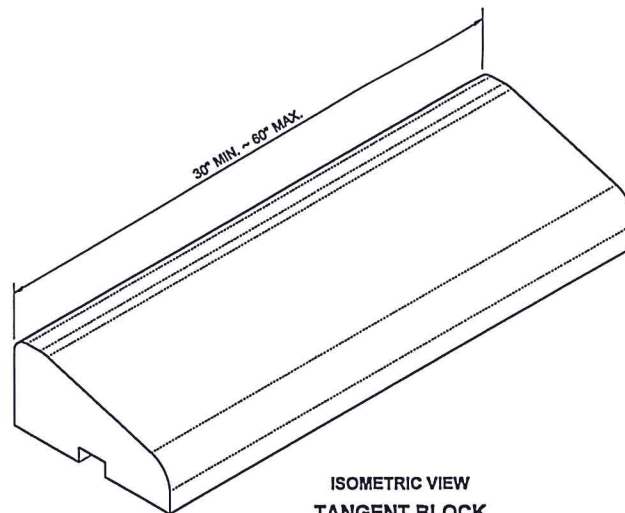
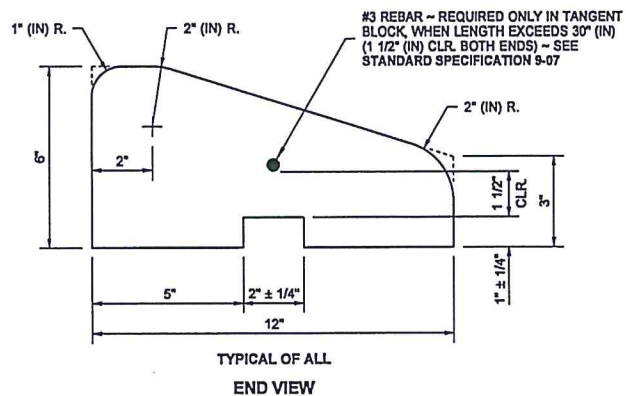
HAND PLAZED - EQUIPMENT EXCAVATION



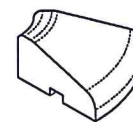
TOP VIEW
INSIDE CORNER BLOCK



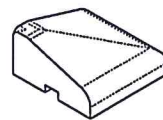
TOP VIEW
OUTSIDE CORNER BLOCK



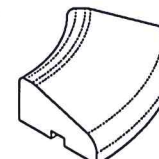
INSIDE CORNER BLOCK



18" (IN) RADIUS BLOCK



OUTSIDE CORNER BLOCK



30" (IN) RADIUS BLOCK

ISOMETRIC VIEWS



Dakotich, Pasco
Apr 22 2014 9:18 AM

**PRECAST SLOPED
MOUNTABLE CURB**

STANDARD PLAN F-10.62-02

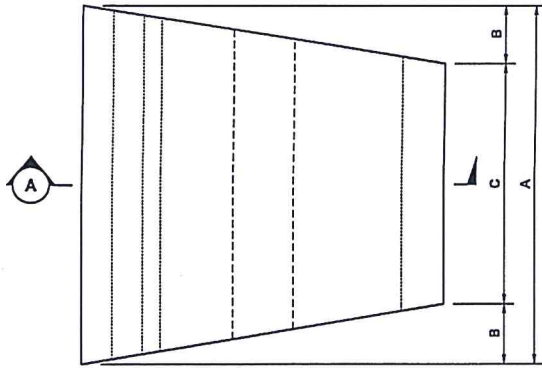
SHEET 1 OF 2 SHEETS

APPROVED FOR PUBLICATION

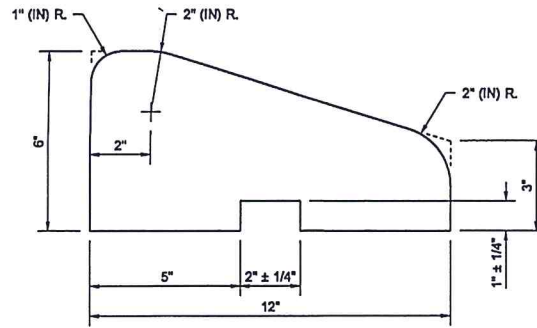
Dakotich, Pasco
Apr 22 2014 9:18 AM

STATE DESIGN ENGINEER

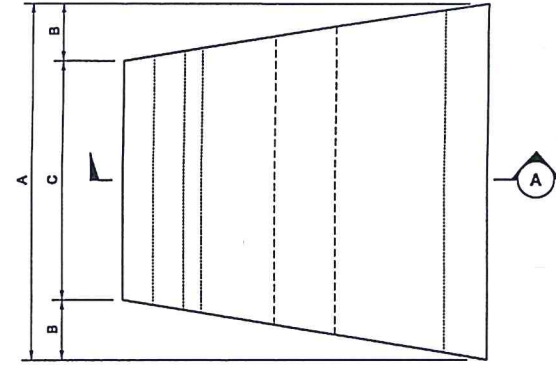
Washington State Department of Transportation



TOP VIEW
INSIDE RADIUS BLOCK



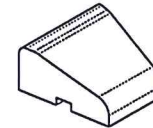
SECTION A



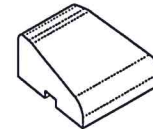
TOP VIEW
OUTSIDE RADIUS BLOCK

CURB RADIUS TABLE			
CURB RADIUS	DIMENSION A	DIMENSION B	DIMENSION C
3'	12"	2"	8"
4' TO 5'	12"	1 1/2"	9"
6'	12"	1"	10"
7'	12"	7/8"	10 1/4"
8'	18"	1 1/8"	15 3/4"
9'	18"	1"	16"
10'	18"	7/8"	16 1/4"
11' TO 13'	18"	3/4"	16 1/2"
14' TO 15'	18"	5/8"	16 3/4"
16' TO 17'	24"	3/4"	22 1/2"
18' TO 22'	24"	5/8"	22 3/4"
23' TO 29'	24"	1/2"	23"
30' TO 34'	30"	1/2"	29"
35' TO 48'	30"	3/8"	29 1/4"
49' TO 60'	30"	1/4"	29 1/2"
OVER 60'	USE TANGENT BLOCK, SEE SHEET 1		

THIS TABLE LISTS THE CALCULATED DIMENSIONS FOR CASTING BLOCKS SUITABLE FOR CONSTRUCTING VARIOUS CURB RADII. CURVED BLOCKS, OR BLOCKS WITH DIFFERENT DIMENSIONS MAY BE ACCEPTABLE WITH PRIOR APPROVAL OF THE ENGINEER.



INSIDE RADIUS BLOCK



OUTSIDE RADIUS BLOCK

ISOMETRIC VIEWS



Bakotich, Pasco
Apr 22 2014 9:20 AM

PRECAST SLOPED MOUNTABLE CURB

STANDARD PLAN F-10.62-02

SHEET 2 OF 2 SHEETS

APPROVED FOR PUBLICATION
Bakotich, Pasco
Apr 22 2014 9:20 AM

STATE DESIGN ENGINEER
Washington State Department of Transportation



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Purchasing Policy	AB21-97		11.17.2021	11.23.2021
	Department:	Finance		
Date Submitted:	11.10.2021			
Cost of Item:	₹			
Amount Budgeted:	₹			
Unexpended Balance:	₹			
Bars #:	NA			
Timeline:				
Submitted By:	Gretchen Russo			
Fiscal Note:				
Attachments: Amended Purchasing Policy and Resolution No. 2021-17				
SUMMARY STATEMENT:				
<p>The current purchasing policy is contained within the council rules and is limited in scope and authorities. A new standalone purchasing policy was desired to have a larger scope and more detail to effectively manage the day to day purchases that the city makes. The new purchasing policy pertains to the purchase of budgeted verses non-budgeted items, along with policy surrounding general purchases, public works, waivers, exemptions, credit card limits, and emergency purchases.</p>				
RECOMMENDED ACTION: Move forward to regular meeting on November 23 rd , 2021.				
FUTURE MOTION: <u>Motion:</u> To approve Resolution No. 2021-17, a resolution of the City of Orting, Washington, adopting amended purchasing policy; and establishing an effective date.				

CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-17

A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, ADOPTING AMENDED PURCHASING
POLICY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Orting finds the adoption of written policies for purchasing and contracting are in the best interest of the City to provide sufficient guidance to the staff and provide a framework for future Council actions on decisions with financial consequence; and

WHEREAS, the City Council adopted a Purchasing Policy by motion at its regular meeting of May 29, 2019; and

WHEREAS, the City Council finds that an amendment to the Purchasing Policy to update purchasing policy to clarify the waiving of competitive bidding requirements by the terms of written policies as set out in RCW 39.04.280 and to increase purchasing thresholds to match current state laws.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Adoption of Purchasing Policy, as Amended. The City of Orting hereby adopts the “Purchasing Policy” as attached hereto as Exhibit A, hereby incorporated in full by this reference.

Section 2. Severability. If any section, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 3. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this resolution, including but not limited to correction of clerical errors.

Section 4. Effective Date. The fee schedule adopted by this resolution shall be effective upon its passage. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

RESOLVED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 23th DAY OF NOVEMBER 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

City of Orting Purchasing Policy

Part I: Purpose

By adopting these procedures, the City Council intends to ensure that the city conduct all purchasing and public works contracting activities in full compliance with Washington law and locally adopted procedures. The intent of this chapter is to provide maximum assurances to the public and to all contractors, consultants and vendors, that Orting's purchasing and contracting practices provide maximum fairness and value in the expenditure of public funds. [See appendix A for federal purchasing rules.](#)

These procedures are adopted to:

- Implement the requirements of state laws, local ordinances and administrative procedures thereby assuring the legality of the purchasing process;
- Ensure buying competitively and wisely to obtain maximum value for the public dollars spent.
- Commit that procurement will be impartial and provide the City with the best quality for the best value; and
- Ensure that purchases will be within budget limits and meet goals and objectives approved in the City's Operating and Capital budget.
- Non-budgeted items or items that exceed budget capacity must be pre-approved by city council.

Part II Code of Ethics

Code of Ethics (RCW 42.23) "Public employment is a public trust." The public must have confidence in the integrity of its government. The purpose of this Code of Ethics is to give guidance to all employees and elected officials so that they may conduct themselves in a manner which will be compatible with the best interest of themselves and the City of Poulsbo. It is essential that those doing business with the City observe the following guiding ethical standards:

1. Actions of City employees shall be impartial and fair.
2. The City will not accept donations of materials or services in return for a commitment to continue to initiate a purchasing relationship.
3. City employees may not solicit, accept, or agree to accept any gratuity for themselves, their families or others that would or could result in personal gain. Purchasing decisions must be made impartially. The following are examples of items not considered gratuities: Discounts or concessions realistically available to the general population; Items received that do not result in personal gain; Samples to the City used for general City use.

Part III Conflict of Interest

No City staff or council member may undertake consulting, professional practice or other assignments which would result in a conflict of interest. Any employee of the City who recommends or approves a purchase and who has any financial interest in the firm involved in the purchase shall disclose his or her interest in the firm prior to recommending or approving the purchase.

Part IV Definitions

Unless the context requires otherwise, the terms as used in this Policy shall have the following meaning:

“Adequate appropriation balance” means sufficient fund balance existing in the appropriation item against which the purchase order is to be charged.

“Bid” means an offer, submitted by a bidder to furnish supplies, materials, equipment and other property in conformity with the specifications, delivery terms and conditions, and other requirements included in the invitation for bids or otherwise required by the city.

“Bidding” means a procedure used to solicit quotations on price and delivery from various prospective suppliers of supplies, materials, equipment, and other city property.

“Capital equipment” means any equipment of the city having an initial value of \$1,000 or more and an estimated useful life of three or more years.

“City administrator” means the City of Orting City Administrator or his/her duly appointed designee. The City Administrator is authorized to delegate any functions and responsibilities set forth in this chapter to administrative staff.

“Contractual services” means professional and nonprofessional service contracts including but not limited to engineering, animal control, janitorial and other contracts entered into for the accomplishments of a particular project or limited period of time.

“Department Heads” means the Mayor, City Administrator, City Treasurer, City Clerk, Police Chief, Court Administrator, Building Official, Public Works Director, and the Parks and Recreation Director.

“Emergency” means, for the purpose of enabling the city to suspend compliance with public bidding and purchasing policies and requirements, an event or set of circumstances which demands immediate action to preserve public health, protect life, protect public property, or to provide relief to the community overtaken by such occurrences.

“Life cycle cost” means the total cost of an item to the city over its estimated useful life, including cost of selection, acquisition, operation, maintenance, and where applicable, disposal, as far as these costs can reasonably be determined, minus the salvage value at the end of its estimated useful life.

“Local bidder” means a firm or individual who regularly maintains a place of business and transacts business in, or maintains an inventory of merchandise for sale in, and is licensed by the city of Orting.

“Phone bids” means a non-written quotation for a product, or service as outlined in Part VII.

“Public property” means any item of real or personal property owned by the city.

“Public work” shall have the meaning set forth in RCW 39.04.010, as now adopted and hereafter amended.

“Purchase order” means an official document used in authorizing the encumbrance of city funds toward the purchase of supplies, materials, equipment and other property.

“Purchasing agent” means the City Administrator or city employee designated by the City Administrator to serve as a purchasing agent. For routine departmental purchases of supplies, in accordance with the City Administrator’s administrative policy, each department director may designate one or more departmental purchasing agent(s).

“Request for Proposal” (RFP) is a method of soliciting competitive bid proposals for a defined scope of work. The proposals would normally include factors to measure qualifications, delivery, and service reputation as well as price. Stated another way, an RFP is a formal invitation from the city to a company to submit an offer. The offer is to provide a solution (or proposal) to a problem or need the city has identified. An RFP is a solicitation process whereby the judgment of the supplier’s experience, qualifications, and solution may take precedence over their cost proposal to the City. The elements of an RFP are:

1. Project Background and Scope of Service
2. Definitions
3. Minimum Qualifications
4. Technical Requirements (if any)
5. Schedule
6. Cost Proposal
7. Submittal Requirements
8. Evaluation Process and Criteria
9. Insurance Requirements
10. Funding Sources (if applicable)

“Request for Qualifications” (RFQ) is a method of soliciting competitive proposals that considers and evaluates companies on the basis of demonstrated competency and qualifications rather than price. This process is typically used for architecture and engineering services where price is not a consideration. An RFQ will generally result in negotiations. The elements of an RFQ are:

1. Project Background and Scope of Services
2. Project Budget and Source of Funding
3. Schedule
4. Minimum Qualifications
5. Submittal Requirements
6. Selection Process/Evaluation Criteria

“Requisition” means a standard form providing detailed information as to quantity, description, estimated price, possible vendors, fund account, signature and other information necessary to make purchasing decisions.

“Responsible bidder” means a bidder who has proven by experience or information furnished to the satisfaction of the City Administrator that current financial resources, production or service facilities, service reputation and experience are adequate to make satisfactory delivery of supplies of acceptable quality, equipment, or contractual services on which he/she bids. A “responsible bidder” has not violated or attempted to violate any provisions of this chapter.

“Responsive bidder” means a bidder who has complied with all requirements contained in the invitation to bid, including the bid packet and specifications, and who has submitted all required documentation, information and bid bond by the deadline for acceptance of bids.

Part V: Purchases

Section 1. Purchase of supplies, equipment, and materials (unconnected with a Public Works Project)

Items under this category include furniture, computer hardware, office equipment, and operating and maintenance supplies.

Purchases by the city of supplies, equipment, and materials shall be made as provided herein; provided nothing herein shall be construed to prohibit City participation in cooperative purchasing agreements with other municipalities. Department heads are encouraged to obtain on-call and long term service contracts for up to three years for services that are regularly used.

Section 2. Purchases of ~~\$7,500 - \$1,000~~ or less

Supplies, materials, and equipment with a reasonably expected cost of ~~\$7,500 - 1,000~~ or less may be purchased without formal or informal bidding; provided that City staff will strive to obtain the lowest practical price for such goods or services.

Section 3. Purchases between ~~\$7,500 - 1,000~~ and ~~\$15,000 - 5,000~~

Supplies, materials, and equipment with a reasonably expected cost of between ~~\$7,500 - 1,000~~ and ~~\$15,000 - 5,000~~ may be purchased without formal bidding but staff are required to get at least three soft "phone bids" before moving forward with the purchase using a vendor list.

Vendor List process

1. ~~The city partners with the Municipal Research Service Center (MRSC) that forms vendor lists for the award of contracts for the purchases of materials, equipment and supplies.~~

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

~~Section 4. Purchases between \$5,000 and \$15,000~~

~~Informal Bidding. Supplies, materials, and equipment with a reasonably expected to cost more than \$5,000 but less than \$15,000, may be purchased without a formal call for bids as provided in this subsection.~~

- ~~3.2. The city partners with the Municipal Research Service Center (MRSC) that forms vendor lists for the award of contracts for the purchase of materials, equipment, and supplies with an estimated cost of more than \$5,000 and less than \$15,000.~~

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

- ~~4.3. The department director or their designee shall secure written quotations from at least three different vendors whenever possible. The purchase contracts shall be awarded to the lowest responsible bidder.~~

- ~~5.4. Immediately after the award of the purchase contract is made, the bid quotations obtained shall be recorded and open to public inspection and shall be available by telephone inquiry. When awarded, the department director or their designee shall notify the city clerk.~~

- ~~6.5. The city clerk shall post at city hall a list of the contracts awarded using the MRSC at least once a year. The list shall contain the names of vendors awarded contracts, the amount of the contracts, a brief description of the items purchased under the contracts, the dates that the contracts were awarded, and the location where the bid quotations for the contracts are available for public inspection.~~

Section 5. Purchases over \$15,000

Supplies, material, equipment, or services with a reasonably expected to cost more than \$15,000.00 shall be purchased through a formal call for bids as follows:

1. Staff will prepare bid specifications for the goods or services to be purchased, which shall include an invitation to bid notice, instructions to bidders, general conditions, special bid conditions (if any), terms and conditions, and a bid proposal form indicating the type of response desired from a bidder.
2. A call for sealed bids ("Call for Bid") or request for proposals will be published in a newspaper of general circulation throughout the city not less than one week prior to the date fixed for opening.
3. The Call for Bid or request for proposals will be posted in the same manner as ordinances. The notice shall include a description of the goods or services desired.
4. Bid proposals will be opened on the date and time, and at the place as specified in the specifications or public notices.
5. Staff will prepare tabulation sheets- based on the criteria laid out in the Call for Bid and either recommend an award to the lowest responsible bidder, who meets the terms of the specifications, conditions and qualifications or recommend the rejection of any or all bids.
- ~~6.~~ The city ~~council~~ ~~council~~ shall review the bid proposals, related materials and the recommendation of the staff, and shall award the contract to the lowest responsible bidder.
- ~~7.~~ The city administrator may upon review of the materials and recommendations of staff reject any or all bids and make a further call for bids.
- ~~8.~~ If bids are not received on the first call, the city may choose either -to make a second call for bids or to negotiate directly with any prospective service or supply provider, per RCW 35.23.352(1).

Part VI Public Works (as defined in RCW 39.04.010)

Formatted: Font: Not Bold

~~Contracts for public works as defined in RCW 39.04.010 shall be awarded by competitive bid unless, in appropriate cases, the city elects to proceed according to either the informal bid or small works roster processes provided for herein.~~

In determining the cost of a public works project, all amounts paid for materials, supplies, equipment, and labor, as well as retail sales and use tax (where required by law) on the construction of that project must be included.

Section 1. Public Works – Minimal Competition ~~Informal Bid~~, ~~\$75,000~~ ~~30,000~~ or less

1. The city may construct public works by contract, without calling for bids, whenever the estimated cost of the work or improvement, including cost of materials, supplies and equipment will not exceed the sum of: (1) ~~\$75,000~~ ~~30,000 if more than one craft or trade is involved with the public works,~~ or (2) ~~\$20,000 if a single craft or trade is involved with the public works.~~ The term "public works project" means a complete project. Division of the project into units of work or classes of work to avoid the restriction on work that may be performed by day labor on a single project is not permitted.
2. A contract shall be awarded under this section according to the following procedure:

~~A. Competitive bidding is not required and staff may seek quotes directly from individual vendors. Staff are encouraged but not required to seek multiple quotes.~~

~~A. Staff shall obtain from three or more contractors written quotations of the estimated cost of the public works and maintain those quotes in the records, together with specifications or plans.~~

~~— If less than three quotes are obtained because of factors beyond the control of the city, an explanation of those factors, the quotes and the specifications and/or plans for public works shall be maintained in city records.~~

~~B. Quotes shall be presented to the Public Works Committee for evaluation and determination of the lowest responsible bidder.~~

~~B. After evaluation and recommendation by the Public Works Committee, the city council may accept the bid submitted by the lowest responsible bidder.~~

~~B. In addition, the city may use its own public works force to complete the public works necessary without the necessity of informal bidding.~~

Formatted: Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Section 2. Public Works – Small works roster, ~~\$350,000~~ 100,000 or less

1. The city contracts with MRSC for maintenance of a small works roster, consisting of all responsible, licensed contractors requesting to be included for award of public works contracts not to exceed ~~\$350,000~~ 100,000.
2. The city may award a contract for ~~\$350,000~~ 100,000 or less off of the small works roster using the following procedure:
 - A. The director of public services or designee shall obtain written quotations, from the small works roster. Whenever possible, the city shall invite at least five contractors to submit quotations, including, whenever possible, at least one otherwise qualified woman or minority contractor. The city may invite all appropriate contractors on the roster to submit quotations. Once a contractor has been afforded an opportunity to submit a quotation, that contractor shall not be offered another opportunity until all other appropriate contractors on the roster have been afforded an opportunity to submit a quotation on a contract.
 - B. The city's invitation for quotations shall include an estimate of the scope and nature of the work to be performed, and the materials and equipment to be furnished.
 - C. The city shall award the contract to the lowest responsible bidder.
 - D. Immediately after awarding a contract, the director of public services shall record the bid quotations obtained for the contract. The bid quotations shall be open to public inspection.

Section 3. Public Works – Formal bidding, ~~\$350,000~~ 100,000 or more

Public works with a reasonably expected cost of ~~\$350,000~~ 100,000 or more shall be let by formal bid as provided herein:

1. Formal bidding procedure:
 - A. Staff will prepare bid specifications for completion of the public works project upon prior authorization by the city council.

- B. A call for sealed bids ("Call for Bids") will be published in the official newspaper, or a newspaper of general circulation most likely to bring responsive bids, once a week for two consecutive weeks prior to the date fixed for the opening of bids.
- C. The Call for Bids will be posted in the same manner as ordinances.
- D. The Call for Bids shall contain the following:
 - 1. Description of the nature of work;
 - 2. State where the plans and specifications are on file;
 - 3. State that the bids must be sealed and filed with the city before a specific date;
 - 4. State what criteria will be used to score the bids
- 5. State that bids must be accompanied by bid proposal deposit which will be at least five percent of the bid in the form of a cashier's check or postal money order or surety bond made out to the city and specify that no bids will be considered without this deposit.
- 6. Bids will be opened on the date and time and at the place as specified in the bid specifications, requests for proposals, advertisements and public notices.
- 7. Staff will prepare bid tabulation sheets based on the criteria laid out in the Call for Bids, and either recommend an award to the lowest responsible bidder who meets the terms of the specifications, conditions and qualifications, or recommend the rejection of all bids received.
- 8. The City Council shall review the bids, specifications and related materials and the recommendations of staff and shall award the contract to the lowest responsible bidder.
- 9. The city administrator council may, upon review of the materials and recommendations of staff, reject all bids if it is determined that a bidder is non-responsive or not-responsible, and may make a further call for bids.
- 10. If bids are not received on the first call, the city may choose either to make a second call for bids or to negotiate directly with any prospective public works contractor.

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

Part VII Service Contracts

Contracts for services that are not for: (1) public works or (2) a qualifying professional service set out in RCW 39.80.020, do not require a competitive bidding process, per state law. However, the city would like to utilize a competitive process to ensure that taxpayer dollars are being put to their highest and best use. To that end, this city will follow the following processes:

- 1. For service contracts estimated to be less than ~~\$50,000~~ ~~5,000~~ no competitive process is required but staff should be able to show that the price is reasonable and the provider is qualified.
- 2. For service contracts estimated to be more than ~~\$50,000~~ ~~5,000~~ but less than ~~\$75,000~~ ~~20,000~~ staff should obtain three written quotes from qualified providers, or alternatively they may use a more formal RFP/RFQ process as described herein.
- 3. For service contracts estimated to be more than ~~\$75,000~~ ~~20,000~~ staff should use a formally advertised RFP/RFQ process as described herein.

Part VIII Architect and Engineer Services (A&E)

The City must follow chapter 39.80 RCW for procuring A&E professional services, as defined at RCW 39.80.020. Architectural and Engineering consultants are initially selected based upon their qualifications through a Request for Qualifications (RFQ) process, rather than price (see RCW 39.80.050). After selecting a consultant of this type via the RFQ process, the city will negotiate a contract with the most qualified firm at a price which the City determines fair and reasonable. In so negotiating, the city shall take into account the estimated value of the services to be rendered as well as the scope, complexity, and professional nature. If the city is unable to negotiate a satisfactory contract with the firm selected at a price the city determines to be fair and reasonable, negotiations shall be terminated and the city shall begin negotiations with the next highly qualified firm.

Part IX Waivers and Exemptions

Section 1 Emergency Purchases

It is the intent as adopted by the City Council of Orting that the Mayor, or his designee, be authorized to waive the requirements of competitive bidding in the event of an emergency as defined by RCW 39.04.280. The Mayor or his designee shall comply with all portions of RCW 39.04.280 in the event of an emergency. The City Council through resolution may also waive competitive bidding requirements in circumstances defined within RCW 39.04.280. In any waiver of competitive bidding requirements, public disclosure and review shall be produced per the requirements as defined in RCW 39.04.280.

Section 2 Sole Source Supply

These requirements for purchasing or public works also may be waived by the Mayor, or his designed resolution of the City Council declaring that the purchase or public work is either clearly and legitimately limited to a single source or supply, or the materials, supplies, equipment, or services are subject to special market conditions, -and recites why this situation -exists. The City Council through resolution may also waive competitive bidding requirements in circumstances defined within RCW 39.04.280. In any waiver of competitive bidding requirements, public disclosure and review shall be produced per the requirements as defined in RCW 39.04.280.

Part VI Purchasing Authority

Purchasing authority as described below is based on a complete contract price. Contracts that last multiple years shall have each years' cost aggregated to determine the entire contract value. Purchasing authority is also project-limited. If the project requires purchases from multiple vendors, costs from each vendor shall be aggregated to determine how a purchase is approved.

Section 1. Authorities for Budgeted Items:

Purchase of supplies, equipment, materials or goods not connected with a public works project

1. Purchases of \$~~15,000~~ ~~3,000~~ or less -may be approved by Department Directors
~~2.—Purchases above \$15,001 are required to be approved by the City Council. between \$3,001 and \$10,000 may be approved by the City Administrator~~

~~3. Purchases between \$10,001 and \$25,000 may be approved by the Mayor~~

~~2. Purchases above \$25,001 are required to be approved by the City Council~~

Public Works projects

1. Purchases of \$350,000 or less may be approved by the Public Works Director

2. Purchases above \$350,001 or more are required to be approved by the City Council.

~~4-~~

Section 2. Authorities for non-Budgeted Items:

1. Purchases of \$1,000 or less may be approved by Department Directors
2. Purchases between \$1,001 and \$2,500 may be approved by the City Administrator
3. Purchases between \$2,501 and \$10,000 may be approved by the Mayor
4. Purchases above \$10,001 are required to be approved by the City Council

Section 3. Emergency Authority

This section applies only when the mayor has declared an emergency and must comply with part 4.1 above.

1. The Incident commander and the mayor, their designee or successor as defined by the Continuity of Operations plan, in the event of a declared emergency are authorized to spend or commit any needed resources to preserve life and property.

Part X Credit Cards

The City shall provide the Mayor and department heads (or their designees, as approved by the Finance Committee) with a City credit card for traveling or purchasing budgeted items. It is the policy of the City that purchases on credit cards be minimized as much as possible. It is the responsibility of each card holder to save their receipts and provide them to the accounts payable clerk. The finance director may require a reconciliation from the card holder if they have more than ten transactions per month.

Section 1. Credit Limits

The following limits shall apply:

1. The Mayor, the City Administrator, and the City Treasurer shall have full access to the city's credit limit.
2. The Police Chief shall have a limit of \$15,000.
3. The Public Works Director shall have a limit of \$5,000.
4. All other directors shall have a limit of \$1,500.
5. The Public Works Administrative Assistant shall have a limit of \$3,000.
6. All others who have credit cards shall have limits of \$500.
7. In the case of a declared emergency, the Incident commander and all city directors shall have full access to the credit limit of the City.

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Normal, No bullets or numbering

APPENDIX A – FEDERAL FUNDS

Federal funds and grants often come with their own separate and more restrictive bidding requirements. Competitive bidding may be required by federal agencies, even below the state limits, and the required competitive process may be more demanding.

7- If the project uses any federal funding, the most restrictive of the state and federal requirements must be used. The city will work closely with granting agencies and follow all the requirements for the particular grant.

Formatted: Indent: First line: 0.5"

Formatted: Normal, Left, No bullets or numbering

RCW 39.04.280

Competitive bidding requirements—Exemptions.

This section provides uniform exemptions to competitive bidding requirements utilized by municipalities when awarding contracts for public works and contracts for purchases. The statutes governing a specific type of municipality may also include other exemptions from competitive bidding requirements. The purpose of this section is to supplement and not to limit the current powers of any municipality to provide exemptions from competitive bidding requirements.

(1) Competitive bidding requirements may be waived by the governing body of the municipality for:

- (a) Purchases that are clearly and legitimately limited to a single source of supply;
- (b) Purchases involving special facilities or market conditions;
- (c) Purchases in the event of an emergency;
- (d) Purchases of insurance or bonds; and
- (e) Public works in the event of an emergency.

(2)(a) The waiver of competitive bidding requirements under subsection (1) of this section may be by resolution or by the terms of written policies adopted by the municipality, at the option of the governing body of the municipality. If the governing body elects to waive competitive bidding requirements by the terms of written policies adopted by the municipality, immediately after the award of any contract, the contract and the factual basis for the exception must be recorded and open to public inspection.

If a resolution is adopted by a governing body to waive competitive bidding requirements under (b) of this subsection, the resolution must recite the factual basis for the exception. This subsection (2)(a) does not apply in the event of an emergency.

(b) If an emergency exists, the person or persons designated by the governing body of the municipality to act in the event of an emergency may declare an emergency situation exists, waive competitive bidding requirements, and award all necessary contracts on behalf of the municipality to address the emergency situation. If a contract is awarded without competitive bidding due to an emergency, a written finding of the existence of an emergency must be made by the governing body or its designee and duly entered of record no later than two weeks following the award of the contract.

(3) For purposes of this section "emergency" means unforeseen circumstances beyond the control of the municipality that either: (a) Present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

[1998 c 278 § 1.]