

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Agenda
104 Bridge Street S, Orting, WA
October 27, 2021
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

You may attend this meeting virtually via the platform Blue Jeans by clicking the following link <https://bluejeans.com/451048219/8828> by telephone by dialing 1.408.419.1715 – Meeting ID 451 048 219 and passcode 8828, or in person at the Orting City Hall. Per the Governor's directives, all in person attendees shall comply with social distancing regulations and non-vaccinated attendees shall wear a face covering. If you log in at bluejeans.com you will need to enter the meeting ID of 451 048 219, the passcode 8828, and your name.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

2. PUBLIC COMMENTS - Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on October 27th, 2021, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

3. PUBLIC HEARING - All members of the public may provide testimony during the public hearing via the call-in number and meeting ID listed on the agenda, in person at the meeting located at Orting City Hall, or they may submit written comments prior to the public hearing to consider revenue sources no later than 3:00 pm. on October 27, 2021; to Kim Agfalvi, City Clerk, at clerk@cityoforting.org.

A. AB21-91 – Property Taxes.

4. CLOSED RECORD DECISION

AB21-88 – Daycare Amendments

***Motion:** To adopt ordinance 2021-1086, an ordinance of the City of Orting, Washington, relating to daycares, amending Orting Municipal Code sections 13-2, 13-3-3, 13-5-3, and 13-5-5; providing for severability, and establishing an effective date.*

5. STAFF RECOGNITION

Administration – Margaret O’Harra Buttz

Public Works – Alison Williams

Public Safety – Gina Palombi

Mayor Penner

6. CONSENT AGENDA- (Any request for items to be pulled for discussion?).

- A. Regular Meeting Minutes of September 29th, 2021 and October 13th, 2021
- B. Payroll Claims and Warrants.
- C. **AB21-78** – Golf Cart Fees.
- D. **AB21-79** – Parking Strip Ordinance.
- E. **AB21-86** – Pipeline Video Camera Bids.

Motion: To approve consent agenda as prepared.

7. AGENDA ITEMS

- A. **AB 21-81** – Whitehawk Blvd. Extension Additional Design Costs.

Maryanne Zukowski

Motion: To approve roundabouts as the preferred intersection control at Kansas/Calistoga/Whitehawk and Whitehawk/HWY 162 intersections.

- B. **AB21-83** – Right of Way Remediation Costs – 703 Kansas St SW.

Maryanne Zukowski

Motion: To authorize payment of up to \$46,442.86 in relocation benefits for the former owners of [703 Kansas St SW] for the Whitehawk Boulevard Extension Project.

- C. **AB21-80** - Fee Schedule.

Scott Larson and Gretchen Russo

Motion: To approve the 2021 fee schedule as presented.

- D. **AB21-74** - Sidewalk Health and Safety Regulations.

CM Belot and CM Gunther

Motion: To approve ordinance 2021-1088, an ordinance of the City of Orting, Washington, relating to public ways and property; adopting Orting Municipal Code sections 8-9-1 and 8-9-2 prohibiting certain activities on right-of-way and sidewalks; providing for severability; and establishing an effective date.

8. EXECUTIVE SESSION.

9. ADJOURNMENT.

Motion: To adjourn.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Date	Regular Meeting
Subject:	AB21-91	N/A	10.20.21	10.27.21
Hearing - 2022 Property Taxes - Resolution No. 2021-13 – A Resolution of the City of Orting, Requesting the Highest Lawful Levy	Department:	Finance		
	Date Submitted:	10.13.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	<u>N/A</u>			
Timeline:	No later than November 30, 2021			
Submitted By:	Gretchen Russo			
Fiscal Note: See Summary Statement				
Attachments: Property Tax Resolution No. 2020-37, Other Documents from County				
SUMMARY STATEMENT:				
<p>This resolution will raise our property tax cap by \$26,373.95 to \$1,373,837.68, which is an increase of less than 2% over the prior years' levy which was \$1,336,485.08.</p> <ul style="list-style-type: none"> • The increase in the total amount of property tax collections is driven by \$2 million in new construction, and • Assessed valuation for 2020 and 2021 are \$960.6 million and \$1,117 million respectively, an increase of 14%. • The rate that would be paid by citizens would <u>decrease</u> to approximately \$1.24 per \$1,000 of assessed valuation. The rate in 2021 was \$1.39 per \$1,000 of assessed valuation. 				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve Resolution No. 2020-37, A Resolution of the City of Orting, Washington, requesting the highest lawful levy.				

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “City”) has met and considered its budget for the calendar year 2022; and

WHEREAS, the City’s actual levy amount from the previous year was \$1,336,485.08; and

WHEREAS, the population of this City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing City that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$26,373.95 which is a percentage increase of 1.9734 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2022 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF October, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best, PLLC



MEMORANDUM

DATE: September 13, 2021
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: **Preliminary Certification of Assessed Values/Levy Limit Factor**

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:
Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409
email: kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN

(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.

Levy FAQs

Q. How should the Ordinance/Resolution read if the district is limited at a lesser amount due to the statutory maximum rate limit?

A. Prepare the document as though there is no limit due to the statutory maximum rate. Add language to inform the district's taxpayers of the rate limit and the projected allowable levy to the Ordinance/Resolution.

The Ordinance/Resolution must contain three amounts; last year's actual levy, the dollar amount & percent of increase needed for the following year. The intent of the district must be clear in the Ordinance/Resolution.

Q. Why does the sample Ordinance/Resolution show more/less than 1%?

A. The 1% limit refers to the limitation of increase to a district's highest lawful levy known as the Levy Limit Factor. The percent of increase approved in a district's Ordinance/Resolution equals the change over the prior year's actual amount levied plus the dollar amount of increase for the next year's budget needs.

- The simple act of passing an Ordinance/Resolution allows a district to increase the Highest Lawful levy by the lesser of 1% or the IPD, depending on the size of the district.
- The increase authorized in the document identifies how much of that increase is required for the next year's budget needs.

Q. Why does the sample show \$0 increase and an increase of 0%?

A. The total amount levied in the prior year is more than this year's increase from the limit factor, the district should ask for a \$0 and 0% increase. This does not affect any increase allowed by the limit factor increase of the highest lawful levy. Once a district passes the Ordinance/Resolution the Highest Lawful levy is allowed to increase by the limit factor.

A district's Ordinance or Resolution controls two levy limitations;

- 1. The act of passing a resolution/ordinance allows the Limit Factor increase (lesser of 1% or the IPD) to the highest lawful levy.*
- 2. The authorized percent and dollar amount stated increase over the prior year's actual, Certified levy request.*

Q. What documents need to be submitted by November 30?

A. No later than November 30, provide a copy of the approved Ordinance/Resolution & the Levy Certification (Budget Request).

FAILURE TO PROVIDE THESE DOCUMENTS BY THE DUE DATE COULD ADVERSLEY AFFECT YOUR LEVY.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 13, 2021

OFFICIAL NOTIFICATION TO: ORTING

RE: 2021 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	1,135,602,741
Highest lawful regular levy amount since 1985	1,349,365.38
Last year's actual levy amount (including refunds)	1,336,485.08
Additional revenue from current year's NC&I	10,978.64
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	1,360.14
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	1,117,097,761
Timber Assessed Value	-
Total Taxable Excess Value	1,117,097,761

2021 New Construction and Improvement Value 7,895,500

*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecounywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

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PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2021 FOR 2022

**ORTING
< 10,000**

REGULAR TAX LEVY LIMIT:

2020

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,349,365.38
	1.01
	1,362,859.03
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	7,895,500
	1.390493648432
	10,978.64
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	9,989,030
	9,989,030
	0.00
	1.390493648432
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	1,373,837.68

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	1,373,837.68
	1,135,602,741
	1.209787217306
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	1.209787217306
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	1,373,837.68

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	1,373,837.68
	1,360.14
	1,375,197.82
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	1,375,197.82
J. Amount of levy under statutory rate limitation.	1,135,602,741
	3.600000000000
	4,088,169.87
K. LESSER OF I OR J	1,375,197.82

EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of _____ ORTING has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2022 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,336,485.08 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2022 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 26,373.95
which is a percentage increase of 1.9734% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Daycare Code Amendments	AB21-88			
		CGA	10.20.2021	10.27.2021
	Department:	Planning		
	Date Submitted:	10.12.2021		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>\$NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments: Staff report and exhibits				
SUMMARY STATEMENT:				
<p>The amendments ensure the same terminology for the two types of daycare facilities (centers and family home) are used throughout the code. The second part of the amendments is to add in specific code for daycare centers that wish to serve more than 12 kids in a residence. The code amends the definition of a “daycare center” to be allowed in residences, so it is clear if an in-home daycare wishes to serve more than the state permitted 12 children, it gets bumped out of the “family daycare” category and into the “daycare center” category which requires a conditional use permit.</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
<p>To adopt ordinance 2021-1086, an Ordinance of the City of Orting, Washington, relating to daycares; amending Orting Municipal Code sections 13-2, 13-3-3, 13-5-3, and 13-5-5; providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2021-1086**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO DAYCARES; AMENDING
ORTING MUNICIPAL CODE SECTIONS 13-2, 13-3-3, 13-5-
3, AND 13-5-5; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to revise its definitions associated with daycares to provide for consistency throughout the code; and

WHEREAS, the City desires to revise its daycare regulations to be consistent with state law and provide for multiple types and locations of daycares throughout the City; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance on September 22, 2021 for its review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on October 4, 2021 and proposed a recommendation which was forwarded to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council considered the proposed code amendments and the entire record, including recommendations from the Planning Commission on October 27, 2021; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 13-2, Amended. Orting Municipal Code Section 13-2 is hereby amended as follows:

13-2: DEFINITIONS:

13-2-5: D

DAYCARE CENTER: An establishment licensed by the state, used to provide adult or child care services during part of the twenty four (24) hour day in a facility ~~that is not the primary residence of the operator(s)~~. See also definition of Family Daycare in this chapter.

13-2-7: F

FAMILY DAYCARE: A facility licensed by the state of Washington located in ~~the a dwelling and operated by the owner of the residence family abode of a person or persons~~ for regularly scheduled care of ~~twelve (12) six (6)~~ or fewer adults or children, for periods less than twenty four (24) hours.

Section 3. OMC Section 13-3-3, Amended. Orting Municipal Code Section 13-3-3, Table 1 is hereby amended as follows:

13-3-3: USES:

**TABLE 1
CITY OF ORTING LAND USE**

	Zone							
	RC	RU	RMF	MUTC	MUTCN	LM	OS	PF
Daycare Facilities								
Centers <u>commercial Daycare Center</u>		C	C	C	P			
Provider home facility Family Daycare	P	P	P	C ³				

Section 4. OMC Section 13-5-3, Amended. Orting Municipal Code Section 13-5-3.I is hereby amended as follows:

13-5-3: LOADING AREA AND OFF STREET PARKING REQUIREMENTS:

I. Parking Spaces Required For Particular Uses:

Use	Parking Spaces Required
1. All dwellings (RC, RU, RMF, MUTC)	2 off street spaces per unit ¹

2. Family Daycare centers; home-based	1 for each employee, plus 1 additional, not including required residential spaces
Non-residential Daycare Center	1 for each employee, plus 1 for every 10 children or adults

Section 5 **OMC Section 13-5-5, Amended.** Orting Municipal Code Section 13-5-5 is hereby amended as follows:

13-5-5: DAYCARE FACILITIES:

- A. Purpose: The purpose of this section is to provide operating criteria to meet the need for quality, affordable, and safe daycare facilities for adults and children. There are two (2) types of daycare facilities: home based daycare facilities and daycare centers.
- B. Family Daycare Facilities: Family daycare facilities operate from a residence by the resident(s). There are two (2) types of family daycare facilities: those providing services to adults and those providing services to children. ~~and To be permitted outright per state law, these facilities~~ are restricted to a maximum of twelve (12) children or adults including residents of the abode. ~~There are two (2) types of family daycare facilities: those providing services to adults and those providing services to children.~~
 - 1. Criteria For Family Daycare Facilities:
 - a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.
 - b. Outdoor Play Equipment: Play equipment shall not be located in any required front or side yard setback area.
- C. Daycare Centers: Daycare centers are facilities ~~which operate in places other than a residence~~ with no limited on the number of clients. There are two (2) types of daycare centers: adult daycare center and child daycare center.
 - 1. Criteria For Daycare Centers:
 - a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.
 - b. Loading: There shall be an off street area for loading and unloading children or adults (clearly marked). Adequate vehicle turnaround shall be provided on site for parking and loading so as to preclude the necessity of backing out onto the street.
 - c. Signs: One sign will be permitted at a size to be determined by the zone classification where the facility is located as provided in chapter 7 of this title.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 8. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF October, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kimberly Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 10.21.2021

Passed by the City Council:

Date of Publication:

Effective Date:



City Council Staff Report

Project Name:	Daycare Code Amendments
Applicant:	City of Orting
Date of Staff Report:	October 6, 2021
Date of Meeting:	October 27, 2021
Staff Recommendation:	Approval
City Staff Contact:	Emily Adams, AICP Contract City Planner
Public Comment Period:	September 24 – October 4, 2021 following notice of public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

1. Staff Report
2. Notice Planning Commission public hearing – posted
3. Notice Planning Commission public hearing – published
4. Proposed Ordinance

Findings of Fact

Recently an application for a family home daycare center came before the City. In reviewing the code for the application, it became clear there are inconsistencies with the code. The amendments ensure the same terminology for the two types of daycare facilities are used throughout the code. The second part of the amendments is to add in specific code for daycare centers that wish to serve more than 12 kids in a residence.

Under state law, 12 kids or less is considered a family home childcare and must be permitted in any residential zone, which Orting’s code addresses. However, having greater than 12 children in at-home facilities was not specifically stated in the City’s regulations so interpretations needed to be made. These code amendments codify the interpretations based on state law and the intent of the City’s code. The code amends the definition of a “daycare center” to be allowed in residences, so it is clear if an in-home daycare wishes to serve more than the maximum allowed 12 children, it gets bumped out of the “family daycare” category and into the “daycare center” category which requires a conditional use permit.

Proposed code revisions can be seen in the attached ordinance.

Public Hearing

A public hearing was held before the Planning Commission on October 4, 2021. No comments were received.

Recommendations

Staff recommends approval of the ordinance and amendments as proposed.

The Planning Commission unanimously recommended of the ordinance and amendments as proposed

Reconsideration and Appeal

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

NOTICE OF ORTING PLANNING COMMISSION PUBLIC HEARING

Monday, October 4th, 2021 – 7:00 pm

NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. . The purpose of this hearing is to receive public testimony regarding a proposal to amend the Orting Municipal Code related to daycare. The amendments to the code correct inconsistencies in definitions and clarify the process for family home daycares that care for more than 12 children.

The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID.

To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info

Phone Dial-in: +1.408.419.1715 then enter

Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on Oct. 4, 2021 at EAdams@cityoforting.org or by mail to the Planning Commission secretary at PO Box 489, Orting, WA, 98360.

Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.





Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19366	141547	Print Legal Ad - IPL0042377		\$235.19	1	40 L

Attention: Emily Adams

CITY OF ORTING
 PO BOX 489
 ORTING, WA 983600489

LEGAL NOTICE

NOTICE IS HEREBY GIVEN the City of Orting Planning Commission will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding a proposal to amend the Orting Municipal Code related to daycare. The amendments to the code correct inconsistencies in definitions and clarify the process for in home daycares that care for more than 12 children. **The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm.** The City is utilizing remote attendance for the hearing. **Comments can be made by the public by a log in or call in number and then entering the Meeting ID.** To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info Phone Dial-in: +1.408.419.1715 then enter Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on October 4, 2021 at EAdams@cityoforting.org. Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.
 IPL0042377
 Sep 24 2021

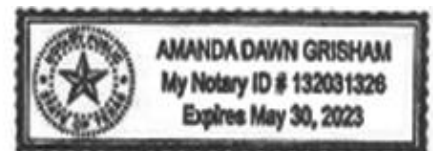
Calandra Daniels, being duly sworn, deposes and says: That he/she is the Principal Clerk of the publication; The News Tribune, printed and published in Tacoma, Pierce County, State of Washington, and having a general circulation therein, and which said newspaper(s) have been continuously and uninterruptedly published in said County during a period of six months prior to the first publication of the notice, a copy of which is attached hereto: that said notice was published in The News Tribune, as amended, for:

No. of Insertions: 1
 Beginning Issue of: 09/24/2021
 Ending Issue of: 09/24/2021

Principal Clerk

Sworn to and subscribed before me this 24th day of September in the year of 2021 before me, a Notary Public, personally appeared before me Calandra Daniels known or identified to me to be the person whose name subscribed to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she executed the same.

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!



CERTIFICATE OF APPRECIATION
THE MAYOR & THE STAFF OF THE CITY OF ORTING WISH TO RECOGNIZE

MARGARET O'HARRA BUTTZ

The Following Statements Were Made by The City Administrator and Finance Director:

After volunteering with the City's Building Department, Margaret started working for the City of Orting in April of 2010 as a Cashier. In October of 2018 she was promoted to the HR Payroll Clerk where she currently works today. Margaret is planning on retiring this year and during this time she has made an impressive impact upon the staff and the citizens of Orting. Margaret is one of those employees that goes above and beyond every day. She volunteers during the work day and during her free time. She has worked continuously for two decades with the Planning Commission and she is currently serving as a Fire Commissioner for Orting Valley Fire and Rescue. Margaret jumps in and assists in any way she can. She serves behind the scenes completing all the day to day needs. From janitorial needs, facility rentals, and payroll questions she quickly researches and problem solves the issue. Margaret has a wealth of knowledge that she shares freely to assist others. One of the largest recent contributions she has provided is assisting and implementing the digital storage of payroll records. Previously the City of Orting maintained all records in hard copy form and this shift to digital records required hours and hours of research to ensure essential records are available for access.

We are honored to have her as a team member and will miss her outgoing personality when she retires.

**Thank You for Your Dedication to Making Orting a Great Place to
Live, Work, Play, & Do Business!**

AWARDED THIS AT THE MANAGEMENT MEETING OF THE 26TH DAY OF OCTOBER, 2021
HONORED AT THE CITY COUNCIL MEETING ON THE 27TH DAY OF OCTOBER, 2021

Joshua Penner, Mayor

Gretchen Russo, Finance Director



CERTIFICATE OF APPRECIATION

THE MAYOR & GREG REED, PUBLIC WORKS DIRECTOR WISH TO RECOGNIZE

ALISON WILLIAMS

THE FOLLOWING STATEMENTS WERE MADE BY YOUR SUPERVISOR

It is with great privilege to recognize Alison Williams for the Public Works Award.

Alison is an individual who needs little to no supervision as her work ethics are of high caliber. Alison's superior knowledge for records management continues to improve Public Works electronic records storage and its processes. In addition to the records management, Alison is also taking responsibility working as the Public Works Permits Clerk and is leading the administration process of the City's Cross-Connection Control program. Alison listens to direction so well that she only needs to be instructed once on processes and then takes the lead with follow through. Alison is a bright individual with a fantastic attitude, excellent organizational skills, communicates clearly, and isn't shy to ask questions.

It would be remiss to not mention Allison bakes the most amazing cookies, her cranberry oatmeal cookies are spectacular. Alison is without question a great addition to the Public Works team.

**Thank You for Your Dedication to Making Orting a Great Place to
Live, Work, Play, & Do Business!**

AWARDED THIS AT THE MANAGEMENT MEETING OF THE 26TH DAY OF OCTOBER, 2021

HONORED AT THE CITY COUNCIL MEETING ON THE 27TH DAY OF OCTOBER, 2021

Joshua Penner, Mayor

Greg Reed, Public Works Director



CERTIFICATE OF APPRECIATION

THE MAYOR & THE CHIEF OF POLICE WISH TO RECOGNIZE

GINA PALOMBI

The Following Statements Were Made By Your Supervisor

Gina Palombi is an exemplary officer, who produces impeccable work on the street, in the office, and in the neighborhoods. Gina's focused attention to detail on police-related contacts in the field routinely yields successful conclusions, no matter how simple or complex an incident might be. Gina's sharp wit and constant visual awareness provide her with robust decision-making skills, which have allowed her to deescalate contentious scenes while safeguarding herself in unpredictable moments. Gina's astute knowledge of law and procedure translates to accurate and thorough narratives in her police reports. This follow through provides the prosecutors with a complete file for review. Gina is becoming well known in the Orting community for her genuine friendliness with our citizens and visitors. Gina regularly takes time during her day to randomly stop and say hello to people in the community, and she is known to pass out treats to the kids, too. Gina is a highly skilled and community-oriented police officer. We are very fortunate to have Gina as a member of our team.

**Thank You for Your Dedication to Making Orting a Great Place to
Live, Work, Play, & Do Business!**

AWARDED THIS AT THE MANAGEMENT MEETING OF THE 26TH DAY OF OCTOBER, 2021
HONORED AT THE CITY COUNCIL MEETING ON THE 27TH DAY OF OCTOBER, 2021

Joshua Penner, Mayor

Chris Gard, Chief of Police

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
September 29, 2021
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Drennan led the Pledge of Allegiance, and then roll call was taken.

Councilmembers present: Deputy Mayor Greg Hogan, Councilmembers John Kelly, John Williams, Scott Drennen, Tony Belot, Gregg Bradshaw. Councilmember Tod Gunther joined the meeting virtually at 7:14pm.

Staff present: Mayor Josh Penner, City Attorney Charlotte Archer, City Engineer Maryanne Zukowski, Engineer JC Hungerford, Finance Director Gretchen Russo, City Clerk Kim Agfalvi, City Planner Emily Adams.

Councilmember Williams made a motion to excuse Councilmember Gunther. Seconded by Councilmember Bradshaw.

Council discussion followed.

Roll call vote was taken. Motion passed (5-1). Deputy Mayor Hogan – Nay vote.

Mayor Penner read the following announcements:

You may attend this meeting virtually via the platform Blue Jeans by clicking on the link on the City's website, by telephone via the number available on the City's website, or in person at the Orting station. Per directives from the Governor and the State Secretary of Health, all in person attendees shall comply with social distancing and are encouraged to wear a face covering if distancing is not feasible.

Mayor Penner stated that he had received questions on where the Council was meeting the last couple of meetings. He stated that the Council had been meeting at the Orting Station, and that Pierce County TV was not able to film those meetings, but that the audio recordings are available on the City of Orting website.

2. REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Kelly made a request to pull item AB21-71 – Whitehawk Boulevard Extension Project from the consent agenda. Mayor Penner stated that AB21-71 would now be item 5-E under new business.

Councilmember Drennan stated he would like to pull AB21-70 – Sponsorship Resolution from the consent agenda. Mayor Penner stated AB21-70 would now be item 5-F under new business.

3. PUBLIC COMMENTS.

Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on September 29, 2021, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

No comments were made.

4. CONSENT AGENDA- (Any request for items to be pulled for discussion?).

A. Regular Meeting Minutes of August 11th, September 8th and September 15th.

B. Payroll Claims and Warrants.

C. **AB21-73** – Harman Tank Demolition.

Deputy Mayor Hogan made a motion to approve the consent agenda as revised. Seconded by Councilmember Williams.

Motion passed (6-0).

5. NEW BUSINESS.

A. **AB21-60** – Deck Code Amendments.

City Planner Emily Adams briefed on the deck code amendments as proposed. She stated that this amendment will allow for decks in the side yard to extend within 5 feet of the side lot line, which is an increase from the current code which states that they can only project 18 inches into the side yard setback. The 5 feet distance is at the request of the City Building official for fire safety reasons.

Deputy Mayor Hogan made a motion to adopt Ordinance 2021-1082; an ordinance of the City of Orting, Washington, relating to uncovered porches and decks; amending Orting Municipal Code sections 13-5-1-C; providing for severability, and establishing an effective date. Seconded by Councilmember Kelly.

Motion passed (6-0).

B. **AB21-77** – E2SHB 1220 – Supportive and Transitional Housing Code Amendments.

City Planner Emily Adams briefed on E2SHB 1220 that was signed into law and states that a City shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed. The law also states that a City shall not prohibit indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed. Staff is proposing interim regulations that will last for six months, or up to a year if Council opts to renew them for another six months. These interim zoning regulations would add definitions to the code for transitional housing, permanent supportive housing, emergency shelters, and indoor emergency housing. It would remove hotels and motels for permitted use. The permanent supportive housing and transitional housing would be added as conditional uses with stipulations about the number of units allowed and the distance they have to be from each other, parks, and schools.

Councilmember Drennan made a motion to adopt Ordinance No. 2021-1083; an Ordinance of the City of Orting, Washington, relating to interim zoning controls pertaining to permanent supportive housing and transitional housing for a period of six months in response to ESSHB 1220. Seconded by Councilmember Belot.

Motion passed (6-0).

C. AB21-48 – Speed Limit Ordinance.

City Engineer Maryanne Zukowski briefed on AB 21-48, Speed Limit Ordinance. Washington State Department of Transportation evaluated a safety study on state route 162. Their proposal is to reduce the speed limit from Orting City Limits to South Prairie from 50MPH to 45MPH. The Washington State Department of Transportation asked the City of Orting to reduce the last 158 feet of City speed limit from 50MPH to 30MPH on the south end of town.

Council discussion followed.

Deputy Mayor Hogan made a motion to adopt Ordinance No. 2021-1078; an Ordinance of the City of Orting, Washington, extending the speed limit to 30 miles per hour between milepost 10.31 and 10.34. Seconded by Councilmember Williams.

Council discussion followed.

Councilmember Kelly made a motion to amend the Ordinance No. 2021-1078; an Ordinance of the City of Orting, Washington, extending the speed limit from 30 miles per hour to 45 miles per hour between milepost 10.31 and 10.34. Seconded by Councilmember Belot.

Council discussion followed.

Roll call vote was taken. Motion was defeated (4-3). Councilmembers Kelly, Belot, and Bradshaw – Yay. Councilmembers Gunther, Williams, Drennan and Deputy Mayor Hogan – Nay.

Mayor Penner asked if there was further discussion on the original motion, motion to adopt Ordinance No. 2021-1078; an Ordinance of the City of Orting, Washington, extending the speed limit to 30 miles per hour between milepost 10.31 and 10.34.

No further discussion from Council.

Roll call vote was taken on the original motion, motion to adopt Ordinance No. 2021-1078; an Ordinance of the City of Orting, Washington, extending the speed limit to 30 miles per hour between milepost 10.31 and 10.34

Roll call vote was taken. Motion passed (4-3). Councilmembers Kelly, Belot, and Bradshaw – Nay. Councilmembers Gunther, Williams, Drennan and Deputy Mayor Hogan – Yay.

D. AB21-72 – Body Worn Cameras and Tasers.

Police Chief Chris Gard briefed the Council on the purchase of Body Worn Cameras and tasers. He stated body cameras are vitally important for public perception, training, and officer safety. He stated it will help them to minimize and mitigate complaints.

Councilmember Drennan made a motion to authorize the Mayor to sign a 5-year contract not to exceed \$25,650.00 each year to provide the police department with body worn cameras and tasers. Seconded by Councilmember Belot.

Motion passed (7-0).

E. AB21-71 – Whitehawk Boulevard Extension Project.

Councilmember Kelly stated questions he had on the relocation fees that are being proposed. He stated from his research that he was not able to find any regulations that would require the City to pay relocation fees.

City Attorney Archer stated the project is subject to the Federal Relocation Act, as the project is partially federally funded. This relocation payment has been approved by Washington State Department of Transportation and that relocation benefits are in addition to the sale of the property. She stated a voluntary sale will trigger relocation benefits.

Council discussion followed.

City Engineer Maryanne Zukowski stated both homes purchased for the Whitehawk Boulevard Extension Project will be coming before council for relocation benefits. She briefed on both properties, and briefed that moving costs that may be asked for as well.

Councilmember Kelly asked that the agenda item for relocation costs be moved back to Study Session.

Attorney Archer asked the Council to authorize an executive session to discuss the time sensitiveness of the item and that it includes legal risk.

Councilmember Williams asked if it would be better to adjourn to executive session now.

Attorney Archer stated that it would require Council action to table this item to the end of the meeting after an executive session.

Councilmember Kelly made a motion to table agenda item AB21-71, Whitehawk Boulevard Extension Project to the end of the meeting, after an executive session. Seconded by Councilmember Williams.

Motion passed (7-0).

F. AB21-70 – Sponsorship Resolution

Councilmember Drennan briefed on the benefits of the Sponsorship Resolution, and the clock tower project. He stated we have a significant donor to pay for the clock, but additional funds were needed to complete the installation. Councilmembers have designated discretionary funds to be used for installation costs.

Councilmember Drennan made a motion to approve Resolution 2021-12, a resolution of the City of Orting, Washington, declaring a public purpose and authorizing a grant of funds to Orting Historical Society. Seconded by Deputy Mayor Hogan.

Motion passed (7-0).

6. EXECUTIVE SESSION.

Attorney Archer stated Council will go into an executive session and cited RCW 42.30.110 (1) (i) to discuss with legal counsel legal risks of a proposed action, for ten minutes, with action potentially to follow.

Mayor Penner recessed the meeting to Executive Session at 7:42pm, to begin at 7:42pm/
7:42 pm started executive session for ten minutes.

7:52 pm executive session was extended for five minutes.

7:57 pm executive session was extended for three minutes.

8:00 pm executive session was extended for three minutes.

8:03 pm executive session was extended for three minutes.

8:06 pm executive session was extended for three minutes.

8:09 pm executive session ended and the meeting returned to normal session.

Deputy Mayor Hogan made a motion to approve up to \$30,000.00 in relocation assistance to the previous owners of 515 Calistoga Street W. Orting, WA 98360. Seconded by Councilmember Bradshaw.

Roll call vote was taken. Motion passed (5-2). Councilmembers Gunther and Kelly – Nay.

7. Public Comments

Councilmember Bradshaw made a motion to open up the floor to public comments due to technical difficulties at the beginning of the meeting. Seconded by Councilmember Williams.

Motion passed (7-0).

No public comments were made.

8. ADJOURNMENT.

Councilmember Belot made a motion to adjourn. Seconded by Councilmember Gunther.

Motion passed (7-0).

Mayor Penner recessed the meeting at 8:13pm.

Kim Agfalvi, City Clerk

Joshua Penner, Mayor

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Regular Business Meeting Minutes
104 Bridge Street S, Orting, WA
October 13, 2021
7:00 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm. Councilmember Gunther led the pledge of allegiance, and then roll call was taken.

Councilmembers present: Deputy Mayor Greg Hogan, Councilmembers John Williams, Scott Drennen, Tod Gunther, Tony Belot and Gregg Bradshaw. Virtual - Councilmembers Gunther and Kelly.

Staff present: Mayor Josh Penner, City Administrator Scott Larson, Finance Director Gretchen Russo, Engineer JC Hungerford, City Attorney Charlotte Archer.

Mayor Penner read the following announcements:

You may attend this meeting virtually via the platform Blue Jeans by clicking on the link on the City's website, by telephone via the number available on the City's website, or in person at the Orting station. Per directives from the Governor and the State Secretary of Health, all in person attendees shall comply with social distancing and are encouraged to wear a face covering if distancing is not feasible.

REQUEST FOR ADDITIONS OR MODIFICATIONS TO THE AGENDA.

Councilmember Bradshaw asked for an immediate executive session before the meeting proceeded.

City Attorney Charlotte Archer stated the purpose of the executive session was pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel legal risks of a proposed action, for five minutes, with action to follow.

Mayor Penner recessed the meeting to Executive Session at 7:03pm, to begin at 7:03pm.

7:03 pm started executive session for five minutes.

7:08 pm executive session was extended for three minutes.

7:11 pm executive session was extended for two minutes.

7:13 pm executive session was extended for two minutes.

7:15 pm executive session ended and the meeting returned to normal session.

Deputy Mayor Hogan stated that he would like item A to state special meeting minutes for Budget Workshop, minutes of September 25th, 2021.

Deputy Mayor Hogan made a motion to change the consent agenda Item 3-A to read special meeting minutes for budget workshop. Seconded by Councilmember Williams.

Motion passed (7-0).

2. PUBLIC COMMENTS - Comments may be sent to the City Clerk at clerk@cityoforting.org by 3pm on October 13, 2021, and will be read in to the record at the meeting. In person attendees may provide public comment at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee. Written comments that come in after the 3pm deadline will be read in to the record at the next Council meeting.

Mr. Chris Willis addressed the Council on Orting Standing Together On Prevention. The Orting School district received a \$260,000.00 grant at the end of last year, which is a grant designed to reduce youth alcohol, marijuana, and other drug use and work with community members to support youth in making healthy choices. This is a rebuild of the previous Orting Standing Together on Prevention (OSTOP) that ended in 2014. This grant helps to organize the community coalition and to hire a student assistance professional. Orting will be one of one hundred communities in the State of Washington to receive the grant. They asked for a City partnership to be involved with the coalition.

Ms. Rena Thompson briefed on the coalition, and the opportunity to take part in the take back event, which is an event for the community to drop off unused or expired prescription drugs which will help to keep them out of the hands of individuals who may abuse those kinds of substances. The event will take place on October 23, 2021 at Copes Pharmacy. The next event will be in January, where they will update the progress on the coalition and their progress. She stated the OSTOP coalition will be looking at strategic planning, developing partnerships, implementing strategies and evaluating the effectiveness of the strategies within the Orting School district community. The coalition will be comprised of the following groups: Recovery Café Orting Valley, Orting United Methodist Church, Orting School District, Orting Family Support Center, Answers Counseling and Consejo Counseling located in Graham, Tacoma Pierce County Health Department, NOFAS Washington, Prairie Ridge Coalition, Safe Streets, Orting Police Department, Orting School District, The Haven Teen Center, Orting Library - Teen Truck, and Orting Fire Department. Mission is to cultivate a healing community for those impacted by life challenges through community prevention and wellness initiatives.

Ms. Debbie Reed spoke on her role and briefed on the red ribbon celebration she is planning. She stated she will be doing prevention groups and education at both the high school and middle schools. She will be teaching about prevention and making positive choices.

Mayor Penner and the Council thanked Mr. Willis, Ms. Thompson, and Ms. Reed for their presentation and advised the Community and Government Affairs Committee would be a good place for them to work with the City.

3. CONSENT AGENDA- (Any request for items to be pulled for discussion?).

- A. Regular Meeting Minutes of September 25th, 2021
- B. Payroll Claims and Warrants.

Deputy Mayor Hogan made a motion to approve the consent agenda as revised. Seconded by Councilmember Drennan.

Motion passed (7-0).

4. EXECUTIVE SESSION.

City Attorney Charlotte Archer stated the Council will go into executive session pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel legal risks of a proposed action, followed immediately by a closed session pursuant to RCW 42.30.140. (4) to discuss collective bargaining strategy. Both sessions are expected to last a total of 15 minutes with no action to follow.

Mayor Penner recessed the meeting to Executive Session at 7:34pm, to begin at 7:34pm, with no action to follow.

7:34 pm started executive session for fifteen minutes.

7:49 pm executive session was extended for five minutes.

7:54 pm executive session was extended for three minutes.

7:56 pm executive session was extended for two minutes.

7:58 pm executive session was extended for two minutes.

8:00 pm executive session was extended for two minutes

8:02 pm executive session ended and the meeting was adjourned.

5. ADJOURNMENT.

The meeting was adjourned after executive and closed session at 8:02pm.

Kim Agfalvi, City Clerk

Joshua Penner, Mayor

VOUCHER/WARRANT REGISTER
FOR OCTOBER 27, 2021 COUNCIL
CLAIMS/PAYROLL VOUCHER APPROVAL

CITY OF ORTING

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF ORTING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

OCTOBER 2nd COUNCIL

CLAIMS WARRANTS #50419 THRU #50464
IN THE AMOUNT OF \$ 99,040.94
MASTERCARD EFT \$ 9,496.12

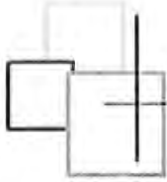
PAYROLL WARRANTS #23820 THRU #23822 = \$10,518.41
EFT \$ 117,686.07
IN THE AMOUNT OF \$ 128,204.48
Carry Over \$ 22,024.46

ARE APPROVED FOR PAYMENT ON OCTOBER 27, 2021

COUNCILPERSON _____

COUNCILPERSON _____

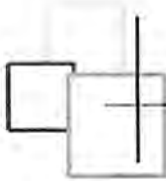
CITY CLERK _____



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2021 - October 2021 - 2nd Council-10/27/2021

Fund Number	Description	Amount
001	Current Expense	\$44,094.62
101	City Streets	\$6,765.25
104	Cemetery	\$285.49
105	Parks Department	\$2,718.90
401	Water	\$14,480.49
408	Wastewater	\$24,167.52
410	Stormwater	\$12,650.39
412	Utility Land Acquisition	\$3,374.40
	Count: 8	\$108,537.06

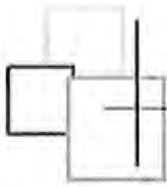


Register

Fiscal: 2021
Deposit Period: 2021 - October 2021
Check Period: 2021 - October 2021 - 2nd Council-10/27/2021

Number	Name	Print Date	Clearing Date	Amount
Key Bank	0032707010			
Check				
<u>EFT SEPT 2021-MasterCard</u>	Keybank-MasterCard	10/27/2021		\$9,496.12
		Total	Check	\$9,496.12
		Total	0032707010	\$9,496.12
Key Bank	2000073			
Check				
<u>50419</u>	Performance Leadership Institute INC	10/21/2021		\$4,000.00
<u>50420</u>	Access Electric Supply	10/27/2021		\$2,280.00
<u>50421</u>	Agfalvi, Kim	10/27/2021		\$220.64
<u>50422</u>	ARG-Timco Inc	10/27/2021		\$216.71
<u>50423</u>	Associated Petroleum Products INC	10/27/2021		\$2,357.05
<u>50424</u>	Big J'S Outdoor Store	10/27/2021		\$1,178.30
<u>50425</u>	BlueTarp Credit Services	10/27/2021		\$635.70
<u>50426</u>	CenturyLink-Lumen	10/27/2021		\$2,023.88
<u>50427</u>	Consolidated Supply	10/27/2021		\$757.51
<u>50428</u>	Core & Main LP	10/27/2021		\$493.02
<u>50429</u>	Crystal & Sierra Springs	10/27/2021		\$461.55
<u>50430</u>	Drain-Pro INC	10/27/2021		\$1,230.58
<u>50431</u>	Enumclaw, City of	10/27/2021		\$1,200.00
<u>50432</u>	E-Squared Systems,LLC	10/27/2021		\$196.92
<u>50433</u>	Ford Motor Credit Company LLC	10/27/2021		\$1,103.78
<u>50434</u>	GC Systems INC	10/27/2021		\$92.40
<u>50435</u>	Granicus INC	10/27/2021		\$4,594.80
<u>50436</u>	GreatAmerica Financial Svcs	10/27/2021		\$1,131.79
<u>50437</u>	H D Fowler Company	10/27/2021		\$248.85
<u>50438</u>	Hach Company	10/27/2021		\$1,477.09
<u>50439</u>	Intercom Language Services	10/27/2021		\$130.00
<u>50440</u>	KCDA Purchasing Cooperative	10/27/2021		\$416.41
<u>50441</u>	Law Offices of Matthew J Rusnak	10/27/2021		\$2,070.25
<u>50442</u>	Lemay Mobile Shredding	10/27/2021		\$60.00
<u>50443</u>	Lincoln Logging Tree Care LLC	10/27/2021		\$4,376.76
<u>50444</u>	McClatchy Company LLC	10/27/2021		\$856.18
<u>50445</u>	Mitel Technologies, Inc	10/27/2021		\$60.17
<u>50446</u>	Orca Pacific, Inc	10/27/2021		\$974.75
<u>50447</u>	P.C. Budget & Finance	10/27/2021		\$2,533.36
<u>50448</u>	Popular Networks, Llc	10/27/2021		\$21,308.16
<u>50449</u>	Public Safety Testing	10/27/2021		\$142.00

Number	Name	Print Date	Printing Date	Amount
<u>50450</u>	Puget Sound Energy	10/27/2021		\$22,591.40
<u>50451</u>	Puyallup, City of	10/27/2021		\$744.76
<u>50452</u>	Randles Sand & Gravel	10/27/2021		\$144.48
<u>50453</u>	Rundle, Denis	10/27/2021		\$6,960.00
<u>50454</u>	Russo, Gretchen	10/27/2021		\$57.98
<u>50455</u>	Schwab-Ellison Co, Inc	10/27/2021		\$281.67
<u>50456</u>	SCORE	10/27/2021		\$2,208.00
<u>50457</u>	Spectral Laboratories	10/27/2021		\$252.00
<u>50458</u>	Sterling Codifers / American Legal Publishing	10/27/2021		\$1,997.40
<u>50459</u>	The Walls Law Firm	10/27/2021		\$2,070.25
<u>50460</u>	UniFirst Corporation	10/27/2021		\$205.11
<u>50461</u>	United Laboratories	10/27/2021		\$562.08
<u>50462</u>	US BankNA Custody Treasury Div-Mony Cntr	10/27/2021		\$78.00
<u>50463</u>	Vision Forms LLC	10/27/2021		\$1,943.20
<u>50464</u>	Zukowski, Maryanne	10/27/2021		\$116.00
		Total	Check	\$99,040.94
		Total	2000073	\$99,040.94
		Grand Total		\$108,537.06



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
Access Electric Supply	50420	3034203	408-535-50-48-02	Siemens Field Service	\$2,280.00
				Total	\$2,280.00
Agfalvi, Kim	50421	OCT-2021-Mil	001-513-10-43-00	Travel for City Clerk Training-	\$220.64
				Total	\$220.64
ARG-Timco Inc	50422	T039020	401-534-50-48-06 401-534-50-48-06	PSI Gauge-FA1072 Hose for Wash PD PW	\$11.01 \$205.70
				Total	\$216.71
Associated Petroleum Products INC	50423	0392422-IN	101-542-30-32-00	Fuel	\$80.80
			401-534-80-32-00	Fuel	\$323.20
			401-534-80-32-01	Fuel	\$239.07
			408-535-80-32-00	Fuel	\$323.20
			408-535-80-32-01	Fuel	\$53.13
			410-531-38-32-01	Fuel	\$80.80
			410-531-38-32-02	Fuel	\$239.08
		0393840-IN	101-542-30-32-00	Fuel	\$101.77
			401-534-80-32-00	Fuel	\$407.10
			408-535-80-32-00	Fuel	\$407.10
			410-531-38-32-01	Fuel	\$101.80
				Total	\$2,357.05
Big J'S Outdoor Store	50424	OCT2021-400	101-542-30-31-00	Muck Boots-Miller	\$45.94
			101-542-30-31-00	Rain Coat & Pants	\$50.86
			105-576-80-31-00	Wrangler Jeans-Miller	\$44.29
			105-576-80-31-00	Muck Boots-Miller	\$45.95
			105-576-80-31-00	Rain Coat & Pants	\$50.87
			105-576-80-31-00	Boots-Strassburg	\$65.47
			105-576-80-48-00	Basketball Net	\$7.85
			401-534-10-31-04	Carhartt Shirts 7	\$138.77
				Pants	
			410-531-38-31-00	Wrangler Jeans-Miller	\$44.29
			410-531-38-31-00	Muck Boots-Miller	\$45.94
			410-531-38-31-00	Rain Coat & Pants	\$50.86
			410-531-38-31-00	Boots-Strassburg	\$65.46
			410-531-38-31-00	Carhartt Jeans & Boots-Spears	\$521.75
				Total	\$1,178.30

Vendor	Number	Invoice	Account Number	Note	Amount	
BlueTarp Credit Services	50425	C07659/3	401-534-50-48-02	Needle Valve-WO6721	\$41.29	
			401-534-50-48-02	Bulk Fasteners-WO2722	\$99.21	
		C07674/3	401-534-50-48-02	Parts for Water Department-WO6720-WO6721-WO6722	\$319.16	
			101-542-30-48-02	Peat Moss-Calistoga Sidewalk Tree Removal	\$22.96	
		C10650/3	401-534-50-35-00	Replacement of Tools for FA119	\$82.02	
		C15586/3	105-576-80-48-03	Cement-BBQ Pit	\$71.06	
Total					\$635.70	
CenturyLink-Lumen	50426	246228089	001-512-50-42-00	City Hall Internet	\$141.67	
			001-514-23-42-00	City Hall Internet	\$242.87	
			001-521-50-42-00	City Hall Internet	\$607.16	
			001-524-20-42-00	City Hall Internet	\$60.72	
			101-542-30-42-00	City Hall Internet	\$80.96	
			105-576-80-41-16	City Hall Internet	\$121.43	
			401-534-10-42-01	City Hall Internet	\$242.87	
			408-535-10-42-01	City Hall Internet	\$283.34	
			410-531-38-42-01	City Hall Internet	\$242.86	
			Total			
Consolidated Supply	50427	S010399127-002	401-534-50-48-02	Parts for Corrin Ave SE Hydrant Install	\$32.85	
			S010399127.001	401-534-50-48-02	Parts for Corrin Ave SE Hydrant Install	\$302.51
			S010412541.001	401-534-50-48-02	Mill Street Hydrant Install	\$267.45
			S010485856.001	105-594-76-63-15	Parts for Gratzer Park	\$154.70
			Total			
Core & Main LP	50428	P523077 P624195 P741561	401-534-50-48-02	Gaskets	\$57.15	
			401-534-50-35-00	Tapmate Tool Parts	\$404.47	
			401-534-50-48-02	Brass Reducer-6721	\$31.40	
			Total			
Crystal & Sierra Springs	50429	5225720 100921	401-534-10-31-00	Water for PW	\$230.77	
			408-535-10-31-00	Water for PW	\$230.78	
			Total			
Drain-Pro INC	50430	88106	408-535-60-48-04	Honey Bucket Service-Farmers Market	\$207.67	
			88102	408-535-60-48-04	Honey Bucket Service-Cemetery	\$96.57
			88103	408-535-60-48-04	Honey Bucket Service-Skinner	\$103.84
			88104	408-535-60-48-04	Honey Bucket Rental Fisherman Parking	\$104.50
			88105	408-535-60-48-04	Honey Bucket Rental-Skate Park	\$104.50
			Total			

Vendor	Number	Invoic	Account Number	Item	Amount
Drain-Pro INC	50430	88107	408-535-60-48-04	Honey Bucket	\$254.50
		88108	408-535-60-48-04	Rental-Gratzer Park Honey Bucket	\$254.50
		88109	408-535-60-48-04	Rental-Main Park Honey Bucket	\$104.50
				Rental WWTP Gate Total	\$1,230.58
E-Squared Systems,LLC	50432	M258-6	408-535-10-41-07	Alarm for PW	\$196.92
				Total	\$196.92
Enumclaw, City of	50431	06195	001-523-60-41-00	Jail Fees- September 2021 Total	\$1,200.00 \$1,200.00
Ford Motor Credit Company LLC	50433	1768045-Lease Payment #36 - 2018 Ford F-150-8487902	001-591-21-70-03	Lease Payment #36 - 2018 Ford F-150-P 8487902-1768045	\$970.35
			001-592-21-80-02	Lease Payment #36 - 2018 Ford F-150-I 8487902-1768045	\$133.43
			Total	\$1,103.78	
GC Systems INC	50434	41387	401-534-50-48-02	Push Connet WO6662 Total	\$92.40 \$92.40
Granicus INC	50435	143722	001-514-23-41-12	Website	\$2,527.14
			105-576-80-41-05	Website	\$229.74
			401-534-10-41-34	Website	\$643.27
			408-535-10-41-36	Website	\$597.32
			410-531-38-41-05	Website	\$597.33
			Total	\$4,594.80	
GreatAmerica Financial Svcs	50436	30283793	001-594-12-41-02	Phone Lease	\$79.23
			001-594-14-41-03	Phone Lease	\$135.81
			001-594-14-41-05	Phone Lease	\$33.95
			001-594-21-41-03	Phone Lease	\$339.54
			001-594-24-41-02	Phone Lease	\$33.95
			101-594-42-41-02	Phone Lease	\$45.27
			105-594-76-41-03	Phone Lease	\$33.95
			401-594-34-42-03	Phone Lease	\$135.81
			408-594-35-64-55	Phone Lease	\$158.45
			410-594-31-41-42	Phone Lease	\$135.83
			Total	\$1,131.79	
H D Fowler Company	50437	15864113	401-534-50-48-02	Alpha Wide Range End Cap-Corin	\$184.80
		15927795	401-534-50-48-02	Hose Swivel-Well 4	\$64.05
		Total	\$248.85		
Hach Company	50438	12670933	408-535-10-31-04	Chemical Supplies	\$1,257.64
		12685424	408-535-10-31-01	Chemical Supplies	\$141.29

Vendor	Number	Invoice No	Account Number	Item	Amount
Hach Company	50438	12688736	408-535-10-31-01	Supplies	\$78.16
				Total	\$1,477.09
Intercom Language Services	50439	21-378	001-512-50-49-05	Court Appointed Interpreter-1A0486657-Mitigation	\$130.00
				Total	\$130.00
KCDA Purchasing Cooperative	50440	300584996	408-535-10-31-00	Can Liners	\$416.41
				Total	\$416.41
Keybank-MasterCard	EFT SEPT 2021-MasterCard	0370-Gard-Sept 2021	001-521-20-31-01	Boots-Boone	\$235.20
			001-521-20-31-01	Shoe Covers	\$276.75
			001-521-40-49-00	Certified Firearm Training-Gard	\$550.00
		0525-Agfalvi-Sept 2021	001-511-60-31-01	Food & Supplies-Budget Meeting	\$69.95
			001-511-60-31-01	Food & Supplies-Budget Meeting	\$182.97
			001-514-23-31-02	Supplies	\$14.35
			001-514-23-31-02	Book for Training	\$19.13
			001-571-20-31-01	Ball Pump	\$19.68
			001-571-20-31-01	Lysol Wipes for Dance Class	\$19.91
		1181-Lincoln-Sept 2021	001-524-20-31-00	Phone Case-Screen Protector	\$32.78
			001-524-20-31-00	Clock	\$35.43
			001-524-20-41-05	Decoded-Multi Family Accessibility-Training	\$100.00
		1397-Turner-Sept2021	001-521-20-31-03	Wall Files	\$42.42
			001-521-20-31-03	Window Film	\$131.25
			001-521-50-48-02	Car Wash	\$10.00
			001-521-50-48-02	Car Wash	\$11.00
			001-521-50-48-02	Car Wash	\$13.00
		1668-Finance-Sept2021	001-511-60-31-01	Envelopes	\$8.21
			001-514-23-31-01	Postage Service Fee	\$19.66
			001-514-23-31-02	Envelopes	\$13.70
			001-514-23-31-02	Paper	\$46.88
			001-521-20-31-03	Envelopes	\$8.21
			001-558-60-31-00	Paper	\$46.88
			401-534-10-31-00	Envelopes	\$8.22
			401-534-10-31-00	Adobe Reader	\$8.28
			408-535-10-31-00	Envelopes	\$8.22
			408-535-10-31-00	Adobe Reader	\$8.27
			410-531-38-31-00	Envelopes	\$8.22
			410-531-38-31-00	Adobe Reader	\$8.28
		1920-Gabreluk-Sept2021	001-521-20-45-01	Phone Chargers	\$326.43
			001-521-30-31-04	Adobe Reader	\$17.49
			001-521-40-49-00	Pepper Ball Training-Boone & Gabreluk	\$212.74

Vendor	Method	Invoice	Receipt Num	Description	Amount
Keybank-MasterCard	EFT SEPT 2021-MasterCard	1920-Gabreluk-Sept2021	001-521-50-48-01	Protective Phone Cases	\$337.34
			001-521-50-48-02	Car Wash	\$15.00
			001-521-50-48-02	Car Wash	\$15.00
			001-521-50-48-02	Car Wash	\$15.00
		5423-Public Works-Sept 2021	101-542-30-48-06	Claan up for Public Works Shop	\$176.67
			105-576-80-48-00	Registration-2 Trucks	\$12.64
			105-576-80-48-00	Fuel Pump-Fuel Transfer Tank	\$358.04
			105-576-80-48-05	Claan up for Public Works Shop	\$176.67
			401-534-10-31-00	I Phone Screen Protector	\$13.11
			401-534-10-31-00	2022-Journal-Otterbox-Screen Protector	\$26.84
			401-534-10-31-00	Registration-2 Trucks	\$38.19
			401-534-10-31-00	Membership Fee	\$39.99
			401-534-10-31-00	Plan Tages for As Built Drawings	\$50.95
			401-534-10-31-00	Steel Push Cart	\$68.17
			401-534-50-48-02	Hurst Motor-Synchronous-Lower Harman	\$134.94
			401-534-50-48-02	Plastic Tubing-Connectors-Well 1 Rebuild	\$175.05
			401-534-50-48-02	Top Soil-Rock-Corrin Ave SE	\$313.14
			401-534-50-48-02	Fuel Pump-Fuel Transfer Tank	\$358.04
			401-534-50-48-04	6V Lead Battery	\$12.51
			401-534-50-48-06	2- Truck Bed Tool Racks	\$196.88
			401-534-50-48-06	Husky Truck Box	\$370.87
			408-535-10-31-00	Registration-2 Trucks	\$38.19
			408-535-10-31-00	Plan Tages for As Built Drawings	\$50.95
			408-535-10-31-00	Steel Push Cart	\$68.16
			408-535-10-31-00	Canon Toner	\$131.26
			408-535-10-31-00	2022-Journal-Otterbox-Screen Protector	\$194.99
			408-535-50-48-02	Fuel Pump-Fuel Transfer Tank	\$358.04
			408-535-50-48-04	6V Lead Battery	\$12.50
			408-535-90-49-00	WWCPA Sewer School	\$220.00
			410-531-38-31-00	I Phone Screen Protector	\$13.12
			410-531-38-31-00	2022-Journal-Otterbox-Screen Protector	\$26.83
			410-531-38-31-00	Registration-2 Trucks	\$38.19
			410-531-38-31-00	Plan Tages for As Built Drawings	\$50.95
			410-531-38-31-00	Steel Push Cart	\$68.17
			410-531-38-48-00	Fuel Pump-Fuel Transfer Tank	\$119.37

Vendor	Number	Invoice	Account Number	Item	Amount	
Keybank-MasterCard	EFT SEPT 2021-MasterCard	5423-Public Works-Sept 2021	410-531-38-48-05	Claan up for Public Works Shop	\$176.66	
			412-594-59-62-01	Claan up for Public Works Shop	\$530.00	
		6744-Hattaway-Sept2021	001-521-20-31-01	Tactical Pant	\$48.05	
			001-521-20-31-01	Tactical Pants	\$70.70	
			001-521-50-48-02	Car Wash	\$19.00	
		8502-Police-Sept2021	001-521-20-31-01	Gloves	\$80.92	
			001-521-40-49-00	LEIRA Membership Fee Police	\$150.00	
			001-521-40-49-00	Records-Wetzel SWAT Training	\$500.00	
			001-521-50-48-02	Boone Car Wash	\$15.00	
		9853-Larosn-Sept 2021	001-521-50-49-01	LEIRA Membership Fee-Wetzel	\$50.00	
			001-558-60-31-00	BlueBeam Program	\$18.85	
			001-558-60-31-00	Project Standards	\$33.48	
			401-534-10-31-00	BlueBeam Program	\$120.61	
			401-534-10-31-00	Project Standards	\$214.27	
			408-535-10-31-00	BlueBeam Program	\$120.61	
			408-535-10-31-00	Project Standards	\$207.58	
			410-531-38-31-00	BlueBeam Program	\$116.85	
		410-531-38-31-00	Project Standards	\$214.27		
					Total	\$9,496.12
		Law Offices of Matthew J Rusnak	50441	371-Court Appointed Attorney-OCT 2021	001-512-50-49-01	Court Appointed Attorney-OCT 2021
				Total	\$2,070.25	
Lemay Mobile Shredding	50442	4719657	001-521-20-31-06	PW Shredding	\$30.00	
			408-535-10-31-00	PW Shredding	\$30.00	
				Total	\$60.00	
Lincoln Logging Tree Care LLC	50443	3281	101-542-30-48-06	Debris Hauling for Public Works Shop	\$510.53	
			105-576-80-48-05	Debris Hauling for Public Works Shop	\$511.30	
			410-531-38-48-05	Debris Hauling for Public Works Shop	\$510.53	
			412-594-59-62-01	Debris Hauling for Public Works Shop	\$2,844.40	
				Total	\$4,376.76	
McClatchy Company LLC	50444	63235 19366	001-511-60-49-01	Ordinance 2021-1081 Publication	\$145.90	
			001-558-60-31-03	Public Hearing-Planning Commission	\$235.19	
			001-558-60-31-03	Public Hearing-Planning Commission	\$251.27	
			001-594-18-60-03	Bids for Electronic Reader Board-Publication	\$61.55	
			105-594-76-63-39	Bids for Electronic Reader Board-Publication	\$1.12	

BUYER	NUMB01	TRAMP	ALC	UNIT	NUMB02	ACCT	TOTAL	
McClatchy Company LLC	50444	63235 19366			401-594-34-64-48	Bids for Electronic Reader Board- Publication	\$16.79	
					408-535-10-44-00	Pipeline Video Camera-Publication	\$55.96	
					408-594-35-63-06	Bids for Electronic Reader Board- Publication	\$15.67	
					410-531-38-31-01	Pipeline Video Camera-Publication	\$55.95	
					410-594-31-63-04	Bids for Electronic Reader Board- Publication	\$16.78	
					Total		\$856.18	
Mitel Technologies, Inc	50445	980036170			001-514-23-42-00	Phone Setup-Russo	\$60.17	
					Total		\$60.17	
Orca Pacific, Inc	50446	052518			401-534-10-31-01	Sodium Hypochlorite	\$974.75	
Total							\$974.75	
P.C. Budget & Finance	50447	CI-307796	C-104188		001-554-30-40-00	Pierce County Animal Control-Sept 2021	\$2,533.36	
					Total		\$2,533.36	
Performance Leadership Institute INC	50419	Leadership Training-Initial Payment			001-512-50-49-03	Leadership Training	\$571.43	
					001-513-10-49-00	Leadership Training	\$571.43	
					001-514-40-41-49	Leadership Training	\$571.43	
					001-521-40-49-00	Leadership Training	\$571.43	
					401-534-90-49-00	Leadership Training	\$571.43	
					408-535-90-49-00	Leadership Training	\$571.43	
					410-531-31-40-06	Leadership Training	\$571.42	
					Total		\$4,000.00	
Popular Networks, Llc	50448	36598-April			001-513-23-41-01	Computer Maintenance	\$87.44	
					001-514-23-41-04	Computer Maintenance	\$244.83	
					001-524-20-41-01	Computer Maintenance	\$174.88	
					001-525-60-41-03	Disaster Recovery Backup-Server	\$1,067.97	
					001-575-50-41-03	Computer Maintenance	\$157.39	
					101-542-30-41-04	Computer Maintenance	\$87.44	
					104-536-20-41-01	Computer Maintenance	\$34.98	
					401-534-10-41-05	Computer Maintenance	\$367.25	
					408-535-10-41-05	Computer Maintenance	\$367.25	
					410-531-38-41-04	Computer Maintenance	\$227.34	
					36605-April	001-512-50-41-01	Computer Maintenance	\$30.55

Vendor	Product	Invoice	Account Number	Items	Amount	
Popular Networks, Lic	50448	36605-April	001-521-50-41-01	Computer Maintenance-PD PSB	\$1,496.92	
			001-525-60-41-03	Disaster Recovery Backup-Server	\$982.83	
			36784-May	001-513-23-41-01	Computer Maintenance	\$87.44
				001-514-23-41-04	Computer Maintenance	\$244.83
		001-524-20-41-01		Computer Maintenance	\$174.88	
		36792-May	001-525-60-41-03	Disaster Recovery Backup-Server	\$1,067.97	
			001-575-50-41-03	Computer Maintenance	\$157.39	
			101-542-30-41-04	Computer Maintenance	\$87.44	
			104-536-20-41-01	Computer Maintenance	\$34.98	
			401-534-10-41-05	Computer Maintenance	\$367.25	
			408-535-10-41-05	Computer Maintenance	\$367.25	
			410-531-38-41-04	Computer Maintenance	\$227.34	
			001-512-50-41-01	Computer Maintenance	\$30.55	
			36827-July	001-521-50-41-01	Computer Maintenance-PD PSB	\$1,496.92
				001-525-60-41-03	Disaster Recovery Backup-Server	\$982.83
				001-513-23-41-01	Computer Maintenance	\$87.44
				001-514-23-41-04	Computer Maintenance	\$244.83
		001-524-20-41-01		Computer Maintenance	\$174.88	
		001-525-60-41-03		Disaster Recovery Backup-Server	\$1,067.97	
		001-575-50-41-03		Computer Maintenance	\$157.39	
		101-542-30-41-04		Computer Maintenance	\$87.44	
		104-536-20-41-01		Computer Maintenance	\$34.98	
		401-534-10-41-05		Computer Maintenance	\$367.25	
		408-535-10-41-05		Computer Maintenance	\$367.25	
		410-531-38-41-04		Computer Maintenance	\$227.34	
		36835-June	001-512-50-41-01	Computer Maintenance	\$30.55	
			36860-July	001-521-50-41-01	Computer Maintenance-PD PSB	\$1,496.92
				001-525-60-41-03	Disaster Recovery Backup-Server	\$982.71
				001-513-23-41-01	Computer Maintenance	\$87.44
		36860-July	001-514-23-41-04	Computer Maintenance	\$244.83	
			001-524-20-41-01	Computer Maintenance	\$174.88	
			36860-July	001-525-60-41-03	Disaster Recovery Backup-Server	\$1,067.97

Vendor	Item Number	Item Description	Account Number	Item	Amount		
Popular Networks, Llc	50448	36860-July	001-575-50-41-03	Computer Maintenance	\$157.39		
			101-542-30-41-04	Computer Maintenance	\$87.44		
			104-536-20-41-01	Computer Maintenance	\$34.98		
			401-534-10-41-05	Computer Maintenance	\$367.25		
			408-535-10-41-05	Computer Maintenance	\$367.25		
			410-531-38-41-04	Computer Maintenance	\$227.34		
	36868-July	001-512-50-41-01	Computer Maintenance	\$30.55			
		001-521-50-41-01	Computer Maintenance-PD	\$1,496.92			
		001-525-60-41-03	PSB Disaster Recovery Backup-Server	\$982.83			
		Total				\$21,308.16	
		Public Safety Testing	50449	2021-671	001-521-20-31-05	Public Safety Testing-3rd QRT	\$142.00
					Total		
Puget Sound Energy	50450	200001247663-OCT2021	408-535-50-47-07	VG Lift Station	\$226.04		
		200001247812-OCT2021	101-542-63-47-03	Street Lights	\$31.55		
		200001248034-OCT2021	401-534-50-47-02	Chlorinator	\$146.06		
		200001248190-OCT2021	105-576-80-47-01	North Park	\$10.97		
		200001248372-OCT2021	401-534-50-47-08	Well 3	\$1,113.76		
		200001248539-OCT2021	001-525-50-47-01	Lahar Siren	\$12.45		
		200001532189-OCT2021	105-576-80-47-02	Main Park	\$289.68		
			105-576-80-47-03	Bell Tower	\$124.15		
		200002708986-OCT2021	408-535-50-47-05	VG Lift Station	\$291.77		
		200003766280-OCT2021	001-518-20-40-03	City Hall Train ST	\$178.59		
		200009717931-OCT2021	401-534-50-47-04	Well 2	\$69.28		
		200010396543-OCT2021	105-576-80-47-01	North Park	\$148.28		
		200010396733-OCT2021	401-534-50-47-11	Well 4 Pump Station	\$2,508.37		
		200010629349-OCT2021	101-542-63-47-01	City Shop Calistoga	\$10.86		
			104-536-50-47-01	City Shop Calistoga	\$8.68		
			401-534-50-47-01	City Shop Calistoga	\$13.06		
			408-535-50-47-01	City Shop Calistoga	\$10.85		
		200013874264-OCT2021	408-535-50-47-06	WWTP	\$10,011.78		
		200014994137-OCT2021	408-535-50-47-05	VG Lift Station	\$80.05		
		200019613294-OCT2021	104-536-50-47-02	Cemetery Shop	\$136.89		
		200021421298-OCT2021	408-535-50-47-06	Rainier Meadows	\$61.06		
		200022934653-OCT2021	001-575-50-47-01	MPC	\$494.56		
		200024404523-OCT2021	408-535-50-47-02	Lift Station 1	\$100.40		
		220011476581-OCT2021	408-535-50-47-03	High Cedars Lift Station	\$115.90		
		220015220399-OCT2021	101-542-63-47-03	Street Lights	\$77.00		
		220020534461-OCT2021	101-542-63-47-01	Public Works Shop-Rocky RD	\$96.23		
			401-534-50-47-01	Public Works Shop-Rocky RD	\$96.23		
			408-535-50-47-01	Public Works Shop-Rocky RD	\$96.23		
		220022116432-OCT 2021	001-512-50-47-01	City Hall-Bridge ST	\$49.43		
			001-514-21-47-01	City Hall-Bridge ST	\$247.16		

#BUDGET	PROJECT	PROJECT	ACCOUNT NUMBER	DESCRIPTION	AMOUNT	
Puget Sound Energy	50450	220022116432-OCT 2021	001-521-50-47-00	City Hall-Bridge ST	\$494.32	
			001-524-20-32-05	City Hall-Bridge ST	\$37.07	
			401-534-50-47-01	City Hall-Bridge ST	\$135.94	
			408-535-50-47-01	City Hall-Bridge ST	\$135.94	
			408-535-50-47-02	City Hall-Bridge ST	\$135.93	
			300000002406-OCT2021	101-542-63-47-03	Street Lights	\$4,794.88
		Total		\$22,591.40		
Puyallup, City of	50451	AR114396	001-525-10-40-00	Emergency Management-Sept 2021	\$744.76	
				Total	\$744.76	
Randles Sand & Gravel	50452	417892	101-542-30-48-06	Disposal of Concrete	\$144.48	
				Total	\$144.48	
Rundle, Denis	50453	Invoice #1	410-531-10-41-02	Oversight At WWTP-	\$6,960.00	
				Total	\$6,960.00	
Russo, Gretchen	50454	OCT2021-403	001-514-23-31-02	Coffee & Supplies-Council Retreat	\$57.98	
				Total	\$57.98	
Schwab-Ellison Co, Inc	50455	40100351405	101-542-30-48-04	New Tire-Dump Truck-FA1077	\$140.83	
			105-576-80-48-01	New Tire-Dump Truck-FA1077	\$140.84	
				Total	\$281.67	
SCORE	50456	Invoice - 10/19/2021 10:19:49 AM	001-523-60-41-00	Jail Fees-September 2021	\$2,208.00	
				Total	\$2,208.00	
Spectral Laboratories	50457	161444	408-535-10-41-03	Lab Testing	\$252.00	
				Total	\$252.00	
Sterling Codifers / American Legal Publishing	50458	10699	001-514-23-41-10	Supplement S-4-ORDS 2021 1073-1079	\$1,817.40	
			11300	001-514-23-41-10	Complete Code Book	\$180.00
				Total	\$1,997.40	
The Walls Law Firm	50459	125	001-515-41-41-03	Prosecuting Attorney-Sept 2021	\$2,070.25	
				Total	\$2,070.25	
UniFirst Corporation	50460	330 1791113	408-535-10-31-03	Uniform Item-Protective Services	\$205.11	
				Total	\$205.11	
United Laboratories	50461	INV330133	408-535-10-31-00	Deodorizing Pellets	\$416.66	

Vendor	Item	Invoice	Account Number	Description	Amount
United Laboratories	50461	INV330257	408-535-10-31-00	Ice Melt	\$145.42
				Total	\$562.08
US BankNA Custody Treasury Div-Mony Cntr	50462	122-OCT2021	001-514-23-49-06	Fees for Safekeeping	\$27.30
			101-542-90-40-01	Fees for Safekeeping	\$3.90
			105-576-80-41-09	Fees for Safekeeping	\$3.90
			401-534-90-40-02	Fees for Safekeeping	\$11.70
			408-535-90-40-02	Fees for Safekeeping	\$19.50
			410-531-90-40-02	Fees for Safekeeping	\$11.70
			Total	\$78.00	
Vision Forms LLC	50463	6815	401-534-10-31-00	Utility Bill Processing & Mailing	\$232.90
			401-534-10-42-00	Utility Bill Processing & Mailing	\$414.83
			408-535-10-31-00	Utility Bill Processing & Mailing	\$232.90
			408-535-10-42-00	Utility Bill Processing & Mailing	\$414.83
			410-531-38-31-00	Utility Bill Processing & Mailing	\$232.90
			410-531-38-42-00	Utility Bill Processing & Mailing	\$414.84
			Total	\$1,943.20	
Zukowski, Maryanne	50464	OCT2021-405	105-576-80-41-03	Renewal-Professional Engineer	\$116.00
				Total	\$116.00
				Grand Total	\$108,537.06



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Golf Cart Registration Fees – Ord. 2021-1085	AB21-78	CGA		
		10.7.2021	10.20.2021	10.27.2021
	Department:	Administration		
	Date Submitted:	9.20.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Ordinance 2021-1085				
SUMMARY STATEMENT:				
<p>CGA has reviewed the city’s fee schedule and want to recommend removing the registration cost and requirement for driving golf carts. The attached ordinance removes the requirement to register golf carts in Orting</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
<p>To approve ordinance 2021-1085, an ordinance of the City of Orting, Washington, relating to the operation of golf carts; amending the City code to remove registration requirements; providing for severability; and establishing an effective date.</p>				

CITY OF ORTING WASHINGTON

ORDINANCE NO. 2021-1085

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO OPERATION OF GOLF
CARTS; REPEALING ORTING MUNICIPAL CODE
SECTIONS 7-8-4 AND 7-8-5, TO REMOVE
REGISTRATION REQUIREMENTS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, in 2011 the council found that because the definition of motor vehicle, set out in RCW 46.04.320, did not specifically include or exclude a golf cart from the definition of a motor vehicle, and because a golf cart is more similar in terms of maximum speed to electric vehicles that are not considered a motor vehicle, the City Council found that golf carts are not intended to be regulated as motor vehicles under Title 46 RCW and are intended to be regulated in the same way as bicycles and electric personal assistive mobility devices; and

WHEREAS, in 2019, RCW 46.04.320 was amended to explicitly exclude golf carts as a regulated “motor vehicle” but require that golf cart operation abide by the “rules of the road” set out in Chapter 41.60 RCW; and

WHEREAS, the City Council finds that it would be in the best interests of the public health, safety and welfare of the citizens of Orting to amend the Orting Municipal Code to remove the requirement to register golf carts, as the costs of operating a registration program outweigh the benefits of such a program;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Repeal. Orting Municipal Code Section 7-8-4, Registration Required, is hereby repealed.

Section 2. Repeal. Orting Municipal Code Section 7-8-5, Golf Cart Registration, is hereby repealed.

Section 3. Savings Clause. The provisions of the Orting Municipal Code which are repealed by this ordinance shall remain in force and effect until the effective date of this ordinance.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF October 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:
Expiration Date:

CHAPTER 8

GOLF CART ZONE

SECTION:

7-8-1: Limitations

7-8-2: Zone Designated

7-8-3: Daylight Operation

7-8-4: Registration Required

7-8-5: Golf Cart Registration

7-8-6: No Driver's License Required

7-8-7: Violation/Penalty

7-8-1: LIMITATIONS:

Golf carts are limited to electric motorized. (Ord. 903, 2-9-2011)

7-8-2: ZONE DESIGNATED:

Under the authority granted to the city pursuant to section 4 of chapter 217 of the laws of 2010, codified at Revised Code Of Washington 46.08.175, the city hereby creates and designates a golf cart zone described as, those portions of the streets and highways located within the jurisdictional boundaries of the city of Orting, as exist now or as may be hereinafter amended, having a speed limit of twenty five (25) miles per hour or less. Said zone may be hereinafter referred to and known as the "golf cart zone". (Ord. 903, 2-9-2011)

7-8-3: DAYLIGHT OPERATION:

No person may operate a golf cart upon the public streets or highways within the golf cart zone any time from a half hour before sunset to a half hour after sunrise. (Ord. 903, 2-9-2011)

7-8-4: REGISTRATION REQUIRED:

A golf cart may not be operated without first being registered with the city and the registration number conspicuously displayed upon the back of the golf cart, in the manner set forth in section 7-8-5 of this chapter. (Ord. 903, 2-9-2011)

7-8-5: GOLF CART REGISTRATION:

All golf carts shall be registered with the city prior to operation upon the public roadways within the city of Orting. The sole purpose of the registration is to identify the owners of the golf carts being operated as provided herein. Registration of a golf cart is not intended to and shall not operate to warrant or guarantee that the golf cart meets any particular standard or condition or that it may be safely operated upon the public roadways within the city of Orting. Registration shall be made in the manner set forth as follows:

A. Application for a golf cart registration shall be made upon a form provided by and to the chief of police or his/her designee. An annual license fee as prescribed by the city council shall be paid before each registration or renewal thereof is granted.

B. The chief of police upon receiving proper application therefor is authorized to issue a golf cart registration number which shall be effective for one calendar year.

C. The chief of police shall not issue a golf cart registration number for any golf cart when he/she knows or has reasonable grounds to believe that the applicant is not the owner of, or entitled to the possession of, such golf cart.

D. The chief of police shall keep a record of the number of each registration, the date issued, the name and address of the person to whom issued, and a record of all registration fees collected by him/her.

E. The chief of police, upon issuing a registration number, shall also issue a decal bearing the registration number assigned to the golf cart.

F. Such decal shall be firmly attached to the rear of the golf cart for which issued in such position as to be plainly visible from the rear.

G. No person shall remove a license plate or decal from a golf cart during the period for which issued except upon a transfer of ownership or in the event the golf cart is dismantled and no longer operated upon any highway within the jurisdiction of the city.

H. Upon the expiration of any golf cart registration, the same may be renewed upon application and payment of the same fee as upon an original application. (Ord. 903, 2-9-2011)

7-8-6: NO DRIVER'S LICENSE REQUIRED:

All operators of golf carts must be at least sixteen (16) years of age and must have either completed a driver education course or had previous experience as a licensed driver. Thus, a valid driver's license is not required. (Ord. 903, 2-9-2011)

7-8-7: VIOLATION/PENALTY:

Unless otherwise set out in applicable law or court rule, any person who violates the provisions of section 7-8-2 or 7-8-3 of this chapter shall be guilty of an infraction. The maximum penalty for any violation thereof shall be a fine as set forth under the infraction rules for courts of limited jurisdiction (IRLJ) rule 6. (Ord. 903, 2-9-2011)



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Parking Strip Regulations – Ord. 2021-1084	AB21-79	CGA		
		10.7.2021	10.20.2021	10.27.2021
	Department:	Administration		
	Date Submitted:	9.20.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Ordinance 2021-1084				
SUMMARY STATEMENT:				
<p>The city has received concerns from citizens related to the maintenance of parking strips for activities other than parking, specifically property owners who are landscaping their parking strips. Based on this feedback staff have prepared an Ordinance for Council to consider how parking strips are used within the city.</p>				
RECOMMENDED ACTION: <u>MOTION:</u>				
<p>To approve ordinance 2021-1084, an Ordinance of the City of Orting, Washington, relating to parking strips; amending Orting Municipal Code section 8-4-2; providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2021-1084

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO PARKING STRIPS;
AMENDING ORTING MUNICIPAL CODE
SECTION 8-4-2; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, cities are authorized to protect the public health, safety, and welfare of their communities; and

WHEREAS, cities are authorized under state law to make and enforce by appropriate ordinances all such police and human health regulations that are not in conflict with state law; and

WHEREAS, at Orting Municipal Code Chapter 8-4, the City has adopted regulations for the width and use of “parking strips”, or portions of the rights of way on each side of the traveled portion of public streets within the City; and

WHEREAS, the City of Orting finds the residents of Orting derive a public benefit from accessible parking strips within the City-owned rights of way for short term parking of licensed vehicles; and

WHEREAS, therefore the City of Orting wishes to amend and establish regulations related to the maintenance of the parking strips to preserve their use for public benefit; and

WHEREAS, the City of Orting wishes to give property owners who have parking strips that are not in conformance with these regulations time to bring their parking strips into compliance.

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. OMC 8-4-2 (Improvements and maintenance by abutting property owners). Amended. Orting Municipal Code 8-4-2 (Improvements and maintenance by abutting property owners) is hereby amended to read as follows:

**8-4-2: IMPROVEMENTS AND MAINTENANCE BY
ABUTTING PROPERTY OWNERS:**

The owners of property abutting upon streets and avenues shall have the right to improve by grading, ~~planting of shrubbery, trees or otherwise and by seeding for lawn purposes,~~ the parking strips immediately abutting their property on the width above provided, subject to the right reserved by the city to use the parking strips for the purposes of laying water pipes, sewer pipes and other public or street use.

It shall be the responsibility of the abutting property owners to maintain abutting parking strips for public use as permitted in the OMC, including but not limited to the short-term parking of licensed vehicles, and corresponding planting strips, to keep them free from rubbish and debris, and to maintain vegetation thereon in a reasonable manner consistent with the surrounding properties. Improvements and maintenance shall be subject to title 5, chapter 1, "Nuisances", of this code except for conflicting provisions provided under this Chapter shall control.

Section 2. Grandfather Period. Abutting property owners who have parking strips that are not in compliance with this regulation shall have one year from passage to bring their parking strips into compliance.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 27th DAY OF October, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Filed with the City Clerk: 9.20.2021

Passed by the City Council:

Ordinance No.

Date of Publication:

Effective Date:



**City Of Orting
Council Agenda Summary Sheet**

Subject: Pipeline Video Camera Purchase		Committee	Study Session	Council
	Agenda Item #:	PW Committee		
	AB21-86	10.6.2021	10.20.2021	10.27.2021
	Department:	Public Works		
Date Submitted:	10.11.2021			
Cost of Item:	<u>\$44,514.86</u>			
Amount Budgeted:	<u>\$43,000.00</u>			
Unexpended Balance:	<u>\$ 1,515.00 over budget</u>			
Bars #:	408-594-35-63-41 and 410-594-31-63-47			
Timeline:	N/A			
Submitted By:	Greg Reed			
Fiscal Note:				
Attachments: Bid form				
SUMMARY STATEMENT:				
<p>The Public Works Department completed an RFP process for a Pipeline Video Camera as outlined in the 2021 Budget. A Pipeline Video Camera will allow the City crew to camera utility lines (water, sewer & storm) for preventative maintenance measures or to inspect possible blockages.</p> <p>Four vendors responded to the RFP request and one vendor provided two options. The low bidder, Cues, Inc., came in slightly over budget (\$1,515.00) but can be covered by fund balance. Staff have reviewed the bid and it meets the specifications laid out by the City. Staff recommends that the Council accept the bid and approve the purchase of the Pipeline Video Camera.</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve the purchase of a pipeline video camera for a cost to not exceed \$44,514.86.				

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

Contractor Name: CUES, Inc.
Address: 3600 Rio Vista Avenue
Orlando, FL 32805
Telephone: 800-327-7791

Project No.: PW2021-08
Budget Item: 408.594 / 410.594

REQUEST FOR BID PIPELINE VIDEO CAMERA PURCHASE

Proposal Submittal Date, Time & Location:

September 29, 2021 / 10:00 a.m.
City of Orting Public Works Facility
900 Rocky Rd NE
Orting, WA 98360

Email Questions or call to:

greed@cityoforting.org / (360) 893-9039

Mail Proposals To:

City of Orting
PO Box 489
Orting, WA 98360

Hand Carry Bid To:

City of Orting, Public Works Facility
900 Rocky Rd NE
Orting, WA 98360

Mark Envelope:

Pipeline Video Camera
PW2021-08
Attn: Laura Hinds

Formal bid opening will occur at PW Facility. Contractors will be contacted within 5-days after bid due date with bid results.

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

PART 1 SCOPE OF SPECIFICATIONS

CAMERA SPECIFICATIONS:

Specifications or Comparable:	Yes	No
• Zoom 40:1, 10X Optical, 4X digital with focus override	X	
• 360 rotation and 360 pan and tilt INDICATE ROTATION FOR PAN & TILT **SEE BELOW**	X	
• Power Reverse PREFERED, NOT REQUIRED	X	
• Cable length 600' minimum	X	
• Lighting; 4x5@ cluster LED's	X	
• Pipe range 6" to 12" (12" minimum)	X	
• Microphone	X	
• Recording on DVD or USB	X	
• Steerable PREFERED, NOT REQUIRED, TRACKS OR WHEELS	X	

ADDENDUM: IN ORDER TO EXPAND QUOTES RECEIVED, WE'VE REVISED SOME OF THE SPECIFICATIONS.

Subtotal	<u>\$40,690.00</u>
Sales Tax	<u>\$ 3,824.86 (9.4%)</u>
BID TOTAL	<u>\$44,514.86</u>

** Axial Rotation: 360°
Rotational Optical Viewing Angle: 400°
Lateral Pan: 285°
Pan Viewing Angel Range: 331°

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

PART 2 VENDOR INFORMATION

The undersigned hereby agrees that all material furnished and all work performed shall be strictly in accordance with the specifications herein and/or as directed by the City and the City shall determine the amount of work and materials to be paid for under the contract for which this proposal is made.

The Undersigned Washington State Department of Labor and Industries Workman's Compensation Account Number is:

N/A

Contractor's License Registration Number is:

N/A

Contractor's State Revenue Tax Number is:

601-441-670

Contractor's UBI Number is:

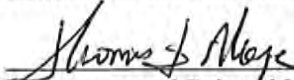
601441670 001 0002

The undersigned acknowledges receipt of the following addendum(s) no(s) N/A through _____. (If any)

Contracting Firm
Phone #

CUES, Inc.
800-327-7791, Ext. 403 (Gillian Wilson)

The signing of the proposal will be considered as implicitly denoting that the Bidder has a thorough comprehension of the full intent and scope of the specifications and/or drawings.

By  / Thomas Moye Date September 23, 2021
Signature and Printed Name

Certification Regarding Debarment, Suspension, and Ineligibility. The Contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

Project No.: PW2021-08

**City of Orting
Public Works Facility
900 Rocky Road NE
Orting, WA 98360**

Pipeline Video Camera Purchase

**Opening Date:
Wednesday, September 29, 2021
at 10:00am**

DATE: September 23, 2021

BID PREPARED BY: Robin Guthrie

CUES
3600 Rio Vista Avenue
Orlando, Florida 32805
Phone: 407-849-0190
Toll Free: 800-327-7791
Fax: 407-425-1569
Email: salesinfo@cuesinc.com
Web site: www.cuesinc.com



Table of Contents

Section 1	CUES Standard Warranty
Section 2	City of Orting Bid Document
Section 3	CUES Bid Specifications
Section 4	Equipment Brochures

CUES STANDARD WARRANTY

CUES ("CUES") warrants that all parts, components, and equipment manufactured by CUES shall be free from defects in material and workmanship under normal use and service for which it was intended for a period of twelve (12) months from the date of shipment of materials by CUES to the purchaser. CUES' obligation under this warranty is limited, at CUES' option, to replacing or repairing, free of charge, any defective materials returned, freight prepaid, to the CUES designated service facility. For all warranty claims, the materials must be returned in accordance with CUES Material Return Policy.

Major items of equipment, such as vehicles, generators, etc., furnished, but not manufactured by CUES, will be covered only under the warranty of the third party manufacturer of such equipment. Expendable parts, such as light bulbs, fuses, connectors, etc., are excluded from this warranty.

Purchaser must notify CUES of a breach of warranty not later than the last day of the warranty period; otherwise, such claims shall be deemed waived.

CUES does not warrant the materials to meet the requirements of the safety codes of any federal, state, municipal or other governmental or administrative jurisdiction. Purchaser assumes all risk and liability whatsoever resulting from the use of its products, whether used singly or in combination with other products, machines or equipment.

This Warranty shall not apply to any materials, or parts thereof, which have; (a) been repaired or altered by anyone other than CUES without CUES' written consent; (b) been subject to misuse, abuse, negligence, accident, or damage; (c) not been installed or operated in accordance with CUES' printed instructions, or; (d) been operated under conditions exceeding or more severe than those set forth in the specifications of design tolerance of the equipment.

THIS WARRANTY AND THE OBLIGATION AND LIABILITIES OF CUES HEREUNDER ARE EXCLUSIVE AND IN LIEU OF (AND PURCHASER HEREBY WAIVES) ALL OTHER WARRANTIES, GUARANTEES, REPRESENTATIONS, OBLIGATIONS, OR LIABILITIES, EXPRESSED OR IMPLIED, ARISING BY LAW OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS WHETHER OR NOT OCCASIONED BY CUES' NEGLIGENCE.

CUES SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE RESULTING, DIRECTLY OR INDIRECTLY, FROM THE USE OR LOSS OF USE OF THE MATERIALS, OR FOR SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES, ECONOMIC LOSSES, LOSS OF PROFITS, LOSS OF BUSINESS, OR LOSS OF BUSINESS OPPORTUNITY. Without limiting the generality of the foregoing, this exclusion from liability embraces Purchaser's expenses for downtime or for making up downtime, damages to property, and injury to or death of any persons.

CUES neither assumes nor authorizes any person (including employees, agents, or representatives of CUES) to assume for it any other liability, guarantee, or warranty in connection with the sale or use of the materials, and no oral agreements, warranties, or understandings exist collateral to or affecting this warranty.

This warranty shall not be extended, altered, modified, or waived except by a written instrument signed by CUES.

Specifications For: ORTING, WA

1 P&T ZOOM M/C LED CAMERA

- 1 Solid State Color Sewer TV Camera
- 1 Pan & Rotate Camera Head, 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom
- 1 NTSC Color Standard with 4x Light Integration
- 1 4 x 5W Cluster LEDs for 6" through 72" lines
- 1 Camera Transportation and Storage Case

1 21" TRAC TRANSPORTER M/C TO INCLUDE:

- 1 6" Trac Transporter with Freewheel and Powered Reverse
- 1 Y Eliminator

1 8"-15" EXTENDERS FOR 21" TRAC TRANSPORTER

1 SPARE PARTS KIT FOR TRAC TRANSPORTER TO INCLUDE:

- 1 Additional Chain Links And Rubber Cleats

1 12/5/4 ADAPTER CABLE

1 EC1245 GOOSENECK MICROPHONE

1 PCU ASSEMBLY, NTSC

Combination Color Camera Control System / Monitor (110 VAC or 220 VAC, 50 Hz or 60 Hz, NTSC or PAL)

- 1 Mounted in Transportation Cabinet
- 1 10" Flat Screen Monitor & Set of Connecting Jacks for Video In and Video Out
- 1 Integral Data Display System to Include:
 - 1 Alpha Numeric Information Display & Multi Paging and Defect Coding
 - 1 Remote "QWERTY" Keyboard

1 TEST CABLE

1 WIRED USB CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift
- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]

1 WIRELESS CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift

- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]
- 1 600' CABLE ASSEMBLY, M/C 12PIN METAL**
 - 1 600' Gold Multi Conductor Kevlar Fiber Armored Combination TV Transmission / Tow Cable
 - 1 .450 Diameter
 - 1 Metal Splice Chamber with Pigtail
 - 1 Cable Strain Relief
- 1 WHEELED DOLLY, 110V TO INCLUDE:**
 - 1 Electric Motor Rewind
 - 1 Hand Crank
 - 1 Automatic Levelwind
 - 1 Electronic Footage Meter
 - 1 Electric Clutch
- 1 REMOTE HAND CONTROLLER WITH 26' UMBILICAL FOR DOLLY WITH CLUTCH**
- 1 CABLE 4'-CONTROL UNIT TO DOLLY**
- 1 DVR/USB ASSEMBLY KIT**
- 1 PCU ENCLOSURE FOR DOLLY TO INCLUDE**
 - 1 Gooseneck Microphone
 - 1 Mini Keyboard
 - 1 Power Cable
- 1 TIGER TAIL**
- 1 MANHOLE TOP ROLLER ASSEMBLY, TV ONLY**
- 3 POLE ASSY,RETRIEVAL/DOWNHOLE TL,58"**
- 1 RETRIEVAL HOOK**
- 1 TRAINING, ON-SITE (ONE DAY)**
- 1 SHIPPING AND HANDLING**

K2 WHEELED DOLLY

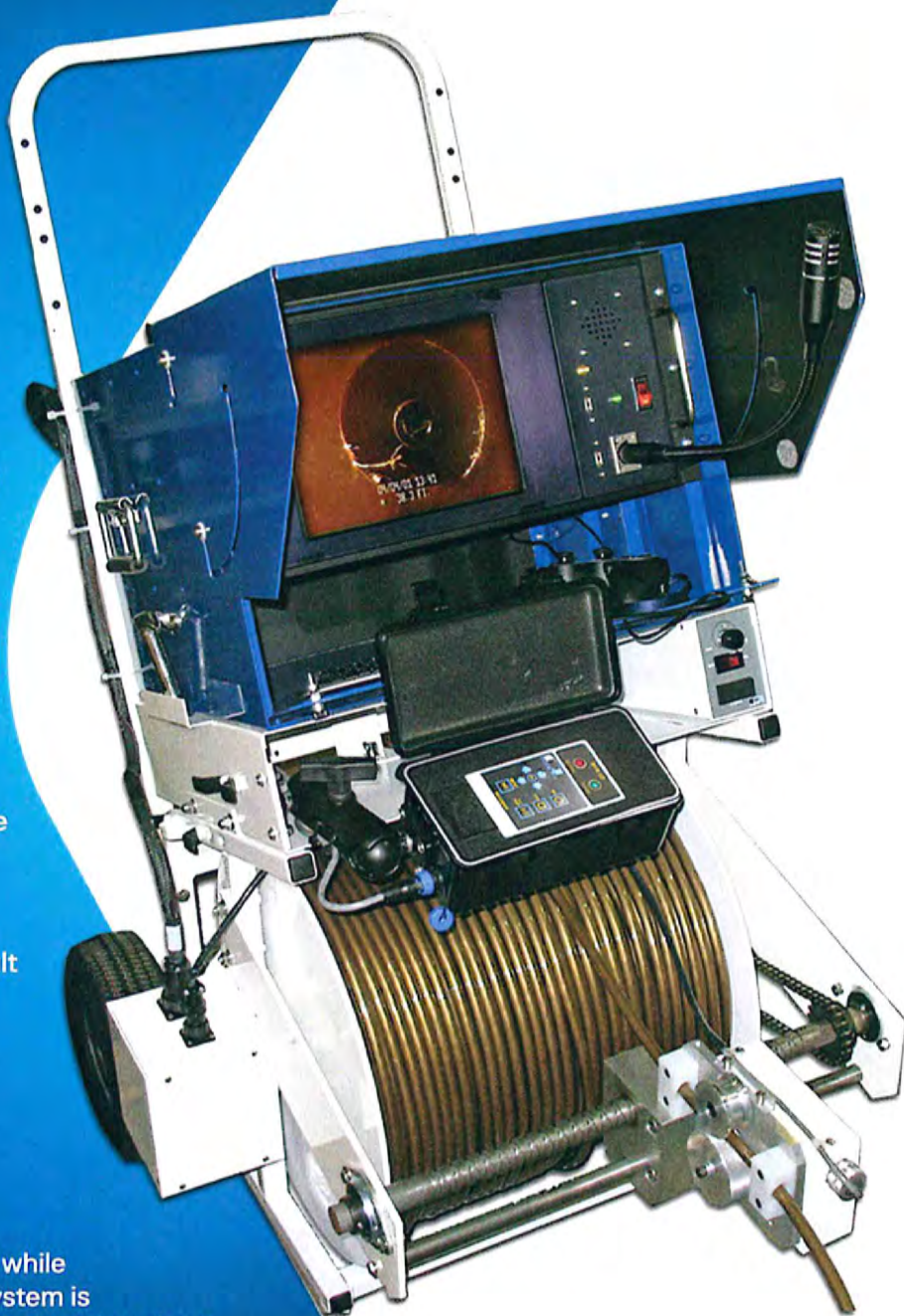
Mini-Mainline Inspection System



The K2 Wheeled Dolly is a portable, rugged, durable mini-mainline system for 6"- 200" (152 mm - 5080 mm) pipeline inspections.

- ✓ Cost-effective pipeline inspection solution in lieu of a dedicated truck-mounted system.
- ✓ Wireless control of all camera and transporter functions.
- ✓ Portable, durable, rugged mini-mainline inspection system for use in 6"- 200" (152 mm - 5080 mm) pipelines.
- ✓ Can access easements and difficult to reach areas since the system can be wheeled off-road.

The K2 Wheeled Dolly includes the same functions found in truck mounted systems while providing easement access as the entire system is self-contained and can be wheeled off-road. Priced at about ½ the cost of vehicle-mounted systems, the K2 Wheeled Dolly provides all of the operational capabilities normally found only in dedicated vehicle systems.



OZII

Pan Tilt & Optical View Camera



OZII Camera shown on the optional CUES SPR transporter.



THE OZII OPTICAL ZOOM PAN-AND-TILT CAMERA OFFERS UNPARALLELED IMAGING TECHNOLOGY AND BUILT-IN LIGHTING FOR 6"- 72" (152 -1829 mm) PIPE TO PRODUCE CLARITY OF PICTURE WITH ENHANCED DETAIL.

The OZII camera provides up to 40:1 optical/digital zoom, automatic iris and focus, as well as remote focus and iris control to assure the highest quality picture within varying pipe conditions. CUES "Light Enhancement Technology" eliminates the need for an external lighthouse! Easy operation at the controller allows the operator to change the sensitivity of the camera at their fingertips - - no need to install an external lighthouse if the pipe material or pipe diameter changes!



Ultra Shorty 21

Variable Weight Tracked Transporter



US21 transporter shown with the optional OZII camera.



THE CUES ULTRA SHORTY 21 IS A TRACKED-TRANSPORTER DESIGNED TO INSPECT 6" - 36" (152 mm - 914 mm) LINES WITH MAJOR OFFSETS AND PROTRUDING LATERALS. ADAPTER BLOCKS ARE AVAILABLE TO OPTICALLY CENTER THE CAMERA IN 30" - 36" (762 mm - 914 mm) LINES. THE TRANSPORTER, WHEN COMBINED WITH THE OZII PAN, TILT, OPTICAL ZOOM CAMERA, OFFERS A COMPACT ASSEMBLY AT ONLY 28" (711 mm).

Waterproof motor with bulkhead connector

Contoured high traction cleats



Transporter combined with the OZ II Camera offers a compact assembly at only 28" (711 mm)



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Whitehawk Boulevard Extension Additional Design and Costs	AB21-81	Public Works 10.06.2021	10.20.2021	10.27.2021
	Department: Public Works			
	Date Submitted: 10.22.2021			
Cost of Item:		<u>NA</u>		
Amount Budgeted:		<u>\$400,000.00</u>		
Unexpended Balance:		<u>\$92,000.00</u>		
Bars #:		<u>101-595-10-64-34</u>		
Timeline:		ASAP		
Submitted By:		Maryanne Zukowski, PE		
Fiscal Note: Whitehawk Boulevard Extension – Additional Design and Costs				
Attachments: Power Point Presentation				
SUMMARY STATEMENT:				
<p><u>Background:</u> Early Spring of this year the City was notified that WSDOT would not approve a previously approved designed traffic signal on SR 162 as part of the Whitehawk Boulevard Extension Project. The direction and new policy of WSDOT is a requirement for a roundabout at this location. This new policy applies to roundabout preference on all State Routes. This is a design change to the current consultant contract. End of Summer 2021 Council approved implementing a request for design change scope and fee for a roundabout at the new proposed intersection of Calistoga St. W and Kansas St. SW. This is a design change to the current consultant contract.</p> <p><u>Staff is Recommendation:</u> Revise the Whitehawk Boulevard Extension project scope and costs with design for two Roundabouts in lieu of signalized traffic signals; (1) roundabout at SR 162 and (1) roundabout at Calistoga St/Kansas St SW intersections. This includes recommending the costs these additional costs are secured by future grants.</p> <p><u>With this recommendation:</u> The current Whitehawk Boulevard Extension project budget will update and complete all the environmental reports and initiate and complete the Project Funding Estimate (PFE) calculating right of way costs for funding. This is to insure we have known estimates for grant funding. Our intent is to finalize NEPA before the end the year and the end of that contract date. This will position the project for securing grants. Staff can move forward to prepare the 2022-2028 Transportation Improvement Program (TIP), the 2022-2028 State Transportation Improvement Program (STIP), and amend the 2040 Transportation Element with a Roundabout at SR 162 with the intersection updates.</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve roundabouts as the preferred intersection control at the Kansas/Calistoga/Whitehawk and Whitehawk/HWY 162 intersections.				



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Approval of relocation payments for Whitehawk Boulevard Extension Project	AB21-81	Public Works 10.6.2021	10.20.2021	10.27.2021
	Department:	Public Works		
	Date Submitted:	10.13.2021		
Cost of Item:	<u>\$43,442.86</u>			
Amount Budgeted:	<u>\$250,000</u>			
Unexpended Balance:	<u>\$220,000</u>			
Bars #:	<u>320 595 20 60 01</u>			
Timeline:	ASAP			
Submitted By:	Maryanne Zukowski, PE			
Fiscal Note: Whitehawk Boulevard Extension – Right of Way Remediation 703 Kansas St SW				
Attachments: Power Point Presentation / Epic Letter Dated September 15, 2021				
SUMMARY STATEMENT:				
<u>Background:</u>				
The City purchased properties for right of way as part of the Whitehawk Boulevard Extension Project. Pursuant to applicable state and federal relocation regulations, the City is required to provide relocation benefits to the occupants of the purchased properties.				
<u>Relocation Payment Eligibility:</u>				
The properties are eligible for relocation assistance payments, pursuant to 42 USC Ch. 61, Uniform Relocation Assistance and Real Property Acquisition Policies for Federal and Federally Assisted Programs, as well as RCW Ch. 8.26, relocation Assistance – Real Property Acquisition Policy, and the implementing regulations of at WAC 468-100. Information pertaining to relocation eligibility are in the attached Epic letter, dated September 15, 2021.				
<u>Staff Request for Payment Authorization:</u>				
Consistent with the above authorities, staff is requesting spending authorization in the maximum amount of <u>\$43,442.86</u> to the former property owner. Authorization for spending is requested prior to meeting with the property owner with the attached letter on their options.				
The maximum spending is based on the following:				
<ul style="list-style-type: none"> • Price Differential - \$22,000 As an owner occupant of (90) or more days, a property owner is entitled to a Price Differential Payment. This payment is based upon the difference between the acquisition price of the 				

home and the amount necessary to purchase a comparable replacement property that was available on the market at the time of vacating the 703 Kansas St. SW property.

- **Incidental Expenses - \$6,055.81**

A property owner may be reimbursed for certain other incidental purchase expenses required to purchase a replacement property. Reimbursable expenses may include costs for title search, recording fees, appraisal fees, loan origination fees, credit report, home inspection, and other approved costs. Payment of costs is based upon several factors including the amount of the present mortgage and the cost of the comparable used to compute the Replacement Housing Payment-Price Differential Entitlement. The estimated amount of these reimbursable costs can be determined once a property owner has received a preliminary closing statement for the purchase of the replacement property. In addition, a home inspection is encouraged; the cost of the home inspection is eligible for full reimbursement by the Agency.

Incidental Expenses are those reasonable expenses actually incurred by the displaced person related to the purchase of a replacement property and customarily paid by the buyer. These incidental expenses are limited as indicated below.

Incidental purchase expenses are determined from a copy of the estimated settlement statement and verified from a copy of the final settlement statement. Communication with lender and escrow/title company is required for an accurate and successful transaction.

- **Mortgage Interest Differential Payment - \$13,187.05**

If a property owner has a 180-day bona fide mortgage, the property owner may be eligible to receive payment for increased mortgage interest costs if the interest rate on the new mortgage is greater than the interest of your present mortgage. The exact amount of the interest differential is determined once the property owner has obtained a loan commitment for the purchase of the replacement property.

- **Moving Expenses - \$2,200.00**

A property owner may select a commercial move, an actual cost move, or a self-move schedule payment for moving personal property. If the property owner elects to contract with a commercial mover, the Agency will reimburse actual moving expenses based on paid receipts. The Agency can also pay the mover directly upon request. Payment for a commercial move is limited up to a maximum of 50 miles. If a property owner elects to complete an actual cost move, there is reimbursement for labor and equipment used to move your property. The property owner must supply supporting documentation, such as paid receipts or invoices to the relocation specialist. If a property owner elects to complete a self-move with a schedule payment, that will be paid based on the number of eligible rooms. It was determined that 703 Kansas St. SW have 9 eligible rooms, which entitles a moving payment of \$2,200.00 to move personal property. Once a property owner decides how to move, the property owner needs to sign a Move Expense Agreement.

Total Estimated Payments - \$43,442.86

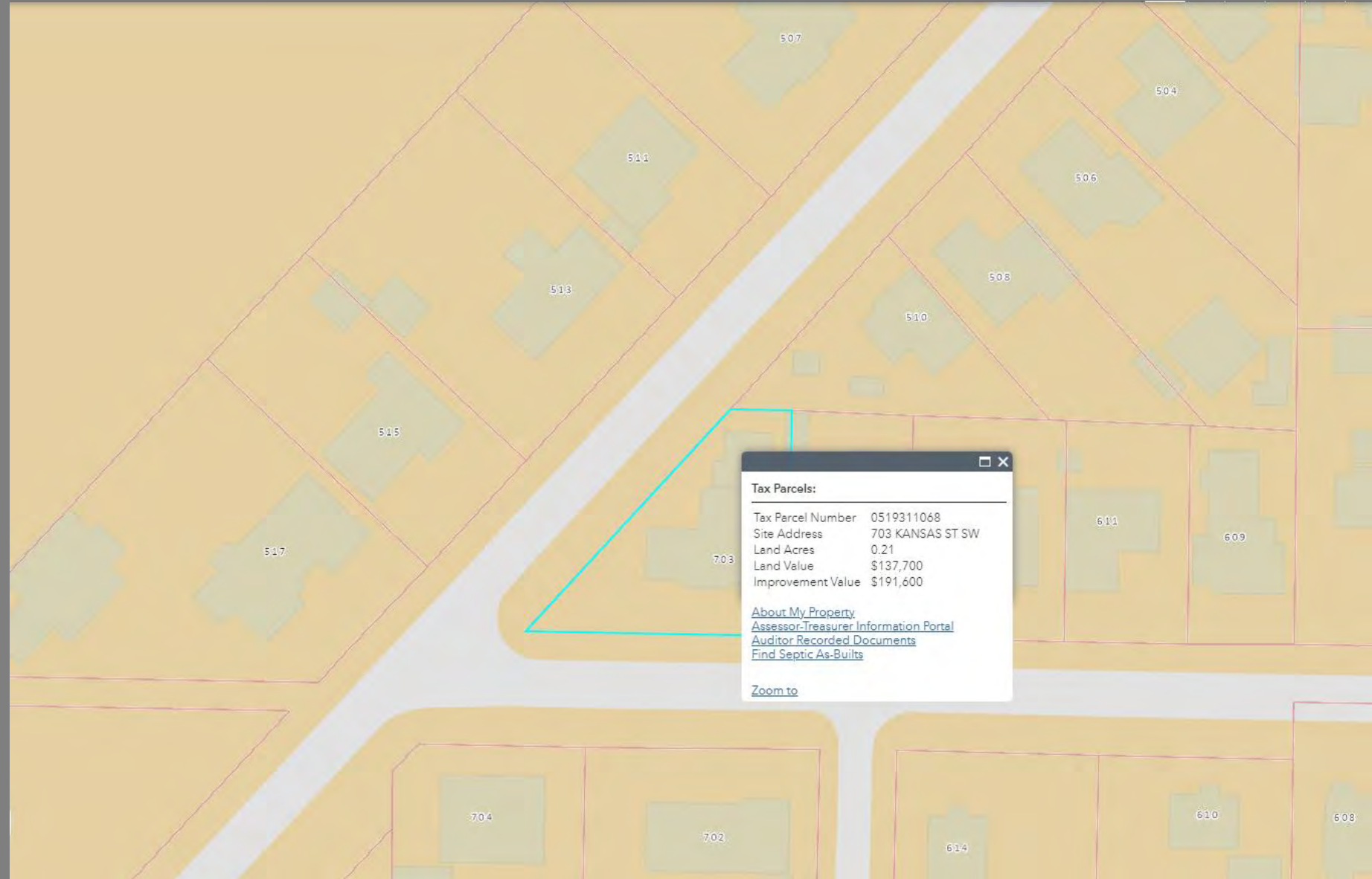
RECOMMENDED ACTION: Motion: To authorize payment of up to \$43,442.86 in relocation benefits for the former owners of [703 Kansas St SW] for the Whitehawk Boulevard Extension Project.

AGENDA ITEM

WHITEHAWK BOULEVARD EXTENSION:
RIGHT OF WAY PAYMENTS

WHITEHAWK BOULEVARD EXTENSION:

703 Kansas St SW
Right of Way
(R/W) Costs



CITY OF ORTING

The potential payments are listed in the NOE. If current home is replacement dwelling – here is a recap of those payments:

- Price Differential - \$22,000
- Incidental Expenses - \$6,055.81
- Mortgage Interest Differential Payment - \$13,187.05
- Moving Expenses - \$2,200.00
- Total Estimated Payments - \$43,442.86

- Recommend Moving to Council 10/27/21



CITY OF ORTING



Puget Sound Regional Office
1950 Black Lake Blvd SW, Suite B
Olympia, WA 98512
(360) 350-4786
epicland.com

September 15, 2021

Mr. Thomas W. Wiles, III
Mrs. Amanda L. Wiles
3009 Heath Ct
Steilacoom WA 98388

Relocation Assistance Program

Notice of Relocation Eligibility and Entitlements

Project Title: Whitehawk Boulevard Extension

Parcel No.: 051931-1068

Displacee No.: 001

Dear Mr. and Mrs. Wiles:

In December of 2018, the City of Orting (Agency) purchased your property located at 703 Kansas Street SW, Orting WA. According to information you provided, you had occupied the above property since January 7, 2016.

Relocation Notice of Eligibility

You are eligible to receive relocation assistance in accordance with the United States Code, 42 USC 4601 et seq., Public Law 91-646, the implementing regulations found in the Code of Federal Regulations, 49 CFR Part 24, the Revised Code of Washington, RCW 8.26, and the implementing regulations of the Washington Administrative Code, WAC 468-100.

The purpose of this letter is to advise you of the relocation services and entitlements that may be available to you in accordance with the state and federal laws and regulations cited above.

90-Day Assurance

Upon the sale of the property to the City in late December 2018, you vacated the property, so the 90-Day Assurance is no longer applicable.

Replacement Housing Payment-Price Differential Entitlement

As an owner occupant of 90 or more days, you may be entitled to a Price Differential Payment. This payment is based upon the difference between the acquisition price of your home and the amount necessary to purchase a comparable replacement property that was available on the market at the time you vacated the Kansas Street property.

Listed below are comparable property(s) currently available for purchase:

<u>Address</u>	<u>Asking Price</u>
1. 19417 88 th Ave E, Spanaway, WA 98387	\$304,900.00
2. 12210 Tatoosh Road E, Puyallup WA 98374	\$275,000.00
3. 11619 199 th Ave Ct, E Bonney Lake, WA 98391	\$265,000.00

Comparable number 1 is considered to be the most similar to the subject property. Based on the asking price of comparable number 1 your maximum price differential is \$39,900.00. This amount is the maximum that the City can pay to reduce the purchase price of your replacement property. The amount of your maximum price differential is based on the asking price of comparable number 1, \$304,900.00, less the appraised value of your property, \$265,000.00.

The amount of your **actual** price differential payment will be based upon the actual purchase price of your replacement property. For example, if you spend \$304,900.00 or more on your replacement property, you will receive the maximum price differential payment of \$39,900.00. For every dollar you spend on your replacement property below \$304,900.00, your price differential payment will be one dollar less.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for a price differential in the amount of \$22,000.00 which is the difference between the acquisition price of your home \$265,000.00 and the purchase price of the Heath Ct property \$287,000.00 once the home passes a Decent, Safe, and Sanitary inspection.

If you decide not to purchase a replacement property and elect to rent instead, you may be eligible for a rental assistance payment. Please contact your relocation specialist if you would like to have a rent supplement amount calculated.

Incidental Purchase Expenses

You may be reimbursed for certain other incidental purchase expenses required to purchase your replacement property. Reimbursable expenses may include costs for title search, recording fees, appraisal fees, loan origination fees, credit report, home inspection, and other approved costs. Payment of costs is based upon several factors including the amount of your present mortgage and the cost of the comparable used to compute the Replacement Housing Payment-Price Differential Entitlement. The estimated amount of these reimbursable costs can be determined once you have received a preliminary closing statement for the purchase of your replacement property. In addition, a home inspection is encouraged; the cost of the home inspection will be fully reimbursed by the Agency. It is highly recommended that you make your offer to purchase a replacement property subject to a home inspection as well as a Decent, Safe, and Sanitary (DSS) inspection.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for \$6,055.81 in eligible closing costs based on the certified copy of your closing statement. See attached incidental expense worksheet.

Mortgage Interest Differential Payment (MIDP)

If you have a 180-day bona fide mortgage, you may be eligible to receive payment for increased mortgage interest costs if the interest rate on your new mortgage is greater than the interest of your present mortgage. The exact amount of the interest differential will be determined once you have obtained a loan commitment for the purchase of your replacement property. Please contact your relocation specialist as soon as you begin looking for a loan.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for \$13,187.05 for increased mortgage interests costs associated with the purchase using the same FHA loan program.

Moving Entitlement

You may select a commercial move, an actual cost move, or a self-move schedule payment for moving your personal property. If you elect to contract with a commercial mover, the Agency will reimburse your actual moving expenses based on paid receipts. The Agency can also pay your mover directly upon request. Payment for a commercial move is limited up to a maximum of 50 miles. If you elect to complete an actual cost move, you will be reimbursed for labor and equipment used to move your property. You will need to supply supporting documentation, such as paid receipts or invoices to your relocation specialist. If you elect to complete a self-move with a schedule payment, you will be paid based on the number of eligible rooms. It has been determined that you have 9 eligible rooms, which entitles you to a moving payment of \$2,200.00 to move your own personal property. Once you decide how you wish to move, you will need to sign a Move Expense Agreement.

Advisory Assistance

Your relocation specialist will be available to answer any questions about your relocation entitlements. You will be provided with assistance in completing claim forms. If you request, transportation will be provided so you may inspect replacement housing. Information concerning other available government programs such as Section 8 housing, unemployment benefits, food stamps, etc. will be provided upon request.

Claiming Your Entitlement

You must notify your relocation specialist of the date you intend to move and sign a Move Expense Agreement. Once you have vacated the property completely you will need to schedule a vacate inspection with your relocation specialist. Once it has been verified that all personal property has been moved, your relocation specialist will prepare a claim, secure the appropriate signatures, and submit the claim for processing and payment. In the event that all personal property is not removed, appropriate action will be taken by the Agency, and you will be responsible for the cost associated with removing any personal property left at the displacement site. This cost will be deducted from your moving claim/payment.

Prior to processing claims for relocation entitlements, the Internal Revenue Service (IRS) requires the Agency to obtain your correct taxpayer identification number (TIN) or social security number (SSN). The Agency is required by the IRS to obtain a completed W-9 form from anyone to whom a payment is made. This is necessary even though relocation payments are considered non-taxable. Please let your relocation specialist know if you have already completed the form. If you need advice on how to complete the form, please contact an IRS office, accountant, or legal consultant.

You will be entitled to your replacement housing payment if either of the following apply:

- (1) You previously purchased a Decent, Safe, and Sanitary (DSS) dwelling when you vacated the Kansas Street property. You will have 18 months from the delivery date of this Notice to claim any relocation entitlements.
- (2) You purchase (or rent) **and** occupy a DSS property within one year from the date the City provides you with a comparable property. You will have 18 months after that same date to claim any relocation entitlement.

If you choose to stay in your current home, you purchased when you vacated the displacement site, and it meets, DSS standards, you will qualify for your replacement housing payment.

If you choose to select a new dwelling, prior to signing a rental or purchase agreement for your replacement property, please contact your relocation specialist for an inspection of the property. This inspection will ensure that the property meets DSS requirements outlined in the Relocation Assistance Program Brochure previously provided to you. The inspection must be completed before any replacement housing payment can be made.

Occupancy of Property

You moved from the property in late December 2018 when the City purchased the property from you.

Right to Appeal

Any displaced person or potential displaced person as a result of a City of Orting project is entitled to appeal any determination made regarding their eligibility, benefits, or comparable sites selected. A displaced person or potential displaced person has a right to be represented by legal counsel or other representative in connection with his or her appeal, but solely at the person's own expense.

Review proceedings are initiated upon receipt by the City of Orting's Public Works Department of a statement or letter from the displaced person or their agent.

The appeal process is a two-tier process and must be submitted in writing within 60 days following a written determination of relocation benefits.

- The first level of reconsideration shall be made in writing to the City Administrator.
 - Mail written appeal to:
City Administrator
City of Orting
104 Bridge Street South
PO Box 489
Orting, WA 98360
 - No specific form or format is required; but statement or letter, at a minimum, should include:
Date of statement or letter.
Name of the displaced person(s) or potential displaced person(s).
Project title and CRP number.
Assessor's parcel number.
Explanation of claim:

Facts, reasons and supporting evidence justifying why the displaced person believes the claim should be paid.
Why the displaced person is otherwise aggrieved.
Address, telephone number, and signature of the displaced person or the displaced person's representative or attorney.

- The City Administrator makes a determination and responds in writing via certified mail within 30 days of receipt of written appeal.
- The displaced person or potential displaced person or their agent has 20 days to appeal the first determination. 20 days begins from the date of the certified mail of the first appeal determination.
- The second level of appeal is a formal hearing and carried out under the provisions of Orting Municipal Code Section 15-3-5 and Chapter 1-12, and must be made within 60 days of receipt of the original written reconsideration relocation determination (if requested), or 60 days from the date of the determination (if reconsideration is not requested).

During the Appeal process, the displaced person or potential displaced person or their agent has the right to review non-confidential agency files.

If at any time during the Appeal process, the displaced person or potential displaced person or their agent who is appealing their relocation benefits fails to file an appeal within the allotted time frame, the appeal claim is closed, provided all payments have been made and other services have been provided.

As previously stated, the purpose of this letter is to provide specific information on the calculation and claiming of your relocation entitlements. Please sign on the line provided below to acknowledge receipt of this letter. Please feel free to contact me, your relocation specialist, with any questions you may have.

Sincerely,



Dianna Nausley-McKeon
Relocation Specialist
Epic Land Solutions, Inc.
1950 Black Lake Blvd SW, Suite B
Olympia WA 98512
Phone: 360-350-4786
Email: dnausleymckeon@epicland.com

Acknowledgment of receipt of Notice of Eligibility, Entitlements, and 90-Day Assurance letter

Signature: _____ Date: _____

Signature: _____ Date: _____



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2021 Fee Schedule	AB21-80	CGA		
		10.7.2021	10.20.2021	10.27.2021
	Department:	Finance		
	Date Submitted:	9.21.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson/Gretchen Russo			
Fiscal Note: None				
Attachments: Fee Schedule				
SUMMARY STATEMENT:				
<p>Staff have reviewed our non-utility rate fees, updated a number of fees to bring them in line with peers including cemetery fees, ball field rental fees. We have added fees for in house engineering reviews, and we have eliminated re-roof and commercial fence permit fees and the golf cart registration fee. The park impact fee has increased from \$830.00 to \$1492.00, and the fee for removal of a padlock on a water meter was increased from \$35.00 to \$100.00.</p>				
RECOMMENDED ACTION: <u>Motion:</u>				
To approve the 2021 fee schedule as presented.				

2022 ADMINISTRATIVE & PERSONNEL FEES	
Category	Fees
Annual Business License	
Business Licenses are obtained from the State of Washington through their licensing program. Business Licenses are required for all businesses (for profit and not for profit) located within City limits, including home business and any business that provides services that perform work within city limits, and including solicitors. See Orting Municipal Code Title 3, Chapter 2	
	No Fee
Businesses with over \$10K revenue	\$ 50.00
Itinerant Food Vendor	\$ 250.00
Special Events	See Park & Facility Rentals
Public Records Request/Duplication	
Single Sided (8.5 x 11 & 8.5 X 17)	\$.15/page
Double Sided (8.5 x 11 & 8.5 X 17)	\$.30/page
Document Scan - Single sided (8.5 x 11 & 8.5 X 17)	\$.10/page
Document Scan - Double sided (8.5 x 11 & 8.5 X 17)	\$0.20/page
Sizes beyond 8.5 x 17	Cost + 15% Administration fee
Deposit for large jobs	10% of estimated cost
IT Expertise Required (quoted)	Cost + 15% Administrative fee
Postage (letter or manila envelope)	Cost
Postage & Mailing Container	Cost + 15% Administrative fee
Verbatim Transcript (vendor service)	Cost + 15% Administrative fee
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	Cost + 15% Administrative fee
Certified Copy (per document)	\$ 1.00
Card Usage Fees (\$300 max sale w/ exception to Utility Bills)	
Debit Card	\$ 1.00
Credit Card	\$ 2.00
Passport Processing Fee	\$ 35.00
Passport Processing	\$ 35.00
Electric Golf Carts Annual Registration Fee	\$ 15.00
Golf Carts Annual Fee	\$ 15.00 \$0.00 (Code Change?)
Rejected/Returned Payments - Bank Fees	

Utilities Rejected/Returned Payment Fee	\$	40.00	
Parks & Rec Stop Payment Fee	\$	40.00	\$40
Municipal Court	\$	40.00	
Seasonal Parking Fee for Fishing Sep-Nov	\$	10.00	
Seasonal Parking (Fisherman parking Sep-Nov)	\$	10.00	
Gravel - Delivered (per yard- 2 yards maximum annually)	\$	15.00	\$15.00
Gravel <i>(per yard)</i>	\$	15.00	

New construction, and remodels, of all occupancies, are valued per the most current version of the (ICC) International Code Council's Building Valuation Data for the specified occupancy.	
Written Contractor's Bid or Engineer's Estimate of cost if not specified in the published Building Valuation Data.	
Remodels permit and plan review fees shall be based upon the valuation for the occupancy group listed in the Building Valuation Data as published by the ICC.	
Buildings Permit Fees - per I.C.C. 2018 International Code Council (ICC)	
*Building Permits & Fees are due at the time of building permit issuance. Includes Manufactured Buildings.	
<i>If Valuation is Between:</i>	<i>Fees</i>
\$1 to \$500	Base Fee of \$75.00 \$100
\$501 to \$2,000	\$75.00 \$100 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$75.00 \$200 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof up to and including \$100,000.
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.
\$1,000,001 top \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.

\$5,000,001 and up	\$16,527 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof	
Miscellaneous Valuations		
Covered Decks/Carport (per square foot)	\$ 30.00	\$35
Decks (per square foot)	\$ 15.00	\$20
Retaining Walls	Valuation	
**Retaining walls that are 4ft or less do not required a permit		
Single Family and Duplex Combination Building Permit Fees		
Combination Building Fees are required for each new single-family residential structure and duplex, and are payable prior to the issuance of a building permit.		
Plumbing up to 3,000sf	15% of building permit	
Plumbing over 3,000sf	15% of building permit	
Mechanical up to 3,000sf	15% of building permit	
Mechanical over 3,000sf	15% of building permit	
Building Plan Review Deposit & Fees		
New Single-Family Homes	\$500 Deposit toward 65% of the Permit Fee	
Detached Garage	\$100 Deposit toward 65% of the Permit Fee	
Multi-family Project	\$1,000 Deposit toward the Permit Fee (formula below)	
New Commercial Project	\$1,000 Deposit toward 65% of the Permit Fee	
Expedited Plan Review Fee	Deposit (above) plus \$150	\$200
Plan Review Revisions (per Hour)	\$ 75.00	\$100
Plan review fees for compliance to the Non-Residential Energy Code. (per Hour with one (1) hour minimum charge) (per Hour)	\$ 75.00	\$100
For Multi-Family construction; the plan review fee will equal to 65% of the permit fee or a rate of \$75 \$100/hour with a one-hour minimum, as determined by the Building Official. Multi-Family Plan Review Fees are payable upon Building Official notification. Includes up to two (2) review cycles.		
The Plan Review Deposit for Single-Family Residences, Multi-Family Projects and Detached Garages are due upon submittal of application. Includes up to two (2) review cycles.		

Manufactured Buildings Housing			
Manufactured Homes (without perimeter "concrete" foundation system)	\$ _____	600.00	<i>Included in Building Permit Fees</i>
Modular Home or Manufactured Home (with perimeter "concrete" foundation system)	\$ _____	700.00	
Manufactured Building H Title Elimination	\$ _____	100.00	\$200
Manufactured Building H Runners/Tie downs	\$ _____	200.00	
State Building Code Fee			
Residential Single Family Residence (SFR) Fee	\$ _____	6.50	
Multi-family Fee - per unit	\$ _____	6.50	
Commercial Fee	\$ _____	25.00	

Flood Elevation Certificate Review	\$	250.00	
FEMA Letter of Map Amendment (SFR/1 Unit)	\$	250.00	
Miscellaneous Permit Fees			
Backflow/Irrigation Permit	\$	75.00	\$100
Foundation Only		Valuation	
Residential Roofing - Tear Off and Re-roof		Valuation	\$0.00
Commercial Roofing- based upon the Contractor's Bid or Engineer's Estimate, or by valuation of the project, whichever is greater. Additionally, IFC and IBC plan check fees may apply.		Valuation	
Below Ground Tank Removal/Abandonment	\$	150.00	
Addressing Fee	\$	175.00	
Large Scale Copies (Plans- DRE 24x36)		Cost + 15% Administrative fee	
Structures or work requiring permits for which no fee is specifically indicated, signs, pools, etc., will be valued utilizing submitted written contractor's bid or engineer's cost information, or closest related item for which a fee is determined. A minimum fee of \$75.00 100.00 will be assessed, or adjusted fee assigned at the discretion of the Building Official.			
Below Ground Fuel Tank installation, or removal, permit fees will be valued per the written Contractor's Bid or Engineer's Estimate, or will be a minimum base fee of \$225.00 , whichever is greater. Additionally, International Fire Code (IFC) and International Building Code (IBC) plan check fees may apply.			
Change in Commercial Tenant Applications - Additionally, IFC and IBC plan check fees may apply.		Valuation	
Mobil Commercial Vendors. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.	\$	500.00	
Modular structures placed on permanent foundation system. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.		Valuation	
Fence Permit - Commercial		\$.50 per linear foot - with \$75 minimum	\$0
International Fire Code/Associated Fees			
Plan review for fire code compliance of building plan review shall be established at 50% of the IBC plan review fee or a rate of \$75 \$100/hour with a one hour minimum (whichever is greater)		Valuation	

Fire related reviews and site visits for large lot short plat/subdivisions are based on the cost.	Cost + 15% Administrative Fee	
Automatic Fire Alarms - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Fixed Fire Suppression - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Automatic Sprinklers - Fees assessed based upon Building Permit Valuation schedule or upon submitted Contractor Bid at the discretion of the Fire Marshal.	Cost + 15% Administrative Fee	
Fire Apparatus Road Review	Cost + 15% Administrative Fee	

Fireworks Related Fees - Local Permit and License Fees (Limits pursuant to RCW)		
Retail Fireworks Stand Permit: \$400.00 200.00 for one retail sales permit per fireworks stand in a year. Cost includes processing, permit and Inspections.		
Public Fireworks Display Permit: \$250.00 minimum permit fee and minimum 1/2 hour plan review or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include an hourly cost plus a 15% overhead fee for administrative costs. In no case shall total costs total more than \$5,000 for any one display permit.		
Inspections Beyond Review Cycles (per Trip)		
Site Inspection/Investigation	\$ 75.00	\$100
Final Inspection/Expired Permit	\$ 75.00	\$100
Re-inspect Fee on 2nd 3rd Re-Inspection	\$ 75.00	\$100
Third Party Review		
Geotechnical/Stormwater Review	Cost + 15% Administrative Fee	
Appeals of Administrative Decisions	Cost + 15% Administrative Fee	
Land Use Prosecutor/Deputy Prosecutor and or Legal Consultation Fee	Cost + 15% Administrative Fee	
Any other Expedited or Third Party Review Fees	Cost + 15% Administrative Fee	
Mechanical Permits & Fees - Multi-Family (3 or more units) and Commercial		
Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Heating and AC System or Air Handling Unit including ducts and vents	\$ 75.00	\$100
Boiler or Compressor - Residential	\$ 75.00	\$100
Boiler or Compressor - Commercial	\$ 75.00	\$100
Commercial Refrigeration	\$ 75.00	\$100
Ventilation/Exhaust Fan - Residential	\$ 75.00	\$100
Ventilation/Exhaust Fan - Commercial, except as covered above in Heating or AC System above	\$ 75.00	\$100
Commercial Hood, per mechanical exhaust and including ducts	\$ 75.00	\$100
Incinerator - installation or relocation	\$ 75.00	\$100
Appliance not otherwise covered	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Plumbing Permits & Fees - Multi-Family (3 or more units) and Commercial		

Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Per plumbing fixture or set of fixtures on one trap	\$ 75.00	\$100
For meter to house service	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Per Drain for rainwater systems	\$ 75.00	\$100
Per Lawn Sprinkler System, includes backflow prevention	\$ 75.00	\$100
Per fixture for repair or alteration of drainage vent or piping	\$ 75.00	\$100
Per vacuum breaker or backflow protection device on tanks, vats, etc.	\$ 75.00	\$100
Per interceptor for industrial waste pretreatment	\$ 75.00	\$100
Medical Gas Piping - Each gas piping system of 1-5 outlets	\$ 75.00	\$100
Medical Gas Piping - Each additional outlet over 5 outlets	\$ 75.00	\$10

Demolition Permit		
Demolition Permit - Single Family Residential and Duplex	\$	300.00
Demolition Permit - Commercial and Multi-family	\$	500.00
Stormwater Management and Erosion Control Fees		
<i>Grade & Fill Plan Review: In addition to the license fees, a grading/drainage plan review fee is charged for all grading licenses requiring plan review. Before accepting a set of plans and specifications for checking, the Building Official or City Engineer shall collect a plan checking fee.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	240.00
101-1,000 cubic yards	\$	500.00
1,001-10,000 cubic yards	\$	750.00
10,001-100,000 cubic yards	\$	1,000.00
1001,000 cubic yards and up	\$	1,200.00
Disturbed Area for erosion control (per Square yard) - No import/export	\$	0.10
<i>Grade and Fill Permit: Fees shall be based on the volume of the excavation and fill.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	150.00
101-1,000 cubic yards	\$	175.00
1,001-10,000 cubic yards	\$	225.00
10,001-100,000 cubic yards	\$	300.00
100,001 or more cubic yards	\$	600.00
Disturbed Area Permit for erosion control (per square yard)	\$	0.25

2022 ORTING CEMETERY		
Category	Fees	
Lots		
Full Sized Resident	\$ 1,440.00	\$ 1,700.00
Full Sized Non-Resident	\$ 1,580.00	\$ 2,000.00
Cremaains Resident	\$ 525.00	\$ 650.00
Cremaains Non-Resident	\$ 575.00	\$ 950.00
Child Sized Lot	\$ 254.00	\$ 300.00
Columbaria		
Resident	\$ 500.00	\$ 800.00
Non-Resident	\$ 500.00	\$ 1,000.00
Concrete Liners (plus current state tax rate)		
Adult Grave Liner	\$ 500.00	\$ 650.00
Child Grave Liner	\$ 400.00	
Cremaains Grave Liner	\$ 200.00	\$ 400.00
Opening & Closing Costs Fees		
Adult Liner	\$ 700.00	\$ 850.00
Adult Vault	\$ 850.00	\$ 1,000.00
Cremaains	\$ 400.00	\$ 500.00
Child Liner	\$ 232.00	\$ 300.00
Child Vault	\$ 232.00	\$ 300.00
Disinterment Fees		
Adult	\$ 3,500.00	
Child	\$ 1,232.00	
Marker Setting Fees		
Flat Marker	\$ 300.00	\$ 350.00
Resetting Fee	\$ 185.00	\$ 250.00
Other Charges- Fees		
Set Up Fee	\$ 75.00	\$ 150.00
Saturday Service	\$ 500.00	\$ 600.00
Vase Setting	\$ 84.00	\$ 95.00
Weekday Overtime (per hour)	\$ 125.00	\$ 150.00

Category	Fees	
General Facility Charges (GFC) (per *ERU)		
Water - General Facility Charges - Inside/ Outside City Limits	\$	4,264.97
1% Water Facility Enhancement Surcharge	\$	42.65
Sewer - General Facility Charges - Inside/ Outside City Limits	\$	9,168.73
1% Wastewater/Sewer Facility Enhancement Surcharge	\$	91.69
Storm - General Facility Charges - Inside City Limits Only	\$	1,022.56
1% Stormwater Surcharge	\$	10.23
Impact Fees		
Park Impact Fee	\$	830.00
Transportation Impact Fee (per PM Peak Hour Trip)	\$	2,149.00
School District Impact Fees Set by and paid to the Orting School District		
Single Family Residence (per Unit)	\$	3,770.00
Multi-Family Residence (per Unit)	\$	2,000.00
*ERU - Equivalent Residential Unit		

From 2020 do not know what current is

\$1,492.00

Changes x2 yr. - not our fee

2022 LAND USE		
The City may charge and collect fees from any applicant to cover costs incurred by the City in the review of plans, studies, monitoring reports and other documents to ensure code compliance, to mitigate impacts to critical areas and for all code-required monitoring.		
The applicant shall pay the following Land Use Review Deposit to cover third party review and administrative expenses. These fees are billed at cost for time and materials from third party reviewers plus a 15% administrative fee.		
Fees and deposits are charged per permit type category and are cumulative.		
If the initial deposit is expended prior to the completion of project approval, the City will collect either an additional deposit in the amounts below, or an amount as estimated by the staff as needed to complete project review. Any fees not expended will be returned to the applicant.		
Category	Deposit	
Annexation, Comprehensive Plan Amendments & Rezones		
Annexation	\$ 2,000.00	
Code Text Amendment	\$ 300.00	\$300/deposit plus Time & Materials
Comprehensive Plan Map or Text Amendment - including rezones (each)	\$ 2,000.00	\$2,500
Conditional Use Permits, Development Agreements, Site Plans & Special Use Permits		
Conditional Use Permit	\$ 1,500.00	
Development Agreement	\$ 1,500.00	
Site Plan Review	\$ 500.00	
Site Plan Review - Minor Change	\$ 500.00	\$500
Site Plan Review - Major Change	\$ 1,500.00	
Inhouse Engineer Review	\$ 125.00 per hour	
Special Use Permit	\$ 2,000.00	\$1,200
Hearings and Appeals		
Appeal of Hearing Examiner's Decision, Administrative Decision or Environmental Decision	\$ 750.00	
Hearing Examiner Review	\$ 1,000.00	

Environmental Review		
Critical Areas Review - for those projects that propose impacts to critical areas, billed at the cost of contract biologist's review	\$ 500.00	\$750
SEPA Environmental Checklist Review and Determination	\$ 1,000.00	
Environmental Impact Statement - includes coordination, review and appeal of draft and final EIS	\$ 3,000.00	\$2500/ deposit plus Time & Materials
Pre-Application Meeting		
Short Plat and Boundary Line Adjustments	\$ 250.00	
All Others	\$ 500.00	
Developer's Extension Agreement for all Binding Site Plans, Short Plats, Preliminary		
Binding Site Plan	\$ 1,800.00	\$1500 plus Time & Materials
Boundary Line Adjustment	\$ 500.00	
Short Plat	\$ 1,400.00	
Preliminary Plat	\$ 4,000.00	
Final Plat, PUD or Binding Site Plan	\$ 500.00	\$1,500
Cottage Housing Development	\$ 1,500.00	
Plat Alteration - Minor Change	\$ 500.00	
Plat Alteration - Major Change	\$ 1,000.00	\$1,500
Plat Vacation	\$ 300.00	
Planned Unit Development	\$ 4,000.00	
Flood Plain Development Permit	\$ 1,500.00	
Shorelines		
Shoreline Substantial Development Permit	\$ 1,000.00	\$2,500
Shoreline Conditional Use Permit	\$ 1,500.00	
Shoreline Variance	\$ 1,500.00	
Variances (except Shoreline)		
Variances (Subdivision, Environmental, Zoning, Flood)	\$ 1,200.00	
Variances Noise	\$ 100.00	
Variances Sign Code	\$ 250.00	
Zoning Compliance Letter	\$ 400.00	
Home Occupation Permits	\$ 250.00	

2022 PARKS/RECREATION & FACILITY RENTALS		
Category	Fees	
Recreation Programs	Cost + 15 % Administrative Fee	
On-Line Registration Fee	\$	5.00
Late Registration Fee	\$	10.00
Gazebo and/or Barbeque Pit Rental - 5 Hour Block		
Resident - 5 Hour Block	\$	30.00
Non-Resident - 5 Hour Block	\$	60.00
Non-Profit - Weekend 5 Hour Block	\$	20.00
North Park w/o Orting Station		
Resident - 5 Hour Block		
Non-Resident - 5 Hour Block		
Non-Profit - Weekend 5 Hour Block		
Merchandise & Refreshment Sales - Park Permit	\$	(Vendor Park Permit)
Multipurpose P Center (MPC) Facility - Rental Fees		
Resident: M-F - 5 Hour Block	\$	150.00 \$100
Resident: Weekend - 5 Hour Block	\$	200.00 \$150
Resident M-F - All Day	\$	150.00
Resident Weekend - All Day	\$	200.00
Non-Resident M-F - 5 Hour Block	\$	200.00 \$150
Non-Resident Weekend - 5 Hour Block	\$	250.00 \$200
Non-Resident M-F - All Day	\$	200.00
Non-Resident Weekend - All Day	\$	250.00
Non-Profit M-F - 5 Hour Block	\$	20.00
Non-Profit Weekend - 5 Hour Block	\$	100.00 \$50
Non-Profit M-F - All Day	\$	20.00
Non-Profit Weekend - All Day	\$	100.00
Orting Station - Rental Fees		
Resident - 5 Hour Block	\$	100.00 \$50
Resident - All Day	\$	100.00
Non-Resident - 5 Hour Block	\$	200.00 \$100
Non-Resident - All Day	\$	200.00
Non-Profit - 5 Hour Block	\$	50.00 \$25
Non-Profit - All Day	\$	50.00
Deposits		

Special Event	\$	200.00	
Gazebo, BBQ, Orting Station	\$	50.00	
MPC w/ Alcohol Served: Banquet Permit Required	\$	300.00	
MPC Resident	\$	150.00	
MPC Non-Resident	\$	150.00	
MPC Non-Profit	\$	150.00	

Gratzer & Calistoga Parks - Rental Fees (prepped Fields)		Per Hour Rates - Minimum 2 hour charge for all rentals	
Youth Resident	\$	20.00	
Youth Non-Resident	\$	24.00	
Youth Non-Profit	\$	10.00	
Adult Resident	\$	28.00	
Adult Non-Resident	\$	34.00	
Adult Non-Profit	\$	14.00	
Gratzer & Calistoga Parks - Rental Fees w/ Field Prep for Tournaments Rates			
1-Day Resident	\$	300.00	
1-Day Non-Resident	\$	375.00	
1-Day Non-Profit	\$	200.00	
1-Day Holiday Resident	\$	500.00	
1-Day Holiday Non-Resident	\$	585.00	
1-Day Holiday Non-Profit	\$	250.00	
2-Day Resident	\$	600.00	
2-Day Non-Resident	\$	720.00	
2-Day Non-Profit	\$	300.00	
2-Day Holiday Resident	\$	725.00	
2-Day Holiday Non-Resident	\$	875.00	
2-Day Holiday Non-Profit	\$	375.00	
Gratzer & Calistoga Parks - Additional Fees Items			
Game Prep: Dragging, Lining & Bases (<i>per Prep</i>)	\$	25.00	\$35
Portable Mounds (<i>per Day</i>)	\$	25.00	
Deposits Special Events & Additional Fees			
Special Event Permit	\$	200.00	
Vendor Blanket Permit	\$	100.00	
Vendor 1-Day Event Permit	\$	25.00	
City Service: 1 Public Works Employee (<i>per Hour</i>)	\$	50.00	\$75
City Service: 1 Police Officer (<i>per Hour</i>)	\$	75.00	\$85
City Service: 1 Dumpster	\$	20.00	City Cost
City Service: 2 Porta Potties	\$	150.00	City Cost
City Service: Elec/Spider Boxes	\$	50.00	

Fee for Opening Hydrant (<i>without permit</i>)		\$200 + cost of water	
Water Hookup Fees (includes meter)			
Inside City Limits	\$	475.00	
Outside City Limits	\$	515.00	
Wastewater Hookup Fees			
Inside City Limits	\$	460.00	
Outside City Limits	\$	506.00	
Backflow/Irrigation Inspection			
Backflow Inspection	\$	15.00	\$ 30.00
Penalties Late Payment Fees			
Late Payment Fee - 1st Due Date	\$	10.00	
Late Payment Fee - 2nd Due Date before Shut Off	\$	50.00	
Misc. Other Fees			
Meter Padlock Removal Penalty	\$	35.00	\$100
Side Sewer on 2nd 3rd Re-Inspection	\$	75.00	\$100
Final Sewer on 2nd 3rd Re-Inspection	\$	75.00	\$100
Water Availability Letter	\$	50.00	
Water Meter Drop 2nd 3rd Re-Inspection	\$	75.00	\$100
Water Meter Removal	\$	200.00	
After Hours Emergency Water Shut Off (<i>2hr Call Out</i>)	\$	150.00	
Property Inspection (<i>water on/off</i>) - Beyond 1st request for same property	\$	50.00	
Streets Fees			
Street Opening Permit		\$50 + 5% project cost	
Street Sweeping (<i>per Hour</i>)	\$	150.00	
Water, Sewer & Storm Water Monthly Rates: See Utility Rates on website www.cityoforting.org			



TO:	Mayor and City Councilmembers	DATE:	October 27, 2021
FROM:	Emily Adams, AICP Contract City Planner	PROJECT TYPE:	PTOS Plan Update
		SUBJECT:	Park Impact Fees

Background

Impact fees may only be imposed for “system improvements” - public capital facilities in a local government’s capital facilities plan that are designed to provide service to the community at large (not private facilities), are reasonably related to the new development, and will benefit the new development. Impact fees cannot exceed a proportionate share of the cost of the system improvements, and municipalities must have additional funding sources and may not rely solely on impact fees to fund the improvements. Park impact fees must be used for “publicly owned parks, open space, and recreation facilities” that are addressed by a capital facilities plan element of a comprehensive plan adopted under the GMA.

Creating Impact Fees

The fee must be based on a formula or other calculation that incorporates, among other things:

- The cost of public facilities necessitated by new development
- The cost of existing public facilities improvements
- Adjustments to the cost of the public facilities for past or future payments made or reasonably anticipated to be made by new development
- The availability of other public funding sources
- The method by which public facilities improvements were financed

These rate studies should be updated periodically to reflect changes in the cost of facilities.

Current Orting Park Impact Fees

Orting’s park impact fee was established in 2003 and has not been updated since. The formula that established the park impact fee is codified in OMC 15-6-7. The formula resulted in a park impact fee of \$830 per new household.

Recommended changes in level of service would result in impact fee changes as follows. The park and trail land value numbers in the formula have been updated based on inflation from December 2003 (when the original impact fee was adopted) to September 2021 based on data from the Bureau of Labor Statistics.

Proposed Impact Fee Code Revisions

OMC 15-6-7: Calculation of Impact Fees

- B. Park impact fees are based on the level of service standards for parks and trails established in the comprehensive plan.

PARKS LAND DEDICATION FORMULA, TABLE 15-6-2

Park land area per household: ~~9 X 43,560/400 = 980 square feet/HH (rounded)~~, ~~8*43,560/322.58 = 1,080 square feet/ household (rounded)~~

Given the following variables:

- a) Comprehensive plan park land-to-population ratio = ~~nine-eight (98)~~ acres per thousand (1,000)
 - b) Average household size = ~~two-and-one-halfthree and one-tenth (2.53.1)~~ persons per household¹
 - c) Households per thousand (1,000) = ~~1,000/2.53.1 = 400322.58~~
3. The fee value of land to be dedicated may be determined by either of the following methods:
- a. The applicant may provide a fair market appraisal of the improved property value. The appraisal shall be prepared by a member of the Appraisal Institute (MAI).
 - b. The city may calculate the average improved land value using Pierce County assessor's data for all new dwelling units constructed in the previous calendar year.
4. Park impact fee (PIF) assessments in lieu of land dedication shall be collected based on table 15-6-3 of this section and specified by city council resolution:

A = Adjustment in accordance with Revised Code of Washington 82.02.050 and 060 to provide a balance between impact fees and other sources of public funds to meet capital facilities needs. For park improvements this adjustment is fifty (50) percent, so that A = 0.5.

HS = Average household size of ~~two-and-one-halfthree and one-tenth (2.53.1)~~ persons.

PLOS = Adopted park land level of service standard of ~~nine-eight (98)~~ acres per thousand (1,000) population.

PLR = Proportionate land requirement per new household of two-one-hundredths (0.02~~48~~) acre calculated as PLOS ÷ 1,000 x HS.

PV = Park land value of ten thousand dollars (~~\$10,00015,000~~) per acre and park improvement value of seventy thousand dollars (~~\$70,000104,000~~).

TLOS = Adopted trails level of service standard of one-~~fourth~~ mile per thousand (1,000) population.

TV = Trails land and improvement value of thirty thousand dollars (~~\$30,00044,000~~) per mile.

PTR = Proportionate trail requirement per new household of two-one-thousandths (0.~~002000775~~) calculated as TLOS ÷ 1,000 x HS.

Therefore: PIF = A x [PLR x PV + PTR x TV]

PIF = 0.5 x [0.02~~48~~ x ~~\$80,000119,000~~ + 0.~~002-000775~~ x ~~\$30,00044,000~~] = ~~\$830~~
1,492 per new household (unless amended by city council resolution)

¹The average household size in Orting from 2015-2019 according to census.gov was 3.07, rounded to 3.1



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Sidewalk Health and Safety Regulations – Ordinance No. 2021-1088	AB21-74	Public Safety 9.2.2021	9.15.2021 10.20.2021	10.27.2021
	Department: Public Safety			
	Date Submitted: 9.9.2021			
Cost of Item:		<u>N/A</u>		
Amount Budgeted:		<u>N/A</u>		
Unexpended Balance:		<u>N/A</u>		
Bars #:		N/A		
Timeline:		Discussion Item		
Submitted By:		City Administrator Scott Larson		
Fiscal Note: None				
Attachments: Ordinance No. 2021-1088				
SUMMARY STATEMENT:				
<p>The Public Safety Committee discussed activities that they would like to prohibit on sidewalks, specifically activities that cause obstruction of sidewalks. The attached ordinance prohibits these activities in the city’s business core, roughly from Safeway to City Hall.</p>				
RECOMMENDED ACTION: Motion:				
<p>To approve ordinance no. 2021-1088, an Ordinance of the City of Orting, Washington, relating to public ways and property; adopting Orting Municipal Code sections 8-9-1 and 8-9-2 prohibiting certain activities on right-of-way and sidewalks, providing for severability; and establishing an effective date.</p>				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2021-1088

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO PUBLIC WAYS
AND PROPERTY; ADOPTING ORTING
MUNICIPAL CODE SECTIONS 8-9-1 AND 8-9-2
PROHIBITING CERTAIN ACTIVITIES ON RIGHT-
OF-WAY AND SIDEWALKS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, cities are authorized to protect the public health, safety, and welfare of their communities; and

WHEREAS, cities are authorized under state law to make and enforce, by appropriate ordinances, all such police and human health regulations that are not in conflict with state law; and

WHEREAS, the residents of Pierce County and the City have experienced increasing use of its right-of-way and public spaces for camping and the storage of personal property; and

WHEREAS, the act of camping and storing personal property in the City's public sidewalks has adverse public health and safety impacts, including restricting the path of travel on the City's sidewalks required by the Americans with Disabilities Act, and degrading the environment by allowing clothing, hypodermic needles, human waste, plastic, batteries, electronics, bicycles, shopping carts, tires, food waste, and other garbage to enter wetlands, creeks, and rivers that provide value to aquatic life, terrestrial life, flood detention, surface water quality and ground water quality; and

WHEREAS, the City of Orting wishes to amend and establish regulations related to the use of sidewalks for the public benefit; and

WHEREAS, in order to preserve the public health and welfare, the City of Orting wishes to prohibit certain activities on sidewalks and other city right-of-way; and

WHEREAS, the City of Orting wishes to give property owners who have parking strips that are not in conformance with these regulations time to bring their parking strips into compliance; and

WHEREAS, the City Council finds that the provisions of this Ordinance are necessary for the public health, safety and welfare; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Findings Adopted. The findings set forth in the above recitals are hereby adopted and incorporated by reference. Further, the City Council specifically finds that the regulation of the conduct addressed in this Ordinance is a valid exercise of its police power.

Section 2. Adoption. A new section to the Orting Municipal Code, at 8-9-1, is hereby adopted to read as follows:

Orting Municipal Code 8-9-1

A. Prohibition. No person shall sit or lie down upon, or place a blanket, sleeping bag, back pack, chair mattress, couch, stool, or any similar equipment, item, or furniture upon, a public sidewalk, or any portion of the public right of way, whether improved or unimproved, in the area identified in Exhibit A.

B. Exceptions. The prohibitions in section A of this section shall not apply to any person:

1. Temporarily sitting or lying down on a sidewalk due to a medical emergency;
2. Who, as the result of a disability, utilizes a wheelchair, walker, or similar device to move about the public sidewalk;
3. Operating or patronizing an activity on the public sidewalk or public right of way pursuant to a City issued permit for the activity; or a person participating in or attending a parade, festival, performance, rally, demonstration, meeting, or similar event conducted on the public sidewalk pursuant to a street use or other applicable permit issued by the city.

Nothing in any of these expectations shall be construed to permit any conduct which is prohibited by any City ordinance or regulation.

C. No person shall be cited under this section unless the person engages in conduct prohibited by this section after having been notified by law enforcement officer that the conduct violates this section and refuses or intentionally fails to cease such activity when ordered to do so.

D. A violation of this section shall be a misdemeanor punishable by up to 90 days in jail, a fine of up to \$500.00, or both.

Section 3. Adoption. A new section to the Orting Municipal Code, at 8-9-2, is hereby adopted to read as follows:

Orting Municipal Code 8-9-2

No Commercial Goods or Services to be Provided within the Right of Way or without a Permit. No person may provide food, beverages, goods, supplies or services of any sort for a commercial purpose within the public right of way in the area described in Exhibit A unless authorized by a valid permit issued by the city. Such permit shall identify the specific activity authorized by the permit, the specific location at which such activity is permitted, and the times during which the activity may occur. The City may issue such permit only if it determines that the activity and location for which the permit is requested will not have an unreasonable adverse impact on the neighborhood, or other uses in the vicinity, or the public's use of the right-of-way. The City may revoke such permit at any time if it determines that the activity does have an unreasonable adverse impact on the neighborhood, other uses in the vicinity, or the public's use of the right-of-way.

Section 3. General Duty. It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the general public and to prohibit certain activities but not target groups or subsets of the population. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE
27th DAY OF October, 2021.**

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:

Ordinance 2021-1088

Exhibit A

