

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Study Session Meeting Agenda
104 Bridge Street S, Orting, WA
October 20th, 2021
6:00 p.m.

Deputy Mayor Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

You may attend this meeting virtually via the platform Blue Jeans by clicking the following link

<https://bluejeans.com/541478592/7273> by telephone by dialing 1.408.419.1715 –

Meeting ID 541 478 592, or in person at the Orting City Hall. Per the Governor's directives, all in person attendees shall comply with social distancing regulations and non-vaccinated attendees shall wear a face covering. If you log in at bluejeans.com you will need to enter the meeting ID 541 478 592, the passcode 7273, and your name.

2. COMMITTEE REPORTS

- A. Public Works
CM Drennan & CM Bradshaw
- B. Public Safety
CM Belot & CM Gunther
- C. Community and Government Affairs
CM Kelly & CM Williams

3. STAFF REPORTS

4. AGENDA ITEMS

- A. **AB21-90** – 2022 Draft Budget Update.
Gretchen Russo
- B. **AB21-91** – 2022 Property Tax Levy.
Gretchen Russo
- C. **AB21- 88** - Daycare Code Amendments.
Emily Adams
- D. **AB21-89** – Landscape Code Amendments.
Emily Adams
- E. **AB 21-81** – Whitehawk Blvd. Extension Additional Design Costs.
Maryanne Zukowski
- F. **AB21-82** – Developing Public Involvement Plans – Whitehawk Boulevard Extension De Minimis.
Maryanne Zukowski
- G. **AB21-83** – Right of Way Remediation Costs – 703 Kansas St SW.
Maryanne Zukowski
- H. **AB21-74** - Sidewalk Health and Safety Regulations.
CM Belot and CM Gunther
- I. **AB21-80** - Fee Schedule.
Scott Larson and Gretchen Russo
- J. **AB21-78** – Golf Cart Fees.
CM Kelly and CM Williams

- K. **AB 21-84** – Grant Policy.
CM Kelly and CM Williams
- L. **AB 21-85** – Grant Applications.
Scott Larson
- M. **AB 21-79** – Parking Strip Ordinance.
Scott Larson
- N. **AB21-86** – Pipeline Video Camera Bids.
Greg Reed
- O. **AB21-87** – Swing Sets.
CM Kelly and CM Williams

6. EXECUTIVE SESSION

7. ADJOURNMENT

Motion: *To Adjourn.*



**City Of Orting
Council Agenda Summary Sheet**

Subject: 2022 Budget		Committee	Study Session	Council
	Agenda Bill #	Budget retreat		
	AB21-90	9.25.2021	10.20.2021	
	Department:	Finance		
Date Submitted:	10.12.2021			
Cost of Item:				
Amount Budgeted:				
Unexpended Balance:				
Bars #:				
Timeline:		Must be approved by December 31, 2021		
Submitted By:		Gretchen Russo		
Fiscal Note:				
Attachments: 2021 Revised Draft Budget will be provided at the meeting				
SUMMARY STATEMENT:				
<p>The 2021 Revenue Budget is estimated to be \$32.4 million and the expense budget is estimated to be \$35.4 million. The city also has a number of projects that are contingent on grant funding. If grants are not secured, the corresponding expenses will not occur. The General Fund revenue is estimated to be \$3.798 million and the estimated expense budget is \$3.797 million, leaving the City with a General Fund surplus of approximately \$1,000.</p> <p>Changes to the budget document since the Budget retreat include:</p> <ul style="list-style-type: none"> • Property Tax Revenue was increased to \$1,373,000. • Council Discretionary Fund expenditure was increased to \$21,000. • Grants to outside agencies expenditure was increased to \$40,000. 				
RECOMMENDED ACTION: For review				
FUTURE ACTION: Public Hearing on Property Tax Revenue and Capital Projects is scheduled for October 27 th .				



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Date	Regular Meeting
Subject: Hearing - 2022 Property Taxes - Resolution No. 2021-13 – A Resolution of the City of Orting, Requesting the Highest Lawful Levy	AB21-91	N/A	10.20.21	10.27.21
	Department:	Finance		
	Date Submitted:	10.13.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	<u>N/A</u>			
Timeline:	No later than November 30, 2021			
Submitted By:	Gretchen Russo			
Fiscal Note: See Summary Statement				
Attachments: Property Tax Resolution No. 2020-37, Other Documents from County				
SUMMARY STATEMENT:				
<p>This resolution will raise our property tax cap by \$26,373.95 to \$1,373,837.68, which is an increase of less than 2% over the prior years' levy which was \$1,336,485.08.</p> <ul style="list-style-type: none"> • The increase in the total amount of property tax collections is driven by \$2 million in new construction, and • Assessed valuation for 2020 and 2021 are \$960.6 million and \$1,117 million respectively, an increase of 14%. • The rate that would be paid by citizens would <u>decrease</u> to approximately \$1.24 per \$1,000 of assessed valuation. The rate in 2021 was \$1.39 per \$1,000 of assessed valuation. 				
RECOMMENDED ACTION: Move to October 27, 2021 Meeting.				
FUTURE MOTION: <u>Motion:</u> To approve Resolution No. 2020-37, A Resolution of the City of Orting, Washington, requesting the highest lawful levy.				



2401 South 35th Street, Room 142
Tacoma, Washington 98409-7498
(253) 798-6111 • FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

MEMORANDUM

DATE: September 13, 2021
TO: Pierce County Taxing Districts
FROM: Mike Lonergan, Assessor-Treasurer
RE: Preliminary Certification of Assessed Values/Levy Limit Factor

Enclosed is the Preliminary Certification of Assessed Values for your taxing district. These values include last year's State Assessed Property Values.

For budget preparation assistance to applicable districts, Levy limit factor worksheets, court ordered refund information, and sample ordinance/resolutions are included. Limit factor worksheets are prepared with an assumption the IPD is more than 1%. Amended calculations will be sent to affected districts should the IPD notification to counties fall below 1%.

Submit original ad valorem Budget / Levy Certifications & an approved Ordinance or Resolution no later than November 30th:

Pierce County Council
Attention: Clerk, Rm. 1046
County City Building
930 Tacoma Ave. S
Tacoma, WA 98402

And a copy to:
Pierce County Assessor-Treasurer
Attention: Levy Dept.
2401 S. 35th St. Rm. 142
Tacoma, WA 98409
email: kim.alflen@piercecountywa.gov

YOU MAY EMAIL COPIES IN PDF FOR THE ASSESSOR-TREASURER TO KIM ALFLEN
(Failure to submit a budget request & the district's Resolution/Ordinance may adversely affect next year's Levy collection)

Preliminary Values Are Subject to Change.

Districts will receive **Final** values in late December.

Amended Levy Certifications may be submitted to the Pierce County Council & Pierce County Assessor-Treasurer after final values have been calculated.

The district's Ordinance/Resolution **must** identify these three components.

- The **dollar amount of the previous year's levy**. The actual levy received, including refunds.
- The **dollar amount of increase** reflects the difference between the previous year's actual levy and the 1% growth of the highest lawful levy, or a lesser amount if banking levy capacity.
- The **percent of increase** equals the change over the prior year's actual levy plus the dollar amount of increase equal to the district's highest lawful levy for this year, or a lesser amount if banking levy capacity.

The sample Ordinance/Resolution enclosed provides the amounts for districts wishing to request their highest lawful levy.

Levy FAQs

Q. How should the Ordinance/Resolution read if the district is limited at a lesser amount due to the statutory maximum rate limit?

A. Prepare the document as though there is no limit due to the statutory maximum rate. Add language to inform the district's taxpayers of the rate limit and the projected allowable levy to the Ordinance/Resolution.

The Ordinance/Resolution must contain three amounts; last year's actual levy, the dollar amount & percent of increase needed for the following year. The intent of the district must be clear in the Ordinance/Resolution.

Q. Why does the sample Ordinance/Resolution show more/less than 1%?

A. The 1% limit refers to the limitation of increase to a district's highest lawful levy known as the Levy Limit Factor. The percent of increase approved in a district's Ordinance/Resolution equals the change over the prior year's actual amount levied plus the dollar amount of increase for the next year's budget needs.

- The simple act of passing an Ordinance/Resolution allows a district to increase the Highest Lawful levy by the lesser of 1% or the IPD, depending on the size of the district.
- The increase authorized in the document identifies how much of that increase is required for the next year's budget needs.

Q. Why does the sample show \$0 increase and an increase of 0%?

A. The total amount levied in the prior year is more than this year's increase from the limit factor, the district should ask for a \$0 and 0% increase. This does not affect any increase allowed by the limit factor increase of the highest lawful levy. Once a district passes the Ordinance/Resolution the Highest Lawful levy is allowed to increase by the limit factor.

A district's Ordinance or Resolution controls two levy limitations;

- 1. The act of passing a resolution/ordinance allows the Limit Factor increase (lesser of 1% or the IPD) to the highest lawful levy.*
- 2. The authorized percent and dollar amount stated increase over the prior year's actual, Certified levy request.*

Q. What documents need to be submitted by November 30?

A. No later than November 30, provide a copy of the approved Ordinance/Resolution & the Levy Certification (Budget Request).

FAILURE TO PROVIDE THESE DOCUMENTS BY THE DUE DATE COULD ADVERSLEY AFFECT YOUR LEVY.



Pierce County

Mike Lonergan, Assessor-Treasurer

2401 South 35th Street
Tacoma, WA 98409-7498
(253) 798-6111 FAX (253) 798-3142
ATLAS (253) 798-3333
www.piercecountywa.org/atr

September 13, 2021

OFFICIAL NOTIFICATION TO: ORTING

RE: 2021 PRELIMINARY ASSESSED VALUES

FOR REGULAR LEVY

Total Taxable Regular Value	1,135,602,741
Highest lawful regular levy amount since 1985	1,349,365.38
Last year's actual levy amount (including refunds)	1,336,485.08
Additional revenue from current year's NC&I	10,978.64
Additional revenue from annexations (RCW 84.55)	0.00
Additional revenue from administrative refunds (RCW 84.69)	1,360.14
<i>No additional revenue from administrative refunds will be allowed if you are limited by your statutory rate limit.</i>	
Additional revenue from increase in state-assessed property	0.00

FOR EXCESS LEVY

Taxable Value	1,117,097,761
Timber Assessed Value	-
Total Taxable Excess Value	1,117,097,761

2021 New Construction and Improvement Value 7,895,500

*If you need assistance or have any questions regarding this information, please contact Kim Alflen
253.798.7114 kim.alflen@piercecounywa.gov*



Pierce County

Mike Lonergan, Assessor-Treasurer

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PRELIMINARY HIGHEST LAWFUL LEVY LIMIT 2021 FOR 2022

**ORTING
< 10,000**

REGULAR TAX LEVY LIMIT:

2020

A. <u>Highest regular tax which could have been lawfully levied beginning with the 1985 levy</u> [refund levy not included] times limit factor (as defined in RCW 84.55.005).	1,349,365.38
	1.01
	1,362,859.03
B. Current year's assessed value of new construction, improvements and wind turbines in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).	7,895,500
	1.390493648432
	10,978.64
C. Current year's state assessed property value in original district if annexed less last year's state assessed property value. The remainder to be multiplied by last year's regular levy rate (or the rate that should have been levied).	9,989,030
	9,989,030
	0.00
	1.390493648432
	0.00
D. REGULAR PROPERTY TAX LIMIT (A + B + C)	1,373,837.68

ADDITIONAL LEVY LIMIT DUE TO ANNEXATIONS:

E. To find rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.	1,373,837.68
	1,135,602,741
	1.209787217306
F. Annexed area's current assessed value including new construction and improvements times rate found in E above.	0.00
	1.209787217306
	0.00
G. NEW LEVY LIMIT FOR ANNEXATION (D + F)	1,373,837.68

LEVY FOR REFUNDS:

H. RCW 84.55.070 provides that the levy limit will not apply to the levy for taxes refunded or to be refunded pursuant to Chapters 84.68 or 84.69 RCW. (D or G + refund if any)	1,373,837.68
	1,360.14
	1,375,197.82
I. TOTAL ALLOWABLE LEVY AS CONTROLLED BY THE LEVY LIMIT (D,G,or H)	1,375,197.82
J. Amount of levy under statutory rate limitation.	1,135,602,741
	3.600000000000
	4,088,169.87
K. LESSER OF I OR J	1,375,197.82

EXAMPLE OF ORDINANCE/RESOLUTION
REQUESTING HIGHEST LAWFUL LEVY

Ordinance/Resolution No. _____
RCW 84.55.120

WHEREAS, the _____ of _____ ORTING has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2022 ; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,336,485.08 and,
(Previous Year's Levy Amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check One)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2022 tax year.
(Year of Collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 26,373.95
which is a percentage increase of 1.9734% from the previous year. This increase is exclusive of
(Percentage Increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this _____ day of _____, _____

SAMPLE

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax. This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “City”) has met and considered its budget for the calendar year 2022; and

WHEREAS, the City’s actual levy amount from the previous year was \$1,336485.08; and

WHEREAS, the population of this City is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing City that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$26,373.95 which is a percentage increase of 1.9734 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2022 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ____ DAY OF _____, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best, PLLC



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Daycare Code Amendments	AB21-88			
		CGA	10.20.2021	10.27.2021 or 11.10.2021
	Department:	Planning		
Date Submitted:	10.12.2021			
Cost of Item:		<u>\$NA</u>		
Amount Budgeted:		<u>\$NA</u>		
Unexpended Balance:		<u>\$NA</u>		
Bars #:				
Timeline:				
Submitted By:		Emily Adams (Planner)		
Fiscal Note:				
Attachments: Staff report and exhibits				
SUMMARY STATEMENT:				
<p>The amendments ensure the same terminology for the two types of daycare facilities (centers and family home) are used throughout the code. The second part of the amendments is to add in specific code for daycare centers that wish to serve more than 12 kids in a residence. The code amends the definition of a “daycare center” to be allowed in residences, so it is clear if an in-home daycare wishes to serve more than the state permitted 12 children, it gets bumped out of the “family daycare” category and into the “daycare center” category which requires a conditional use permit.</p>				
Next Steps: Move forward to October 27, 2021 meeting for a closed record decision OR move to the November 10, 2021 for a public hearing and decision.				
FUTURE MOTION: MOTION: To adopt ordinance 2021-1086 as proposed, relating to daycares; amending Orting Municipal Code sections 13-2, 13-3-3, 13-5-3, AND 13-5-5.				



City Council Staff Report

Project Name:	Daycare Code Amendments
Applicant:	City of Orting
Date of Staff Report:	October 6, 2021
Date of Meeting:	October 20, 2021
Staff Recommendation:	Approval
City Staff Contact:	Emily Adams, AICP Contract City Planner
Public Comment Period:	September 24 – October 4, 2021 following notice of public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

1. Staff Report
2. Notice Planning Commission public hearing – posted
3. Notice Planning Commission public hearing – published
4. Proposed Ordinance

Findings of Fact

Recently an application for a family home daycare center came before the City. In reviewing the code for the application, it became clear there are inconsistencies with the code. The amendments ensure the same terminology for the two types of daycare facilities are used throughout the code. The second part of the amendments is to add in specific code for daycare centers that wish to serve more than 12 kids in a residence.

Under state law, 12 kids or less is considered a family home childcare and must be permitted in any residential zone, which Orting’s code addresses. However, having greater than 12 children in at-home facilities was not specifically stated in the City’s regulations so interpretations needed to be made. These code amendments codify the interpretations based on state law and the intent of the City’s code. The code amends the definition of a “daycare center” to be allowed in residences, so it is clear if an in-home daycare wishes to serve more than the maximum allowed 12 children, it gets bumped out of the “family daycare” category and into the “daycare center” category which requires a conditional use permit.

Proposed code revisions can be seen in the attached ordinance.

Public Hearing

A public hearing was held before the Planning Commission on October 4, 2021. No comments were received.

The City Council may choose to hold another public hearing prior to adoption or have a closed record final decision.

Recommendations

Staff recommends approval of the ordinance and amendments as proposed.

The Planning Commission unanimously recommended of the ordinance and amendments as proposed

Reconsideration and Appeal

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19366	141547	Print Legal Ad - IPL0042377		\$235.19	1	40 L

Attention: Emily Adams

CITY OF ORTING
 PO BOX 489
 ORTING, WA 983600489

LEGAL NOTICE

NOTICE IS HEREBY GIVEN the City of Orting Planning Commission will be holding a Public Hearing. The purpose of this hearing is to receive public testimony regarding a proposal to amend the Orting Municipal Code related to daycare. The amendments to the code correct inconsistencies in definitions and clarify the process for in home daycares that care for more than 12 children. **The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm.** The City is utilizing remote attendance for the hearing. **Comments can be made by the public by a log in or call in number and then entering the Meeting ID.** To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info Phone Dial-in: +1.408.419.1715 then enter Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on October 4, 2021 at EAdams@cityoforting.org. Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.
 IPL0042377
 Sep 24 2021

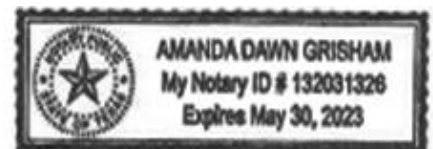
Calandra Daniels, being duly sworn, deposes and says: That he/she is the Principal Clerk of the publication; The News Tribune, printed and published in Tacoma, Pierce County, State of Washington, and having a general circulation therein, and which said newspaper(s) have been continuously and uninterruptedly published in said County during a period of six months prior to the first publication of the notice, a copy of which is attached hereto: that said notice was published in The News Tribune, as amended, for:

No. of Insertions: 1
 Beginning Issue of: 09/24/2021
 Ending Issue of: 09/24/2021

Principal Clerk

Sworn to and subscribed before me this 24th day of September in the year of 2021 before me, a Notary Public, personally appeared before me Calandra Daniels known or identified to me to be the person whose name subscribed to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she executed the same.

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

NOTICE OF ORTING PLANNING COMMISSION PUBLIC HEARING

Monday, October 4th, 2021 – 7:00 pm

NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. . The purpose of this hearing is to receive public testimony regarding a proposal to amend the Orting Municipal Code related to daycare. The amendments to the code correct inconsistencies in definitions and clarify the process for family home daycares that care for more than 12 children.

The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID.

To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info

Phone Dial-in: +1.408.419.1715 then enter

Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on Oct. 4, 2021 at EAdams@cityoforting.org or by mail to the Planning Commission secretary at PO Box 489, Orting, WA, 98360.

Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.



**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2021-1086**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO DAYCARES; AMENDING
ORTING MUNICIPAL CODE SECTIONS 13-2, 13-3-3, 13-5-
3, AND 13-5-5; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to revise its definitions associated with daycares to provide for consistency throughout the code; and

WHEREAS, the City desires to revise its daycare regulations to be consistent with state law and provide for multiple types and locations of daycares throughout the City; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance on September 22, 2021 for its review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on October 4, 2021 and proposed a recommendation which was forwarded to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council considered the proposed code amendments and the entire record, including recommendations from the Planning Commission on November 10, 2021; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 13-2, Amended. Orting Municipal Code Section 13-2 is hereby amended as follows:

13-2: DEFINITIONS:

13-2-5: D

DAYCARE CENTER: An establishment licensed by the state, used to provide adult or child care services during part of the twenty four (24) hour day in a facility ~~that is not the primary residence of the operator(s)~~. See also definition of Family Daycare in this chapter.

13-2-7: F

FAMILY DAYCARE: A facility licensed by the state of Washington located in ~~the a dwelling and operated by the owner of the residence family abode of a person or persons~~ for regularly scheduled care of ~~twelve (12) six (6)~~ or fewer adults or children, for periods less than twenty four (24) hours.

Section 3. OMC Section 13-3-3, Amended. Orting Municipal Code Section 13-3-3, Table 1 is hereby amended as follows:

13-3-3: USES:

**TABLE 1
CITY OF ORTING LAND USE**

	Zone							
	RC	RU	RMF	MUTC	MUTCN	LM	OS	PF
Daycare Facilities								
Centers <u>commercial Daycare Center</u>		C	C	C	P			
Provider home facility Family Daycare	P	P	P	C ³				

Section 4. OMC Section 13-5-3, Amended. Orting Municipal Code Section 13-5-3.I is hereby amended as follows:

13-5-3: LOADING AREA AND OFF STREET PARKING REQUIREMENTS:

I. Parking Spaces Required For Particular Uses:

Use	Parking Spaces Required
1. All dwellings (RC, RU, RMF, MUTC)	2 off street spaces per unit ¹

2. Family Daycare centers; home-based	1 for each employee, plus 1 additional, not including required residential spaces
Non-residential Daycare Center	1 for each employee, plus 1 for every 10 children or adults

Section 5 **OMC Section 13-5-5, Amended.** Orting Municipal Code Section 13-5-5 is hereby amended as follows:

13-5-5: DAYCARE FACILITIES:

- A. Purpose: The purpose of this section is to provide operating criteria to meet the need for quality, affordable, and safe daycare facilities for adults and children. There are two (2) types of daycare facilities: home based daycare facilities and daycare centers.
- B. Family Daycare Facilities: Family daycare facilities operate from a residence by the resident(s). There are two (2) types of family daycare facilities: those providing services to adults and those providing services to children. ~~and To be permitted outright per state law, these facilities~~ are restricted to a maximum of twelve (12) children or adults including residents of the abode. ~~There are two (2) types of family daycare facilities: those providing services to adults and those providing services to children.~~
 - 1. Criteria For Family Daycare Facilities:
 - a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.
 - b. Outdoor Play Equipment: Play equipment shall not be located in any required front or side yard setback area.
- C. Daycare Centers: Daycare centers are facilities ~~which operate in places other than a residence~~ with no limited on the number of clients. There are two (2) types of daycare centers: adult daycare center and child daycare center.
 - 1. Criteria For Daycare Centers:
 - a. Minimum Fencing/Screening Required: Outdoor recreation areas must be enclosed by a six foot (6') high fence.
 - b. Loading: There shall be an off street area for loading and unloading children or adults (clearly marked). Adequate vehicle turnaround shall be provided on site for parking and loading so as to preclude the necessity of backing out onto the street.
 - c. Signs: One sign will be permitted at a size to be determined by the zone classification where the facility is located as provided in chapter 7 of this title.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 8. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ___ DAY OF _____, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Landscape Code Amendments	AB21-89			
		CGA	10.20.2021	10.27.2021 or 11.10.2021
	Department:	Planning		
	Date Submitted:	10.12.2021		
Cost of Item:	<u>\$NA</u>			
Amount Budgeted:	<u>\$NA</u>			
Unexpended Balance:	<u>\$NA</u>			
Bars #:				
Timeline:				
Submitted By:	Emily Adams (Planner)			
Fiscal Note:				
Attachments: Staff report and exhibits				
SUMMARY STATEMENT: The proposal is to amend the landscape code located in OMC 13-5-2 to require applicants to select street trees off a pre-approved list on file with the City. By not codifying the list, it allows the City to modify it administratively as necessary and easily keep it up to date based on best available information. These amendments also include code revisions for clarification purposes regarding landscaping for residential developments, the intent of this section of the code and the requirements are not changing.				
RECOMMENDED ACTION: Move forward to the October 27, 2021 City Council Meeting for a closed record decision OR move to the November 10, 2021 City Council Meeting for a public hearing and decision.				
FUTURE MOTION: To adopt ordinance 2021-1087 as proposed, relating to landscaping and street trees; amending Orting Municipal Code section 13-5-2.				



City Council Staff Report

Project Name:	Landscaping Code Amendments
Applicant:	City of Orting
Date of Staff Report:	October 6, 2021
Date of Meeting:	October 20, 2021
Staff Recommendation:	Approval
City Staff Contact:	Emily Adams, AICP Contract City Planner
Public Comment Period:	September 24 – October 4, 2021 following notice of public hearing.
Public Notice:	Type 5 applications do not require notice of application per OMC 15-4-1. Notice of a public hearing was published and posted 10 days prior to the hearing per OMC 15-7-3.

Exhibits:

1. Staff Report
2. Proposed Ordinance
3. Notice Planning Commission public hearing – posted
4. Notice Planning Commission public hearing – published
5. Approved Street Tree List

Findings of Fact

Recently an application came before the City in which the street trees proposed would have had negative impacts on the sidewalks and potentially utility lines.

The City would therefore like to maintain a list of approved street trees to refer applicants to choose pre-approved street trees from. The list recommended is the City of Seattle list (attached) as it includes good information on height, spread, color and importantly if they should be located under wires, and what the appropriate strip width is for the trees to be located in. By not codifying the list, it allows the City to modify it administratively as necessary and easily keep it up to date based on best available information.

The code revisions regarding residential developments are simply changes for clarification, the intent of the code and the requirements are not changing.

Proposed code revisions can be seen in the attached ordinance.

Public Hearing

A public hearing was held before the Planning Commission on October 4, 2021. No comments were received.

The City Council may choose to hold another public hearing prior to adoption or have a closed record final decision.

Recommendations

Staff recommends approval of the ordinance and amendments as proposed.

The Planning Commission unanimously recommended of the ordinance and amendments as proposed

Reconsideration and Appeal

A party to a public hearing may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five (5) days of the oral announcement of the final decision. The request shall comply with OMC 15-10-4B.

NOTICE OF ORTING PLANNING COMMISSION PUBLIC HEARING

Monday, October 4th, 2021 – 7:00 pm

NOTICE IS HEREBY GIVEN the Orting Planning Commission will be holding a Public Hearing. . The purpose of this hearing is to receive public testimony regarding a proposal to amend Orting Municipal Code Title 13-5-2: Landscaping and Screening. The amendments to the code are to incorporate a list of street trees which future developments would need to select from to ensure minimal impacts to sidewalks and utilities and to clarify screening and fence requirements for residential subdivisions.

The hearing will be held at a regular Planning Commission Meeting on October 4th, 2021 at 7:00pm. The City is utilizing remote attendance for the hearing. Comments made be made by the public by a log in or call in number and then entering the Meeting ID.

To join the meeting/hearing on a computer or mobile phone: https://bluejeans.com/374409449/8039?src=join_info

Phone Dial-in: +1.408.419.1715 then enter

Meeting ID: 374 409 449 and Passcode: 8039

If you are unable to join the hearing written comments may be submitted to City Planner Emily Adams electronically, no later than 1:00pm on Oct. 4, 2021 at EAdams@cityoforting.org or by mail to the Planning Commission secretary at PO Box 489, Orting, WA, 98360.

Written comments will be sent to the Commission prior to the hearing and will become part of the public record. Further information may be obtained by emailing Emily Adams at the email above or by phone at 253-284-0263.





Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
19366	141549	Print Legal Ad - IPL0042391		\$251.27	1	43 L

Attention: Emily Adams

CITY OF ORTING
 PO BOX 489
 ORTING, WA 983600489

LEGAL NOTICE

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 IPL0042391
 Sep 24 2021

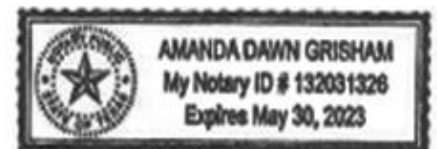
Calandra Daniels, being duly sworn, deposes and says: That he/she is the Principal Clerk of the publication; The News Tribune, printed and published in Tacoma, Pierce County, State of Washington, and having a general circulation therein, and which said newspaper(s) have been continuously and uninterruptedly published in said County during a period of six months prior to the first publication of the notice, a copy of which is attached hereto: that said notice was published in The News Tribune, as amended, for:

No. of Insertions: 1
 Beginning Issue of: 09/24/2021
 Ending Issue of: 09/24/2021

Principal Clerk

Sworn to and subscribed before me this 24th day of September in the year of 2021 before me, a Notary Public, personally appeared before me Calandra Daniels known or identified to me to be the person whose name subscribed to the within instrument, and being by first duly sworn, declared that the statements therein are true, and acknowledged to me that he/she executed the same.

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

City of Orting - Approved Street Tree List

Large Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer nigrum</i> 'Green Column' Green Column Black Sugar Maple	50	10	No	6	N/A		Good close to buildings
<i>Fraxinus americana</i> 'Empire' Empire Ash	50	25	No	6	N/A		Use for areas adjacent to taller buildings when ash tree is desired species
<i>Ginkgo biloba</i> 'Princeton Sentry' Princeton Sentry Ginkgo	40	15	No	6	N/A		Very narrow growth.
<i>Nyssa sylvatica</i> Tupelo	60	20	No	6	N/A		Handsome chunky bark – Great Plant Pick
<i>Quercus</i> 'Crimschmidt' Crimson Spire Oak	45	15	No	6	N/A		Hard to find in the nursery trade
<i>Quercus frainetto</i> Italian Oak	50	30	No	6	N/A		Drought resistant – beautiful green, glossy leaves in summer. Great Plant Pick
<i>Quercus robur</i> 'fastigiata' Skyrocket Oak	40	15	No	6	N/A		Columnar variety of oak
<i>Taxodium distichum</i> 'Mickelson' Shawnee Brave Bald Cypress	55	20	No	6	N/A		Deciduous conifer - tolerates city conditions

Large Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer saccharum</i> 'Bonfire' Bonfire Sugar Maple	50	40	No	6	N/A		Fastest growing sugar maple
<i>Acer saccharum</i> 'Commemoration' Commemoration Sugar Maple	50	35	No	6	N/A		Resistant to leaf tatter. Great Plant Pick
<i>Acer saccharum</i> 'Green Mountain' Green Mountain Sugar Map	45	35	No	6	N/A		Reliable fall color. Great Plant Pick
<i>Acer saccharum</i> 'Legacy' Legacy Sugar Maple	50	35	No	5	N/A		Limited use - where sugar maple is desired in limited planting strip area. Great Plant Pick
<i>Aesculus flava</i> Yellow Buckeye	60	40	No	6			Least susceptible to leaf blotch – large fruit – fall color is varied, but quite beautiful
<i>Cercidiphyllum japonicum</i> Katsura Tree	40	40	No	6	N/A		Needs lots of water when young – can produce large surface roots. Great Plant Pick
<i>Fagus sylvatica</i> Green Beech	50	40	No	6	N/A		Silvery-grey bark
<i>Fagus sylvatica</i> 'Asplenifolia' Fernleaf Beech	60	50	No	6	N/A		Beautiful cut leaf. Great Plant Pick
<i>Fraxinus latifolia</i> Oregon Ash	60	35	No	6	N/A		Only native ash in PNW

City of Orting - Approved Street Tree List

Large Trees, Continued
















Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Fraxinus pennsylvanica</i> 'Patmore' Patmore Ash	45	35	No	6	N/A		Extremely hardy, may be seedless
<i>Fraxinus pennsylvanica</i> 'Urbanite' Urbanite Ash	50	40	No	6	N/A		Tolerant of city conditions
<i>Ginkgo biloba</i> 'Magyar' Magyar Ginkgo	50	25	No	6	N/A		more upright and narrow than 'Autumn Gold'
<i>Gymnocladus dioica</i> 'Espresso' Espresso Kentucky Coffee	50	35	No	6	N/A		Very coarse branches - extremely large bi-pinnately compound leaves
<i>Liquidambar styraciflua</i> 'Rotundiloba' Rotundiloba Sweetgum	45	25	No	8	N/A		Only sweetgum that is entirely fruitless. Smooth rounded leaf lobes
<i>Liriodendron tulipifera</i> Tulip Tree	60	30	No	8	N/A		Fast-growing tree – can get very large in open conditions
<i>Metasequoia glyptostroboides</i> Dawn Redwood	50	25	No	6	N/A		Fast growing deciduous conifer. Great Plant Pick
<i>Platanus x acerifolia</i> 'Bloodgood' Bloodgood London Planetre	50	40	No	8	N/A		More anthracnose resistant than other varieties – large tree that needs space
<i>Platanus x acerifolia</i> 'Yarwood' Yarwood London Planetree	50	40	No	8	N/A		High resistance to powdery mildew
<i>Quercus bicolor</i> Swamp White Oak	60	45	No	8	N/A		Interesting shaggy peeling bark
<i>Quercus coccinea</i> Scarlet Oak	60	40	No	6	N/A		Best oak for fall color
<i>Quercus garryana</i> Oregon Oak	50	40	No	8	N/A		Native to Pacific Northwest. Great Plant Pick
<i>Quercus imbricaria</i> Shingle Oak	60	50	No	6	N/A		Nice summer foliage - leaves can persist throughout the winter
<i>Quercus muhlenbergii</i> Chestnut Oak	60	50	No	6	N/A		coarsely toothed leaf
<i>Quercus robur</i> English Oak	60	40	No	8	N/A		Large, sturdy tree. Acorns do not need dormant cold period to germinate, so can be invasive.
<i>Quercus rubra</i> Red Oak	60	45	No	8	N/A		Fast growing oak – large tree that needs space
<i>Quercus velutina</i> Black Oak	60	50	No	8	N/A		More drought tolerant than red oak
<i>Taxodium distichum</i> Bald Cypress	55	35	No	8	N/A		A deciduous conifer, broadly spreading when mature – columnar when young. Great Plant Pick

City of Orting - Approved Street Tree List

Large Trees, Continued

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Ulmus</i> 'Homestead' Homestead Elm	60	35	No	6	N/A		Complex hybrid - close in form to American elm - Resistant to Dutch elm disease
<i>Ulmus</i> 'Frontier' Frontier Elm	50	35	No	6	N/A		Resistant to Dutch elm disease
<i>Zelkova serrata</i> 'Greenvase' Green Vase Zelkova	45	40	No	6	N/A		Attractive exfoliating bark provides Winter appeal. Dark green leaves turn orange-red and purple in Fall. Great Plant Pick
<i>Zelkova serrata</i> 'Village Green' Village Green Zelkova	40	40	No	6	N/A		Green Vase, Mussichino and Halka are improved forms. Great Plant Pick

Medium / Large Trees

















Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer campestre</i> Hedge Maple	50	30	No	5	N/A		Contrary to its name, this is not a small tree – nice overall shape and structure
<i>Acer campestre</i> 'Evelyn' Queen Elizabeth Hedge Maple	40	30	No	5	N/A		More upright branching than the species.
<i>Acer freemanii</i> 'Autumn Blaze' Autumn Blaze Maple	50	40	No	6	N/A		Cross between red and silver maple – fast growing with good fall color
<i>Acer miyabei</i> 'Morton' State Street Maple	40	30	No	6	N/A		Similar to, but faster growing and larger than Hedge maple
<i>Acer platanoides</i> 'Emerald Queen' Emerald Queen Norway Maple	50	40	No	6	N/A		One of the fastest growing cultivars of Norway maple – Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer platanoides</i> 'Parkway' Parkway Norway Maple	40	30	No	6	N/A		Somewhat tolerant of verticillium wilt - Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer pseudoplatanus</i> 'Atropurpureum' Spaethii Maple	40	30	No	5	N/A		Leaves green on top purple underneath.
<i>Acer rubrum</i> 'Scarsen' Scarlet Sentinel Maple	40	25	No	6	N/A		Leaves are darker green and larger than those of other Red Maples, and they hold up well in summer heat.
<i>Aesculus x carnea</i> 'Briotii' Red Horsechestnut	30	35	No	6			Resists heat and drought better than other horsechestnuts
<i>Betula jacquemontii</i> Jacquemontii Birch	40	30	No	5	N/A		White bark makes for good winter interest – best for aphid resistance, but does have issues with Bronze Birch Borer
<i>Corylus colurna</i> Turkish Filbert	40	25	No	5	N/A		Tight, formal, dense crown - not for areas with high pedestrian traffic as tree can have significant debris from nut production. Great Plant Pick
<i>Fraxinus americana</i> 'Autumn Applause' Autumn Applause Ash	45	25	No	6	N/A		Purple fall foliage - Compact tree - reportedly seedless
<i>Fraxinus pennsylvanica</i> 'Cimmzam' Cimmamon Ash	50	30	No	6	N/A		More upright than 'Patmore' with more bronze/cinnamon fall color
<i>Ginkgo biloba</i> 'Autumn Gold' Autumn Gold Ginkgo	45	35	No	6	N/A		Narrow when young

City of Orting - Approved Street Tree List

Medium / Large Trees, Continued






























Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Liquidambar styraciflua</i> 'Moraine' Moraine Sweetgum	40	25	No	8	N/A		Light green foliage. More compact than other varieties of sweet gum. Brittle branches
<i>Nothofagus antarctica</i> Antarctic Beech	50	35	No	5	N/A		Rugged twisted branching and petite foliage – difficult to find in the nursery trade
<i>Tilia americana</i> 'Redmond' Redmond Linden	50	30	No	8	N/A		Pyramidal, needs extra water when young
<i>Tilia cordata</i> 'Greenspire' Greenspire Linden	40	30	No	6	N/A		Symmetrical, pyramidal form – sometimes has structural issues due to tight branch attachments
<i>Ulmus parvifolia</i> 'Emer II' Allee Elm	45	35	No	5	N/A		Exfoliating bark and nice fall color – Resistant to Dutch Elm Disease

Medium Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer platanoides</i> 'Columnar' Columnar Norway Maple	45	15	No	5	N/A		Good close to buildings – Do NOT plant within 1000' of greenbelts – can be invasive
<i>Acer rubrum</i> 'Bowhall' Bowhall Maple	40	20	No	6	N/A		An upright, pyramidal form that is significantly wider than 'Armstrong' or 'Columnare'
<i>Carpinus betulus</i> 'Fastigiata' Pyramidal European Hornbeam	40	15	No	5	N/A		Broadens when older. Great Plant Pick
<i>Fagus sylvatica</i> 'Dawyck Purple' Dawyck Purple Beech	40	12	No	6	N/A		Purple foliage.
<i>Liriodendron tulipifera</i> 'Fastigiatum' Columnar Tulip Tree	40	10	No	6			Good next to buildings – can have problems with tight branch angles. Great Plant Pick
<i>Malus</i> 'Tschonoskii' Tschonoskii Crabapple	30	15	Yes	5			Sparse green fruit, pyramidal
<i>Oxydendron arboreum</i> Sourwood	35	12	No	5			Consistent and brilliant fall color. Great Plant Pick
<i>Prunus sargentii</i> 'Columnaris' Columnar Sargent Cherry	35	15	No	8			Upright form. The cherry with the best fall color. Can suffer from brown rot in spring.
<i>Prunus x hillieri</i> 'Spire' Spire Cherry	30	10	Yes	6			One of the few 'wire friendly' columnar cherries. Can suffer from brown rot in spring.
<i>Pyrus calleryana</i> 'Cambridge' Cambridge Pear	40	15	No	5			Narrow tree with better branch angles and form than the species – brittle limbs may still be a problem with breakage due to ice or wet snow

























City of Orting - Approved Street Tree List

Medium Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer grandidentatum</i> 'Schmidt' Rocky Mt. Glow Maple	25	20	Yes	5	N/A		Intense red fall color - Limited availability in nursery trade
<i>Acer rubrum</i> 'Karpick' Karpick Maple	40	20	No	6	N/A		Finer texture than other narrow forms of columnar maple
<i>Acer truncatum</i> x <i>A. platanoides</i> 'Keithsform' Norwegian Sunset Maple	35	25	No	5	N/A		Reliable fall color - nice reddish orange
<i>Acer truncatum</i> x <i>A. platanoides</i> 'Warrensred' Pacific Sunset Maple	30	25	Yes	5	N/A		Limited use under higher wires
<i>Betula albosinensis</i> var <i>septentrionalis</i> Chinese Red Birch	40	35	No	5	N/A		White and pink peeling bark. Great Plant Pick
<i>Carpinus caroliniana</i> American Hornbeam	25	20	Yes	5	N/A		Outstanding fall color (variable – yellow, orange, red) – nice little tree. Great Plant Pick
<i>Cladrastis kentukea</i> Yellowwood	40	40	No	5			White flowers in spring, resembling wisteria flower – blooms profusely only every 2 to 4 years – yellow/gold fall color
<i>Cornus controversa</i> 'June Snow' Giant Dogwood	40	30	No	5			Frothy, 6-inch clusters of white flowers in June – Great Plant Pick
<i>Cornus</i> 'Eddie's White Wonder' Eddie's White Wonder Dogwood	30	20	Yes	5			A hybrid of <i>C. florida</i> and <i>C. nuttallii</i>
<i>Crataegus crus-galli</i> 'Inermis' Thornless Cockspur Hawthorne	25	30	Yes	5			Red persistent fruit
<i>Crataegus phaenopyrum</i> Washington Hawthorne	25	20	Yes	5			Thorny – do not plant in high use areas
<i>Crataegus</i> x <i>lavalii</i> Lavalle Hawthorne	25	20	Yes	5			Thorns on younger trees. Great Plant Pick
<i>Davidia involucrata</i> Dove Tree	40	30	No	5		N/A	Large, unique flowers in May. Great Plant Pick
<i>Eucommia ulmoides</i> Hardy Rubber Tree	50	40	No	6	N/A	N/A	Dark green, very shiny leaves – insignificant fall color
<i>Fagus sylvatica</i> 'Rohanii' Purple Oak Leaf Beech	50	30	No	6	N/A	N/A	Attractive purple leaves with wavy margins. Great Plant Pick
<i>Halesia monticola</i> Mountain Silverbell	45	25	No	5			Attractive small white flower
<i>Halesia tetraptera</i> Carolina Silverbell	35	30	No	5			Attractive bark for seasonal interest
<i>Koelreuteria paniculata</i> Goldenrain Tree	30	30	Yes	5			Midsummer blooming – slow growing. Great Plant Pick
<i>Magnolia denudata</i> Yulan Magnolia	40	40	No	5		N/A	6" inch fragrant white flowers in spring. Great Plant Pick
<i>Magnolia grandiflora</i> 'Victoria' Victoria Evergreen Magnolia	25	20	Yes	5		N/A	Evergreen magnolia – can be damaged in years with wet, heavy snow. Great Plant Pick
<i>Magnolia kobus</i> 'Wada's Memory' Wada's Memory Magnolia'	30	20	Yes	5			Does not flower well when young. Great Plant Pick

City of Orting - Approved Street Tree List

Medium Trees, Continued

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Ostrya virginiana</i> Ironwood	40	25	No	5	N/A		Hop like fruit – slow growing
<i>Phellodendron amurense</i> 'Macho' Macho Cork Tree	40	40	No	5	N/A		This variety is fruitless – fall color can be varied. High drought tolerance
<i>Prunus cerasifera</i> 'Krauter Vesuvius' Vesuvius Flowering Plum	30	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Pterostyrax hispida</i> Fragrant Epaulette Tree	40	30	No	5			Pendulous creamy white flowers – fragrant – difficult to find in the nursery trade
<i>Pyrus calleryana</i> 'Aristocrat' Aristocrat Pear	40	30	No	5			One of the tallest flowering pears – good branch angles, but wood is brittle. Reported as invasive in other areas.
<i>Pyrus calleryana</i> 'Glen's Form' Chanticleer or Cleveland Select Pear	40	20	No	5			Selected variety of callery pear – good spring flowering. . Reported as invasive in other areas
<i>Pyrus calleryana</i> 'Redspire' Redspire Pear	35	25	No	5			Selected variety of callery pear – good spring flowering. . Reported as invasive in other areas
<i>Quercus illex</i> Holly Oak	40	30	No	5	N/A	N/A	Evergreen oak - Underside of leaf is silvery-white. Often has a prominent umbrella form
<i>Rhamnus purshiana</i> Cascara	30	20	Yes	5	N/A		Native tree – fall color depends on exposure – purplish fruit feeds many native birds
<i>Robinia x ambigua</i> Pink Idaho Locust	35	25	No	5			Fragrant flowers. Sterile variety. Drought tolerant. Some varieties will sucker profusely.
<i>Sophora japonica</i> 'Regent' Japanese Pagodatree	45	40	No	6			Has a rapid growth rate and tolerates city conditions, heat, and drought.
<i>Sorbus aucuparia</i> 'Mitchred' Cardinal Royal Mt. Ash	35	20	No	5			A vigorous tree with upright branches and a very symmetrical habit. On King County's invasive watch list.
<i>Sorbus x hybridia</i> Oakleaf Royal Mt. Ash	30	20	Yes	5			It has leaves which are similar to English oak, and interesting bark for seasonal features.
<i>Styrax japonica</i> Japanese Snowbell	25	25	Yes	5			Reliable and easy to grow, it has plentiful, green ½" inch seeds. Flowers similar to lily in the valley. Great Plant Pick
<i>Tilia cordata</i> 'De Groot' De Groot Littleleaf Linden	30	20	Yes	5	N/A		One of the smaller stature littleleaf lindens.
<i>Tilia cordata</i> 'Chancole' Chancellor Linden	35	20	No	6	N/A		Pyramidal when young. Fragrant flowers that attract bees.
<i>Ulmus parvifolia</i> 'Emer I' Athena Classic Elm	30	35	No	5	N/A		High resistance to Dutch Elm Disease. Drought resistant. Cinnamon colored exfoliating bark for seasonal interest.

City of Orting - Approved Street Tree List

Small Columnar Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Maackia amurensis</i> Amur Maackia	30	20	Yes	5		N/A	Interesting exfoliating bark – flowering in June or July - varies in intensity from year to year
<i>Malus</i> 'Adirondack' Adirondack Crabapple	20	10	Yes	5			Very resistant to apple scab – one of the narrowest crabapples – persistent reddish ¼” fruit. Great Plant Pick
<i>Malus</i> 'Red Barron' Red Barron Crabapple	20	10	Yes	5			Deep pink blossom and persistent red berries for seasonal interest
<i>Prunus serrulata</i> 'Amanogawa' Amanogawa Flowering Cherry	20	8	Yes	6			Pinkish flower bud, changing to white flower.
<i>Sorbus americana</i> 'Dwarfcrone' Red Cascade Mountain Ash	20	10	Yes	5			Nice winter form - Red berries in clusters





































Small Trees

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Acer buegerianum</i> Trident Maple	30	30	Yes	5	N/A		Somewhat shrublike – must train to a single stem – interesting bark. Great Plant Pick
<i>Acer circinatum</i> Vine Maple	25	25	Yes	5	N/A		Avoid using on harsh sites – native tree. Great Plant Pick
<i>Acer ginnala</i> 'Flame' Flame Amur Maple	25	20	Yes	5			Clusters of small cream colored flowers in spring – very fragrant. Nice fall color. Informal branch structure.
<i>Acer griseum</i> Paperbark Maple	30	20	Yes	5	N/A		Peeling cinnamon colored bark for seasonal interest. Great Plant Pick
<i>Acer palmatum</i> Japanese Maple	20	25	Yes	5	N/A		Many varieties available – select larger varieties for street planting
<i>Acer platanoides</i> 'Globosum' Globe Norway Maple	20	20	Yes	5	N/A		Very rounded crown and compact growth
<i>Acer triflorum</i> Three-Flower Maple	25	20	Yes	5	N/A		Multi seasonal interest with tan, exfoliating bark and red, orange/red fall color. Great Plant Pick
<i>Amelanchier grandiflora</i> 'Princess Diana' Princess Diana Serviceberry	20	15	Yes	4			Good for narrower planting strips
<i>Amelanchier x grandiflora</i> 'Autumn Brilliance' Autumn Brilliance Serviceberry	20	15	Yes	4			Good for narrower planting strips – reliable bloom and fall color
<i>Arbutus</i> 'Marina' Strawberry Tree	25	20	Yes	5		N/A	Substitute for Pacific madrone – can suffer severe damage or death due to cold weather - evergreen
<i>Asimina triloba</i> Paw Paw	30	20	Yes	5		N/A	Burgundy flower in spring before leaves – difficult to find in nursery trade
<i>Carpinus japonica</i> Japanese Hornbeam	20	25	Yes	5	N/A		Wide spreading, slow growing – fall color is not outstanding. Great Plant Pick

City of Orting - Approved Street Tree List

<i>Cercis canadensis</i> Eastern Redbud	25	30	Yes	5			Deep pink flowers on bare twigs in spring
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Small Trees, Continued

Scientific & Common Name	Mature Height	Spread	Under Wires?	Min Strip Width	Flower Color	Fall Color	Comments
<i>Cercis siliquastrum</i> Judas Tree	25	30	Yes	5			Deep pink flowers on bare twigs in spring – drought resistant
<i>Cornus alternifolia</i> Pagoda Dogwood	25	25	Yes	5			Small white flowers in flat clusters – fall color is varied. Great Plant Pick
<i>Cornus kousa</i> 'Chinensis' Kousa Dogwood	20	20	Yes	4			Does not do well on harsh, dry sites. Great Plant Pick
<i>Cotinus obovatus</i> American Smoke Tree	25	25	Yes	4			Showy pinkish panicles of flowers in the spring – reddish purple leaves on some varieties. Great Plant Pick
<i>Lagerstroemia 'tuscaraora'</i> Tuscarora Hybrid Crape Myrtle	20	20	Yes	4			Light cinnamon brown bark lends year round interest – drought resistant – likes a warm site
<i>Magnolia</i> 'Elizabeth' Elizabeth Magnolia	30	20	Yes	5		N/A	Yellowish to cream colored flower in spring. Great Plant Pick
<i>Magnolia</i> 'Galaxy' Galaxy Magnolia	25	25	Yes	5			Showy pink flowers. Great Plant Pick
<i>Magnolia x loebneri</i> Loebner Magnolia	20	20	Yes	5			Flower is 'star' shaped rather than tulip like – white to pinkish white in March or April. Great Plant Pick
<i>Malus</i> 'Golden Raindrops' Golden Raindrops Crabapple	20	20	Yes	5			Disease resistant – persistent yellow fruit in fall and winter. Great Plant Pick
<i>Malus</i> 'Donald Wyman' Donald Wyman Crabapple	25	25	Yes	5			Large white blossom – nice green foliage in summer
<i>Malus</i> 'Lancelot' ('Lanzam') Lancelot Crabapple	15	15	Yes	4			Red flower buds, blooming white – red persistent fruit
<i>Parrotia persica</i> Persian Parrotia	30	20	No	5			Blooms before it leafs out – drought tolerant - Varied fall color - reds, oranges and yellows. Great Plant Pick
<i>Prunus</i> 'Frankthrees' Mt. St. Helens Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus</i> 'Newport' Newport Plum	20	20	Yes	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings
<i>Prunus</i> 'Snowgoose' Snow Goose Cherry	20	20	Yes	5			This selection sports abundant white flowers and healthy green, disease-resistant foliage
<i>Prunus cerasifera</i> 'Thundercloud' Thundercloud Plum	30	20	No	5		N/A	Burgundy colored leaves – tree best used as an accent rather than in mass plantings – can produce significant fruit
<i>Prunus x yedoensis</i> 'Akebono' Akebono Flowering Cherry	25	25	Yes	6			Has masses of large, semi-double, pink flowers – most widely planted cherry in Pacific Northwest
<i>Sorbus alnifolia</i> Korean Mountain Ash	35	30	No	5			Simple leaves and beautiful pink/red fruit. Great Plant Pick
<i>Stewartia monodelpha</i> Orange Bark Stewartia	30	20	Yes	5			Extraordinary cinnamon colored bark – avoid hot, dry sites. Great Plant Pick
<i>Stewartia psuedocamellia</i> Japanese Stewartia	25	15	Yes	5			Patchwork bark, white flower in spring. Great Plant Pick

City of Orting - Approved Street Tree List

<i>Styrax obassia</i> Fragrant Styra	25	20	Yes	5			Smooth gray bark and fragrant white flowers. Great Plant Pick
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**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2021-1087**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO LANDSCAPING AND
STREET TREES; AMENDING ORTING MUNICIPAL CODE
SECTION 13-5-2; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Orting is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, the City desires to revise its landscaping and screening code to regulate allowed types of trees; and

WHEREAS, the current development code does not have any regulations regarding what types of trees can be planted; and

WHEREAS, in accordance with the requirement set forth in RCW 36.70A.106, the City provided the Washington State Department of Commerce notice of the City's intent to adopt the proposed ordinance on September 22, 2021 for its review and comment period; and

WHEREAS, the City's Planning Commission held a public hearing on the proposed amendments on October 4, 2021 and proposed a recommendation which was forwarded to the City Council to adopt the proposed OMC amendments; and

WHEREAS, the City Council considered the proposed code amendments and the entire record, including recommendations from the Planning Commission on November 10, 2021; and

WHEREAS, the City Council has determined that the proposed regulations are in accord with the Comprehensive Plan, will not adversely affect the public health, safety, or general welfare, and are in the best interest of the citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are hereby adopted and incorporated as Findings of Fact and/or Conclusion of Law of the City Council. The City Council bases its findings and conclusions on the entire record of testimony and exhibits, including all written and oral testimony before the Planning Commission and the City Council.

Section 2. OMC Section 13-5-2, Amended. Orting Municipal Code Section 13-5-2 is hereby amended as follows:

13-5-2: LANDSCAPING AND SCREENING:

- A. Purpose: The purpose of this section is to establish standards for landscaping and screening, to maintain or replace existing vegetation, provide physical and visual buffers between differing land uses, lessen environmental and improve aesthetic impacts of development and to enhance the overall appearance of the city. Notwithstanding any other provision of this chapter, trees and shrubs planted pursuant to the provisions of this chapter shall be types and ultimate sizes at maturity that will not impair scenic vistas. Street trees shall be selected from the approved list of trees, on file with the City of Orting.

E. Requirements for Residential Uses:

1. Perimeter Areas: Notwithstanding other regulations found in this chapter, perimeter areas not covered with buildings, driveways and parking and loading areas shall be landscaped. The required width of perimeter areas to be landscaped shall be at least the depth of the required yard or setback area. Areas to be landscaped shall be covered with live plant materials which will ultimately cover seventy five percent (75%) of the ground area within three (3) years. One deciduous tree a minimum of two inch (2") caliper or one 6-foot evergreen or three (3) shrubs which should attain a height of three and one-half feet (3^{1/2}') within three (3) years shall be provided for every five hundred (500) square feet of the area to be landscaped.
2. Buffer Areas: All residential subdivisions or planned developments shall have a buffer consisting of a vegetated screen, that is opaque to a height of six feet (6') minimum, along the perimeter of the plat. The screening may be achieved through any one or a combination of the following methods:
 - a. Evergreen trees or shrubs; or
 - b. Trees and shrubs planted on an earthen berm; or
 - c. A combination of trees or shrubs and fencing where the amount of distance in which only fencing is utilized does not exceed fifty percent (50%) of the linear distance of the entire buffer along each lot line, planted so that the ground will be covered within three (3) years; or
 - d. Use of existing native vegetation that already provides a vegetative screen.
3. New subdivisions or planned developments that abut arterial streets or nonresidential uses shall be screened with a minimum twenty-five-foot (25')

buffer. Subdivisions or planned developments that abut areas with the same underlying zoning shall be screened with nominal landscaping that provides variety and enhances the visual character of the area.

4. The vegetation requirements of this section may be waived through a variance process for new subdivisions or planned developments where native vegetation retention, native vegetation revegetation or dispersion LID BMPs are proposed in accordance with the Stormwater Management Manual and LID Manual. Buffer area widths shall not be reduced. The type of vegetation within buffer areas shall be determined through the variance process identified in this code.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Codification. The City Council authorizes the City Clerk to correct any non-substantive errors herein, codify the above, and publish the amended code.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE ___ DAY OF _____, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk, CMC

Approved as to form:

Charlotte A. Archer

Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Date of Publication:
Effective Date:



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Whitehawk Boulevard Extension Additional Design Costs	AB21-81	Public Works 10.06.2021	10.20.2021	10.27.2021
	Department: Public Works			
	Date Submitted: 10.12.2021			
	Cost of Item: <u>\$155,000.00</u>			
Amount Budgeted:		<u>\$400,000.00</u>		
Unexpended Balance:		<u>\$92,000.00</u>		
Bars #:		<u>101-595-10-64-34</u>		
Timeline:		ASAP		
Submitted By:		Maryanne Zukowski, PE		
Fiscal Note: Whitehawk Boulevard Extension – Additional Design Costs				
Attachments: Power Point Presentation				

SUMMARY STATEMENT:

Background:

Early Spring of this year the City was notified by WSDOT that it would no longer accept the previously approved and designed traffic signal on SR 162 as part of the Whitehawk Boulevard Extension Project. The new policy of WSDOT is a requirement for a roundabout at this location. This new policy applies to roundabout preference on all State Routes. This is a design change to the current consultant contract.

End of Summer 2021 Council approved implementing a design change for a roundabout at the new proposed intersection of Calistoga St. W and Kansas St. SW. This also is a design change to the current consultant contract.

Staff is recommending to request the SR 162 roundabout increase in design costs in the next PSRC grant round and fund the design of the Calistoga roundabout with City (local) funds.

- The total increase for the design of the SR 162 roundabout is approximately \$177,000.00.
- The total increase for the design of the Calistoga roundabout is \$155,000.00

The estimated total cost for both design changes is to authorize an additional \$331,861.96 in City funds for a total contract cost Not to Exceed (NTE) \$994,815.77.

Staff is recommending to defer the design cost of the SR 162 roundabout until grant funding is secured in lieu of using City funds. This will delay the design delivery of the project, but possibly save using City funds for this effort.

The additional design costs for \$155,000 are eligible to be reimbursed as follows from enterprise funds:

- 401 Water: \$10,000.00 design costs.
- 408 Waster Water: \$10,000 design costs.
- 410 Stormwater: \$40,000 design costs.

Impact to the project 101-595-10-64-34 is \$95,000

RECOMMENDED ACTION: Move for consent agenda at next regular Council meeting.

FUTURE MOTION: Motion: To authorize the mayor to sign an amendment to the Parametrix Whitehawk Boulevard Extension Design Contract for an additional amount of \$155,000 for additional design efforts of the Calistoga St W Roundabout.

AGENDA ITEM

WHITEHAWK BOULEVARD EXTENSION:
ADDITIONAL DESIGN COSTS

ORIGINAL CONTRACT



	31-Aug-21		Street Funds
Project Name	2019/2021 Grant	Contracts	2021
SW Connector / Whitehawk Boulevard Extension Roll up	\$ 346,000.00	\$ 697,954.00	\$ 351,954.00
PMX PE Phase	\$ 333,025.00	\$ 662,954.00	\$ 329,929.00
WSDOT PE Phase	\$ 12,975.00	\$ 15,000.00	\$ 2,025.00
WSDOT PE Phase		\$ 20,000.00	\$ 20,000.00



CITY OF ORTING

ADDITIONAL COSTS TO CONTRACT

Project Name	31-Aug-21	Contracts	Street Funds	Assume Sup 1	Assume total Contract PMX	Total Project City Funds PE
	2019/2021 Grant		2021			
SW Connector / Whitehawk Boulevard Extension Roll up	\$ 346,000.00	\$ 677,954.00	\$ 351,954.00			\$ 506,218.69
PMX PE Phase	\$ 333,025.00	\$ 662,954.00	\$ 329,929.00	\$ 154,264.69	\$ 817,218.69	
WSDOT PE Phase	\$ 12,975.00	\$ 15,000.00	\$ 2,025.00			
WSDOT PE Phase		\$ 20,000.00	\$ 20,000.00			



CITY OF ORTING

ADDITIONAL COSTS TO CONTRACT

WITHOUT A ROUNDABOUT AT SR162 AND CALISTOGA

~\$47,000

PMX	Project BA & Environmental Update	\$ 39,013.18
HWA	Re-Mob Costs / Math Error	\$ 7,095.00
PMX	Expenses	\$ 678.00
	Total Supplement 1 Alt 2	\$ 46,786.18



CITY OF ORTING

ADDITIONAL COSTS TO CONTRACT

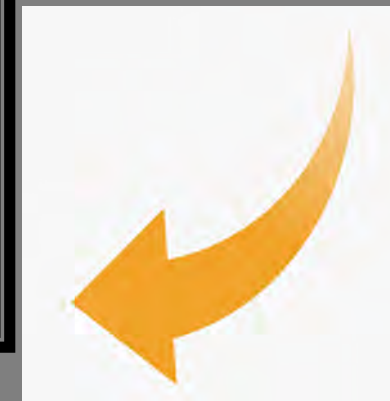
WITH A ROUNDABOUT AT CALISTOGA

~\$155,000

PMX	Calistoga RAB	\$ 95,016.68
PH	Calistoga RAB Design	\$ 9,067.74
MM & A	Calistoga RAB Noise	\$ 3,394.08
PMX	Project BA & Environmental Update	\$ 39,013.18
HWA	Re-Mob Costs / Math Error	\$ 7,095.00
PMX	Expenses	\$ 678.00
	Total Supplement 1 Alt 1	\$ 154,264.69



CITY OF ORTING



ADDITIONAL COSTS TO CONTRACT

WITH A ROUNDABOUT AT CALISTOGA AND SR162

~\$332,000 so we are recommending requesting a grant for SR 162 Roundabout (\$178,000 + project R/W Costs)

PMX	Calistoga RAB	\$ 95,016.68
PH	Calistoga RAB Design	\$ 9,067.74
PMX	SR162 RAB	\$ 156,439.21
PH	SR162 RAB	\$ 21,158.06
MM & A	Calistoga RAB Noise	\$ 3,394.08
PMX	Project BA & Environmental Update	\$ 39,013.18
HWA	Re-Mob Costs / Math Error	\$ 7,095.00
PMX	Expenses	\$ 678.00
	Total Supplement 1 Alt 3	\$ 331,861.96



CITY OF ORTING



Preliminary

09/16/2021 7:33:18 AM

0519311700

WYLLUP RIVER

CALIFORNIA ST W

DEEZED LN SW

KANSAS ST SW

CITY OF ORTING



Figure 1
City of Orting

683000015 Minnick 513 Calistoga St W
Stripe or reduce splitter island to allow full
access. Wall will be Max 4 ft high

683000020 Park 517 Calistoga
Stripe or reduce splitter island. Work
with property owner to access off of
Kansas R/W instead of Calistoga,
allowing full access. Reducing splitter
island will give PW Building and PSE
parcel full access. Wall will be Max 4
ft high.

0519311062 McKiltrick 701 Kansas St SW
Stripe or reduce splitter island. Work with property
owner relocate existing driveway onto one property.

Reduce Splitter Island to allow full access to Coe Ln
SW.

0519311037 Block 704 Kansas St SW
Stripe or reduce splitter island. Work with property
owner t relocate existing driveway to Calistoga and
possible re-build garage.



CALISTOGA/KANSAS ROUNDAABOUT CONCEPT

City of Orting

REQUEST IS FORWARD TO COUNCIL FOR APPROVAL OF
SUPPLEMENT 1 TO PARAMETRIX FOR:

1. Environmental already completed for the Biological Assessment (BA) and Geotech draft reports
2. Roundabout Design at Calistoga
3. Grant Request for Design of RAB at SR162 and Project R/W Costs. This will delay final design and R/W until funds are secured.

\$155,000



CITY OF ORTING



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Developing General Public Involvement Plans – Whitehawk Boulevard Extension De minimis	AB21-82	Public Works 10.6.2021	10.20.2021	To be Determined
	Department:	Public Works		
	Date Submitted:	10.13.2021		
Cost of Item:		<u>NA</u>		
Amount Budgeted:		<u>NA</u>		
Unexpended Balance:		<u>NA</u>		
Bars #:		<u>NA</u>		
Timeline:		TBD		
Submitted By:		Maryanne Zukowski, PE		
Fiscal Note:				
Attachments: Power Point Presentation – Discussion				
SUMMARY STATEMENT				
<p><u>Background:</u> Staff is proposing to develop Public Involvement and Communications Plans (PICP)s tailored for elements of City projects. An example is for upcoming construction projects and informative decision-making process during design.</p> <p>The first public information coming up is for the Whitehawk Boulevard Extension Project for the De minimis determination process.</p> <p>Staff will present what is de minimis, why it is required for the project, and the approach we recommend for the public involvement portion of the de minimis determination.</p>				
<p>RECOMMENDED ACTION: Staff shall prepare a formal de minimis Public Involvement and Communications Plans back to committee upon WSDOT Environmental Review, then move forward through City Council.</p>				
FUTURE MOTION: TBD				

AGENDA ITEM

PUBLIC INVOLVEMENT / ENGAGEMENT PLANS “On going Topic”

- 2022 Construction Impacts Calistoga vs other Events
 - Whitehawk: Parks De mimimis

PUBLIC INVOLVEMENT / ENGAGEMENT PLANS

“On going Topic”

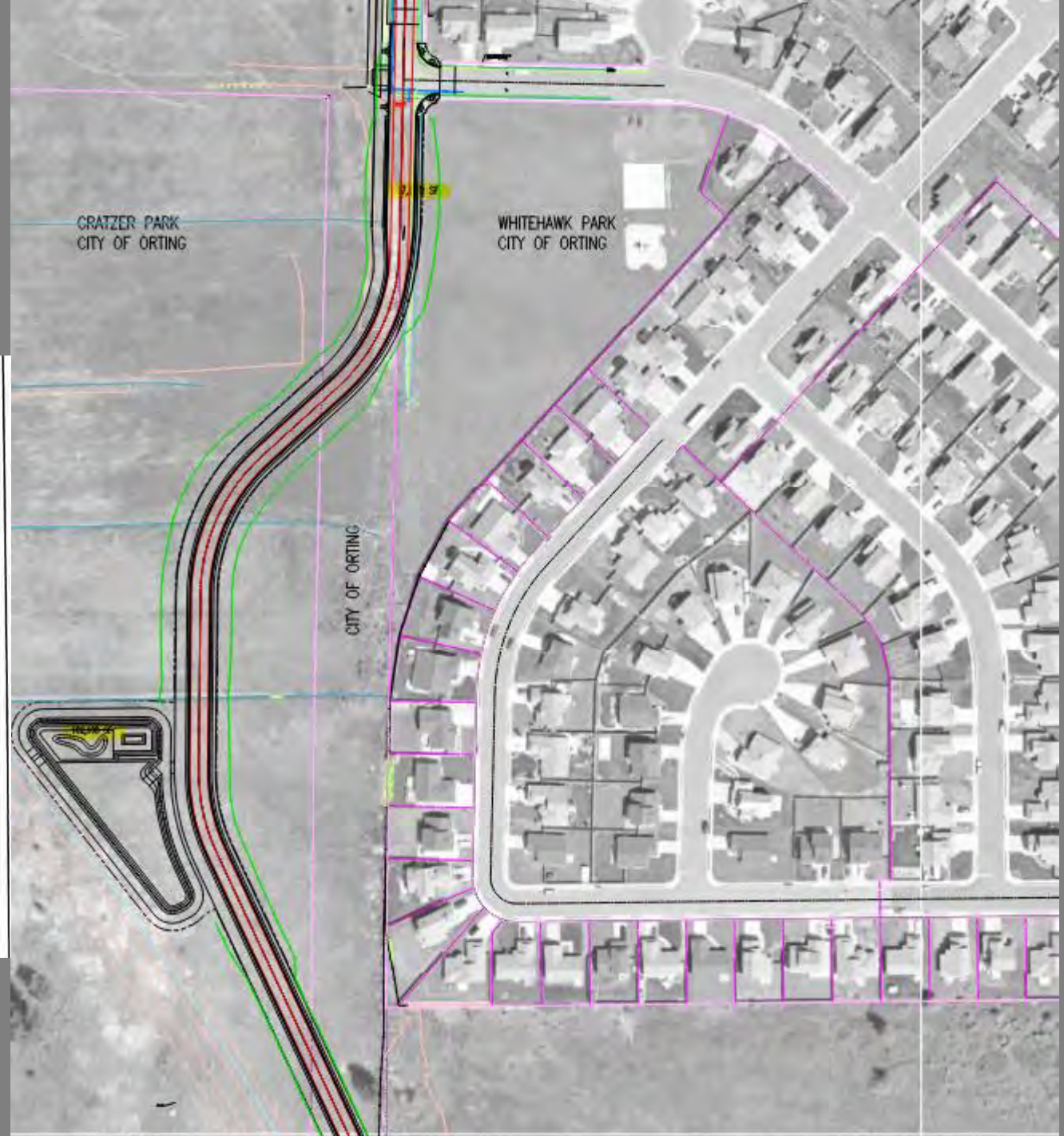
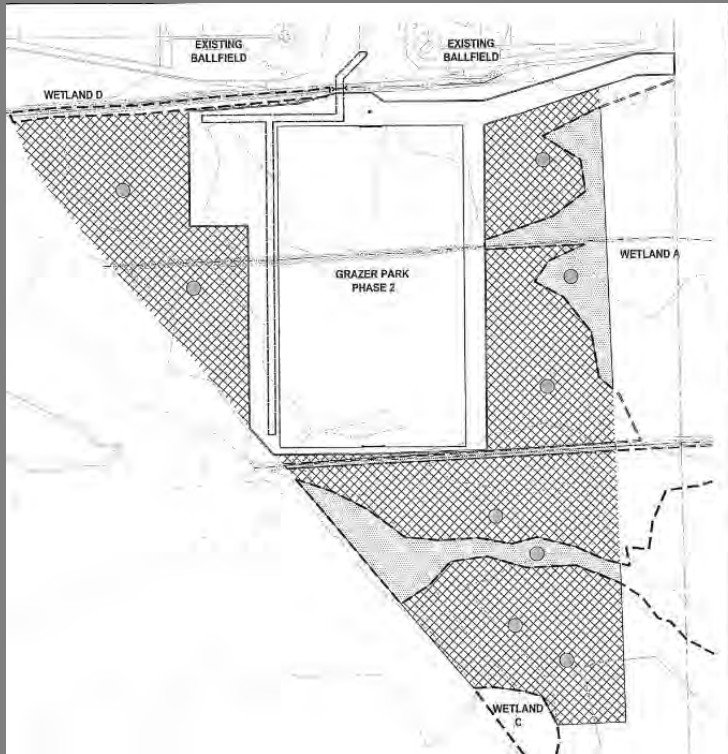
- 2022 Construction Impacts Calistoga vs other Events
- Whitehawk: Parks De minimis



CITY OF ORTING

- 4(f) Gratzner Park and Whitehawk Park

“What is a 4(f) Resource and what are the procedures we need to follow for federal aid projects?”



CITY OF ORTING

What is the process for addressing a 4(f) resource?

When a project proposes the use of a Section 4(f) resource, a Section 4(f) evaluation is required. This evaluation may lead to one of the following:

- A *de minimis* impact determination.
- A programmatic evaluation.
- An individual evaluation.

Upon receiving concurrence from the EE that the use of a *de minimis* determination appears to be appropriate, the local agency needs to acquire specific supporting documentation:

- A letter from the park/site manager supporting the project and stating that the 4(f) use is beneficial in nature and that the project will not adversely affect the features, attributes or activities qualifying the property for protection under 4(f).
- Documentation of public involvement regarding the *de minimis* impact, typically minutes from a public meeting (such as a city council meeting) demonstrating that the use of *de minimis* on the project has been presented and discussed as an agenda item.
- For projects where there is a co-lead federal agency (for example, Corps of Engineers) in the NEPA process, the local agency also needs to provide a letter from the co-lead agency concurring with the use of *de minimis* on the project.



CITY OF ORTING



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Approval of relocation payments for Whitehawk Boulevard Extension Project	AB21-81	Public Works 10.6.2021	10.20.2021	
	Department:	Public Works		
	Date Submitted:	10.13.2021		
Cost of Item:	<u>\$43,442.86</u>			
Amount Budgeted:	<u>\$250,000</u>			
Unexpended Balance:	<u>\$220,000</u>			
Bars #:	<u>320 595 20 60 01</u>			
Timeline:	ASAP			
Submitted By:	Maryanne Zukowski, PE			
Fiscal Note: Whitehawk Boulevard Extension – Right of Way Remediation 703 Kansas St SW				
Attachments: Power Point Presentation / Epic Letter Dated September 15, 2021				
SUMMARY STATEMENT:				
<u>Background:</u>				
The City purchased properties for right of way as part of the Whitehawk Boulevard Extension Project. Pursuant to applicable state and federal relocation regulations, the City is required to provide relocation benefits to the occupants of the purchased properties.				
<u>Relocation Payment Eligibility:</u>				
The properties are eligible for relocation assistance payments, pursuant to 42 USC Ch. 61, Uniform Relocation Assistance and Real Property Acquisition Policies for Federal and Federally Assisted Programs, as well as RCW Ch. 8.26, relocation Assistance – Real Property Acquisition Policy, and the implementing regulations of at WAC 468-100. Information pertaining to relocation eligibility are in the attached Epic letter, dated September 15, 2021.				
<u>Staff Request for Payment Authorization:</u>				
Consistent with the above authorities, staff is requesting spending authorization in the maximum amount of <u>\$43,442.86</u> to the former property owner. Authorization for spending is requested prior to meeting with the property owner with the attached letter on their options.				
The maximum spending is based on the following:				
<ul style="list-style-type: none"> • Price Differential - \$22,000 As an owner occupant of (90) or more days, a property owner is entitled to a Price Differential Payment. This payment is based upon the difference between the acquisition price of the 				

home and the amount necessary to purchase a comparable replacement property that was available on the market at the time of vacating the 703 Kansas St. SW property.

- **Incidental Expenses - \$6,055.81**

A property owner may be reimbursed for certain other incidental purchase expenses required to purchase a replacement property. Reimbursable expenses may include costs for title search, recording fees, appraisal fees, loan origination fees, credit report, home inspection, and other approved costs. Payment of costs is based upon several factors including the amount of the present mortgage and the cost of the comparable used to compute the Replacement Housing Payment-Price Differential Entitlement. The estimated amount of these reimbursable costs can be determined once a property owner has received a preliminary closing statement for the purchase of the replacement property. In addition, a home inspection is encouraged; the cost of the home inspection is eligible for full reimbursement by the Agency.

Incidental Expenses are those reasonable expenses actually incurred by the displaced person related to the purchase of a replacement property and customarily paid by the buyer. These incidental expenses are limited as indicated below.

Incidental purchase expenses are determined from a copy of the estimated settlement statement and verified from a copy of the final settlement statement. Communication with lender and escrow/title company is required for an accurate and successful transaction.

- **Mortgage Interest Differential Payment - \$13,187.05**

If a property owner has a 180-day bona fide mortgage, the property owner may be eligible to receive payment for increased mortgage interest costs if the interest rate on the new mortgage is greater than the interest of your present mortgage. The exact amount of the interest differential is determined once the property owner has obtained a loan commitment for the purchase of the replacement property.

- **Moving Expenses - \$2,200.00**

A property owner may select a commercial move, an actual cost move, or a self-move schedule payment for moving personal property. If the property owner elects to contract with a commercial mover, the Agency will reimburse actual moving expenses based on paid receipts. The Agency can also pay the mover directly upon request. Payment for a commercial move is limited up to a maximum of 50 miles. If a property owner elects to complete an actual cost move, there is reimbursement for labor and equipment used to move your property. The property owner must supply supporting documentation, such as paid receipts or invoices to the relocation specialist. If a property owner elects to complete a self-move with a schedule payment, that will be paid based on the number of eligible rooms. It was determined that 703 Kansas St. SW have 9 eligible rooms, which entitles a moving payment of \$2,200.00 to move personal property. Once a property owner decides how to move, the property owner needs to sign a Move Expense Agreement.

Total Estimated Payments - \$43,442.86

RECOMMENDED ACTION: Move forward to October 27, 2021 meeting.

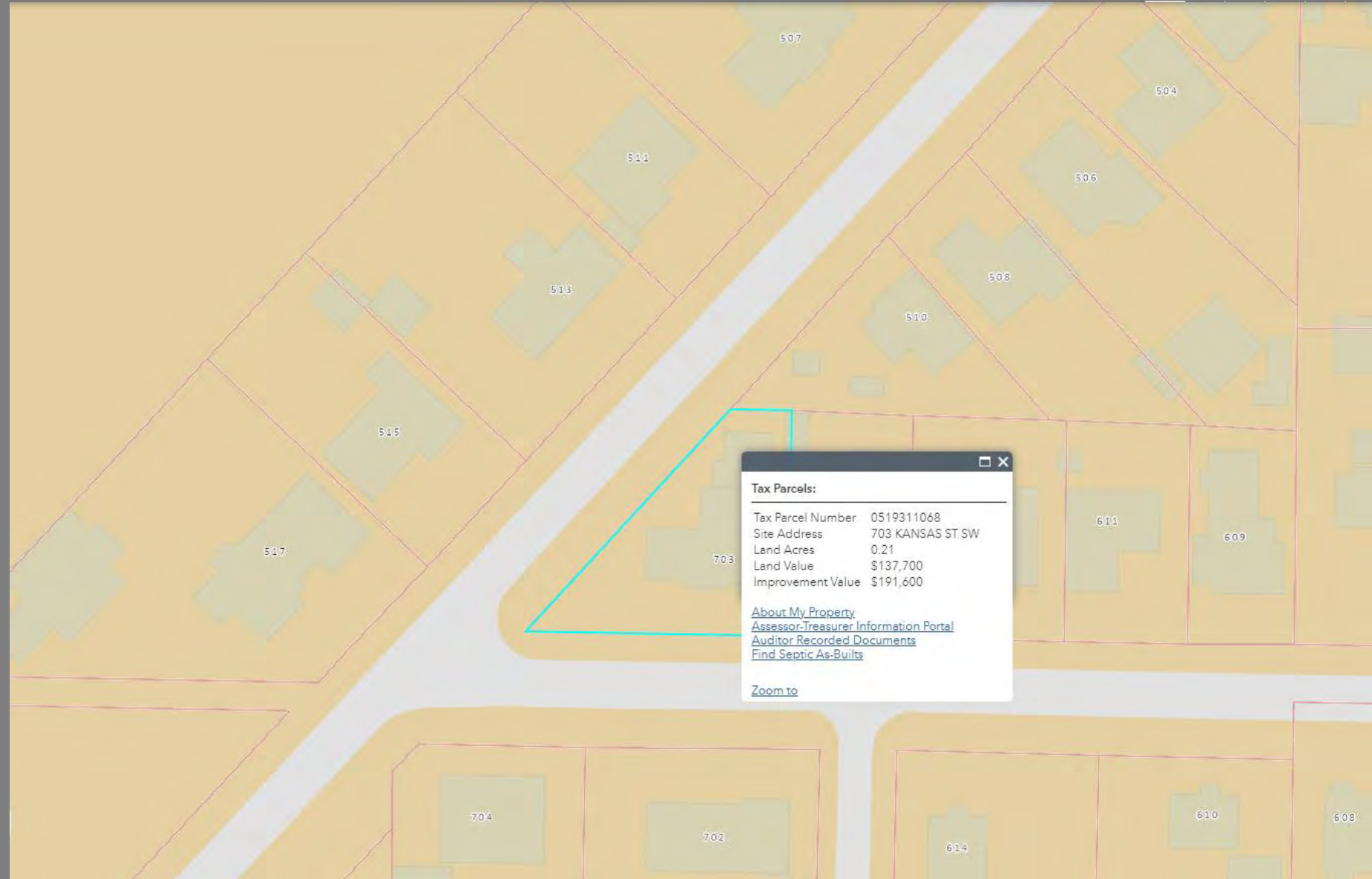
FUTURE MOTION: Motion: to authorize payment of up to \$43,442.86 in relocation benefits for the former owners of [703 Kansas St SW] for the Whitehawk Boulevard Extension Project.

AGENDA ITEM

WHITEHAWK BOULEVARD EXTENSION:
RIGHT OF WAY PAYMENTS

WHITEHAWK BOULEVARD EXTENSION:

703 Kansas St SW
Right of Way
(R/W) Costs



CITY OF ORTING

The potential payments are listed in the NOE. If current home is replacement dwelling – here is a recap of those payments:

- Price Differential - \$22,000
- Incidental Expenses - \$6,055.81
- Mortgage Interest Differential Payment - \$13,187.05
- Moving Expenses - \$2,200.00
- Total Estimated Payments - \$43,442.86

- Recommend Moving to Council 10/27/21



CITY OF ORTING



Puget Sound Regional Office
1950 Black Lake Blvd SW, Suite B
Olympia, WA 98512
(360) 350-4786
epicland.com

September 15, 2021

Mr. Thomas W. Wiles, III
Mrs. Amanda L. Wiles
3009 Heath Ct
Steilacoom WA 98388

Relocation Assistance Program
Notice of Relocation Eligibility and Entitlements

Project Title: Whitehawk Boulevard Extension
Parcel No.: 051931-1068
Displacee No.: 001

Dear Mr. and Mrs. Wiles:

In December of 2018, the City of Orting (Agency) purchased your property located at 703 Kansas Street SW, Orting WA. According to information you provided, you had occupied the above property since January 7, 2016.

Relocation Notice of Eligibility

You are eligible to receive relocation assistance in accordance with the United States Code, 42 USC 4601 et seq., Public Law 91-646, the implementing regulations found in the Code of Federal Regulations, 49 CFR Part 24, the Revised Code of Washington, RCW 8.26, and the implementing regulations of the Washington Administrative Code, WAC 468-100.

The purpose of this letter is to advise you of the relocation services and entitlements that may be available to you in accordance with the state and federal laws and regulations cited above.

90-Day Assurance

Upon the sale of the property to the City in late December 2018, you vacated the property, so the 90-Day Assurance is no longer applicable.

Replacement Housing Payment-Price Differential Entitlement

As an owner occupant of 90 or more days, you may be entitled to a Price Differential Payment. This payment is based upon the difference between the acquisition price of your home and the amount necessary to purchase a comparable replacement property that was available on the market at the time you vacated the Kansas Street property.

Listed below are comparable property(s) currently available for purchase:

<u>Address</u>	<u>Asking Price</u>
1. 19417 88 th Ave E, Spanaway, WA 98387	\$304,900.00
2. 12210 Tatoosh Road E, Puyallup WA 98374	\$275,000.00
3. 11619 199 th Ave Ct, E Bonney Lake, WA 98391	\$265,000.00

Comparable number 1 is considered to be the most similar to the subject property. Based on the asking price of comparable number 1 your maximum price differential is \$39,900.00. This amount is the maximum that the City can pay to reduce the purchase price of your replacement property. The amount of your maximum price differential is based on the asking price of comparable number 1, \$304,900.00, less the appraised value of your property, \$265,000.00.

The amount of your **actual** price differential payment will be based upon the actual purchase price of your replacement property. For example, if you spend \$304,900.00 or more on your replacement property, you will receive the maximum price differential payment of \$39,900.00. For every dollar you spend on your replacement property below \$304,900.00, your price differential payment will be one dollar less.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for a price differential in the amount of \$22,000.00 which is the difference between the acquisition price of your home \$265,000.00 and the purchase price of the Heath Ct property \$287,000.00 once the home passes a Decent, Safe, and Sanitary inspection.

If you decide not to purchase a replacement property and elect to rent instead, you may be eligible for a rental assistance payment. Please contact your relocation specialist if you would like to have a rent supplement amount calculated.

Incidental Purchase Expenses

You may be reimbursed for certain other incidental purchase expenses required to purchase your replacement property. Reimbursable expenses may include costs for title search, recording fees, appraisal fees, loan origination fees, credit report, home inspection, and other approved costs. Payment of costs is based upon several factors including the amount of your present mortgage and the cost of the comparable used to compute the Replacement Housing Payment-Price Differential Entitlement. The estimated amount of these reimbursable costs can be determined once you have received a preliminary closing statement for the purchase of your replacement property. In addition, a home inspection is encouraged; the cost of the home inspection will be fully reimbursed by the Agency. It is highly recommended that you make your offer to purchase a replacement property subject to a home inspection as well as a Decent, Safe, and Sanitary (DSS) inspection.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for \$6,055.81 in eligible closing costs based on the certified copy of your closing statement. See attached incidental expense worksheet.

Mortgage Interest Differential Payment (MIDP)

If you have a 180-day bona fide mortgage, you may be eligible to receive payment for increased mortgage interest costs if the interest rate on your new mortgage is greater than the interest of your present mortgage. The exact amount of the interest differential will be determined once you have obtained a loan commitment for the purchase of your replacement property. Please contact your relocation specialist as soon as you begin looking for a loan.

If you elect to use your current home located at 3009 Heath Ct, Steilacoom WA as your replacement property you would be eligible for \$13,187.05 for increased mortgage interests costs associated with the purchase using the same FHA loan program.

Moving Entitlement

You may select a commercial move, an actual cost move, or a self-move schedule payment for moving your personal property. If you elect to contract with a commercial mover, the Agency will reimburse your actual moving expenses based on paid receipts. The Agency can also pay your mover directly upon request. Payment for a commercial move is limited up to a maximum of 50 miles. If you elect to complete an actual cost move, you will be reimbursed for labor and equipment used to move your property. You will need to supply supporting documentation, such as paid receipts or invoices to your relocation specialist. If you elect to complete a self-move with a schedule payment, you will be paid based on the number of eligible rooms. It has been determined that you have 9 eligible rooms, which entitles you to a moving payment of \$2,200.00 to move your own personal property. Once you decide how you wish to move, you will need to sign a Move Expense Agreement.

Advisory Assistance

Your relocation specialist will be available to answer any questions about your relocation entitlements. You will be provided with assistance in completing claim forms. If you request, transportation will be provided so you may inspect replacement housing. Information concerning other available government programs such as Section 8 housing, unemployment benefits, food stamps, etc. will be provided upon request.

Claiming Your Entitlement

You must notify your relocation specialist of the date you intend to move and sign a Move Expense Agreement. Once you have vacated the property completely you will need to schedule a vacate inspection with your relocation specialist. Once it has been verified that all personal property has been moved, your relocation specialist will prepare a claim, secure the appropriate signatures, and submit the claim for processing and payment. In the event that all personal property is not removed, appropriate action will be taken by the Agency, and you will be responsible for the cost associated with removing any personal property left at the displacement site. This cost will be deducted from your moving claim/payment.

Prior to processing claims for relocation entitlements, the Internal Revenue Service (IRS) requires the Agency to obtain your correct taxpayer identification number (TIN) or social security number (SSN). The Agency is required by the IRS to obtain a completed W-9 form from anyone to whom a payment is made. This is necessary even though relocation payments are considered non-taxable. Please let your relocation specialist know if you have already completed the form. If you need advice on how to complete the form, please contact an IRS office, accountant, or legal consultant.

You will be entitled to your replacement housing payment if either of the following apply:

- (1) You previously purchased a Decent, Safe, and Sanitary (DSS) dwelling when you vacated the Kansas Street property. You will have 18 months from the delivery date of this Notice to claim any relocation entitlements.
- (2) You purchase (or rent) **and** occupy a DSS property within one year from the date the City provides you with a comparable property. You will have 18 months after that same date to claim any relocation entitlement.

If you choose to stay in your current home, you purchased when you vacated the displacement site, and it meets, DSS standards, you will qualify for your replacement housing payment.

If you choose to select a new dwelling, prior to signing a rental or purchase agreement for your replacement property, please contact your relocation specialist for an inspection of the property. This inspection will ensure that the property meets DSS requirements outlined in the Relocation Assistance Program Brochure previously provided to you. The inspection must be completed before any replacement housing payment can be made.

Occupancy of Property

You moved from the property in late December 2018 when the City purchased the property from you.

Right to Appeal

Any displaced person or potential displaced person as a result of a City of Orting project is entitled to appeal any determination made regarding their eligibility, benefits, or comparable sites selected. A displaced person or potential displaced person has a right to be represented by legal counsel or other representative in connection with his or her appeal, but solely at the person's own expense.

Review proceedings are initiated upon receipt by the City of Orting's Public Works Department of a statement or letter from the displaced person or their agent.

The appeal process is a two-tier process and must be submitted in writing within 60 days following a written determination of relocation benefits.

- The first level of reconsideration shall be made in writing to the City Administrator.
 - Mail written appeal to:
City Administrator
City of Orting
104 Bridge Street South
PO Box 489
Orting, WA 98360
 - No specific form or format is required; but statement or letter, at a minimum, should include:
Date of statement or letter.
Name of the displaced person(s) or potential displaced person(s).
Project title and CRP number.
Assessor's parcel number.
Explanation of claim:

Facts, reasons and supporting evidence justifying why the displaced person believes the claim should be paid.
Why the displaced person is otherwise aggrieved.
Address, telephone number, and signature of the displaced person or the displaced person's representative or attorney.

- The City Administrator makes a determination and responds in writing via certified mail within 30 days of receipt of written appeal.
- The displaced person or potential displaced person or their agent has 20 days to appeal the first determination. 20 days begins from the date of the certified mail of the first appeal determination.
- The second level of appeal is a formal hearing and carried out under the provisions of Orting Municipal Code Section 15-3-5 and Chapter 1-12, and must be made within 60 days of receipt of the original written reconsideration relocation determination (if requested), or 60 days from the date of the determination (if reconsideration is not requested).

During the Appeal process, the displaced person or potential displaced person or their agent has the right to review non-confidential agency files.

If at any time during the Appeal process, the displaced person or potential displaced person or their agent who is appealing their relocation benefits fails to file an appeal within the allotted time frame, the appeal claim is closed, provided all payments have been made and other services have been provided.

As previously stated, the purpose of this letter is to provide specific information on the calculation and claiming of your relocation entitlements. Please sign on the line provided below to acknowledge receipt of this letter. Please feel free to contact me, your relocation specialist, with any questions you may have.

Sincerely,



Dianna Nausley-McKeon
Relocation Specialist
Epic Land Solutions, Inc.
1950 Black Lake Blvd SW, Suite B
Olympia WA 98512
Phone: 360-350-4786
Email: dnausleymckeon@epicland.com

Acknowledgment of receipt of Notice of Eligibility, Entitlements, and 90-Day Assurance letter

Signature: _____ Date: _____

Signature: _____ Date: _____



**City of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Sidewalk Health and Safety Regulations – Ordinance No. 2021-10XX	AB21-74	Public Safety 9.2.2021	9.15.2021 10.20.2021	
	Department:	Public Safety		
	Date Submitted:	9.9.2021		
Cost of Item:		<u>N/A</u>		
Amount Budgeted:		<u>N/A</u>		
Unexpended Balance:		<u>N/A</u>		
Bars #:		N/A		
Timeline:		Discussion Item		
Submitted By:		City Administrator Scott Larson		
Fiscal Note: None				
Attachments: Ordinance No. 2021-10XX				
SUMMARY STATEMENT:				
<p>The Public Safety Committee discussed activities that they would like to prohibit on sidewalks, specifically activities that cause obstruction of sidewalks. The attached ordinance prohibits these activities in the city’s business core, roughly from Safeway to City Hall.</p>				
RECOMMENDED ACTION: Move to Council Meeting on October 27, 2021.				
FUTURE MOTION: <u>Motion:</u> TBD				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2021-1088

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO PUBLIC WAYS
AND PROPERTY; ADOPTING ORTING
MUNICIPAL CODE SECTIONS 8-9-1 AND 8-9-2
PROHIBITING CERTAIN ACTIVITIES ON RIGHT-
OF-WAY AND SIDEWALKS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, cities are authorized to protect the public health, safety, and welfare of their communities; and

WHEREAS, cities are authorized under state law to make and enforce, by appropriate ordinances, all such police and human health regulations that are not in conflict with state law; and

WHEREAS, the residents of Pierce County and the City have experienced increasing use of its right-of-way and public spaces for camping and the storage of personal property; and

WHEREAS, the act of camping and storing personal property in the City's public sidewalks has adverse public health and safety impacts, including restricting the path of travel on the City's sidewalks required by the Americans with Disabilities Act, and degrading the environment by allowing clothing, hypodermic needles, human waste, plastic, batteries, electronics, bicycles, shopping carts, tires, food waste, and other garbage to enter wetlands, creeks, and rivers that provide value to aquatic life, terrestrial life, flood detention, surface water quality and ground water quality; and

WHEREAS, the City of Orting wishes to amend and establish regulations related to the use of sidewalks for the public benefit; and

WHEREAS, in order to preserve the public health and welfare, the City of Orting wishes to prohibit certain activities on sidewalks and other city right-of-way; and

WHEREAS, the City of Orting wishes to give property owners who have parking strips that are not in conformance with these regulations time to bring their parking strips into compliance; and

WHEREAS, the City Council finds that the provisions of this Ordinance are necessary for the public health, safety and welfare; and

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Findings Adopted. The findings set forth in the above recitals are hereby adopted and incorporated by reference. Further, the City Council specifically finds that the regulation of the conduct addressed in this Ordinance is a valid exercise of its police power.

Section 2. Adoption. A new section to the Orting Municipal Code, at 8-9-1, is hereby adopted to read as follows:

Orting Municipal Code 8-9-1

A. Prohibition. No person shall sit or lie down upon, or place a blanket, sleeping bag, back pack, chair mattress, couch, stool, or any similar equipment, item, or furniture upon, a public sidewalk, or any portion of the public right of way, whether improved or unimproved, in the area identified in Exhibit A.

B. Exceptions. The prohibitions in section A of this section shall not apply to any person:

1. Temporarily sitting or lying down on a sidewalk due to a medical emergency;
2. Who, as the result of a disability, utilizes a wheelchair, walker, or similar device to move about the public sidewalk;
3. Operating of patronizing an activity on the public sidewalk or public right of way pursuant to a City issued permit for the activity; or a person participating in or attending a parade, festival, performance, rally, demonstration, meeting, or similar event conducted on the public sidewalk pursuant to a street use or other applicable permit issued by the city.

Nothing in any of these expectations shall be construed to permit any conduct which is prohibited by any City ordinance or regulation.

C. No person shall be cited under this section unless the person engages in conduct prohibited by this section after having been notified by law enforcement officer that the conduct violates this section and refuses or intentionally fails to cease such activity when ordered to do so.

D. A violation of this section shall be a misdemeanor punishable by up to 90 days in jail, a fine of up to \$500.00, or both.

Section 3. Adoption. A new section to the Orting Municipal Code, at 8-9-2, is hereby adopted to read as follows:

Orting Municipal Code 8-9-2

No Goods or Services to be Provided within the Right of Way or without a Permit. No person may provide food, beverages, goods, supplies or services of any sort within the public right of way in the area described in Exhibit A unless authorized by a valid permit issued by the city. Such permit shall identify the specific activity authorized by the permit, the specific location at which such activity is permitted, and the times during which the activity may occur. The City may issue such permit only if it determines that the activity and location for which the permit is requested will not have an unreasonable adverse impact on the neighborhood, or other uses in the vicinity, or the public's use of the right-of-way. The City may revoke such permit at any time if it determines that the activity does have an unreasonable adverse impact on the neighborhood, other uses in the vicinity, or the public's use of the right-of-way.

Section 3. General Duty. It is expressly the purpose of this Ordinance to provide for and promote the health, safety, and welfare of the general public and to prohibit certain activities but not target groups or subsets of the population. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees, or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees, or agents.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE XX DAY OF _____, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

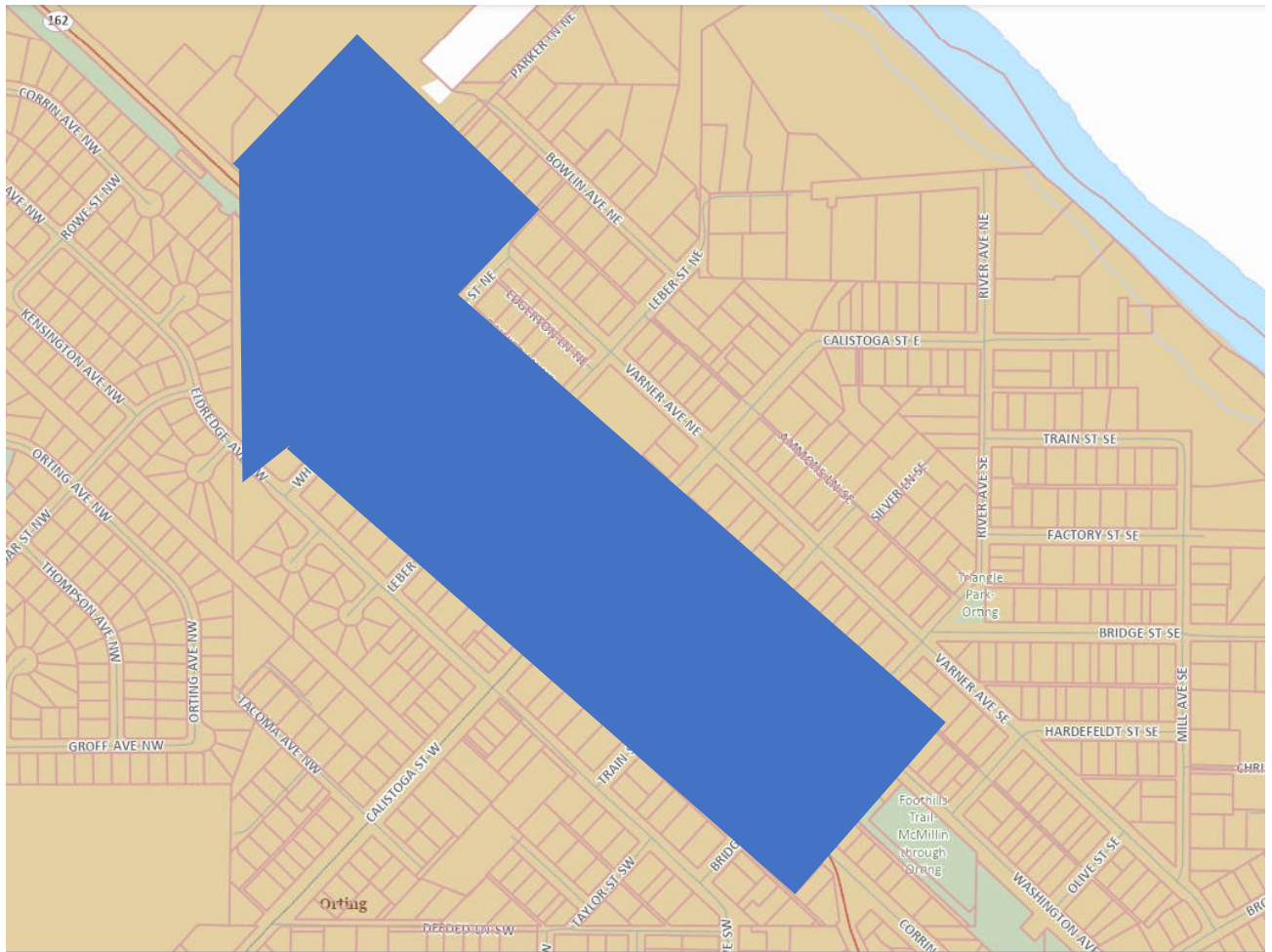
Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:

Ordinance 2021-1088

Exhibit A





**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2021 Fee Schedule	AB21-80	CGA		
		10.7.2021	10.20.2021	
	Department:	Finance		
	Date Submitted:	9.21.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson/Gretchen Russo			
Fiscal Note: None				
Attachments: Fee Schedule				
SUMMARY STATEMENT:				
<p>Staff have reviewed our non-utility rate fees, updated a number of fees to bring them in line with peers including cemetery fees, ball field rental fees. We have added fees for in house engineering reviews, and we have eliminated re-roof and commercial fence permit fees and the golf cart registration fee.</p>				
RECOMMENDED ACTION: Move to City Council meeting on October 27, 2021.				
FUTURE MOTION: <u>Motion:</u> To approve the 2021 fee schedule as presented.				

2022 ADMINISTRATIVE & PERSONNEL FEES		
Category	Fees	
Annual Business License		
Business Licenses are obtained from the State of Washington through their licensing program. Business Licenses are required for all businesses (for profit and not for profit) located within City limits, including home business and any business that provides services that perform work within city limits, and including solicitors. See Orting Municipal Code Title 3, Chapter 2		
	No Fee	
Businesses with over \$10K revenue	\$	50.00
Itinerant Food Vendor	\$	250.00
Special Events	See Park & Facility Rentals	
Public Records Request/Duplication		
Single Sided (8.5 x 11 & 8.5 X 17)		\$.15/page
Double Sided (8.5 x 11 & 8.5 X 17)		\$.30/page
Document Scan - Single sided (8.5 x 11 & 8.5 X 17)		\$.10/page
Document Scan - Double sided (8.5 x 11 & 8.5 X 17)		\$0.20/page
Sizes beyond 8.5 x 17	Cost + 15% Administration fee	
Deposit for large jobs	10% of estimated cost	
IT Expertise Required (quoted)	Cost + 15% Administrative fee	
Postage (letter or manila envelope)	Cost	
Postage & Mailing Container	Cost + 15% Administrative fee	
Verbatim Transcript (vendor service)	Cost + 15% Administrative fee	
Electronic Record: email, cloud storage, or other electronic delivery system	\$.05/ every 4 electronic files & \$.10/gigabyte	
Electronic Storage Device: thumb drive, flash drive, DVD, CD, or other electronic device	Cost + 15% Administrative fee	
Certified Copy (per document)	\$	1.00
Card Usage Fees (\$300 max sale w/ exception to Utility Bills)		
Debit Card	\$	1.00
Credit Card	\$	2.00
Passport Processing Fee	\$	35.00
Passport Processing	\$	35.00
Electric Golf Carts Annual Registration Fee	\$	15.00
Golf Carts – Annual Fee –	\$	15.00
Rejected/Returned Payments – Bank Fees		\$0.00 (Code Change?)

Utilities Rejected/Returned Payment Fee	\$	40.00	
Parks & Rec Stop Payment Fee	\$	40.00	\$40
Municipal Court	\$	40.00	
Seasonal Parking Fee for Fishing Sep-Nov	\$	10.00	
Seasonal Parking (Fisherman parking Sep-Nov)	\$	10.00	
Gravel - Delivered (per yard- 2 yards maximum annually)	\$	15.00	\$15.00
Gravel (per yard)	\$	15.00	

New construction, and remodels, of all occupancies, are valued per the most current version of the (ICC) International Code Council's Building Valuation Data for the specified occupancy.	
Written Contractor's Bid or Engineer's Estimate of cost if not specified in the published Building Valuation Data.	
Remodels permit and plan review fees shall be based upon the valuation for the occupancy group listed in the Building Valuation Data as published by the ICC.	
Buildings Permit Fees - per I.C.C. 2018 International Code Council (ICC)	
*Building Permits & Fees are due at the time of building permit issuance. Includes Manufactured Buildings.	
<i>If Valuation is Between:</i>	<i>Fees</i>
\$1 to \$500	Base Fee of \$75.00 \$100
\$501 to \$2,000	\$75.00 \$100 for the first \$500; plus \$3 for each additional \$100 or fraction thereof, up to and including \$2,000
\$2,001 to \$40,000	\$75.00 \$200 for the first \$2,000; plus \$11 for each additional \$1,000 or fraction thereof, up to and including \$40,000.
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof up to and including \$100,000.
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.
\$1,000,001 top \$5,000,000	\$6,327 for the first \$1,000,000; plus \$3 for each additional \$1,000 or fraction thereof, up to and including \$5,000,000.

\$5,000,001 and up	\$16,527 for the first \$5,000,000; plus \$1 for each additional \$1,000 or fraction thereof	
Miscellaneous Valuations		
Covered Decks/Carport (per square foot)	\$ 30.00	\$35
Decks (per square foot)	\$ 15.00	\$20
Retaining Walls	Valuation	
**Retaining walls that are 4ft or less do not required a permit		
Single Family and Duplex Combination Building Permit Fees		
Combination Building Fees are required for each new single-family residential structure and duplex, and are payable prior to the issuance of a building permit.		
Plumbing up to 3,000sf	15% of building permit	
Plumbing over 3,000sf	15% of building permit	
Mechanical up to 3,000sf	15% of building permit	
Mechanical over 3,000sf	15% of building permit	
Building Plan Review Deposit & Fees		
New Single-Family Homes	\$500 Deposit toward 65% of the Permit Fee	
Detached Garage	\$100 Deposit toward 65% of the Permit Fee	
Multi-family Project	\$1,000 Deposit toward the Permit Fee (formula below)	
New Commercial Project	\$1,000 Deposit toward 65% of the Permit Fee	
Expedited Plan Review Fee	Deposit (above) plus \$150	\$200
Plan Review Revisions (per Hour)	\$ 75.00	\$100
Plan review fees for compliance to the Non-Residential Energy Code. (per Hour with one (1) hour minimum charge) (per Hour)	\$ 75.00	\$100
For Multi-Family construction; the plan review fee will equal to 65% of the permit fee or a rate of \$75 \$100/hour with a one-hour minimum, as determined by the Building Official. Multi-Family Plan Review Fees are payable upon Building Official notification. Includes up to two (2) review cycles.		
The Plan Review Deposit for Single-Family Residences, Multi-Family Projects and Detached Garages are due upon submittal of application. Includes up to two (2) review cycles.		

Manufactured Buildings Housing		
Manufactured Homes (without perimeter "concrete" foundation-system)	\$ _____ 600.00	Included in Building Permit Fees
Modular Home or Manufactured Home (with perimeter "concrete" foundation system)	\$ _____ 700.00	
Manufactured Building H Title Elimination	\$ _____ 100.00	\$200
Manufactured Building H Runners/Tie downs	\$ _____ 200.00	
State Building Code Fee		
Residential Single Family Residence (SFR) Fee	\$ _____ 6.50	
Multi-family Fee - per unit	\$ _____ 6.50	
Commercial Fee	\$ _____ 25.00	

Flood Elevation Certificate Review	\$	250.00	
FEMA Letter of Map Amendment (SFR/1 Unit)	\$	250.00	
Miscellaneous Permit Fees			
Backflow/Irrigation Permit	\$	75.00	\$100
Foundation Only		Valuation	
Residential Roofing - Tear Off and Re-roof		Valuation	\$0.00
Commercial Roofing- based upon the Contractor's Bid or Engineer's Estimate, or by valuation of the project, whichever is greater. Additionally, IFC and IBC plan check fees may apply.		Valuation	
Below Ground Tank Removal/Abandonment	\$	150.00	
Addressing Fee	\$	175.00	
Large Scale Copies (Plans- DRE 24x36)		Cost + 15% Administrative fee	
Structures or work requiring permits for which no fee is specifically indicated, signs, pools, etc., will be valued utilizing submitted written contractor's bid or engineer's cost information, or closest related item for which a fee is determined. A minimum fee of \$75.00 100.00 will be assessed, or adjusted fee assigned at the discretion of the Building Official.			
Below Ground Fuel Tank installation, or removal, permit fees will be valued per the written Contractor's Bid or Engineer's Estimate, or will be a minimum base fee of \$225.00 , whichever is greater. Additionally, International Fire Code (IFC) and International Building Code (IBC) plan check fees may apply.			
Change in Commercial Tenant Applications - Additionally, IFC and IBC plan check fees may apply.		Valuation	
Mobil Commercial Vendors. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.	\$	500.00	
Modular structures placed on permanent foundation system. A separate plan review fee and building permit fee will be charged for additional structures, such as landings, ramps, etc.		Valuation	
Fence Permit - Commercial		\$.50 per linear foot - with \$75 minimum	\$0
International Fire Code/Associated Fees			
Plan review for fire code compliance of building plan review shall be established at 50% of the IBC plan review fee or a rate of \$75 \$100 /hour with a one hour minimum (whichever is greater)		Valuation	

Fire related reviews and site visits for large lot short plat/subdivisions are based on the cost.	Cost + 15% Administrative Fee	
Automatic Fire Alarms - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Fixed Fire Suppression - Fees assessed based upon submitted Contractor Bid and the Building Valuation schedule.	Cost + 15% Administrative Fee	
Automatic Sprinklers - Fees assessed based upon Building Permit Valuation schedule or upon submitted Contractor Bid at the discretion of the Fire Marshal.	Cost + 15% Administrative Fee	
Fire Apparatus Road Review	Cost + 15% Administrative Fee	

Fireworks Related Fees - Local Permit and License Fees (Limits pursuant to RCW)		
Retail Fireworks Stand Permit: \$400.00 200.00 for one retail sales permit per fireworks stand in a year. Cost includes processing, permit and Inspections.		
Public Fireworks Display Permit: \$250.00 minimum permit fee and minimum 1/2 hour plan review or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include an hourly cost plus a 15% overhead fee for administrative costs. In no case shall total costs total more than \$5,000 for any one display permit.		
Inspections Beyond Review Cycles (per Trip)		
Site Inspection/Investigation	\$ 75.00	\$100
Final Inspection/Expired Permit	\$ 75.00	\$100
Re-inspect Fee on 2nd 3rd Re-Inspection	\$ 75.00	\$100
Third Party Review		
Geotechnical/Stormwater Review	Cost + 15% Administrative Fee	
Appeals of Administrative Decisions	Cost + 15% Administrative Fee	
Land Use Prosecutor/Deputy Prosecutor and or Legal Consultation Fee	Cost + 15% Administrative Fee	
Any other Expedited or Third Party Review Fees	Cost + 15% Administrative Fee	
Mechanical Permits & Fees - Multi-Family (3 or more units) and Commercial		
Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Heating and AC System or Air Handling Unit including ducts and vents	\$ 75.00	\$100
Boiler or Compressor - Residential	\$ 75.00	\$100
Boiler or Compressor - Commercial	\$ 75.00	\$100
Commercial Refrigeration	\$ 75.00	\$100
Ventilation/Exhaust Fan - Residential	\$ 75.00	\$100
Ventilation/Exhaust Fan - Commercial, except as covered above in Heating or AC System above	\$ 75.00	\$100
Commercial Hood, per mechanical exhaust and including ducts	\$ 75.00	\$100
Incinerator - installation or relocation	\$ 75.00	\$100
Appliance not otherwise covered	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Plumbing Permits & Fees - Multi-Family (3 or more units) and Commercial		

Basic permit fee plus itemized fees below:	\$ 75.00	\$100
Per plumbing fixture or set of fixtures on one trap	\$ 75.00	\$100
For meter to house service	\$ 75.00	\$100
Fuel Gas Piping - Each system of 1-4 outlets	\$ 75.00	\$100
Fuel Gas Piping - Each additional outlet over 4 outlets	\$ 75.00	\$100
Per Drain for rainwater systems	\$ 75.00	\$100
Per Lawn Sprinkler System, includes backflow prevention	\$ 75.00	\$100
Per fixture for repair or alteration of drainage vent or piping	\$ 75.00	\$100
Per vacuum breaker or backflow protection device on tanks, vats, etc.	\$ 75.00	\$100
Per interceptor for industrial waste pretreatment	\$ 75.00	\$100
Medical Gas Piping - Each gas piping system of 1-5 outlets	\$ 75.00	\$100
Medical Gas Piping - Each additional outlet over 5 outlets	\$ 75.00	\$10

Demolition Permit		
Demolition Permit - Single Family Residential and Duplex	\$	300.00
Demolition Permit - Commercial and Multi-family	\$	500.00
Stormwater Management and Erosion Control Fees		
<i>Grade & Fill Plan Review: In addition to the license fees, a grading/drainage plan review fee is charged for all grading licenses requiring plan review. Before accepting a set of plans and specifications for checking, the Building Official or City Engineer shall collect a plan checking fee.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	240.00
101-1,000 cubic yards	\$	500.00
1,001-10,000 cubic yards	\$	750.00
10,001-100,000 cubic yards	\$	1,000.00
1001,000 cubic yards and up	\$	1,200.00
Disturbed Area for erosion control (per Square yard) - No import/export	\$	0.10
<i>Grade and Fill Permit: Fees shall be based on the volume of the excavation and fill.</i>		
50 cubic yards or less	\$	125.00
51-100 cubic yards	\$	150.00
101-1,000 cubic yards	\$	175.00
1,001-10,000 cubic yards	\$	225.00
10,001-100,000 cubic yards	\$	300.00
100,001 or more cubic yards	\$	600.00
Disturbed Area Permit for erosion control (per square yard)	\$	0.25

2022 ORTING CEMETERY		
Category	Fees	
Lots		
Full Sized Resident	\$ 1,440.00	\$ 1,700.00
Full Sized Non-Resident	\$ 1,580.00	\$ 2,000.00
Cremaains Resident	\$ 525.00	\$ 650.00
Cremaains Non-Resident	\$ 575.00	\$ 950.00
Child Sized Lot	\$ 254.00	\$ 300.00
Columbaria		
Resident	\$ 500.00	\$ 800.00
Non-Resident	\$ 500.00	\$ 1,000.00
Concrete Liners (plus current state tax rate)		
Adult Grave Liner	\$ 500.00	\$ 650.00
Child Grave Liner	\$ 400.00	
Cremaains Grave Liner	\$ 200.00	\$ 400.00
Opening & Closing Costs Fees		
Adult Liner	\$ 700.00	\$ 850.00
Adult Vault	\$ 850.00	\$ 1,000.00
Cremaains	\$ 400.00	\$ 500.00
Child Liner	\$ 232.00	\$ 300.00
Child Vault	\$ 232.00	\$ 300.00
Disinterment Fees		
Adult	\$ 3,500.00	
Child	\$ 1,232.00	
Marker Setting Fees		
Flat Marker	\$ 300.00	\$ 350.00
Resetting Fee	\$ 185.00	\$ 250.00
Other Charges- Fees		
Set Up Fee	\$ 75.00	\$ 150.00
Saturday Service	\$ 500.00	\$ 600.00
Vase Setting	\$ 84.00	\$ 95.00
Weekday Overtime (<i>per hour</i>)	\$ 125.00	\$ 150.00

Category		Fees
General Facility Charges (GFC) (per *ERU)		
Water - General Facility Charges - Inside/ Outside City Limits	\$	4,264.97
1% Water Facility Enhancement Surcharge	\$	42.65
Sewer - General Facility Charges - Inside/ Outside City Limits	\$	9,168.73
1% Wastewater/Sewer Facility Enhancement Surcharge	\$	91.69
Storm - General Facility Charges - Inside City Limits Only	\$	1,022.56
1% Stormwater Surcharge	\$	10.23
Impact Fees		
Park Impact Fee	\$	830.00
Transportation Impact Fee (per PM Peak Hour Trip)	\$	2,149.00
School District Impact Fees Set by and paid to the Orting School District		
Single Family Residence (per Unit)	\$	3,770.00
Multi-Family Residence (per Unit)	\$	2,000.00
*ERU - Equivalent Residential Unit		

From 2020 do not know what current is

Changes x2 yr. - not our fee

2022 LAND USE		
The City may charge and collect fees from any applicant to cover costs incurred by the City in the review of plans, studies, monitoring reports and other documents to ensure code compliance, to mitigate impacts to critical areas and for all code-required monitoring.		
The applicant shall pay the following Land Use Review Deposit to cover third party review and administrative expenses. These fees are billed at cost for time and materials from third party reviewers plus a 15% administrative fee.		
Fees and deposits are charged per permit type category and are cumulative.		
If the initial deposit is expended prior to the completion of project approval, the City will collect either an additional deposit in the amounts below, or an amount as estimated by the staff as needed to complete project review. Any fees not expended will be returned to the applicant.		
Category	Deposit	
Annexation, Comprehensive Plan Amendments & Rezones		
Annexation	\$ 2,000.00	
Code Text Amendment	\$ 300.00	\$300/deposit plus Time & Materials
Comprehensive Plan Map or Text Amendment - including rezones (each)	\$ 2,000.00	\$2,500
Conditional Use Permits, Development Agreements, Site Plans & Special Use Permits		
Conditional Use Permit	\$ 1,500.00	
Development Agreement	\$ 1,500.00	
Site Plan Review	\$ 500.00	
Site Plan Review - Minor Change	\$ 500.00	\$500
Site Plan Review - Major Change	\$ 1,500.00	
Inhouse Engineer Review	\$ 125.00 per hour	
Special Use Permit	\$ 2,000.00	\$1,200
Hearings and Appeals		
Appeal of Hearing Examiner's Decision, Administrative Decision or Environmental Decision	\$ 750.00	
Hearing Examiner Review	\$ 1,000.00	

Environmental Review		
Critical Areas Review - for those projects that propose impacts to critical areas, billed at the cost of contract biologist's review	\$ 500.00	\$750
SEPA Environmental Checklist Review and Determination	\$ 1,000.00	
Environmental Impact Statement - includes coordination, review and appeal of draft and final EIS	\$ 3,000.00	\$2500/ deposit plus Time & Materials
Pre-Application Meeting		
Short Plat and Boundary Line Adjustments	\$ 250.00	
All Others	\$ 500.00	
Developer's Extension Agreement for all Binding Site Plans, Short Plats, Preliminary		
Binding Site Plan	\$ 1,800.00	\$1500 plus Time & Materials
Boundary Line Adjustment	\$ 500.00	
Short Plat	\$ 1,400.00	
Preliminary Plat	\$ 4,000.00	
Final Plat, PUD or Binding Site Plan	\$ 500.00	\$1,500
Cottage Housing Development	\$ 1,500.00	
Plat Alteration - Minor Change	\$ 500.00	
Plat Alteration - Major Change	\$ 1,000.00	\$1,500
Plat Vacation	\$ 300.00	
Planned Unit Development	\$ 4,000.00	
Flood Plain Development Permit	\$ 1,500.00	
Shorelines		
Shoreline Substantial Development Permit	\$ 1,000.00	\$2,500
Shoreline Conditional Use Permit	\$ 1,500.00	
Shoreline Variance	\$ 1,500.00	
Variances (except Shoreline)		
Variances (Subdivision, Environmental, Zoning, Flood)	\$ 1,200.00	
Variances Noise	\$ 100.00	
Variances Sign Code	\$ 250.00	
Zoning Compliance Letter	\$ 400.00	
Home Occupation Permits	\$ 250.00	

2022 PARKS/RECREATION & FACILITY RENTALS		
Category	Fees	
Recreation Programs	Cost + 15 % Administrative Fee	
On-Line Registration Fee	\$	5.00
Late Registration Fee	\$	10.00
Gazebo and/or Barbeque Pit Rental - 5 Hour Block		
Resident - 5 Hour Block	\$	30.00
Non-Resident - 5 Hour Block	\$	60.00
Non-Profit - Weekend 5 Hour Block	\$	20.00
North Park w/o Orting Station		
Resident - 5 Hour Block		
Non-Resident - 5 Hour Block		
Non-Profit - Weekend 5 Hour Block		
Merchandise & Refreshment Sales - Park Permit	\$	(Vendor Park Permit)
Multipurpose P Center (MPC) Facility - Rental Fees		
Resident: M-F - 5 Hour Block	\$	150.00 \$100
Resident: Weekend - 5 Hour Block	\$	200.00 \$150
Resident M-F - All Day	\$	150.00
Resident Weekend - All Day	\$	200.00
Non-Resident M-F - 5 Hour Block	\$	200.00 \$150
Non-Resident Weekend - 5 Hour Block	\$	250.00 \$200
Non-Resident M-F - All Day	\$	200.00
Non-Resident Weekend - All Day	\$	250.00
Non-Profit M-F - 5 Hour Block	\$	20.00
Non-Profit Weekend - 5 Hour Block	\$	100.00 \$50
Non-Profit M-F - All Day	\$	20.00
Non-Profit Weekend - All Day	\$	100.00
Orting Station - Rental Fees		
Resident - 5 Hour Block	\$	100.00 \$50
Resident - All Day	\$	100.00
Non-Resident - 5 Hour Block	\$	200.00 \$100
Non-Resident - All Day	\$	200.00
Non-Profit - 5 Hour Block	\$	50.00 \$25
Non-Profit - All Day	\$	50.00
Deposits		

Special Event	\$	200.00	
Gazebo, BBQ, Orting Station	\$	50.00	
MPC w/ Alcohol Served: Banquet Permit Required	\$	300.00	
MPC Resident	\$	150.00	
MPC Non-Resident	\$	150.00	
MPC Non-Profit	\$	150.00	

Gratzer & Calistoga Parks - Rental Fees (prepped Fields)		Per Hour Rates - Minimum 2 hour charge for all rentals	
Youth Resident	\$	20.00	
Youth Non-Resident	\$	24.00	
Youth Non-Profit	\$	10.00	
Adult Resident	\$	28.00	
Adult Non-Resident	\$	34.00	
Adult Non-Profit	\$	14.00	
Gratzer & Calistoga Parks - Rental Fees w/ Field Prep for Tournaments Rates			
1-Day Resident	\$	300.00	
1-Day Non-Resident	\$	375.00	
1-Day Non-Profit	\$	200.00	
1-Day Holiday Resident	\$	500.00	
1-Day Holiday Non-Resident	\$	585.00	
1-Day Holiday Non-Profit	\$	250.00	
2-Day Resident	\$	600.00	
2-Day Non-Resident	\$	720.00	
2-Day Non-Profit	\$	300.00	
2-Day Holiday Resident	\$	725.00	
2-Day Holiday Non-Resident	\$	875.00	
2-Day Holiday Non-Profit	\$	375.00	
Gratzer & Calistoga Parks - Additional Fees Items			
Game Prep: Dragging, Lining & Bases (<i>per Prep</i>)	\$	25.00	\$35
Portable Mounds (<i>per Day</i>)	\$	25.00	
Deposits Special Events & Additional Fees			
Special Event Permit	\$	200.00	
Vendor Blanket Permit	\$	100.00	
Vendor 1-Day Event Permit	\$	25.00	
City Service: 1 Public Works Employee (<i>per Hour</i>)	\$	50.00	\$75
City Service: 1 Police Officer (<i>per Hour</i>)	\$	75.00	\$85
City Service: 1 Dumpster	\$	20.00	City Cost
City Service: 2 Porta Potties	\$	150.00	City Cost
City Service: Elec/Spider Boxes	\$	50.00	

Fee for Opening Hydrant (<i>without permit</i>)		\$200 + cost of water	
Water Hookup Fees (includes meter)			
Inside City Limits	\$	475.00	
Outside City Limits	\$	515.00	
Wastewater Hookup Fees			
Inside City Limits	\$	460.00	
Outside City Limits	\$	506.00	
Backflow/Irrigation Inspection			
Backflow Inspection	\$	15.00	\$ 30.00
Penalties Late Payment Fees			
Late Payment Fee - 1st Due Date	\$	10.00	
Late Payment Fee - 2nd Due Date before Shut Off	\$	50.00	
Misc. Other Fees			
Meter Padlock Removal Penalty	\$	35.00	
Side Sewer on 2 nd 3 rd Re-Inspection	\$	75.00	\$100
Final Sewer on 2 nd 3 rd Re-Inspection	\$	75.00	\$100
Water Availability Letter	\$	50.00	
Water Meter Drop 2 nd 3 rd Re-Inspection	\$	75.00	\$100
Water Meter Removal	\$	200.00	
After Hours Emergency Water Shut Off (<i>2hr Call Out</i>)	\$	150.00	
Property Inspection (<i>water on/off</i>) - Beyond 1st request for same property	\$	50.00	
Streets Fees			
Street Opening Permit		\$50 + 5% project cost	
Street Sweeping (<i>per Hour</i>)	\$	150.00	
Water, Sewer & Storm Water Monthly Rates: See Utility Rates on website www.cityoforting.org			



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Golf Cart Registration Fees – Ord. 2021-1085	AB21-78	CGA		
		10.7.2021		
	Department:	Administration		
	Date Submitted:	9.20.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Ordinance 2021-1085				
SUMMARY STATEMENT:				
<p>CGA has reviewed the city’s fee schedule and want to recommend removing the registration cost and requirement for driving golf carts. The attached ordinance removes the requirement to register golf carts in Orting</p>				
RECOMMENDED ACTION: Move to City Council meeting on October 27, 2021.				
FUTURE MOTION: <u>Motion:</u> to approve ordinance 2021-1085, an ordinance of the City of Orting, Washington, relating to the operation of golf carts; amending the City code to remove registration requirements; providing for severability; and establishing an effective date.				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2021-1085

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO OPERATION OF GOLF
CARTS; REPEALING ORTING MUNICIPAL CODE
SECTIONS 7-8-4 AND 7-8-5, TO REMOVE
REGISTRATION REQUIREMENTS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, in 2011 the council found that because the definition of motor vehicle, set out in RCW 46.04.320, did not specifically include or exclude a golf cart from the definition of a motor vehicle, and because a golf cart is more similar in terms of maximum speed to electric vehicles that are not considered a motor vehicle, the City Council found that golf carts are not intended to be regulated as motor vehicles under Title 46 RCW and are intended to be regulated in the same way as bicycles and electric personal assistive mobility devices; and

WHEREAS, in 2019, RCW 46.04.320 was amended to explicitly exclude golf carts as a regulated “motor vehicle” but require that golf cart operation abide by the “rules of the road” set out in Chapter 41.60 RCW; and

WHEREAS, the City Council finds that it would be in the best interests of the public health, safety and welfare of the citizens of Orting to amend the Orting Municipal Code to remove the requirement to register golf carts, as the costs of operating a registration program outweigh the benefits of such a program;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. Repeal. Orting Municipal Code Section 7-8-4, Registration Required, is hereby repealed.

Section 2. Repeal. Orting Municipal Code Section 7-8-5, Golf Cart Registration, is hereby repealed.

Section 3. Savings Clause. The provisions of the Orting Municipal Code which are repealed by this ordinance shall remain in force and effect until the effective date of this ordinance.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 20____.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:
Expiration Date:

CHAPTER 8

GOLF CART ZONE

SECTION:

7-8-1: Limitations

7-8-2: Zone Designated

7-8-3: Daylight Operation

7-8-4: Registration Required

7-8-5: Golf Cart Registration

7-8-6: No Driver's License Required

7-8-7: Violation/Penalty

7-8-1: LIMITATIONS:

Golf carts are limited to electric motorized. (Ord. 903, 2-9-2011)

7-8-2: ZONE DESIGNATED:

Under the authority granted to the city pursuant to section 4 of chapter 217 of the laws of 2010, codified at Revised Code Of Washington 46.08.175, the city hereby creates and designates a golf cart zone described as, those portions of the streets and highways located within the jurisdictional boundaries of the city of Orting, as exist now or as may be hereinafter amended, having a speed limit of twenty five (25) miles per hour or less. Said zone may be hereinafter referred to and known as the "golf cart zone". (Ord. 903, 2-9-2011)

7-8-3: DAYLIGHT OPERATION:

No person may operate a golf cart upon the public streets or highways within the golf cart zone any time from a half hour before sunset to a half hour after sunrise. (Ord. 903, 2-9-2011)

7-8-4: REGISTRATION REQUIRED:

A golf cart may not be operated without first being registered with the city and the registration number conspicuously displayed upon the back of the golf cart, in the manner set forth in section 7-8-5 of this chapter. (Ord. 903, 2-9-2011)

7-8-5: GOLF CART REGISTRATION:

All golf carts shall be registered with the city prior to operation upon the public roadways within the city of Orting. The sole purpose of the registration is to identify the owners of the golf carts being operated as provided herein. Registration of a golf cart is not intended to and shall not operate to warrant or guarantee that the golf cart meets any particular standard or condition or that it may be safely operated upon the public roadways within the city of Orting. Registration shall be made in the manner set forth as follows:

A. Application for a golf cart registration shall be made upon a form provided by and to the chief of police or his/her designee. An annual license fee as prescribed by the city council shall be paid before each registration or renewal thereof is granted.

B. The chief of police upon receiving proper application therefor is authorized to issue a golf cart registration number which shall be effective for one calendar year.

C. The chief of police shall not issue a golf cart registration number for any golf cart when he/she knows or has reasonable grounds to believe that the applicant is not the owner of, or entitled to the possession of, such golf cart.

D. The chief of police shall keep a record of the number of each registration, the date issued, the name and address of the person to whom issued, and a record of all registration fees collected by him/her.

E. The chief of police, upon issuing a registration number, shall also issue a decal bearing the registration number assigned to the golf cart.

F. Such decal shall be firmly attached to the rear of the golf cart for which issued in such position as to be plainly visible from the rear.

G. No person shall remove a license plate or decal from a golf cart during the period for which issued except upon a transfer of ownership or in the event the golf cart is dismantled and no longer operated upon any highway within the jurisdiction of the city.

H. Upon the expiration of any golf cart registration, the same may be renewed upon application and payment of the same fee as upon an original application. (Ord. 903, 2-9-2011)

7-8-6: NO DRIVER'S LICENSE REQUIRED:

All operators of golf carts must be at least sixteen (16) years of age and must have either completed a driver education course or had previous experience as a licensed driver. Thus, a valid driver's license is not required. (Ord. 903, 2-9-2011)

7-8-7: VIOLATION/PENALTY:

Unless otherwise set out in applicable law or court rule, any person who violates the provisions of section 7-8-2 or 7-8-3 of this chapter shall be guilty of an infraction. The maximum penalty for any violation thereof shall be a fine as set forth under the infraction rules for courts of limited jurisdiction (IRLJ) rule 6. (Ord. 903, 2-9-2011)



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: City of Orting Grant Policy	AB21-84			
		CGA	10.20.2021	
	Department:	CGA Committee		
	Date Submitted:	10.12.2021		
Cost of Item:	<u>\$</u>			
Amount Budgeted:	<u>\$</u>			
Unexpended Balance:	<u>\$</u>			
Bars #:				
Timeline:				
Submitted By:	CM Kelly and CM Williams			
Fiscal Note:				
Attachments: City of Orting Grant Policy				
SUMMARY STATEMENT:				
CGA Committee would like to discuss the City of Orting Grant policy.				
RECOMMENDED ACTION: TBD				
FUTURE MOTION: TBD				



CITY OF ORTING

Grant Policy

Mission Statement: The City of Orting supports the development of services and organizations which bring significant value to its citizens and which serve a public purpose.

Section I. Baseline Criteria for receiving grant funding.

Selected grant recipients may receive direct cash contributions from the City of Orting, pursuant to the following procedures and conditions. Grant funding is defined as direct cash donations to non-profit and/or section 501(c)(3) organizations which bring significant value to the citizens of Orting and which serve a public purpose, and organizations that benefit vulnerable and needy populations are given priority. Grant requests are considered on an annual basis and receiving a grant is not guaranteed year to year. Grant requests are dependent on limited city funds and the council reserves the right to allocate funds as it deems appropriate.

All organizations requesting grant funding must comply with the following eligibility standards:

- A. Organizations must be legally tax exempt as defined by IRS section 501(c) (3), or non-profit status, and shall provide proof of the same to the City upon request.
- B. Pursuant to the terms of Section III herein, Organizations must carry their own insurance, and shall execute an agreement wherein the Organization agrees to use the grant funds for the public purpose identified in the Organization's application materials, and further agrees to indemnify the City and hold the City harmless (*see* Attachment A, hereto).
- C. Organizations must serve the residents within the City of Orting and/or the Orting School District.
- D. When approved, all materials distributed by the Organization as a result of the City's grant must contain the City of Orting logo.

The City will prioritize requests received from groups and activities by those groups that serve seniors, youth, the infirm or disabled and people in need within the City. Certain cohort groups

are assumed to meet these criteria, including groups that serve senior citizens age 65 and older; people with disabilities who qualify for the Pierce County Property Tax exemption/reductions; and food bank recipients.

Section II. Process for seeking Grant:

1. All groups seeking grants from the City of Orting must submit a formal request in writing by August 21st of each calendar year for the following year. The request must include a cover letter specifying the dollar amount sought and how it will be used. The letter must include the following attachments:
 - A. Grant Application;
 - B. Previous year's financial statement;
 - C. Current year's budget documents;
 - D. Signed Contract Agreement
 - E. Proof of non-profit status, including but not limited to 501(c)(3) identification number.
 - F. Proof of liability insurance.
2. Grant seekers must submit one electronic copy and one original copy of their application and a cover letter and any attachments to the City Clerk or designee by August 21st. The copies of these materials will be reviewed by the Community and Government Affairs Committee in September, who will bring their recommendation to the full Council at a study session in September. Those recommendations will be discussed during budget workshops. Members of the public may view the file copy at City Hall during business hours or make a Public Records Request to the City Clerk to obtain a copy.
3. A representative of the group must attend the Community and Government Affairs ("CGA") Committee meeting in order to present the organizations request and answer any questions. The City shall provide the organization notice of the CGA Committee meeting at which the organization's application will be reviewed.
4. The CGA Committee will review applications and make a recommendation to the City Council. The City Council will make a final determination by Resolution during budget season.
5. Grant recipients shall execute a contract with City in substantially the same form as is depicted at Exhibit A hereto. The contract shall be executed prior to the receipt of grant funds.
6. Grant recipients shall report regarding the organization's use of the grant funds to the City Council in the manner set in the aforementioned contract and by the date set therein.

Failure to report shall compromise the grant recipient's ability to receive future grant funding.

Section III. Funding Levels.

The intent of the Council with setting funding thresholds is to encourage organizations to fundraise. The City does not typically want to be a long-term major grantor of any particular organization, and believes that fundraising is the primary purpose of a non-profit board. All current grant recipients will be reset to year one of the table below. The following table lays out the Council's intended funding structure.

<u>Year</u>	Maximum Percent of Recipient's Prior Year's Revenue
1 st	At Council's Discretion
2 nd	20%
3 rd	15%
4 th	10%
5 th	5%
6+	No more than 5% of recipient's prior year's revenue

Section IV. Grants of Facilities

Grant requests may request in their application use of a city facility without cost for a purpose that is the same as the stated mission of the grantor's organization. Fundraising at City facilities is not permitted unless the grantee has paid a rental fee for the city facility.

Section V. Insurance & Indemnity Requirements for City Grant.

All organizations selected to receive a grant pursuant to this policy shall execute an agreement with the City prior to the dispersal of funds, and said agreement shall include (but is not limited to) the following requirements pertaining to indemnification and insurance:

1. Indemnification / Hold Harmless

User shall defend, indemnify and hold harmless the City of Orting, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Orting.

2. Insurance

A. Insurance Term

The User shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the facilities and the activities of the User and his or her guests, representatives, volunteers and employees.

B. No Limitation

User's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the User to the coverage provided by such insurance, or otherwise limit the City of Orting's recourse to any remedy available at law or in equity.

C. Required Insurance

User's required insurance shall be as follows:

General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations and contractual liability. The City of Orting shall be named as an additional insured on User's General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate.

The insurance policy shall contain, or be endorsed to contain that the User's insurance coverage shall be primary insurance as respect the City of Orting. Any insurance, self-insurance, or self-insured pool coverage maintained by the City of Orting shall be excess of the User's insurance and shall not contribute with it.

D. City of Orting Full Availability of User Limits

If the User maintains higher insurance limits than the minimums shown above, the City of Orting shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the User, irrespective of whether such limits maintained by the User are greater than those required by this contract or whether any certificate of

insurance furnished to the City of Orting evidences limits of liability lower than those maintained by the User.

E. Certificate of Insurance and Acceptability of Insurers

The User shall provide a certificate of insurance evidencing the required insurance before using the Premises.

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: 2022 Community Grants	AB21-85	CGA		
		10.7.2021	10.20.2021	
	Department:	Administrative		
	Date Submitted:	10.12.2021		
Cost of Item:	<u>\$37,000</u>			
Amount Budgeted:	<u>2022 Budget TBD</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	TBD			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: The Mayor's budget leaves approximately 1% of revenues unallocated for grants.				
Attachments: 2022 Grant Requests Worksheet				
SUMMARY STATEMENT:				
<p>Staff have reviewed 2022 grant submissions and the council's grant policy. The attached grant requests worksheet outlines staff recommendations for this program. Staff recommendations are based on the grant policy. Where there was an incomplete grant application, staff have made no recommendation for a 2022 grant.</p>				
RECOMMENDED ACTION: Move to City Council meeting on October 27, 2021.				
FUTURE MOTION: TBD				

2022 Grant Requests	2021 Grant Awarded	2020 Revenue	*15% of Revenue	2022 request	Staff Recommendation^
Orting Food Bank	\$3,000.00	\$1,341,782.00	\$201,267.30	\$3,000.00	3,000.00
Opportunity Center of Orting	\$9,000.00	\$64,673.77	\$9,701.07	\$12,300.00	9,700.00
Orting Chamber of Commerce	\$5,000.00	\$7,455.45	\$1,118.32	\$10,000.00	1,100.00
Ortin Valley Farmers Market	\$3,000.00	No Income Stmt	No Income Stmt	\$6,000.00	#
Recovery Café Orting	\$10,000.00	\$327,868.46	\$49,180.27	\$15,000.00	11,600.00
Orting Senior Center	\$10,000.00	\$227,455.96	\$34,118.40	\$15,000.00	11,600.00
	\$40,000.00			\$61,300.00	\$37,000.00
* Maximum grant amount based on approved grant policy					
^This recommendation is based on the Mayor's Draft Budget					
#No staff recommendation based on incomplete application					



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Opportunity Center of Orting Inc UBI #: 602 069 623

Contact Person's Name and Title: Jennifer Slaughter - Executive Director

Mailing Address: Po Box 1423, Orting WA 98360

Phone: 253-740-6098 Email Address: OrtingHaven@gmail.com

Amount Requested: \$ 12,300.00

How the City Grant will be used (This information can be provided in a letter, attached to this application):

Please see attached

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 21st, at 3:00pm, (for grants to be issued in the following year).

The attachments that shall be included with the application include:

1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
 - If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Jennifer Slaughter
Signature of Authorized Representative of Applicant

08 / 20 / 2021
Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008



August 20, 2021

City of Orting
PO BOX 489
Orting, WA 98360

RE: Grant Application 2021 – Cover Letter & Answers from the application form

To Whom It May Concern,

The Haven Teen Center opened its doors in September 2015 in Orting to provide much needed resources and activities for the youth of this community. In 2014, there were 1,297 students registered in grades 6-12th. In the latest Census count in 2021, youth in those grades has increased to 1,437. Although that might not seem like a large increase in numbers to larger communities, in a town of around 8,000 residents, where the median age is 35, and population grows annually by nearly 34% , this is significant. Without programs like The Haven this leaves these kids and those that love and support them with very little options for programs and activities to help mentor and provide a safe place for them to go. Therefore, we are asking for continued funding through the Orting City Council so that we can continue to provide a place where the teens can belong and grow.

At the conception of The Haven Teen Center in 2015, we decided to develop our mission around empowering youth to become independent, successful, contributing members of our community. In doing so, we have worked on developing programs to teach leadership skills, giving back to others, and building solid social skills. We meet our mission weekly by working with our Board Members as well as partnering with outside organizations and offering mentorship opportunities with our staff and volunteers. We have built a community garden, where we donate all our produce to the Orting Senior Center and the Orting Food Bank. We also offer many fun activities like free karate classes, pool, air hockey, ping pong, arts & crafts, gaga ball, dodgeball, laser tag, and tabletop games. We have also partnered with the Pierce Tacoma Health Department to offer educational events on the risks of vaping, tobacco, and marijuana use. Currently, we are open two days per week due to the limitations of funding for staffing. We would love to be able to open for more hours this coming year. Therefore, the continued support from the City of Orting is so imperative to our organization and its success.

We would like to ask for 15% of the average revenue between 2019 and 2020. We are asking for \$12,300. Due to the pandemic and being shut down for more than 4 months in 2020 it does not reflect what The Haven will need as we work at getting back up to full operational levels in 2022.

Sincerely,

Jennifer Slaughter
Executive Director - Volunteer

OPPORTUNITY CENTER OF ORTING INC
112 TRAIN ST SW ~ PO BOX 1423 ~ ORTING WA 98360
PH: (360) 872-8252
WWW.ORTINGHAVEN.COM



GRANT APPLICATION QUESTIONS & ANSWERS - 2021

How the City Grant will be used?

These funds will be used for general operating expenses such as wages and supplies. Physical supplies would include such things as first aid kits, garden supplies, cleaning supplies, and utilities.

Who does the grant serve?

We serve the youth from K-12th grade in Orting, WA.

Opportunity Center of Orting, Inc
Profit & Loss

January 2019 through August 2021 (Sept - Dec 2021 Forecasted)

	Jan - Dec 19	Jan - Dec 20	Jan - Dec 21	TOTAL
Ordinary Income/Expense				
Income				
43400 · Direct Public Support				
43410 · Corporate / Org Contributions	5,323.71	5,090.04	4,935.92	15,349.67
43440 · In-Kind Donated (Income)	10,600.00	0.00	0.00	10,600.00
43450 · Individual Donations				
43451 · Slaughter Family	0.00	7,439.50	13,152.00	20,591.50
43452 · Monthly Subscriptions	1,885.00	1,980.00	1,470.00	5,335.00
43450 · Individual Donations - Other	853.03	1,227.52	2,205.00	4,285.55
Total 43450 · Individual Donations	2,738.03	10,647.02	16,827.00	30,212.05
43460 · Holiday Giving				
43461 · Holiday Giving Donations	1,500.00	1,156.26	1,110.00	3,766.26
43462 · In-Kind Holiday Giving Donation	2,500.00	0.00	0.00	2,500.00
Total 43460 · Holiday Giving	4,000.00	1,156.26	1,110.00	6,266.26
43470 · Summer Camp Donations	1,996.41	0.00	0.00	1,996.41
Total 43400 · Direct Public Support	24,658.15	16,893.32	22,872.92	64,424.39
43600 · Fundraising	4,860.58	906.00	2,391.22	8,157.80
44800 · Indirect Public Support				
44820 · United Way, CFC Contributions	0.00	144.90	63.74	208.64
44800 · Indirect Public Support - Other	0.00	0.00	60.00	60.00
Total 44800 · Indirect Public Support	0.00	144.90	123.74	268.64
47200 · Program / Event / Rental Income				
47250 · Rental Income	17,479.00	3,407.27	5,480.00	26,366.27
47251 · Rental Deposits	100.00	50.00	0.00	150.00
47252 · Snack Bar Donations	812.71	0.00	0.00	812.71
47254 · Karate Program Donations	2,428.00	961.00	5,600.00	8,989.00
Total 47200 · Program / Event / Rental Income	20,819.71	4,418.27	11,080.00	36,317.98
47300 · Grants				
47301 · Great Tac Comm	15,000.00	0.00	0.00	15,000.00
47320 · Violence Prevention Grant	16,400.00	10,200.00	5,000.00	31,600.00
47350 · City of Orting Grant	10,000.00	17,500.00	7,500.00	35,000.00
47370 · Korum Foundation	2,500.00	0.00	0.00	2,500.00
47375 · Amazon Smile	0.00	12.05	0.00	12.05
47380 · STARS Survey Grant	500.00	0.00	0.00	500.00
47385 · Census 2020	2,000.00	3,000.00	0.00	5,000.00
47390 · Anti-Tobacco Grant	3,000.00	1,599.23	5,000.00	9,599.23
47395 · Schools Out Grant	0.00	10,000.00	10,000.00	20,000.00
Total 47300 · Grants	49,400.00	42,311.28	27,500.00	119,211.28
Total Income	99,738.44	64,673.77	63,967.88	228,380.09
Cost of Goods Sold				
19000 · Card Service Fees	256.83	149.86	422.95	829.64
Total COGS	256.83	149.86	422.95	829.64
Gross Profit	99,481.61	64,523.91	63,544.93	227,550.45
Expense				
60900 · Business Expenses				
60910 · Licenses & Permits	177.00	196.72	0.00	373.72

Opportunity Center of Orting, Inc
Profit & Loss
January 2019 through August 2021

	Jan - Dec 19	Jan - Dec 20	Jan - Dec 21	TOTAL
60925 · Dues & Subscriptions	576.76	597.88	15.44	1,190.08
60930 · Software	507.38	508.09	1,337.61	2,353.08
Total 60900 · Business Expenses	1,261.14	1,302.69	1,353.05	3,916.88
62100 · Contract Services				
62115 · Tax Prep	409.00	350.00	425.00	1,184.00
Total 62100 · Contract Services	409.00	350.00	425.00	1,184.00
62800 · Facilities and Equipment				
62850 · Facilities Maintenance	382.95	1,217.15	21.61	1,621.71
62851 · Building Improvements	1,294.56	0.00	2,081.69	3,376.25
62870 · Property Insurance	2,212.15	3,047.16	1,060.00	6,319.31
62875 · Rent	24,000.00	22,000.00	24,000.00	70,000.00
62876 · Storage Unit Rent	0.00	450.00	540.00	990.00
62880 · Garbage	1,439.09	1,576.01	1,945.81	4,960.91
62885 · Internet / Phone	2,322.14	3,018.81	4,037.34	9,378.29
62890 · Utilities	2,055.87	2,214.79	2,514.08	6,784.74
62895 · Water	2,172.11	1,823.25	2,132.69	6,128.05
Total 62800 · Facilities and Equipment	35,878.87	35,347.17	38,333.22	109,559.26
64000 · Program / Event Expenses				
64010 · Prizes/ Souvenir / Favors	2,595.71	29.97	1,500.00	4,125.68
64015 · Food (Prog/Event)	1,375.23	111.17	2,176.62	3,663.02
64020 · Snack Bar	467.83	39.59	0.00	507.42
64030 · Prog/Event Staff	50.00	0.00	0.00	50.00
64040 · Event Supplies	2,142.55	199.69	1,528.52	3,870.76
64041 · Holiday Giving Program	4,208.40	1,142.35	1,110.00	6,460.75
64042 · Care Closet Program	839.39	0.00	0.00	839.39
64045 · Youth Garden Program	510.46	0.00	0.00	510.46
64046 · Karate Program	3,054.12	481.48	520.89	4,056.49
64047 · Summer Camp Program	455.71	0.00	0.00	455.71
65070 · Program Equipment	934.26	198.61	570.87	1,703.74
65075 · Equipment Maintenance	104.41	184.07	300.00	588.48
65080 · Census 2020 Campaign	0.00	175.00	0.00	175.00
Total 64000 · Program / Event Expenses	16,738.07	2,561.93	7,706.90	27,006.90
64048 · OSD Truancy Program	0.00	0.00	20.00	20.00
64050 · Fundraising Supplies	1,314.58	874.44	68.79	2,257.81
65000 · Operations				
65005 · Facility Staff Wages	19,217.03	13,799.34	8,034.26	41,050.63
65040 · Supplies	3,964.32	3,145.40	4,661.88	11,771.60
65060 · Marketing & Advertising	1,230.38	802.76	720.08	2,753.22
65065 · Auto Expenses	0.00	0.00	0.00	0.00
65066 · Parking/Tolls	4.00	0.00	0.00	4.00
Total 65000 · Operations	24,415.73	17,747.50	13,416.22	55,579.45
65100 · Other Types of Expenses				
65125 · Business License/ Fees	20.00	20.00	10.00	50.00
65126 · Late / Penalty Fees	0.00	160.34	58.06	218.40
65130 · Bank Charges	0.00	4.32	4.61	8.93
65140 · Sales Tax	0.00	1,476.03	0.00	1,476.03

1:01 PM
08/20/21
Cash Basis

Opportunity Center of Orting, Inc
Profit & Loss
January 2019 through August 2021

	Jan - Dec 19	Jan - Dec 20	Jan - Dec 21	TOTAL
Total 65100 · Other Types of Expenses	20.00	1,660.69	72.67	1,753.36
65175 · Gift / Donation	166.81	0.00	58.84	225.65
66000 · Payroll Taxes	3,938.69	3,530.35	2,769.08	10,238.12
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
Total Expense	84,142.89	63,374.77	64,223.77	211,741.43
Net Ordinary Income	15,338.72	1,149.14	-678.84	15,809.02
Net Income	15,338.72	1,149.14	-678.84	15,809.02

Opportunity Center of Orting, Inc
Balance Sheet
 As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
10000 · Keybank Checking	41,668.15
Total Checking/Savings	41,668.15
Accounts Receivable	
11000 · Accounts Receivable	-24.00
Total Accounts Receivable	-24.00
Other Current Assets	
12000 · Undeposited Funds	730.00
Total Other Current Assets	730.00
Total Current Assets	42,374.15
Fixed Assets	
15000 · Furniture and Equipment	
15005 · Karate Equipment	2,499.08
15000 · Furniture and Equipment - Other	3,335.18
Total 15000 · Furniture and Equipment	5,834.26
Total Fixed Assets	5,834.26
Other Assets	
18100 · In-Kind Donated (Asset)	23,371.59
Total Other Assets	23,371.59
TOTAL ASSETS	71,580.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-165.86
Total Accounts Payable	-165.86
Other Current Liabilities	
24000 · Payroll Liabilities	
24000.1 · Federal '941' Tax	562.00
24000.2 · WA State Suta -ESD	73.63
24000.3 · WA State L&I	61.48
24000.4 · Federal '940' Futa	73.71
24000.5 · WA State FMLA	9.08
Total 24000 · Payroll Liabilities	779.90
24002 · SBA Loan	26,200.00
Total Other Current Liabilities	26,979.90
Total Current Liabilities	26,814.04
Total Liabilities	26,814.04
Equity	
32000 · Retained Earnings	43,616.82
Net Income	1,149.14
Total Equity	44,765.96
TOTAL LIABILITIES & EQUITY	71,580.00

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 28 2005

OPPORTUNITY CENTER OF ORTING INC
PO BOX 1423
ORTING, WA 98360-1423

Employer Identification Number:
91-2112227
DLN:
17053071719025
Contact Person:
TERRY KAYE ID# 31038
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated August 7, 2001, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

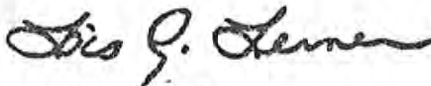
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Ryan Wiita	
W Insurance Group		PHONE (A/C, No, Ext): (253) 3382-2130	FAX (A/C, No): (800) 496-6054
1007 Pacific Ave		E-MAIL ADDRESS: ryan@w-ins.com	
Tacoma WA 98402		INSURER(S) AFFORDING COVERAGE	
		INSURER A: PHILADELPHIA IND INS CO	NAIC # 18058
INSURED		INSURER B:	
The Opportunity Center of Orting		INSURER C:	
PO Box 1423		INSURER D:	
Orting WA 98360		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PHPK2180809	09/11/2020	09/11/2021	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
							\$
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION S					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

x	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE Ryan Wiita</p>
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ORTING

School District #344

121 Whitesell ST NE,
Orting, WA 98360-8410
Phone 360-893-6500

August 20, 2021

To Whom this May Concern,

Orting School District would like to offer strong support for The Haven Teen Center's grant application. I understand that this grant will increase its capacity to empower youth to become independent, successful, contributing members of the Orting community. This is accomplished through their drop-in youth service center, scheduled activities for teens in grades 6th-12th grade, and substance abuse prevention campaigns.

The Haven staff have a history of commitment to our youth through their involvement in back-to-school events, the school district's Community Truancy Board, holiday giving events, and active participation in the Orting Community Support Network. The Haven has also committed to its membership on the Orting Community Wellness and Substance Prevention Coalition which will begin its work in Fall, 2021.

The School District is committed to supporting the Haven through its participation in community events sponsored by the Haven.

Please let me know if you need any additional information regarding the Haven or the commitment of the Orting School District to this organization and its mission. Thank you for your continued support of students in this community.

Sincerely,

Christopher Willis
Executive Director of Student Support Services
willisc@orting.wednet.edu
(360) 893-6500

"All students ready for college, careers, and life"



Orting Valley Senior Center Organization
120 Washington Avenue North
P.O. Box 104
Orting Washington 98360
360.893.5827
seniorcenter@orting.wednet.edu

August 20th 2021

TO: Orting Haven

To Whom it May Concern,

Thank you for your continued support of the Orting Senior Center Organization. Our Senior Food Patry receiving the fresh produce from your garden has been such a blessing. With us unable to open our center for gatherings the Pinochle group has been very grateful with your donation of use of the Havens space. Having a place to meet has been vital to their social health. We have truly appreciated our partnership with the Orting Haven and look forawrd to growing programs together in the future.

Thank you again for your constant support of the Seniors in our Orting Community ,

Staci Guirsch
Director



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Chamber of Commerce UBI #: 20-8140176

Contact Person's Name and Title: Steven Rodrigues - Treasurer

Mailing Address: P.O. Box 1418 Orting, WA 98360

Phone: (253) 312-6144 Email Address: occtreasbill@gmail.com

Amount Requested: \$ 10,000

How the City Grant will be used (This information can be provided in a letter, attached to this application):

The most important annual event supported by the Orting Chamber of Commerce is the Orting Daffodil Festival. Without a daffodil float for Orting the parade would not come to our city. We now have a location to store the float and all the supplies but to keep it protected we need a cover. Due to the size of the float, the approximate cost will be \$10,000, especially with the cost of steel increasing this year.

Who does the grant serve (This information can be provided in a letter, attached to this application):

The parade brings approximately 5,000 people to this event which in turn supports our local businesses. The money earned by the event contributes to college scholarships given to local Orting High School graduates. The float also gives the runners up in the daffodil princess contest the opportunity to ride on the float acknowledging all their hard work and dedication for making the daffodil festival a success. It also gives recognition to the Orting Community, which is the main reason for the event.

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 21st, at 3:00pm, (for grants to be issued in the following year).
The attachments that shall be included with the application include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
- If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Signature of Authorized Representative of Applicant _____
Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 25 2007**

PORTING CHAMBER OF COMMERCE
PO BOX 1418 214 WASHINGTON AVE S
PORTING, WA 98360-1418

Employer Identification Number:
20-8140176

DLN:

17053052005037

Contact Person:

PAULA J MOLL-MALONE

ID# 31262

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
December 31

Form 990 Required:
Yes

Effective Date of Exemption:
December 29, 2006

Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other Than 501(c)(3)

Letter 948 (DO/CG)

501(c)(6)

A 501(c)(6) organization is a business league, chambers of commerce like the U.S. Chamber of Commerce, a real estate board, a board of trade, a professional football league or an organization like the Edison Electric Institute and the Security Industry Association, that are not organized for profit and no part of the net earnings goes to the benefit of any private shareholder or individual.

Qualifications for exemption

A business league may qualify if it is an association of persons having a common business interest, whose purpose is to promote the common business interest and whose activities improve business conditions rather than actually conduct the business itself. Members of the organization must be of the same trade, business, occupation, or profession in order to qualify. A chamber of commerce or board of trade could qualify for similar reasons except that they may promote the common economic interests of all the commercial enterprises in a given trade or community.

An association would not qualify if its principal activities consist of securing benefits and performing particular services for members.

An association that promotes the common interests of certain hobbyists would not qualify because the Internal Revenue Service does not consider hobbies to be activities conducted as businesses.

An organization whose primary activity is advertising the products or services of its members does not qualify because the organization is performing a service for its members rather than promoting common interests. If an organization's primary activity is advertising the products or services of its members' industry as a whole, however, the organization will generally qualify if it also performs other services for its members.

Contributions and activities

Much like 501(c)(4) and 501(c)(5) organizations, 501(c)(6) organizations may also perform some political activities. 501(c)(6) organizations are allowed to attempt to influence legislation that is related to the common business interests of its members.

501(c)(6) organizations can receive unlimited contributions from corporations, individuals, and labor unions. The names and addresses of contributors are not required to be made available for public inspection. All other information, including the amount of contributions, the description of noncash contributions, and any other information, is required to be made available for public inspection unless it clearly identifies the contributor. The U.S. Chamber of Commerce is a large political spender, and Freedom Partners used its status as a 501(c)(6) organization to raise and distribute over \$250 million during the 2012 election campaigns without disclosing its donors. The group's existence was not publicly known until nearly a year after the election.

A business' membership dues paid to a 501(c)(6) organization are generally an ordinary and necessary business expense. The membership dues are tax-deductible in full unless a substantial part of the 501(c)(6) organization's activities consists of political activity, in which case a tax deduction is allowed only for the portion of membership dues that are for other activities.

History

The predecessor of IRC 501(c)(6) was enacted as part of the Revenue Act of 1913 likely due to a U.S. Chamber of Commerce request for an exemption for nonprofit "civic" and "commercial" organizations, which resulted in IRC 501(c)(4) for nonprofit "civic" organizations and IRC 501(c)(6) for nonprofit "commercially-oriented" organizations. The Revenue Act of 1928 amended the statute to include real estate boards. In 1966, professional football leagues were added to the described organizations.

The Revenue Act of 1913 related to professional football leagues had both antitrust and tax provisions: The antitrust provision was enacted to permit the merger of the National and American Football Leagues to go forward without fear of an antitrust challenge under either the 1914 Clayton Antitrust Act or the 1914 Federal Trade Commission Act. IRC 501(c)(6) amendment was enacted in 1966 to ensure that a professional football league's exemption would not be jeopardized because it administered a players' pension fund. Additionally, a professional sports league's exemption is not to be jeopardized because its primary source of revenue is the sale of television broadcasting rights to its games because the broadcasting of games increases public awareness of the sport.

In 2013, Senator Tom Coburn introduced legislation to disallow a tax exemption for the National Football League, the Professional Golfers' Association, and other professional sports organizations. Coburn estimated the tax exemption cost \$100 million, but he said he could not get other members of Congress to support the legislation.

Daffodil										
2020										
CHECKING	Income	Expense	Balance	Check #						
Beginning Balance January 1, 2020			\$ 2,067.04		Key Bank					
February 10		\$ 42.92	\$ 2,024.12		Gas-Orting Food Mart					
February 12		\$ 105.50	\$ 1,918.62		DOL License for float					
February 18	\$ 3,015.00		\$ 4,933.62		Deposit-Chocolate Walk					
February 21	\$ 2,340.45		\$ 7,274.07		Transfer of Chamber Daffodil money					
March 2		\$ 65.00	\$ 7,209.07	2584	United Financial - Float insurance on Chocolate Stroll Day					
March 3		\$ 2,100.00	\$ 5,109.07	2585	Flowers					
March 9		\$ 16.11	\$ 5,092.96		Arrow Lumber float supplies					
March 9		\$ 39.73	\$ 5,053.23		Arrow Lumber float supplies					
March 9		\$ 31.46	\$ 5,021.77		Arrow Lumber float supplies					
March 9		\$ 16.38	\$ 5,005.39		Arrow Lumber float supplies					
March 12	\$ 2,100.00		\$ 7,105.39	2585	Stop payment for flowers-parade canceled					
March 12		\$ 219.27	\$ 6,886.12	2586	Grass rug					
March 12		\$ 34.00	\$ 6,852.12		Stop payment-parade canceled					
March 13	\$ 34.00		\$ 6,886.12		Reimburse stop payment					
March 14		\$ 25.00	\$ 6,861.12	2587	Reimburse for raffle tickets to ride float					
March 18		\$ 5,220.24	\$ 1,640.88	2588	Daffodil Parade and SeaFair Parade Expenses in 2019 (replace lost check)					
October 8		\$ 65.00	\$ 1,575.88		Progressive Insurance					
			\$ 1,575.88							
			\$ 1,575.88							
			\$ 1,575.88							
			\$ 1,575.88							

	2021 budget				
	Income	Expenses			
		\$45.00	Fuel		
		\$105.50	DOL		
		\$120.00	Insurance		
		\$900.00	Flowers		
		\$450.00	Maintenance		
		\$650.00	Decorations		
		\$10.00	Misc charges		
	\$3,000		Government COVID-19 Grant		
	\$-		Donations		
	\$-		Fundraising		
	\$3,000.00	\$2,280.50	TOTALS		



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Food Bank UBI #: 602-701-449
Contact Person's Name and Title: Stephanie Lathrop, President
Mailing Address: PO Box 1877, Orting, WA 98360-1877
Phone: 360-561-0062 Email Address: stephanie.lathrop@msb.com
360-893-0095 orting food bank@yahoo.com
Amount Requested: \$ 3000.00

How the City Grant will be used (This information can be provided in a letter, attached to this application):

Please see attached letter.

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see attached letter.

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 21st, at 3:00pm, (for grants to be issued in the following year).
The attachments that shall be included with the application include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
- If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Stephanie Lathrop 8/19/21
Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to:
City of Orting - Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008



Orting Food Bank
224 Washington Ave S
PO Box 1877
Orting, WA 98360-1877

August 19, 2021

We are requesting a grant of \$3000.00 from the City of Orting for the 2022 fiscal year.

This grant is divided into two parts. Up to \$1,500 will be used to provide assistance with paying utility bills to restore water service to customers of the City of Orting. What is not used of this \$1,500 can be used by the food bank to pay for day to day expenses. The remaining \$1,500 will be used for day to day expenses. The following is the policy for utility assistance payments:

- Customers will be referred by Orting Food Bank to the City of Orting. The City of Orting will make the determination to accept or deny referrals.
- When a referral is accepted for grant assistance, the Orting Food Bank will pay the customer's outstanding bill with the City of Orting, up to the amount approved by the City.
- Customers can receive grant assistance once per year.
- Orting Food Bank will maintain records of customers whose bills have been paid out of this grant.

Orting Food Bank serves over 400 families a month in our community with emergency food assistance. We accept anyone in the community that needs assistance. We also provide referral services to other agencies to assist community members with receiving needed services.

Respectfully submitted,

A handwritten signature in black ink that reads "Stephanie Lathrop".

Stephanie Lathrop
President, Orting Food Bank

"Putting an end to hunger in Orting!"
The Orting Food Bank is a registered 501(c)3 charity.



Financial Statements

December 31, 2020 and 2019

CONTENTS

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Statements of Financial Position	2
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Statement of Functional Expenses - Current Year	4
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Statements of Cash Flows	6
Notes to Financial Statements	7 - 11



BATTERSHELL & NICHOLS
A PROFESSIONAL SERVICE CORPORATION

To the Board of Trustees of
Orting Food Bank
Orting, Washington

Management is responsible for the accompanying financial statements of Orting Food Bank (the Organization) which comprise the statements of financial position as of December 31, 2020 and 2019, the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Battershell & Nichols

Puyallup, Washington
March 16, 2021

Orting Food Bank
Statements of Financial Position
December 31, 2020 and 2019

	2020	2019
Assets		
Current Assets		
Cash	\$ 232,899	\$ 76,779
Food inventory	<u>75,357</u>	<u>90,617</u>
Total Current Assets	<u>308,256</u>	<u>167,396</u>
Property and Equipment		
Furniture and equipment	145,923	110,492
Buildings	388,890	388,890
Land	<u>68,378</u>	<u>68,378</u>
	603,191	567,760
Accumulated depreciation	<u>(180,579)</u>	<u>(152,905)</u>
Total Property and Equipment	<u>422,612</u>	<u>414,855</u>
Total Assets	<u>\$ 730,868</u>	<u>\$ 582,251</u>
Liabilities and Net Assets		
Current Liabilities		
Accrued payroll and taxes	\$ 1,419	\$ 657
Total Current Liabilities	<u>1,419</u>	<u>657</u>
Net Assets		
Without Donor Restrictions:		
Undesignated	<u>729,449</u>	<u>581,594</u>
Total Net Assets	<u>729,449</u>	<u>581,594</u>
Total Liabilities and Net Assets	<u>\$ 730,868</u>	<u>\$ 582,251</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Activities
For the Years Ended December 31, 2020 and 2019

	2020	2019
Changes in Net Assets Without Donor Restrictions		
Revenue and Support		
General contributions	\$ 306,674	\$ 45,856
Noncash contributions of food	979,360	880,390
Fundraising income	5,908	47,583
Interest income	396	835
Other income	<u>9,765</u>	<u>0</u>
Total Revenue and Support	1,302,103	974,664
Net assets released from restrictions	<u>39,679</u>	<u>15,255</u>
Total Revenue, Gains, and Other Support Without Donor Restrictions	<u>1,341,782</u>	<u>989,919</u>
 Expenses		
Program	1,102,521	946,382
General and Administration	27,407	30,324
Facilities	60,763	14,793
Fundraising	<u>3,236</u>	<u>12,448</u>
Total Expenses	<u>1,193,927</u>	<u>1,003,947</u>
 Increase (Decrease) in Net Assets Without Donor Restrictions	 <u>147,855</u>	 <u>(14,028)</u>
 Changes in Net Assets With Donor Restrictions		
Temporarily restricted contributions	39,679	15,255
Net assets released from restrictions	<u>(39,679)</u>	<u>(15,255)</u>
Increase in Net Assets With Donor Restrictions	<u>0</u>	<u>0</u>
 Increase (Decrease) in Net Assets	 147,855	 (14,028)
Net Assets, Beginning of Year	<u>581,594</u>	<u>595,622</u>
 Net Assets, End of Year	 <u><u>\$ 729,449</u></u>	 <u><u>\$ 581,594</u></u>

See accompanying notes and independent accountants' compilation report.

**Orting Food Bank
Statement of Functional Expenses**

For the Year Ended December 31, 2020

	TOTAL	Program Services	Support Services			Total Support Services
		Total Program Services	General and Administration	Facilities	Fundraising	
Food	\$ 1,036,887	\$ 1,036,887	\$	\$	\$	\$
General expenses	71,194	1,659	15,267	51,032	3,236	69,535
Personnel	45,013	36,010	9,003			9,003
Depreciation	27,674	24,906	2,768			2,768
Repairs and maintenance	8,229			8,229		8,229
Supplies	3,428	3,059	369			369
Equipment, technology, and communication costs	1,502			1,502		1,502
	<u>\$ 1,193,927</u>	<u>\$ 1,102,521</u>	<u>\$ 27,407</u>	<u>\$ 60,763</u>	<u>\$ 3,236</u>	<u>\$ 91,406</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statement of Functional Expenses
For the Year Ended December 31, 2019

	TOTAL	Program Services	Support Services			Total Support Services
		Total Program Services	General and Administration	Facilities	Fundraising	
Food	\$ 878,789	\$ 878,789				
General expenses	42,399	1,644	16,905	11,402	12,448	40,755
Personnel	51,051	40,841	10,210			10,210
Depreciation	27,378	24,640	2,738			2,738
Repairs and maintenance	1,951			1,951		1,951
Supplies	939	468	471			471
Equipment, technology, and communication costs	1,440			1,440		1,440
	<u>\$ 1,003,947</u>	<u>\$ 946,382</u>	<u>\$ 30,324</u>	<u>\$ 14,793</u>	<u>\$ 12,448</u>	<u>\$ 57,565</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Statements of Cash Flows
For the Years Ended December 31, 2020 and 2019

	2020	2019
Cash Flows Provided (Used) by Operating Activities:		
Cash received from general contributions	\$ 306,674	\$ 45,856
Cash received from restricted contributions	39,679	15,255
Cash received from fundraising income	5,908	47,583
Cash received from interest and other income	396	835
Cash received from paycheck protection program	9,765	0
Cash disbursed for program expenses	(82,232)	(61,762)
Cash disbursed for general supporting expenses	(24,638)	(27,586)
Cash disbursed for facility expenses	(60,763)	(14,793)
Cash disbursed for fundraising expenses	(3,236)	(12,448)
Net Cash Flows Provided (Used) by Operating Activities	<u>191,553</u>	<u>(7,060)</u>
Cash Flows Provided (Used) by Investing Activities		
Expenditures for equipment	(35,433)	0
(Decrease) in amounts held on behalf of others	0	(131)
Net Cash Flows (Used) by Investing Activities	<u>(35,433)</u>	<u>(131)</u>
Net Increase (Decrease) in Cash not restricted by donors	156,120	(7,191)
Cash not restricted by donors - January 1, 2020 and 2019	<u>76,779</u>	<u>83,970</u>
Cash not restricted by donors - December 31, 2020 and 2019	<u>\$ 232,899</u>	<u>\$ 76,779</u>

Reconciliation of Changes in Net Assets to Net Cash Provided by Operating Activities

Cash Flows Provided (Used) by Operating Activities:		
Increase (Decrease) in Total Net Assets	\$ 147,855	\$ (14,028)
Adjustments to Reconcile Increase (Decrease) in Total Net Assets to Cash Provided by Operating Activities:		
Depreciation	27,674	27,378
Changes in Assets and Liabilities:		
Decrease (Increase) in Food inventory	15,260	(18,610)
Increase (Decrease) in Accrued payroll and taxes	764	(1,800)
Total Adjustments	<u>43,698</u>	<u>6,968</u>
Net Cash Flows Provided (Used) by Operating Activities	<u>\$ 191,553</u>	<u>\$ (7,060)</u>

See accompanying notes and independent accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2020 and 2019

Note 1 - Nature of Activities and Summary of Significant Accounting Policies

Nature of Activities

Orting Food Bank is located in Orting, Washington and is organized for the purposes of collecting food donations and distributing them to those in need. The Organization also provides referral services as available to help people. The Organization was incorporated as a non-profit corporation under the laws of the State of Washington in 2007 as a 501(c)(3) charity.

Basis of Accounting

The Organization presents financial statements in accordance with accounting principles generally accepted in the United States of America. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Net assets without donor restrictions are resources available to support operations. The only limits on the use of this type of assets are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. It is the policy of the Board of Directors of the Organization to review its plans for future property improvements and acquisitions from time to time and to designate appropriate sums of net assets without donor restrictions to assure adequate financing of such improvements and acquisitions.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. The Organization's unspent contributions are reported in this class if the donor limited their use.

Contributions of property and equipment or cash restricted to acquisition of property and equipment are reported as net assets with donor restrictions if the donor has restricted the use of the property or equipment to a particular program. If donors specify a length of time over which the property or equipment must be used, the restrictions expire evenly over the required period. Absent that type of restriction for use, the Organization considers the restriction met when the assets are placed in service.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets with donor restrictions to net assets without donor restrictions.

Net assets with permanent donor restrictions that do not expire are resources whose use is limited

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2020 and 2019

by donor-imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time.

The Organization had no net assets with permanent donor restrictions at December 31, 2020 and 2019.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. Significant estimates include useful lives of property and equipment and allocation of expenses to programs.

Cash

For purposes of the statements of cash flows, cash includes time deposits, certificates of deposit, and all highly liquid debt instruments with original maturities of three months or less.

Buildings, Equipment, Improvements, and Depreciation

Buildings, equipment, and improvements purchased are stated at cost. Donated assets are stated at fair market value at date of receipt. Donated services that enhance non-financial assets are capitalized at fair market value at the date the services are provided. Depreciation is provided by use of the straight-line method over the estimated useful lives of the related assets ranging from three to fifteen years for equipment and thirty-nine years for buildings and improvements. All acquisitions of property and equipment in excess of \$5,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Depreciation expense for the years ended December 31, 2020 and 2019 was \$27,674 and \$27,378, respectively.

Food Inventory

Inventory consists of donated food and is stated at \$1.75 per pound as of December 31, 2020 and 2019, as determined by the Washington State Department of Agriculture. The price per pound is determined by the average price of food listed in the consumer price index and is revalued every two years.

Allocation of Costs to Programs and Supporting Activities

The Organization allocates personnel and facilities costs including depreciation to programs based upon time spent directly on program activities as well as the square footage of facilities used for program activities.

Federal Income Tax

The Organization is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) except to the extent of unrelated business taxable income, if any.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2020 and 2019

Contributions Received

Contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and/or nature of any donor restrictions. Gifts received of long-lived assets, in the absence of donor-imposed use restrictions, are reported as without donor restrictions.

Contributions and donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

Donated Services and Materials

The Organization recognizes donated services that create or enhance nonfinancial assets. Donated services that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation are also recognized.

A large number of people have contributed significant amounts of time to the activities of the Organization without compensation. The financial statements do not reflect the value of those contributed services because, although clearly substantial, the services do not meet the recognition criteria required by generally accepted accounting principles and no reliable basis exists for determining an appropriate value for those services. Donated materials are included in the financial statements at their estimated fair market values as of the date of their receipt.

Note 2 - Concentration of Credit Risk

The Organization maintains cash balances at financial institutions located in Washington. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000 per institution. The organization did not have any balances on deposit in excess of insurance limits as of the years ended December 31, 2020 and 2019.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2020 and 2019

Note 3 - Liquidity and Funds Available

The following reflects Orting Food Bank's financial assets as of the statement of financial position date. The balance would be reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date, if such restrictions were in place. Examples of amounts not available include amounts set aside for long-term purposes that could be drawn upon if the governing board approved that action. As of the date of the financial statements, no funds were designated by the board as not available for current operating purposes.

Financial assets:	2020	2019
Cash	\$ 232,899	\$ 76,779
Financial assets, at year end	\$ 232,899	\$ 76,779
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
None	0	0
Board designations:		
None	0	0
Financial assets available to meet cash needs for general expenditures within one year	\$ 232,899	\$ 76,779

The Organization is partially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization may invest cash in excess of daily requirements in short-term investments. Occasionally, the board may designate a portion of any operating surplus to a liquidity reserve, which was \$0 as of December 31, 2020. In the event of an unanticipated liquidity need, the Organization could draw upon \$10,000 of its available line of credit (as further discussed in Note 4).

Note 4 - Line of Credit

The Organization has a line of credit for \$10,000 with a bank, which is due on demand. As of December 31, 2020 and 2019, the balance was \$0 and \$0, respectively. The line of credit bears interest at an adjustable rate of the Wall Street Journal Prime Rate (3.25% and 4.75% per annum as of December 31, 2020 and 2019, respectively) plus 2% and is secured by equipment and fixtures.

See accountants' compilation report.

Orting Food Bank
Notes to Financial Statements
For the years ended December 31, 2020 and 2019

Note 5 - Paycheck Protection Program

In April 2020, the organization applied for and received a Paycheck Protection Program loan through the SBA in the amount of \$9,765. The program is part of the government's CARES Act relief effort. The proceeds of the loan were required to be used for paying payroll and certain other limited operating costs. In accordance with the terms of the program, the organization applied for forgiveness of the loan and was subsequently granted forgiveness in December 2020. The income from the loan is reflected in the Statement of Activities.

Note 6 - Contingency

On May 5, 2015 the Organization entered into an agreement with Pierce County, Washington, through its Department of Community Connections to renovate and expand the property, which currently houses the food bank facility, for \$120,450. The Organization gave a promissory note to Pierce County for the full amount and is not required to make payments on this note provided that it complies with the following terms: the property must be used as a food bank for the benefit of low income individuals, households, or areas of Pierce County, it will maintain safe and sanitary facilities and will comply with all state and local building codes, licensing requirements, and other requirements regarding the condition of the structure and the operation of the project in the jurisdiction in which the facility is located, and it will keep any records and make any reports relating to compliance with this covenant that the County may reasonably require. If the covenant agreement is followed, the amount owed will be forgiven in full on June 30, 2045. As security for the note, the Organization granted Pierce County a deed of trust on its building, including improvements, and land located in Orting, Washington. The deed of trust and secured promissory note are subject to the restrictions previously described for a period of thirty years, beginning June 30, 2015. If the real property is sold, transferred, or otherwise conveyed or disposed of without Pierce County's prior written consent, the County may declare the principal amount of the note due immediately. After the improvements were completed in 2015, the land and building improvements have a book value of \$457,268 and are recorded on the Statement of Financial Position.

Note 7 - Subsequent Events

Management considered and found no subsequent events other than the matter discussed below, requiring disclosure in the financial statements occurring after the balance sheet date until March 16, 2021, the date the financials were available to be issued.

In early 2020, a global pandemic was declared due to a widespread outbreak of the disease known as COVID-19, named for a new strain of coronavirus. The events surrounding the pandemic continue to unfold and therefore it is not possible to reasonably estimate the effects on the financial position and operating results of the Organization for future periods.

See accountants' compilation report.

2021 Budget

Description	Budget 2018	Budget 2019	Budget 2020	Actual 2020	Budget 2021	Change From 2019
Revenues						
Beginning Net Cash & Investments						
Individual Donations	\$90,000	\$80,000	\$80,000	\$343,087	\$80,000	0.0%
Corporate/Agency Donations/Grants						
Non-Cash Food Contributions	\$850,000	\$850,000	\$850,000	\$964,351	\$850,000	0.00%
Total Fund Raising Income	\$35,000	\$40,000	\$40,000	\$5,174	\$40,000	0.00%
Interest Income	\$50	\$50	\$800	\$396	\$100	-87.50%
Total Income	\$975,050	\$970,050	\$970,800	\$1,313,008	\$970,100	-0.07%
Total Cash Income	\$125,050	\$120,050	\$120,800	\$348,657	\$120,100	-0.58%
Expenses						
Ending Fund Balance						
Food Taken In and Delivered	\$850,000	\$850,000	\$850,000	\$1,029,680	\$850,000	0.00%
Liability Insurance	\$6,000	\$6,000	\$6,000	\$6,732	\$6,000	0.00%
Facility Repair and Maintenance	\$7,000	\$5,000	\$3,500	\$6,797	\$3,500	0.00%
Fund Raisers	\$12,000	\$14,000	\$12,000	\$3,311	\$12,000	0.00%
Dues/Licenses	\$10	\$20	\$20	\$180	\$20	0.00%
Office Expenses	\$2,000	\$2,000	\$2,000	\$3,107	\$2,000	0.00%
Non-Food Supplies	\$500	\$700	\$500	\$1,107	\$500	0.00%
Fuel (Van)	\$1,600	\$1,700	\$1,700	\$1,102	\$1,700	0.00%
Van Maint & Repairs	\$500	\$1,000	\$700	\$1,432	\$1,000	42.86%
Volunteer Recognition	\$1,400	\$1,400	\$1,400	\$1,480	\$1,400	0.00%
Director Salary	\$52,800	\$49,600	\$49,600	\$41,512	\$49,600	0.00%
Payroll Taxes	\$3,500	\$3,472	\$3,472	\$3,644	\$3,472	0.00%
Youth Food Programming (backpacks/Lunches)	\$12,000	\$13,000	\$13,000	\$7,371	\$13,000	0.00%
Travel & Meetings	\$1,000	\$1,000	\$1,000	\$0	\$1,000	0.00%
Utilities	\$11,000	\$12,600	\$12,000	\$12,935	\$13,200	10.00%
Accounting Expense	\$4,000	\$6,000	\$4,000	\$7,056	\$7,000	75.00%
Miscellaneous	\$300	\$0	\$0	\$150	\$0	0.00%
City of Orting Utility Assistance	\$1,500	\$1,500	\$1,500	\$400	\$1,500	0.00%
Total Expense	\$967,110	\$968,992	\$962,392	\$1,127,997	\$966,892	0.47%
Total Cash Expense	\$117,110	\$118,992	\$112,392	\$98,316	\$116,892	4.00%
Cash Surplus/(Deficit)	\$7,940	\$1,058	\$8,408	\$250,341	\$3,208	

ORTING FOOD BANK
% PAT C WILSON
PO BOX 1877
ORTING WA 98360-1877



036272

Employer Identification Number: 20-8562623
Person to Contact: Mr. Kelley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 04, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 2007.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/ee for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Richard McKee

Richard McKee, Department Manager
Accounts Management Operations



Coverage Confirmation

The terms, conditions, and exclusions shown here are brief overviews included in, but not limited to, the coverages provided by the Non Profit Insurance Program. The terms and conditions offered may differ from your prior policy and from what you requested in your submission. This document is not intended to be used as a direct reflection of all coverages or to replace or alter the policies in any way. Information represented in this Coverage Confirmation is subject to the exclusions, terms, limitations, and conditions of the policy insuring the Non Profit Insurance Program. All specific coverage, exclusion, and limitation questions should be referred directly to the policies and all attached endorsements. In the event of differences, the policy will prevail. Participating companies are non-admitted, unless otherwise stated. Non-admitted companies are not regulated by the Washington State Insurance Commissioner and are not protected by the Washington State Guaranty Fund. Clear Risk Solutions will process all surplus lines filings on any excess and surplus lines policies, if applicable, on behalf of NPIP. The Policy is subject to audit. Defense costs are outside the limits for nonprofit members and inside the limits for independent schools. For claims made coverages, Extended Reporting Periods are available upon request (information regarding basic ERPs is available in the policy).

Please note the limits shown here represent the combined full limits provided by multiple policies from various carriers. It is the responsibility of the broker to review this document to confirm its accuracy.

Notice of Cancellation for Non-Payment

We may cancel this policy within 10 days in the event of non-payment of premium. Notice of cancellation will be emailed to the Named Insured's last known email address and will indicate the date on which coverage is terminated. A copy will be emailed to the broker of record on file.

Member/Insured:

Orting Food Bank
PO Box 1877
Orting, Washington 98360

Producer:

Propel Insurance - Tacoma
Lawrence, Kris
1201 Pacific Avenue, Suite 1000
Tacoma, Washington 98402

Policy Term: 06/01/2021 to 06/01/2022

Issue Date: 5/28/2021

Coverage Confirmation Expiration Date: 08/30/2021, at 12:01 a.m.

Member Coverage Number: NPIP212254003

Member Since: 9/11/2012

Authorized Signature:

Coverage Confirmation

PROPERTY COVERAGE PART

- Item 1. **NPIP Retained Limit:**
 Real and Personal Property Coverage Part Each Occurrence \$150,000
- Item 2. **Limit of Insurance:**
 Real and Personal Property Coverage Part Each Occurrence \$75,000,000 Per all Members of the Group Combined
- Item 3. **Sublimit of Insurance:**

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Real and Personal Property Coverage Part. These sublimits apply excess of the Real and Personal Property Coverage Part Retained Limit shown above. Sublimits applicable in excess of the American Alternative Insurance Corporation policy are per occurrence.

Accounts Receivable	\$100,000 Per Member
Additions, Alterations and Repairs	N/A
Business Income and Extra Expense	\$250,000 + scheduled per Member
Computer Systems	\$1,000,000 Each Occurrence, Per Member
Electronic Data and Media	\$250,000 Each Occurrence, Per Member
Computer Systems and Electronic Data and Media	\$10,000,000 Annual Group Aggregate
Contractors' Equipment	\$100,000 Per Member
Debris Removal	Lesser of 20% or \$500,000 Per Member
Fine Arts	\$100,000 Per Member
Newly Acquired or Constructed Property, Real and Personal Property	\$1,000,000 Per Member
Ordinance or Law	
Undamaged Portion of Building	100% of value of damaged building Per Property Schedule
Increased Costs of Construction	Lesser of 25% of value of damaged building or \$500,000 Per Member
Costs of Demolition	Lesser of 25% of value of damaged building or \$500,000 Per Member
Personal Property in Transit	\$100,000 Per Member
Pollutant Clean Up and Removal	\$100,000 Annual Group Aggregate
Property Off-Premises	\$250,000 Per Member
Valuable Papers and Records including cost of research	\$100,000 Per Member
Personal Property Owned by Employees – Per Employee	\$5,000
Personal Property Owned by Employees – Each Occurrence	\$50,000
Personal Property Owned by Employees – Annual Group Aggregate	\$250,000
Personal Property of Others – Per Person	\$5,000
Personal Property of Others – Each Occurrence	\$50,000
Personal Property of Others – Annual Group Aggregate	\$50,000
Fire Department Service Charge	\$25,000 Per Member
Business Income and Extra Expense for Utility Service Interruption	\$250,000 Per Member
Unnamed Locations	\$250,000 Per Member
Artificial/Paved Surfaces	\$200,000 Per Member
Sewer, Drain or Sump Back-up or Over Flow	\$25,000

Item 4. Additional Coverages/Endorsements:

Flood - Each Occurrence and Annual Aggregate Per Member	\$1,000,000 Property located at the time of loss in any flood zone identified by FEMA as Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE and V; or hold a similar high risk FEMA rating are excluded.
Flood – Group Annual Aggregate	\$25,000,000
Earthquake – Each Occurrence and Annual Aggregate Per Member	\$1,000,000
Earthquake – Group Annual Aggregate	\$25,000,000
Auto Physical Damage (except while in transit)	\$2,000,000
Auto Physical Damage (while in transit)	\$300,000
Margin Clause	The most we will pay for Ultimate Net Loss in any one occurrence at a premises described in the Property Schedule on file with the Insurer is 125% of the values shown on such schedule on file with the Insurer for Real Property and Personal Property at such described premises. This margin clause does not apply to Increased Cost of Construction or Demolition Costs as provided under the Ordinance or Law Coverage Extension, Debris Removal Coverage Extension, Pollutant Clean Up and Removal and the Fire Department Service Charge Coverage Extension, all subject to the Real and Personal Property Coverage Part Limit of Insurance and other policy terms and conditions.

Item 5. Deductibles:

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Real and Personal Property
(except Earthquake, Flood, and Auto Physical Damage for Scheduled Automobiles)

Real and Personal Property	Each Occurrence	See Schedule
Miscellaneous Equipment	Each Occurrence	\$500

1. Earthquake: 2% of insurable values, subject to a \$25,000 minimum, Per Member, Each Occurrence.
2. Flood: 2% of insurable value, subject to a \$25,000 minimum and \$100,000 maximum, Per Member, Each Occurrence. *Flood Zones A, AO, AH, A1 through 30, AE, A99, AR, AR/A1 through 30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1 through 30, VE, and V are excluded from coverage.*
3. Automobile Physical Damage for Scheduled Automobiles: See Schedule
4. Rental Vehicles: \$500 Per Occurrence.

Coverage Confirmation

EQUIPMENT BREAKDOWN COVERAGE

Item 1.	NPIP Retained Limit: Equipment Breakdown Coverage	One Accident	\$50,000
Item 2.	Limit of Insurance: Equipment Breakdown Coverage	One Accident	\$75,000,000
Item 3.	Sublimits of Insurance:		

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for Equipment Breakdown Coverage. These sublimits apply excess of the Equipment Breakdown Coverage Retained Limit shown above.

Expediting Expenses	Included
Hazardous Substances	\$1,000,000
Spoilage	\$500,000
Electronic Data Restoration	\$100,000
Service Interruption	\$100,000
Business Income	Included
Extra Expense	Combined with Business Income
Contingent Business Income	\$100,000
Property Off Premises	\$100,000
Extended Period of Restoration:	60 days
Newly Acquired Locations	Included; 365 days
Service Interruption Waiting Period:	24 hours

Item 4.	Deductibles: Equipment Breakdown Coverage Part	\$1,000 Each Accident
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Coverage Confirmation

CRIME COVERAGE PART

Item 1.	NPIP Retained Limit: Crime Coverage Part	Each Occurrence	\$150,000
Item 2.	Limit of Insurance: Crime Coverage Part Crime Coverage Part	Each Occurrence/Member Agg Group Aggregate	\$1,000,000 \$5,000,000

Coverage for ERISA Plans is provided within the Crime Coverage Part. Please refer to the policy for all terms, conditions and exclusions related to ERISA coverage.

Item 3. Sublimits of Insurance

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Crime Coverage Part. These sublimits apply excess of the Crime Coverage Part Retained Limit shown above.

Employee Theft - Per Loss Coverage	\$1,000,000
Employee Theft - Per Employee Coverage	Not Applicable
Forgery or Alteration	\$1,000,000
Inside the Premises - Money and Securities	\$100,000
Inside the Premises – Robbery or Safe Burglary of Other Property	\$100,000
Outside the Premises - Money and Securities	\$100,000
Computer Fraud	\$100,000
Funds Transfer Fraud	\$100,000
Money Orders Counterfeit Paper Currency	\$100,000

Item 4. Deductibles:

The NPIP Program Retention listed above is in addition to the deductibles listed below.

Employee Theft - Per Loss Coverage	\$500 Each Occurrence
Forgery or Alteration	\$500 Each Occurrence
Inside the Premises - Money and Securities	\$500 Each Occurrence
Inside the Premises – Robbery or Safe Burglary of Other Property	\$500 Each Occurrence
Outside the Premises - Money and Securities	\$500 Each Occurrence
Computer Fraud	\$500 Each Occurrence
Funds Transfer Fraud	\$500 Each Occurrence
Money Orders Counterfeit Paper Currency	\$500 Each Occurrence

Coverage Confirmation

GENERAL LIABILITY AND AUTOMOBILE LIABILITY COVERAGE PARTS

Item 1.	NPIP Retained Limit:		
	General Liability Coverage Part	Each Occurrence	\$150,000
	Automobile Liability Coverage Part	Each Accident	\$150,000
Item 2.	Limit of Insurance		
	General Liability Coverage Part	Each Occurrence Per Member	\$5,000,000
	General Liability Coverage Part	Member Aggregate	\$10,000,000
		Group Aggregate	\$50,000,000
	Automobile Liability Coverage Part	Each Accident Per Member	\$5,000,000
	Automobile Liability Coverage Part	Group Aggregate	N/A

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the General Liability and Automobile Liability Coverage Parts. These sublimits apply excess of the General Liability and Automobile Liability Coverage Part Retained Limits shown above.

General Liability

Fire Legal Liability	\$1,000,000 Each Occurrence Per Member
Damage to Leased or Rental Premises	\$250,000 Each Occurrence Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Each Claim Per Member
Employee Benefits Liability (Claims-Made Form)	\$5,000,000 Member Aggregate
Employer's Liability	\$1,000,000 Each Occurrence Per Member
Employer's Liability	\$10,000,000 Member Aggregate
	\$10,000,000 Group Aggregate
Sexual Abuse (Claims Made Form)	\$2,000,000 Each Claims Made Per Member
Sexual Abuse (Claims Made Form)	\$4,000,000 Member Aggregate
	\$20,000,000 Group Aggregate
Failure to Supply	\$250,000 Each Occurrence Per Member
Garage Liability	\$1,000,000 Each Accident Per Member
Medical Expenses – Each Person (Excludes Students)	\$5,000
Medical Expenses – Each Accident	\$25,000
Traumatic Event Response Coverage:	
Crisis Expense Sublimit	\$100,000
Crisis Property Improvements Sublimit	Included in Crisis Expense Sublimit
Traumatic Event Response Group Aggregate	\$250,000

Automobile Liability

Auto UM/UIM	\$1,000,000
Garagekeepers Liability	\$1,000,000 Each Accident Per Member
Hired Physical Damage	\$250,000 Each Accident Per Member
Automobile Medical Expenses – Each Person (Excludes Students)	\$5,000
Automobile Medical Expenses – Each Accident	\$25,000

Item 4.	Retroactive Dates:		
	Employee Benefits Liability – Primary	\$5,000,000	2/27/2007
	Sexual Abuse Liability – Primary	\$2,000,000	9/11/2012

Item 5.	Deductibles:		
	General Liability		\$0 Per Occurrence
	Automobile Liability		See Schedule Each Accident

Coverage Confirmation

WRONGFUL ACTS LIABILITY COVERAGE PART

Item 1.	NPIP Retained Limit:		
	Wrongful Act Liability Coverage Part	Each Wrongful Act	\$150,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act	\$150,000
Item 2.	Limit of Insurance:		
	<i>Claims-Made Form</i>		
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Each Wrongful Act Per Member	\$5,000,000
	Wrongful Act Liability Coverage Part (Includes Directors & Officers)	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000
	Miscellaneous Professional Liability Coverage Part	Each Wrongful Act Per Member	\$5,000,000
	Miscellaneous Professional Liability Coverage Part	Member Aggregate	\$5,000,000
		Group Aggregate	\$40,000,000

Item 3. Sublimits of Insurance and Additional Coverages/Endorsements:

The Sublimits of Insurance shown below are part of and not in addition to the Limit of Insurance shown above for the Wrongful Act Liability Coverage Part. These sublimits apply excess of the Wrongful Act Liability Coverage Part Retained Limits shown above.

Fiduciary Liability	\$5,000,000 Each Wrongful Act and Member Aggregate
Sexual Harassment	\$5,000,000 Each Wrongful Act and Member Aggregate

Item 4.	Retroactive Dates:		
	Wrongful Acts Liability – Primary	\$5,000,000	6/1/1986
	Miscellaneous Professional Liability – Primary	\$5,000,000	9/11/2012
	Sexual Harassment – Primary	\$5,000,000	9/11/2012
	Fiduciary Liability – Primary	\$5,000,000	6/1/1986

Item 5.	Deductibles:	
	Wrongful Acts:	\$1,000 Each Wrongful Act
	Miscellaneous Professional:	\$1,000 Each Wrongful Act

Coverage Confirmation

PRIVACY, SECURITY AND TECHNOLOGY COVERAGE

Item 1. NPIP Retained Limit:	\$100,000
Item 2. Deductible:	
All Coverages	\$2,500 per Claim
Except Loss of Business Income	12 Hours waiting period
Item 3. Limit of Insurance:	
Member Annual Policy Aggregate	\$1,000,000
Group Combined Policy Aggregate	\$10,000,000

Item 4. Sublimits of Coverage:

The Sublimits of Coverage shown below do not increase the overall Limits listed above.

a. Media Liability	Per Claim and Aggregate	\$1,000,000
b. Privacy and Cyber Liability	Per Claim and Aggregate	\$1,000,000
c. Privacy Regulatory Defense, Awards and Fines	Per Claim and Aggregate	\$1,000,000
d. Payment Card Industry Data Security Standard Fines and Costs	Per Claim and Aggregate	\$250,000
e. Business Interruption and Extra Expense	Each Occurrence and Aggregate	\$250,000
f. Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
g. Dependent Business Interruption	Each Occurrence and Aggregate	\$250,000
h. Dependent Business Interruption System Failure	Each Occurrence and Aggregate	\$250,000
i. Data Recovery	Each Occurrence and Aggregate	\$250,000
j. Cyber Extortion and Ransomware	Each Occurrence and Aggregate	\$250,000
k. Data Breach Response & Crisis Management	Each Occurrence and Aggregate	\$250,000
l. Cyber Crime	Each Occurrence and Group Aggregate	\$250,000
m. Utility Fraud	Each Occurrence and Group Aggregate	\$100,000
n. Voluntary Shutdown	Each Occurrence and Aggregate	\$250,000
o. Consequential Reputation Loss Endorsement	Each Occurrence and Aggregate	\$250,000

Item 5. Retro Active Date: (Coverages a., b., c., and d. above) Full Prior Acts

PARTICIPATING CARRIERS

**THE FOLLOWING CARRIERS PARTICIPATE IN THE DESIGNATED PORTIONS
OF THE POLICY (SUBJECT TO CHANGE PRIOR TO JUNE 1, 2021):**

PROPERTY COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M

EARTHQUAKE COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Aggregate Limit)

Munich Earthquake Tower Option: \$25,000,000 Combined Group Aggregate		
American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$15M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$15M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$15M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$15M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$15M excess \$10M

Peachtree Earthquake Tower Option: \$25,000,000 Combined Group Aggregate

Landmark American Insurance Company	A+ XIV (Non-Admitted)	Part of \$25M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$25M

EQUIPMENT BREAKDOWN COVERAGE:

(Limits listed below reflect the carrier's respective participation in the Combined Group Limit, per Occurrence)

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	Primary \$10M
Axis Surplus Insurance Company	A XV (Non-Admitted)	Part of \$65M excess \$10M
RSUI Indemnity Company	A+ XIV (Admitted)	Part of \$65M excess \$10M
Arch Specialty Insurance Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Independent Specialty Insurance Company	A X (Non-Admitted)	Part of \$65M excess \$10M
Interstate Fire & Casualty Company	A+ XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds	A XV (Non-Admitted)	Part of \$65M excess \$10M
Certain UW Lloyds, London Syndicate 2357	A XV (Non-Admitted)	Part of \$65M excess \$10M

CRIME COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$5M Combined Group Aggregate
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GENERAL LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation	A+XV (Admitted)	\$50M Combined Group Aggregate
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AUTO LIABILITY COVERAGE:

American Alternative Insurance Corporation, a member of Munich-American Holding Corporation A+XV (Admitted)

WRONGFUL ACTS LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

MISCELLANEOUS PROFESSIONAL LIABILITY COVERAGE:

Princeton Excess & Surplus Lines Ins Co, a member of Munich-American Holding Corporation A+XV (Non-Admitted) \$40M Combined Group Aggregate

THE CARRIERS BELOW PROVIDE COVERAGE FOR THE FOLLOWING LINES OF BUSINESS ON A SEPARATE MASTER POLICY:

PRIVACY, SECURITY AND TECHNOLOGY:

(Limits listed below reflect the carrier's respective participation in the Combined Group Aggregate Limit)

Indian Harbor Insurance Company A+ XV (Non-Admitted) Primary \$5M
Crum & Forster Specialty Insurance Company A XIV (Non-Admitted) \$5M excess \$5M



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: Orting Senior Center Organization UBI #: 601178872

Contact Person's Name and Title: Staci Guirsch - Director

Mailing Address: P.O. Box 104 Orting, WA 98360

Phone: (360) 893-5827 Email Address: seniorcenter@orting.wednet.edu

Amount Requested: \$ 15,000

How the City Grant will be used (This information can be provided in a letter, attached to this application):

PLEASE SEE ATTACHED LETTER

Who does the grant serve (This information can be provided in a letter, attached to this application):

PLEASE SEE ATTACHED LETTER

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 21st, at 3:00pm, (for grants to be issued in the following year).
The attachments that shall be included with the application include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
- If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Staci Guirsch

Signature of Authorized Representative of Applicant

8, 18, 2021

Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008



Orting Valley Senior Center
120 Washington Avenue North
P.O. Box 104
Orting Washington 98360
360.893.5827
seniorcenter@orting.wednet.edu

August 18th 2021

RE: City of Orting 2022 Grant
TO: Community and Government Affairs Committee

Thank you for the opportunity to apply for the City of Orting 2022 Grant. Orting Senior Center Organization would like to request \$15,000 to help purchase food and disposables for our Senior Mealsite Program. 2020 and 2021 brought a large influx of new senior participants due to food insecurity from the Covid Pandemic. Attached are copies of our mealsite numbers for the last 3 years and year to date to show the numbers and our need for additional funding to continue to feed the Seniors and disabled in the Orting Community. We were blessed with enough food donations to offset the rise in numbers last year but additional funding is needed to maintain our current meal counts. We have been gifted a new building (Orting Christian Church) and are working to acquire funding to add a commercial kitchen, restrooms and other necessities to provide meals services daily and during emergent times. Our current building will not accommodate our growing numbers and we look forward to being able to continue serving our Orting Seniors in our new building. Your financial support allows us to use existing funds to pursue the expansion of our new building.

Thank you for your consideration,

Staci Guirsch
Director

**2021 Projected Budget
Orting Valley Senior Center
11/20/2020**

Expenses:

Rent	\$4,080.00
Salaries/Wages	\$153,600.00
Senior Meal Program Food	\$75,000.00
Senior Meal Program (Covid supplies)	23,000.00
Office/Center Supplies	\$5,000.00
Equipment Repair/Replacement	\$5,000.00
Utilities (phone, wifi)	\$2,040.00
Insurance	\$3,000.00
Professional Services	\$1,900.00
Nutritionist	\$2,000.00
Licenses/Registrations	\$300.00
SAIL Instructor	\$6,500.00
Advertising/Communication/Newsletter	\$1,000.00
Speakers/Instructors	\$2,000.00
Misc. Expenses	\$5,000.00
Senior Food Pantry Foods	\$10,000.00
Pierce Transit Van	\$8,600.00

Total Projected Expenses \$305,020.00

Income:

Pierce County	\$200,917.06
City of Orting	\$10,000.00
Meal Donations	\$18,000.00
Amazon Smiles	\$100.00
Member Dues	\$3,000.00
Misc. Donations	\$10,000.00
Fundraisers	\$5,000.00
Puyallup Tribe Grant	\$6,500.00
Muckleshoot Tribe Grant	\$5,000.00
Medina Foundation (pending)	\$10,000.00
Walmart (pending)	\$5,000.00
Haggan Foundation	\$5,000.00
United Way (pending)	\$2,500.00
Tulalip Tribe	\$5,000.00
Misc. Grants	\$20,000.00

Total Projected Income \$306,017.06



STATE of WASHINGTON SECRETARY of STATE

I, Ralph Munro, Secretary of State of the State of Washington and custodian of its seal, hereby issue this

CERTIFICATE OF INCORPORATION

to

PORTING SENIOR CENTER ORGANIZATION

a Washington NonProfit corporation. Articles of Incorporation were filed for record in this office on the date indicated below.

U. B. I. Number: 601 178 872

Date: May 5, 1989



Given under my hand and the seal of the State of Washington, at Olympia, the State Capitol.

Ralph Munro, Secretary of State

9:17 AM
08/18/21
Cash Basis

Orting Senior Center
Profit & Loss
December 31, 2020 through July 31, 2021

	<u>Dec 31, '20 - Jul 31, 21</u>
Misc. Center	342.14
Non-Profit License	10.00
Office Expense	1,709.42
Plant/Craft Sale	10.00
Salaries & Wages	73,894.78
State Payroll Tax	18,701.96
Telephone	1,002.85
Rent	2,695.00
Total Operating Expenses	<u>158,505.96</u>
Total Expense	<u>160,455.31</u>
Net Ordinary Income	860.19
Other Income/Expense	
Other Income	
Interest Income	1.04
Total Other Income	1.04
Other Expense	
Voided checks	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>1.04</u>
Net Income	<u><u>861.23</u></u>

Orting Senior Center
Profit & Loss
 January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
Donations	
Giving Tree	-200.00
Food Bank	6,940.86
AA	150.00
mens coffee group	280.37
Coffee	49.09
Ctr. Use-Donations	26,810.38
Other Organizations	2.80
PC Human Services	12,802.38
Total Donations	46,835.88
Fundraisers	
Growing Smiles	2,913.72
Bake Shop	323.00
Valentine Raffle	169.00
Honey	54.00
Birthday Raffle	123.00
Total Fundraisers	3,582.72
Grants	
Newman Archibald Foundation	5,000.00
AmazonSmile	64.10
Puyallup Tribe	7,000.00
City of Orting	15,000.00
Fred Meyer	37.91
Pierce County ALT	128,177.13
Total Grants	155,279.14
Other Activities	
PAYPAL	655.87
Refunds	
Grant Watch	18.00
Refunds - Other	3.00
Total Refunds	21.00
Lunches	19,954.35
Member Dues	1,127.00
Total Other Activities	21,758.22
Total Income	227,455.96
Gross Profit	227,455.96
Expense	
Building Fund Expense	1,787.50
Fundraiser Expense	
Valentines Day	347.62
Growing Smiles Fundraising	2,497.95
Bake Shop	842.46
Fall Dinner	150.00
Total Fundraiser Expense	3,838.03

Orting Senior Center
Profit & Loss
 January through December 2020

	Jan - Dec 20
Operating Expenses	
Center Expansion	500.00
Nutritionist	520.00
nutrition ed	454.21
SAIL	1,915.00
Transportation	2,508.00
Food Bank	12,924.72
Party Supplies	2,228.71
Repair & Maintenance	395.30
Equipment	1,009.65
Background Checks	66.00
Chocolate Stroll	352.57
Food Card	4,031.60
Advertising & Promotion	298.93
Printing	198.93
Donations	554.00
Bank Charges	525.54
Bond Expenses	114.82
Bookkeeper	1,445.00
Center Ins. 1 yr.	1,215.00
Fed. Payroll Tax Qtr.	22,452.28
Mealsite Expense	
Food	45,361.33
Supplies	11,295.89
Mealsite Expense - Other	7,137.23
Total Mealsite Expense	63,794.45
Misc. Center	920.37
Non-Profit License	50.00
Office Expense	4,739.27
Salaries & Wages	80,122.02
State Payroll Tax	3,400.45
Supplies	8.79
Telephone	2,150.06
Rent	4,080.00
Total Operating Expenses	212,975.67
Total Expense	218,601.20
Net Ordinary Income	8,854.76
Other Income/Expense	
Other Income	
Interest Income	3.57
Total Other Income	3.57
Other Expense	
Voided checks	0.00
Total Other Expense	0.00
Net Other Income	3.57
Net Income	8,858.33



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2018 To 12/31/2018 Received units in the FY

Region/Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All

Enrollment Status: Enrolled

Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	13.00	181.00	92.00	0.00	0.00	0.00	2,486.00	2,486.00
Unduplicated Total by Provider and Service :	13.00	181.00	92.00	0.00	0.00	0.00	2,486.00	2,486.00
Unduplicated Total by Provider:	17.00	181.00	88.00	0.00	0.00	0.00	2,486.00	2,486.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	88.00	0.00	2,486.00	2,486.00 ✖
Total (Newly Enrolled):	17.00	0.00	181.00	181.00 ✖



Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2019 To 12/31/2019 Received units in the FY

Region/Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIC/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	16.00	199.00	81.00	0.00	0.00	0.00	3,148.00	3,148.00
Unduplicated Total by Provider and Service :	16.00	199.00	81.00	0.00	0.00	0.00	3,148.00	3,148.00
Unduplicated Total by Provider:	24.00	199.00	73.00	0.00	0.00	0.00	3,148.00	3,148.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	73.00	0.00	3,148.00	3,148.00
Total (Newly Enrolled):	24.00	0.00	199.00	199.00



Agency Units - Summary Report

Report

This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2020 To 12/31/2020 Received units in the FY

Region/Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Congregate Meals

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Congregate Meals, OAA TIIIC/SCSA/LOC, 1 NSIP Meal								
Site: No Site Assigned	3.00	15.00	102.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider and Service :	3.00	15.00	102.00	0.00	0.00	0.00	854.00	854.00
Unduplicated Total by Provider:	42.00	15.00	63.00	0.00	0.00	0.00	854.00	854.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	63.00	0.00	854.00	854.00 ✘
Total (Newly Enrolled):	42.00	0.00	15.00	15.00 ✘

meal counts
Pre Covid
1/20 - 3/20

Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2020 To 12/31/2020 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	171.00	7,444.00	298.00	0.00	0.00	0.00	7,444.00	7,444.00
Unduplicated Total by Provider and Service :	171.00	7,444.00	298.00	0.00	0.00	0.00	7,444.00	7,444.00
Unduplicated Total by Provider:	298.00	7,444.00	171.00	0.00	0.00	0.00	7,444.00	7,444.00

Unduplicated total for All Providers and Service Sets in the Report

	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	171.00	0.00	7,444.00	7,444.00 *
Total (Newly Enrolled):	298.00	0.00	7,444.00	7,444.00

meal counts
4/20 - 12/20

↑
New seniors that came in once Covid began



Agency Units - Summary Report

Report This report lists number of clients that received units and service units at the selected agency during the specified month and year.

Selected Parameters

From: 01/01/2021 To 06/30/2021 Received units in the FY

Region/ Contractor: PSA 5 - Pierce County Aging and Disability Resources Scope of Work: Emergency Meal

Provider: ORTING VALLEY SENIOR CENTER Program: All

Site: All Service Detail: All

Route: All Client: All Enrollment Status: Enrolled Program Type: All

Provider: ORTING VALLEY SENIOR CENTER

Site/ Route	Clients that Received Units (Newly Enrolled Only)	Units (Newly Enrolled Only)	Clients That Received Units	Non-Registered Enrollments (Unduplicated)	Non-Registered Clients Served (Duplicated)	Non-Registered Units	Client Level Units	Total Units
Service: Emergency Meal, Covid-19 Response, 1-Meal Pick-Up/Take Out								
Site: No Site Assigned	21.00	637.00	108.00	0.00	0.00	0.00	5,519.00	5,519.00
Unduplicated Total by Provider and Service :	21.00	637.00	108.00	0.00	0.00	0.00	5,519.00	5,519.00
Unduplicated Total by Provider:	23.00	637.00	106.00	0.00	0.00	0.00	5,519.00	5,519.00

Unduplicated total for All Providers and Service Sets in the Report				
	Clients That Received Units (unduplicated)	Total Non-Registered Units	Total Client Level Units	Total Units
Total :	106.00	0.00	5,519.00	5,519.00
Total (Newly Enrolled):	23.00	0.00	637.00	637.00

Projecting over 11,000 by EOY



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

Name of Organization: ORTING VALLEY FARMERS MARKET UBI #: 603436579

Contact Person's Name and Title: Doug Graves – Market Manager

Mailing Address: P.O. Box 1665 Orting WA 98360

Phone: 360-872-6836 253-509-3609 Email Address: ovfmcontact@gmail.com

Amount Requested: \$ 6,000.00

How the City Grant will be used (This information can be provided in a letter, attached to this application):

Grant funds will be used for Promotion and Advertising to attract additional Vendors and Customers. It will also be used to reinstate children's activities and educational programs. And to supplement the Department of Health Matching Bucks program which is designed to provide SNAP EBT card users additional spending power by matching their EBT spending, up to \$40.00 per day, with "Matching Bucks" Vouchers, up to \$40.00. Those Vouchers are used as cash with eligible vendors, selling fresh produce, honey, and plants that will bear edible produce.

Who does the grant serve (This information can be provided in a letter, attached to this application):

This grant offering will serve Local Farmers, Customers, and Children as well as other businesses in Orting who benefit from Farmers Market Customers who also shop brick and mortar stores, while in town.

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 21st, at 3:00pm, (for grants to be issued in the following year).

The attachments that shall be included with the application include:

1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
 - If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

 DOUG GRAVES 08/19/2021
 Signature of Authorized Representative of Applicant MARKET MANAGER Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008

Orting Valley Farmers Market - 2021 Budget

Budget Type: Operating-Approved
 Submitted for approval: February 2021
 Board Approved: March 2021

Status as of: 08/10/21

BECU Balances as of Status Date:

Primary Ckg \$27,822.65
 EBT Ckg \$1,569.05
 Savings \$100.08
TOTAL \$29,491.78

Projected Income	Approved Budget Dollars		Actuals 08/10/21		
	Approved Budget	On Hand a/o 1/11/2021	On Hand as of 08/10/21	Actuals Expected by 2021 year end	
100.00 2021 "Carry Over/On Hand"	\$0	\$3,673.30	\$3,673.30	\$0.00	\$3673.30 Carried over from 2020
100.11 2021 "CarryOver/OnHand" Vendor tokens unreimbursed	\$0	\$0.00	\$0.00	\$0.00	
100.12 2021 "CarryOver/OnHand" unspent Customer Tokens	\$0	\$0.00	\$0.00	\$0.00	
100.01 Vendor Space Fees	\$7,250	\$0.00	\$5,984.00	\$1,266.00	= 25 vendors at \$250.00 full season and 40 vendors at \$25.00 single day
100.02 Fundraising	\$0	\$0.00	\$0.00	\$0.00	
100.02.2 Market Bag Sales	\$0	\$0.00	\$25.00	\$0.00	5 bags sold Jun 9-Total \$25.00
100.02.4 Basket Raffle	\$0	\$0.00	\$0.00	\$0.00	
100.02.5 Donation Can	\$0	\$0.00	\$0.00	\$0.00	
100.02.6 Calendar Sales	\$0	\$0.00	\$0.00	\$0.00	
100.03 Pierce County Grant	\$1,000	\$0.00	\$0.00	\$0.00	\$1000.00 To be received by year end
100.04 City of Orting Grant (\$4.5K requested-\$3K granted)	\$3,000	\$0.00	\$3,000.00	\$0.00	Grant Application submitted 4Q 2020. \$4500 was requested. \$3000 was approved and received
100.04.1 Donation-Specified Eat Fresh Orting (EBT Match)	\$500	\$0.00	\$0.00	\$0.00	\$500.00 Possible Anticipated Rincon Donation
100.04.2 Grant - Orting Food Bank Voucher Program	\$0	\$0.00	\$0.00	\$0.00	
100.05 Other Grants/Sponsorships	\$0	\$0.00	\$0.00	\$0.00	
100.06 Donations	\$1,000	\$0.00	\$11.01	\$0.00	To Be Determined - \$6.01 Amazon Smile Donation, \$5.00 Amazon Smile Donation
100.10 Unidentified Deposits	\$0	\$0.00	\$553.09	\$0.00	\$553.09 Pierce County 2020 Covid Expense 1/2 refund
100.20 WSDA 2021 Covid Grant			\$20,000.00	\$0.00	\$20,000.00 WSDA Covid Craft Beverage Grant
100.99 Additional Funding Required to balance Budget	\$0	\$0.00	\$0.00	\$0.00	A negative Budget Balance would require a Board decision to raise funds by year end, and post in this line item, to balance Budget
199.00 Amount spent to factor actual BECU balance as of update			\$8,294.69		
199.01 Total	\$12,750	\$3,673.30	\$24,951.71	\$1,266.00	

Orting Valley Farmers Market - 2021 Budget

Budget Type: Operating-Approved

Submitted for approval: February 2021

Board Approved: March 2021

Status as of: 08/10/21

Projected Expenses	Approved Budget		Status as of 08/10/21		
	Approved Budget	Expected to be Paid	Actual Exp Paid	Remaining Exp to be paid	
300.00 Carry over for 2022	\$0	\$2,000.00		\$2,000.00	
300.01 Unpaid 2021 Token Reimbursement checks	\$25	\$25.00		\$200.00	
300.02 Unspent customer 2021 EBT Tokens	\$100	\$100.00		\$400.00	
300.03 Unspent 2021 customer Debit/Credit Tokens	\$175	\$175.00		\$175.00	
300.04.1 Eat Fresh Orting	\$0	\$0.00		\$0.00	
300.04.2 Food Bank Program	\$0	\$0.00		\$0.00	
300.06 Promo/Marketing	\$500	\$500.00		\$500.00	
300.10 Market Bag Purchase	\$0	\$0.00		\$0.00	
300.21 Insurance	\$500	\$500.00	\$300.00	\$200.00	\$300.00 Campbell Risk Management - Market Liability Insurance
					\$40.00 IRS 990-N form creation & filing fee, \$36.70 Flowers for Jolene, \$64.47 Wal Mart Printer Ink, Paper, and Duct Tape for Highway Banner Updates. \$17.21 Freddy's marker paint, \$48.11 Walmart printer ink, \$19.95 WalMart marker paint. \$79.73 Home Depot Perimeter Rope and Caution tape. \$74.78 Printing. \$6.00 Safeway Ice, \$5.98 Safeway Ice, \$20.76 Walmart Printer Ink, \$5.87 Freddy's Printer Paper, \$8.97 Safeway Ice, \$46.08 WalMart Ink, \$69.66 WalMart, Paper File Folders Bin Spray Paint, \$5.98 Safeway Ice, \$5.98 Safeway Ice, \$4.58 Arrow Lumber Toilet Plunger
300.41 Supplies	\$500	\$500.00	\$560.21	\$0.00	
300.42 Storage	\$0	\$0.00		\$0.00	
300.43 KERNEL Expenses	\$0	\$0.00		\$0.00	
300.60 Covid Health Supplies	\$1,500	\$1,500.00		\$1,500.00	
300.91 Webpage	\$180	\$180.00	\$53.90	\$126.10	\$53.90 Weebly Domain Fee (24 months)
300.92 MightyCall Telephone #	\$240	\$240.00	\$139.93	\$100.07	\$19.99 Mighty Call pd for Jan-July
300.93 Hot Spot Data plan	\$120	\$120.00		\$120.00	
300.94 USPS Box Fee	\$100	\$100.00	\$129.00	\$100.00	\$129.00 USPS Box rent Pd 1/13/21
301.41 Mgr. Stipend	\$6,000	\$6,000.00		\$6,000.00	
301.42 Mgr. Stipend 2020	\$0	\$0.00	\$6,500.00		\$6,500.00 paid to compensate for loss in 2020
301.43 Event expenses	\$100	\$100.00		\$100.00	
301.45 Activity & Entertainment	\$500	\$500.00	\$300.00	\$200.00	\$300.00 Dear Crow - Brian Lindsay,
301.71 WSFMA/FMC fees	\$300	\$300.00	\$250.00	\$50.00	\$250.00 WSFMA 2021 Membership 4/3/21
301.72 WSFMA conference	\$400	\$400.00	\$131.99	\$267.01	\$131.99 Board Member WSFMA Conference Fee paid 2/19/21
301.73 Puget Sound Farm Guide	\$0	\$0.00		\$0.00	
301.74 Graham Expo	\$0	\$0.00		\$0.00	
301.75 Puyallup Spring Fair	\$0	\$0.00		\$0.00	
301.81 EBT (SNAP) program exp.	\$100	\$100.00		\$100.00	
301.91 Permits & Fees- County/State	\$750	\$750.00	\$363.00	\$387.00	\$298.00 TPCHD 2021 Food Vendor Application, \$65.00 Wash State Gambling Commission Annual Raffle License Fee.
301.92 Permits & Fees- Orting	\$100	\$100.00	\$101.00	\$0.00	\$101 City of Orting - Blanket Vendor Permit
302.01 Managers Assistant Fees	\$650	\$650.00		\$650.00	
399.99 Total	\$12,840	\$14,840.00	\$8,829.03	\$13,175.18	
Balance of Primary, EBT, Savings accounts as of 08/10/21					\$24,951.71
Balance of Expected Income by year end 2021 as of 08/10/21					\$1,266.00
Total of Actual and Expected year end Income as of 08/10/21					\$26,217.71
Remaining Expenses for 2021 as of 08/10/21					\$13,175.18
Budget Balance as of 08/10/21					\$13,042.53 A Negative amount would reflect funding required by line item 100.99

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAR 26 2015

ORTING VALLEY FARMERS MARKET
19220 196 ST E
ORTING, WA 98360-0000

Employer Identification Number:
47-1671216
DLN:
26053482003435
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
August 28, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

Form **990-N**

Department of the Treasury Internal Revenue Service

Electronic Notice (e-Postcard)

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

OMB No. 1545-2085

2019

Open to Public Inspection

A For the **2019** Calendar year, or tax year beginning **2019-01-01** and ending **2019-12-31**

B Check if available

Terminated for Business

Gross receipts are normally \$50,000 or less

C Name of Organization: **ORTING VALLEY FARMERS MARKET**
PO BOX 1665, Orting, WA, US, 98360

D Employee Identification Number **47-1671216**

E Website:

ortingvalleyfarmersmarket.com

F Name of Principal Officer: **ORTING VALLEY FARMERS MARKET**
PO BOX 1665, Graham, WA, US, 98360



Grant Application-2021

City of Orting - Office of the City Clerk
PO Box 489
104 Bridge St S., Orting, WA 98360
Phone: (360) 893-9008
Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:
RECEIVED
AUG 19 2021
CITY OF ORTING

Name of Organization: Recovery Café Orting Valley UBI #: 83-2459466

Contact Person's Name and Title: Rena Thompson

Mailing Address: PO Box 1867, Orting, WA 98360

Phone: 360-208-8018 Email Address: rena@recoverycafeorting.org

Amount Requested: \$ 15,000

How the City Grant will be used (This information can be provided in a letter, attached to this application):

Please see letter

Who does the grant serve (This information can be provided in a letter, attached to this application):

Please see letter

All groups seeking grants from the City of Orting must:

- Submit one (1) original and one (1) electronic copy of this application, along with the following attachments, to the City no later than August 1st, at 3:00pm, (for grants to be issued in the following year).
The attachments that shall be included with the application include:
 1. Previous year's annual financial statement
 2. Current year's budget
 3. Proof of non-profit status, including but not limited to 501(c) (3) identification number.
 4. Copy of Liability Insurance with rider for the City. (may be provided after approval)
- A representative of the applicant shall attend the City Council's Community and Government Affairs Committee Meeting to discuss the contents of the application.
- If selected, and approved by the City Council, an authorized representative of the applicant shall execute a contract with the City before the group shall receive the funding.

Rena Thompson
Signature of Authorized Representative of Applicant

8 19 21
Date

Please return completed form and any additional information to:
City of Orting – Attn: City Clerk 104 Bridge St S., PO Box 489, Orting, WA 98360
clerk@cityoforting.org - (360) 893-9008



www.recoverycafeorting.org

(360)208-8018

113 Varner Ave SE
Orting, WA 98360

Board Members

Carrie Ching
Anthony Kagochi
Rose Tracy
Pamm Silver
Alexa Eisenbarth

Executive Director

Rena Thompson
rena@recoverycafeorting.org

Mission

To create a healing space for those impacted by life challenges.

Hours of Operation

Open to Members and Guest
Tuesday-Saturday
10 am to 4:00 pm

Please call to make an appointment with our Recovery Support Team.

August 18, 2021

RE: City of Orting Grant Application

Dear Council:

Thank you for your continued support of Recovery Café Orting Valley. Recovery Café Orting Valley creates a healing community of individuals impacted by life challenges. These challenges include homelessness, addiction, mental health concerns, trauma, injustice, but we have a firm belief that everyone is recovering from something. We provide a safe place for individuals to come to know ourselves as loved with gifts to share. We offer peer support through coaching, facilitation of Recovery Circles (a group setting), School for Recovery education and social offerings, and opportunities to grow and give back to the community.

This year and next we hope to increase our services to help support our community more through partnerships with the Orting United Methodist Church and support offering a clothing bank to the community. We are asking for \$5,000 of our request for this new project. This is much needed in our community. It will serve all ranges and many Orting citizens.

The remaining request of \$10,000 we are asking to go to help maintain our mental health supports we offer to our members. We have continued to support individuals with group and individual mental health therapies and hope to keep providing this service.

Recovery Café Orting Valley strives to serve all individuals who seek support as they overcome a challenge in their life. We currently support individuals 13 and older. We serve individual living in and around Orting, Washington. We do not discriminate based on behavioral health status, gender identity, race, sexuality, religion, marital status, veteran status, nation of origin, or any other category of identified discrimination.

Please let me know if you have any more questions.

Sincerely,

Rena Thompson
Executive Director
Recovery Café Orting Valley
rena@recoverycafeorting.org

Recovery Cafe Orting Valley

Profit and Loss

January - December 2020

	TOTAL
Income	
Beacon Health SABG	20,000.00
City Of Orting	27,499.97
Donations	4,137.29
Facebook Donations	4,295.00
Grants	84,297.00
HCA SABG	13,371.30
Interest Income	1.35
OnePierce	29,818.02
Pierce County Contracts/Grants	25,000.00
Pierce County Rental Assistance	43,788.14
Rebate	345.38
Recovery Cafe Network Grants/Funding	75,000.00
Refund	315.01
Total Income	\$327,868.46
GROSS PROFIT	\$327,868.46
Expenses	
2020 Census Work	6,120.00
Bank Charges & Fees	-20.56
Cafe Supplies	9,269.73
Fundraising and Marketing	2,268.37
Insurance	3,583.55
Interest Paid	300.61
Internet	1,439.80
Meals	5,629.07
Member Support	10,817.40
Office Supplies & Software	13,685.04
Office/General Administrative Expenses	13,436.76
Other Business Expenses	11,670.03
Outreach	4,463.05
Payroll Expenses	3,092.26
Taxes	13,091.54
Wages	121,077.25
Total Payroll Expenses	137,261.05
Reimbursable Expenses	15,000.00
Rental Assistance	63,601.00
Repairs & Maintenance	8,425.18
Security	65.58
Taxes & Licenses	5,359.78
Telephone	630.01
Travel and Training	3,679.91
Utilities and Rent	9,387.72
Void Check	0.00
Website	1,047.35
Total Expenses	\$327,120.43
NET OPERATING INCOME	\$748.03
NET INCOME	\$748.03

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUN 25 2019

RECOVERY CAFE ORTING
C/O DENNIS PASCHKE
PO BOX 1867 113 VARNER AVE SE
ORTING, WA 98360

Employer Identification Number:
83-2459466
DLN:
17053079301009
Contact Person:
CYNTHIA A CLARK ID# 17264
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 1, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

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Letter 947



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, NY 10022	CONTACT NAME: PHONE (A/C No. Ext): (888) 202-3007		FAX (A/C No.):	
	E-MAIL ADDRESS: contact@hiscox.com			
INSURED Recovery Cafe Orting Valley 113 Varner Ave SE Orting WA 98360	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: Hiscox Insurance Company Inc		10200	
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			UDC-4932950-CGL-21	08/17/2021	08/17/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg. \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Parking Strip Regulations – Ord. 2021-1084	AB21-79	CGA		
		10.7.2021	10.20.2021	
	Department:	Administration		
	Date Submitted:	9.20.2021		
Cost of Item:	<u>N/A</u>			
Amount Budgeted:	<u>N/A</u>			
Unexpended Balance:	<u>N/A</u>			
Bars #:	N/A			
Timeline:	None			
Submitted By:	Scott Larson			
Fiscal Note: None				
Attachments: Ordinance 2021-1084				
SUMMARY STATEMENT:				
<p>The city has received concerns from citizens related to the maintenance of parking strips for activities other than parking, specifically property owners who are landscaping their parking strips. Based on this feedback staff have prepared an Ordinance for Council to consider how parking strips are used within the city.</p>				
RECOMMENDED ACTION: Move to City Council meeting on October 27, 2021.				
FUTURE MOTION: To approve ordinance 2021-1084, an Ordinance of the City of Orting, Washington, relating to parking strips; amending Orting Municipal Code section 8-4-2; providing for severability; and establishing an effective date.				

**CITY OF ORTING
WASHINGTON**

ORDINANCE NO. 2021-1084

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON, RELATING TO PARKING STRIPS;
AMENDING ORTING MUNICIPAL CODE
SECTION 8-4-2; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, cities are authorized to protect the public health, safety, and welfare of their communities; and

WHEREAS, cities are authorized under state law to make and enforce by appropriate ordinances all such police and human health regulations that are not in conflict with state law; and

WHEREAS, at Orting Municipal Code Chapter 8-4, the City has adopted regulations for the width and use of “parking strips”, or portions of the rights of way on each side of the traveled portion of public streets within the City; and

WHEREAS, the City of Orting finds the residents of Orting derive a public benefit from accessible parking strips within the City-owned rights of way for short term parking of licensed vehicles; and

WHEREAS, therefore the City of Orting wishes to amend and establish regulations related to the maintenance of the parking strips to preserve their use for public benefit; and

WHEREAS, the City of Orting wishes to give property owners who have parking strips that are not in conformance with these regulations time to bring their parking strips into compliance.

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

Section 1. OMC 8-4-2 (Improvements and maintenance by abutting property owners). Amended. Orting Municipal Code 8-4-2 (Improvements and maintenance by abutting property owners) is hereby amended to read as follows:

**8-4-2: IMPROVEMENTS AND MAINTENANCE BY
ABUTTING PROPERTY OWNERS:**

The owners of property abutting upon streets and avenues shall have the right to improve by grading, ~~planting of shrubbery, trees or otherwise and by seeding for lawn purposes,~~ the parking strips immediately abutting their property on the width above provided, subject to the right reserved by the city to use the parking strips for the purposes of laying water pipes, sewer pipes and other public or street use.

It shall be the responsibility of the abutting property owners to maintain abutting parking strips for public use as permitted in the OMC, including but not limited to the short-term parking of licensed vehicles, and corresponding planting strips, to keep them free from rubbish and debris, and to maintain vegetation thereon in a reasonable manner consistent with the surrounding properties. Improvements and maintenance shall be subject to title 5, chapter 1, "Nuisances", of this code except for conflicting provisions provided under this Chapter shall control.

Section 2. Grandfather Period. Abutting property owners who have parking strips that are not in compliance with this regulation shall have one year from passage to bring their parking strips into compliance.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE _____ DAY OF _____, 2021.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Kim Agfalvi, City Clerk

Approved as to form:

Charlotte A. Archer
Inslee Best
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.
Date of Publication:
Effective Date:



**City Of Orting
Council Agenda Summary Sheet**

Subject: Pipeline Video Camera Purchase		Committee	Study Session	Council
	Agenda Item #:	PW Committee		
	AB21-86	10.6.2021	10.20.2021	10.27.2021
	Department:	Public Works		
Date Submitted:	10.11.2021			
Cost of Item:	<u>\$44,514.86</u>			
Amount Budgeted:	<u>\$43,000.00</u>			
Unexpended Balance:	<u>\$ 1,515.00 over budget</u>			
Bars #:	408-594-35-63-41 and 410-594-31-63-47			
Timeline:	N/A			
Submitted By:	Greg Reed			
Fiscal Note:				
Attachments: Bid form				
SUMMARY STATEMENT:				
<p>The Public Works Department completed an RFP process for a Pipeline Video Camera as outlined in the 2021 Budget. A Pipeline Video Camera will allow the City crew to camera utility lines (water, sewer & storm) for preventative maintenance measures or to inspect possible blockages.</p> <p>Four vendors responded to the RFP request and one vendor provided two options. The low bidder, Cues, Inc., came in slightly over budget (\$1,515.00) but can be covered by fund balance. Staff have reviewed the bid and it meets the specifications laid out by the City. Staff recommends that the Council accept the bid and approve the purchase of the Pipeline Video Camera.</p>				
RECOMMENDED ACTION: Move to October 27, 2021 council meeting.				
Future Motion: <u>Motion:</u> To approve the purchase of a pipeline video camera for a cost to not exceed \$44,514.86.				

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

Contractor Name: CUES, Inc.
Address: 3600 Rio Vista Avenue
Orlando, FL 32805
Telephone: 800-327-7791

Project No.: PW2021-08
Budget Item: 408.594 / 410.594

REQUEST FOR BID PIPELINE VIDEO CAMERA PURCHASE

Proposal Submittal Date, Time & Location:
September 29, 2021 / 10:00 a.m.
City of Orting Public Works Facility
900 Rocky Rd NE
Orting, WA 98360

Email Questions or call to:
greed@cityoforting.org / (360) 893-9039

Mail Proposals To:
City of Orting
PO Box 489
Orting, WA 98360

Hand Carry Bid To:
City of Orting, Public Works Facility
900 Rocky Rd NE
Orting, WA 98360

Mark Envelope:
Pipeline Video Camera
PW2021-08
Attn: Laura Hinds

Formal bid opening will occur at PW Facility. Contractors will be contacted within 5-days after bid due date with bid results.

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

**PART 1
SCOPE OF SPECIFICATIONS**

CAMERA SPECIFICATIONS:

Specifications or Comparable:	Yes	No
• Zoom 40:1, 10X Optical, 4X digital with focus override	X	
• 360 rotation and 360 pan and tilt INDICATE ROTATION FOR PAN & TILT **SEE BELOW**	X	
• Power Reverse PREFERED, NOT REQUIRED	X	
• Cable length 600' minimum	X	
• Lighting; 4x5@ cluster LED's	X	
• Pipe range 6" to 12" (12" minimum)	X	
• Microphone	X	
• Recording on DVD or USB	X	
• Steerable PREFERED, NOT REQUIRED, TRACKS OR WHEELS	X	

ADDENDUM: IN ORDER TO EXPAND QUOTES RECEIVED, WE'VE REVISED SOME OF THE SPECIFICATIONS.

Subtotal	<u>\$40,690.00</u>
Sales Tax	<u>\$ 3,824.86 (9.4%)</u>
BID TOTAL	<u>\$44,514.86</u>

** Axial Rotation: 360°
Rotational Optical Viewing Angle: 400°
Lateral Pan: 285°
Pan Viewing Angel Range: 331°

CITY OF ORTING

900 Rocky Rd NE
Orting, WA 98360

lhinds@cityoforting.org
(360) 893-9039

PART 2 VENDOR INFORMATION

The undersigned hereby agrees that all material furnished and all work performed shall be strictly in accordance with the specifications herein and/or as directed by the City and the City shall determine the amount of work and materials to be paid for under the contract for which this proposal is made.

The Undersigned Washington State Department of Labor and Industries Workman's Compensation Account Number is:

N/A

Contractor's License Registration Number is:

N/A

Contractor's State Revenue Tax Number is:

601-441-670

Contractor's UBI Number is:

601441670 001 0002

The undersigned acknowledges receipt of the following addendum(s) no(s) N/A through _____. (If any)

Contracting Firm

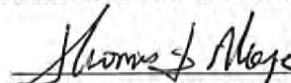
CUES, Inc.

Phone #

800-327-7791, Ext. 403 (Gillian Wilson)

The signing of the proposal will be considered as implicitly denoting that the Bidder has a thorough comprehension of the full intent and scope of the specifications and/or drawings.

By


Signature and Printed Name

/ Thomas Moye

Date

September 23, 2021

Certification Regarding Debarment, Suspension, and Ineligibility. The Contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

Project No.: PW2021-08

**City of Orting
Public Works Facility
900 Rocky Road NE
Orting, WA 98360**

Pipeline Video Camera Purchase

**Opening Date:
Wednesday, September 29, 2021
at 10:00am**

DATE: September 23, 2021

BID PREPARED BY: Robin Guthrie

CUES
3600 Rio Vista Avenue
Orlando, Florida 32805
Phone: 407-849-0190
Toll Free: 800-327-7791
Fax: 407-425-1569
Email: salesinfo@cuesinc.com
Web site: www.cuesinc.com



Table of Contents

Section 1	CUES Standard Warranty
Section 2	City of Orting Bid Document
Section 3	CUES Bid Specifications
Section 4	Equipment Brochures

CUES STANDARD WARRANTY

CUES ("CUES") warrants that all parts, components, and equipment manufactured by CUES shall be free from defects in material and workmanship under normal use and service for which it was intended for a period of twelve (12) months from the date of shipment of materials by CUES to the purchaser. CUES' obligation under this warranty is limited, at CUES' option, to replacing or repairing, free of charge, any defective materials returned, freight prepaid, to the CUES designated service facility. For all warranty claims, the materials must be returned in accordance with CUES Material Return Policy.

Major items of equipment, such as vehicles, generators, etc., furnished, but not manufactured by CUES, will be covered only under the warranty of the third party manufacturer of such equipment. Expendable parts, such as light bulbs, fuses, connectors, etc., are excluded from this warranty.

Purchaser must notify CUES of a breach of warranty not later than the last day of the warranty period; otherwise, such claims shall be deemed waived.

CUES does not warrant the materials to meet the requirements of the safety codes of any federal, state, municipal or other governmental or administrative jurisdiction. Purchaser assumes all risk and liability whatsoever resulting from the use of its products, whether used singly or in combination with other products, machines or equipment.

This Warranty shall not apply to any materials, or parts thereof, which have; (a) been repaired or altered by anyone other than CUES without CUES' written consent; (b) been subject to misuse, abuse, negligence, accident, or damage; (c) not been installed or operated in accordance with CUES' printed instructions, or; (d) been operated under conditions exceeding or more severe than those set forth in the specifications of design tolerance of the equipment.

THIS WARRANTY AND THE OBLIGATION AND LIABILITIES OF CUES HEREUNDER ARE EXCLUSIVE AND IN LIEU OF (AND PURCHASER HEREBY WAIVES) ALL OTHER WARRANTIES, GUARANTEES, REPRESENTATIONS, OBLIGATIONS, OR LIABILITIES, EXPRESSED OR IMPLIED, ARISING BY LAW OR OTHERWISE, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, REGARDLESS WHETHER OR NOT OCCASIONED BY CUES' NEGLIGENCE.

CUES SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE RESULTING, DIRECTLY OR INDIRECTLY, FROM THE USE OR LOSS OF USE OF THE MATERIALS, OR FOR SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES, ECONOMIC LOSSES, LOSS OF PROFITS, LOSS OF BUSINESS, OR LOSS OF BUSINESS OPPORTUNITY. Without limiting the generality of the foregoing, this exclusion from liability embraces Purchaser's expenses for downtime or for making up downtime, damages to property, and injury to or death of any persons.

CUES neither assumes nor authorizes any person (including employees, agents, or representatives of CUES) to assume for it any other liability, guarantee, or warranty in connection with the sale or use of the materials, and no oral agreements, warranties, or understandings exist collateral to or affecting this warranty.

This warranty shall not be extended, altered, modified, or waived except by a written instrument signed by CUES.

Specifications For: ORTING, WA

1 P&T ZOOM M/C LED CAMERA

- 1 Solid State Color Sewer TV Camera
- 1 Pan & Rotate Camera Head, 40:1 Zoom Ratio, 10x Optical Zoom, 4x Digital Zoom
- 1 NTSC Color Standard with 4x Light Integration
- 1 4 x 5W Cluster LEDs for 6" through 72" lines
- 1 Camera Transportation and Storage Case

1 21" TRAC TRANSPORTER M/C TO INCLUDE:

- 1 6" Trac Transporter with Freewheel and Powered Reverse
- 1 Y Eliminator

1 8"-15" EXTENDERS FOR 21" TRAC TRANSPORTER

1 SPARE PARTS KIT FOR TRAC TRANSPORTER TO INCLUDE:

- 1 Additional Chain Links And Rubber Cleats

1 12/5/4 ADAPTER CABLE

1 EC1245 GOOSENECK MICROPHONE

1 PCU ASSEMBLY, NTSC

Combination Color Camera Control System / Monitor (110 VAC or 220 VAC, 50 Hz or 60 Hz, NTSC or PAL)

- 1 Mounted in Transportation Cabinet
- 1 10" Flat Screen Monitor & Set of Connecting Jacks for Video In and Video Out
- 1 Integral Data Display System to Include:
 - 1 Alpha Numeric Information Display & Multi Paging and Defect Coding
 - 1 Remote "QWERTY" Keyboard

1 TEST CABLE

1 WIRED USB CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift
- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]

1 WIRELESS CONTROLLER

- 1 Joystick Control for Pan and Tilt Zoom Camera to Include:
 - 1 360 Degree Rotate
 - 1 330 Degree Optical Pan
- 1 Joystick Control for All Steering Functions & Forward / Reverse Directions for Transporter
- 1 Camera Lift Control for Optional Electronic Camera Lift

- 1 All Other Controls for Camera to Include:
 - 1 Camera Iris and Focus Override & Zoom
 - 1 Camera Lights & Shutter Control for Light Enhancement
 - 1 Camera Diagnostics & Auto Home
- 1 Cruise Control to Set Speed of the Transporter for Hands Off Operation
- 1 All Reel Controls to Include: Retrieve, Release, and Variable Speed [Excluding Dolly Systems]
- 1 600' CABLE ASSEMBLY, M/C 12PIN METAL**
 - 1 600' Gold Multi Conductor Kevlar Fiber Armored Combination TV Transmission / Tow Cable
 - 1 .450 Diameter
 - 1 Metal Splice Chamber with Pigtail
 - 1 Cable Strain Relief
- 1 WHEELED DOLLY, 110V TO INCLUDE:**
 - 1 Electric Motor Rewind
 - 1 Hand Crank
 - 1 Automatic Levelwind
 - 1 Electronic Footage Meter
 - 1 Electric Clutch
- 1 REMOTE HAND CONTROLLER WITH 26' UMBILICAL FOR DOLLY WITH CLUTCH**
- 1 CABLE 4'-CONTROL UNIT TO DOLLY**
- 1 DVR/USB ASSEMBLY KIT**
- 1 PCU ENCLOSURE FOR DOLLY TO INCLUDE**
 - 1 Gooseneck Microphone
 - 1 Mini Keyboard
 - 1 Power Cable
- 1 TIGER TAIL**
- 1 MANHOLE TOP ROLLER ASSEMBLY, TV ONLY**
- 3 POLE ASSY,RETRIEVAL/DOWNHOLE TL,58"**
- 1 RETRIEVAL HOOK**
- 1 TRAINING, ON-SITE (ONE DAY)**
- 1 SHIPPING AND HANDLING**

K2 WHEELED DOLLY

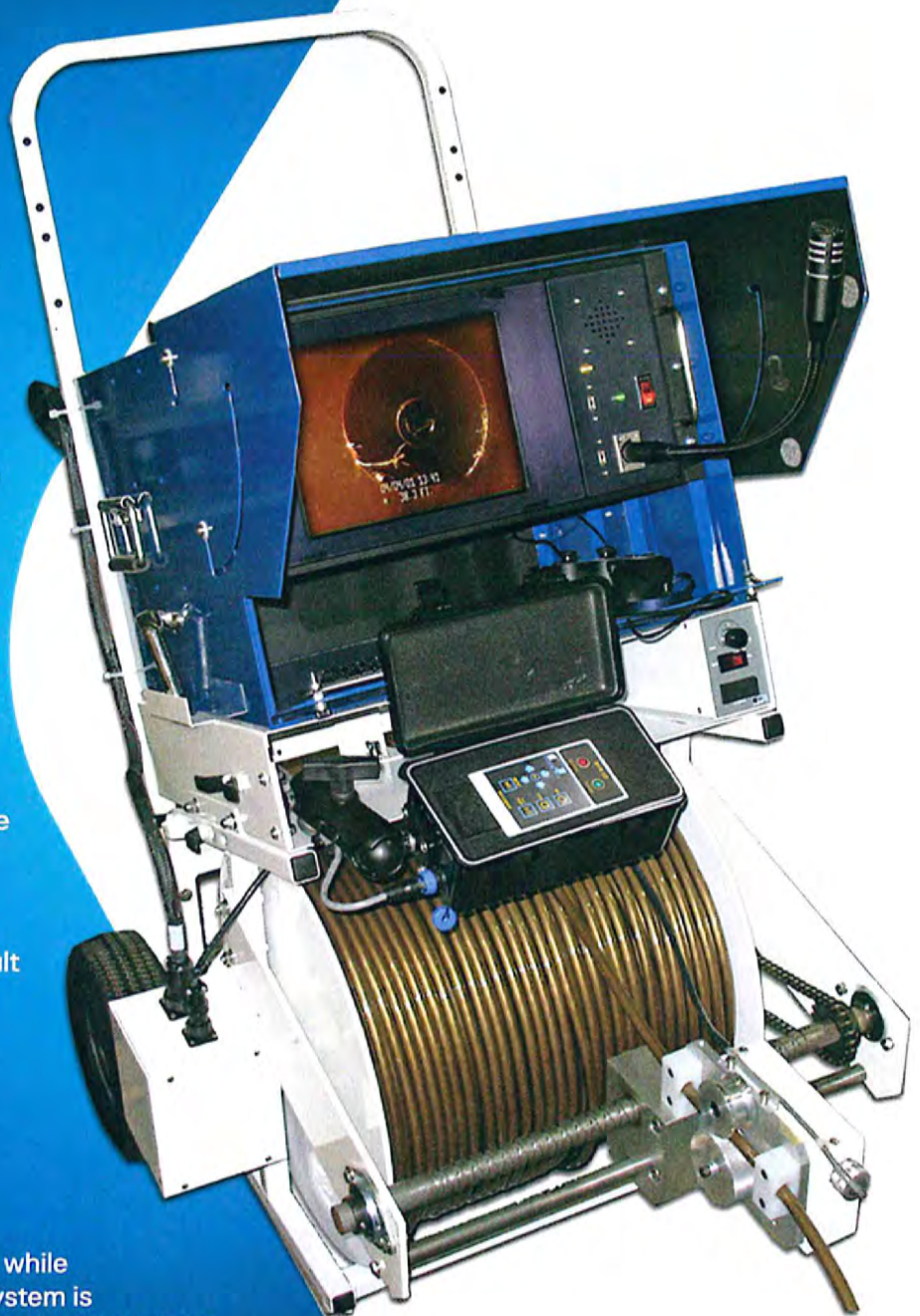
Mini-Mainline Inspection System



The K2 Wheeled Dolly is a portable, rugged, durable mini-mainline system for 6"- 200" (152 mm - 5080 mm) pipeline inspections.

- ✓ Cost-effective pipeline inspection solution in lieu of a dedicated truck-mounted system.
- ✓ Wireless control of all camera and transporter functions.
- ✓ Portable, durable, rugged mini-mainline inspection system for use in 6"- 200" (152 mm - 5080 mm) pipelines.
- ✓ Can access easements and difficult to reach areas since the system can be wheeled off-road.

The K2 Wheeled Dolly includes the same functions found in truck mounted systems while providing easement access as the entire system is self-contained and can be wheeled off-road. Priced at about ½ the cost of vehicle-mounted systems, the K2 Wheeled Dolly provides all of the operational capabilities normally found only in dedicated vehicle systems.



OZII

Pan Tilt & Optical View Camera



OZII Camera shown on the optional CUES SPR transporter.



THE OZII OPTICAL ZOOM PAN-AND-TILT CAMERA OFFERS UNPARALLELED IMAGING TECHNOLOGY AND BUILT-IN LIGHTING FOR 6"- 72" (152 -1829 mm) PIPE TO PRODUCE CLARITY OF PICTURE WITH ENHANCED DETAIL.

The OZII camera provides up to 40:1 optical/digital zoom, automatic iris and focus, as well as remote focus and iris control to assure the highest quality picture within varying pipe conditions. CUES "Light Enhancement Technology" eliminates the need for an external lighthouse! Easy operation at the controller allows the operator to change the sensitivity of the camera at their fingertips - - no need to install an external lighthouse if the pipe material or pipe diameter changes!



Ultra Shorty 21

Variable Weight Tracked Transporter



US21 transporter shown with the optional OZII camera.



THE CUES ULTRA SHORTY 21 IS A TRACKED-TRANSPORTER DESIGNED TO INSPECT 6" - 36" (152 mm - 914 mm) LINES WITH MAJOR OFFSETS AND PROTRUDING LATERALS. ADAPTER BLOCKS ARE AVAILABLE TO OPTICALLY CENTER THE CAMERA IN 30" - 36" (762 mm - 914 mm) LINES. THE TRANSPORTER, WHEN COMBINED WITH THE OZII PAN, TILT, OPTICAL ZOOM CAMERA, OFFERS A COMPACT ASSEMBLY AT ONLY 28" (711 mm).

Waterproof motor with bulkhead connector

Contoured high traction cleats



Transporter combined with the OZ II Camera offers a compact assembly at only 28" (711 mm)



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Swing Sets	AB21-87			
		CGA	10.20.2021	
	Department:	CGA Committee		
	Date Submitted:	10.12.2021		
Cost of Item:	Varies			
Amount Budgeted:	\$30,000.00			
Unexpended Balance:	N/A			
Bars #:	105.594.76.63.07			
Timeline:				
Submitted By:	CGA Committee			
Fiscal Note: CGA proposal is to use funds allocated for the zipline for this project.				
Attachments: Swing set option with price quotes				
SUMMARY STATEMENT:				
<p>CGA Committee has been reviewing bids for adding swing sets to our City parks. Attached are options for swing sets by two different vendors on the approved vendor list, with approximate costs for concrete curbing and rubber mats (if applicable). All options presented include ADA friendly swing seats (ADA seat ages 2-5 and ADA seat ages 5-12).</p>				
RECOMMENDED ACTION: TBD				
FUTURE MOTION: TBD				

Swing Options Overview

Play and Park Structures

3 ½" Painted 8' Tripod Swing: P68030: Min space required 32'8" x 30'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$3,583 (45' x 30')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$4,575 (57' x 30')**

3 ½" Galvanized 8' Tripod Swing: 68030: Min space required 32'8" x 30'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$2,789 (45' x 30')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$3,542 (57' x 30')**

Wear Mats

- Medium Duty Mats (36" x 36" x 3/4"): **\$194**
- Heavy Duty Mats (44" x 48" x 1"): **\$286**

Recreation Services Inc.

Tri-Pod Swing Frame: Model # 90015301: Min space required 33' x 32'

- 2 Bays with 2 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$4,201 (45' x 32')**
- 3 Bays with 4 Belt Seats, 1 ADA (2-5), & 1 ADA (5-12): **\$5,586 (56' x 32')**

Wear Mats

- Beveled Swing Mat (40" x 40" x 1½"): **\$139**

Interlocking Rubber Play Tiles

Play Tiles 56' x 32' (Concrete subbase needed): \$34,525

Concrete Slab 56' x 32' x 6": \$7,733

Concrete Curb Pricing

Concrete Tangent Block Curb 32' x 32' with Labor: \$3,180

Home [/] / Products [/products] / Freestanding [/products/freestanding] / 3 1/2" Painted 8' Tripod Swing

3 1/2" Painted 8' Tripod Swing (P68030)



Product Information

Pricing below is for upright posts and swing beam only. Swings are sold separately.

Color Options

Ages

Weight

[View All](#)

2-5

289 lbs

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf) 5-12

Price

\$1,449

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

3 1/2" Galvanized 8' Tripod Swing (68030)



Product Information

Pricing below is for upright posts and swing beam only. Swings are sold separately.

Color Options

Ages

Weight

[View All](#)

2-5

284 lbs

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf) 5-12

Price

\$894

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

Made for Me Seat 2-5 (67859)



Product Information

- USA ASTM and CPSC Compliant
- Not CSA Compliant

Color Options

Age

Weight

[View All](#)

2-5

51 lbs

[\[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf\]](https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf)

Price

\$528

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Made for Me Seat 5-12 (67854)



Product Information

- USA ASTM Compliant and CPSC Compliant
- Not CSA Compliant

Color Options

[View All](#)

[https://www.playandpark.com/uploads/color-options/2019_PPS_Color_Option.pdf]

Age

5-12

Weight

55 lbs

Price

\$544

*Prices shown in U.S. Dollar and may vary based upon configurations. Pricing does not include freight, sales tax, surfacing or installation costs. Please contact your local Recreation Consultant for more information.

Downloads

Tri-Pod Swing Frame

Model: 900153

Our Tri-Pod Swing Frame is one of our most traditional frame options and makes a great addition to any play environment.

More Details

REQUEST A QUOTE

DOWNLOAD PRODUCT FLYER



Full Description

Options

Specifications

Our traditional Tri-Pod Swing Frame is constructed from 2 3/8" galvanized steel tubing with cast aluminum junctions. This swing frame is available in an 8' or 10' height and has three posts on each end for added support. You may have your posts powder coated for an additional charge.

Quick Highlights:

- 8' or 10' Height Options
- 3 Bay Options Available with Add-A-Bay Option
- Powder Coated Frame Available for an Upcharge

Inclusive Swing Seat

Model: BSIS-25

Bring inclusive swinging to your playground with the inclusive swing seat!

More Details

REQUEST A QUOTE

DOWNLOAD PRODUCT FLYER



Full Description

Specifications

All children love the thrill of swinging high on the playground regardless of their age or physical ability. Adding an inclusive swing seat provides children with special needs the confidence to enjoy the swinging experience with the support of the swing seat harness design. The inclusive swing seat, which includes the galvanized chain, is designed for children ages 2-5 and 5-12.

Quick Highlights:

- For children ages 2-5 (BSIS-25) or 5-12 (BSIS-512)
- Available in red, yellow, green, blue, or black
- Available with a yellow or tan brace

Overall Dimensions:

- BSIS-25
 - Height: 27 15/16"
 - Depth: 10 3/8"
 - Outside Width: 17 3/4"
 - Inside Width: 12 13/16"
- BSIS-512
 - Height: 30 1/8"
 - Depth: 14"
 - Outside Width: 20 5/8"
 - Inside Width: 16"

City Of Orting

Budget

September 29, 2021

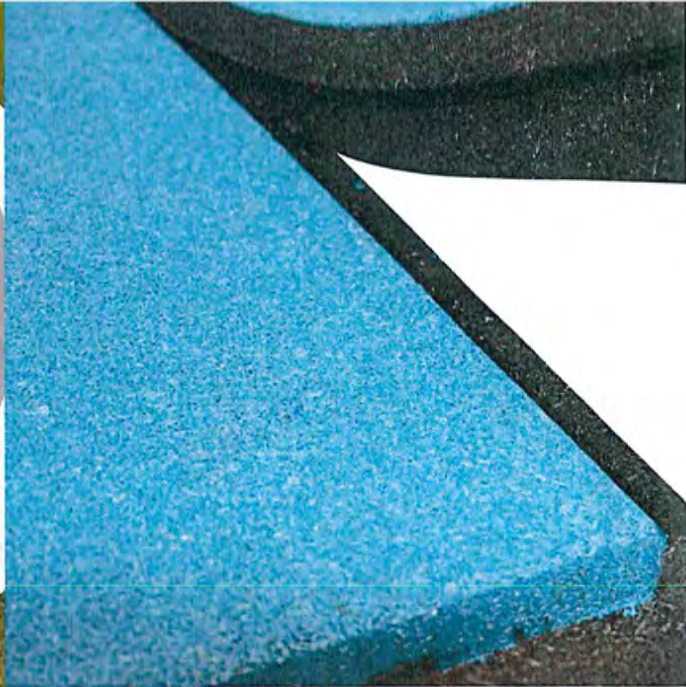
Presented by:

Clay Nored

(541) 914-1357

clay@rsnorthwest.com

Recreation
Services
Inc.

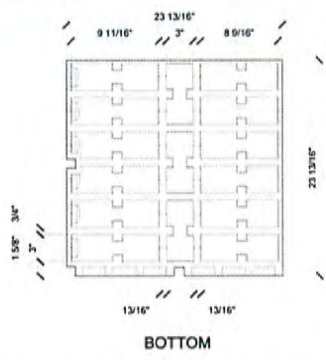


FEATURES

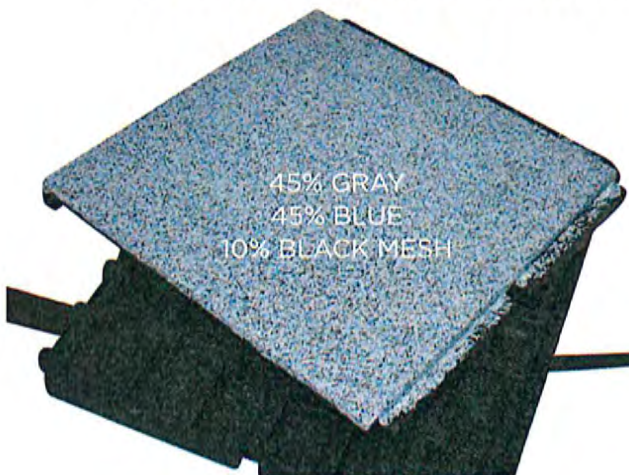
Interlocking Rubber Tiles are designed for playground and recreational use. The tile are equipped with a built-in alignment foot which allows for precise installation. The locking mechanism runs the entire perimeter to provide a more secure installation and will help minimize any curling or tile separation.

SPECIFICATIONS

- Available in varying thicknesses to meet critical fall heights up to 10 feet
- ADA accessible ramps, tiles, and edges available
- 2.25" - 4' fall - 26 lbs
2.75" - 6' fall - 29 lbs
3.25" - 8' fall - 31 lbs
4.25" - 10' fall - 39 lbs
- Tiles are available in colored standard buffing top and EPDM topped tiles. Refer to the color chart for a complete list of options.



Available Accessories Include:
 ADA Accessible Ramps
 Corners
 U-Locks and Filler Sticks



To verify product certification, visit www.ipema.org

SuperiorPlaygrounds

PLAYCORE
 Building communities through play & recreation™

(541) 914-1357



Budget

1197 NW Rockwood Ln
 Bend, OR 97703
 541/914-1357
 clay@rsnorthwest.com
 CCB: 209937
 L&I: RECRESW843DU

Customer
City of Orting 104 ridge St., S. Orting, WA 98360

Date	Budget No.
09/29/21	31040

Item	Description			Total
23561	Interlocking Rubber Play Tiles - Fall Height Rating: 8ft - Standard Buffings: Blue, Red, Green, Brown, Black, Tan, Gray - Play Area: 56' x 32' - Isotec Joint Glue - Freight INSTALL Tile Installation - Includes travel and per diem Exclusions: - Concrete sub base - Drainage - Install weather conditions impacts WA Sales Tax added to invoice			
After 30 days, price may need adjusted, due to material cost escalation.				Total \$34,525.00

Please Note:

- Materials and services as per scope noted above, no other materials or services are implied.
- In the event of an inadvertent error or omission, Recreation Services, Inc. shall not be prejudiced in the fulfillment of the agreement, provided that any error or omission shall be corrected as soon as possible.
- Proposal amount may be adjusted to address material cost escalation.
- Excludes additional costs incurred as a result of unforeseen site issues, discovered as the project progresses. Approved change order will be required, prior to commencing with work.

8/27/21

CURB
PLAYGROUND

Zukowski

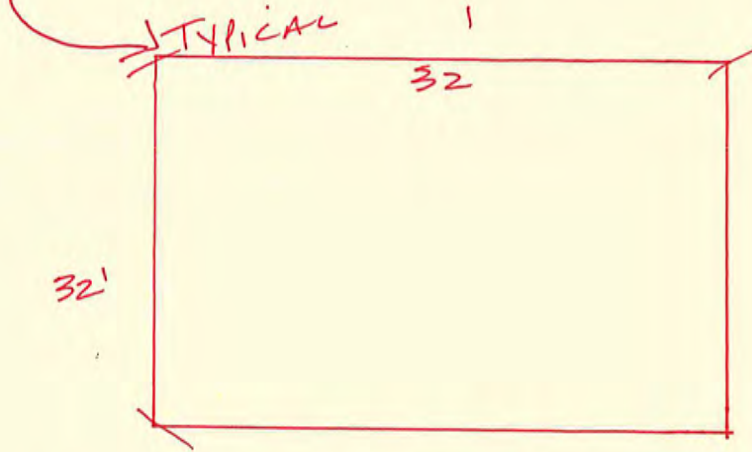
32 x 32 FT

ASSUME:

3" BASE IN GROUND

3" MIN CHIP

ROUND CORNERS OF SQUARE 32' x 32'



STAKE 1 HR 2 PEOPLE \$60/HR INCL VEHICLE + MATERIALS

XTRA LABOR	2 x \$60/HR	=	\$120.-
CURB	128 LF x \$20/FT	=	\$2560.- (INCL EXCAVATE/HAUL)
RESTORE GLASS EST.		=	\$200.-
DISPOSE EXCAVATE		=	\$300.-
		<hr/>	\$3180.-

CONTINGENCY INCLUDED

ASSUME: PRECAST

HIGH END LOW AMOUNT OF MATERIAL
HAND PLAZED - EQUIPMENT EXCAVATION

Washington State Department of Transportation
 STATE DESIGN ENGINEER
 APPROVED FOR PUBLICATION
 Pasco, Pasco
 Apr 22 2014 9:18 AM
 SHEET 1 OF 2 SHEETS

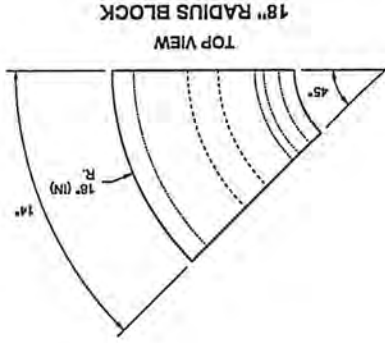
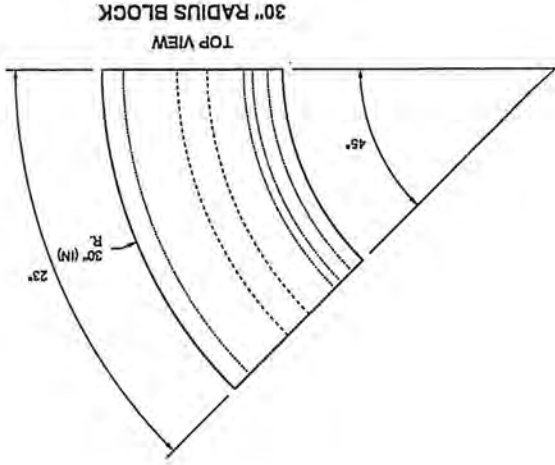
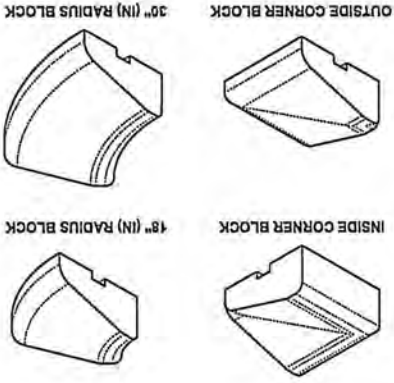
STANDARD PLAN F-10.62-02

PRECAST SLOPED MOUNTABLE CURB

Dakotich, Pasco
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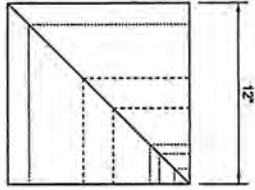


ISOMETRIC VIEWS



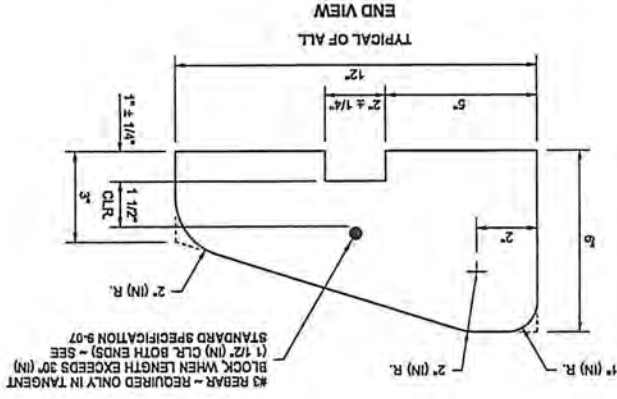
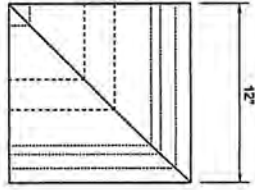
OUTSIDE CORNER BLOCK

TOP VIEW



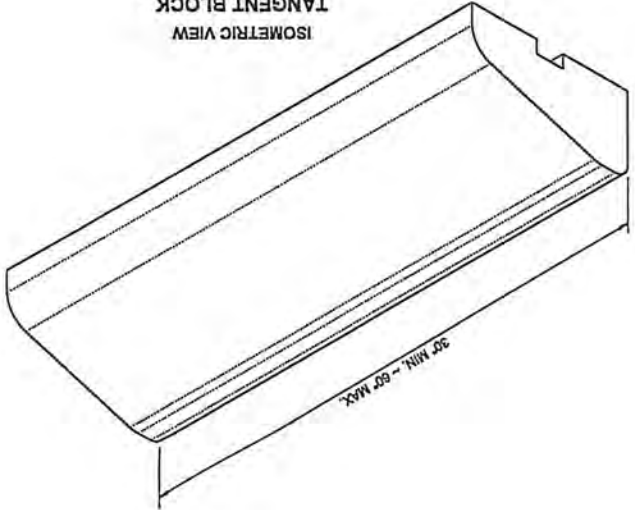
INSIDE CORNER BLOCK

TOP VIEW



TANGENT BLOCK

ISOMETRIC VIEW



Washington State Department of Transportation
 STATE DESIGN ENGINEER
 APPROVED FOR PUBLICATION
 Pasco, Washington
 Apr 22 2014 9:20 AM
 P. B. Hill

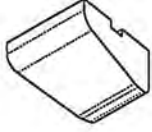
SHEET 2 OF 2 SHEETS
 STANDARD PLAN F-10.62-02

PRECAST SLOPED
 MOUNTABLE CURB
 Pasco, Washington
 Apr 22 2014 9:20 AM
 P. B. Hill

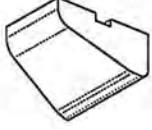


ISOMETRIC VIEWS

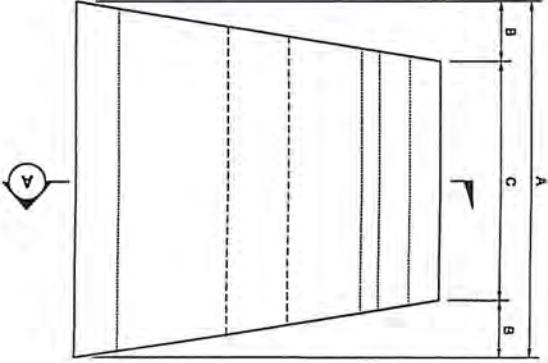
OUTSIDE RADIUS BLOCK



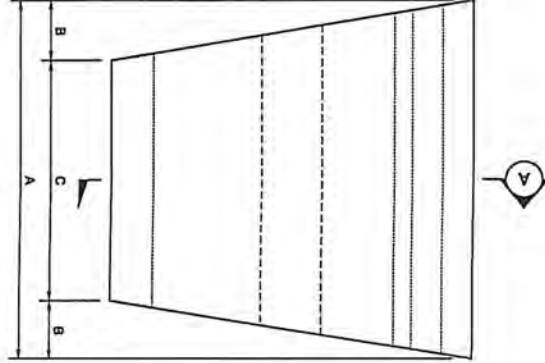
INSIDE RADIUS BLOCK



TOP VIEW
 OUTSIDE RADIUS BLOCK



TOP VIEW
 INSIDE RADIUS BLOCK



THIS TABLE LISTS THE CALCULATED DIMENSIONS FOR CASTING CURVED BLOCKS, OR BLOCKS WITH DIFFERENT DIMENSIONS. BLOCKS SUITABLE FOR CONSTRUCTING VARIOUS CURB RADII. MAY BE ACCEPTABLE WITH PRIOR APPROVAL OF THE ENGINEER.

CURB RADIUS TABLE			
CURB RADIUS	DIMENSION A	DIMENSION B	DIMENSION C
OVER 60"			USE TANGENT BLOCK, SEE SHEET 1
48" TO 60"	30"	1/4"	29 1/2"
35" TO 48"	30"	3/8"	29 1/4"
30" TO 34"	30"	1/2"	29"
23" TO 28"	24"	1/2"	23"
18" TO 22"	24"	5/8"	22 3/4"
16" TO 17"	24"	3/4"	22 1/2"
14" TO 15"	18"	5/8"	18 3/4"
11" TO 13"	18"	3/4"	18 1/2"
10"	18"	7/8"	18 1/4"
8"	18"	1"	18"
8"	18"	1 1/8"	15 3/4"
7"	12"	7/8"	10 1/4"
6"	12"	1"	10"
4" TO 5"	12"	1 1/2"	9"
3"	12"	2"	8"

SECTION A

