

NOVEMBER 20, 2020



CITY OF ORTING
2021 DRAFT BUDGET

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Elected Officials



Joshua Penner
Mayor

Term: 2018 – 2021

John Williams
Councilmember

Term: 2020 - 2023



Tod Gunther
Councilmember

Term: 2018 – 2021



Gregg Bradshaw
Councilmember

Term: 2020 - 2023



John Kelly
Councilmember

Term: 2018 – 2021



Greg Hogan
Councilmember

Term: 2020 - 2023



Anthony Belot
Councilmember

Term: Appointed
2020 - 2021



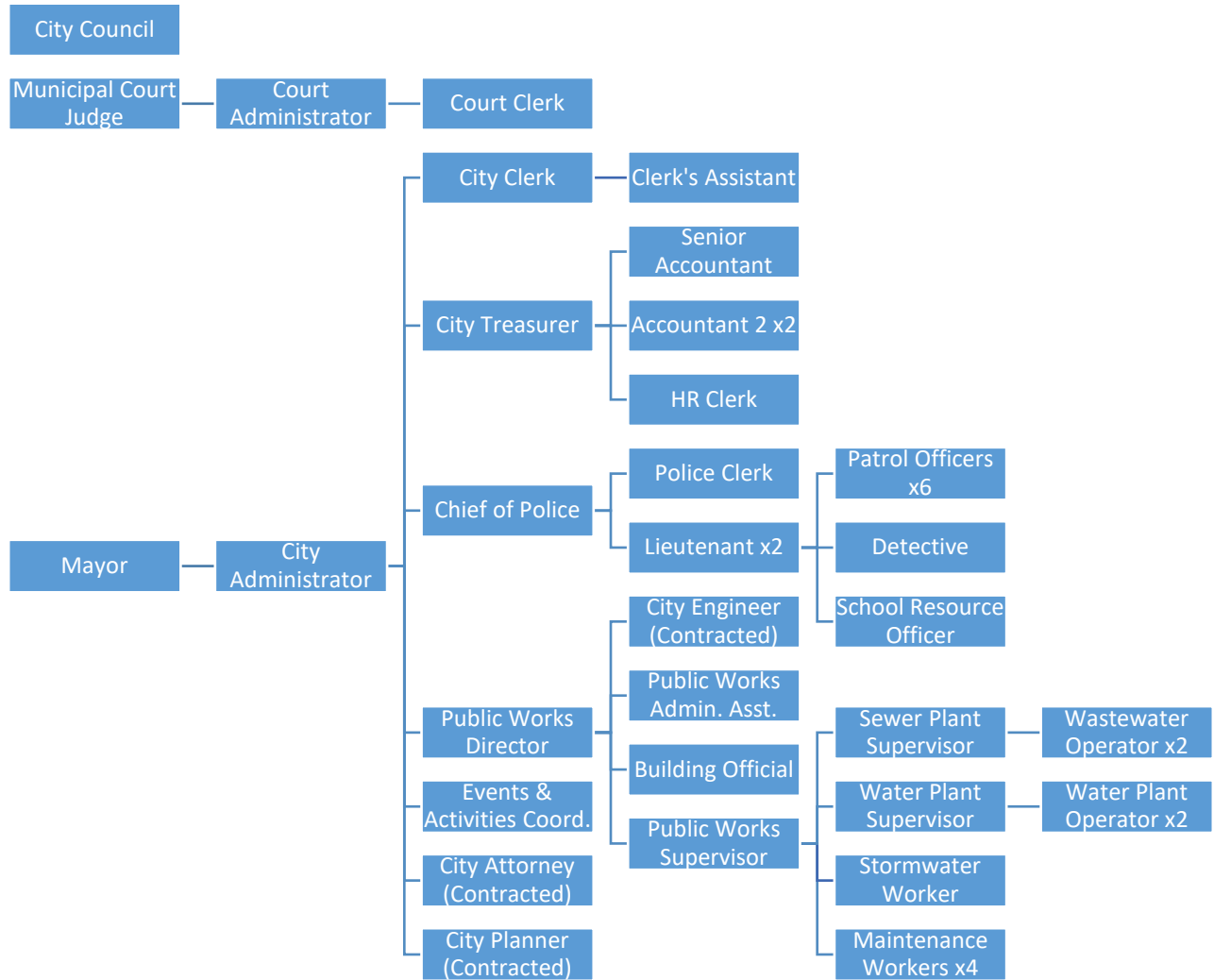
Scott Drennen
Councilmember

Term: 2018 – 2021

Key Appointed Staff

City Administrator:	Mark Bethune
City Clerk:	Jane Montgomery
City Treasurer:	Scott Larson
Police Chief:	Chris Gard
Court Administrator:	Kim Kainoa
Public Works Director:	Greg Reed
Building Official:	Tim Lincoln
Judge:	John Curry (Curry & Williams)
City Attorney:	Charlotte Archer (Inslee Best)
City Engineer:	JC Hungerford (Parametrix)
City Planner (interim):	Emily Adams (AHBL)

Organization Chart



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Mayor's Budget Message



CITY OF ORTING: Mayor's Budget

It is my pleasure to present to you the Mayor's draft budget for the City of Orting in 2021. The most critical policy document we craft as a city is our budget. A vision without budgetary support is meaningless. Likewise, a budget line-item without a vision is reckless. The budget is the glue that brings our efforts together. This budget takes a very conservative view of the anticipated revenue in 2021 (estimating roughly the same revenue level next year despite growth in our property valuation) and cutting real expenses year-over-year by approximately \$35k. These actions are reflected in a budget with ~ \$50k in unallocated general funds.

What you will see in this budget is that we continue to do *more* with less in Orting. We have an incredible team that nearly all wear multiple hats. They support each other, they cross-train, and they are the most valuable assets we have in our organization. Because of your vision & oversight, and because of their abilities and skills, we can consistently deliver a high level of service to the citizens of Orting.

My team and I proudly hand-off this budget to you for your consideration and development.

Here are several points in which I hope you find additional value and insight.

COVID in 2020 & 2021

As you know, the COVID pandemic threw a wrench in much of our plans in 2020. Still, we were able to find meaningful work for staff to accomplish. We did not furlough anyone, and we were able to come in under-budget and make significant headway on modernizing several aspects of our administration and records keeping. Going into 2021, we must make a couple of educated guesses concerning the direction we will want to go and the realities of the world we will have to operate within.

I feel it is the better path for us to presume the State and Federal governments will take a more risk-averse policy direction in the coming months. This approach means assuming that our likelihood of returning to normal operations in areas like Parks, Courts, even Council activities will continue to be impacted throughout a significant portion of 2021. Moreover, while we have benefited from a robust housing market in 2020, and may again do so in 2021, in my estimation, there is too much uncertainty to rely on this trend to continue for the long-term. Any bonus we receive in 2021 may be temporary, so we should avoid long-term commitments even with a likelihood of a short-term excess of cashflow.

In anticipation of a more challenging economy in the next year or two, my budget reflects a modest increase in general fund expenses, less than 1% over 2020. This approach is not typical, but I feel it is prudent. And in a way, we are fortunate that we can do this at all. We have spent the last couple of years getting ourselves into a more fiscally resilient position, reducing extemporaneous expenses, and reducing the general fund expense budget in totality. And it is precisely the uncertainty that presents itself to us now that demonstrates why that was necessary.

One of the most significant factors aiding our financial outlook, even considering a very conservative vision of future revenue, is having eliminated a substantial amount of facility debt service paid by our General Fund.

As you know, we have a new City Hall and a new Public Works facility, and we are able to consolidate our teams within those buildings and eliminate all ongoing debt paid to other facilities at the same time. In fact, we created a revenue item in the leasing of old facilities last year, and rather than being a 5% sandbag on the purchasing power of our General Fund, the buildings our staff work in are now modern, efficient, and best of all, debt-free.

Using Debt as a Force-Enabler

When we look at the 10k foot view of municipal budgeting, I don't want to be strictly anti-debt. Debt is not a bad thing, necessarily. Used correctly, it helps us to maintain our purchasing power for each \$1 of citizen's tax money over time. Cash sitting in our bank, earning 1% interest, loses 2-3% purchasing power to inflation every year. Building extraordinarily large cash reserves then leaves us paying a shadow tax to inflation. However, over-extending ourselves in debt is a recipe that is only solved through forced austerity, layoffs, missed opportunities, and reductions of services in the future. This approach is not a direction we desire to go – and it is avoidable with a deliberate and strategic approach to our fiscal planning.

There are two scenarios that I feel are smart ways to use debt for our needs.

- 1) *When it enables us to save \$ on excess expenses through clear and demonstrable efficiencies.*
- 2) *When the debt is for critical infrastructure and has a direct repayment component that is structural in our budget (utility fees).*

One area we are using credit (Scenario 1) is in the modernization of our police vehicles. As you may recall, the historical approach was to approach police vehicle replacement in an ad-hoc manner. When one went down, it was repaired or replaced. This un-strategic approach led to a fleet of different vehicles, uneven milage and usage, as well as a budget crunch or amendment every time a new vehicle was needed. Additionally, it seemed as though every time a vehicle issue came up, it was a dire emergency – with PD not able to do their job due to unreliable vehicles.

Three years ago, we moved in a new direction and committed to purchasing 2-3 vehicles a year via state lease. This approach let us ease into a replacement policy that would take 4-5 years to work through fully. But when fully implemented, it would provide a consistent budget impact that can be relied upon and planned for every year, regarding vehicle replacement. Our fleet will always be modernized. Our officers will always have reliable equipment. Our council will always know what the city is going to spend each year. In short, we transitioned from year-to-

year budgeting to long-term visioning using debt smartly. In doing this, we've also reduced the vehicle maintenance expense line-item drastically, and we've spent fewer valuable police staff hours dealing with this previously persistent problem.

Another area we anticipate using the smart application of credit in 2021 is utilizing bonding to begin constructing our planned Wastewater Treatment Plant upgrade (Scenario 2). In this case, with record low interest rates, the cost of debt is exceptionally low for us to move this direction. And the source of funds for this building is a capital facilities line-item accounted for in the long-term sewer rates approved by the City Council.

The Police Team in 2021

As mentioned earlier, this draft budget continues a positive investment in our outstanding police department. In addition to continuing to modernize our vehicle fleet and fund less than lethal equipment, we will be hiring the remaining officers allotted by the council and appropriating training funds for their professional development.

Regarding professional development, with the dramatic changes to the public discussion around policing in general in this last year, I'm proud that we have a department dedicated to the concept of community policing.

To that point, more officers are going to enable additional foot and bike patrols. Getting to know people 1:1 on the trail, in their businesses, and around town. We will continue our relationship with the Orting School District via our School Resource Officer program. And as a benefit to our officers, our community, and the region, we have new opportunities becoming effective in January (with the switching of our insurance carrier). Our officers will be able to participate and integrate into regional training and action teams. I envision a police department and police officers that are not only leaders in our community but leaders of leaders in our region as well.

Lastly, our police department is continuing its dedication to self-improvement. We anticipate significant headway towards the long-term department goal of WASPC accreditation this year.

The Public Works Team in 2021

Much of the team will remain the same for 2021. One change we are looking to make is to bring in a permit coordinator to assist in our building department. We also anticipate the potential to look into the market for an on-staff engineer again as well.

One highlight, among so many, that I'd like to bring forward is that our pursuit of working with an agency to bring in a supported employment team member was not only a fiscally smart move but a morally correct one as well. Cody has been immensely helpful, and I hope we can expand this opportunity to more lesser-abled members of our community in the coming year(s).

The Administrative Team in 2021

To say we have a lot of change in the administration team in 2021 is an understatement. With the retirement of our long-time City Administrator and the shifting of roles that has been necessary this last year, this is the right time for a re-organization and reallocation of duties in our team.

In short, we will have a new City administrator, Finance Director, and new assignments for existing staff in several areas, including parks and recreation, human resources, administrative support, and planning.

Here are the key points, encapsulated in this budget, related to the administration of the city in 2021 and after:

- Our city administrator will see a rise in salary. This salary increase is not unexpected. Our current administrator that is retiring has declined any pay increase for some time. The comparable range for this position is not what we have been paying. I am bringing the salary in-line with comparables and staying within the Salary schedule already approved by the council.
- I am proposing that we explore bringing a planner onto our staff. While we are receiving excellent service from our contract planner, we have seen that our price to pay for these services likely exceeds our ability to pay for one on-staff.
- We may need a new finance director in 2021. We are likely to see a small savings in this area compared to 2020, where our finance director was wearing several hats, including assistant city administrator, and being paid accordingly.
- We are re-adjusting some roles to include an expansion of the Clerk's department to account for continued digitization, risk management, as well as administrative support roles.
- I am proposing that the council authorize a compensation increase for the Mayor. There are no two Mayors that do the same set of work across the 280+ cities in WA. In that, the pay for Mayors of cities like ours ranges drastically, from ~\$6k - ~\$100k per year, with some adding health and other benefits in addition to that compensation. Based on the level of work necessary to do this job effectively and to execute the vision presented in this budget, I believe \$30k/ year to be the starting point of fair compensation.

Policy Proposals for 2021

To close out my letter to you and help you in your scoping for the remainder of this budget, I am leaving you with a few policy proposals that may have a budget impact in the near and long-term future:

- *The council should consider creating an independently appointed Salary Review Commission with the direction to review council salary on an annual basis and to make self-effecting adjustments based on that review each year, if appropriate. This commission will ensure the council is compensated fairly for the work they do, and it will eliminate the awkwardness of voting on one's own compensation. One more area this will improve is to ensure equal compensation for each councilmember in the event of compensation changes.*
- *The council should consider re-evaluating the expenditures related to the Southwest Connector project until/unless Pierce County becomes a more active stakeholder in this corridor improvement. The project benefits commuters of Graham and Eatonville; however, it is being funded primarily through Orting taxpayers. Additionally, our attempts to secure funding through Pierce County Regional Council have been deemed uncompetitive due to the lack of transit in the project service area. With a critical need for a Kansas Street replacement, if we must choose where to focus our efforts, Kansas Street is more of a defensible expenditure of Orting taxpayer's limited funds than the Whitehawk Extension.*
- *There is a growing amount of discussion about tourism plans at Mt. Rainier National Park. As you know, the park is remarkably busy. There is talk about how to maintain access to the park with the growing population of the region and the allure of Mt. Rainier as a destination. With the council's support, we would like to make a strong case for Orting as a gateway community for Mt. Rainier. It is unclear what form advocacy for this sentiment will require from the council, but consideration for favorable tourism-related policy would be part of future visioning and goals discussions.*
- *The council should not choose to expend too much of the excess general fund \$ presented in this budget because we do not have a good idea of what the economic outlook will be for 2021. We should prepare a budget that reflects our commitment to being ready for a prolonged recession.*
- *Continue to invest in our Lobbyist. We have many opportunities on our plate that require us to be in more meetings than myself, or even our whole executive team can attend. We want to make a strong statement about our concern and commitment to improving transportation, access, emergency planning, and tourism and economic development in the Orting Valley. Continuing to commit to having a voice at **every** table is how we will do this.*

In Summary

While this is my budget proposal to you, the council, this is *very much* a product and extension of your previous budget visions. This letter is merely the beginning of an exciting period of planning that we work through every year.

Now that you have a draft to work from, my team will work tirelessly and faithfully to refine your thoughts over the next three months. With everything culminating in a final budget approved by the council before the end of December.

Thank you for your consideration of this budget and for the work you're beginning to do by evaluating, modifying, supporting, and even dissenting with the items it contains.

Joshua Penner, Mayor

City of Orting
October 1, 2020

Accounting and Financial Policies

Basis of Accounting and Budgeting

Basis of accounting is a term that refers to the revenues, expenditures, and transfers – and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Basis of budgeting: The City’s budget and financial statements for governmental funds (General, Special Revenue, Debt Service, Capital Projects, and Fiduciary Funds) and proprietary funds (Utilities and Internal Service Funds) have been prepared on a cash basis of accounting. Revenues are recognized when received and expenditures are recognized when paid.

The budget, as adopted, constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Any revisions to the legally adopted budget that alter the total revenues or expenditures of a fund require adoption by ordinance. Transfers or revisions within funds are allowed with the authorization of the City Administrator and City Treasurer, but only the City Council has the legal authority to increase or decrease a given fund’s budget.



Budgeting, Accounting, and Reporting System (BARS)

The City of Orting uses the revenue and expenditure classifications contained in the Budgeting, Accounting, and Reporting System (BARS) Manual, as proscribed by the Washington State Auditor’s Office, under the authority of Washington state law, Chapter 43.09 RCW. This system provides a uniform chart of accounts for all Washington State local governments and provides useful comparative data to the state regarding local spending. The BARS system also provides comparative data to interested parties, available through the WA State Auditor Local Government Financial Reporting System (<http://www.sao.wa.gov/local/Pages/LGFRS.aspx#.VMgslct0x9M>).

Budget Fund Structure

The City of Orting has sixteen appropriated funds (debt service funds are deemed appropriated when debt is authorized and are therefore not re-appropriated in each budget cycle, although they are provided for reference.) All funds, including debt service are included in the City’s periodic audit.

Each fund is considered a separate accounting entity and is accounted for with a separate set of accounts that include its cash, investments, revenues, and expenditures. Funds are independently balanced, meaning that revenues and beginning fund balances must equal expenditures and ending fund balances.

The City of Orting’s funds are separated into three main fund type classifications:

<u>Fund Type</u>	<u>Description</u>
Governmental	Funds that account for the activities of the City that are governmental in nature. Governmental funds are generally supported by taxes, charges for goods, and services, fees, and contributions from other governments.
Proprietary	Funds that account for the activities of the City that are propriety, or “business” in nature. Proprietary funds are self-supporting with fees paid by the users of their services.
Fiduciary	Funds held by the City as a trustee.

The three primary Fund Types are further divided and identified by coding:

<u>Fund Code</u>	<u>Fund Class</u>	<u>Description</u>
000-099	General Funds	Accounts for all financial resources except those required to be accounted for in another fund.
100-199	Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
200-299	Debt Service Funds	Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
300-399	Capital Project Funds	Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.
400-499	Enterprise Funds	Used to report any activity for which a fee is charged to external uses for goods and services.
500-599	Internal Service Funds	Accounts for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost-reimbursement basis.
600-699	Fiduciary Trust Accounts	Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

In addition to fund structure, the BARS Manual provides the structure for a specific chart of detailed accounts. In this structure, revenue (resource) accounts begin with the number “3” and can be summarized as follows:

BARS REVENUE ACCOUNTS

310	Tax Revenues
320	Licenses & Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeits
360	Miscellaneous Revenues
380	Non-Revenues
390	Other Financing Sources

On the expenditure side, the BARS manual provides for expenditure accounts up to fifteen digits in length. Each set of digits signifies a certain type of transaction. The final set of digits is referred to as the “object code” and signifies the type of expenditure. The City of Orting budget is reported at the object code level in each operating budget.

BARS Object Codes

10	Salaries & Wages	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, and holiday paid leave.
20	Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, retirement, and health benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office & operating supplies, small tools & minor equipment, etc.
40	Other Services & Charges	Amounts paid for services other than personal which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, advertising, memberships, etc.
60	Capital Outlay	Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal, and brokerage fees, land preparation and demolishing buildings, fixes and delivery costs. In Orting, most capital outlays are budgeted in the various capital improvement or enterprise funds of the City and not in the respective operating department’s capital outlay.
70	Debt Service	Principal and interest on long-term debt

Investments

The City of Orting manages and invests its cash within the guidelines established by the Washington State statutes with three objectives (in order of priority): Safety, liquidity, and yield. The City maintains a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available cash.

City investments are placed with the Washington State Local Government Investment Pool (LGIP) administered by the Washington State Office of the State Treasurer. Longer term investments are bonds which primarily include direct and indirect obligations of the United States Federal Government. See Appendix D for more detail on the city’s cash and investments.

Capital Assets

The City of Orting maintains capital asset records to identify and account for the long-lived assets of the City. Capital assets include land, buildings, machinery & equipment, and infrastructure valued in excess



of \$5,000 and with a useful life exceeding two years. Assets are expensed as they are purchased.

Long Term Debt

The City tries to manage its long-term debt in a manner designed to utilize its credit to optimize City services, while balancing overall debt levels and annual debt service obligations. The City recognizes that prudent use of its credit can both facilitate construction of essential capital improvements and serve as a method for sharing the costs of

those improvements between current and future beneficiaries. The City will typically strive for a conservative mix of cash and debt to fund projects.

1. Debt will not be used to cover operating expenses. When necessary, long-term debt may be used to provide for capital acquisitions and construction.
2. Term of debt. Long-term debt will be structured in such a manner, so the debt payments do not exceed the expected useful life of the project being financed. Whenever possible, the City will fund its capital needs on a pay-as-you-go basis, especially smaller capital projects.
3. Refunding bonds: Generally, existing bonds will not be refunded through the issuance of refunding bonds unless the refunding plan will achieve a net present value savings of at least 5%. As an exception to this general rule, the bonds may be refunded to obtain more favorable bond covenants when it is clearly in the City's interests to do so.
4. Legal limitation of indebtedness. The City will utilize its general obligation (GO or voted) and limited tax general obligation (LTGO or non-voted) debt authority prudently. The City's outstanding debt will never exceed those constitutional limits.
5. Preservation of credit rating. The City will carefully consider the future fiscal impacts of incurring additional long-term debt and will recognize the implicit, additional future costs of any debt issuance that impacts the City's credit rating.
6. Use of revenue debt whenever possible. The City recognizes that its ability to pledge its taxing authority as a security for debt is a limited resource which should be preserved whenever possible. Therefore, whenever the improvement being financed with debt is expected to produce off-setting revenues that can be used to secure all or part of the debt in lieu of a pledge of the City's taxing authority that revenue should be used to secure the debt to the maximum practical extent to minimize the usage of the City's limited voted and non-voted debt capacity.
7. Internally financed debt. The City may make interfund loans when it is prudent to do so as permitted by state law.

8. Utility fund debt. Each rate-based utility will utilize a six-year capital and financial plan which allocates capital financing needs between debt and pay-as-you-go use of current revenues. When it is determined that issuance of debt is needed for capital construction, debt will be secured solely by a pledge of rate revenues and will not utilize any general pledge of the City's taxing authority except in extraordinary circumstances as approved by City Council.
9. Conduit Debt/Local Improvement Districts. The City may allow itself to be used a conduit of debt secured by others where such an arrangement is allowed by law or regulations, and where the City is not, in any way, contingently liable for repayment of the debt.
10. Debt Issuance Review. Prior to issuing any long-term debt, the City will review the fiscal impact of the debt over the life of the new bonds. No long-term debt shall be incurred without approval by the City Council.

Reserve and Fund Balance Policies.

The City will maintain specific reserves as required by law, ordinance, or bond covenant. Generally, the City shall maintain a General Fund fund balance of not less than 25% of operating expenditures to provide for needed cash flow and as a reserve against unforeseen expenditures needs or revenue shortfalls. The reserve shall be 50% for the Enterprise Funds (water, sewer and stormwater). The following table compares 2021 ending fund balances verses the recommended reserve requirement:

All Funds: Ending Fund Balance		21 Ending Fund Balance	21 Operating Expenses	Reserve Requirement	Reserve Met
General Fund	001	1,201,566	3,522,239	50%	68%
City Streets	101	213,015	360,120	50%	118%
Cemetery	104	-	47,480	50%	0%
Parks Department	105	142,104	240,841	50%	118%
Water	401	1,874,098	1,468,168	25%	511%
Wastewater	408	4,697,064	1,323,646	25%	1419%
Stormwater	410	773,427	714,018	25%	433%

Revenues

Budgeted revenues will be forecasted realistically, but conservatively. Before accepting any state or federal grants, the City shall assess the fiscal impacts of the grant in view of any matching requirements, future operations and maintenance costs, and other commitments or obligations. No state or federal grant with a local match in excess of \$25,000 may be applied for without express approval from the City Council, regardless of whether the project is included in the adopted budget or Capital Improvement Plan.

Utility rates shall be set sufficiently to cover the costs of service.

City staff will periodically review all fees for licenses, permits, fines, and other miscellaneous charges and recommend changes based on inflation, processing time, expenses to the City, benchmark rates, and any other factors pertinent to the specific item.

Fiscal Monitoring

Revenues and expenditures are monitored by the Finance Department and department managers continually throughout the year to ensure that funds are available and used in an appropriate manner. Period reports are compiled and made to the City Council on the status of the budget and progress

being made on various projects. Monitoring also includes ongoing assessment of trends, changes to laws, etc. and subsequent evaluations for potential impacts of external changes on the City's sources of revenue and expenditure limitations or mandates.

Financial Planning and Capital Investment Policies

Capital projects which anticipate funding, in whole or in part, from grants, mitigation fees, impact fees, or other funds that involve a competitive application shall be reevaluated on the basis of its value and priority level if the anticipated grant, fee, or loan does not materialize or the changes of award appear remote.

The City will not fund capital improvements that primarily benefit development except as part of the City's economic development plan and strategy.

The City will maintain and periodically update a maintenance and replacement schedule for the Fleet Replacement Fund. Any equipment replacements and additions will be included and itemized in the budget, and no equipment shall be substituted from the established schedule without the express consent of the City Council.



2021 Budget:

Overview

For 2021 staff have identified internal policy and process improvements as goals. These goals include working toward accreditation for the Police, working through records and creating paperless systems for administrative staff, economic development and planning for executive staff and NPDES compliance activities for the Public Works. The Police Chief is also working on updating the city's emergency management plans and working with local partners to coordinate these plans as many of the scenarios these plans contemplate are highly correlated between different cities. On top of that the management team and Public Works team will be working towards construction of sewer treatment plant upgrades.

Major Projects

The City annually adopts Capital Improvement Plans (CIP's) or Street Improvement Plans (SIP) which outline our priorities for capital for those funds. The CIP's and TIP's are included in Appendix A. Below is a summary of the key capital expenses that we are expecting for the 2020 budget year. Additional details on these projects can also be found in Appendix C - Budget requests.

Lift Station Upgrades

The City has completed design work on two new lift stations for our sewer utility. One lift station is located adjacent to the Calistoga Bridge and the other is located in the Rainier Meadows neighborhood. These projects will upgrade the existing stations that are at the end of their useful life. The estimated cost to replace these two lift stations is \$1.25 million.



Calistoga Stormwater Conveyance

The current stormwater conveyance system along Calistoga Street West is failing and causing water to blow off the street and onto the sidewalk and into neighbors yards. Reconstructing this system will help manage stormwater in this part of the city and will also be able to tie into other future projects in this area including improvements to Kansas Street and the future extension of the Whitehawk Boulevard.

Treatment Plant Solids Handling Facility

The city is currently in the design process for a solids handling facility at our treatment plant. Currently, the city must hire a contractor every several years and have our lagoons dredged and then the solids are transported to sites where we can safely dispose of them. This has become a more difficult and costly process as regulations surrounding the disposal of sewage solids is ever increasing. This solids handling facility will increase our flexibility in how we dispose of our solids. The estimated cost of this project including design and construction is estimated to be \$10 million and will be paid for with a combination of cash and debt from the sewer fund. As mentioned above, enterprise funds are self-funding and the

debt will be paid for out of sewer rates. The city retired the bond on the construction of the sewer plant in 2018, so the impact to rates of the new debt will be somewhat tempered.

New or Ongoing Major Requests

For 2020 there are a number of new requests including capital items, additional staff, and new programs. The total new or ongoing major requests totals \$14 million. A schedule of these requests and a summary of each of the individual requests can be found in Appendix C.

Fund Balances

Fund balance is the excess of an entity's assets over its liabilities. A negative fund balance is a deficit. Unreserved fund balance represents historical receipts less historical expenditures. Unreserved fund balance is available for budgetary appropriation if necessary to balance revenues to expenditures. The following table represents the ending fund balances for our major operating funds along with our projection for 2020 and 2021 ending fund balance.



All Funds: Ending Fund Balance		2018	2019	2020	2021	Change from 2020	
		Actual	Actual	Estimated	Estimated	\$	%
General Fund	001	3,783,305	932,659	1,200,000	1,201,566	1,566	0.2%
City Streets	101	291,572	114,620	450,000	213,015	(236,985)	-206.8%
Cemetery	104	45	11,715	98,711	-	(98,711)	-842.6%
Parks Department	105	780,998	604,381	620,000	142,104	(477,896)	-79.1%
Tourism Fund	107	6,283	7,037	4,500	70	(4,430)	-63.0%
TBD	108	220,239	281,105	320,000	319,800	(200)	-0.1%
Police Department Drug	120	3,844	3,933	-	-	-	0.0%
LOCAL Vehicle Purchase 2016	202	-	-	-	-	-	0.0%
LOCAL Backhoe Purchase 2017	203	-	-	-	-	-	0.0%
Emergency Evacuation Bridge Fund	303	-	-	-	-	-	0.0%
City Hall Construction	304	446,091	4,300,540	-	-	-	0.0%
Transportation Impact	320	519,360	616,208	310,000	105,000	(205,000)	-33.3%
Water	401	1,552,126	1,277,876	1,850,000	1,874,098	24,098	1.9%
Wastewater	408	7,571,441	7,109,681	8,150,000	4,697,064	(3,452,936)	-48.6%
Stormwater	410	2,381,694	2,062,099	2,350,000	773,427	(1,576,573)	-76.5%
Utility Land Acquisition	412	768,821	84,340	35,000	-	(35,000)	-41.5%
Cemetery Perpetual Fund	701	510,217	518,992	514,000	521,000	7,000	1.3%
Skinner Estate Fund	704	472,754	480,884	476,000	478,500	2,500	0.5%
Total		19,308,791	18,406,072	16,378,211	10,325,644	(6,052,568)	-31.3%

Comparative Revenue and Expenses

The following table represents the estimated revenues and expenses of all funds:

All Funds	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	8,000,000	8,000,000	0.0%
Taxes	3,576,661	3,578,155	2,680,084	3,343,941	3,207,975	(135,966)	-4.0%
Licenses and Permits	388,832	254,830	141,977	248,500	253,700	5,200	1.2%
Intergovernmental	850,864	855,238	1,455,266	2,371,900	1,397,600	(974,300)	-42.8%
Goods and Services	5,963,948	5,544,453	4,531,530	5,169,933	6,030,561	860,628	14.5%
Fines and Penalties	109,953	108,237	62,538	86,500	86,500	-	0.0%
Miscellaneous	317,141	457,982	197,468	154,010	154,010	-	0.0%
Nonrevenues	157,806	152,411	8,419	200	500	300	0.2%
Transfers	291,285	6,829,679	907,402	745,042	157,042	(588,000)	-43.7%
Other	2,198,425	53,453	216,656	-	-	-	0.0%
Total Revenue	13,563,630	11,004,758	9,293,938	11,374,983	19,130,846	7,755,863	62.6%
Expenditures							
New Request	-	-	-	-	10,153,200	10,153,200	0.0%
Salaries and Wages	2,711,558	2,802,895	2,512,327	3,051,947	3,288,934	236,987	7.8%
Personnel Benefits	1,050,478	1,116,816	933,583	1,295,330	1,310,046	14,716	1.1%
Supplies	304,875	298,111	264,005	344,150	322,150	(22,000)	-6.4%
Services	2,674,161	3,029,639	2,101,608	4,084,996	3,782,793	(302,203)	-7.4%
CAPEX	2,299,616	4,042,694	5,478,366	8,638,631	5,847,350	(2,791,281)	-32.3%
Debt Principal	563,391	342,482	340,070	353,956	350,956	(3,000)	-0.8%
Debt Interest	62,419	58,297	42,810	49,883	49,883	-	0.0%
Transfers	492,373	6,728,207	1,106,806	602,981	162,837	(440,144)	-6.4%
Other	144,191	144,546	3,932	500	3,000	2,500	0.0%
Total Expenses	9,810,690	11,835,480	11,676,702	17,819,393	25,108,312	7,288,919	63.0%

Note: All totals are net of transfers.

Personnel, Wages and Benefits

Other than capital expenditures, wages and benefits make up the largest portion of the city's expenses. For 2021 it is estimated that we will spend \$3.2 million on wages and \$1.3 million on benefits. Expressed another way, 24% of our expenses go to wages and benefits.

For the 2021 budget we are proposing a head count of 41.7 full time equivalent (FTE) employees. This headcount represents a net increase from the 2020 budget of 1 FTE. More information regarding positions and wages can be found in Appendix B.

Wages are set by the council for administrative staff on an annual basis and the council approves wages for the city's two bargaining units when their collective bargaining agreements (CBA) are ratified. The AFSCME Local 120 (Local 120) union represents our public works and clerical employees. The Fraternal Order of Police Lodge 27 (FOP) represents our police officers. The Local 120 CBA covers the employees until the end of 2019 and is currently being negotiated while the FOP CBA covers the employees to the end of 2021.

General Fund

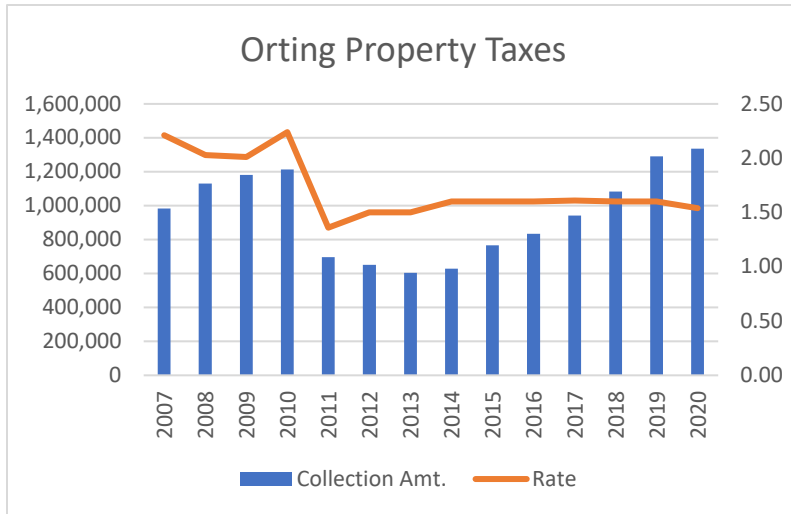
This section of the budget is broken down first into an overview of general fund taxes, and then will move into the functional areas of the general government. If the functional areas have revenue associated with them, like the Municipal Court or the Building Department, associated revenue will be detailed in that section.

General Fund Taxes

2021 general fund tax revenue is projected to be up over 2020 revenues by about \$12 thousand or 0.4%. General fund taxes can be used for any purpose and carry no restrictions.

Property Tax

The City of Orting General Fund is supported by property taxes levied on the assessed value (AV) of real estate (including land, structures, and improvements). In Table 1 above, property taxes are included in the "Taxes" category. Pierce County acts as the City's agent to collect property taxes levied in the county for all taxing authorities. Taxes are due in two equal installments on April 30th and October 31st. Collections are remitted to the appropriate taxing district by the County Treasurer the month following collections. By law, the City is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. Also by law, the local fire district's levy and the library district's levy must be subtracted from the City's levy. The City has annexed to both Central Pierce Fire District (#18) and the Pierce County Library District, therefore, the City's levy is reduced by those levies.



By state initiative, property tax is capped at 1% increase over the prior year’s collections, plus the value of any annexations and new construction. In 2020 the city ran into its statutory 1% increase cap since the city was annexed into Fire District 18. In 2021 the 1% property tax increase limit will continue to be in effect and the effective tax rate is estimated to go down to \$1.48.

Property taxes are classified as either regular levy or special levy. The regular levy is used by the taxing authority for general operations and debt service costs related to non-voter approved bonds. With a vote of the community, the City can assess a “special levy” to pay for specific voter-approved bonds. The City of Orting has no outstanding voter-approved bonds, and therefore no special levy property taxes.

In 2020 Orting citizens paid \$12.33 per \$1,000 of assessed valuation to the following taxing entities:

Taxing Entity	Tax Amount	%
Conservation Futures	\$0.04	0.31%
Flood Control Zone	\$0.10	0.83%
Port of Tacoma	\$0.18	1.49%
Central Puget Sound RTA	\$0.20	1.62%
Pierce County Rural Library	\$0.47	3.82%
Fire District 18	\$2.24	18.21%
State	\$1.96	15.88%
County	\$1.01	8.22%
City of Orting	\$1.54	12.48%
Orting School District	\$4.58	37.16%
Total:	\$12.33	100.00%

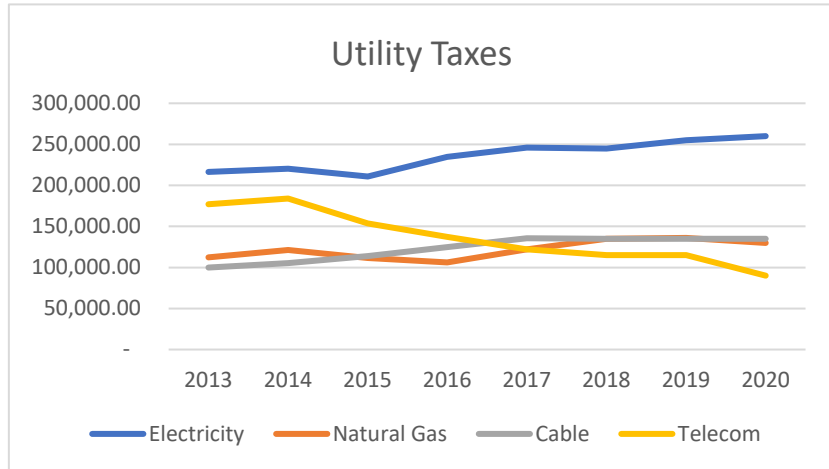
The City’s share of the local property tax burden in 2020 was 12.5%. The biggest driver of property taxes increasing over the past several years has been the increase in assessed property values. As property values go up, the amount paid in property taxes goes up even if the tax rate remains unchanged.

Utility Taxes

Utility taxes in the city are only levied on telecommunications, gas and electricity at 6% of gross revenues. The city has the authority to impose further utility taxes on garbage and public utilities including water, sewer, and stormwater, but has not imposed any such taxes, and this budget does not propose imposing such taxes.

Since 2013, and including our estimates for 2020, taxes on electricity have averaged \$235 thousand per year, and have increased steadily over that period, increasing an average of just under 3% per year.

Taxes on natural gas have increased from \$112 thousand in 2013 to an estimated \$130 thousand in 2020, or 3.6% per year on average. We estimate the taxes collected on natural gas will remain similar to the amount collected in 2020.



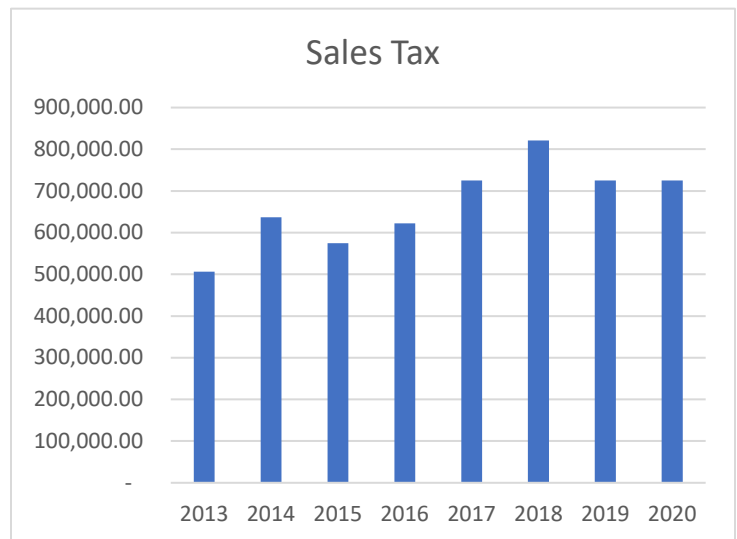
The amount collected from our taxes on cable had been increasing since 2013, but it appears to be leveling out around \$135 thousand per year which is our budget estimate for 2020. Our potential tax base for cable has expanded over the previous year, but it appears we are being impacted by the broader trend of families canceling their cable service for other options.

Taxes on telephones and cell phones has been trending down since our high of \$184 thousand in 2014. For 2021 we are expecting this downward trend to level out and are budgeting \$90 thousand in estimated revenue. We suspect the reason telecom taxes have been trending down since 2014 is due to customer’s eliminating their land lines.

Sales Tax

Sales tax is imposed on every taxable transaction occurring within the City, and it applies to the same transactions which the state sales tax applies. The sales tax rate within the city is 9.2%. The city’s rate is 1%, the county taxes 0.3%, taxes that go to the transit authority are 1.4%, and the state rate is 6.5%.

The city’s sales tax collections has benefitted over the past several years from a boom in construction. Sales tax collections have gone from \$506 thousand in 2013 to a high in 2018 of \$820 thousand. Sales tax is expected to come in around the \$725 thousand level for 2021.



General Fund Revenue & Expense Overview

Total budgeted expenses for the General Fund up less than 1% for 2021 and will continue that trend in 2021. For 2021 total budgeted expenses are \$3.713 million, or a roughly a \$81 thousand increase over the 2020 budget. The following table summarizes the revenue and expenses of the General Fund since 2018 and includes the 2021 budget amounts:

General Fund	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	2,670,228	2,911,232	2,185,456	2,813,881	2,817,915	4,034	0.1%
Licenses and Permits	388,832	254,830	141,977	248,500	253,700	5,200	1.2%
Intergovernmental	239,043	256,819	776,521	843,900	255,600	(588,300)	-234.5%
Goods and Services	343,810	269,050	157,743	227,040	272,690	45,650	14.9%
Fines and Penalties	72,088	63,102	50,488	64,500	64,500	-	0.0%
Miscellaneous	101,329	99,634	149,632	51,500	51,500	-	0.0%
Nonrevenues	16,981	13,085	8,388	-	-	-	0.0%
Transfers	-	-	-	4,000	4,000	-	0.0%
Other	2,198,425	51,120	209,100	-	-	-	0.0%
Total Revenue	6,030,736	3,918,872	3,679,304	4,253,321	3,719,905	(533,416)	-13.8%
Expenditures							
New Request	-	-	-	-	57,700	57,700	-
Salaries and Wages	1,601,613	1,567,053	1,394,538	1,671,107	1,750,483	79,376	4.8%
Personnel Benefits	561,561	580,973	456,141	677,404	640,848	(36,557)	-5.4%
Supplies	187,556	172,500	159,878	183,850	158,550	(25,300)	-12.7%
Services	1,073,766	1,008,706	828,690	876,779	827,906	(48,873)	-4.9%
CAPEX	84,012	111,624	94,109	121,800	169,000	47,200	36.7%
Debt Principal	7,153	37,979	30,065	37,000	37,000	-	0.0%
Debt Interest	114	11,039	10,783	8,000	8,000	-	0.0%
Transfers	319,288	3,225,217	842,632	55,887	65,852	9,965	0.3%
Other	5,191	5,486	3,932	500	3,000	2,500	0.1%
Total Expenses	3,840,255	6,720,577	3,820,770	3,632,327	3,718,339	86,012	0.8%

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Legislative

The City Council serves as the City's policy makers. The council is the body who sets, in general, the main direction of the City while leaving details to the employees. More specifically, they:

- Define the functions, powers, and duties of City employees;
- Fix compensation and working conditions of City employees;
- Adopt ordinances regulating City business;
- Acquire, maintain, and protect public property including real estate, structures, waterways, and more;
- Provide services citizens need and want, including cultural, recreational, safety, utilities, roads, and planning for the future of the community;
- Represent the City of Orting in regional efforts;
- Balance services needed with how to pay for this, including borrowing, taxation, and the granting of franchise.



The following table represents a summary of expenses since 2018 along with our 2021 budget expenses.

Legislative	2018	2019	2020	2020	2021	Change from 2020	
Expenditures	<u>Actual</u>	<u>Actual</u>	<u>YTD</u>	<u>Budget</u>	<u>Budget</u>	\$	%
New Request	-	-	-	-	21,000	21,000	0.0%
Wages	25,200	25,193	20,997	25,200	25,200	-	0.0%
Benefits	-	-	-	-	-	-	0.0%
Supplies	3,020	1,285	8,924	8,500	4,500	(4,000)	-47.1%
Services	9,235	12,175	4,216	7,900	7,900	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	-	-	-	-	-	0.0%
Debt Principal	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Other	-	-	-	-	-	-	0.0%
Total Expenses	37,456	38,653	34,136	41,600	58,600	17,000	40.9%

Municipal Court

The Municipal Court serves citizens and visitors to the city who have been charged with misdemeanors, civil infractions or parking violations. The Municipal Court:

- Adjudicates criminal misdemeanor offenses and imposes appropriate fines and punishments;
- Collects fines, restitution and other assessments imposed by the court and accounts for all funds received and disbursed;
- Manages jury trials;
- Assures the due process requirement of a public defender at arraignments;
- Makes decisions about civil infractions and imposes penalties and deferrals as appropriate;
- Monitors, evaluates and implements legislative mandates and changes in court rules.

The table below represents a summary of the revenue and expenses since 2018 along with the expected revenue and expense budget for 2021:

Court	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	Actual	Budget	Budget	\$	%
Revenues							
New Requests	-	-	-	-	-	-	0.0%
Goods & Services	48,589.16	34,871.82	48,589.16	43,800.00	43,800.00	-	0.0%
Fines and Penalties	72,067.39	63,101.77	72,067.39	64,300.00	64,300.00	-	0.0%
Miscellaneous	6,546.22	4,548.91	6,546.22	4,500.00	4,500.00	-	0.0%
Nonrevenues	9,948.37	7,257.59	9,948.37	-	9,948.37	9,948	0.0%
Total Revenue	137,151	109,780	137,151	112,600	122,548	9,948	8.8%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Wages	159,155	161,998	76,348	171,662	135,036	(36,627)	-21.3%
Benefits	58,610	57,670	29,666	65,663	34,901	(30,762)	-46.8%
Services	17,015	16,168	9,996	20,305	12,955	(7,350)	-36.2%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	-	-	300	-	(300)	-100.0%
Total Expenses	234,781	235,837	116,010	257,930	182,891	(75,039)	-29.1%

Executive

The Executive Department houses the offices of the Mayor and City Administrator and provides general administrative oversight and support to the other City departments. This department administers programs and policies established by the City Council and directs the day to day activities and operations for all City departments. More specifically, the Executive Department:

- Informs the Council on City issues, problems, and future needs;
- Implements policy decisions of the Council;
- Develops and implements strategic plans for the execution of the City's mission, vision, and values;
- Provides leadership to City Departments in management and strategic planning;
- Represents the City and local concerns on a regional, state, and national level;
- Plans and implements communications strategy to keep citizens informed on City issues;
- Coordinates agendas and information for efficient city meetings;
- Coordinates response to citizen requests for public records.



2020 Highlights have included:

- Construction of new facilities including new structures for police/court/council/administration;
- Updating our economic and communications plans;
- Continued work on the city's emergency preparedness plans and emergency management training and drills for staff.

The following table summarizes expenses since 2018 and includes our 2021 budgeted expenses:

Executive Expenditures	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	-	-	0.0%
Wages	48,108	50,424	42,748	51,313	77,140	25,827	50.3%
Benefits	14,775	14,860	12,477	13,965	13,099	(866)	-6.2%
Supplies	3,471	4,132	2,488	5,300	2,300	(3,000)	-56.6%
Services	9,972	7,162	8,357	8,900	8,500	(400)	-4.5%
Total Expenses	76,326	76,578	66,070	79,478	101,039	21,561	27.1%

Finance & City Clerk

The Finance Department supports City operations by:

- Providing timely and accurate financial data and analytical support to assist in decision making processes at all levels;
- Maintaining the accounting software system to ensure the integrity of the City's financial data, while striving for increased efficiencies and customer service;
- Administering and monitoring the City's finances in accordance with Federal, State and Municipal laws and regulations and best practices;
- Administers the city's human resource functions;
- Preparing the Budget and Annual Financial Report in accordance with the Washington State Auditor's Office "Budgeting, Accounting, and Reporting System (BARS) Manual, as well as best practices;
- Coordinating audits with the Washington State Auditor's Office;
- Ensuring fiscal responsibility in debt administration and investment protocols;
- Billing, auditing, reporting, receipting, and customer support for City's utility system, including water, sewer, and stormwater.
- Providing internal and external customer service, including banking, accounts payable, accounts receivable, grant management, and cash receipting.

City Clerk:

If the City is a wheel, the City Clerk is the hub. The clerk is the historian of the community, for the entire recorded history of the city and its people is in the clerk's care. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together." My major responsibilities are: City Council support including agenda development, preparation of official minutes, support to the Mayor, the City Council and the City Administrator, management of the City's official records, codifying City ordinances, public disclosure, legal noticing, recording of legal documents, officiating formal bid openings, accepting claims, supporting Council committees, maintaining contract files, and city website support.

Below you can see a summary of expenses since 2018 along with our 2021 budget expenses:

Finance Expenditures	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	4,200	4,200	0.0%
Wages	136,969	172,656	158,891	172,819	216,118	43,299	25.1%
Benefits	55,997	68,554	64,686	72,752	90,155	17,403	23.9%
Supplies	17,493	13,836	8,069	11,100	10,100	(1,000)	-9.0%
Services	115,932	71,873	70,186	80,151	69,437	(10,714)	-13.4%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	5,190	699	1,090	12,500	11,500	(1,000)	-8.0%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Total Expenses	331,581	327,618	302,922	349,322	401,509	52,187	14.9%

Legal

The city attorneys serve as the legal advisors to the Mayor, City Council, City Administrator, and other employees of the City. All city attorneys are contracted through various legal firms. The legal department:

- Represents the City of Orting in all litigation;
- Drafts and reviews all ordinances, resolutions, contracts, and agreements;
- Furnishes written opinions on all legal matters relating to the City;
- Prosecutes misdemeanors and gross misdemeanors in the Court;
- Updates Municipal Code and policy manuals.

Below is a summary of expenses since 2018 along with our 2021 budget expenses:

Legal Services	2018	2019	2020	2020	2021	Change from 2020	
Expenditures	Actual	Actual	Actual	Budget	Budget	\$	%
Total Legal Services	174,054	169,399	89,848	140,400	140,400	-	0.0%

Police

The Orting Police Department is charged to preserve the peace, protect life and property, and enforce the local, state and federal statutes. The Orting Police Department is a full-service, community-centered law enforcement agency. To accomplish all tasks assigned to the police department, the organization is divided into three functional areas, Administration, Operations (Patrol), and Support Services, which includes full-time/part-time personnel. The organization structure of the police department was transformed in 2019 with the addition of two assignment-specific lieutenants and a re-crafted organizational chart. Further functions of the police department include:

- Work with citizens, businesses, and the entire community to build partnerships for a safe and strong community.
- Provides traffic control through enforcement and education;
- Prevents crime by catching suspects, investigating incidents, watching trends, working with neighboring jurisdictions, citizens and businesses;
- Investigates crimes, seeking not only to identify suspects but also to build strong cases for prosecution;
- Maintain peace and order;
- Respond to incidents of criminal activity or unrest;
- Prepare for and respond to emergency situations and help others be prepared to respond to human-made or natural disasters.



During 2020 the OPD prioritized operational performance and preparing for an accreditation process over the next two years. We have made strides in improving our evidence process and interdepartmental accountability by refining policy and procedures. The two new lieutenants have also received additional leadership training including FEMA training, CJTC supervisory training internal affairs investigation training. The pandemic and continued improvement through additional accountability has created challenges for the department this year along with a difficult hiring environment has required additional

dedication and responsibilities for staff.

For 2021 we are seeing an improved hiring environment and expect to have a full patrol staff early in the year as both new officers complete the Basic Law Enforcement Academy and we are able to onboard lateral candidates. We are optimistic that having a good mix of new and seasoned personnel will lead to another year of growth and further improvement in community orientated services.

During 2021 command staff will be able to refocus their effort away from recruitment and towards the City's goal of WASPC Accreditation. Next year we hope to get through the Agency Self Assessment and LEMAP processes prior to the start of the Accreditation process. This process will help facilitate our vision of performance, accountability, collaboration and inclusiveness, greater openness, transparency, decision-making, sustainability and affordability.

The Mayor has set a goal of predictable budgeting by replacing a portion of our worn equipment through planned annual replacement. The Orting Police Department has made investments in new technology, updated equipment and new police vehicles while committing to stronger approach to the management of public funds.

Our vision is reflected in a new community-centered service delivery model, which is comprised of four primary goals. These goals include being where the public needs us most, embrace partnerships to create safer neighborhoods, and to focus on the unique needs of our community and public trust.

We are looking forward to another year of improved performance and increased community engagement and are optimistic that we will be able to get back to interacting with the citizens at our annual city-wide events!

The following table summarizes the police expenses since 2018 and shows the budgeted expenses for 2021:

Police Expenditures	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	Actual	Budget	Budget	\$	%
New Request	-	-	5,000			-	0.0%
Wages	1,070,922	1,031,112	980,815	1,077,600	1,115,951	38,351	3.6%
Benefits	368,803	383,008	318,692	449,853	422,572	(27,281)	-6.1%
Supplies	62,163	53,874	71,737	63,000	55,400	(7,600)	-12.1%
Services	383,065	271,414	276,460	326,223	288,003	(38,220)	-11.7%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	8,727	87,941	74,997	94,000	157,500	63,500	67.6%
Debt Principal	7,153	37,979	30,065	37,000	37,000	-	0.0%
Debt Interest	-	11,039	10,783	8,000	8,000	-	0.0%
Transfers	29,505	29,356	28,609	29,324	29,290	(34)	-0.1%
Other	-	-	-	-	-	-	0.0%
Total Expenses	1,930,338	1,905,723	1,797,158	2,085,000	2,113,716	28,716	1.4%

Planning

Administrative

The Planning Department is often the first point of contact for development proposals and staffs the Architectural Design Review Board, Planning Commission, City Council, Hearing Examiner meetings, and public hearings. The Planning Department is often asked to provide drafts of agenda bills, resolutions and ordinances, and provide assistance with grant applications. The Planning Department functions are handled partially in-house by the Planning Secretary for Planning Commission support. Since September 2019, the Planning Department functions have been performed by AHBL, Inc.

Current Planning or Development Review

The Planning Department is responsible for coordinating and leading the City's review of land use applications which includes a variety of permits and review processes. The Planning Department is also responsible for conducting environmental review under the State Environmental Policy Act (SEPA) and administering the City's critical areas regulations, Shoreline Master Program, and floodplain development regulations.

Long-Range Planning

The Planning Department is responsible for preparing land use code updates as well as updates of long range policy documents such as the Comprehensive Plan, subarea plans, the Shoreline Master Program, buildable lands reporting, and portions of the City's Capital Improvement and Transportation Improvement Plans. This work involves coordination with outside agencies and the City Attorney.

Departmental Goals for 2021

The Planning Department has several goals for 2021. Some are based on code or state mandated timelines, while others are related to reducing liability or increasing customer service. These include:

- Identify and prepare code amendments on a timely basis;
- Update forms to include most recently adopted codes and processes;
- Provide a Frequently Asked Planning Questions section for the City's website;
- Update the City's Fee Schedule to establish an upfront deposit for third party review services in development review;
- Establish a site plan review process in the Orting Municipal Code;
- Identify and apply for grants annually; and
- Return all phone calls within 24 hours and schedule pre-application meetings within three days;



Upcoming Events

In March 2020 the City received a grant from the Department of Commerce through HB 1923 to execute housing and subdivision code amendments. Work began on the code amendments following contract execution in May 2020. In early 2021 public hearings on the code amendments will be held, with City Council action required by March 31, 2021. This will then be transmitted to the Department of Commerce in order to receive grant funds.

The City's Parks, Trails, and Open Space Plan expires in June 2021. To remain in compliance with RCO standards for funding, the plan will need to be updated by that deadline.

Below is a summary of expenses since 2018 along with our 2021 budget expenses:

Planning Expenditures	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	Actual	Budget	Budget	\$	%
Wages	-	-	-	-	-	-	0.0%
Benefits	-	-	-	-	-	-	0.0%
Supplies	8,544	2,927	2,992	3,300	1,700	(1,600)	-48.5%
Services	136,639	189,302	119,142	71,000	101,000	30,000	42.3%
Total Expenses	145,183	192,229	122,134	74,300	102,700	28,400	38.2%

Building/Code Enforcement

Building and code enforcement were combined under one budget starting in 2020. One reason is strictly due to how the state auditor organizes these expenses in our chart of accounts. The second reason is that these are really two complementary functions, and in a lot of cases Code Enforcement and the Building Official work side by side on various code enforcement issues.

2020 has been a challenging environment for Code Enforcement as our primary goal is to manage code enforcement issues through voluntary compliance. Voluntary compliance requires relationship building and gaining credibility can be difficult over the phone and through letters. That said we have made major progress on several properties including:

- The Council authorized the City Attorney to pursue compliance of Chronic Nuisance properties through the court system by petitioning the court to allow the city to close these properties;
- We have worked with banks and new property issues to start the cleanup process on properties that have been abandoned and neglected for many years;
- Addressed many smaller quality of life issues throughout the City.

The goal of the building department is to ensure that all structures that are built within the city are built to meet the current building codes that the city and the State of Washington have adopted. Further, the building official makes sure that all structures that are built within the flood plains within the city meet FEMA's regulations. The building department works with the City Planner and City Engineer to ensure that all current regulations are being followed.

The table on the following page represents a summary of revenue and expenses of the Building department since 2018 along with a summary of our 2021 budgeted revenue and expenses:

Building/Code Enforcement	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues						-	0.0%
Licenses and Permits	248,703	86,647	17,169	98,700	98,400	(300)	-0.3%
Goods & Services	182,068	52,019	30,441	37,800	37,800	-	0.0%
Fines and Penalties	-	-	-	-	-	-	0.0%
Total Revenue	430,771	138,666	47,610	136,500	136,200	(300)	-0.2%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Wages	119,751	83,089	112,151	122,469	157,531	35,062	28.6%
Benefits	44,192	35,841	30,196	56,528	78,067	21,539	38.1%
Supplies	8,150	5,746	8,978	5,500	5,250	(250)	-4.5%
Services	68,261	53,655	28,424	41,632	23,628	(18,004)	-43.2%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	5,465	9,042	16,444	15,000	-	(15,000)	-100.0%
Transfers	567	564	550	563	563	(1)	-0.1%
Other	-	-	-	-	-	-	0.0%
Total Expenses	246,386	187,937	196,742	241,692	265,039	23,347	9.7%

Parks & Recreation Department

Orting is proud to connect its citizens and its guests to the beautiful setting around us. You can do everything from walking, running or biking on the Foothills Trail, fishing in the close by rivers, skateboarding, and participating in a variety of classes and sporting activities. All of this can be done within the picturesque backdrop of Mt. Rainier! Recreation is a part of important social interactions; the activity itself and the gains in knowledge and skills from participation. I hope you choose to participate in one or more of our programs. Make an investment in yourself. **YOU are worth it!** Our Hope is that you will enjoy our “Small Town, Big View” with FUN!



2020 has been a much different year for the Parks & Recreation department than a typical year due to the Pandemic. All our activities since March have been cancelled. Staff are optimistic that we can return to a more normal schedule of activities some time in 2021.

The 2021 budget for this department also reflects a realignment of duties and a reduction in the amount of staffing needed for this department. This change is manifested in reduced salary and benefit budget for 2021.

If you have an idea about a program, activity or sport you would like to see here in Orting, please share them with us! We want to make your ideas become a reality.

The following table represents a summary of the Parks and Recreation department since 2018 along with budget amounts for 2021.

Parks & Recreation	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Requests	-	-	-	-	-	-	0.0%
Activities	48,383	55,620	6,626	49,440	49,440	6,624	13%
Event Fees/Rentals	4,345	5,517	1,394	4,500	4,500	1,393	31%
Total Revenue	52,728	61,137	8,020	53,940	53,940	8,018	14.9%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Wages	41,432	42,581	2,589	50,044	23,508	(26,536)	-53.0%
Benefits	19,104	21,039	425	18,643	2,054	(16,590)	-89.0%
Supplies	38,704	42,252	5,564	26,350	24,600	(1,750)	-6.6%
Services	7,050	7,435	2,315	7,670	2,060	(5,610)	-73.1%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	-	-	-	-	-	0.0%
Total Expenses	106,289	113,307	10,893	102,707	52,222	(50,485)	-49.2%

Streets

The Street Operating Fund manages the City's residential streets, city owned sidewalks, and other transportation- related activities.

The streets fund is managed by the Public Works Department. Efforts include:

- Thermal plastic and repainting of street markings;
- Snow & ice removal;
- Ditch cleaning;
- Street tree pruning;
- Sign maintenance & replacement;
- Crack sealing; and
- Construction and improvement of all non-arterial streets;

For 2021 the Streets fund will continue working on design of the Whitehawk Bypass. This project will allow traffic that is going through town to flow more easily and ease congestion. The following table summarizes the revenues and expenses of the Streets fund since 2018 and shows the 2021 budgeted amounts:



Streets	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	342,010	217,103	187,561	160,000	160,000	-	0.0%
Licenses and Permits	-	-	-	-	-	-	0.0%
Intergovernmental	182,548	184,442	200,386	509,000	363,000	(146,000)	-28.7%
Goods and Services	-	-	-	-	-	-	0.0%
Fines and Penalties	-	-	-	-	-	-	0.0%
Miscellaneous	8,291	27,624	15,578	17,200	17,200	-	0.0%
Nonrevenues	-	-	-	-	-	-	0.0%
Transfers	-	55,412	171,884	-	-	-	0.0%
Other	-	-	549	-	-	-	0.0%
Total Revenue	532,849	484,581	575,957	686,200	540,200	(146,000)	-20.6%
Expenditures							
New Request	-	-	-	-	5,475	5,475	0.0%
Salaries and Wages	57,428	68,982	52,343	69,167	82,656	13,488	19.5%
Personnel Benefits	26,898	34,452	23,950	34,206	40,725	6,519	19.1%
Supplies	2,822	2,709	2,628	6,525	6,525	-	0.0%
Services	239,864	157,155	106,411	219,710	220,148	438	0.2%
CAPEX	22,934	25,351	61,454	433,700	410,550	(23,150)	-5.3%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	15,795	270,709	10,849	11,120	11,107	(13)	0.0%
Other	-	-	-	-	-	-	0.0%
Total Expenses	365,742	559,357	257,635	774,428	777,185	2,758	0.4%

Cemetery

This department serves individuals who are planning for their future resting place, families who need to schedule an interment and those visiting loved ones who are already laid to rest. The Cemetery:

- Assists individuals planning for their future;
- Assists family and friends who need to make arrangements for the repose of loved ones who have passed away;
- Maintaining a peaceful and beautiful facility and grounds;
- Offering many options to fully serve the wishes of individuals, from a variety of plot options to columbarium niches.

There are no major changes in store for the Cemetery budget for 2021. We expect sales of cemetery logs and niches to continue to be slow. We are expecting to transfer about \$26 thousand to the cemetery fund from the general fund to help balance revenues and expenses. The following table summarizes the Cemeteries' revenues and expenses since 2018 along with the 2021 budget:



Cemetery	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Goods and Services	23,457	24,602	23,630	14,700	26,500	11,800	63.8%
Miscellaneous	-	1,050	-	-	-	-	0.0%
Nonrevenues	326	326	465	200	500	300	150.0%
Transfers	17,716	22,014	26,069	26,000	26,000	-	0.0%
Total Revenue	41,498	47,992	50,164	40,900	53,000	12,100	35.6%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Salaries and Wages	11,177	15,369	16,358	11,031	11,659	628	5.7%
Personnel Benefits	6,459	7,124	11,824	6,385	7,250	865	13.6%
Supplies	3,100	2,060	1,143	2,925	2,925	-	0.0%
Services	15,361	6,148	29,045	7,131	25,646	18,515	259.6%
CAPEX	-	-	-	8,100	-	(8,100)	-100.0%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	5,357	4,997	4,870	5,492	5,486	(6)	-0.1%
Total Expenses	41,453	35,698	63,240	41,063	52,965	11,902	26.1%

Parks

The Parks Department provides a variety of facilities and support for recreation, health, economic development, community building, and quality of life. This department develops long-range plans of future projects, buildings, and upgrades to park facilities and trails. In addition, the parks department tends to day-to-day maintenance and use of parks and City facilities including:

- Mows, cleans and maintains city owned athletic fields;
- Maintains parks grounds
- Maintains the park play equipment;
- Maintains the portion of the Foot Hills Trail that passes through the city;

The following table summarizes revenues and expenses since 2018 along with budgeted amounts for 2021:



Parks	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	425,528	308,319	263,746	230,000	230,000	-	0.0%
Intergovernmental	-	-	-	194,000	194,000	-	0.0%
Goods and Services	29,880	4,814	-	16,250	16,250	-	0.0%
Miscellaneous	13,438	23,231	10,153	4,600	4,600	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Other	-	-	604	-	-	-	0.0%
Total Revenue	468,846	336,364	274,503	444,850	444,850	-	0.0%
Expenditures							
New Request	-	-	-	-	12,875	12,875	0.0%
Salaries and Wages	60,984	86,458	87,144	68,053	77,547	9,495	14.0%
Personnel Benefits	29,711	47,601	47,668	36,766	43,790	7,023	19.1%
Supplies	5,880	11,615	4,360	21,225	19,025	(2,200)	-10.4%
Services	72,700	88,008	72,545	89,695	85,906	(3,789)	-4.2%
CAPEX	137,507	74,342	55,945	695,650	668,550	(27,100)	-3.9%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	16,578	204,253	14,704	15,071	15,053	(17)	0.0%
Total Expenses	323,360	512,276	282,365	926,460	922,746	(3,714)	-0.3%



Calistoga Park play toy, installed June 2019

Tourism Fund

The tourism fund receives revenue via a tax on overnight accommodation within the City. Since we do not have any hotels or motels within the city, this revenue is derived via room or house sharing



platforms like Vacation Rental by Owner or Airbnb. The money this fund receives can only be used to support tourism within Orting.

The following table represents a summary of revenues and expenses since 2018 including the 2021 budget:

Tourism	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	
Taxes	403	602	465	60	60	-	0.0%
Miscellaneous	114	152	33	10	10	-	0.0%
Total Revenue	516	754	497	70	70	-	0.0%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	-	-	-	7,500	4,500	(3,000)	-40.0%
Total Expenses	-	-	-	7,500	4,500	(3,000)	-40.0%

Transportation Benefit District

The Transportation Benefit District (TBD) was formed to help fund maintenance of existing streets and sidewalks. In 2020 due to initiative 976 the mechanism by which TBD funds were raised, through car



tabs, was eliminated. Though there is an ongoing court battle over the initiative, the Mayor and council decided to eliminate the fee based on what the clear desire of the

voters. The TBD fund currently has a balance of \$320 thousand to be used for maintenance projects.

The following table represents a summary of the fund's expenses since 2018 along with our budget for 2021:

TBD	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	
Taxes	138,493	140,898	42,402	140,000	-	(140,000)	-100.0%
Miscellaneous	3,093	6,554	1,309	1,000	1,000	-	0.0%
Total Revenue	141,585	147,453	43,711	141,000	1,000	(140,000)	-99.3%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Salaries and Wages	-	-	-	-	-	-	0.0%
Personnel Benefits	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	1,194	-	-	1,200	1,200	-	0.0%
CAPEX	19,220	86,587	3,783	240,000	-	(240,000)	-100.0%
Total Expenses	20,414	86,587	3,783	241,200	1,200	(240,000)	-99.5%

Emergency Evacuation Bridge

The Emergency Evacuation Bridge Fund exists to track revenues and expenses for the pedestrian bridge that is being designed to cross Highway 162. The City has nearly \$1 million in grant funding through the state that we will use to pay for design work. Council approved a scope and budget for design work in the fall of 2018. After design is completed the city will work on finding grant funding opportunities for construction of the overpass.

Emergency Evacuation	2018 Actual	2019 Actual	2020 YTD	2020 Budget	2021 Budget	Change from 2020	
						\$	%
Revenues							
New Request	-	-	-	-	-	-	
Intergovernmental	-	336,831	319,805	500,000	260,000	(240,000)	-24%
Goods and Services	-	-	-	-	-	-	0%
Miscellaneous	-	-	-	-	-	-	0%
Transfers	70,412	171,884	-	-	-	-	
Total Revenue	70,412	508,715	319,805	500,000	260,000	(240,000)	-24%
Expenditures							
New Request	-	-	-	-	-	-	0%
Services	-	453,303	165,179	491,000	260,000	(231,000)	-29%
CAPEX	-	-	-	-	-	-	0%
Transfers	-	55,412	171,884	-	-	-	
Total Expenses	-	508,715	337,063	491,000	260,000	(231,000)	-29%

Transportation Impact Fee Fund

Transportation Impact Fees are charged on all new construction within Orting based on their marginal impact on traffic. These fees are designed to offset the impact of new construction on our transportation infrastructure. These funds are used on expanding existing infrastructure or new infrastructure. We budget for these fees based on how many new houses we anticipate being constructed for 2020.

For the 2020 budget, we have money available to start acquiring right of way to complete the Whitehawk bypass that will intersect with Calistoga Avenue and Kansas Street. Below is a summary of the revenues and expenses of this fund since 2016 along with our 2019 budgeted amounts:



Transportation Impact	2018 Actual	2019 Actual	2020 YTD	2020 Budget	2021 Budget	Change from 2020	
						\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Intergovernmental	400,189	-	-	-	-	-	0%
Goods and Services	186,963	91,977	1,926	44,000	44,000	-	0%
Miscellaneous	4,799	9,990	(1,312)	1,000	1,000	-	0%
Total Revenue	591,951	101,967	614	45,000	45,000	-	0%
Expenditures							
New Request	-	-	-	-	-	-	0%
Services	19,163	1,379	-	-	-	-	0%
CAPEX	584,398	3,740	303,231	450,000	250,000	(200,000)	-44%
Total Expenses	603,561	5,119	303,231	450,000	250,000	(200,000)	-44%

Water Fund

The Public Works Department operates and maintains the operation of the utility while the Finance



Department manages customer service, accounting, and utility billing. Every business and residence in Orting utilizes the water utility and it also serves a number of residences and businesses outside city limits.

For 2020 the major project is for the water fund is the replacement of drive units for the pumps at the Well 1 pump station. The water will also continue to build a fund balance as it has several pipelines, including the one from the Wingate Spring that are under mandate from the state to replace. The Wingate line alone is

estimated to cost \$6 million.

The following page contains a summary of the revenues and expenses since 2017 along with the 2020 budget amounts:



Water	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Goods and Services	2,037,090	1,947,073	1,704,670	1,792,400	2,066,290	273,890	14%
Fines and Penalties	37,865	45,135	12,050	22,000	22,000	-	0%
Miscellaneous	28,067	45,030	4,597	8,000	8,000	-	0%
Nonrevenues	1,500	-	(434)	-	-	-	0%
Transfers	-	-	-	-	-	-	0%
Other	-	-	884	-	-	-	0%
Total Revenue	2,104,522	2,037,238	1,721,768	1,822,400	2,096,290	273,890	14%
Expenditures							
New Request	-	-	-	-	11,725	11,725	0%
Salaries and Wages	387,529	439,624	362,504	471,328	515,053	43,725	9%
Personnel Benefits	174,441	185,959	148,686	203,980	213,054	9,074	4%
Supplies	37,411	40,680	33,423	40,900	40,900	-	0%
Services	428,233	451,474	289,369	498,070	463,985	(34,086)	-7%
CAPEX	409,525	136,767	52,356	569,300	575,800	6,500	1%
Debt Principal	185,353	194,477	194,477	193,928	193,928	-	0%
Debt Interest	37,211	32,666	26,106	32,429	32,429	-	0%
Transfers	54,026	681,619	24,731	25,348	25,319	(29)	0%
Other	139,000	139,000	-	-	-	-	0%
Total Expenses	1,852,729	2,302,266	1,131,652	2,035,284	2,072,193	36,908	1%

Sewer Fund

The Public Works Department operates and maintains the utility while the Finance Department manages the customer service and accounting processes. Most businesses and residences in Orting use the sewer utility, and the utility also serves a number of businesses and residences outside city limits, including the High Cedars neighborhood.

The sewer fund continued to build a fund balance during 2020 in anticipation of upgrades to the sewer plant that started preliminary design in 2019.



Below is a table that summarizes the revenues and expenses of the sewer fund since 2018 along with the 2021 budget amounts:

Sewer	2018 Actual	2019 Actual	2020 YTD	2020 Budget	2021 Budget	Change from 2020	
						\$	%
Revenues							
New Request	-	-	-	-	8,000,000	8,000,000	
Goods and Services	2,464,439	2,325,268	1,879,933	2,226,100	2,646,010	419,910	16%
Miscellaneous	106,767	153,237	7,654	50,700	50,700	-	0%
Nonrevenues	139,000	139,000	-	-	-	-	0%
Transfers	-	-	-	-	-	-	0%
Other	-	-	5,276	-	-	-	0%
Total Revenue	2,710,205	2,617,505	1,892,863	2,276,800	10,696,710	8,419,910	305%
Expenditures							
New Request	-	-	-	-	10,009,900	10,009,900	0%
Salaries and Wages	400,789	387,909	362,294	455,336	498,648	43,312	10%
Personnel Benefits	172,257	157,047	144,350	192,487	198,709	6,222	3%
Supplies	54,934	50,694	49,513	71,375	75,875	4,500	6%
Services	631,997	593,915	365,597	1,426,876	1,470,096	43,221	3%
CAPEX	527,915	267,095	56,532	1,707,700	1,871,100	163,400	10%
Debt Principal	270,000	-	-	-	-	-	0%
Debt Interest	5,656	-	-	500	500	-	0%
Transfers	63,764	1,616,525	24,242	24,847	24,818	(29)	0%
Other	-	-	-	-	-	-	0%
Total Expenses	2,127,313	3,073,186	1,002,527	3,879,121	14,149,646	10,270,526	265%

Stormwater Fund

Orting is a city in a valley between two rivers. To say we have stormwater problems is like saying it rained on Noah. If you have lived here through a winter, you will know that ground water becomes surface water, and if you try digging even a few inches where you think it's dry, you will soon have a hole full of muddy water. The Public Works Department operates and maintains our stormwater system while the Finance Department manages the customer service and accounting processes.



In 2019 we continued to work towards certifying the Ken Wolf Levy which we anticipate will allow many homes to come out of the flood plain and allow homeowners to choose whether they want flood insurance. This process will continue for the next several years as FEMA has determined that upstream levies are deficient and require repairs before the Ken Wolf levy can be certified. In 2021 we anticipate starting a new project on Calistoga Street that will upgrade the existing stormwater system and allow for better conveyance of stormwater to the river.

Below is a summary of revenues and expenses since 2018 along with 2021 budgeted amounts:

Stormwater	2018 Actual	2019 Actual	2020 YTD	2020 Budget	2021 Budget	Change from 2020	
						\$	%
Revenues							
New Request	-	-	-	-	-	-	
Intergovernmental	29,083	77,145	53,320	325,000	325,000	-	0%
Goods and Services	878,309	881,669	763,628	849,443	958,820	109,377	12%
Miscellaneous	24,210	39,140	4,826	10,500	10,500	-	0%
Transfers	-	-	-	-	-	-	0%
Other	-	2,332	244	-	-	-	0%
Total Revenue	931,603	1,000,286	822,019	1,184,943	1,294,320	109,377	9%
Expenditures							
New Request	-	-	-	-	55,525	55,525	0%
Salaries and Wages	192,039	237,500	237,146	305,925	352,888	46,963	16%
Personnel Benefits	79,151	103,660	100,964	144,103	165,671	21,568	16%
Supplies	13,173	17,852	13,060	17,350	18,350	1,000	5%
Services	128,113	240,498	138,400	474,535	427,907	(46,628)	-11%
CAPEX	4,324	46,613	39,903	1,297,750	1,837,350	539,600	43%
Debt Principal	-	-	-	-	-	-	0%
Debt Interest	-	-	-	-	-	-	0%
Transfers	17,564	669,475	12,895	463,217	13,202	(450,015)	-67%
Other	-	60	-	-	-	-	0%
Total Expenses	434,364	1,315,658	542,367	2,702,880	2,870,893	168,013	6%

Public Works Facility Building Fund

The City completed construction of the Public Works Facility in 2019. 2021 expenses include additional outfitting expenses, and money for signage and beautification.

Revenue for this fund is solely derived from transfers from other funds, and the expenses are solely used to complete design, construction and outfitting of the Public Works facility. The following table summarizes revenues and expenses since 2018 and shows our budgeted amounts for 2021:

Public Works Building	2018	2019	2020	2020	2021	Change from 2020	
	Actual	Actual	YTD	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Miscellaneous	19,818	5,628	256	-	-	-	0%
Transfers	82,500	1,200,000	-	-	-	-	0%
Total Revenue	102,318	1,205,628	256	-	-	-	0%
Expenditures							
New Request	-	-	-	-	-	-	0%
Services	63,769	29,053	466	-	-	-	0%
CAPEX	502,371	1,861,056	25,222	80,000	65,000	(15,000)	-19%
Total Expenses	566,139	1,890,109	25,688	80,000	65,000	(15,000)	-19%

WATER CIP

PROJECT	DESCRIPTION	IMPROVEMENT TYPE	FUNDING SOURCE	TOTAL PROJECT COST	ANNUAL EXPENSE
			401		
SS3	SS3 - Wingate Booster Pump Replacement	Source Improvement	100%	\$120,000	
				\$120,000	
OM2	OM2 - Optimization of Instrumentation and Controls	O & M Improvement	100%	\$379,300	Y
OM3	OM3 - Downtown 8-Inch Distribution Main Replacement Plan	O & M Improvement	100%	Ongoing	
OM5	OM5 - Bowlin Ave Main Replacement	O & M Improvement	100%	\$245,000	
OM6	OM6 - Corrin Ave South Main Replacement	O & M Improvement	100%	\$270,000	
OM7	OM7 - 178th Avenue Loop	O & M Improvement	100%	\$1,059,300	
OM8	OM8 - Harman Reservoir Demolition	O & M Improvement	100%	\$60,000	
OM9	OM9 - SR 162 Service Crossing Replacement	O & M Improvement	100%	\$390,000	Y
OM10	OM10 - SR 162 Main Replacement	O & M Improvement	100%	\$3,194,821	
OM11	OM11 - Wingate Main Rplacemt	O & M Improvement	100%	\$4,553,207	
OM12	OM12 - Wingate VFD Install	O & M Improvement	100%	\$80,000	
OM13	OM13 - Well #1 VFD Install	O & M Improvement	100%	\$135,000	
OM14	OM14 - Upgrade Alarm System at all sources	O & M Improvement	100%	\$50,000	
				\$1,953,600	
D1	D1 - Whitehawk Blvd. Extension	Transmission Main Improvement		\$615,000	
			100%		
D4	D4 - Daffodil Ave 8-Inch Main Extension	Transmission Main Improvement		\$509,400	
			100%		
				\$1,124,400	
TOTAL:				\$11,661,028	

WASTEWATER CIP

PRIORITY	PROJECT	DESCRIPTION	IMPROVEMENT TYPE	TOTAL PROJECT COST	ANNUAL EXPENSE
1		Solids Handling Upgrade	Capital Improvement	\$9,905,980	
2		Reclaimed Water Upgrade	Capital Improvement	\$2,622,046	
3		Puyallup River Lift Station Replacement	Capital Improvement	\$900,000	
4		Rainier Meadows Lift Station Replacement	Capital Improvement	\$600,000	
5		I/I Upgrades	Capital Improvement	\$2,050,000	
TOTAL:				\$16,078,026	

CITY OF ORTING
Stormwater Capital Improvement Plan Schedule - 10 Year Schedule

Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2019 (\$)
Capital Improvement Projects					
CIP No. 17 - Whitehawk Extension (Orting Circle to Groff Ave) - Conveyance and storage	2014	TIP 2	High	OTHERS	\$711,952
CIP No. 18 - Whitehawk Extension (Groff to Calistoga)	2014	TIP 3	High	OTHERS	\$748,982
CIP No. 16 - Daffodil Extension - (Rocky Rd to Whitehawk) - Conveyance/storage	N/A	N/A	Low	OTHERS	\$695,421
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	C - 40%	\$695,861
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	C - 4%	\$316,631
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	C - 14%	\$347,236
CIP No. 10 - Corrin Avenue SE Improvements	2017-2030	N/A	Low	C - 61%	\$811,063
CIP No. 20 Puyallup River Setback Levee	2013	N/A	High	C/Grant	\$15,019,580
CIP No. 21 - Culverts and Outfalls at WWTP	2017-2030	N/A	Low	C	\$596,618
CIP No. 22 - Rainier Lane SE Improvements	2013	N/A	High	C	\$83,664
CIP Public Works Building	2017	N/A	Med		\$200,000
TOTAL - ADDITIONAL CAPITAL ASSET FUNDS REQ'D (Includes inflation) (City Funded through General Facility Charges)					\$20,027,009
O&M Improvements					
CIP No. XX - Annual O&M Allowance	Annual	N/A	Annual	O&M	\$100,000
CIP No. 14 - Calistoga Street W Improvements	2016	N/A	Low	O&M	\$9,069,150
CIP No. 12 - Puyallup River Outfall Improvements (Kansas)	2014	N/A	Low	O&M	\$432,481
CIP No. 13 - Kansas Avenue SW Improvements	2011	TIP 6	Low	O&M	\$8,477,822
CIP No. 7 - Bridge Street SE / River Avenue SE Outfall Improvements	2013	TIP 9	Low	O&M	\$568,845
CIP No. 8 - Calistoga Street E Improvements - River Ave	2013	N/A	Low	O&M	\$156,431
CIP No. 9 - Bridge Street SW Improvements	2012	TIP 8	Low	O&M	\$111,642
CIP No. 6 - Calistoga Street E Improvements - Varner Ave SE	2014	N/A	Low	O&M	\$118,177
CIP No. 5 - Calistoga Street E Improvements - Corrin Ave SW to Varner Ave SE	2014	N/A	Low	O&M	\$127,843
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	O&M - 60%	\$695,861
CIP No. 2 - Ammons Lane NE / Whitsell Street Improvements	2015	N/A	Low	O&M	\$499,061
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	O&M - 86%	\$347,236
CIP No. 10 - Corrin Avenue SE Improvements	2017-2030	N/A	Low	O&M - 39%	\$811,063
CIP No. 11 - Harman Way SW Improvements	2016	N/A	Low	O&M	\$94,174
CIP No. 15 - Deeded Lane SW Improvements	2016	N/A	Low	O&M	\$228,365
CIP No. 19 - Village Green Division 1, 2 and 5 Outfall Maintenance and Modifications	2016	N/A	Low	O&M	\$325,095
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	O&M - 96%	\$316,631
S5.A - Stormwater Management Program	Annual	N/A	Annual	O&M	\$87,000
S5.C.1 - Public Education and Outreach	Annual	N/A	Annual	O&M	\$9,000
S5.C.2 - Public Involvement and Participation	Annual	N/A	Annual	O&M	\$9,000
S5.C.3 - Illicit Discharge Detection and Elimination	Annual	N/A	Annual	O&M	\$22,000
S5.C.4 - Controlling Runoff from New Development, Redevelopment and Construction Sites	Annual	N/A	Annual	O&M	\$174,000
S5.C.5 - Pollution Prevention and O&M for Municipal Operations	Annual	N/A	Annual	O&M	\$87,000
S9 - Reporting Requirements	Annual	N/A	Annual	O&M	\$9,000

CITY OF ORTING
Stormwater Capital Improvement Plan Schedule - 10 Year Schedule

Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2019 (\$)
Sub-total - Additional O&M Projects (Includes inflation) (City Funded through Monthly Charges - Exclude Developer, Grant or LID Projects)					\$22,776,878
Sub-total Projected O&M Expenses (Based on current O&M Expenses of approx. \$133K/yr, Inflated Yearly)					\$133,082
Notes:		FUNDING SOURCE IDENTIFICATION			
1. CIP 16, Daffodil Extension, to be paid for by others. Not listed.		LID Local Improvement District			
2. Annual NPDES compliance for 2017 - 2030 based on 14 years and includes average inflation.		C Capital Funds			
3. The cap on City funding for the Puyallup River Setback Levee will be \$2 million in 2013.		O&M Monthly O&M Fees			
4. Unscheduled project costs are inflated by 4% each year to 2019 dollars.		GRANT Grant - Ecology or FEMA			
		OTHERS Private Project			

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)		
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds								
									Federal Fund Code	Federal Cost by Phase												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
6	1	Kansas Street Regrade from: Harman to: Calistoga Regrade, sidewalks, storm, sewer.	3	P	0.5	GS	ALL	1/1/2019					2,544	2,544	2,544						No	
							Totals						2,544	2,544	2,544							
6	2	Whitehawk Blvd/SR 162 Intersection Improvement Whitehawk Boulevard from: to: Signalize intersection with existing lane configurations.	3 12	P	N/A		ALL	1/1/2020					636	636	636						Yes	
							Totals						636	636	636							
6	3	Southwest Connector Orting Ave. NW to Groff Avenue NW Whitehawk Boulevard from: Orting Ave. NW to: Groff Avenue NW Southwest Connector	1	P	0.21	WSOG	ALL	1/1/2020					2,332	2,332	2,332						Yes	
							Totals						2,332	2,332	2,332							
6	4	Whitehawk Extension – Groff to Calistoga Whitehawk Boulevard from: Groff Ave. NW to: Calistoga Street Construct 2/3 lane arterial from Groff Ave. to Calistoga St. at Skinner Way SW, water, sewer, storm, curb, sidewalk. (Cost is road only.)	1	P	0.42	GOWS	ALL	1/1/2020					3,710	3,710	3,710						Yes	
							Totals						3,710	3,710	3,710							
7	5	Calistoga Street W. from: Corrin Avenue to: Puyallup River Bridge Regrade, sidewalks, curb and gutter, planter strips, parking, sewer, storm, water. Asphalt Overlay 2013. Block Number: 200,300,400, 500, 600, 700, 800	3	P	0.7 mi.	GP SWO	ALL	1/1/2020					4,028	4,028	4,028						No	
							Totals						4,028	4,028	4,028							
7	6	Eldredge Avenue NW Regrade Eldredge Avenue NW from: Whitesell St. NW to: Calistoga St. W Regrade, paving, parking, sidewalks, sewer, storm. Block Number: 100, 200 (Also scheduled for chipseal - Priority # 8)	3	P	0.2	GOS	ALL	1/1/2021					1,219	1,219	1,219							
							Totals						1,219	1,219	1,219							
7	7	Bridge Street SE Regrade Bridge St. SE from: Washington Ave. S. to: River Ave. SE Curve Regrade, paving, parking, curb/gutter, sidewalks, replace water main. Block Number 100-300	3	P	0.13	GOW	ALL	1/1/2022					795	795	795					CE	No	
							Totals						795	795	795							
9	8	River Avenue SE Regrade River Avenue SE from: Calistoga St. E. to: River Ave. SE Curve Block Number: 100-300 Regrade, paving, parking, sidewalks, replace water main, sewer, storm.	3	P	0.16	GW	ALL	1/1/2023					981	981	981							
							Totals						981	981	981							
14	9	Orting Emergency Evacuation Bridge System at Gratzler Avenue NW Pedestrian Bridge over SR 162	14	P	0.02	GOSW	ALL	1/1/2020	STP(s)	742	PSMP	1,590	0	2,332	2,332							
							Totals			742		1,590	0	2,332	2,332							Yes
7	10	Brown St. SE from: Washington Ave to: Varner Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													Yes	
							Totals															
7	11	Brown St. SE from: Varner Ave to: Cul De Sac Chipseal Block 500	7	P	0.11		ALL	1/1/2019													Yes	
							Totals															
7	12	Brown Way SE from: Brown St Cul De Sac to: Washington Ave Chipseal Block 400	7	P	0.1		ALL	1/1/2019													Yes	
							Totals															
7	13	Brown Way SE from: Washington Ave to: END (Brown Way) Chipseal Block 400	7	P	N/A		ALL	1/1/2019													Yes	
							Totals															

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	14	Washington Ave S from: Olive St to: 514 Washington	7	P	0.06		ALL	1/1/2019													Yes
							Totals														Yes
7	15	Hardefeldt St from: Vamer to: Washington Chipseal Block 300	7	P	0.07		ALL	1/1/2019													Yes
							Totals														Yes
7	16	Train Ave SE (dead end) from: River to: dead end Chipseal Block 400, 500	7	P	0.05		ALL	1/1/2019													Yes
							Totals														Yes
7	17	Whitesell Ct NW from: Eldredge St to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019													Yes
							Totals														Yes
7	18	Leber Ct NW from: Eldredge to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019													Yes
							Totals														Yes
7	19	Callendar St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
							Totals														
7	20	Callendar St NW from: Kensinton Ave to: Orting Ave Chipseal Block 300	7	P	0.06		ALL	1/1/2019													
							Totals														
7	21	Callendar St NW from: Orting Ave to: Thompson Ave Chipseal Block 400	7	P	0.05		ALL	1/1/2019													
							Totals														
7	22	Callendar St NW from: Thompson Ave to: Groff Ave Chipseal Block 400, 600	7	P	0.16		ALL	1/1/2019													
							Totals														
7	23	Corrin Ave NW from: Whitehawk Blvd to: Corrin Ct Chipseal Block 500	7	P	0.01		ALL	1/1/2019													
							Totals														
7	24	Corrin Ave NW from: Corrin Ct to: Rowe St Chipseal Block 500	7	P	0.14		ALL	1/1/2019													
							Totals														
7	25	Corrin Ave NW from: Rowe St to: END (Corrin Ave) Chipseal Block 400	7	P	0.01		ALL	1/1/2019													
							Totals														
7	26	Eldredge Ave NW from: Whitehawk Blvd to: Rowe St Chipseal Block 500	7	P	0.13		ALL	1/1/2019													
							Totals														
7	27	Eldredge Ave NW from: Rowe St to: Callender Ct Chipseal Block 400	7	P	0.2		ALL	1/1/2019													
							Totals														

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									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	28	Eldredge Ave NW from: Callendar Ct to: Callendar St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	29	Eldredge Ave NW from: Callendar St to: Eldredge Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	30	Eldredge Ave NW from: Eldrege Ct to: Whitesell St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	31	Kensington Ave NW from: Rowwe St to: Callendar St Chipseal Block 400	7	P	0.12		ALL	1/1/2019													
		Totals																			
7	32	Groff Ave NW from: Callendar St to: Burnett Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	33	Groff Ave NW from: Burnett Ct to: Thompson Ave Chipseal Block 200	7	P	0.08		ALL	1/1/2019													
		Totals																			
7	34	Groff Ave NW from: Thompson Ave to: Orting Ave Chipseal Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	35	Orting Ave NW from: Whitehawk Blvd to: Orting Ct Chipseal Block 500	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	36	Orting Ave NW from: Orting Ct to: Callendar St Chipseal Block 400	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	37	Orting Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.2		ALL	1/1/2019													
		Totals																			
7	38	Rowe St NW from: Corrin Ave NW to: Eldredge Ave Chipseal Block 200	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	39	Rowe St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	40	Thompson Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.16		ALL	1/1/2019													
		Totals																			
7	41	401 Fairlane Street SW from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	42	220 Bowlin Ave NE from: Sidewalk Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	43	313 Bridge Street SW from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	44	406 Mill Ave. SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	45	416 Hardefeldt Street SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	46	401 Varner Ave SE (S/W on Hardefeldt) from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	47	415/419 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	48	420 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	49	505 Varner Ave SE from: Sidewalk Block 500	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	50	307 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	51	317 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	52	405/407 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	53	411 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	54	408 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	55	Grinnel Ave SW from: east side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)		
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds								
									Federal Fund Code	Federal Cost by Phase												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
7	56	Grinnel Ave SW from: west side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019														
							Totals															
7	57	Grinnel Ave SW from: west side Kansas St. SW and Fairlane St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	58	Hayes Ave SW from: east side Beeded Lane and Kansas St. SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019														
							Totals															
7	59	Hayes Ave SW from: west side Deeded Ln and Kansas St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	60	Eldredge Ave SW from: east side Kansas St. SW and Bridge St. SW Sidewalk Block	7	P	0.25		ALL	1/1/2019														
							Totals															
7	61	Cornin Ave SE from: est side Harman Way S and end of street Sidewalk Block 400/500	7	P	0.02		ALL	1/1/2019														
							Totals															
7	62	Olive St. SW from: Northside of street Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	63	Mill Ave SE from: Factory to: Bridge Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	64	Mill Ave SE from: Eastside from Christian Lane sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	65	Mill Ave SE from: Varner Ave SE to: Train St. SE Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	66	Varner Ave NW from: westside of Varner from Train Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	67	Bridge Street from: southside of Bridge Street Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
GRAND TOTALS FOR ORTING:							#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!

Appendix B

2021 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
Unrepresented Employees					
City Administrator	45	1	GG	124,702.43	140,353.68
Finance Director	36	1	GG	95,574.03	107,569.41
City Planner	34	1	GG	90,087.69	101,394.48
City Clerk	29	1	GG	77,710.43	87,463.77
Building Official	26	1	GG	71,116.05	80,041.74
Administrative Assistant	18	1	GG	56,139.67	63,185.69
Events & Activities Coordinator	12	0.5	GG	23,508.04	26,458.51
Intern (Clerk's Office)	1	0.5	GG	16,982.71	19,114.19
Term Limited Records Organizer	8	1	GG	41,773.19	47,016.09
Court Administrator	27	1	Court	73,249.53	82,442.99
Police Chief	42	1	Police	114,120.39	128,443.50
City Engineer	45	1	PW	124,702.43	140,353.68
Public Works Director	40	1	PW	107,569.41	121,070.32
Term Limited Landscape Maintenance	1	0.5	PW	16,982.71	19,114.19
Supported Employment		0.2	PW	6,240.00	6,240.00
Police Wages (Per CBA)					
Officer	P24	7	Police	70,491.20	81,723.20
Detective	P26	1	Police	77,022.40	84,177.60
Lieutenant	P28	2	Police	84,177.60	91,977.60
Public Works and Administrative Staff (Per CBA)					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	2	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		4	PW	47,663.95
Maintenance Worker II	15	PW		50,566.68	56,913.25
Stormwater Worker I	14	1		PW	49,093.87
Stormwater Worker II	18		PW	55,255.58	62,190.64
Code Enforcement	22	1	GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19

Appendix C: Schedule of New Requests

	Priority	Council	Police	Emg. Mnmt.	Gen. Other	Streets	Parks	Transp. Imp.	Water	Sewer	Storm	Total
Council - Discretionary Fund	1	21,000.00	-	-	-	-	-	-	-	-	-	21,000.00
City Wide - Electronic Reader Board	3	-	-	-	27,500.00	-	3,750.00	-	6,250.00	6,250.00	6,250.00	50,000.00
City Wide - Emergency Management Planning	2	-	-	5,250.00	-	750.00	750.00	-	3,000.00	3,750.00	1,500.00	15,000.00
City Wide - Hazard Mitigation Equipment	1	-	-	5,000.00	-	-	-	-	-	-	-	5,000.00
Police - Less than Lethal Equipment	2	-	4,000.00	-	-	-	-	-	-	-	-	4,000.00
Police - Vehicles	1	-	120,000.00	-	-	-	-	-	-	-	-	120,000.00
Public Works - Pickup (x2)	1	-	-	-	-	5,475.00	9,125.00	-	5,475.00	3,650.00	49,275.00	73,000.00
Public Works - Term Limited Landscape Maint. Employee	2	-	-	-	-	5,475.00	9,125.00	-	5,475.00	3,650.00	12,775.00	36,500.00
Public Works - TV Camera	3	-	-	-	-	-	-	-	-	34,400.00	8,600.00	43,000.00
Public Works - Variable Message Sign	4	-	-	-	-	2,250.00	2,250.00	-	6,000.00	4,750.00	4,750.00	20,000.00
Sewer - Lift Stations	CIP-1	-	-	-	-	-	-	-	-	1,400,000.00	-	1,400,000.00
Sewer - Solids Handling Construction	CIP-2	-	-	-	-	-	-	-	-	10,000,000.00	-	10,000,000.00
Sewer - Solids Handling Design	CIP-2	-	-	-	-	-	-	-	-	900,000.00	-	900,000.00
Storm - Callistoga/Kansas Conveyance	CIP-1	-	-	-	-	-	-	-	-	-	1,200,000.00	1,200,000.00
Transportation Impact - SW Connector ROW	TIP-1	-	-	-	-	-	-	250,000.00	-	-	-	250,000.00
Water - SCADA Upgrade	CIP-14	-	-	-	-	-	-	-	53,000.00	-	-	53,000.00
Water - Well 1 Cleaning & Liner	2	-	-	-	-	-	-	-	64,400.00	-	-	64,400.00
Water - Well 1 VFD's	CIP-13	-	-	-	-	-	-	-	200,000.00	-	-	200,000.00
Total		21,000.00	124,000.00	10,250.00	27,500.00	13,950.00	25,000.00	250,000.00	343,600.00	12,356,450.00	1,283,150.00	14,454,900.00



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
Council Discretionary Funds	Council	General

2021 Cost:	2022 Cost:	Priority:	
\$ 21,000.00	\$ -		Department Contact: Scott Larson

Description of Request:
 The council discretionary fund would provide each council member with \$3,000 to spend on a project that serves a municipal purpose at their discretion. These funds could also be combined with another or multiple other council members for slightly larger projects or purposes.

Justification of Request/Cost of Denial:
 Council often has city benefiting projects that they would like to advance. This modest sum of funds would allow smaller projects to move forward at an individual council members discretion. If this request is denied council would have to continue bringing budget requests forward for small projects they would like to see completed.

Alternatives (Delayed Funding/Partial Funding):
 This funding is a new request, and the amount is more or less arbitrary. Council could adjust the funding as they see fit.

Cost Breakdown:

		2021 Associated Cost			2022 Associated Cost
Wages				Wages	
Benefits				Benefits	
Supplies				Supplies	
Other		\$ 21,000.00		Other	
Capital				Capital	
Total		\$ 21,000.00		Total	\$ -

x One Time Expense	Continuous Funding Request
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Funding Source Description:
 General fund revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:	Department:	Fund:
Replace Reader Board with electronic boards	Admin	General, Parks, Water, Sewer, Stormwater

2021 Cost:	2022 Cost:	Priority:	
\$ 50,000.00	\$ -		Department Contact:

Description of Request:
 This proposal contemplates electronic panels that can be minuplated remotely to allow more timely messages. It is still the intent to maintain our ADR's to the extent it is possible with this technology.

Justification of Request/Cost of Denial:
 The old readerboard is difficult to see at night and requires significant staff time to change out messages. The cost of denial would be that we continue business as usual with no changes to the amount of staff time it takes to manage the readerboard.

Alternatives (Delayed Funding/Partial Funding):
 Leave the sign as it is

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies	\$50,000	Supplies	
Other		Other	
Capital		Capital	
Total	\$ 50,000.00	Total	\$ -

One Time Expense	Continuous Funding Request
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Funding Source Description:
 General \$27,500; Parks \$3,750; Water \$6,250; Sewer \$6,250; Storm \$6,250



CITY OF ORTING BUDGET REQUEST

x	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:	Department:	Fund:
Emergency Management Consultant	Police	001; 401;408;410

2021 Cost:	2022 Cost:	Priority:	
\$ 15,000.00	\$ -		Department Contact: Chris Gard

Description of Request:
 East Pierce Cities are discussing the need to have an emergency management consultant to assist in hazard mitigation plans. The Cities of Puyallup, Sumner, Orting, Bonney Lake and Buckley would share the cost and the consultant would be located at the Puyallup EOC.

Justification of Request/Cost of Denial:
 Pierce County Emergency Management has not been able to generate some important regional hazard mitigation strategies including an evacuation plan for east pierce County. The Cities of East Pierce County have been meeting and have determined they need to take on this task as a group if it is ever going to happen. Puyallup is the only city in East Pierce who has a fully functioning EOC. It is expected the City of Orting will pay about \$15,000 as its portion of this consultant.

Alternatives (Delayed Funding/Partial Funding):
 Continue to work on developing various East Pierce County hazard mitigation strategies as we have in the past.

Cost Breakdown:

	2021 Associated Cost		2022 Associated Cost
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$0	Supplies	\$ -
Other	\$ 15,000.00	Other	\$ -
Capital	\$ -	Capital	\$ -
Total	\$ 15,000.00	Total	\$ -

x	One Time Expense	Continuous Funding Request
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Funding Source Description:
 General \$5,250; Streets \$750; Parks \$750; Water \$3,000; Sewer \$2,750; Storm \$1,500



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Hazard Mitigation Equipment - UAS Camera		Emergency Management		General (001)	
2021 Cost:		2022 Cost:		Priority:	
\$ 4,000.00		\$ -		1	
		Department Contact: Chris Gard / Devon Gabreluk			

Description of Request:
 This request is for the purchase of a high quality optical zoom video camera for the Police Department sUAS to allow for dependable, high quality video images during emergency or search & rescue operations.

Justification of Request/Cost of Denial:
 In 2020, the city acquired a sUAS (Small Unmanned Ariel System) under a grant from the Department of Justice/Department of Homeland Security. The acquisition included a high quality forward looking infra-red camera that allows the system to detect the heat of persons, animals, and objects during emergency or search & rescue operations. While these cameras visually display variations in heat, they are not intended to provide high quality, high resolution video. The sUAS we were able to obtain under grant allows us to expand the capability of the asset while investing minimal funds to purchase a daytime optical camera that can be interchangeable with the current FLIR camera to provide a high quality video feed with 30x zoom capability. This capability is essential to provide a clear view of the scene below during emergency and search & rescue operations.

Alternatives (Delayed Funding/Partial Funding):
 The alternative to this request is to continue using the built-in FPV (first person view) optical camera built into the drone at the factory. The FPV camera has limited capability, no pan capability, no zoom capability, and minimal resolution as it is primarily designed for collision avoidance and to aid the operator in orienting the UAS. If not approved, the quality of video obtained during daytime UAS flights will continue to be limited, the UAS will have no ability to pan or zoom which is required to provide quality daytime video images.

Cost Breakdown:

2021 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 4,000.00	Capital	\$ -
Total	\$ 4,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of the general proceeds of the general fund and would not have any associated training costs with its implementation.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	X	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Penn Arms 40mm Less Lethal launchers		Police		General (001)
2021 Cost:	2022 Cost:	Priority:	2	
\$ 5,000.00	\$ 5,000.00	Department Contact:	Chris Gard	

Description of Request:
Purchase two (2) Penn Arms 40mm launchers, two (2) lights and projectiles.

Justification of Request/Cost of Denial:
The purpose of this request is to improve our less lethal response capabilities by adding 40mm launchers. Tasers and bean bag shotgun are useful tools, but have significant limitations, especially in inclement weather. 40mm launcher will add another layer of less lethal capability that could, in appropriate times, reduce our need to escalate to deadly force.

Alternatives (Delayed Funding/Partial Funding):
We could purchase one launcher, or we could forgo the request until 2020.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 5,000.00
Total	\$ 5,000.00	Total	\$ 5,000.00

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget.



CITY OF ORTING BUDGET REQUEST

x	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Police Vehicles		Police		General (001)	
2021 Cost:		2022 Cost:		Priority:	
\$ 120,000.00		\$ 60,000.00		1	
		Department Contact:		Chris Gard	

Description of Request:
Purchase two new police patrol vehicles including upfit.

Justification of Request/Cost of Denial:
The approved headcount for the Police Department currently exceeds the number of operational patrol vehicles we have. If the Council desires to continue with the approved headcount, we anticipate needing additional police vehicles to both supplement our existing fleet and to replace vehicles that have come to the end of their life as per our Vehicle and Equipment Replacement Policy. The cost of denial would be reorganization of our existing fleet and higher maintenance costs as the life of vehicles would have to be extended.

Alternatives (Delayed Funding/Partial Funding):
If this request were to be delayed, we may have to change our current take home car program to have enough vehicles for the officers on duty. Another option to reduce the impact to the 2020 budget would be to borrow a portion if the funds for the cars that council approves (additional analysis would be conducted if this was the direction council desired to persue).

Cost Breakdown:

		2021 Associated Cost				2022 Associated Cost	
		Wages	\$ -			Wages	\$ -
		Benefits	\$ -			Benefits	\$ -
		Supplies	\$ -			Supplies	\$ -
		Other	\$ -			Other	\$ -
		Capital	\$ 120,000.00			Capital	\$ 60,000.00
		Total	\$ 120,000.00			Total	\$ 60,000.00

x	One Time Expense	Continuous Funding Request
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Funding Source Description:
This request would be paid for out of the general fund.



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
Term Limited Landscape Maintenance Worker		Public Works		Various
2021 Cost:	2022 Cost:	Priority:	2	
\$ 30,250.00	\$ 32,000.00	Department Contact:	Greg Reed	

Description of Request:
 The part time position will work on routine grounds maintenance, parks janitorial, and litter control in the parks, streets and stormwater fund.

Justification of Request/Cost of Denial:
 We'd like a temporary employee to do some of the day to day tasks that take away from our skilled labor time. Some of the tasks anticipated are: to collect and dispose of the garbage throughout our community. Maintaining the landscape beds (items not on contract), planting, weeding, watering the plants. Refilling dog waste bags and litter patrol at all of the parks, ballfields. Other items that take skilled labor away are moving sprinklers around at the Cemetery, filling a pothole or adding some gravel along the edge of the pavement. There are times when staff is on a task by themselves and need a hand for just a moment to move something heavy or need a flagger/spotter to complete the task safely. I believe this Temporary Employee could work in as a floater to help in those situations and still fulfill the goal of keeping our City beautiful.

Alternatives (Delayed Funding/Partial Funding):
 Continue to use existing staff to collect and dispose of the garbage throughout our community, maintaining landscape beds (items not on contract), weeding, watering the plants, refilling dog waste bags and litter patrol at all of the parks, ballfield.

Cost Breakdown:

	2021 Associated Cost			2022 Associated Cost	
Wages	\$	17,500.00	Wages	\$	18,500.00
Benefits	\$	12,750.00	Benefits	\$	13,500.00
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	-	Capital	\$	-
Total	\$	30,250.00	Total	\$	32,000.00

One Time Expense:	x	Continuous Funding Request
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Funding Source Description:
 This position would be paid for: 50% parks; 30% storm; 10% streets; 10% cemetery



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Two Pickup Trucks		Public Works		Storm, Parks, Streets, Water, Sewer	
2021 Cost:		2022 Cost:		Priority:	
\$ 73,000.00		\$ -		1	
		Department Contact:		Greg Reed	

Description of Request:
 The Public Works staff would like to purchase two pickup truck for the Stormwater worker and a maintenance worker. The Stormwater employee has been driving the Public Works Directors truck and one of the maintenance workers has been driving a surplussed truck. The Public Works Director has been driving his personal vehicle for a little over a year to perform his duties and supervise staff.

Justification of Request/Cost of Denial:
 The City needs an additional vehicle as for the additional storm worker that was hired and another vehicle surplussed. It is a policy of the City to drive city vehicles while on city business. If this request is not approved staff will continue to drive a surplussed vehicle and the City will need to pay the PW director for mileage.

Alternatives (Delayed Funding/Partial Funding):
 If this request is not approved staff will continue to drive the vehicles they have been driving. Funding one vehicle is also an option and the PW Director would assign the vehicle to the best use.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 73,000.00	Capital	\$ -
Total	\$ 73,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 The funding for the pickup truck will come from: Streets 8%, Parks 13%, Water 8%, Sewer 5% and Storm 68%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Pipe Crawler Camera - self propelled		Public Works		Sewer 80%, Storm 20%	
2021 Cost:		2022 Cost:		Priority:	
\$ 44,500.00		\$ -		2	
		Department Contact:		GREG REED	

Description of Request:
 Purchase a self-propelled inspection camera for our sewer and storm infrastructure. The self-propelled camera would give us the ability to make a recording of our findings. This new camera would have an oscillating head that will enable us to look up the lateral sewer lines when a customer is having a problem. With the determination that the City will be responsible for laterals within the right-of-way this purchase becomes even more critical. The new camera would also have adjustable wheels that would allow us to stay above the flow so a clear picture of the can be gathered. Approval of this request will allow us to inspect an entire run of sewer or storm up to 400 feet.

Justification of Request/Cost of Denial:
 Having a self-propelled camera will allow us to TV sewer and storm mains and discover the cause of a backup and other maintenance issues. Currently if we have a problem that is beyond about 100 feet our existing push camera is not enough, we must call a jetting and TV crew to investigate the problem. If the flow is over an inch deep, we cannot a good picture as our existing camera is under water. If this request is denied, we can continue using our existing camera system where feasible or hire an outside camera contractor to view the line.

Alternatives (Delayed Funding/Partial Funding):
 We would continue to use the existing push camera and continue to call a vactor contractor for cleaning and TV of sewer and storm lines when the problem is beyond the ability of our existing equipment. There is no partial funding alternative.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 44,500.00	Capital	\$ -
Total	\$ 44,500.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 Sewer 80%, Storm 20%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
Solar Powered Variable Message Board		Public Works		Stm, Sew, Water, Street, Parks	
2021 Cost:		2022 Cost:		Priority:	
\$ 20,000.00		\$ -		3	
Department Contact:				Greg Reed	

Description of Request:
 Tow behind solar powered variable message board to provide information to the public. The board will be used for notifying citizen of upcoming events, festivals, construction projects, traffic disruptions, evacuation exercise, boil water notice, nighttime flushing of water mains or other general information. This will assist the city in disseminating critical messages to the citizens.

Justification of Request/Cost of Denial:
 We rented a variable message board for the Hwy 162 water crossing for a period of three weeks, at a cost of \$2,854.00, almost \$1,000.00 per week. As we look at lowering our utilities along Hwy 162 per our agreement with WSDOT we'll be using message boards more. The city has also rented variable message boards in the past for evacuation notices and event notices. When the city must rent a message board it also takes staff time to go and pick up the sign and return it. If this request was not granted the city would continue renting signs likely, and rental fees would likely exceed the cost of purchasing a new one within a couple of years.

Alternatives (Delayed Funding/Partial Funding):
 The city can continue to rent a variable message board when it is needed. If the request is not approved staff will likely bring the request back in 2022.

Cost Breakdown:

		2021 Associated Cost				2022 Associated Cost	
	Wages	\$	-		Wages	\$	-
	Benefits	\$	-		Benefits	\$	-
	Supplies	\$	-		Supplies	\$	-
	Other	\$	-		Other	\$	-
	Capital	\$	20,000.00		Capital	\$	-
	Total	\$	20,000.00		Total	\$	-

X	One Time Expense:	Continuous Funding Request: No
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Funding Source Description:
 Storm Drainage 25%, Sewer 25%, Water 30%, streets 10%, Parks 10%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:
Puyallup River & Rainier Meadows Lift Station Upgrades		Public Works		Sewer
2021 Cost:	2022 Cost:	Priority:	CIP-1	
\$ 1,400,000.00	\$ -	Department Contact:	JC Hungerford/Greg Reed	

Description of Request:
 Both the Puyallup River and Rainier Meadows Sewer Lift Stations have reached their design life. With O&M costs rising yearly at each facility, replacement is recommended. This includes the cost of programming the new lift stations.

Justification of Request/Cost of Denial:
 Increasing O&M costs and lack of replacement parts could lead to a extended down time at one of the critical facilities.

Alternatives (Delayed Funding/Partial Funding):
 If not funding, the two facilities will continue to operate as they do today. Council could decide to fund upgrades to only one of the facilities that are planned to be updated during 2021.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 1,400,000.00	Capital	\$ -
Total	\$ 1,400,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:

This project would be paid for out of sewer rate revenue.



CITY OF ORTING BUDGET REQUEST

x	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Solids Handling Design/Construction		Public Works		Sewer	
2021 Cost:		2022 Cost:		Priority:	
\$ 10,000,000.00		\$ -		CIP-2	
		Department Contact:		JC Hungerford	

Description of Request:
 This budget request is to fund the design and construction of the Orting WWTP Solids Handling Project. This project will replace the onsite facultative lagoons with equipment to treat our biosolids to a Class A standard. This would allow the treated biosolids to be used beneficially as a compost like substance within the Orting Community.

Justification of Request/Cost of Denial:
 This is a planned project that is reflected in the Sewer CIP as well as the sewer utility rates. This will also reduce the current risk the city encounters by having to dredge our lagoons and transport the solids over the road and dispose of the solids in approved sites. If the project is denied or the scope narrowed, we would continue to experience the cost of dredging the lagoons (approximately \$700,000 every 5-7 years) and we continue to have risk of finding beneficial use land application sites elsewhere in the state.

Alternatives (Delayed Funding/Partial Funding):
 If council declined to move forward with this project, we could make smaller O&M type upgrades to the facility and continue with our current process of dredging the lagoons on an approximately 7-year cycle. If council wanted to fund the project at a lower level, we could implement some sort of onsite dewatering and then transport the biosolids to a beneficial use facility somewhere else in the state.

Cost Breakdown:

		2021 Associated Cost				2022 Associated Cost	
	Wages				Wages		
	Benefits				Benefits		
	Supplies				Supplies		
	Other				Other		
	Capital	\$	10,000,000.00		Capital		
	Total	\$	10,000,000.00		Total	\$	-

x	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for by the Sewer Fund and would include the issuance of an approximately \$8,000,000 bond.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
Calistoga Stormwater Conveyance and Kansas Outfall		Public Works		Stormwater
2021 Cost:	2022 Cost:	Priority:	CIP-1	
\$ 1,200,000.00	\$ -	Department Contact:	JC Hungerford/Greg Reed	

Description of Request:
 This is to replace the existing stormwater collection system on Calistoga Street West as well as the outfall into the backside of the Calistoga Levee.

Justification of Request/Cost of Denial:
 The existing system is crushed due to on street parking and is undersized. This is a planned CIP in the Stormwater Plan. The failed collection system could result in increased localized flooding along and around Calistoga Street West.

Alternatives (Delayed Funding/Partial Funding):
 Delaying this project to a future budget cycle is the only viable alternative.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 1,200,000.00	Capital	\$ -
Total	\$ 1,200,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:

This project would be paid for out of stormwater rate revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:	
SW Connector ROW		Public Works		Transportation Impact	
2021 Cost:		2022 Cost:		Priority:	
\$ 250,000.00		\$ -		TIP-1	
		Department Contact:		JC Hungerford	

Description of Request:
 As the City desires to make progress on the right of way needed for the future roadway which would extend Whitehawk Boulevard to Calistoga Street. This budget request would fund acquisition needed right of way.

Justification of Request/Cost of Denial:
 As development continues in Orting, securing the needed right of way is a high priority. Further delays in securing the right of way could lead to competition with private development projects. Additionally, the assessed value of property in Pierce County continues to increase, making this project even more costly if it were to be delayed.

Alternatives (Delayed Funding/Partial Funding):
 Delayed funding would continue to push right of way acquisition into the future. Partial funding is viable, but may limit the City as opportunities to purchase right of way arise.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 250,000.00	Capital	\$ -
Total	\$ 250,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:

This request would be paid for with transportation impact fee funds.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
SCADA Upgrade - TopView		Public Works		401-Water
2021 Cost:	2022 Cost:	Priority:	CIP-14	
\$ 53,000.00	\$ -	Department Contact:	JC Hungerford	

Description of Request:
 Update aging SCADA equipment and software and install a new fiber connection. Upgrade call out software from Win911 to Top View.

Justification of Request/Cost of Denial:
 Ensure continued compatibility with existing infrastructure and integrate future equipment. Delaying upgrades may result in higher operating costs as older versions require more time and workarounds to support. Outdated software may lack security updates and therefore pose security risks.

Alternatives (Delayed Funding/Partial Funding):
 If this request is not granted it will be brought forward during future budget cycles. There may be phasing options to partially fund the request but more analysis would be required by staff.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 52,900.00	Capital	\$ -
Total	\$ 52,900.00	Total	\$ -

Funding Source Description:
 This would be paid for out of the water fund.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
Well 1 Reservoir Cleaning and Liner Install		Public Works		401-Water
2021 Cost:	2022 Cost:	Priority:		
\$ 64,400.00	\$ -	Department Contact:		JC Hungerford

Description of Request:
Clean Well #1 reservoir and install a new liner to prevent leakage.

Justification of Request/Cost of Denial:
Well #1 reservoir has had repeated issues with leakage through cracks in the reservoir concrete walls. This project would install a new hdpe or polypropylene liner to prevent future leakage. The reservoir will continue to leak, and the volume of leakage will increase as cracks expand. A risk to the structural integrity of the reservoir will increase as expansion of cracks increases.

Alternatives (Delayed Funding/Partial Funding):
If this request is not granted it will be brought forward during a future budget cycle.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 64,400.00	Capital	\$ -
Total	\$ 64,400.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
This will be paid for out of the Water fund.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

Title:		Department:		Fund:
Well 1 Variable Drive Motors and Sand Filter Replacement		Public Works		Water
2021 Cost:	2022 Cost:	Priority:	CIP-13	
\$ 200,000.00	\$ -	Department Contact:	JC Hungerford	

Description of Request:
 Replace pump motors with Variable Frequency Drive (VFD) units. Replace filtration sand media.

Justification of Request/Cost of Denial:
 Installation of new VFD compatible motors will allow the pumps to run at variable speeds based on flow demand. This reduces power/energy requirements saving cost and reduces pump cycling improving pump life.

 Over time sand filtration media becomes clogged with grime and debris. Refreshing the sand media is needed to ensure proper functioning of filter.

Alternatives (Delayed Funding/Partial Funding):
 If this request is not granted it will likely come back to the council in the subsequent year. If council wants to fund only part of the request, we could move forward with either the VFD's or the sand filter replacement and bring the other item back during a future budget cycle.

Cost Breakdown:

2021 Associated Cost		2022 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 200,000.00	Capital	\$ -
Total	\$ 200,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This will be paid for out of the water fund.

Appendix D: Cash and Investment Position

Estimated Beginning Cash & Investments

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Balance</u>	<u>Coupon</u>	<u>Notes</u>
Cash in Bank	N/A	N/A	\$2,200,000	None	
LGIP Money Market*	N/A	N/A	\$10,000,000	Market	Follows Fed Funds Rate
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FFCB 9/22/22	10/16/2019	9/9/2022	\$1,000,000	1.84%	
FFCB 1/24/23	3/18/2020	1/24/2023	\$1,500,000	1.64%	
Total:			\$15,700,000		

Estimated Ending Cash & Investments

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Par</u>	<u>Coupon</u>	<u>Status Change</u>
Cash in Bank	N/A	N/A	\$1,500,000	None	
LGIP Money Market	N/A	N/A	\$5,600,000	Market	Follows Fed Funds Rate
FHLMC 7/22/24	7/13/2020	7/22/2024	\$1,000,000	0.45%	
FFCB 9/22/22	10/16/2019	9/9/2022	\$1,000,000	1.84%	
FFCB 1/24/23	3/18/2020	1/24/2023	\$1,500,000	1.64%	
Total:			\$10,600,000		

*LGIP is a money market fund that is run by the Washington State Treasurer. Investments of the funds generally include highly liquid debentures of the United States and its agencies.

Appendix E: Outstanding Debt:

The Council has authorized the following outstanding Debt:

Creditor	Description	Amount Issued	Maturity	Rate	Dec 31, 2020 Balance	Dec 31 2021 Balance
State Treasurer	Backhoe Loan	\$82,573	6/1/2021	1.19%	\$23,444	\$0
State Treasurer	2016 Vehicle Purchase	\$443,187	6/1/2021	1.32%	\$97,860	\$0
Department of Commerce	Well 4	\$3,030,000	10/1/2029	1.5%	\$1,466,602	\$1,303,646
Department of Commerce	Harman Reservoir	\$557,502	10/1/2021	2.5%	\$30,972	\$0
Ford Motor Credit	3 Police Vehicles	\$156,050	10/27/2023	5.7%	\$93,388	\$62,437
Ford Motor Credit	1 Police Vehicle	\$57,114	11/7/2023	6.2%	\$35,258	\$23,573
Total:					\$1,747,524	\$1,389,656

Service on outstanding debt for the next five years are detailed below followed by aggregated payments for the next five years followed by the final year of current outstanding debt follow:

	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
2019	\$ 54,868.10	\$ 341,907.14	\$ 396,775.23
2020	\$ 54,433.54	\$ 349,682.26	\$ 404,115.79
2021	\$ 32,187.10	\$ 357,868.99	\$ 390,056.09
2022	\$ 23,380.98	\$ 205,799.61	\$ 229,180.59
2023	\$ 18,242.62	\$ 203,775.39	\$ 222,018.02
2024-2028	\$ 48,886.73	\$ 814,778.87	\$ 863,665.60
2029-2030	\$ 2,444.34	\$ 162,955.77	\$ 165,400.11
TOTALS	\$ 234,443.41	\$ 2,436,768.03	\$ 2,671,211.43

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
General Fund								
General Taxes								
001-311-10-01-00	Tax - Real & Personal Property	1,080,811.48	1,289,798.92	744,334.63	1,335,880.61	56%	1,347,915.06	1,347,915.06
001-313-11-00-00	Tax - Retail Sales & Use	820,742.96	793,071.60	703,934.45	725,000.00	97%	-	725,000.00
001-313-71-00-00	Criminal Justice - Low Pop	148,050.75	161,051.86	136,324.15	128,000.00	107%	130,000.00	130,000.00
001-316-41-00-00	Tax - B&O Utility - Electricity	251,507.90	244,843.24	246,101.66	260,000.00	95%	-	260,000.00
001-316-43-00-00	Tax - B&O Utility - Natural Gas	122,612.85	114,788.55	130,833.26	130,000.00	101%	120,000.00	120,000.00
001-316-46-00-00	Tax - B&O Telecom - Cable	131,937.72	139,878.08	138,097.36	135,000.00	102%	-	135,000.00
001-316-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	101,574.35	90,524.85	73,230.24	90,000.00	81%	-	90,000.00
001-316-81-00-00	Tax - Punch Board And Pull Tabs	12,989.59	26,423.96	12,004.21	10,000.00	120%	-	10,000.00
001-316-81-01-00	Tax - Punch Board And Pull Tabs Penalty	-	50,000.00	553.53	-	0%	-	-
001-318-34-00-00	Real Estate Excise Taxes	-	851.13	42.13	-	0%	-	-
	Total	2,670,227.60	2,911,232.19	2,185,455.62	2,813,880.61	78%		2,817,915.06
Franchise Fees								
001-321-91-00-01	Fee - Franchise - Comcast	102,384.47	108,705.32	107,987.88	110,000.00	98%	108,000.00	108,000.00
001-321-91-00-02	Fee - Franchise - Verizon	-	-	-	-	0%	-	-
001-321-91-00-03	Franchise Fee - Telecom	2,500.00	-	-	-	0%	-	-
	Total	104,884.47	108,705.32	107,987.88	110,000.00	98%		108,000.00
Revenue from the State								
001-336-00-98-00	Shared - City Assistance	120,455.61	111,169.79	72,012.69	122,000.00	59%	120,000.00	120,000.00
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	2,271.94	2,429.55	2,625.21	2,600.00	101%	-	2,600.00
001-336-06-26-00	Shared - CJ - Special Programs	8,211.64	8,741.09	9,395.54	8,800.00	107%	-	8,800.00
001-336-06-51-00	Shared - DUJ/Other Crim Just. Asst	1,158.25	1,129.33	1,217.99	1,500.00	81%	1,200.00	1,200.00
001-336-06-94-00	Shared - Liquor/beer Excise	39,608.05	44,313.96	52,819.75	41,000.00	129%	43,000.00	43,000.00
001-336-06-95-00	Shared - Liquor Profits	64,920.19	66,069.86	50,450.24	65,000.00	78%	65,000.00	65,000.00
	Total	236,625.68	233,853.58	188,521.42	240,900.00	78%		240,600.00
Business License								
001-321-99-00-00	Licenses - Business & Permits	12,800.00	13,572.73	11,529.21	17,000.00	68%	10,000.00	10,000.00
001-321-99-00-01	License - One Day Business	175.00	25.00	-	200.00	0%	-	200.00
	Total	12,976.00	13,597.73	11,529.21	17,200.00	67%		10,200.00
Building & Land Use								
001-322-10-01-00	Permits - Building	176,888.25	68,810.65	8,349.41	80,000.00	10%	100,000.00	100,000.00
001-322-10-02-00	Permits - Plumbing	26,394.06	10,197.75	1,415.53	7,750.00	18%	15,000.00	15,000.00
001-322-10-03-00	Permits - Fence	145.00	-	-	300.00	0%	-	-
001-322-10-04-00	Permits - Mechanical	33,325.65	17,567.70	7,096.03	7,750.00	92%	15,000.00	15,000.00
001-322-10-08-00	Permits - Backflow	6,000.00	1,305.00	529.17	1,000.00	53%	1,000.00	1,000.00
001-322-90-02-00	Permits - Land Use Variance	2,000.00	-	700.00	500.00	140%	500.00	500.00
001-322-90-03-00	Fees - Short Plats	1,600.00	1,085.00	1,900.00	500.00	380%	500.00	500.00
001-322-90-04-00	Fees - Boundary Line Adjustments	-	-	-	-	0%	-	-
001-322-90-05-00	Fees - Preliminary Plats	1,750.00	-	1,000.00	500.00	200%	500.00	500.00
001-322-90-05-01	Subdivision Final Plat Application	-	-	-	-	0%	-	-
001-322-90-07-00	Permits - Conditional Use	-	700.00	-	-	0%	-	-
001-322-90-08-00	Permits - Special Use	-	-	-	-	0%	-	-
001-341-62-00-05	City Standards Copies	29.60	234.94	4.45	100.00	4%	-	100.00
001-341-82-00-01	Puget Sound Veterans Hope Center - Planning and Land Use Fees	-	-	-	-	0%	-	-
001-345-29-00-01	Abatement	-	-	-	-	0%	-	-

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-345-81-00-01	Housing Development Hearing/Appeal	-	-	-	-	0%	-	-
001-345-83-00-00	Fees - Plan Review/Inspections	120,232.09	47,669.70	12,901.47	16,250.00	79%	65,000.00	65,000.00
001-345-83-01-00	Fees - Expedited Plan Review	-	-	-	150.00	0%	-	150.00
001-345-83-02-00	Fees - Energy Review	2,880.00	960.00	118.56	600.00	20%	-	600.00
001-345-83-03-00	Fees - Architectural Design Application	550.00	450.00	650.00	200.00	325%	-	200.00
001-345-83-04-00	Fees - SEPA Review	-	-	-	3,000.00	0%	-	3,000.00
001-345-83-05-00	Fees - Eng. - Plan Review/inspection	19,415.96	15,702.75	8,474.20	10,000.00	85%	-	10,000.00
001-345-83-06-00	Fees - Building Inspect/re-inspect	10,983.45	5,812.00	4,384.50	2,000.00	219%	-	2,000.00
001-345-83-07-00	Fees - Developers Utility Extension Application	27,751.75	13,403.50	14,079.25	5,000.00	282%	-	5,000.00
001-345-83-08-00	Fees - Shoreline Development Permit	-	1,500.00	-	-	0%	-	-
001-345-83-09-00	Fees - Building Fines	225.00	-	-	-	0%	-	-
001-343-19-01-00	Permit - Grade & Fill	-	-	-	500.00	0%	-	500.00
001-353-70-00-01	Building Code Violation	-	-	-	-	0%	-	-
001-322-10-06-00	Permits - Fireworks	600.00	100.00	-	400.00	0%	-	400.00
Total		430,770.81	185,498.99	61,602.57	136,500.00	45%		219,450.00
Court								
001-341-33-02-00	Rev - Warrant Costs	8,664.22	5,965.48	2,965.63	7,000.00	42%	-	7,000.00
001-341-33-03-00	Rev - Deferred Prosecution Costs	-	-	-	-	0%	-	-
001-341-33-06-00	Fees - Fee - IT Time Pay/Court	713.07	346.23	87.03	600.00	15%	-	600.00
001-341-62-00-01	Fees - Court Copies/Tape	60.85	86.60	51.14	100.00	51%	-	100.00
001-341-95-00-00	Court Legal Services	200.00	-	-	100.00	0%	-	100.00
001-342-33-00-00	Fees - Adult Probation	240.00	-	-	200.00	0%	-	200.00
001-342-33-06-00	Fees - Record Check	23,614.23	16,345.26	1,798.01	21,000.00	9%	-	21,000.00
001-342-33-07-00	Fees - Sentence Compliance-Probation	9,403.69	8,944.74	6,700.70	11,400.00	59%	-	11,400.00
001-342-36-00-00	Fees - HSNGLMTR PRSNR	1,323.73	-	125.00	500.00	25%	-	500.00
001-342-37-00-00	Booking Fees	-	8.43	-	-	0%	-	-
001-342-38-01-00	Fees - Pre Trial Supervision	3,510.00	2,350.00	1,270.00	2,300.00	55%	-	2,300.00
001-342-10-11-00	DNA Coll Fee 1	-	26.50	13.47	-	0%	-	-
001-342-50-00-00	Fees - DUI Emergency Response	568.92	798.58	1,161.94	600.00	194%	-	600.00
001-342-60-00-00	DUI Emergency Aid	216.50	-	-	-	0%	-	-
001-347-90-03-00	Fees - Court NSF	73.95	-	-	-	0%	-	-
001-352-30-00-00	Fines - Mandatory Insurance Costs	3,180.46	2,735.96	880.52	1,800.00	49%	-	1,800.00
001-353-10-00-00	Fines - Traffic Infract Prior To 07/03	497.97	-	2,955.12	600.00	493%	-	600.00
001-353-10-01-00	Fines - School Safety Zone	-	-	-	-	0%	-	-
001-353-10-02-00	Fines - Traffic Infract After 07/03	617.09	22.76	225.03	600.00	38%	-	600.00
001-353-10-03-00	Fines - Traffic Infract	5,287.33	4,868.59	2,308.83	6,000.00	38%	-	6,000.00
001-353-10-04-00	Legis Assmnt	4,536.54	3,393.88	1,923.15	5,000.00	38%	-	5,000.00
001-353-10-05-00	Traffic INF	43,031.24	31,646.64	20,145.04	35,000.00	58%	-	35,000.00
001-353-10-80-00	Def Find Adm	-	6,715.50	11,054.17	-	0%	-	-
001-353-70-00-00	Non-Traffic Infractions	-	-	-	-	0%	-	-
001-356-90-00-00	Crim Non-Traffic To 7/03	-	277.18	4.06	-	0%	-	-
001-353-70-04-00	Other Infractions	105.96	37.57	-	100.00	0%	-	100.00
001-353-70-13-00	Other Infract	1,302.73	3,451.68	1,995.03	1,500.00	133%	-	1,500.00
001-354-00-00-00	Fines - Parking Infractions	-	57.00	-	100.00	0%	-	100.00
001-354-00-03-00	Parking Infractions	63.65	-	-	100.00	0%	-	100.00
001-354-00-07-00	Fines - Handicapped Parking Infract	-	-	-	200.00	0%	-	200.00
001-355-20-00-00	Fines - DUI	1,063.04	349.56	391.84	800.00	49%	-	800.00
001-355-20-01-00	DUI - DP Acct	264.20	59.01	-	600.00	0%	-	600.00
001-355-20-03-00	CRI CNV Fee DUI	30.21	-	-	-	0%	-	-
001-355-20-04-00	DUI-DP Acct 7/17	139.37	201.38	204.64	-	0%	-	-

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	-	-	-	-	0%	-	-
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	7,159.19	5,384.56	5,770.45	8,000.00	72%	-	8,000.00
001-355-80-02-00	Criminal Conv Traffic Fee	819.31	802.47	600.89	800.00	75%	-	800.00
001-356-90-04-00	Fines - Crim. Non-Traffic After 7/03	1,088.72	1,527.13	558.00	1,000.00	56%	-	1,000.00
001-356-90-08-00	Fines - Domestic Violence	909.48	443.43	289.17	400.00	72%	-	400.00
001-356-90-14-00	Fee - Conv Fee CN 1/13	734.36	388.72	292.48	500.00	58%	-	500.00
001-357-33-00-00	Reimb - Public Defense Cost	1,236.54	738.75	831.96	1,200.00	69%	-	1,200.00
001-361-40-01-00	Int - Court Collections	3,265.44	2,272.31	1,239.87	2,500.00	50%	-	2,500.00
001-361-40-03-00	Court Current Expense	3,265.44	2,272.31	1,239.87	2,000.00	62%	-	2,000.00
001-369-80-01-00	Small Overpayment 16 Court	15.34	3.29	-	-	0%	-	-
001-369-81-00-00	Cash Over/Short Court	-	1.00	-	-	0%	-	-
001-386-12-00-00	Crime Victims	1,576.91	1,211.01	805.88	-	0%	-	-
001-386-83-09-00	JIS Trauma	7,384.90	5,132.44	2,825.50	-	0%	-	-
001-386-97-06-00	Local/JIS Acct	235.03	546.06	437.67	-	0%	-	-
001-386-99-07-00	SCH SCHOOL SPD	751.53	368.08	181.19	-	0%	-	-
	Total	137,151.14	109,780.09	71,333.28	112,600.00	63%		112,600.00
	Other Fines & Penalties							
001-356-90-02-00	Fines - Animal Violations	-	-	-	-	0%	-	-
001-359-00-00-01	Animal License Late Penalty	-	-	-	-	0%	-	-
	Total	-	-	-	-	0%		-
	Rental Income & Event Fees							
001-362-40-00-00	Rental - Multi-Purpose Center	1,395.00	1,732.15	1,249.45	3,500.00	36%	-	3,500.00
001-362-40-00-01	McMahon Parking Rental	1,500.00	1,800.00	-	-	0%	-	-
001-362-40-03-00	Lease - Chamber Office	-	-	-	-	0%	-	-
001-362-40-04-00	Fees - Special Events	1,450.00	1,985.00	145.00	1,000.00	15%	-	1,000.00
001-362-40-05-00	Lease - Fire Station	-	-	-	-	0%	-	-
	Total	4,345.00	5,517.15	1,394.45	4,500.00	31%		4,500.00
	Money Collected for State							
001-386-00-02-00	State Share Ccw's	-	-	-	-	0%	-	-
001-386-00-03-00	Facilities Deposits	670.00	(30.00)	(1,050.00)	-	0%	-	-
001-386-83-33-00	Legis Assmt	-	-	-	-	0%	-	-
001-386-97-05-00	Local/JIS Account	1.55	8.01	-	-	0%	-	-
001-389-30-00-01	Parks and Rec Sales Tax	593.82	206.09	-	-	0%	-	-
001-389-30-00-02	State Building Code Fees	522.50	251.50	105.83	-	0%	-	-
001-389-30-00-03	Peg Fees - Comcast	4,650.82	5,186.02	5,081.57	-	0%	-	-
001-389-30-00-01	Tax - Parks & Rec Sales	593.82	206.09	-	-	0%	-	-
	Total	7,032.51	5,827.71	4,137.40	-	0%		-
	Recreation							
001-347-60-01-16	Baseball 9+ Years	-	(31.85)	-	4,500.00	0%	-	4,500.00
001-347-60-01-01	Dance Class	11,573.00	8,864.00	1,160.33	7,000.00	17%	-	7,000.00
001-347-60-01-02	Dance/Drill Team	-	-	-	-	0%	-	-
001-347-60-01-03	Karate	-	-	-	-	0%	-	-
001-347-60-01-04	Tots Soccer	4,442.96	5,535.00	(35.58)	3,500.00	-1%	-	3,500.00
001-347-60-01-05	Flag Football	-	-	-	-	0%	-	-
001-347-60-01-06	Youth Baseball	13,088.22	13,157.23	(156.50)	13,500.00	-1%	-	13,500.00
001-347-60-01-08	Art Class	-	200.00	431.55	-	0%	-	-

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-347-60-01-11	Summer Fun	-	(1.58)	-	-	0%	-	-
001-347-60-01-15	Tumbling	-	4,288.46	932.72	3,500.00	36%	-	3,500.00
001-347-60-01-12	Puppy/Dog Training (non-tax)	12,420.00	17,720.00	4,293.34	12,000.00	36%	-	12,000.00
001-347-60-01-13	Soccer Camp	-	-	-	-	0%	-	-
001-347-60-01-14	Volleyball Camp	(5.25)	-	-	-	0%	-	-
001-347-60-05-01	Adult Softball	4,216.38	3,831.08	-	4,000.00	0%	-	4,000.00
001-347-60-05-03	Zumba	-	-	-	-	0%	-	-
001-347-60-05-05	Youth Volleyball	2,647.58	2,057.81	-	1,440.00	0%	-	1,440.00
Total		48,382.89	55,620.15	6,625.86	49,440.00	13%		49,440.00
Interest Income								
001-361-11-00-00	Int - Investment Interest Earned	82,333.17	58,082.05	89,114.52	8,500.00	1048%	-	8,500.00
001-361-40-00-00	Int - Sales & Use Tax	1,245.30	1,676.74	1,044.59	500.00	209%	-	500.00
001-361-40-04-00	Int - Property Tax	1,403.43	1,896.37	391.67	500.00	78%	-	500.00
Total		84,981.90	61,655.16	90,550.78	9,500.00	953%		9,500.00
Other Revenue								
001-362-40-06-00	Library Lease	-	-	34,000.00	30,000.00	113%	-	30,000.00
001-322-10-07-00	Fees - Passports	19,632.00	31,990.00	595.00	20,000.00	3%	-	-
001-322-30-00-00	Licenses - Animal	-	-	-	-	0%	-	-
001-322-40-01-00	Permits - Street Opening/Closing	2,486.75	650.00	800.00	2,500.00	32%	-	2,500.00
001-322-90-11-00	Fees - Golf Cart Registration	150.00	121.00	75.00	100.00	75%	-	100.00
001-331-97-00-01	FEMA Hazard Mitigation Grant	-	-	-	15,000.00	0%	-	15,000.00
001-333-20-00-01	Federal Indirect Grant from Department of Transportation	-	-	-	-	0%	-	-
001-334-03-10-01	DOE Grant - Shoreline Plan Update	2,417.67	19,329.13	-	-	0%	-	-
001-341-43-00-00	Fees - Credit Card/Debit Card	228.00	340.00	35.00	300.00	12%	-	300.00
001-341-93-00-00	Reimb - Library	5,222.34	5,239.86	1,076.70	5,600.00	19%	-	-
001-334-03-50-00	WA Traffic Sfty Com - PD Grant	-	2,898.00	-	-	0%	-	-
001-337-00-00-00	Non Federal or State Grants	-	738.44	-	-	0%	-	-
001-391-50-21-01	2019 Police Vehicle Purchase Loan Proceeds	-	48,596.99	-	-	0%	-	-
001-334-04-20-01	New City Hall Commerce Grant	-	-	588,000.00	588,000.00	100%	-	-
001-342-10-00-00	Reimb - SRO - School District	59,000.00	87,035.00	95,000.00	90,000.00	106%	92,500.00	92,500.00
001-344-20-01-00	Gravel	240.00	90.00	180.00	-	0%	-	-
001-347-90-00-00	Fees - NSF & Charges	80.00	120.00	40.00	100.00	40%	-	100.00
001-356-50-03-00	City Drug Buy Fund	20.66	-	57.73	200.00	29%	-	200.00
001-357-30-00-00	Reimb - Criminal Costs Recouped	-	-	-	-	0%	-	-
001-362-30-00-00	Parking Permits	3,900.00	4,210.00	3,001.00	3,000.00	100%	-	3,000.00
001-367-00-00-01	AWC Wellness Grant	381.53	-	-	-	0%	-	-
001-367-00-00-02	Small Grants	400.00	10,353.04	250.00	-	0%	-	-
001-369-10-00-01	Miscellaneous Other Nonoperating	731.40	1,197.66	96.87	-	0%	-	-
001-369-91-00-00	Misc - Revenue	-	2,138.84	12,100.00	-	0%	-	-
001-369-10-00-00	Sale of Surplus Items	-	9,885.00	5,712.83	-	0%	-	-
001-369-20-00-01	Unclaimed Cash/Property	-	100.84	46.04	-	0%	-	-
001-369-80-00-00	Cash Coverage & Shortage	11.32	27.10	-	-	0%	-	-
001-369-81-01-00	Cash Coverage & Shortage	32.08	-	-	-	0%	-	-
001-395-10-00-01	Sale of Public Safety Building	2,188,366.00	-	4,377.21	-	0%	-	-
001-397-00-03-00	Transfer In-From Skinner Fund	-	-	-	4,000.00	0%	-	4,000.00
001-398-10-00-00	Insurance Recovery	10,058.64	2,523.47	204,722.58	-	0%	-	-
Total		2,293,358.39	227,584.37	950,165.96	758,800.00	125%		147,700.00

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
Total General Fund		6,030,736.39	3,918,872.44	3,679,304.43	4,253,320.61	87%		3,719,905.06
Streets Fund								
101-333-20-00-01	SW Connector Design Grant	-	2,346.67	66,587.59	346,000.00	19%	200,000.00	200,000.00
101-318-34-00-01	Real Estate Excise Tax (Capital)	100,309.60	108,551.55	93,866.75	80,000.00	117%		80,000.00
101-318-34-00-03	Real Estate Excise Tax (O&M)	241,700.29	108,551.60	93,693.84	80,000.00	117%		80,000.00
101-362-00-00-01	703 Kansas Rental Revenue	-	16,500.00	15,000.00	16,200.00	93%		16,200.00
101-333-20-00-10	WSDOT Grant - Emergency Evac Ped Bridge	-	-	-	-	0%		-
101-333-20-20-05	Grant - PORC Left Turn Lane SR162	-	-	-	-	0%		-
101-336-00-71-00	Multimodal Transportation - City	11,025.08	11,220.32	8,567.72	8,000.00	107%		8,000.00
101-336-00-87-00	Motor Vehicle Fuel Tax	171,822.95	170,874.92	125,230.32	155,000.00	81%		155,000.00
101-361-11-00-00	Int - Investment Interest Earned	8,291.06	5,821.60	5,783.35	500.00	116%		500.00
101-369-10-00-00	Sale of Surplus Items	-	5,302.50	-	500.00	0%		500.00
101-397-00-00-01	Transfer from Bridge Fund	-	55,411.95	171,884.00	-	0%		-
101-398-10-00-00	Insurance Recoveries	-	-	548.74	-	0%		-
Total Streets		532,848.98	484,681.11	575,957.31	686,200.00	84%		540,200.00
Cemetery Fund								
104-343-60-01-00	Sales - Cemetery Lots	2,585.00	3,876.00	4,000.00	2,500.00	160%	5,500.00	5,500.00
104-343-60-02-00	Sales - Liners	3,500.00	3,500.00	4,525.64	1,800.00	251%	4,500.00	4,500.00
104-343-60-03-00	Fees - Opening & Closing	10,150.00	8,100.00	6,680.00	3,000.00	223%	7,000.00	7,000.00
104-343-60-04-00	Fees - Saturday Service	1,000.00	500.00	1,000.00	500.00	200%	1,000.00	1,000.00
104-343-60-05-00	Fees - Marker Setting Fees	4,954.00	4,525.00	2,470.00	3,000.00	82%	3,000.00	3,000.00
104-343-60-06-00	Fees - Vase Setting	168.00	251.00	84.00	100.00	84%	100.00	100.00
104-343-60-08-00	Fees - Setup	1,100.00	875.00	300.00	300.00	100%	400.00	400.00
104-343-60-09-00	Sales - Columbarium Niche	-	2,975.00	4,570.00	3,500.00	131%	5,000.00	5,000.00
104-361-11-00-00	Int - Investment Interest Earned	-	-	-	-	0%		-
104-369-10-00-00	Sale of Surplus	-	1,050.00	-	-	0%		-
104-389-30-00-00	Tax - Sales	325.50	325.50	465.00	200.00	233%	500.00	500.00
104-397-00-09-00	Transfer From #001	17,715.74	22,014.25	26,069.29	26,000.00	100%		26,000.00
Total Cemetery		41,498.24	47,991.75	50,163.93	40,900.00	123%		53,000.00
Parks Fund								
105-313-17-02-00	Tax - Sales Tax - Park	76,087.03	91,215.82	76,358.16	70,000.00	109%		70,000.00
105-318-35-00-00	REET 2 - Parks	100,309.58	118,122.88	93,693.78	80,000.00	117%		80,000.00
105-318-35-00-03	Tax - Real Estate Excise - Parks O&M	249,131.71	98,980.25	93,693.79	80,000.00	117%		80,000.00
105-334-02-70-00	Grant - Gratzler Ball Fields	-	-	-	194,000.00	0%		194,000.00
105-334-04-20-01	State Capital Grant - Splash Park	-	-	-	-	0%		-
105-345-85-00-00	Parks Impact Fees	29,880.00	4,814.00	-	16,250.00	0%		16,250.00
105-361-11-00-00	Int - Investment Interest Earned	10,357.84	14,200.68	2,740.37	1,000.00	274%		1,000.00
105-362-40-01-00	Rental - Bbq & Gazebo	1,080.00	865.00	681.42	1,000.00	68%		1,000.00
105-362-40-02-00	Rental - North Park Bldg	1,700.00	1,550.00	96.32	1,000.00	10%		1,000.00
105-362-40-03-00	Gratzler Park Rental	300.00	-	6,635.00	1,500.00	442%		1,500.00
105-367-00-00-00	Private Contributions & Donat.	-	-	-	100.00	0%		100.00
105-369-10-00-00	Sale of Surplus Items	-	6,615.00	-	-	0%		-
105-397-76-00-00	Transfer In from 001 or Parks O&M	-	-	603.73	-	0%		-
105-398-10-00-00	Insurance Recovery	-	-	-	-	0%		-
Total Parks		468,846.16	336,363.63	274,502.57	444,850.00	62%		444,850.00

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
Tourism Revenue								
107-313-31-00-00	Retail Sales and Use Taxes	17.91	143.27	34.81	10.00	348%		10.00
107-313-31-00-01	Tax - Hotel-Motel Tax	384.65	429.49	429.78	50.00	860%		50.00
107-361-11-00-00	Investment Interest Earned	113.63	151.77	32.63	10.00	326%		10.00
	Total Tourism	516.19	753.53	497.22	70.00	710%		70.00
Transportation Benefit District (TBD) Fund								
108-317-60-00-00	TBD Vehicle Fees	138,492.55	140,898.45	42,857.10	140,000.00	31%		-
108-361-11-00-00	Investment Interest Earned	3,092.94	6,554.46	1,363.51	1,000.00	136%		1,000.00
	Total TBD	141,585.49	147,452.91	44,220.61	141,000.00	31%		1,000.00
Police Drug Fund								
120-361-11-00-00	Int - Investment Interest Earned	21.85	88.80	18.06	-	0%		-
120-369-30-00-00	Rev - Confiscated/forfeited Property	-	-	-	-	0%		-
	Total Police Drug Fund	21.85	88.80	18.06	-	0%		-
2016 Vehicle Purchase - Debt Service Fund								
202-391-90-00-00	LOCAL Other Debt Proceeds	-	-	-	-	0%		-
202-392-00-00-00	LOCAL Premium on Debt Issue	-	-	-	-	0%		-
202-397-21-00-01	Transfer from Police	29,505.47	29,355.95	28,609.17	29,505.47	97%		29,505.47
202-397-24-00-01	Transfer From Building	566.85	563.99	549.64	566.85	97%		566.85
202-397-31-00-01	Transfer from Storm	9,668.27	9,619.27	9,374.57	9,668.26	97%		9,668.26
202-397-34-00-01	Transfer from Water	18,243.10	18,150.65	17,688.92	18,243.10	97%		18,243.10
202-397-35-00-01	Transfer from Sewer	18,949.30	18,853.26	18,373.66	18,949.29	97%		18,949.29
202-397-36-00-01	Transfer from Cemetery	5,022.50	4,997.05	4,869.93	5,022.50	97%		5,022.50
202-397-44-00-01	Transfer from Streets	523.21	7,161.85	-	-	0%		-
202-397-76-00-01	Transfer From Parks	11,190.84	11,474.81	11,182.91	11,533.26	97%		11,533.26
202-397-95-00-01	Transfer From Streets	7,376.60	357.24	7,327.81	7,557.38	97%		7,557.38
	Total 2016 Vehicle Purchase	101,046.14	100,534.07	97,976.61	101,046.11	97%		101,046.11
2017 Backhoe Purchase - Debt Service Fund								
203-391-90-00-00	Other Debt Proceeds	-	-	-	-	0%		-
203-392-00-00-00	Premium on Debt Issue	-	-	-	-	0%		-
203-397-31-00-01	Storm 2017 Backhoe Purchase	2,891.51	3,612.70	3,520.80	3,599.43	98%		3,599.43
203-397-34-00-01	Water 2017 Backhoe Purchase	5,783.01	7,225.41	7,041.60	7,198.87	98%		7,198.87
203-397-35-00-01	Sewer 2017 Backhoe Purchase	4,819.18	6,021.17	5,868.00	5,999.06	98%		5,999.06
203-397-44-00-01	Streets 2017 Backhoe Purchase	2,891.51	3,612.70	3,520.80	3,599.43	98%		3,599.43
203-397-76-00-01	Parks 2017 Backhoe Purchase	2,891.51	3,612.70	3,520.80	3,599.43	98%		3,599.43
	Total 2017 Backhoe Purchase	19,276.72	24,084.68	23,472.00	23,996.22	98%		23,996.22
Emergency Evacuation Bridge SR 162								
303-334-04-20-01	Department of Commerce Pedestrian Overpass	-	-	290,613.54	500,000.00	58%	260,000.00	260,000.00
303-333-20-00-10	DOT Grant	-	336,831.41	134,425.49	-	0%		-
303-397-00-00-01	Transfer in From Streets	70,411.95	171,884.00	-	-	0%		-
	Total Emergency Evacuation Bridge	70,411.95	508,715.41	425,039.03	500,000.00	85%		260,000.00
City Hall Construction								
304-361-11-00-00	Investment Interest Earned	-	-	29,719.24	-	0%		-
304-397-00-00-01	Transfer in from General Fund	-	3,173,283.04	588,000.00	588,000.00	100%		-

Appendix F: 2020 Revenue Detail

BARS	Description	2018		2019		2020		2021			
		Actual	Actual	Actual	Actual	Budget	%	Adj. Amt	Budget		
304-397-00-00-02	Transfer in from Streets	-	-	99,165.09	-	-	-	-	0%	-	-
304-397-00-00-03	Transfer in from Parks	-	-	99,165.09	-	-	-	-	0%	-	-
304-397-00-00-04	Transfer in from Water	-	-	446,242.92	-	-	-	-	0%	-	-
304-397-00-00-05	Transfer in from Sewer	-	-	991,650.94	-	-	-	-	0%	-	-
304-397-00-00-06	Transfer in from Storm	-	-	446,242.92	-	-	-	-	0%	-	-
	Total City Hall Construction	-	-	5,285,469.24	603,135.47	588,000.00	103%				
	Transportation Impact Fund										
320-334-03-85-02	TIB Grant Left Turn Lane	400,189.03	-	-	-	-	-	-	0%	-	-
320-345-85-00-00	Fees - Transportation Impact	186,963.00	91,977.20	1,925.95	44,000.00	4%	4%	44,000.00		44,000.00	
320-361-11-00-00	Int - Investment Interest Earned	4,799.12	9,989.53	(1,292.67)	1,000.00	-129%		1,000.00		1,000.00	
	Total Transportation Impact	591,951.15	101,966.73	633.28	45,000.00	1%		45,000.00		45,000.00	
	Water Fund										
401-343-40-00-02	Waterline Repair	-	-	-	-	-	-	-	0%	-	-
401-343-40-01-00	Sales - Water	1,702,714.36	1,772,149.92	1,665,116.57	1,650,000.00	101%		1,897,000.00		1,897,000.00	
401-343-40-02-00	Charges - Water Hookups	44,175.00	12,350.00	950.00	9,500.00	10%		9,500.00		9,500.00	
401-343-40-03-00	Fes - Penalties On Utilities	53,380.00	51,805.00	11,140.00	40,000.00	28%		40,000.00		40,000.00	
401-343-40-04-00	Water GFC	222,088.90	94,854.36	7,234.28	80,000.00	9%		106,624.25		106,624.25	
401-343-40-05-00	Water Surcharge	2,301.66	948.55	72.34	800.00	9%		1,066.24		1,066.24	
401-343-40-06-00	NSF Fees	(40.00)	45.00	-	-	-		-		-	
401-343-40-07-00	Hydrant Permit	(964.95)	1,600.00	8,000.00	100.00	8000%		100.00		100.00	
401-343-40-08-00	Removal of Water Meter	200.00	200.00	200.00	-	-		-		-	
401-343-40-10-00	Fees - Backflow Inspection Fees	9,824.00	9,740.00	10,017.16	9,000.00	111%		9,000.00		9,000.00	
401-343-40-11-00	Rev - Miscellaneous	76.00	635.25	495.00	100.00	495%		100.00		100.00	
401-343-40-12-00	Fees - NSF - Water	3,310.00	2,745.00	1,245.00	2,900.00	43%		2,900.00		2,900.00	
401-343-40-13-00	Water Unlock/Relock	25.00	-	-	-	-		-		-	
401-343-40-49-00	Rev - Miscellaneous	-	-	200.00	-	-		-		-	
401-359-90-00-00	Fees - Turn Off Processing Fees	37,865.00	45,135.00	12,050.00	22,000.00	55%		22,000.00		22,000.00	
401-361-11-00-00	Int - Investment Interest Earned	25,216.41	31,441.62	4,596.90	7,000.00	66%		7,000.00		7,000.00	
401-369-10-00-00	Sale of Scrap	2,850.16	-	-	1,000.00	0%		1,000.00		1,000.00	
401-369-10-00-01	Sale of Surplus	-	13,588.75	-	-	-		-		-	
401-389-10-00-00	Deposits - Hydrant Deposit	1,500.00	-	(433.78)	-	-		-		-	
401-395-10-00-01	Sale of Wingate Property	-	-	-	-	-		-		-	
401-398-10-00-00	Insurance Recoveries	-	-	884.30	-	-		-		-	
	Total Water Fund	2,104,521.54	2,037,238.45	1,721,767.77	1,822,400.00	94%		2,096,290.49		2,096,290.49	
	Sewer Fund										
New Request 408	Bond Issuance for Solids Handling	-	-	-	-	-		-		-	
408-343-50-01-00	Sales - Sewer Service	1,804,663.47	1,932,316.72	1,719,851.29	1,900,000.00	91%		8,000,000.00		8,000,000.00	
408-343-50-01-01	Sales - Sewer Service High Cedars	146,019.53	175,036.50	137,817.39	155,000.00	89%		2,224,000.00		2,224,000.00	
408-343-50-02-00	Charges - Sewer Hookups	40,220.00	11,960.00	535.00	9,500.00	6%		9,500.00		9,500.00	
408-343-50-04-00	Sewer GFC	468,761.04	203,915.64	21,574.21	160,000.00	13%		229,218.25		229,218.25	
408-343-50-05-00	Sewer Surcharge	4,774.55	2,039.18	155.52	1,600.00	10%		2,292.18		2,292.18	
408-361-11-00-00	Int - Investment Interest Earned	96,985.09	142,177.44	7,654.09	50,000.00	15%		50,000.00		50,000.00	
408-361-40-00-00	Interfund Loan Interest (from 401)	4,781.60	4,416.00	-	-	-		-		-	
408-367-00-00-00	AWC Loss Prevention Grant	5,000.00	-	-	-	-		-		-	
408-369-10-00-00	Sale of Surplus Items	-	6,643.50	-	700.00	0%		-		-	
408-381-20-00-00	Loan Payment from 401	139,000.00	139,000.00	-	-	-		-		-	
408-398-10-00-00	Insurance Recoveries	-	-	5,275.50	-	-		-		-	

Appendix F: 2020 Revenue Detail

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
Total Sewer Fund		2,710,205.28	2,617,504.98	1,892,863.31	2,276,800.00	83%		10,696,710.43
Stormwater Fund								
410-333-97-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	24,684.44	10,620.46	22,052.80	180,000.00	12%		180,000.00
410-334-03-15-00	Grant - NPDES State	-	50,000.00	26,489.39	25,000.00	106%		25,000.00
410-337-10-00-00	Pierce County Flood District Levee Grant	4,398.72	16,525.00	4,777.33	120,000.00	4%		120,000.00
410-343-10-00-00	Fees - Storm Drainage	823,561.22	859,596.34	761,860.93	830,000.00	92%	933,000.00	933,000.00
410-343-10-01-00	Storm GFC	54,215.84	21,853.54	1,690.12	19,250.00	9%	25,564.00	25,564.00
410-343-10-02-00	Charges - GFC Surcharge	-	-	-	192.50	0%	255.64	255.64
410-343-10-02-01	Storm Surcharge	532.40	218.78	77.13	-	0%		-
410-361-11-00-00	Int - Investment Interest Earned	24,210.19	35,483.28	4,826.43	10,000.00	48%		10,000.00
410-369-10-00-00	Sale of Surplus Items	-	3,656.25	-	500.00	0%		500.00
410-398-10-00-00	Insurance Recoveries	-	2,332.46	244.43	-	0%		-
Total Stormwater Fund		931,602.81	1,000,286.11	822,018.56	1,184,942.50	69%		1,294,319.64
Public Works Building Fund								
412-361-11-00-00	Int - Investment Interest Earned	19,818.38	5,627.78	255.71	-	0%		-
412-397-00-01-00	From #410 - Utility Facility	5,004.00	210,000.00	-	-	0%		-
412-397-00-03-00	From #408 - Utility Facility	39,996.00	600,000.00	-	-	0%		-
412-397-00-04-00	From #401 - Utility Facility	30,000.00	210,000.00	-	-	0%		-
412-397-00-05-00	From #101 - Utility Facility	5,004.00	90,000.00	-	-	0%		-
412-397-00-10-50	From Fund 105	2,496.00	90,000.00	-	-	0%		-
Total Public Works Building Fund		102,318.38	1,205,627.78	255.71	-	0%		-
Cemetery Prepetual Fund								
701-361-11-00-00	Int - Investment Interest Earned	3,733.32	8,774.57	(5,442.60)	5,000.00	-109%		5,000.00
701-397-00-01-00	From #104	334.00	-	-	2,000.00	0%		2,000.00
Total Cemetery Prepetual Fund		4,067.32	8,774.57	(5,442.60)	7,000.00	-78%		7,000.00
Skinner Fund								
704-361-11-00-00	Int - Investment Interest Earned	3,459.74	8,130.26	(5,042.96)	4,500.00	-112%		4,500.00
Total Skinner Fund		3,459.74	8,130.26	(5,042.96)	4,500.00	-112%		4,500.00

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
General Fund								
Legislative - Council								
001-511-60-10-01	Salary Council	25,200.00	25,192.80	20,996.56	25,200.00	83%		25,200.00
001-511-60-31-01	Supplies - Council Office & Operating	3,020.41	1,284.96	563.89	1,500.00	38%	1,000.00	1,000.00
001-511-60-31-02	Council Communications Devices	-	-	8,360.39	7,000.00		3,500.00	3,500.00
001-511-60-41-01	Training - Council Workshops	1,813.06	5,234.49	-	4,000.00	0%		4,000.00
001-511-60-49-01	Publications - Council	1,047.99	-	422.48	-	0%		-
001-511-60-49-03	Services - Official Publication	6,374.18	6,940.99	3,793.13	3,900.00	97%		3,900.00
001-511-60-49-04	ADA Compliance Work	-	-	-	-	0%		-
001-594-11-60-01	McMahon Property Purchase	-	-	-	-	0%		-
New Request 001	Council Discretionary Fund	-	-	-	-	0%	21,000.00	21,000.00
	Total Legislative	37,455.64	38,653.24	34,136.45	41,600.00	82%		58,600.00
Judicial - Court								
Salary & Benefits								
001-512-50-10-01	Salary - Municipal Court Administrator	80,211.74	84,712.65	16,945.56	85,641.50	20%	80,123.71	80,123.71
001-512-50-10-02	Salary - Municipal Court Judge	23,500.00	24,204.96	18,571.23	24,900.00	75%	25,000.00	25,000.00
001-512-50-10-03	Salary - Assistant Court Clerk	54,699.01	51,426.01	40,831.06	58,620.64	70%	28,911.93	28,911.93
001-512-50-10-04	Overtime - Court	744.66	1,354.78	-	2,000.00	0%	500.00	500.00
001-512-50-10-05	Salary - Court Pro-Term Judge	-	300.00	-	500.00	0%		500.00
001-512-50-20-01	Benefits - OASD - Court	10,378.25	10,634.29	4,422.01	11,380.06	39%	8,698.99	8,698.99
001-512-50-20-02	Benefits - Retirement - Court	16,558.06	16,700.95	7,257.92	18,552.11	39%	14,141.92	14,141.92
001-512-50-20-03	Benefits - Medical/LTD/Life - Court	28,071.00	26,887.68	16,633.34	31,906.78	52%	9,762.81	9,762.81
001-512-50-20-04	Benefits - Dental & Vision - Court	3,034.77	2,885.83	1,151.80	3,244.32	36%	1,862.16	1,862.16
001-512-50-20-05	Benefits - Labor & Industry - Court	567.88	561.73	200.94	579.49	35%	434.62	434.62
	Total	217,765.37	219,668.88	106,013.86	237,324.90	45%		169,936.15
O&M								
001-512-50-41-06	Digitizing Records	-	-	-	600.00	0%		-
001-512-50-31-00	Supplies - Court - Office	3,204.90	4,150.05	1,669.03	3,500.00	48%	3,500.00	3,500.00
001-512-50-31-01	Postage - Court	1,013.59	973.50	898.30	1,200.00	75%	1,100.00	1,100.00
001-512-50-31-02	Computer Replacement/Software	895.17	-	-	1,000.00	0%	500.00	500.00
001-512-50-41-00	Contract - Court Clerk	-	-	-	-	0%		-
001-512-50-41-01	IT - Computer Maintenance - Court	198.60	569.80	1,109.17	3,600.00	31%	3,600.00	3,600.00
001-512-50-41-02	Fees - Court-Bank Analysis	708.48	636.00	411.92	800.00	51%	600.00	600.00
001-512-50-41-03	State Audit	1,446.18	989.40	8.40	700.00	1%	700.00	700.00
001-512-50-41-04	PSB Lease - Court	3,575.04	3,575.04	2,979.20	3,200.00	93%		-
001-512-50-41-05	Software	-	1,320.32	-	-	0%		-
001-512-50-42-00	Communication - phone - Court	3,078.01	3,727.64	2,228.13	2,500.00	89%		2,500.00
001-512-50-48-00	R & M Office Equipment - Court	25.13	-	-	300.00	0%		-
001-512-50-49-02	Service - Petit Jury	-	-	-	500.00	0%		-
001-512-50-49-03	Training - Court	1,919.31	55.33	-	1,000.00	0%	1,500.00	1,500.00
001-512-50-49-04	Services - Witness Services	-	-	-	100.00	0%		-
001-512-50-49-05	Service - Court Appointed Interpreter	992.70	1,402.12	100.00	600.00	17%	600.00	600.00
001-512-50-49-06	Dues - Court Memberships/Subscriptions	425.00	150.00	-	300.00	0%	150.00	150.00
001-512-50-49-07	Fees - Bank Charges (Credit Card) - Court	4,070.83	3,502.31	2,950.41	4,500.00	66%	2,500.00	2,500.00
001-512-50-49-09	ADA Compliance Work	-	-	-	-	0%		-
	Total	21,552.94	21,051.51	12,354.56	24,400.00	51%		17,250.00
Capital								
001-594-12-60-08	Document Management Software	-	-	-	-			-
001-594-12-41-01	Server Lease	275.00	-	-	800.00	0%		-
001-594-12-41-02	Phone Lease	301.21	240.48	209.16	805.00	26%	805.00	805.00

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-594-12-60-04	Capout Court - Fax/copier	-	-	-	300.00	0%	-	-
001-594-12-60-07	McMahon Property Purchase	-	-	-	-	0%	-	-
	Total	576.21	240.48	209.16	1,905.00	11%		805.00
	Total Court	239,894.52	240,960.87	118,577.58	263,629.90	45%		187,991.15
Executive - Mayor/City Administrator								
Salary & Benefits								
001-513-10-10-01	Salary - Mayor	12,000.00	11,996.00	9,998.94	12,000.00	83%	30,000.00	30,000.00
001-513-10-10-03	Salary - City Administrator	36,108.15	38,427.82	32,748.91	39,313.13	83%	47,139.99	47,139.99
001-513-20-20-01	OASI	3,672.72	3,850.56	3,264.80	3,007.45	109%	3,773.34	3,773.34
001-513-20-20-02	Benefits Retirement	4,601.60	4,936.80	4,220.20	5,055.67	83%	6,114.06	6,114.06
001-513-20-20-03	Benefits - Medical/LTD/Life	5,696.19	5,225.52	4,357.60	5,232.68	83%	2,458.88	2,458.88
001-513-20-20-04	Benefits - Dental/Vision	450.90	466.62	403.10	567.76	71%	651.76	651.76
001-513-20-20-05	Benefits - Labor and Industry	353.74	380.21	230.84	101.41	228%	101.41	101.41
	Total	62,883.30	65,283.53	55,224.39	65,278.09	85%		90,239.44
Executive O&M								
001-513-10-31-04	Communication Plan	-	451.34	-	2,500.00	0%	-	-
001-513-10-31-00	Supplies - Office & Operating	2,745.99	2,385.48	2,445.78	1,800.00	136%	-	1,800.00
001-513-10-31-01	Postage - Executive	197.17	153.30	42.45	200.00	21%	50.00	50.00
001-513-10-31-02	Supplies - Employee Recognition	146.57	752.63	-	500.00	0%	150.00	150.00
001-513-10-31-03	Health & Wellness Program	381.10	389.55	-	300.00	0%	300.00	300.00
001-513-10-41-01	Services - Professional Services	5,056.74	3,418.72	7,200.00	4,000.00	180%	-	4,000.00
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	131.62	828.56	107.56	1,000.00	11%	1,000.00	1,000.00
001-513-10-48-01	R & M - Office Equipment - Exec	1,007.59	-	-	400.00	0%	-	-
001-513-10-49-01	Training - Executive	1,662.63	1,626.37	250.00	2,000.00	13%	-	2,000.00
001-513-10-49-01	ADA Compliance Work	-	-	-	-	0%	-	-
001-513-23-41-01	IT - Computer Maintenance - Exec	2,113.50	1,288.16	799.88	1,500.00	53%	1,500.00	1,500.00
	Total	13,442.91	11,294.11	10,845.67	14,200.00	76%		10,800.00
	Total Executive	76,326.21	76,577.64	66,070.06	79,478.09	83%		101,039.44
Clerk/Finance								
Salary & Benefits								
001-514-20-10-08	Salary - City Treasurer	34,033.42	37,125.91	35,911.62	36,686.88	98%	40,185.74	40,185.74
001-514-20-10-06	Salary - City Clerk	43,972.69	46,796.94	41,075.20	49,311.62	83%	51,603.63	51,603.63
001-514-20-10-07	Salary - Parks And Rec Director	2,959.37	3,041.56	184.89	-	0%	-	-
001-514-20-10-13	Salary - General Fund	51,345.99	77,122.50	76,334.27	80,020.36	95%	120,828.28	120,828.28
001-514-20-10-05	Overtime - Finance/Admin Dept.	4,489.99	4,795.62	2,679.91	4,800.00	56%	2,500.00	2,500.00
001-514-20-10-14	Salary - Facility	167.09	3,773.69	2,705.26	2,000.00	135%	1,000.00	1,000.00
001-517-21-20-01	Benefits-OASI	12,301.95	15,578.52	13,669.12	12,981.61	105%	16,890.01	16,890.01
001-517-21-20-02	Benefits-Retirement	16,655.32	21,564.54	18,900.07	21,350.03	89%	27,576.51	27,576.51
001-517-31-21-00	Benefits-Medical & Ltd	23,285.97	27,183.35	24,204.67	33,223.61	73%	39,800.97	39,800.97
001-517-31-22-00	Benefits-Dental & Vision	2,940.91	3,496.38	3,117.99	3,565.11	87%	4,581.60	4,581.60
001-517-60-20-00	Benefits-Labor & Industries	813.13	1,270.37	637.61	631.64	101%	805.49	805.49
001-517-78-20-00	Unemployment Compensation	-	(539.17)	4,156.52	1,000.00	416%	500.00	500.00
	Total	192,965.83	241,210.21	223,577.13	245,570.85	91%		306,272.23
O&M								
New Request001	Old City Hall Expense	-	-	-	-	0%	4,200.00	4,200.00
001-514-20-49-03	ADA Compliance Work	-	-	-	-	-	-	-
001-514-21-32-01	Gasoline - City Hall	553.98	439.93	777.81	600.00	130%	-	600.00
001-514-21-41-01	Contract - Janitorial	1,185.00	1,185.00	1,257.00	1,200.00	105%	1,200.00	1,200.00

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021		
		Actual	Actual	Actual	Budget	%	Actual	Budget	Adj. Amt	Budget
001-514-21-47-01	Electricity - City Hall	2,136.78	1,333.65	1,771.06	1,700.00	104%				1,700.00
001-514-21-48-01	R & M - City Hall	2,237.48	1,441.93	1,464.22	1,000.00	146%			1,000.00	1,000.00
001-514-23-31-01	Postage - Finance/Admin	2,716.69	3,353.66	826.75	2,500.00	33%			2,500.00	2,500.00
001-514-23-31-02	Supplies - Office & Operating	14,222.80	10,041.99	6,464.00	8,000.00	81%			7,000.00	7,000.00
001-514-23-41-04	IT - Computer Maintenance	5,447.83	4,083.23	2,760.29	3,000.00	92%			3,000.00	3,000.00
001-514-23-41-07	Contract - Window Washing	-	-	-	-	0%			-	-
001-514-23-41-08	Contract - Carpet Cleaning	-	-	-	-	0%			-	-
001-514-23-41-10	Contract - Sterling Codifiers	3,810.00	2,196.00	6,465.00	3,000.00	216%			-	-
001-514-23-41-12	IT - Website Maintenance	1,623.03	3,234.00	4,124.58	4,000.00	103%			4,000.00	4,000.00
001-514-23-41-14	Audit Services	3,977.03	2,720.84	23.10	1,800.00	1%			-	1,800.00
001-514-23-41-15	Digitizing Records	-	-	-	4,500.00	0%			-	-
001-514-23-42-00	Communications-Phone, Cell,DSL	10,543.66	10,444.87	8,072.85	10,000.00	81%			10,000.00	10,000.00
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	255.61	227.36	25.30	400.00	6%			-	400.00
001-514-23-45-00	Equip Rental-Postage Machine	1,133.83	868.12	862.52	1,000.00	86%			900.00	900.00
001-514-23-49-06	Fees - Bank Charges	3,278.52	2,689.38	594.82	3,500.00	17%			3,000.00	3,000.00
001-514-30-49-01	Services - Recording/filing Documents	38.00	118.00	148.50	200.00	74%			120.00	120.00
001-514-30-49-02	Staffing Consultant	-	-	-	-	0%			-	-
001-514-30-49-03	Reliability-centered maintenance Consultant	-	-	-	-	0%			-	-
001-514-30-49-04	PRR Expenses	-	295.28	-	-	0%			-	-
001-514-40-41-19	Training - Finance Staff	508.04	1,417.19	39.50	1,000.00	4%			1,000.00	1,000.00
001-514-40-41-49	Training - Finance Director	670.32	-	-	1,000.00	0%			1,000.00	1,000.00
001-514-40-49-02	Dues/membership/subscriptions	490.00	151.36	25.00	500.00	5%			150.00	150.00
001-514-79-90-01	Other Operating Expenditures	-	-	-	-	0%			-	-
001-518-10-41-01	Personnel Services	269.00	255.00	148.00	-	0%			-	-
001-518-20-40-01	Facility Planning Expenses	-	-	-	-	0%			-	-
001-518-20-40-02	General Fund Facilities Architectural Services	37,318.90	2,601.34	7,144.56	-	0%			-	-
001-518-30-40-00	Tort Payout	-	-	-	-	0%			-	-
001-518-30-40-01	Property Expenses Paid to Pierce County	-	522.30	514.71	-	0%			-	-
001-518-60-00-00	Risk Management	-	-	-	-	0%			-	-
001-519-00-46-00	Bonds/Insurance - AWC	34,979.87	31,380.13	31,561.11	35,151.12	90%			31,367.17	31,367.17
	Total	127,396.37	81,000.56	75,070.68	84,051.12	89%				77,937.17
	Capital									
001-594-14-41-02	Server Lease	550.00	-	-	1,400.00	0%			-	-
001-594-14-60-07	City Wide WiFi	-	-	-	9,000.00	0%			9,000.00	9,000.00
001-594-14-41-03	Phone Lease	1,058.14	605.91	131.21	1,400.00	9%			1,400.00	1,400.00
001-594-14-41-04	Copier Lease	4,420.47	4,102.47	3,052.37	4,400.00	69%			4,400.00	4,400.00
001-594-14-60-01	Vision/Finance Server	5,189.74	-	-	-	0%			-	-
001-594-14-60-02	Capout Finance - Computers (2)	-	698.76	1,090.37	3,500.00	31%			2,500.00	2,500.00
001-594-14-60-06	McMahon Property Purchase	-	-	-	-	0%			-	-
	Total	11,218.35	5,407.14	4,273.95	19,700.00	22%				17,300.00
	Total Clerk/Finance	331,580.55	327,617.91	302,921.76	349,321.97	87%				401,509.40
	Legal									
001-515-41-41-01	Legal - City Attorney Retainer	32,500.00	32,175.15	17,800.00	30,000.00	59%			30,000.00	30,000.00
001-515-41-41-02	Legal - City Attorney Services	80,856.85	58,041.99	32,970.95	55,000.00	60%			55,000.00	55,000.00
001-515-41-41-03	Salary - Prosecuting Attorney	20,625.00	22,500.00	18,750.00	23,500.00	80%			23,500.00	23,500.00
001-515-41-41-04	Legal - Chronic Nuisance	1,381.63	5,910.14	6,963.19	5,000.00	139%			5,000.00	5,000.00
001-515-41-41-05	Legal - HR	7,277.48	15,981.21	17,755.00	-	0%			-	-
001-515-41-41-06	Legal - Code Enforcement	5,960.06	9,916.58	2,564.77	-	0%			-	-
001-515-41-41-07	Legal - Development	3,202.64	1,973.57	4,933.07	-	0%			-	-
001-512-50-49-08	Conflict Public Defender	-	900.00	-	500.00	0%			500.00	500.00

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-512-50-49-01	Fees - Court Appointed Attorney	22,249.96	21,999.96	20,416.70	26,400.00	77%	26,400.00	26,400.00
	Total Legal	174,053.62	169,398.60	122,153.68	140,400.00	87%		140,400.00
	Police							
	Salary & Benefits							
001-521-10-10-00	Salary - Police Chief	85,705.18	102,902.89	102,606.27	105,875.40	97%	136,268.95	136,268.95
001-521-10-10-01	Salary - Police Clerk	56,917.88	56,362.62	49,109.31	55,255.58	89%	58,319.85	58,319.85
001-521-10-10-02	Salary - Court Administrator	-	-	-	-	0%	-	-
001-521-10-10-03	Salary - Court Clerk	-	-	-	-	0%	-	-
001-521-10-10-04	Salary - Civil Service Secretary	2,165.21	7,037.86	2,700.00	3,600.00	75%	3,600.00	3,600.00
001-521-10-10-03	Salary - Police Reserves	8,838.71	919.48	-	-	0%	-	-
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic (57%)	41,499.21	67,631.44	86,154.27	105,703.80	82%	111,670.00	111,670.00
001-521-20-10-01	Salary - Code Enforcement Officer	41,979.28	34,045.99	8.65	-	0%	-	-
001-521-25-10-00	Salary - Police Sergeant/Lieutenant (43%)	31,306.57	66,180.32	87,425.92	79,741.46	110%	84,242.28	84,242.28
001-521-70-10-09	Salary - SRO	-	19,954.57	26,359.00	-	0%	-	-
001-521-70-10-05	Overtime - PD	156,696.00	131,611.18	123,621.47	70,000.00	177%	55,000.00	55,000.00
001-521-20-10-02	Payout of Sick Time	-	-	-	-	0%	-	-
001-521-70-10-07	Salary - Police Officer	642,532.22	537,843.23	498,594.64	653,924.25	76%	663,350.27	663,350.27
001-521-20-20-01	Benefits-Labor & Industries	33,283.78	32,000.74	23,935.15	46,680.61	51%	46,680.61	46,680.61
001-521-20-20-02	Benefits-Medical & Ltd	169,784.03	196,421.80	146,065.51	231,919.33	63%	200,575.90	200,575.90
001-521-20-20-03	Benefits-Dental & Vision	16,992.72	18,230.10	22,105.92	22,105.92	82%	22,105.92	22,105.92
001-521-20-20-04	Benefits-OASI	81,827.17	78,425.68	77,822.18	84,442.87	92%	87,152.52	87,152.52
001-521-20-20-05	Benefits-Retirement	64,515.48	55,530.08	50,358.28	62,204.47	81%	63,557.41	63,557.41
	Total	1,434,043.44	1,405,097.98	1,292,871.89	1,521,453.70	85%		1,532,523.72
	O&M							
001-521-20-45-05	LeadsOnline	-	-	-	6,800.00	-	6,800.00	6,800.00
001-519-00-46-01	Bonds/Insurance - AWC	49,738.39	44,619.86	44,877.20	49,981.88	90%	43,632.79	43,632.79
001-521-10-40-01	Staffing Consultant	-	-	-	-	0%	-	-
001-521-10-40-05	Dispatch Records Management System - Enforcer	-	13,875.00	42,400.00	25,000.00	170%	35,000.00	35,000.00
001-521-10-40-06	Copier Lease - PD	3,217.50	3,896.01	2,140.16	3,200.00	67%	3,200.00	3,200.00
001-521-10-40-07	Accreditation	-	-	-	4,000.00	0%	5,000.00	5,000.00
001-521-20-21-01	Benefits - Gym Membership	2,400.00	2,400.00	2,400.00	2,500.00	96%	2,500.00	2,500.00
001-521-20-31-01	Benefits - Uniforms & Clothing	15,376.58	15,829.93	34,662.94	15,000.00	231%	15,000.00	15,000.00
001-521-20-31-02	Supplies - Civil Service Comm.	271.00	197.18	-	300.00	0%	300.00	300.00
001-521-20-31-03	Supplies - Office & Operating	5,451.97	5,280.13	4,778.18	5,000.00	96%	6,500.00	6,500.00
001-521-20-31-04	Training - Civil Service Comm.	470.26	252.60	-	500.00	0%	500.00	500.00
001-521-20-31-05	Service - Public Safety Testing	524.00	536.00	276.00	600.00	46%	300.00	300.00
001-521-20-31-06	Operating Expenses - PD	87.38	683.97	921.27	-	0%	-	-
001-521-20-31-07	Postage - PD	179.17	152.52	43.85	300.00	15%	300.00	300.00
001-521-20-32-00	Gasoline - PD	32,935.47	21,525.18	13,415.53	32,000.00	42%	25,000.00	25,000.00
001-521-20-34-00	Supplies - Manual Supplements	5,108.00	5,682.00	5,808.00	5,500.00	106%	5,500.00	5,500.00
001-521-20-41-00	Benefits - Medical Exams	1,650.00	220.00	5,230.00	550.00	951%	550.00	550.00
001-521-20-41-02	Civil Service Legal Expense	2,924.66	4,878.24	-	2,500.00	0%	2,500.00	2,500.00
001-521-20-45-01	Communications - Cellular Phones - Cars	9,886.15	8,064.97	5,737.76	8,900.00	64%	8,900.00	8,900.00
001-521-20-45-02	Communications - Cell Connection Data Interface	10,547.05	10,623.86	6,148.80	10,000.00	61%	10,000.00	10,000.00
001-521-20-45-03	Services - Office & Operating	320.30	113.69	-	-	0%	-	-
001-521-10-40-08	State Audit (\$18,000) PD	4,086.06	2,968.20	25.20	2,000.00	1%	2,000.00	2,000.00
001-521-21-31-01	Supplies - Investigation & Evidence	300.30	1,920.61	1,840.19	3,500.00	53%	2,000.00	2,000.00
001-521-21-41-49	Investigation Transcription	-	-	-	-	0%	-	-
001-521-21-49-00	Miscellaneous - PD	-	-	-	-	0%	-	-
001-521-21-49-01	Services - Investigation-Informant	-	-	-	-	0%	-	-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-521-23-41-00	Dues - Pierce CO Special Units	-	-	-	-	0%	-	-
001-521-23-41-01	Contract - Evidence Custodian	6,118.20	5,662.94	1,247.00	6,000.00	21%	5,000.00	5,000.00
001-521-30-31-04	IT - Computer Software/Supplies	1,458.52	-	9,830.57	-	0%	-	-
001-521-30-49-00	Service - Crime Prevention Programs	1,045.96	3,702.68	-	1,000.00	0%	1,000.00	1,000.00
001-521-40-31-01	Training Supplies	-	1,813.42	-	-	-	-	-
001-521-40-41-06	Benefits - Academy Tuition	-	-	3,622.77	6,800.00	53%	3,500.00	3,500.00
001-521-40-43-01	Reimb - Code Enforcement	-	-	-	-	0%	-	-
001-521-40-49-00	Training - PD	12,225.88	18,116.37	8,170.75	17,000.00	48%	15,000.00	15,000.00
001-521-50-10-03	Court Clerk - Janitorial	3,282.01	6,622.51	4,235.08	3,500.00	121%	-	3,500.00
001-521-50-41-01	IT - Computer Maintenance	20,901.38	19,304.91	12,239.63	20,000.00	61%	20,000.00	20,000.00
001-521-50-41-02	Legal - Services - PD	1,423.90	1,368.76	395.12	3,000.00	13%	2,000.00	2,000.00
001-521-50-41-03	Contract - Carpet Cleaning - PD	56.81	57.35	-	500.00	0%	-	-
001-521-50-41-04	Contract - Janitorial - PD	-	-	-	-	0%	-	-
001-521-50-41-05	IT - Software License Renewal	16.38	-	-	-	0%	-	-
001-521-50-41-07	PSB Police Station Lease	32,345.90	32,175.00	26,812.50	18,281.25	147%	-	-
001-521-50-42-00	Communications - Phone	7,721.83	8,119.47	6,308.71	8,000.00	79%	-	8,000.00
001-521-50-42-01	Communications - Circular Wireless	921.57	567.12	773.84	-	0%	-	-
001-521-50-42-02	Services - Monitoring Security System	-	73.26	-	-	0%	-	-
001-521-50-45-05	ADA Compliance Work	-	-	-	-	0%	-	-
001-521-50-46-07	Police Facilities Architectural Services	74,637.78	5,202.67	14,289.14	-	0%	-	-
001-521-50-47-00	Electricity - PD	7,635.16	8,039.45	5,303.56	7,600.00	70%	5,000.00	5,000.00
001-521-50-48-01	R & M - Communications	5,021.22	-	-	2,000.00	0%	-	-
001-521-50-48-02	R & M - Vehicles	29,650.25	13,410.75	7,955.15	15,000.00	53%	7,500.00	7,500.00
001-521-50-48-03	R & M - Office Facilities	1,394.38	1,284.15	-	1,500.00	0%	500.00	500.00
001-521-50-48-04	R & M - Equipment	6,706.04	4,618.18	3,250.63	4,000.00	81%	-	4,000.00
001-521-50-48-05	R & M - Bicycles	166.63	18.56	-	500.00	0%	-	500.00
001-521-50-48-06	R & M Building	41.36	493.17	37.08	-	0%	-	-
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	255.00	180.00	180.00	350.00	51%	180.00	180.00
001-521-50-49-01	Dues - Misc	2,090.00	470.00	734.20	300.00	245%	480.00	480.00
001-521-50-49-02	Dues - PC Police Chiefs Assoc	50.00	50.00	450.00	250.00	180%	450.00	450.00
001-521-50-48-07	Contract - Dispatch	79,930.00	56,625.00	76,310.00	93,710.00	81%	93,710.00	93,710.00
001-521-10-30-08	Supplies - Physicals (pathogens)	-	-	160.00	300.00	53%	-	-
001-521-90-40-13	Supplies - Aid Equipment - Pathogens	-	-	-	300.00	0%	-	-
Total		440,570.40	331,695.67	353,010.81	388,023.13	91%		345,802.79
Capital								
001-594-21-64-01	Police Vehicle	-	-	54,061.39	60,000.00	90%	120,000.00	120,000.00
New Request 001	Bikes	-	-	-	-	0%	5,000.00	5,000.00
001-594-21-64-48	City Wide WiFi	-	-	-	6,000.00	0%	6,000.00	6,000.00
001-594-21-64-49	Police - Duty Sidearms	-	5,734.68	2,318.18	5,000.00	0%	5,000.00	5,000.00
001-594-21-64-50	Police - Less than Lethal Equipment	-	5,865.77	1,172.18	2,000.00	0%	4,000.00	4,000.00
001-594-21-64-51	Police - Rifles	-	54.43	2,504.43	5,000.00	0%	5,000.00	5,000.00
001-594-21-41-01	Server Lease	8,287.51	-	-	3,600.00	0%	-	-
001-594-21-41-03	Phone Lease	2,051.87	2,613.95	1,821.01	3,600.00	51%	3,600.00	3,600.00
001-594-21-60-01	McMahon Property Purchase	-	-	-	-	0%	-	-
001-594-21-64-02	Police Radios	-	-	-	-	0%	-	-
001-594-21-64-52	2018 Police Vehicle Purchase	-	53,455.99	-	-	0%	-	-
001-594-21-64-37	Capout - PD - Equipment	-	4,540.32	10,849.12	-	0%	-	-
001-594-21-64-38	Lease Match - Video Rec Equip	-	-	-	2,000.00	0%	-	-
001-594-21-64-39	Night Vision Equipment	-	-	-	-	0%	-	-
001-594-21-64-40	Portable Breath Test Analyzer	-	-	-	-	0%	-	-
001-594-21-64-41	Vehicle Radar Replacement	-	-	-	-	0%	-	-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-594-21-64-43	Taser Lease	8,726.51	4,092.19	4,092.19	5,000.00	82%	4,500.00	4,500.00
001-594-21-64-46	Computer Replacement - in cars	-	14,198.09	-	9,000.00	0%	13,000.00	13,000.00
001-591-21-70-03	2018 Police Vehicle Purchase	7,153.16	37,978.90	30,065.16	37,000.00	81%	37,000.00	37,000.00
001-592-21-80-02	2018 Police Vehicle Purchase	-	11,038.82	10,782.94	8,000.00	135%	8,000.00	8,000.00
001-597-21-00-01	Transfer to LOCAL Vehicle Purchase	29,505.47	29,355.95	28,609.17	29,323.55	98%	29,289.53	29,289.53
Total		55,724.52	168,929.09	146,275.77	\$ 175,523.55	83%		240,389.53
Total Police		1,930,338.36	1,905,722.74	1,792,158.47	2,085,000.38	86%		2,118,716.04
Fire								
001-594-22-10-01	Wages - Maintenance Worker 1	75.38	-	-	-	0%	-	-
001-594-22-20-01	Benefits OASI	5.76	-	-	-	0%	-	-
001-594-22-20-02	Benefits - Retirement	9.57	-	-	-	0%	-	-
001-594-22-20-03	Benefits - Medical/LTD/Life	56.16	-	-	-	0%	-	-
001-594-22-20-04	Benefits - Dental/Vision	4.18	-	-	-	0%	-	-
001-594-22-20-05	Labor & Industry	3.68	-	-	-	0%	-	-
001-594-22-41-01	Phone Lease	834.32	208.58	-	-	0%	-	-
001-592-22-83-01	PSB Interest	114.07	-	-	-	0%	-	-
001-597-22-00-01	To Fund #201 - PSB Bond	-	-	-	-	0%	-	-
001-522-20-42-01	Communications - Basic Phone	1,145.91	251.24	-	-	0%	-	-
001-519-00-46-02	Bonds/Insurance - AWC (\$205,000)	-	-	-	-	0%	-	-
001-522-20-48-01	R & M - Equipment - FD	-	-	-	-	0%	-	-
001-522-20-48-02	Fire - R & M Building - FD	454.75	-	-	-	0%	-	-
001-522-20-48-04	Fees - Fire Investigation	1,455.56	-	4,304.86	1,500.00	287%	1,500.00	1,500.00
001-522-50-41-03	Fuel Tank Cleanup	-	3,336.31	1,835.28	-	0%	-	-
001-522-50-47-00	Electricity - FD	1,134.43	-	-	-	0%	-	-
001-522-60-41-00	Legal - Services - FD	192.50	-	-	-	0%	-	-
Total Fire		5,486.27	3,796.13	6,140.14	1,500.00	409%		1,500.00
Jail								
001-523-21-41-00	Fees - Home Monitoring	(96.00)	-	-	500.00	0%	-	500.00
001-523-60-41-00	Fees - Jail	27,342.36	82,038.73	54,221.93	45,000.00	120%	60,000.00	60,000.00
Total Jail		27,246.36	82,038.73	54,221.93	45,500.00	119%		60,500.00
Building/Code Enforcement								
001-524-10-10-09	Salary - Building Official	64,710.58	79,315.12	67,597.72	80,740.27	84%	80,041.74	80,041.74
001-524-10-10-12	Salary - Building Department	52,951.92	1,855.40	3,405.05	1,271.39	268%	9,683.44	9,683.44
001-524-10-10-06	Salary - City Administrator	1,031.75	1,097.68	935.66	1,123.23	83%	1,346.86	1,346.86
001-524-10-10-08	Salary - Permits Tech	-	-	-	-	-	25,687.87	25,687.87
001-524-10-10-07	Salary - City Clerk	745.26	792.96	696.12	835.79	83%	874.64	874.64
001-524-10-10-13	Salary - Code Enforcement Officer	-	-	39,503.07	38,497.86	-	39,896.10	39,896.10
001-524-10-10-05	Salary - Overtime	311.79	27.74	13.61	-	0%	-	-
001-524-20-20-01	Benefits-Labor & Industries	447.90	312.11	216.51	460.69	47%	663.51	663.51
001-524-20-20-02	Benefits-Medical & Ltd	18,674.79	17,031.00	14,061.68	28,624.47	49%	41,003.00	41,003.00
001-524-20-20-03	Benefits-Dental & Vision	1,898.31	1,650.78	1,415.95	2,706.43	52%	3,892.35	3,892.35
001-524-20-20-04	Benefits-OASI	9,041.38	6,201.49	5,431.12	9,238.87	59%	12,076.56	12,076.56
001-524-20-20-05	Benefits-Retirement	14,129.90	10,646.07	9,070.51	15,497.52	59%	20,431.73	20,431.73
Total		163,943.58	118,930.35	142,347.00	178,996.53	80%		235,597.80
O&M								
001-524-20-41-07	Digitizing Records	-	-	-	15,000.00	0%	-	-
001-524-10-41-01	Ada Compliance Work	-	-	-	-	0%	-	-

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	Actual	Actual	Budget	%	Actual	Budget	
001-524-10-41-02	Staffing Consultant	-	-	-	-	0%	-	-	
001-524-20-31-00	Supplies - Office & Operating	3,380.77	3,208.11	1,547.16	2,500.00	62%	2,500.00	2,500.00	
001-524-20-31-01	Benefits - Clothing - Bldg	498.17	519.74	514.39	500.00	103%	500.00	500.00	
001-524-20-31-02	Postage - Bldg	66.19	49.65	4.65	100.00	5%	50.00	50.00	
001-524-20-32-01	Gasoline - Bldg	1,435.54	817.76	316.66	700.00	45%	500.00	500.00	
001-524-20-32-02	Reimb - Mileage - Bldg	-	-	30.13	-	0%	-	-	
001-524-20-32-05	Electricity & Natural Gas - Bldg	674.62	367.79	532.27	600.00	89%	600.00	600.00	
001-524-20-35-00	Supplies - Small Tools & Equipment	21.85	84.81	32.76	-	0%	-	-	
001-524-20-35-01	Code Updates - International Building Code	2,072.60	-	-	1,000.00	0%	1,000.00	1,000.00	
001-524-20-41-01	IT - Computer Maintenance - Bldg	8,373.82	3,593.61	2,839.76	3,000.00	95%	3,000.00	3,000.00	
001-524-20-41-02	Eng - Inspection - Dev Costs	41,307.95	35,632.50	14,892.50	5,000.00	298%	5,000.00	5,000.00	
001-524-20-41-05	Training - Bldg	1,795.99	1,599.96	792.44	2,000.00	40%	2,000.00	2,000.00	
001-524-20-42-00	Communication - Cell Phone - Bldg	1,619.54	1,097.34	662.60	1,100.00	60%	1,100.00	1,100.00	
001-519-00-46-03	Bonds/Insurance Awc (\$205,000)	8,589.74	7,705.78	7,750.22	8,631.78	90%	7,528.04	7,528.04	
001-524-20-48-01	R & M - Vehicle	2,341.00	146.39	12.01	700.00	2%	700.00	700.00	
001-524-20-48-02	R & M - Equipment	-	-	-	-	0%	-	-	
001-524-20-49-00	Contract - Plan Review - Bldg	180.00	810.00	1,080.00	1,500.00	72%	1,000.00	1,000.00	
001-524-20-49-01	Contract - Inspections - Bldg	357.50	595.00	-	2,000.00	0%	1,000.00	1,000.00	
001-524-20-49-02	Contract - Janitorial - Bldg	237.00	237.00	242.50	300.00	81%	300.00	300.00	
001-524-20-49-05	Dues - Memberships/Subscriptions	-	190.00	111.00	100.00	111%	100.00	100.00	
001-524-20-41-06	State Audit - Bldg (\$18,000)	2,783.31	1,731.44	14.70	1,200.00	1%	1,200.00	1,200.00	
001-524-60-31-00	Publications - Bldg	-	698.47	-	100.00	0%	100.00	100.00	
001-524-60-31-01	Supplies - CRS Materials	-	-	6,000.00	-	0%	-	-	
001-524-60-40-01	Code Enforcement - Services	104.00	195.00	-	300.00	0%	300.00	300.00	
Total		75,839.59	59,280.35	37,375.75	46,331.78	81%	28,478.04	28,478.04	
Capital									
001-594-24-64-06	Code Enforcement Vehicle	-	-	16,443.55	15,000.00	-	-	-	
001-594-24-41-01	Server Lease	407.00	-	-	400.00	0%	-	-	
001-594-24-41-02	Phone Lease	164.18	121.18	26.23	400.00	7%	400.00	400.00	
001-594-24-60-01	McMahon Property Purchase	-	-	-	-	0%	-	-	
001-594-24-64-05	Vision Permitting Software	5,465.00	5,465.00	-	-	0%	-	-	
001-594-24-64-07	Electronic Plan Review/Field Inspection	-	3,576.54	-	-	0%	-	-	
001-597-24-00-01	Transfer to LOCAL Vehicle Purchase	566.85	563.99	549.64	563.36	98%	562.71	562.71	
Total		6,603.03	9,726.71	17,019.42	16,363.36	104%	962.71	962.71	
Total Building		246,386.20	187,937.41	196,742.17	241,691.67	81%	265,038.55	265,038.55	
Emergency Management									
001-525-60-41-06	Automated Calling Software	-	-	-	5,600.00	-	5,600.00	5,600.00	
001-525-10-40-00	Dues - PCEmerg Mgmt Agreement	11,026.45	9,891.36	-	11,500.00	0%	11,500.00	11,500.00	
001-525-30-30-00	Supplies - Disaster Relief	-	83.26	-	100.00	0%	100.00	100.00	
001-525-50-47-01	Electricity - Lahar Sirens	147.62	104.41	104.74	200.00	52%	200.00	200.00	
001-525-60-10-01	Emergency Evacuation Drill	-	-	-	-	0%	-	-	
001-525-60-30-01	Emergency Preparedness Supplies	5,397.84	1,241.97	13,702.52	15,000.00	91%	7,500.00	7,500.00	
001-525-60-41-00	Services - Hazard Mitigation - Planning	270.00	74.04	-	17,500.00	0%	5,250.00	5,250.00	
001-525-60-41-01	Equipment - Hazard Mitigation	-	208.73	9,009.12	5,000.00	180%	5,000.00	5,000.00	
001-525-60-41-03	IT - Disaster Recover-Server Backup	16,868.30	18,749.87	15,589.03	10,500.00	148%	10,500.00	10,500.00	
001-525-60-41-04	Staff EOC Training	880.08	1,873.29	-	2,000.00	0%	1,000.00	1,000.00	
001-525-60-41-05	Digital First Aid Stations	-	-	-	-	0%	-	-	
Total Emergency Management		34,590.29	32,226.93	38,405.41	67,400.00	57%	46,650.00	46,650.00	
Animal Control									

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-554-30-10-10	Salary - Animal Control	-	-	-	-	0%	-	-
001-554-30-20-01	Benefits - Labor & Industry	-	-	-	-	0%	-	-
001-554-30-20-02	Benefits - Medical/LTD/Life	-	-	-	-	0%	-	-
001-554-30-20-03	Benefits - Dental/Vision	-	-	-	-	0%	-	-
001-554-30-20-04	Benefits - OASJ	-	-	-	-	0%	-	-
001-554-30-20-05	Benefits - Retirement	-	-	-	-	0%	-	-
001-554-30-31-00	Animal Control - Kennel Costs	-	-	-	-	0%	-	-
001-554-30-40-00	Pierce County Animal Control	28,553.78	26,137.98	20,115.73	28,000.00	72%	28,000.00	28,000.00
	Total Animal Control	28,553.78	26,137.98	20,115.73	28,000.00	72%		28,000.00
	Planning & Land Use							
	Salary & Benefits							
001-544-20-10-01	Engineer Salary	-	-	-	-	0%	-	-
001-544-20-20-01	Benefits - Labor & Industry - Engineer	-	-	-	-	0%	-	-
001-544-20-20-02	Benefits - Medical/LTD/Life - Engineer	-	-	-	-	0%	-	-
001-544-20-20-03	Benefits - Dental/Vision - Engineer	-	-	-	-	0%	-	-
001-544-20-20-04	Benefits - OASJ - Engineer	-	-	-	-	0%	-	-
001-544-20-20-05	Benefits - Retirement - Engineer	-	-	-	-	0%	-	-
001-544-40-10-01	Planner Salary	-	-	-	-	0%	-	-
001-544-40-20-01	Benefits - Labor & Industry - Planner	-	-	-	-	0%	-	-
001-544-40-20-02	Benefits - Medical/LTD/Life - Planner	-	-	-	-	0%	-	-
001-544-40-20-03	Benefits - Dental/Vision - Planner	-	-	-	-	0%	-	-
001-544-40-20-04	Benefits - OASJ - Planner	-	-	-	-	0%	-	-
001-544-40-20-05	Benefits - Retirement - Planner	-	-	-	-	0%	-	-
	Total	-	-	-	-	0%		-
	O&M							
001-558-60-31-00	Supplies - Office & Operating	489.59	158.47	536.88	100.00	537%	-	-
001-558-60-31-01	Salary - Hearing Examiner	3,495.00	450.00	-	600.00	0%	-	600.00
001-558-60-31-02	Postage - Planning	669.13	241.44	-	100.00	0%	-	100.00
001-558-60-31-03	Publications - Planning	3,889.88	2,076.92	2,728.44	2,500.00	109%	1,000.00	1,000.00
001-558-60-41-00	Community Development	954.79	-	-	1,000.00	0%	1,000.00	1,000.00
001-558-60-41-01	Eng - Planning & Land Use	46,060.17	68,120.63	47,752.15	10,000.00	478%	10,000.00	10,000.00
001-558-60-41-02	Contract - Planning Consultant	82,930.95	110,977.33	108,880.49	60,000.00	181%	90,000.00	90,000.00
001-558-60-41-04	Puget Sound Veterans Hope Center - Planning and Land Use Expenses	2,806.04	2,550.00	-	-	0%	-	-
001-558-60-41-05	Shoreline Plan Update	3,640.46	7,653.76	-	-	0%	-	-
001-558-60-41-06	Planner - Telecommunications	247.02	-	-	-	0%	-	-
	Total	145,183.03	192,228.55	159,897.96	74,300.00	215%		102,700.00
	Total Planning & Land Use	145,183.03	192,228.55	159,897.96	74,300.00	215%		102,700.00
	Economic Development							
001-558-70-40-01	CERB Grant Match (Planning)	-	5,937.50	-	-	0%	-	-
	Total	-	5,937.50	-	-	0%		-
	Parks & Recreation							
	Salary & Benefits							
001-575-50-10-00	Salary - Parks & Recreation Director	41,431.52	42,581.26	2,589.06	50,043.78	5%	23,508.04	23,508.04
001-575-50-20-01	Benefits - Labor & Industries	207.09	217.95	11.70	211.51	6%	144.87	144.87
001-575-50-20-02	Benefits - Medical & Ltd	8,660.30	8,925.61	3.74	5,232.68	0%	110.57	110.57
001-575-50-20-03	Benefits - Dental & Vision	901.74	933.34	80.62	1,184.18	7%	-	-
001-575-50-20-04	Benefits - OASJ	3,174.79	3,351.58	190.80	4,079.47	5%	1,798.37	1,798.37

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-575-50-20-05	Benefits - Retirement	5,106.23	5,405.03	137.90	6,435.63	2%	-	-
001-575-50-20-06	Overtime - Parks & Recreation	1,053.72	2,205.51	-	1,500.00	0%	-	-
	Total	60,535.39	63,620.28	3,013.82	68,687.24	4%		25,561.85
	O&M							
001-571-20-31-01	Supplies - Parks & Rec	3,477.08	1,884.54	83.46	2,500.00	3%	750.00	750.00
001-571-20-44-00	Advertising - Parks & Rec	428.88	597.30	171.86	500.00	34%	250.00	250.00
001-575-21-40-00	State Audit (\$18,000) Recr	2,169.28	1,484.09	153.10	650.00	24%	-	650.00
001-575-50-31-01	Supplies - Office & Operating	244.23	330.69	-	-	0%	-	-
001-575-50-31-02	Postage - Parks & Rec	75.96	92.57	149.15	100.00	149%	100.00	100.00
001-575-50-48-03	ADA Compliance Work	-	-	-	-	0%	-	-
001-575-50-41-03	IT - Computer Maintenance	2,964.37	2,422.22	1,973.29	2,800.00	70%	800.00	800.00
001-575-50-49-02	Tng - Parks & Rec Training	457.86	1,389.62	-	1,500.00	0%	-	-
001-575-50-43-00	Mileage Reimbursement	-	-	-	-	0%	-	-
001-575-50-48-01	R & M - Shed	-	680.83	-	600.00	0%	-	-
001-575-50-48-02	R & M - Vehicle	132.67	81.98	-	300.00	0%	-	-
001-575-50-42-01	Comm - Phone/internet	600.69	657.98	(9.88)	600.00	-2%	-	-
001-575-50-32-00	Gasoline	-	-	-	-	0%	-	-
	Total	10,551.02	9,621.82	2,520.98	9,550.00	26%		2,550.00
	Programs							
001-347-60-01-16	Baseball 9+ Years	-	-	-	-	0%	-	-
001-571-20-31-03	Pgm - Parks & Rec - Sports	16.34	-	-	-	0%	-	-
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	(400.00)	500.00	-	500.00	0%	-	500.00
001-571-20-31-15	Tumbling	-	3,932.16	673.96	-	0%	-	-
001-571-20-31-17	Adult Softball	1,315.12	1,650.30	83.33	2,500.00	3%	2,500.00	2,500.00
001-571-20-31-21	Dance Class	7,589.58	6,462.14	1,346.28	4,000.00	34%	4,000.00	4,000.00
001-571-20-31-23	Tots Soccer	2,218.20	1,918.29	83.33	1,500.00	6%	1,500.00	1,500.00
001-571-20-31-25	Youth Baseball	9,383.09	7,755.16	83.33	6,000.00	1%	6,000.00	6,000.00
001-571-20-31-27	Art Class	1,103.75	146.11	382.69	-	0%	-	-
001-571-20-31-30	Summer Fun	-	-	-	300.00	0%	300.00	300.00
001-571-20-31-32	Youth Volleyball	2,664.32	3,064.42	83.33	1,000.00	8%	1,000.00	1,000.00
001-571-20-31-33	Karate	-	-	-	-	0%	-	-
001-571-20-31-34	Puppy/Dog Training	10,454.00	14,515.33	2,595.33	7,500.00	35%	7,500.00	7,500.00
001-571-20-31-36	Exp. Soccer Camp	-	-	-	-	0%	-	-
001-571-20-31-37	Volleyball Camp	562.40	-	-	450.00	0%	-	450.00
	Total	34,906.80	39,943.91	5,331.58	23,750.00	22%		23,750.00
	Capital							
001-594-76-41-01	Server Lease	132.00	-	-	360.00	0%	-	-
001-594-76-41-02	Phone Lease	164.18	121.18	26.23	360.00	7%	360.00	360.00
001-594-75-60-01	McMahon Property Purchase	-	-	-	-	0%	-	-
	Total	296.18	121.18	26.23	720.00	4%		360.00
	Total Parks & Rec.	106,289.39	113,307.19	10,892.61	102,707.24	11%		52,221.85
	Grants							
001-571-20-31-00	Grants - Total Amount	-	-	-	-	-	40,000.00	40,000.00
001-571-20-31-06	Grant - Orting Valley Senior Center	13,000.00	13,000.00	12,500.00	15,000.00	83%	-	-
001-571-20-31-09	Grant - Daffodil Festival - Float	1,000.00	2,500.00	1,500.00	1,500.00	100%	-	-
001-571-20-31-11	Grant - Orting Historical Society	500.00	500.00	-	-	0%	-	-
001-571-20-31-13	Grant - Food Bank	3,000.00	3,000.00	3,000.00	3,000.00	100%	-	-
001-571-20-31-14	Grant - Opportunity Center	7,500.00	10,000.00	6,250.00	7,500.00	83%	-	-
001-571-20-31-35	Grant - Farmers Market	3,000.00	3,000.00	3,000.00	3,000.00	100%	-	-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
001-571-20-31-39	Grant - Recovery Café	7,500.00	10,000.00	8,333.34	10,000.00	83%	-	-
	Total Grants	35,500.00	42,000.00	34,583.34	40,000.00	86%		40,000.00
	MPC							
001-575-50-31-03	MPC Expenses	-	-	-	-	0%	2,000.00	2,000.00
001-575-50-41-01	Contract - Janitorial - MPC Library	948.00	948.00	970.00	-	0%	-	-
001-575-50-41-02	Contract - Floor Cleaning	800.00	1,000.00	1,000.00	-	0%	-	-
001-575-50-47-01	Electricity - MPC	9,026.64	6,917.95	5,224.75	4,000.00	131%	4,000.00	4,000.00
001-575-50-48-00	R & M - MPC - Re-roof	2,919.22	2,558.05	1,338.25	-	0%	-	-
001-594-75-64-14	MPC HVAC	64,631.13	13,942.08	1,577.55	-	0%	-	-
	Total MPC	78,324.99	25,366.08	10,110.55	4,000.00	253%		6,000.00
	Misc. Expenses							
New Request.001	Electronic Reader Board	-	-	-	-	0%	27,500.00	27,500.00
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	5,086.00	5,409.00	5,772.00	5,772.00	100%	6,047.00	6,047.00
001-511-20-49-01	Dues - Puget Sound Regional Council	4,846.36	2,696.70	2,393.00	2,800.00	85%	2,400.00	2,400.00
001-511-20-49-03	Dues - Orting Chamber of Commerce	-	200.00	-	200.00	0%	-	-
001-511-20-49-04	Dues - Pierce County Regional Council	2,966.06	5,119.22	330.70	2,600.00	13%	2,600.00	2,600.00
001-511-20-49-05	Dues - Pierce County Cities & Towns	-	-	-	-	0%	-	-
001-514-23-41-11	Dues - Rainier Cable Commission	5,270.72	5,119.22	8,102.88	5,500.00	147%	5,500.00	5,500.00
001-514-40-41-20	Voter Costs - Pierce County Auditor	13,238.00	17,522.00	13,405.00	12,500.00	107%	12,500.00	12,500.00
001-519-79-46-05	Tax - Excise Tax	1,455.99	1,260.65	220.22	1,000.00	22%	1,000.00	1,000.00
001-524-10-41-03	Fees - Puget Sound Clean Air Agency	4,460.00	4,696.00	-	4,916.00	0%	4,916.00	4,916.00
001-536-00-40-01	Cemetery Professional Service Expenses	4,575.00	285.00	-	-	0%	-	-
001-538-40-47-00	Fees - PEG, Cable, TV	4,643.25	5,181.22	3,830.48	4,000.00	96%	4,000.00	4,000.00
001-539-20-40-00	Tax - Noxious Weeds	75.44	116.20	308.58	200.00	154%	200.00	200.00
001-541-69-40-01	Golf Cart Licensing	32.79	(15.00)	-	10.00	0%	-	10.00
001-553-14-40-00	Surface Water Tax	-	-	109.01	-	0%	-	-
001-566-00-40-00	Tax - Alcohol Program Tax - To P.C.	1,989.32	2,296.41	1,764.47	1,800.00	98%	1,800.00	1,800.00
001-589-30-01-00	Building Code Fee - To State	548.00	304.50	102.00	500.00	20%	500.00	500.00
001-589-30-03-00	PEG Fees	4,643.25	5,181.22	3,830.48	-	0%	2,500.00	2,500.00
001-594-36-60-01	Cemetery Sprinkler System	-	-	-	-	0%	-	-
001-597-00-00-01	New City Hall	271,500.00	3,173,283.04	787,404.38	-	0%	-	-
001-597-36-00-01	To Fund #104 - Cemetery	17,715.74	22,014.25	26,069.29	26,000.00	100%	36,000.00	36,000.00
001-597-76-00-00	Transfer to Parks O&M	-	-	-	-	0%	-	-
	Total Misc.	343,045.92	3,250,669.63	853,642.49	67,798.00	1259%		107,473.00
	Total General Fund	3,840,255.13	6,720,577.13	3,820,770.33	3,632,327.26	105%		3,718,339.42
	Streets Fund							
	Salary & Benefits							
101-542-90-10-08	Streets Admin Salary	16,929.06	19,727.22	18,023.81	20,158.08	89%	21,964.89	21,964.89
101-542-30-10-13	Salary - Streets	39,710.08	44,429.16	33,999.65	47,409.07	72%	59,090.64	59,090.64
101-542-30-10-05	Overtime - Streets	788.81	4,825.60	320.00	1,000.00	32%	1,000.00	1,000.00
101-542-30-20-01	Benefits - Labor & Industries	1,656.43	2,045.89	935.34	1,546.17	60%	1,693.45	1,693.45
101-542-30-20-02	Benefits - Medical & Ltd	12,597.21	15,941.97	11,426.87	17,332.76	66%	20,457.79	20,457.79
101-542-30-20-03	Benefits - Dental & Vision	1,267.93	1,326.56	931.60	1,405.24	66%	1,753.67	1,753.67
101-542-30-20-04	Benefits - OASI	4,381.52	5,798.90	3,998.25	5,232.53	76%	6,307.23	6,307.23
101-542-30-20-05	Benefits-Retirement	6,995.17	9,338.64	6,657.63	8,689.14	77%	10,512.90	10,512.90

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
	Total	84,326.21	103,433.94	76,293.15	102,772.97	74%		122,780.57
	O&M							
101-542-90-30-01	Communications Plan	-	-	-	250.00	0%	250.00	250.00
101-542-30-41-16	Reliability Centered Maintenance	-	5,697.60	4,645.74	1,000.00	465%	1,000.00	1,000.00
101-542-30-41-17	Training	-	331.58	-	-	0%	-	-
101-542-90-40-04	703 Kansas Expenses	-	7,641.63	3,290.97	-	0%	3,500.00	3,500.00
101-542-90-40-07	Professional Services	-	95.10	-	-	0%	1,000.00	1,000.00
101-542-90-40-05	Emergency Management Planning	-	-	-	2,500.00	0%	750.00	750.00
101-542-90-30-02	Hazard Mitigation Equipment	-	-	-	775.00	0%	-	-
101-542-90-40-06	City Sponsored Van Pool	-	-	-	-	0%	-	-
101-542-90-30-03	Digital First Aid Stations	-	-	-	-	0%	-	-
101-539-20-40-00	Tax - Noxious Weeds - Property	21.23	14.22	42.92	200.00	21%	-	200.00
101-542-30-31-00	Supplies - Office & Operating	1,109.30	619.11	283.30	1,000.00	28%	-	1,000.00
101-542-30-31-02	Benefits - Clothing - Streets	92.27	106.09	801.46	800.00	100%	-	800.00
101-542-30-32-00	Gasoline - Streets	1,550.18	1,506.55	1,151.05	1,500.00	77%	-	1,500.00
101-542-30-32-01	Diesel - Streets	70.40	100.31	-	1,200.00	0%	-	1,200.00
101-542-30-35-00	Supplies - Small Tools	-	377.03	392.46	1,000.00	39%	-	1,000.00
101-542-30-41-01	Eng - On Call	33,883.75	23,120.00	19,224.81	20,000.00	96%	20,000.00	20,000.00
101-542-30-41-02	State Audit - (\$18,000)	3,977.02	2,720.84	23.10	1,800.00	1%	-	1,800.00
101-542-30-41-03	One-Call Services	-	-	-	200.00	0%	-	200.00
101-542-30-41-04	IT - Computer Maintenance	1,884.46	1,626.78	1,377.41	2,800.00	49%	-	2,800.00
101-542-30-41-05	Legal - Attorney Fees - Streets	1,710.46	5,364.67	977.38	1,500.00	65%	1,500.00	1,500.00
101-542-30-41-07	Eng - City Utility Mapping	-	-	-	4,000.00	0%	-	4,000.00
101-542-30-41-08	Eng - Grant Writing	-	-	-	4,000.00	0%	-	4,000.00
101-542-30-41-10	Web Site Maintenance/Hosting	89.73	-	-	100.00	0%	-	100.00
101-542-30-41-11	Eng - Grant Writing - Pedestrian Evac Bridge	-	-	-	5,000.00	0%	-	5,000.00
101-542-30-41-12	ADA Compliance Plan	-	-	-	1,500.00	0%	-	1,500.00
101-542-30-41-13	Eng - Transportation Master Plan	21,618.75	6,643.75	140.00	50,000.00	0%	-	50,000.00
101-542-30-41-14	Staffing Consultant	-	-	-	-	0%	-	-
101-542-30-41-15	GIS Consulting	4,074.50	1,923.25	956.37	5,000.00	19%	-	5,000.00
101-542-30-44-00	Advertising - Streets	163.13	-	-	200.00	0%	-	200.00
101-519-00-46-00	Bonds & Insurance - AWC (\$207,000)	3,711.98	3,329.98	3,449.19	3,730.15	92%	3,257.97	3,257.97
101-542-30-48-02	R&M - Roads/Streets	4,101.87	6,459.73	4,725.03	7,500.00	63%	10,000.00	10,000.00
101-542-30-48-04	R&M - Equipment	3,843.61	3,509.36	4,719.31	4,000.00	118%	4,000.00	4,000.00
101-542-30-48-05	Underground Pollution Removal	463.33	463.34	480.00	1,000.00	48%	-	1,000.00
101-542-30-48-06	Service - Waste Removal	(132.00)	86.43	460.28	1,000.00	46%	-	1,000.00
101-542-30-48-07	R&M Sidewalks	8,500.00	45.86	1,730.83	8,500.00	20%	-	8,500.00
101-542-30-48-08	R&M Tree Maintenance	1,000.00	-	-	1,000.00	0%	-	1,000.00
101-542-30-41-18	Tax - Excise Tax	-	-	-	100.00	0%	-	100.00
101-542-63-47-01	Electricity - City Shop	320.81	906.29	1,452.05	300.00	484%	-	300.00
101-542-63-47-03	Electricity - Street Lights	69,885.43	59,026.01	52,791.33	74,000.00	71%	-	74,000.00
101-542-64-48-00	Traffic Services- Stripping	3,496.25	5,744.69	-	3,900.00	0%	5,000.00	5,000.00
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs	-	-	-	2,500.00	0%	-	2,500.00
101-542-64-49-00	Traffic Services - Signs	1,634.82	3,995.77	1,111.39	3,000.00	37%	-	3,000.00
101-542-64-49-01	Traffic Services - Paint	3,199.21	2,693.62	3,750.74	3,000.00	125%	-	3,000.00
101-542-66-49-00	Traffic Services - Snow & Ice	-	-	-	500.00	0%	-	500.00
101-542-90-40-01	Bank Fees	54.80	21.30	16.00	-	0%	-	-
101-542-90-40-02	Facility Planning Expenses	-	-	-	-	0%	-	-
101-542-90-40-03	Lease of City Hall	-	-	-	5,000.00	0%	-	-
	Total	170,325.29	144,170.79	107,993.12	225,355.15	48%		226,232.97
	Capital							

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	%	Actual	%	Actual	%	Adj. Amt	Budget
New Request 101	Vehicle - Pickup	-	-	-	-	-	-	5,475.00	5,475.00
101-594-42-41-01	Server Lease	132.00	-	-	-	-	-	-	-
101-594-42-41-02	Phone Lease	164.18	-	121.19	-	26.23	440.00	440.00	440.00
101-594-42-60-01	McMahon Property Purchase	-	-	-	-	-	-	-	-
101-594-42-63-03	Capout - Sidewalk Program	1,732.25	0%	106.55	0%	-	5,000.00	-	5,000.00
101-594-42-63-06	Capout - SR162 Lighting Upgrate at Crosswalk	2,777.67	0%	4,333.76	0%	-	-	-	-
101-594-42-63-15	Cross Walk Lights - Callistoga	3,870.80	0%	-	-	-	-	-	-
101-594-42-63-19	City Wide WiFi	-	-	-	-	-	1,500.00	1,500.00	1,500.00
101-594-42-64-01	Capout - Equip - Traffic Devices	-	-	-	-	1,950.12	1,000.00	1,000.00	1,000.00
101-594-42-64-33	2017 Backhoe Purchase	-	-	-	-	-	-	-	-
101-594-42-64-35	Hillside Mower	-	-	2,550.28	0%	-	-	-	-
101-594-42-63-18	Work Order Management	-	-	-	-	-	-	-	-
101-594-42-64-36	Asphalt Roller	-	-	-	-	-	3,750.00	-	-
101-594-42-64-37	Chipper	-	-	-	-	-	7,800.00	-	-
101-594-42-64-38	Knuckle Boom	-	-	-	-	-	8,400.00	-	-
101-594-42-64-39	City Shop Outfitting	-	-	-	-	-	3,750.00	-	-
101-594-44-41-06	ADA Self Assessment	-	-	-	-	-	-	-	-
101-594-44-61-02	Vac Trailer	-	-	-	-	-	-	-	-
101-594-44-61-03	Flat Bed Truck	-	-	-	-	-	-	-	-
101-594-44-61-07	Electronic Speed Sign	-	-	-	-	-	-	-	-
101-594-44-61-08	Backpack Blower	-	-	-	-	-	-	-	-
101-594-44-61-09	Wire Feed Welder	-	-	-	-	-	-	-	-
101-594-44-61-10	Message Board	4,200.00	0%	-	-	-	1,700.00	2,250.00	2,250.00
101-594-44-61-11	Computer Station	80.33	2%	411.33	2%	16.17	800.00	800.00	800.00
101-594-44-61-12	Striper	6,773.36	0%	-	-	-	-	-	-
101-594-76-10-02	Wages - Maint Worker I	-	0%	-	0%	-	300.00	-	300.00
101-594-76-10-03	Wages - Maint Worker II	-	0%	-	0%	-	300.00	-	300.00
101-595-10-40-01	Eng - Project Management	-	0%	510.00	0%	1,020.00	-	-	-
101-595-10-40-02	Eng - Topographic Survey	795.00	0%	-	-	-	-	-	-
101-595-10-40-04	Kansas Street Design Work	65,969.54	0%	15,061.80	0%	-	-	-	-
101-595-10-64-34	Design SW Connector	-	14%	17,948.67	14%	57,747.61	400,000.00	-	400,000.00
101-595-20-41-01	SW Connector ROW	5,300.00	0%	-	-	-	-	-	-
101-595-20-60-01	Right of Way Acquisition	3,500.00	0%	-	-	-	-	-	-
101-595-30-41-02	Eng - Design of Left Turn Lane (REET)	-	0%	-	-	-	-	-	-
101-595-30-41-04	Trail Safety at Intersection Project	-	0%	-	-	-	-	-	-
101-595-30-60-03	Private Utility Coordination	-	0%	-	-	-	-	-	-
101-595-90-60-01	Permitting	-	0%	-	-	1,740.00	-	-	-
Total		95,295.13	14%	41,043.58	14%	62,500.13	435,180.00	417,065.00	417,065.00
Debt Service & Transfers									
101-597-44-00-01	To Fund #412 Utility Land	5,004.00	0%	90,000.00	0%	-	-	-	-
101-597-00-00-01	New City Hall Construction	-	0%	99,165.09	0%	-	-	-	-
101-597-00-00-02	Transfer to HWY 162 Bridge Fund	-	0%	70,411.95	0%	-	-	-	-
101-597-44-00-02	Transfer to LOCAL Vehicle Purchase	7,899.81	98%	7,519.09	98%	7,327.81	7,510.79	7,502.08	7,502.08
101-597-44-00-03	Streets 2017 Backhoe Purchase	2,891.51	98%	3,612.70	98%	3,520.80	3,608.71	3,604.53	3,604.53
Total		15,795.32	98%	270,708.83	98%	10,848.61	11,119.50	11,106.61	11,106.61
Total Streets		365,741.95	33%	559,357.14	33%	257,635.01	774,427.63	777,185.15	777,185.15
Cemetery									
Salary & Benefits									
104-536-20-10-10	Salary - Cemetery	10,474.36	150%	14,554.47	150%	15,818.71	10,531.08	11,159.17	11,159.17

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	Actual	Actual	Budget	%	Actual	Budget	
104-536-20-10-05	Overtime - Cemetery	702.79	814.08	539.22	500.00	108%		500.00	
104-536-20-20-01	Benefis-Labor & Industries	477.14	735.76	405.88	338.01	120%		436.04	
104-536-20-20-02	Benefis-Medical & Ltd	3,352.57	2,873.38	7,434.91	3,724.72	200%		4,309.18	
104-536-20-20-03	Benefis-Dental & Vision	368.62	369.34	620.68	155.02	400%		203.68	
104-536-20-20-04	Benefis-OASI	853.80	1,172.83	1,251.68	812.51	154%		853.68	
104-536-20-20-05	Benefis-Retirement	1,406.46	1,972.84	2,110.63	1,354.30	156%		1,447.34	
	Total	17,635.74	22,492.70	28,181.71	17,415.63	162%		18,909.09	
	O&M								
104-519-00-41-02	Bonds/Insurance - AWC	2,419.16	2,170.21	2,182.72	2,431.00	90%		1,445.57	
104-536-20-31-00	Supplies - Office & Operating	631.35	-	32.62	300.00	11%		300.00	
104-536-20-31-01	Postage - Cemetery	9.19	5.00	5.50	25.00	22%		25.00	
104-536-20-34-00	Supplies - Markers/Liners/Vases	2,435.00	1,597.97	1,027.55	2,000.00	51%		2,000.00	
104-536-20-41-01	IT - Computer Maintenance	397.27	397.73	298.03	400.00	75%		400.00	
104-536-20-42-00	Comm - Phone - Cemetery	40.10	-	-	500.00	0%		-	
104-536-20-42-00	Tax - Excise Tax	509.32	-	-	800.00	0%		800.00	
104-536-50-32-00	Gasoline - Cemetery	-	-	-	100.00	0%		100.00	
104-536-50-35-00	Supplies - Small Tools	24.04	457.42	77.59	500.00	16%		500.00	
104-536-50-41-01	Tax - Surface Water	148.25	150.83	6.61	200.00	3%		200.00	
104-536-50-41-02	Grounds Maintenance	-	-	24,373.90	-	0%		20,000.00	
104-536-50-47-01	Electricity - City Shop	-	315.14	129.36	300.00	43%		300.00	
104-536-50-47-02	Electricity - Cemetery Shop	1,554.82	2,579.30	1,522.27	1,500.00	101%		1,500.00	
104-536-50-48-00	R&M - Cemetery	10,156.48	218.43	288.17	500.00	58%		500.00	
104-536-50-48-01	R&M - Equipment	135.98	316.20	244.43	500.00	49%		500.00	
104-536-60-40-01	ADA Self Assessment	-	-	-	-	0%		-	
	Total	18,460.96	8,208.23	30,188.75	10,056.00	300%		28,570.57	
	Capital								
104-594-36-64-12	Chipper	-	-	-	3,900.00	-		-	
104-594-36-64-13	Knuckle Boom	-	-	-	4,200.00	-		-	
104-597-36-00-01	TO Fund #701 - Cemetery Perpetual	334.00	-	-	500.00	0%		500.00	
104-597-36-00-02	Transfer to LOCAL Vehicle Purchase	5,022.50	4,997.05	4,869.93	4,991.53	98%		4,985.74	
	Total	5,356.50	4,997.05	4,869.93	13,591.53	36%		5,485.74	
	Total Cemetery	41,453.20	35,697.98	63,240.39	41,063.17	154%		52,965.40	
	Parks								
	Salary & Benefits								
105-576-80-10-14	Salary - Parks	46,536.47	68,910.34	75,771.33	53,843.73	141%		69,702.21	
105-576-80-10-15	Salary - Parks Admin	11,730.94	13,350.89	7,188.05	11,708.96	61%		5,345.04	
105-576-80-20-01	Benefis - Labor & Industry	2,114.54	2,960.38	2,414.82	1,886.11	128%		2,434.17	
105-576-80-20-02	Benefis - Medical Insurance	11,704.95	23,143.02	24,315.67	18,029.02	135%		23,712.21	
105-576-80-20-03	Benefis - Dental Vision Insurance	1,361.91	2,044.20	2,173.25	987.70	220%		1,555.45	
105-576-80-20-04	Benefis - OASI - Fed Taxes	3,711.43	5,350.80	6,107.72	4,129.37	148%		5,353.60	
105-576-80-20-05	Benefis - Retirement	6,103.08	8,986.72	10,263.09	6,924.30	148%		9,040.38	
105-576-80-20-06	Admin Benefits - Labor & Industry	48.75	55.02	19.01	43.46	44%		14.49	
105-576-80-20-07	Admin Benefits - Medical Insurance	1,986.91	2,156.83	832.64	2,077.17	40%		461.78	
105-576-80-20-08	Admin Benefits - Dental Vision Insurance	234.19	268.54	140.61	243.32	58%		93.11	
105-576-80-20-09	Admin Benefits - OASI - Fed Taxes	883.85	1,006.96	545.46	940.11	58%		431.08	
105-576-80-20-10	Admin Benefits - Retirement	1,399.72	1,628.27	855.92	1,505.77	57%		693.25	
105-576-80-10-05	Salary - Overtime	2,057.72	4,196.86	4,184.36	2,500.00	167%		2,500.00	
	Total	89,874.46	134,058.83	134,811.93	104,819.02	129%		121,336.77	
	O&M								

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	%	Actual	%	Actual	Budget	Adj. Amt	Budget
105-519-00-46-00	Liability Bond/Insurance AWC (205,000)	4,562.43		4,092.91	90%	4,116.52	4,584.76	4,775.85	4,775.85
105-539-20-40-00	State Forest Protection	35.80		107.40	0%	-	-	-	-
105-572-10-40-01	Facility Planning Expenses	-		-	0%	-	-	-	-
105-576-80-31-00	Supplies - Park Operations	2,527.26		2,849.02	30%	1,631.95	5,500.00	5,500.00	5,500.00
105-576-80-31-01	Supplies - Parks Commission	94.20		100.75	0%	-	200.00	-	200.00
105-576-80-31-02	Hanging Baskets	900.00		4,842.68	33%	2,194.66	6,700.00	4,500.00	4,500.00
105-576-80-31-03	Garbage Cans	-		-	0%	-	1,000.00	-	1,000.00
105-576-80-31-04	Winter Decorations	2,101.96		2,861.13	1%	24.04	3,000.00	3,000.00	3,000.00
105-576-80-31-05	New Computer	80.33		211.33	0%	-	800.00	800.00	800.00
105-576-80-31-06	Communication Plan	-		-	0%	-	250.00	250.00	250.00
105-576-80-31-07	Hazzard Mitigation Equipment	-		-	20%	153.67	775.00	-	775.00
105-576-80-31-08	Digital First Aid Stations	-		-	0%	-	-	-	-
105-576-80-32-00	Gasoline	-		-	0%	-	1,000.00	-	1,000.00
105-576-80-35-00	Supplies - Small Tools	175.94		750.38	18%	355.51	2,000.00	2,000.00	2,000.00
105-576-80-40-01	Parks Tree Pruning	-		3,409.15	16%	547.99	3,500.00	-	3,500.00
105-576-80-41-01	Eng - Landscape Architect Services	-		-	0%	-	1,000.00	-	1,000.00
105-576-80-41-03	Professional - Planning	-		-	0%	-	100.00	-	100.00
105-576-80-41-04	Advertising - Parks	-		106.55	0%	-	100.00	-	100.00
105-576-80-41-05	IT - Website Maintenance/Hosting	194.27		258.00	154%	308.60	200.00	750.00	200.00
105-576-80-41-06	Professional Services	-		95.08	0%	-	-	-	750.00
105-576-80-41-09	Bank Fees	54.80		21.30	16%	16.00	100.00	-	100.00
105-576-80-41-10	Staffing Consultant	-		-	0%	-	-	-	-
105-576-80-41-11	Reliability-centered maintenance Consultant	-		5,697.60	465%	4,645.74	1,000.00	1,000.00	1,000.00
105-576-80-41-12	IT - Computer Maintenance	464.66		200.00	2%	16.17	1,000.00	-	1,000.00
105-576-80-41-13	Emergency Management Planning	-		-	0%	-	2,500.00	-	750.00
105-576-80-41-14	Training	-		493.44	0%	-	-	-	-
105-576-80-47-01	Electricity - North Park	1,888.21		1,414.39	69%	1,379.36	2,000.00	-	2,000.00
105-576-80-47-02	Electricity - Main Park	4,478.03		2,816.65	66%	2,387.35	3,600.00	-	3,600.00
105-576-80-47-03	Electricity - Bell Tower	1,700.61		1,207.15	98%	1,468.73	1,500.00	-	1,500.00
105-576-80-48-00	R&M Parks/Facilities	2,712.59		6,906.73	49%	6,115.32	12,500.00	12,500.00	12,500.00
105-576-80-48-01	R&M Park Equipment	5,713.60		15,084.89	80%	3,203.11	4,000.00	-	4,000.00
105-576-80-48-02	R&M Vehicles	1,251.73		1,605.90	95%	1,429.68	1,500.00	1,500.00	1,500.00
105-576-80-48-03	R&M Park Bathrooms	22.71		176.15	0%	331.76	-	-	-
105-576-80-48-05	Waste Hauling	(132.00)		1,124.48	0%	508.87	-	-	-
105-576-80-48-07	ADA Compliance Plan	-		-	0%	-	-	-	-
105-576-80-48-08	Landscape Services	40,195.85		38,059.95	101%	45,237.06	45,000.00	45,000.00	45,000.00
105-576-80-49-01	Dues - Wildlife & Rec Coalition	-		250.00	0%	-	250.00	-	250.00
105-576-80-49-02	Trail R&M	-		62.11	0%	-	600.00	-	600.00
105-576-80-49-03	WRPA	-		125.00	0%	-	200.00	-	200.00
105-576-80-40-00	Tax - Excise Tax	95.47		449.14	820%	819.80	100.00	-	100.00
105-576-90-40-00	Slate Audit	2,169.25		1,484.09	1%	12.60	1,000.00	-	1,000.00
	Total	71,287.70		96,863.35	70%	76,904.49	109,959.76	104,450.85	
	Capital								
New Request 105	Vehicle - Pickup	-		-	0%	-	-	9,125.00	9,125.00
New Request 105	Electronic Reader Board	-		-	0%	-	-	3,750.00	3,750.00
105-594-76-10-01	Wages - Maintenance Wkr 1	319.81		-	0%	-	-	-	-
105-594-76-10-02	Wages - Maintenance Wkr 2	339.25		-	0%	-	-	-	-
105-594-76-20-01	Benefits - OASDI	50.27		-	0%	-	-	-	-
105-594-76-20-02	Benefits - Retirement	84.56		-	0%	-	-	-	-
105-594-76-20-03	Benefits - Medical/LTD/Life	2.66		-	0%	-	-	-	-
105-594-76-20-05	Benefits - Labor & Industry	24.62		-	0%	-	-	-	-

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		Adj. Amt	2021
		Actual	Budget	Actual	Budget	Actual	Budget		
105-594-76-41-01	Server Lease	132.00				480.00			
105-594-76-41-02	Engineering - Calistoga Park	7,160.00		2,760.00					
105-594-76-41-03	Phone Lease					480.00		480.00	
105-594-76-60-01	McMahon Property Purchase								
105-594-76-20-04	Benefits - Dental/Vision								
105-594-76-63-02	North Park Fountain (REET)					8,000.00			8,000.00
105-594-76-63-07	Capout - Calistoga Park	87,056.36		10,867.15		11,362.85		30,000.00	30,000.00
105-594-76-63-15	Capout - Gratzler Park			60,645.13		600,000.00			600,000.00
105-594-76-63-19	Capout - Gratzler Wetland Mitigation					20,000.00			20,000.00
105-594-76-63-31	Lighting in the Parks								
105-594-76-63-35	VanScyoc Landscape and Irrigation								
105-594-76-63-42	Flat Bed Truck								
105-594-76-63-43	Vactor Machine With Trailer								
105-594-76-63-48	Backpack Blower								
105-594-76-63-49	Electronic Message Board					1,700.00		2,550.00	2,550.00
105-594-76-63-51	2017 Backhoe Purchase								
105-594-76-63-52	Capout - Whitehawk Park	50,450.19		2,149.83		8,173.16			
105-594-76-63-53	City Wide WiFi					1,500.00		1,500.00	1,500.00
105-594-76-63-47	Work Order Software								
105-594-76-63-54	Parks Ground Cover					922.74			
105-594-76-63-55	Picnic Tables/Benches					15,000.00			
105-594-76-63-56	Wheel Chair Accessible Toy					5,000.00		5,000.00	5,000.00
105-594-76-63-57	Knuckle Boom					35,000.00			
105-594-76-63-58	City Shop Outfitting					4,200.00			
105-594-76-64-04	Capout - Equip - Hanging Baskets					3,750.00			
105-594-76-64-09	Capout - Equip - Garbage Cans			4,206.00					
105-594-76-64-10	Capout - Winter Decorations			259.92					
105-594-76-64-36	Weed Eaters			419.62					
105-594-76-64-37	Security Cameras								
105-594-76-64-40	Park Electricity Upgrades					1,500.00		1,500.00	1,500.00
Total		145,619.72		77,101.65		55,945.28		681,905.00	8%
Debt Service & Transfers									
105-597-41-00-00	Transfer to fund 412	2,496.00		90,000.00					
105-597-00-00-01	New City Hall Construction			99,165.09					
105-597-76-00-01	Transfer to LOCAL Vehicle Purchase	11,190.84		11,474.81		11,462.15		11,448.85	98%
105-597-76-00-02	Parks 2017 Backhoe Purchase	2,891.51		3,612.70		3,608.71		3,604.53	98%
Total		16,578.35		204,252.60		15,070.86		15,053.38	98%
Total Parks		323,360.23		512,276.43		282,365.41		926,459.65	30%
Tourism Fund									
107-591-22-78-03	Tourism Marketing Expense					7,500.00		4,500.00	0%
Total						7,500.00		4,500.00	0%
Transportation Benefit District (TBD)									
108-594-42-60-01	Sidewalk Sander			7,546.08					
108-519-00-46-00	AWC Liability Insurance	1,194.15				1,200.00			0%
108-595-30-63-01	TBD Street Projects	10,698.60		117.27		240,000.00			0%
108-595-30-63-02	TBD Sidewalk Projects	8,521.15		3,783.49					0%
Total TBD		20,413.90		86,586.96		241,200.00		1,200.00	2%

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	Actual	Actual	Budget	%	Adj. Amt	Budget	
Police Drug Fund									
120-521-21-31-00	Supplies - Drug Fund Supplies	-	-	-	-	-	-	0%	-
120-521-21-49-00	Misc - Police Drug Fund	-	-	-	672.20	-	-	0%	-
120-594-21-64-00	Capital Outlay - Equipment	-	-	-	-	3,829.60	-	0%	-
120-594-21-64-01	Capout - Rifles	-	-	-	-	-	-	0%	-
Total Police Drug Fund		-		-		672.20	3,829.60	18%	-
2016 Vehicle Purchase - Debt Service Fund									
202-591-21-70-01	LOCAL Principal Police	24,921.64	25,918.50	27,214.44	27,214.43	100%	27,214.43	100%	27,214.43
202-591-24-70-01	LOCAL Principal Building	478.79	497.94	522.84	522.84	100%	522.84	100%	522.84
202-591-31-70-01	LOCAL Principal Storm	8,166.25	8,492.90	8,917.54	8,917.54	100%	8,917.54	100%	8,917.54
202-591-34-70-01	LOCAL Principal Water	15,408.94	16,025.29	16,826.56	16,826.56	100%	16,826.56	100%	16,826.56
202-591-35-70-01	LOCAL Principal Sewer	16,005.42	16,645.64	17,477.92	17,477.92	100%	17,477.92	100%	17,477.92
202-591-36-70-01	LOCAL Principal Cemetery	4,242.22	4,411.92	4,632.51	4,632.51	100%	4,632.51	100%	4,632.51
202-591-76-70-01	LOCAL Principal Parks	9,741.50	10,131.17	10,637.73	10,637.73	100%	10,637.73	100%	10,637.73
202-591-95-70-01	LOCAL Principal Streets	6,383.31	6,638.64	6,970.57	6,970.57	100%	6,970.57	100%	6,970.57
202-592-21-80-01	LOCAL Int. and Other Debt Service Cost Police	4,583.85	3,437.44	1,394.74	2,109.12	66%	2,109.12	66%	2,109.12
202-592-24-80-01	LOCAL Int. and Other Debt Service Cost Building	88.06	66.04	26.80	40.52	66%	40.52	66%	40.52
202-592-31-80-01	LOCAL Int. and Other Debt Service Cost Storm	1,502.02	1,126.39	457.02	691.11	66%	691.11	66%	691.11
202-592-34-80-01	LOCAL Int. and Other Debt Service Cost Water	2,834.16	2,125.35	862.36	1,304.06	66%	1,304.06	66%	1,304.06
202-592-35-80-01	LOCAL Int. and Other Debt Service Cost Sewer	2,943.88	2,207.63	895.74	1,354.54	66%	1,354.54	66%	1,354.54
202-592-36-80-01	LOCAL Int. and Other Debt Service Cost Cemetery	780.27	585.13	237.42	359.02	66%	359.02	66%	359.02
202-592-76-80-01	LOCAL Int. and Other Debt Service Cost Parks	1,449.33	1,343.64	545.18	824.42	66%	824.42	66%	824.42
202-592-95-80-01	LOCAL Int. and Other Debt Service Cost Streets	1,516.51	880.45	357.24	540.22	66%	540.22	66%	540.22
202-594-21-60-01	Police Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-24-60-01	Building Dept. Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-31-60-01	Storm Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-34-60-01	Water Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-35-60-01	Sewer Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-36-60-01	Cemetery Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-44-60-01	Streets Vehicle Purchase	-	-	-	-	0%	-	0%	-
202-594-76-60-01	Parks Vehicle Purchase	-	-	-	-	0%	-	0%	-
Total 2016 Vehicle Purchase		101,046.15	100,534.07	97,976.61	100,423.11	98%	100,423.11	98%	100,423.11
2017 Backhoe - Debt Service Fund									
203-591-31-70-01	Storm Backhoe Principal	2,330.47	3,189.67	3,349.16	3,349.16	100%	3,349.16	100%	3,349.16
203-591-34-70-01	Water Backhoe Principal	4,660.94	6,379.34	6,698.30	6,698.31	100%	6,698.31	100%	6,698.31
203-591-35-70-01	Sewer Backhoe Principal	3,884.12	5,316.12	5,581.93	5,581.93	100%	5,581.93	100%	5,581.93
203-591-95-70-01	Streets Backhoe Principal	2,330.47	3,189.67	3,349.16	3,349.16	100%	3,349.16	100%	3,349.16
203-591-76-70-01	Parks Backhoe Principal	2,330.47	3,189.67	3,349.16	3,349.16	100%	3,349.16	100%	3,349.16
203-592-31-80-01	Storm Backhoe Interest	561.04	423.03	171.64	259.56	66%	259.56	66%	259.56
203-592-34-80-01	Water Backhoe Interest	1,122.07	846.06	343.29	519.12	66%	519.12	66%	519.12
203-592-35-80-01	Sewer Backhoe Interest	935.06	705.05	286.07	432.60	66%	432.60	66%	432.60
203-592-76-80-01	Parks Backhoe Interest	561.03	423.04	171.64	259.56	66%	259.56	66%	259.56
203-592-95-80-01	Streets Backhoe Interest	561.03	423.03	171.64	259.56	66%	259.56	66%	259.56
203-594-31-60-01	Storm Backhoe	-	-	-	-	0%	-	0%	-
203-594-34-60-01	Water Backhoe	-	-	-	-	0%	-	0%	-
203-594-35-60-01	Sewer Backhoe	-	-	-	-	0%	-	0%	-
203-594-44-60-01	Streets Backhoe	-	-	-	-	0%	-	0%	-
203-594-76-60-01	Parks Backhoe	-	-	-	-	0%	-	0%	-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
Total 2017 Backhoe		19,276.70	24,084.68	23,471.99	24,058.10	98%		24,058.10
Emergency Evacuation Bridge SR 162								
303-595-90-40-01	Project Management	-	54,102.05	110,727.50	50,000.00	0%	10,000.00	10,000.00
303-597-00-00-01	Transfer to Streets	-	55,411.95	171,884.00	-	0%	-	-
303-595-10-40-01	Engineering	-	399,201.41	159,685.38	441,000.00	0%	250,000.00	250,000.00
Emergency Evacuation Bridge		-	508,715.41	442,296.88	491,000.00	90%		260,000.00
City Hall Construction								
304-594-18-60-01	New City Hall General Fund Portion	5,336.67	857,765.73	2,779,287.34	1,839,735.66	0%	-	-
304-594-31-60-01	New City Hall Storm Portion	784.02	128,623.42	446,934.01	242,679.04	0%	-	-
304-594-34-60-01	New City Hall Water Portion	784.02	129,361.50	447,245.43	241,202.88	0%	-	-
304-594-35-60-01	New City Hall Sewer Portion	166.04	256,543.78	897,906.09	599,435.07	0%	-	-
304-594-44-60-01	New City Hall Streets Portion	169.28	28,658.67	101,566.51	53,782.25	0%	-	-
304-594-76-60-01	New City Hall Parks Portion	169.27	28,566.59	112,891.21	53,966.42	0%	-	-
Total City Hall Construction		7,409.30	1,429,519.69	4,785,830.59	3,030,801.32	158%		-
Transportation Impact Fund								
320-595-20-60-01	SW Connector ROW	-	3,000.00	303,230.52	450,000.00	67%	250,000.00	250,000.00
320-542-30-41-03	Eng - SR 162 Rechannelization	-	-	-	-	0%	-	-
320-542-30-41-05	Eng - Two-Way Left Turn Lane	19,162.77	1,378.75	-	-	0%	-	-
320-595-30-63-01	Capout - SR 162 Rechannelization	-	-	-	-	0%	-	-
320-595-30-63-04	Capout - SR 162 Left Turn Lane	584,398.23	740.00	-	-	0%	-	-
320-595-30-63-05	Capout-Eng-Design & Eng SR162 turn lane	-	-	-	-	0%	-	-
320-595-30-63-06	Capout - Two Way Left Turn Lane Grant Match	-	-	-	-	0%	-	-
320-595-30-63-07	Left Turn Lane Const Mngmnt	-	-	-	-	0%	-	-
Total Transportation Impact Fund		603,561.00	5,118.75	303,230.52	450,000.00	67%		250,000.00
Water Fund								
Salary & Benefits								
401-534-50-10-05	Overtime - Water PW	19,393.11	17,548.59	13,085.88	18,000.00	73%	-	18,000.00
401-534-70-10-07	Overtime - Water Admin	1,691.11	2,056.93	1,051.35	1,500.00	70%	1,500.00	1,500.00
401-534-50-10-11	Salary - Water	244,970.83	271,377.94	197,999.17	341,045.33	58%	378,897.39	378,897.39
401-534-70-10-11	Salary Water Admin	121,473.61	148,640.57	150,367.31	110,783.08	136%	116,655.71	116,655.71
401-534-70-20-01	Admin Benefits-Labor & Industries	474.34	567.73	411.97	341.90	120%	327.41	327.41
401-534-70-20-02	Admin Benefits - Medical & Ltd	19,344.88	20,787.72	17,786.22	15,212.72	117%	11,574.67	11,574.67
401-534-70-20-03	Admin Benefits - Dental & Vision	2,651.64	3,257.31	3,079.98	2,017.35	153%	2,259.26	2,259.26
401-534-70-20-04	Admin Benefits - OASI	9,358.62	11,372.86	11,526.60	8,804.45	131%	9,411.35	9,411.35
401-534-70-20-05	Admin Benefits - Retirement	14,553.78	18,341.19	18,367.69	14,246.70	123%	15,130.25	15,130.25
401-534-10-20-01	Benefits-Labor & Industries	8,446.27	8,914.85	4,834.01	8,586.01	56%	5,836.53	5,836.53
401-534-10-20-02	Benefits - Medical & Ltd	60,132.33	59,221.22	44,906.94	76,916.57	58%	84,756.52	84,756.52
401-534-10-20-03	Benefits - Dental & Vision	6,433.03	6,811.05	5,209.70	6,897.74	76%	8,407.74	8,407.74
401-534-10-20-04	Benefits - OASI	20,186.16	21,768.40	16,112.52	27,098.02	59%	30,090.79	30,090.79
401-534-10-20-05	Benefits - Retirement	32,859.75	34,916.55	26,450.61	43,858.43	60%	45,259.10	45,259.10
Total		561,969.46	625,582.91	511,189.95	675,308.30	76%		728,106.73
O&M								
401-519-00-46-00	Bond/Ins AWC (\$207,000)	51,518.22	46,216.54	46,483.08	51,770.43	90%	46,584.89	46,584.89
401-534-10-31-00	Supplies - Office & Operating	14,009.71	12,798.31	9,729.28	10,000.00	97%	10,000.00	10,000.00
401-534-10-31-01	Supplies Chlorine - Water	11,640.94	13,725.73	12,561.79	13,000.00	97%	13,000.00	13,000.00
401-534-10-31-02	Benefits - Clothing - Water	233.93	32.94	-	-	0%	-	-

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		Adj. Amt	2021	
		Actual	Budget	Actual	Budget	Actual	Budget		%	Budget
401-534-10-31-04	Supplies - Safety Clothing/Equipment	1,214.84		1,623.37		948.50	2,000.00		47%	2,000.00
401-534-10-31-05	Supplies - Potassium Permanganate	107.54		39.35		-	500.00		0%	500.00
401-534-10-31-06	Backflow Assembly Program	-		-		-	-		0%	-
401-534-10-31-08	Communications Plan	-		-		-	500.00		0%	500.00
401-534-10-31-09	Hazzard Mitigation Equipment	-		-		-	3,100.00		0%	3,100.00
401-534-10-31-10	Digital First Aid Stations	-		-		-	-		0%	-
401-534-10-40-01	Water Facilities Architectural Services	14,270.70		1,040.53		2,857.83	10,000.00		29%	-
401-534-10-41-01	Eng - Engineering On Call	8,906.24		40,627.67		6,806.25	25,000.00		27%	25,000.00
401-534-10-41-02	State Audit (\$18,000)	5,784.74		3,957.63		33.60	2,800.00		1%	2,800.00
401-534-10-41-03	Service - Lab Testing	6,731.55		5,755.00		5,538.00	9,500.00		58%	9,500.00
401-534-10-41-04	Legal - Attorney Legal Services	2,990.84		373.03		266.37	5,000.00		5%	5,000.00
401-534-10-41-05	IT - Computer Maintenance	8,922.54		7,338.41		6,290.96	10,000.00		63%	10,000.00
401-534-10-41-06	Services - Office & Operating	-		303.50		-	-		0%	1,000.00
401-534-10-41-07	Professional Services	1,141.11		-		-	-		0%	-
401-534-10-41-13	Eng - City Utility Mapping	-		-		-	4,000.00		0%	4,000.00
401-534-10-41-14	Eng - City Standards Update	-		-		-	2,000.00		0%	2,000.00
401-534-10-41-16	Eng - Water System Plan Update	1,867.50		2,382.50		4,998.75	5,000.00		100%	5,000.00
401-534-10-41-19	Eng - Telemetry O & M	9,690.00		16,268.26		6,493.75	20,000.00		32%	20,000.00
401-534-10-41-34	IT - Website Maintenance/Hosting	612.45		942.00		1,062.08	600.00		177%	600.00
401-534-10-41-35	Staffing Consultant	-		-		-	-		0%	-
401-534-10-41-36	Reliability-centered maintenance Consultant	-		5,697.60		4,645.74	3,400.00		137%	3,400.00
401-534-10-41-37	GIS Consulting	4,074.50		1,923.27		956.39	5,000.00		19%	5,000.00
401-534-10-41-38	Facility Planning Expenses	-		-		-	-		0%	-
401-534-10-41-39	Engineering - 178th Ave E Waterline	15,555.72		9,665.00		-	-		0%	-
401-534-10-41-40	Rate Study	-		8,000.00		-	-		0%	-
401-534-10-41-41	Emergency Management Planning	-		-		-	10,000.00		0%	3,000.00
401-534-10-41-42	Digitizing Records	-		-		-	4,500.00		0%	-
401-534-10-42-00	Postage - Water	6,635.34		6,943.94		4,873.52	7,200.00		68%	7,200.00
401-534-10-42-01	Comm - Phone - Water	7,260.41		10,819.05		8,614.32	7,000.00		123%	7,000.00
401-534-10-42-02	Comm-Interrel Lease - Water	-		-		-	200.00		0%	-
401-534-10-44-00	Advertising - Water	570.01		-		-	500.00		0%	500.00
401-534-10-40-00	Tax - Excise Tax	88,710.60		92,440.38		78,578.16	65,000.00		121%	65,000.00
401-534-10-40-02	Tax - Excise Tax on GFC's	4,933.03		1,520.62		96.68	5,000.00		2%	5,000.00
401-534-50-35-00	Supplies - Small Tools	2,388.72		4,158.19		2,323.89	3,000.00		77%	3,000.00
401-534-50-47-01	Electricity - City Shop	7,477.85		6,593.56		3,269.38	8,000.00		41%	8,000.00
401-534-50-47-02	Electricity - Chlorinator	883.08		1,398.54		1,814.76	1,500.00		121%	1,500.00
401-534-50-47-03	Electricity - Well #1	12,831.35		9,576.69		8,053.77	15,000.00		54%	15,000.00
401-534-50-47-04	Electricity - Well #2	820.03		690.88		627.92	700.00		90%	700.00
401-534-50-47-05	Electricity - Wingate Pump	3,067.59		2,727.63		2,199.26	4,000.00		55%	4,000.00
401-534-50-47-06	Supplies - Chlorinator (Wingate)	997.55		567.02		-	1,300.00		0%	1,300.00
401-534-50-47-07	Electricity - Harman Springs	703.40		3,110.49		-	500.00		0%	500.00
401-534-50-47-08	Electricity - Well #3	15,367.20		9,470.83		12,838.54	15,000.00		86%	15,000.00
401-534-50-47-09	Gasoline - City Shop Service-Train St	553.98		439.91		423.18	900.00		47%	900.00
401-534-50-47-11	Electricity - Well #4 and Pump Station	25,298.68		23,484.42		17,618.94	31,000.00		57%	31,000.00
401-534-50-47-12	Safety Equipment	3,580.66		101.60		113.55	4,000.00		3%	4,000.00
401-534-50-48-01	Equip - Meter Purchases	25,667.14		12,624.52		11,559.40	25,000.00		46%	25,000.00
401-534-50-48-02	R&M - Water	19,199.94		56,471.19		16,295.96	35,000.00		47%	35,000.00
401-534-50-48-03	R&M - Building	3,487.47		871.45		2,035.42	1,500.00		136%	1,500.00
401-534-50-48-04	R&M - Equipment	21,723.55		13,917.26		12,653.72	20,000.00		63%	20,000.00
401-534-50-48-05	Underground Pollution Removal	463.33		463.33		480.00	500.00		96%	500.00
401-534-50-48-06	R&M - Vehicles	4,748.29		2,883.05		1,512.65	3,000.00		50%	3,000.00

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		%	Adj. Amt	2021 Budget
		Actual	Actual	Actual	Budget	Actual	Budget			
401-534-50-49-01	Dues - WA Rural Water Assoc	645.60	645.60	645.60	700.00	645.60	700.00	92%		700.00
401-534-50-49-02	Dues - AWWA Membership	345.00	605.00	366.00	700.00	366.00	700.00	52%		700.00
401-534-50-49-03	Dues - Regional Water Cooperative	-	-	-	1,500.00	-	1,500.00	0%		1,500.00
401-534-50-49-15	Cert - DOE Operators	218.00	240.00	240.00	500.00	-	500.00	0%		500.00
401-534-50-49-16	Service - Fire Extinguisher	-	-	-	500.00	-	500.00	0%		500.00
401-534-50-49-17	Service - Water Removal	(132.00)	1,893.34	577.40	2,500.00	577.40	2,500.00	23%	2,500.00	2,500.00
401-534-50-40-00	Tax - Surface Water	150.83	301.66	12.04	300.00	12.04	300.00	4%		300.00
401-534-50-40-01	Dues - State Forest Protection	23.51	-	-	100.00	-	100.00	0%		100.00
401-534-60-41-00	Service - One-Call	975.59	515.90	316.47	500.00	316.47	500.00	63%		500.00
401-534-60-48-00	Contract - Backflow Inspect.	20,619.19	10,371.05	-	14,000.00	-	14,000.00	0%		14,000.00
401-534-60-48-01	Contract - Leak Det. Testing	-	-	-	2,700.00	-	2,700.00	0%		2,700.00
401-534-60-48-02	Contract - Generator Maint	2,703.41	12,340.28	-	6,000.00	-	6,000.00	0%		6,000.00
401-534-60-48-04	IT - Cross Connection Software Service	48.84	350.00	270.59	400.00	270.59	400.00	68%		400.00
401-534-70-44-00	Publication - Flyers For Ccr	-	-	-	500.00	-	500.00	0%		500.00
401-534-70-44-02	Hazard Mitigation Planning	-	-	-	5,000.00	-	5,000.00	0%	3,000.00	3,000.00
401-534-70-44-03	Lease of City Hall	-	-	-	5,000.00	-	5,000.00	0%		-
401-534-80-32-00	Gasoline - Water	6,521.40	6,280.65	5,119.80	7,000.00	5,119.80	7,000.00	73%		7,000.00
401-534-80-32-01	Diesel - Water	1,293.64	2,021.27	2,739.79	1,800.00	2,739.79	1,800.00	152%		1,800.00
401-534-80-43-00	Reimb - Mileage - Water	193.80	-	-	100.00	-	100.00	0%		100.00
401-534-90-40-01	Internet Payment Expense	4,476.66	4,950.75	9,524.70	3,500.00	9,524.70	3,500.00	272%		3,500.00
401-534-90-40-02	Bank Fees	3,265.17	2,604.19	1,817.04	3,800.00	1,817.04	3,800.00	48%		3,800.00
401-534-90-49-00	Training - Water	3,051.71	3,628.90	1,350.03	3,500.00	1,350.03	3,500.00	39%		3,500.00
401-534-90-49-01	ADA Compliance Plan	-	-	-	-	-	-	0%		-
401-534-90-49-16	Permits - Water System Permit/DOH Review	3,587.40	3,587.40	3,953.70	3,600.00	3,953.70	3,600.00	110%	3,600.00	3,600.00
401-539-20-40-00	Tax - Noxious Weeds - Property	14.95	13.25	296.69	100.00	296.69	100.00	297%		100.00
401-586-00-00-00	Misc Refunds BY Check	-	-	-	-	-	-	0%		-
401-586-00-00-01	Hydrant Deposit Refund	-	-	-	-	-	-	0%		-
401-594-34-42-04	City Wide Wifi	-	-	-	-	-	4,500.00	0%	4,500.00	4,500.00
	Total	463,503.86	491,475.54	322,645.24	521,270.43	322,645.24	521,270.43	62%		488,384.89
	Capital									
New Request 401	Vehicle Purchase	-	-	-	-	-	-	0%	5,475.00	5,475.00
New Request 401	Electronic Reader Board	-	-	-	-	-	-	0%	6,250.00	6,250.00
401-594-34-41-01	Eng - Well #1 Rehab	-	-	-	15,000.00	-	15,000.00	0%		15,000.00
401-594-34-42-02	Server Lease	1,221.00	-	-	1,200.00	-	1,200.00	0%		-
401-594-34-42-03	Phone Lease	919.35	678.63	146.85	1,500.00	146.85	1,500.00	10%	1,500.00	1,500.00
401-594-34-60-01	McMahon Property Purchase	-	-	-	-	-	-	0%		-
401-594-34-63-08	Well 1 VFD	-	-	-	170,000.00	-	170,000.00	0%	200,000.00	200,000.00
401-594-34-63-09	Capout - Wtr Meter Upgrades/repl	45,036.35	62,049.21	44,618.68	45,000.00	44,618.68	45,000.00	99%		45,000.00
401-594-34-63-13	Central Metering Technology	-	-	-	35,000.00	-	35,000.00	0%		35,000.00
401-594-34-63-30	Capout - WSDOT Water Line Replacement	-	-	62,899.53	60,000.00	-	60,000.00	0%	60,000.00	60,000.00
401-594-34-63-65	Well 2 Filtration System	-	-	-	-	-	-	0%		-
401-594-34-63-35	Capout-Rainier Ln. Eng-Construction Mngmnt	-	-	-	-	-	-	0%		-
401-594-34-63-36	Proj - Rainier Lane Rehab Const	-	-	-	-	-	-	0%		-
401-594-34-63-47	Capout - Phase I Orville Road	334,588.49	-	-	-	-	-	0%		-
401-594-34-63-49	Capout - Phase I Orville Road Const Mngmnt	18,691.45	60.00	-	-	-	-	0%		-
401-594-34-63-53	Meter Handheld	-	-	-	-	-	-	0%		-
401-594-34-63-54	2017 Backhoe Purchase	-	-	-	-	-	-	0%		-
401-594-34-63-55	Harman Reservoir Demo	-	-	-	60,000.00	-	60,000.00	0%		60,000.00
401-594-34-63-56	Hillside Mower	-	7,650.85	-	-	-	-	0%		-
401-594-34-63-57	Asphalt Roller	-	-	-	3,750.00	-	3,750.00	0%		-
401-594-34-63-58	Knuckle Boom	-	-	-	4,200.00	-	4,200.00	0%		-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
401-594-34-63-59	Mower	-	-	-	2,200.00	0%	-	-
401-594-34-63-60	City Shop Outfitting	-	-	-	8,750.00	0%	-	-
401-594-34-63-52	Reliability-centered maintenance Software	-	-	-	-	0%	-	-
401-594-34-63-61	Code Enforcement Vehicle	-	-	3,969.13	3,500.00	113%	-	-
401-594-34-63-62	SCADA Upgrade	-	-	-	53,000.00	0%	53,000.00	53,000.00
401-594-34-63-63	Well 3 Chlorine System Relocation	-	-	-	47,000.00	0%	47,000.00	47,000.00
401-594-34-64-00	Well 1 Cleaning & Liner	-	-	-	64,400.00	0%	64,400.00	64,400.00
401-594-34-64-01	Equip - Traffic Devices	-	-	3,070.68	1,000.00	307%	1,000.00	1,000.00
401-594-34-64-52	BLR Safety Resources	-	-	-	500.00	0%	-	500.00
401-594-34-64-53	Chlorine Pumps Peristaltic (3)	-	-	-	-	0%	-	-
401-594-34-64-54	Chlorine Transfer Pump	-	-	-	2,000.00	0%	-	-
401-594-34-64-58	Laptop Computer	1,546.55	1,272.53	450.34	1,500.00	30%	1,500.00	1,500.00
401-594-34-64-59	Scada Software Renewal	2,461.98	2,835.18	247.50	2,400.00	10%	-	2,400.00
401-594-34-64-61	Flat Bed Truck	-	-	-	-	0%	-	-
401-594-34-64-64	Vac Trailer	-	-	-	-	0%	-	-
401-594-34-64-67	Message Board	-	-	-	5,100.00	0%	6,000.00	6,000.00
401-594-34-64-68	Truck Tool Box	-	-	-	-	0%	-	-
401-594-34-64-69	Wire Feed Welder	-	-	-	-	0%	-	-
401-594-34-64-70	Hydrant Seat Removal Tool	-	-	-	-	0%	-	-
401-594-34-64-72	Valve Exerciser	7,200.00	-	-	-	0%	-	-
Total		411,665.17	137,445.93	52,503.18	587,000.00	9%		604,025.00
Debt Service & Transfers								
401-591-34-78-01	DWSRF Harman/Wingate (P)	31,923.72	30,655.23	30,655.24	30,972.35	99%	-	30,972.35
401-591-34-78-02	DWSRF North Reservoir (P)	153,429.37	163,821.81	163,821.81	162,955.78	101%	-	162,955.78
401-592-11-80-00	Interfund Loan Interest (from 408)	4,781.60	3,336.00	-	-	0%	-	-
401-581-20-00-00	Interfund Loan from 408 (P)	139,000.00	139,000.00	-	-	0%	-	-
401-592-34-83-01	DWSRF - Harman Wingate (I)	3,097.24	2,299.14	1,532.76	3,097.23	49%	-	3,097.23
401-592-34-83-02	DWSRF - North Reservoir (I)	29,332.04	27,030.60	24,573.27	29,332.03	84%	-	29,332.03
401-597-34-00-01	Transfer to LOCAL Vehicle Purchase	18,243.10	18,150.65	17,688.92	18,130.62	98%	18,109.58	18,109.58
401-597-00-00-01	New City Hall Construction	-	446,242.92	-	-	0%	-	-
401-597-34-00-02	Water 2017 Backhoe Purchase	5,783.01	7,225.41	7,041.60	7,217.43	98%	7,209.05	7,209.05
401-597-44-00-01	Transfer To Utility Facility Fund 412	30,000.00	210,000.00	-	-	0%	-	-
Total		415,590.08	1,047,761.76	245,313.60	251,705.44	97%		251,676.02
Total Water		1,852,728.57	2,302,266.14	1,131,651.97	2,035,284.17	56%		2,072,192.64
Sewer Fund								
Salary & Benefits								
408-535-50-10-11	Salary - Sewer	253,136.76	215,995.97	211,838.62	318,230.46	67%	355,192.22	355,192.22
408-535-70-10-11	Salary - Admin Sewer	126,269.06	155,577.37	138,351.67	120,105.55	115%	126,455.31	126,455.31
408-535-50-10-04	Overtime - Wastewater PW	19,692.20	14,273.30	11,052.35	15,000.00	74%	-	15,000.00
408-535-70-10-06	Overtime - Wastewater Admin	1,691.11	2,062.31	1,051.35	2,000.00	53%	-	2,000.00
408-535-10-20-01	Benefits - Labor & Industries	8,524.55	6,875.88	5,235.85	8,191.02	64%	8,699.01	8,699.01
408-535-10-20-02	Benefits-Medical & Ltd	54,235.49	42,647.28	40,720.15	66,830.31	61%	72,817.18	72,817.18
408-535-10-20-03	Benefits - Dental & Vision	6,418.14	5,597.83	5,759.21	7,864.64	73%	8,407.74	8,407.74
408-535-10-20-04	Benefits - OASI	20,828.59	17,424.53	17,034.71	24,862.50	69%	27,767.56	27,767.56
408-535-10-20-05	Benefits - Retirement	34,530.00	27,890.72	28,533.42	40,924.44	70%	45,259.10	45,259.10
408-535-70-20-01	Admin Benefits - Labor & Industries	484.70	587.89	374.52	370.87	101%	298.44	298.44
408-535-70-20-02	Admin Benefits-Medical & Ltd	19,758.58	21,542.54	16,211.08	16,233.32	100%	10,633.13	10,633.13
408-535-70-20-03	Admin Benefits - Dental & Vision	2,713.69	3,381.42	2,853.57	2,201.16	130%	2,259.26	2,259.26
408-535-70-20-04	Admin Benefits - OASI	9,725.50	11,902.21	10,626.17	9,560.96	111%	8,643.69	8,643.69
408-535-70-20-05	Admin Benefits - Retirement	15,037.90	19,196.93	17,000.89	15,445.57	110%	13,924.07	13,924.07

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		%	2021	
		Actual	Actual	Actual	Budget	Actual	Budget		Adj. Amt	Budget
Total		573,046.27	544,956.18	506,643.56	647,822.80	78%			697,356.70	
O&M										
408-519-00-46-00	Bond/Ins AWC (\$207,000)	75,630.55	67,847.49	68,238.78	76,000.80	90%		68,671.47	68,671.47	
408-535-10-31-00	Operation & Maint. Supplies	37,449.72	26,614.01	22,141.79	35,000.00	63%		35,000.00	35,000.00	
408-535-10-31-01	Supplies - Chlorine - Sewer	-	2,018.70	7,617.80	500.00	1524%		2,500.00	2,500.00	
408-535-10-31-03	Supplies - Clothing - Protective Services	5,275.48	6,787.41	8,049.54	7,000.00	115%		7,000.00	7,000.00	
408-535-10-31-04	Supplies - Chemical Purchases	-	3,796.05	2,603.79	500.00	521%		3,000.00	3,000.00	
408-535-10-31-05	Safety Clothing & Equip	1,662.15	2,225.20	2,975.81	4,000.00	74%		4,000.00	4,000.00	
408-535-10-31-06	Supplies - Park Bathrooms	-	570.05	-	3,000.00	0%		3,000.00	3,000.00	
408-535-10-31-07	Communications Plan	-	-	-	500.00	0%		500.00	500.00	
408-535-10-31-08	Hazzard Mitigation Equipment	-	-	-	3,875.00	0%		-	3,875.00	
408-535-10-31-09	Digital First Aid Stations	-	-	-	-	0%		-	-	
408-535-10-40-01	Sewer Facilities Architectural Services	14,915.53	1,028.52	2,857.82	15,000.00	19%		-	-	
408-535-10-41-01	Eng - On Call Services	10,791.17	39,363.96	2,277.50	35,000.00	7%		35,000.00	35,000.00	
408-535-10-41-02	State Audit (\$18,000)	6,869.41	4,699.65	39.90	3,300.00	1%		3,300.00	3,300.00	
408-535-10-41-03	Service - Lab Testing	2,778.00	3,318.00	4,622.00	7,000.00	66%		7,000.00	7,000.00	
408-535-10-41-04	Legal - Attorney Services	2,478.40	1,168.78	265.19	4,000.00	7%		4,000.00	4,000.00	
408-535-10-41-05	IT - Computer Maintenance	8,922.53	7,338.39	6,290.96	10,500.00	60%		10,500.00	10,500.00	
408-535-10-41-06	R&M - Computers/Scada Alarm	495.00	-	-	4,000.00	0%		4,000.00	4,000.00	
408-535-10-41-07	Service - Security Monitoring	885.00	612.00	1,032.00	800.00	129%		800.00	800.00	
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	695.00	1,896.36	1,994.73	2,000.00	100%		2,000.00	2,000.00	
408-535-10-41-14	Services - Office & Operating	-	774.44	416.33	-	0%		-	-	
408-535-10-41-15	Professional Services	-	1,141.11	-	1,000.00	0%		1,000.00	1,000.00	
408-535-10-41-18	Eng - City Utility Mapping	-	-	-	4,000.00	0%		4,000.00	4,000.00	
408-535-10-41-19	Eng - City Standards Update	-	-	-	5,000.00	0%		5,000.00	5,000.00	
408-535-10-41-21	Eng - Telemetry O & M	9,853.63	833.75	7,389.40	10,000.00	74%		10,000.00	10,000.00	
408-535-10-41-36	IT - Website Maintenance/Hosting	995.77	1,335.00	1,348.36	1,100.00	123%		1,100.00	1,100.00	
408-535-10-41-37	Staffing Consultant	-	-	-	-	0%		-	-	
408-535-10-41-38	Reliability-centered maintenance Consultant	-	5,697.60	4,645.74	3,400.00	137%		3,400.00	3,400.00	
408-535-10-41-39	GIS Consulting	4,074.50	1,923.24	9,153.87	5,000.00	183%		5,000.00	5,000.00	
408-535-10-41-40	Facility Planning Expenses	-	-	-	-	0%		-	-	
408-535-10-41-41	Rate Study	-	9,000.00	-	-	0%		-	-	
408-535-10-41-42	Emergency Management Planning	-	-	-	12,500.00	0%		3,750.00	3,750.00	
408-535-10-41-43	Digitizing Records	-	-	-	4,500.00	0%		-	-	
408-535-10-42-00	Postage - Wastewater	6,617.93	6,748.00	5,123.95	6,500.00	79%		6,500.00	6,500.00	
408-535-10-42-01	Comm - Phone - Wastewater	10,949.56	14,284.04	11,259.84	12,000.00	94%		12,000.00	12,000.00	
408-535-10-44-00	Advertising - Wastewater	489.39	-	-	1,000.00	0%		1,000.00	1,000.00	
408-535-10-40-02	Tax - Excise Tax	76,415.28	81,464.53	69,618.51	60,000.00	116%		80,000.00	80,000.00	
408-535-10-40-03	Tax - Excise Tax on GFC's	10,341.83	3,269.01	256.00	4,000.00	6%		4,000.00	4,000.00	
408-535-50-35-00	Supplies - Small Tools	757.03	784.38	771.38	2,500.00	31%		2,500.00	2,500.00	
408-535-50-35-01	Safety Equipment	2,387.12	40.11	113.55	5,500.00	2%		5,500.00	5,500.00	
408-535-50-35-02	SBR Disolved O2 Probe	-	-	-	-	0%		-	-	
408-535-50-47-01	Electricity - City Shop	1,948.71	2,573.96	3,886.12	2,500.00	155%		2,500.00	2,500.00	
408-535-50-47-02	Electricity - Lift Station #1	1,493.27	1,308.26	1,114.53	1,800.00	62%		1,800.00	1,800.00	
408-535-50-47-03	Electricity - High Cedars Lift Station	1,445.33	1,238.07	1,113.67	1,500.00	74%		1,500.00	1,500.00	
408-535-50-47-04	Electricity - W.W. T.P.	110,787.66	101,908.07	73,531.31	95,000.00	77%		95,000.00	95,000.00	
408-535-50-47-05	Electricity - Village Green	3,466.89	1,798.85	3,915.49	4,300.00	91%		4,300.00	4,300.00	
408-535-50-47-06	Electricity - Rainier Meadows	402.23	324.87	353.63	400.00	88%		400.00	400.00	
408-535-50-47-07	Electricity -1410 Hansberry Ave NE	3,154.93	2,679.42	1,981.03	2,400.00	83%		2,400.00	2,400.00	
408-535-50-47-08	Gasoline - City Shop Service-Train St	533.77	439.91	423.18	600.00	71%		600.00	600.00	
408-535-50-47-09	Service - Fire Extinguisher	-	-	-	400.00	0%		400.00	400.00	

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	Actual	Actual	Budget	%	Actual	Budget	Adj. Amt
408-535-50-48-02	R&M - Sewer	40,230.99	20,092.31	14,966.41	75,000.00	20%	55,000.00	55,000.00	
408-535-50-48-03	R&M - Building	5,307.77	1,146.12	5,303.43	3,000.00	177%	3,000.00	3,000.00	
408-535-50-48-04	R&M - Equipment	54,305.27	11,796.53	7,801.37	30,000.00	26%	20,000.00	20,000.00	
408-535-50-48-05	R&M - S.T.E.P. Tanks	7,710.05	2,795.76	663.95	5,000.00	13%	3,000.00	3,000.00	
408-535-50-48-06	R&M - Underground Pollution Removal	463.34	614.15	1,917.02	500.00	383%	500.00	500.00	
408-535-50-48-07	R&M - Generator	6,962.52	13,550.71	7,251.89	7,000.00	104%	7,000.00	7,000.00	
408-535-50-48-08	R&M Vehicles	4,824.45	1,931.36	1,388.16	3,000.00	46%	3,000.00	3,000.00	
408-535-50-49-15	Cert - DOE Operators	90.00	400.00	-	1,000.00	0%	1,000.00	1,000.00	
408-535-50-47-10	Permits - DOE - NPDES	6,546.96	3,302.64	7,037.28	9,000.00	78%	9,000.00	9,000.00	
408-535-50-47-11	Fees - DOE Lab Accreditation	830.00	625.20	-	900.00	0%	700.00	700.00	
408-535-50-47-12	Permits - DOE - Bio-Solids	2,126.41	2,061.09	-	6,000.00	0%	6,000.00	6,000.00	
408-535-50-47-13	Permits - DOE - Air Quality	-	-	-	100.00	0%	100.00	100.00	
408-535-50-47-14	Fee - Hazardous Waste Education	52.00	54.00	55.00	200.00	28%	200.00	200.00	
408-535-50-47-18	Service - Waste Removal	(132.00)	-	137.28	2,500.00	5%	2,500.00	2,500.00	
408-535-50-47-16	Service - Sewer System Clean (Vac Truck)	-	1,278.81	-	5,000.00	0%	5,000.00	5,000.00	
408-535-50-47-17	Fees - State Forest Protection	29.87	35.80	35.80	100.00	36%	100.00	100.00	
408-535-60-41-00	Service - One Call	975.59	515.90	316.47	500.00	63%	500.00	500.00	
408-535-60-47-00	Contract - Garbage Disposal	6,815.90	9,310.95	8,010.36	7,500.00	107%	7,500.00	7,500.00	
408-535-60-47-01	IT - Grease Program Software	-	165.92	270.58	175.00	155%	175.00	175.00	
408-535-60-48-04	Maintenance - Sanican	10,863.25	11,108.85	8,170.75	8,000.00	102%	8,000.00	8,000.00	
408-535-60-48-05	Maintenance - MPC bathroom Janitorial	2,430.00	3,240.00	-	4,000.00	0%	-	-	
408-535-70-40-01	Lease of City Hall	-	-	-	5,000.00	0%	-	-	
408-535-80-32-00	Gasoline - Wastewater	6,298.18	5,850.29	4,221.07	6,000.00	70%	6,000.00	6,000.00	
408-535-80-32-01	Deisel - Wastewater	1,104.24	2,008.05	1,018.36	3,000.00	34%	3,000.00	3,000.00	
408-535-80-43-00	Reimb - Mileage - Wastewater	202.47	-	-	200.00	0%	-	-	
408-535-90-40-01	Internet Payment Expense	4,476.69	4,950.74	9,524.71	3,500.00	272%	3,500.00	3,500.00	
408-535-90-40-02	Bank Fees	3,304.83	2,646.76	1,849.05	4,200.00	44%	4,200.00	4,200.00	
408-535-90-41-00	Benefits - Physicals/shots	-	-	-	400.00	0%	400.00	400.00	
408-535-90-49-00	Training - seminars/workshops	3,706.92	3,678.74	1,450.00	3,500.00	41%	3,500.00	3,500.00	
408-539-20-40-00	Tax - Noxious Weeds - Property	14.74	13.74	31.04	100.00	31%	100.00	100.00	
408-586-00-00-00	Misc Refunds BY Check	-	-	-	-	0%	-	-	
Total		584,503.21	512,025.61	408,843.48	653,250.80	63%	600,971.47	600,971.47	
Capital									
New Request 408	Class A Solids Handling Improvements	-	-	-	-	0%	10,000,000.00	10,000,000.00	
New Request 408	Vehicle - Pickup	-	-	-	-	0%	3,650.00	3,650.00	
New Request 408	Electronic Reader Board	-	-	-	-	0%	6,250.00	6,250.00	
408-594-35-41-01	Capout-Eng-Solids Handling Pre-design	-	-	-	40,000.00	0%	40,000.00	40,000.00	
408-594-35-41-12	Eng - Class A Solids Handling Design	90,037.74	47,466.78	6,366.25	800,000.00	1%	900,000.00	900,000.00	
408-594-35-41-13	Eng - I&I Design	-	695.09	-	5,000.00	0%	5,000.00	5,000.00	
408-594-35-41-14	Eng - I&I Const Mngmnt	180.00	-	-	-	0%	-	-	
408-594-35-41-15	Eng - Puyallup River Lift Station Upgrade	12,210.32	84,421.33	-	-	0%	-	-	
408-594-35-41-16	Eng - Rainier Meadows Lift Station Upgrade	-	-	(100.00)	-	0%	-	-	
408-594-35-60-01	McMahon Property Purchase	-	-	-	-	0%	-	-	
408-594-35-63-03	Capout - Solids Removal Tx Plant	347,005.05	34,467.83	-	-	0%	-	-	
408-594-35-63-16	Capout - I & I Projects	171,511.53	217,850.26	10,443.45	250,000.00	4%	200,000.00	200,000.00	
408-594-35-63-22	Capout - H2O Tight Manhole Covers	-	-	-	5,500.00	0%	-	-	
408-594-35-63-25	Capout - HC Forcemain Replace - Const	-	-	-	-	0%	-	-	
408-594-35-41-17	ADA Self Assessment	1,959.00	-	-	-	0%	-	-	
408-594-35-63-26	Capout - HC Pump Station Rehab	1,306.00	-	-	-	0%	-	-	
408-594-35-63-30	Eng - Rainier Lane Construction Services	-	-	-	-	0%	-	-	
408-594-35-63-31	Capout-Proj - Rainier Ln Rehab Const	-	-	-	-	0%	-	-	

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		Adj. Amt	2021	
		Actual	Actual	Actual	Budget	%	Actual		Budget	
408-594-35-63-33	Capout Puyallup River Lift Station Upgrade	-	2,100.00	6,095.00	800,000.00	1%	900,000.00	900,000.00	900,000.00	
408-594-35-63-34	Capout - Rainier Meadows Lift Station Upgrade	-	-	-	350,000.00	0%	500,000.00	500,000.00	500,000.00	
408-594-35-63-36	City Wide WiFi	-	-	-	4,500.00	0%	4,500.00	4,500.00	4,500.00	
408-594-35-63-37	Eng - Lift Station Upgrade - Construction Services	-	-	33,288.85	200,000.00	17%	200,000.00	200,000.00	200,000.00	
408-594-35-63-38	Hillside Mower	-	7,650.85	-	-	0%	-	-	-	
408-594-35-63-39	Asphalt Roller	-	-	-	3,750.00	0%	-	-	-	
408-594-35-63-40	Mower	-	-	-	15,400.00	0%	15,400.00	15,400.00	15,400.00	
408-594-35-63-35	Reliability-centered maintenance Software	-	-	-	-	0%	-	-	-	
408-594-35-63-41	TV Camera	-	-	-	34,400.00	0%	34,400.00	34,400.00	34,400.00	
408-594-35-63-42	City Shop Outfitting	-	-	-	25,000.00	0%	-	-	-	
408-594-35-63-43	Code Enforcement Vehicle	-	-	3,969.13	3,500.00	113%	-	-	-	
408-594-35-64-01	Equip - Traffic Devices	-	-	1,896.62	1,000.00	190%	1,000.00	1,000.00	1,000.00	
408-594-35-64-30	IT - Computer Replacement - lap top	481.99	1,536.69	450.33	1,500.00	30%	1,500.00	1,500.00	1,500.00	
408-594-35-64-44	Capout - Server Lease	1,639.00	-	-	1,650.00	0%	-	-	-	
408-594-35-64-45	BLR Safety Resources	-	-	-	-	0%	-	-	-	
408-594-35-64-54	Scada Software Renewal	2,461.99	2,835.18	247.50	2,400.00	10%	2,400.00	2,400.00	2,400.00	
408-594-35-64-55	Phone Lease	886.43	654.35	-	1,650.00	9%	1,650.00	1,650.00	1,650.00	
408-594-35-64-58	Flat Bed Truck	-	-	-	-	0%	-	-	-	
408-594-35-64-61	Vac Trailer	-	-	-	-	0%	-	-	-	
408-594-35-64-63	Sampler Head ASR, Soldiers Home	-	-	-	2,700.00	0%	-	-	-	
408-594-35-64-71	Truck Tool Box	-	-	-	500.00	0%	-	-	-	
408-594-35-64-72	Automatic Door Locks - Main Park Bathrooms	-	-	-	-	0%	-	-	-	
408-594-35-64-73	Message Board Replacement	-	-	-	4,250.00	0%	4,750.00	4,750.00	4,750.00	
408-594-35-64-74	Wire Feed Weeder	-	-	-	-	0%	-	-	-	
408-594-35-64-75	2017 Backhoe Purchase	-	-	-	-	0%	-	-	-	
408-594-35-64-76	Valve Exerciser	664.14	-	-	-	0%	-	-	-	
Total		630,343.19	399,678.36	62,798.64	2,552,700.00	2%			12,826,000.00	
Debt Service & Transfers										
408-591-35-72-01	1998/2010 Bond (P)	270,000.00	-	-	-	0%	-	-	-	
408-592-35-83-01	1998/2010 Bond (I)	5,655.91	-	-	-	0%	-	-	-	
408-592-35-89-00	Misc Debt Service Cost	-	-	-	500.00	0%	-	-	500.00	
408-597-00-00-01	New City Hall Construction	-	991,650.94	-	-	0%	-	-	-	
408-597-35-00-03	Sewer 2017 Backhoe Purchase	4,819.18	6,021.17	5,868.00	6,014.52	98%	6,007.55	6,007.55	6,007.55	
408-597-35-00-01	Transfer to Utility Facility Fund 412	39,996.00	600,000.00	-	-	0%	-	-	-	
408-597-35-00-02	Transfer to LOCAL Vehicle Purchase	18,949.30	18,853.26	18,373.66	18,832.46	98%	18,810.61	18,810.61	18,810.61	
Total		339,420.39	1,616,525.37	24,241.66	25,346.98	96%			25,318.16	
Total Sewer		2,127,313.06	3,073,185.52	1,002,527.34	3,879,120.58	26%			14,149,646.33	
Stormwater Fund										
Salary & Benefits										
410-531-35-10-11	Salary - Storm Water	78,166.19	100,190.58	94,858.20	199,437.84	48%	240,031.86	240,031.86	240,031.86	
410-531-35-10-12	Salary - Admin Storm	111,655.92	131,759.61	140,598.42	101,987.00	138%	107,355.94	107,355.94	107,355.94	
410-531-37-10-05	Overtime - Stormwater Admin	1,354.51	1,475.17	708.17	-	0%	1,000.00	1,000.00	1,000.00	
410-531-31-10-05	Benefits - Labor & Industries	861.90	4,074.73	980.77	4,500.00	22%	5,836.53	5,836.53	5,836.53	
410-531-31-20-01	Benefits - Medical & Ltd	2,606.37	3,290.99	2,562.77	5,371.51	48%	68,577.60	68,577.60	68,577.60	
410-531-31-20-02	Benefits - Dental & Vision	16,323.70	29,936.65	28,894.02	55,114.17	52%	58,766.61	58,766.61	58,766.61	
410-531-31-20-03	Benefits - Retirement	2,046.26	2,702.22	2,051.38	4,773.54	43%	5,876.61	5,876.61	5,876.61	
410-531-31-20-04	Admin Benefits - Labor & Industries	6,014.74	7,925.42	7,338.33	15,711.23	47%	18,859.68	18,859.68	18,859.68	
410-531-31-20-05	Admin Benefits - Medical & Ltd	23,066.33	28,657.07	29,443.18	25,647.71	115%	31,132.13	31,132.13	31,132.13	
410-531-31-20-06	Admin Benefits - Labor & Industries	436.96	606.07	1,451.73	312.92	464%	298.44	298.44	298.44	
410-531-31-20-07	Admin Benefits - Medical & Ltd	17,631.48	17,618.24	15,647.94	14,132.30	111%	10,633.13	10,633.13	10,633.13	

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		%	2021	
		Actual	Actual	Actual	Budget	Actual	Budget		Adj. Amt	Budget
410-531-31-20-08	Admin Benefits - Dental & Vision	2,434.81	2,852.18	2,817.14	1,838.33	153%	1,838.33	153%	1,838.33	1,838.33
410-531-31-20-09	Admin Benefits - OASI	8,590.44	10,070.95	10,757.16	8,085.46	133%	8,085.46	133%	8,643.69	8,643.69
410-531-31-20-10	Admin Benefits - Retirement	-	-	-	13,115.53	0%	13,115.53	0%	13,924.07	13,924.07
	Total	271,189.61	341,159.88	338,109.21	450,027.53	75%	450,027.53	75%	518,558.89	518,558.89
	O&M									
410-519-00-46-00	Bond/ins AWC (\$207,000)	12,772.51	11,458.10	11,524.18	12,835.03	90%	12,835.03	90%	11,206.60	11,206.60
410-531-10-41-01	State Audit (\$18,000)	2,892.40	1,978.80	16.80	1,800.00	1%	1,800.00	1%	1,800.00	1,800.00
410-531-10-41-02	Professional Services	-	1,141.09	-	-	0%	-	0%	1,500.00	1,500.00
410-531-10-49-01	Permit - Solid Waste Handling	1,165.00	82.50	-	1,000.00	0%	1,000.00	0%	1,000.00	1,000.00
410-531-20-40-00	Tax - Noxious Weeds - Property	24.52	26.42	52.67	100.00	53%	100.00	53%	100.00	100.00
410-531-31-31-03	Digital First Aid Stations	-	-	-	-	0%	-	0%	-	-
410-531-30-40-00	Permits - Stormwater Discharge	9,190.37	6,158.50	3,607.87	5,000.00	72%	5,000.00	72%	5,000.00	5,000.00
410-531-30-40-01	Permit - Stormwater Const	-	-	-	1,500.00	0%	1,500.00	0%	1,500.00	1,500.00
410-531-31-31-01	Communication Plan	-	-	-	500.00	0%	500.00	0%	500.00	500.00
410-531-31-31-02	Hazzard Mitigation Equipment	-	-	-	1,550.00	0%	1,550.00	0%	1,550.00	1,550.00
410-531-31-40-01	Stormwater Facilities Architectural Services	7,463.76	520.27	1,428.92	15,000.00	10%	15,000.00	10%	-	-
410-531-31-40-06	Training - Stormwater	632.54	1,454.87	39.50	3,000.00	1%	3,000.00	1%	3,000.00	3,000.00
410-531-31-41-01	Rate Study	-	8,000.00	-	20,000.00	0%	20,000.00	0%	-	-
410-531-31-41-02	Emergency Management Planning	-	-	-	5,000.00	0%	5,000.00	0%	1,500.00	1,500.00
410-531-31-41-03	Digitizing Records	-	-	-	1,500.00	0%	1,500.00	0%	-	-
410-531-31-41-19	Planning	-	-	-	-	0%	-	0%	-	-
410-531-31-41-22	Lease of City Hall	-	-	-	5,000.00	0%	5,000.00	0%	-	-
410-531-38-31-00	Supplies - Office & Operating	9,578.80	9,961.07	8,158.49	7,000.00	117%	7,000.00	117%	8,000.00	8,000.00
410-531-38-31-01	Publications - Legal - Stormwater	-	118.98	117.27	500.00	23%	500.00	23%	500.00	500.00
410-531-38-31-02	Safety Equipment	-	1,215.97	245.48	1,400.00	18%	1,400.00	18%	1,400.00	1,400.00
410-531-38-32-01	Gasoline - Stormwater	1,395.98	1,689.81	1,247.13	1,200.00	104%	1,200.00	104%	1,200.00	1,200.00
410-531-38-32-02	Deisel - Stormwater	1,441.19	3,155.45	2,519.65	2,200.00	115%	2,200.00	115%	2,200.00	2,200.00
410-531-38-35-00	Supplies - Small Tools	756.62	1,710.66	771.52	3,000.00	26%	3,000.00	26%	3,000.00	3,000.00
410-531-38-40-00	Tax - Excise Tax	120.00	16.59	75.10	100.00	75%	100.00	75%	100.00	100.00
410-531-38-41-04	IT - Computer Maintenance	6,371.61	5,747.64	5,099.14	6,300.00	81%	6,300.00	81%	6,300.00	6,300.00
410-531-38-41-05	IT - Website Maintenance/Hosting	507.92	831.00	928.36	500.00	186%	500.00	186%	500.00	500.00
410-531-38-41-06	Staffing Consultant	-	-	-	-	0%	-	0%	-	-
410-531-38-41-07	Reliability-Centered maintenance Consultant	-	5,697.60	4,645.74	3,400.00	137%	3,400.00	137%	3,400.00	3,400.00
410-531-38-41-08	GIS Consulting	4,074.50	1,923.24	956.37	5,000.00	19%	5,000.00	19%	5,000.00	5,000.00
410-531-38-41-09	Facility Planning Expenses	-	-	-	-	0%	-	0%	-	-
410-531-38-42-00	Postage - Stormwater	6,526.87	6,704.54	4,764.96	5,800.00	82%	5,800.00	82%	5,800.00	5,800.00
410-531-38-42-01	Comm - Phone - Stormwater	-	878.02	781.37	400.00	195%	400.00	195%	400.00	400.00
410-531-38-47-00	Electricity - VG Storm	1,434.25	574.42	-	1,600.00	0%	1,600.00	0%	1,600.00	1,600.00
410-531-38-48-00	R&M - System	2,869.01	12,761.53	4,754.14	6,000.00	79%	6,000.00	79%	6,000.00	6,000.00
410-531-38-48-01	R&M - Equipment	6,461.51	7,335.14	13,285.39	7,500.00	177%	7,500.00	177%	7,500.00	7,500.00
410-531-38-48-02	R&M - Storm (Vactor & Jet)	-	3,779.08	1,555.00	5,000.00	31%	5,000.00	31%	5,000.00	5,000.00
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	4,208.06	6,612.63	7,036.71	6,500.00	108%	6,500.00	108%	6,500.00	6,500.00
410-531-38-48-04	Service - Stormwater Waste-Material Test	(132.00)	990.00	1,260.00	1,200.00	105%	1,200.00	105%	1,200.00	1,200.00
410-531-38-48-05	Service - Waste Removal	-	2,951.32	751.48	2,000.00	38%	2,000.00	38%	2,000.00	2,000.00
410-531-38-48-07	ADA Compliance Plan	-	-	-	-	0%	-	0%	-	-
410-531-38-48-09	CB Pumping	-	-	-	40,000.00	0%	40,000.00	0%	40,000.00	40,000.00
410-531-39-41-01	Eng - Services On Call	16,447.50	30,493.22	9,841.25	25,000.00	39%	25,000.00	39%	25,000.00	25,000.00
410-531-39-41-02	One-Call Service	2,966.00	-	-	200.00	0%	200.00	0%	200.00	200.00
410-531-39-41-03	Advertising - Stormwater	326.26	-	-	200.00	0%	200.00	0%	200.00	200.00
410-531-39-41-04	Legal - Services - Attorney	2,609.01	922.17	185.75	4,000.00	5%	4,000.00	5%	4,000.00	4,000.00
410-531-39-41-05	Eng - City Utility Mapping Project	-	-	-	4,000.00	0%	4,000.00	0%	4,000.00	4,000.00

Appendix G: 2020 Expenses

BARS	Description	2018		2019		2020		2021	
		Actual	Actual	Actual	Budget	%	Budget	Adj. Amt	Budget
410-531-39-41-39	NPDES - Stormwater Monitoring	2,104.03	3,664.00	3,372.70	5,000.00	67%	5,000.00		5,000.00
410-531-90-40-00	Internet Payment Expense	4,476.70	4,950.76	9,524.69	3,400.00	280%	3,400.00		3,400.00
410-531-90-40-02	Bank Fees	3,265.20	2,604.19	1,817.08	4,200.00	43%	4,200.00		4,200.00
410-586-00-00-00	Misc Refunds By Check	-	60.00	-	-	0%	-		-
	Total	111,950.12	148,169.58	100,364.71	226,385.03	44%			182,256.60
	Capital								
New Request 410	Vehicle - Pickup	-	-	-	-	0%	-	49,275.00	49,275.00
New Request 410	Electronic Reader Board	-	-	-	-	0%	-	6,250.00	6,250.00
410-594-31-41-03	Underground Pollution Removal	-	-	-	2,000.00	0%	2,000.00		2,000.00
410-594-31-41-16	Eng - Levee Wetland Mitigation	-	-	-	5,000.00	0%	5,000.00		5,000.00
410-594-31-41-20	Eng - Stormwater Management Program	-	1,498.58	-	1,000.00	0%	1,000.00		1,000.00
410-594-31-41-24	Eng - Master Planning Document	-	-	-	1,500.00	0%	1,500.00		1,500.00
410-594-31-41-25	Service - Army Corp Study	-	5,382.74	-	8,000.00	0%	8,000.00		8,000.00
410-594-31-41-30	Capout - Eng - Levee Outfall Design	14,602.50	28,907.90	21,600.46	50,000.00	43%	50,000.00		50,000.00
410-594-31-41-37	Eng - Levee Certification	13,515.00	5,815.00	170.00	50,000.00	0%	50,000.00		50,000.00
410-594-31-41-38	Eng - Village Green PS Panel Upgrade	-	-	-	45,000.00	0%	45,000.00		45,000.00
410-594-31-41-41	Server Oppertating Lease	814.00	-	-	1,500.00	0%	1,500.00		-
410-594-31-41-42	Phone Operating Lease	164.13	121.18	26.22	1,500.00	2%	1,500.00		1,500.00
410-594-31-41-43	Engineering Callistoga St. W Stormwater	240.00	68,515.15	29,298.53	100,000.00	29%	100,000.00		100,000.00
410-594-31-60-01	McMahon Property Purchase	-	-	-	-	0%	-		-
410-594-31-63-02	City Wide WiFi	-	-	-	3,000.00	0%	3,000.00		3,000.00
410-594-31-63-03	Hillside Mower	-	33,153.68	-	-	0%	-		-
410-594-31-63-24	Capout - Eng - Levee Const Mngmnt	4,133.77	5,414.12	32,039.79	-	0%	-		-
410-594-31-63-25	Capout-Levee out fall Const Grant Match	-	-	-	29,000.00	0%	29,000.00		29,000.00
410-594-31-63-26	Capout - Levee Outfall Const	-	-	-	194,000.00	0%	194,000.00		194,000.00
410-594-31-63-28	Eng - Rainier Lane Const Services	-	-	-	-	0%	-		-
410-594-31-63-29	Proj - Rainier Lane Construction	-	-	-	-	0%	-		-
410-594-31-63-34	Outfall Const Mngmnt	-	-	-	20,000.00	0%	20,000.00		20,000.00
410-594-31-63-39	Kansas Outfall Replacement Construction	-	-	-	300,000.00	0%	300,000.00		300,000.00
410-594-31-63-40	Kansas Outfall Replacement Construction Management	30.00	5,960.00	2,402.82	35,000.00	7%	35,000.00		35,000.00
410-594-31-63-41	Village Green PS Panel Upgrade	-	-	-	40,000.00	0%	40,000.00		40,000.00
410-594-31-63-43	Asphalt Roller	-	-	-	3,750.00	0%	3,750.00		-
410-594-31-63-44	Chipper	-	-	-	19,500.00	0%	19,500.00		-
410-594-31-63-45	Knuckle Boom	-	-	-	21,000.00	0%	21,000.00		-
410-594-31-63-46	Mower	-	-	-	4,400.00	0%	4,400.00		-
410-594-31-63-47	TV Camera	-	-	-	8,600.00	0%	8,600.00		8,600.00
410-594-31-63-48	City Shop Outfitting	-	-	-	8,750.00	0%	8,750.00		-
410-594-31-63-49	Code Enforcement Vehicle	-	-	3,969.13	3,500.00	113%	-		-
410-594-31-63-42	Reliability-centered maintenance Software	-	-	-	-	0%	-		-
410-594-31-64-02	Capout - Equip-Weed Eater	-	839.25	-	-	0%	-		-
410-594-31-64-06	Capout - Traffic Devices	-	-	1,040.53	2,000.00	52%	2,000.00		2,000.00
410-594-31-64-36	BLR Safety Resources	-	-	-	-	0%	-		-
410-594-31-64-41	Backpack Blower	-	-	-	-	0%	-		-
410-594-31-64-42	Message Board Replacement	-	-	-	4,250.00	0%	4,250.00		4,750.00
410-594-31-64-43	Wire Feed Welder	-	-	-	-	0%	-		-
410-594-31-64-44	Computer Station	160.66	1,246.11	450.32	1,000.00	45%	1,000.00		1,000.00
410-594-31-64-45	2017 Backhoe Purchase	-	-	-	-	0%	-		-
410-594-31-64-46	Callistoga St.W. Stormwater Const.	-	-	-	600,000.00	0%	600,000.00		1,200,000.00
410-594-31-64-47	Bridge St. Stormwater Const. (Los Pinos to River)	-	-	-	-	0%	-		-
410-594-31-67-12	Flat Bed Truck	-	-	-	-	0%	-		-
410-594-31-67-14	Vac Trailer	-	-	-	-	0%	-		-

Appendix G: 2020 Expenses

BARS	Description	2018 Actual	2019 Actual	2020 Actual	2020 Budget	%	Adj. Amt	2021 Budget
410-595-20-00-00	Insurance Recovery	-	-	-	-	0%	-	-
	Total	33,660.06	156,853.71	90,997.80	1,563,250.00	6%		2,156,875.00
	Debt Service & Transfers							
410-597-31-00-01	Transfer to LOCAL Vehicle Purchase	9,668.27	9,619.27	9,374.57	9,608.65	98%	9,597.51	9,597.51
410-597-00-00-01	New City Hall Construction	-	446,242.92	-	450,000.00	0%	-	-
410-597-31-00-02	Storm 2017 Backhoe Purchase	2,891.51	3,612.70	3,520.80	3,608.71	98%	3,604.53	3,604.53
410-597-38-00-01	Transfer to Utility Facility Fund 412	5,004.00	210,000.00	-	-	0%	-	-
	Total	17,563.78	669,474.89	12,895.37	463,217.37	3%		13,202.04
	Total Stormwater	434,363.57	1,315,658.06	542,367.09	2,702,879.93	20%		2,870,892.53
	Public Works Building Fund							
412-594-38-41-01	Eng - Design & Planning	5,000.00	-	-	-	0%	-	-
412-594-38-41-02	Public Works Shop - Administrative Services	58,768.81	29,052.84	465.70	-	0%	-	-
412-594-38-62-01	Capout - Utility Maintenance Facility	502,370.55	1,861,055.86	25,222.41	80,000.00	32%	65,000.00	65,000.00
	Total Public Works Building Fund	566,139.36	1,890,108.70	25,688.11	80,000.00	32%		65,000.00
	Cemetery Perpetual Fund							
701-594-36-63-00	Capital Outlay - Improvements	-	-	-	-	0%	-	-
	Total Cemetery Perpetual Fund	-	-	-	-	0%		-
	Skinner Fund							
704-597-00-00-00	TO #001 - Community Programs	-	-	-	2,000.00	0%	-	2,000.00
704-597-00-00-01	TO Fund #105-Park Improvement	-	-	-	-	0%	-	-
704-597-00-00-02	TO Fund #701-Cemetery Perpetual	-	-	-	-	0%	-	-
	Total Skinner Fund	-	-	-	2,000.00	0%		2,000.00

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1066**

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2021; ADOPTING THE CITY OF ORTING 2021 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; ESTABLISHING AN EFFECTIVE DATE; AND, PROVIDING FOR SEVERABILITY

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2021; and

WHEREAS, a notice was published that the council of said City would meet on the 12th day of November 2020, and the 24th day of November 2020 at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2021 Budget. The budget for the City of Orting, Washington, for

the fiscal year 2021 covering the period from January 1, 2021 through December 31, 2021, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2021 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2021 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve:	\$313,000
Cemetery Property Sale Reserve	\$98,711.35

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2021 as set forth in Exhibit A.

SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2021 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 24TH DAY OF NOVEMBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 11.5.20
Passed by the City Council: 11.24.20
Ordinance No. 2020-1066
Date of Publication:
Effective Date:

2021 Budget, Exhibit A
 Summary of Expenses

<u>Fund</u>	<u>2021 Budget</u>
General Fund	\$3,718,339.42
City Streets	\$777,185.15
Cemetery	\$52,965.40
Parks Department	\$922,746.00
Tourism Fund	\$5,720.00
TBD	\$1,200.00
Police Department Drug	\$3,300.00
LOCAL Vehicle Purchase 2016	\$100,423.11
LOCAL Backhoe Purchase 2017	\$24,058.10
Emergency Evacuation Bridge	\$260,000.00
Transportation Impact	\$250,000.00
Water	\$2,072,192.64
Wastewater	\$14,149,646.33
Stormwater	\$2,870,892.53
Utility Land Acquisition	\$65,000.00
Cemetery Perpetual Fund	\$0.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$25,275,668.67

Exhibit B

2021 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
Unrepresented Employees					
City Administrator	45	1	GG	124,702.43	140,353.68
Finance Director	36	1	GG	95,574.03	107,569.41
City Planner	34	1	GG	90,087.69	101,394.48
City Clerk	29	1	GG	77,710.43	87,463.77
Building Official	26	1	GG	71,116.05	80,041.74
Administrative Assistant	18	1	GG	56,139.67	63,185.69
Events & Activities Coordinator	12	0.5	GG	23,508.04	26,458.51
Intern (Clerk's Office)	1	0.5	GG	16,982.71	19,114.19
Term Limited Records Organizer	8	1	GG	41,773.19	47,016.09
Court Administrator	27	1	Court	73,249.53	82,442.99
Police Chief	42	1	Police	114,120.39	128,443.50
City Engineer	45	1	PW	124,702.43	140,353.68
Public Works Director	40	1	PW	107,569.41	121,070.32
Term Limited Landscape Maintenance	1	0.5	PW	16,982.71	19,114.19
Supported Employment		0.2	PW	6,240.00	6,240.00
Police Wages (Per CBA)					
Officer	P24	7	Police	70,491.20	81,723.20
Detective	P26	1	Police	77,022.40	84,177.60
Lieutenant	P28	2	Police	84,177.60	91,977.60
Public Works and Administrative Staff (Per CBA)					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	2	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		4	PW	47,663.95
Maintenance Worker II	15	PW		50,566.68	56,913.25
Stormwater Worker I	14	1		PW	49,093.87
Stormwater Worker II	18		PW	55,255.58	62,190.64
Code Enforcement	22	1	GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2020-37**

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the “District”) has met and considered its budget for the calendar year 2021; and

WHEREAS, the District’s actual levy amount from the previous year was \$1,335,803.36; and

WHEREAS, the population of this District is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2021 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$8492.79 which is a percentage increase of 0.635782 percent from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2021 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 28th DAY OF OCTOBER, 2020.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte Archer, City Attorney
Inslee Best, PLLC

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2019-32**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, RELATING TO UTILITY RATES;
ADOPTING ADJUSTMENTS TO WATER, SEWER AND
STORM WATER UTILITY RATES; AND ESTABLISHING
AN EFFECTIVE DATE**

WHEREAS, the City of Orting City Council has reviewed the Capital Improvement Plan (CIP) and the operations and maintenance expenses of the Water Fund, the Sewer Fund, and the Stormwater Fund; and

WHEREAS, during 2019 the City hired Baker Tilly to consult on utility rates to determine what changes in our rates and structure would be needed over the coming years to meet the goals of the CIP, maintain our system, create reserves for future projects and created a predictable rate structure; and

WHEREAS, the implemented rate increases are intended to reflect an amount up to but no greater than the cost of service, and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the Stormwater utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable Stormwater utility; and

WHEREAS, the City Council finds that adopting five years' worth of rates will remove the volatility of setting rates annually and allows a more holistic view of the needs of the utility funds; and

WHEREAS, the City Council finds that it is in the public interest to implement the water, sewer and storm water rate changes as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Establishment of Water, Sewer and Storm Water Utility Rates. Effective January 1, 2020 and annually on the same date thereafter, the water utility use fees imposed pursuant to OMC9-1D-3, sanitary sewer use charges imposed pursuant to OMC 9-2B-1, storm water utility use fees imposed pursuant to OMC 9-5C-6, shall be set at the amounts set forth in the 2019 Utility Rates Exhibit “A”, attached hereto and incorporated as though fully set forth herein.

Section 2. Effective Date. This Resolution and Exhibit A shall be effective beginning on January 1, 2020.

PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 25th DAY OF NOVEMBER, 2019.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery, City Clerk, CMC

Approved as to form:

Charlotte A. Archer
Kenyon Disend PLLC
City Attorney

Attch: Exh. “A” (*Utility Rates*)

Exhibit A: Monthly Utility Rates (2020 - 2024)

WATER												
Monthly Base Charges												
Meter Size	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$24.38	\$24.38	\$25.84	\$25.84	\$27.40	\$27.40	\$29.04	\$29.04	\$30.78	\$30.78	\$32.63	\$32.63
1-1.5	\$39.81	\$39.81	\$42.20	\$42.20	\$44.73	\$44.73	\$47.41	\$47.41	\$50.26	\$50.26	\$53.27	\$53.27
2.0-4.0	\$56.53	\$56.53	\$59.92	\$59.92	\$63.51	\$63.51	\$67.32	\$67.32	\$71.36	\$71.36	\$75.64	\$75.64
Qualified Low Income	\$18.29		\$19.38		\$20.55		\$21.78		\$23.09		\$24.47	

Single Block Rates												
Rate Class	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.68		\$3.90		\$4.13		\$4.38		\$4.64		\$4.92
Block 1: 1 to 6 CCF (per ccf)	\$2.65		\$2.80		\$2.97		\$3.15		\$3.34		\$3.54	
Block 2: 6 to 17 CCF (per ccf)	\$3.55		\$3.77		\$3.99		\$4.23		\$4.48		\$4.75	
Block 3: 17+ CCF (per ccf)	\$5.34		\$5.66		\$6.00		\$6.36		\$6.74		\$7.15	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$1.98		\$2.10		\$2.23		\$2.36		\$2.50		\$2.66	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.66		\$2.82		\$2.99		\$3.17		\$3.36		\$3.57	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.01		\$4.25		\$4.50		\$4.77		\$5.06		\$5.36	

Annual Increase: 6%
 Qualified Low Income, portion of Residential: 75%
 Out of Town Premium: 10%

SEWER												
Customer Class	2019		2020		2021		2022		2023		2024	
	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)
Residential	\$49.49		\$52.96		\$56.66		\$60.63		\$64.87		\$69.41	
Residential - Snowbird	\$35.99		\$38.51		\$41.21		\$44.09		\$47.18		\$50.48	
Residential - Qualified Low Income	\$37.12		\$39.72		\$0.00		\$0.00		\$0.00		\$0.00	
Commercial - Domestic ¹	\$49.49	\$5.10	\$52.96	\$5.46	\$56.66	\$5.84	\$60.63	\$6.25	\$64.87	\$6.68	\$69.41	\$7.15
Commercial - High Strength ²	\$49.49		\$52.96		\$56.66		\$60.63		\$64.87		\$69.41	
High Cedars												
Residential	\$62.85		\$67.25		\$71.96		\$76.99		\$82.38		\$88.15	
Business	\$62.85	\$6.49	\$67.25	\$6.94	\$71.96	\$7.43	\$76.99	\$7.95	\$82.38	\$8.50	\$88.15	\$9.10
Restaurant	\$62.85	\$11.48	\$67.25	\$12.28	\$71.96	\$13.14	\$76.99	\$14.06	\$82.38	\$15.05	\$88.15	\$16.10

¹Churches, Lodges, Businesses, Library, Commercial Residence, Daycare, Schools
²Restaurant, Grocery with Deli, Other Food Related Business
 Annual Increase: 7.0%
 Qualified Low Income, portion of Residential: 75.0%

Storm				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				

Annual Increase: 5%

2019 Out of Monthly Water Rates (information only)

WATER															
Monthly Base Charges															
Meter Size	2019			2020			2021			2022			2023		
	Residential	COM		Residential	COM		Residential	COM		Residential	COM		Residential	COM	
0.75	\$26.82	\$26.82		\$28.43	\$28.43		\$30.13	\$30.13		\$31.94	\$31.94		\$33.86	\$33.86	
1-1.5	\$43.79	\$43.79		\$46.42	\$46.42		\$49.20	\$49.20		\$52.15	\$52.15		\$55.28	\$55.28	
2.0-4.0	\$62.18	\$62.18		\$65.91	\$65.91		\$69.86	\$69.86		\$74.06	\$74.06		\$78.50	\$78.50	
Qualified Low Income	\$20.11			\$21.32			\$22.60			\$23.96			\$25.39		
Single Block Rates															
Rate Class	2019			2020			2021			2022			2023		
	Residential	COM		Residential	COM		Residential	COM		Residential	COM		Residential	COM	
Single Block rate (per ccf)		\$4.04			\$4.29			\$4.54			\$4.82			\$5.11	
Block 1: 1 to 6 CCF (per ccf)	\$2.91			\$3.08			\$3.27			\$3.47			\$3.67		
Block 2: 6 to 17 CCF (per ccf)	\$3.91			\$4.14			\$4.39			\$4.65			\$4.93		
Block 3: 17+ CCF (per ccf)	\$5.87			\$6.23			\$6.60			\$7.00			\$7.42		
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$2.18			\$2.31			\$2.45			\$2.60			\$2.76		
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.93			\$3.11			\$3.29			\$3.49			\$3.70		
Block 3: 17+ CCF - Qualified Low Inc.	\$4.41			\$4.67			\$4.95			\$5.25			\$5.56		

Increase: **6.0%**
 Qualified Low Income, portion of Residential: **75.0%**
 Out of Town Premium: **10.0%**

Average Bill (information only)

Based on usage of 7.3 CCF of Water						
	2019	2020	2021	2022	2023	2024
Water:	\$42.23	\$44.76	\$47.45	\$50.29	\$53.31	\$56.51
Sewer:	\$49.49	\$52.96	\$56.66	\$60.63	\$64.87	\$69.41
Storm:	\$20.60	\$21.63	\$22.71	\$23.85	\$25.04	\$26.29
Total:	\$112.32	\$119.35	\$126.82	\$134.77	\$143.22	\$152.22
Total Increase:		\$7.03	\$7.47	\$7.95	\$8.45	\$8.99

