

City of Orting
PLANNING COMMISSION MINUTES
July 7, 2021

Chair Kelly Cochran called the meeting to order with the flag salute at 7:03 pm in the City Hall Council Chambers. Roll call found Commissioners Jeff Craig and Karen Wilson in attendance at City Hall and Commissioners Jennifer McKinney and Erika Bartholomew in attendance through the Blue Jeans virtual link. Commissioner Rule was absent and had contacted the Planning Secretary; a quorum was present.

Commissioner Craig moved to excuse Commissioner Rule from the meeting. Commissioner Wilson seconded the motion and it carried.

ATTENDANCE:

City	City Administrator Scott Larson, Commission Secretary Margaret O’Harra Buttz
Professional Representatives	City Planner Emily Adams
Guests (including Virtual Log-in)	None

AGENDA APPROVAL:

Agenda Approval	Commissioner Craig moved to approve the agenda as amended adding “Future Meetings” under Good of the Order. Commissioner Wilson seconded the motion and it carried.
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AUDIENCE PARTICIPATION:

None

MINUTES:

Approval of Minutes for May 3, 2021	Commissioner Craig moved to approve the May 3, 2021 minutes as amended.
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The June 7, 2021 meeting had been cancelled.

- Add the motion that was made during that meeting: “Commissioner Craig moved to excuse Commissioner Rule from the meeting. Commissioner Bartholomew seconded the motion and it carried.”
- Add “None” under Architectural Design Review
- Remove “None” under New Business
- Add “ed” at the end of *present* in the second paragraph of Public Hearing-Noticing Code Amendments.
- Add under Good of the Order: “Commissioner Wilson asked for, and received, clarification on “Grids for Like” on windows grids.”

Commissioner Wilson seconded the motion and it carried.

ARCHITECTURAL DESIGN REVIEW:

ADR 2021-07: Orting Valley Fire & Rescue Signage	The Commission reviewed the submitted Application and the Staff Report. Commissioner Craig moved to approve ADR 2021-07 as presented. Commissioner Bartholomew seconded the motion and it carried.
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NEW BUSINESS:

Public Hearing – Sign Code Amendments	Commissioners reviewed the staff report and the draft ordinance with City Planner Emily Adams. Chair Cochran opened the Public Hearing at 7:27pm and closed the hearing at 7:28pm having no public comments offered.
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The City Planner will update the ordinance based on the Commission's discussion and will send this revision, in advance, to the Commissioners to review in preparation for the August 2, 2021 meeting.

The Commission will hold a second Public Hearing on the Sign Code Amendments at the August 2, 2021 meeting.

OLD BUSINESS:

None

GOOD OF THE ORDER:

Planned Absences

None

Report on Council Meetings

Planner Adams and City Administrator Larson gave brief reports

Agenda Setting

At the August 2, 2021 meeting:

- Sign Code Amendments with Public Hearing
- Final Plat Review with Public Hearing: Tahoma Valley Estates (aka: Belfair Estates and Harman Estates)

ADJOURNMENT:

Meeting Adjournment

Commissioner Craig moved to adjourn the meeting at 8:45pm. Commissioner Wilson seconded the motion and it carried.

ATTEST:

Kelly Cochran, Commission Chair

Margaret O'Harra Buttz, Commission Secretary