

NOVEMBER 25, 2019



CITY OF ORTING  
2020 BUDGET

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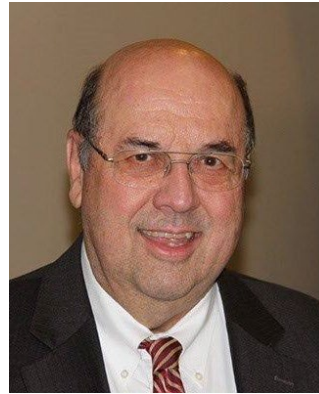
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## Elected Officials



Joshua Penner  
Mayor

Term: 2018 – 2021



Joachim Pestinger  
Councilmember

Term: Appointed  
2019 – 2019



Tod Gunther  
Councilmember

Term: 2018 – 2021



Nicola McDonald  
Councilmember

Term: 2016 – 2019



John Kelly  
Councilmember

Term: 2018 – 2021



Greg Hogan  
Councilmember

Term: Appointed  
2018 - 2019



Michelle Gehring  
Councilmember

Term: 2018 – 2021



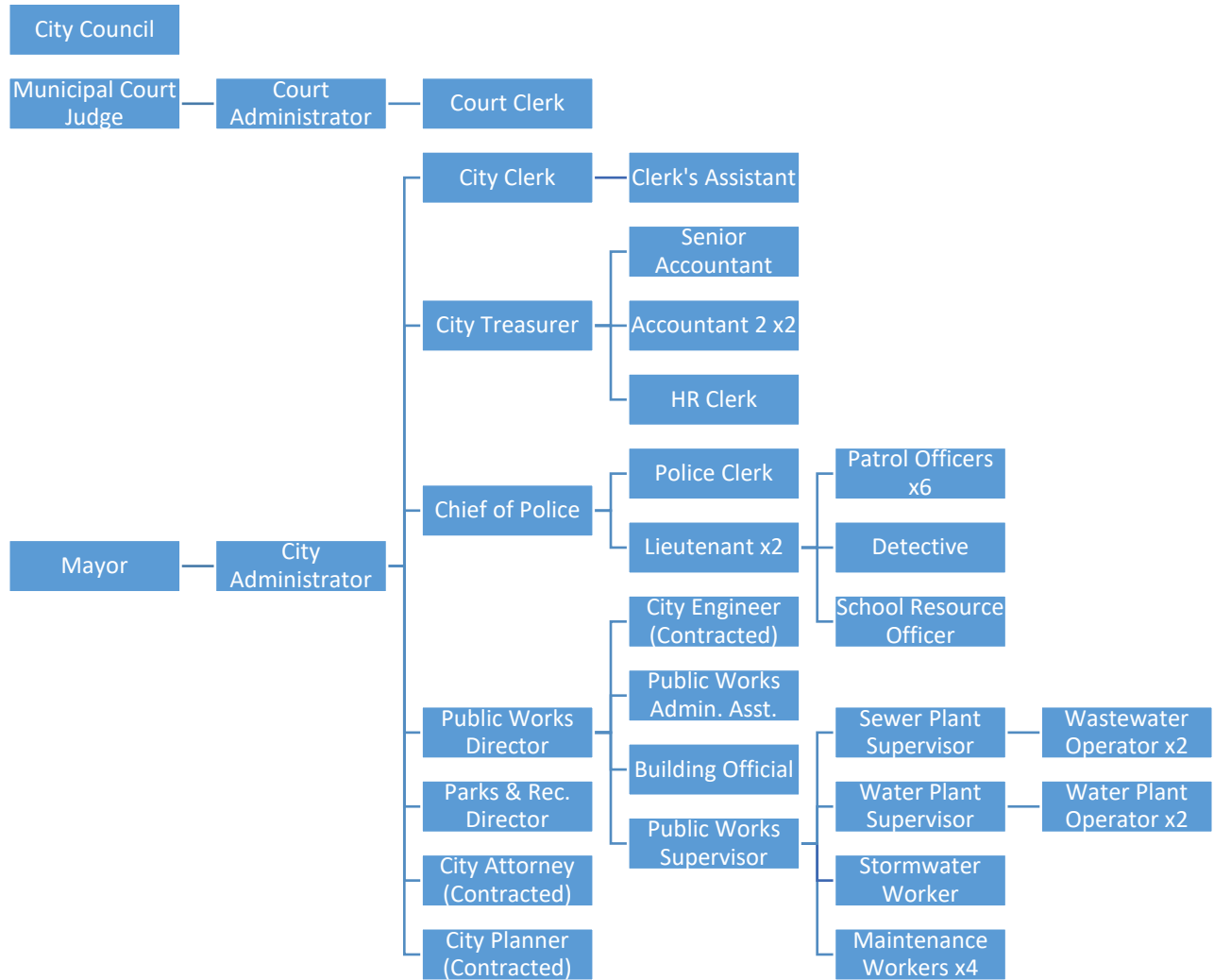
Scott Drennen  
Councilmember

Term: 2018 – 2021

## Key Appointed Staff

City Administrator:	Mark Bethune
City Clerk:	Jane Montgomery
City Treasurer:	Scott Larson
Police Chief:	Chris Gard
Court Administrator:	Kaaren Woods
Public Works Director:	Greg Reed
Parks and Rec Director:	Beckie Meek
Building Official:	Tim Lincoln
Judge:	John Curry (Curry & Williams)
City Attorney:	Charlotte Archer (Inslee Best)
City Engineer:	JC Hungerford (Parametrix)
City Planner (interim):	Emily Adams (AHBL)

# Organization Chart



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# CITY OF ORTING: Mayor's Budget

## Dear Orting City Council

Last year when we sat together to craft the 2019 budget, it was my goal to present to you a structurally balanced budget.

Last year's budget was unusual in one very big way; the general fund was swollen from the proceeds of the sale of the Public Safety building. In the budget you're going to be reviewing, this excess funding is moved into a city-hall construction fund. What this means to the council - unlike budgets of the last couple of years, it's much easier to see what the balance of real expenses are vs. actual revenue are.

### **2020 General Fund, No New Debt, No Room for Luxury**

For the Mayor's 2020 draft budget, our team worked tirelessly with all areas of the city to present for your consideration and modification, another balanced budget.

When you look to the balance sheet, you will see the revenue projected at \$3,660,321, and the expenses expected to be \$3,657,154 — a net positive of \$3,167.

The long-term story of our revenue is: we are trending down due to the reduction in the amount of construction in the city. In all likelihood, with a few foreseeable derivations, this is our future. As we look to 2020 and beyond, we *should not* look to emergent construction to build future budgets upon. Moreover, the long-term picture tells us why it's so important to maintain balance in our general fund budget in 2020.

Taking these factors into account, with a reduced general fund from years past, and despite the strict requirement to my team that we will still present a balanced budget to the council, there are many highlights of this budget.

- We are able to add a new Clerk Assistant to manage a growing number of public records requests and regulations. Even though we are presenting a budget with an additional employee in the clerk's office, the overall Clerk/Finance budget is down ~\$5,000 from last year's budget. ~1% savings.
- Legal expenses, a challenging to predict item at times, are trending down this year and also in the proposed budget, compared to previous years.

- In 2020, the city will save significantly by a new agreement with the Library to take over the management of our MPC. The net benefit to our budget is around \$30k in new revenue and a notable savings in ongoing expenses.
- The police budget is trending up ~3%. In this additional proposed budget, we absorb ~\$49k in increased wages, absorb increased 911/dispatch costs of service, increase the police training budget, add another new vehicle, continue funding new weapons and gear, and also fully equip two new entry-level police officers. Overall, 57% of our general fund goes towards our police services, up from 55% last year.
- OPD was able to capture about \$20k in grants this year. The budget for next year does not assume the same grant *haul*. Still, every dollar funded by someone else is a net positive for our budget. We look forward to seeing further ways the OPD team can increase their capabilities and help us offset the budget at the same time.
- Emergency management expenditures are increasing by ~16%. We continue to focus on regional coordination, communication, planning, and will be establishing a number of critical pieces of our emergency preparedness plans with this additional funding. Our goal is to continue to make Orting the most disaster prepared city in WA State, and beyond.
- Despite the total general fund expense budget being down ~\$22k year-over-year, the community organization grants budget allocation still allows \$35k in grants available for agencies making a valuable contribution to the community of Orting.
- Recreation revenue has been on a steady, and notable, increase in the previous couple years. We look forward to seeing this trend continue!
- The Executive budget is down 14% year over year.

## 2020 Parks Fund, A Choice, or Many Choices

The challenge the council will have to look closely at in the Parks fund revolves around two Parks. Gratzler & Calistoga. For Gratzler Park, the city has been sitting on ~\$200k in state grants for several years, and if we are to use that grant, we need to expend it soon. However, the initial plan was to build multiple fields to the north of our current baseball & softball fields at that location. Due to wetlands and funding complications, we have enough, barely, for one soccer field - IF we expend the \$200k grant balance and significant fund balance. An alternative approach to expending these fund balances is to forego the state grant and pivot towards funding all parks plans other than the soccer field.

I leave it up to the council's wisdom which direction/option is preferred. I believe the treasurer's memo does a great job detailing the options on this.

## Community Grants

The council has done an outstanding job taking a methodical approach to funding grants for community-based organizations. There is no dedicated rule or policy for how much of the budget the council utilizes to fund these grants. However, it's been my intent to present a budget that shows ~1% of our general fund budget going to these organizations.

It's also my philosophy that the council should have the discretion of how this funding is split amongst applicants. For this reason, the Mayor's budget presents a single line item, \$35,000. A very generous funding commitment to non-essential government functions. If the council wishes to change the amount of funding going to community organizations, it's my wish that the budget remains balanced - which may mean a reduction or savings found in other areas of the budget.

## 2020 - 2021, Long Term Decisions

As you can see, this year's budget is a careful balancing act between critical needs and limited discretionary spending. The budget is already restricting from a drawdown in development. We need to continue to be very careful about long-term liabilities (debt) and planning. As we look to 2020 and beyond, we will need to take a longer-term approach to budgeting. For this reason, my team is working on a 5-year budget projection that we will be sharing with the city council early next year.

Using the forthcoming 5-year projection, we hope to work with the council to address foreseeable shortfalls and make essential business and operating decisions before they become budget emergencies.

## Mayor's Draft Budget becomes Council Budget Ordinance

First, I wish to thank you for reviewing my draft budget. The only body that can adopt the final budget is the council - for that reason, this is best viewed as a very well-reviewed starting point. The budget is now yours to modify, rework, and own.

I look forward to working with you to bring this budget from draft to law.

**Joshua Penner, Mayor**  
City of Orting  
October 4, 2019

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## Accounting and Financial Policies

### Basis of Accounting and Budgeting

Basis of accounting is a term that refers to the revenues, expenditures, and transfers – and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Basis of budgeting: The City's budget and financial statements for governmental funds (General, Special Revenue, Debt Service, Capital Projects, and Fiduciary Funds) and proprietary funds (Utilities and Internal Service Funds) have been prepared on a cash basis of accounting. Revenues are recognized when received and expenditures are recognized when paid.

The budget, as adopted, constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Any revisions to the legally adopted budget that alter the total revenues or expenditures of a fund require adoption by ordinance. Transfers or revisions within funds are allowed with the authorization of the City Administrator and City Treasurer, but only the City Council has the legal authority to increase or decrease a given fund's budget.



### Budgeting, Accounting, and Reporting System (BARS)

The City of Orting uses the revenue and expenditure classifications contained in the Budgeting, Accounting, and Reporting System (BARS) Manual, as proscribed by the Washington State Auditor's Office, under the authority of Washington state law, Chapter 43.09 RCW. This system provides a uniform chart of accounts for all Washington State local governments and provides useful comparative data to the state regarding local spending. The BARS system also provides comparative data to interested parties, available through the WA State Auditor Local Government Financial Reporting System (<http://www.sao.wa.gov/local/Pages/LGFRS.aspx#.VMgslct0x9M>).

### Budget Fund Structure

The City of Orting has sixteen appropriated funds (debt service funds are deemed appropriated when debt is authorized and are therefore not re-appropriated in each budget cycle, although they are provided for reference.) All funds, including debt service are included in the City's periodic audit.

Each fund is considered a separate accounting entity and is accounted for with a separate set of accounts that include its cash, investments, revenues, and expenditures. Funds are independently balanced, meaning that revenues and beginning fund balances must equal expenditures and ending fund balances.

The City of Orting's funds are separated into three main fund type classifications:

<u>Fund Type</u>	<u>Description</u>
Governmental	Funds that account for the activities of the City that are governmental in nature. Governmental funds are generally supported by taxes, charges for goods, and services, fees, and contributions from other governments.
Proprietary	Funds that account for the activities of the City that are propriety, or “business” in nature. Proprietary funds are self-supporting with fees paid by the users of their services.
Fiduciary	Funds held by the City as a trustee.

The three primary Fund Types are further divided and identified by coding:

<u>Fund Code</u>	<u>Fund Class</u>	<u>Description</u>
000-099	General Funds	Accounts for all financial resources except those required to be accounted for in another fund.
100-199	Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
200-299	Debt Service Funds	Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
300-399	Capital Project Funds	Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.
400-499	Enterprise Funds	Used to report any activity for which a fee is charged to external uses for goods and services.
500-599	Internal Service Funds	Accounts for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost-reimbursement basis.
600-699	Fiduciary Trust Accounts	Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

In addition to fund structure, the BARS Manual provides the structure for a specific chart of detailed accounts. In this structure, revenue (resource) accounts begin with the number “3” and can be summarized as follows:

**BARS REVENUE ACCOUNTS**

310	Tax Revenues
320	Licenses & Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeits
360	Miscellaneous Revenues
380	Non-Revenues
390	Other Financing Sources

On the expenditure side, the BARS manual provides for expenditure accounts up to fifteen digits in length. Each set of digits signifies a certain type of transaction. The final set of digits is referred to as the “object code” and signifies the type of expenditure. The City of Orting budget is reported at the object code level in each operating budget.

BARS Object Codes

10	Salaries & Wages	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, and holiday paid leave.
20	Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, retirement, and health benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office & operating supplies, small tools & minor equipment, etc.
40	Other Services & Charges	Amounts paid for services other than personal which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, advertising, memberships, etc.
60	Capital Outlay	Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal, and brokerage fees, land preparation and demolishing buildings, fixes and delivery costs. In Orting, most capital outlays are budgeted in the various capital improvement or enterprise funds of the City and not in the respective operating department’s capital outlay.
70	Debt Service	Principal and interest on long-term debt

Investments

The City of Orting manages and invests its cash within the guidelines established by the Washington State statutes with three objectives (in order of priority): Safety, liquidity, and yield. The City maintains a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available cash.

City investments are placed with the Washington State Local Government Investment Pool (LGIP) administered by the Washington State Office of the State Treasurer. Longer term investments are bonds which primarily include direct and indirect obligations of the United States Federal Government. See Appendix D for more detail on the city’s cash and investments.



## Capital Assets

The City of Orting maintains capital asset records to identify and account for the long-lived assets of the City. Capital assets include land, buildings, machinery & equipment, and infrastructure valued in excess



of \$5,000 and with a useful life exceeding two years. Assets are expensed as they are purchased.

## Long Term Debt

The City tries to manage its long-term debt in a manner designed to utilize its credit to optimize City services, while balancing overall debt levels and annual debt service obligations. The City recognizes that prudent use of its credit can both facilitate construction of essential capital improvements and serve as a method for sharing the costs of

those improvements between current and future beneficiaries. The City will typically strive for a conservative mix of cash and debt to fund projects.

1. Debt will not be used to cover operating expenses. When necessary, long-term debt may be used to provide for capital acquisitions and construction.
2. Term of debt. Long-term debt will be structured in such a manner, so the debt payments do not exceed the expected useful life of the project being financed. Whenever possible, the City will fund its capital needs on a pay-as-you-go basis, especially smaller capital projects.
3. Refunding bonds: Generally, existing bonds will not be refunded through the issuance of refunding bonds unless the refunding plan will achieve a net present value savings of at least 5%. As an exception to this general rule, the bonds may be refunded to obtain more favorable bond covenants when it is clearly in the City's interests to do so.
4. Legal limitation of indebtedness. The City will utilize its general obligation (GO or voted) and limited tax general obligation (LTGO or non-voted) debt authority prudently. The City's outstanding debt will never exceed those constitutional limits.
5. Preservation of credit rating. The City will carefully consider the future fiscal impacts of incurring additional long-term debt and will recognize the implicit, additional future costs of any debt issuance that impacts the City's credit rating.
6. Use of revenue debt whenever possible. The City recognizes that its ability to pledge its taxing authority as a security for debt is a limited resource which should be preserved whenever possible. Therefore, whenever the improvement being financed with debt is expected to produce off-setting revenues that can be used to secure all or part of the debt in lieu of a pledge of the City's taxing authority that revenue should be used to secure the debt to the maximum practical extent to minimize the usage of the City's limited voted and non-voted debt capacity.
7. Internally financed debt. The City may make interfund loans when it is prudent to do so as permitted by state law.



8. Utility fund debt. Each rate-based utility will utilize a six-year capital and financial plan which allocates capital financing needs between debt and pay-as-you-go use of current revenues. When it is determined that issuance of debt is needed for capital construction, debt will be secured solely by a pledge of rate revenues and will not utilize any general pledge of the City's taxing authority except in extraordinary circumstances as approved by City Council.
9. Conduit Debt/Local Improvement Districts. The City may allow itself to be used a conduit of debt secured by others where such an arrangement is allowed by law or regulations, and where the City is not, in any way, contingently liable for repayment of the debt.
10. Debt Issuance Review. Prior to issuing any long-term debt, the City will review the fiscal impact of the debt over the life of the new bonds. No long-term debt shall be incurred without approval by the City Council.

### Reserve and Fund Balance Policies.

The City will maintain specific reserves as required by law, ordinance, or bond covenant. Generally, the City shall maintain a General Fund fund balance of not less than 25% of operating expenditures to provide for needed cash flow and as a reserve against unforeseen expenditures needs or revenue shortfalls. The reserve shall be 50% for the Enterprise Funds (water, sewer and stormwater).

### Revenues

Budgeted revenues will be forecasted realistically, but conservatively. Before accepting any state or federal grants, the City shall assess the fiscal impacts of the grant in view of any matching requirements, future operations and maintenance costs, and other commitments or obligations. No state or federal grant with a local



match in excess of \$25,000 may be applied for without express approval from the City Council, regardless of whether the project is included in the adopted budget or Capital Improvement Plan.

Utility rates shall be set sufficiently to cover the costs of service.

City staff will periodically review all fees for licenses, permits, fines, and other miscellaneous charges and recommend changes based on inflation, processing time, expenses to the City, benchmark rates, and any other factors pertinent to the specific item.

### Fiscal Monitoring

Revenues and expenditures are monitored by the Finance Department and department managers continually throughout the year to ensure that funds are available and used in an appropriate manner. Period reports are compiled and made to the City Council on the status of the budget and progress being made on various projects. Monitoring also includes ongoing assessment of trends, changes to

laws, etc. and subsequent evaluations for potential impacts of external changes on the City's sources of revenue and expenditure limitations or mandates.

### Financial Planning and Capital Investment Policies

Capital projects which anticipate funding, in whole or in part, from grants, mitigation fees, impact fees, or other funds that involve a competitive application shall be reevaluated on the basis of its value and priority level if the anticipated grant, fee, or loan does not materialize or the changes of award appear remote.

The City will not fund capital improvements that primarily benefit development except as part of the City's economic development plan and strategy.

The City will maintain and periodically update a maintenance and replacement schedule for the Fleet Replacement Fund. Any equipment replacements and additions will be included and itemized in the budget, and no equipment shall be substituted from the established schedule without the express consent of the City Council.

## 2020 Budget:

### Overview

The key issues impacting the 2020 budget are capital projects. All our major funds have at least one major project projected to be either in design or construction during the year. The City currently has a strong reserve fund position across our funds which will allow a number of these projects to be funded with cash.

### Major Projects

The City annually adopts Capital Improvement Plans (CIP's) or Street Improvement Plans (SIP) which outline our priorities for capital for those funds. The CIP's and TIP's are included in Appendix A. Below is a summary of the key capital expenses that we are expecting for the 2020 budget year. Additional details on these projects can also be found in Appendix C - Budget requests.

#### New City Hall

Police, Court, Council Chambers and City Hall: At the end of 2017 the Council moved to sell the Public Safety Building with the intent to build a new facility that would house most of the city's primary functions including police, court, council chambers, and city administrative offices, with the ultimate intent of vacating the current City Hall located on Train Street. Also at the end of 2017, the city acquired property to the north of the Public Safety Building on Washington Avenue with the intent to build new city facilities. The city hired Helix Design Group in 2018 to



design the facility, and hired Pease Construction to construct the facility during 2019. The city expects this new facility to cost just under \$7 million including the purchase of the land, design work, construction and other ancillary costs. The project is being paid for out of the fund balances of our General, Parks, Streets, Water, Sewer, and Stormwater funds.

#### Treatment Plant Solids Handling Facility

The city is currently in the design process for a solids handling facility at our treatment plant. Currently, the city must hire a contractor every several years and have our lagoons dredged and then the solids are transported to sites where we can safely dispose of them. This has become a more difficult and costly process as regulations surrounding the disposal of sewage solids is ever increasing. This solids handling facility will increase our flexibility in how we dispose of our solids. The estimated cost of this project including design and construction is between \$8 million and \$11 million and will be paid for with a combination of cash and debt from the sewer fund. As mentioned above, enterprise funds are self-funding and the debt will be paid for out of sewer rates. The city retired the bond on the construction of the sewer plant in 2018, so the impact to rates of the new debt will be somewhat tempered.

## New or Ongoing Major Requests

For 2020 there are a number of new requests including capital items, additional staff, and new programs. The total new or ongoing major requests totals \$5.1 million. A number of these projects have been part of the budget in previous years including sewer and stormwater projects, but a number of the projects are new requests including a police vehicle and new public works equipment. A schedule of these projects and a summary of each of the individual requests can be found in Appendix C.

## Fund Balances

Fund balance is the excess of an entity's assets over its liabilities. A negative fund balance is a deficit. Unreserved fund balance represents historical receipts less historical expenditures. Unreserved fund balance is available for budgetary appropriation if necessary to balance revenues to expenditures. The following table represents the ending fund balances for our major operating funds along with our projection for 2019 and 2020 ending fund balance.



All Funds: Ending Fund Balance		2017	2018	2019	2020	Change from 2020	
		Actual	Actual	Estimated	Estimated	\$	%
General Fund	001	1,590,588	3,783,305	1,200,000	1,195,330	(4,670)	-0.4%
City Streets	101	478,878	291,572	296,000	200,943	(95,057)	-32.1%
Cemetery	104	-	45	-	-	-	0.0%
Parks Department	105	644,012	780,998	559,000	66,516	(492,484)	-88.1%
Tourism Fund	107	5,767	6,283	7,000	1,350	(5,650)	-80.7%
TBD	108	99,068	220,239	270,000	369,800	99,800	37.0%
Police Department Drug	120	3,822	3,844	3,900	70	(3,830)	-98.2%
LOCAL Vehicle Purchase 2016	202	-	-	-	-	-	0.0%
LOCAL Backhoe Purchase 2017	203	-	-	-	-	-	0.0%
Emergency Evacuation Bridge Fund	303	-	-	-	-	-	0.0%
City Hall Construction	304	-	446,091	4,500,000	-	(4,500,000)	-100.0%
Transportation Impact	320	530,969	519,360	620,000	215,000	(405,000)	-65.3%
Water	401	1,340,333	1,552,126	1,118,000	1,064,173	(53,827)	-4.8%
Wastewater	408	7,073,549	7,571,441	7,059,000	5,639,720	(1,419,280)	-20.1%
Stormwater	410	1,924,454	2,381,694	2,129,000	669,917	(1,459,083)	-68.5%
Utility Land Acquisition	412	1,232,642	768,821	170,000	-	(170,000)	-100.0%
Customer Deposits	634	158,684	3,815	-	-	-	0.0%
Cemetery Perpetual Fund	701	506,150	510,217	516,000	523,000	7,000	1.4%
Skinner Estate Fund	704	469,294	472,754	478,000	480,500	2,500	0.5%
<b>Total</b>		<b>16,058,212</b>	<b>19,312,607</b>	<b>18,925,900</b>	<b>10,426,319</b>	<b>(8,499,581)</b>	<b>-44.0%</b>

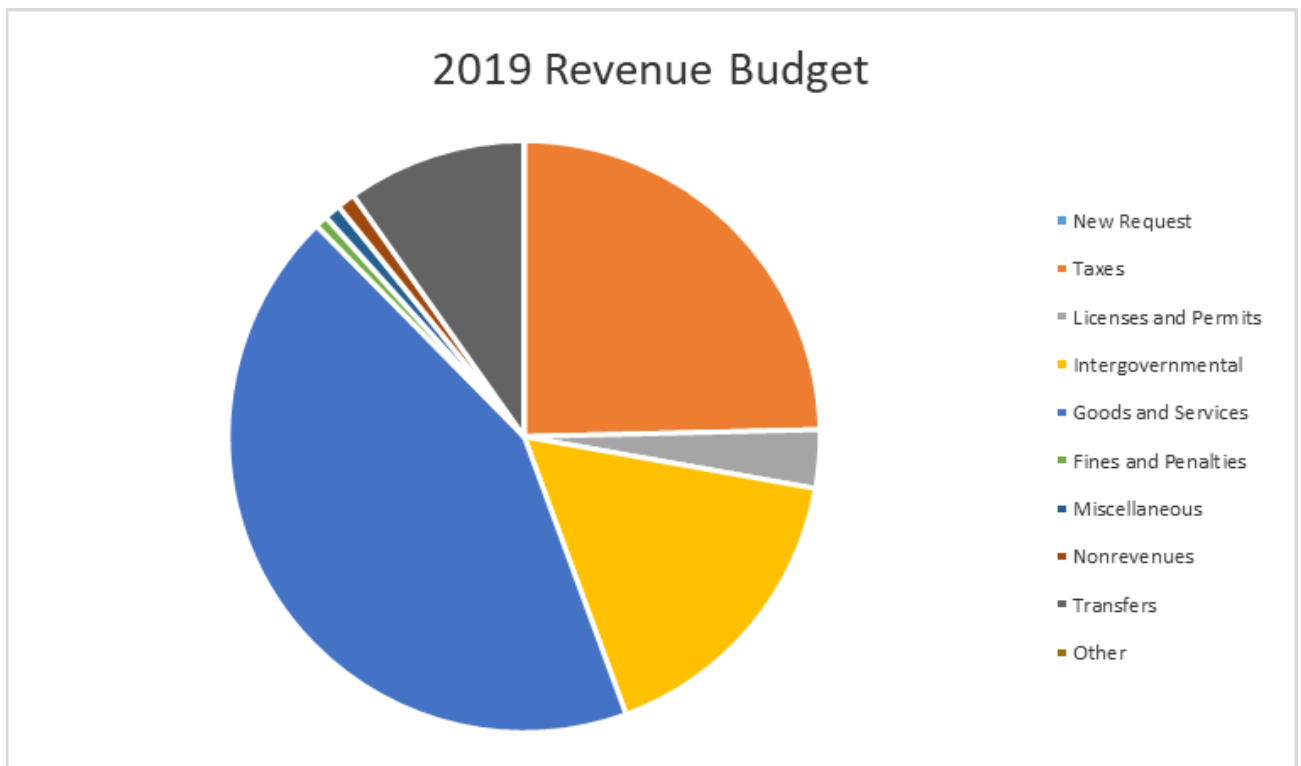
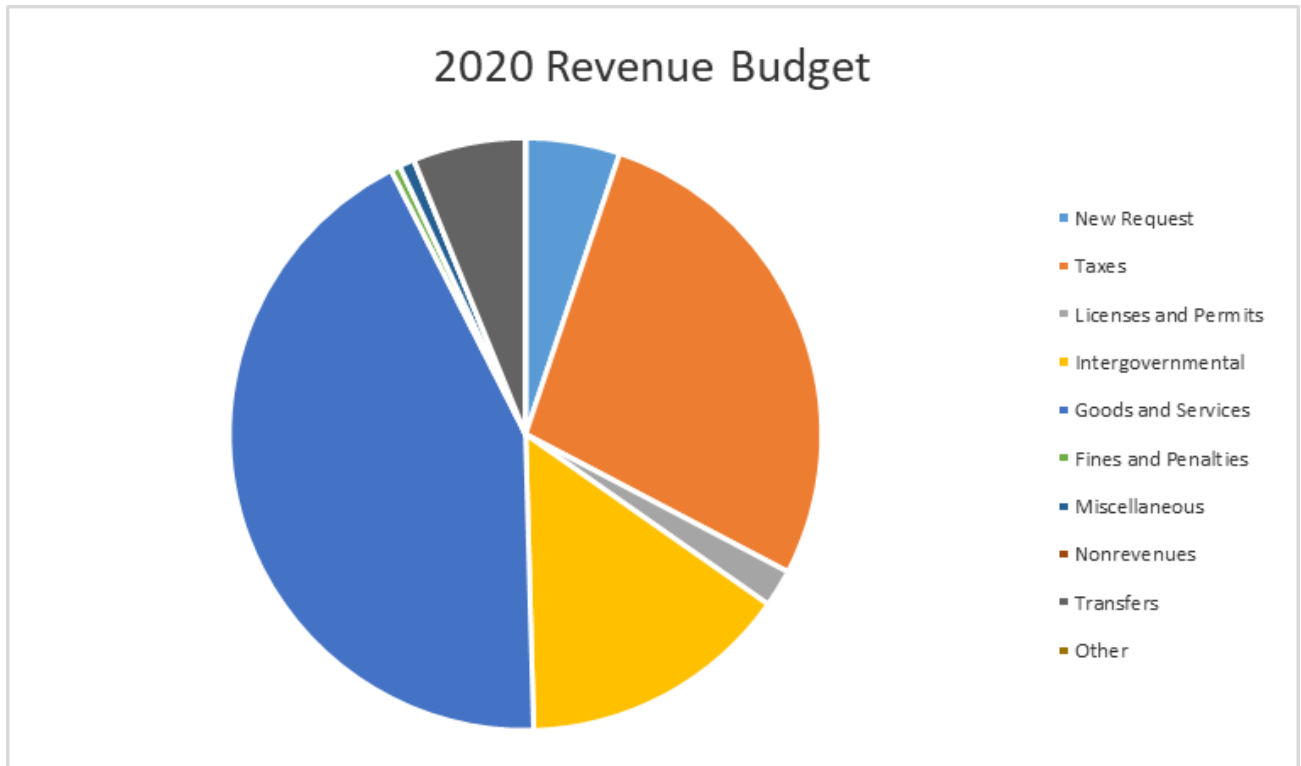
## Comparative Revenue and Expenses

The following table represents the estimated revenues and expenses of all funds:

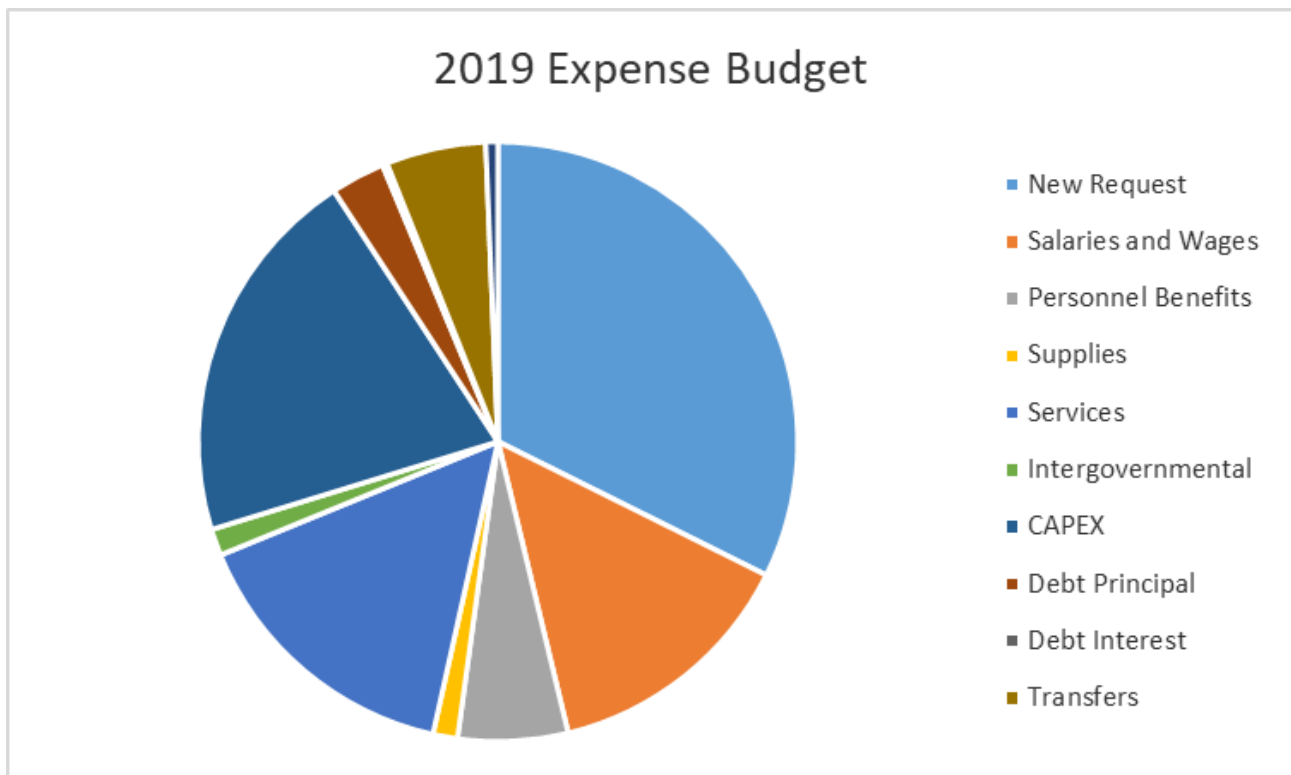
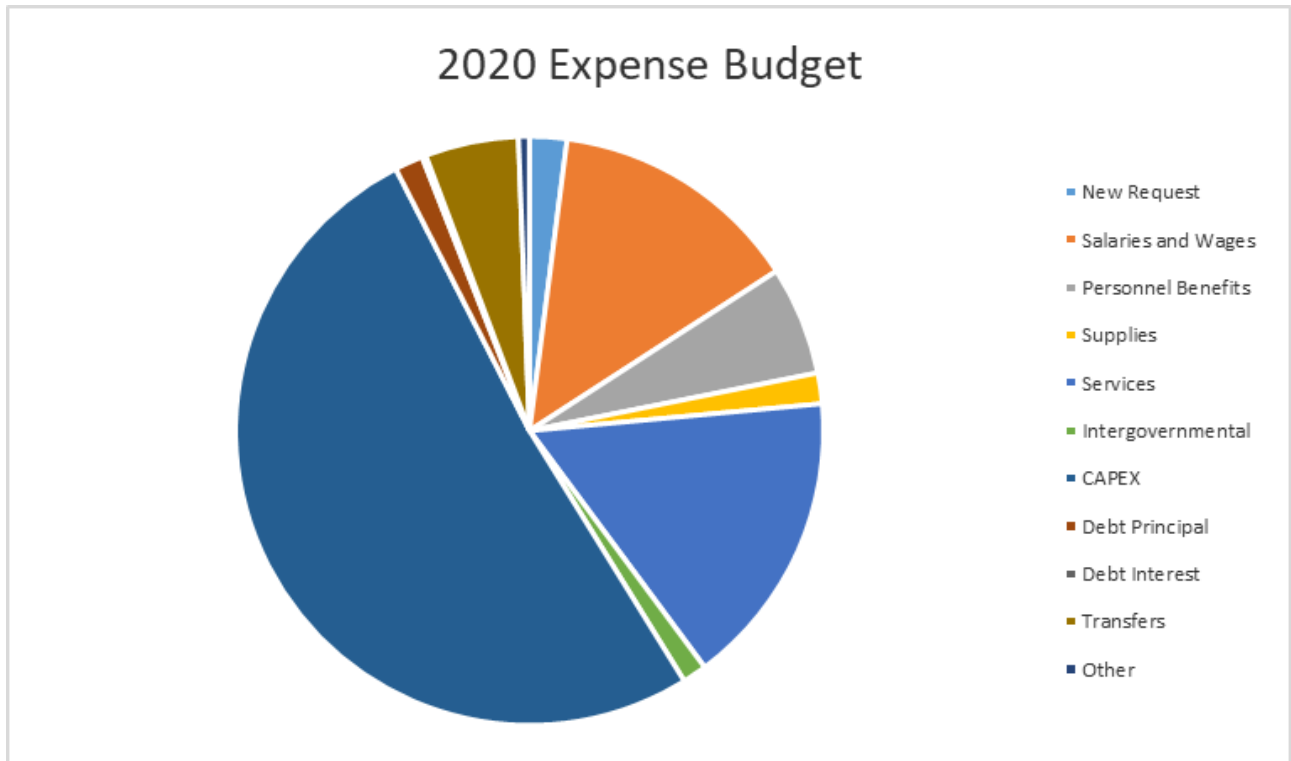
All Funds	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	30,000.00	-	0.0%
Taxes	3,203,588.50	3,576,660.92	3,313,001.23	3,380,811.16	3,343,940.61	(36,870.55)	-1.1%
Licenses and Permits	621,810.05	388,832.18	244,278.96	436,500.00	248,500.00	(188,000.00)	-43.1%
Intergovernmental	1,183,143.52	850,863.57	700,345.44	2,278,900.00	1,783,900.00	(495,000.00)	-21.7%
Goods and Services	6,133,072.16	5,963,948.26	4,960,957.35	5,934,567.50	5,513,441.50	(421,126.00)	-7.1%
Fines and Penalties	110,260.75	109,953.05	93,182.09	94,100.00	86,500.00	(7,600.00)	-8.1%
Miscellaneous	311,625.82	317,140.78	403,857.52	122,042.00	124,010.00	1,968.00	1.6%
Nonrevenues	155,433.34	157,806.38	12,609.15	136,200.00	200.00	(136,000.00)	-99.9%
Transfers	180,553.38	291,284.55	6,651,874.17	1,346,342.33	745,042.33	(601,300.00)	-44.7%
Other	154,080.56	2,198,424.64	53,452.92	-	-	-	0.0%
<b>Total Revenue</b>	<b>11,873,014.70</b>	<b>13,563,629.78</b>	<b>9,781,684.66</b>	<b>12,383,120.66</b>	<b>11,130,492.11</b>	<b>(1,282,628.55)</b>	<b>-10.4%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	561,100.00	561,100.00	0.0%
Salaries and Wages	2,624,796.99	2,711,558.18	2,423,120.85	3,029,084.75	3,073,514.09	44,429.34	1.5%
Personnel Benefits	972,131.99	1,050,478.39	946,123.85	1,301,697.89	1,322,566.42	20,868.53	1.6%
Supplies	266,942.43	304,874.92	259,068.51	384,100.00	336,850.00	(47,250.00)	-12.3%
Services	2,451,325.00	2,674,161.27	2,334,612.04	3,639,501.55	4,023,389.95	383,888.40	10.5%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	3,946,430.21	2,299,615.55	3,256,051.41	12,144,220.30	9,996,834.66	(2,147,385.64)	-17.7%
Debt Principal	531,944.49	563,390.79	339,230.22	352,496.15	352,175.93	(320.22)	-0.1%
Debt Interest	75,631.32	62,419.17	54,128.22	50,482.29	49,882.67	(599.62)	-1.2%
Transfers	1,155,715.74	492,372.60	6,722,286.12	6,856,941.25	602,981.21	(6,253,960.04)	-91.2%
Other	147,498.98	144,191.25	5,539.22	139,500.00	500.00	(139,000.00)	-99.6%
<b>Total Expenses</b>	<b>11,016,701.41</b>	<b>9,810,689.52</b>	<b>9,617,874.32</b>	<b>21,041,082.93</b>	<b>19,716,813.71</b>	<b>(1,324,269.21)</b>	<b>-6.3%</b>

Note: All totals are net of transfers.

Revenue Charts (All Funds)



Expense Charts (All Funds)





## Personnel, Wages and Benefits

Other than capital expenditures, wages and benefits make up the largest portion of the city's expenses. For 2020 it is estimated that we will spend \$3.16 million on wages and \$1.36 million on benefits. Expressed another way, 20% of our expenses go to wages and benefits.

For the 2020 budget we are proposing a head count of 40 full time equivalent (FTE) employees. This headcount represents no net change from the 2019 budget. In 2019 we had planned to hire a permits clerk which we did not move forward with and have since decided is unneeded at this time and have added a City Clerk Assistant. More information regarding positions and wages can be found in Appendix B.

Wages are set by the council for administrative staff on an annual basis and the council approves wages for the city's two bargaining units when their collective bargaining agreements (CBA) are ratified. The AFSCME Local 120 (Local 120) union represents our public works and clerical employees. The Fraternal Order of Police Lodge 27 (FOP) represents our police officers. The Local 120 CBA covers the employees until the end of 2019 and is currently being negotiated while the FOP CBA covers the employees to the end of 2021.

## General Fund

This section of the budget is broken down first into an overview of general fund taxes, and then will move into the functional areas of the general government. If the functional areas have revenue associated with them, like the Municipal Court or the Building Department, associated revenue will be detailed in that section.

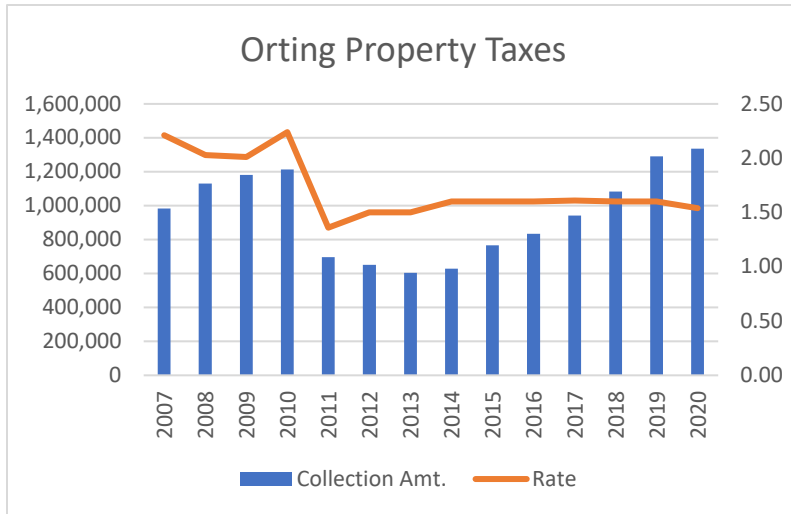
### General Fund Taxes

2020 general fund tax revenue is projected to be up over 2019 revenues by about \$43 thousand or 1.6%. General fund taxes can be used for any purpose and carry no restrictions.

### Property Tax

The City of Orting General Fund is supported by property taxes levied on the assessed value (AV) of real estate (including land, structures, and improvements). In Table 1 above, property taxes are included in the "Taxes" category. Pierce County acts as the City's agent to collect property taxes levied in the county for all taxing authorities. Taxes are due in two equal installments on April 30th and October 31st. Collections are remitted to the appropriate taxing district by the County Treasurer the month following collections. By law, the City is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. Also by law, the local fire district's levy and the library district's levy must be subtracted from the City's levy. The City has annexed to both Central Pierce Fire District (#18) and the Pierce County Library District, therefore, the City's levy is reduced by those levies. In 2019 both the Fire District and the Library district were taxing at their maximum levies of \$1.50 and \$0.50 respectively, so the city was limited to \$1.60 per \$1,000 assessed valuation.





By state initiative, property tax is capped at 1% increase over the prior year’s collections, plus the value of any annexations and new construction. For 2020 the city has ran into its statutory 1% increase cap and our effective tax will be approximately \$1.54 per \$1,000 assessed valuation.

Property taxes are classified as either regular levy or special levy. The regular levy is used by the taxing authority for general

operations and debt service costs related to non-voter approved bonds. With a vote of the community, the City can assess a “special levy” to pay for specific voter-approved bonds. The City of Orting has no outstanding voter-approved bonds, and therefore no special levy property taxes.

In 2019 Orting citizens paid \$12.86 per \$1,000 of assessed valuation to the following taxing authorities:

Entity	Tax Amount	%
Conservation Futures	\$0.04	0.31%
Flood Control Zone	\$0.08	0.62%
Port of Tacoma	\$0.18	1.40%
Central Puget Sound RTA	\$0.21	1.63%
Pierce County Rural Library	\$0.50	3.89%
Fire District 18	\$2.48	19.28%
State	\$2.62	20.37%
County	\$1.09	8.48%
<b>City of Orting</b>	<b>\$1.60</b>	<b>12.44%</b>
Orting School District	\$4.06	31.57%
<b>Total:</b>	<b>\$12.86</b>	<b>100.00%</b>

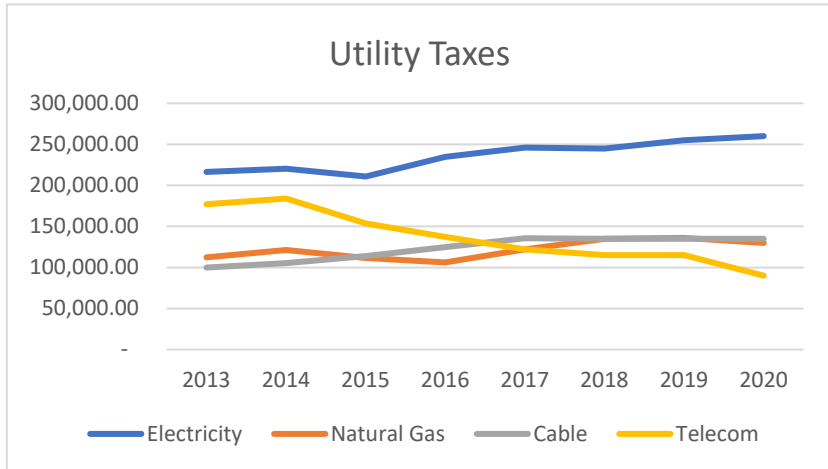
As a percentage of the local property tax burden, the city’s share is 12.44%, and the city has not changed its tax amount since 2013. The biggest driver of property taxes increasing over the past several years has been the increase in assessed property values. As property values go up, the amount paid in property taxes goes up even if the tax rate remains unchanged.

#### Utility Taxes

Utility taxes in the city are only levied on telecommunications, gas and electricity at 6% of gross revenues. The city has the authority to impose further utility taxes on garbage and public utilities including water, sewer, and stormwater, but has not imposed any such taxes, and this budget does not propose imposing such taxes.

Since 2013, and including our estimates for 2020, taxes on electricity have averaged \$235 thousand per year, and have increased steadily over that period, increasing an average of just under 3% per year.

Taxes on natural gas have increased from \$112 thousand in 2013 to an estimated \$130 thousand in 2020, or 3.6% per year on average. Based on the natural gas futures for 2020, we are expecting just a slight decrease in our tax collections in natural gas during 2020.



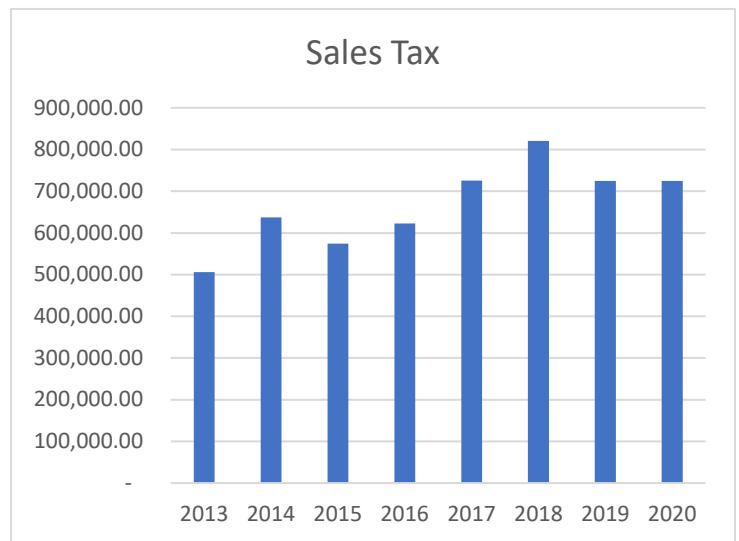
The amount collected from our taxes on cable had been increasing since 2013, but it appears to be leveling out around \$135 thousand per year which is our budget estimate for 2020. Our potential tax base for cable has expanded over the previous year, but it appears we are being impacted by the broader trend of families canceling their cable service for other options.

Taxes on telephones and cell phones has been trending down since our high of \$184 thousand in 2014. For 2019 we budgeted \$115 thousand, but based on the run we are currently on, our current expectation is that we will collect less than \$100 thousand. Due to this declining revenue source our expectation for 2020 is to collect \$90 thousand. We suspect the reason telecom taxes have been trending down since 2014 is due to customer’s eliminating their land lines.

*Sales Tax*

Sales tax is imposed on every taxable transaction occurring within the City, and it applies to the same transactions which the state sales tax applies. The sales tax rate within the city is 9.2%. The city’s rate is 1%, the county taxes 0.3%, taxes that go to the transit authority are 1.4%, and the state rate is 6.5%.

The city’s sales tax collections has benefitted over the past several years from a boom in construction. Sales tax collections have gone from \$506 thousand in 2013 to a high in 2018 of \$820 thousand. Sales tax is expected to come in around the \$725 thousand level for 2020 as building dries up in Orting and we inch to a possible recession.



## General Fund Revenue & Expense Overview

Total budgeted expenses for the General Fund are down from 2019, however when you take out the effect of the new city hall from the 2019 budget, 2019 budgeted expenses total \$3.74 million and 2020 budgeted expenses total \$3.66 million, or a roughly an \$80 thousand decrease. This decrease in expenses compared to 2019 primarily due to less capital requests. The following table summarizes the revenue and expenses of the General Fund since 2017 and includes the 2020 budget amounts:

General Fund	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	30,000	30,000	
Taxes	2,436,441	2,670,228	2,712,758	2,770,751	2,813,881	43,129	1.6%
Licenses and Permits	621,810	388,832	244,279	436,500	248,500	(188,000)	-43.1%
Intergovernmental	228,939	239,043	210,472	250,900	255,900	5,000	2.0%
Goods and Services	451,185	343,810	250,374	305,690	227,040	(78,650)	-25.7%
Fines and Penalties	72,486	72,088	52,697	72,100	64,500	(7,600)	-10.5%
Miscellaneous	169,935	101,329	83,186	26,500	21,500	(5,000)	-18.9%
Nonrevenues	16,433	16,981	12,377	-	-	-	0.0%
Transfers	-	-	-	-	4,000	4,000	0.0%
Other	10,000	2,198,425	51,120	4,000	-	(4,000)	-100.0%
<b>Total Revenue</b>	<b>4,007,229</b>	<b>6,030,736</b>	<b>3,617,263</b>	<b>3,866,441</b>	<b>3,665,321</b>	<b>(201,121)</b>	<b>-5.2%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	110,000	110,000	
Salaries and Wages	1,561,624	1,601,613	1,354,173	1,643,606	1,689,917	46,311	2.8%
Personnel Benefits	505,184	561,561	503,378	679,340	690,164	10,824	1.6%
Supplies	155,831	187,556	153,524	198,750	176,550	(22,200)	-11.2%
Services	952,420	1,073,766	804,022	984,499	855,173	(129,327)	-13.1%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	356,645	84,012	106,622	128,500	46,800	(81,700)	-63.6%
Debt Principal	-	7,153	34,727	45,000	37,000	(8,000)	-17.8%
Debt Interest	-	114	10,206	-	8,000	8,000	0.0%
Transfers	1,008,303	319,288	3,223,796	3,255,220	55,887	(3,199,333)	-98.3%
Other	5,395	5,191	5,479	500	500	-	0.0%
<b>Total Expenses</b>	<b>4,545,402</b>	<b>3,840,255</b>	<b>6,195,927</b>	<b>6,935,415</b>	<b>3,669,990</b>	<b>(3,265,424)</b>	<b>-47.1%</b>

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## Legislative

The City Council serves as the City's policy makers. The council is the body who sets, in general, the main direction of the City while leaving details to the employees. More specifically, they:

- Define the functions, powers, and duties of City employees;
- Fix compensation and working conditions of City employees;
- Adopt ordinances regulating City business;
- Acquire, maintain, and protect public property including real estate, structures, waterways, and more;
- Provide services citizens need and want, including cultural, recreational, safety, utilities, roads, and planning for the future of the community;
- Represent the City of Orting in regional efforts;
- Balance services needed with how to pay for this, including borrowing, taxation, and the granting of franchise.



The following table represents a summary of expenses since 2017 along with our 2020 budget expenses.

Legislative	2017	2018	2019	2019	2020	Change from 2019	
<b>Expenditures</b>	Actual	Actual	To Date	Budget	Budget	\$	%
New Request	-	-	-	-	7,000	7,000	0.0%
Wages	26,400	25,200	18,893	25,200	25,200	-	0.0%
Benefits	-	-	-	-	-	-	0.0%
Supplies	1,070	3,020	1,015	9,200	1,500	(7,700)	-83.7%
Services	5,935	9,235	8,132	8,400	7,900	(500)	-6.0%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	41,878	-	-	-	-	-	0.0%
Debt Principal	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Other	-	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>75,283</b>	<b>37,456</b>	<b>28,040</b>	<b>42,800</b>	<b>41,600</b>	<b>(1,200)</b>	<b>-2.8%</b>



## Municipal Court

The Municipal Court serves citizens and visitors to the city who have been charged with misdemeanors, civil infractions or parking violations. The Municipal Court:

- Adjudicates criminal misdemeanor offenses and imposes appropriate fines and punishments;
- Collects fines, restitution and other assessments imposed by the court and accounts for all funds received and disbursed;
- Manages jury trials;
- Assures the due process requirement of a public defender at arraignments;
- Makes decisions about civil infractions and imposes penalties and deferrals as appropriate;
- Monitors, evaluates and implements legislative mandates and changes in court rules.

The table below represents a summary of the revenue and expenses since 2017 along with the expected revenue and expense budget for 2020<sup>1</sup>:

Court	2017	2018	2019	2019	2020	Change from 2019	
	Actual	Actual	To Date	Budget	Budget	\$	%
<b>Revenues</b>							
New Requests	-	-	-	-	-	-	0.0%
Goods & Services	59,473.61	48,589.16	27,245.68	53,200.00	43,800.00	(9,400)	-17.7%
Fines and Penalties	72,456.41	72,067.39	47,636.72	71,400.00	64,300.00	(7,100)	-9.9%
Miscellaneous	3,548.24	6,546.22	3,858.21	4,000.00	4,500.00	500	12.5%
Nonrevenues	11,125.82	9,948.37	5,790.76	-	-	-	0.0%
<b>Total Revenue</b>	<b>146,604</b>	<b>137,151</b>	<b>84,531</b>	<b>128,600</b>	<b>112,600</b>	<b>(16,000)</b>	<b>-12.4%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	600	600	0.0%
Wages	141,465	159,155	124,855	164,038	171,662	7,624	4.6%
Benefits	51,071	58,610	44,798	64,123	65,670	1,547	2.4%
Services	11,698	17,015	12,351	17,350	19,705	2,355	13.6%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	41,878	-	-	8,800	300	(8,500)	-96.6%
<b>Total Expenses</b>	<b>246,112</b>	<b>234,781</b>	<b>182,003</b>	<b>254,310</b>	<b>257,937</b>	<b>3,626</b>	<b>1.4%</b>

<sup>1</sup> The court collects and remits additional funds in a custodial capacity for the state. The amounts collected and remitted to the state for 2017, 2018 and 2019 YTD have been \$106,058.25, \$104,371.03 and \$55,332.73 respectively.





## Executive

The Executive Department houses the offices of the Mayor and City Administrator and provides general administrative oversight and support to the other City departments. This department administers programs and policies established by the City Council and directs the day to day activities and operations for all City departments. More specifically, the Executive Department:

- Informs the Council on City issues, problems, and future needs;
- Implements policy decisions of the Council;
- Develops and implements strategic plans for the execution of the City's mission, vision, and values;
- Provides leadership to City Departments in management and strategic planning;
- Represents the City and local concerns on a regional, state, and national level;
- Plans and implements communications strategy to keep citizens informed on City issues;
- Coordinates agendas and information for efficient city meetings;
- Coordinates response to citizen requests for public records.



2019 Highlights have included:

- Development of new facilities including new structures for police/court/council/administration and separate facilities for public works;
- Updating our economic and communications plans;
- Continued work on the city's emergency preparedness plans and emergency management training and drills for staff.

The following table summarizes expenses since 2017 and includes our 2020 budgeted expenses:

<b>Executive Expenditures</b>	2017	2018	2019	2019	2020	Change from 2019	
	Actual	Actual	To Date	Budget	Budget	\$	%
New Request	-	-	-	-	-	-	0.0%
Wages	12,000	48,108	43,457	50,433	51,313	880	1.7%
Benefits	1,177	14,775	12,470	12,748	14,062	1,314	10.3%
Supplies	2,271	3,471	3,521	20,300	5,300	(15,000)	-73.9%
Services	5,985	9,972	6,914	8,900	8,900	-	0.0%
<b>Total Expenses</b>	<b>21,433</b>	<b>76,326</b>	<b>66,362</b>	<b>92,381</b>	<b>79,575</b>	<b>(12,806)</b>	<b>-13.9%</b>



## Finance & City Clerk

The Finance Department supports City operations by:

- Providing timely and accurate financial data and analytical support to assist in decision making processes at all levels;
- Maintaining the accounting software system to ensure the integrity of the City's financial data, while striving for increased efficiencies and customer service;
- Administering and monitoring the City's finances in accordance with Federal, State and Municipal laws and regulations and best practices;
- Administers the city's human resource functions;
- Preparing the Budget and Annual Financial Report in accordance with the Washington State Auditor's Office "Budgeting, Accounting, and Reporting System (BARS) Manual, as well as best practices;
- Coordinating audits with the Washington State Auditor's Office;
- Ensuring fiscal responsibility in debt administration and investment protocols;
- Billing, auditing, reporting, receipting, and customer support for City's utility system, including water, sewer, and stormwater.
- Providing internal and external customer service, including banking, accounts payable, accounts receivable, grant management, and cash receipting.

2019 highlights have included:

- Completing an audit of the 2018 financial records with the State Auditor;
- Moving to a scan and toss system of preserving non-archival financial records;
- Continued training existing and new staff;
- Assisted other departments through the hiring process during a very competitive recruitment environment;
- Reviewed or rewrote all city job descriptions; and
- Completed contract negotiations with the Police Guild and started negotiations with the Public Works and Administrative Staff union.

City Clerk:

If the City is a wheel, the City Clerk is the hub. The clerk is the historian of the community, for the entire recorded history of the city and its people is in the clerk's care. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together." My major responsibilities are: City Council support including agenda development, preparation of official minutes, support to the Mayor, the City Council and the City Administrator, management of the City's official records, codifying City ordinances, public disclosure, legal noticing, recording of legal documents, officiating formal bid openings, accepting claims, supporting Council committees, maintaining contract files, and city website support.

2018 highlights have included:

- The archiving of essential records of the Clerk's office from the inception of the City up to 2010.
- Fulfilled 38 record requests through the beginning of September.
- Producing agendas, minutes and other critical council records.

- Received a \$7,200 grant from the State Archivist to scan documents. With this grant we were able to digitize documents.

For 2020 the Clerk is requesting the addition of a Clerk Assistant. This increase in staff is mostly paid for by reductions elsewhere within the Finance Department's budget. Below you can see a summary of expenses since 2017 along with our 2020 budget expenses:

<b>Finance</b>	2017	2018	2019	2019	2020	Change from 2019	
<b>Expenditures</b>	Actual	Actual	To Date	Budget	Budget	\$	%
New Request	-	-	-	-	-	-	0.0%
Wages	152,213	136,969	150,227	173,052	191,689	18,636	10.8%
Benefits	85,836	55,997	57,897	81,753	85,881	4,128	5.0%
Supplies	11,770	17,493	11,791	10,600	11,100	500	4.7%
Services	87,486	115,932	65,280	105,051	80,151	(24,900)	-23.7%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	48,878	5,190	699	14,300	12,500	(1,800)	-12.6%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>386,183</b>	<b>331,581</b>	<b>285,894</b>	<b>384,757</b>	<b>381,321</b>	<b>(3,435)</b>	<b>-0.9%</b>

## Legal

The city attorneys serve as the legal advisors to the Mayor, City Council, City Administrator, and other employees of the City. All city attorneys are contracted through various legal firms. The legal department:

- Represents the City of Orting in all litigations;
- Drafts and reviews all ordinances, resolutions, contracts, and agreements;
- Furnishes written opinions on all legal matters relating to the City;
- Prosecutes misdemeanors and gross misdemeanors in the Court;
- Updates Municipal Code and policy manuals.

Below is a summary of expenses since 2017 along with our 2020 budget expenses:

<b>Legal Services</b>	2017	2018	2019	2019	2020	Change from 2019	
<b>Expenditures</b>	Actual	Actual	To Date	Budget	Budget	\$	%
Total Legal Services	152,393	174,054	114,829	138,000	140,400	2,400	1.7%



## Police

The Orting Police Department is charged to preserve the peace, protect life and property, and enforce the local, state and federal statutes. The Orting Police Department is a full-service, community-centered law enforcement agency. To accomplish all tasks assigned to the police department, the organization is divided into three functional areas, Administration, Operations (Patrol), and Support Services, which includes full-time/part-time personnel. The organization structure of the police department was transformed in 2019 with the addition of two assignment-specific lieutenants and a re-crafted organizational chart. Further functions of the police department include:

- Work with citizens, businesses, and the entire community to build partnerships for a safe and strong community.
- Provides traffic control through enforcement and education;
- Prevents crime by catching suspects, investigating incidents, watching trends, working with neighboring jurisdictions, citizens and businesses;
- Investigates crimes, seeking not only to identify suspects but also to build strong cases for prosecution;
- Maintain peace and order;
- Respond to incidents of criminal activity or unrest;
- Prepare for and respond to emergency situations and help others be prepared to respond to human-made or natural disasters.



2019 was a year of transformation, change and continued improvement for the Orting Police Department. Organizational change was identified as a key goal in 2018, and that relentless process continues to take shape. Expectations that our city has of its police service are continuing to evolve. Those fundamental expectations relate to accountability, collaboration and inclusiveness, greater openness, transparency, decision-making, sustainability and affordability.

The Orting Police Department made investments in new technology, updated equipment and four

new police patrol vehicles while committing to stronger approach to the management of public funds.

Our vision is reflected in a new community-centered service delivery model, which is comprised of three primary goals. These primary goals include being where the public needs us most, embrace partnerships to create safer neighborhoods, and to focus on the unique needs of our community.

We have an opportunity to redefine, revitalize, and modernize our service to achieve a new level of excellence and leadership, and we are eager to rise to new levels of police performance.

The primary driver of the 2020 police budget is the request to purchase three additional vehicles. Two of the new vehicles will go to two budgeted officers that have yet to be hired. The additional vehicle will replace an existing vehicle. The following table summarizes the police expenses since 2017 and shows the budgeted expenses for 2020:

<b>Police</b>	2017	2018	2019	2019	2020	Change from 2019	
<b>Expenditures</b>	Actual	Actual	To Date	Budget	Budget	\$	%
New Request	-	-	-	-	66,800	66,800	0.0%
Wages	1,102,671	1,070,922	891,864	1,048,173	1,080,283	32,110	3.1%
Benefits	347,355	368,803	335,804	429,882	449,835	19,954	4.6%
Supplies	55,898	62,163	48,217	64,500	62,700	(1,800)	-2.8%
Services	318,547	383,065	245,490	359,549	325,817	(33,733)	-9.4%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	169,558	8,727	83,849	45,500	34,000	(11,500)	-25.3%
Debt Principal	-	7,153	34,727	45,000	37,000	(8,000)	-17.8%
Debt Interest	-	-	10,206	-	8,000	8,000	0.0%
Transfers	28,205	29,505	27,961	29,356	29,324	(32)	-0.1%
Other	-	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>2,022,234</b>	<b>1,930,338</b>	<b>1,678,118</b>	<b>2,021,960</b>	<b>2,093,759</b>	<b>71,798</b>	<b>3.6%</b>



## Planning

The duties of the Planning Department fall into three main functional categories: administrative, current planning or development review, and long-range planning.

### Administrative

The Planning Department is often the first point of contact for development proposals and staffs the Architectural Design Review Board, Planning Commission, City Council, Hearing Examiner meetings, and public hearings. The Planning Department is often asked to provide drafts of agenda bills, resolutions and ordinances, and provide assistance with grant applications. The Planning Department functions are handled partially in-house by the Planning Secretary for Planning Commission support. Since September 2019, the bulk of the Planning Department functions have been performed by AHBL, Inc.

### Current Planning or Development Review

The Planning Department is responsible for coordinating and leading the City's review of land use applications which includes a variety of permits and review processes. The Planning Department is also



responsible for conducting environmental review under the State Environmental Policy Act (SEPA), the City's critical areas regulations, the Orting Shoreline Master Program, and the City's floodplain development regulations.

### Long-Range Planning

The Planning Department is responsible for preparing land use code updates as well as updates of long range policy

documents such as the Comprehensive Plan, subarea plans, the Shoreline Master Program, buildable lands reporting, and portions of the City's Capital Improvement and Transportation Improvement Plans. This work involves coordination with outside agencies and the City Attorney.

### Departmental Goals for 2020

The Planning Department has several goals for 2020. Some are based on code or state mandated timelines, while others are related to reducing liability or increasing customer service. These include:

- Identify and prepare code amendments on a timely basis;
- Update forms to include most recently adopted codes and processes;
- Provide a Frequently Asked Question section for the City's website;
- Create a series of Customer Assistance Memos to help applicants understand the process and fees as well as relevant code and development regulations;
- Establish a bi-monthly Technical Review Committee to provide timely review of all projects;
- Update the City's Fee Schedule to establish an upfront deposit for third party review services in development review;

- Establish a Comprehensive Plan amendment docketing process;
- Identity and apply for grants annually; and
- Return all phone calls within 24 hours and schedule pre-application meetings within three days;

Below is a summary of expenses since 2017 along with our 2020 budget expenses:

<b>Planning Expenditures</b>	2017	2018	2019	2019	2020	Change from 2019	
	Actual	Actual	To Date	Budget	Budget	\$	%
Wages	-	-	-	9,756	-	(9,756)	-100.0%
Benefits	-	-	-	3,519	-	(3,519)	-100.0%
Supplies	4,774	8,544	19	3,300	3,300	-	0.0%
Services	112,346	136,639	17	76,500	71,000	(5,500)	-7.2%
<b>Total Expenses</b>	<b>117,120</b>	<b>145,183</b>	<b>36</b>	<b>93,075</b>	<b>74,300</b>	<b>(18,775)</b>	<b>-20.2%</b>

## Building/Code Enforcement

Building and code enforcement have been combined under one budget starting in 2020. One reason is strictly due to how the state auditor organizes these expenses in our chart of accounts. The second reason is that these are really two complementary functions, and in a lot of cases Code Enforcement and the Building Official work side by side on various code enforcement issues.

For 2019 the code enforcement position became a full time position instead of a part time position. This has allowed more hours to be devoted to dealing with various code issues, as many of them are very time consuming. Highlights for 2019 have included:

- Logged 223 Code Enforcement contacts to date. Interactions to date have resulted in answered questions from citizens, towing abandoned cars and written violation notices among other things
- With the assistance of the City Attorney, a new notice of violation and assessment of monetary penalties regarding RV's and boats parked on the street over 72 hours was created.
- Draft RV Ordinance presented to council committee for further consideration.
- Continued pressure on various chronic nuisance properties throughout the city.

The goal of the building department is to insure that all structures that are built within the city are built to meet the current building codes that the city and the State of Washington have adopted. Further, the building official makes sure that all structures that are built within the flood plains within the city meet FEMA's regulations. The building department works with the City Planner and City Engineer to ensure that all current regulations are being followed.

### **During 2019 many changes have taken place.**

The building department purchased software to be able to complete electronic plan review and is working with the public to submit their applications and plans electronically. Since this is something new to the city it will be a process in educating the public to the new way of submitting for permits.

We have signed an interlocal agreement with the city of Bonney Lake to provide backup for inspections and plan reviews if needed. This interlocal agreement will allow inspections to be completed during normal work hours when the Building Official is absent.

### **Goals for 2020**

As technology is changing the Building Department is striving to keep pace. Our goal for 2020 is to continue to refine our ability to do plan reviews electronically which will allow us to be more efficient in processing and tracking inspections and documenting the needs of the public.

### **2020 Budget Commentary**

For the 2020 Budget the building department will run as a one person department due to the decrease in construction. This change will reduce expenses as we will not be moving forward with a permits clerk. We look forward to the new challenges of construction and growth that lie ahead within the City.

The table on the following page represents a summary of revenue and expenses of the Building department since 2017:

Building/Code Enforcement	2017	2018	2019	2019	2020	Change from 2019	
	Actual	Actual	To Date	Budget	Budget	\$	%
<b>Revenues</b>						-	0.0%
Licenses and Permits	475,752	248,703	86,647	295,200	99,000	(196,200)	-66.5%
Goods & Services	281,510	182,068	52,019	150,600	47,800	(102,800)	-68.3%
Fines and Penalties	-	-	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>757,262</b>	<b>430,771</b>	<b>138,666</b>	<b>445,800</b>	<b>146,800</b>	<b>(299,000)</b>	<b>-67.1%</b>
<b>Expenditures</b>							
New Request	-	-	-	15,000	30,000	15,000	100.0%
Wages	82,350	119,751	72,178	126,577	122,410	(4,166)	-3.3%
Benefits	-	44,192	30,077	66,126	56,524	(9,602)	-14.5%
Supplies	6,699	8,150	5,163	7,600	5,500	(2,100)	-27.6%
Services	70,695	68,261	39,231	30,232	26,632	(3,600)	-11.9%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	33,513	5,465	8,132	9,900	-	(9,900)	-100.0%
Transfers	542	567	537	564	563	(1)	-0.1%
Other	-	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>193,799</b>	<b>246,386</b>	<b>155,317</b>	<b>255,998</b>	<b>241,629</b>	<b>(14,369)</b>	<b>-5.6%</b>

## Parks & Recreation Department

Orting is proud to connect its citizens and its guests to the beautiful setting around us. You can do everything from walking, running or biking on the Foothills Trail, fishing in the close by rivers, skateboarding, and participating in a variety of classes and sporting activities. All of this can be done within the picturesque backdrop of Mt. Rainier! Recreation is a part of important social interactions; the activity itself and the gains in knowledge and skills from participation. I hope you choose to participate in one or more of our programs. Make an investment in yourself. **YOU are worth it!** Our Hope is that you will enjoy our “Small Town, Big View” with FUN!

As of right now we offer the following programs: Dance Classes for All Ages (year round session), Puppy/Dog Training Classes (year round classes), Youth Baseball (April-June), Tots Soccer (Spring & Fall), Adult Softball (May-July), Mommy/Daddy & Me Soccer (Spring & Fall), Hit-Run-Pitch Competition (May), Youth Volleyball League (September-December), Daddy/Daughter Dance (June), Family Health-Nutrition-Fitness Class (year round classes), Painting Classes (monthly), Tumbling (year round), Movies in the Park (June-August); Giant Slip-n-Slide (Summer Hot Days); facility and athletic field rentals (year round). Successful programs typically must meet minimum participation level. Always make sure you register prior to a program/activity.



If you have an idea about a program, activity or sport you'd like to see here in Orting, please share them with us! We want to make your ideas become a reality.

The following table represents a summary of the Parks and Recreation department since 2017 along with budget amounts for 2020.

<b>Parks &amp; Recreation</b>	2017	2018	2019	2019	2020	Change from 2019	
	Actual	Actual	To Date	Budget	Budget	\$	%
<b>Revenues</b>							
New Requests	-	-	-	-	-	-	0.0%
Activities	45,258	48,383	53,280	36,390	49,440	13,050	35.9%
Event Fees/Rentals	5,470	4,345	5,017	4,500	4,500	-	0.0%
<b>Total Revenue</b>	<b>50,728</b>	<b>52,728</b>	<b>58,297</b>	<b>40,890</b>	<b>53,940</b>	<b>13,050</b>	<b>31.9%</b>
<b>Expenditures</b>							
New Request	-	-	-	4,000	-	(4,000)	-100.0%
Wages	42,938	41,432	36,854	42,876	47,359	4,483	10.5%
Benefits	19,743	19,104	17,450	21,189	18,192	(2,998)	-14.1%
Supplies	40,353	38,704	35,140	26,050	26,350	300	1.2%
Services	5,685	7,050	5,660	7,350	7,670	320	4.4%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	20,939	-	-	-	-	-	0.0%
<b>Total Expenses</b>	<b>129,658</b>	<b>106,289</b>	<b>95,104</b>	<b>101,465</b>	<b>99,571</b>	<b>(1,894)</b>	<b>-1.9%</b>

### Community Grants

Community grants provide the City an opportunity to help fund valuable community organizations that improve the welfare of our citizens. For 2019 the Mayor is requesting that 1% of the expected revenue, or \$35,000 be dedicated to community grants. The following table represents historical grants and requests made to the City for 2020:

Organization	2017	2018	2019	2020 Requests
Orting Valley Senior Center	13,000.00	13,000.00	13,000.00	15,000
Daffodil Festival - Float	1,000.00	1,000.00	2,500.00	15,000
Orting Historical Society	500.00	500.00	500.00	0.00
Food Bank	2,000.00	3,000.00	3,000.00	3,000
Opportunity Center	2,500.00	7,500.00	10,000.00	7,500
Farmers Market	2,000.00	3,000.00	3,000.00	4,000
Recovery Café	-	7,500.00	10,000.00	15,000
Total:	21,000	35,500	42,000	59,500





## Streets

The Street Operating Fund manages the City's residential streets, city owned sidewalks, and other transportation- related activities.

These streets fund is managed by the Public Works Department. Efforts include:

- Thermal plastic and repainting of street markings;
- Snow & ice removal;
- Ditch cleaning;
- Street tree pruning;
- Sign maintenance & replacement;
- Construction and improvement of all non-arterial streets;

For 2020 the Streets fund will continue working on design of the Whitehawk Bypass. This project will allow traffic that is going through town to flow more easily and hopefully ease congestion. The following table summarizes the revenues and expenses of the Streets fund since 2017 and shows the 2020 budgeted amounts:



Streets	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Taxes	277,925	342,010	197,599	200,000	160,000	(40,000)	-20.0%
Licenses and Permits	-	-	-	-	-	-	0.0%
Intergovernmental	199,297	182,548	148,969	509,000	509,000	-	0.0%
Goods and Services	-	-	-	-	-	-	0.0%
Fines and Penalties	-	-	-	-	-	-	0.0%
Miscellaneous	4,069	8,291	26,145	1,000	17,200	16,200	1620.0%
Nonrevenues	-	-	-	-	-	-	0.0%
Transfers	-	-	55,412	-	-	-	0.0%
Other	3,630	-	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>484,921</b>	<b>532,849</b>	<b>428,126</b>	<b>710,000</b>	<b>686,200</b>	<b>(23,800)</b>	<b>-3.4%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	27,900	27,900	0.0%
Salaries and Wages	54,273	57,428	61,774	74,379	70,325	(4,054)	-5.5%
Personnel Benefits	32,090	26,898	29,927	34,152	35,677	1,526	4.5%
Supplies	2,760	2,822	2,481	8,375	6,525	(1,850)	-22.1%
Services	211,418	239,864	124,136	202,730	219,710	16,980	8.4%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	48,692	22,934	9,843	416,180	410,000	(6,180)	-1.5%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	11,867	15,795	3	270,180	11,120	(259,060)	-95.9%
Other	-	-	270,180	30,952	-	(30,952)	-100.0%
<b>Total Expenses</b>	<b>361,100</b>	<b>365,742</b>	<b>498,345</b>	<b>1,036,948</b>	<b>781,257</b>	<b>(255,691)</b>	<b>-24.7%</b>



## Cemetery

This department serves individuals who are planning for their future resting place, families who need to schedule an interment and those visiting loved ones who are already laid to rest. The Cemetery:

- Assisting individuals planning for their future;
- Assisting family and friends who need to make arrangements for the repose of loved ones who have just passed away;
- Maintaining a peaceful and beautiful facility and grounds;
- Offering many options to fully serve the wishes of individuals, from a variety of plot options to columbarium niches.

There are no major changes in store for the Cemetery budget for 2020. We expect sales of cemetery logs and niches to continue to be slow. We are expecting to transfer about \$26 thousand to the cemetery fund from the general fund to help balance revenues and expenses. The following table summarizes the Cemeteries' revenues and expenses since 2017 along with the 2020 budget:



Cemetery	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Goods and Services	16,074	23,457	17,757	18,500	14,700	(3,800)	-20.5%
Miscellaneous	97	-	1,050	-	-	-	0.0%
Nonrevenues	-	326	233	200	200	-	0.0%
Transfers	4,394	17,716	22,014	15,300	26,000	10,700	69.9%
<b>Total Revenue</b>	<b>20,565</b>	<b>41,498</b>	<b>41,054</b>	<b>34,000</b>	<b>40,900</b>	<b>6,900</b>	<b>20.3%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	8,100	8,100	0.0%
Salaries and Wages	16,009	11,177	14,134	10,466	10,909	443	4.2%
Personnel Benefits	7,998	6,459	6,446	5,857	6,479	622	10.6%
Supplies	250	3,100	2,057	2,625	2,925	300	11.4%
Services	4,729	15,361	6,145	6,931	7,131	200	2.9%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	-	-	-	-	-	0.0%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	5,803	5,357	4,760	10,020	5,492	(4,528)	-45.2%
<b>Total Expenses</b>	<b>34,789</b>	<b>41,453</b>	<b>33,541</b>	<b>35,898</b>	<b>41,035</b>	<b>5,137</b>	<b>14.3%</b>



## Parks

The Parks Department provides a variety of facilities and support for recreation, health, economic development, community building, and quality of life. This department develops long-range plans of future projects, buildings, and upgrades to park facilities and trails. In addition, the parks department tends to day-to-day maintenance and use of parks and City facilities including:

- Manages and waters daily the hanging baskets in Downtown area;
- Mows, cleans and maintains city owned athletic fields;
- Maintains the park play equipment;
- Maintains the portion of the Food Hills Trail that passes through the city;



The following table summarizes revenues and expenses since 2017 along with budgeted amounts for 2020:

Parks	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Taxes	352,976	425,528	280,648	270,000	230,000	(40,000)	-14.8%
Intergovernmental	-	-	-	194,000	194,000	-	0.0%
Goods and Services	34,030	29,880	4,814	48,750	16,250	(32,500)	-66.7%
Miscellaneous	10,033	13,438	20,687	4,800	4,600	(200)	-4.2%
Transfers	-	-	-	-	-	-	0.0%
Other	444	-	-	-	-	-	0.0%
<b>Total Revenue</b>	<b>397,483</b>	<b>468,846</b>	<b>306,149</b>	<b>517,550</b>	<b>444,850</b>	<b>(72,700)</b>	<b>-14.0%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	71,350	71,350	0.0%
Salaries and Wages	59,170	60,984	70,908	69,213	68,941	(272)	-0.4%
Personnel Benefits	28,115	29,711	36,539	38,052	38,353	301	0.8%
Supplies	4,795	5,880	8,254	17,975	21,225	3,250	18.1%
Services	77,359	72,700	77,636	87,235	89,695	2,460	2.8%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	20,685	137,507	74,082	688,750	632,700	(56,050)	-8.1%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	12,534	16,578	203,536	305,088	15,071	(290,017)	-95.1%
<b>Total Expenses</b>	<b>202,659</b>	<b>323,360</b>	<b>470,954</b>	<b>1,206,312</b>	<b>937,334</b>	<b>(268,978)</b>	<b>-22.3%</b>





Calistoga Park play toy, installed June 2019

## Tourism Fund

The tourism fund receives revenue via a tax on overnight accommodation within the City. Since we do not have any hotels or motels within the city, this revenue is derived via room or house sharing



platforms like Vacation Rental by Owner or Airbnb. The money this fund receives can only be used to support tourism within Orting.

The following table represents a summary of revenues and expenses since 2017 including the 2020 budget:

Tourism	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Taxes	256	403	481	60	60	-	0.0%
Miscellaneous	47	114	107	10	10	-	0.0%
<b>Total Revenue</b>	<b>303</b>	<b>516</b>	<b>588</b>	<b>70</b>	<b>70</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	-	-	-	5,720	5,720	-	0.0%
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,720</b>	<b>5,720</b>	<b>-</b>	<b>0.0%</b>





## Transportation Benefit District

The Transportation Benefit District (TBD) was formed to help fund maintenance of existing streets and sidewalks. The mechanism by which this fund derives revenue is through a \$20 car tab fee that is charged to all vehicles registered within the City. In the past the stated goal of the fund was to chip seal or overlay about 10% of our streets per year. Since the tax was implemented, our mandate to maintain



our sidewalk system has changed. In 2018 council approved of using TBD funds to help maintain sidewalks. In 2018 and 2019 chip seal projects came in much

more expensive than expected, so for 2019 the city only focused on sidewalks.

Due to the higher cost of chip seal projects, we have decided to move these projects to every other year to as the roads seem to be holding up well and the city receives better pricing when we chip seal a larger area.

The following table represents a summary of the fund's expenses since 2017 along with our budget for 2020:

TBD	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Taxes	135,991	138,493	121,455	140,000	140,000	-	0.0%
Miscellaneous	1,043	3,093	5,495	1,000	1,000	-	0.0%
<b>Total Revenue</b>	<b>137,035</b>	<b>141,585</b>	<b>126,950</b>	<b>141,000</b>	<b>141,000</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	-	-	0.0%
Salaries and Wages	-	-	-	-	-	-	0.0%
Personnel Benefits	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	-	1,194	-	1,200	1,200	-	0.0%
CAPEX	103,738	19,220	7,663	198,000	40,000	(158,000)	-79.8%
<b>Total Expenses</b>	<b>103,738</b>	<b>20,414</b>	<b>7,663</b>	<b>199,200</b>	<b>41,200</b>	<b>(158,000)</b>	<b>-79.3%</b>



## Emergency Evacuation Bridge

The Emergency Evacuation Bridge Fund exists to track revenues and expenses for the pedestrian bridge that is being designed to cross Highway 162. The City has nearly \$1 million in grant funding through the state that we will use to pay for design work. Council approved a scope and budget for design work in the fall of 2018. After design is completed the city will work on finding grant funding opportunities for construction of the overpass.

HWY 162 Ped. Bridge	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	
Intergovernmental	-	-	290,904	1,000,000	500,000	(500,000)	-50%
<b>Total Revenue</b>	-	-	<b>290,904</b>	<b>1,000,000</b>	<b>500,000</b>	<b>(500,000)</b>	<b>-50%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	-	-	0%
Services	-	-	298,478	790,720	491,000	(299,720)	-38%
<b>Total Expenses</b>	-	-	<b>298,478</b>	<b>790,720</b>	<b>491,000</b>	<b>(299,720)</b>	<b>-38%</b>



## Transportation Impact Fee Fund

Transportation Impact Fees are charged on all new construction within Orting based on their marginal impact on traffic. These fees are designed to offset the impact of new construction on our transportation infrastructure. These funds are used on expanding existing infrastructure or new infrastructure. We budget for these fees based on how many new houses we anticipate being constructed for 2020.

For the 2020 budget, we have money available to start acquiring right of way to complete the Whitehawk bypass that will intersect with Calistoga Avenue and Kansas Street. Below is a summary of the revenues and expenses of this fund since 2016 along with our 2019 budgeted amounts:



Transportation Impact	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Intergovernmental	643,661	400,189	-	-	-	-	0%
Goods and Services	300,860	186,963	91,977	132,000	44,000	(88,000)	-67%
Miscellaneous	3,993	4,799	8,946	1,000	1,000	-	0%
<b>Total Revenue</b>	<b>948,514</b>	<b>591,951</b>	<b>100,923</b>	<b>133,000</b>	<b>45,000</b>	<b>(88,000)</b>	<b>-66%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	-	-	0%
Services	138,686	19,163	1,059	-	-	-	0%
CAPEX	1,018,775	584,398	-	450,000	450,000	-	0%
<b>Total Expenses</b>	<b>1,157,461</b>	<b>603,561</b>	<b>1,059</b>	<b>450,000</b>	<b>450,000</b>	<b>-</b>	<b>0%</b>



## Water Fund

The Public Works Department operates and maintains the operation of the utility while the Finance



Department manages customer service, accounting, and utility billing. Every business and residence in Orting utilizes the water utility and it also serves a number of residences and businesses outside city limits.

For 2019 the only major project is for the water fund is the replacement of drive units for the pumps at the Well 1 pump station. The water will also continue to build a fund balance as it has several pipelines, including the one from the Wingate Spring that are under mandate from the state to replace. The Wingate

line alone is estimated to cost \$6 million.

The following page contains a summary of the revenues and expenses since 2017 along with the 2020 budget amounts:



Water	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Goods and Services	1,927,099	2,037,090	1,755,946	1,973,000	1,914,400	(58,600)	-3%
Fines and Penalties	37,775	37,865	40,485	22,000	22,000	-	0%
Miscellaneous	17,842	28,067	41,913	11,000	8,000	(3,000)	-27%
Nonrevenues	3,000	1,500	-	-	-	-	0%
Transfers	-	-	-	-	-	-	0%
Other	47,004	-	-	-	-	-	0%
<b>Total Revenue</b>	<b>2,032,720</b>	<b>2,104,522</b>	<b>1,838,344</b>	<b>2,006,000</b>	<b>1,944,400</b>	<b>(61,600)</b>	<b>-3%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	180,400	180,400	0%
Salaries and Wages	372,857	387,529	382,174	467,152	471,713	4,561	1%
Personnel Benefits	159,109	174,441	154,823	209,888	207,938	(1,949)	-1%
Supplies	37,159	37,411	34,584	60,250	40,900	(19,350)	-32%
Services	380,346	428,233	357,060	492,870	498,070	5,200	1%
Intergovernmental	-	-	-	-	-	-	0%
CAPEX	1,345,909	409,525	136,806	319,940	347,500	27,560	9%
Debt Principal	193,928	185,353	194,477	193,928	193,928	-	0%
Debt Interest	39,554	37,211	29,330	33,429	32,429	(1,000)	-3%
Transfers	47,759	54,026	-	-	-	-	0%
Other	139,366	139,000	680,413	824,376	25,348	(799,028)	-97%
<b>Total Expenses</b>	<b>2,715,988</b>	<b>1,852,729</b>	<b>1,969,667</b>	<b>2,601,833</b>	<b>1,998,227</b>	<b>(603,606)</b>	<b>-23%</b>



## Sewer Fund

The Public Works Department operates and maintains the utility while the Finance Department manages the customer service and accounting processes. Most businesses and residences in Orting use the sewer utility, and the utility also serves a number of businesses and residences outside city limits, including the High Cedars neighborhood.

The sewer fund continued to build a fund balance during 2019 in anticipation of upgrades to the sewer plant that started preliminary design in 2019.



Below is a table that summarizes the revenues and expenses of the sewer fund since 2017 along with the 2020 budget amounts:

Sewer	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Goods and Services	2,417,016	2,464,439	2,064,235	2,568,300	2,397,609	(170,691)	-7%
Miscellaneous	68,730	106,767	137,554	55,732	50,700	(5,032)	-9%
Nonrevenues	136,000	139,000	-	136,000	-	(136,000)	-100%
Transfers	-	-	-	-	-	-	0%
Other	1,502	-	-	-	-	-	0%
<b>Total Revenue</b>	<b>2,623,248</b>	<b>2,710,205</b>	<b>2,201,789</b>	<b>2,760,032</b>	<b>2,448,309</b>	<b>(311,723)</b>	<b>-11%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	66,650	66,650	0%
Salaries and Wages	352,023	400,789	336,679	466,977	455,332	(11,645)	-2%
Personnel Benefits	152,078	172,257	130,717	198,760	196,360	(2,400)	-1%
Supplies	57,309	54,934	44,450	77,775	71,375	(6,400)	-8%
Services	518,061	631,997	472,188	1,406,401	1,426,876	20,475	1%
Intergovernmental	-	-	-	-	-	-	0%
CAPEX	716,230	527,915	267,095	1,636,040	1,625,650	(10,390)	-1%
Debt Principal	260,000	270,000	-	-	-	-	0%
Debt Interest	16,435	5,656	-	500	500	-	0%
Transfers	55,044	63,764	1,615,344	1,624,874	24,847	(1,600,027)	-98%
Other	1,849	-	-	-	-	-	0%
<b>Total Expenses</b>	<b>2,129,028</b>	<b>2,127,313</b>	<b>2,866,473</b>	<b>5,411,327</b>	<b>3,867,589</b>	<b>(1,543,738)</b>	<b>-29%</b>



## Stormwater Fund

Orting is a city in a valley between two rivers. To say we have stormwater problems is like saying it rained on Noah. If you have lived here through a winter, you will know that ground water becomes surface water, and if you try digging even a few inches where you think it's dry, you will soon have a hole full of muddy water. The Public Works Department operates and maintains our stormwater system while the Finance Department manages the customer service and accounting processes.



In 2019 we continued to work towards certifying the Ken Wolf Levy which we anticipate will allow many homes to come out of the flood plain and allow homeowners to choose whether they want flood insurance. This process will continue for the next several years as FEMA has determined that upstream levies are deficient and require repairs before the Ken Wolf levy can be certified. In 2020 we anticipate starting a new project on Calistoga Street that will upgrade the existing stormwater system and allow for better conveyance of stormwater to the river.

Below is a summary of revenues and expenses since 2017 along with 2020 budgeted amounts:

Stormwater	2017	2018	2019		2020	Change from 2019	
	Actual	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	-
Intergovernmental	111,247	29,083	50,000	325,000	325,000	-	0%
Goods and Services	986,807	878,309	775,853	888,328	899,443	11,115	1%
Miscellaneous	15,519	24,210	38,060	10,500	10,500	-	0%
Transfers	-	-	-	-	-	-	0%
Other	1,502	-	2,332	-	-	-	0%
<b>Total Revenue</b>	<b>1,115,075</b>	<b>931,603</b>	<b>866,246</b>	<b>1,223,828</b>	<b>1,234,943</b>	<b>11,115</b>	<b>1%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	96,700	96,700	0%
Salaries and Wages	208,841	192,039	203,279	297,293	306,378	9,085	3%
Personnel Benefits	87,558	79,151	84,294	135,650	147,595	11,945	9%
Supplies	8,839	13,173	13,719	18,350	17,350	(1,000)	-5%
Services	144,696	128,113	165,554	407,635	434,535	26,900	7%
Intergovernmental	-	-	-	-	-	-	0%
CAPEX	62,965	4,324	40,593	1,263,140	1,228,250	(34,890)	-3%
Debt Principal	-	-	-	-	-	-	0%
Debt Interest	-	-	-	-	-	-	0%
Transfers	14,406	17,564	668,846	673,232	463,217	(210,015)	-31%
Other	888	-	60	-	-	-	0%
<b>Total Expenses</b>	<b>528,194</b>	<b>434,364</b>	<b>1,176,345</b>	<b>2,795,300</b>	<b>2,694,025</b>	<b>(101,275)</b>	<b>-4%</b>



## Public Works Facility Building Fund

The City has been setting aside funds for over 20 years to pay for the construction of a new public works shop and offices. This project started in the fall of 2018 and construction was completed in the summer of 2019. This new shop will allow our public works shop facilities to be centrally located instead of spread out across town. The new facility will also provide protection for nearly all of our rolling stock. 2020 expenses include the payment of retainage to the contractor, additional outfitting expenses, and money for signage and beautification.

Revenue for this fund is solely derived from transfers from other funds, and the expenses are solely used to complete design and construction of the Public Works facility. The following table summarizes revenues and expenses since 2017 and shows our budgeted amounts for 2020:

Public Works Building	Actual	2018	2019	2020	Change from 2019		
	2017	Actual	Actual	Budget	Budget	\$	%
<b>Revenues</b>							
New Request	-	-	-	-	-	-	
Miscellaneous	10,247	19,818	5,106	1,000	-	(1,500)	-150%
Transfers	77,499	82,500	1,200,000	1,200,000	-	1,117,500	93%
<b>Total Revenue</b>	<b>87,746</b>	<b>102,318</b>	<b>1,205,106</b>	<b>1,201,000</b>	<b>-</b>	<b>1,116,000</b>	<b>93%</b>
<b>Expenditures</b>							
New Request	-	-	-	-	10,000	-	0%
Services	23,610	63,769	28,333	50,000	-	(112,300)	-225%
CAPEX	-	502,371	1,775,611	1,150,000	160,000	(82,700)	-7%
<b>Total Expenses</b>	<b>23,610</b>	<b>566,139</b>	<b>1,803,944</b>	<b>1,200,000</b>	<b>170,000</b>	<b>(195,000)</b>	<b>-16%</b>



## WATER CIP

PROJECT	DESCRIPTION	IMPROVEMENT TYPE	FUNDING SOURCE 401		ANNUAL EXPENSE
			TOTAL PROJECT COST		
SS3	SS3 - Wingate Booster Pump Replacement	Source Improvement	100%	\$120,000	
				<b>\$120,000</b>	
OM2	OM2 - Optimization of Instrumentation and Controls	O & M Improvement	100%	\$379,300	Y
OM3	OM3 - Downtown 8-Inch Distribution Main Replacement Plan	O & M Improvement	100%	Ongoing	
OM5	OM5 - Bowlin Ave Main Replacement	O & M Improvement	100%	\$245,000	
OM6	OM6 - Corrin Ave South Main Replacement	O & M Improvement	100%	\$270,000	
OM7	OM7 - 178th Avenue Loop	O & M Improvement	100%	\$1,059,300	
OM8	OM8 - Harman Reservoir Demolition	O & M Improvement	100%	\$60,000	
OM9	OM9 - SR 162 Service Crossing Replacement	O & M Improvement	100%	\$390,000	Y
OM10	OM10 - SR 162 Main Replacement	O & M Improvement	100%	\$3,194,821	
OM11	OM11 - Wingate Main Rplacemt	O & M Improvement	100%	\$4,553,207	
OM12	OM12 - Wingate VFD Install	O & M Improvement	100%	\$80,000	
OM13	OM13 - Well #1 VFD Install	O & M Improvement	100%	\$135,000	
OM14	OM14 - Upgrade Alarm System at all sources	O & M Improvement	100%	\$50,000	
				<b>\$1,953,600</b>	
D1	D1 - Whitehawk Blvd. Extension	Transmission Main Improvement	100%	\$615,000	
D4	D4 - Daffodil Ave 8-Inch Main Extension	Transmission Main Improvement	100%	\$509,400	
				<b>\$1,124,400</b>	
<b>TOTAL:</b>				<b>\$11,661,028</b>	

## WASTEWATER CIP

PRIORITY	PROJECT	DESCRIPTION	IMPROVEMENT TYPE	TOTAL PROJECT COST	ANNUAL EXPENSE
1		Solids Handling Upgrade	Capital Improvement	\$9,905,980	
2		Reclaimed Water Upgrade	Capital Improvement	\$2,622,046	
3		Puyallup River Lift Station Replacement	Capital Improvement	\$900,000	
4		Rainier Meadows Lift Station Replacement	Capital Improvement	\$600,000	
5		I/I Upgrades	Capital Improvement	\$2,050,000	
<b>TOTAL:</b>				<b>\$16,078,026</b>	



**CITY OF ORTING**  
**Stormwater Capital Improvement Plan Schedule - 10 Year Schedule**

Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2019 (\$)
<b>Capital Improvement Projects</b>					
CIP No. 17 - Whitehawk Extension (Orting Circle to Groff Ave) - Conveyance and storage	2014	TIP 2	High	OTHERS	\$711,952
CIP No. 18 - Whitehawk Extension (Groff to Calistoga)	2014	TIP 3	High	OTHERS	\$748,982
CIP No. 16 - Daffodil Extension - (Rocky Rd to Whitehawk) - Conveyance/storage	N/A	N/A	Low	OTHERS	\$695,421
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	C - 40%	\$695,861
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	C - 4%	\$316,631
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	C - 14%	\$347,236
CIP No. 10 - Corrin Avenue SE Improvements	2017-2030	N/A	Low	C - 61%	\$811,063
CIP No. 20 Puyallup River Setback Levee	2013	N/A	High	C/Grant	\$15,019,580
CIP No. 21 - Culverts and Outfalls at WWTP	2017-2030	N/A	Low	C	\$596,618
CIP No. 22 - Rainier Lane SE Improvements	2013	N/A	High	C	\$83,664
CIP Public Works Building	2017	N/A	Med		\$200,000
<b>TOTAL - ADDITIONAL CAPITAL ASSET FUNDS REQ'D (Includes inflation)</b> (City Funded through General Facility Charges)					\$20,027,009
Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2019 (\$)
<b>O&amp;M Improvements</b>					
CIP No. XX - Annual O&M Allowance	Annual	N/A	Annual	O&M	\$100,000
CIP No. 14 - Calistoga Street W Improvements	2016	N/A	Low	O&M	\$9,069,150
CIP No. 12 - Puyallup River Outfall Improvements (Kansas)	2014	N/A	Low	O&M	\$432,481
CIP No. 13 - Kansas Avenue SW Improvements	2011	TIP 6	Low	O&M	\$8,477,822
CIP No. 7 - Bridge Street SE / River Avenue SE Outfall Improvements	2013	TIP 9	Low	O&M	\$568,845
CIP No. 8 - Calistoga Street E Improvements - River Ave	2013	N/A	Low	O&M	\$156,431
CIP No. 9 - Bridge Street SW Improvements	2012	TIP 8	Low	O&M	\$111,642
CIP No. 6 - Calistoga Street E Improvements - Varner Ave SE	2014	N/A	Low	O&M	\$118,177
CIP No. 5 - Calistoga Street E Improvements - Corrin Ave SW to Varner Ave SE	2014	N/A	Low	O&M	\$127,843
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	O&M - 60%	\$695,861
CIP No. 2 - Ammons Lane NE / Whitsell Street Improvements	2015	N/A	Low	O&M	\$499,061
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	O&M - 86%	\$347,236
CIP No. 10 - Corrin Avenue SE Improvements	2017-2030	N/A	Low	O&M - 39%	\$811,063
CIP No. 11 - Harman Way SW Improvements	2016	N/A	Low	O&M	\$94,174
CIP No. 15 - Deeded Lane SW Improvements	2016	N/A	Low	O&M	\$228,365
CIP No. 19 - Village Green Division 1, 2 and 5 Outfall Maintenance and Modifications	2016	N/A	Low	O&M	\$325,095
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	O&M - 96%	\$316,631
S5.A - Stormwater Management Program	Annual	N/A	Annual	O&M	\$87,000
S5.C.1 - Public Education and Outreach	Annual	N/A	Annual	O&M	\$9,000
S5.C.2 - Public Involvement and Participation	Annual	N/A	Annual	O&M	\$9,000
S5.C.3 - Illicit Discharge Detection and Elimination	Annual	N/A	Annual	O&M	\$22,000
S5.C.4 - Controlling Runoff from New Development, Redevelopment and Construction Sites	Annual	N/A	Annual	O&M	\$174,000
S5.C.5 - Pollution Prevention and O&M for Municipal Operations	Annual	N/A	Annual	O&M	\$87,000
S9 - Reporting Requirements	Annual	N/A	Annual	O&M	\$9,000

**CITY OF ORTING**  
**Stormwater Capital Improvement Plan Schedule - 10 Year Schedule**

<b>Project No. - Description</b>	<b>Year</b>	<b>TIP Priority Number</b>	<b>Project Priority</b>	<b>Funding Source</b>	<b>Cost Estimate Year 2019 (\$)</b>
<b>Sub-total - Additional O&amp;M Projects (Includes inflation)</b> (City Funded through Monthly Charges - Exclude Developer, Grant or LID Projects)					\$22,776,878
<b>Sub-total Projected O&amp;M Expenses</b> (Based on current O&M Expenses of approx. \$133K/yr, Inflated Yearly)					\$133,082
Notes:		<b>FUNDING SOURCE IDENTIFICATION</b>			
1. CIP 16, Daffodil Extension, to be paid for by others. Not listed.		LID Local Improvement District			
2. Annual NPDES compliance for 2017 - 2030 based on 14 years and includes average inflation.		C Capital Funds			
3. The cap on City funding for the Puyallup River Setback Levee will be \$2 million in 2013.		O&M Monthly O&M Fees			
4. Unscheduled project costs are inflated by 4% each year to 2019 dollars.		GRANT Grant - Ecology or FEMA			
		OTHERS Private Project			

Agency: Orting  
 Co. No.: 27  
 City No.: 940

Co. Name: Pierce County  
 MPO/RPTO PSRC

Hearing Date: 29-Aug-18  
 Amend Date: \_\_\_\_\_

Adoption Date: \_\_\_\_\_  
 Resolution No: \_\_\_\_\_

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road – Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federal Funded Project Only		
							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
6	1	Kansas Street Regrade from: Harman to: Calistoga Regrade, sidewalks, storm, sewer.	3	P	0.5	GS	ALL	1/1/2019					2,544	2,544	2,544						No
							Totals						2,544	2,544	2,544						
6	2	Whitehawk Blvd/SR 162 Intersection Improvement Whitehawk Boulevard from: to: Signalize intersection with existing lane configurations.	3 12	P	N/A		ALL	1/1/2020					636	636	636						Yes
							Totals						636	636	636						
6	3	Southwest Connector Orting Ave. NW to Groff Avenue NW Whitehawk Boulevard from: Orting Ave. NW to: Groff Avenue NW Southwest Connector	1	P	0.21	WSOG	ALL	1/1/2020					2,332	2,332	2,332						Yes
							Totals						2,332	2,332	2,332						
6	4	Whitehawk Extension – Groff to Calistoga Whitehawk Boulevard from: Groff Ave. NW to: Calistoga Street Construct 2/3 lane arterial from Groff Ave. to Calistoga St. at Skinner Way SW, water, sewer, storm, curb, sidewalk. (Cost is road only.)	1	P	0.42	GOWS	ALL	1/1/2020					3,710	3,710	3,710						Yes
							Totals						3,710	3,710	3,710						
7	5	Calistoga Street W. from: Corrin Avenue to: Puyallup River Bridge Regrade, sidewalks, curb and gutter, planter strips, parking, sewer, storm, water. <del>Asphalt Overlay 2013.</del> Block Number: 200,300,400, 500, 600, 700, 800	3	P	0.7 mi.	GP SWO	ALL	1/1/2020					4,028	4,028	4,028						No
							Totals						4,028	4,028	4,028						
7	6	Eldredge Avenue NW Regrade Eldredge Avenue NW from: Whitesell St. NW to: Calistoga St. W Regrade, paving, parking, sidewalks, sewer, storm. Block Number: 100, 200 <del>(Also scheduled for chipseal - Priority # 8)</del>	3	P	0.2	GOS	ALL	1/1/2021					1,219	1,219	1,219						
							Totals						1,219	1,219	1,219						
7	7	Bridge Street SE Regrade Bridge St. SE from: Washington Ave. S. to: River Ave. SE Curve Regrade, paving, parking, curb/gutter, sidewalks, replace water main. Block Number 100-300	3	P	0.13	GOW	ALL	1/1/2022					795	795	795				CE		No
							Totals						795	795	795						
9	8	River Avenue SE Regrade River Avenue SE from: Calistoga St. E. to: River Ave. SE Curve Block Number: 100-300 Regrade, paving, parking, sidewalks, replace water main, sewer, storm.	3	P	0.16	GW	ALL	1/1/2023					981	981	981						
							Totals						981	981	981						
14	9	Orting Emergency Evacuation Bridge System at Gratzler Avenue NW Pedestrian Bridge over SR 162	14	P	0.02	GOSW	ALL	1/1/2020	STP(s)	742	PSMP	1,590	0	2,332	2,332						
							Totals			742		1,590	0	2,332	2,332						
7	10	Brown St. SE from: Washington Ave to: Varner Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													Yes
							Totals														
7	11	Brown St. SE from: Varner Ave to: Cul De Sac Chipseal Block 500	7	P	0.11		ALL	1/1/2019													Yes
							Totals														
7	12	Brown Way SE from: Brown St Cul De Sac to: Washington Ave Chipseal Block 400	7	P	0.1		ALL	1/1/2019													Yes
							Totals														
7	13	Brown Way SE from: Washington Ave to: END (Brown Way) Chipseal Block 400	7	P	N/A		ALL	1/1/2019													Yes
							Totals														

Agency: Orting  
 Co. No.: 27  
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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federal Funded Project Only		
							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	14	Washington Ave S from: Olive St to: 514 Washington	7	P	0.06		ALL	1/1/2019													Yes
							Totals														Yes
7	15	Hardefeldt St from: Vamer to: Washington Chipseal Block 300	7	P	0.07		ALL	1/1/2019													Yes
							Totals														Yes
7	16	Train Ave SE (dead end) from: River to: dead end Chipseal Block 400, 500	7	P	0.05		ALL	1/1/2019													Yes
							Totals														Yes
7	17	Whitesell Ct NW from: Eldredge St to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019													Yes
							Totals														Yes
7	18	Leber Ct NW from: Eldredge to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019													Yes
							Totals														Yes
7	19	Callendar St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
							Totals														
7	20	Callendar St NW from: Kensinton Ave to: Orting Ave Chipseal Block 300	7	P	0.06		ALL	1/1/2019													
							Totals														
7	21	Callendar St NW from: Orting Ave to: Thompson Ave Chipseal Block 400	7	P	0.05		ALL	1/1/2019													
							Totals														
7	22	Callendar St NW from: Thompson Ave to: Groff Ave Chipseal Block 400, 600	7	P	0.16		ALL	1/1/2019													
							Totals														
7	23	Corrin Ave NW from: Whitehawk Blvd to: Corrin Ct Chipseal Block 500	7	P	0.01		ALL	1/1/2019													
							Totals														
7	24	Corrin Ave NW from: Corrin Ct to: Rowe St Chipseal Block 500	7	P	0.14		ALL	1/1/2019													
							Totals														
7	25	Corrin Ave NW from: Rowe St to: END (Corrin Ave) Chipseal Block 400	7	P	0.01		ALL	1/1/2019													
							Totals														
7	26	Eldredge Ave NW from: Whitehawk Blvd to: Rowe St Chipseal Block 500	7	P	0.13		ALL	1/1/2019													
							Totals														
7	27	Eldredge Ave NW from: Rowe St to: Callender Ct Chipseal Block 400	7	P	0.2		ALL	1/1/2019													
							Totals														

Agency: Orting  
 Co. No.: 27  
 City No.: 940

Co. Name: Pierce County  
 MPO/RPTO PSRC

Hearing Date: 29-Aug-18  
 Amend Date: \_\_\_\_\_

Adoption Date: \_\_\_\_\_  
 Resolution No: \_\_\_\_\_

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federal Funded Project Only		
							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	28	Eldredge Ave NW from: Callendar Ct to: Callendar St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	29	Eldredge Ave NW from: Callendar St to: Eldredge Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	30	Eldredge Ave NW from: Eldrege Ct to: Whitesell St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	31	Kensington Ave NW from: Rowwe St to: Callendar St Chipseal Block 400	7	P	0.12		ALL	1/1/2019													
		Totals																			
7	32	Groff Ave NW from: Callendar St to: Burnett Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	33	Groff Ave NW from: Burnett Ct to: Thompson Ave Chipseal Block 200	7	P	0.08		ALL	1/1/2019													
		Totals																			
7	34	Groff Ave NW from: Thompson Ave to: Orting Ave Chipseal Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	35	Orting Ave NW from: Whitehawk Blvd to: Orting Ct Chipseal Block 500	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	36	Orting Ave NW from: Orting Ct to: Callendar St Chipseal Block 400	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	37	Orting Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.2		ALL	1/1/2019													
		Totals																			
7	38	Rowe St NW from: Corrin Ave NW to: Eldredge Ave Chipseal Block 200	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	39	Rowe St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	40	Thompson Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.16		ALL	1/1/2019													
		Totals																			
7	41	401 Fairlane Street SW from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

Agency: Orting  
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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	42	220 Bowlin Ave NE from: Sidewalk Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	43	313 Bridge Street SW from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	44	406 Mill Ave. SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	45	416 Hardefeldt Street SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	46	401 Varner Ave SE (S/W on Hardefeldt) from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	47	415/419 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	48	420 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	49	505 Varner Ave SE from: Sidewalk Block 500	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	50	307 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	51	317 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	52	405/407 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	53	411 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	54	408 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	55	Grinnel Ave SW from: east side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

Agency: Orting  
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Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federal Funded Project Only		
							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	56	Grinnel Ave SW from: west side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	57	Grinnel Ave SW from: west side Kansas St. SW and Fairlane St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	58	Hayes Ave SW from: east side Beeded Lane and Kansas St. SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	59	Hayes Ave SW from: west side Deeded Ln and Kansas St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	60	Eldredge Ave SW from: east side Kansas St. SW and Bridge St. SW Sidewalk Block	7	P	0.25		ALL	1/1/2019													
		Totals																			
7	61	Corrin Ave SE from: est side Harman Way S and end of street Sidewalk Block 400/500	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	62	Olive St. SW from: Northside of street Sidewalk Block	7	P	0.025		ALL	1/1/2019													
		Totals																			
7	63	Mill Ave SE from: Factory to: Bridge Sidewalk Block	7	P	0.025		ALL	1/1/2019													
		Totals																			
7	64	Mill Ave SE from: Eastside from Christian Lane sidewalk Block	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	65	Mill Ave SE from: Varner Ave SE to: Train St. SE Sidewalk Block	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	66	Varner Ave NW from: westside of Varner from Train Sidewalk Block	7	P	0.025		ALL	1/1/2019													
		Totals																			
7	67	Bridge Street from: southside of Bridge Street Sidewalk Block	7	P	0.02		ALL	1/1/2019													
		Totals																			
<b>GRAND TOTALS FOR ORTING:</b>							#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!





Appendix B

# 2020 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>					
City Administrator	45	1	GG	112,323.21	138,143.39
Building Official	26	1	GG	64,056.36	78,781.24
City Treasurer	36	1	GG	86,086.39	105,875.40
City Clerk	29	1	GG	69,996.11	86,086.39
Parks & Rec Director	19	1	GG	52,083.68	64,056.36
Assistant Clerk	4	1	GG	33,430.53	41,115.34
Court Administrator	27	1	Court	65,978.05	81,144.68
Police Chief	42	1	Police	102,791.65	126,420.77
Reserve Officer (Hourly Rate)		2	Police	13.50	13.50
Public Works Director	40	1	PW	96,890.99	119,163.70
City Engineer	36	1	PW	81,452.80	105,875.40
Landscape Maintenance -Supported Employment		0.5	PW	15,600.00	15,600.00
<b>Police Wages (Per CBA)</b>					
Officer	P24	7	Police	67,794.69	78,592.62
Detective	P26	1	Police	74,067.97	80,936.07
Lieutenant	P28	2	Police	80,925.31	88,450.72
<b>Public Works and Administrative Staff (Per CBA)</b>					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	4	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		PW	47,663.95	53,646.19
Maintenance Worker II	15	1	PW	50,566.68	56,913.25
Stormwater Worker I	14		PW	49,093.87	55,255.58
Stormwater Worker II	18	PW	55,255.58	62,190.64	
Code Enforcement	22	1	GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19



**Appendix C: Schedule of New Requests**

	Priority	Council	Judicial	Clerk/Finance	Police	Bldg/Code	Emg. Mnmt.	Gen. Other	Streets	Cemetery	Parks	TBD	Transp. Imp.	Water	Sewer	Storm	Total
Building/Code - Vehicle Purchase	1	-	-	-	-	15,000.00	-	-	-	-	-	-	-	3,500.00	3,500.00	3,500.00	25,500.00
City Wide - Automated Calling	4	-	-	-	-	-	5,600.00	-	-	-	-	-	-	-	-	-	5,600.00
City Wide - Emergency Management Planning	2	-	-	-	-	-	17,500.00	-	2,500.00	-	2,500.00	-	-	10,000.00	12,500.00	5,000.00	50,000.00
City Wide - Evacuation Drill	3	-	-	-	-	-	15,000.00	-	-	-	-	-	-	-	-	-	15,000.00
City Wide - Hazard Mitigation Equipment	1	-	-	-	-	-	15,000.00	-	-	-	-	-	-	-	-	-	15,000.00
Clerk - Clerk's Assistant	1	-	-	33,900.00	-	-	-	-	66,283.97	-	2,825.00	-	-	5,650.00	5,650.00	5,650.00	119,958.97
Clerk - Digitizing Records	2	-	3,000.00	1,500.00	-	15,000.00	-	-	-	-	-	-	-	4,500.00	4,500.00	1,500.00	30,000.00
Clerk - Tablets for Council	3	7,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000.00
Parks - ADA Level 3 Spinner	2	-	-	-	-	-	-	-	-	-	55,000.00	-	-	-	-	-	55,000.00
Parks - Calistoga Phase II	5	-	-	-	-	-	-	-	-	-	120,000.00	-	-	-	-	-	120,000.00
Parks - Ground Cover	1	-	-	-	-	-	-	-	-	-	15,000.00	-	-	-	-	-	15,000.00
Parks - Hanging Baskets	3	-	-	-	-	-	-	-	-	-	6,700.00	-	-	-	-	-	6,700.00
Parks - Picnic Tables/Benches	4	-	-	-	-	-	-	-	-	-	5,000.00	-	-	-	-	-	5,000.00
Police - Accreditation	2	-	-	-	4,000.00	-	-	-	-	-	-	-	-	-	-	-	4,000.00
Police - Bikes	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Police - Duty Sidearms	3	-	-	-	5,000.00	-	-	-	-	-	-	-	-	-	-	-	5,000.00
Police - LeadsOnline	6	-	-	-	6,800.00	-	-	-	-	-	-	-	-	-	-	-	6,800.00
Police - Less than Lethal Equipment	5	-	-	-	2,000.00	-	-	-	-	-	-	-	-	-	-	-	2,000.00
Police - Rifles	4	-	-	-	5,000.00	-	-	-	-	-	-	-	-	-	-	-	5,000.00
Police - Vehicles	1	-	-	-	60,000.00	-	-	-	-	-	-	-	-	-	-	-	60,000.00
Public Works - Asphalt Roller	3	-	-	-	-	-	-	-	3,750.00	-	-	-	-	3,750.00	3,750.00	3,750.00	15,000.00
Public Works - Chipper	6	-	-	-	-	-	-	-	7,800.00	3,900.00	7,800.00	-	-	-	-	19,500.00	39,000.00
Public Works - City Shop Outfitting	1	-	-	-	-	-	-	-	3,750.00	-	3,750.00	-	-	8,750.00	25,000.00	8,750.00	50,000.00
Public Works - Knuckle Boom	5	-	-	-	-	-	-	-	12,600.00	4,200.00	12,600.00	-	-	-	-	12,600.00	42,000.00
Public Works - TV Camera	2	-	-	-	-	-	-	-	409.69	-	-	-	-	-	34,400.00	8,600.00	43,409.69
Public Works - Variable Message Sign	4	-	-	-	-	-	-	-	1,700.00	-	1,700.00	-	-	5,100.00	4,250.00	4,250.00	17,000.00
Sewer - I&I Projects	CIP-3	-	-	-	-	-	-	-	-	-	-	-	-	-	250,000.00	-	250,000.00
Sewer - Lift Stations	CIP-1	-	-	-	-	-	-	-	-	-	-	-	-	-	1,100,000.00	-	1,100,000.00
Sewer - Solids Handling Design	CIP-2	-	-	-	-	-	-	-	-	-	-	-	-	-	800,000.00	-	800,000.00
Storm - Calistoga/Kansas Conveyance	CIP-1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000.00	1,000,000.00
Storm - CB Pumping	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000.00	40,000.00
Transportation Impact - SW Connector ROW	TIP-1	-	-	-	-	-	-	-	-	-	-	-	450,000.00	-	-	-	450,000.00
Water - 188th & 197th Waterline Crossing	CIP-9	-	-	-	-	-	-	-	-	-	-	-	-	60,000.00	-	-	60,000.00
Water - Central Metering Technology	1	-	-	-	-	-	-	-	-	-	-	-	-	35,000.00	-	-	35,000.00
Water - Harman Reservoir Demo	CIP-8	-	-	-	-	-	-	-	-	-	-	-	-	60,000.00	-	-	60,000.00
Water - SCADA Upgrade	CIP-14	-	-	-	-	-	-	-	-	-	-	-	-	53,000.00	-	-	53,000.00
Water - Well 1 Cleaning & Liner	2	-	-	-	-	-	-	-	-	-	-	-	-	64,400.00	-	-	64,400.00
Water - Well 1 VFD's	CIP-13	-	-	-	-	-	-	-	-	-	-	-	-	170,000.00	-	-	170,000.00
Water - Well 3 Chlorine System Relocation	3	-	-	-	-	-	-	-	-	-	-	-	-	47,000.00	-	-	47,000.00
<b>Total</b>		7,000.00	3,000.00	35,400.00	82,800.00	30,000.00	53,100.00	-	98,793.66	8,100.00	232,875.00	-	450,000.00	530,650.00	2,243,550.00	1,113,100.00	4,888,368.66



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Code Enforcement Vehicle		Building/Code Enforcement		General	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 25,500.00		\$ -		1	
		<b>Department Contact:</b>		Chris Gard	

**Description of Request:**  
 The code enforcement officer is currently driving a police patrol vehicle and that vehicle will be needed for police use as we onboard new officers in 2019. This request is to purchase a vehicle for the code enforcement officer to use.

**Justification of Request/Cost of Denial:**  
 There are currently no spare vehicles for the code enforcement officer to use when we onboard a new police officer. If this request is denied the code enforcement officer would not have a vehicle to drive.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request is delayed or denied we could evaluate the fleet city wide again and determine if there is a vehicle that could be spared for code enforcement use.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	25,500.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>25,500.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 59% General, 14% Water, 14% Sewer, 13% Stormwater



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>			X	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department</b>		<b>Fund:</b>	
Automated Phone Tree Software		City Clerk		General	
<b>2019</b>	<b>2020 Cost</b>	<b>Priority:</b>	4		
\$ 5,600.00	\$ 5,600.00	<b>Department Contact:</b>	Jane Montgomery		

**Description of Request:**  
 This software will enable us to add our citizens to a call out list which can be used in the event of an emergency. The City message can go out to thousands of people. This is great for both general and emergency notifications.

**Justification of Request/Cost of Denial:**  
 The City currently does not have a way to send out emergency notifications to our citizens. One of our most critical goals is being prepared in the event of a natural disaster, such as a Lahar. The system will give us the ability to reach our citizens in seconds.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request was delayed we would continue to rely on the County's system. There is no partial funding option.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$	-		Wages	\$	-	
Benefits	\$	-		Benefits	\$	-	
Supplies	\$	-		Supplies	\$	-	
Other	\$	5,600.00		Other	\$	5,600.00	
Capital	\$	-		Capital	\$	-	
<b>Total</b>	<b>\$</b>	<b>5,600.00</b>		<b>Total</b>	<b>\$</b>	<b>5,600.00</b>	

<b>One Time Expense</b>	x	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 General Fund



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	x	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Evacuation Drill		Executive		General	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 15,000.00		\$ -		3	
<b>Department Contact:</b>				Mark Bethune	

**Description of Request:**  
 This request is for funds to cover the costs of a city wide evacuation drill that we are planning to take place during Summerfest 2020. Part of the funding would be used to create an incentive for citizens to complete a walk to the county rock quarry.

**Justification of Request/Cost of Denial:**  
 This request responds to the city's need to train the citizens and encourage them to practice the most effective evacuation route in the event of a lahar. If this request was denied we would have to work on other additional ideas to train citizens on effective evacuation routes and alternative ideas to encourage the citizens to practice an evacuation.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request was denied we would likely continue with what was outlined above under the Cost of Denial. If council partially funded this request we would reduce the scope of our plans for an evacuation drill.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ 15,000.00	Other	\$ -
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 15,000.00</b>	<b>Total</b>	<b>\$ -</b>

x <b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for from the general proceeds for the general fund.



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>		<b>Change in Staff</b>	x	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Hazard Mitigation Equipment and supplies		Emergency Management		General Fund	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 15,000.00		\$ -		1	
		<b>Department Contact:</b>		Mark Bethune	

**Description of Request:**  
 The PD is requesting funding for a drone that would provide surveillance of catastrophic events, as well as search and rescue capability. The city of Orting is vulnerable to several hazards including Lahar and large scale earthquakes. Drones provide the eyes to see damage as well as rescue opportunities. The second item as part of this request is ham radio equipment to be used in catastrophic events where regular communications are disrupted. The third item is educational materials for the citizens to help them be prepared.

**Justification of Request/Cost of Denial:**  
 The City of Orting is subject to catastrophic events including a massive lahar and a large scale earthquake. The requested capital equipment and supplies will provide some ability for the city to respond more effectively.

**Alternatives (Delayed Funding/Partial Funding):**  
 The equipment/supplies can could be purchased over a longer period of time.

**Cost Breakdown:**

2020 Associated Cost			2021 Associated Cost		
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	15,000.00	Capital	\$	-
<b>Total</b>	<b>\$</b>	<b>15,000.00</b>	<b>Total</b>	<b>\$</b>	<b>-</b>

x	<b>One Time Expense</b>				<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for by the general fund and the drone would be funded with a FEMA grant.



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	x	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Hazard Planning		Executive		General	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 50,000.00		\$ -		2	
<b>Department Contact:</b>				Mark Bethune	

**Description of Request:**  
 This request would fund an ILA between the City and Puyallup to assist us with Hazard Planning. The services that Puyallup would provide would include an updated CEMP, COOP, EOP's for lahar evacuation and large scale earthquake, and a table top EOC exercise.

**Justification of Request/Cost of Denial:**  
 This request would fulfill one of the city's priorities of being prepared for natural disasters. If this request was not funded it is unlikely that staff would have the time or expertise to complete the hazard planning.

**Alternatives (Delayed Funding/Partial Funding):**  
 Delayed funding would have a similar result to denied funding outlined above. If this request was partially funded we may be able to reduce the scope of the services we are seeking from Puyallup.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ 50,000.00	Other	\$ -
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 50,000.00</b>	<b>Total</b>	<b>\$ -</b>

x <b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general proceeds of the general fund.





## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	x	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Assistant to City Clerk/Records Coordinator		City Clerk		Various	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 56,500.00		\$ 59,325.00		1	
<b>Department Contact:</b>				Jane Montgomery	

**Description of Request:**  
 Eliminate the intern position and create an Assistant to the City Clerk which would be a full time position. This would be an increase of 20 hours per week from the current level. This position would assist the City Clerk with records management tasks along with other departments such as building, land use and planning, public works and the finance department. This position would also provide general administrative support to the Clerk, City Administrator and Mayor.

**Justification of Request/Cost of Denial:**  
 Over the last couple of years there has been an intern assisting the City Clerk and the Clerk has been able to archive records for the first time in its history. This has been possible due to having an additional assistance from someone who has worked with the City Clerk on a consistent basis to get City records properly managed. We also need to archive/destroy as many hard copy records as possible due to our anticipated move to the new facility.

**Alternatives (Delayed Funding/Partial Funding):**  
 Council could continue funding this position at the current part time level or provide enough funds to increase hours to something less than 40 per week.

**Cost Breakdown:**

2020 Associated cost		2021 Associated Cost	
Wages	\$ 33,500.00	Wages	\$ 35,175.00
Benefits	\$ 23,000.00	Benefits	\$ 24,150.00
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ -	Capital	
<b>Total</b>	<b>\$ 56,500.00</b>	<b>Total</b>	<b>\$ 59,325.00</b>

<b>One Time Expense</b>	<b>X</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 General 60%, Streets 5%, Parks 5%, Water 10%, Sewer 10%, Storm 10%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>			X	<b>New Program</b>
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<b>TITLE:</b>		<b>Department:</b>		<b>Fund:</b>	
TABLETS FOR COUNCILMEMBERS		CITY CLERK		General	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 7,000.00		\$ -		3	
		<b>Department Contact:</b>		Jane Montgomery	

**Description of Request:**  
 Purchase tablets for Councilmembers to allow electronic dissemination of the council packets along with a more streamlined way for councilmembers to access their city email.

**Justification of Request/Cost of Denial:**  
 This will save the cost of printing out packets for Councilmembers and the time to do so as well. It will also give Councilmembers a way to make instant electronic notes and changes to items they are reviewing at their workshops and Committees.

**Alternatives (Delayed Funding/Partial Funding):**  
 Wait until a future budget cycle to fund this request.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$		7,000.00	Capital	\$		-
<b>Total</b>	<b>\$</b>		<b>7,000.00</b>	<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>				<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 General fund.



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	x	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Digitizing Records		City Clerk/City Wide		Various
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 30,000.00	\$ 20,000.00		2	
		<b>Department Contact:</b>	Jane Montgomery	

**Description of Request:**  
 This request would allow various departments throughout the city to have records scanned and stored in a digital format to allow for quicker retrieval, and to save space in future municipal facilities.

**Justification of Request/Cost of Denial:**  
 As the city considers future municipal facilities, and different technologies to make our workflows more efficient, we need to convert old records to a digital format to more efficiently allocate space in the new city hall and populate various software with relevant records. If this request is not fulfilled, we will have to figure out where to store various records in the new city hall, including adding additional storage space or renting storage space. For various workflow software, we will have to have staff spend time scanning records, and for records that are too large for us to scan like engineering drawings and civil plans, we will still have to send those items out for scanning.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request is delayed, we will have to figure out how to store paper records in the new city hall, which may include renting additional storage space. If this request is partially funded, we could incrementally reduce the space required for storing paper records.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Service	\$ 30,000.00	Other	\$ 20,000.00
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 30,000.00</b>	<b>Total</b>	<b>\$ 20,000.00</b>

<b>One Time Expense</b>	x	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for by court 10%, building 50%, finance 5%, water 15%, sewer 15%, storm 5%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
ADA Level 3 Spinner		Parks		105 Parks Fund	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 35,000.00		\$ -		2	
		<b>Department Contact:</b>		Beckie Meek	

**Description of Request:**  
 Purchase an ADA Level 3 Spinner, ground cover (Playground Grass) and ADA trails. This request also includes a full installation but does not include site preparation or disposal of debris which will be completed by city staff.

**Justification of Request/Cost of Denial:**  
 The city currently does not have a play toy that would allow a person in a wheelchair to remain in their wheelchair during play. This spinner will allow for wheelchairs to roll onto its deck and also allow the person to interact with others during play. The cost of denying this would be that the city would continue to have inferior play experiences for persons in wheelchairs.

**Alternatives (Delayed Funding/Partial Funding):**  
 An alternative to a spinner would be some other toy which a person in a wheel chair can remain in their chair and use the toy. The goal with this toy is to allow the person to remain in their wheelchair, an alternative option where the person has to be removed from their wheelchair to participate would not be seen as an acceptable alternative. Delaying funding for this piece of equipment is an option, but there are no real partial funding options.

**Cost Breakdown:**

2020 Associated Cost			2021 Associated Cost		
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	35,000.00	Capital	\$	-
<b>Total</b>	<b>\$</b>	<b>35,000.00</b>	<b>Total</b>	<b>\$</b>	<b>-</b>

<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 105 Parks Fund



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Picnic Tables & Benches		Parks		105 Park Fund	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 5,000.00		\$ -		4	
		<b>Department Contact:</b>		Beckie Meek	

**Description of Request:**  
 Add two additional picnic tables and two additional benches to each the following parks: Gratzler, Calistoga, Charter/Skate Park, Whitehawk, Triangle and the Main Park. The request is for a total of 12 additional benches and 12 additional picnic tables.

**Justification of Request/Cost of Denial:**  
 More people are using our parks and there is a need a need for additional sitting and eating space. If this request is denied the City will maintain its current inventory of seating and picnic tables in our parks.

**Alternatives (Delayed Funding/Partial Funding):**  
 If council desires to delay funding, we could maintain our current inventory of benches and picnic tables and bring the request back in 2021. If council desired to partially fund the request we could reduce the amount of additional benches and picnic tables going in each park or reduce the number of parks receiving additional benches and picnic tables.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	5,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>5,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

x	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 105 Parks Fund



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Calistoga Park Phase II		Parks		Parks
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 120,000.00	\$ -		5	
		<b>Department Contact:</b>	Beckie Meek	

**Description of Request:**  
 This request is Phase II of the Calistoga Park Plan that was approved by Council in July 2018. This phase of the park would include the Zipline, Tall Tower Slide, Ground Cover and boarder.

**Justification of Request/Cost of Denial:**  
 This is the phase II of Calistoga Park Option 3 Park Plan approved by council in July 2018.

**Alternatives (Delayed Funding/Partial Funding):**  
 This request could be delayed or split up into smaller chunks if council wanted to fund a portion of it in 2020.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	120,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>120,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 105 Parks Fund



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Playground Mats & EWF Chips for Ground Cover		Parks		105 Parks Fund	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 15,000.00		\$ -		1	
		<b>Department Contact:</b>		Beckie Meek	

**Description of Request:**  
 The ground around swings, the end of slides and spinners in parks is a notoriously high maintenance area as the ground around these play structures tends to end up with divots from people dragging their feet and kicking the ground cover away. Part of this request is to install mats around high maintenance areas of the park including the swings, the end of slides and spinners. Additionally, there are areas of the park that need additional engineered wood fiber chips for ground cover to fill in areas that have only a thin covering left.

**Justification of Request/Cost of Denial:**  
 The purpose of the mats will prevent holes around certain toys and at the end of slides, under swings and around spinners. These mats will also help reduce maintenance costs and increase the safety of these toys. Safety standards for parks require that the ground cover at the playgrounds be at a certain level, and without additional chips we may be required to close certain toys.

**Alternatives (Delayed Funding/Partial Funding):**  
 The primary alternative is to purchase just the wood chips to fill in areas around the parks that need additional ground cover. The mats would help reduce staff and maintenance costs, but with additional chips they would not be necessary. Another alternative is to move forward with a smaller number of mats for 2020 and bring back another request in 2021.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	15,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>15,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

x	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 105 Parks Fund



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>		x	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Hanging Baskets		Parks		105.576.80.31.02
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 6,700.00	\$ 2,500.00		3	
		<b>Department Contact:</b>	Beckie Meek	

**Description of Request:**  
 In 2019 the City purchased 18 self-watering hanging baskets to reduce the amount of staff time it takes to water hanging baskets. Typically, during the summer the hanging baskets must be watered daily which takes between two and three hours of staff time, and on weekends this is paid as overtime. For 2020 we are requesting an additional eight self-watering baskets along with funds to upgrade 25 brackets on which the baskets hang. The current brackets are insufficient due to the increased weight of a self-watering basket. This request also contains a request for funds to have the baskets planted in the spring.

**Justification of Request/Cost of Denial:**  
 The Citizens love the baskets this year and we have received several compliments on them. The self-watering feature has significantly reduced the amount of staff time it takes to maintain the baskets. Due to the increased weight of the baskets, we have had several brackets fail this year, so to be able to continue with these hanging baskets, we will need to upgrade the brackets on which the baskets hang. If the request is denied, we would likely not have hanging baskets next year due to the risk of falling baskets with our current hanging system.

**Alternatives (Delayed Funding/Partial Funding):**  
 To have hanging baskets in 2020 we will at a minimum need to authorize funds for the purchase of the brackets to hang the baskets and funds to plant the baskets. We could delay additional baskets to our inventory.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ 2,500.00	Supplies	\$ 2,500.00
Other	\$ 4,200.00	Other	\$ -
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 6,700.00</b>	<b>Total</b>	<b>\$ 2,500.00</b>

<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 105 Parks Fund





## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	X	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
PD Accreditation		Police		General (001)
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		2
\$ 4,000.00	\$ 4,000.00	<b>Department Contact:</b>		Chris Gard

**Description of Request:**  
 Initiate agency accreditation through the Lexipol Accreditation Workbench and WASPC program services. The purpose of agency accreditation is to professionalize the law enforcement industry by providing a review process for agencies to be certified as operating under industry best practices and standards.

**Justification of Request/Cost of Denial:**  
 This is a continuation of the approved 2019 request. The benefits of accreditation include but are not limited to: increased public confidence in the agency, increased credibility providing a systemized agency self-assessment, broadening perspectives, increasing administrative and operational effectiveness, improving agency morale and pride and potentially reducing liability insurance costs. Laying the groundwork for the roadmap to accreditation is occurring now. A thorough review and audit of the Orting Police Department's Policy and Procedures Manual was initiated just recently. In addition, Lexipol is launching an accreditation workbench, which will coincide with our Lexipol Policy and Procedures Manual and WASPC's eight phases of accreditation.

**Alternatives (Delayed Funding/Partial Funding):**  
 The alternatives for this request is to delay accreditation. There is no viable partial funding option.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ 4,000.00	Other	\$ 4,000.00
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 4,000.00</b>	<b>Total</b>	<b>\$ 4,000.00</b>

<b>One Time Expense</b>	X	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This would be a two year project and would be paid for out of the general proceeds of the general fund.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>		X	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Police Patrol Mountain Bicycles and Associated Equipment		Police		General (001)
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		7
\$ 10,000.00	\$ 10,000.00	<b>Department Contact:</b>		Chris Gard

**Description of Request:**  
 Purchase of three police patrol mountain bicycles and associated emergency bicycle patrol equipment. Police mountain bikes are purpose built that allow the trained bicycle patrol officer to respond more expeditiously to areas that are less accessible in patrol vehicles (e.g. Puyallup River and Carbon River dikes and areas between and behind the schools, playfields and parks).

**Justification of Request/Cost of Denial:**  
 A Department of Justice Byrne Grant was submitted, which was a request to fund the purchase of three non-motorized police mountain bicycles and associated equipment. The grant awards will be announced in late 2019. The Orting Police Department is instituting a police mountain bicycle patrol program with the intent to suppress crime, build community relationships and partnerships, and to reduce the fuel and maintenance costs that are associated with using our police vehicle fleet.

**Alternatives (Delayed Funding/Partial Funding):**  
 An alternative to this funding request would be for the department to reduce the number of bicycles they are requesting and bring back another request in 2021.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	10,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>10,000.00</b>		<b>Total</b>	<b>\$</b>	<b>10,000.00</b>	

X	<b>One Time Expense</b>		X	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for with a grant. If the grant is not received we would not move forward with this purchase.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	X	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
City Owned/Department Issued Duty Handguns and Holsters		Police		General (001)
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 5,000.00	\$ 1,800.00		3	
		<b>Department Contact:</b>	Chris Gard	

**Description of Request:**  
 This is a continuation of the approved 2019 request to purchase six Sig Sauer P320 RX Duty Sidearms and matching duty holsters.

**Justification of Request/Cost of Denial:**  
 Historically, officers of the Orting Police Department have carried a wide variety of makes, models and calibers of primary duty sidearms. Some of these sidearms have been City issued, and others have been purchased by individual officers at their own expense. This lack of standardization poses a potential officer safety risk, increases costs when purchasing different calibers of both range and duty ammunition, causes unnecessary expenditures for armorer training from various firearm manufacturers and reduces city control over the weapons the officers carry. The City purchased six sidearms in 2019 and would like to purchase six more in 2020 at which point we will own and issue one specific duty sidearm. This investment will improve quality control, reduces training costs, and ultimately gives the officers a better tactical advantage should they need to share equipment during an emergency.

**Alternatives (Delayed Funding/Partial Funding):**  
 The alternative to this budget request is to continue past practice and permit the officers to choose which duty sidearms they wish to carry. We could also reduce the number of sidearms that are purchased in 2020.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 1,800.00
<b>Total</b>	<b>\$ 5,000.00</b>	<b>Total</b>	<b>\$ 1,800.00</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget. The request would be recurring until we were able to equip all of our officers a standard issue sidearm and allow for one or two spares in the event we had to take a sidearm out of circulation.



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	x	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
1-year contract with LeadsOnline		Police		General (001)
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		6
\$ 6,800.00	\$ -	<b>Department Contact:</b>		Chris Gard

**Description of Request:**  
 LeadsOnline is a comprehensive, nationwide database that tracks pawned items from local communities. Items that are stolen are typically pawned for quick cash, largely to fuel the national opioid epidemic. The LeadsOnline system would permit OPD to quickly locate items that were stolen in Orting, and to identify and track suspects and their accomplices from the associated property-related criminal occurrences. The Police Department has had an opportunity to demo this system, and on the first day we were able to locate stolen property taken from a recent burglary here in, and then positively identified two suspects who committed the crime. The process took less than ten minutes to complete whereas a typical investigation would have taken hours.

**Justification of Request/Cost of Denial:**  
 LeadsOnline will save immense time, money and effort by allowing our investigators to locate property and suspects from their desks rather than driving to the pawn shops throughout Pierce County which will save staff time and the cost of driving. Completing the investigation in cases in a shorter timeframe improves our service delivery to the community and community satisfaction with the Police Department.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request was not approved, we would continue our current investigative practice. There is no partial funding option.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ 6,800.00	Other	\$ -
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 6,800.00</b>	<b>Total</b>	<b>\$ -</b>

x <b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general proceeds of the general fund.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>		<b>Change in Staff</b>	X	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Less than Lethal Equipment		Police		General (001)	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 2,000.00		\$ -		5	
		<b>Department Contact:</b>		Chris Gard	

**Description of Request:**  
 This is a continuation of the approved 2019 request to purchase specifically designated and appropriately marked Remington 870 bean bag shotguns and associated bean bag ammunition. During 2019 we were able to purchase ten surplus bean bag shotguns, so this request would be to finish equipping our force with this piece of equipment. The purpose of this request is to bridge the dangerous gap in our use of force matrix. Currently, the Orting Police Department personnel are equipped with Oleoresin Capsicum (or OC) and Conducted Electric Weapons, more commonly known as Tasers as less lethal options. Both OC and Tasers can be effective within defined parameters, but they have their limitations.

**Justification of Request/Cost of Denial:**  
 OC and Taser are only effective within respective distances, and Taser application effectiveness can be diminished in cold weather environments when layered clothing is commonly worn. The bean bag shotgun fills the void between the limitations of OC and Tasers and Deadly Force. Continuing the implementation of bean bag shotguns within a solid tactical framework would help us manage situations such as knife wielding subjects, suicidal persons, suicide by cop, animal control and other dangerous and defiant behavior. If this request was denied, we would continue with our existing less than lethal options.

**Alternatives (Delayed Funding/Partial Funding):**  
 If council decided not to fund this request in 2020, we would bring this request back to council for consideration in 2021. A partial funding option would be to purchase only a portion of the shotguns in 2020.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 2,000.00	Capital	\$ -
<b>Total</b>	<b>\$ 2,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget. The request would be recurring until we were able to equip all of our officers with less than lethal equipment to complement their current non-lethal and lethal equipment.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>		X	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Rifles and Suppressors		Police		General (001)
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		4
\$ 5,000.00	\$ 5,000.00	<b>Department Contact:</b>		Chris Gard

**Description of Request:**  
 This is a continuation of the approved 2019 request to purchase two replacement rifles and matching suppressors.

**Justification of Request/Cost of Denial:**  
 In 2019 the City started purchasing new rifles to begin rotating our aged rifles out of service as part of a long term replacement plan as some of our rifles have been in service for 20 years, are worn out and prone to malfunction. The purpose of purchasing coinciding suppressors is to protect our officers' hearing while minimizing both physical risk to the community and liability risk to the City. This budget request will continue a replacement plan to purchase two new rifles and two suppressors each year until all our aging rifles are replaced.

**Alternatives (Delayed Funding/Partial Funding):**  
 The alternative to this request is hire an armorer to inspect and extract old parts and install new parts, including the barrels. This, however, could be quite costly in the medium and long-term, and the unpredictability of failure with the other untouched parts will remain. A partial funding option would be to only replace one rifle per year.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 5,000.00
<b>Total</b>	<b>\$ 5,000.00</b>	<b>Total</b>	<b>\$ 5,000.00</b>

X	<b>One Time Expense</b>	X	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget. The request would be reoccurring until we were able to equip all of our officers with updated rifles.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>		<b>Change in Staff</b>		<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Police Vehicles		Police		General (001)	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 60,000.00		\$ 120,000.00		1	
		<b>Department Contact:</b>		Chris Gard	

**Description of Request:**  
 Purchase one new police patrol vehicle. It should be noted that since moving forward with more periodic replacement of police vehicles the city's R&M cost for police vehicles is down over 50% from our prior three year average expense. This has saved the City over \$15 thousand this year. Another benefit of more modern vehicles is that our fuel expense is down about \$6 thousand from our previous three year average expense.

**Justification of Request/Cost of Denial:**  
 The approved headcount for the Police Department currently exceeds the number of operational patrol vehicles we have. If the Council desires to continue with the approved headcount, we anticipate needing additional police vehicles to both supplement our existing fleet and to replace vehicles that have come to the end of their life as per our Vehicle and Equipment Replacement Policy. The cost of denial would be reorganization of our existing fleet and higher maintenance costs as the life of vehicles would have to be extended.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request were to be delayed, we may have to change our current take home car program to have enough vehicles for the officers on duty. Another option to reduce the impact to the 2020 budget would be to borrow a portion if the funds for the cars that council approves (additional analysis would be conducted if this was the direction council desired to peruse).

**Cost Breakdown:**

2020 Associated Cost			2021 Associated Cost		
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	60,000.00	Capital	\$	120,000.00
<b>Total</b>	<b>\$</b>	<b>60,000.00</b>	<b>Total</b>	<b>\$</b>	<b>120,000.00</b>

X	<b>One Time Expense</b>		X	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for out of the general fund.



## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Asphalt Roller		Public Works		Water, Sewer, Strom & Streets	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 15,000.00		\$ -		3	
		<b>Department Contact:</b>		Greg Reed	

**Description of Request:**  
 Purchase a new or used asphalt vibratory roller to be used for asphalt patch work. When we install or make repairs to sewer, storm, water mains and services lines often much of the work is within the right-of-way which requires the pavement to be restored. When replacing sidewalks, it will allow us to properly compact the crushed rock subgrade.

**Justification of Request/Cost of Denial:**  
 The Public Works staff have requested a new asphalt roller due to the concerns of safety as well as age of our existing roller. We are not sure of the age of our current roller it was purchased used in 2001, and we know it's well over 50 years old. It has a single point swivel that is worn and could be dangerous if it were to break.

**Alternatives (Delayed Funding/Partial Funding):**  
 If funding is delayed, we would have to continue using the old roller or rent a roller when one is needed. There is no partial funding option.

**Cost Breakdown:**

2020 Associated Cost			2021 Associated Cost		
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	15,000.00	Capital	\$	-
<b>Total</b>	<b>\$</b>	<b>15,000.00</b>	<b>Total</b>	<b>\$</b>	<b>-</b>

x	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 Water 25%, Sewer 25%, Strom 25% & Streets 25%





## CITY OF ORTING BUDGET REQUEST

x	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
12" Capacity Tow Behind Chipper		Public Works		Storm, Parks, Cemetery, steets
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		6
\$ 39,000.00	\$ -	<b>Department Contact:</b>		Greg Reed

**Description of Request:**  
 This request is for a new woodchipper to replace an existing one that has come to the end of its useful life.

**Justification of Request/Cost of Denial:**  
 Our chipper is reaching the end of its life cycle, it's over 25 years old (1993) and it's starting to require extra maintenance. The existing chipper has a hopper opening or feed port that is only 6" X 6" and really limits what can go into the machine. There are no horizontal feed wheels, so the operator must reach into the hopper to push the limbs forward. It also requires an additional worker as any limbs larger than 2" must be cut into pieces with a chain saw to feed into the machine without jamming. Our current chipper will not take logs, so they need to be cut into rounds and hauled away.

**Alternatives (Delayed Funding/Partial Funding):**  
 Continuing using the old chipper and plan on making repairs to the machine. The city could rent a more modern chipper when we have a large amount of chipping work that needs to be completed. There is no partial funding option.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	39,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>39,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 Storm 50%, Parks 20%, Cemetery 10%, Streets 20%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Public Works Maintenance Facility Outfitting		PUBLIC WORKS		Multiple	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 50,000.00		\$ -		1	
		<b>Department Contact:</b>		GREG REED	

**Description of Request:**  
 This request would provide for funds to outfit the recently constructed public works shop and would include things like a permeant air compressor, shelving, desks, inventory containers and other various items.

**Justification of Request/Cost of Denial:**  
 These are items that are needed to make the shop more efficient to operate and contributes to its order. Without these additional items it will be difficult to operate and organize the shop in an efficient manner. These items could not be anticipated until city crews moved in and started using the shop.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request was denied parts of the needed equipment would be paid for out of the general operating expenses of the associated funds and would likely be brought back in 2021. If council partially funded the request we would scale back what was purchased in 2020.

**Cost Breakdown:**

	2020 Associated Cost			2021 Associated Cost	
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	-	Other	\$	-
Capital	\$	50,000.00	Capital	\$	-
<b>Total</b>	<b>\$</b>	<b>50,000.00</b>	<b>Total</b>	<b>\$</b>	<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be funded with transfers from Streets 8%, Parks 8%, Water 18%, Sewer 50%, Storm 18%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Tow Behind Knuckle Boom		Public Works		parks, street, cem, storm, water	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 42,000.00		\$ -		5	
		<b>Department Contact:</b>		Greg Reed	

**Description of Request:**  
 The Public Works staff would like to replace the lift truck with a tow behind knuckle boom as it is more versatile. The knuckle boom we are interested in can run off electricity as well and will fit through double doors this will allow us to utilize it in our facilities as well as outdoors. We'll use it for tree trimming, cleaning water tanks, SBR's (treatment plant) hanging banners, plants and facilities repairs. Our lift truck fully extends to 40', the tow behind knuckle booms we are looking at reach 40' to 48' feet depending on the model.

**Justification of Request/Cost of Denial:**  
 The City lift truck is at the end of its life cycle, since April of 2015 we've spent 13,065.09 and \$18,429.08 since 2011.

**Alternatives (Delayed Funding/Partial Funding):**  
 If we choose not to purchase the knuckle boom we'll continue to use the old lift truck which cost more to maintain every year we owned it.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 42,000.00	Capital	\$ -
<b>Total</b>	<b>\$ 42,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 The funding for the knuckle boom would come from: Storm 30%, Parks 30%, streets 30% and cemetery 10%.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Pipe Crawler Camera - self propelled		Public Works		Sewer 80%, Storm 20%	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 43,000.00		\$ -		2	
<b>Department Contact:</b>				GREG REED	

**Description of Request:**  
 Purchase a self-propelled inspection camera for our sewer and storm infrastructure. The self-propelled camera would give us the ability to make a recording of our findings. This new camera would have an oscillating head that will enable us to look up the lateral sewer lines when a customer is having a problem. With the determination that the City will be responsible for laterals within the right-of-way this purchase becomes even more critical. The new camera would also have adjustable wheels that would allow us to stay above the flow so a clear picture of the can be gathered. Approval of this request will allow us to inspect an entire run of sewer or storm up to 400 feet.

**Justification of Request/Cost of Denial:**  
 Having a self-propelled camera will allow us to TV sewer and storm mains and discover the cause of a backup and other maintenance issues. Currently if we have a problem that is beyond about 100 feet our existing push camera is not enough, we must call a jetting and TV crew to investigate the problem. If the flow is over an inch deep, we cannot a good picture as our existing camera is under water. If this request is denied, we can continue using our existing camera system where feasible or hire an outside camera contractor to view the line.

**Alternatives (Delayed Funding/Partial Funding):**  
 We would continue to use the existing push camera and continue to call a vactor contractor for cleaning and TV of sewer and storm lines when the problem is beyond the ability of our existing equipment. There is no partial funding alternative.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	43,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>43,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 Sewer 80%, Storm 20%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Solar Powered Variable Message Board		Public Works		Stm, Sew, Water, Street, Parks	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 17,000.00		\$ -		4	
		<b>Department Contact:</b>		Greg Reed	

**Description of Request:**  
 Tow behind solar powered variable message board to provide information to the public. The board will be used for notifying citizen of upcoming events, festivals, construction projects, traffic disruptions, evacuation exercise, boil water notice, nighttime flushing of water mains or other general information. This will assist the city in disseminating critical messages to the citizens.

**Justification of Request/Cost of Denial:**  
 We rented a variable message board for the Hwy 162 water crossing for a period of three weeks, at a cost of \$2,854.00, almost \$1,000.00 per week. As we look at lowering our utilities along Hwy 162 per our agreement with WSDOT we'll be using message boards more. The city has also rented variable message boards in the past for evacuation notices and event notices. When the city must rent a message board it also takes staff time to go and pick up the sign and return it. If this request was not granted the city would continue renting signs likely, and rental fees would likely exceed the cost of purchasing a new one within a couple of years.

**Alternatives (Delayed Funding/Partial Funding):**  
 The city can continue to rent a variable message board when it is needed. If the request is not approved staff will likely bring the request back in 2021.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 17,000.00	Capital	\$ -
<b>Total</b>	<b>\$ 17,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense:</b>	<b>Continuous Funding Request: No</b>
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**Funding Source Description:**  
 Storm 25%, Sewer 25%, Water 30%, streets 10%, Parks 10%



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Puyallup River & Rainier Meadows Lift Station Upgrades		Public Works		Sewer	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 1,100,000.00		\$ -		CIP-1	
		<b>Department Contact:</b>		JC Hungerford/Greg Reed	

**Description of Request:**  
 Both the Puyallup River and Rainier Meadows Sewer Lift Stations have reached their design life. With O&M costs rising yearly at each facility, replacement is recommended.

**Justification of Request/Cost of Denial:**  
 Increasing O&M costs and lack of replacement parts could lead to a extended down time at one of the critical facilities.

**Alternatives (Delayed Funding/Partial Funding):**  
 If not funding, the two facilities will continue to operate as they do today. Council could decide to fund upgrades to only one of the facilities that are planned to be updated during 2020.

**Cost Breakdown:**

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 1,100,000.00	Capital	
<b>Total</b>	<b>\$ 1,100,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This project would be paid for out of sewer rate revenue.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
I&I Projects		Public Works		Sewer
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>	CIP-3	
\$ 250,000.00	\$ 250,000.00	<b>Department Contact:</b>	Greg Reed	

**Description of Request:**

The request is to continue relining the older concrete lines throughout town. The City has a regulatory requirement to maintain our sanitary sewer infrastructure, many of the concrete sewer lines are degrading due to sulfur dioxide, the most recent camera inspection identified the lines in need of relining. The proposal is to use a cured-in-place pipe (CIPP), it is one of several trenchless rehabilitation methods used to repair existing pipelines. CIPP is a joint less, seamless, pipe-within-a-pipe with the capability to rehabilitate pipes ranging in diameter from 2–110 inches. As one of the most widely used rehabilitation methods CIPP has application in sewer. It is a trenchless technology for gravity and pressure pipelines. This is an excellent option for rehabilitating our sewer pipe and its very cost effective compared to a digging up and replacing the lines.

**Justification of Request/Cost of Denial:**

Many of our sewer lines are concrete and the estimated longevity is fifty years, and many of our pipes are at or close to hitting their fifty-year life cycle. By relining them we can expect to get another fifty years out of our concrete sewer pipes. Relining is much cheaper than doing a full dig up and replace. Relining our sewers will lessen the change of having a failure in the system (collapsed pipe). If rehabilitating/relining of sewer is not approved, it increases our chances of having a pipe failure. A collapsed pipe can cause backup into homes and businesses and be very costly to cleanup and an emergency repair (dig up) can also be very expensive.

**Alternatives (Delayed Funding/Partial Funding):**

This request is part of a regulatory requirement and the cost of this annual request is built into our rates.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 250,000.00	Capital	\$ 250,000.00
<b>Total</b>	<b>\$ 250,000.00</b>	<b>Total</b>	<b>\$ 250,000.00</b>

<b>One Time Expense</b>	<b>X</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**

This project would be paid for out of sewer rate revenue and is completed on an annual basis to maintain compliance with the Department of Ecology.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Solids Handling Design		Public Works		Sewer	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 800,000.00		\$ -		CIP-2	
		<b>Department Contact:</b>		JC Hungerford	

**Description of Request:**  
 This budget request is to fund the design of the Orting WWTP Solids Handling Project. This project will replace the onsite facultative lagoons with onsite dewatering equipment, increasing disposal options and upgrading the plant process.

**Justification of Request/Cost of Denial:**  
 This is a planned project that is reflected in the Sewer CIP as well as the sewer utility rates.

**Alternatives (Delayed Funding/Partial Funding):**  
 The WWTP will continue to operate as it is today. The lagoons will require dredging on a 7 year cycle.

**Cost Breakdown:**

		2019 Associated Cost				2020 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	800,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>800,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This project would be paid for out of sewer rate revenue.





## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Calistoga Stormwater Conveyance and Kansas Outfall		Public Works		Stormwater
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>	CIP-1	
\$ 1,000,000.00	\$ -	<b>Department Contact:</b>	JC Hungerford/Greg Reed	

**Description of Request:**  
 This is to replace the existing stormwater collection system on Calistoga Street West as well as the outfall into the backside of the Calistoga Levee.

**Justification of Request/Cost of Denial:**  
 The existing system is crushed due to on street parking and is undersized. This is a planned CIP in the Stormwater Plan. The failed collection system could result in increased localized flooding along and around Calistoga Street West.

**Alternatives (Delayed Funding/Partial Funding):**  
 Delaying this project to a future budget cycle is the only viable alternative.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 1,000,000.00	Capital	\$ -
<b>Total</b>	<b>\$ 1,000,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This project would be paid for out of stormwater rate revenue.



## CITY OF ORTING BUDGET REQUEST

<b>Capital Item</b>	<b>Change in Staff</b>	x	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Catch Basin Cleaning (NPDES)		Public Works		Stormwater
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 40,000.00	\$ -		1	
		<b>Department Contact:</b>	Greg Reed	

**Description of Request:**  
 Pump/clean sumps of catch basin throughout the City and document finding as required by our Phase II NPDES permit.

**Justification of Request/Cost of Denial:**  
 The City of Orting is a phase two City and is required per our National Pollution Discharge Elimination System permit (NPDES) and the Federal Clean Water Act to clean the catch basins every five years. The last time the catch basins were cleaned was in 2015. If the catch basin cleaning is delayed it leaves the City open to a possible permit violation which could lead to fines.

**Alternatives (Delayed Funding/Partial Funding):**  
 This request fulfils a regulatory requirement and has no reasonable alternatives.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ 40,000.00	Other	\$ -
Capital	\$ -	Capital	\$ -
<b>Total</b>	<b>\$ 40,000.00</b>	<b>Total</b>	<b>\$ -</b>

x	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 Stormwater Fund



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
SW Connector ROW		Public Works		Transportation Impact	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 450,000.00		\$ -		TIP-1	
		<b>Department Contact:</b>		JC Hungerford	

**Description of Request:**  
 As the City desires to make progress on the right of way needed for the future roadway which would extend Whitehawk Boulevard to Calistoga Street. This budget request would fund acquisition needed right of way.

**Justification of Request/Cost of Denial:**  
 As development continues in Orting, securing the needed right of way is a high priority. Further delays in securing the right of way could lead to competition with private development projects. Additionally, the assessed value of property in Pierce County continues to increase, making this project even more costly if it were to be delayed.

**Alternatives (Delayed Funding/Partial Funding):**  
 Delayed funding would continue to push right of way acquisition into the future. Partial funding is viable, but may limit the City as opportunities to purchase right of way arise.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	450,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>450,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This request would be paid for with transportation impact fee funds.



## CITY OF ORTING BUDGET REQUEST

<input checked="" type="checkbox"/>	<b>Capital Item</b>	<input type="checkbox"/>	<b>Change in Staff</b>	<input type="checkbox"/>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
188th & 197th Crossing		Public Works		401-Water	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 60,000.00		\$ -		CIP-9	
		<b>Department Contact:</b>		JC Hungerford	

**Description of Request:**  
 Replace and lower to five feet of coverage a water crossing at 188th and 197th.

**Justification of Request/Cost of Denial:**  
 The City is required per WSDOT franchise agreement to make progress on lowering our under-highway water line crossings.

**Alternatives (Delayed Funding/Partial Funding):**  
 None

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	60,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>60,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

<input checked="" type="checkbox"/>	<b>One Time Expense</b>	<input type="checkbox"/>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 Water Fund



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>		X	<b>New Program</b>
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<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Central Metering Technology		Public Works/Utility Billing		Water
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		Discretionary - 1
\$ 35,000.00	\$ 5,000.00	<b>Department Contact:</b>		Greg Reed/Scott Larson

**Description of Request:**  
 This request would provide the infrastructure to centrally meter the water utility without having to have employees drive around and read water meters. This would also allow the City to get real time information on how, where, and who is consuming water. This request would allow our water workers to focus on maintaining our water system and completing proactive maintenance to a greater degree than is currently done.

**Justification of Request/Cost of Denial:**  
 Currently it takes staff 32 hours per month to read water meters. Over the next ten years it is estimated that the city will spend about \$200,000 in wages and benefits having employees read water meters. This request would virtually eliminate reading water meters once our system is completely upgraded to remotely read meters - which it annually budgets for and is nearly complete. Fulfilling this request would be like adding .25 FTE to our water fund to focus on proactive maintenance of our system. Reading water meters is also one of the areas we have the most L&I claims, as employees' trip and otherwise injure themselves while out reading meters. If this request is denied, we will continue business as usual and likely bring this request back in subsequent years.

**Alternatives (Delayed Funding/Partial Funding):**  
 If delayed, the water system will continue to operate as it does today. Depending on the technology that we go with, we may be able to partially fund it and roll it out over several years.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Service	\$ 5,000.00	Other	\$ 5,000.00
Capital	\$ 30,000.00	Capital	\$ -
<b>Total</b>	<b>\$ 35,000.00</b>	<b>Total</b>	<b>\$ 5,000.00</b>

X	<b>One Time Expense</b>	X	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This capital part would be a one time expense, but there are estimated to be ongoing costs with maintaining the system.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Harman Reservoir Demo		Public Works		Water
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>	CIP-8	
\$ 60,000.00	\$ -	<b>Department Contact:</b>	Greg Reed/JC Hungerford	

**Description of Request:**  
 The Upper Harman Reservoir is no longer in use and the roof is collapsing in on itself. The request is to put out to bid the demolition and removal of the old reservoir.

**Justification of Request/Cost of Denial:**  
 The Upper Harman Reservoir has been decommissioned for some time and continues to degrade. The tank can be left on site, however it poses a safety risk if someone were to get into our spring site.

**Alternatives (Delayed Funding/Partial Funding):**  
 This request has been delayed a number of times while we were completing the Oroville Road Waterline replacement. If Council desires, we can continue to delay the project. There is no partial funding alternative.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 60,000.00	Capital	
<b>Total</b>	<b>\$ 60,000.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This project would be paid for out of water rate revenue.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
SCADA Upgrade - TopView		Public Works		401-Water
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>	CIP-14	
\$ 53,000.00	\$ -	<b>Department Contact:</b>	JC Hungerford	

**Description of Request:**  
 Update aging SCADA equipment and software and install a new fiber connection. Upgrade call out software from Win911 to Top View.

**Justification of Request/Cost of Denial:**  
 Ensure continued compatibility with existing infrastructure and integrate future equipment. Delaying upgrades may result in higher operating costs as older versions require more time and workarounds to support. Outdated software may lack security updates and therefore pose security risks.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request is not granted it will be brought forward during future budget cycles. There may be phasing options to partially fund the request but more analysis would be required by staff.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	52,900.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>52,900.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This would be paid for out of the water fund.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Well 1 Reservoir Cleaning and Liner Install		Public Works		401-Water
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 64,400.00	\$ -	<b>Department Contact:</b>		JC Hungerford

**Description of Request:**  
Clean Well #1 reservoir and install a new liner to prevent leakage.

**Justification of Request/Cost of Denial:**  
Well #1 reservoir has had repeated issues with leakage through cracks in the reservoir concrete walls. This project would install a new hdpe or polypropylene liner to prevent future leakage. The reservoir will continue to leak, and the volume of leakage will increase as cracks expand. A risk to the structural integrity of the reservoir will increase as expansion of cracks increases.

**Alternatives (Delayed Funding/Partial Funding):**  
If this request is not granted it will be brought forward during a future budget cycle.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	64,400.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>64,400.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
This will be paid for out of the Water fund.





## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>	
Well 1 Variable Drive Motors and Sand Filter Replacement		Public Works		Water	
<b>2020 Cost:</b>		<b>2021 Cost:</b>		<b>Priority:</b>	
\$ 170,000.00		\$ -		CIP-13	
		<b>Department Contact:</b>		JC Hungerford	

**Description of Request:**  
 Replace pump motors with Variable Frequency Drive (VFD) units. Replace filtration sand media.

**Justification of Request/Cost of Denial:**  
 Installation of new VFD compatible motors will allow the pumps to run at variable speeds based on flow demand. This reduces power/energy requirements saving cost and reduces pump cycling improving pump life.  
  
 Over time sand filtration media becomes clogged with grime and debris. Refreshing the sand media is needed to ensure proper functioning of filter.

**Alternatives (Delayed Funding/Partial Funding):**  
 If this request is not granted it will likely come back to the council in the subsequent year. If council wants to fund only part of the request, we could move forward with either the VFD's or the sand filter replacement and bring the other item back during a future budget cycle.

**Cost Breakdown:**

		2020 Associated Cost				2021 Associated Cost	
Wages	\$		-	Wages	\$		-
Benefits	\$		-	Benefits	\$		-
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$	170,000.00		Capital	\$		-
<b>Total</b>	<b>\$</b>	<b>170,000.00</b>		<b>Total</b>	<b>\$</b>		<b>-</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
 This will be paid for out of the water fund.



## CITY OF ORTING BUDGET REQUEST

X	<b>Capital Item</b>	<b>Change in Staff</b>	<b>New Program</b>
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund or department having the same priority number.

<b>Title:</b>		<b>Department:</b>		<b>Fund:</b>
Well 3 Chlorine System Relocation		Public Works		401-Water
<b>2020 Cost:</b>	<b>2021 Cost:</b>	<b>Priority:</b>		
\$ 46,500.00	\$ -	<b>Department Contact:</b>		JC Hungerford

**Description of Request:**  
Relocate existing chlorination system equipment and controls to the filter building. This work will also require remapping the HMI and moving IO.

**Justification of Request/Cost of Denial:**  
Relocation will allow for dosing of chlorine immediately upstream of filtration system, which requires a high chlorine concentration to achieve appropriate filtration. The existing dosing point is too far upstream from the filters making it difficult to maintain the appropriate dose at the filters, which risks the filter media seizing and requiring labor intensive work to remove and replace.

**Alternatives (Delayed Funding/Partial Funding):**  
If this request is not granted it will be brought forward during future budget cycles.

**Cost Breakdown:**

2020 Associated Cost		2021 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 46,500.00	Capital	\$ -
<b>Total</b>	<b>\$ 46,500.00</b>	<b>Total</b>	<b>\$ -</b>

X	<b>One Time Expense</b>	<b>Continuous Funding Request</b>
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**Funding Source Description:**  
This will be paid for out of the Water fund.



## Appendix D: Cash and Investment Position

### Estimated Beginning Cash & Investments

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Balance</u>	<u>Coupon</u>	<u>Notes</u>
Cash in Bank	N/A	N/A	\$1,500,000	None	
LGIP Money Market*	N/A	N/A	\$13,414,900	Market	Follows Fed Funds Rate
FNMA 3/30/20	9/25/2017	3/30/2020	\$1,000,000	1.38%	Maturing 2020
RFCSP 7/15/20	5/15/2017	7/15/2020	\$841,000	1.61%	Maturing 2020
FNMA 9/15/20	9/15/2016	9/15/2020	\$1,000,000	1.35%	Maturing 2020
FFCB 2/17/21	2/24/2017	2/17/2021	\$1,000,000	1.58%	
Total:			\$18,755,900		

### Estimated Ending Cash & Investments

<u>Bond Desc</u>	<u>Pur. Date</u>	<u>Maturity</u>	<u>Par</u>	<u>Coupon</u>	<u>Status Change</u>
Cash in Bank	N/A	N/A	\$1,500,000	None	
LGIP Money Market	N/A	N/A	\$3,150,000	Market	
FFCB 2/17/21	2/24/2017	2/17/2021	\$1,000,000	1.58%	
New Bonds	Various	Various	\$4,000,000	Market	Purchased During 2020
Total:			\$9,650,000		

\*LGIP is a money market fund that is run by the Washington State Treasurer. Investments of the funds generally include highly liquid debentures of the United States and its agencies.



Appendix E: Outstanding Debt:

The Council has authorized the following outstanding Debt:

Creditor	Description	Amount Issued	Maturity	Rate	Dec 31, 2019 Balance	Dec 31 2020 Balance
State Treasurer	Backhoe Loan	\$82,573	6/1/2021	1.19%	\$45,772	\$23,444
State Treasurer	2016 Vehicle Purchase	\$443,187	6/1/2021	1.32%	\$191,060	\$97,860
Department of Commerce	Well 4	\$3,030,000	10/1/2029	1.5%	\$1,629,558	\$1,466,602
Department of Commerce	Harman Reservoir	\$557,502	10/1/2021	2.5%	\$61,945	\$30,972
Ford Motor Credit	3 Police Vehicles	\$156,050	10/27/2023	5.7%	\$122,918	\$93,388
Ford Motor Credit	1 Police Vehicle	\$57,114	11/7/2023	6.2%	\$45,954	\$35,258
Total:					\$2,097,157	\$1,747,524

Service on outstanding debt for the next five years are detailed below followed by aggregated payments for the next five years followed by the final year of current outstanding debt follow:

	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
2019	\$ 43,802.90	\$ 303,954.61	\$ 347,757.51
2020	\$ 34,945.39	\$ 309,455.93	\$ 344,401.32
2021	\$ 25,805.94	\$ 315,232.43	\$ 341,038.37
2022	\$ 19,554.69	\$ 162,955.78	\$ 182,510.47
2023	\$ 17,110.36	\$ 162,955.78	\$ 180,066.14
2024-2028	\$ 48,886.73	\$ 814,778.87	\$ 863,665.60
2029	\$ 2,444.34	\$ 162,955.77	\$ 165,400.11
TOTALS	\$ 192,550.35	\$ 2,232,289.17	\$ 2,424,839.52



# Appendix F: 2020 Revenue Detail

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
<b>General Fund</b>								
<b>General Taxes</b>								
001-311-10-01-00	Tax - Real & Personal Property	940,925.54	1,080,811.48	1,256,744.63	1,290,751.16	97%	1,335,880.61	1,335,880.61
001-313-11-00-00	Tax - Retail Sales & Use	725,202.07	820,742.96	666,656.76	700,000.00	95%	725,000.00	725,000.00
001-313-71-00-00	Criminal Justice - Low Pop	132,777.64	148,050.75	133,624.96	128,000.00	104%		128,000.00
001-316-41-00-00	Tax - B&O Utility - Electricity	245,865.62	251,507.90	244,843.24	255,000.00	96%	260,000.00	260,000.00
001-316-43-00-00	Tax - B&O Utility - Natural Gas	122,029.66	122,612.85	114,788.55	136,000.00	84%	130,000.00	130,000.00
001-316-46-00-00	Tax - B&O Telecom - Cable	135,575.81	131,937.72	139,878.08	135,000.00	104%		135,000.00
001-316-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	122,026.77	101,574.35	78,946.36	115,000.00	69%	90,000.00	90,000.00
001-316-81-00-00	Tax - Punch Board And Pull Tabs	12,037.47	12,989.59	26,423.96	8,500.00	311%	10,000.00	10,000.00
001-316-81-01-00	Tax - Punch Board And Pull Tabs Penalty	-	-	50,000.00	2,500.00	2000%	-	-
001-318-34-00-00	Real Estate Excise Taxes	-	-	851.13	-	0%	-	-
<b>Total</b>		<b>2,436,440.58</b>	<b>2,670,227.60</b>	<b>2,712,757.67</b>	<b>2,770,751.16</b>	<b>98%</b>		<b>2,813,880.61</b>
<b>Franchise Fees</b>								
001-321-91-00-01	Fee - Franchise - Comcast	105,414.25	102,384.47	108,705.32	110,000.00	99%		110,000.00
001-321-91-00-02	Fee - Franchise - Verizon	2,500.00	-	-	-	0%		-
001-321-91-00-03	Franchise Fee - Telecom	-	2,500.00	-	-	0%		-
<b>Total</b>		<b>107,914.25</b>	<b>104,884.47</b>	<b>108,705.32</b>	<b>110,000.00</b>	<b>99%</b>		<b>110,000.00</b>
<b>Revenue from the State</b>								
001-336-00-98-00	Shared - City Assistance	116,997.38	120,455.61	81,338.96	117,000.00	70%	122,000.00	122,000.00
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	2,130.35	2,271.94	2,429.55	2,600.00	93%		2,600.00
001-336-06-26-00	Shared - CJ - Special Programs	7,732.23	8,211.64	8,741.09	8,800.00	99%		8,800.00
001-336-06-51-00	Shared - DUJ/Other Crim Just. Asst	1,141.92	1,158.25	1,129.33	1,500.00	75%		1,500.00
001-336-06-94-00	Shared - Liquor/beer Excise	36,319.70	39,608.05	44,313.96	41,000.00	108%		41,000.00
001-336-06-95-00	Shared - Liquor Profits	63,617.00	64,920.19	49,553.67	65,000.00	76%		65,000.00
<b>Total</b>		<b>227,938.58</b>	<b>236,625.68</b>	<b>187,506.56</b>	<b>235,900.00</b>	<b>79%</b>		<b>240,900.00</b>
<b>Business License</b>								
001-321-99-00-00	Licenses - Business & Permits	17,797.00	12,801.00	12,414.39	17,000.00	73%		17,000.00
001-321-99-00-01	License - One Day Business	175.00	175.00	25.00	200.00	13%		200.00
<b>Total</b>		<b>17,972.00</b>	<b>12,976.00</b>	<b>12,439.39</b>	<b>17,200.00</b>	<b>72%</b>		<b>17,200.00</b>
<b>Building &amp; Land Use</b>								
001-322-10-01-00	Permits - Building	358,757.28	176,888.25	64,327.11	240,000.00	27%	80,000.00	80,000.00
001-322-10-02-00	Permits - Plumbing	53,893.60	26,394.06	9,540.22	23,250.00	41%	7,750.00	7,750.00
001-322-10-03-00	Permits - Fence	280.00	145.00	-	600.00	0%	300.00	300.00
001-322-10-04-00	Permits - Mechanical	56,571.60	33,325.65	16,685.17	23,250.00	72%	7,750.00	7,750.00
001-322-10-08-00	Permits - Backflow	1,200.00	6,000.00	1,254.75	1,000.00	125%		1,000.00
001-322-90-02-00	Permits - Land Use Variance	1,000.00	2,000.00	-	2,000.00	0%	500.00	500.00
001-322-90-03-00	Fees - Short Plats	1,100.00	1,600.00	1,050.00	1,000.00	105%	500.00	500.00
001-322-90-04-00	Fees - Boundary Line Adjustments	-	-	-	500.00	0%	-	-
001-322-90-05-00	Fees - Preliminary Plats	50.00	1,750.00	-	1,000.00	0%	500.00	500.00
001-322-90-05-01	Subdivision Final Plat Application	1,500.00	-	-	1,500.00	0%	-	-
001-322-90-07-00	Permits - Conditional Use	500.00	-	700.00	500.00	140%	-	-
001-322-90-08-00	Permits - Special Use	400.00	-	-	200.00	0%	-	-
001-341-62-00-05	City Standards Copies	4.00	29.60	220.63	100.00	221%		100.00
001-341-82-00-01	Puget Sound Veterans Hope Center - Planning and Land Use Fees	2,500.00	-	-	-	0%	-	-
001-345-29-00-01	Abatement	-	-	-	-	0%	-	-
001-345-81-00-01	Housing Development Hearing/Appeal	-	-	-	-	0%	-	-



# Appendix F: 2020 Revenue Detail

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
001-345-83-00-00	Fees - Plan Review/Inspections	236,120.06	120,232.09	44,255.40	97,500.00	16,250.00	16,250.00		
001-345-83-01-00	Fees - Expedited Plan Review	150.00	-	-	500.00	150.00	150.00		
001-345-83-02-00	Fees - Energy Review	4,290.00	2,880.00	939.90	1,800.00	600.00	600.00		
001-345-83-03-00	Fees - Architectural Design Application	400.00	550.00	450.00	200.00	200.00	200.00		
001-345-83-04-00	Fees - SEPA Review	-	-	-	3,000.00	3,000.00	3,000.00		
001-345-83-05-00	Fees - Eng. - Plan Review/inspection	33,375.91	19,415.96	15,702.75	40,000.00	10,000.00	10,000.00		
001-345-83-06-00	Fees - Building Inspector/inspect	3,595.00	10,983.45	5,142.00	2,000.00	2,000.00	2,000.00		
001-345-83-07-00	Fees - Developers Utility Extension Application	500.00	27,751.75	8,798.00	5,000.00	5,000.00	5,000.00		
001-345-83-08-00	Fees - Shoreline Development Permit	-	-	1,500.00	-	-	-		
001-345-83-09-00	Fees - Building Fines	575.00	225.00	-	-	-	-		
001-343-19-01-00	Permit - Grade & Fill	-	-	-	500.00	500.00	500.00		
001-353-70-00-01	Building Code Violation	-	-	-	-	-	-		
001-322-10-06-00	Permits - Fireworks	500.00	600.00	100.00	400.00	400.00	400.00		
	<b>Total</b>	<b>757,262.45</b>	<b>430,770.81</b>	<b>170,665.93</b>	<b>445,800.00</b>	<b>136,500.00</b>	<b>136,500.00</b>		
	<b>Court</b>								
001-341-33-02-00	Rev - Warrant Costs	7,237.83	8,664.22	4,554.46	7,500.00	7,000.00	7,000.00		
001-341-33-03-00	Rev - Deferred Prosecution Costs	294.74	-	-	600.00	600.00	600.00		
001-341-33-06-00	Fees - Fee - IT Time Pay/Court	1,373.62	713.07	329.41	1,200.00	600.00	600.00		
001-341-62-00-01	Fees - Court Copies/Tape	107.18	60.85	69.29	100.00	100.00	100.00		
001-341-95-00-00	Court Legal Services	-	200.00	-	100.00	100.00	100.00		
001-342-33-00-00	Fees - Adult Probation	480.00	240.00	-	500.00	200.00	200.00		
001-342-33-06-00	Fees - Record Check	32,579.69	23,614.23	14,865.72	27,000.00	21,000.00	21,000.00		
001-342-33-07-00	Fees - Sentence Compliance-Probation	11,189.95	9,403.69	7,786.37	11,400.00	11,400.00	11,400.00		
001-342-36-00-00	Fees - HSN/MNTR PRSNR	2,571.98	1,323.73	-	1,500.00	500.00	500.00		
001-342-37-00-00	Booking Fees	13.42	-	8.43	-	-	-		
001-342-38-01-00	Fees - Pre Trial Supervision	1,950.00	3,510.00	1,750.00	2,300.00	2,300.00	2,300.00		
001-342-10-11-00	DNA Coll Fee 1	-	-	20.00	-	-	-		
001-342-50-00-00	Fees - DUI Emergency Response	1,635.20	568.92	756.82	1,000.00	600.00	600.00		
001-342-60-00-00	DUI Emergency Aid	-	216.50	-	-	-	-		
001-347-90-03-00	Fees - Court NSF	40.00	73.95	-	-	-	-		
001-352-30-00-00	Fines - Mandatory Insurance Costs	1,583.11	3,180.46	2,434.28	1,800.00	1,800.00	1,800.00		
001-353-10-00-00	Fines - Traffic Infrafract Prior To 07/03	584.66	497.97	-	600.00	600.00	600.00		
001-353-10-01-00	Fines - School Safety Zone	-	-	-	1,000.00	-	-		
001-353-10-02-00	Fines - Traffic Infrafract After 07/03	690.31	617.09	22.76	600.00	600.00	600.00		
001-353-10-03-00	Fines - Traffic Infrafract	8,059.95	5,287.33	4,220.25	10,000.00	6,000.00	6,000.00		
001-353-10-04-00	Legis Assmnt	4,925.74	4,536.54	2,982.13	5,000.00	5,000.00	5,000.00		
001-353-10-05-00	Traffic INF	41,881.65	43,031.24	27,282.48	35,000.00	35,000.00	35,000.00		
001-353-10-80-00	Def Find Adm	-	-	4,773.00	-	-	-		
001-353-70-00-00	Non-Traffic Infractions	-	-	201.43	-	-	-		
001-356-90-00-00	Crim Non- Traffic To 7/03	-	105.96	37.57	300.00	100.00	100.00		
001-353-70-04-00	Other Infractions	25.85	1,302.73	2,936.15	100.00	1,500.00	1,500.00		
001-354-00-00-00	Fines - Parking Infractions	-	-	57.00	100.00	100.00	100.00		
001-354-00-03-00	Parking Infractions	100.00	63.65	-	300.00	100.00	100.00		
001-354-00-07-00	Fines - Handicapped Parking Infrafract	250.02	-	-	500.00	200.00	200.00		
001-355-20-00-00	Fines - DUI	1,824.50	1,063.04	213.87	1,700.00	800.00	800.00		
001-355-20-01-00	DUI - DP Acct	878.87	264.20	59.01	1,000.00	600.00	600.00		
001-355-20-03-00	CRL CNV Fee DUI	19.86	30.21	-	-	-	-		
001-355-20-04-00	DUI-DP Acct 7/17	63.47	139.37	190.06	-	-	-		
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	-	-	-	200.00	200.00	200.00		
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	6,554.65	7,159.19	4,634.81	8,000.00	8,000.00	8,000.00		

# Appendix F: 2020 Revenue Detail

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	Adj. Amt	Budget
001-355-80-02-00	Criminal Conv Traffic Fee	905.13		819.31		644.52	1,000.00	800.00	800.00
001-356-90-04-00	Fines - Crim. Non-Traffic After 7/03	1,483.77		1,088.72		597.39	1,500.00	1,000.00	1,000.00
001-356-90-08-00	Fines - Domestic Violence	184.08		909.48		337.23	400.00	400.00	400.00
001-356-90-14-00	Fee - Conv Fee CN 1/13	611.93		734.36		371.41	500.00	1,200.00	500.00
001-357-33-00-00	Reimb - Public Defense Cost	1,828.86		1,236.54		701.74	1,800.00	1,200.00	1,200.00
001-361-40-01-00	Int - Court Collections	1,776.95		3,265.44		2,089.95	2,000.00	2,500.00	2,500.00
001-361-40-03-00	Court Current Expense	1,775.77		3,265.44		2,089.95	2,000.00	2,000.00	2,000.00
001-369-80-01-00	Small Overpayment 16 Court	5.52		15.34		3.29	-	-	-
001-369-81-00-00	Cash Over/Short Court	(10.00)		-		-	-	-	-
001-386-12-00-00	Crime Victims	1,604.22		1,576.91		1,022.77	-	-	-
001-386-83-09-00	JIS Trauma	7,236.62		7,384.90		4,518.02	-	-	-
001-386-97-06-00	Local/JIS Acct	-		235.03		484.01	-	-	-
001-386-99-07-00	SCH SCHOOL SPD	2,284.98		751.53		228.49	-	-	-
	<b>Total</b>	<b>146,604.08</b>		<b>137,151.14</b>		<b>93,274.07</b>	<b>128,600.00</b>		<b>112,600.00</b>
	<b>Other Fines &amp; Penalties</b>								
001-356-90-02-00	Fines - Animal Violations	-		-		-	200.00	-	-
001-359-00-00-01	Animal License Late Penalty	-		-		-	-	-	-
	<b>Total</b>						<b>200.00</b>		<b>0%</b>
	<b>Rental Income &amp; Event Fees</b>								
001-362-40-00-00	Rental - Multi-Purpose Center	3,670.00		1,395.00		1,382.15	3,500.00	39%	3,500.00
001-362-40-00-01	McMahon Parking Rental	-		1,500.00		1,800.00	-	0%	-
001-362-40-03-00	Lease - Chamber Office	550.00		-		-	-	0%	-
001-362-40-04-00	Fees - Special Events	1,250.00		1,450.00		1,835.00	1,000.00	184%	1,000.00
001-362-40-05-00	Lease - Fire Station	129,999.96		-		-	-	0%	-
	<b>Total</b>	<b>135,469.96</b>		<b>4,345.00</b>		<b>5,017.15</b>	<b>4,500.00</b>	<b>111%</b>	<b>4,500.00</b>
	<b>Money Collected for State</b>								
001-386-00-02-00	State Share Cow's	4.50		-		-	-	0%	-
001-386-00-03-00	Facilities Deposits	(50.00)		670.00		270.00	-	0%	-
001-386-83-33-00	Legis Assmt	3.98		-		-	-	0%	-
001-386-97-05-00	Local/JIS Account	6.41		1.55		8.01	-	0%	-
001-389-30-00-01	Parks and Rec Sales Tax	37.63		593.82		206.09	-	0%	-
001-389-30-00-02	State Building Code Fees	738.00		522.50		247.15	-	0%	-
001-389-30-00-03	Peg Fees - Comcast	4,567.00		4,650.82		5,186.02	-	0%	-
001-389-30-00-01	Tax - Parks & Rec Sales	-		593.82		206.09	-	0%	-
	<b>Total</b>	<b>5,307.52</b>		<b>7,032.51</b>		<b>6,123.36</b>	<b>-</b>	<b>0%</b>	<b>-</b>
	<b>Recreation</b>								
001-347-60-01-16	Baseball 9+ Years	-		-		(31.85)	4,500.00	-1%	4,500.00
001-347-60-01-01	Dance Class	9,523.58		11,573.00		8,724.00	4,000.00	218%	7,000.00
001-347-60-01-02	Dance/Drill Team	880.00		-		-	-	0%	-
001-347-60-01-03	Karate	480.00		-		-	-	0%	-
001-347-60-01-04	Tots Soccer	2,960.00		4,442.96		5,480.00	1,350.00	406%	3,500.00
001-347-60-01-05	Flag Football	-		-		-	-	0%	-
001-347-60-01-06	Youth Baseball	15,947.67		13,088.22		13,212.23	9,800.00	135%	13,500.00
001-347-60-01-08	Art Class	-		-		200.00	-	0%	-
001-347-60-01-11	Summer Fun	-		-		(1.58)	-	0%	-
001-347-60-01-15	Tumbling	-		-		4,243.46	-	-	3,500.00
001-347-60-01-12	Puppy/Dog Training (non-tax)	11,260.00		12,420.00		15,900.00	10,000.00	159%	12,000.00

# Appendix F: 2020 Revenue Detail

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	Adj. Amt	Budget
001-347-60-01-13	Soccer Camp	700.05	-	-	-	-	500.00	-	-
001-347-60-01-14	Volleyball Camp	798.80	(5.25)	-	-	-	600.00	-	-
001-347-60-05-01	Adult Softball	2,412.37	4,216.38	-	-	3,831.08	4,200.00	4,000.00	4,000.00
001-347-60-05-03	Zumba	-	-	-	-	-	-	-	-
001-347-60-05-05	Youth Volleyball	295.75	2,647.58	-	-	1,722.33	1,440.00	-	1,440.00
<b>Total</b>		<b>45,258.22</b>	<b>48,382.89</b>	<b>53,279.67</b>	<b>36,390.00</b>	<b>146%</b>			<b>49,440.00</b>
<b>Interest Income</b>									
001-361-11-00-00	Int - Investment Interest Earned	24,942.70	82,333.17	55,631.88	15,000.00	371%	8,500.00	8,500.00	8,500.00
001-361-40-00-00	Int - Sales & Use Tax	669.95	1,245.30	1,437.38	500.00	287%	500.00	500.00	500.00
001-361-40-04-00	Int - Property Tax	616.23	1,403.43	1,175.80	500.00	235%	500.00	500.00	500.00
<b>Total</b>		<b>26,228.88</b>	<b>84,981.90</b>	<b>58,245.06</b>	<b>16,000.00</b>	<b>364%</b>			<b>9,500.00</b>
<b>Other Revenue</b>									
New Request 001	Library Lease	-	-	-	-	0%	-	30,000.00	30,000.00
001-322-10-07-00	Fees - Passports	17,850.00	19,632.00	28,721.00	10,000.00	287%	20,000.00	20,000.00	20,000.00
001-322-30-00-00	Licenses - Animal	-	-	-	-	0%	-	-	-
001-322-40-01-00	Permits - Street Opening/Closing	2,216.32	2,486.75	650.00	4,000.00	16%	2,500.00	2,500.00	2,500.00
001-322-90-11-00	Fees - Golf Cart Registration	105.00	150.00	106.00	100.00	106%	100.00	100.00	100.00
001-331-97-00-01	FEWA Hazard Mitigation Grant	-	-	-	15,000.00	0%	-	-	15,000.00
001-333-20-00-01	Federal Indirect Grant from Department of Transportation	1,000.00	-	-	-	0%	-	-	-
001-334-03-10-01	DOE Grant - Shoreline Plan Update	-	2,417.67	19,329.13	-	0%	-	-	-
001-341-43-00-00	Fees - Credit Card/Debit Card	269.00	228.00	335.00	800.00	42%	300.00	300.00	300.00
001-341-93-00-00	Reimb - Library	5,454.69	5,222.34	4,400.44	5,600.00	79%	5,600.00	5,600.00	5,600.00
001-334-03-50-00	WA Traffic Sfty Com - PD Grant	-	-	2,898.00	-	0%	-	-	-
001-337-00-00-00	Non Federal or State Grants	-	-	738.44	-	0%	-	-	-
001-391-50-21-01	2019 Police Vehicle Purchase Loan Proceeds	-	-	48,596.99	-	0%	-	-	-
001-342-10-00-00	Reimb - SRO - School District	59,000.00	59,000.00	85,000.00	59,000.00	144%	90,000.00	90,000.00	90,000.00
001-344-20-01-00	Gravel	180.00	240.00	90.00	-	0%	-	-	-
001-347-90-00-00	Fees - NSF & Charges	40.00	80.00	120.00	100.00	120%	100.00	100.00	100.00
001-356-50-03-00	City Drug Buy Fund	29.34	20.66	-	200.00	0%	200.00	200.00	200.00
001-357-30-00-00	Reimb - Criminal Costs Recouped	-	-	-	300.00	0%	-	-	-
001-362-30-00-00	Parking Permits	4,559.00	3,900.00	4,210.00	2,000.00	211%	3,000.00	3,000.00	3,000.00
001-367-00-00-01	AWC Wellness Grant	-	381.53	-	-	0%	-	-	-
001-367-00-00-02	Small Grants	-	400.00	231.04	-	0%	-	-	-
001-369-10-00-01	Miscellaneous Other Nonoperating	-	731.40	1,197.66	-	0%	-	-	-
001-369-91-00-00	Misc - Revenue	-	-	2,138.84	-	0%	-	-	-
001-369-10-00-00	Sale of Surplus Items	-	-	7,835.00	-	0%	-	-	-
001-369-20-00-01	Unclaimed Cash/Property	-	-	100.84	-	0%	-	-	-
001-369-80-00-00	Cash Overage & Shortage	129.26	11.32	27.10	-	0%	-	-	-
001-369-81-01-00	Cash Overage & Shortage	-	32.08	-	-	0%	-	-	-
001-395-10-00-01	Sale of Public Safety Building	10,000.00	2,188,366.00	-	-	0%	-	-	-
001-397-00-03-00	Transfer In-From Skinner Fund	-	-	-	4,000.00	0%	4,000.00	4,000.00	4,000.00
001-398-10-00-00	Insurance Recovery	-	10,068.64	2,523.47	-	0%	-	-	-
<b>Total</b>		<b>100,832.61</b>	<b>2,293,358.39</b>	<b>209,248.95</b>	<b>101,200.00</b>	<b>207%</b>			<b>170,800.00</b>
<b>Total General Fund</b>									
		<b>4,007,229.13</b>	<b>6,030,736.39</b>	<b>3,617,263.13</b>	<b>3,866,541.16</b>	<b>94%</b>			<b>3,665,320.61</b>
			3,842,370.39						
<b>Streets Fund</b>									
101-333-20-00-01	SW Connector Design Grant	-	-	-	346,000.00	0%	346,000.00	346,000.00	346,000.00

# Appendix F: 2020 Revenue Detail

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
101-318-34-00-01	Real Estate Excise Tax (Capital)	165,009.57	100,309.60	100,309.60	100,000.00	98,799.69	100,000.00	80,000.00	80,000.00
101-318-34-00-03	Real Estate Excise Tax (O&M)	112,915.37	241,700.29	241,700.29	100,000.00	98,799.73	100,000.00	80,000.00	80,000.00
101-362-00-00-01	703 Kansas Rental Revenue	-	-	-	-	15,000.00	-	16,200.00	16,200.00
101-333-20-00-10	WSDOT Grant - Emergency Evac Ped Bridge	28,188.75	-	-	-	-	-	-	-
101-333-20-20-05	Grant - PCRC Left Turn Lane SR162	-	-	-	-	-	-	-	-
101-336-00-71-00	Multimodal Transportation - City	7,921.80	11,025.08	11,025.08	8,000.00	8,415.46	8,000.00	-	8,000.00
101-336-00-87-00	Motor Vehicle Fuel Tax	163,186.46	171,522.95	171,522.95	155,000.00	140,553.94	155,000.00	155,000.00	155,000.00
101-361-11-00-00	Int - Investment Interest Earned	3,517.49	8,291.06	8,291.06	500.00	4,947.93	500.00	500.00	500.00
101-369-10-00-00	Sale of Surplus Items	551.55	-	-	-	6,197.38	500.00	-	500.00
101-397-00-00-01	Transfer from Bridge Fund	-	-	-	-	55,411.95	-	-	-
101-398-10-00-00	Insurance Recoveries	3,629.57	-	-	-	-	-	-	-
<b>Total Streets</b>		<b>484,920.56</b>	<b>532,848.98</b>	<b>428,126.08</b>	<b>710,000.00</b>	<b>428,126.08</b>	<b>710,000.00</b>	<b>60%</b>	<b>686,200.00</b>
<b>Cemetery Fund</b>									
104-343-60-01-00	Sales - Cemetery Lots	2,567.00	2,585.00	2,585.00	5,000.00	996.00	5,000.00	20%	2,500.00
104-343-60-02-00	Sales - Liners	850.00	3,500.00	3,500.00	1,800.00	2,500.00	1,800.00	139%	1,800.00
104-343-60-03-00	Fees - Opening & Closing	2,400.00	10,150.00	10,150.00	3,000.00	6,700.00	3,000.00	233%	3,000.00
104-343-60-04-00	Fees - Saturday Service	500.00	1,000.00	1,000.00	500.00	500.00	500.00	100%	500.00
104-343-60-05-00	Fees - Marker Setting Fees	4,124.00	4,954.00	4,954.00	4,000.00	3,555.00	4,000.00	89%	3,000.00
104-343-60-06-00	Fees - Vase Setting	168.00	168.00	168.00	100.00	251.00	100.00	251%	100.00
104-343-60-08-00	Fees - Setup	300.00	1,100.00	1,100.00	600.00	875.00	600.00	146%	300.00
104-343-60-09-00	Sales - Columbarium Niche	5,165.00	-	-	3,500.00	2,380.00	3,500.00	68%	3,500.00
104-361-11-00-00	Int - Investment Interest Earned	14.46	-	-	-	-	-	0%	-
104-369-10-00-00	Sale of Surplus	82.55	-	-	-	1,050.00	-	0%	-
104-389-30-00-00	Tax - Sales	-	325.50	325.50	200.00	232.50	200.00	116%	200.00
104-397-00-09-00	Transfer from #001	4,394.18	17,715.74	17,715.74	15,300.00	22,014.25	15,300.00	144%	26,000.00
<b>Total Cemetery</b>		<b>20,565.19</b>	<b>41,498.24</b>	<b>41,053.75</b>	<b>34,000.00</b>	<b>41,053.75</b>	<b>34,000.00</b>	<b>121%</b>	<b>40,900.00</b>
<b>Parks Fund</b>									
105-313-17-02-00	Tax - Sales Tax - Park	75,050.85	76,087.03	76,087.03	70,000.00	83,048.50	70,000.00	119%	70,000.00
105-318-35-00-00	REET 2 - Parks	165,009.60	100,309.58	100,309.58	100,000.00	108,371.02	100,000.00	108%	80,000.00
105-318-35-00-03	Tax - Real Estate Excise - Parks O&M	112,915.33	249,131.71	249,131.71	100,000.00	89,228.39	100,000.00	89%	80,000.00
105-334-02-70-00	Grant - Grazer Ball Fields	-	-	-	194,000.00	-	194,000.00	0%	194,000.00
105-334-04-20-01	State Capital Grant - Splash Park	-	-	-	-	-	-	0%	-
105-345-85-00-00	Parks Impact Fees	34,030.00	29,880.00	29,880.00	48,750.00	4,814.00	48,750.00	10%	16,250.00
105-361-11-00-00	Int - Investment Interest Earned	5,109.00	10,357.84	10,357.84	1,000.00	12,407.02	1,000.00	1241%	1,000.00
105-362-40-01-00	Rental - Bbq & Gazebo	990.00	1,080.00	1,080.00	1,000.00	865.00	1,000.00	87%	1,000.00
105-362-40-02-00	Rental - North Park Bldg	1,750.00	1,700.00	1,700.00	1,200.00	800.00	1,200.00	67%	1,000.00
105-362-40-03-00	Grazer Park Rental	1,550.00	300.00	300.00	1,500.00	-	1,500.00	0%	1,500.00
105-367-00-00-00	Private Contributions & Donat.	-	-	-	100.00	-	100.00	0%	100.00
105-369-10-00-00	Sale of Surplus Items	634.10	-	-	-	6,615.00	-	0%	-
105-397-76-00-00	Transfer in from 001 or Parks O&M	-	-	-	-	-	-	0%	-
105-398-10-00-00	Insurance Recovery	444.00	-	-	-	-	-	0%	-
<b>Total Parks</b>		<b>397,482.88</b>	<b>468,846.16</b>	<b>306,148.93</b>	<b>517,550.00</b>	<b>306,148.93</b>	<b>517,550.00</b>	<b>59%</b>	<b>444,850.00</b>
<b>Tourism Revenue</b>									
107-313-31-00-00	Retail Sales and Use Taxes	29.82	17.91	17.91	10.00	143.27	10.00	1433%	10.00
107-313-31-00-01	Tax - Hotel-Motel Tax	226.03	384.65	384.65	50.00	398.11	50.00	796%	50.00
107-361-11-00-00	Investment Interest Earned	47.21	113.63	113.63	10.00	130.90	10.00	1309%	10.00
<b>Total Tourism</b>		<b>303.06</b>	<b>516.19</b>	<b>672.28</b>	<b>70.00</b>	<b>672.28</b>	<b>70.00</b>	<b>960%</b>	<b>70.00</b>

# Appendix F: 2020 Revenue Detail

BARS	Description	2017 Actual	2018 Actual	2019 Actual	2019 Budget	%	Adj. Amt	2020 Budget
<b>Transportation Benefit District (TBD) Fund</b>								
108-317-60-00-00	TBD Vehicle Fees	135,991.35	138,492.55	121,454.85	140,000.00	87%		140,000.00
108-361-11-00-00	Investment Interest Earned	1,043.45	3,092.94	5,494.75	1,000.00	549%		1,000.00
	<b>Total TBD</b>	<b>137,034.80</b>	<b>141,585.49</b>	<b>126,949.60</b>	<b>141,000.00</b>	<b>90%</b>		<b>141,000.00</b>
<b>Police Drug Fund</b>								
120-361-11-00-00	Int - Investment Interest Earned	4.36	21.85	77.11	-	0%		-
120-369-30-00-00	Rev - Confiscated/forfeited Property	-	-	-	-	0%		-
	<b>Total Police Drug Fund</b>	<b>4.36</b>	<b>21.85</b>	<b>77.11</b>	<b>-</b>	<b>0%</b>		<b>-</b>
<b>2016 Vehicle Purchase - Debt Service Fund</b>								
202-391-90-00-00	LOCAL Other Debt Proceeds	-	-	-	-	0%		-
202-392-00-00-00	LOCAL Premium on Debt Issue	-	-	-	-	0%		-
202-397-21-00-01	Transfer from Police	28,204.77	29,505.47	27,961.21	29,505.47	95%		29,505.47
202-397-24-00-01	Transfer From Building	541.88	566.85	537.19	566.85	95%		566.85
202-397-31-00-01	Transfer from Storm	9,242.05	9,668.27	9,162.25	9,668.26	95%		9,668.26
202-397-34-00-01	Transfer from Water	17,438.87	18,243.10	17,288.29	18,243.10	95%		18,243.10
202-397-35-00-01	Transfer from Sewer	18,113.93	18,949.30	17,957.52	18,949.29	95%		18,949.29
202-397-36-00-01	Transfer from Cemetery	4,801.09	5,022.50	4,759.63	5,022.50	95%		5,022.50
202-397-44-00-01	Transfer from Streets	993.29	523.21	7,161.85	-	0%		-
202-397-76-00-01	Transfer From Parks	10,293.94	11,190.84	10,929.63	11,533.26	95%		11,533.26
202-397-95-00-01	Transfer From Streets	6,961.82	7,376.60	-	7,557.38	0%		7,557.38
	<b>Total 2016 Vehicle Purchase</b>	<b>96,591.64</b>	<b>101,046.14</b>	<b>95,757.57</b>	<b>101,046.11</b>	<b>95%</b>		<b>101,046.11</b>
<b>2017 Backhoe Purchase - Debt Service Fund</b>								
203-391-90-00-00	Other Debt Proceeds	82,572.73	-	-	-	0%		-
203-392-00-00-00	Premium on Debt Issue	7,427.27	-	-	-	0%		-
203-397-31-00-01	Storm 2017 Backhoe Purchase	159.99	2,891.51	3,441.06	3,599.43	96%		3,599.43
203-397-34-00-01	Water 2017 Backhoe Purchase	319.97	5,783.01	6,882.12	7,198.87	96%		7,198.87
203-397-35-00-01	Sewer 2017 Backhoe Purchase	266.64	4,819.18	5,735.10	5,999.06	96%		5,999.06
203-397-44-00-01	Streets 2017 Backhoe Purchase	159.98	2,891.51	3,441.06	3,599.43	96%		3,599.43
203-397-76-00-01	Parks 2017 Backhoe Purchase	159.98	2,891.51	3,441.06	3,599.43	96%		3,599.43
	<b>Total 2017 Backhoe Purchase</b>	<b>91,066.56</b>	<b>19,276.72</b>	<b>22,940.40</b>	<b>23,996.22</b>	<b>96%</b>		<b>23,996.22</b>
<b>Emergency Evacuation Bridge SR 162</b>								
303-334-04-20-01	Department of Commerce Pedestrian Overpass	-	-	-	500,000.00	0%		500,000.00
303-333-20-00-10	DOT Grant	-	-	290,903.91	500,000.00	58%		-
303-397-00-00-01	Transfer in From Streets	-	70,411.95	-	-	0%		-
	<b>Total Emergency Evacuation Bridge</b>	<b>-</b>	<b>70,411.95</b>	<b>-</b>	<b>1,000,000.00</b>	<b>0%</b>		<b>500,000.00</b>
<b>City Hall Construction</b>								
304-361-11-00-00	Investment Interest Earned	-	-	18,663.39	-	0%		-
304-397-00-00-01	Transfer in from General Fund	-	-	3,173,283.04	-	0%	588,000.00	588,000.00
304-397-00-00-02	Transfer in from Streets	-	-	99,165.09	-	0%		-
304-397-00-00-03	Transfer in from Parks	-	-	99,165.09	-	0%		-
304-397-00-00-04	Transfer in from Water	-	-	446,242.92	-	0%		-
304-397-00-00-05	Transfer in from Sewer	-	-	991,650.94	-	0%		-
304-397-00-00-06	Transfer in from Storm	-	-	446,242.92	-	0%		-
	<b>Total City Hall Construction</b>	<b>-</b>	<b>-</b>	<b>5,274,413.39</b>	<b>-</b>	<b>0%</b>		<b>588,000.00</b>

# Appendix F: 2020 Revenue Detail

BARS	Description	2017 Actual	2018 Actual	2019 Actual	2019 Budget	%	Adj. Amt	2020 Budget
<b>Transportation Impact Fund</b>								
320-334-03-85-02	TIB Grant Left Turn Lane	643,660.97	400,189.03	-	-	0%	-	-
320-345-85-00-00	Fees - Transportation Impact	300,860.00	186,963.00	91,977.20	132,000.00	70%	44,000.00	44,000.00
320-361-11-00-00	Int - Investment Interest Earned	3,992.87	4,799.12	8,946.22	1,000.00	895%	-	1,000.00
	<b>Total Transportation Impact</b>	<b>948,513.84</b>	<b>591,951.15</b>	<b>100,923.42</b>	<b>133,000.00</b>	<b>76%</b>		<b>45,000.00</b>
<b>Water Fund</b>								
401-343-40-00-02	Waterline Repair	385.85	-	-	-	0%	-	-
401-343-40-01-00	Sales - Water	1,518,859.33	1,702,714.36	1,591,097.59	1,650,000.00	96%	1,772,000.00	1,772,000.00
401-343-40-02-00	Charges - Water Hookups	69,825.00	44,175.00	12,350.00	28,500.00	43%	9,500.00	9,500.00
401-343-40-03-00	Fes - Penalties On Utilities	95,370.00	53,380.00	44,715.00	40,000.00	112%	-	40,000.00
401-343-40-04-00	Water GFC	224,149.55	222,088.90	92,295.38	240,000.00	38%	80,000.00	80,000.00
401-343-40-05-00	Water Surcharge	2,241.72	2,301.66	922.96	2,400.00	38%	800.00	800.00
401-343-40-06-00	NSF Fees	(463.00)	(40.00)	45.00	-	0%	-	-
401-343-40-07-00	Hydrant Permit	200.00	(964.95)	1,600.00	100.00	1600%	-	100.00
401-343-40-08-00	Removal of Water Meter	-	200.00	200.00	-	0%	-	-
401-343-40-10-00	Fees - Backflow Inspection Fees	11,451.00	9,824.00	9,690.00	9,000.00	108%	-	9,000.00
401-343-40-11-00	Rev - Miscellaneous	175.00	76.00	635.25	100.00	635%	-	100.00
401-343-40-12-00	Fees - NSF - Water	4,880.00	3,310.00	2,395.00	2,900.00	83%	-	2,900.00
401-343-40-13-00	Meter Unlock/Relock	25.00	25.00	-	-	0%	-	-
401-343-40-49-00	Rev - Miscellaneous	-	-	-	-	0%	-	-
401-359-90-00-00	Fees - Turn Off Processing Fees	37,775.00	37,865.00	40,485.00	22,000.00	184%	-	22,000.00
401-361-11-00-00	Int - Investment Interest Earned	16,814.91	25,216.41	28,323.80	10,000.00	283%	7,000.00	7,000.00
401-369-10-00-00	Sale of Scrap	187.00	2,850.16	-	1,000.00	0%	-	1,000.00
401-369-10-00-01	Sale of Surplus	840.10	-	13,588.75	-	0%	-	-
401-389-10-00-00	Deposits - Hydrant Deposit	3,000.00	1,500.00	-	-	0%	-	-
401-395-10-00-01	Sale of Wingate Property	45,501.92	-	-	-	0%	-	-
401-398-10-00-00	Insurance Recoveries	1,501.69	-	-	-	0%	-	-
	<b>Total Water Fund</b>	<b>2,032,720.07</b>	<b>2,104,521.54</b>	<b>1,838,343.73</b>	<b>2,006,000.00</b>	<b>92%</b>		<b>1,944,400.00</b>
<b>Sewer Fund</b>								
408-343-50-01-00	Sales - Sewer Service	1,661,808.61	1,804,663.47	1,693,954.03	1,900,000.00	89%	2,059,000.00	2,059,000.00
408-343-50-01-01	Sales - Sewer Service High Cedars	142,656.57	146,019.53	157,922.67	155,000.00	102%	167,509.00	167,509.00
408-343-50-02-00	Charges - Sewer Hookups	64,860.00	40,220.00	11,960.00	28,500.00	42%	9,500.00	9,500.00
408-343-50-04-00	Sewer GFC	542,268.34	468,761.04	198,414.40	480,000.00	41%	160,000.00	160,000.00
408-343-50-05-00	Sewer Surcharge	5,422.84	4,774.55	1,984.17	4,800.00	41%	1,600.00	1,600.00
408-361-11-00-00	Int - Investment Interest Earned	64,377.27	96,985.09	130,910.26	50,000.00	262%	-	50,000.00
408-361-40-00-00	Interfund Loan Interest (from 401)	3,906.56	4,781.60	-	5,000.00	0%	-	-
408-367-00-00-00	AWC Loss Prevention Grant	-	5,000.00	-	-	0%	-	-
408-369-10-00-00	Sale of Surplus Items	446.35	-	6,643.50	732.00	908%	700.00	700.00
408-381-20-00-00	Loan Payment from 401	136,000.00	139,000.00	-	136,000.00	0%	-	-
408-398-10-00-00	Insurance Recoveries	1,501.69	-	-	-	0%	-	-
	<b>Total Sewer Fund</b>	<b>2,623,248.23</b>	<b>2,710,205.28</b>	<b>2,201,789.03</b>	<b>2,760,032.00</b>	<b>80%</b>		<b>2,448,309.00</b>
<b>Stormwater Fund</b>								
410-333-97-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	-	24,684.44	-	180,000.00	0%	-	180,000.00
410-334-03-15-00	Grant - NPDES State	25,000.00	-	50,000.00	25,000.00	200%	-	25,000.00
410-337-10-00-00	Pierce County Flood District Levee Grant	86,246.96	4,398.72	-	120,000.00	0%	-	120,000.00
410-343-10-00-00	Fees - Storm Drainage	926,164.30	823,561.22	753,781.09	830,000.00	91%	880,000.00	880,000.00
410-343-10-01-00	Storm GFC	59,527.65	54,215.84	21,853.54	57,750.00	38%	19,250.00	19,250.00
410-343-10-02-00	Charges - GFC Surcharge	195.39	-	-	577.50	0%	192.50	192.50

## Appendix F: 2020 Revenue Detail

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	Adj. Amt	Budget
410-343-10-02-01	Storm Surcharge	919.52		532.40		218.78	-	0%	-
410-361-11-00-00	Int - Investment Interest Earned	15,298.12		24,210.19		34,404.05	10,000.00	344%	10,000.00
410-369-10-00-00	Sale of Surplus Items	221.35		-		3,656.25	500.00	731%	500.00
410-398-10-00-00	Insurance Recoveries	1,501.69		-		2,332.46	-	0%	-
	<b>Total Stormwater Fund</b>	<b>1,115,074.98</b>		<b>931,602.81</b>		<b>866,246.17</b>	<b>1,223,827.50</b>	<b>71%</b>	<b>1,234,942.50</b>
	<b>Public Works Building Fund</b>								
412-361-11-00-00	Int - Investment Interest Earned	10,246.92		19,818.38		5,105.54	1,000.00	511%	-
412-397-00-01-00	From #410 - Utility Facility	5,004.00		5,004.00		210,000.00	210,000.00	100%	-
412-397-00-03-00	From #408 - Utility Facility	36,663.00		39,996.00		600,000.00	600,000.00	100%	-
412-397-00-04-00	From #401 - Utility Facility	30,000.00		30,000.00		210,000.00	210,000.00	100%	-
412-397-00-05-00	From #101 - Utility Facility	3,336.00		5,004.00		90,000.00	90,000.00	100%	-
412-397-00-10-50	From Fund 105	2,496.00		2,496.00		90,000.00	90,000.00	100%	-
	<b>Total Public Works Building Fund</b>	<b>87,745.92</b>		<b>102,318.38</b>		<b>1,205,105.54</b>	<b>1,201,000.00</b>	<b>100%</b>	<b>-</b>
	<b>Cemetery Perpetual Fund</b>								
701-361-11-00-00	Int - Investment Interest Earned	5,221.49		3,733.32		8,743.40	5,000.00	175%	5,000.00
701-397-00-01-00	From #104	1,002.00		334.00		-	2,000.00	0%	2,000.00
	<b>Total Cemetery Perpetual Fund</b>	<b>6,223.49</b>		<b>4,067.32</b>		<b>8,743.40</b>	<b>7,000.00</b>	<b>125%</b>	<b>7,000.00</b>
	<b>Skinner Fund</b>								
704-361-11-00-00	Int - Investment Interest Earned	4,843.37		3,459.74		8,101.39	4,500.00	180%	4,500.00
	<b>Total Skinner Fund</b>	<b>4,843.37</b>		<b>3,459.74</b>		<b>8,101.39</b>	<b>4,500.00</b>	<b>180%</b>	<b>4,500.00</b>

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	2019 Budget	%	Adj. Amt	2020 Budget
<b>General Fund</b>								
<b>Legislative - Council</b>								
New Request 001	Tablets							
001-511-60-10-01	Salary Council	26,400.00	25,200.00	20,985.60	25,200.00	83%	7,000.00	7,000.00
001-511-60-31-01	Supplies - Council Office & Operating	1,069.97	3,020.41	1,042.49	1,500.00	69%		25,200.00
001-511-60-31-02	Council Communications Devices	-	-	-	7,700.00			1,500.00
001-511-60-41-01	Training - Council Workshops	284.03	1,813.06	5,234.49	4,000.00	131%		4,000.00
001-511-60-49-01	Publications - Council	-	1,047.99	-	-	0%		-
001-511-60-49-03	Services - Official Publication	5,650.85	6,374.18	3,518.83	3,900.00	90%		3,900.00
001-511-60-49-04	ADA Compliance Work	-	-	-	500.00	0%		-
001-594-11-60-01	McMahon Property Purchase	41,878.35	-	-	-	0%		-
	<b>Total Legislative</b>	<b>75,283.20</b>	<b>37,455.64</b>	<b>30,781.41</b>	<b>42,800.00</b>	<b>72%</b>		<b>41,600.00</b>
<b>Judicial - Court</b>								
<b>Salary &amp; Benefits</b>								
001-512-50-10-01	Salary - Municipal Court Administrator	70,689.89	80,211.74	73,549.77	86,043.00	85%	85,641.44	85,641.44
001-512-50-10-02	Salary - Municipal Court Judge	23,000.08	23,500.00	18,153.72	24,000.00	76%	24,900.00	24,900.00
001-512-50-10-03	Salary - Assistant Court Clerk	47,740.30	54,699.01	46,177.23	53,494.65	86%	58,620.64	58,620.64
001-512-50-10-04	Overtime - Court	34.43	744.66	427.35	-	0%	2,000.00	2,000.00
001-512-50-10-05	Salary - Court Pro-Term Judge	-	-	300.00	500.00	60%		500.00
001-512-50-20-01	Benefits - OASI - Court	9,062.66	10,378.25	9,351.24	11,188.26	84%	11,380.05	11,380.05
001-512-50-20-02	Benefits - Retirement - Court	13,440.24	16,558.06	14,408.18	17,721.28	81%	18,552.10	18,552.10
001-512-50-20-03	Benefits - Medical/LTD/Life - Court	25,192.23	28,071.00	22,988.86	31,381.88	73%	31,906.78	31,906.78
001-512-50-20-04	Benefits - Dental & Vision - Court	2,842.80	3,034.77	2,515.62	3,127.20	80%	3,127.20	3,127.20
001-512-50-20-05	Benefits - Labor & Industry - Court	532.62	567.88	416.53	704.10	59%	703.46	703.46
	<b>Total</b>	<b>192,535.25</b>	<b>217,765.37</b>	<b>188,286.50</b>	<b>228,160.36</b>	<b>83%</b>		<b>237,331.67</b>
<b>O&amp;M</b>								
New Request 001	Digitizing Records							
001-512-50-31-00	Supplies - Court - Office	9,578.66	3,204.90	4,098.52	3,500.00	117%	600.00	600.00
001-512-50-31-01	Postage - Court	1,070.97	1,073.59	668.00	1,200.00	56%		1,200.00
001-512-50-31-02	Computer Replacement/Software	-	895.17	-	1,000.00	0%		1,000.00
001-512-50-41-00	Contract - Court Clerk	-	-	-	1,000.00	0%		-
001-512-50-41-01	IT - Computer Maintenance - Court	197.48	198.60	520.15	200.00	260%	3,600.00	3,600.00
001-512-50-41-02	Fees - Court-Bank Analysis	698.38	708.48	592.24	800.00	74%		800.00
001-512-50-41-03	State Audit	383.88	1,446.18	223.82	700.00	32%		700.00
001-512-50-41-04	PSB Lease - Court	-	3,575.04	3,277.12	3,200.00	102%		3,200.00
001-512-50-41-05	Software	-	-	1,320.32	-	0%		-
001-512-50-42-00	Communication - phone - Court	2,114.71	3,078.01	2,911.04	2,500.00	116%		2,500.00
001-512-50-48-00	R & M Office Equipment - Court	-	25.13	-	1,300.00	0%	300.00	300.00
001-512-50-49-02	Service - Petit Jury	24.33	-	-	500.00	0%		500.00
001-512-50-49-03	Training - Court	2,539.10	1,919.31	55.33	2,000.00	3%	1,000.00	1,000.00
001-512-50-49-04	Services - Witness Services	-	-	-	100.00	0%		100.00
001-512-50-49-05	Service - Court Appointed Interpreter	514.76	992.70	1,027.12	600.00	171%		600.00
001-512-50-49-06	Dues - Court Memberships/Subscriptions	158.74	425.00	-	350.00	0%	300.00	300.00
001-512-50-49-07	Fees - Bank Charges (Credit Card) - Court	4,514.82	4,070.83	3,228.97	3,000.00	108%	4,500.00	4,500.00
001-512-50-49-09	ADA Compliance Work	-	-	-	500.00	0%		-
	<b>Total</b>	<b>21,735.83</b>	<b>21,552.94</b>	<b>17,922.63</b>	<b>22,450.00</b>	<b>80%</b>		<b>24,400.00</b>
<b>Capital</b>								
001-594-12-60-08	Document Management Software	-	-	-	8,500.00			-
001-594-12-41-01	Server Lease	300.00	275.00	-	600.00	0%	800.00	800.00
001-594-12-41-02	Phone Lease	251.92	301.21	217.31	-	0%	805.00	805.00
001-594-12-60-04	Capout Court - Fax/copier	-	-	-	300.00	0%		300.00



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
001-594-12-60-07	McMahon Property Purchase	41,878.35	-	-	-	-	-	0%	-
<b>Total</b>		<b>42,430.27</b>	<b>576.21</b>	<b>239,894.52</b>	<b>9,400.00</b>	<b>217.31</b>	<b>260,010.36</b>	<b>2%</b>	<b>1,905.00</b>
<b>Total Court</b>		<b>256,701.35</b>	<b>239,894.52</b>	<b>206,428.44</b>	<b>260,010.36</b>	<b>217.31</b>	<b>260,010.36</b>	<b>79%</b>	<b>263,636.67</b>
<b>Executive - Mayor/City Administrator</b>									
<b>Salary &amp; Benefits</b>									
001-513-10-10-01	Salary - Mayor	12,000.00	12,000.00	9,992.00	12,000.00	9,992.00	12,000.00	83%	12,000.00
001-513-10-10-03	Salary - City Administrator	-	36,108.15	33,465.32	38,433.40	33,465.32	38,433.40	87%	39,313.13
001-513-20-20-01	OASI	918.00	3,672.72	3,330.99	2,762.39	3,330.99	2,762.39	121%	3,007.45
001-513-20-20-02	Benefits Retirement	-	4,601.60	4,113.04	4,585.93	4,113.04	4,585.93	90%	5,055.67
001-513-20-20-03	Benefits - Medical/LTD/Life	-	5,696.19	4,354.60	4,746.48	4,354.60	4,746.48	92%	5,328.82
001-513-20-20-04	Benefits - Dental/Vision	-	450.90	386.00	532.38	386.00	532.38	73%	547.26
001-513-20-20-05	Benefits - Labor and Industry	259.38	353.74	285.47	120.78	285.47	120.78	236%	123.10
<b>Total</b>		<b>12,000.00</b>	<b>48,108.15</b>	<b>43,457.32</b>	<b>63,181.36</b>	<b>43,457.32</b>	<b>63,181.36</b>	<b>69%</b>	<b>65,375.43</b>
<b>Executive O&amp;M</b>									
001-513-10-31-04	Communication Plan	-	-	451.34	17,500.00	451.34	17,500.00	3%	2,500.00
001-513-10-31-00	Supplies - Office & Operating	1,662.15	2,745.99	2,159.00	1,800.00	2,159.00	1,800.00	120%	1,800.00
001-513-10-31-01	Postage - Executive	114.74	197.17	131.90	200.00	131.90	200.00	66%	200.00
001-513-10-31-02	Supplies - Employee Recognition	194.87	146.57	414.55	500.00	414.55	500.00	83%	500.00
001-513-10-31-03	Health & Wellness Program	299.69	381.10	364.55	300.00	364.55	300.00	122%	300.00
001-513-10-41-01	Services - Professional Services	-	5,056.74	3,418.72	4,000.00	3,418.72	4,000.00	85%	4,000.00
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	1,734.94	131.62	828.56	500.00	828.56	500.00	166%	1,000.00
001-513-10-48-01	R & M - Office Equipment - Exec	90.93	1,007.59	-	400.00	-	400.00	0%	400.00
001-513-10-49-00	Training - Executive	1,973.41	1,662.63	1,626.37	2,000.00	1,626.37	2,000.00	81%	2,000.00
001-513-10-49-01	ADA Compliance Work	-	-	-	500.00	-	500.00	0%	-
001-513-23-41-01	IT - Computer Maintenance - Exec	2,185.31	2,113.50	1,039.85	1,500.00	1,039.85	1,500.00	69%	1,500.00
<b>Total</b>		<b>8,256.04</b>	<b>28,218.06</b>	<b>10,434.84</b>	<b>29,200.00</b>	<b>10,434.84</b>	<b>29,200.00</b>	<b>36%</b>	<b>14,200.00</b>
<b>Total Executive</b>		<b>20,256.04</b>	<b>76,326.21</b>	<b>53,892.16</b>	<b>92,381.36</b>	<b>53,892.16</b>	<b>92,381.36</b>	<b>58%</b>	<b>79,575.43</b>
<b>Clerk/Finance</b>									
<b>Salary &amp; Benefits</b>									
001-514-20-10-08	Salary - City Treasurer	-	34,033.42	32,273.32	37,356.76	32,273.32	37,356.76	86%	36,686.88
001-514-20-10-06	Salary - City Clerk	-	43,972.69	40,730.84	46,804.04	40,730.84	46,804.04	87%	49,311.62
001-514-20-10-07	Salary - Parks And Rec Director	-	2,959.37	2,632.44	3,062.58	2,632.44	3,062.58	86%	-
001-514-20-10-13	Salary - General Fund	146,211.81	51,345.99	66,651.54	79,028.83	66,651.54	79,028.83	84%	98,890.16
001-514-20-10-05	Overtime - Finance/Admin Dept.	5,737.49	4,489.99	4,512.70	4,800.00	4,512.70	4,800.00	94%	4,800.00
001-514-20-10-14	Salary - Facility	263.81	167.09	3,426.26	2,000.00	3,426.26	2,000.00	171%	2,000.00
001-517-21-20-01	Benefits-OASI	19,989.75	12,301.95	13,609.93	16,076.82	13,609.93	16,076.82	85%	14,425.14
001-517-21-20-02	Benefits-Retirement	27,166.84	16,655.32	18,248.18	25,044.10	18,248.18	25,044.10	73%	23,776.68
001-517-31-21-00	Benefits-Medical & Ltd	33,288.32	23,285.97	22,673.26	34,478.61	22,673.26	34,478.61	66%	41,326.10
001-517-31-22-00	Benefits-Dental & Vision	4,148.34	2,940.91	2,892.71	4,252.42	2,892.71	4,252.42	68%	4,375.61
001-517-60-20-00	Benefits-Labor & Industries	1,242.68	813.13	1,011.75	901.24	1,011.75	901.24	112%	977.80
001-517-78-20-00	Unemployment Compensation	-	-	(539.17)	1,000.00	(539.17)	1,000.00	-54%	1,000.00
<b>Total</b>		<b>238,049.04</b>	<b>192,965.83</b>	<b>208,123.76</b>	<b>254,805.41</b>	<b>208,123.76</b>	<b>254,805.41</b>	<b>82%</b>	<b>277,569.99</b>
<b>O&amp;M</b>									
001-514-20-49-03	ADA Compliance Work	-	-	-	500.00	-	500.00	0%	-
001-514-21-32-01	Gasoline - City Hall	542.88	553.98	313.94	600.00	313.94	600.00	52%	600.00
001-514-21-41-01	Contract - Janitorial	791.25	1,185.00	1,086.25	1,500.00	1,086.25	1,500.00	72%	1,200.00
001-514-21-47-01	Electricity - City Hall	1,833.99	2,136.78	1,068.27	1,700.00	1,068.27	1,700.00	63%	1,700.00
001-514-21-48-01	R & M - City Hall	1,185.69	2,237.48	1,165.60	5,000.00	1,165.60	5,000.00	23%	1,000.00
001-514-23-31-01	Postage - Finance/Admin	2,582.26	2,716.69	2,794.57	2,000.00	2,794.57	2,000.00	140%	2,500.00

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
001-514-23-31-02	Supplies - Office & Operating	8,644.68		14,222.80	8,000.00	8,682.91	8,000.00	109%	8,000.00
001-514-23-41-04	IT - Computer Maintenance	4,612.80		5,447.83	5,000.00	3,437.63	5,000.00	69%	3,000.00
001-514-23-41-07	Contract - Window Washing	-		-	300.00	-	300.00	0%	-
001-514-23-41-08	Contract - Carpet Cleaning	695.00		-	400.00	-	400.00	0%	-
001-514-23-41-10	Contract - Sterling Codifiers	7,059.00		3,810.00	3,000.00	2,196.00	3,000.00	73%	3,000.00
001-514-23-41-12	IT - Website Maintenance	1,393.92		1,623.03	2,500.00	3,102.00	2,500.00	124%	4,000.00
001-514-23-41-14	Audit Services	987.12		3,977.03	1,800.00	615.49	1,800.00	34%	1,800.00
001-514-23-41-15	Digitizing Records			-	4,500.00	-	4,500.00	0%	4,500.00
001-514-23-42-00	Communications-Phone,Cell,DSL	9,457.36		10,543.66	9,000.00	8,751.28	9,000.00	97%	10,000.00
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	497.79		255.61	400.00	227.36	400.00	57%	400.00
001-514-23-45-00	Equip Rental-Postage Machine	655.29		1,133.83	1,000.00	868.12	1,000.00	87%	1,000.00
001-514-23-49-06	Fees - Bank Charges	3,951.06		3,278.52	4,000.00	2,455.40	4,000.00	61%	3,500.00
001-514-30-49-01	Services - Recording/filing Documents			38.00	200.00	118.00	200.00	59%	200.00
001-514-30-49-02	Staffing Consultant	7,252.28		-	-	-	-	0%	-
001-514-30-49-03	Reliability-centered maintenance Consultant	-		-	2,000.00	-	2,000.00	0%	-
001-514-30-49-04	PRR Expenses				-	295.28	-	0%	-
001-514-40-41-19	Training - Finance Staff	738.21		508.04	2,000.00	1,417.19	2,000.00	71%	1,000.00
001-514-40-41-49	Training - Finance Director	735.92		670.32	2,000.00	-	2,000.00	0%	1,000.00
001-514-40-49-02	Dues/membership/subscriptions	275.00		490.00	800.00	138.18	800.00	17%	500.00
001-514-79-90-01	Other Operating Expenditures	-		-	100.00	-	100.00	0%	-
001-518-10-41-01	Personnel Services	123.00		269.00	-	192.00	-	0%	-
001-518-20-40-01	Facility Planning Expenses	2,500.00		-	-	-	-	0%	-
001-518-20-40-02	General Fund Facilities Architectural Services	11,036.71		37,318.90	15,000.00	2,191.26	15,000.00	15%	-
001-518-30-40-00	Tort Payout	-		-	-	522.30	-	0%	-
001-518-30-40-01	Property Expenses Paid to Pierce County	-		-	-	-	-	0%	-
001-518-60-00-00	Risk Management							0%	
001-519-00-46-00	Bonds/Insurance - AWC	26,478.64		34,979.87	35,151.12	31,380.13	35,151.12	89%	35,151.12
<b>Total</b>		<b>94,029.85</b>		<b>127,396.37</b>	<b>108,451.12</b>	<b>73,019.16</b>	<b>108,451.12</b>	<b>67%</b>	<b>84,051.12</b>
<b>Capital</b>									
001-594-14-41-02	Server Lease	600.00		550.00	600.00	-	600.00	0%	1,400.00
001-594-14-60-07	City Wide WIFI				9,000.00	-	9,000.00	0%	9,000.00
001-594-14-41-03	Phone Lease	493.05		1,058.14	700.00	605.91	700.00	87%	1,400.00
001-594-14-41-04	Copier Lease	4,132.92		4,420.47	6,000.00	3,446.81	6,000.00	57%	4,400.00
001-594-14-60-01	Vision/Finance Server	5,000.00		5,189.74	-	-	5,300.00	0%	-
001-594-14-60-02	Capout Finance - Computers (2)	2,000.00		-	-	698.76	-	0%	3,500.00
001-594-14-60-06	McMahon Property Purchase	41,878.35		-	-	-	-	0%	-
<b>Total</b>		<b>54,104.32</b>		<b>10,666.35</b>	<b>21,600.00</b>	<b>4,751.48</b>	<b>21,600.00</b>	<b>22%</b>	<b>19,700.00</b>
<b>Total Clerk/Finance</b>		<b>386,183.21</b>		<b>331,030.55</b>	<b>384,856.53</b>	<b>285,894.40</b>	<b>384,856.53</b>	<b>74%</b>	<b>381,321.11</b>
<b>Legal</b>									
001-515-41-41-01	Legal - City Attorney Retainer	30,653.85		32,500.00	30,000.00	24,950.15	30,000.00	83%	30,000.00
001-515-41-41-02	Legal - City Attorney Services	73,337.03		80,856.85	55,000.00	44,276.79	55,000.00	81%	55,000.00
001-515-41-41-03	Salary - Prosecuting Attorney	22,500.00		20,625.00	23,500.00	18,750.00	23,500.00	80%	23,500.00
001-515-41-41-04	Legal - Chronic Nuisance	3,651.69		1,381.63	5,000.00	2,483.97	5,000.00	50%	5,000.00
001-515-41-41-05	Legal - HR			7,277.48	-	14,432.84	-	0%	-
001-515-41-41-06	Legal - Code Enforcement			5,960.06	-	9,595.61	-	0%	-
001-515-41-41-07	Legal - Development			3,202.64	-	1,873.57	-	0%	-
001-512-50-49-08	Conflict Public Defender	250.00		-	1,500.00	150.00	1,500.00	10%	500.00
001-512-50-49-01	Fees - Court Appointed Attorney	21,999.96		22,249.96	23,000.00	18,333.30	23,000.00	80%	26,400.00
<b>Total Legal</b>		<b>152,392.53</b>		<b>174,063.62</b>	<b>138,000.00</b>	<b>134,846.23</b>	<b>138,000.00</b>	<b>98%</b>	<b>140,400.00</b>
<b>Police</b>									

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
<b>Salary &amp; Benefits</b>								
001-521-10-10-00	Salary - Police Chief	97,865.13	85,705.18	88,247.06	100,491.45	88%	105,875.40	105,875.40
001-521-10-10-01	Salary - Police Clerk	54,414.55	56,917.88	49,968.44	49,435.13	101%	57,937.89	57,937.89
001-521-10-10-02	Salary - Court Administrator	3,720.46	-	-	-	0%	-	-
001-521-10-10-03	Salary - Court Clerk	2,514.31	-	-	-	0%	-	-
001-521-10-10-04	Salary - Civil Service Secretary	2,040.29	2,165.21	6,437.86	1,000.00	644%	3,600.00	3,600.00
001-521-70-10-03	Salary - Police Reserves	9,885.76	8,838.71	9,194.8	18,500.00	5%	-	-
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic (57%)	46,889.81	41,499.21	57,593.01	94,981.82	61%	105,703.80	105,703.80
001-521-20-20-01	Salary - Code Enforcement Officer	42,084.00	41,979.28	29,588.00	37,636.38	79%	-	-
001-521-25-10-00	Salary - Police Sergeant/Lieutenant (43%)	35,373.30	31,306.57	55,776.20	71,652.95	78%	79,741.46	79,741.46
001-521-70-10-09	Salary - SRO	-	-	10,017.33	-	0%	-	-
001-521-70-10-05	Overtime - PD	210,378.03	156,696.00	105,817.68	50,000.00	212%	70,000.00	70,000.00
001-521-20-10-02	Payout of Sick Time	-	-	-	5,000.00	0%	-	-
001-521-70-10-07	Salary - Police Officer	594,021.33	642,532.22	481,485.41	615,975.21	78%	653,924.25	653,924.25
001-521-20-20-01	Benefits-Labor & Industries	32,726.21	33,283.78	24,268.78	38,888.43	62%	46,804.58	46,804.58
001-521-20-20-02	Benefits-Medical & Ltd	147,420.50	169,784.03	179,105.35	223,919.88	80%	231,930.17	231,930.17
001-521-20-20-03	Benefits-Dental & Vision	17,362.59	16,992.72	14,950.81	20,831.58	72%	21,403.20	21,403.20
001-521-20-20-04	Benefits-OASI	83,699.15	81,827.17	68,185.00	81,011.98	84%	84,648.07	84,648.07
001-521-20-20-05	Benefits-Retirement	63,746.35	64,515.48	47,294.42	62,730.04	75%	62,549.42	62,549.42
<b>Total</b>		<b>1,444,141.77</b>	<b>1,434,043.44</b>	<b>1,219,654.83</b>	<b>1,472,054.85</b>	<b>83%</b>	<b>1,524,118.24</b>	<b>1,524,118.24</b>
<b>O&amp;M</b>								
New Request 001	LeadsOnline	-	-	-	-	-	-	-
001-519-00-46-01	Bonds/Insurance - AWC	53,797.82	49,738.39	44,619.86	49,981.88	89%	6,800.00	6,800.00
001-521-10-40-01	Staffing Consultant	17,531.71	-	-	-	0%	-	-
001-521-10-40-05	Dispatch Records Management System - Enforcer	-	-	-	-	-	-	-
001-521-10-40-06	Copier Lease - PD	3,298.63	3,217.50	3,304.69	5,000.00	66%	3,200.00	3,200.00
001-521-10-40-07	Accreditation	-	-	-	1,000.00	0%	4,000.00	4,000.00
001-521-20-21-01	Benefits - Gym Membership	2,400.00	2,400.00	2,000.00	2,500.00	80%	-	-
001-521-20-31-01	Benefits - Uniforms & Clothing	16,022.19	15,376.58	14,439.29	15,000.00	96%	15,000.00	15,000.00
001-521-20-31-02	Supplies - Civil Service Comm.	271.48	271.00	197.18	500.00	39%	300.00	300.00
001-521-20-31-03	Supplies - Office & Operating	7,355.50	5,451.97	4,620.43	5,000.00	92%	5,000.00	5,000.00
001-521-20-31-04	Training - Civil Service Comm.	350.00	470.26	252.60	500.00	51%	500.00	500.00
001-521-20-31-05	Service - Public Safety Testing	512.00	524.00	402.00	600.00	67%	600.00	600.00
001-521-20-31-06	Operating Expenses - PD	-	87.38	621.70	-	0%	-	-
001-521-20-31-07	Postage - PD	296.50	179.17	128.35	400.00	32%	300.00	300.00
001-521-20-32-00	Gasoline - PD	26,991.18	32,935.47	19,781.27	32,000.00	62%	32,000.00	32,000.00
001-521-20-34-00	Supplies - Manual Supplements	-	5,108.00	5,682.00	5,500.00	103%	5,500.00	5,500.00
001-521-20-41-00	Benefits - Medical Exams	909.00	1,650.00	(80.00)	550.00	-15%	550.00	550.00
001-521-20-41-02	Civil Service Legal Expense	10,600.03	2,924.66	4,878.24	2,500.00	195%	2,500.00	2,500.00
001-521-20-45-01	Communications - Cellular Phones - Cars	9,961.11	9,886.15	6,922.67	8,900.00	78%	8,900.00	8,900.00
001-521-20-45-02	Communications - Cell Connection Data Interface	10,539.62	10,547.05	8,756.76	10,000.00	88%	10,000.00	10,000.00
001-521-20-45-03	Services - Office & Operating	797.75	320.30	113.69	-	0%	-	-
001-521-20-45-04	State Audit (\$18,000) PD	1,096.81	4,086.06	671.45	2,000.00	34%	2,000.00	2,000.00
001-521-21-31-01	Supplies - Investigation & Evidence	4,098.69	300.30	278.63	5,000.00	6%	3,500.00	3,500.00
001-521-21-41-49	Investigation Transcription	-	-	-	500.00	0%	-	-
001-521-21-49-00	Miscellaneous - PD	22.30	-	-	-	0%	-	-
001-521-21-49-01	Services - Investigation-Informant	-	-	-	500.00	0%	-	-
001-521-23-41-00	Dues - Pierce CO Special Units	1,048.42	-	-	5,500.00	0%	-	-
001-521-23-41-01	Contract - Evidence Custodian	6,879.25	6,118.20	3,885.27	7,200.00	54%	6,000.00	6,000.00
001-521-30-31-04	IT - Computer Software/Supplies	-	1,458.52	-	-	0%	-	-
001-521-30-49-00	Service - Crime Prevention Programs	471.36	1,045.96	3,702.68	1,000.00	370%	1,000.00	1,000.00
001-521-40-41-01	Training Supplies	-	-	1,813.42	-	-	-	-

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
001-521-40-41-06	Benefits - Academy Tuition	3,187.00	-	-	-	-	4,500.00	0%	6,800.00
001-521-40-43-01	Reimb - Code Enforcement	-	-	-	-	-	500.00	0%	-
001-521-40-49-00	Training - PD	12,106.65	12,225.88	12,225.88	15,000.00	15,720.79	15,000.00	105%	17,000.00
001-521-50-10-03	Court Clerk - Janitorial	3,484.32	3,282.01	3,282.01	3,500.00	6,013.49	3,500.00	172%	3,500.00
001-521-50-41-01	IT - Computer Maintenance	20,382.61	20,901.38	20,901.38	20,000.00	14,619.21	20,000.00	73%	20,000.00
001-521-50-41-02	Legal - Services - PD	6,326.45	1,423.90	1,423.90	6,000.00	1,368.76	6,000.00	23%	3,000.00
001-521-50-41-03	Contract - Carpet Cleaning - PD	476.00	56.81	56.81	1,000.00	57.35	1,000.00	6%	500.00
001-521-50-41-04	Contract - Janitorial - PD	-	-	-	300.00	-	300.00	0%	-
001-521-50-41-05	IT - Software License Renewal	196.35	16.38	16.38	3,700.00	-	3,700.00	0%	-
001-521-50-41-07	PSB Police Station Lease	-	32,345.90	32,345.90	32,500.00	29,493.75	32,500.00	91%	24,375.00
001-521-50-42-00	Communications - Phone	6,853.47	7,721.83	7,721.83	8,000.00	6,300.10	8,000.00	79%	8,000.00
001-521-50-42-01	Communications - Circular Wireless	1,060.27	921.57	921.57	-	567.12	-	0%	-
001-521-50-42-02	Services - Monitoring Security System	-	-	-	306.60	73.26	306.60	24%	-
001-521-50-45-05	ADA Compliance Work	-	-	-	511.00	-	511.00	0%	-
001-521-50-46-07	Police Facilities Architectural Services	22,073.42	74,637.78	74,637.78	25,000.00	4,382.50	25,000.00	18%	-
001-521-50-47-00	Electricity - PD	9,537.83	7,635.16	7,635.16	7,600.00	4,389.37	7,600.00	58%	7,600.00
001-521-50-48-01	R & M - Communications	68.38	5,021.22	5,021.22	2,500.00	-	2,500.00	0%	2,000.00
001-521-50-48-02	R & M - Vehicles	22,280.37	29,650.25	29,650.25	15,000.00	12,292.82	15,000.00	82%	15,000.00
001-521-50-48-03	R & M - Office Facilities	7,049.86	1,394.38	1,394.38	2,500.00	1,284.15	2,500.00	51%	1,500.00
001-521-50-48-04	R & M - Equipment	4,480.49	6,706.04	6,706.04	4,000.00	3,950.37	4,000.00	99%	4,000.00
001-521-50-48-05	R & M - Bicycles	424.88	166.63	166.63	500.00	18.56	500.00	4%	500.00
001-521-50-48-06	R & M Building	429.35	41.36	41.36	-	350.13	-	0%	-
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	180.00	255.00	255.00	350.00	180.00	350.00	51%	350.00
001-521-50-49-01	Dues - Misc	90.00	2,090.00	2,090.00	300.00	430.00	300.00	143%	300.00
001-521-50-49-02	Dues - PC Police Chiefs Assoc	180.00	50.00	50.00	250.00	50.00	250.00	20%	250.00
001-521-50-48-07	Contract - Dispatch	74,010.00	79,930.00	79,930.00	87,500.00	56,625.00	87,500.00	65%	93,710.00
001-521-90-40-12	Supplies - Physicals (pathogens)	-	-	-	300.00	300.00	300.00	100%	300.00
001-521-90-40-13	Supplies - Aid Equipment - Pathogens	-	-	-	300.00	-	300.00	0%	300.00
	<b>Total</b>	<b>370,129.05</b>	<b>440,570.40</b>	<b>440,570.40</b>	<b>422,049.48</b>	<b>299,333.91</b>	<b>422,049.48</b>	<b>71%</b>	<b>394,116.88</b>
	<b>Capital</b>								
New Request 001	Police Bikes and Equipment	-	-	-	-	-	-	0%	-
New Request 001	Police Vehicle	-	-	-	-	-	-	0%	60,000.00
001-594-21-64-48	City Wide WIFI	-	-	-	6,000.00	-	6,000.00	0%	6,000.00
001-594-21-64-49	Police - Duty Sidearms	-	-	-	6,000.00	5,734.68	6,000.00	0%	5,000.00
001-594-21-64-50	Police - Less than Lethal Equipment	-	-	-	6,000.00	5,865.77	6,000.00	0%	2,000.00
001-594-21-64-51	Police - Rifles	-	-	-	8,000.00	54.43	6,000.00	0%	5,000.00
001-594-21-41-01	Server Lease	9,040.92	8,287.51	8,287.51	-	-	8,000.00	0%	3,600.00
001-594-21-41-03	Phone Lease	1,159.38	2,051.87	2,051.87	-	-	-	0%	3,600.00
001-594-21-60-01	McMahon Property Purchase	146,574.20	-	-	-	-	-	0%	-
001-594-21-64-02	Police Radios	11,949.41	-	-	-	-	-	0%	-
001-594-21-64-52	2018 Police Vehicle Purchase	-	-	-	-	53,455.99	-	0%	-
001-594-21-64-37	Capout - PD - Equipment	4,616.82	-	-	-	4,540.32	-	0%	-
001-594-21-64-38	Lease Match - Video Rec Equip	-	-	-	2,000.00	-	2,000.00	0%	2,000.00
001-594-21-64-39	Night Vision Equipment	900.00	-	-	1,500.00	-	1,500.00	0%	-
001-594-21-64-40	Portable Breath Test Analyzer	-	-	-	1,000.00	-	1,000.00	0%	-
001-594-21-64-41	Vehicle Radar Replacement	-	-	-	3,000.00	-	3,000.00	0%	-
001-594-21-64-43	Taser Lease	5,287.38	8,726.51	8,726.51	-	-	5,000.00	0%	5,000.00
001-594-21-64-46	Computer Replacement - in cars	230.07	-	-	9,000.00	14,198.09	9,000.00	158%	9,000.00
001-591-21-70-03	2018 Police Vehicle Purchase	-	7,153.16	7,153.16	45,000.00	34,726.71	45,000.00	77%	37,000.00
001-592-21-80-02	2018 Police Vehicle Purchase	-	-	-	-	10,206.20	-	0%	8,000.00
001-597-21-00-01	Transfer to LOCAL Vehicle Purchase	28,204.77	29,505.47	29,505.47	29,355.95	27,961.21	29,355.95	95%	29,323.55
	<b>Total</b>	<b>207,962.95</b>	<b>55,724.52</b>	<b>55,724.52</b>	<b>127,855.95</b>	<b>159,129.36</b>	<b>127,855.95</b>	<b>124%</b>	<b>175,523.55</b>

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
<b>Total Police</b>		<b>2,022,233.77</b>	<b>1,930,338.36</b>	<b>1,678,118.10</b>	<b>2,021,960.28</b>	<b>83%</b>		<b>2,093,758.67</b>
<b>Fire</b>								
001-594-22-10-01	Wages - Maintenance Worker 1	-	75.38	-	-	0%		-
001-594-22-20-01	Benefits OASI	-	5.76	-	-	0%		-
001-594-22-20-02	Benefits - Retirement	-	9.57	-	-	0%		-
001-594-22-20-03	Benefits - Medical/LTD/Life	-	56.16	-	-	0%		-
001-594-22-20-04	Benefits - Dental/Vision	-	4.18	-	-	0%		-
001-594-22-20-05	Labor & Industry	-	3.68	-	-	0%		-
001-594-22-41-01	Phone Lease	1,159.40	834.32	208.58	-	0%		-
001-592-22-83-01	PSB Interest	-	114.07	-	-	0%		-
001-597-22-00-01	To Fund #201 - PSB Bond	975,162.36	-	-	-	0%		-
001-522-20-42-01	Communications - Basic Phone	3,319.40	1,145.91	251.24	-	0%		-
001-519-00-46-02	Bonds/Insurance - AWC (\$205,000)	4,714.05	-	-	-	0%		-
001-522-20-48-01	R & M - Equipment - FD	762.74	-	-	-	0%		-
001-522-20-48-02	Fire - R & M Building - FD	286.89	454.75	-	-	0%		-
001-522-20-48-04	Fees - Fire Investigation	2,623.50	1,455.56	-	3,000.00	0%	1,500.00	1,500.00
001-522-50-41-03	Fuel Tank Cleanup	-	-	3,336.31	-	0%		-
001-522-50-47-00	Electricity - FD	(43.21)	1,134.43	-	200.00	0%		-
001-522-60-41-00	Legal - Services - FD	110.00	192.50	-	-	0%		-
<b>Total Fire</b>		<b>988,095.13</b>	<b>5,486.27</b>	<b>3,796.13</b>	<b>3,200.00</b>	<b>119%</b>		<b>1,500.00</b>
<b>Jail</b>								
001-523-21-41-00	Fees - Home Monitoring	247.33	(96.00)	-	500.00	0%		500.00
001-523-60-41-00	Fees - Jail	51,563.67	27,342.36	55,377.32	45,000.00	123%		45,000.00
<b>Total Jail</b>		<b>51,811.00</b>	<b>27,246.36</b>	<b>55,377.32</b>	<b>45,500.00</b>	<b>122%</b>		<b>45,500.00</b>
<b>Building/Code Enforcement</b>								
001-524-10-10-09	Salary - Building Official	-	64,710.58	68,967.49	77,018.33	90%	80,740.27	80,740.27
001-524-10-10-12	Salary - Building Department	82,258.14	52,951.92	1,537.06	47,667.02	3%	1,213.33	1,213.33
001-524-10-10-06	Salary - City Administrator	-	1,031.75	955.94	1,098.10	87%	1,123.23	1,123.23
001-524-10-10-07	Salary - City Clerk	-	745.26	690.16	793.29	87%	835.79	835.79
001-524-60-10-\$\$	Salary - Code Enforcement Officer	-	-	-	-	-	38,497.86	38,497.86
001-524-10-10-05	Salary - Overtime	92.01	311.79	26.88	-	0%		-
001-524-20-20-01	Benefits-Labor & Industries	-	447.90	232.96	718.18	32%	559.25	559.25
001-524-20-20-02	Benefits-Medical & Ltd	-	18,674.79	14,196.35	36,448.66	39%	28,626.79	28,626.79
001-524-20-20-03	Benefits-Dental & Vision	-	1,898.31	1,363.50	3,194.54	43%	2,613.32	2,613.32
001-524-20-20-04	Benefits-OASI	-	9,041.38	5,420.56	9,689.31	56%	9,234.43	9,234.43
001-524-20-20-05	Benefits-Retirement	-	14,129.90	8,863.39	16,075.24	55%	15,490.06	15,490.06
<b>Total</b>		<b>82,350.15</b>	<b>163,943.58</b>	<b>102,254.29</b>	<b>192,702.67</b>	<b>53%</b>		<b>178,934.34</b>
<b>O&amp;M</b>								
New Request 001	Digitizing Records	-	-	-	15,000.00	0%		15,000.00
001-524-10-41-01	Ada Compliance Work	-	-	-	500.00	0%		-
001-524-10-41-02	Staffing Consultant	1,306.45	-	-	-	0%		-
001-524-20-31-00	Supplies - Office & Operating	2,302.63	3,380.77	2,830.34	2,500.00	113%		2,500.00
001-524-20-31-01	Benefits - Clothing - Bldg	501.89	498.17	519.74	500.00	104%		500.00
001-524-20-31-02	Postage - Bldg	250.48	66.19	42.35	100.00	42%		100.00
001-524-20-32-01	Gasoline - Bldg	3,140.67	1,435.54	707.72	1,000.00	71%	700.00	700.00
001-524-20-32-02	Reimb - Mileage - Bldg	-	-	-	200.00	0%		-
001-524-20-32-05	Electricity & Natural Gas - Bldg	503.47	674.62	279.33	600.00	47%		600.00
001-524-20-35-00	Supplies - Small Tools & Equipment	-	21.85	84.81	600.00	14%		-
001-524-20-35-01	Code Updates - International Building Code	-	2,072.60	-	-	0%	1,000.00	1,000.00

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
001-524-20-41-01	IT - Computer Maintenance - Bldg	2,849.41	3,000.00	8,373.82	3,000.00	2,756.99	3,000.00	92%	3,000.00
001-524-20-41-02	Eng - Inspection - Dev Costs	52,841.73	5,000.00	41,307.95	5,000.00	23,976.25	5,000.00	480%	5,000.00
001-524-20-41-05	Training - Bldg	605.02	1,795.99	1,795.99	2,000.00	1,599.96	2,000.00	80%	2,000.00
001-524-20-42-00	Communication - Cell Phone - Bldg	1,050.08	1,619.54	1,619.54	1,100.00	946.93	1,100.00	86%	1,100.00
001-519-00-46-03	Bonds/Insurance Awc (\$205,000)	3,504.08	8,589.74	8,589.74	8,631.78	7,705.78	8,631.78	89%	8,631.78
001-524-20-48-01	R & M - Vehicle	1,434.57	2,341.00	2,341.00	2,500.00	-	2,500.00	0%	700.00
001-524-20-48-02	R & M - Equipment	-	-	-	600.00	-	600.00	0%	-
001-524-20-49-00	Contract - Plan Review - Bldg	2,885.00	1,500.00	180.00	1,500.00	630.00	1,500.00	42%	1,500.00
001-524-20-49-01	Contract - Inspections - Bldg	2,500.00	357.50	357.50	2,000.00	595.00	2,000.00	30%	2,000.00
001-524-20-49-02	Contract - Janitorial - Bldg	158.25	237.00	237.00	300.00	217.25	300.00	72%	300.00
001-524-20-49-05	Dues - Memberships/Subscriptions	95.00	800.00	-	800.00	95.00	800.00	12%	100.00
001-524-20-41-06	State Audit - Bldg (\$18,000)	679.76	2,783.31	2,783.31	1,200.00	391.68	1,200.00	33%	1,200.00
001-524-60-31-00	Publications - Bldg	-	-	-	100.00	698.47	100.00	698%	100.00
001-524-60-31-01	Supplies - CRS Materials	-	-	-	2,000.00	-	2,000.00	0%	-
001-524-60-40-01	Code Enforcement - Services	243.00	104.00	104.00	500.00	195.00	500.00	39%	300.00
<b>Total</b>		<b>76,851.49</b>	<b>75,839.59</b>	<b>75,839.59</b>	<b>52,231.78</b>	<b>44,272.60</b>	<b>52,231.78</b>	<b>85%</b>	<b>46,331.78</b>
<b>Capital</b>									
New Request 001	Code Enforcement Vehicle	-	-	-	-	-	-	-	15,000.00
001-594-24-41-01	Server Lease	444.00	407.00	407.00	400.00	-	400.00	0%	400.00
001-594-24-41-02	Phone Lease	98.63	164.18	164.18	200.00	121.18	200.00	61%	400.00
001-594-24-60-01	McMahon Property Purchase	20,939.17	-	-	-	-	-	0%	-
001-594-24-64-05	Vision Permitting Software	12,573.34	5,465.00	5,465.00	5,000.00	5,465.00	5,000.00	109%	-
001-594-24-64-07	Electronic Plan Review/Field Inspection	-	2,666.60	2,666.60	4,900.00	-	4,900.00	54%	-
001-597-24-00-01	Transfer to LOCAL Vehicle Purchase	541.88	566.85	566.85	563.98	537.19	563.98	95%	563.36
<b>Total</b>		<b>34,597.02</b>	<b>6,603.03</b>	<b>6,603.03</b>	<b>11,063.98</b>	<b>8,789.97</b>	<b>11,063.98</b>	<b>79%</b>	<b>16,363.36</b>
<b>Total Building</b>		<b>193,796.66</b>	<b>246,386.20</b>	<b>246,386.20</b>	<b>260,498.43</b>	<b>155,316.86</b>	<b>260,498.43</b>	<b>60%</b>	<b>241,629.48</b>
<b>Emergency Management</b>									
New Request 001	Automated Calling Software	-	-	-	-	-	-	-	5,600.00
001-525-10-40-00	Dues - PCEmerg Mgmt Agreement	6,404.75	11,026.45	11,026.45	11,500.00	9,891.36	11,500.00	86%	11,500.00
001-525-30-30-00	Supplies - Disaster Relief	15.34	-	-	1,000.00	83.26	1,000.00	8%	100.00
001-525-50-47-01	Electricity - Lahar Sirens	119.20	147.62	147.62	200.00	83.59	200.00	42%	200.00
001-525-60-10-01	Emergency Evacuation Drill	-	-	-	3,500.00	-	3,500.00	0%	-
001-525-60-30-01	Emergency Preparedness Supplies	-	5,397.84	5,397.84	7,500.00	928.68	7,500.00	12%	15,000.00
001-525-60-41-00	Services - Hazard Mitigation - Planning	2,433.85	270.00	270.00	14,000.00	74.04	14,000.00	1%	17,500.00
001-525-60-41-01	Equipment - Hazard Mitigation	-	-	-	5,425.00	208.73	5,425.00	4%	5,000.00
001-525-60-41-03	IT - Disaster Recover-Server Backup	16,111.26	16,868.30	16,868.30	10,500.00	13,922.10	10,500.00	133%	10,500.00
001-525-60-41-04	Staff EOC Training	-	880.08	880.08	2,000.00	1,873.29	2,000.00	94%	2,000.00
001-525-60-41-05	Digital First Aid Stations	-	-	-	2,450.00	-	2,450.00	0%	-
<b>Total Emergency Management</b>		<b>25,084.40</b>	<b>34,590.29</b>	<b>34,590.29</b>	<b>58,075.00</b>	<b>27,065.05</b>	<b>58,075.00</b>	<b>47%</b>	<b>67,400.00</b>
<b>Animal Control</b>									
001-554-30-10-10	Salary - Animal Control	1,586.62	-	-	-	-	-	0%	-
001-554-30-20-01	Benefits - Labor & Industry	0.59	-	-	-	-	-	0%	-
001-554-30-20-02	Benefits - Medical/LD/Life	0.05	-	-	-	-	-	0%	-
001-554-30-20-03	Benefits - Dental/Vision	-	-	-	-	-	-	0%	-
001-554-30-20-04	Benefits - OASI	1.02	-	-	-	-	-	0%	-
001-554-30-20-05	Benefits - Retirement	1.49	-	-	-	-	-	0%	-
001-554-30-31-00	Animal Control - Kennel Costs	-	-	-	1,000.00	-	1,000.00	0%	-
001-554-30-40-00	Pierce County Animal Control	22,263.94	28,553.78	28,553.78	34,000.00	18,783.44	34,000.00	55%	28,000.00
<b>Total Animal Control</b>		<b>23,853.71</b>	<b>28,553.78</b>	<b>28,553.78</b>	<b>35,000.00</b>	<b>18,783.44</b>	<b>35,000.00</b>	<b>54%</b>	<b>28,000.00</b>

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
<b>Planning &amp; Land Use</b>								
<b>Salary &amp; Benefits</b>								
001-544-20-10-01	Engineer Salary	-	-	-	9,756.45	0%	-	-
001-544-20-20-01	Benefits - Labor & Industry - Engineer	-	-	-	35.20	0%	-	-
001-544-20-20-02	Benefits - Medical/LTD/Life - Engineer	-	-	-	1,341.88	0%	-	-
001-544-20-20-03	Benefits - Dental/Vision - Engineer	-	-	-	156.36	0%	-	-
001-544-20-20-04	Benefits - OASI - Engineer	-	-	-	746.37	0%	-	-
001-544-20-20-05	Benefits - Retirement - Engineer	-	-	-	1,239.07	0%	-	-
001-544-40-10-01	Planner Salary	-	-	-	-	0%	-	-
001-544-40-20-01	Benefits - Labor & Industry - Planner	-	-	-	-	0%	-	-
001-544-40-20-02	Benefits - Medical/LTD/Life - Planner	-	-	-	-	0%	-	-
001-544-40-20-03	Benefits - Dental/Vision - Planner	-	-	-	-	0%	-	-
001-544-40-20-04	Benefits - OASI - Planner	-	-	-	-	0%	-	-
001-544-40-20-05	Benefits - Retirement - Planner	-	-	-	-	0%	-	-
	<b>Total</b>	-	-	-	<b>13,275.33</b>	<b>0%</b>	-	-
<b>O&amp;M</b>								
001-558-60-31-00	Supplies - Office & Operating	98.11	489.59	158.47	100.00	158%	-	100.00
001-558-60-31-01	Salary - Hearing Examiner	600.00	3,495.00	450.00	600.00	75%	-	600.00
001-558-60-31-02	Postage - Planning	393.93	669.13	241.44	100.00	241%	-	100.00
001-558-60-31-03	Publications - Planning	3,682.11	3,889.88	1,936.57	2,500.00	77%	-	2,500.00
001-558-60-41-00	Community Development	-	954.79	-	1,500.00	0%	-	1,000.00
001-558-60-41-01	Eng - Planning & Land Use	50,388.75	46,060.17	36,224.00	-	0%	-	10,000.00
001-558-60-41-02	Contract - Planning Consultant	57,827.18	82,930.95	84,738.23	60,000.00	141%	-	60,000.00
001-558-60-41-04	Puget Sound Veterans Hope Center - Planning and Land Use Expenses	4,129.70	2,806.04	2,550.00	-	0%	-	-
001-558-60-41-05	Shoreline Plan Update	-	3,640.46	537.08	15,000.00	4%	-	-
001-558-60-41-06	Planner - Telecommunications	-	247.02	-	-	0%	-	-
	<b>Total</b>	<b>117,119.78</b>	<b>145,183.03</b>	<b>126,835.79</b>	<b>79,800.00</b>	<b>159%</b>	-	<b>74,300.00</b>
	<b>Total Planning &amp; Land Use</b>	<b>117,119.78</b>	<b>145,183.03</b>	<b>126,835.79</b>	<b>93,075.33</b>	<b>136%</b>	-	<b>74,300.00</b>
<b>Economic Development</b>								
001-558-70-40-01	CERB Grant Match (Planning)	-	-	5,937.50	25,000.00	24%	-	-
New Request 001	Old City Hall Feasibility Study	-	-	-	-	0%	-	-
	<b>Total</b>	-	-	<b>5,937.50</b>	<b>25,000.00</b>	<b>24%</b>	-	-
<b>Parks &amp; Recreation</b>								
<b>Salary &amp; Benefits</b>								
001-575-50-10-00	Salary - Parks & Recreation Director	42,937.92	41,431.52	36,853.74	42,876.19	86%	-	47,359.50
001-575-50-20-01	Benefits - Labor & Industries	207.68	207.09	162.45	246.43	66%	-	256.76
001-575-50-20-02	Benefits - Medical & Ltd	8,677.47	8,660.30	7,436.80	9,382.02	79%	-	5,328.82
001-575-50-20-03	Benefits - Dental & Vision	940.52	901.74	772.09	1,094.52	71%	-	1,141.43
001-575-50-20-04	Benefits - OASI	3,326.26	3,174.79	2,901.32	3,520.96	82%	-	3,874.12
001-575-50-20-05	Benefits - Retirement	4,965.36	5,106.23	4,484.76	5,445.28	82%	-	6,090.43
001-575-50-20-06	Overtime - Parks & Recreation	1,625.23	1,053.72	1,692.42	1,500.00	113%	-	1,500.00
	<b>Total</b>	<b>62,680.44</b>	<b>60,535.39</b>	<b>54,303.58</b>	<b>64,065.40</b>	<b>85%</b>	-	<b>65,551.06</b>
<b>O&amp;M</b>								
001-571-20-31-01	Supplies - Parks & Rec	2,272.07	3,477.08	1,689.61	2,500.00	68%	-	2,500.00
001-571-20-44-00	Advertising - Parks & Rec	260.00	428.88	513.97	700.00	73%	-	500.00
001-575-21-40-00	State Audit (\$18,000) Recr	520.99	2,169.28	335.72	650.00	52%	-	650.00
001-575-50-31-01	Supplies - Office & Operating	2,016.86	244.23	330.69	-	0%	-	-
001-575-50-31-02	Postage - Parks & Rec	36.59	75.96	87.07	150.00	58%	-	100.00
001-575-50-48-03	ADA Compliance Work	-	-	-	500.00	0%	-	-



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020		
		Actual		Actual		Actual	Budget	%	Adj. Amt	Budget
001-575-50-41-03	IT - Computer Maintenance	2,651.83		2,964.37		1,975.28	2,800.00	71%		2,800.00
001-575-50-49-02	Tng - Parks & Rec Training	517.89		457.86		1,389.62	800.00	174%	1,500.00	1,500.00
001-575-50-43-00	Mileage Reimbursement	-		-		-	-	0%	-	-
001-575-50-48-01	R & M - Shed	-		-		680.83	600.00	113%	-	600.00
001-575-50-48-02	R & M - Vehicle	926.91		132.67		81.98	300.00	27%	-	300.00
001-575-50-42-01	Comm - Phone/Internet	564.59		600.69		561.58	600.00	94%	-	600.00
001-575-50-32-00	Gasoline	-		-		-	100.00	0%	-	-
<b>Total</b>		<b>9,767.73</b>		<b>10,551.02</b>		<b>7,646.35</b>	<b>9,700.00</b>	<b>79%</b>		<b>9,550.00</b>
<b>Programs</b>										
New Request 001	Baseball 9+ Years	-		-		-	4,000.00	0%	-	-
001-571-20-31-03	Pgm - Parks & Rec - Sports	-		16.34		-	-	0%	-	-
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	800.00		(400.00)		500.00	500.00	100%	-	500.00
001-571-20-31-15	Tumbling	-		-		3,540.83	-	0%	-	-
001-571-20-31-17	Adult Softball	1,985.00		1,315.12		1,566.97	2,700.00	58%	2,500.00	2,500.00
001-571-20-31-21	Dance Class	7,128.59		7,589.58		5,696.83	3,000.00	190%	4,000.00	4,000.00
001-571-20-31-23	Tots Soccer	1,843.54		2,218.20		1,834.96	1,100.00	167%	1,500.00	1,500.00
001-571-20-31-25	Youth Baseball	11,394.16		9,383.09		7,671.83	8,400.00	91%	6,000.00	6,000.00
001-571-20-31-27	Art Class	-		1,103.75		146.11	-	0%	-	-
001-571-20-31-30	Summer Fun	160.00		-		-	400.00	0%	300.00	300.00
001-571-20-31-32	Youth Volleyball	1,161.91		2,664.32		139.44	1,350.00	10%	1,000.00	1,000.00
001-571-20-31-33	Karate	544.00		-		-	-	0%	-	-
001-571-20-31-34	Puppy/Dog Training	9,680.00		10,454.00		11,936.00	5,400.00	221%	7,500.00	7,500.00
001-571-20-31-36	Exp. Soccer Camp	400.48		-		-	-	0%	-	-
001-571-20-31-37	Volleyball Camp	930.25		562.40		-	450.00	0%	-	450.00
<b>Total</b>		<b>36,027.93</b>		<b>34,906.80</b>		<b>33,032.97</b>	<b>27,300.00</b>	<b>121%</b>		<b>23,750.00</b>
<b>Capital</b>										
001-594-76-41-01	Server Lease	144.00		132.00		-	200.00	0%	360.00	360.00
001-594-76-41-02	Phone Lease	98.68		164.18		121.18	200.00	61%	360.00	360.00
001-594-75-60-01	McMahon Property Purchase	20,939.17		-		-	-	0%	-	-
<b>Total</b>		<b>21,181.85</b>		<b>296.18</b>		<b>121.18</b>	<b>400.00</b>	<b>30%</b>		<b>720.00</b>
<b>Total Parks &amp; Rec.</b>		<b>129,657.95</b>		<b>103,325.02</b>		<b>95,104.08</b>	<b>98,665.40</b>	<b>96%</b>		<b>99,571.06</b>
<b>Grants</b>										
001-571-20-31-00	Grants - Total Amount	-		-		-	-	-	-	-
001-571-20-31-06	Grant - Orting Valley Senior Center	13,000.00		13,000.00		11,916.67	13,000.00	92%	15,000.00	15,000.00
001-571-20-31-09	Grant - Daffodil Festival - Float	1,000.00		1,000.00		2,500.00	2,500.00	100%	1,500.00	1,500.00
001-571-20-31-11	Grant - Orting Historical Society	500.00		500.00		500.00	500.00	100%	-	-
001-571-20-31-13	Grant - Food Bank	2,000.00		3,000.00		3,000.00	3,000.00	100%	3,000.00	3,000.00
001-571-20-31-14	Grant - Opportunity Center	2,500.00		7,500.00		9,166.82	10,000.00	92%	7,500.00	7,500.00
001-571-20-31-35	Grant - Farmers Market	2,000.00		3,000.00		3,000.00	3,000.00	100%	3,000.00	3,000.00
001-571-20-31-39	Grant - Recovery Café	-		7,500.00		10,000.00	10,000.00	100%	10,000.00	10,000.00
<b>Total Grants</b>		<b>21,000.00</b>		<b>35,500.00</b>		<b>40,083.49</b>	<b>42,000.00</b>	<b>95%</b>		<b>40,000.00</b>
<b>MPC</b>										
001-575-50-31-03	MPC Tables & Chairs	1,390.97		-		-	-	0%	-	-
001-575-50-41-01	Contract - Janitorial - MPC Library	633.00		948.00		869.00	1,000.00	87%	-	-
001-575-50-41-02	Contract - Floor Cleaning	1,280.00		800.00		1,000.00	2,600.00	38%	-	-
001-575-50-47-01	Electricity - MPC	9,173.32		9,026.64		5,458.37	9,200.00	59%	4,000.00	4,000.00
001-575-50-48-00	R & M - MPC - Re-roof	2,261.66		2,919.22		2,283.42	25,000.00	9%	-	-
001-594-75-64-14	MPC HVAC	-		64,631.13		13,942.08	40,000.00	35%	-	-
<b>Total MPC</b>		<b>14,738.95</b>		<b>81,289.36</b>		<b>23,552.87</b>	<b>80,600.00</b>	<b>29%</b>		<b>4,000.00</b>



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Actual	Actual	Budget	%	Adj. Amt	Budget	
<b>Misc. Expenses</b>									
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	4,782.00	5,086.00	5,409.00	4,782.00	113%	5,772.00	5,772.00	
001-511-20-49-01	Dues - Puget Sound Regional Council	2,432.70	4,846.36	2,696.70	2,500.00	108%	2,800.00	2,800.00	
001-511-20-49-03	Dues - Orfing Chamber of Commerce	200.00	-	200.00	200.00	100%	200.00	200.00	
001-511-20-49-04	Dues - Pierce County Regional Council	-	2,966.06	2,559.61	400.00	640%	2,600.00	2,600.00	
001-511-20-49-05	Dues - Pierce County Cities & Towns	50.00	-	-	100.00	0%	-	-	
001-514-23-41-11	Dues - Rainier Cable Commission	9,645.08	5,270.72	5,119.22	8,000.00	64%	5,500.00	5,500.00	
001-514-40-41-20	Voter Costs - Pierce County Auditor	26,026.95	13,238.00	12,115.00	12,500.00	97%	12,500.00	12,500.00	
001-519-79-46-05	Tax - Excise Tax	2,222.24	1,455.99	1,061.27	2,500.00	42%	1,000.00	1,000.00	
001-524-10-41-03	Fees - Puget Sound Clean Air Agency	4,255.00	4,460.00	4,696.00	4,500.00	104%	4,916.00	4,916.00	
001-536-00-40-01	Cemetery Professional Service Expenses	-	4,575.00	-	-	0%	-	-	
001-538-40-47-00	Fees - PEG, Cable, TV	4,567.00	4,643.25	5,181.22	4,000.00	130%	4,000.00	4,000.00	
001-539-20-40-00	Tax - Noxious Weeds	80.43	75.44	116.20	200.00	58%	200.00	200.00	
001-541-69-40-01	Golf Cart Licensing	(30.00)	32.79	(15.00)	10.00	-150%	-	10.00	
001-553-14-40-00	Surface Water Tax	-	-	-	100.00	0%	-	-	
001-566-00-40-00	Tax - Alcohol Program Tax - To P.C.	1,994.64	1,989.32	1,727.97	1,800.00	96%	1,800.00	1,800.00	
001-569-30-01-00	Building Code Fee - To State	828.00	548.00	298.00	500.00	60%	500.00	500.00	
001-589-30-03-00	PEG Fees	4,567.00	4,643.25	5,181.22	-	0%	-	-	
001-594-36-60-01	Cemetery Sprinkler System	-	-	-	10,000.00	0%	-	-	
001-597-00-00-01	New City Hall	-	271,500.00	3,173,283.04	3,200,000.00	99%	-	-	
001-597-36-00-01	To Fund #104 - Cemetery	4,394.18	17,715.74	22,014.25	15,300.00	144%	26,000.00	26,000.00	
001-597-76-00-00	Transfer to Parks O&M	-	-	-	10,000.00	0%	-	-	
	<b>Total Misc.</b>	<b>66,015.22</b>	<b>67,085.92</b>	<b>3,241,643.70</b>	<b>3,277,392.00</b>	<b>99%</b>		<b>67,985.00</b>	
	<b>Total General Fund</b>	<b>4,544,224.90</b>	<b>3,563,745.13</b>	<b>6,177,519.47</b>	<b>6,954,514.70</b>	<b>89%</b>		<b>3,669,990.41</b>	
<b>Streets Fund</b>									
<b>Salary &amp; Benefits</b>									
101-542-90-10-08	Streets Admin Salary	14,178.51	16,929.06	17,123.38	29,140.78	59%	19,966.94	19,966.94	
101-542-30-10-13	Salary - Streets	38,354.31	39,710.08	39,877.20	43,638.49	91%	48,758.45	48,758.45	
101-542-30-10-05	Overtime - Streets	1,740.43	788.81	4,773.67	1,000.00	477%	1,000.00	1,000.00	
101-542-30-20-01	Benefits - Labor & Industries	1,923.46	1,656.43	1,752.04	2,229.54	79%	1,983.85	1,983.85	
101-542-30-20-02	Benefits - Mical & Ltd	16,153.75	12,597.21	13,637.16	15,243.47	89%	18,100.66	18,100.66	
101-542-30-20-03	Benefits - Dental & Vision	1,631.98	1,267.93	1,123.39	1,789.63	63%	1,433.64	1,433.64	
101-542-30-20-04	Benefits - OASI	4,899.12	4,381.52	5,271.86	5,646.20	93%	5,321.13	5,321.13	
101-542-30-20-05	Benefits-Retirement	7,481.37	6,995.17	8,142.26	9,242.97	88%	8,838.09	8,838.09	
	<b>Total</b>	<b>86,362.93</b>	<b>84,326.21</b>	<b>91,700.96</b>	<b>107,931.10</b>	<b>85%</b>		<b>105,402.75</b>	
<b>O&amp;M</b>									
101-542-90-30-01	Communications Plan	-	-	-	1,750.00	0%	250.00	250.00	
101-542-30-41-16	Reliability Centered Maintenance	-	-	5,697.60	-	0%	1,000.00	1,000.00	
101-542-30-41-17	Training	-	-	331.58	-	0%	-	-	
101-542-90-40-04	703 Kansas Expenses	-	-	7,521.63	-	0%	-	-	
101-542-90-40-07	Professional Services	-	-	95.10	-	0%	-	-	
101-542-90-40-05	Emergency Management Planning	-	-	-	2,000.00	0%	2,500.00	2,500.00	
101-542-90-30-02	Hazard Mitigation Equipment	-	-	-	775.00	0%	775.00	775.00	
101-542-90-40-06	City Sponsored Van Pool	-	-	-	5,000.00	0%	-	-	
101-542-90-30-03	Digital First Aid Stations	-	-	-	350.00	0%	-	-	
101-539-20-40-00	Tax - Noxious Weeds - Property	19.53	21.23	14.22	200.00	7%	200.00	200.00	
101-542-30-31-00	Supplies - Office & Operating	918.15	1,109.30	569.85	1,000.00	57%	1,000.00	1,000.00	
101-542-30-31-02	Benefits - Clothing - Streets	-	92.27	106.09	800.00	13%	800.00	800.00	
101-542-30-32-00	Gasoline - Streets	1,467.39	1,550.18	1,327.65	1,500.00	89%	1,500.00	1,500.00	

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	%	Adj. Amt
101-542-30-32-01	Diesel - Streets	-	70.40	-	100.31	1,200.00	8%		1,200.00
101-542-30-35-00	Supplies - Small Tools	374.12	-	-	377.03	1,000.00	38%		1,000.00
101-542-30-41-01	Eng - On Call	17,090.00	33,883.75	18,345.00	18,345.00	2,000.00	917%	20,000.00	20,000.00
101-542-30-41-02	State Audit - (\$18,000)	987.13	3,977.02	615.49	1,800.00	1,800.00	34%		1,800.00
101-542-30-41-03	One-Call Services	-	-	-	200.00	200.00	0%		200.00
101-542-30-41-04	IT - Computer Maintenance	1,435.25	1,884.46	1,378.47	2,800.00	2,800.00	49%		2,800.00
101-542-30-41-05	Legal - Attorney Fees - Streets	317.49	1,710.46	2,745.73	500.00	500.00	549%	1,500.00	1,500.00
101-542-30-41-07	Eng - City Utility Mapping	-	-	-	4,000.00	4,000.00	0%		4,000.00
101-542-30-41-08	Eng - Grant Writing	-	-	-	4,000.00	4,000.00	0%		4,000.00
101-542-30-41-10	Web Site Maintenance/Hosting	-	89.73	-	100.00	100.00	0%		100.00
101-542-30-41-11	Eng - Grant Writing - Pedestrian Evac Bridge	-	-	-	5,000.00	5,000.00	0%		5,000.00
101-542-30-41-12	ADA Compliance Plan	-	-	-	1,500.00	1,500.00	0%		1,500.00
101-542-30-41-13	Eng - Transportation Master Plan	55,084.25	21,618.75	4,521.25	50,000.00	50,000.00	9%		50,000.00
101-542-30-41-14	Staffing Consultant	947.41	-	-	-	-	0%		-
101-542-30-41-15	GIS Consulting	-	4,074.50	-	1,297.62	5,000.00	26%		5,000.00
101-542-30-44-00	Advertising - Streets	-	163.13	-	200.00	200.00	0%		200.00
101-519-00-46-00	Bonds & Insurance - AWC (\$207,000)	3,049.69	3,711.98	3,329.98	3,730.15	3,730.15	89%		3,730.15
101-542-30-48-02	R&M - Roads/Streets	8,376.34	4,101.87	5,520.76	5,000.00	5,000.00	110%	7,500.00	7,500.00
101-542-30-48-04	R&M - Equipment	4,701.36	3,843.61	2,543.90	3,700.00	3,700.00	69%	4,000.00	4,000.00
101-542-30-48-05	Underground Pollution Removal	463.33	463.33	463.34	1,000.00	1,000.00	46%		1,000.00
101-542-30-48-06	Service - Waste Removal	-	(132.00)	54.26	1,000.00	1,000.00	5%		1,000.00
101-542-30-48-07	R&M Sidewalks	7,829.07	8,500.00	-	8,500.00	8,500.00	0%		8,500.00
101-542-30-48-08	R&M Tree Maintenance	-	1,000.00	-	1,000.00	1,000.00	0%		1,000.00
101-542-30-41-18	Tax - Excise Tax	70.30	-	-	100.00	100.00	0%		100.00
101-542-63-47-01	Electricity - City Shop	269.33	320.81	467.31	300.00	300.00	156%		300.00
101-542-63-47-03	Electricity - Street Lights	71,687.78	69,885.43	48,287.21	74,000.00	74,000.00	65%		74,000.00
101-542-64-48-00	Traffic Services - Striping	3,711.84	3,496.25	-	3,900.00	3,900.00	0%		3,900.00
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs	-	-	-	2,500.00	2,500.00	0%		2,500.00
101-542-64-49-00	Traffic Services - Signs	1,141.96	1,634.82	3,014.70	3,000.00	3,000.00	100%		3,000.00
101-542-64-49-01	Traffic Services - Paint	2,628.08	3,199.21	2,693.52	3,000.00	3,000.00	90%		3,000.00
101-542-66-49-00	Traffic Services - Snow & Ice	-	-	-	500.00	500.00	0%		500.00
101-542-90-40-01	Bank Fees	45.04	54.80	-	14.80	-	0%		-
101-542-90-40-02	Facility Planning Expenses	250.00	-	-	-	-	0%		-
101-542-90-40-03	Lease of City Hall	-	-	-	-	5,000.00	0%		5,000.00
<b>Total</b>		<b>182,864.84</b>	<b>170,325.29</b>	<b>111,434.40</b>	<b>208,905.15</b>	<b>225,355.15</b>			
<b>Capital</b>									
New Request 101	Asphalt Roller								3,750.00
New Request 101	Chipper								7,800.00
New Request 101	Knuckle Boom								12,600.00
New Request 101	City Shop Outfitting								3,750.00
101-594-42-41-01	Server Lease	144.00	132.00	-	100.00	100.00	121%		440.00
101-594-42-41-02	Phone Lease	98.66	164.18	-	100.00	100.00	121%		440.00
101-594-42-60-01	McMahon Property Purchase	8,375.67	-	-	-	-	0%		-
101-594-42-63-03	Capout - Sidewalk Program	4,234.45	1,732.25	106.55	5,000.00	5,000.00	2%		5,000.00
101-594-42-63-06	Capout - SR162 Lighting Upgrade at Crosswalk	-	2,777.67	4,333.76	-	-	0%		-
101-594-42-63-15	Cross Walk Lights - Callistoga	-	3,870.80	-	4,500.00	4,500.00	0%		-
101-594-42-63-18	Work Order Management	-	-	-	1,200.00	1,200.00	0%		-
101-594-42-63-19	City Wide WiFi	-	-	-	1,500.00	1,500.00	0%		1,500.00
101-594-42-64-01	Capout - Equip - Traffic Devices	-	-	-	100.00	100.00	0%		1,000.00
101-594-42-64-33	2017 Backhoe Purchase	4,242.33	-	-	-	-	0%		-
101-594-42-64-35	Hillside Mower	-	-	2,550.28	2,880.00	2,880.00	89%		-

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	Adj. Amt	Budget
101-594-44-41-06	ADA Self Assessment	-	-	-	-	-	500.00	-	-
101-594-44-61-02	Vac Trailer	24.71	-	-	-	-	-	-	-
101-594-44-61-03	Flat Bed Truck	1,836.55	-	-	-	-	-	-	-
101-594-44-61-07	Electronic Speed Sign	4,858.00	-	-	-	-	-	-	-
101-594-44-61-08	Backpack Blower	214.66	-	-	-	-	-	-	-
101-594-44-61-09	Wire Feed Welder	31.89	-	-	-	-	-	-	-
101-594-44-61-10	Message Board	-	4,200.00	-	-	-	-	1,700.00	1,700.00
101-594-44-61-11	Computer Station	396.59	80.33	411.33	80.33	1,000.00	1,000.00	800.00	800.00
101-594-44-61-12	Striper	-	6,773.36	-	-	-	-	-	-
101-594-76-10-02	Wages - Maint Worker I	-	-	-	-	-	300.00	-	300.00
101-594-76-10-03	Wages - Maint Worker II	-	-	-	-	-	300.00	-	300.00
101-595-10-40-01	Eng - Project Management	9,093.75	-	-	-	-	-	-	-
101-595-10-40-02	Eng - Topographic Survey	-	795.00	-	-	-	-	-	-
101-595-10-40-04	Kansas Street Design Work	-	65,969.54	15,061.80	-	-	-	-	-
101-595-10-64-34	Design SW Connector	-	-	2,441.46	-	400,000.00	-	-	400,000.00
101-595-20-41-01	SW Connector ROW	-	5,300.00	-	-	-	-	-	-
101-595-20-60-01	Right of Way Acquisition	125.00	3,500.00	-	-	-	-	-	-
101-595-30-41-02	Eng - Design of Left Turn Lane (REET)	21,976.59	-	-	-	-	-	-	-
101-595-30-41-04	Trail Safety at Intersection Project	-	-	-	-	-	-	-	-
101-595-30-60-03	Private Utility Coordination	20,930.00	-	-	-	1,500.00	-	-	-
101-595-90-60-01	Permitting	3,422.50	-	-	-	-	-	-	-
101-597-00-00-01	New City Hall Construction	-	-	-	-	99,165.09	200,000.00	-	-
<b>Total</b>		<b>80,005.35</b>	<b>95,295.13</b>	<b>124,191.46</b>	<b>618,980.00</b>	<b>20%</b>			<b>439,380.00</b>
<b>Debt Service &amp; Transfers</b>									
101-597-44-00-01	To Fund #412 Utility Land	3,752.00	5,004.00	90,000.00	90,000.00	100%	-	-	-
101-597-00-00-02	Transfer to HWY 162 Bridge Fund	-	-	70,411.95	-	0%	-	-	-
101-597-44-00-02	Transfer to LOCAL Vehicle Purchase	7,955.11	7,899.81	7,161.85	7,519.09	95%	7,519.09	7,510.79	7,510.79
101-597-44-00-03	Streets 2017 Backhoe Purchase	159.98	2,891.51	3,441.06	3,612.70	95%	3,608.71	3,608.71	3,608.71
<b>Total</b>		<b>11,867.09</b>	<b>15,795.32</b>	<b>171,014.86</b>	<b>101,131.79</b>	<b>169%</b>			<b>11,119.50</b>
<b>Total Streets</b>		<b>361,100.21</b>	<b>365,741.95</b>	<b>498,341.68</b>	<b>1,036,948.04</b>	<b>48%</b>			<b>781,257.41</b>
<b>Cemetery</b>									
<b>Salary &amp; Benefits</b>									
104-536-20-10-10	Salary - Cemetery	15,692.25	10,474.36	13,320.48	9,965.67	134%	10,408.87	10,408.87	10,408.87
104-536-20-10-05	Overtime - Cemetery	317.10	702.79	813.72	500.00	163%	-	-	500.00
104-536-20-20-01	Benefits-Labor & Industries	547.48	477.14	598.23	452.11	132%	430.74	430.74	430.74
104-536-20-20-02	Benefits-Medical & Ltd	4,096.59	3,352.57	2,685.17	3,102.77	87%	3,757.31	3,757.31	3,757.31
104-536-20-20-03	Benefits-Dental & Vision	412.23	368.62	343.13	267.05	128%	149.16	149.16	149.16
104-536-20-20-04	Benefits-OASI	1,221.13	853.80	1,085.04	769.26	141%	803.16	803.16	803.16
104-536-20-20-05	Benefits-Retirement	1,720.36	1,406.46	1,734.63	1,265.64	137%	1,338.58	1,338.58	1,338.58
<b>Total</b>		<b>24,007.14</b>	<b>17,635.74</b>	<b>20,580.40</b>	<b>16,322.49</b>				<b>17,387.81</b>
<b>O&amp;M</b>									
104-536-20-31-00	Supplies - Office & Operating	138.06	631.35	-	300.00	0%	-	-	300.00
104-536-20-31-01	Postage - Cemetery	1.84	9.19	1.50	25.00	6%	-	-	25.00
104-536-20-34-00	Supplies - Markers/Liners/Vases	-	2,435.00	1,597.97	2,000.00	80%	2,000.00	2,000.00	2,000.00
104-536-20-41-01	IT - Computer Maintenance	395.00	397.27	298.41	400.00	75%	400.00	400.00	400.00
104-536-20-42-00	Comm - Phone - Cemetery	478.02	40.10	-	500.00	0%	-	-	500.00
104-536-20-42-01	Tax - Excise Tax	283.93	509.32	240.28	800.00	30%	-	-	800.00
104-536-50-32-00	Gasoline - Cemetery	20.02	-	-	100.00	0%	-	-	100.00
104-536-50-35-00	Supplies - Small Tools	89.96	24.04	457.42	200.00	229%	500.00	500.00	500.00
104-519-00-41-02	Bonds/Insurance - AWC	1,583.05	2,419.16	2,170.21	2,431.00	89%	2,431.00	2,431.00	2,431.00
104-536-50-47-01	Electricity - City Shop	187.36	-	269.43	300.00	90%	-	-	300.00

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
104-536-50-47-02	Electricity - Cemetery Shop	1,117.93	1,554.82	2,480.78	1,100.00	226%	1,500.00	1,500.00
104-536-50-48-00	R&M - Cemetery	200.89	10,156.48	218.43	500.00	44%		500.00
104-536-50-48-01	R&M - Equipment	336.44	135.98	316.20	500.00	63%		500.00
104-536-50-41-01	Tax - Surface Water	146.43	148.25	150.83	200.00	75%		200.00
104-536-60-40-01	ADA Self Assessment	-	-	-	200.00	0%	-	-
<b>Total</b>		<b>4,978.93</b>	<b>18,460.96</b>	<b>8,201.46</b>	<b>9,556.00</b>	<b>86%</b>		<b>10,056.00</b>
<b>Capital</b>								
New Request 104	Chipper						3,900.00	3,900.00
New Request 104	Knuckle Boom						4,200.00	4,200.00
104-597-36-00-01	TO Fund #701 - Cemetery Perpetual	1,002.00	334.00	-	4,997.05	0%	500.00	500.00
104-597-36-00-02	Transfer to LOCAL Vehicle Purchase	4,801.09	5,022.50	4,759.63	5,022.50	95%	4,991.53	4,991.53
<b>Total</b>		<b>5,803.09</b>	<b>5,356.50</b>	<b>4,759.63</b>	<b>10,019.55</b>	<b>48%</b>		<b>13,591.53</b>
<b>Total Cemetery</b>		<b>34,789.16</b>	<b>41,453.20</b>	<b>33,541.49</b>	<b>35,898.03</b>	<b>93%</b>		<b>41,035.35</b>
<b>Parks</b>								
<b>Salary &amp; Benefits</b>								
105-576-80-10-14	Salary - Parks	56,733.62	46,536.47	55,577.90	50,357.38	110%	55,131.49	55,131.49
105-576-80-10-15	Salary - Parks Admin	-	11,730.94	11,541.56	11,855.33	97%	11,309.38	11,309.38
105-576-80-20-01	Benefits - Labor & Industry	2,143.87	2,114.54	1,936.44	2,524.61	77%	2,422.03	2,422.03
105-576-80-20-02	Benefits - Medical Insurance	13,113.11	11,704.95	17,625.33	15,166.32	116%	18,852.76	18,852.76
105-576-80-20-03	Benefits - Dental Vision Insurance	1,488.63	1,361.91	1,577.88	1,479.46	107%	1,030.74	1,030.74
105-576-80-20-04	Benefits - OASI - Fed Taxes	4,505.41	3,711.43	4,337.86	3,862.67	112%	4,227.88	4,227.88
105-576-80-20-05	Benefits - Retirement	6,884.27	6,103.08	6,779.30	6,395.39	106%	7,089.91	7,089.91
105-576-80-20-06	Admin Benefits - Labor & Industry	-	48.75	41.05	56.33	73%	52.76	52.76
105-576-80-20-07	Admin Benefits - Medical Insurance	-	1,986.91	1,791.60	1,940.43	92%	2,078.20	2,078.20
105-576-80-20-08	Admin Benefits - Dental Vision Insurance	-	234.19	221.93	259.78	85%	234.54	234.54
105-576-80-20-09	Admin Benefits - OASI - Fed Taxes	-	883.85	875.05	961.28	91%	909.54	909.54
105-576-80-20-10	Admin Benefits - Retirement	-	1,399.72	1,352.34	1,505.63	90%	1,454.39	1,454.39
105-576-80-10-05	Salary - Overtime	2,436.48	2,057.72	3,788.49	2,500.00	152%		2,500.00
<b>Total</b>		<b>87,285.39</b>	<b>89,874.46</b>	<b>107,446.73</b>	<b>98,864.58</b>	<b>109%</b>		<b>107,293.63</b>
<b>O&amp;M</b>								
105-519-00-46-00	Liability Bond/Insurance AWC (205,000)	5,059.79	4,562.43	4,092.91	4,584.76	89%		4,584.76
105-539-20-40-00	State Forest Protection	17.90	35.80	107.40	-	0%	-	-
105-572-10-40-01	Facility Planning Expenses	250.00	-	-	-	0%	-	-
105-576-80-31-00	Supplies - Park Operations	4,013.36	2,527.26	1,764.19	3,500.00	50%	5,500.00	5,500.00
105-576-80-31-01	Supplies - Parks Commission	129.50	94.20	100.75	200.00	50%		200.00
105-576-80-31-02	Hanging Baskets	-	900.00	4,842.68	6,000.00	81%	6,700.00	6,700.00
105-576-80-31-03	Garbage Cans	-	-	-	1,000.00	0%		1,000.00
105-576-80-31-04	Winter Decorations	-	2,101.96	670.09	2,000.00	34%	3,000.00	3,000.00
105-576-80-31-05	New Computer	-	80.33	211.33	100.00	211%	800.00	800.00
105-576-80-31-06	Communication Plan	-	-	-	1,750.00	0%	250.00	250.00
105-576-80-31-07	Hazard Mitigation Equipment	-	-	-	775.00	0%		775.00
105-576-80-31-08	Digital First Aid Stations	-	-	-	350.00	0%	-	-
105-576-80-32-00	Gasoline	301.86	-	-	1,000.00	0%		1,000.00
105-576-80-35-00	Supplies - Small Tools	354.21	175.94	665.09	1,300.00	51%	2,000.00	2,000.00
105-576-80-40-01	Parks Tree Pruning	-	-	-	3,500.00	0%		3,500.00
105-576-80-41-01	Eng - Landscape Architect Services	-	-	-	2,500.00	0%		2,500.00
105-576-80-41-03	Professional - Planning	-	-	-	1,000.00	0%		1,000.00
105-576-80-41-04	Advertising - Parks	-	-	-	100.00	0%		100.00
105-576-80-41-05	IT - Website Maintenance/Hosting	95.04	194.27	249.00	200.00	125%		200.00
105-576-80-41-06	Professional Services	-	-	95.08	-	0%	-	-
105-576-80-41-09	Bank Fees	45.04	54.80	14.80	100.00	15%		100.00

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
105-576-80-41-10	Staffing Consultant	1,327.68	-	-	-	-	-	-	0%
105-576-80-41-11	Reliability-centered maintenance Consultant	-	-	-	-	5,697.60	500.00	1,000.00	140%
105-576-80-41-12	IT - Computer Maintenance	-	-	464.66	-	200.00	1,000.00	20%	1,000.00
105-576-80-41-13	Emergency Management Planning	-	-	-	-	-	2,000.00	2,500.00	0%
105-576-80-41-14	Training	-	-	-	-	493.44	-	-	0%
105-576-80-47-01	Electricity - North Park	1,656.93	-	1,888.21	-	1,121.15	2,000.00	1,500.00	56%
105-576-80-47-02	Electricity - Main Park	3,569.03	-	4,478.03	-	2,016.93	3,600.00	3,600.00	56%
105-576-80-47-03	Electricity - Bell Tower	1,529.60	-	1,700.61	-	864.41	1,500.00	1,500.00	58%
105-576-80-48-00	R&M Parks/Facilities	12,967.40	-	2,712.59	-	4,136.91	11,500.00	12,500.00	36%
105-576-80-48-01	R&M Park Equipment	4,252.45	-	5,713.60	-	15,023.93	4,000.00	4,000.00	376%
105-576-80-48-02	R&M Vehicles	4,786.57	-	1,251.73	-	338.85	3,000.00	1,500.00	11%
105-576-80-48-03	R&M Park Bathrooms	1,337.94	-	22.71	-	17.10	2,000.00	-	0%
105-576-80-48-05	Waste Hauling	26.46	-	(132.00)	-	1,124.48	-	-	0%
105-576-80-48-07	ADA Compliance Plan	-	-	-	-	-	500.00	-	0%
105-576-80-48-08	Landscape Services	35,878.65	-	40,195.85	-	38,059.95	36,000.00	45,000.00	106%
105-576-80-49-01	Dues - Wildlife & Rec Coalition	250.00	-	-	-	250.00	250.00	250.00	100%
105-576-80-49-02	Trail R&M	241.91	-	-	-	62.11	600.00	600.00	10%
105-576-80-49-03	WRPA	137.00	-	-	-	125.00	200.00	200.00	63%
105-576-80-40-00	Tax - Excise Tax	96.21	-	95.47	-	449.14	100.00	100.00	449%
105-576-90-40-00	State Audit	548.41	-	2,169.25	-	335.72	1,000.00	1,000.00	34%
<b>Total</b>		<b>78,868.94</b>		<b>71,287.70</b>		<b>83,130.04</b>	<b>99,709.76</b>		<b>83%</b>
<b>Capital</b>									
New Request 105	Parks Ground Cover	-	-	-	-	-	-	15,000.00	0%
New Request 105	Picnic Tables/Benches	-	-	-	-	-	-	5,000.00	0%
New Request 105	Wheel Chair Accessible Toy	-	-	-	-	-	-	35,000.00	0%
New Request 105	Chipper	-	-	-	-	-	-	-	0%
New Request 105	Knuckle Boom	-	-	-	-	-	-	12,600.00	0%
New Request 105	City Shop Outfitting	-	-	-	-	-	-	3,750.00	0%
105-594-76-10-01	Wages - Maintenance Wkr 1	-	-	319.81	-	-	2,500.00	-	0%
105-594-76-10-02	Wages - Maintenance Wkr 2	-	-	339.25	-	-	2,000.00	-	0%
105-594-76-20-01	Benefits - OASI	-	-	50.27	-	-	300.00	-	0%
105-594-76-20-02	Benefits - Retirement	-	-	84.56	-	-	500.00	-	0%
105-594-76-20-03	Benefits - Medical/LTD/Life	-	-	2.66	-	-	2,500.00	-	0%
105-594-76-20-04	Benefits - Dental/Vision	-	-	-	-	-	300.00	-	0%
105-594-76-20-05	Benefits - Labor & Industry	-	-	24.62	-	-	300.00	-	0%
105-594-76-41-01	Server Lease	144.00	-	132.00	-	-	500.00	480.00	0%
105-594-76-41-03	Phone Lease	-	-	-	-	-	-	480.00	0%
105-594-76-41-02	Engineering - Callistoga Park	3,141.25	-	7,160.00	-	2,760.00	5,000.00	-	55%
105-594-76-60-01	McMahon Property Purchase	8,375.67	-	-	-	-	-	-	0%
105-594-76-63-02	North Park Fountain (REET)	51.20	-	-	-	-	8,000.00	-	0%
105-594-76-63-07	Capout - Callistoga Park	-	-	87,056.36	-	10,867.15	50,000.00	-	22%
105-594-76-63-15	Capout - Gratzler Park	-	-	-	-	60,645.13	600,000.00	-	10%
105-594-76-63-19	Capout - Gratzler Wetland Mitigation	-	-	-	-	-	20,000.00	-	0%
105-594-76-63-31	Lighting in the Parks	417.79	-	-	-	-	-	-	0%
105-594-76-63-35	VanScoyoc Landscape and Irrigation	2,226.38	-	-	-	-	-	-	0%
105-594-76-63-42	Flat Bed Truck	2,571.18	-	-	-	-	-	-	0%
105-594-76-63-43	Vector Machine With Trailer	24.71	-	-	-	-	1,250.00	-	0%
105-594-76-63-48	Work Order Software	-	-	-	-	-	-	-	0%
105-594-76-63-48	Backpack Blower	114.65	-	-	-	-	-	-	0%
105-594-76-63-49	Electronic Message Board	-	-	-	-	-	3,000.00	-	0%
105-594-76-63-51	2017 Backhoe Purchase	4,242.33	-	-	-	-	-	1,700.00	0%
105-594-76-63-52	Capout - Whitehawk Park	-	-	50,450.19	-	2,149.83	-	-	0%
<b>Total</b>									
<b>Total</b>									

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual		Actual		Actual	Budget	Adj. Amt	Budget
105-594-76-63-53	City Wide WiFi	-	-	-	-	-	1,500.00	0%	1,500.00
105-594-76-64-04	Capout - Equip - Hanging Baskets	848.42	-	-	-	-	-	0%	-
105-594-76-64-09	Capout - Equip - Garbage Cans	809.03	-	-	-	-	-	0%	-
105-594-76-64-10	Capout - Winter Decorations	1,004.08	-	-	-	-	-	0%	-
105-594-76-64-36	Weed Eaters	-	-	-	-	419.62	-	0%	-
105-594-76-64-37	Security Cameras	-	-	-	-	-	-	0%	-
105-594-76-64-40	Park Electricity Upgrades	-	-	-	-	-	5,000.00	0%	1,500.00
105-597-00-00-01	New City Hall Construction	-	-	-	-	99,165.09	200,000.00	50%	1,500.00
	<b>Total</b>	<b>23,970.69</b>	<b>145,619.72</b>	<b>176,006.82</b>	<b>902,650.00</b>	<b>19%</b>			<b>705,010.00</b>
	<b>Debt Service &amp; Transfers</b>								
105-597-41-00-00	Transfer to fund 412	2,080.00	2,496.00	90,000.00	90,000.00	100%	-	-	-
105-597-76-00-01	Transfer to LOCAL Vehicle Purchase	10,293.94	11,190.84	10,929.63	11,474.81	95%	11,462.15		11,462.15
105-597-76-00-02	Parks 2017 Backhoe Purchase	159.98	2,891.51	3,441.06	3,612.70	95%	3,608.71		3,608.71
	<b>Total</b>	<b>12,533.92</b>	<b>16,578.35</b>	<b>104,370.69</b>	<b>105,087.52</b>	<b>99%</b>			<b>15,070.86</b>
	<b>Total Parks</b>	<b>202,668.94</b>	<b>323,360.23</b>	<b>470,954.28</b>	<b>1,206,311.85</b>	<b>39%</b>			<b>937,334.25</b>
	<b>Tourism Fund</b>								
107-591-22-78-03	Tourism Marketing Expense	-	-	-	-	-	5,720.00	0%	5,720.00
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,720.00</b>	<b>0%</b>			<b>5,720.00</b>
	<b>Transportation Benefit District (TBD)</b>								
108-594-42-60-01	Sidewalk Sander	-	-	-	-	7,546.08	8,000.00	0%	-
108-519-00-46-00	AWC Liability Insurance	-	1,194.15	-	-	-	1,200.00	0%	1,200.00
108-595-30-63-01	TBD Street Projects	103,738.40	10,698.60	117.27	120,000.00	0%	40,000.00		40,000.00
108-595-30-63-02	TBD Sidewalk Projects	-	8,521.15	-	70,000.00	0%	-		-
	<b>Total TBD</b>	<b>103,738.40</b>	<b>20,413.90</b>	<b>7,663.35</b>	<b>199,200.00</b>	<b>4%</b>			<b>41,200.00</b>
	<b>Police Drug Fund</b>								
120-521-21-31-00	Supplies - Drug Fund Supplies	-	-	-	-	-	-	0%	-
120-521-21-49-00	Misc - Police Drug Fund	-	-	-	-	-	-	0%	-
120-594-21-64-00	Capital Outlay - Equipment	-	-	-	-	-	3,829.60	0%	3,829.60
120-594-21-64-01	Capout - Rifles	1,300.00	-	-	-	-	-	0%	-
	<b>Total Police Drug Fund</b>	<b>1,300.00</b>	<b>-</b>	<b>-</b>	<b>3,829.60</b>	<b>0%</b>			<b>3,829.60</b>
	<b>2016 Vehicle Purchase - Debt Service Fund</b>								
202-591-21-70-01	LOCAL Principal Police	22,780.79	24,921.64	25,918.50	24,921.63	104%	27,214.43		27,214.43
202-591-24-70-01	LOCAL Principal Building	437.66	478.79	497.94	478.79	104%	522.84		522.84
202-591-31-70-01	LOCAL Principal Storm	7,464.74	8,166.25	8,492.90	8,166.24	104%	8,917.54		8,917.54
202-591-34-70-01	LOCAL Principal Water	14,085.25	15,408.94	16,025.29	15,408.93	104%	16,826.56		16,826.56
202-591-35-70-01	LOCAL Principal Sewer	14,630.49	16,005.42	16,645.64	16,005.41	104%	17,477.92		17,477.92
202-591-36-70-01	LOCAL Principal Cemetery	3,877.80	4,242.22	4,411.92	4,242.22	104%	4,632.51		4,632.51
202-591-76-70-01	LOCAL Principal Parks	8,904.67	9,741.50	10,131.17	9,741.50	104%	10,637.73		10,637.73
202-591-95-70-01	LOCAL Principal Streets	5,834.96	6,383.31	6,638.64	6,383.30	104%	6,970.57		6,970.57
202-592-21-80-01	LOCAL Int. and Other Debt Service Cost Police	5,424.00	4,583.85	3,437.44	4,583.83	75%	2,109.12		2,109.12
202-592-24-80-01	LOCAL Int. and Other Debt Service Cost Building	104.20	88.06	66.04	88.06	75%	40.52		40.52
202-592-31-80-01	LOCAL Int. and Other Debt Service Cost Storm	1,777.31	1,502.02	1,126.39	1,502.01	75%	691.11		691.11
202-592-34-80-01	LOCAL Int. and Other Debt Service Cost Water	3,353.62	2,834.16	2,125.35	2,834.16	75%	1,304.06		1,304.06
202-592-35-80-01	LOCAL Int. and Other Debt Service Cost Sewer	3,483.44	2,943.88	2,207.63	2,943.87	75%	1,354.54		1,354.54
202-592-36-80-01	LOCAL Int. and Other Debt Service Cost Cemetery	923.29	780.27	585.13	780.27	75%	359.02		359.02
202-592-76-80-01	LOCAL Int. and Other Debt Service Cost Parks	1,389.27	1,449.33	1,343.64	1,791.75	75%	824.42		824.42
202-592-95-80-01	LOCAL Int. and Other Debt Service Cost Streets	2,120.15	1,516.51	880.45	1,174.08	75%	540.22		540.22

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual		Actual	Budget	Actual	Budget	Adj. Amt	Budget
202-594-21-60-01	Police Vehicle Purchase	-	-	-	-	-	-	0%	-
202-594-24-60-01	Building Dept. Vehicle Purchase	-	-	-	-	-	-	0%	-
202-594-31-60-01	Storm Vehicle Purchase	31,663.57	-	-	-	-	-	0%	-
202-594-34-60-01	Water Vehicle Purchase	46,699.02	-	-	-	-	-	0%	-
202-594-35-60-01	Sewer Vehicle Purchase	49,802.58	-	-	-	-	-	0%	-
202-594-36-60-01	Cemetery Vehicle Purchase	7,107.83	-	-	-	-	-	0%	-
202-594-44-60-01	Streets Vehicle Purchase	19,239.45	-	-	-	-	-	0%	-
202-594-76-60-01	Parks Vehicle Purchase	26,987.37	-	-	-	-	-	0%	-
	<b>Total 2016 Vehicle Purchase</b>	<b>278,081.46</b>	<b>101,046.15</b>	<b>100,534.07</b>	<b>101,046.05</b>			<b>99%</b>	<b>100,423.11</b>
<b>2017 Backhoe - Debt Service Fund</b>									
203-591-31-70-01	Storm Backhoe Principal	-	2,330.47	3,189.67	3,375.00	3,349.16	3,349.16	95%	3,349.16
203-591-34-70-01	Water Backhoe Principal	-	4,660.94	6,379.34	6,750.00	6,698.31	6,698.31	95%	6,698.31
203-591-35-70-01	Sewer Backhoe Principal	-	3,884.12	5,316.12	5,625.00	5,581.93	5,581.93	95%	5,581.93
203-591-95-70-01	Streets Backhoe Principal	-	2,330.47	3,189.67	3,375.00	3,349.16	3,349.16	95%	3,349.16
203-591-76-70-01	Parks Backhoe Principal	-	2,330.47	3,189.67	3,375.00	3,349.16	3,349.16	95%	3,349.16
203-592-31-80-01	Storm Backhoe Interest	159.98	561.04	423.03	128.25	259.56	259.56	330%	259.56
203-592-34-80-01	Water Backhoe Interest	319.97	1,122.07	846.06	256.50	519.12	519.12	330%	519.12
203-592-35-80-01	Sewer Backhoe Interest	266.64	935.06	705.05	432.60	432.60	432.60	330%	432.60
203-592-76-80-01	Parks Backhoe Interest	159.98	561.03	423.04	128.25	259.56	259.56	330%	259.56
203-592-95-80-01	Streets Backhoe Interest	159.99	561.03	423.03	128.25	259.56	259.56	330%	259.56
203-594-31-60-01	Storm Backhoe	13,500.00	-	-	-	-	-	0%	-
203-594-34-60-01	Water Backhoe	27,000.00	-	-	-	-	-	0%	-
203-594-35-60-01	Sewer Backhoe	22,500.00	-	-	-	-	-	0%	-
203-594-44-60-01	Streets Backhoe	13,500.00	-	-	-	-	-	0%	-
203-594-76-60-01	Parks Backhoe	13,500.00	-	-	-	-	-	0%	-
	<b>Total 2017 Backhoe</b>	<b>91,066.56</b>	<b>19,276.70</b>	<b>24,084.68</b>	<b>23,355.00</b>			<b>103%</b>	<b>24,058.10</b>
<b>Emergency Evacuation Bridge SR 162</b>									
303-595-90-40-01	Project Management	-	-	52,924.55	N/A	50,000.00	50,000.00	0%	50,000.00
303-597-00-00-01	Transfer to Streets	-	-	55,411.95	N/A	-	-	0%	-
303-595-10-40-01	Engineering	-	-	245,553.91	N/A	441,000.00	441,000.00	0%	441,000.00
	<b>Emergency Evacuation Bridge</b>	<b>-</b>	<b>-</b>	<b>353,890.41</b>	<b>790,720.20</b>	<b>491,000.00</b>	<b>491,000.00</b>	<b>45%</b>	<b>491,000.00</b>
<b>City Hall Construction</b>									
304-594-18-60-01	New City Hall General Fund Portion	-	5,336.67	502,695.29	3,555,267.12	3,052,571.83	3,052,571.83	0%	3,052,571.83
304-594-31-60-01	New City Hall Storm Portion	-	784.02	75,362.86	499,925.88	424,563.02	424,563.02	0%	424,563.02
304-594-34-60-01	New City Hall Water Portion	-	784.02	76,100.95	499,925.88	423,824.93	423,824.93	0%	423,824.93
304-594-35-60-01	New City Hall Sewer Portion	-	166.04	150,022.65	1,112,522.63	962,499.98	962,499.98	0%	962,499.98
304-594-44-60-01	New City Hall Streets Portion	-	169.28	16,822.97	111,099.59	94,276.62	94,276.62	0%	94,276.62
304-594-76-60-01	New City Hall Parks Portion	-	169.27	16,730.92	111,099.60	94,368.68	94,368.68	0%	94,368.68
	<b>Total City Hall Construction</b>	<b>-</b>	<b>7,409.30</b>	<b>837,735.64</b>	<b>5,889,840.70</b>	<b>5,052,105.06</b>	<b>5,052,105.06</b>	<b>14%</b>	<b>5,052,105.06</b>
<b>Transportation Impact Fund</b>									
320-595-20-60-01	SW Connector ROW	-	-	-	450,000.00	450,000.00	450,000.00	0%	450,000.00
320-542-30-41-03	Eng - SR 162 Rechannelization	242.47	-	-	-	-	-	0%	-
320-542-30-41-05	Eng - Two-Way Left Turn Lane	138,443.16	19,162.77	1,058.75	-	-	-	0%	-
320-595-30-63-01	Capout - SR 162 Rechannelization	646.05	-	-	-	-	-	0%	-
320-595-30-63-04	Capout - SR 162 Left Turn Lane	1,018,129.10	584,398.23	-	-	-	-	0%	-
320-595-30-63-05	Capout-Eng-Design & Eng SR162 turn lane	-	-	-	-	-	-	0%	-
320-595-30-63-06	Capout - Two Way Left Turn Lane Grant Match	-	-	-	-	-	-	0%	-



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual		Actual	Budget	Actual	Budget	Adj. Amt	Budget
320-595-30-63-07	Left Turn Lane Const Mngmnt	-	-	-	-	-	-	0%	-
<b>Total Transportation Impact Fund</b>		<b>1,157,460.78</b>	<b>603,561.00</b>	<b>1,058.75</b>	<b>450,000.00</b>	<b>0%</b>	<b>450,000.00</b>		<b>450,000.00</b>
<b>Water Fund</b>									
<b>Salary &amp; Benefits</b>									
401-534-50-10-05	Overtime - Water PW	27,107.60	19,393.11	14,085.28	18,000.00	78%	18,000.00		18,000.00
401-534-70-10-07	Overtime - Water Admin	-	1,691.11	1,884.57	500.00	377%	1,500.00		1,500.00
401-534-50-10-11	Salary - Water	227,838.19	244,970.83	237,233.55	315,934.19	75%	342,570.29		342,570.29
401-534-70-10-11	Salary Water Admin	117,911.36	121,473.61	128,970.28	132,717.59	97%	109,642.77		109,642.77
401-534-70-20-01	Admin Benefits-Labor & Industries	2,808.63	474.34	422.45	510.47	83%	415.04		415.04
401-534-70-20-02	Admin Benefits - Medical & Ltd	24,754.67	19,344.88	17,517.54	16,272.28	108%	15,262.11		15,262.11
401-534-70-20-03	Admin Benefits - Dental & Vision	2,582.74	2,651.64	2,685.75	2,461.62	109%	1,948.25		1,948.25
401-534-70-20-04	Admin Benefits - OASI	9,692.97	9,358.62	9,907.45	10,577.09	94%	8,717.21		8,717.21
401-534-70-20-05	Admin Benefits - Retirement	14,422.06	14,553.78	15,275.68	16,855.13	91%	14,100.06		14,100.06
401-534-10-20-01	Benefits-Labor & Industries	5,427.06	8,448.27	6,678.89	11,733.97	57%	10,967.10		10,967.10
401-534-10-20-02	Benefits - Medical & Ltd	47,833.04	60,132.33	48,515.82	78,426.11	62%	78,452.93		78,452.93
401-534-10-20-03	Benefits - Dental & Vision	4,990.58	6,433.03	5,675.18	8,054.51	70%	6,806.39		6,806.39
401-534-10-20-04	Benefits - OASI	18,729.58	20,186.16	18,984.65	24,872.71	76%	27,214.68		27,214.68
401-534-10-20-05	Benefits - Retirement	27,867.50	32,859.75	29,159.54	40,123.64	73%	44,054.54		44,054.54
<b>Total</b>		<b>531,965.98</b>	<b>561,969.46</b>	<b>536,996.63</b>	<b>677,039.32</b>	<b>79%</b>	<b>679,651.36</b>		<b>679,651.36</b>
<b>O&amp;M</b>									
401-519-00-46-00	Bond/Ins AWC (\$207,000)	46,876.96	51,518.22	46,216.54	51,770.43	89%	51,770.43		51,770.43
401-534-10-31-00	Supplies - Office & Operating	13,476.33	14,009.71	10,485.86	10,000.00	105%	10,000.00		10,000.00
401-534-10-31-01	Supplies Chlorine - Water	11,237.40	11,640.94	12,234.80	12,000.00	102%	13,000.00		13,000.00
401-534-10-31-02	Benefits - Clothing - Water	-	233.93	32.94	-	0%	-		-
401-534-10-31-04	Supplies - Safety Clothing/Equipment	2,014.31	1,214.84	1,126.66	2,000.00	56%	2,000.00		2,000.00
401-534-10-31-05	Supplies - Potassium Permanganate	275.86	107.54	39.35	500.00	8%	500.00		500.00
401-534-10-31-06	Backflow Assembly Program	-	-	-	15,000.00	0%	-		-
401-534-10-31-08	Communications Plan	-	-	-	5,250.00	0%	-		-
401-534-10-31-09	Hazard Mitigation Equipment	-	-	-	3,100.00	0%	-		-
401-534-10-31-10	Digital First Aid Stations	-	-	-	1,400.00	0%	-		-
401-534-10-40-01	Water Facilities Architectural Services	4,414.68	14,270.70	876.50	10,000.00	9%	10,000.00		10,000.00
401-534-10-41-01	Eng - Engineering On Call	7,644.96	8,906.24	25,360.41	5,000.00	507%	25,000.00		25,000.00
401-534-10-41-02	State Audit (\$18,000)	1,535.54	5,784.74	895.28	2,800.00	32%	2,800.00		2,800.00
401-534-10-41-03	Service - Lab Testing	6,109.94	6,731.55	5,270.00	9,500.00	55%	9,500.00		9,500.00
401-534-10-41-04	Legal - Attorney Legal Services	7,445.54	2,990.84	296.86	5,000.00	6%	5,000.00		5,000.00
401-534-10-41-05	IT - Computer Maintenance	5,874.95	8,922.54	6,295.57	10,000.00	63%	10,000.00		10,000.00
401-534-10-41-06	Services - Office & Operating	-	-	303.50	-	0%	-		-
401-534-10-41-07	Professional Services	-	-	1,141.11	-	0%	-		-
401-534-10-41-13	Eng - City Utility Mapping	-	-	-	4,000.00	0%	-		-
401-534-10-41-14	Eng - City Standards Update	-	-	-	-	0%	-		-
401-534-10-41-16	Eng - Water System Plan Update	5,030.57	1,867.50	630.00	5,000.00	13%	5,000.00		5,000.00
401-534-10-41-19	Eng - Telemetry O & M	19,187.52	9,690.00	11,048.26	20,000.00	55%	20,000.00		20,000.00
401-534-10-41-34	IT - Website Maintenance/Hosting	475.20	612.45	897.00	600.00	150%	600.00		600.00
401-534-10-41-35	Staffing Consultant	6,338.85	-	-	-	0%	-		-
401-534-10-41-36	Reliability-centered maintenance Consultant	-	-	5,697.60	1,000.00	570%	3,400.00		3,400.00
401-534-10-41-37	GIS Consulting	750.00	4,074.50	1,297.64	5,000.00	26%	5,000.00		5,000.00
401-534-10-41-38	Facility Planning Expenses	606.25	15,555.72	9,665.00	-	0%	-		-
401-534-10-41-39	Engineering - 178th Ave E Waterline	-	-	-	20,000.00	0%	-		-
401-534-10-41-40	Rate Study	-	-	-	8,000.00	0%	-		-
401-534-10-41-41	Emergency Management Planning	-	-	-	4,500.00	0%	-		-
401-534-10-41-42	Digitizing Records	-	-	-	-	0%	-		-



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019			2020	
		Actual		Actual		Actual	Budget	%	Adj. Amt	Budget
401-534-10-42-00	Postage - Water	6,470.14		6,635.34		5,355.24	7,200.00	74%		7,200.00
401-534-10-42-01	Comm - Phone - Water	7,159.60		7,260.41		8,714.45	7,000.00	124%		7,000.00
401-534-10-42-02	Comm-Intertel Lease - Water	-		-		-	200.00	0%		200.00
401-534-10-44-00	Advertising - Water	-		570.01		-	500.00	0%		500.00
401-534-10-40-00	Tax - Excise Tax	80,577.28		88,710.60		77,777.92	65,000.00	120%		65,000.00
401-534-10-40-02	Tax - Excise Tax on GFC's	5,544.43		4,933.03		1,520.62	5,000.00	30%		5,000.00
401-534-50-35-00	Supplies - Small Tools	938.36		2,388.72		3,146.60	2,200.00	143%	3,000.00	3,000.00
401-534-50-47-01	Electricity - City Shop	9,310.25		7,477.85		3,411.77	8,000.00	43%		8,000.00
401-534-50-47-02	Electricity - Chlorinator	1,392.53		883.08		1,103.90	1,300.00	85%	1,500.00	1,500.00
401-534-50-47-03	Electricity - Well #1	14,472.04		12,831.35		7,446.50	15,000.00	50%		15,000.00
401-534-50-47-04	Electricity - Well #2	692.42		820.03		562.99	700.00	80%		700.00
401-534-50-47-05	Electricity - Wingate Pump	3,847.99		3,067.59		2,178.35	4,000.00	54%		4,000.00
401-534-50-47-06	Supplies - Chlorinator (Wingate)	-		997.55		567.02	1,300.00	44%		1,300.00
401-534-50-47-07	Electricity - Harman Springs	732.99		703.40		2,795.87	500.00	559%		500.00
401-534-50-47-08	Electricity - Well #3	15,648.90		15,367.20		8,683.49	15,000.00	58%		15,000.00
401-534-50-47-09	Gasoline - City Shop Service-Train St	916.47		553.98		313.92	900.00	35%		900.00
401-534-50-47-11	Electricity - Well #4 and Pump Station	20,795.86		25,298.68		18,911.76	31,000.00	61%		31,000.00
401-534-50-47-12	Safety Equipment	-		3,580.66		101.60	8,000.00	1%	4,000.00	4,000.00
401-534-50-48-01	Equip - Meter Purchases	25,000.00		25,667.14		12,624.52	25,000.00	50%		25,000.00
401-534-50-48-02	R&M - Water	36,823.90		19,199.94		42,098.65	30,000.00	140%	35,000.00	35,000.00
401-534-50-48-03	R&M - Building	58.11		3,487.47		736.46	1,500.00	49%		1,500.00
401-534-50-48-04	R&M - Equipment	10,713.26		21,723.55		12,296.93	25,000.00	49%	20,000.00	20,000.00
401-534-50-48-05	Underground Pollution Removal	463.33		463.33		463.33	500.00	93%		500.00
401-534-50-48-06	R&M - Vehicles	2,022.00		4,748.29		2,237.07	3,000.00	75%		3,000.00
401-534-50-49-01	Dues - WA Rural Water Assoc	645.60		645.60		645.60	700.00	92%		700.00
401-534-50-49-02	Dues - AWWA Membership	250.00		345.00		960.00	700.00	137%		700.00
401-534-50-49-03	Dues - Regional Water Cooperative	345.00		-		-	1,500.00	0%		1,500.00
401-534-50-49-15	Cert - DOE Operators	42.00		218.00		30.00	500.00	6%		500.00
401-534-50-49-16	Service - Fire Extinguisher	-		-		-	500.00	0%		500.00
401-534-50-49-17	Service - Water Removal	119.03		(132.00)		1,859.29	2,000.00	93%	2,500.00	2,500.00
401-534-50-40-00	Tax - Surface Water	123.61		160.83		301.66	300.00	101%		300.00
401-534-50-40-01	Dues - State Forest Protection	-		23.51		-	100.00	0%		100.00
401-534-60-41-00	Service - One-Call	843.92		975.59		436.59	500.00	87%		500.00
401-534-60-48-00	Contract - Backflow Inspect.	66.00		20,619.19		25.00	14,000.00	0%		14,000.00
401-534-60-48-01	Contract - Leak Det. Testing	2,579.00		-		-	2,700.00	0%		2,700.00
401-534-60-48-02	Contract - Generator Maint	4,840.98		2,703.41		12,340.28	6,000.00	206%		6,000.00
401-534-60-48-04	IT - Cross Connection Software Service	1,047.30		48.84		350.00	400.00	88%		400.00
401-534-70-44-00	Publication - Flyers For Ccr	317.52		-		-	500.00	0%		500.00
401-534-70-44-02	Hazard Mitigation Planning	-		-		-	5,000.00	0%		5,000.00
401-534-70-44-03	Lease of City Hall	-		-		-	5,000.00	0%		5,000.00
401-534-80-32-00	Gasoline - Water	7,350.36		6,521.40		5,565.05	7,000.00	80%		7,000.00
401-534-80-32-01	Diesel - Water	1,866.20		1,293.64		1,952.86	1,800.00	108%		1,800.00
401-534-80-43-00	Reimb - Mileage - Water	-		193.80		-	100.00	0%		100.00
401-534-90-40-01	Internet Payment Expense	3,654.38		4,476.66		4,433.90	3,500.00	127%		3,500.00
401-534-90-40-02	Bank Fees	4,045.46		3,265.17		2,396.20	3,800.00	63%		3,800.00
401-534-90-49-00	Training - Water	984.57		3,051.71		3,208.90	3,500.00	92%		3,500.00
401-534-90-49-01	ADA Compliance Plan	-		-		-	500.00	0%		-
401-534-90-49-16	Permits - Water System Permit/DOH Review	3,587.40		3,587.40		3,587.40	-	0%	3,600.00	3,600.00
401-539-20-40-00	Tax - Noxious Weeds - Property	37.77		14.95		13.25	100.00	13%		100.00
401-586-00-00-00	Misc Refunds BY Check	1,894.37		-		-	-	0%		-
401-586-00-00-01	Hydrant Deposit Refund	1,471.74		-		-	-	0%		-
401-594-34-42-04	City Wide WiFi	-		-		-	4,500.00	0%		4,500.00

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	2020 Adj. Amt	Budget
<b>Total</b>		<b>418,986.93</b>	<b>463,503.86</b>	<b>390,965.82</b>	<b>534,420.43</b>	<b>73%</b>		<b>521,270.43</b>
<b>Capital</b>								
New Request 401	Asphalt Roller						3,750.00	3,750.00
New Request 401	City Shop Outfitting						8,750.00	8,750.00
New Request 401	Code Enforcement Vehicle						3,500.00	3,500.00
New Request 401	SCADA Upgrade						53,000.00	53,000.00
New Request 401	Well 3 Chlorine System Relocation						47,000.00	47,000.00
New Request 401	Well 1 Cleaning & Liner						64,400.00	64,400.00
New Request 401	Well 2 Filtration System							
401-594-34-41-01	Eng - Well #1 Rehab	-	-	-	15,000.00	0%		15,000.00
401-594-34-42-02	Server Lease	1,332.00	1,221.00	-	2,500.00	0%	1,200.00	1,200.00
401-594-34-42-03	Phone Lease	582.27	919.35	678.63	1,200.00	57%	1,500.00	1,500.00
401-594-34-60-01	McMahon Property Purchase	25,127.01	-	-	-	0%	-	-
401-594-34-63-08	Well 1 VFD	-	-	-	150,000.00	0%	170,000.00	170,000.00
401-594-34-63-09	Capout - Wtr Meter Upgrades/rep	20,597.51	45,036.35	62,049.21	45,000.00	138%		45,000.00
401-594-34-63-30	Capout - WSDOT Water Line Replacement	-	-	62,998.06	40,000.00	157%	60,000.00	60,000.00
401-594-34-63-35	Capout-Rainier Ln. Eng-Construction Mngmnt	130.47	-	-	-	0%	-	-
401-594-34-63-36	Proj - Rainier Lane Rehab Const	5,471.13	-	-	-	0%	-	-
401-594-34-63-47	Capout - Phase I Orville Road	1,154,353.64	334,588.49	-	-	0%	-	-
401-594-34-63-49	Capout - Phase I Orville Road Const Mngmnt	112,631.42	18,691.45	-	-	0%	-	-
401-594-34-63-52	Reliability-centered maintenance Software	-	-	-	4,000.00	0%	-	-
401-594-34-63-53	Meter Handheld	8,757.12	-	-	-	0%	-	-
401-594-34-63-54	2017 Backhoe Purchase	8,484.66	-	-	-	0%	-	-
401-594-34-63-55	Harman Reservoir Demo	-	-	-	60,000.00	0%	-	60,000.00
401-594-34-63-56	Hillside Mower	-	-	7,650.85	8,640.00	89%	-	-
401-594-34-64-01	Equip - Traffic Devices	-	-	-	200.00	0%	1,000.00	1,000.00
401-594-34-64-52	BLR Saafety Resources	1,661.73	-	-	500.00	0%	-	500.00
401-594-34-64-53	Chlorine Pumps Peristatic (3)	1,157.90	-	-	-	0%	-	-
401-594-34-64-54	Chlorine Transfer Pump	-	-	-	1,000.00	0%	2,000.00	2,000.00
401-594-34-64-58	Laptop Computer	1,348.43	1,546.55	1,272.53	1,200.00	106%	1,500.00	1,500.00
401-594-34-64-59	Scada Software Renewal	4,270.38	2,461.98	2,835.18	2,400.00	118%	-	2,400.00
401-594-34-64-61	Flat Bed Truck	1,469.25	-	-	-	0%	-	-
401-594-34-64-64	Vac Trailer	148.29	-	-	-	0%	-	-
401-594-34-64-67	Message Board	-	-	-	3,000.00	0%	5,100.00	5,100.00
401-594-34-64-68	Truck Tool Box	-	-	-	500.00	0%	-	-
401-594-34-64-69	Wire Feed Welder	300.00	-	-	-	0%	-	-
401-594-34-64-70	Hydrant Seat Removal Tool	-	-	-	3,500.00	0%	-	-
401-594-34-64-72	Valve Exerciser	-	7,200.00	-	-	0%	-	-
401-597-00-00-01	New City Hall Construction	-	-	446,242.92	450,000.00	99%	-	-
<b>Total</b>		<b>1,347,793.21</b>	<b>411,665.17</b>	<b>583,727.38</b>	<b>788,640.00</b>	<b>74%</b>		<b>545,600.00</b>
<b>Debt Service &amp; Transfers</b>								
401-591-34-78-01	DWSRF Harman/Wingate (P)	30,972.36	31,923.72	30,655.23	30,972.35	99%		30,972.35
401-591-34-78-02	DWSRF North Reservoir (P)	162,955.77	153,429.37	163,821.81	162,955.78	101%		162,955.78
401-592-11-80-00	Interfund Loan Interest (from 408)	3,906.56	4,781.60	-	1,000.00	0%	-	-
401-581-20-00-00	Interfund Loan from 408 (P)	136,000.00	139,000.00	-	139,000.00	0%	-	-
401-592-34-83-01	DWSRF - Harman Wingate (I)	3,871.54	3,097.24	2,299.14	3,097.23	74%		3,097.23
401-592-34-83-02	DWSRF- North Reservoir (I)	31,776.38	29,332.04	27,030.60	29,332.03	92%		29,332.03
401-597-34-00-01	Transfer to LOCAL Vehicle Purchase	17,438.87	18,243.10	17,288.29	18,150.65	95%	18,130.62	18,130.62
401-597-34-00-02	Water 2017 Backhoe Purchase	319.97	5,783.01	6,882.12	7,225.40	95%	7,217.43	7,217.43
401-597-44-00-01	Transfer To Utility Facility Fund 412	30,000.00	30,000.00	210,000.00	210,000.00	100%	-	-
<b>Total</b>		<b>417,241.45</b>	<b>276,590.08</b>	<b>457,977.19</b>	<b>601,733.44</b>	<b>76%</b>		<b>251,705.44</b>
<b>Total Water</b>		<b>2,715,987.57</b>	<b>1,713,728.57</b>	<b>1,969,667.02</b>	<b>2,601,833.20</b>	<b>76%</b>		<b>1,998,227.23</b>

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
<b>Sewer Fund</b>								
<b>Salary &amp; Benefits</b>								
408-535-50-10-11	Salary - Sewer	327,413.22	253,136.76	187,682.12	303,589.81	62%	319,525.66	319,525.66
408-535-70-10-11	Salary - Admin Sewer	-	126,269.06	134,976.57	146,386.90	92%	118,805.97	118,805.97
408-535-50-10-04	Overtime - Wastewater PW	24,609.40	19,692.20	12,130.19	15,000.00	81%	-	15,000.00
408-535-70-10-06	Overtime - Wastewater Admin	-	1,691.11	1,889.95	2,000.00	94%	-	2,000.00
408-535-10-20-01	Benefits - Labor & Industries	8,263.01	8,524.55	5,109.34	11,471.34	45%	10,462.09	10,462.09
408-535-10-20-02	Benefits-Medical & Ltd	67,400.87	54,235.49	35,124.53	65,903.74	53%	68,495.76	68,495.76
408-535-10-20-03	Benefits - Dental & Vision	8,018.94	6,418.14	4,535.41	7,920.84	57%	7,748.70	7,748.70
408-535-10-20-04	Benefits - OASI	26,808.30	20,828.59	15,183.81	23,437.98	65%	24,961.59	24,961.59
408-535-10-20-05	Benefits - Retirement	41,586.46	34,530.00	23,048.63	38,555.91	60%	41,091.00	41,091.00
408-535-70-20-01	Admin Benefits - Labor & Industries	-	484.70	437.55	563.28	78%	450.21	450.21
408-535-70-20-02	Admin Benefits-Medical & Ltd	-	19,758.58	18,136.50	17,931.68	101%	16,284.06	16,284.06
408-535-70-20-03	Admin Benefits - Dental & Vision	-	2,713.69	2,787.10	2,717.76	103%	2,126.21	2,126.21
408-535-70-20-04	Admin Benefits - OASI	-	9,725.50	10,368.06	11,666.16	89%	9,461.54	9,461.54
408-535-70-20-05	Admin Benefits - Retirement	-	15,037.90	15,985.97	18,591.14	86%	15,278.45	15,278.45
<b>Total</b>		<b>504,100.20</b>	<b>573,046.27</b>	<b>467,395.73</b>	<b>665,736.51</b>	<b>70%</b>		<b>651,691.23</b>
<b>O&amp;M</b>								
408-519-00-46-00	Bond/Ins AWC (\$207,000)	65,309.02	75,630.55	67,847.49	76,000.80	89%	-	76,000.80
408-535-10-31-00	Operation & Maint. Supplies	39,507.04	37,449.72	23,485.32	35,000.00	67%	-	35,000.00
408-535-10-31-01	Supplies - Chlorine - Sewer	585.39	-	1,302.96	500.00	261%	-	500.00
408-535-10-31-03	Supplies - Clothing - Protective Services	6,018.20	5,275.48	5,629.98	6,000.00	94%	7,000.00	7,000.00
408-535-10-31-04	Supplies - Chemical Purchases	-	-	3,796.05	2,000.00	1898%	500.00	500.00
408-535-10-31-05	Safety Clothing & Equip	2,633.51	1,662.15	1,713.66	4,000.00	43%	-	4,000.00
408-535-10-31-06	Supplies - Park Bathrooms	-	-	570.05	3,000.00	19%	-	3,000.00
408-535-10-31-07	Communications Plan	-	-	-	5,250.00	0%	500.00	500.00
408-535-10-31-08	Hazard Mitigation Equipment	-	-	-	3,875.00	0%	-	3,875.00
408-535-10-31-09	Digital First Aid Stations	-	-	-	1,750.00	0%	-	-
408-535-10-40-01	Sewer Facilities Architectural Services	4,414.68	14,915.53	864.49	15,000.00	6%	-	15,000.00
408-535-10-41-01	Eng - On Call Services	15,621.17	10,791.17	35,862.71	5,000.00	717%	35,000.00	35,000.00
408-535-10-41-02	State Audit (\$18,000)	1,809.74	6,869.41	1,063.13	3,300.00	32%	-	3,300.00
408-535-10-41-03	Service - Lab Testing	4,000.50	2,778.00	2,730.00	7,000.00	39%	-	7,000.00
408-535-10-41-04	Legal - Attorney Services	2,572.55	2,478.40	782.89	4,000.00	20%	-	4,000.00
408-535-10-41-05	IT - Computer Maintenance	5,874.93	8,922.53	6,295.53	10,500.00	60%	-	10,500.00
408-535-10-41-06	R&M - Computers/Scada Alarm	-	495.00	-	4,000.00	0%	-	4,000.00
408-535-10-41-07	Service - Security Monitoring	791.85	885.00	612.00	800.00	77%	-	800.00
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	2,558.98	695.00	1,896.36	2,000.00	95%	-	2,000.00
408-535-10-41-14	Services - Office & Operating	-	-	676.70	-	0%	-	-
408-535-10-41-15	Professional Services	-	-	1,141.11	-	0%	1,000.00	1,000.00
408-535-10-41-18	Eng - City Utility Mapping	-	-	-	4,000.00	0%	-	4,000.00
408-535-10-41-19	Eng - City Standards Update	-	-	-	5,000.00	0%	-	5,000.00
408-535-10-41-21	Eng - Telemetry O & M	34,758.39	9,863.63	153.75	10,000.00	2%	-	10,000.00
408-535-10-41-36	IT - Website Maintenance/Hosting	823.68	995.77	1,257.00	1,100.00	114%	-	1,100.00
408-535-10-41-37	Staffing Consultant	6,287.88	-	-	-	0%	-	-
408-535-10-41-38	Reliability-centered maintenance Consultant	-	-	5,697.60	4,000.00	142%	3,400.00	3,400.00
408-535-10-41-39	GIS Consulting	-	4,074.50	1,297.62	5,000.00	26%	-	5,000.00
408-535-10-41-40	Facility Planning Expenses	750.00	-	-	-	0%	-	-
408-535-10-41-41	Rate Study	-	-	-	20,000.00	0%	-	-
408-535-10-41-42	Emergency Management Planning	-	-	-	10,000.00	0%	12,500.00	12,500.00
408-535-10-41-43	Digitizing Records	-	-	-	4,500.00	0%	-	4,500.00
408-535-10-42-00	Postage - Wastewater	6,249.75	6,617.93	5,245.30	6,500.00	81%	-	6,500.00

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
408-535-10-42-01	Comm - Phone - Wastewater	11,713.29		10,949.56	11,000.00	11,108.04	11,000.00	12,000.00	12,000.00
408-535-10-44-00	Advertising - Wastewater	-		489.39	1,000.00	-	1,000.00	0%	1,000.00
408-535-10-40-02	Tax - Excise Tax	59,015.97		76,415.28	60,000.00	67,328.57	60,000.00	112%	60,000.00
408-535-10-40-03	Tax - Excise Tax on GFC's	32,722.94		10,341.83	4,000.00	3,269.01	4,000.00	82%	4,000.00
408-535-50-35-00	Supplies - Small Tools	502.89		757.03	2,000.00	784.38	2,000.00	36%	2,500.00
408-535-50-35-01	Safety Equipment	-		2,387.12	5,500.00	40.11	5,500.00	1%	5,500.00
408-535-50-35-02	SBR Dissolved O2 Probe	-		-	1,500.00	-	1,500.00	0%	-
408-535-50-47-01	Electricity - City Shop	2,103.25		1,948.71	2,500.00	1,629.07	2,500.00	65%	2,500.00
408-535-50-47-02	Electricity - Lift Station #1	1,517.50		1,493.27	1,800.00	1,069.77	1,800.00	59%	1,800.00
408-535-50-47-03	Electricity - High Cedars Lift Station	1,530.26		1,445.33	1,500.00	997.64	1,500.00	67%	1,500.00
408-535-50-47-04	Electricity - W.W.T.P.	94,298.10		110,787.66	95,000.00	79,284.91	95,000.00	83%	95,000.00
408-535-50-47-05	Electricity - Village Green	3,993.49		3,466.89	4,300.00	1,626.74	4,300.00	38%	4,300.00
408-535-50-47-06	Electricity - Rainier Meadows	369.27		402.23	400.00	263.93	400.00	66%	400.00
408-535-50-47-07	Electricity - 1410 Hansberry Ave NE	2,343.66		3,154.93	2,400.00	2,250.39	2,400.00	94%	2,400.00
408-535-50-47-08	Gasoline - City Shop Service-Train St	542.91		533.77	600.00	313.92	600.00	52%	600.00
408-535-50-47-09	Service - Fire Extinguisher	-		-	400.00	-	400.00	0%	400.00
408-535-50-48-02	R&M - Sewer	26,496.55		40,230.99	75,000.00	14,744.64	75,000.00	20%	75,000.00
408-535-50-48-03	R&M - Building	10,050.90		5,307.77	3,000.00	1,135.20	3,000.00	38%	3,000.00
408-535-50-48-04	R&M - Equipment	22,479.16		54,305.27	30,000.00	9,244.62	30,000.00	31%	30,000.00
408-535-50-48-05	R&M - S.T.E.P. Tanks	1,610.94		7,710.05	3,000.00	2,795.76	3,000.00	93%	5,000.00
408-535-50-48-06	R&M - Underground Pollution Removal	763.96		463.34	500.00	614.15	500.00	123%	500.00
408-535-50-48-07	R&M - Generator	8,647.93		6,962.52	6,000.00	13,550.71	6,000.00	226%	7,000.00
408-535-50-48-08	R&M Vehicles	1,448.91		4,824.45	3,000.00	1,473.11	3,000.00	49%	3,000.00
408-535-50-49-15	Cert - DOE Operators	328.00		90.00	500.00	320.00	500.00	64%	1,000.00
408-535-50-47-10	Permits - DOE - NPDES	6,465.96		6,546.96	9,000.00	3,302.64	9,000.00	37%	9,000.00
408-535-50-47-11	Fees - DOE Lab Accred	680.00		830.00	900.00	625.20	900.00	69%	900.00
408-535-50-47-12	Permits - DOE- Bio-Solids	1,858.29		2,126.41	6,000.00	-	6,000.00	0%	6,000.00
408-535-50-47-13	Permits - DOE- Air Quality	-		-	100.00	-	100.00	0%	100.00
408-535-50-47-14	Fee - Hazardous Waste Education	50.00		52.00	200.00	54.00	200.00	27%	200.00
408-535-50-47-15	Service - Waste Removal	313.78		(132.00)	2,000.00	1,662.22	2,000.00	83%	2,500.00
408-535-50-47-16	Service - Sewer System Clean (Vac Truck)	527.51		-	5,000.00	1,278.81	5,000.00	26%	5,000.00
408-535-50-47-17	Fees - State Forest Protection	-		29.87	100.00	35.80	100.00	36%	100.00
408-535-60-41-00	Service - One Call	843.92		975.59	500.00	436.59	500.00	87%	500.00
408-535-60-47-00	Contract - Garbage Disposal	6,556.27		6,815.90	7,500.00	6,547.70	7,500.00	87%	7,500.00
408-535-60-47-01	IT - Grease Program Software	-		-	100.00	165.92	100.00	166%	175.00
408-535-60-48-04	Maintenance - Sanican	7,814.90		10,863.25	6,000.00	9,214.58	6,000.00	154%	8,000.00
408-535-60-48-05	Maintenance - MPC bathroom Janitorial	3,240.00		2,430.00	4,000.00	3,240.00	4,000.00	81%	4,000.00
408-535-70-40-01	Lease of City Hall	-		-	5,000.00	-	5,000.00	0%	5,000.00
408-535-80-32-00	Gasoline - Wastewater	6,218.03		6,298.18	6,000.00	5,134.69	6,000.00	86%	6,000.00
408-535-80-32-01	Diesel - Wastewater	1,843.64		1,104.24	3,000.00	1,992.84	3,000.00	66%	3,000.00
408-535-80-43-00	Reimb - Mileage - Wastewater	-		202.47	200.00	-	200.00	0%	200.00
408-535-90-40-01	Internet Payment Expense	3,654.39		4,476.69	3,500.00	4,433.89	3,500.00	127%	3,500.00
408-535-90-40-02	Bank Fees	4,098.96		3,304.83	4,200.00	2,425.78	4,200.00	58%	4,200.00
408-535-90-41-00	Benefits - Physicals/shots	-		-	400.00	-	400.00	0%	400.00
408-535-90-49-00	Training - seminars/workshops	941.05		3,706.92	2,500.00	3,468.74	2,500.00	139%	3,500.00
408-539-20-40-00	Tax - Noxious Weeds - Property	13.04		14.74	100.00	13.74	100.00	14%	100.00
408-586-00-00-00	Misc Refunds BY Check	1,849.40		-	-	-	-	0%	-
	<b>Total</b>	<b>530,016.28</b>		<b>584,503.21</b>	<b>451,500.00</b>	<b>246,769.77</b>	<b>451,500.00</b>	<b>55%</b>	<b>653,250.80</b>
	<b>Capital</b>								
New Request 408	Asphalt Roller							3,750.00	3,750.00
New Request 408	TV Camera							34,400.00	34,400.00
New Request 408	City Shop Outfitting							25,000.00	25,000.00

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	2019 Budget	%	Adj. Amt	2020 Budget
New Request 408	Code Enforcement Vehicle						3,500.00	3,500.00
408-594-35-41-01	Capout-Eng-Solids Handling Pre-design	3,675.00	-	-	40,000.00	0%	-	40,000.00
408-594-35-41-12	Eng - Class A Solids Handling Design	-	90,037.74	3,722.50	800,000.00	0%	-	800,000.00
408-594-35-41-13	Eng - I&I Design	2,023.75	-	695.09	5,000.00	14%	-	5,000.00
408-594-35-41-14	Eng - I&I Const Mngmnt	4,154.95	180.00	-	-	0%	-	-
408-594-35-41-15	Eng - Puyallup River Lift Station Upgrade	-	12,210.32	84,421.33	-	0%	-	-
408-594-35-41-16	Eng - Rainier Meadows Lift Station Upgrade	-	-	-	500.00	0%	-	-
408-594-35-41-17	ADA Self Assessment	37,348.75	-	-	-	0%	-	-
408-594-35-60-01	McMahon Property Purchase	41,878.35	-	-	-	0%	-	-
408-594-35-63-03	Capout - Solids Removal Tx Plant	393,422.57	347,005.05	34,467.83	-	0%	-	-
408-594-35-63-16	Capout - I & I Projects	97,133.55	171,511.53	217,850.26	250,000.00	87%	-	250,000.00
408-594-35-63-22	Capout - H2O Tight Manhole Covers	-	-	-	5,500.00	0%	-	5,500.00
408-594-35-63-25	Capout - HC Foremain Replace - Const	86,964.81	1,959.00	-	-	0%	-	-
408-594-35-63-26	Capout - HC Pump Station Rehab	70,453.00	1,306.00	-	-	0%	-	-
408-594-35-63-30	Eng - Rainier Lane Construction Services	130.47	-	-	-	0%	-	-
408-594-35-63-31	Capout-Proj - Rainier Ln Rehab Const	5,792.96	-	-	-	0%	-	-
408-594-35-63-33	Capout Puyallup River Lift Station Upgrade	-	-	2,100.00	800,000.00	0%	-	800,000.00
408-594-35-63-34	Capout - Rainier Meadows Lift Station Upgrade	-	-	-	350,000.00	0%	-	350,000.00
408-594-35-63-35	Reliability-centered maintenance Software	-	-	-	4,000.00	0%	-	-
408-594-35-63-36	CityWide WiFi	-	-	-	4,500.00	0%	-	4,500.00
408-594-35-63-37	Eng - Lift Station Upgrade - Construction Services	-	-	-	200,000.00	0%	-	200,000.00
408-594-35-63-38	Hillside Mower	-	-	7,650.85	8,640.00	89%	-	-
408-594-35-64-01	Equip - Traffic Devices	-	-	-	-	0%	1,000.00	1,000.00
408-594-35-64-30	IT - Computer Replacement - lap top	793.20	481.99	1,536.69	1,200.00	128%	1,500.00	1,500.00
408-594-35-64-44	Capout - Server Lease	1,788.00	1,639.00	-	1,800.00	0%	1,650.00	1,650.00
408-594-35-64-45	BLR Safety Resources	1,761.73	-	-	1,300.00	0%	-	-
408-594-35-64-54	Scada Software Renewal	4,270.36	2,461.99	2,835.18	2,400.00	118%	-	2,400.00
408-594-35-64-55	Phone Lease	532.51	886.43	654.35	500.00	131%	1,650.00	1,650.00
408-594-35-64-58	Flat Bed Truck	1,101.96	-	-	-	0%	-	-
408-594-35-64-61	Vac Trailer	173.04	-	-	-	0%	-	-
408-594-35-64-63	Sampler Head ASR, Soldiers Home	-	-	-	2,700.00	0%	-	2,700.00
408-594-35-64-71	Truck Tool Box	-	-	-	500.00	0%	-	500.00
408-594-35-64-72	Automatic Door Locks - Main Park Bathrooms	2,663.28	-	-	-	0%	-	-
408-594-35-64-73	Message Board Replacement	-	-	-	3,000.00	0%	4,250.00	4,250.00
408-594-35-64-74	Wire Feed Weeder	300.00	-	-	-	0%	-	-
408-594-35-64-75	2017 Backhoe Purchase	7,070.55	-	-	-	0%	-	-
408-594-35-64-76	Valve Exerciser	-	664.14	-	-	0%	-	-
408-597-00-00-01	New City Hall Construction	-	-	991,650.94	1,000,000.00	99%	-	-
<b>Total</b>		<b>763,432.79</b>	<b>630,343.19</b>	<b>1,347,585.02</b>	<b>3,481,540.00</b>	<b>39%</b>		<b>2,537,300.00</b>
<b>Debt Service &amp; Transfers</b>								
408-591-35-72-01	1998/2010 Bond (P)	260,000.00	270,000.00	-	-	0%	-	-
408-592-35-83-01	1998/2010 Bond (I)	16,435.00	5,655.91	-	-	0%	-	-
408-592-35-89-00	Misc Debt Service Cost	-	-	-	500.00	0%	-	500.00
408-597-35-00-03	Sewer 2017 Backhoe Purchase	266.64	4,819.18	5,735.10	6,021.17	95%	6,014.52	6,014.52
408-597-35-00-01	Transfer to Utility Facility Fund 412	36,663.00	39,996.00	600,000.00	600,000.00	100%	-	-
408-597-35-00-02	Transfer to LOCAL Vehicle Purchase	18,113.93	18,949.30	17,957.52	18,853.27	95%	18,832.46	18,832.46
<b>Total</b>		<b>331,478.57</b>	<b>339,420.39</b>	<b>623,692.62</b>	<b>625,374.44</b>	<b>100%</b>		<b>25,346.98</b>
<b>Total Sewer</b>		<b>2,129,027.84</b>	<b>2,127,313.06</b>	<b>2,685,443.14</b>	<b>5,411,326.74</b>	<b>50%</b>		<b>3,867,589.01</b>
<b>Stormwater Fund</b>								
<b>Salary &amp; Benefits</b>								
410-531-35-10-11	Salary - Storm Water	126,100.08	78,166.19	83,684.59	175,264.77	48%	200,966.73	200,966.73

# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
410-531-35-10-12	Salav - Admin Storm	77,287.14	-	111,655.92	-	114,357.21	117,528.26	97%	100,910.88
410-531-37-10-05	Overtime - Stormwater Admin	-	-	1,354.51	-	1,344.83	-	0%	-
410-531-31-10-05	Overtime - Stormwater PW	5,453.51	-	861.90	-	3,891.99	4,500.00	86%	4,500.00
410-531-31-20-01	Benefits - Labor & Industries	2,022.12	-	2,606.37	-	2,169.10	7,432.28	29%	6,869.70
410-531-31-20-02	Benefits - Medical & Ltd	24,529.67	-	16,323.70	-	23,331.36	45,809.59	51%	56,986.24
410-531-31-20-03	Benefits - Dental & Vision	2,780.16	-	2,046.26	-	2,148.47	5,278.93	41%	4,752.47
410-531-31-20-04	Benefits - OASI	9,864.47	-	6,014.74	-	6,696.09	13,557.44	49%	15,828.19
410-531-31-20-05	Benefits - Retirement	15,089.83	-	23,066.33	-	23,424.33	22,258.63	105%	25,844.32
410-531-31-20-06	Admin Benefits - Labor & Industries	1,239.37	-	436.96	-	479.28	450.62	106%	379.87
410-531-31-20-07	Admin Benefits - Medical & Ltd	15,034.32	-	17,631.48	-	14,918.96	14,398.43	104%	14,179.24
410-531-31-20-08	Admin Benefits - Dental & Vision	1,703.97	-	2,434.81	-	2,352.13	2,174.21	108%	1,775.09
410-531-31-20-09	Admin Benefits - OASI	6,045.97	-	8,590.44	-	8,774.44	9,364.02	94%	8,003.13
410-531-31-20-10	Admin Benefits - Retirement	9,248.61	-	-	-	-	14,926.09	0%	12,977.14
<b>Total</b>		<b>296,399.22</b>		<b>271,189.61</b>		<b>287,572.78</b>	<b>432,943.26</b>	<b>66%</b>	<b>453,973.00</b>
<b>O&amp;M</b>									
410-531-31-31-01	Communication Plan	-	-	-	-	-	3,500.00	0%	500.00
410-531-31-41-01	Rate Study	-	-	-	-	-	20,000.00	0%	20,000.00
410-531-31-41-02	Emergency Management Planning	-	-	-	-	-	4,000.00	0%	5,000.00
410-531-31-31-02	Hazzard Mitigation Equipment	-	-	-	-	-	1,550.00	0%	1,550.00
410-597-00-00-01	New City Hall Construction	-	-	-	-	446,242.92	450,000.00	99%	450,000.00
410-531-31-31-03	Digital First Aid Stations	-	-	-	-	-	700.00	0%	-
410-531-31-41-03	Digitizing Records	-	-	-	-	-	1,500.00	0%	1,500.00
410-531-10-41-02	Professional Services	-	-	-	-	1,141.09	-	0%	-
410-531-10-41-01	State Audit (\$18,000)	822.61	-	2,892.40	-	447.64	1,800.00	25%	1,800.00
410-519-00-46-00	Bond/ins AWC (\$207,000)	12,208.90	-	12,772.51	-	11,458.10	12,835.03	89%	12,835.03
410-531-10-49-01	Permit - Solid Waste Handling	980.00	-	1,165.00	-	-	1,000.00	0%	1,000.00
410-531-20-40-00	Tax - Noxious Weeds - Property	31.71	-	24.52	-	26.42	100.00	26%	100.00
410-531-30-40-00	Permits - Stormwater Discharge	2,220.44	-	9,190.37	-	6,158.50	5,000.00	123%	5,000.00
410-531-30-40-01	Permit - Stormwater Const	4,352.06	-	-	-	-	1,500.00	0%	1,500.00
410-531-31-40-01	Stormwater Facilities Architectural Services	2,207.33	-	7,463.76	-	438.25	15,000.00	3%	15,000.00
410-531-31-40-06	Training - Stormwater	737.34	-	632.54	-	1,454.87	2,500.00	58%	3,000.00
410-531-31-41-19	Planning	3,117.40	-	-	-	-	-	0%	-
410-531-31-41-22	Lease of City Hall	-	-	-	-	-	5,000.00	0%	5,000.00
410-531-38-31-00	Supplies - Office & Operating	5,752.69	-	9,578.80	-	7,917.45	5,500.00	144%	7,000.00
410-531-38-31-01	Publications - Legal - Stormwater	-	-	-	-	118.98	500.00	24%	500.00
410-531-38-31-02	Safety Equipment	-	-	-	-	7.20	1,400.00	1%	1,400.00
410-531-38-32-01	Gasoline - Stormwater	741.23	-	1,395.98	-	1,459.89	800.00	182%	1,200.00
410-531-38-32-02	Deisel - Stormwater	2,217.91	-	1,441.19	-	2,504.57	2,200.00	114%	2,200.00
410-531-38-35-00	Supplies - Small Tools	127.15	-	756.62	-	1,710.66	2,200.00	78%	3,000.00
410-531-38-41-04	IT - Computer Maintenance	3,868.47	-	6,371.61	-	5,102.04	6,300.00	81%	6,300.00
410-531-38-41-05	IT - Website Maintenance/Hosting	380.16	-	507.92	-	795.00	500.00	159%	500.00
410-531-38-41-06	Staffing Consultant	4,097.74	-	-	-	-	-	0%	-
410-531-38-41-07	Reliability-Centered maintenance Consultant	-	-	-	-	5,697.60	500.00	1140%	3,400.00
410-531-38-41-08	GIS Consulting	-	-	4,074.50	-	1,297.62	5,000.00	26%	5,000.00
410-531-38-41-09	Facility Planning Expenses	500.00	-	-	-	-	-	0%	-
410-531-38-42-00	Postage - Stormwater	6,171.56	-	6,526.87	-	5,197.45	5,800.00	90%	5,800.00
410-531-38-42-01	Comm - Phone - Stormwater	-	-	-	-	650.30	200.00	325%	400.00
410-531-38-47-00	Electricity - VG Storm	1,591.59	-	1,434.25	-	574.42	1,600.00	36%	1,600.00
410-531-38-48-00	R&M - System	3,926.09	-	2,869.01	-	5,138.48	5,500.00	93%	6,000.00
410-531-38-48-01	R&M - Equipment	7,771.24	-	6,461.51	-	6,793.21	7,000.00	97%	7,500.00
410-531-38-48-02	R&M - Storm (Vactor & Jet)	431.60	-	-	-	2,347.74	5,000.00	47%	5,000.00
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	6,376.57	-	4,208.06	-	6,612.63	6,500.00	102%	6,500.00

# Appendix G: 2020 Expenses

BARS	Description	2017 Actual	2018 Actual	2019 Actual	Budget	%	Adj. Amt	2020 Budget
410-531-38-48-04	Service - Stormwater Waste-Material Test	-	(132.00)	990.00	1,200.00	83%	-	1,200.00
410-531-38-48-05	Service - Waste Removal	1,228.88	-	1,329.85	2,000.00	66%	-	2,000.00
410-531-38-48-07	ADA Compliance Plan	-	-	-	500.00	0%	-	-
410-531-38-40-00	Tax - Excise Tax	44.98	120.00	16.59	100.00	17%	-	100.00
410-531-39-41-01	Eng - Services On Call	32,720.47	16,447.50	25,469.47	5,000.00	509%	25,000.00	25,000.00
410-531-39-41-02	One-Call Service	-	2,966.00	-	200.00	0%	-	200.00
410-531-39-41-03	Advertising - Stormwater	-	326.26	-	200.00	0%	-	200.00
410-531-39-41-04	Legal - Services - Attorney	7,083.86	2,609.01	398.47	4,000.00	10%	-	4,000.00
410-531-39-41-05	Eng - City Utility Mapping Project	-	-	-	4,000.00	0%	-	4,000.00
410-531-39-41-39	NPDES - Stormwater Monitoring	-	2,104.03	3,664.00	5,000.00	73%	-	5,000.00
410-531-90-40-00	Internet Payment Expense	3,654.38	4,476.70	4,433.91	3,400.00	130%	-	3,400.00
410-531-90-40-02	Bank Fees	4,045.55	3,265.20	2,396.21	4,200.00	57%	-	4,200.00
410-586-00-00-00	Misc Refunds By Check	888.47	-	60.00	-	0%	-	-
<b>Total</b>		<b>120,298.38</b>	<b>96,285.21</b>	<b>100,761.78</b>	<b>612,285.03</b>	<b>16%</b>		<b>636,385.03</b>
<b>Capital</b>								
New Request 410	Asphalt Roller						3,750.00	3,750.00
New Request 410	Chippel						19,500.00	19,500.00
New Request 410	Knuckle Boom						12,600.00	12,600.00
New Request 410	TV Camera						8,600.00	8,600.00
New Request 410	City Shop Outfitting						8,750.00	8,750.00
New Request 410	Code Enforcement Vehicle						3,500.00	3,500.00
New Request 410	CB Pumping						40,000.00	40,000.00
410-594-31-41-03	Underground Pollution Removal	-	-	-	2,000.00	0%	-	2,000.00
410-594-31-41-16	Eng - Levee Wetland Mitigation	11,520.00	-	-	5,000.00	0%	-	5,000.00
410-594-31-41-20	Eng - Stormwater Management Program	-	-	1,498.58	1,000.00	150%	-	1,000.00
410-594-31-41-24	Eng - Master Planning Document	-	-	-	1,500.00	0%	-	1,500.00
410-594-31-41-25	Service - Army Corp Study	4,729.37	-	5,382.74	8,000.00	67%	-	8,000.00
410-594-31-41-30	Capout - Eng - Levee Outfall Design	14,809.53	14,602.50	11,056.41	50,000.00	22%	-	50,000.00
410-594-31-41-37	Eng - Levee Certification	2,080.00	13,515.00	5,475.00	50,000.00	11%	-	50,000.00
410-594-31-41-38	Eng - Village Green PS Panel Upgrade	-	-	-	45,000.00	0%	-	45,000.00
410-594-31-41-41	Server Operating Lease	888.00	814.00	-	900.00	0%	1,500.00	1,500.00
410-594-31-41-42	Phone Operating Lease	98.54	164.13	121.18	300.00	40%	1,500.00	1,500.00
410-594-31-41-43	Engineering Callistoga St. W Stormwater	-	240.00	41,990.15	100,000.00	42%	-	100,000.00
410-594-31-60-01	McMahon Property Purchase	20,939.17	-	-	-	0%	-	-
410-594-31-63-02	City Wide WiFi	-	-	-	3,000.00	0%	-	3,000.00
410-594-31-63-03	Hillside Mower	-	-	33,153.68	37,440.00	89%	-	-
410-594-31-63-24	Capout - Eng - Levee Const Mngmnt	21,509.57	4,133.77	636.79	-	0%	-	-
410-594-31-63-25	Capout-Levee out fall Const Grant Match	-	-	-	29,000.00	0%	-	29,000.00
410-594-31-63-26	Capout - Levee Outfall Const	-	-	-	194,000.00	0%	-	194,000.00
410-594-31-63-28	Eng - Rainier Lane Const Services	101.48	-	-	0%	0%	-	-
410-594-31-63-29	Proj - Rainier Lane Construction	4,827.46	-	-	-	0%	-	-
410-594-31-63-34	Outfall Const Mngmnt	-	-	-	20,000.00	0%	-	20,000.00
410-594-31-63-39	Kansas Outfall Replacement Construction	-	-	-	300,000.00	0%	-	300,000.00
410-594-31-63-40	Kansas Outfall Replacement Construction Management	8,798.56	30.00	4,717.50	35,000.00	13%	-	35,000.00
410-594-31-63-41	Village Green PS Panel Upgrade	-	-	-	40,000.00	0%	-	40,000.00
410-594-31-63-42	Reliability-centered maintenance Software	-	-	-	2,000.00	0%	-	-
410-594-31-64-02	Capout - Equip-Weed Eater	-	-	839.25	-	0%	-	-
410-594-31-64-06	Capout - Traffic Devices	-	-	-	100.00	0%	2,000.00	2,000.00
410-594-31-64-36	BLR Safety Resources	1,661.72	-	-	500.00	0%	-	-
410-594-31-64-41	Backpack Blower	214.65	-	-	-	0%	-	-
410-594-31-64-42	Message Board Replacement	-	-	-	2,000.00	0%	4,250.00	4,250.00
410-594-31-64-43	Wire Feed Welder	100.00	-	-	-	0%	-	-



# Appendix G: 2020 Expenses

BARS	Description	2017		2018		2019		2020	
		Actual	Budget	Actual	Budget	Actual	Budget	Adj. Amt	Budget
410-594-31-64-44	Computer Station	79.32		160.66	100.00	1,246.11	100.00	1,000.00	1,000.00
410-594-31-64-45	2017 Backhoe Purchase	4,242.33		-	-	-	-	-	-
410-594-31-64-46	Calistoga St W. Stormwater Const.	-		-	600,000.00	-	600,000.00	-	600,000.00
410-594-31-64-47	Bridge St. Stormwater Const. (Los Pinos to River)	-		-	-	-	-	-	-
410-594-31-67-12	Flat Bed Truck	367.32		-	-	-	-	-	-
410-594-31-67-14	Vac Trailer	123.58		-	-	-	-	-	-
410-595-20-00-00	Insurance Recovery	-		-	-	-	-	-	-
	<b>Total</b>	<b>97,090.60</b>		<b>33,660.06</b>	<b>1,526,840.00</b>	<b>106,117.39</b>	<b>1,526,840.00</b>		<b>1,590,450.00</b>
	<b>Debt Service &amp; Transfers</b>								
410-597-31-00-01	Transfer to LOCAL Vehicle Purchase	9,242.05		9,668.27	9,619.27	9,162.25	9,619.27	9,608.65	9,608.65
410-597-31-00-02	Storm 2017 Backhoe Purchase	159.99		2,891.51	3,612.70	3,441.06	3,612.70	3,608.71	3,608.71
410-597-38-00-01	Transfer to Utility Facility Fund 412	5,004.00		5,004.00	210,000.00	210,000.00	210,000.00	-	-
	<b>Total</b>	<b>14,406.04</b>		<b>17,563.78</b>	<b>223,231.97</b>	<b>222,603.31</b>	<b>223,231.97</b>		<b>13,217.37</b>
	<b>Total Stormwater</b>	<b>528,194.24</b>		<b>418,698.66</b>	<b>2,795,300.27</b>	<b>717,055.26</b>	<b>2,795,300.27</b>		<b>2,694,025.40</b>
	<b>Public Works Building Fund</b>								
New Request	Signage/Beautification	-		-	-	-	-	10,000.00	10,000.00
412-594-38-41-01	Eng - Design & Planning	215.28		5,000.00	50,000.00	-	50,000.00	-	-
412-594-38-41-02	Public Works Shop - Administrative Services	23,394.43		58,768.81	-	28,332.84	-	-	-
412-594-38-62-01	Capout - Utility Maintenance Facility	-		502,370.55	1,150,000.00	1,775,611.27	1,150,000.00	160,000.00	160,000.00
	<b>Total Public Works Building Fund</b>	<b>23,609.71</b>		<b>566,139.36</b>	<b>1,200,000.00</b>	<b>1,803,944.11</b>	<b>1,200,000.00</b>		<b>170,000.00</b>
	<b>Cemetery Perpetual Fund</b>								
701-594-36-63-00	Capital Outlay - Improvements	-		-	-	-	-	-	-
	<b>Total Cemetery Perpetual Fund</b>								
	<b>Skinner Fund</b>								
704-597-00-00-00	TO #001 - Community Programs	-		-	2,000.00	-	2,000.00	-	2,000.00
704-597-00-00-01	TO Fund #105-Park Improvement	-		-	-	-	-	-	-
704-597-00-00-02	TO Fund #701-Cemetery Perpetual	-		-	-	-	-	-	-
	<b>Total Skinner Fund</b>				<b>2,000.00</b>		<b>2,000.00</b>		<b>2,000.00</b>





**CITY OF ORTING  
WASHINGTON  
ORDINANCE NO. 2019-1052**

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**AN ORDINANCE OF THE CITY OF ORTING,  
WASHINGTON RELATING TO THE ANNUAL BUDGET  
FOR FISCAL YEAR 2020; ADOPTING THE CITY OF  
ORTING 2020 BUDGET; ADOPTING THE JOB  
CLASSIFICATION AND PAY RANGE FOR EMPLOYEES;  
ESTABLISHING AN EFFECTIVE DATE; AND,  
PROVIDING FOR SEVERABILITY**

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**WHEREAS**, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

**WHEREAS**, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2020; and

**WHEREAS**, a notice was published that the council of said City would meet on the 13th day of November 2019, and the 27<sup>th</sup> day of November 2019 at the hour of 7:00 pm and 7:00 pm., respectively, in the council chambers in the Orting Multi-Purpose Center of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

**WHEREAS**, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

**WHEREAS**, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

**SECTION 1. Adoption of 2020 Budget.** The budget for the City of Orting, Washington, for the fiscal year 2018 covering the period from January 1, 2020 through December 31, 2020, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2020 Budget", three copies of which are on file in the Office of the City Clerk.

**SECTION 2. Fund Reserves.** The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2020 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve: \$620,000

**SECTION 3. Summary of Revenues and Appropriations.** Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2020 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2020 as set forth in Exhibit A.

**SECTION 4. Job Classifications and Pay Ranges.** The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2020 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

**SECTION 4. Transmittal by City Clerk.** The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

**SECTION 5. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**SECTION 6. Effective Date.** This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON  
THE 25<sup>TH</sup> DAY OF NOVEMBER, 2019.**

CITY OF ORTING

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Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

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Jane Montgomery, City Clerk, CMC

Approved as to form:

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Charlotte A. Archer  
Inslee, Best, Doezie & Ryder, P.S.  
City Attorney

Filed with the City Clerk: 10.9.19

Passed by the City Council:

Ordinance No. 2019-1052

Date of Publication:

Effective Date:



# City of Orting 2020 Budget

<b>Exhibit A Ord. 2019-1052</b>		Beginning Balance	Revenue	Expense	Ending Balance
General Fund	001	1,200,000	3,665,321	3,669,990	1,195,330
City Streets	101	296,000	686,200	781,257	200,943
Cemetery	104	-	40,900	40,900	-
Parks Department	105	559,000	444,850	937,334	66,516
Tourism Fund	107	7,000	70	5,720	1,350
TBD	108	270,000	141,000	41,200	369,800
Police Department Drug	120	3,900	-	3,830	70
LOCAL Vehicle Purchase 2016	202	-	101,046	101,046	-
LOCAL Backhoe Purchase 2017	203	-	23,996	23,996	-
Emergency Evacuation Bridge Fund	303	-	500,000	500,000	-
City Hall Construction	304	4,500,000	588,000	5,088,000	-
Transportation Impact	320	620,000	45,000	450,000	215,000
Water	401	1,118,000	1,944,400	1,998,227	1,064,173
Wastewater	408	7,059,000	2,448,309	3,867,589	5,639,720
Stormwater	410	2,129,000	1,234,943	2,694,025	669,917
Utility Land Acquisition	412	170,000	-	170,000	-
Customer Deposits	634	-	-	-	-
Cemetery Perpetual Fund	701	516,000	7,000	-	523,000
Skinner Estate Fund	704	478,000	4,500	2,000	480,500
<b>Total</b>		<b>18,925,900</b>	<b>11,875,534</b>	<b>20,375,116</b>	<b>10,426,319</b>



# 2020 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low &amp; High)</u>	
		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
<b>Unrepresented Employees</b>					
City Administrator	45	1	GG	112,323.21	138,143.39
Building Official	26	1	GG	64,056.36	78,781.24
City Treasurer	36	1	GG	86,086.39	105,875.40
City Clerk	29	1	GG	69,996.11	86,086.39
Parks & Rec Director	19	1	GG	52,083.68	64,056.36
Assistant Clerk	4	1	GG	33,430.53	41,115.34
Court Administrator	27	1	Court	65,978.05	81,144.68
Police Chief	42	1	Police	102,791.65	126,420.77
Reserve Officer (Hourly Rate)		2	Police	13.50	13.50
Public Works Director	40	1	PW	96,890.99	119,163.70
City Engineer	36	1	PW	81,452.80	105,875.40
Landscape Maintenance -Supported Employment		0.5	PW	15,600.00	15,600.00
<b>Police Wages (Per CBA)</b>					
Officer	P24	7	Police	67,794.69	78,592.62
Detective	P26	1	Police	74,067.97	80,936.07
Lieutenant	P28	2	Police	80,925.31	88,450.72
<b>Public Works and Administrative Staff (Per CBA)</b>					
Sr. Accountant	20	1	GG	58,620.64	65,978.05
Accountant I	15	2	GG	50,566.68	56,913.25
HR Clerk	17	1	GG	53,646.19	60,379.26
Building Inspector/Permits	20	0	GG	58,620.64	65,978.05
Building Permits Tech	15	0	GG	50,566.68	56,913.25
Court Clerk	15	1	GG	50,566.68	56,913.25
Admin Asst. PW	20	1	PW	58,620.64	65,978.05
PW Supervisor	26	1	PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1	PW	69,996.11	78,781.24
Water Plant Supervisor	24	1	PW	65,978.05	74,258.88
Wastewater OIT	14	2	PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64
Wastewater II	19		PW	56,913.25	64,056.36
Wastewater III	22	2	PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58
Water I	16		PW	52,083.68	58,620.64
Water II	19	4	PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39
Maintenance Worker I	13		PW	47,663.95	53,646.19
Maintenance Worker II	15	1	PW	50,566.68	56,913.25
Stormwater Worker I	14		PW	49,093.87	55,255.58
Stormwater Worker II	18	1	PW	55,255.58	62,190.64
Code Enforcement	22		GG	62,190.64	69,996.11
Police Records Clerk I	13	1	GG	47,663.95	53,646.19





**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2019-27**

ORIGINAL

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**A RESOLUTION OF THE CITY OF  
ORTING, WASHINGTON, REQUESTING  
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the "District") has met and considered its budget for the calendar year 2020; and

WHEREAS, the District's actual levy amount from the previous year was \$1,291,337.79; and

WHEREAS, the population of this District is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:


**Section 1. Declaration of Highest Lawful Levy.** Be it resolved by the governing body of the taxing District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2020 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$12,913.38 which is a percentage increase of one percent (1.000000%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

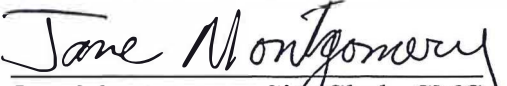
**Section 2. Effective Date.** This Resolution shall be effective immediately upon passage, and shall be implemented for the 2020 tax year, as stated above.

**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30<sup>th</sup> DAY OF OCTOBER, 2019.**


CITY OF ORTING

  
\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

  
\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

  
\_\_\_\_\_  
Charlotte Archer, City Attorney  
Inslee Best, PLLC



**CITY OF ORTING  
WASHINGTON  
RESOLUTION NO. 2019-32**

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**A RESOLUTION OF THE CITY OF ORTING,  
WASHINGTON, RELATING TO UTILITY RATES;  
ADOPTING ADJUSTMENTS TO WATER, SEWER AND  
STORM WATER UTILITY RATES; AND ESTABLISHING  
AN EFFECTIVE DATE**

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**WHEREAS**, the City of Orting City Council has reviewed the Capital Improvement Plan (CIP) and the operations and maintenance expenses of the Water Fund, the Sewer Fund, and the Stormwater Fund; and

**WHEREAS**, during 2019 the City hired Baker Tilly to consult on utility rates to determine what changes in our rates and structure would be needed over the coming years to meet the goals of the CIP, maintain our system, create reserves for future projects and created a predictable rate structure; and

**WHEREAS**, the implemented rate increases are intended to reflect an amount up to but no greater than the cost of service, and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

**WHEREAS**, the City Council having been in all matters fully advised finds that an adjustment to the Stormwater utility rates is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable Stormwater utility; and

**WHEREAS**, the City Council finds that adopting five years' worth of rates will remove the volatility of setting rates annually and allows a more holistic view of the needs of the utility funds; and

**WHEREAS**, the City Council finds that it is in the public interest to implement the water, sewer and storm water rate changes as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:**

**Section 1. Establishment of Water, Sewer and Storm Water Utility Rates.** Effective January 1, 2020 and annually on the same date thereafter, the water utility use fees imposed pursuant to OMC9-1D-3, sanitary sewer use charges imposed pursuant to OMC 9-2B-1, storm water utility use fees imposed pursuant to OMC 9-5C-6, shall be set at the amounts set forth in the 2019 Utility Rates Exhibit “A”, attached hereto and incorporated as though fully set forth herein.

**Section 2. Effective Date.** This Resolution and Exhibit A shall be effective beginning on January 1, 2020.

**PASSED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 25<sup>th</sup> DAY OF NOVEMBER, 2019.**

CITY OF ORTING

\_\_\_\_\_  
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Jane Montgomery, City Clerk, CMC

Approved as to form:

\_\_\_\_\_  
Charlotte A. Archer  
Kenyon Disend PLLC  
City Attorney

Attch: Exh. “A” (*Utility Rates*)

# Exhibit A: Monthly Utility Rates (2020 - 2024)

WATER												
Monthly Base Charges												
Meter Size	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
0.75	\$24.38	\$24.38	\$25.84	\$25.84	\$27.40	\$27.40	\$29.04	\$29.04	\$30.78	\$30.78	\$32.63	\$32.63
1-1.5	\$39.81	\$39.81	\$42.20	\$42.20	\$44.73	\$44.73	\$47.41	\$47.41	\$50.26	\$50.26	\$53.27	\$53.27
2.0-4.0	\$56.53	\$56.53	\$59.92	\$59.92	\$63.51	\$63.51	\$67.32	\$67.32	\$71.36	\$71.36	\$75.64	\$75.64
Qualified Low Income	\$18.29		\$19.38		\$20.55		\$21.78		\$23.09		\$24.47	
Single Block Rates												
Rate Class	2019		2020		2021		2022		2023		2024	
	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.68		\$3.90		\$4.13		\$4.38		\$4.64		\$4.92
Block 1: 1 to 6 CCF (per ccf)	\$2.65		\$2.80		\$2.97		\$3.15		\$3.34		\$3.54	
Block 2: 6 to 17 CCF (per ccf)	\$3.55		\$3.77		\$3.99		\$4.23		\$4.48		\$4.75	
Block 3: 17+ CCF (per ccf)	\$5.34		\$5.66		\$6.00		\$6.36		\$6.74		\$7.15	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$1.98		\$2.10		\$2.23		\$2.36		\$2.50		\$2.66	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.66		\$2.82		\$2.99		\$3.17		\$3.36		\$3.57	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.01		\$4.25		\$4.50		\$4.77		\$5.06		\$5.36	

Annual Increase: 6%  
 Qualified Low Income, portion of Residential: 75%  
 Out of Town Premium: 10%

SEWER												
Customer Class	2019		2020		2021		2022		2023		2024	
	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)	Base (per unit)	Flow (per ccf)
Residential	\$49.49		\$52.96		\$56.66		\$60.63		\$64.87		\$69.41	
Residential - Snowbird	\$35.99		\$38.51		\$41.21		\$44.09		\$47.18		\$50.48	
Residential - Qualified Low Income	\$37.12		\$39.72		\$0.00		\$0.00		\$0.00		\$0.00	
Commercial - Domestic <sup>1</sup>	\$49.49	\$5.10	\$52.96	\$5.46	\$56.66	\$5.84	\$60.63	\$6.25	\$64.87	\$6.68	\$69.41	\$7.15
Commercial - High Strength <sup>2</sup>	\$49.49	\$9.04	\$52.96	\$9.67	\$56.66	\$10.35	\$60.63	\$11.07	\$64.87	\$11.85	\$69.41	\$12.67
High Cedars												
Residential	\$62.85		\$67.25		\$71.96		\$76.99		\$82.38		\$88.15	
Business	\$62.85	\$6.49	\$67.25	\$6.94	\$71.96	\$7.43	\$76.99	\$7.95	\$82.38	\$8.50	\$88.15	\$9.10
Restaurant	\$62.85	\$11.48	\$67.25	\$12.28	\$71.96	\$13.14	\$76.99	\$14.06	\$82.38	\$15.05	\$88.15	\$16.10

<sup>1</sup>Churches, Lodges, Businesses, Library, Commercial Residence, Daycare, Schools  
<sup>2</sup>Restaurant, Grocery with Deli, Other Food Related Business

Annual Increase: 7.0%  
 Qualified Low Income, portion of Residential: 75.0%

Storm				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				
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Annual Increase: 5%				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit	\$20.60	\$21.63	\$22.71	\$23.85
Annual Increase: 5%				
Customer Class	2019	2020	2021	2022
Per Equivalent Residential Unit				

2019 Out of Monthly Water Rates (information only)

WATER															
Monthly Base Charges															
Meter Size	2019			2020			2021			2022			2023		
	Residential	COM		Residential	COM		Residential	COM		Residential	COM		Residential	COM	
0.75	\$26.82	\$26.82		\$28.43	\$28.43		\$30.13	\$30.13		\$31.94	\$31.94		\$33.86	\$33.86	
1-1.5	\$43.79	\$43.79		\$46.42	\$46.42		\$49.20	\$49.20		\$52.15	\$52.15		\$55.28	\$55.28	
2.0-4.0	\$62.18	\$62.18		\$65.91	\$65.91		\$69.86	\$69.86		\$74.06	\$74.06		\$78.50	\$78.50	
Qualified Low Income	\$20.11			\$21.32			\$22.60			\$23.96			\$25.39		
Single Block Rates															
Rate Class	2019			2020			2021			2022			2023		
	Residential	COM		Residential	COM		Residential	COM		Residential	COM		Residential	COM	
Single Block rate (per ccf)		\$4.04			\$4.29			\$4.54			\$4.82			\$5.11	
Block 1: 1 to 6 CCF (per ccf)	\$2.91			\$3.08			\$3.27			\$3.47			\$3.67		
Block 2: 6 to 17 CCF (per ccf)	\$3.91			\$4.14			\$4.39			\$4.65			\$4.93		
Block 3: 17+ CCF (per ccf)	\$5.87			\$6.23			\$6.60			\$7.00			\$7.42		
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$2.18			\$2.31			\$2.45			\$2.60			\$2.76		
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.93			\$3.11			\$3.29			\$3.49			\$3.70		
Block 3: 17+ CCF - Qualified Low Inc.	\$4.41			\$4.67			\$4.95			\$5.25			\$5.56		

Increase: **6.0%**  
 Qualified Low Income, portion of Residential: **75.0%**  
 Out of Town Premium: **10.0%**

Average Bill (information only)

<b>Based on usage of 7.3 CCF of Water</b>						
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Water:	\$42.23	\$44.76	\$47.45	\$50.29	\$53.31	\$56.51
Sewer:	\$49.49	\$52.96	\$56.66	\$60.63	\$64.87	\$69.41
Storm:	\$20.60	\$21.63	\$22.71	\$23.85	\$25.04	\$26.29
<b>Total:</b>	<b>\$112.32</b>	<b>\$119.35</b>	<b>\$126.82</b>	<b>\$134.77</b>	<b>\$143.22</b>	<b>\$152.22</b>
<b>Total Increase:</b>		<b>\$7.03</b>	<b>\$7.47</b>	<b>\$7.95</b>	<b>\$8.45</b>	<b>\$8.99</b>



