

ORIGINAL

CITY OF ORTING
WASHINGTON

RESOLUTION NO. 2020-32

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, DECLARING A PUBLIC PURPOSE
AND AUTHORIZING A CITY GRANT OF FUNDS TO
SMALL BUSINESSES FOR COVID-19 RELIEF.**

WHEREAS, on August 26, 2020, the City of Orting adopted Resolution 2020-23 establishing the Orting CARES Act Small Business Grant program to provide economic support to eligible small businesses in the City of Orting that incurred in response to the COVID-19 pandemic business interruptions, or incurred costs for personal protective equipment or other materials, supplies and equipment needed to safely operate following a COVID-19-related closure; and

WHEREAS, the City has been allocated funding from the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), and that funding may be used for this type of grant relief to provide relief to Orting’s businesses from the public health, safety and economic crises resulting from the COVID-19 pandemic; and

WHEREAS, in accordance with the program, the City advertised for eligible applications and Staff has evaluated submitted applications for grant funding from the various business registered with the State of Washington and the City of Orting, and identified those that meet the criteria for the program as set out in Resolution 2020-23; and

WHEREAS, the City Council finds that funding these organizations serves the valid municipal purpose of promoting the health, safety and welfare of the City’s residents who are struggling due to the COVID-19 pandemic and the economic impact thereof;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING,
WASHINGTON, DOES RESOLVE AS FOLLOWS:**

Section 1. Declaration of Public Purpose. The City Council declares that the award of grant funding to the qualified businesses identified in Exhibit A serves the valid municipal purposes described herein, and that the described intent for the requested funding is instrumental in ensuring that the businesses are equipped to respond to the COVID-19 pandemic and related economic crisis.

Section 2. Authorization of Funding. The City Council authorizes the City’s grant award to the businesses identified in Exhibit A, pursuant to the aforementioned program, in the amounts shown in Exhibit A. The Mayor is authorized to enter into contracts with the organizations to memorialize the grant funding authorized herein, in a form acceptable to the City Attorney. The

City Council authorizes payment of this grant from the City's general fund, and requests the Mayor or designee seek reimbursement from the CARES Act funding allocated to the City.

Section 3. Effective Date. This Resolution shall take effect and be in full force immediately upon its passage.

Section 4. Corrections Authorized. The City Clerk is authorized to make necessary corrections to this Resolution, including but not limited to correction of clerical errors.

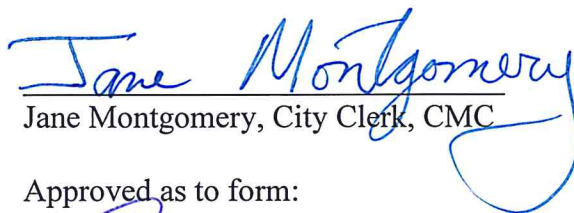
PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30TH DAY OF SEPTEMBER, 2020.

CITY OF ORTING



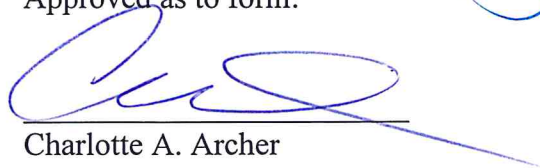
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:



Jane Montgomery, City Clerk, CMC

Approved as to form:



Charlotte A. Archer
Inslee Best
City Attorney

Exhibit A: CARES Small Business Grant Allocations

<u>Organization</u>	<u>Amount</u>	<u>Date Received</u>
Children's Discovery Academy	15,000.00	9/9/2020
Advance Physical Therapy	15,000.00	9/9/2020
Cope's Pharmacy	15,000.00	9/9/2020
Priority Incorporated	15,000.00	9/11/2020
Wanderlust Beauty Bar	10,000.00	9/16/2020
Melodi's Rebar Solutions	15,000.00	9/18/2020
Spar Pole	15,000.00	9/21/2020



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:
SEP 09 2020
Bjw 9:23 AM

Name of Organization: Children's Discovery Academy UBI #: 603333455
Contact Person's Name and Title: Maureen McNinch, Owner
Mailing Address: PO Box 1412, Orting, WA 98360
Physical Address: 125 Van Scoyoc Ave SW, Orting WA 98360
Phone: (360) 872-8365 (206) 665-4945 Email Address: cdacoforting@gmail.com
Number of Employees: 5 = 2 Full-Time 3 Part-Time Amount Requested: \$ 15,000.00

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Please see attached letter, thank you!

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- Financial documentation to evidence business loss due to COVID-19
- Executed agreement with City

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.



Signature of Authorized Representative of Applicant

09 10 2020
Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:



Name of Organization: Advance Physical Therapy UBI #: 602854179
Contact Person's Name and Title: Bradley Harvie Owner, Physical Therapist
Mailing Address: P.O. Box 1137 Orting, Wa 98360
Physical Address: 211 Van Scoyoc Ave SW
Phone: 360-872-0315 Email Address: bharvie@advanceptorting.com
Number of Employees: 5 Amount Requested: \$ 15,000.00

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Advance Physical Therapy of Orting, Inc. is located at 211 Van Scoyoc Ave SW. We have been operating in Orting since 2008 and have always had a City Business License. I own the business myself, with 5 total employees. Please see the attached letter for further info!

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments



- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

	<u>9, 9, 20</u>
Signature of Authorized Representative of Applicant	Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

CITY OF ORTING

FOR CITY CLERK USE ONLY:

SEP 09 2020

RECEIVED

12:50A

Name of Organization: Cope's Pharmacy UBI #: 274000545
 Contact Person's Name and Title: Shirley Cope - Owner & Tech
 Mailing Address: P.O. Box 549 Orting WA 98360
 Physical Address: 134 Washington Ave S. Orting 98360
 Phone: 360-893-2117 Email Address: Coperx@centurytel.net
253-677-9634
 Number of Employees: 6 Amount Requested: \$ 15,000.00

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

Cope's Pharmacy is a small family business that has been part of the Orting community for over 57 years. This has been a tough year for all. Business has slowed significantly since the Coronavirus has infected our lives. Drug bills continue to accrue, and with limited foot traffic, sales have significantly decreased. This grant would be used toward the outstanding drug bill that has steadily grown over the past few months.

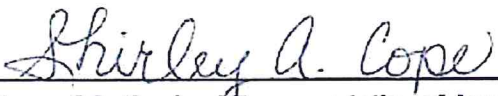
Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

need page 2 of app & 2nd quarter financials

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.


9, 10, 2020

Signature of Authorized Representative of Applicant Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.

SEP 11 2020



Grant Application-CARES BUSINESS RELIEF GRANT CITY OF ORTING

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

FOR CITY CLERK USE ONLY:

2:07pm
[Signature]

Name of Organization: Priority Incorporated UBI # 1 003 289 140
Contact Person's Name and Title: Jason Houghtaling - General manager
Mailing Address: PO BOX 484 Orting, WA 98360
Physical Address: 205 Van Sickle Ave SW Orting, WA 98360
Phone: 253 445-2320 Email Address: Billingoffice.inc@gmail.com
Number of Employees: 10 Amount Requested: \$ 15,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

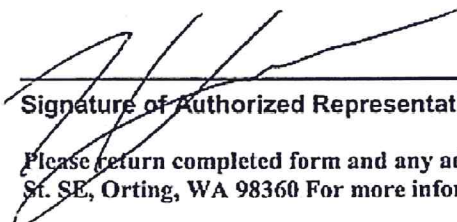
Repos stopped and then because of stay home orders there were no cars to tow, impound, jumpstart, change tires... Business looked like it might finally be coming back a couple months ago but it only lasted a few weeks.

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.



Signature of Authorized Representative of Applicant

9, 11, 20
Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

RECEIVED
FOR CITY CLERK ~~SEP 16 2020~~
CITY OF ORTING

10:00
amc
(EA)

Name of Organization: Wanderlust Beauty Bar UBI #: 603190626

Contact Person's Name and Title: Alyssa Peavler

Mailing Address: PO Box 43 Orting WA 98360

Physical Address: 109 Van Scoyoc Ave E Orting WA 98360

Phone: 253 332 4139 Email Address: wanderlustbeautybar@gmail.com

Number of Employees: 1 Amount Requested: \$ 10,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Please see attached

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

Signature of Authorized Representative of Applicant

9 / 15 / 2020

Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT SEP 18 2020

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

(KA) 11:24 AM RECEIVED
FOR CITY CLERK USE ONLY
CITY OF ORTING

Name of Organization: MELODI'S REBAR SOLUTIONS UBI #: 1004-184-203

Contact Person's Name and Title: MELODI KOENIG - OWNER

Mailing Address: 312 THOMPSON AVE NW ORTING, WA 98360

Physical Address: _____

Phone: (253) 970-4413 Email Address: mkdenig72@comcast.net

Number of Employees: 2 Amount Requested: \$ 15,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):


SEE ATTACHED LETTER

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.



Signature of Authorized Representative of Applicant

9, 18, 20
Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.



Grant Application-CARES BUSINESS RELIEF GRANT

City of Orting - Office of the City Clerk
PO Box 489-110 Train St., Orting, WA 98360
Phone: (360) 893-2219 ext.133 - Fax: (360) 893-6809
www.cityoforting.org

RECEIVED

SEP 21 2020

12:30 PM
CA

FOR CITY CLERK USE ONLY:
CITY OF ORTING

603-478-147-001 -

Name of Organization: The Spar Pole UBI #: 0001
Contact Person's Name and Title: Robert Jensen
Mailing Address: P.O. Box 757 Orting, WA 98360
Physical Address: 120 Washington Ave S Orting, WA 98360
Phone: 949-400-0312 Email Address: BigBobusF@yahoo.com
Number of Employees: 7 Amount Requested: \$ 15,000

Eligible Business Criteria:

1. Physical "brick and mortar" location within the City of Orting's political boundaries.
2. Been in operation and licensed within the City of Orting before March 1, 2020.
3. Have a current City of Orting Business license.
4. Be a for-profit business.
5. The business must have 10 or fewer full-time equivalent employees as of March 1, 2020.
6. The business is not owned, partially owned, by employees or public officials associated with the City of Orting
7. Demonstrate a financial loss due COVID-19 in the 2nd quarter of 2020 of 20% or more when compared to the 2nd quarter of 2019. The City retains its rights to audit the businesses books and records at a later date to verify this.
8. Must have reopened prior to the date of the application

How has your business been impacted by the pandemic? (This information can be provided in a letter, attached to this application):

Please see attached

Terms and Conditions for Receiving and Grant:

- 1) You must meet all of the "Eligible Business Criteria."
- 2) All representations made by a business receiving a Grant from the City are subject to verification by the city in a manner acceptable to the City. The City may also audit how the funds were spent to verify they conform with Eligible Expenses. If it is determined that a business made an intentional misrepresentation on this application the business may be required to repay all amounts granted to the business.
- 3) You must complete this application and sign and return it by September 21, 2020
- 4) Eligible Expenses for the funds are limited to the following:
 - a) Retaining and/or supporting employees, payroll and benefits
 - b) Restoring financial resiliency
 - c) Business rent or mortgage payments

- d) Addressing temporary COVID-19 related restrictions on business activity
 - e) Increasing technology capacity to enable alternative work forms or service delivery
 - f) Creating new marketing campaigns
 - g) Revising business plans
 - h) Paying vendor invoices
 - i) Facility cleaning/restoration
- 5) Ineligible Expenses include the following:
- a) Political campaign contributions or donations.
 - b) Charitable contributions or gifts.
 - c) Bonus payments to Recipient owners, officers or employees.
 - d) Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
 - e) Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
 - f) Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
 - g) Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
 - h) Damages covered by insurance.
 - i) Reimbursement to donors for donated items or services.
 - j) Severance pay.
 - k) Legal settlements.
 - l) Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.
- 6) Grant amounts will not exceed \$15,000 per business or common business owner and are based on documented need.
- 7) The City has allocated \$100,000 to Business Relief Grants. Grant applications are due no sooner than September 9, 2020 at 9:30 am at City Hall, located at 110 Train St. SE, Orting 98360. Everyone in front of City Hall at the appointed time will receive the same time stamp. The City will not accept mailed or electronically delivered applications.
- 8) The City will mail checks to the selected businesses the week of September 28, 2020.

I certify that I have read and understand the terms and conditions of this application and any statements and representations I have made are true and correct.

Signature of Authorized Representative of Applicant

9, 21, 20

Date

Please return completed form and any additional information to: City of Orting – Attn: City Clerk 110 Train St. SE, Orting, WA 98360 For more information, please call (360)893-2219.