

NOVEMBER 30, 2018



CITY OF ORTING
2019 BUDGET

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Elected Officials



Joshua Penner
Mayor

Term: 2018 – 2021



Dave Harman
Councilmember

Term: 2016 - 2019



Tod Gunther
Councilmember

Term: 2018 – 2021



Nicola McDonald
Councilmember

Term: 2016 – 2019



John Kelly
Councilmember

Term: 2018 – 2021



Greg Hogan
Councilmember

Term: Appointed
2018 - 2019



Michelle Gehring
Councilmember

Term: 2018 – 2021



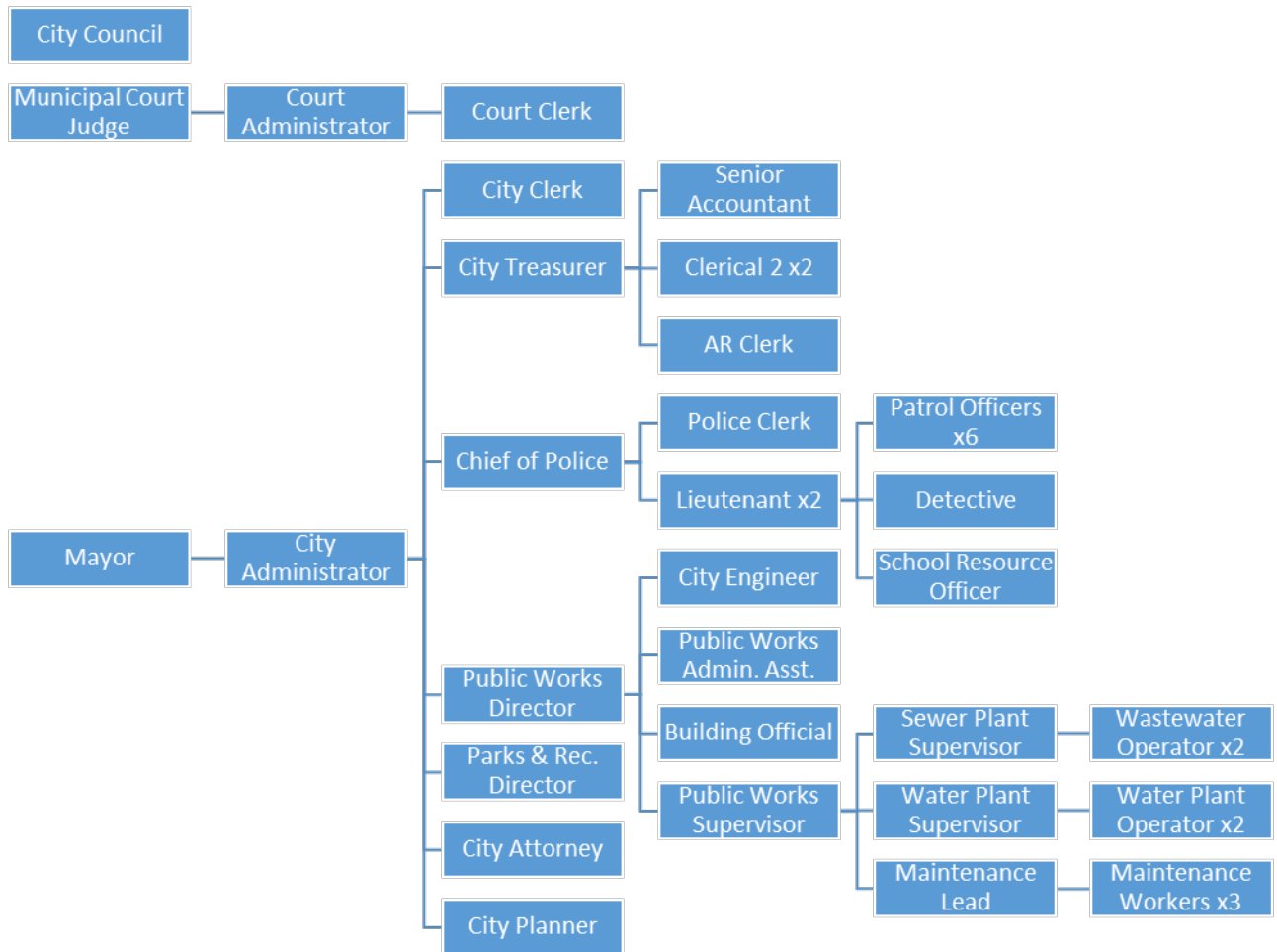
Scott Drennen
Councilmember

Term: 2018 – 2021

Key Appointed Staff

City Administrator:	Mark Bethune
City Clerk:	Jane Montgomery
City Treasurer:	Scott Larson
Police Chief:	Chris Gard
Court Administrator:	Kaaren Woods
Public Works Director:	Greg Reed
Parks and Rec Director:	Beckie Meek
Building Official:	Tim Lincoln
Judge:	John Curry (Curry & Williams)
City Attorney:	Charlotte Archer (Kenyon Disend)
City Engineer:	JC Hungerford (Parametrix)
City Planner:	Emily Terrell (Sound Municipal Consultants)

Organization Chart



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CITY OF ORTING: Mayor's Budget

Dear Orting City Council

The budget you will be reviewing is the work of countless hours from the excellent team in our finance office. You can review this document in full confidence that they have put an extraordinary amount of effort into delivering a budget that is informative, substantive, and responsible.

In planning to deliver this budget for your evaluation, our team has sought to incorporate the asks, desires, and even needs of various stakeholders. I will brief you on these below and finish up with a couple of thoughts of my own for your evaluation.

Stakeholder: Orting City Council

At the beginning of this year, we worked closely to craft 15 separate council goals to be accomplished by the end of 2018. While it sounds like a lot, many of the targets of those goals are continuations of previous years' work and several of the other goals are setting up financial allocation asks for 2019. In faith that the council will want to continue the work-flow goals of 2018, we used these goals to help craft discretionary funding in 2019.

In addition to this, beginning in May, the treasurer, city-administrator, and myself also impressed upon council committees and the council in study session that early identification of goals or budget asks would be incorporated into the Mayor's draft budget, as possible. Those asks were evaluated and if feasible, included in this draft before you for consideration.

Stakeholder: Staff of the City of Orting

Throughout the year we've worked diligently to improve internal communication in our culture at city hall. Some of this is in response to the external desire by the council to create and execute a communication plan. And, some of this intent reflects a perception identified by staff during an all-staff meeting to be both better informed and have more of an ability to communicate about issues in their own workspace, and in the city.

The budget before you includes several allocation requests from staff in all our departments. Those requests identify budget amounts, provide reasoning why the item or expenditure is requested, and they offer you alternative options as well. I believe you will find these requests *very* helpful when crafting the final budget package for 2019

Stakeholder: Community of Orting

In the past, several community-oriented support groups have benefited from grants originating in Orting. There is something special that comes from seeing value in an idea, developing the concept for the benefit of our community, and getting the support (financial and otherwise) from the city to turn that seed of insight into a fully capable and self-sufficient enterprise. Our ongoing support provides a necessary cornerstone for several non-profits throughout our community, and because of the oversight and planning of this council, it remains a tremendous value-added component of our budgets.

However, in this vein, there is a small but non-zero risk that we're not the best protectors of the public purse if we spend their earned money to excess on organizations that they could donate to on their own. For this reason, it's my desire to present to the council a proposed percentage of the general fund revenue in years where we can demonstrate a balanced or surplus budget.

Building off the grant-funding allocations of years past, and what I believe the intent of the council may be, I am presenting in this budget a standard carve-out of ~1% for your consideration to utilize as grant funding for local agencies that meet the requirements outlined in the council grant policy.

With your approval this standard will be held true in future years as well; setting ~1% for council-identified worthwhile projects. *Note: The value of that 1% will change depending on the revenue into our general fund. However, it's my hope this is something you can utilize as a guiding direction in planning this and future budgets.*

Key Points of This Budget

It has been my goal, and the labor of my staff, to deliver to you a balanced budget and a budget that places us in a strong position to move forward on our looming capital projects while keeping us well prepared to weather a known slow-down in building revenue, and an unknown (in timing) but certain future economic recession.

Many of us have had the privilege and pain of being part of austere budgets. The budget you're being presented is more on the robust side. But, how we manage this healthy budget will determine how well we can manage the challenging budgets we may again have to face one day.

To prepare for a future tapering of revenue, we will be working this next year on longer-term budget projections (similar to how we've been looking at utility budgets this year) and will also be exploring alternative budgeting options such as a biennial budget with a supplemental budget every other year.

Thank you for your review and consideration. Your dedication and attention to keeping our finances in order make Orting a great place to live, work, play, and do business.

Joshua Penner, Mayor

City of Orting
September 6, 2018

Accounting and Financial Policies

Basis of Accounting and Budgeting

Basis of accounting is a term that refers to the revenues, expenditures, and transfers—and the related assets and liabilities that are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

Basis of budgeting: The City’s budget and financial statements for governmental funds (General, Special Revenue, Debt Service, Capital Projects, and Fiduciary Funds) and proprietary funds (Utilities and Internal Service Funds) have been prepared on a cash basis of accounting. Revenues are recognized when received and expenditures are recognized when paid.

The budget, as adopted, constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Any revisions to the legally adopted budget that alter the total revenues or expenditures of a fund require adoption by ordinance. Transfers or revisions within funds are allowed with the authorization of the City Administrator and City Treasurer, but only the City Council has the legal authority to increase or decrease a given fund’s budget.

Budgeting, Accounting, and Reporting System (BARS)

The City of Orting uses the revenue and expenditure classifications contained in the Budgeting, Accounting, and Reporting System (BARS) Manual, as proscribed by the Washington State Auditor’s Office, under the authority of Washington state law, Chapter 43.09 RCW. This system provides a uniform chart of accounts for all Washington State local governments, and provides useful comparative data to the state regarding local spending. The BARS system also provides comparative data to interested parties, available through the WA State Auditor Local Government Financial Reporting System (<http://www.sao.wa.gov/local/Pages/LGFRS.aspx#.VMgslct0x9M>).

Budget Fund Structure

The City of Orting has fourteen appropriated funds (debt service funds are deemed appropriated when debt is authorized, and are therefore not re-appropriated in each budget cycle, although they are provided for reference.) All funds, including debt service are included in the City’s periodic audit.

Each fund is considered a separate accounting entity, and is accounted for with a separate set of accounts that include its cash, investments, revenues, and expenditures. Funds are independently balanced, meaning that revenues and beginning fund balances must equal expenditures and ending fund balances.

The City of Orting’s funds are separated into three main fund type classifications:

<u>Fund Type</u>	<u>Description</u>
Governmental	Funds that account for the activities of the City that are governmental in nature. Governmental funds are generally supported by taxes, charges for goods, and services, fees, and contributions from other governments.
Proprietary	Funds that account for the activities of the City that are propriety, or “business” in nature. Proprietary funds are self-supporting with fees paid by the users of their

Fiduciary services.
Funds held by the City as a trustee.

The three primary Fund Types are further divided and identified by coding:

<u>Fund Code</u>	<u>Fund Class</u>	<u>Description</u>
000-099	General Funds	Accounts for all financial resources except those required to be accounted for in another fund.
100-199	Special Revenue Funds	Accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
200-299	Debt Service Funds	Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.
300-399	Capital Project Funds	Accounts for the financial resources to be used for the acquisition or construction of major capital facilities.
400-499	Enterprise Funds	Used to report any activity for which a fee is charged to external uses for goods and services.
500-599	Internal Service Funds	Accounts for the financing of goods and services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units on a cost-reimbursement basis.
600-699	Fiduciary Trust Accounts	Accounts for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

In addition to fund structure, the BARS Manual provides the structure for a specific chart of detailed accounts. In this structure, revenue (resource) accounts begin with the number “3” and can be summarized as follows:

<u>BARS REVENUE ACCOUNTS</u>	
310	Tax Revenues
320	Licenses & Permits
330	Intergovernmental Services and Payments
340	Charges for Goods and Services
350	Fines and Forfeits
360	Miscellaneous Revenues
380	Non Revenues
390	Other Financing Sources

On the expenditure side, the BARS manual provides for expenditure accounts up to fifteen digits in length. Each set of digits signifies a certain type of transaction. The final set of digits is referred to as the “object code” and signifies the type of expenditure. The City of Orting budget is reported at the object code level in each operating budget.

BARS Object Codes

10	Salaries & Wages	Amounts paid for personal services rendered by employees in accordance with the rates, hours, terms, and conditions authorized by state law or employment contracts. Includes overtime, on-call, sick, vacation, and holiday paid leave.
20	Benefits	Amounts paid by the employer as part of the conditions of employment. Includes employer paid portions of Social Security, Medicare, Industrial Insurance, Unemployment Insurance, retirement, and health benefits.
30	Supplies	Amounts paid for articles and commodities purchased for consumption or resale. Includes office & operating supplies, small tools & minor equipment, etc.
40	Other Services & Charges	Amounts paid for services other than personal which are needed by the City. Services may be provided by a public agency or private business. Includes such services as professional services (consultants), communications, travel, insurance, utility services, repairs and maintenance, advertising, memberships, etc.
50	Intergovernmental Services	Amounts paid for intergovernmental purchases for specialized services typically performed by other governmental agencies.
60	Capital Outlay	Expenditures which result in the acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal, and brokerage fees, land preparation and demolishing buildings, fixes and delivery costs. In Orting, most capital outlays are budgeted in the various capital improvement or enterprise funds of the City and not in the respective operating department's capital outlay.
70	Debt Service	Principal and interest on long-term debt

Investments

The City of Orting manages and invests its cash within the guidelines established by the Washington State statutes with three objectives (in order of priority): Safety, liquidity, and yield. The City maintains a cash management program, which includes collection of accounts receivable, disbursement of funds, and prudent investment of available cash.

City investments are placed with the Washington State Local Government Investment Pool (LGIP) administered by the Washington State Office of the State Treasurer. Longer term investments are bonds which primarily include direct and indirect obligations of the United States Federal Government.

Capital Assets

The City of Orting maintains capital asset records to identify and account for the long-lived assets of the City. Capital assets include land, buildings, machinery & equipment, and infrastructure valued in excess of \$5,000 and with a useful life exceeding two (2) years. Assets are expensed as they are purchased.

Long Term Debt

The City tries to manage its long term debt in a manner designed to utilize its credit to optimize City services, while balancing overall debt levels and annual debt service obligations. The City recognizes that prudent use of its credit can both facilitate construction of essential capital improvements and serve as a method for sharing the costs of those improvements between current and future beneficiaries. The City will typically strive for a conservative mix of cash and debt to fund projects.

1. Debt will not be used to cover operating expenses. When necessary, long-term debt may be used to provide for capital acquisitions and construction.
2. Term of debt. Long-term debt will be structured in such a manner so the debt payments do not exceed the expected useful life of the project being financed. Whenever possible, the City will fund its capital needs on a pay-as-you-go basis, especially smaller capital projects.
3. Refunding bonds: As a general rule, existing bonds will not be refunded through the issuance of refunding bonds unless the refunding plan will achieve a net present value savings of at least 5%. As an exception to this general rule, the bonds may be refunded to obtain more favorable bond covenants when it is clearly in the City's interests to do so.
4. Legal limitation of indebtedness. The City will utilize its general obligation (GO or voted) and limited tax general obligation (LTGO or non-voted) debt authority prudently. The City's outstanding debt will never exceed those constitutional limits.
5. Preservation of credit rating. The City will carefully consider the future fiscal impacts of incurring additional long-term debt and will recognize the implicit, additional future costs of any debt issuance that impacts the City's credit rating.
6. Use of revenue debt whenever possible. The City recognizes that its ability to pledge its taxing authority as a security for debt is a limited resource which should be preserved whenever possible. Therefore, whenever the improvement being financed with debt is expected to produce off-setting revenues that can be used to secure all or part of the debt in lieu of a pledge of the City's taxing authority that revenue should be used to secure the debt to the maximum practical extent to minimize the usage of the City's limited voted and non-voted debt capacity.
7. Internally financed debt. The City may make interfund loans when it is prudent to do so as permitted by state law.
8. Utility fund debt. Each rate-based utility will utilize a six-year capital and financial plan which allocates capital financing needs between debt and pay-as-you-go use of current revenues. When it is determined that issuance of debt is needed for capital construction, debt will be secured solely by a pledge of rate revenues and will not utilize any general pledge of the City's taxing authority except in extraordinary circumstances as approved by City Council.
9. Conduit Debt/Local Improvement Districts. The City may allow itself to be used a conduit of debt secured by others where such an arrangement is allowed by law or regulations, and where the City is not, in any way, contingently liable for repayment of the debt.
10. Debt Issuance Review. Prior to issuing any long-term debt, the City will review the fiscal impact of the debt over the life of the new bonds. No long-term debt shall be incurred without approval by the City Council.

Reserve and Fund Balance Policies.

The City will maintain specific reserves as required by law, ordinance, or bond covenant. As a general rule, the City shall maintain a General Fund fund balance of not less than 25% of operating expenditures to provide for needed cash flow and as a reserve against unforeseen expenditures needs or revenue shortfalls. The reserve shall be 50% for the Enterprise Funds (water, sewer and stormwater).

Revenues

Budgeted revenues will be forecasted realistically, but conservatively. Before accepting any state or federal grants, the City shall assess the fiscal impacts of the grant in view of any matching requirements, future operations and maintenance costs, and other commitments or obligations. No state or federal grant with a local match in excess of \$25,000 may be applied for without express approval from the City Council, regardless of whether the project is included in the adopted budget or Capital Improvement Plan.

Utility rates shall be set sufficiently to cover the costs of service.

City staff will periodically review all fees for licenses, permits, fines, and other miscellaneous charges and recommend changes based on inflation, processing time, expenses to the City, benchmark rates, and any other factors pertinent to the specific item.

Fiscal Monitoring

Revenues and expenditures are monitored by the Finance Department and department managers continually throughout the year to ensure that funds are available and used in an appropriate manner. Period reports are compiled and made to the City Council on the status of the budget and progress being made on various projects. Monitoring also includes ongoing assessment of trends, changes to laws, etc. and subsequent evaluations for potential impacts of external changes on the City's sources of revenue and expenditure limitations or mandates.

Financial Planning and Capital Investment Policies

Capital projects which anticipate funding, in whole or in part, from grants, mitigation fees, impact fees, or other funds that involve a competitive application shall be reevaluated on the basis of its value and priority level if the anticipated grant, fee, or loan does not materialize or the changes of award appear remote.

The City will not fund capital improvements that primarily benefit development except as part of the City's economic development plan and strategy.

The City will maintain and periodically update a maintenance and replacement schedule for the Fleet Replacement Fund. Any equipment replacements and additions will be included and itemized in the budget, and no equipment shall be substituted from the established schedule without the express consent of the City Council.

2019 Budget:

Overview

The key issues impacting the 2019 budget are capital projects. All of our major funds have at least one major project projected to be either in design or construction during the year. The City currently has a strong reserve fund position across our funds which will allow a number of these projects to be funded with cash.

Major Projects

The City annually adopts Capital Improvement Plans (CIP's) or Street Improvement Plans (SIP) which outline our priorities for capital for those funds. The CIP's and SIP's are included in Appendix A. Below is a summary of the key capital expenses that we are expecting for the 2019 budget year. Additional details on these projects can also be found in Appendix C - Budget requests.

New City Hall

Police, Court, Council Chambers and City Hall: At the end of 2017 the Council moved to sell the Public Safety Building with the intent to build a new facility that would house most of the city's primary functions including police, court, council chambers, and city administrative offices, with the ultimate intent of vacating the current City Hall located on Train Street. Also at the end of 2017, the City acquired property to the north of the Public Safety Building on Washington Avenue with the intent to build new city facilities. The city hired Helix Design Group in 2018 to start design work on new facilities, and we expect to be close to 90% design by the end of 2018, and be able to consider the impact of this new construction in the 2019 budget. The city is currently expecting this new facility to cost between \$5 million and \$6 million, and would be paid for out of the fund balances of our General, Parks, Streets, Water, Sewer, and Stormwater funds.

Public Works Building

The City has been setting aside funds as part of its annual budgets for more than two decades to construct new facilities for our public works department. The public works department is currently split between city hall and a shop facility located where Kansas intersects Calistoga Street. The new facilities will allow virtually all public works operations to be under one roof, it will allow us to better protect and secure our equipment, and provide shop and inventory space for us to better manage our operations. This project will cost no more than \$2.259 million and will be paid for out of the funds set aside for the project as well as fund balances of the streets, parks, water, sewer, and stormwater funds.

Treatment Plant Solids Handling Facility

The city is currently in the design process for a solids handling facility at our treatment plant. Currently, the city has to hire a contractor every several years and have our lagoons dredged and then the solids are transported to sites where we can safely dispose of them. This has become a more difficult and costly process as regulations surrounding the disposal of sewage solids is ever increasing. This solids handling facility will increase our flexibility in how we dispose of our solids. The estimated cost of this project including design and construction is \$7 million and will be paid for with a combination of cash and debt from the sewer fund. As mentioned above, enterprise funds are self-funding and the debt will

be paid for out of sewer rates. The city retired the bond on the construction of the sewer plant in 2018, so the impact to rates of the new debt will be somewhat tempered.

New or Ongoing Major Requests

For 2019 council or staff have put forward a number of new requests including capital items, additional staff, and new programs. The total new or ongoing major requests totals \$10.7 million in 2019. A number of these projects have been part of the budget in previous years including sewer and stormwater projects, but a number of the projects are new requests including a city wide WiFi system and money to implement a more robust communications plan. A schedule of these projects and a summary of each of the individual requests can be found in Appendix C.

Fund Balances

Fund balance is the excess of an entity's assets over its liabilities. A negative fund balance is a deficit. Unreserved fund balance represents historical receipts less historical expenditures. Unreserved fund balance is available for budgetary appropriation if necessary to balance revenues to expenditures. The following table represents the ending fund balances for our major operating funds along with our projection for 2018 and 2019 ending fund balance.

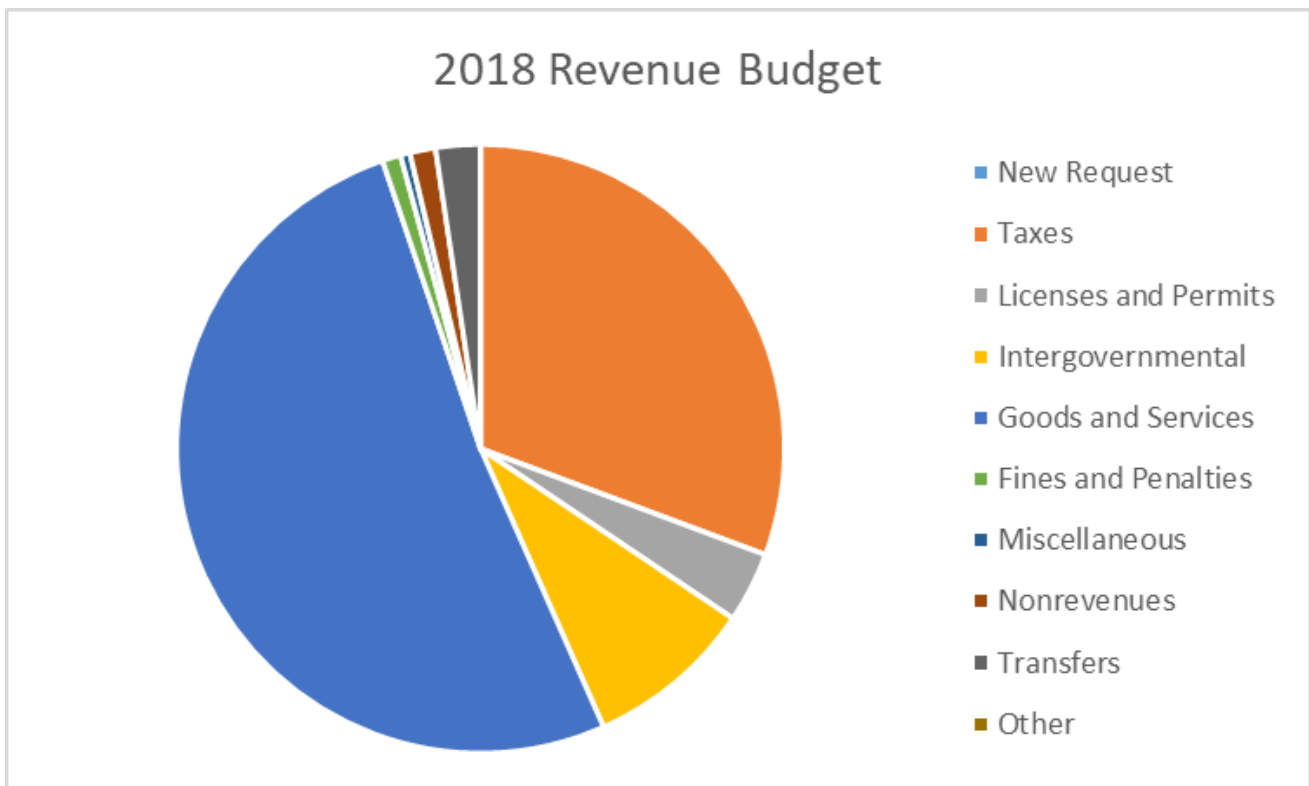
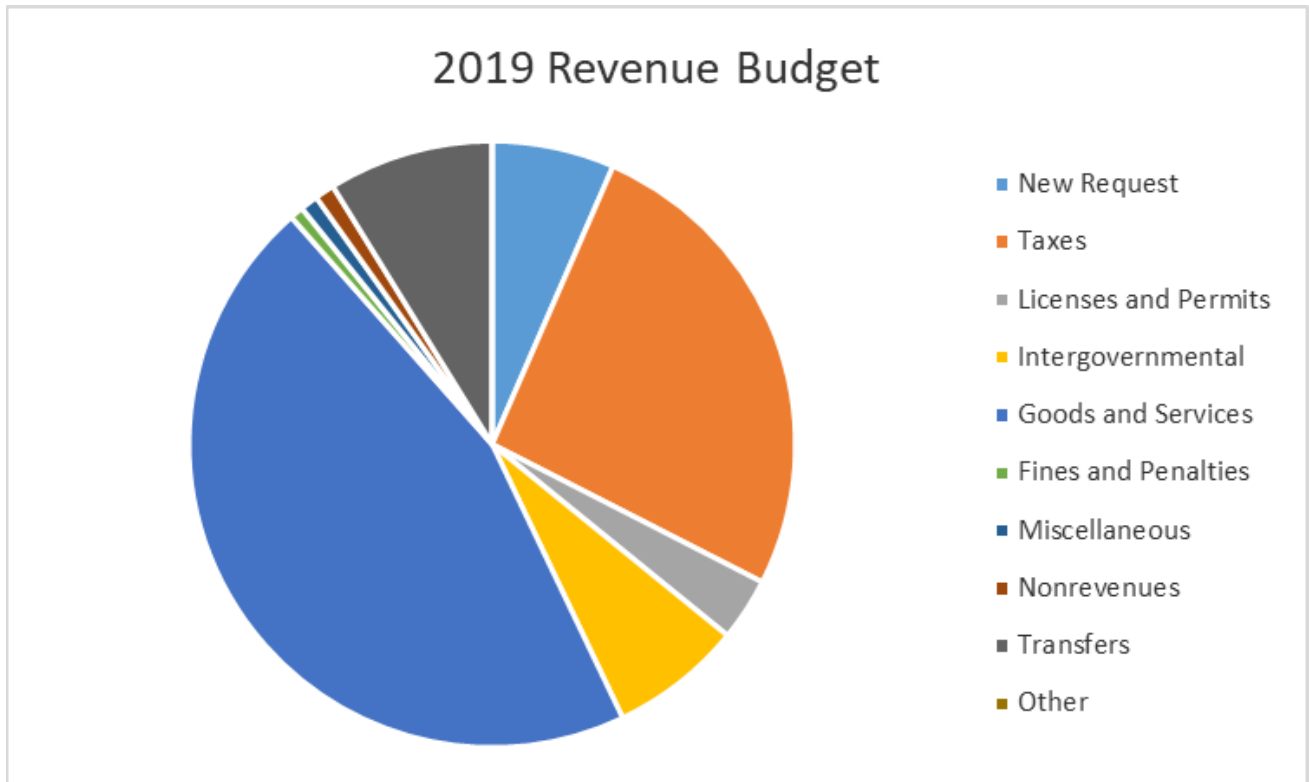
All Funds: Ending Fund Balance		Actual		Estimated		Change from 2018 Budget	
		2016	2017	2018	2019	\$	%
General Fund	001	2,128,902	1,590,588	4,200,000	1,083,569	(3,116,431)	-74.2%
City Streets	101	364,957	478,878	375,000	47,836	(327,164)	-87.2%
Cemetery	104	14,224	-	-	(1,898)	(1,898)	0.0%
Parks Department	105	449,188	644,012	700,000	11,238	(688,762)	-98.4%
Tourism Fund	107	5,464	5,767	6,100	450	(5,650)	-92.6%
TBD	108	65,771	99,068	210,000	151,800	(58,200)	-27.7%
Police Department Drug	120	5,118	3,822	3,900	3,900	-	0.0%
Public Safety Bldg Ltgo Debt	201	1,649	-	-	-	-	0.0%
LOCAL Vehicle Purchase 2016	202	181,490	-	-	-	-	0.0%
LOCAL Backhoe Purchase 2017	203	-	-	-	-	-	0.0%
Transportation Impact	320	739,916	530,969	550,000	233,000	(317,000)	-57.6%
Water	401	2,023,601	1,340,333	2,000,000	1,403,735	(596,265)	-29.8%
Wastewater	408	6,579,329	7,073,549	7,700,000	5,047,842	(2,652,158)	-34.4%
Stormwater	410	1,337,574	1,924,454	2,400,000	828,095	(1,571,905)	-65.5%
Utility Land Acquisition	412	1,168,506	1,232,642	-	-	-	0.0%
Customer Deposits	634	153,559	158,684	-	-	-	0.0%
Cemetery Perpetual Fund	701	499,927	506,150	509,000	521,000	12,000	2.4%
Skinner Estate Fund	704	464,451	469,294	475,000	487,000	12,000	2.5%
Total		16,183,626	16,058,212	19,129,000	9,817,567	(9,311,433)	-48.7%

Comparative Revenue and Expenses

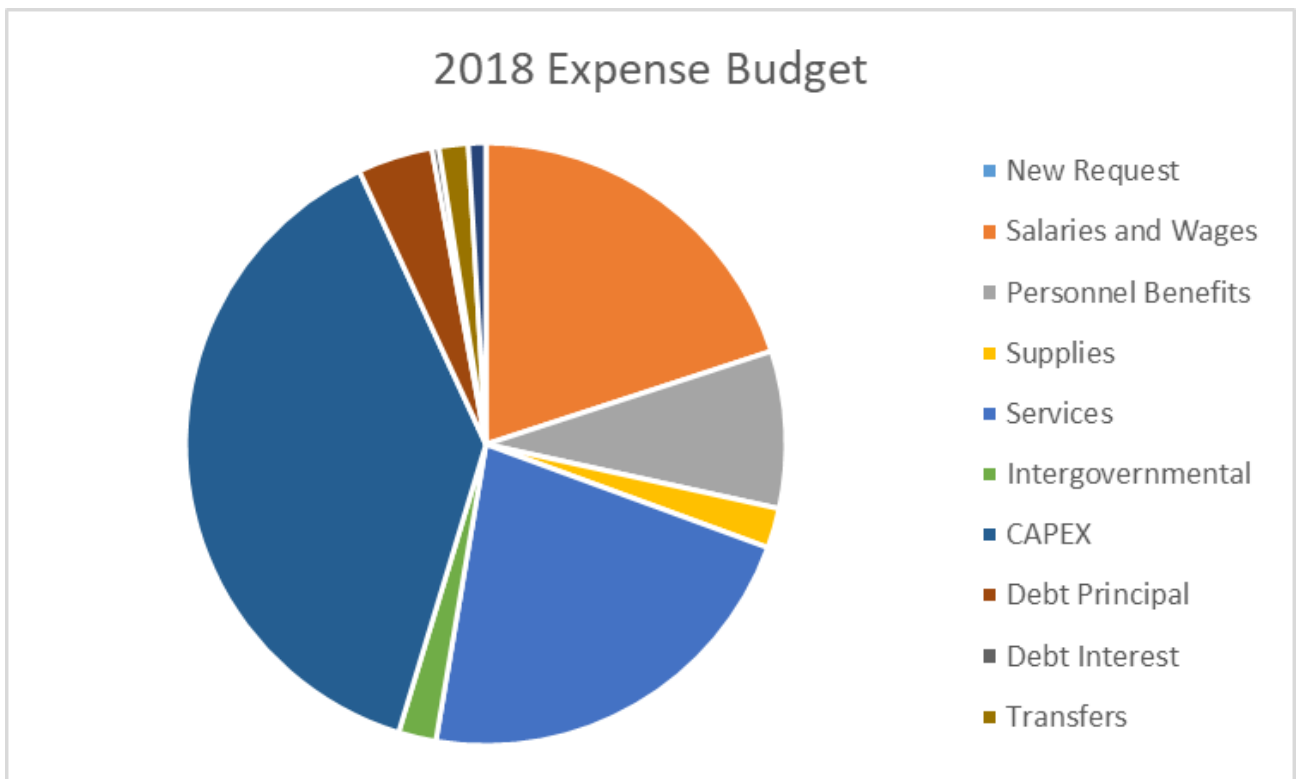
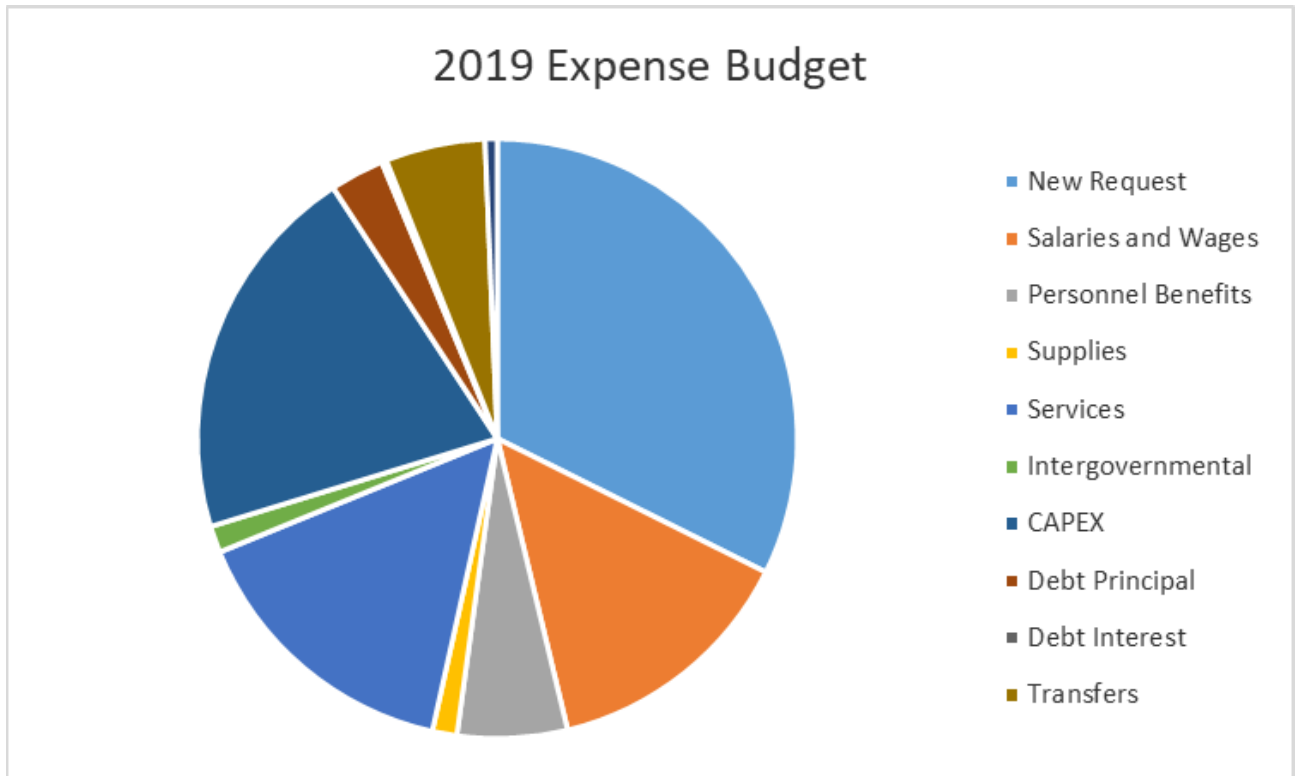
The following table represents the estimated revenues and expenses of all funds:

All Funds	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	1,350,500.00	1,350,500.00	0.0%
Taxes	2,821,616.84	3,203,588.50	3,286,935.98	3,072,160.00	3,380,911.16	308,751.16	10.0%
Licenses and Permits	457,019.91	621,810.05	375,525.08	375,200.00	436,500.00	61,300.00	16.3%
Intergovernmental	742,921.85	1,183,143.52	762,017.94	912,300.00	917,900.00	5,600.00	0.6%
Goods and Services	6,445,450.97	6,133,072.16	5,358,784.42	5,148,250.00	5,930,067.50	781,817.50	15.2%
Fines and Penalties	102,215.17	110,260.75	96,646.11	98,900.00	94,100.00	(4,800.00)	-4.9%
Miscellaneous	226,519.88	311,625.82	258,703.56	50,642.00	122,042.00	71,400.00	141.0%
Nonrevenues	155,363.67	155,433.34	16,721.69	136,200.00	136,200.00	-	0.0%
Transfers	101,457.99	180,553.38	207,420.43	238,842.33	1,346,342.33	1,107,500.00	463.7%
Other	494,963.56	154,080.56	2,198,347.59	-	-	-	0.0%
Total Revenue	11,446,071.85	11,873,014.70	12,353,682.37	9,793,652.00	12,368,220.66	2,574,568.66	26.3%
Expenditures							
New Request	-	-	-	-	7,097,775.00	7,097,775.00	0.0%
Salaries and Wages	2,559,714.99	2,624,796.99	2,367,458.43	2,972,064.56	3,043,358.91	71,294.35	2.4%
Personnel Benefits	954,799.33	972,131.99	903,374.74	1,253,307.89	1,298,424.77	45,116.88	3.6%
Supplies	212,182.79	266,942.43	264,675.88	318,375.00	326,775.00	8,400.00	2.6%
Services	1,916,628.86	2,142,270.37	2,010,554.25	3,319,231.55	3,190,801.55	(128,430.00)	-3.9%
Intergovernmental	242,552.18	304,487.63	294,931.18	301,600.00	307,450.00	5,850.00	1.9%
CAPEX	2,241,902.37	3,946,430.21	2,007,788.83	6,152,700.00	4,871,879.60	(1,280,820.40)	-20.8%
Debt Principal	517,624.21	1,461,944.49	556,237.63	600,796.15	354,796.15	(246,000.00)	-40.9%
Debt Interest	130,440.00	122,550.90	48,966.10	55,949.79	50,482.29	(5,467.50)	-9.8%
Transfers	189,339.64	1,155,715.74	207,420.43	233,789.63	1,356,941.25	1,123,151.62	480.4%
Other	145,959.44	152,065.98	7,257.34	139,500.00	139,500.00	-	0.0%
Total Expenses	9,111,143.81	13,149,336.73	8,668,664.81	15,347,314.57	22,038,184.52	6,690,869.95	43.6%

Revenue Charts (All Funds)



Expense Charts (All Funds)



Personnel, Wages and Benefits

Other than capital expenditures, wages and benefits make up the largest portion of the city's expenses. For 2019 it is estimated that we will spend \$3.05 million on wages and \$1.31 million on benefits. Expressed another way, 20% of our expenses go to wages and benefits.

For the 2019 budget we are proposing a head count of 42 full time equivalent (FTE) employees. This is a slight decrease from the 2018 budget which approved 42.5 FTE's. The change in FTE's is due to hiring a contract planner instead of bringing one on staff. For 2019 we are proposing moving the code enforcement officer who is part time to full time. More information regarding wages can be found in Appendix B.

Wages are set by the council for administrative staff on an annual basis and the council approves wages for the city's two bargaining units when their collective bargaining agreements (CBA) are ratified by council. The AFSCME Local 120 (Local 120) union represents our public works and clerical employees. The Fraternal Order of Police Lodge 27 (FOP) represents our police officers. The Local 120 CBA covers the employees until the end of 2019 while the FOP CBA covers the employees to the end of 2018 and is currently being negotiated.

Benefits is the area of our budget where we expect to see the largest increase. These increases are driven by the fact that health care inflation is far outpacing increasing costs in other areas of our budget. For instance, one of the health plans that we are contractually obligated to provide one of our bargaining units had an 18% increase in 2018, and we are expecting another double digit increase in the same plan for 2019.

General Fund

This section of the budget is broken down first into an overview of general fund taxes, and then will move into the functional areas of the general government. If the functional areas have revenue associated with them, like the Municipal Court or the Building Department, associated revenue will be detailed in that section.

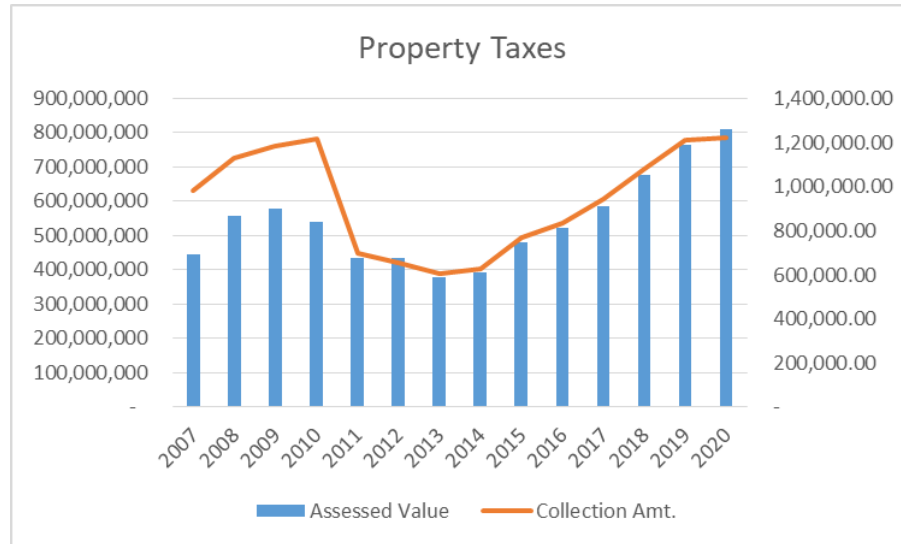
General Fund Taxes

2019 general fund tax revenue is projected to be up over 2018 revenues by about \$257 thousand or 10%. General fund taxes can be used for any purpose and carry no restrictions.

Property Tax

The City of Orting General Fund is supported by property taxes levied on the assessed value of real estate (including land, structures, and improvements). In Table 1 above, property taxes are included in the "Taxes" category. Pierce County acts as the City's agent to collect property taxes levied in the county for all taxing authorities. Taxes are due in two equal installments on April 30th and October 31st. Collections are remitted to the appropriate taxing district by the County Treasurer the month following collections. By law, the City is permitted to levy up to \$3.60 per \$1,000 of assessed valuation for general governmental services. Also by law, the local fire district's levy and the library district's levy must be subtracted from the City's levy. The City has annexed to both Central Pierce Fire District (#18) and the Pierce County Library District, therefore, the City's levy is reduced by those levies. In 2018 both the Fire District and the Library district were taxing at less than their maximum levies, \$1.50 and \$0.50 respectively, however the Council decided that as the budget was sufficiently balanced, we would continue to only levy at \$1.60 for 2018.

By state initiative, property tax is capped at 1% increase over the prior year’s collections, plus the value of any annexations and new constructions. Since the City annexed into the fire district, we were allowed to keep our previous highest lawful levy from 2018 which was \$1,276,207 as our cap, and we have not yet ran into it and have not been limited by the 1% increase over the prior year’s collections. The City



expects to run into its cap in 2020 if the price of housing continues to rise and new construction continues.

Property taxes are classified as either regular levy or special levy. The regular levy is used by the taxing authority for general operations and debt service costs related to non-voter approved bonds. With a vote of the community, the City can

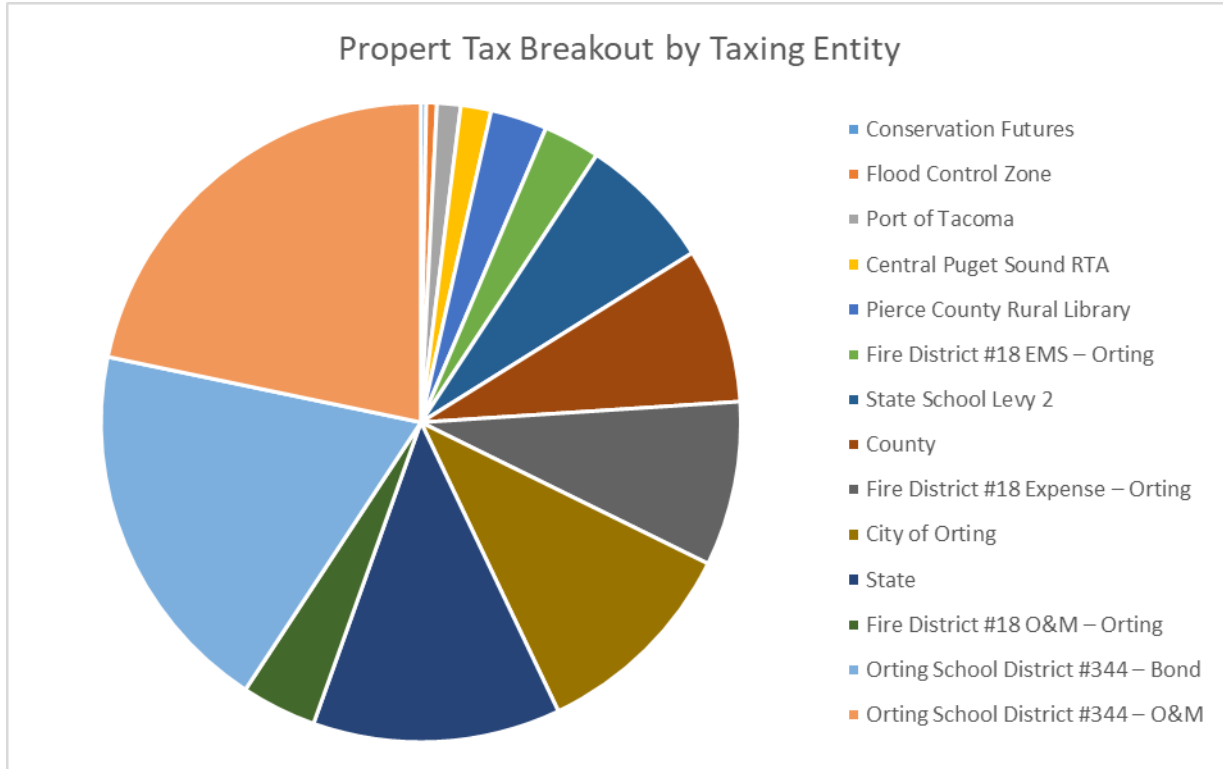
assess a “special levy” to pay for specific voter-approved bonds. The City of Orting has no outstanding voter-approved bonds, and therefore no special levy property taxes.

The below chart shows our historical assessed valuation as calculated by the county assessor along with our collections by year, 2019 and 2020 are estimated.

In 2018 Orting citizens paid \$15.035991 per \$1,000 of assessed valuation to the following taxing authorities:

Entity	Tax Amount	%
Conservation Futures	\$0.044281	0.3%
Flood Control Zone	\$0.082969	0.5%
Port of Tacoma	\$0.183674	1.2%
Central Puget Sound RTA	\$0.227450	1.5%
Pierce County Rural Library	\$0.429450	2.9%
Fire District #18 EMS – Orting	\$0.433371	2.9%
State School Levy 2	\$1.025274	6.9%
County	\$1.183137	7.9%
Fire District #18 Expense – Orting	\$1.250111	8.3%
City of Orting	\$1.603553	10.7%
State	\$1.881499	12.5%
Fire District #18 O&M – Orting	\$0.565486	3.8%
Orting School District #344 – Bond	\$2.863733	19.0%
Orting School District #344 – M&O	\$3.262023	21.7%
Total:	\$15.035991	100.0%

As a percentage of the local property tax burden, the city's share is 10.7%, and the city has not changed its tax amount since 2013. The biggest driver of property taxes increasing over the past several years has been the increase in assessed property values. As property values go up, the amount paid in property taxes goes up even if the tax rate does not go up.

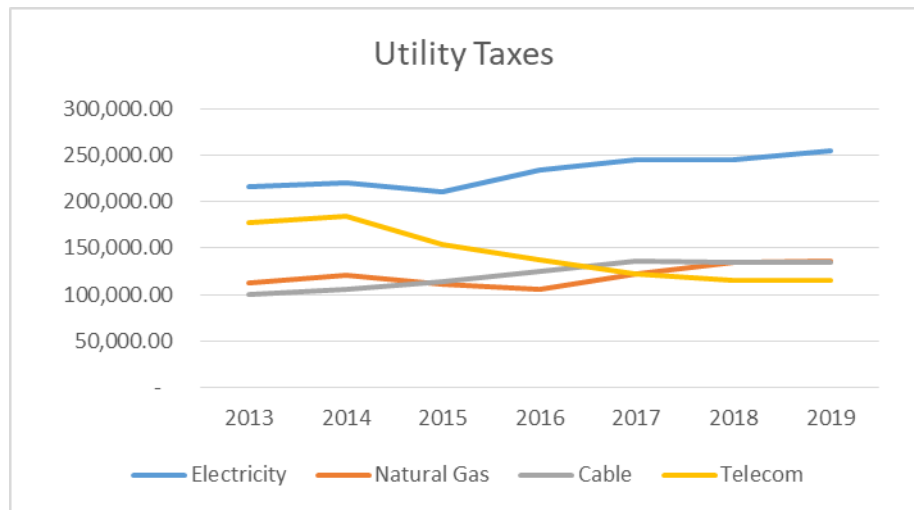


Utility Taxes

Utility taxes in the city are only levied on telecommunications, gas and electricity at 6% of gross revenues from within the city. The city has the authority to impose further utility taxes on garbage and public utilities including water, sewer, and stormwater, but has not imposed any such taxes, and this budget does not propose imposing such taxes.

Since 2013, and including our estimates for 2019, taxes on electricity have averaged \$233 thousand per year, and have increased steadily over that period, increasing an average of just under 3% per year.

Taxes on natural gas have increased from \$112 thousand in 2013 to an estimated \$136 thousand



in 2019, or 3.6% per year on average. Based on the natural gas futures for next year, we are expecting just a slight increase in our tax collections in natural gas for 2019.

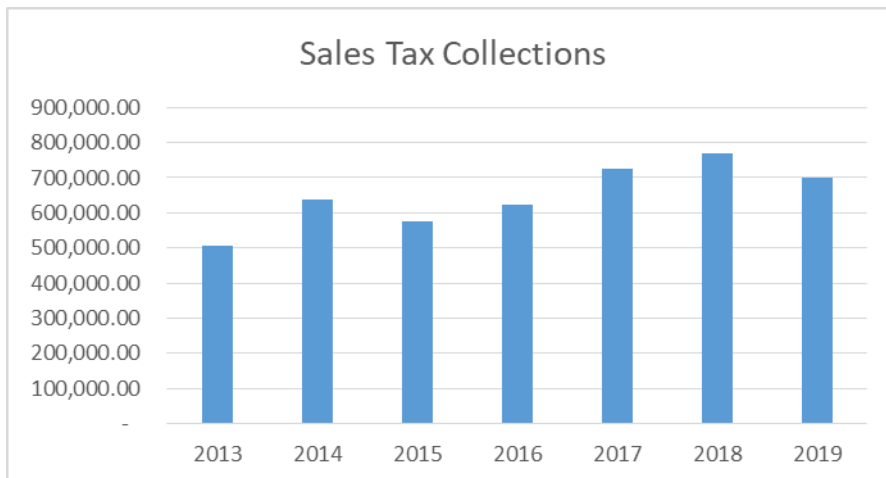
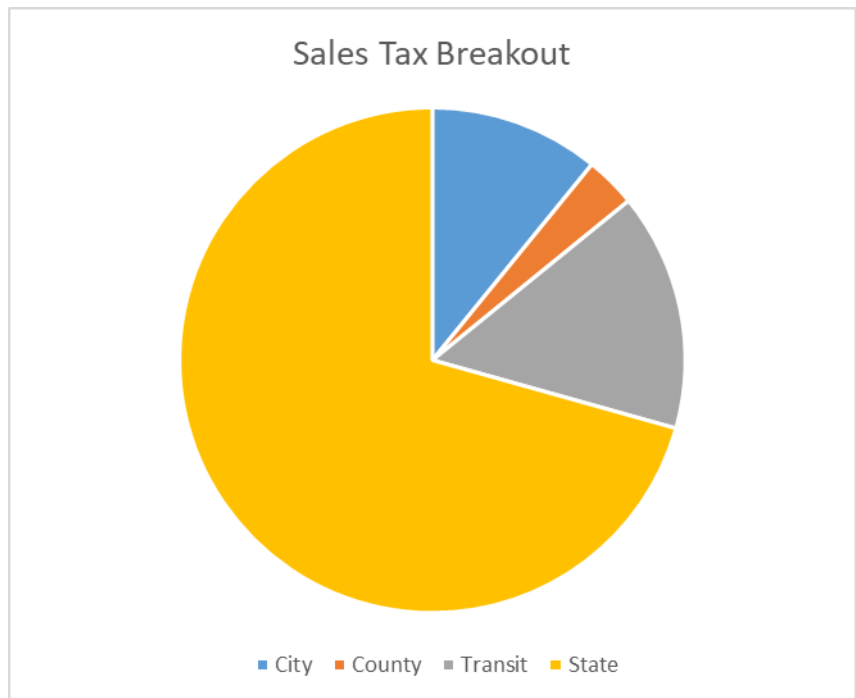
The amount collected from our taxes on cable had been increasing since 2013, but it appears for 2018 we are leveling out, and may come in below the budgeted amount based on the run to date. Based on our experience to date in 2018, we are holding our revenue projection at \$135 thousand for 2019. Our potential tax base for cable has expanded over the previous year, but it appears we are being impacted by the broader trend of families ditching their cable service for other options.

Taxes on telephones and cell phones has been trending down since our high of \$184 thousand in 2014. For 2018 we budgeted \$140 thousand, but based on the run we are currently on, our current expectation is that we will collect \$115 thousand, which is also our expectation for 2019. We suspect the reason telecom taxes have been trending down since 2014 is due to customer’s eliminating their land lines.

Sales Tax

Sales tax is imposed on every taxable transaction occurring within the City, and it applies to the same transactions which the state sales tax applies. The sales tax rate within the city is 9.2%. The city’s rate is 1%, the county taxes 0.3%, taxes that go to the transit authority are 1.4%, and the state rate is 6.5%.

The city’s sales tax collections has benefitted over the past several years from a boom in construction. Sales tax collections have gone from \$506 thousand in 2013 to an expected



\$769 thousand for 2018. For 2019, we are expecting a pullback in the sales tax revenue due to an expected decrease in construction as the city starts to run out of buildable lots. For 2019 we are expecting to collect \$700 thousand in sales tax.

General Fund Revenue & Expense Overview

The cost of constructing a new City Hall will be primarily paid for out of the General Fund, and at this point this budget estimates that the General Fund will contribute \$3.2 million. The City Hall project is the primary contributor to increase in total expenses for the General Fund which are currently budgeted to be just about \$7 million. The following table summarizes the revenue and expenses of the General Fund since 2016 and includes the 2019 budget amounts:

General Fund	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	2,246,107	2,436,441	2,461,608	2,472,100	2,770,851	298,751	12.1%
Licenses and Permits	457,020	621,810	375,525	375,200	436,500	61,300	16.3%
Intergovernmental	192,813	228,939	191,165	217,100	235,900	18,800	8.7%
Goods and Services	455,147	451,185	324,330	314,400	301,190	(13,210)	-4.2%
Fines and Penalties	77,135	72,486	61,781	76,900	72,100	(4,800)	-6.2%
Miscellaneous	154,621	169,935	85,116	20,300	26,500	6,200	30.5%
Nonrevenues	16,100	16,433	14,943	-	-	-	0.0%
Transfers	-	-	-	4,000	4,000	-	0.0%
Other	-	10,000	2,198,348	-	-	-	0.0%
Total Revenue	3,598,941	4,007,229	5,712,816	3,480,000	3,847,041	367,041	10.5%
Expenditures							
New Request	-	-	-	-	3,323,550	3,323,550	0.0%
Salaries and Wages	1,581,615	1,561,624	1,405,318	1,695,941	1,654,182	(41,760)	-2.5%
Personnel Benefits	502,175	505,184	490,877	658,863	677,822	18,959	2.9%
Supplies	135,748	155,831	161,887	170,550	173,550	3,000	1.8%
Services	822,593	838,579	812,624	753,129	810,099	56,970	7.6%
Intergovernmental	82,126	109,274	123,025	135,600	141,450	5,850	4.3%
CAPEX	32,106	356,645	34,246	35,900	82,100	46,200	128.7%
Debt Principal	22,682	-	-	21,000	45,000	24,000	114.3%
Debt Interest	-	-	114	-	-	-	0.0%
Transfers	92,305	1,008,303	40,925	55,372	55,220	(152)	-0.3%
Other	9,959	9,962	7,257	500	500	-	0.0%
Total Expenses	3,281,309	4,545,402	3,076,274	3,526,856	6,963,472	3,436,617	97.4%

Legislative

The City Council serves as the City’s policy makers. The council is the body who sets, in general, the main direction of the City while leaving details to the employees. More specifically, they:

- Define the functions, powers, and duties of City employees;
- Fix compensation and working conditions of City employees;
- Adopt ordinances regulating City business;
- Acquire, maintain, and protect public property including real estate, structures, waterways, and more;
- Provide services citizens need and want, including cultural, recreational, safety, utilities, roads, and planning for the future of the community;
- Represent the City of Orting in regional efforts;
- Balance services needed with how to pay for this, including borrowing, taxation, and the granting of franchise.

The following table represents a summary of expenses since 2015 along with our 2019 budget expenses. There are no changes to wages and supplies, but for 2019 we are anticipating a reduction in the Council’s training budget as it hasn’t been as used as much as was anticipated.

Legislative Expenditures	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	7,700	7,700	0.0%
Wages	17,900	26,400	21,000	25,200	25,200	-	0.0%
Benefits	-	-	-	-	-	-	0.0%
Supplies	635	1,070	2,861	1,500	1,500	-	0.0%
Services	7,522	5,935	7,644	12,400	8,400	(4,000)	-32.3%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	41,878	-	-	-	-	0.0%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Other	-	-	-	-	-	-	0.0%
Total Expenses	26,058	75,283	31,505	39,100	42,800	3,700	9.5%

Municipal Court

The Municipal Court serves citizens and visitors who have been charged with misdemeanors, civil infractions or parking violations. The Municipal Court:

- Adjudicates criminal misdemeanor offenses and imposes appropriate fines and punishments;
- Collects fines, restitution and other assessments imposed by the court and accounts for all funds received and disbursed;
- Manages jury trials;
- Assures the due process requirement of a public defender at arraignments;
- Makes decisions about civil infractions and imposes penalties and deferrals as appropriate;
- Monitors, evaluates and implements legislative mandates and changes in court rules.

For 2019 the court is asking for capital funds to purchase a court specific document management system. The 2019 cost of the system is \$8,500, and it will help streamline the paperwork and signature process within our court. The table on the following page represents a summary of the revenue and expenses since 2016 along with the expected revenue and expense budget for 2019:

Court	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Requests	-	-	-	-	-	-	0.0%
Goods & Services	48,590	59,474	26,025	52,100	53,200	1,100	2.1%
Fines and Penalties	73,335	72,456	36,965	76,200	71,400	(4,800)	-6.3%
Miscellaneous	4,475	3,548	3,130	4,000	4,000	-	0.0%
Nonrevenues	10,962	11,126	5,091	-	-	-	0.0%
Total Revenue	137,362	146,604	71,210	132,300	128,600	(3,700)	-2.8%
Expenditures							
New Request	-	-	-	-	11,500	11,500	0.0%
Wages	141,213	141,465	136,044	156,420	161,727	5,307	3.4%
Benefits	41,572	51,071	49,474	61,908	63,652	1,744	2.8%
Supplies	4,890	10,590	3,411	5,700	5,700	-	0.0%
Services	9,865	11,698	14,748	16,500	17,350	850	5.2%
CAPEX	-	41,878	-	300	300	-	0.0%
Total Expenses	197,540	256,701	203,676	240,828	260,229	19,401	8.1%

Executive

The Executive Department houses the offices of the Mayor and City Administrator and provides general administrative oversight and support to the other City departments. This department administers programs and policies established by the City Council and directs the day to day activities and operations for all City departments. . More specifically, the Executive Department:

- Informs the Council on City issues, problems, and future needs;
- Implements policy decisions of the Council;
- Develops and implements strategic plans for the execution of the City’s mission, vision, and values;
- Provides leadership to City Departments in management and strategic planning;
- Represents the City and local concerns on a regional, state, and national level;
- Plans and implements communications strategy to keep citizens informed on City issues;
- Coordinates agendas and information for efficient city meetings;
- Coordinates response to citizen requests for public records.

2018 Highlights have included:

- Development of new facilities including new structures for police/court/council/administration and separate facilities for public works;
- Updating our economic and communications plans;
- Continued work on the city’s emergency preparedness plans and emergency management training and drills for staff.

The executive expense budget for 2019 is up about 3.5% to \$85 thousand. The increase is primarily driven by cost of living adjustments to staff. The following table summarizes expenses since 2016 and includes our 2019 budgeted expenses:

Executive Expenditures	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	7,700	7,700	0.0%
Wages	46,855	12,000	41,596	48,110	50,433	2,324	4.8%
Benefits	11,729	1,177	12,757	12,748	12,748	-	0.0%
Supplies	2,330	2,271	2,733	2,500	2,800	300	12.0%
Services	4,615	5,985	9,889	8,900	8,900	-	0.0%
Total Expenses	65,530	21,433	66,975	72,258	82,581	10,324	14.3%

Finance & Clerk

The Finance Department supports City operations by:

- Providing timely and accurate financial data and analytical support to assist in decision making processes at all levels;
- Maintaining the accounting software system to ensure the integrity of the City's financial data, while striving for increased efficiencies and customer service;
- Administering and monitoring the City's finances in accordance with Federal, State and Municipal laws and regulations and best practices;
- Preparing the Budget and Annual Financial Report in accordance with the Washington State Auditor's Office "Budgeting, Accounting, and Reporting System (BARS) Manual, as well as best practices;
- Coordinating audits with the Washington State Auditor's Office;
- Ensuring fiscal responsibility in debt administration and investment protocols;
- Billing, auditing, reporting, receipting, and customer support for City's utility system, including water, sewer, and stormwater.
- Providing excellent internal and external customer service, including banking, accounts payable, accounts receivable, grant management, and cash receipting.

2018 highlights have included:

- Updating many policies and procedures including a new Purchasing Policy and Utility policies.
- Reviewing and cataloguing records and destroying records that are no longer needed.
- Overhauled quarterly financial reporting to council.
- Reformatted the budget document and presentation.

If the City is a wheel, the City Clerk is the hub. The clerk is the historian of the community, for the entire recorded history of the city and its people is in the clerk's care. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together." My major responsibilities are: City Council support including agenda development, preparation of official minutes, support to the Mayor, the City Council and the City Administrator, management of the City's official records, codifying City ordinances, public disclosure, legal noticing, recording of legal documents, officiating formal bid openings, accepting claims, supporting Council committees, maintaining contract files, and city website support.

2018 highlights have included:

- The archiving of essential records of the Clerk's office from the inception of the City up to 2010.
- Fulfilled 38 record requests through the beginning of September.
- Producing agendas, minutes and other critical council records.
- Received a \$7,200 grant from the State Archivist to scan documents. With this grant we were able to digitize documents.

For 2019 we are expecting a 26% increase in expenses for the Finance/Clerk's offices. This increase is primarily due to a reallocation of employee hours from other funds to the general fund after reviewing the work that was being completed. The other major ask in this fund is as part of the city wide WiFi project and really benefits Council, Executive, Building, and other parts of the general fund, but for

accounting purposes, it was easiest for it to live in the request of the Finance/Clerk Department. Below you can see a summary of expenses since 2016 along with our 2019 budget expenses:

Finance Expenditures	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	10,500	10,500	0.0%
Wages	101,559	152,213	118,060	148,057	173,052	24,995	16.9%
Benefits	43,780	85,836	46,061	55,208	81,753	26,545	48.1%
Supplies	5,108	11,770	14,436	6,100	10,600	4,500	73.8%
Services	52,884	87,486	105,358	86,251	100,551	14,300	16.6%
Intergovernmental	-	-	-	-	-	-	0.0%
CAPEX	-	48,878	5,190	6,600	5,300	(1,300)	-19.7%
Debt Principal	448	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Other	-	-	-	-	-	-	0.0%
Total Expenses	203,780	386,183	289,105	302,216	381,757	79,540	26.3%

Legal

The city attorneys serve as the legal advisors to the Mayor, City Council, City Administrator, and other employees of the City. All city attorneys are contracted through various legal firms. The legal department:

- Represents the City of Orting in all litigations;
- Drafts and reviews all ordinances, resolutions, contracts, and agreements;
- Furnishes written opinions on all legal matters relating to the City;
- Prosecutes misdemeanors and gross misdemeanors in the Court;
- Updates Municipal Code and policy manuals.

Legal Services	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Expenditures							
Total Legal Services	154,193	152,393	145,139	136,500	138,000	1,500	1.1%

Police

The Police Department is responsible for maintaining public safety in Orting. The Police:

- Work with citizens, businesses, and the entire community to build partnerships for a safe and strong community.
- Provides traffic control through enforcement and education;
- Prevents crime by catching suspects, investigating incidents, watching trends, working with neighboring jurisdictions, citizens and businesses;
- Investigates crimes, seeking not only to identify suspects but also to build strong cases for prosecution;
- Maintain peace and order;
- Respond to incidents of criminal activity or unrest;
- Prepare for and respond to emergency situations and help others be prepared to respond to human-made or natural disasters.

The 2019 police budget is up about 3.4%. The primary drivers of the increase increasing benefits, and new debt service on four new police vehicles which were approved for purchase in 2018. The following table summarizes the police expenses since 2016 and shows the budgeted expenses for 2019:

Police Expenditures	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
New Request	-	-	-	-	25,000	25,000	0.0%
Wages	1,153,069	1,102,671	942,481	1,072,988	1,061,059	(11,929)	-1.1%
Benefits	361,770	347,355	326,212	430,369	428,835	(1,534)	-0.4%
Supplies	50,043	55,898	52,885	65,000	64,500	(500)	-0.8%
Services	186,777	243,441	260,261	266,399	269,049	2,650	1.0%
Intergovernmental	71,030	75,107	82,681	87,500	89,500	2,000	2.3%
CAPEX	32,106	169,558	4,092	19,000	21,500	2,500	13.2%
Debt Principal	21,714	-	-	21,000	45,000	24,000	114.3%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	4,340	28,205	27,463	29,505	29,356	(150)	-0.5%
Other	-	-	-	-	-	-	0.0%
Total Expenses	1,880,849	2,022,234	1,696,074	1,991,763	2,033,800	42,037	2.1%

Planning

The duties of the Planning Department fall into three main functional categories: administrative, current planning or development review, and long-range planning.

Administrative

The Planning Department tends to be the primary contact for developers and citizens who have questions related to the City's codes and development regulations. In our administrative role, we coordinate with the public and developers to answer questions from each development review area including the Building Department, Public Works, the Fire Department and outside agencies such as the Department of Commerce, the Department of Ecology and local tribes. We are also responsible for staffing regional forums such as the Growth Management Coordinating Council to the Pierce County Council. We staff the Architectural Design Review Board, Planning Commission, City Council and Hearing Examiner meetings and public hearings. We work with Finance to update fees and processes. We are often asked to provide drafts of agenda bills, resolutions and ordinances and provide assistance with budget creation and grant applications.

Current Planning or Development Review

The Planning Department is responsible for coordinating and leading the City's review of land use applications (site plans, subdivisions, conditional use permits and a variety of other permit and review processes). We work with all relevant City departments and outside agencies to review the impacts of new development. We are also responsible for environmental review including SEPA environmental review, critical areas review, shoreline master program review and floodplain development regulations. We work closely with Public Works, Engineering, Building, the Fire Department and the City's Administrative team. As an aid and supplement to this work, we often create forms for the public including application forms, customer assistance memos and frequently asked questions.

Long-Range Planning

In our long-range planning role, we are responsible for code updates as well as the creation or updates of long range plans such as the Comprehensive Plan, Sub-area plans, the Shoreline Master Program, the Best Available Science and Critical Areas Ordinance, and portions of the City's Capital Improvement and Transportation Improvement Plans. We regularly work with outside agencies and the City Attorney's office.

Staffing

The Planning Department functions are handled partially in-house by the Planning Secretary for Planning Commission support. The bulk of the Planning Department functions are contracted out to consulting firms. For many years, the City has contracted with BHC Consultants for this function. Starting in Spring 2018, the City began phasing in a new consulting team from Sound Municipal Consultants. BHC will continue in a limited role until the Shoreline Master Program is completed by the end of June 2019.

Departmental Goals for 2019

The department has several goals for its operation. Some of these are based on code or state mandated timelines. Others are related to reducing liability or increasing efficiency and customer service. These include:

- Identify and adopt needed code updates on a timely basis;
- Update all forms to include most recently adopted codes, processes and the new City logo;
- Provide a Frequently Asked Question section for the City’s website;
- Create a series of Customer Assistance Memos to help applicants understand the process and fees as well as relevant code and development regulations;
- Consider adopting new cloud technologies to increase customer information and consistency;
- Establish a bi-monthly Technical Review Committee, or as needed, to provide timely review of all projects;
- Update the City’s Fee Schedule to establish an upfront deposit for third party review services in development review;
- Process all development permits within local and state deadlines;
- Process rezone and text amendments to the Comprehensive Plan on a regular schedule in the fall of each year;
- Identity and apply for grants annually;
- Return all phone calls within 24 hours and schedule pre-application meetings within three days; and
- Create standardized templates for staff reports, public notices, and code enforcement actions.

Upcoming Events

Properties in the Mixed-Use Town Center North area have recently changed hands. With the new ownership come new development interests and opportunities. The national and local economic landscape have shifted dramatically since the MUTCN area was adopted. The Planning Department anticipates the City will need to take a renewed look at the assumptions and goals of this Comprehensive Plan designation and zoning district, possibly through the adoption of a new subarea plan.

Planning Expenditures	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Wages	-	-	-	45,841	9,756	(36,084)	-78.7%
Benefits	-	-	-	21,242	3,519	(17,723)	-83.4%
Supplies	3,921	4,774	7,691	3,300	3,300	-	0.0%
Services	89,522	112,346	113,044	21,500	76,500	55,000	255.8%
Total Expenses	93,443	117,120	120,735	91,883	93,075	1,192	1.3%

Building Department

The goal of the Building Department is to insure that all structures that are built within the City Limits are built to meet the current building Codes that the City and the State of Washington have adopted. Further, the building official makes sure that all structures that are built within the flood plains within the City, meet FEMA's regulations. The Building Department works with the City Planner and City Engineer to ensure that all current regulations are being followed.

During 2018 many changes have taken place.

With Passing Away of our Building Official, who will be missed, we hired a new building inspector who is filling his place. The City has hired a new planner who is working shoulder to shoulder with the Building Department to keep the growth and the direction of City heading in the right direction.

Goals for 2019

As technology is changing the Building Department is striving to keep pace. Our goal for 2019 is to have the capability to do plan reviews electronically and to be able to document all inspections while we are in the field. Adding these changes to the building Department will help us to be more efficient in processing and tracking inspections and documenting the needs of the public.

2019 Budget Commentary

For the 2019 budget the building department has made a request for equipment that would allow for digital plan review and inspections, the cost of the request is \$4,900. As our new Building Official has gotten his feet wet, he has determined that he would rather hire a permits clerk than an additional building inspector. This change is estimated to save the building department about \$28 thousand for 2019 versus the 2018 budget. The following table represents a summary of revenue and expenses of the building department since 2016:

Building	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
Licenses and Permits	321,254	475,752	202,369	238,900	295,200		0.0%
Goods & Services	296,519	281,510	142,672	163,300	150,600		0.0%
Fines and Penalties	250	-	-	-	-		0.0%
Total Revenue	618,023	757,262	345,041	402,200	445,800	-	0.0%
Expenditures							
New Request	-	-	-	-	19,900	19,900	0.0%
Wages	77,587	82,350	109,958	154,942	126,577	(28,365)	-18.3%
Benefits	23,718	-	40,191	57,592	66,126	8,534	14.8%
Supplies	7,461	6,699	7,282	7,600	7,600	-	0.0%
Services	126,257	74,270	61,703	34,987	33,532	(1,455)	-4.2%
Intergovernmental	-	680	2,004	-	1,200	1,200	0.0%
CAPEX	-	33,513	5,465	5,000	5,000	-	0.0%
Transfers	83	542	528	567	564	(3)	-0.5%
Other	83	542	528	567	564	(3)	-0.5%
Total Expenses	235,190	198,596	227,659	261,254	261,062	(192)	-0.1%

Parks & Recreation Department

Orting is proud to connect its citizens and its guests to the beautiful setting around us. You can do everything from walking, running or biking on the Foothills Trail, fishing in the close by rivers, skateboarding, and participation in a variety of classes and sporting activities. All of this can be done within the picturesque backdrop of Mt. Rainier! Recreation is a part of important social interactions; the activity itself and the gains in knowledge and skills from participation. I hope you choose to participate in one or more of our programs. Make an investment in yourself. YOU are worth it! If you have an idea about a program, activity or sport you'd like to see here in Orting, please share them with us! We want to make your ideas become a reality. Our Hope is that you will enjoy our "Small Town, Big View" with FUN!

As of right now we offer the following programs: Dance Classes for All Ages, Puppy/Dog Training Classes, Youth Baseball, Tots Soccer, Adult Softball, Mommy/Daddy & Me Soccer, Hit-Run-Pitch Competition, Youth Volleyball Clinic, Youth Volleyball League, Daddy/Daughter Dance, Family Health-Nutrition-Fitness Class, Karate, Painting Classes, CPR/First Aide Classes, Movies in the Park; Giant Slip-n-Slide; facility and athletic field rentals. Successful programs typically have to meet minimum participation levels to make the program a go. Always make sure you register prior to a program/activity.

The following represents a summary of the Parks and Recreation department since 2016. For 2019, the Parks & Recreation director has added Baseball for 9+ years which represents the new requests for revenue and expenses. The primary decrease in expenses for 2019 is due to a reduction in the amount of participation expected in youth baseball.

Parks & Recreation	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Requests	-	-	-	-	4,500	4,500	0.0%
Goods & Services	44,381	45,258	34,914	33,500	36,390	2,890	8.6%
Miscellaneous	6,235	5,470	2,995	4,300	4,500	200	4.7%
Total Revenue	50,616	50,728	37,909	37,800	45,390	7,590	20.1%
Expenditures							
New Request	-	-	-	-	4,000	4,000	0.0%
Wages	41,331	42,938	36,103	40,884	42,876	1,992	4.9%
Benefits	18,592	19,743	16,103	19,795	21,189	1,394	7.0%
Supplies	32,781	40,353	34,145	33,850	26,050	(7,800)	-23.0%
Services	585	2,512	1,665	3,300	3,900	600	18.2%
Intergovernmental	-	521	1,502	-	650	650	0.0%
CAPEX	-	20,939	-	-	-	-	0.0%
Total Expenses	93,289	127,006	89,518	97,829	98,665	837	0.9%

Community Grants

Community grants provide the City an opportunity to help fund valuable community organizations that improve the welfare of our citizens. For 2019 the Mayor is requesting that 1% of the expected revenue, or \$40,000 be dedicated to community grants. The following table represents the Council's preliminary recommendation on how the Grand money should be allocated along with the allocations since 2016:

Organization	2016	2017	2018 YTD	2018 Budget	2019 Budget
Orting Valley Senior Center	13,000.00	13,000.00	9,749.97	13,000.00	13,000.00
Daffodil Festival - Float	1,000.00	1,000.00	1,000.00	1,000.00	2,500.00
Daffodilians	826.40	-	-	-	-
Orting Historical Society	500.00	500.00	500.00	500.00	500.00
Food Bank	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00
Opportunity Center	2,500.00	2,500.00	5,625.00	7,500.00	10,000.00
Farmers Market	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00
Recovery Café	-	-	7,500.00	7,500.00	10,000.00
Total:	21,826	21,000	26,958	35,500	42,000

Streets

The Street Operating Fund manages the City's residential streets, city owned sidewalks, and other transportation-related activities.

These streets fund is managed by the Public Works Department. Efforts include:

- Thermal plastic and repainting of street markings;
- Snow & ice removal;
- Ditch cleaning;
- Street tree pruning;
- Sign maintenance & replacement;
- Construction and improvement of all non-arterial streets;

For 2019 the Streets fund has two major design projects in the work, first we have two grants from the state to complete design work on the pedestrian bridge over Highway 162 which is Phase 1 of the Emergency Evacuation System. The second project we are working on, which is also grant funded is design work on the Whitehawk Bypass. The new grant funds are shown in the below table under New Request. The following table summarizes the revenues and expenses of the Streets fund since 2016 and shows the 2019 budgeted amounts:

Streets	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	346,000.00	346,000.00	
Taxes	187,229	277,925	314,342	200,000	200,000	-	0.0%
Licenses and Permits	-	-	-	-	-	-	0.0%
Intergovernmental	197,461	199,297	150,287	160,000	163,000	3,000	1.9%
Goods and Services	-	-	-	-	-	-	0.0%
Fines and Penalties	-	-	-	-	-	-	0.0%
Miscellaneous	1,479	4,069	7,312	1,000	1,000	-	0.0%
Nonrevenues	-	-	-	-	-	-	0.0%
Transfers	-	-	-	-	-	-	0.0%
Other	-	3,630	-	-	-	-	0.0%
Total Revenue	386,169	484,921	471,940	361,000	710,000	349,000	96.7%
Expenditures							
New Request	-	-	-	-	614,255	614,255	0.0%
Salaries and Wages	40,883	54,273	51,957	70,968	74,790	3,822	5.4%
Personnel Benefits	22,577	32,090	24,340	32,531	33,957	1,426	4.4%
Supplies	1,481	2,760	2,245	5,000	5,500	500	10.0%
Services	221,941	211,328	199,537	195,230	195,230	-	0.0%
Intergovernmental	148	90	21	300	300	-	0.0%
CAPEX	22,049	48,692	22,400	39,725	11,800	(27,925)	-70.3%
Debt Principal	105	-	-	200	200	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	6,116	11,867	15,021	15,116	101,132	86,016	569.0%
Other	-	-	-	-	-	-	0.0%
Total Expenses	315,299	361,100	315,520	359,071	1,037,164	678,093	188.8%

Cemetery

This department serves individuals who are planning for their future resting place, families who need to schedule an interment and those visiting loved ones who are already laid to rest. The Cemetery:

- Assisting individuals planning for their future;
- Assisting family and friends who need to make arrangements for the repose of loved ones who have just passed away;
- Maintaining a peaceful and beautiful facility and grounds;
- Offering many options to fully serve the wishes of individuals, from a variety of plot options to columbarium niches.

There are no major changes in store for the Cemetery budget for 2019. We expect sales of cemetery logs and niches to continue to be slow. We are expecting to transfer about \$15 thousand to the cemetery fund from the general fund to help balance revenues and expenses. The following table summarizes the Cemeteries revenues and expenses since 2016 along with the 2019 budget:

Cemetery	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Goods and Services	37,357	16,074	20,257	18,500	18,500	-	0.0%
Miscellaneous	24	97	-	-	-	-	0.0%
Nonrevenues	264	-	279	200	200	-	0.0%
Transfers	-	4,394	12,935	15,300	15,300	-	0.0%
Total Revenue	37,646	20,565	33,471	34,000	34,000	-	0.0%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Salaries and Wages	15,683	16,009	9,872	11,473	10,466	(1,008)	-8.8%
Personnel Benefits	8,889	7,998	5,406	6,037	5,857	(180)	-3.0%
Supplies	2,272	250	2,698	2,625	2,625	-	0.0%
Services	2,391	4,299	13,548	5,931	5,931	-	0.0%
Intergovernmental	777	430	569	1,000	1,000	-	0.0%
CAPEX	24	-	-	-	-	-	0.0%
Debt Principal	-	-	-	-	-	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	4,833	5,803	5,009	7,023	10,020	2,997	42.7%
Total Expenses	34,869	34,789	37,102	34,088	35,898	1,810	5.3%

Parks

The Parks Department provides a variety of facilities and support for recreation, health, economic development, community building, and quality of life. This department develops long-range plans of future projects, buildings, and upgrades to park facilities and trails. In addition, the parks department tends to day-to-day maintenance and use of parks and City facilities including:

- Manages and waters daily the hanging baskets in Downtown area;
- Mows, cleans and maintains city owned athletic fields;
- Maintains the park play equipment;
- Maintains the portion of the Food Hills Trail that passes through the city;

The Parks fund had an expanded budget in 2018 compared to prior years due to a number of capital projects that we are expecting to complete either the end of 2018 or in 2019. These projects include: Phase 1 (\$150,000) of Calistoga Park, Whitehawk Park Equipment (\$50,000), and Gratzer Ball Field (\$600,000). We have a grant through the state department of commerce that will go towards funding part of the Gratzer Ball Field. The following table summarizes revenues and expenses since 2016 along with budgeted amounts for 2019:

Parks	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	255,624	352,976	390,249	270,000	270,000	-	0.0%
Intergovernmental	-	-	-	194,000	194,000	-	0.0%
Goods and Services	53,120	34,030	29,880	25,000	48,750	23,750	95.0%
Miscellaneous	5,392	10,033	9,993	4,800	4,800	-	0.0%
Transfers	-	-	-	10,000	-	(10,000)	-100.0%
Other	-	444	-	-	-	-	0.0%
Total Revenue	314,136	397,483	430,122	503,800	517,550	13,750	2.7%
Expenditures							
New Request	-	-	-	-	206,375	206,375	0.0%
Salaries and Wages	61,240	59,170	50,309	73,353	69,213	(4,140)	-5.6%
Personnel Benefits	34,045	28,115	21,207	38,474	38,052	(423)	-1.1%
Supplies	1,325	4,795	4,584	12,100	15,100	3,000	24.8%
Services	68,039	77,245	69,157	51,235	84,635	33,400	65.2%
Intergovernmental	159	114	129	100	100	-	0.0%
CAPEX	26,625	20,685	87,229	835,150	687,250	(147,900)	-17.7%
Debt Principal	60	-	-	500	500	-	0.0%
Debt Interest	-	-	-	-	-	-	0.0%
Transfers	4,193	12,534	15,529	16,925	105,088	88,163	520.9%
Total Expenses	195,686	202,659	248,143	1,027,837	1,206,312	178,475	17.4%

Tourism Fund

The tourism fund receives revenue via a tax on overnight accommodation within the City. Since we do not have any hotels or motels within the city, this revenue is derived via room or house sharing platforms like Vacation Rental by Owner or Airbnb. The money this fund receives can only be used to support tourism within Orting.

The following table represents a summary of revenues and expenses since 2016 including the 2019 budget:

Tourism	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	0.0%
Taxes	76	256	351	60	60	-	0.0%
Miscellaneous	38	47	90	10	10	-	0.0%
Total Revenue	114	303	441	70	70	-	0.0%
Expenditures							
New Request	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	-	-	-	5,720	5,720	-	0.0%
Total Expenses	-	-	-	5,720	5,720	-	0.0%

Transportation Benefit District

The Transportation Benefit District (TBD) was formed to help fund maintenance of existing streets and sidewalks. The mechanism by which this fund derives revenue is through a \$20 car tab fee that is charged to all vehicles registered within the City. In the past the stated goal of the fund was to chip seal or overlay about 10% of our streets per year. Since the tax was implemented, our mandate to maintain our sidewalk system has changed. In 2018 council approved of using TBD funds to help maintain sidewalks. In 2018 chip seal projects came in much more expensive than expected, so the City focused on grinding lips on our sidewalks.

For 2019 we are intending to do an overlay project on Corrin Ave. along with major maintenance on a number of sidewalks. There is also a request to purchase a grinding machine so that we do not have to contract out sidewalk grinding in the future.

The following table represents a summary of the fund's expenses since 2016 along with our budget for 2019:

TBD	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Taxes	132,581	135,991	120,387	130,000	140,000	10,000	7.7%
Miscellaneous	311	1,043	2,282	200	1,000	800	400.0%
Total Revenue	132,891	137,035	122,669	130,200	141,000	10,800	8.3%
Expenditures							
New Request	-	-	-	-	8,000	8,000	0.0%
Salaries and Wages	-	-	-	-	-	-	0.0%
Personnel Benefits	-	-	-	-	-	-	0.0%
Supplies	-	-	-	-	-	-	0.0%
Services	-	-	1,194	1,200	1,200	-	0.0%
CAPEX	165,996	103,738	19,220	120,000	190,000	70,000	58.3%
Total Expenses	165,996	103,738	20,414	121,200	199,200	78,000	64.4%

Emergency Evacuation Bridge

The Emergency Evacuation Bridge Fund exists to track revenues and expenses for the pedestrian bridge that is being designed to cross Highway 162. The City has nearly \$1 million in grant funding through the state that we will be using to pay for design work. Council approved a scope and budget for design work in the fall of 2018. After design is completed the city will work on finding grant funding opportunities for construction of the overpass.

Transportation Impact Fee Fund

Transportation Impact Fees are charged on all new homes that are constructed in Orting. These fees are designed to offset the impact of new construction on our transportation infrastructure. These funds are used on expanding existing infrastructure or new infrastructure. We budget for these fees based on how many new houses we anticipate to be constructed.

In 2018 the Transportation Impact Fund completed construction of a two way left turn way in front of Safeway. This has helped alleviate the backups that were caused when cars wanted to turn, and the project also realigned the highway through the Whitsell Street.

For the 2019 budget, we have money available to start acquiring right of way to complete the Whitehawk bypass that will intersect with Calistoga Avenue and Kansas Street. Below is a summary of the revenues and expenses of this fund since 2016 along with our 2019 budgeted amounts:

Transportation Impact	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Intergovernmental	-	643,661	400,189	-	-	-	0%
Goods and Services	189,112	300,860	178,367	105,000	132,000	27,000	26%
Miscellaneous	2,694	3,993	3,645	1,000	1,000	-	0%
Total Revenue	191,806	948,514	582,201	106,000	133,000	27,000	25%
Expenditures							
New Request	-	-	-	-	450,000	450,000	0%
Services	28	138,686	19,163	-	-	-	0%
CAPEX	17,322	1,018,775	578,314	100,000	-	(100,000)	-100%
Total Expenses	17,350	1,157,461	597,477	100,000	450,000	350,000	350%

Water Fund

The Public Works Department operates and maintains the operation of the utility while the Finance Department manages customer service, accounting, and utility billing. Every business and residence in Orting utilizes the water utility and it also serves a number of residences and businesses outside city limits.

The water fund wrapped up one of the big projects that had been on its books which was the Orville Road water line replacement. For 2019 the only major project is for the water fund is the replacement of drive units for the pumps at the Well 1 pump station. The water will also continue to build a fund balance as it has a number of pipelines, including the one from the Wingate Spring that are under mandate from the state to replace. The Wingate line alone is estimated to cost \$6 million. Below is a summary of the revenues and expenses since 2016 along with the 2019 budget amounts:

Water	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Goods and Services	1,738,692	1,927,099	1,830,330	1,879,100	1,973,000	93,900	5%
Fines and Penalties	25,080	37,775	34,865	22,000	22,000	-	0%
Miscellaneous	8,465	17,842	22,467	1,500	11,000	9,500	633%
Nonrevenues	3,000	3,000	1,500	-	-	-	0%
Transfers	-	-	-	-	-	-	0%
Other	-	47,004	-	-	-	-	0%
Total Revenue	1,775,237	2,032,720	1,889,162	1,902,600	2,006,000	103,400	5%
Expenditures							
New Request	-	-	-	-	715,390	715,390	0%
Salaries and Wages	315,992	372,857	330,030	420,305	467,974	47,669	11%
Personnel Benefits	151,071	159,109	146,152	200,246	209,498	9,251	5%
Supplies	25,339	37,159	32,189	50,500	50,500	-	0%
Services	273,480	294,063	281,119	341,170	383,870	42,700	13%
Intergovernmental	70,226	86,283	79,304	70,500	70,500	-	0%
CAPEX	72,839	1,345,909	409,525	382,600	101,300	(281,300)	-74%
Debt Principal	194,733	193,928	185,353	195,428	195,428	-	0%
Debt Interest	41,085	39,554	32,429	33,429	33,429	-	0%
Transfers	32,684	47,759	52,260	54,026	235,376	181,350	336%
Other	136,000	139,366	-	139,000	139,000	-	0%
Total Expenses	1,313,450	2,715,988	1,548,361	1,887,205	2,602,265	715,060	38%

Sewer Fund

The Public Works Department operates and maintains the utility while the Finance Department manages the customer service and accounting processes. Most businesses and residences in Orting uses the sewer utility, and the utility also serves a number of businesses and residences outside city limits, including the High Cedars neighborhood.

The sewer fund continued to build a fund balance during 2018 in anticipation of upgrades to the sewer plant that should start design in 2019. Below is a table that summarizes the revenues and expenses of the sewer fund since 2016 along with the 2019 budget amounts:

Sewer	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Goods and Services	2,983,125	2,417,016	2,202,131	1,964,100	2,568,300	604,200	31%
Miscellaneous	34,873	68,730	84,838	10,832	55,732	44,900	415%
Nonrevenues	136,000	136,000	-	136,000	136,000	-	0%
Transfers	-	-	-	-	-	-	0%
Other	-	1,502	-	-	-	-	0%
Total Revenue	3,153,998	2,623,248	2,286,968	2,110,932	2,760,032	649,100	31%
Expenditures							
New Request	-	-	-	-	1,258,515	1,258,515	0%
Salaries and Wages	332,322	352,023	351,219	459,515	468,620	9,105	2%
Personnel Benefits	146,247	152,078	147,610	210,730	197,980	(12,750)	-6%
Supplies	37,422	57,309	50,537	66,300	66,900	600	1%
Services	420,053	416,413	463,854	1,397,701	1,284,501	(113,200)	-8%
Intergovernmental	84,442	101,647	82,549	87,400	87,400	-	0%
CAPEX	1,260,917	716,230	523,910	1,430,900	1,422,900	(8,000)	-1%
Debt Principal	250,000	260,000	270,000	270,000	-	(270,000)	-100%
Debt Interest	26,760	16,435	5,656	5,968	500	(5,468)	-92%
Transfers	42,783	55,044	62,034	63,768	624,874	561,106	880%
Other	-	1,849	-	-	-	-	0%
Total Expenses	2,600,947	2,129,028	1,957,367	3,992,282	5,412,190	1,419,908	36%

Stormwater Fund

Orting is a city in a valley between two rivers. To say we have stormwater problems is like saying it rained on Noah. If you have lived here through a winter, you will know that ground water becomes surface water, and if you try digging even a few inches where you think it's dry, you will soon have a hole full of muddy water. The Public Works Department operates and maintains our stormwater system while the Finance Department manages the customer service and accounting processes.

In 2018 we continued to work towards certifying the Calistoga Levy which we anticipate will allow many homes to come out of the flood plain and allow homeowners to choose whether or not they want flood insurance. In 2019 we anticipate starting a new project on Calistoga Street that will upgrade the existing stormwater system and allow for better conveyance of stormwater to the river.

Below is a summary of revenues and expenses since 2016 along with 2019 budgeted amounts:

Stormwater	Actual		2018		2019 Budget	Change from 2018	
	2016	2017	Actual	Budget		\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Intergovernmental	352,648	111,247	20,377	341,200	325,000	(16,200)	-5%
Goods and Services	988,898	986,807	773,490	842,150	888,328	46,178	5%
Miscellaneous	5,119	15,519	20,110	2,500	10,500	8,000	320%
Transfers	-	-	-	-	-	-	0%
Other	-	1,502	-	-	-	-	0%
Total Revenue	1,346,665	1,115,075	813,976	1,185,850	1,223,828	37,978	3%
Expenditures							
New Request	-	-	-	-	521,690	521,690	0%
Salaries and Wages	211,980	208,841	168,753	240,508	298,115	57,607	24%
Personnel Benefits	89,795	87,558	67,784	106,427	135,260	28,834	27%
Supplies	8,596	8,839	10,536	11,300	12,600	1,300	12%
Services	107,464	138,047	91,982	411,335	375,335	(36,000)	-9%
Intergovernmental	4,674	6,649	9,335	6,700	6,700	-	0%
CAPEX	335,724	62,965	1,978	1,975,725	1,222,700	(753,025)	-38%
Debt Principal	45	-	-	100	100	-	0%
Debt Interest	-	-	-	-	-	-	0%
Transfers	6,426	14,406	16,643	17,560	223,232	205,672	1171%
Other	-	888	-	-	-	-	0%
Total Expenses	764,703	528,194	367,010	2,769,655	2,795,732	26,078	1%

Public Works Facility Building Fund

The City has been setting aside utility rates for over 20 years to fund the construction of a new public works shop and offices. This project should start in the fall of 2018 and be completed in the spring of 2020. This will allow our Public Works shop facilities to be centrally located instead of spread out across town. The new facility will also provide protection for nearly all of our rolling stock.

Revenue for this fund is solely derived from transfers from other funds, and the expenses are solely used to complete design and construction of the Public Works facility. The following table summarizes revenues and expenses since 2016 and shows our budgeted amounts for 2019:

Public Works Building	Actual		2018		2019	Change from 2018	
	2016	2017	Actual	Budget	Budget	\$	%
Revenues							
New Request	-	-	-	-	-	-	-
Miscellaneous	6,240	10,247	16,207	2,500	1,000	(1,500)	-60%
Transfers	82,500	77,499	82,500	82,500	1,200,000	1,117,500	1355%
Total Revenue	88,740	87,746	98,707	85,000	1,201,000	1,116,000	1313%
Expenditures							
New Request	-	-	-	-	-	-	0%
Services	40	23,610	58,377	162,300	50,000	(112,300)	-69%
CAPEX	-	-	330,967	1,232,700	1,150,000	(82,700)	-7%
Total Expenses	40	23,610	389,344	1,395,000	1,200,000	(195,000)	-14%

TABLE 1-1 CITY OF ORTING CAPITAL IMPROVEMENT PLAN

Capital Improvement	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	Unscheduled	TOTALS
Liquid Stream/Solids Handling													
Class A Solids Handling Improvements						\$584,929				\$2,670,384.64			\$5,340,769
Existing Lagoon Biosolids Dredging						\$584,929				\$684,285			\$1,269,214
TOTAL BIOSOLIDS IMPROVEMENTS						\$1,169,859				\$3,354,669	\$2,670,385		\$6,609,983
Water Reuse Treatment													
Water Reclamation Facilities (incl. tank, pumps)												\$1,973,211	\$1,973,211
TOTAL RECLAIMED WATER TREATMENT												\$1,973,211	\$1,973,211
Collection System Improvements													
Annual System Replacement/II&I Improvements	\$100,000		\$104,000	\$108,160	\$0	\$116,813	\$121,485	\$126,345	\$131,399	\$136,654	\$142,121		\$1,086,976
Rainier Lane Improvements						\$141,544							
Pump Station Upgrades					\$33,746	\$35,096	\$36,500	\$37,960	\$39,478	\$41,057	\$42,699		\$266,536
Puyallup River Pump Station*												\$139,450	
High Cedars Forcemain/Lift Station													
Public Works Building						\$1,169,859			\$200,000				
TOTAL COLLECTION SYSTEM:	\$100,000	\$100,000	\$104,000	\$108,160	\$33,746	\$1,463,311	\$157,985	\$164,304	\$370,877	\$177,712	\$184,820	\$139,450	\$1,354,000
Overall Facilities Upgrades/Replacements	\$50,000	\$50,000	\$52,000	\$54,060	\$56,243	\$58,493	\$60,833	\$63,266	\$65,797	\$68,428	\$71,166	\$74,012	\$670,000
TOTAL CIP	\$0	\$150,000	\$156,000	\$162,000	\$90,000	\$2,107,000	\$219,000	\$228,000	\$437,000	\$3,601,000	\$2,926,000	\$2,187,000	\$10,610,000

CITY OF ORTING
Stormwater Capital Improvement Plan Schedule - 10 Year Schedule

Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2012 (\$)	Year of Completion										Cost at Completion	
						2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		Unscheduled
Capital Improvement Projects																	
CIP No. 17 - Whitehawk Extension (Orting Circle to Groff Ave) - Conveyance and storage	2014	TIP 2	High	OTHERS	\$560,000												\$665,124
CIP No. 18 - Whitehawk Extension (Groff to Callisto)	2014	TIP 3	High	OTHERS	\$590,000												\$690,217
CIP No. 16 - Daifodil Extension - (Rocky Rd to Whitehawk) - Conveyance/storage	N/A	N/A	Low	OTHERS	\$612,000												\$905,749
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	C - 40%	\$245,000												\$322,504
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	C - 4%	\$11,000												\$14,673
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	C - 14%	\$43,000												\$56,328
CIP No. 10 - Corrin Avenue SE Improvements	2030	N/A	Low	C - 61%	\$436,000												\$573,241
CIP No. 20 Payallup River S setback Levees	2013	N/A	High	C/Grant	\$15,019,580	\$380,000	\$312,000				\$14,327,980					\$15,019,580	
CIP No. 21 - Culverts and Outfalls at WWTP	2017	N/A	Low	C	\$525,310												\$691,272
CIP No. 22 - Rainier Lane SE Improvements	2030	N/A	High	C	\$63,684												\$83,064
CIP Public Works Building	2017	N/A	High		\$260,000										\$200,000	\$260,000	
TOTAL - ADDITIONAL CAPITAL ASSET FUNDS REQ'D (Includes inflation)					\$18,126,654	\$390,000	\$312,000	\$0	\$0	\$15,672,918	\$0	\$0	\$2,000,000	\$0	\$2,463,766	\$18,912,348	
(City Funded through General Facility Charges)																	

CITY OF ORTING
Stormwater Capital Improvement Plan Schedule - 10 Year Schedule

Project No. - Description	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2012 (\$)	Year of Completion										Cost at Completion	
						2010	2011	2012	2013	2014	2015	2016	2017	2018	2019		Unscheduled
Capital Improvement Projects																	
CIP No. 19 - Village Green Division 1, 2 and 5 Outfall Maintenance and Modifications	2016	N/A	Low	O&M	\$408,314												\$538,103
CIP No. 8 - Callisto Street SE / River Avenue SE Outfall Improvements	2013	N/A	Low	O&M	\$500,658												\$659,093
CIP No. 7 - Bridge Street SE / River Avenue SW Improvements (Kamas)	2011	TIP 8	Low	O&M	\$436,545												\$561,202
CIP No. 9 - Bridge Street SW Improvements	2012	TIP 8	Low	O&M	\$137,734												\$181,243
CIP No. 5 - Callisto Street E Improvements - Varner Ave SE	2014	N/A	Low	O&M	\$98,298												\$129,354
CIP No. 6 - Callisto Street E Improvements - Corrin Ave SE	2014	N/A	Low	O&M	\$104,653												\$136,926
CIP No. 1 - Orting High School Carbon River Outfall Improvements	2015	N/A	Low	O&M	\$368,000												\$448,125
CIP No. 2 - Ammons Lane NE / Whitsell Street NW Improvements	2015	N/A	Low	O&M - 60%	\$439,413												\$483,758
CIP No. 4 - Whitsell Street NW / Eldredge Avenue NW Improvements	2012	TIP 7	Low	O&M - 65%	\$263,000												\$378,237
CIP No. 10 - Corrin Avenue SE Improvements	2030	N/A	Low	O&M - 39%	\$279,000												\$346,000
CIP No. 11 - Harman Way SW Improvements	2016	N/A	Low	O&M	\$62,318												\$96,498
CIP No. 15 - Deeded Lane SW Improvements	2016	N/A	Low	O&M	\$201,070												\$264,595
CIP No. 19 - Village Green Division 1, 2 and 5 Outfall Maintenance and Modifications	2016	N/A	Low	O&M	\$408,314												\$538,103
CIP No. 3 - Corrin Avenue NW Improvements	2014	N/A	Low	O&M - 95%	\$268,000												\$352,190
S5.A - Stormwater Management Program	Annual	N/A	Annual	O&M	\$67,000	\$90,480	\$97,000	\$94,098	\$97,863	\$101,778	\$105,849	\$110,083	\$114,466	\$119,066	\$123,828	\$128,331	\$1,044,531
S5.C.1 - Public Education and Outreach	Annual	N/A	Annual	O&M	\$9,000	\$9,000	\$9,000	\$9,234	\$9,734	\$10,224	\$10,529	\$10,850	\$11,184	\$11,517	\$11,810	\$12,110	\$108,055
S5.C.2 - Public Involvement and Participation	Annual	N/A	Annual	O&M	\$9,000	\$9,000	\$9,000	\$9,234	\$9,734	\$10,224	\$10,529	\$10,850	\$11,184	\$11,517	\$11,810	\$12,110	\$108,055
S5.C.3 - Illicit Discharge Detection and Elimination	Annual	N/A	Annual	O&M	\$22,000	\$22,000	\$22,000	\$23,195	\$24,747	\$26,797	\$28,766	\$30,850	\$33,133	\$35,622	\$38,215	\$40,924	\$324,134
S5.C.4 - Controlling Runoff from New Development, Redevelopment and Construction Sites	Annual	N/A	Annual	O&M	\$174,000	\$174,000	\$174,000	\$188,168	\$199,726	\$211,698	\$222,166	\$228,972	\$238,131	\$247,656	\$258,063	\$268,963	\$2,089,063
S5.C.5 - Pollution Prevention and O&M for Municipal Operations	Annual	N/A	Annual	O&M	\$67,000	\$67,000	\$67,000	\$67,863	\$70,549	\$73,234	\$75,920	\$78,606	\$81,292	\$83,978	\$86,664	\$89,350	\$704,531
SP - Reporting Requirements	Annual	N/A	Annual	O&M	\$9,000	\$9,000	\$9,000	\$9,234	\$9,734	\$10,224	\$10,529	\$10,850	\$11,184	\$11,517	\$11,810	\$12,110	\$108,055
Sub-total - Additional O&M Projects (Includes Inflation)					\$5,040,346	\$397,000	\$412,880	\$428,395	\$446,571	\$464,434	\$483,011	\$502,332	\$522,425	\$543,922	\$565,055	\$6,108,604	
(City Funded through Monthly Charges - Exclude Developer, Grant or LID Projects)					\$133,082	\$138,405	\$143,941	\$149,699	\$155,687	\$161,915	\$168,391	\$175,127	\$182,132	\$189,417	\$196,994	\$1,661,709	
Sub-total Projected O&M Expenses					\$133,082	\$138,405	\$143,941	\$149,699	\$155,687	\$161,915	\$168,391	\$175,127	\$182,132	\$189,417	\$196,994	\$1,661,709	
(Based on current O&M Expenses of approx. \$133K/yr. Inflated Yearly)																	

CITY OF ORTING																
Stormwater Capital Improvement Plan Schedule - 10 Year Schedule																
Project No. - Description SRRIP ENR - Capital and O&M	Year	TIP Priority Number	Project Priority	Funding Source	Cost Estimate Year 2012 (\$)	Year of Completion						Cost at Completion				
						2010	2011	2012	2013	2014	2015		2016	2017	2018	2019
TOTAL - Anticipated O&M Projects + Sub-total Projected O&M Expenses					3826	535,405	556,821	579,094	602,258	626,348	651,402	677,458	704,557	732,739	762,049	12,586,737
TOTAL ANNUAL COSTS (Capital and O&M)					\$915,405	\$868,821	\$879,094	\$902,258	\$916,299,266	\$951,402	\$977,458	\$1,004,557	\$1,032,739	\$1,062,049	\$1,092,049	\$31,449,085

Notes:

1. CIP 16, Duffield Extensions, to be paid for by others. Not listed.
2. Annual NPDES compliance for 2017 - 2020 based on 10 years and includes average inflation.
3. The capital City funding for the Population River Station L1 and L2 will be \$2 million in 2013.
4. Unscheduled project costs are inflated by 4% each year to 2019 dollars.

FUNDING SOURCE IDENTIFICATION

LD - Local Improvement District
 CAP - Capital
 O&M - Operation and Maintenance
 GRANT - Grant
 FEMA - Federal Emergency Management Agency
 OTHERS - Private Project

PROJECT PRIORITY IDENTIFICATION

Completed Within 0-5 years (2012 - 2014)
 Completed Within 6-10 years (2015 - 2017)
 Completed Within 11-15 years (2018 - 2020)
 Completed Within 16-20 years (2021 - 2030)

Transportation Improvement Plan

Agency: Orting
 Co. No.: 27
 City No.: 940

Co. Name: Pierce County
 MPO/RPTO PSRC

Hearing Date: 29-Aug-18
 Amend Date: _____

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds						
									Federal Fund Code	Federal Cost by Phase										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
6	1	Kansas Street Regrade from: Harman to: Calistoga Regrade, sidewalks, storm, sewer.	3	P	0.5	GS	ALL	1/1/2019					2,544	2,544	2,544					No
							Totals						2,544	2,544	2,544					
6	2	Whitehawk Blvd/SR 162 Intersection Improvement Whitehawk Boulevard from: to: Signalize intersection with existing lane configurations.	3 12	P	N/A		ALL	1/1/2020					636	636	636					Yes
							Totals						636	636	636					
6	3	Southwest Connector Orting Ave. NW to Groff Avenue NW Whitehawk Boulevard from: Orting Ave. NW to: Groff Avenue NW Southwest Connector	1	P	0.21	WSOG	ALL	1/1/2020					2,332	2,332	2,332					Yes
							Totals						2,332	2,332	2,332					
6	4	Whitehawk Extension – Groff to Calistoga Whitehawk Boulevard from: Groff Ave. NW to: Calistoga Street Construct 2/3 lane arterial from Groff Ave. to Calistoga St. at Skinner Way SW, water, sewer, storm, curb, sidewalk. (Cost is road only.)	1	P	0.42	GOWS	ALL	1/1/2020					3,710	3,710	3,710					Yes
							Totals						3,710	3,710	3,710					
7	5	Calistoga Street W. from: Corrin Avenue to: Puyallup River Bridge Regrade, sidewalks, curb and gutter, planter strips, parking, sewer, storm, water. Asphalt Overlay 2013. Block Number: 200,300,400, 500, 600, 700, 800	3	P	0.7 mi.	GP SWO	ALL	1/1/2020					4,028	4,028	4,028					No
							Totals						4,028	4,028	4,028					
7	6	Eldredge Avenue NW Regrade Eldredge Avenue NW from: Whitesell St. NW to: Calistoga St. W Regrade, paving, parking, sidewalks, sewer, storm. Block Number: 100, 200 (Also scheduled for chipseal - Priority # 8)	3	P	0.2	GOS	ALL	1/1/2021					1,219	1,219	1,219					
							Totals						1,219	1,219	1,219					
7	7	Bridge Street SE Regrade Bridge St. SE from: Washington Ave. S. to: River Ave. SE Curve Regrade, paving, parking, curb/gutter, sidewalks, replace water main. Block Number 100-300	3	P	0.13	GOW	ALL	1/1/2022					795	795	795				CE	No
							Totals						795	795	795					
9	8	River Avenue SE Regrade River Avenue SE from: Calistoga St. E. to: River Ave. SE Curve Block Number: 100-300 Regrade, paving, parking, sidewalks, replace water main, sewer, storm.	3	P	0.16	GW	ALL	1/1/2023					981	981	981					
							Totals						981	981	981					
14	9	Orting Emergency Evacuation Bridge System at Gratzler Avenue NW Pedestrian Bridge over SR 162	14	P	0.02	GOSW	ALL	1/1/2020	STP(s)	742	PSMP	1,590	0	2,332	2,332					
							Totals			742		1,590	0	2,332	2,332					
7	10	Brown St. SE from: Washington Ave to: Varner Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019												Yes
							Totals													
7	11	Brown St. SE from: Varner Ave to: Cul De Sac Chipseal Block 500	7	P	0.11		ALL	1/1/2019												Yes
							Totals													
7	12	Brown Way SE from: Brown St Cul De Sac to: Washington Ave Chipseal Block 400	7	P	0.1		ALL	1/1/2019												Yes
							Totals													
7	13	Brown Way SE from: Washington Ave to: END (Brown Way) Chipseal Block 400	7	P	N/A		ALL	1/1/2019												Yes
							Totals													

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds						
									Federal Fund Code	Federal Cost by Phase										
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
7	14	Washington Ave S from: Olive St to: 514 Washington	7	P	0.06		ALL	1/1/2019												Yes
		Totals																		Yes
7	15	Hardefeldt St from: Vamer to: Washington Chipseal Block 300	7	P	0.07		ALL	1/1/2019												Yes
		Totals																		Yes
7	16	Train Ave SE (dead end) from: River to: dead end Chipseal Block 400, 500	7	P	0.05		ALL	1/1/2019												Yes
		Totals																		Yes
7	17	Whitesell Ct NW from: Eldredge St to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019												Yes
		Totals																		Yes
7	18	Leber Ct NW from: Eldredge to: dead end Chipseal Block 300	7	P	0.02		ALL	1/1/2019												Yes
		Totals																		Yes
7	19	Callendar St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019												
		Totals																		
7	20	Callendar St NW from: Kensinton Ave to: Orting Ave Chipseal Block 300	7	P	0.06		ALL	1/1/2019												
		Totals																		
7	21	Callendar St NW from: Orting Ave to: Thompson Ave Chipseal Block 400	7	P	0.05		ALL	1/1/2019												
		Totals																		
7	22	Callendar St NW from: Thompson Ave to: Groff Ave Chipseal Block 400, 600	7	P	0.16		ALL	1/1/2019												
		Totals																		
7	23	Corrin Ave NW from: Whitehawk Blvd to: Corrin Ct Chipseal Block 500	7	P	0.01		ALL	1/1/2019												
		Totals																		
7	24	Corrin Ave NW from: Corrin Ct to: Rowe St Chipseal Block 500	7	P	0.14		ALL	1/1/2019												
		Totals																		
7	25	Corrin Ave NW from: Rowe St to: END (Corrin Ave) Chipseal Block 400	7	P	0.01		ALL	1/1/2019												
		Totals																		
7	26	Eldredge Ave NW from: Whitehawk Blvd to: Rowe St Chipseal Block 500	7	P	0.13		ALL	1/1/2019												
		Totals																		
7	27	Eldredge Ave NW from: Rowe St to: Callender Ct Chipseal Block 400	7	P	0.2		ALL	1/1/2019												
		Totals																		

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	28	Eldredge Ave NW from: Callendar Ct to: Callendar St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	29	Eldredge Ave NW from: Callendar St to: Eldredge Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	30	Eldredge Ave NW from: Eldrege Ct to: Whitesell St Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	31	Kensington Ave NW from: Rowwe St to: Callendar St Chipseal Block 400	7	P	0.12		ALL	1/1/2019													
		Totals																			
7	32	Groff Ave NW from: Callendar St to: Burnett Ct Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	33	Groff Ave NW from: Burnett Ct to: Thompson Ave Chipseal Block 200	7	P	0.08		ALL	1/1/2019													
		Totals																			
7	34	Groff Ave NW from: Thompson Ave to: Orting Ave Chipseal Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	35	Orting Ave NW from: Whitehawk Blvd to: Orting Ct Chipseal Block 500	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	36	Orting Ave NW from: Orting Ct to: Callendar St Chipseal Block 400	7	P	0.07		ALL	1/1/2019													
		Totals																			
7	37	Orting Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.2		ALL	1/1/2019													
		Totals																			
7	38	Rowe St NW from: Corrin Ave NW to: Eldredge Ave Chipseal Block 200	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	39	Rowe St NW from: Eldredge Ave to: Kensington Ave Chipseal Block 300	7	P	0.05		ALL	1/1/2019													
		Totals																			
7	40	Thompson Ave NW from: Callendar St to: Groff Ave Chipseal Block 300, 200	7	P	0.16		ALL	1/1/2019													
		Totals																			
7	41	401 Fairlane Street SW from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

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							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)	
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
7	42	220 Bowlin Ave NE from: Sidewalk Block 200	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	43	313 Bridge Street SW from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	44	406 Mill Ave. SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	45	416 Hardefeldt Street SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	46	401 Varner Ave SE (S/W on Hardefeldt) from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	47	415/419 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	48	420 Varner Ave SE from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	49	505 Varner Ave SE from: Sidewalk Block 500	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	50	307 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	51	317 Calistoga Street W from: Sidewalk Block 300	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	52	405/407 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	53	411 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	54	408 Calistoga Street W from: Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			
7	55	Grinnel Ave SW from: east side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019													
		Totals																			

Agency: Orting
 Co. No.: 27
 City No.: 940

Co. Name: Pierce County
 MPO/RPTO PSRC

Hearing Date: 29-Aug-18
 Amend Date: _____

Adoption Date: _____
 Resolution No: _____

Functional Class	Priority Number	Project Identification A. PIN/Federal Aid No. B. Bridge No. C. Project Title D. Street/Road Name or Number E. Beginning MP or Road - Ending MP or Road F. Describe Work to be Done	Improvement Type(s)	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditure Schedule (Local Agency)				Federal Funded Project Only			
							Project Phase	Phase Start (mm/dd/yyyy)	Fund Source Information						1st	2nd	3rd	4th Thru 6th	Envir. Type	R/W Required Date (mm/yy)		
									Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds								
									Federal Fund Code	Federal Cost by Phase												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
7	56	Grinnel Ave SW from: west side Deeded Lane and Kansas Street SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019														
							Totals															
7	57	Grinnel Ave SW from: west side Kansas St. SW and Fairlane St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	58	Hayes Ave SW from: east side Beeded Lane and Kansas St. SW Sidewalk Block 400	7	P	0.02		ALL	1/1/2019														
							Totals															
7	59	Hayes Ave SW from: west side Deeded Ln and Kansas St. SW Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	60	Eldredge Ave SW from: east side Kansas St. SW and Bridge St. SW Sidewalk Block	7	P	0.25		ALL	1/1/2019														
							Totals															
7	61	Cornin Ave SE from: est side Harman Way S and end of street Sidewalk Block 400/500	7	P	0.02		ALL	1/1/2019														
							Totals															
7	62	Olive St. SW from: Northside of street Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	63	Mill Ave SE from: Factory to: Bridge Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	64	Mill Ave SE from: Eastside from Christian Lane sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	65	Mill Ave SE from: Varner Ave SE to: Train St. SE Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
7	66	Varner Ave NW from: westside of Varner from Train Sidewalk Block	7	P	0.025		ALL	1/1/2019														
							Totals															
7	67	Bridge Street from: southside of Bridge Street Sidewalk Block	7	P	0.02		ALL	1/1/2019														
							Totals															
GRAND TOTALS FOR ORTING:							#REF!	#REF!	#REF!	#REF!												

Appendix B: Salary & Wages

2019 Salary Plan

Proposed

<u>Position</u>	<u>AWC Job</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
	<u>Code</u>		<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
General Gov						
City Administrator	105	44	1	GG	106,611.38	131,118.55
Building Official	580/624	27	1	GG	64,501.64	79,328.88
City Treasurer	125/635	36	1	GG	84,160.01	103,506.19
City Clerk	120	27	1	GG	64,501.64	79,328.88
Senior Accountant	250	20	1	GG	52,445.73	64,501.64
Parks & Rec Director	205/615	15	1	GG	45,240.15	55,639.68
Building Clerk	580	13	1	GG	42,643.18	52,445.73
Clerical II	210	15	1	GG	45,240.15	55,639.68
Accounting Clerk Entry	245	13	2	GG	42,643.18	52,445.73
Cashier	200	8	0	GG	36,784.38	45,240.15
Clerk Intern			1	GG	12.00	12.00
Court						
Court Administrator	680	27	1	Court	64,501.64	79,328.88
Court Clerk	215	13	1	Court	42,643.18	52,445.73
Police						
Police Chief	655	38	1	Police	89,285.35	109,809.72
Police Lieutenant	320	P28	2	Police	76,387.02	88,553.49
Police Officer	310	P24	8	Police	66,618.64	77,229.26
Code Enforcement Officer	310	22	1	Police	59,028.13	68,429.79
Police Records Clerk	302	11	1	Police	40,195.29	49,435.13
Reserve Officer (Hourly Rate)				Police	12.00	12.00
Public Works						
Public Works Director	645	36	1	PW	84,160.01	103,506.19
City Engineer	540	36	1	PW	81,452.80	103,506.19
Public Works Supervisor	605/620	26	1	PW	62,622.95	77,018.33
Waste Water Plant Supervisor	623	26	1	PW	62,622.95	77,018.33
Water Plant Operator	623	24	1	PW	59,028.13	72,597.16
Water Wastewater Operator II	497	18	3	PW	49,435.13	60,798.98
Water Wastewater Operator I	400/495	16	1	PW	46,597.35	57,308.87
Maintenance Worker II Lead	420	16	1	PW	46,597.35	57,308.87
Administrative Assistant, Public Wk.	210	18	1	PW	49,435.13	60,798.98
Stormwater Maintenance Worker II	420	15	1	PW	45,240.15	55,639.68
Maintenance Worker II	420	15	2	PW	45,240.15	55,639.68
Maintenance Worker I	400	13	2	PW	42,643.18	52,445.73

Fund Wage Breakout	Fund #	GF	Rec	Animal	Court	Police	Development	Bldg
		001	001	001	001	001	001	001
**Permits Clerk	Building Inspector	0%	0%			0%		100%
**Clerk Intern	Clerk Intern	30%	0%			0%		0%
Bethune	City Administrator	35%	0%			0%		1%
Bingham	Senior Accountant	53%	0%			0%		0%
Buttz-O'Harra	Clerical II	53%	0%			0%		0%
Corona	AR Clerk	8%	0%			0%		2%
Helgelien	Accounting Clerk I	4%	0%			0%		0%
Larson	City Treasurer	39%	0%			0%		0%
Lincoln	Building Official	0%	0%			0%		100%
Meek	Recreation Director	5%	70%			0%		0%
Montgomery	City Clerk	59%	0%			0%		1%
Court								
Woods	Court Administrator	0%	0%		100%	0%		0%
Kainoa	Court Clerk	0%	0%		100%	0%		0%
Public Works								
**City Engineer	City Engineer	0%	0%			0%	10%	0%
**Open Maintenance Posit	Maintenance Worker I	0%	0%			0%		0%
*New Stormwater Worker	Stormwater Maintenance Worker	0%	0%			0%		0%
Barfield	Public Works Supervisor	0%	0%			0%		0%
Bingham M	Maintenance Worker II	0%	0%			0%		0%
Canonica	Water/Wastewater Operator II	0%	0%			0%		0%
Elder	Maintenance Worker I	0%	0%			0%		0%
Ewing	Water/Wastewater Operator II	0%	0%			0%		0%
Harter	Water/Wastewater Operator II	0%	0%			0%		0%
Hinds	Administrative Assistant	0%	0%			0%		0%
Huffman	Water/Wastewater Opera II	0%	0%			0%		0%
Jones	Water Worker in Training	0%	0%			0%		0%
Nale	Maintenance Worker I	0%	0%			0%		0%
Reed	Public Works Director	0%	0%			0%		0%
Rundle	Senior W/ WW Plant Operator	0%	0%			0%		0%
Police								
Gard	Police Chief	0%	0%			100%		0%
Swanson	Police Clerk	0%	0%			100%		0%
**Open Lieutenant	Police Lieutenant	0%	0%			100%		0%
Boone	Police Officer	0%	0%			100%		0%
Burson	Police Officer	0%	0%			100%		0%
Cassatt	Police Officer	0%	0%			100%		0%
Deffit	Police Officer	0%	0%			100%		0%
Gabreluk	Police Officer	0%	0%			100%		0%
Hattaway	Police Officer	0%	0%			100%		0%
Scott	Police Officer	0%	0%			100%		0%
Taylor	Police Officer	0%	0%			100%		0%
Turner	Police Officer	0%	0%			100%		0%
Isenhardt	Code Enforcement Officer - .55 FTE	0%	0%			55%		0%
Reserves (2) @ \$12	Police Reserves	0%	0%			100%		0%
Overtime		0%	0%			100%		0%

Fund Wage Breakout	Streets	Streets C	Cemtry	Parks	Parks C	Water	Sewer	Storm	Total
	101	Cap	104	105	Cap	401	408	410	
**Permits Clerk	0%		0%	0%		0%	0%	0%	100%
**Clerk Intern	0%		0%	0%		0%	0%	0%	30%
Bethune	4%		0%	1%		20%	20%	19%	100%
Bingham	3%		2%	3%		16%	16%	7%	100%
Buttz-O'Harra	3%		0%	3%		16%	13%	12%	100%
Corona	0%		0%	0%		30%	30%	30%	100%
Helgelien	0%		0%	0%		32%	32%	32%	100%
Larson	3%		0%	2%		19%	19%	18%	100%
Lincoln	0%		0%	0%		0%	0%	0%	100%
Meek	0%		0%	10%		5%	5%	5%	100%
Montgomery	3%		0%	0%		12%	13%	12%	100%
Court									
Woods	0%		0%	0%		0%	0%	0%	100%
Kainoa	0%		0%	0%		0%	0%	0%	100%
Public Works									
**City Engineer	10%		0%	1%		27%	32%	20%	100%
**Open Maintenance Posit	12%		3%	12%		25%	22%	26%	100%
*New Stormwater Worker	5%		0%	0%		0%	0%	95%	100%
Barfield	3%		1%	2%		82%	7%	5%	100%
Bingham M	12%		8%	35%		5%	10%	30%	100%
Canonica	5%		0%	1%		75%	15%	4%	100%
Elder	15%		1%	17%		6%	18%	43%	100%
Ewing	2%		0%	0%		87%	8%	3%	100%
Harter	3%		0%	1%		10%	86%	0%	100%
Hinds	5%		0%	1%		32%	36%	26%	100%
Huffman	1%		0%	1%		6%	91%	1%	100%
Jones	0%		0%	0%		85%	10%	5%	100%
Nale	12%		3%	21%		15%	15%	34%	100%
Reed	6%		0%	1%		30%	35%	28%	100%
Rundle	0%		0%	0%		3%	97%	0%	100%
Police									
Gard	0%		0%	0%	0%	0%	0%	0%	100%
Swanson	0%		0%	0%	0%	0%	0%	0%	100%
**Open Lieutenant	0%		0%	0%	0%	0%	0%	0%	100%
Boone	0%		0%	0%	0%	0%	0%	0%	100%
Burson	0%		0%	0%	0%	0%	0%	0%	100%
Cassatt	0%		0%	0%	0%	0%	0%	0%	100%
Deffit	0%		0%	0%	0%	0%	0%	0%	100%
Gabreluk	0%		0%	0%	0%	0%	0%	0%	100%
Hattaway	0%		0%	0%	0%	0%	0%	0%	100%
Scott	0%		0%	0%	0%	0%	0%	0%	100%
Taylor	0%		0%	0%	0%	0%	0%	0%	100%
Turner	0%		0%	0%	0%	0%	0%	0%	100%
Isenhart	5%		0%	0%	0%	10%	20%	10%	100%
Reserves (2) @ \$12	0%		0%	0%	0%	0%	0%	0%	100%
Overtime	0%		0%	0%	0%	0%	0%	0%	100%

Appendix C: New Requests

New requests are broken out into various funds, with a summary on page C-2 and C-3. New requests are also ranked in importance; low, medium, high. At least one of the requests has a contractual requirement, with the contract previously having been approved by council, and that is noted in the request's priority box.

For utility and streets funds, requests are ranked differently. The rankings are as follows:

- CIP or SIP – these requests have been identified on the included and previously adopted Capital Improvement Plans, or Streets Improvement Plan. These plans can be found in Appendix A of the budget. These items tend to be capital upgrades, or new capital items, and typically live within the budget document for several budget cycles (especially for the larger items) until design starts and moves on to construction.
- Regulatory – this type of request addresses a regulatory matter that the city would like to get ahead of. This type of request is the most urgent as not funding the request would mean reducing resources, or staff time in other areas of our government.
- Discretionary – these items can represent requests that would lead to improvements in efficiency, or replacing equipment, or asking for new items that management believe would lead to more efficiently doing our jobs or better serving the public.

Schedule of New Requests

	<u>Council</u>	<u>Judicial</u>	<u>Exec.</u>	<u>Clerk/Finance</u>	<u>Legal</u>	<u>Police</u>	<u>Jail</u>	<u>Building</u>	<u>Emg. Mnmt.</u>
Building - Electronic Plan Review/Field Inspection	-	-	-	-	-	-	-	4,900.00	-
City Wide - City Hall Construction	-	-	-	-	-	-	-	-	-
City Wide - Code Enforcement Officer	-	-	-	-	-	-	-	-	-
City Wide - Communication Plan	-	-	17,500.00	-	-	-	-	-	-
City Wide - Economic Development Plan	-	-	-	-	-	-	-	-	-
City Wide - Emergency Management Planning	-	-	-	-	-	-	-	-	14,000.00
City Wide - Hazard Mitigation Equipment	-	-	-	-	-	-	-	-	5,425.00
City Wide - Digital First Aid Stations	-	-	-	-	-	-	-	-	2,450.00
City Wide - WiFi	-	-	-	9,000.00	-	6,000.00	-	-	-
City Wide - Digitizing Records	-	3,000.00	-	1,500.00	-	-	-	15,000.00	-
Clerk/Finance - City Clerk Intern	-	-	-	7,610.00	-	-	-	-	-
Court - Document Management Software	-	8,500.00	-	-	-	-	-	-	-
Police - Accreditation	-	-	-	-	-	1,000.00	-	-	-
Police - Duty Sidearms	-	-	-	-	-	5,000.00	-	-	-
Police - Less than Lethal Equipment	-	-	-	-	-	5,000.00	-	-	-
Police - Rifles	-	-	-	-	-	5,000.00	-	-	-
Public Works - Maintenance Facility	-	-	-	-	-	-	-	-	-
Public Works - Hillside Mower	-	-	-	-	-	-	-	-	-
Sewer - I&I Projects	-	-	-	-	-	-	-	-	-
Sewer - Lift Stations	-	-	-	-	-	-	-	-	-
Sewer - Solids Handling Design	-	-	-	-	-	-	-	-	-
Storm - Calistoga/Kansas Conveyance	-	-	-	-	-	-	-	-	-
Storm - Stormwater Worker	-	-	-	-	-	-	-	-	-
Streets - Design - SW Connector	-	-	-	-	-	-	-	-	-
Streets - Van Pool	-	-	-	-	-	-	-	-	-
Transportation Benefit District - Sidewalk Sander	-	-	-	-	-	-	-	-	-
Transportation Impact - SW Connector ROW	-	-	-	-	-	-	-	-	-
Utility Rate Study	-	-	-	-	-	-	-	-	-
Water - Harman Reservoir Demo	-	-	-	-	-	-	-	-	-
Water - Well 1 VFD's	-	-	-	-	-	-	-	-	-
Water - Central Metering Technology	-	-	-	-	-	-	-	-	-
Total	-	11,500.00	17,500.00	18,110.00	-	22,000.00	-	19,900.00	21,875.00

<u>Planning</u>	<u>Parks&Rec</u>	<u>Gen. Other</u>	<u>Streets</u>	<u>Cemetery</u>	<u>Parks</u>	<u>TBD</u>	<u>Transp. Imp.</u>	<u>Water</u>	<u>Sewer</u>	<u>Storm</u>	<u>Total</u>
-	-	-	-	-	-	-	-	-	-	-	4,900.00
-	-	2,700,000.00	200,000.00	-	200,000.00	-	-	500,000.00	1,200,000.00	500,000.00	5,300,000.00
-	-	63,250.00	5,750.00	-	-	-	-	11,500.00	23,000.00	11,500.00	115,000.00
-	-	-	1,750.00	-	1,750.00	-	-	5,250.00	5,250.00	3,500.00	35,000.00
-	-	25,000.00	-	-	-	-	-	-	-	-	25,000.00
-	-	-	2,000.00	-	2,000.00	-	-	8,000.00	10,000.00	4,000.00	40,000.00
-	-	-	775.00	-	775.00	-	-	3,100.00	3,875.00	1,550.00	15,500.00
-	-	-	350.00	-	350.00	-	-	1,400.00	1,750.00	700.00	7,000.00
-	-	-	1,500.00	-	1,500.00	-	-	4,500.00	4,500.00	3,000.00	30,000.00
-	-	-	-	-	-	-	-	4,500.00	4,500.00	1,500.00	30,000.00
-	-	-	-	-	-	-	-	-	-	-	7,610.00
-	-	-	-	-	-	-	-	-	-	-	8,500.00
-	-	-	-	-	-	-	-	-	-	-	1,000.00
-	-	-	-	-	-	-	-	-	-	-	5,000.00
-	-	-	-	-	-	-	-	-	-	-	5,000.00
-	-	-	-	-	-	-	-	-	-	-	5,000.00
-	-	-	90,000.00	-	90,000.00	-	-	210,000.00	600,000.00	210,000.00	1,200,000.00
-	-	-	2,880.00	-	-	-	-	8,640.00	8,640.00	37,440.00	57,600.00
-	-	-	-	-	-	-	-	-	250,000.00	-	250,000.00
-	-	-	-	-	-	-	-	-	1,100,000.00	-	1,100,000.00
-	-	-	-	-	-	-	-	-	800,000.00	-	800,000.00
-	-	-	-	-	-	-	-	-	-	1,000,000.00	1,000,000.00
-	-	-	3,590.00	-	-	-	-	-	-	68,210.00	71,800.00
-	-	-	400,000.00	-	-	-	-	-	-	-	400,000.00
-	-	-	5,000.00	-	-	-	-	-	-	-	5,000.00
-	-	-	-	-	-	8,000.00	-	-	-	-	8,000.00
-	-	-	-	-	-	-	450,000.00	-	-	-	450,000.00
-	-	-	-	-	-	-	-	20,000.00	20,000.00	20,000.00	60,000.00
-	-	-	-	-	-	-	-	60,000.00	-	-	60,000.00
-	-	-	-	-	-	-	-	150,000.00	-	-	150,000.00
-	-	-	-	-	-	-	-	35,000.00	-	-	35,000.00
-	-	-	-	-	-	-	-	-	-	-	-
-	-	2,788,250.00	713,595.00	-	296,375.00	8,000.00	450,000.00	1,021,890.00	4,031,515.00	1,861,400.00	11,281,910.00



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
---	---------------------	------------------------	--------------------

A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Electronic Plan Review/Field Inspection		Building		General (001)	
2019 Cost:		2020 Cost:		Priority:	
\$ 4,900.00		\$ 200.00		Discretionary-1	
		Department Contact: Tim Lincoln			

Description of Request:
 Building Department is requesting to Purchase: 1 Windows tablet Tablet, 1 - 42 inch touch screen monitor to do electronic plan review and will need to Purchase software to do electronic Plan reviews.

Justification of Request/Cost of Denial:
 The Building Department is making a request for ELECTRONIC PLAN REVIEW by using a speicalized 42" touch screen monitor. This technology will expedite the permitting process and reduce the storage of paper/ rolled plans. By having the ability to offer electronic plan review, allows for developers, planners and engineers to submit their drawings via email. (Commercial plans are required to remain with the jurisdictional building department.)

 The purchase of a WINDOWS TABLET will implement on site recording of inspections and to access property information while in the field. The city's current permitting software is already programed for the use of a tablet. At this time, recording of inspections is completed in the field on paper and once again after returning to the office on the computer. The tablet would eliminate the second recording.

Alternatives (Delayed Funding/Partial Funding):
 If we are not in a possition to Purchase all that is requested we would like to put as a priority the purchase of the tablet to help in the speeding up and recording of inspections.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies	\$ 200.00	Supplies	\$ 200.00
Other		Other	
Capital	\$ 4,700.00	Capital	
Total	\$ 4,900.00	Total	\$ 200.00

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of general fund building revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:	Department:	Fund:
New City Hall Design/Construction	City Wide	All Funds

2019 Cost:	2020 Cost:	Priority:	
\$ 5,300,000.00	\$ -		Department Contact: Mayor Penner/Mark Bethune

Description of Request:
 This amount would cover completion of the design and then construction of a future city hall building. Based on the final costs provided by the architect, this request may require the issuance of debt. The City currently owns land at the corner of Bridge St. and Washington Ave. where it intends to locate new facilities.

Justification of Request/Cost of Denial:
 The city sold its Public Safety Building in 2017 with the intent to use the proceeds to construct new Police, Court, and Council Chambers, and with the intent to collocate with the rest of the city administrative staff currently located at City Hall. The Police and Court departments are currently leasing back space from the Fire District (the entity that purchased the Public Safety Building from the city), and our lease ends in December 2020. City Hall is also becoming a more difficult space to utilize for administrative staff as staffing has grown over the past several years to accommodate the growth in our population and services provided.

Alternatives (Delayed Funding/Partial Funding):
 If Council decides that it is not feasible to complete construction of a new City Hall, staff would still recommend moving forward with construction of Police, Court, and Council Chambers. If Council decides to delay the project to some point in the future, staff would start looking for where Police and Court could be located in the event the Fire District did not extend our lease past 2020. If funding was delayed, or only partially allocated, staff would provide Council with ideas on how to make the Current City Hall more usable and accessible.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 5,300,000.00	Capital	
Total	\$ 5,300,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of our major operating funds. If additional funding were needed to complete the project, some sort of debt would be issued.



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Full Time Code Enforcement Officer		City Wide		General (001)	
2019 Cost:		2020 Cost:		Priority:	
\$ 115,000.00		\$ 121,000.00		Low	
		Department Contact: Chris Gard/Mark Bethune			

Description of Request:
 We are requesting moving our code enforcement officer from part time to full time in 2019. This change would allow this individual to spend more time on code enforcement issues through the City. This person would also be able to take on some administrative tasks within the police department including evidence custodian, court security, and quartermaster.

Justification of Request/Cost of Denial:
 This request stems out of a request from citizens and council to spend more time addressing problem properties and code enforcement issues throughout town. This would also provide more availability for our Public Works department to use the Code Enforcement Officer as they notice issues in the field like gaining compliance or issuing infractions for our Fats Oil and Grease (FOG) program. If this request is not approved we would continue to use our contracted evidence custodian, and quartermaster duties would continue to fall on one of the officers. On the code enforcement side, as we have continued to grow as a city, we continue to have a number of minor issues that take longer to be addressed as our Code Enforcement Officer focuses his time and energy on larger issues.

Alternatives (Delayed Funding/Partial Funding):
 The only alternative is to continue funding Code Enforcement as a part time position.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ 77,000.00	Wages	\$ 81,000.00
Benefits	\$ 38,000.00	Benefits	\$ 40,000.00
Supplies	\$ -	Supplies	
Other		Other	
Capital		Capital	
Total	\$ 115,000.00	Total	\$ 121,000.00

One Time Expense	x	Continuous Funding Request
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Funding Source Description:
 The City currently spends about \$70,000 a year on salary and benefits for a code enforcement officer, so the net cost increase for 2019 would be approximately \$45,000, and could be shared with our utility funds as the Officer's work involves addressing problems that impact those funds.



CITY OF ORTING BUDGET REQUEST

<input checked="" type="checkbox"/>	Capital Item		Change in Staff	<input checked="" type="checkbox"/>	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:	Department:	Fund:
Communications Plan	City Wide	All

2019 Cost:	2020 Cost:	Priority:	Medium
\$ 35,000.00	\$ 5,500.00	Department Contact:	Mark Bethune

Description of Request:
 The City Administrator and CGA have been tasked with developing a robust Communications plan. The request includes communication training (\$2,500), quarterly newsletters (\$5,000), a website update (\$20,000) and associated maintenance (\$5,000), an intranet (\$2,000), and money to keep our city booth updated (\$500).

Justification of Request/Cost of Denial:
 A strong and comprehensive communication plan can improve the efficiency and effectiveness of city staff, encourage more citizen input and increase better city communication to the citizens. Denial will keep the city at status quo. The negative impact is mostly staff morale, continued citizen activity to provide communications that are not at the quality and neutrality that the city desires, and a less involved citizenry.

Alternatives (Delayed Funding/Partial Funding):
 If council delays funding for this request, we would bring it back in part or in whole in 2020. Partial funding is an option for items council finds most useful.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ 5,500.00	Supplies	\$ 500.00
Services	\$ 9,500.00	Services	\$ 5,000.00
Capital	\$ 20,000.00	Capital	\$ -
Total	\$ 35,000.00	Total	\$ 5,500.00

<input checked="" type="checkbox"/>	One Time Expense		<input checked="" type="checkbox"/>		Continuous Funding Request
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Funding Source Description:
 General revenues of general fund and enterprise funds. General (50%), Streets (5%), Parks (5%), Water (15%), Sewer (15%), Storm (10%)



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	X	New Program
<p>A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.</p>			

Title:		Department:		Fund:	
Digitizing Records		City Clerk/City Wide		Various	
2019 Cost:		2020 Cost:		Priority:	
\$ 30,000.00		\$ 20,000.00		High	
		Department Contact:		Jane Montgomery	

Description of Request:
 This request would allow various departments throughout the city to have records scanned and stored in a digital format to allow for quicker retrieval, and to save space in future municipal facilities.

Justification of Request/Cost of Denial:
 As the city considers future municipal facilities, and different technologies to make our workflows more efficient, we need to convert old records to a digital format to more efficiently allocate space in the new city hall and populate various software with relevant records. If this request is not fulfilled, we will have to figure out where to store various records in the new city hall, including adding additional storage space or renting storage space. For various workflow software, we will have to have staff spend time scanning records, and for records that are too large for us to scan like engineering drawings and civil plans, we will still have to send those items out for scanning.

Alternatives (Delayed Funding/Partial Funding):
 If this request is delayed, we will have to figure out how to store paper records in the new city hall, which may include renting additional storage space. If this request is partially funded, we could incrementally reduce the space required for storing paper records.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Service	\$ 30,000.00	Other	\$ 20,000.00
Capital		Capital	
Total	\$ 30,000.00	Total	\$ 20,000.00

One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 This request would be paid for by court 10%, building 50%, finance 5%, water 15%, sewer 15%, storm 5%



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
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Economic Development Plan	City Wide	General (001)
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2019 Cost:	2020 Cost:	Priority:	Low
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\$ 25,000.00	\$ -	Department Contact:	Mark Bethune
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Description of Request:

The City Administrator and the Community and Governmental Affairs Committee are requesting funds to improve the economic vitality of the city. We intend to work with council to determine goals and strategies for doing this. This request is for \$25,000 in match money for a CERB grant.

Justification of Request/Cost of Denial:

The City has an obligation to the citizens and its business community to improve the economic environment as it can. Sufficient City revenues are dependent on a business environment that is healthy and growing. Reduced or stagnant revenues will result in reduced staffing and/or services

Alternatives (Delayed Funding/Partial Funding):

There are opportunities to spread out costs over a few years without significant impact. We hope to bring back additional items that will need council funding and initiative in 2020.

Cost Breakdown:

	2019 Associated Cost
Wages	\$ -
Benefits	\$ -
Supplies	\$ -
Services	\$ 25,000.00
Capital	\$ -
Total	\$ 25,000.00

	2020 Associated Cost
Wages	\$ -
Benefits	\$ -
Supplies	\$ -
Services	\$ -
Capital	\$ -
Total	\$ -

X One Time Expense	X Continuous Funding Request
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Funding Source Description:

This request would be funded out of revenue of the general fund.



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:
Hazard Mitigation Planning		Emergency Management		Various
2019 Cost:	2020 Cost:	Priority:	Medium	
\$ 40,000.00	\$ 15,000.00	Department Contact: Mark Bethune		

Description of Request:
 This request is to bring in a consultant to build and write up a new Comprehensive Emergency Management Plan and a Continuity of Operations Plan.

Justification of Request/Cost of Denial:
 The City is vulnerable to catastrophic events including Lahar and earthquake. The current plan may be insufficient to meet city needs and to reduce loss of life and destruction of property.

Alternatives (Delayed Funding/Partial Funding):
 The council could decide to partially fund this request and focus on only one aspect of the emergency management planning.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Service	\$ 40,000.00	Service	\$ 15,000.00
Capital		Capital	
Total	\$ 40,000.00	Total	\$ 15,000.00

x One Time Expense	x Continuous Funding Request
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Funding Source Description:
 35% general fund, 5% Parks, 5% Streets, 25% Sewer, 20% Water, 10% Storm



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	X	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:
Hazard Mitigation Equipment and supplies		Emergency Management		Various
2019 Cost:	2020 Cost:	Priority:	High	
\$ 19,500.00	\$ 2,000.00	Department Contact: Mark Bethune		

Description of Request:
 The PD is requesting funding for a drone that would provide surveillance of catastrophic events, as well as search and rescue capability. The city of Orting is vulnerable to several hazards including Lahar and large scale earthquakes. Drones provide the eyes to see damage as well as rescue opportunities. The second item as part of this request is ham radio equipment to be used in catastrophic events where regular communications are disrupted. The third item is educational materials for the citizens to help them be prepared.

Justification of Request/Cost of Denial:
 The City of Orting is subject to catastrophic events including a massive lahar and a large scale earthquake. The requested capital equipment and supplies will provide some ability for the city to respond more effectively.

Alternatives (Delayed Funding/Partial Funding):
 The equipment/supplies can be purchased over a longer period of time.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ 2,000.00	Supplies	\$ 2,000.00
Other	\$ -	Other	
Capital	\$ 17,500.00	Capital	\$ -
Total	\$ 19,500.00	Total	\$ 2,000.00

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 The drone is being paid for by a FEMA grant. The balance of the request would be paid for out of the general fund and the enterprise funds. 35% General Fund, 5% Streets, 5% Parks, 20% Water, 25% Sewer, 10% Stormwater



CITY OF ORTING BUDGET REQUEST

X	Capital Item		X	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:
City Wide WiFi		City Wide		Various
2019 Cost:	2020 Cost:	Priority:	High	
\$ 30,000.00	\$ -	Department Contact:	Mark Bethune	

Description of Request:
 Many of the tasks that city employees complete are reliant on network and internet connectivity. Our costs for wireless data have been increasing as more of our business becomes electronic. The City intends to implement additional technologies in 2019 including an asset/work management system that will require our employees to carry devices that consume mobile data. One of the ways we can offset our mobile data costs and expand other our ability to pursue other opportunities, including remote utility management, is by implementing a city wide WiFi system. This will allow our people including Police, Public Works, Management, and Council to have access to the City's technology infrastructure from any place within the City. This would be a multiyear project, and various services that use this technology as its backbone would be rolled out over the coming years. The first iterations of this system would not provide for public access to the internet through the City's WiFi network.

Justification of Request/Cost of Denial:
 Based on the amount of money we currently spend on mobile data for the Police, we believe that a City wide WiFi network would pay for itself in less than 5 years. As our Public Work staff become consumers of mobile data in the coming year, that payback period will shrink.

Alternatives (Delayed Funding/Partial Funding):
 Council could partially fund this request in which case we would focus the network in some of our core areas and expand over the coming years.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Services	\$ 30,000.00	Services	\$ -
Capital	\$ -	Capital	\$ -
Total	\$ 30,000.00	Total	\$ -

X	One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 This request would be funded out of: General (50%), Streets (5%), Parks (5%), Water (15%), Sewer (15%), Storm (10%)



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	X	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Digital First Aid Stations		Emergency Management		Various
2019 Cost:	2020 Cost:	Priority:	High	
\$ 7,000.00	\$ 5,000.00	Department Contact:	Chris Gard	

Description of Request:
 Purchase four (4) Mobilize Rescue Comprehensive Rescue Systems and twelve (12) Mobilize Rescue Compact Rescue Systems which are comprehensive, digitally supported emergency medical rescue systems that provide digital instructions and modern supplies to manage severe bleeding, cardiac arrest, seizures, choking and more. These systems would be placed at City Hall, the Police Department, Public Works Facility, and the Multi Purpose Center. This request is also made to equip our officers with similarly supported Compact Rescue Systems.

Justification of Request/Cost of Denial:
 The system includes a digital screen with an app that provides "just in time" training to help untrained bystanders save lives in the event of an unexpected medical occurrence or natural disaster. For ease of use, the equipment is color-coded to match the instructions exactly. In times of crisis and panic, this equipment would enhance workplace and community safety with the potential of saving lives. The cost of denial would be to rely on biannual training for employees and potentially untrained community members to perform emergency first aid and CPR, trusting that they will remember the specific details of administering such care in times of panic and rapidly changing environments.

Alternatives (Delayed Funding/Partial Funding):
 If council decides to partially fund this request, we would likely bring it back in subsequent years. If council decided to partially fund the request, we could purchase a smaller number of the systems and roll them out over a longer period of time.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages		Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 7,000.00	Capital	\$ 5,000.00
Total	\$ 7,000.00	Total	\$ 5,000.00

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of the general proceeds of the general fund and enterprise funds. Associated training costs with implementing this program will come out of the training portion of the budget.



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
City Clerk Intern	Clerk	General (001)

2019 Cost:	2020 Cost:	Priority:	
\$ 7,610.00	\$ -		Department Contact: Jane Montgomery

Description of Request:
 This request is to fund a paid intern in the Clerk's office who would assist with records management and preparing for City Council Meetings. This request would fund 12 hours per week, and the pay would be \$12 per hour.

Justification of Request/Cost of Denial:
 As part of the Matrix study, they recommended adding an additional clerical person to assist in the Clerk's office. Over the past year though, the Clerk has been able to offload planning responsibilities to the City Planner, allowign her to focus more time on records management. The Clerk and her current intern, who has been paid primarily through a work study program through Pierce College, have been able to work through a number of old records, but there is still a large amount of records throughout the City that need to be digitized, archived, or destroyed. This position would continue to assist the clerk in that role. This request also benefits as we look to construct a new City Hall. All the records we have take up space that could be eliminated or shrunk by having a good record management program. This request helps the City to reduce the records that will need to be transferred and stored in the new City Hall.

Alternatives (Delayed Funding/Partial Funding):
 The council could choose to have this as an unpaid volunteer position, or reduce the amount of funding and time that is authorized.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ 7,500.00	Wages	
Benefits	\$ 110.00	Benefits	
Supplies	\$ -	Supplies	
Service	\$ -	Service	
Capital	\$ -	Capital	
Total	\$ 7,610.00	Total	\$ -

x	One Time Expense	x	Continuous Funding Request
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This request would be paid for out of the general fund.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	x	New Program
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Codesmart/ocourt, document indexing software

Title:		Department:		Fund:
Document Management Software		Court		General (001)
2019 Cost:	2020 Cost:	Priority:	Discretionary-1	
\$ 8,500.00	\$ 8,000.00	Department Contact: Kaaren Woods		

Description of Request:
 We are a small Municipal Court, however we have a significant amount of filings every year despite our size. The court's staff consists of the Court Administrator and one full time clerk. We are producing a significant amount of paperwork each year, each month, each week and each day. With every piece of paper that is manually filled out, there is potential for human error. While the staff is incredibly efficient and careful, we as a court are dealing with people's freedoms and their rights, and liability if we make an error. Our staff is trained well, but the more automated we can be, the more efficient we can be, the more safeguards we can employ, the less likely we will face liability, and our goal of being a higher performing court can be met. We are respectfully requesting approval for CodeSmart (OCourt System).

Justification of Request/Cost of Denial:
 CodeSmart is a software developer who has a proven ability to interface case information through the state court system for municipal and district courts (JIS or Judicial Information System) with other vendors and systems to automate processes and reduce workload for staff. CodeSmart is the only vendor who has been able to work with our state court administrative office to obtain the authorization to access information through JIS. Through CodeSmart we can automate collection payments. Our collection service can work with CodeSmart to integrate our case information with their collection efforts. Each week payments received by our collection service can be automatically uploaded into our system, and the funds can be directly deposited into the court's bank account. This would reduce delays with the collection service manually printing out payment information, sending reports to the court, and the staff manually entering each payment into each case in the state system. This ensures greater accuracy, quicker processing and less staff time. CodeSmart will also provide for an electronic case scheduling and calendaring wizard as well as an electronic forms dashboard. This is a case processing system that will enable us to efficiently manage court hearings, update JIS from a hearings manager, maintain a library of court forms/templates, manage court cases, auto populate case forms based on case types and JIS records, route forms electronically to all parties for signature, export signed case forms to a storage system, and export and update JIS records.

Alternatives (Delayed Funding/Partial Funding):
 If council decides to delay funding to this request, the court will continue business as usual, however our need to store paper files will continue to grow, increasing our need for additional space in the new City Hall/Court building. There is no partial funding option with this request.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages		Wages	
Benefits		Benefits	
Supplies		Supplies	
Service		Service	\$ 8,000.00
Capital	\$ 8,500.00	Capital	
Total	\$ 8,500.00	Total	\$ 8,000.00

X	One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 The cost of this request would be paid for out of the general revenue of the general fund. The first years' expense would pay for the software, subsequent years' expenses would be annual maintenance and support fees.



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
PD Accreditation	Police	General (001)

2019 Cost:	2020 Cost:	Priority:
\$ 1,000.00	\$ 4,000.00	Department Contact: Chris Gard

Description of Request:
 Initiate agency accreditation through the Lexipol Accreditation Workbench and WASPC program services. The purpose of agency accreditation is to professionalize the law enforcement industry by providing a review process for agencies to be certified as operating under industry best practices and standards.

Justification of Request/Cost of Denial:
 The benefits of accreditation include, but are not limited to: increased public confidence in the agency, increased credibility providing a systemized agency self-assessment, broadening perspectives, intensifying administrative and operational effectiveness, improving agency morale and pride and potentially reducing liability insurance costs. Laying the groundwork for the roadmap to accreditation is occurring now. A thorough review and revision of the Orting Police Department's Policy and Procedures Manual recently been initiated. In addition, Lexipol is launching an accreditation workbench, which will coincide with our Lexipol Policy and Procedures Manual and WASPC's eight phases of accreditation.

Alternatives (Delayed Funding/Partial Funding):
 There are no viable alternatives or partial funding options.

Cost Breakdown:

	2019 Associated Cost			2020 Associated Cost	
Wages	\$	-	Wages	\$	-
Benefits	\$	-	Benefits	\$	-
Supplies	\$	-	Supplies	\$	-
Other	\$	1,000.00	Other	\$	4,000.00
Capital			Capital	\$	-
Total	\$	1,000.00	Total	\$	4,000.00

X One Time Expense	Continuous Funding Request
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Funding Source Description:
 This would be a two year project and would be paid for out of the general proceeds of the general fund.



CITY OF ORTING BUDGET REQUEST

<input checked="" type="checkbox"/>	Capital Item	<input type="checkbox"/>	Change in Staff	<input checked="" type="checkbox"/>	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:	Department:	Fund:
City Owned/Department Issued Duty Handguns and Holsters	Police	General (001)

2019 Cost:	2020 Cost:	Priority:
\$ 5,000.00	\$ 5,000.00	Department Contact: Chris Gard

Description of Request:
 Purchase eleven (11) Sig Sauer P320 RX Duty Sidearms and eleven (11) matching duty holsters.

Justification of Request/Cost of Denial:
 Officers of the Orting Police Department have carried a wide variety of makes, models and calibers of primary duty sidearms. Some of these sidearms have been officer purchased, and some have been department issued. This poses a potential officer safety risk, increases costs when purchasing different calibers of both range and duty ammunition, causes unnecessary expenditures for armorer training from various firearm manufacturers and reduces city control over the weapons the officers carry. Purchasing six (6) sidearms in 2019 and six (6) in 2020 will position the City to own and issue one specific Make and one specific caliber of our duty sidearms. This investment will improve quality control, reduces training costs, and ultimately gives the officers a better tactical advantage should they need to share equipment during an emergency.

Alternatives (Delayed Funding/Partial Funding):
 If funding is delayed, we evaluate our ability to move to a single make and caliber of primary sidearm based on our current equipment budget, which will likely allow us to purchase one or two sidearms per year. Partial funding of this request would allow us to move towards a standard issue sidearm, but over a longer period of time.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 5,000.00
Total	\$ 5,000.00	Total	\$ 5,000.00

<input checked="" type="checkbox"/>	One Time Expense	<input type="checkbox"/>	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of the general proceeds of the general fund.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	X	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Less than Lethal Equipment		Police		General (001)
2019 Cost:	2020 Cost:	Priority:		
\$ 5,000.00	\$ 5,000.00	Department Contact:		Chris Gard

Description of Request:
 Purchase five (5) Remington Model 870 less lethal bean bag shotguns and 35 CTS 2581 Super Sock Bean bags

Justification of Request/Cost of Denial:
 The Orting Police Department is requesting five specifically designated and appropriately marked Remington 870 bean bag shotguns and associated bean bag ammunition. The purpose of this request is to bridge the gap in our long existing use of force matrix. Currently, the Orting Police Department personnel are equipped with Oleoresin Capsicum (OC or pepper spray) and Conducted Electric Weapons, more commonly known as Tasers as less lethal options. Both OC and Tasers can be effective within defined parameters, but they have their limitations. OC and tasers are only effective within respective distances, and taser application effectiveness can be diminished in cold weather environments when layered clothing is commonly worn. The bean bag shotgun fills the void between the limitations of OC and Tasers and Deadly Force. Implementing bean bag shotguns within a solid tactical framework would help us manage situations such as knife wielding subjects, suicidal persons, suicide by cop, animal control and dangerous and defiant behavior. Risk can be minimized as a result of proper implementation.

Alternatives (Delayed Funding/Partial Funding):
 Delayed funding would push this request to the 2020 budget. If the council determines that partial funding of this request would be appropriate, we could purchase two or three shotguns during 2019, and continue bringing the request back until we have equipped all officers with this less lethal option.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 5,000.00
Total	\$ 5,000.00	Total	\$ 5,000.00

One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget. The request would be reoccurring until we were able to equip all of our officers with less than lethal equipment to complement their current non-lethal and lethal equipment.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
Rifles and Suppressors	Police	General (001)

2019 Cost:	2020 Cost:	Priority:
\$ 5,000.00	\$ 5,000.00	Department Contact: Chris Gard

Description of Request:
Purchase four replacement rifles and purchase four matching suppressors.

Justification of Request/Cost of Denial:
The purpose of this request to begin rotating our aged rifles out of service as part of a longer term replacement plan. The rifles that would be surplus per this request have been in active service for more than 20 years, and have reached the end of their life cycle due to wear and tear. The current rifles are prone to malfunction, and are no longer suitable for use as a piece of critical community safety equipment. The purpose of purchasing suppressors with the rifles is to protect our officers' hearing during training, and protect the hearing of both officer and civilians in the event that a rifle were to be used in the field. Adding suppressors to law enforcement rifles is a trend in the industry since there has been some recent litigation over hearing damage when these tools are used. This budget request will initiate a replacement plan to purchase two new rifles and two suppressors each year until our current inventory of rifles is replaced.

Alternatives (Delayed Funding/Partial Funding):
One alternative to this request would be to hire an armorer to inspect and replace worn parts, including the barrels. A second alternative, or in conjunction to the first would be to purchase one new rifle per year.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	\$ -
Benefits	\$ -	Benefits	\$ -
Supplies	\$ -	Supplies	\$ -
Other	\$ -	Other	\$ -
Capital	\$ 5,000.00	Capital	\$ 5,000.00
Total	\$ 5,000.00	Total	\$ 5,000.00

One Time Expense	X	Continuous Funding Request
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Funding Source Description:
This request would be paid for out of the general proceeds of the general fund. Associated training costs with implementing this program will come out of the training portion of the budget. The request would be reoccurring until the city is able to equip all of our officers.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
HILLSIDE MOWER		PUBLIC WORKS		401/408/410	
2019 Cost:		2020 Cost:		Priority:	
				Discretionary-1	
\$ 57,600.00		\$ 600.00		Department Contact: GREG REED	
Council Goal this request responds to:					

Description of Request:
 The Public Works department is in need of a new mower to replace a 1993 John Deere unit that is currently out of commission due to multiple failures including a blown engine and a deck that has worn through. The reason that staff have identified this particular mower is to help maintain the city's 24 retention ponds which have steep slopes and flat ground. This type of mower would increase safety for the operator on a slope because the mower keeps the operator vertical, greatly reducing the chance of tipping the mower over. These mowers mow at a faster speed increasing production and with a typical 72' cutting width, it takes a wider swath than most of our current mowers. It is also more capable of cutting brush and saplings, which typical riding mowers are not built to mow. With the mowers hinged deck, it will allow us to more effectively and efficiently maintain our shoulders and the side of the ditches in the same pass.

Justification of Request/Cost of Denial:
 The slope mower would provide a number of ergonomic and safety enhancements to our current operations. The city currently spends at least 200 hours per year weedeating our storm ponds. Based on our discussions with other operators of this type of equipment, we estimate that this mower will increase our efficiency by about 5 times, freeing up employees to work on other tasks. If you only consider the use of this mower in retention ponds, over the 15 year life cycle of the mower, we estimate that including wages, maintenance, and the initial capital purchase, the total cost of ownership will be \$99,000. Over the same period of time including wages, maintenance and replacing worn out weedeating, maintaining the ponds by hand will cost the city \$156,000. Thus, the mower represents a \$57,000 savings over 15 years to the city.

Alternatives (Delayed Funding/Partial Funding):
 If funding is delayed, we can continue business as usual with little change to our overall maintenance work and bring the request back in 2020. If council choose to only partially fund this request, we could go with a more traditional mower that would maintain flatter areas, and the funding breakout would have to be adjusted.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ 600.00	Supplies	\$ 600.00
Other	\$ -	Other	
Capital	\$ 57,000.00	Capital	
Total	\$ 57,600.00	Total	\$ 600.00

One Time Expense	Continuous Funding Request
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Funding Source Description:
 Storm 65%, Sewer 15%, Water 15%, Streets 5%



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Public Works Maintenance Facility		PUBLIC WORKS		Multiple	
2019 Cost:		2020 Cost:		Priority:	
\$ 1,200,000.00		\$ -		Department Contact: GREG REED	
Council Goal this request responds to:					

Description of Request:
 This request would approve the 2019 portion of the funding to complete the new Public Works Maintenance Facility. The total cost of the project is estimated to be \$2.25 million.

Justification of Request/Cost of Denial:
 This is an ongoing and approved project. Denying this request would stop the project and leave it partially completed.

Alternatives (Delayed Funding/Partial Funding):
 There are no real alternatives to funding. See Justification of Request/Cost of Denial above.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 1,200,000.00	Capital	
Total	\$ 1,200,000.00	Total	\$ -

One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be funded with transfers from Streets (\$90,000), Parks (\$90,000), Water (\$210,000), Sewer (\$600,000), Storm (\$210,000)



CITY OF ORTING BUDGET REQUEST

<input checked="" type="checkbox"/>	Capital Item		Change in Staff		New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
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I&I Projects	Public Works	Sewer
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2019 Cost:	2020 Cost:	Priority:	CIP-3
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\$ 250,000.00	\$ 250,000.00	Department Contact: Greg Reed
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Description of Request:

The request is to reline some of the older concrete lines throughout town. The City has a regulatory requirement to maintain our sanitary sewer infrastructure, many of the concrete sewer lines are degrading due to sulfur dioxide, and the recent camera inspection identified the lines in need of relining. The proposal is to use a cured-in-place pipe (CIPP), it is one of several trenchless rehabilitation methods used to repair existing pipelines. CIPP is a joint less, seamless, pipe-within-a-pipe with the capability to rehabilitate pipes ranging in diameter from 2–110 inches. As one of the most widely used rehabilitation methods CIPP has application in sewer. It is a trenchless technology for gravity and pressure pipelines. This is an excellent option for rehabilitating our sewer pipe and it's very cost effective compared to a digging up and replacing the lines.

Justification of Request/Cost of Denial:

Many of our sewer lines are concrete and the estimated longevity is fifty years, and many of our pipes are at or close to hitting their fifty year life cycle. By relining them we can expect to get another fifty years out of our concrete sewer pipes. Relining is much cheaper than doing a full dig up and replace. Relining our sewers will lessen the change of having a failure in the system (collapsed pipe). If rehabilitating/relining of sewer is not approved it increases our chances of having a pipe failure. A collapsed pipe can cause backup into homes and businesses and be very costly to cleanup and an emergency repair (dig up) can also be very expensive.

Alternatives (Delayed Funding/Partial Funding):

Doing no relining projects this year this will not put use at any major risk. However, the longer we wait the more the line will deteriorate, and if it goes on too long, the bottoms of the concrete pipe can be eaten away by sulfur dioxide. Once the pipe has been eaten through, it increases the chances for eroding material from under the pipe causing bellies (settlement of the pipe). If the bellies get to deep, relining is not always an option and a dig up and replace would be required, greatly increasing the cost for rehabilitation.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 250,000.00	Capital	\$ 250,000.00
Total	\$ 250,000.00	Total	\$ 250,000.00

One Time Expense	<input checked="" type="checkbox"/>	Continuous Funding Request
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Funding Source Description:

This project would be paid for out of sewer rate revenue and is completed on about an annual basis to maintain compliance with the Department of Ecology.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Puyallup River & Rainier Meadows Lift Station Upgrades		Public Works		Sewer
2019 Cost:	2020 Cost:	Priority:	CIP-1	
\$ 750,000.00	\$ -	Department Contact: JC Hungerford/Greg Reed		

Description of Request:
 Both the Puyallup River and Rainier Meadows Sewer Lift Stations have reached their recommended design life. With O&M costs rising yearly at each facility, replacement is recommended.

Justification of Request/Cost of Denial:
 Increasing O&M costs and lack of replacement parts could lead to an extended down time at one of the critical facilities.

Alternatives (Delayed Funding/Partial Funding):
 If not funding, the two facilities will continue to operate as they do today. Council could decide to fund upgrades to only one of the facilities that are planned to be updated during 2019.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 1,100,000.00	Capital	
Total	\$ 1,100,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of sewer rate revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Solids Handling Design		Public Works		Sewer
2019 Cost:	2020 Cost:	Priority:	CIP-2	
\$ 800,000.00	\$ -	Department Contact: JC Hungerford		

Description of Request:
 This budget request is to fund the design of the Orting WWTP Solids Handling Project. This project will replace the onsite facultative lagoons with onsite dewatering equipment, increasing disposal options and upgrading the plant process.

Justification of Request/Cost of Denial:
 This is a planned project that is reflected in the Sewer CIP as well as the sewer utility rates.

Alternatives (Delayed Funding/Partial Funding):
 The WWTP will continue to operate as it is today. The lagoons will require dredging on a 7 year cycle.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 800,000.00	Capital	
Total	\$ 800,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of sewer rate revenue.



CITY OF ORTING BUDGET REQUEST

Capital Item	x	Change in Staff	New Program
<p>A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.</p>			

Title:		Department:		Fund:
Stormwater Maintenance Worker		Public Works		Stormwater
2019 Cost:	2020 Cost:	Priority:	Regulatory-1	
\$ 71,800.00	\$ 76,600.00	Department Contact:	Greg Reed	
Council Goal this request responds to:				

Description of Request:
 As part of the Federal Clean Water Act cities are required to comply with the phase two permit requirements surrounding the National Pollutant Discharge Elimination System (NPDES) per federal mandate. The requirements are becoming more stringent and requiring more staff time to stay in compliance. The primary role of a stormwater maintenance worker will be to inspect catch basins, vaults, ponds, bio-swales document the findings and make the necessary repairs within six months of the findings. The inspections will also find items that need to be corrected within the City's GIS system. The worker will be coordinating with the public works supervisor when additional help is needed. They may also be requested to provide educational information and presentations as educating is also part of the NPDES requirements.

Justification of Request/Cost of Denial:
 If the city does not stay in compliance with the NPDES regulations we are subject to various fines and penalties. The City does not currently have the manpower within its current staff to complete all of the regular maintenance around the city and remain in compliance with the NPDES mandates going forward.

Alternatives (Delayed Funding/Partial Funding):
 If this position is not approved, we will have less time to do general maintenance of the City's facilities in order to stay in compliance with the NPDES phase two permit requirements. Compliance became a bigger priority for the Public Works Department and the Department of Ecology is requesting we update our processes. One alternative would be to hire a contractor to do part or all of this work, however that would not be as cost effective as having an employee that specializes in maintaining stormwater systems.

Cost Breakdown:

		2019 Associated Cost		2020 Associated Cost	
Wages	\$	46,800.00		Wages	\$ 49,600.00
Benefits	\$	25,000.00		Benefits	\$ 27,000.00
Supplies				Supplies	
Other				Other	
Capital				Capital	
Total	\$	71,800.00		Total	\$ 76,600.00

One Time Expense	x	Continuous Funding Request
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Funding Source Description:
 The funding of this position be from stormwater (95%) and streets (5%).



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Calistoga Stormwater Conveyance and Kansas Outfall		Public Works		Stormwater	
2019 Cost:		2020 Cost:		Priority:	
\$ 1,000,000.00		\$ -		CIP-1	
		Department Contact: JC Hungerford/Greg Reed			

Description of Request:
 This is to replace the existing stormwater collection system on Calistoga Street West as well as the outfall into the backside of the Calistoga Levee.

Justification of Request/Cost of Denial:
 The existing system is crushed due to on street parking and is undersized. This is a planned CIP in the Stormwater Plan. The failed collection system could result in increased localized flooding along and around Calistoga Street West.

Alternatives (Delayed Funding/Partial Funding):
 Delaying this project to a future budget cycle is the only viable alternative.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 1,000,000.00	Capital	
Total	\$ 1,000,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of stormwater rate revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
SW Connector Design		Public Works		Streets (101)
2019 Cost:	2020 Cost:	Priority:		CIP-1
\$ 400,000.00	\$ -	Department Contact: JC Hungerford		

Description of Request:
 The City has received \$346,000 of federal funds from PSRC for the preliminary engineering (PE) phase of the Southwest Connector Project. There is a match requirement of 13.5%.

Justification of Request/Cost of Denial:
 This project has been a top priority project in both the Orting Transportation Plan and the 6-yr TIP. The City is obligated to spend the funds through their agreement with PSRC/WSDOT Local Programs. Failure to utilize the grant funds could result in denial of future grant funds.

Alternatives (Delayed Funding/Partial Funding):
 No viable alternatives.

Cost Breakdown:

	2019 Associated Cost			2020 Associated Cost	
Wages	\$	-	Wages		
Benefits	\$	-	Benefits		
Supplies	\$	-	Supplies		
Other	\$	-	Other		
Capital	\$	400,000.00	Capital		
Total	\$	400,000.00	Total	\$	-

x	One Time Expense	Continuous Funding Request
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Funding Source Description: PSRC Grant for \$346,000 and Fund 101/320 match funds
 This request would be paid for by a grant from PSRC and Street fund revenue.



CITY OF ORTING BUDGET REQUEST

Capital Item	Change in Staff	x	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:
Van Pool Sponsorship		Executive		Streets (101)
2019 Cost:	2020 Cost:	Priority:		Discretionary-1
\$ 5,000.00	\$ -	Department Contact: Mark Bethune		

Description of Request:
 The City Administrator requests funds to subsidize and provide stimulus for increasing the citizen use and participation in van pooling through Pierce Transit. The commute time between Orting and Sumner is expected to double up to 1-2 hours in the next 10 years. Van Pooling is one strategy to reduce one person car trips.

Justification of Request/Cost of Denial:
 Very few options are open the city to reduce traffic on SR162. The commute time between Orting and Sumner is expected to double to 1-2 hours in the next 10 years without intervention. This request allows the City to explore one of the low cost options for reducing traffic on HWY 162, and it also shows our commitment and interest in improving traffic. This gesture is largely symbolic, so the cost of denial would be minimal.

Alternatives (Delayed Funding/Partial Funding):
 Delayed funding would mean we would likely bring this request back in future budget cycles. Partial or reduced funding for this program may be a viable solution.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ 5,000.00	Other	\$ -
Capital	\$ -	Capital	
Total	\$ 5,000.00	Total	\$ -

One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for out of general street revenue.



CITY OF ORTING BUDGET REQUEST

<input checked="" type="checkbox"/>	Capital Item		<input type="checkbox"/>		<input checked="" type="checkbox"/>	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:		Department:		Fund:	
Eddco concrete planer		Public Works		TBD (108)	
2019 Cost:		2020 Cost:		Priority:	
				Discretionary-1	
\$ 8,000.00		\$ 3,000.00		Department Contact: GREG REED	

Council Goal this request responds to:

Increasing sidewalk safety throughout town, greatly reducing the trip hazards and the possibility of injury to pedestrian traffic.

Description of Request:

WALK BEHIND SIDEWALK SCARIFIER, 9 HP gas powered grinding drum with teeth to remove trip hazards in sidewalks. The grinder can also be used to remove pavement markings (paint/Thermo plastic) and heaved pavement due to roots or other issues.

Justification of Request/Cost of Denial:

Since 2014, the City has hired contractors to remove trip hazards in sidewalks. Total to date is \$46,432.34. Purchasing this machine will eliminate the cost to hire/pay a contractor, the staff time it takes to go out for bid and follow-up inspections by PW staff to confirm the work was completed by the contractor. Having a machine on hand will allow for immediate response to property owner's requests/complaints. PW Staff researched the cost for the machine and found they averaged between \$3300-\$5500.

Alternatives (Delayed Funding/Partial Funding):

Continue to hire a contractor to for removing trip hazards, annually.

Cost Breakdown:

		2019 Associated Cost				2020 Associated Cost	
Wages	\$		2,500.00	Wages	\$		2,500.00
Benefits	\$		500.00	Benefits	\$		500.00
Supplies	\$		-	Supplies	\$		-
Other	\$		-	Other	\$		-
Capital	\$		5,000.00	Capital	\$		-
Total	\$		8,000.00	Total	\$		3,000.00

<input checked="" type="checkbox"/>	One Time Expense		<input checked="" type="checkbox"/>	Continuous Funding Request
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Funding Source Description:

This capital request and the associated work would be taken out of the TBD fund which has paid for this type of work in the past.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
SW Connector ROW		Public Works		Transportation Impact
2019 Cost:	2020 Cost:	Priority:	TIP-1	
\$ 450,000.00	\$ -	Department Contact:	JC Hungerford	

Description of Request:
 As the City desires to make progress on the right of way needed for the future roadway which would extend Whitehawk Boulevard to Calistoga Street. This budget request would fund acquisition needed right of way.

Justification of Request/Cost of Denial:
 As development continues in Orting, securing the needed right of way is a high priority. Further delays in securing the right of way could lead to competition with private development projects. Additionally, the assessed value of property in Pierce County continues to increase, making this project even more costly if it were to be delayed.

Alternatives (Delayed Funding/Partial Funding):
 Delayed funding would continue to push right of way acquisition into the future. Partial funding is viable, but may limit the City as opportunities to purchase right of way arise.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 450,000.00	Capital	
Total	\$ 450,000.00	Total	\$ -

x	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for with transportation impact fee funds.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Utility Rate Study		Finance/Public Works		Water/Sewer/Storm
2019 Cost:	2020 Cost:	Priority:	Discretionary-3	
\$ 60,000.00	\$ -	Department Contact:	Scott Larson/Greg Reed	

Description of Request:
 Combined, our utilities are our biggest sources of revenue and expenses. One of the most difficult jobs we do as staff and elected officials is establishing equitable utility rates to ensure that sufficient revenues are being generated. State laws mandates that any municipal utility be self-sufficient. Revenues generated from utility sales, services, and other sources must equal all expenses, both operating and nonoperating. Since our last utility rate study in 2011, many things have changed including several large capital projects across all of the utility funds, along with a growth in our customer base of more than 25%. To ensure that sufficient revenue is being generated to cover operating and capital costs, staff are recommending that we hire a third party consultant to help complete a cost of service and rate study for the city in 2019. This will allow us to be confident in our planning for operations as well as our ability to meet our capital goals as laid out in our CIP's. Our deliverables with this request would be: 1) a report on where we stand financially with our utility funds, and our ability to achieve the goals laid out in our CIP's; 2) recommendations or options on how to structure utility rates; 3) a resolution setting utility rates through 2025; and 4) updated policies based on the consultant's recommendations.

Justification of Request/Cost of Denial:
 Staff believe that we have a good handle on our cost of service and utility rates, but we believe with the capital outlays over the past few years as well as the growth in our customer base, it is time to have a third party review our costs and rate structures to make sure we are able to achieve our goal of running a sustainable low cost utility. If this request is denied, staff will continue to review costs and rates as they have on an ongoing basis and make annual recommendations to council on any changes that are needed.

Alternatives (Delayed Funding/Partial Funding):
 If council does not believe that 2019 is a good year to complete this study, any point in the future would be fine. If council decided to only partially fund this request, we could do one or two funds in 2019, and finish the study in 2020.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ 60,000.00	Other	
Capital	\$ -	Capital	
Total	\$ 60,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This request would be paid for with rates of the utility funds.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	X	New Program
<p>A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.</p>				

Title:		Department:		Fund:
Central Metering Technology		Public Works/Utility Billing		Water
2019 Cost:	2020 Cost:	Priority:	Discretionary - 2	
\$ 35,000.00	\$ 5,000.00	Department Contact: Greg Reed/Scott Larson		

Description of Request:
 This request would provide the infrastructure to centrally meter the water utility without having to have employees drive around and read water meters. This would also allow the City to get real time information on how, where, and who is consuming water. This request would allow our water workers to focus on maintaining our water system and completing proactive maintenance to a greater degree than is currently done.

Justification of Request/Cost of Denial:
 Currently it takes staff 32 hours per month to read water meters. Over the next ten years it is estimated that the city will spend about \$200,000 in wages and benefits having employees read water meters. This request would virtually eliminate reading water meters once our system is completely upgraded to remotely read meters - which it annually budgets for and is nearly complete. Fulfilling this request would be like adding .25 FTE to our water fund to focus on proactive maintenance of our system. Reading water meters is also one of the areas we have the most L&I claims, as employees trip and otherwise injure themselves while out reading meters. If this request is denied, we will continue business as usual and likely bring this request back in subsequent years.

Alternatives (Delayed Funding/Partial Funding):
 If delayed, the water system will continue to operate as it does today. Depending on the technology that we go with, we may be able to partially fund it and roll it out over several years.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Service	\$ 5,000.00	Other	\$ 5,000.00
Capital	\$ 30,000.00	Capital	
Total	\$ 35,000.00	Total	\$ 5,000.00

X	One Time Expense	X	Continuous Funding Request
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Funding Source Description:
 This capital part would be a one time expense, but there are estimated to be ongoing costs with maintaining the system.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance. Departments should prioritize their budget requests with "1" being the highest request, and no two requests within the same fund having the same priority number.

Title:		Department:		Fund:
Harman Reservoir Demo		Public Works		Water
2019 Cost:	2020 Cost:	Priority:	Discretionary-2	
\$ 60,000.00	\$ -	Department Contact: Greg Reed/JC Hungerford		

Description of Request:
 The Upper Harman Reservoir is no longer in use and the roof is collapsing in on itself. The request is to put out to bid the demolition and removal of the old reservoir.

Justification of Request/Cost of Denial:
 The Upper Harman Reservoir has been decommissioned for some time and continues to degrade. The tank can be left on site, however it poses a safety risk if someone were to get into our spring site.

Alternatives (Delayed Funding/Partial Funding):
 This request has been delayed a number of times while we were completing the Oroville Road Waterline replacement. If Council desires, we can continue to delay the project. There is no partial funding alternative.

Cost Breakdown:

		2019 Associated Cost			2020 Associated Cost
Wages	\$	-	Wages		
Benefits	\$	-	Benefits		
Supplies	\$	-	Supplies		
Other	\$	-	Other		
Capital	\$	60,000.00	Capital		
Total	\$	60,000.00	Total	\$	-

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of water rate revenue.



CITY OF ORTING BUDGET REQUEST

X	Capital Item	Change in Staff	New Program
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A budget request should be completed and submitted for any budget request. Please include all associated requests with your request including any additional capital costs that are associated with a new employee, for instance.

Title:	Department:	Fund:
Well 1 VFD's	Public Works	Water

2019 Cost:	2020 Cost:	Priority:	CIP-1
\$ 150,000.00	\$ -	Department Contact:	Greg Reed/JC Hungerford

Description of Request:
 The new VFD drives will be installed to control the speed of the water system pumps, providing water pressure to the City's 410 Pressure Zone. The pumps at Well 1 currently operate in an on/off mode vs. the "throttling effect" of a variable frequency drive. When the pumps are able to respond dynamically to the water demand of the city, efficiency will be maximized during times of low demand. This lower pumping demand will reduce the cost of operating Well 1.

Justification of Request/Cost of Denial:
 This project allows the City to take advantage of the elevation of Well 1, with relationship to most of the residences in town. In the hours of low water demand (midday and night), Well 1 can serve as the primary water source. This will result in lower pumping costs by taking advantage of the gravity flow to the City. The cost of denial would be the opportunity cost of reducing the energy usage of our water system.

Alternatives (Delayed Funding/Partial Funding):
 If delayed, the water system will continue to operate as it does today. The only viable alternative is to delay this request.

Cost Breakdown:

2019 Associated Cost		2020 Associated Cost	
Wages	\$ -	Wages	
Benefits	\$ -	Benefits	
Supplies	\$ -	Supplies	
Other	\$ -	Other	
Capital	\$ 150,000.00	Capital	
Total	\$ 150,000.00	Total	\$ -

X	One Time Expense	Continuous Funding Request
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Funding Source Description:
 This project would be paid for out of water rate revenue.

Appendix D: 2019 Revenue Detail

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
General Fund							
General Taxes							
001-311-10-01-00	Tax - Real & Personal Property	837,569.64	940,925.54	1,056,017.87	1,081,500.00	98%	1,290,751.16
001-313-11-00-00	Tax - Retail Sales & Use	622,342.25	725,202.07	674,801.88	600,000.00	112%	700,000.00
001-313-71-00-00	Criminal Justice - Low Pop	120,928.44	132,777.64	122,426.19	122,000.00	100%	128,000.00
001-316-41-00-00	Tax - B&O Utility - Electricity	234,758.29	245,865.62	251,507.90	245,000.00	103%	255,000.00
001-316-43-00-00	Tax - B&O Utility - Natural Gas	106,131.68	122,029.66	122,612.85	135,000.00	91%	136,000.00
001-316-46-00-00	Tax - B&O Telecom - Cable	124,776.65	135,575.81	131,937.72	135,000.00	98%	135,000.00
001-316-47-00-00	Tax - B&O Telecom - Telephone/Cell Phone	137,368.34	122,026.77	88,805.13	140,000.00	63%	115,000.00
001-316-81-00-00	Tax - Punch Board And Pull Tabs	47,631.34	12,037.47	12,989.59	11,000.00	118%	8,500.00
001-316-81-01-00	Tax - Punch Board And Pull Tabs Penalty	14,600.13	-	-	2,500.00	0%	2,500.00
	Total	2,246,106.76	2,436,440.58	2,461,099.13	2,472,000.00	100%	2,770,751.16
Franchise Fees							
001-321-91-00-01	Fee - Franchise - Comcast	96,450.79	105,414.25	102,384.47	105,000.00	98%	110,000.00
001-321-91-00-02	Fee - Franchise - Verizon	-	2,500.00	-	-	0%	-
001-321-91-00-03	Franchise Fee - Telecom	-	-	2,500.00	-	0%	-
	Total	96,450.79	107,914.25	104,884.47	105,000.00	100%	110,000.00
Revenue from the State							
001-336-00-98-00	Shared - City Assistance	85,536.55	116,997.38	93,530.44	90,000.00	104%	117,000.00
001-336-06-21-00	Shared - CJ - Violent Crimes/pop.	2,007.91	2,130.35	2,271.94	2,100.00	108%	2,600.00
001-336-06-26-00	Shared - CJ - Special Programs	7,320.87	7,732.23	8,211.64	7,500.00	109%	8,800.00
001-336-06-51-00	Shared - DUI/Other Crim Just. Asst	1,136.63	1,141.92	1,158.25	1,500.00	77%	1,500.00
001-336-06-94-00	Shared - Liquor/beer Excise	34,012.62	36,319.70	34,882.97	36,000.00	97%	41,000.00
001-336-06-95-00	Shared - Liquor Profits	62,798.12	63,617.00	48,692.44	65,000.00	75%	65,000.00
	Total	192,812.70	227,938.58	188,747.68	202,100.00	93%	235,900.00
Business License							
001-321-99-00-00	Licenses - Business & Permits	16,232.00	17,797.00	12,576.00	17,000.00	74%	17,000.00
001-321-99-00-01	License - One Day Business	265.00	175.00	150.00	200.00	75%	200.00
	Total	16,497.00	17,972.00	12,726.00	17,200.00	74%	17,200.00
Building & Land Use							
001-322-10-01-00	Permits - Building	238,608.50	358,757.28	168,903.25	175,000.00	97%	240,000.00
001-322-10-02-00	Permits - Plumbing	35,458.15	53,893.60	25,142.01	28,000.00	90%	23,250.00
001-322-10-03-00	Permits - Fence	625.00	280.00	145.00	600.00	24%	600.00
001-322-10-04-00	Permits - Mechanical	37,612.16	56,571.60	31,305.60	30,000.00	104%	23,250.00
001-322-10-08-00	Permits - Backflow	2,750.00	1,200.00	5,925.00	1,000.00	593%	1,000.00
001-322-90-02-00	Permits - Land Use Variance	2,000.00	1,000.00	2,000.00	500.00	400%	2,000.00
001-322-90-03-00	Fees - Short Plats	-	1,100.00	1,600.00	700.00	229%	1,000.00
001-322-90-04-00	Fees - Boundary Line Adjustments	-	-	-	500.00	0%	500.00
001-322-90-05-00	Fees - Preliminary Plats	2,300.00	50.00	1,750.00	-	0%	1,000.00
001-322-90-05-01	Subdivision Final Plat Application	1,500.00	1,500.00	-	1,500.00	0%	1,500.00
001-322-90-07-00	Permits - Conditional Use	-	500.00	-	500.00	0%	500.00
001-322-90-08-00	Permits - Special Use	-	400.00	-	200.00	0%	200.00
001-341-62-00-05	City Standards Copies	26.05	4.00	19.60	100.00	20%	100.00
001-341-82-00-01	Puget Sound Veterans Hope Center - Planning and La	-	2,500.00	-	-	0%	-
001-345-29-00-01	Abatement	555.26	-	-	-	0%	-
001-345-81-00-01	Housing Development Hearing/Appeal	1,000.00	-	-	-	0%	-
001-345-83-00-00	Fees - Plan Review/Inspections	154,306.85	236,120.06	113,945.85	110,000.00	104%	97,500.00
001-345-83-01-00	Fees - Expedited Plan Review	-	150.00	-	1,500.00	0%	500.00
001-345-83-02-00	Fees - Energy Review	2,822.00	4,290.00	2,700.00	1,500.00	180%	1,800.00
001-345-83-03-00	Fees - Architectural Design Application	-	400.00	300.00	200.00	150%	200.00
001-345-83-04-00	Fees - SEPA Review	-	-	-	3,000.00	0%	3,000.00
001-345-83-05-00	Fees - Eng. - Plan Review/inspection	123,850.99	33,375.91	19,415.96	40,000.00	49%	40,000.00
001-345-83-06-00	Fees - Building Inspector/re-inspect	1,135.00	3,595.00	10,208.45	1,500.00	681%	2,000.00
001-345-83-07-00	Fees - Developers Utility Extension Application	12,473.00	500.00	23,781.00	5,000.00	476%	5,000.00
001-345-83-08-00	Fees - Shoreline Development Permit	100.00	-	-	-	0%	-
001-345-83-09-00	Fees - Building Fines	250.00	575.00	225.00	-	0%	-
001-343-19-01-00	Permit - Grade & Fill	-	-	-	500.00	0%	500.00
001-353-70-00-01	Building Code Violation	250.00	-	-	-	0%	-
001-322-10-06-00	Permits - Fireworks	400.00	500.00	400.00	400.00	100%	400.00
	Total	618,022.96	757,262.45	407,766.72	402,200.00	101%	445,800.00
Court							
001-341-33-02-00	Rev - Warrant Costs	6,420.00	7,237.83	7,576.13	6,400.00	118%	7,500.00
001-341-33-06-00	Fees - Fee - IT Time Pay/Court	1,194.68	1,373.62	645.33	1,200.00	54%	1,200.00
001-341-62-00-01	Fees - Court Copies/Tape	38.73	107.18	54.89	100.00	55%	100.00
001-341-95-00-00	Court Legal Services	-	-	200.00	100.00	200%	100.00
001-342-33-00-00	Fees - Adult Probation	150.00	480.00	240.00	500.00	48%	500.00
001-342-33-06-00	Fees - Record Check	26,667.99	32,579.69	19,815.23	27,000.00	73%	27,000.00
001-342-33-07-00	Fees - Sentence Compliance-Probation	9,884.89	11,189.95	8,328.72	11,400.00	73%	11,400.00
001-342-36-00-00	Fees - HSNM/MNTR PRSNR	1,158.70	2,571.98	1,323.73	1,500.00	88%	1,500.00
001-342-38-01-00	Fees - PreTrial Supervision	2,290.00	1,950.00	3,510.00	2,300.00	153%	2,300.00
001-342-50-00-00	Fees - DUI Emergency Response	366.62	1,635.20	498.55	1,000.00	50%	1,000.00
001-342-60-00-00	DUI Emergency Aid	-	-	216.50	-	0%	-
001-352-30-00-00	Fines - Mandatory Insurance Costs	3,736.47	1,583.11	2,457.56	1,800.00	137%	1,800.00

Appendix D: 2019 Revenue Detail

BARS	Description	2016	2017	2018			2019
		Actual	Actual	Actual	Budget	%	Budget
001-353-10-02-00	Fines - Traffic Infract After 07/03	577.14	690.31	511.28	600.00	85%	600.00
001-353-10-03-00	Fines - Traffic Infract	10,158.12	8,059.95	4,845.65	10,000.00	48%	10,000.00
001-353-10-04-00	Legis Assmnt	4,879.63	4,925.74	3,865.62	5,000.00	77%	5,000.00
001-353-10-05-00	Traffic INF	33,728.46	41,881.65	37,050.37	40,000.00	93%	35,000.00
001-353-70-13-00	Other Infract	2,911.87	25.85	608.83	100.00	609%	100.00
001-355-20-00-00	Fines - DUI	2,545.40	1,824.50	1,011.52	1,700.00	60%	1,700.00
001-355-20-01-00	DUI - DP Acct	937.68	878.87	238.29	1,000.00	24%	1,000.00
001-355-20-03-00	CRI CNV Fee DUI	92.08	19.86	27.62	-	0%	-
001-355-20-04-00	DUI-DP Acct 7/17	-	63.47	133.16	-	0%	-
001-355-80-01-00	Fines - Crim Traffic Misd After 7/03	7,401.01	6,554.65	5,987.52	8,000.00	75%	8,000.00
001-355-80-02-00	Criminal Conv Traffic Fee	1,129.28	905.13	737.70	1,000.00	74%	1,000.00
001-356-90-04-00	Fines - Crim. Non-Traffic After 7/03	808.05	1,483.77	1,022.51	1,500.00	68%	1,500.00
001-356-90-08-00	Fines - Domestic Violence	538.56	184.08	858.26	200.00	429%	400.00
001-356-90-14-00	Fee - Conv Fee CN 1/13	763.28	611.93	539.95	500.00	108%	500.00
001-357-33-00-00	Reimb - Public Defense Cost	2,430.41	1,828.86	1,197.03	1,800.00	67%	1,800.00
001-361-40-01-00	Int - Court Collections	2,233.75	1,776.95	2,602.90	2,000.00	130%	2,000.00
001-361-40-03-00	Court Current Expense	2,233.75	1,775.77	2,602.90	2,000.00	130%	2,000.00
001-386-12-00-00	Crime Victims	1,591.16	1,604.22	1,355.12	-	0%	-
001-386-83-09-00	JIS Trauma	7,152.65	7,236.62	6,420.26	-	0%	-
001-386-97-06-00	Local/JIS Acct	2.66	-	106.85	-	0%	-
001-386-99-07-00	SCH SCHOOL SPD	2,215.11	2,284.98	751.53	-	0%	-
001-347-90-03-00	Fees - Court NSF	25.00	40.00	73.95	-	0%	-
001-369-80-01-00	Small Overpayment 16 Court	7.20	5.52	15.34	-	0%	-
001-369-81-00-00	Cash Over/Short Court	-	(10.00)	-	-	0%	-
001-341-33-03-00	Rev - Deferred Prosecution Costs	326.80	294.74	-	600.00	0%	600.00
001-353-10-00-00	Fines - Traffic Infract Prior To 07/03	205.50	584.66	497.97	600.00	83%	600.00
001-353-10-01-00	Fines - School Safety Zone	-	-	-	1,000.00	0%	1,000.00
001-353-70-00-00	Non-Traffic Infractions	42.26	-	-	-	0%	-
001-353-70-04-00	Other Infractions	-	-	105.96	300.00	35%	300.00
001-354-00-00-00	Fines - Parking Infractions	-	-	-	100.00	0%	100.00
001-354-00-03-00	Parking Infractions	450.00	100.00	63.65	300.00	21%	300.00
001-354-00-07-00	Fines - Handicapped Parking Infract	-	250.02	-	500.00	0%	500.00
001-355-80-00-00	Fines - Crim Traffic Misd To 7/03	-	-	-	200.00	0%	200.00
001-342-37-00-00	Booking Fees	66.94	13.42	-	-	0%	-
	Total	137,361.83	146,604.08	118,098.38	132,300.00	89%	128,600.00
	Other Fines & Penalties						
001-356-90-02-00	Fines - Animal Violations	1,320.00	-	-	200.00	0%	200.00
001-359-00-00-01	Animal License Late Penalty	2,205.00	-	-	-	0%	-
	Total	3,525.00	-	-	200.00	0%	200.00
	Rental Income & Event Fees						
001-362-40-00-00	Rental - Multi-Purpose Center	3,830.00	3,670.00	1,175.00	3,500.00	34%	3,500.00
001-362-40-00-01	McMahon Parking Rental	-	-	1,500.00	-	0%	-
001-362-40-03-00	Lease - Chamber Office	600.00	550.00	-	-	0%	-
001-362-40-04-00	Fees - Special Events	1,805.00	1,250.00	1,400.00	800.00	175%	1,000.00
001-362-40-05-00	Lease - Fire Station	129,999.96	129,999.96	-	-	0%	-
	Total	136,234.96	135,469.96	4,075.00	4,300.00	95%	4,500.00
	Money Collected for State						
001-386-00-02-00	State Share Ccw's	-	4.50	-	-	0%	-
001-386-00-03-00	Facilities Deposits	-	(50.00)	1,120.00	-	0%	-
001-386-83-33-00	Legis Assmt	2.02	3.98	-	-	0%	-
001-386-97-05-00	Local/JIS Account	20.29	6.41	1.55	-	0%	-
001-389-30-00-01	Parks and Rec Sales Tax	50.00	37.63	29.78	-	0%	-
001-389-30-00-02	State Building Code Fees	562.50	738.00	477.00	-	0%	-
001-389-30-00-03	Peg Fees - Comcast	4,253.16	4,567.00	4,650.82	-	0%	-
001-389-30-00-04	Tax - Parks & Rec Sales	250.12	-	29.78	-	0%	-
	Total	5,138.09	5,307.52	6,308.93	-	0%	-
	Recreation						
New Request 001	Baseball 9+ Years	-	-	-	-	0%	4,500.00
001-347-60-01-01	Dance Class	6,115.00	9,523.58	11,573.00	6,000.00	193%	4,000.00
001-347-60-01-02	Dance/Drill Team	7,472.36	880.00	-	-	0%	-
001-347-60-01-03	Karate	2,250.00	480.00	-	1,800.00	0%	-
001-347-60-01-04	Tots Soccer	3,878.21	2,960.00	4,442.96	3,200.00	139%	1,350.00
001-347-60-01-05	Flag Football	-	-	-	-	0%	-
001-347-60-01-06	Youth Baseball	12,642.98	15,947.67	13,088.22	13,000.00	101%	9,800.00
001-347-60-01-11	Summer Fun	(100.00)	-	-	-	0%	-
001-347-60-01-12	Puppy/Dog Training (non-tax)	6,030.00	11,260.00	10,840.00	3,000.00	361%	10,000.00
001-347-60-01-13	Soccer Camp	-	700.05	-	500.00	0%	500.00
001-347-60-01-14	Volleyball Camp	-	798.80	(5.25)	900.00	-1%	600.00
001-347-60-05-01	Adult Softball	2,573.52	2,412.37	4,216.38	2,800.00	151%	4,200.00
001-347-60-05-03	Zumba	275.36	-	-	-	0%	-
001-347-60-05-05	Youth Volleyball	3,243.36	295.75	2,369.47	2,300.00	103%	1,440.00
	Total	44,380.79	45,258.22	46,524.78	33,500.00	139%	36,390.00
	Interest Income						

Appendix D: 2019 Revenue Detail

BARS	Description	2016 Actual	2017 Actual	2018			2019 Budget
				Actual	Budget	%	
001-361-11-00-00	Int - Investment Interest Earned	11,760.61	24,942.70	68,906.76	8,000.00	861%	15,000.00
001-361-40-00-00	Int - Sales & Use Tax	439.85	669.95	964.08	500.00	193%	500.00
001-361-40-04-00	Int - Property Tax	239.56	616.23	706.83	-	0%	500.00
	Total	12,440.02	26,228.88	70,577.67	8,500.00	830%	16,000.00
Other Revenue							
New Request	FEMA Hazard Mitigation Grant	-	-	-	-	0%	15,000.00
001-313-11-00-01	Tax - Parks & Rec Sales	-	-	508.40	100.00	508%	100.00
001-322-10-07-00	Fees - Passports	10,110.00	17,850.00	18,337.00	10,000.00	183%	10,000.00
001-322-30-00-00	Licenses - Animal	5,130.00	-	-	-	0%	-
001-322-40-01-00	Permits - Street Opening/Closing	7,488.31	2,216.32	2,286.75	4,000.00	57%	4,000.00
001-322-90-11-00	Fees - Golf Cart Registration	90.00	105.00	120.00	100.00	120%	100.00
001-333-20-00-01	Federal Indirect Grant from Department of Transporta	-	1,000.00	-	-	0%	-
001-334-03-10-01	DOE Grant - Shoreline Plan Update	-	-	2,417.67	15,000.00	16%	-
001-341-43-00-00	Fees - Credit Card/Debit Card	432.69	269.00	224.00	800.00	28%	800.00
001-341-93-00-00	Reimb - Library	5,803.54	5,454.69	5,222.34	5,600.00	93%	5,600.00
001-342-10-00-00	Reimb - SRO - School District	59,000.00	59,000.00	59,000.00	59,000.00	100%	59,000.00
001-344-20-01-00	Gravel	420.00	180.00	240.00	-	0%	-
001-347-90-00-00	Fees - NSF & Charges	-	40.00	40.00	100.00	40%	100.00
001-356-50-03-00	City Drug Buy Fund	24.97	29.34	20.66	200.00	10%	200.00
001-357-30-00-00	Reimb - Criminal Costs Recouped	-	-	-	300.00	0%	300.00
001-362-30-00-00	Parking Permits	1,540.00	4,559.00	3,900.00	3,500.00	111%	2,000.00
001-367-00-00-01	AWC Wellness Grant	-	-	151.53	-	0%	-
001-367-00-00-02	Small Grants	-	-	400.00	-	0%	-
001-369-80-00-00	Cash Coverage & Shortage	-	129.26	11.32	-	0%	-
001-369-81-01-00	Cash Coverage & Shortage	(69.00)	-	32.08	-	0%	-
001-369-90-00-00	Misc - Revenue	-	-	16.05	-	0%	-
001-369-10-00-01	Miscellaneous Other Nonoperating	-	-	731.40	-	0%	-
001-395-10-00-01	Sale of Public Safety Building	-	10,000.00	2,188,366.00	-	0%	-
001-397-00-03-00	Transfer In-From Skinner Fund	-	-	-	4,000.00	0%	4,000.00
001-398-10-00-00	Insurance Recovery	-	-	9,981.59	-	0%	-
	Total	89,970.51	100,832.61	2,292,006.79	102,700.00	2232%	101,200.00
Total General Fund		3,598,941.41	4,007,229.13	5,712,815.55	3,480,000.00	164%	3,866,541.16
Streets Fund							
New Request 101	SW Connector Design Grant	-	-	-	100,000.00	0%	346,000.00
101-318-34-00-01	Real Estate Excise Tax (Capital)	187,229.04	165,009.57	100,309.60	100,000.00	100%	100,000.00
101-318-34-00-03	Real Estate Excise Tax (O&M)	-	112,915.37	214,032.25	100,000.00	214%	100,000.00
101-333-20-00-10	WSDOT Grant - Emergency Evac Ped Bridge	24,282.79	28,188.75	-	-	0%	-
101-333-20-20-05	Grant - PCRC Left Turn Lane SR162	8,374.07	-	-	-	0%	-
101-336-00-71-00	Multimodal Transportation - City	7,459.38	7,921.80	8,269.20	5,000.00	165%	8,000.00
101-336-00-87-00	Motor Vehicle Fuel Tax	157,345.08	163,186.46	142,017.30	155,000.00	92%	155,000.00
101-361-11-00-00	Int - Investment Interest Earned	1,479.13	3,517.49	7,311.70	500.00	1462%	500.00
101-369-10-00-00	Sale of Surplus Items	-	551.55	-	500.00	0%	500.00
101-398-10-00-00	Insurance Recoveries	-	3,629.57	-	-	0%	-
	Total Streets	386,169.49	484,920.56	471,940.05	461,000.00	102%	710,000.00
Cemetery Fund							
104-343-60-01-00	Sales - Cemetery Lots	14,975.35	2,567.00	2,585.00	5,000.00	52%	5,000.00
104-343-60-02-00	Sales - Liners	3,001.00	850.00	3,000.00	1,800.00	167%	1,800.00
104-343-60-03-00	Fees - Opening & Closing	9,100.00	2,400.00	8,200.00	3,000.00	273%	3,000.00
104-343-60-04-00	Fees - Saturday Service	500.00	500.00	1,000.00	500.00	200%	500.00
104-343-60-05-00	Fees - Marker Setting Fees	3,625.00	4,124.00	4,354.00	4,000.00	109%	4,000.00
104-343-60-06-00	Fees - Vase Setting	336.00	168.00	168.00	100.00	168%	100.00
104-343-60-08-00	Fees - Setup	750.00	300.00	950.00	600.00	158%	600.00
104-343-60-09-00	Sales - Columbarium Niche	5,070.00	5,165.00	-	3,500.00	0%	3,500.00
104-361-11-00-00	Int - Investment Interest Earned	24.28	14.46	-	-	0%	-
104-369-10-00-00	Sale of Surplus	-	82.55	-	-	0%	-
104-389-30-00-00	Tax - Sales	264.00	-	279.00	200.00	140%	200.00
104-397-00-09-00	Transfer From #001	-	4,394.18	12,935.04	15,300.00	85%	15,300.00
	Total Cemetery	37,645.63	20,565.19	33,471.04	34,000.00	98%	34,000.00
Parks Fund							
105-313-17-02-00	Tax - Sales Tax - Park	68,394.82	75,050.85	68,475.37	70,000.00	98%	70,000.00
105-318-35-00-00	REET 2 - Parks	187,229.03	165,009.60	100,309.58	100,000.00	100%	100,000.00
105-318-35-00-03	Tax - Real Estate Excise - Parks O&M	-	112,915.33	221,463.68	100,000.00	221%	100,000.00
105-334-02-70-00	Grant - Gratzler Ball Fields	-	-	-	194,000.00	0%	194,000.00
105-334-04-20-01	State Capital Grant - Splash Park	-	-	-	-	0%	-
105-345-85-00-00	Parks Impact Fees	53,120.00	34,030.00	29,880.00	25,000.00	120%	48,750.00
105-361-11-00-00	Int - Investment Interest Earned	1,487.27	5,109.00	7,643.27	1,000.00	764%	1,000.00
105-362-40-01-00	Rental - Bbq & Gazebo	1,000.00	990.00	1,050.00	1,000.00	105%	1,000.00
105-362-40-02-00	Rental - North Park Bldg	1,360.00	1,750.00	1,000.00	1,200.00	83%	1,200.00
105-362-40-03-00	Gratzler Park Rental	1,345.00	1,550.00	300.00	1,500.00	20%	1,500.00
105-367-00-00-00	Private Contributions & Donat.	200.00	-	-	100.00	0%	100.00
105-369-10-00-00	Sale of Surplus Items	-	634.10	-	-	0%	-
105-397-76-00-00	Transfer In from 001 or Parks O&M	-	-	-	10,000.00	0%	-

Appendix D: 2019 Revenue Detail

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
105-398-10-00-00	Insurance Recovery	-	444.00	-	-	0%	-
	Total Parks	314,136.12	397,482.88	430,121.90	503,800.00	85%	517,550.00
	Tourism Revenue						
107-313-31-00-00	Retail Sales and Use Taxes	35.70	29.82	12.30	10.00	123%	10.00
107-313-31-00-01	Tax - Hotel-Motel Tax	40.69	226.03	338.57	50.00	677%	50.00
107-361-11-00-00	Investment Interest Earned	37.85	47.21	89.65	10.00	897%	10.00
	Total Tourism	114.24	303.06	440.52	70.00	629%	70.00
	Transportation Benefit District (TBD) Fund						
108-317-60-00-00	TBD Vehicle Fees	132,580.80	135,991.35	120,387.10	130,000.00	93%	140,000.00
108-361-11-00-00	Investment Interest Earned	310.62	1,043.45	2,281.84	200.00	1141%	1,000.00
	Total TBD	132,891.42	137,034.80	122,668.94	130,200.00	94%	141,000.00
	Police Drug Fund						
120-361-11-00-00	Int - Investment Interest Earned	10.29	4.36	7.17	-	0%	-
120-369-30-00-00	Rev - Confiscated/forfeited Property	472.00	-	-	-	0%	-
	Total Police Drug Fund	482.29	4.36	7.17	-	0%	-
	2016 Vehicle Purchase - Debt Service Fund						
202-391-90-00-00	LOCAL Other Debt Proceeds	443,186.63	-	-	-	0%	-
202-392-00-00-00	LOCAL Premium on Debt Issue	51,776.93	-	-	-	0%	-
202-397-21-00-01	Transfer from Police	4,340.29	28,204.77	27,462.77	29,505.47	93%	29,505.47
202-397-24-00-01	Transfer From Building	83.39	541.88	527.61	566.85	93%	566.85
202-397-31-00-01	Transfer from Storm	1,422.21	9,242.05	8,998.92	9,668.26	93%	9,668.26
202-397-34-00-01	Transfer from Water	2,683.58	17,438.87	16,980.11	18,243.10	93%	18,243.10
202-397-35-00-01	Transfer from Sewer	2,787.46	18,113.93	17,637.41	18,949.29	93%	18,949.29
202-397-36-00-01	Transfer from Cemetery	738.81	4,801.09	4,674.79	5,022.50	93%	5,022.50
202-397-44-00-01	Transfer from Streets	1,111.70	993.29	-	-	0%	-
202-397-76-00-01	Transfer From Parks	1,696.55	10,293.94	10,392.38	11,533.26	90%	11,533.26
202-397-95-00-01	Transfer From Streets	-	6,961.82	7,376.60	7,557.38	98%	7,557.38
	Total 2016 Vehicle Purchase	509,827.55	96,591.64	94,050.59	101,046.11	93%	101,046.11
	2017 Backhoe Purchase - Debt Service Fund						
203-391-90-00-00	Other Debt Proceeds	-	82,572.73	-	-	0%	-
203-392-00-00-00	Premium on Debt Issue	-	7,427.27	-	-	0%	-
203-397-31-00-01	Storm 2017 Backhoe Purchase	-	159.99	2,640.12	3,599.43	73%	3,599.43
203-397-34-00-01	Water 2017 Backhoe Purchase	-	319.97	5,280.24	7,198.87	73%	7,198.87
203-397-35-00-01	Sewer 2017 Backhoe Purchase	-	266.64	4,400.20	5,999.06	73%	5,999.06
203-397-44-00-01	Streets 2017 Backhoe Purchase	-	159.98	2,640.12	3,599.43	73%	3,599.43
203-397-76-00-01	Parks 2017 Backhoe Purchase	-	159.98	2,640.12	3,599.43	73%	3,599.43
	Total 2017 Backhoe Purchase	-	91,066.56	17,600.80	23,996.22	73%	23,996.22
	Emergency Evacuation Bridge						
New Request 303	Department of Commerce Pedestrian Overpass	-	-	-	500,000.00	0%	500,000.00
New Request 303	DOT Grant	-	-	-	500,000.00	0%	500,000.00
	Total Emergency Evacuation Bridge	-	-	-	-	0%	1,000,000.00
	Transportation Impact Fund						
320-334-03-85-02	TIB Grant Left Turn Lane	-	643,660.97	400,189.03	-	0%	-
320-345-85-00-00	Fees - Transportation Impact	189,112.00	300,860.00	178,367.00	105,000.00	170%	132,000.00
320-361-11-00-00	Int - Investment Interest Earned	2,693.69	3,992.87	3,644.58	1,000.00	364%	1,000.00
	Total Transportation Impact	191,805.69	948,513.84	582,200.61	106,000.00	549%	133,000.00
	Water Fund						
401-343-40-00-02	Waterline Repair	769.34	385.85	-	-	0%	-
401-343-40-01-00	Sales - Water	1,325,629.45	1,518,859.33	1,515,162.25	1,635,000.00	93%	1,650,000.00
401-343-40-02-00	Charges - Water Hookups	43,225.00	69,825.00	42,275.00	40,000.00	106%	28,500.00
401-343-40-03-00	Fes - Penalties On Utilities	95,621.62	95,370.00	44,730.00	40,000.00	112%	40,000.00
401-343-40-04-00	Water GFC	253,932.00	224,149.55	214,012.94	150,000.00	143%	240,000.00
401-343-40-05-00	Water Surcharge	2,539.32	2,241.72	2,220.90	2,000.00	111%	2,400.00
401-343-40-06-00	NSF Fees	1,690.00	(463.00)	(40.00)	-	0%	-
401-343-40-07-00	Hydrant Permit	200.00	200.00	(964.95)	100.00	-965%	100.00
401-343-40-08-00	Removal of Water Meter	398.00	-	200.00	-	0%	-
401-343-40-09-00	Backflow Inspection	921.00	858.00	-	-	0%	-
401-343-40-10-00	Fees - Backflow Inspection Fees	9,240.00	10,593.00	9,824.00	9,000.00	109%	9,000.00
401-343-40-11-00	Rev - Miscellaneous	166.00	175.00	-	100.00	0%	100.00
401-343-40-12-00	Fees - NSF - Water	4,360.00	4,880.00	2,910.00	2,900.00	100%	2,900.00
401-343-40-13-00	Meter Unlock/Relock	-	25.00	-	-	0%	-
401-343-40-49-00	Rev - Miscellaneous	-	-	-	-	0%	-
401-359-90-00-00	Fees - Turn Off Processing Fees	25,080.00	37,775.00	34,865.00	22,000.00	158%	22,000.00
401-361-11-00-00	Int - Investment Interest Earned	8,442.31	16,814.91	19,616.57	500.00	3923%	10,000.00
401-369-10-00-00	Sale of Scrap	23.04	187.00	2,850.16	1,000.00	285%	1,000.00
401-369-10-00-01	Sale of Surplus	-	840.10	-	-	0%	-
401-389-10-00-00	Deposits - Hydrant Deposit	3,000.00	3,000.00	1,500.00	-	0%	-
401-395-10-00-01	Sale of Wingate Property	-	45,501.92	-	-	0%	-
401-398-10-00-00	Insurance Recoveries	-	1,501.69	-	-	0%	-

Appendix D: 2019 Revenue Detail

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
	Total Water Fund	1,775,237.08	2,032,720.07	1,889,161.87	1,902,600.00	99%	2,006,000.00
	Sewer Fund						
408-343-50-01-00	Sales - Sewer Service	1,537,503.83	1,661,808.61	1,576,618.02	1,690,000.00	93%	1,900,000.00
408-343-50-01-01	Sales - Sewer Service High Cedars	139,074.53	142,656.57	131,132.22	148,100.00	89%	155,000.00
408-343-50-02-00	Charges - Sewer Hookups	41,860.00	64,860.00	38,380.00	25,000.00	154%	28,500.00
408-343-50-04-00	Sewer GFC	1,252,170.00	542,268.34	451,399.52	100,000.00	451%	480,000.00
408-343-50-05-00	Sewer Surcharge	12,517.10	5,422.84	4,600.93	1,000.00	460%	4,800.00
408-361-11-00-00	Int - Investment Interest Earned	32,654.24	64,377.27	79,837.54	10,000.00	798%	50,000.00
408-361-40-00-00	Interfund Loan Interest (from 401)	2,218.36	3,906.56	-	100.00	0%	5,000.00
408-367-00-00-00	AWC Loss Prevention Grant	-	-	5,000.00	-	0%	-
408-369-10-00-00	Sale of Surplus Items	-	446.35	-	732.00	0%	732.00
408-381-20-00-00	Loan Payment from 401	136,000.00	136,000.00	-	136,000.00	0%	136,000.00
408-398-10-00-00	Insurance Recoveries	-	1,501.69	-	-	0%	-
	Total Sewer Fund	3,153,998.06	2,623,248.23	2,286,968.23	2,110,932.00	108%	2,760,032.00
	Stormwater Fund						
410-333-00-00-01	Grants - FEMA Pre-Mitigation Outfall Grant	-	-	18,103.34	221,200.00	8%	180,000.00
410-334-03-15-00	Grant - NPDES State	-	25,000.00	-	-	0%	25,000.00
410-337-10-00-00	Pierce County Flood District Levee Grant	352,647.83	86,246.96	2,273.72	120,000.00	2%	120,000.00
410-343-10-00-00	Fees - Storm Drainage	843,583.05	926,164.30	720,696.98	792,000.00	91%	830,000.00
410-343-10-01-00	Storm GFC	138,395.10	59,527.65	52,279.56	50,000.00	105%	57,750.00
410-343-10-02-00	Charges - GFC Surcharge	6,321.80	195.39	-	150.00	0%	577.50
410-343-10-02-01	Storm Surcharge	597.96	919.52	513.04	-	0%	-
410-361-11-00-00	Int - Investment Interest Earned	5,118.98	15,298.12	20,109.79	2,000.00	1005%	10,000.00
410-369-10-00-00	Sale of Surplus Items	-	221.35	-	500.00	0%	500.00
410-398-10-00-00	Insurance Recoveries	-	1,501.69	-	-	0%	-
	Total Stormwater Fund	1,346,664.72	1,115,074.98	813,976.43	1,185,850.00	69%	1,223,827.50
	Public Works Building Fund						
412-361-11-00-00	Int - Investment Interest Earned	6,240.16	10,246.92	16,206.62	2,500.00	648%	1,000.00
412-397-00-02-00	From #410 - Utility Facility	5,004.00	5,004.00	5,004.00	5,000.00	100%	210,000.00
412-397-00-03-00	From #408 - Utility Facility	39,996.00	36,663.00	39,996.00	40,000.00	100%	600,000.00
412-397-00-04-00	From #401 - Utility Facility	30,000.00	30,000.00	30,000.00	30,000.00	100%	210,000.00
412-397-00-05-00	From #101 - Utility Facility	5,004.00	3,336.00	5,004.00	5,000.00	100%	90,000.00
412-397-00-10-50	From Fund 105	2,496.00	2,496.00	2,496.00	2,500.00	100%	90,000.00
	Total Public Works Building Fund	88,740.16	87,745.92	98,706.62	85,000.00	116%	1,201,000.00
	Cemetery Prepetual Fund						
701-361-11-00-00	Int - Investment Interest Earned	3,511.20	5,221.49	3,445.46	3,000.00	115%	5,000.00
701-397-00-01-00	From #104	4,094.00	1,002.00	334.00	2,000.00	17%	2,000.00
	Total Cemetery Prepetual Fund	7,605.20	6,223.49	3,779.46	5,000.00	76%	7,000.00
	Skinner Fund						
704-361-11-00-00	Int - Investment Interest Earned	3,270.78	4,843.37	3,193.02	3,000.00	106%	4,500.00
	Total Skinner Fund	3,270.78	4,843.37	3,193.02	3,000.00	106%	4,500.00

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
	General Fund						
	Legislative - Council						
001-511-60-10-01	Salary Council	17,900.00	26,400.00	21,000.00	25,200.00	83%	25,200.00
New Request 001	Council Communications Devices	-	-	-	-	-	7,700.00
001-511-60-31-01	Supplies - Council Office & Operating	635.41	1,069.97	2,861.17	1,500.00	191%	1,500.00
001-511-60-41-01	Training - Council Workshops	720.38	284.03	1,802.13	8,000.00	23%	4,000.00
001-511-60-49-01	Publications - Council	-	-	1,047.99	-	0%	-
001-511-60-49-02	Advertising - Council - Flyers	-	-	-	-	0%	-
001-511-60-49-03	Services - Official Publication	6,801.92	5,650.85	4,793.81	3,900.00	123%	3,900.00
001-594-11-60-01	McMahon Property Purchase	-	41,878.35	-	-	0%	-
001-511-60-49-04	ADA Compliance Work	-	-	-	500.00	0%	500.00
	Total Legislative	26,057.71	75,283.20	31,505.10	39,100.00	81%	42,800.00
	Judicial - Court						
	Salary & Benefits						
001-512-50-10-01	Salary - Municipal Court Administrator	70,358.27	70,689.89	70,453.76	81,152.01	87%	83,732.45
001-512-50-10-02	Salary - Municipal Court Judge	22,500.00	23,000.08	19,583.32	23,500.00	83%	24,000.00
001-512-50-10-03	Salary - Assistant Court Clerk	48,154.66	47,740.30	45,598.48	51,768.23	88%	53,494.65
001-512-50-10-04	Overtime - Court	-	34.43	408.70	-	0%	-
001-512-50-10-05	Salary - Court Pro-Tem Judge	200.00	-	-	-	0%	500.00
001-512-50-20-01	Benefits - OASI - Court	9,066.44	9,062.66	8,909.22	10,674.77	83%	11,011.50
001-512-50-20-02	Benefits - Retirement - Court	11,944.13	13,440.24	14,151.72	16,880.87	84%	17,427.84
001-512-50-20-03	Benefits - Medical/LTD/Life - Court	17,297.27	25,192.23	23,374.39	30,619.69	76%	31,380.87
001-512-50-20-04	Benefits - Dental & Vision - Court	2,726.80	2,842.80	2,518.94	3,042.20	83%	3,127.20
001-512-50-20-05	Benefits - Labor & Industry - Court	536.89	532.62	519.63	690.22	75%	704.10
	Total	182,784.46	192,535.25	185,518.16	218,327.99	85%	225,378.61
	O&M						
New Request 001	Digitizing Records	-	-	-	-	0%	3,000.00
001-512-50-31-00	Supplies - Court - Office	3,685.64	9,578.66	2,546.87	3,500.00	73%	3,500.00
001-512-50-31-01	Postage - Court	1,204.59	1,010.97	863.66	1,200.00	72%	1,200.00
001-512-50-31-02	Computer Replacement/Software	-	-	-	1,000.00	0%	1,000.00
001-512-50-41-00	Contract - Court Clerk	292.50	-	-	1,000.00	0%	1,000.00
001-512-50-41-01	IT - Computer Maintenance - Court	201.58	197.48	182.05	200.00	91%	200.00
001-512-50-41-02	Fees - Court-Bank Analysis	684.30	698.38	662.76	800.00	83%	800.00
001-512-50-41-03	State Audit	-	383.88	1,001.03	-	0%	700.00
001-512-50-41-04	PSB Lease - Court	-	-	3,277.12	3,200.00	102%	3,200.00
001-512-50-42-00	Communication - phone - Court	2,234.02	2,114.71	2,418.44	2,500.00	97%	2,500.00
001-512-50-47-01	Electricity - Court	-	-	-	-	0%	-
001-512-50-48-00	R & M Office Equipment - Court	640.00	-	25.13	1,300.00	2%	1,300.00
001-512-50-49-02	Service - Petit Jury	-	24.33	-	500.00	0%	500.00
001-512-50-49-03	Training - Court	769.85	2,539.10	2,042.51	2,000.00	102%	2,000.00
001-512-50-49-04	Services - Witness Services	-	-	-	100.00	0%	100.00
001-512-50-49-05	Service - Court Appointed Interpreter	250.56	514.76	720.00	600.00	120%	600.00
001-512-50-49-06	Dues - Court Memberships/Subscriptions	110.00	158.74	275.00	200.00	138%	350.00
001-512-50-49-07	Fees - Bank Charges (Credit Card) - Court	4,064.91	4,514.82	3,590.43	3,000.00	120%	3,000.00
001-512-50-49-09	ADA Compliance Work	-	-	-	500.00	0%	500.00
	Total	14,137.95	21,735.83	17,605.00	21,600.00	82%	25,450.00
	Capital						
New Request 001	Document Management Software	-	-	-	-	-	8,500.00
001-594-12-41-01	Server Lease	325.00	300.00	275.00	600.00	46%	600.00
001-594-12-41-02	Phone Lease	292.59	251.92	278.04	-	0%	-
001-594-12-60-04	Capout Court - Fax/copier	-	-	-	300.00	0%	300.00
001-594-12-60-07	McMahon Property Purchase	-	41,878.35	-	-	0%	-
	Total	617.59	42,430.27	553.04	900.00	61%	9,400.00
	Total Court	197,540.00	256,701.35	203,676.20	240,827.99	85%	260,228.61
	Executive - Mayor/City Administrator						
	Salary & Benefits						
001-513-10-10-01	Salary - Mayor	12,000.00	12,000.00	10,000.00	12,000.00	83%	12,000.00
001-513-10-10-03	Salary - City Administrator	34,855.41	-	31,596.09	36,109.76	88%	38,433.40
	Total	46,855.41	12,000.00	41,596.09	48,109.76	86%	50,433.40
	Executive O&M						
New Request 001	Communication Plan	-	-	-	-	0%	17,500.00
001-513-10-31-00	Supplies - Office & Operating	1,658.01	1,662.15	2,385.84	1,500.00	159%	1,800.00
001-513-10-31-01	Postage - Executive	451.00	114.74	171.49	200.00	86%	200.00
001-513-10-31-02	Supplies - Employee Recognition	166.53	194.87	100.66	500.00	20%	500.00
001-513-10-31-03	Health & Wellness Program	54.42	299.69	75.00	300.00	25%	300.00
001-513-10-41-01	Services - Professional Services	-	-	5,056.74	4,000.00	126%	4,000.00
001-513-10-43-00	Reimb - Travel Exp-Meals, Mileage	1,528.60	1,734.94	131.62	500.00	26%	500.00
001-513-10-48-01	R & M - Office Equipment - Exec	-	90.93	1,007.59	400.00	252%	400.00
001-513-10-49-00	Training - Executive	1,469.41	1,973.41	1,662.63	2,000.00	83%	2,000.00
001-513-10-49-01	ADA Compliance Work	-	-	-	500.00	0%	500.00
001-513-20-20-01	OASI	1,423.43	918.00	3,175.38	2,762.39	115%	2,762.39
001-513-20-20-02	Benefits Retirement	3,850.83	-	4,022.48	4,585.93	88%	4,585.93
001-513-20-20-03	Benefits - Medical/LTD/Life	5,676.90	-	4,861.62	4,746.48	102%	4,746.48
001-513-20-20-04	Benefits - Dental/Vision	418.28	-	373.70	532.38	70%	532.38
001-513-20-20-05	Benefits - Labor and Industry	359.72	259.38	323.72	120.78	268%	120.78
001-513-23-41-01	IT - Computer Maintenance - Exec	1,617.48	2,185.31	2,030.73	1,500.00	135%	1,500.00
	Total	18,674.61	9,433.42	25,379.20	24,147.96	105%	41,947.96
	Total Executive	65,530.02	21,433.42	66,975.29	72,257.72	93%	92,381.36
	Clerk/Finance						
	Salary & Benefits						
001-514-20-10-08	Salary - City Treasurer	23,780.63	-	29,870.13	34,000.86	88%	37,356.76
001-514-20-10-06	Salary - City Clerk	27,879.00	-	38,477.46	43,974.31	87%	46,804.04
001-514-20-10-07	Salary - Parks And Rec Director	551.45	-	2,578.77	2,920.26	88%	3,062.58
001-514-20-10-13	Salary - General Fund	40,385.13	146,211.81	43,071.82	60,758.99	71%	79,028.83
001-514-20-10-05	Overtime - Finance/Admin Dept.	6,838.06	5,737.49	3,909.61	4,800.00	81%	4,800.00
001-514-20-10-14	Salary - Facility	2,124.68	263.81	152.68	1,602.42	10%	2,000.00
001-517-21-20-01	Benefits-OASI	11,203.99	19,989.75	10,549.27	11,284.93	93%	16,076.82
001-517-21-20-02	Benefits-Retirement	10,889.49	27,166.84	14,320.72	13,875.51	103%	25,044.10
001-517-31-21-00	Benefits-Medical & Ltd	18,571.99	33,288.32	18,094.09	25,693.29	70%	34,478.61

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
001-517-31-22-00	Benefits-Dental & Vision	2,398.12	4,148.34	2,357.81	2,682.71	88%	4,252.42
001-517-60-20-00	Benefits-Labor & Industries	716.65	1,242.68	738.72	671.94	110%	901.24
001-517-78-20-00	Unemployment Compensation	-	-	-	1,000.00	0%	1,000.00
	Total	145,339.19	238,049.04	164,121.08	203,265.22	81%	254,805.41
	O&M						
New Request 001	City Wide WiFi	-	-	-	-	0%	9,000.00
New Request 001	Digitizing Records	-	-	-	-	0%	1,500.00
001-514-20-41-01	Contract City Clerk	6,265.00	-	-	-	0%	-
001-514-20-49-03	ADA Compliance Work	-	-	-	500.00	0%	500.00
001-514-21-32-01	Gasoline - City Hall	458.32	542.88	406.95	600.00	68%	600.00
001-514-21-41-01	Contract - Janitorial	680.00	791.25	1,086.25	3,000.00	36%	1,500.00
001-514-21-47-01	Electricity - City Hall	1,515.20	1,833.99	1,749.96	1,700.00	103%	1,700.00
001-514-21-48-01	R & M - City Hall	4,589.15	1,185.69	1,455.78	5,000.00	29%	5,000.00
001-514-23-31-01	Postage - Finance/Admin	2,287.89	2,582.26	2,272.13	2,000.00	114%	2,000.00
001-514-23-31-02	Supplies - Office & Operating	2,361.52	8,644.68	11,757.38	3,500.00	336%	8,000.00
001-514-23-41-04	IT - Computer Maintenance	5,356.02	4,612.80	4,795.44	5,000.00	96%	5,000.00
001-514-23-41-07	Contract - Window Washing	-	-	-	300.00	0%	300.00
001-514-23-41-08	Contract - Carpet Cleaning	-	695.00	-	400.00	0%	400.00
001-514-23-41-10	Contract - Sterling Codifiers	1,410.00	7,059.00	3,810.00	3,000.00	127%	3,000.00
001-514-23-41-12	IT - Website Maintenance	1,412.64	1,393.92	1,623.03	2,500.00	65%	2,500.00
001-514-23-41-14	Audit Services	139.50	987.12	2,752.87	-	0%	1,800.00
001-514-23-42-00	Communications-Phone,Cell,DSL	11,898.30	9,457.36	8,796.11	9,000.00	98%	9,000.00
001-514-23-43-00	Reimb - Travel Exp-Meals, Mileage	73.79	497.79	255.61	400.00	64%	400.00
001-514-23-45-00	Equip Rental-Postage Machine	1,795.31	655.29	1,133.83	1,000.00	113%	1,000.00
001-514-23-46-00	Bonds/Insurance - AWC	10,736.07	26,478.64	34,979.87	35,151.12	100%	35,151.12
001-514-23-49-06	Fees - Bank Charges	4,505.05	3,951.06	3,003.59	5,000.00	60%	4,000.00
001-514-30-49-01	Services - Recording/filing Documents	393.00	-	38.00	200.00	19%	200.00
001-514-30-49-02	Staffing Consultant	-	7,252.28	-	-	0%	-
001-514-30-49-03	Reliability-centered maintenance Consultant	-	-	-	2,000.00	0%	2,000.00
001-514-40-41-19	Training - Finance Staff	-	738.21	508.04	2,000.00	25%	2,000.00
001-514-40-41-49	Training - Finance Director	1,147.78	735.92	670.32	2,000.00	34%	2,000.00
001-514-40-49-02	Dues/membership/subscriptions	210.00	275.00	490.00	800.00	61%	800.00
001-514-79-90-01	Other Operating Expenditures	-	-	(113.64)	100.00	-114%	100.00
001-518-10-41-01	Personnel Services	44.00	123.00	269.00	-	0%	-
001-518-20-40-01	Facility Planning Expenses	-	2,500.00	-	-	0%	-
001-518-20-40-02	General Fund Facilities Architectural Services	-	11,036.71	32,641.86	-	0%	15,000.00
001-518-30-40-00	Tort Payout	-	-	-	-	0%	-
001-518-60-00-00	Risk Management	-	-	-	-	0%	-
	Total	57,278.54	94,029.85	114,382.38	85,151.12	134%	114,451.12
	Capital						
001-594-14-41-02	Server Lease	350.00	600.00	550.00	600.00	92%	600.00
001-594-14-41-03	Phone Lease	363.59	493.05	983.59	700.00	141%	700.00
001-594-14-41-04	Copier Lease	-	4,132.92	3,764.81	6,000.00	63%	6,000.00
001-594-14-60-01	Vision/Finance Server	-	5,000.00	5,189.74	5,300.00	98%	5,300.00
001-594-14-60-02	Capout Finance - Computers (2)	-	2,000.00	-	-	0%	-
001-594-14-60-03	Reliability-centered maintenance Software	-	-	-	1,000.00	0%	-
001-594-14-60-06	McMahon Property Purchase	-	41,878.35	-	-	0%	-
001-594-14-64-01	Capital Asset Maint Software	-	-	-	300.00	0%	-
001-594-14-66-02	IT - Finance - Vision Utility Module	-	-	-	-	0%	-
001-594-14-75-03	City Hall Server Lease - Finance	225.00	-	-	-	0%	-
001-594-14-75-04	Phone System Lease - Finance	223.40	-	-	-	0%	-
	Total	1,161.99	54,104.32	10,488.14	13,900.00	75%	12,600.00
	Total Clerk/Finance	203,779.72	386,183.21	288,991.60	302,316.34	96%	381,856.53
	Legal						
001-515-30-41-01	Legal - City Attorney Retainer	42,000.00	30,653.85	25,000.00	30,000.00	83%	30,000.00
001-515-30-41-02	Legal - City Attorney Services	66,943.34	73,337.03	72,624.85	55,000.00	132%	55,000.00
001-515-30-41-03	Salary - Prosecuting Attorney	21,999.96	22,500.00	18,750.00	23,000.00	82%	23,500.00
001-515-30-41-04	Legal - Chronic Nuisance	-	3,651.69	1,381.63	5,000.00	28%	5,000.00
001-515-30-41-05	Legal - HR	-	-	3,515.62	-	0%	-
001-515-30-41-06	Legal - Code Enforcement	-	-	3,864.32	-	0%	-
001-515-30-41-07	Legal - Development	-	-	1,419.39	-	0%	-
001-512-50-49-08	Conflict Public Defender	1,250.00	250.00	-	1,500.00	0%	1,500.00
001-512-50-49-01	Fees - Court Appointed Attorney	21,999.96	21,999.96	18,583.30	22,000.00	84%	23,000.00
	Total Legal	154,193.26	152,392.53	145,139.11	136,500.00		138,000.00
	Police						
	Salary & Benefits						
001-521-10-10-00	Salary - Police Chief	104,791.97	97,865.13	73,907.84	97,248.32	76%	97,564.51
001-521-10-10-01	Salary - Police Clerk	29,960.10	54,414.55	50,214.86	47,839.73	105%	49,435.13
001-521-10-10-02	Salary - Court Administrator	3,702.83	3,720.46	-	-	0%	-
001-521-10-10-03	Salary - Court Clerk	2,534.49	2,514.31	-	-	0%	-
001-521-10-10-04	Salary - Civil Service Secretary	-	2,040.29	2,165.21	-	0%	1,000.00
001-521-70-10-03	Salary - Police Reserves	16,992.76	9,885.76	8,344.12	18,500.00	45%	18,500.00
001-521-70-10-04	Salary - Police Sgt/Lieutenant- Traffic (57%)	44,478.69	46,889.81	41,499.21	98,807.78	42%	96,355.03
001-521-20-10-01	Salary - Code Enforcement Officer	35,709.12	42,084.00	36,978.86	38,791.43	95%	42,156.42
001-521-25-10-00	Salary - Police Sergeant/Lieutenant (43%)	33,554.14	35,373.30	31,306.57	74,539.21	42%	72,688.88
001-521-70-10-05	Overtime - PD	238,617.02	210,378.03	133,760.93	100,000.00	134%	50,000.00
001-521-20-10-02	Payout of Sick Time	-	-	-	5,000.00	0%	5,000.00
001-521-70-10-07	Salary - Police Officer	639,287.75	594,021.33	561,132.90	588,762.02	95%	624,859.47
001-521-20-20-01	Benefits-Labor & Industries	36,035.08	32,726.21	30,540.76	39,053.19	78%	38,888.43
001-521-20-20-02	Benefits-Medical & Ltd	158,367.20	147,420.50	152,815.98	225,362.43	68%	223,923.53
001-521-20-20-03	Benefits-Dental & Vision	15,930.02	17,362.59	13,981.35	20,740.40	67%	20,831.58
001-521-20-20-04	Benefits-OASI	87,247.99	83,699.15	71,991.10	81,433.37	88%	81,997.80
001-521-20-20-05	Benefits-Retirement	64,189.31	63,746.35	54,682.87	61,279.67	89%	60,693.61
	Total	1,511,398.47	1,444,141.77	1,263,322.56	1,497,357.55	84%	1,483,894.39
	O&M						
New Request 001	Accreditation	-	-	-	-	0%	1,000.00
001-521-10-40-01	Staffing Consultant	-	17,531.71	-	-	0%	-
001-521-10-40-02	Reliability-centered maintenance Consultant	-	-	-	2,000.00	0%	-
001-521-10-40-04	Combined Communication Network	-	-	-	25,000.00	0%	-
001-521-10-40-05	Dispatch Records Management System - Enforcer	-	-	-	6,000.00	0%	18,500.00
001-521-10-40-06	Copier Lease - PD	5,799.04	3,298.63	2,877.96	5,000.00	58%	5,000.00

Appendix E: 2019 Expenses

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
001-521-20-21-01	Benefits - Gvm Membership	-	2,400.00	2,200.00	2,500.00	88%	2,500.00
001-521-20-31-01	Benefits - Uniforms & Clothing	11,149.68	16,022.19	14,377.97	18,500.00	78%	15,000.00
001-521-20-31-02	Supplies - Civil Service Comm.	562.49	271.48	25.00	500.00	5%	500.00
001-521-20-31-03	Supplies - Office & Operating	4,113.94	7,355.50	4,689.01	5,000.00	94%	5,000.00
001-521-20-31-04	Training - Civil Service Comm.	575.33	350.00	470.26	500.00	94%	500.00
001-521-20-31-05	Service - Public Safety Testing	500.00	512.00	262.00	600.00	44%	600.00
001-521-20-31-06	Operating Expenses - PD	1,394.96	-	87.38	-	0%	-
001-521-20-31-07	Postage - PD	282.70	296.50	166.56	400.00	42%	400.00
001-521-20-32-00	Gasoline - PD	27,142.00	26,991.18	26,046.82	30,000.00	87%	32,000.00
001-521-20-34-00	Supplies - Manual Supplements	3,688.00	-	5,108.00	4,500.00	114%	5,500.00
001-521-20-41-00	Benefits - Medical Exams	-	909.00	1,650.00	1,300.00	127%	550.00
001-521-20-41-02	Civil Service Legal Expense	7,508.00	10,600.03	1,915.61	2,500.00	77%	2,500.00
001-521-20-45-01	Communications - Cellular Phones - Cars	9,253.72	9,961.11	8,294.63	10,000.00	83%	8,900.00
001-521-20-45-02	Communications - Cell Connection Data Interface	10,325.90	10,539.62	8,716.71	11,000.00	79%	10,000.00
001-521-20-45-03	Services - Office & Operating	-	797.75	247.04	-	0%	-
001-521-20-46-00	Bonds/Insurance - AWC	30,227.76	53,797.82	49,738.39	49,981.88	100%	49,981.88
001-521-20-50-01	State Audit (\$18,000) PD	-	1,096.81	2,750.62	-	0%	2,000.00
001-521-21-31-01	Supplies - Investigation & Evidence	388.68	4,098.69	290.49	5,000.00	6%	5,000.00
001-521-21-41-49	Investigation Transcription	30.42	-	-	500.00	0%	500.00
001-521-21-49-00	Miscellaneous - PD	1,967.50	22.30	-	-	0%	-
001-521-21-49-01	Services - Investigation-Informant	-	-	-	500.00	0%	500.00
001-521-23-41-00	Dues - Pierce CO Special Units	-	1,048.42	-	5,500.00	0%	5,500.00
001-521-23-41-01	Contract - Evidence Custodian	6,727.51	6,879.25	5,286.60	7,200.00	73%	7,200.00
001-521-30-31-04	IT - Computer Software/Supplies	245.51	-	1,361.37	-	0%	-
001-521-30-49-00	Service - Crime Prevention Programs	1,658.13	471.36	881.01	1,000.00	88%	1,000.00
001-521-40-41-06	Benefits - Academy Tuition	-	3,187.00	-	4,500.00	0%	4,500.00
001-521-40-43-01	Reimb - Code Enforcement	-	-	-	500.00	0%	500.00
001-521-40-49-00	Training - PD	10,326.87	12,106.65	7,975.53	15,000.00	53%	15,000.00
001-521-50-10-03	Court Clerk - Janitorial	3,440.40	3,484.32	3,170.00	3,500.00	91%	3,500.00
001-521-50-41-01	IT - Computer Maintenance	20,205.98	20,382.61	18,315.80	20,000.00	92%	20,000.00
001-521-50-41-02	Legal - Services - PD	14,253.23	6,326.45	890.62	6,000.00	15%	6,000.00
001-521-50-41-03	Contract - Carpet Cleaning - PD	-	476.00	56.81	1,000.00	6%	1,000.00
001-521-50-41-04	Contract - Janitorial - PD	89.58	-	-	300.00	0%	300.00
001-521-50-41-05	IT - Software License Renewal	16.31	196.35	16.38	3,700.00	0%	3,700.00
001-521-50-41-07	PSB Police Station Lease	-	-	29,664.65	32,500.00	91%	32,500.00
001-521-50-42-00	Communications - Phone	7,854.79	6,853.47	6,373.55	8,000.00	80%	8,000.00
001-521-50-42-01	Communications - Circular Wireless	839.76	1,060.27	779.79	-	0%	-
001-521-50-42-02	Services - Monitoring Security System	-	-	-	306.60	0%	306.60
001-521-50-42-03	Communications - SS911 Subscriber Fee	-	-	-	-	0%	-
001-521-50-45-05	ADA Compliance Work	-	-	-	511.00	0%	511.00
001-521-50-46-07	Police Facilities Architectural Services	-	22,073.42	65,283.69	-	0%	25,000.00
001-521-50-47-00	Electricity - PD	9,907.86	9,537.83	4,381.56	7,600.00	58%	7,600.00
001-521-50-48-01	R & M - Communications	-	68.38	4,257.79	2,500.00	170%	2,500.00
001-521-50-48-02	R & M - Vehicles	29,258.72	22,280.37	24,060.22	20,000.00	120%	15,000.00
001-521-50-48-03	R & M - Office Facilities	2,419.22	7,049.86	1,394.38	2,500.00	56%	2,500.00
001-521-50-48-04	R & M - Equipment	6,107.99	4,480.49	4,524.91	4,000.00	113%	4,000.00
001-521-50-48-05	R & M - Bicycles	-	424.88	166.63	500.00	33%	500.00
001-521-50-48-06	R& M Building	2,057.69	429.35	4.56	-	0%	-
001-521-50-49-00	Dues - WA Assoc. of Sheriffs	50.00	180.00	255.00	350.00	73%	350.00
001-521-50-49-01	Dues - Misc	-	90.00	2,090.00	300.00	697%	300.00
001-521-50-49-02	Dues - PC Police Chiefs Assoc	-	180.00	50.00	250.00	20%	250.00
001-521-50-51-00	Contract - Dispatch	71,030.00	74,010.00	79,930.00	87,500.00	91%	87,500.00
001-521-90-40-12	Supplies - Physicals (pathogens)	-	-	-	300.00	0%	300.00
001-521-90-40-13	Supplies - Aid Equipment - Pathogens	-	-	-	300.00	0%	300.00
Total		301,399.67	370,129.05	391,085.30	416,899.48	94%	422,049.48
Capital							
New Request 001	Police Bikes and Equipment	-	-	-	-	0%	-
New Request 001	City Wide WiFi	-	-	-	-	0%	6,000.00
New Request 001	Police - Duty Sidearms	-	-	-	-	0%	6,000.00
New Request 001	Police - Less than Lethal Equipment	-	-	-	-	0%	6,000.00
New Request 001	Police - Rifles	-	-	-	-	0%	6,000.00
001-594-21-41-01	Server Lease	9,040.92	9,040.92	8,287.51	8,000.00	104%	8,000.00
001-594-21-41-03	Phone Lease	850.03	1,159.38	1,823.88	-	0%	-
001-594-21-60-01	McMahon Property Purchase	-	146,574.20	-	-	0%	-
001-594-21-64-02	Police Radios	-	11,949.41	-	-	0%	-
001-594-21-64-37	Capout - PD - Equipment	2,488.04	4,616.82	-	-	0%	-
001-594-21-64-38	Lease Match - Video Rec Equip	10,735.87	-	-	2,000.00	0%	2,000.00
001-594-21-64-39	Night Vision Equipment	900.00	900.00	-	1,500.00	0%	1,500.00
001-594-21-64-40	Portable Breath Test Analyzer	-	-	-	1,000.00	0%	1,000.00
001-594-21-64-41	Vehicle Radar Replacement	4,121.46	-	-	3,000.00	0%	3,000.00
001-594-21-64-42	Spot Light Replacement	-	-	-	-	0%	-
001-594-21-64-43	Taser Lease	1,449.22	5,287.38	4,092.19	9,000.00	45%	5,000.00
001-594-21-64-44	Safe for Rifles	1,440.00	-	-	-	0%	-
001-594-21-64-46	Computer Replacement - in cars	10,971.03	230.07	-	1,500.00	0%	9,000.00
001-594-21-64-47	Reliability-centered maintenance Software	-	-	-	1,000.00	0%	-
001-591-14-70-01	2016 Vehicle Purchase Principal	-	-	-	-	0%	-
001-591-21-70-01	2016 Vehicle Purchase Principal	-	-	-	-	0%	-
001-591-21-70-02	Special Purpose Vehicle	-	-	-	6,000.00	0%	-
001-591-21-70-03	2018 Police Vehicle Purchase	-	-	-	15,000.00	0%	45,000.00
001-597-21-00-01	Transfer to LOCAL Vehicle Purchase	4,340.29	28,204.77	27,462.77	29,505.47	93%	29,355.95
001-594-21-75-03	Lease Fee - 3 Vehicles (Cap Asset Reserve)	21,714.15	-	-	-	0%	-
Total		68,051.01	207,962.95	41,666.35	77,505.47	54%	127,855.95
Total Police		1,880,849.15	2,022,233.77	1,696,074.21	1,991,762.50	85%	2,033,799.82
Fire							
001-522-20-41-01	To Fund #401- Fireflow	-	-	-	-	0%	-
001-594-22-10-01	Wages - Maintenance Worker 1	-	-	75.38	-	0%	-
001-594-22-10-02	Wages - Maintenance Worker 2	-	-	-	-	0%	-
001-594-22-20-01	Benefits OASI	-	-	5.76	-	0%	-
001-594-22-20-02	Benefits - Retirement	-	-	9.57	-	0%	-
001-594-22-20-03	Benefits - Medical/LTD/Life	-	-	56.16	-	0%	-
001-594-22-20-04	Benefits - Dental/Vision	-	-	4.18	-	0%	-
001-594-22-20-05	Labor & Industry	-	-	3.68	-	0%	-

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
001-594-22-41-01	Phone Lease	849.95	1,159.40	834.32	-	0%	-
001-594-22-75-01	Phone System Lease - FD	519.02	-	-	-	0%	-
001-592-22-83-01	PSB Interest	-	-	114.07	-	0%	-
001-597-22-00-01	To Fund #201 - PSB Bond	87,881.65	975,162.36	-	-	0%	-
001-522-20-42-01	Communications - Basic Phone	4,635.96	3,319.40	1,145.91	-	0%	-
001-522-20-46-01	Bonds/Insurance - AWC (\$205,000)	1,876.20	4,714.05	-	-	0%	-
001-522-20-48-01	R & M - Equipment - FD	-	762.74	-	-	0%	-
001-522-20-48-02	Fire - R & M Building - FD	3,184.45	286.89	-	-	0%	-
001-522-20-48-04	Fees - Fire Investigation	3,935.25	2,623.50	1,455.56	3,000.00	49%	3,000.00
001-522-20-48-05	Server Relocation	6,277.47	-	-	-	0%	-
001-522-50-41-02	ADA Compliance Work	-	-	-	-	0%	-
001-522-50-47-00	Electricity - FD	(119.79)	(43.21)	1,134.43	200.00	567%	200.00
001-522-60-41-00	Legal - Services - FD	2,160.00	110.00	192.50	-	0%	-
	Total Fire	111,200.16	988,095.13	5,031.52	3,200.00	157%	3,200.00
	Jail						
001-523-21-41-00	Fees - Home Monitoring	323.00	247.33	(96.00)	500.00	-19%	500.00
001-523-60-41-00	Fees - Jail	90,513.29	51,563.67	22,289.96	60,000.00	37%	45,000.00
	Total Jail	90,836.29	51,811.00	22,193.96	60,500.00	37%	45,500.00
	Building						
001-524-10-10-09	Salary - Building Official	45,780.51	-	55,400.69	93,371.10	59%	77,018.33
001-524-10-10-12	Salary - Building Department	25,035.50	82,258.14	52,692.90	59,793.62	88%	47,667.02
001-524-10-10-06	Salary - City Administrator	3,983.37	-	902.83	1,031.70	88%	1,098.10
001-524-10-10-07	Salary - City Clerk	2,534.50	-	652.13	745.32	87%	793.29
001-524-10-10-05	Salary - Overtime	253.34	92.01	309.63	-	0%	-
001-524-20-20-01	Benefits-Labor & Industries	304.92	-	420.65	697.12	60%	718.18
001-524-20-20-02	Benefits-Medical & Ltd	8,185.99	-	15,873.46	22,522.84	70%	36,448.66
001-524-20-20-03	Benefits-Dental & Vision	986.07	-	1,621.63	3,072.62	53%	3,194.54
001-524-20-20-04	Benefits-OASI	5,951.75	-	8,311.19	11,847.55	70%	9,689.31
001-524-20-20-05	Benefits-Retirement	8,289.05	-	13,964.35	19,451.92	72%	16,075.24
	Total	101,305.00	82,350.15	150,149.46	212,533.79	71%	192,702.67
	O&M						
New Request 001	Digitizing Records	-	-	-	-	0%	15,000.00
001-524-10-41-01	Ada Compliance Work	-	-	-	500.00	0%	500.00
001-524-10-41-02	Staffing Consultant	-	1,306.45	-	-	0%	-
001-524-10-41-03	Fees - Puget Sound Clean Air Agency	5,012.00	4,255.00	4,460.00	4,255.00	105%	4,500.00
001-524-20-31-00	Supplies - Office & Operating	2,992.16	2,302.63	2,919.59	2,500.00	117%	2,500.00
001-524-20-31-01	Benefits - Clothing - Bldg	586.10	501.89	353.11	500.00	71%	500.00
001-524-20-31-02	Postage - Bldg	73.02	250.48	48.87	100.00	49%	100.00
001-524-20-32-01	Gasoline - Bldg	1,569.25	3,140.67	1,289.95	1,000.00	129%	1,000.00
001-524-20-32-02	Reimb - Mileage - Bldg	-	-	-	200.00	0%	200.00
001-524-20-32-05	Electricity & Natural Gas - Bldg	458.99	503.47	576.50	600.00	96%	600.00
001-524-20-35-00	Supplies - Small Tools & Equipment	-	-	21.85	600.00	4%	600.00
001-524-20-35-01	Code Updates - International Building Code	-	-	2,072.60	-	0%	-
001-524-20-41-01	IT - Computer Maintenance - Bldg	3,052.05	2,849.41	8,208.28	3,000.00	274%	3,000.00
001-524-20-41-02	Eng - Inspection - Dev Costs	97,328.99	52,841.73	33,796.25	5,000.00	676%	5,000.00
001-524-20-41-05	Training - Bldg	-	605.02	1,755.99	2,000.00	88%	2,000.00
001-524-20-42-00	Communication - Cell Phone - Bldg	1,199.29	1,050.08	1,420.67	1,100.00	129%	1,100.00
001-524-20-46-00	Bonds/Insurance AWC (\$205,000)	10,736.07	3,504.08	8,589.74	8,631.78	100%	8,631.78
001-524-20-48-01	R & M - Vehicle	4,121.92	1,434.57	2,341.00	500.00	468%	2,500.00
001-524-20-48-02	R & M - Equipment	187.09	-	-	600.00	0%	600.00
001-524-20-49-00	Contract - Plan Review - Bldg	300.00	2,885.00	-	1,500.00	0%	1,500.00
001-524-20-49-01	Contract - Inspections - Bldg	2,045.00	2,500.00	357.50	5,000.00	7%	2,000.00
001-524-20-49-02	Contract - Janitorial - Bldg	170.00	158.25	217.25	300.00	72%	300.00
001-524-20-49-05	Dues - Memberships/Subscriptions	1,543.70	95.00	-	1,500.00	0%	800.00
001-524-20-50-01	State Audit - Bldg (\$18,000)	-	679.76	2,004.30	-	0%	1,200.00
001-524-60-31-00	Publications - Bldg	-	-	-	100.00	0%	100.00
001-524-60-31-01	Supplies - CRS Materials	1,781.60	-	-	2,000.00	0%	2,000.00
001-524-60-40-01	Code Enforcement - Services	-	243.00	-	500.00	0%	500.00
001-594-24-41-01	Server Lease	444.00	444.00	407.00	400.00	102%	400.00
001-594-24-41-02	Phone Lease	117.33	98.63	149.27	200.00	75%	200.00
	Total	133,718.56	81,649.12	70,989.72	42,586.78	167%	57,331.78
	Capital						
New Request 001	Electronic Plan Review/Field Inspection	-	-	-	-	0%	4,900.00
001-594-24-60-01	McMahon Property Purchase	-	20,939.17	-	-	0%	-
001-594-24-64-05	Vision Permitting Software	-	12,573.34	5,465.00	5,000.00	109%	5,000.00
001-597-24-00-01	Transfer to LOCAL Vehicle Purchase	83.39	541.88	527.61	566.85	93%	563.98
	Total	83.39	34,054.39	5,992.61	5,566.85	108%	10,463.98
	Total Building	235,106.95	198,053.66	227,131.79	260,687.42	87%	260,498.43
	Emergency Management						
New Request 001	Digital First Aid Stations	-	-	-	-	0%	2,450.00
001-525-10-51-00	Dues - PCEmerg Mgmt Agreement	6,196.50	6,404.75	11,026.45	11,500.00	96%	11,500.00
001-525-30-30-00	Supplies - Disaster Relief	665.33	15.34	-	1,000.00	0%	1,000.00
001-525-50-47-01	Electricity - Lahar Sirens	130.08	119.20	116.28	200.00	58%	200.00
001-525-60-10-01	Emergency Evacuation Drill	-	-	-	3,500.00	0%	3,500.00
001-525-60-30-01	Emergency Preparedness Supplies	-	-	2,650.99	7,500.00	35%	7,500.00
001-525-60-41-00	Services - Hazard Mitigation - Planning	-	2,433.85	120.00	1,500.00	8%	14,000.00
001-525-60-41-01	Equipment - Hazard Mitigation	-	-	-	1,000.00	0%	5,425.00
001-525-60-41-03	IT - Disaster Recover-Server Backup	11,773.17	16,111.26	15,361.06	10,500.00	146%	10,500.00
001-525-60-41-04	Staff EOC Training	-	-	-	2,000.00	0%	2,000.00
	Total Emergency Management	18,765.08	25,084.40	29,274.78	38,700.00	76%	58,075.00
	Animal Control						
001-554-30-10-10	Salary - Animal Control	2,099.57	1,586.62	-	-	0%	-
001-554-30-20-01	Benefits - Labor & Industry	64.03	0.59	-	-	0%	-
001-554-30-20-02	Benefits - Medical/LTD/Life	521.15	0.05	-	-	0%	-
001-554-30-20-03	Benefits - Dental/Vision	55.88	-	-	-	0%	-
001-554-30-20-04	Benefits - OASI	152.06	1.02	-	-	0%	-
001-554-30-20-05	Benefits - Retirement	221.05	1.49	-	-	0%	-
001-554-30-31-00	Animal Control - Kennel Costs	6,086.78	-	-	1,000.00	0%	1,000.00

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
001-554-30-50-01	Pierce County Animal Control	-	22,263.94	22,509.22	32,000.00	70%	34,000.00
	Total Animal Control	9,200.52	23,853.71	22,509.22	33,000.00	68%	35,000.00
	Planning & Land Use						
	Salary & Benefits						
001-544-20-10-01	Engineer Salary	-	-	-	8,388.72	0%	9,756.45
001-544-20-20-01	Benefits - Labor & Industry - Engineer	-	-	-	34.51	0%	35.20
001-544-20-20-02	Benefits - Medical/LTD/Life - Engineer	-	-	-	1,212.88	0%	1,341.88
001-544-20-20-03	Benefits - Dental/Vision - Engineer	-	-	-	152.11	0%	156.36
001-544-20-20-04	Benefits - OASI - Engineer	-	-	-	641.73	0%	746.37
001-544-20-20-05	Benefits - Retirement - Engineer	-	-	-	1,065.36	0%	1,239.07
001-544-40-10-01	Planner Salary	-	-	-	37,451.99	0%	-
001-544-40-20-01	Benefits - Labor & Industry - Planner	-	-	-	207.06	0%	-
001-544-40-20-02	Benefits - Medical/LTD/Life - Planner	-	-	-	9,394.55	0%	-
001-544-40-20-03	Benefits - Dental/Vision - Planner	-	-	-	912.66	0%	-
001-544-40-20-04	Benefits - OASI - Planner	-	-	-	2,865.07	0%	-
001-544-40-20-05	Benefits - Retirement - Planner	-	-	-	4,756.40	0%	-
	Total	-	-	-	67,083.04	0%	13,275.33
	O&M						
001-558-60-31-00	Supplies - Office & Operating	27.73	98.11	489.59	100.00	490%	100.00
001-558-60-31-01	Salary - Hearing Examiner	1,297.00	600.00	3,495.00	600.00	583%	600.00
001-558-60-31-02	Postage - Planning	188.53	393.93	614.41	100.00	614%	100.00
001-558-60-31-03	Publications - Planning	2,407.78	3,682.11	3,091.69	2,500.00	124%	2,500.00
001-558-60-41-00	Community Development	124.18	-	800.00	1,500.00	53%	1,500.00
001-558-60-41-01	Eng - Planning & Land Use	30,541.16	50,388.75	36,758.24	-	0%	-
001-558-60-41-02	Contract - Planning Consultant	58,856.57	57,827.18	69,486.74	5,000.00	1390%	60,000.00
001-558-60-41-03	Joint Planning With Pierce County - UGA	-	-	-	-	0%	-
001-558-60-41-04	Puget Sound Veterans Hope Center - Planning and Land Use Expe	-	4,129.70	2,762.20	-	0%	-
001-558-60-41-05	Shoreline Plan Update	-	-	2,990.16	15,000.00	20%	15,000.00
001-558-60-41-06	Planner - Telecommunications	-	-	247.02	-	0%	-
	Total	93,442.95	117,119.78	120,735.05	24,800.00	487%	79,800.00
	Total Planning & Land Use	93,442.95	117,119.78	120,735.05	91,883.04	131%	93,075.33
	Economic Development						
New Request 001	CERB Grant Match (Planning)	-	-	-	-	0%	25,000.00
New Request 001	Commercial Kitchen/Food Hub Feasibility Study	-	-	-	-	0%	-
New Request 001	City publication marketing businesses	-	-	-	-	0%	-
New Request 001	Hire Business Recruitment Firm	-	-	-	-	0%	-
	Total	-	-	-	-	0%	25,000.00
	Parks & Recreation						
	Salary & Benefits						
001-575-50-10-00	Salary - Parks & Recreation Director	41,331.19	42,937.92	36,103.06	40,883.71	88%	42,876.19
001-575-50-20-01	Benefits - Labor & Industries	223.27	207.68	190.14	241.57	79%	246.43
001-575-50-20-02	Benefits - Medical & Ltd	8,003.31	8,677.47	7,203.61	8,482.37	85%	9,382.02
001-575-50-20-03	Benefits - Dental & Vision	896.18	940.52	747.37	1,064.77	70%	1,094.52
001-575-50-20-04	Benefits - OASI	3,215.62	3,326.26	2,756.33	3,314.19	83%	3,520.96
001-575-50-20-05	Benefits - Retirement	4,487.92	4,965.36	4,415.37	5,192.23	85%	5,445.28
001-575-50-20-06	Overtime - Parks & Recreation	1,765.82	1,625.23	790.28	1,500.00	53%	1,500.00
	Total	59,923.31	62,680.44	52,206.16	60,678.84	86%	64,065.40
	O&M						
001-571-20-31-01	Supplies - Parks & Rec	2,046.52	2,272.07	3,477.08	2,500.00	139%	2,500.00
001-571-20-44-00	Advertising - Parks & Rec	188.88	260.00	304.28	700.00	43%	700.00
001-575-21-50-01	State Audit (\$18,000) Recr	-	520.99	1,501.56	-	0%	650.00
001-575-50-31-01	Supplies - Office & Operating	1,023.44	2,016.86	244.23	-	0%	-
001-575-50-31-02	Postage - Parks & Rec	29.89	36.59	74.08	150.00	49%	150.00
001-575-50-48-03	ADA Compliance Work	-	-	-	500.00	0%	500.00
001-575-50-49-02	Tng - Parks & Rec Training	25.00	517.89	457.86	800.00	57%	800.00
001-575-50-43-00	Mileage Reimbursement	-	-	-	-	0%	-
001-575-50-48-01	R & M - Shed	-	-	-	-	0%	600.00
001-575-50-48-02	R & M - Vehicle	109.35	926.91	132.67	300.00	44%	300.00
001-594-76-41-01	Server Lease	144.00	144.00	132.00	200.00	66%	200.00
001-594-76-41-02	Phone Lease	117.44	98.68	149.27	200.00	75%	200.00
001-575-50-42-01	Comm - Phone/internet	-	564.59	488.85	600.00	81%	600.00
001-575-50-32-00	Gasoline	-	-	-	100.00	0%	100.00
	Total	3,684.52	7,358.58	6,961.88	6,050.00	115%	7,300.00
	Programs						
001-571-20-31-03	Pgm - Parks & Rec - Sports	12.22	-	-	-	0%	-
001-571-20-31-04	Pgm - Parks & Rec - Movies Park	400.00	800.00	(400.00)	400.00	-100%	500.00
001-571-20-31-17	Adult Softball	1,924.10	1,985.00	1,245.12	2,500.00	50%	2,700.00
001-571-20-31-18	Adult Basketball	-	-	-	-	0%	-
001-571-20-31-19	Zumba	219.33	-	-	-	0%	-
001-571-20-31-20	Youth Fast Pitch	73.44	-	-	-	0%	-
001-571-20-31-21	Dance Class	3,863.88	7,128.59	6,349.58	5,900.00	108%	3,000.00
001-571-20-31-22	Dance/Drill Team	6,039.07	-	-	-	0%	-
001-571-20-31-23	Tots Soccer	1,739.26	1,843.54	2,148.20	2,800.00	77%	1,100.00
001-571-20-31-24	Flag Football	-	-	-	-	0%	-
001-571-20-31-25	Youth Baseball	7,490.04	11,394.16	9,313.09	12,500.00	75%	8,400.00
New Request 001	Baseball 9+ Years	-	-	-	-	0%	4,000.00
001-571-20-31-26	Family Dodge Ball	-	-	-	-	0%	-
001-571-20-31-27	Art Class	-	-	1,103.75	-	0%	-
001-571-20-31-28	Youth Kickball	-	-	-	-	0%	-
001-571-20-31-30	Summer Fun	168.62	160.00	-	400.00	0%	400.00
001-571-20-31-32	Youth Volleyball	758.98	1,161.91	2,254.32	2,200.00	102%	1,350.00
001-571-20-31-33	Karate	1,680.00	544.00	-	1,500.00	0%	-
001-571-20-31-34	Puppy/Dog Training	5,312.00	9,680.00	8,336.00	2,300.00	362%	5,400.00
001-571-20-31-36	Exp. Soccer Camp	-	400.48	-	-	0%	-
001-571-20-31-37	Volleyball Camp	-	930.25	-	600.00	0%	450.00
	Total	29,680.94	36,027.93	30,350.06	31,100.00	98%	27,300.00
	Capital						
001-594-75-60-01	McMahon Property Purchase	-	20,939.17	-	-	0%	-
	Total	-	20,939.17	-	-	0%	-

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
	Total Parks & Rec.	93,288.77	127,006.12	89,518.10	97,828.84	92%	98,665.40
	Grants						
001-571-20-31-06	Grant - Orting Valley Senior Center	13,000.00	13,000.00	11,916.63	13,000.00	92%	13,000.00
001-571-20-31-09	Grant - Daffodil Festival - Float	1,000.00	1,000.00	1,000.00	1,000.00	100%	2,500.00
001-571-20-31-10	Grant - Daffodilians	826.40	-	-	-	0%	-
001-571-20-31-11	Grant - Orting Historical Society	500.00	500.00	500.00	500.00	100%	500.00
001-571-20-31-13	Grant - Food Bank	2,000.00	2,000.00	3,000.00	3,000.00	100%	3,000.00
001-571-20-31-14	Grant - Opportunity Center	2,500.00	2,500.00	6,875.00	7,500.00	92%	10,000.00
001-571-20-31-35	Grant - Farmers Market	2,000.00	2,000.00	3,000.00	3,000.00	100%	3,000.00
001-571-20-31-39	Grant - Recovery Café	-	-	7,500.00	7,500.00	100%	10,000.00
	Total Grants	21,826.40	21,000.00	33,791.63	35,500.00	95%	42,000.00
	MPC						
001-575-50-31-03	MPC Tables & Chairs	-	1,390.97	-	-	0%	-
001-575-50-41-01	Contract - Janitorial - MPC Library	-	633.00	869.00	1,000.00	87%	1,000.00
001-575-50-41-02	Contract - Floor Cleaning	500.00	1,280.00	800.00	2,000.00	40%	2,600.00
001-575-50-41-03	IT - Computer Maintenance	2,850.44	2,651.83	2,691.89	2,800.00	96%	2,800.00
001-575-50-41-04	Curtain Cleaning	-	-	-	-	0%	-
001-575-50-47-01	Electricity - MPC	8,944.26	9,173.32	7,245.84	9,200.00	79%	9,200.00
001-575-50-48-00	R & M - MPC - Re-roof	8,094.63	2,261.66	3,029.44	40,000.00	8%	25,000.00
001-594-75-64-14	MPC HVAC	-	-	19,499.12	-	0%	40,000.00
	Total MPC	20,389.33	17,390.78	34,135.29	55,000.00	62%	80,600.00
	Misc. Expenses						
001-519-79-53-00	Tax - Excise Tax	2,766.23	2,222.24	1,238.29	2,500.00	50%	2,500.00
New Request 001	New City Hall	-	-	-	-	0%	3,200,000.00
001-589-00-01-00	Disbursement of Clearing Funds	-	-	-	-	0%	-
001-589-30-01-00	Building Code Fee - To State	508.50	828.00	471.00	500.00	94%	500.00
001-589-30-03-00	PEG Fees	5,248.73	4,567.00	3,393.17	-	0%	-
001-589-30-04-00	Peg Fee - AT&T Cable	4,202.21	4,567.00	3,393.17	-	0%	-
001-557-20-30-01	Homelessness	-	-	-	-	0%	-
001-536-00-40-01	Cemetery Professional Service Expenses	-	-	4,575.00	-	0%	-
001-538-40-47-00	Fees - PEG, Cable, TV	1,046.52	-	-	4,000.00	0%	4,000.00
001-539-20-50-01	Tax - Noxious Weeds	175.02	80.43	75.44	200.00	38%	200.00
001-514-23-41-11	Dues - Rainier Cable Commission	10,837.93	9,645.08	5,270.72	8,000.00	66%	8,000.00
001-514-40-41-20	Voter Costs - Pierce County Auditor	25,569.00	26,026.95	13,238.00	12,500.00	106%	12,500.00
001-541-69-40-01	Golf Cart Licensing	27.20	(30.00)	-	10.00	0%	10.00
001-566-00-51-00	Tax - Alcohol Program Tax - To P.C.	1,931.93	1,994.64	1,989.32	1,800.00	111%	1,800.00
001-553-14-50-01	Surface Water Tax	26.42	-	-	100.00	0%	100.00
001-511-20-49-00	Dues - Assoc of Wa Cities (AWC)	4,597.00	4,782.00	5,086.00	4,782.00	106%	4,782.00
001-511-20-49-01	Dues - Puget Sound Regional Council	2,315.70	2,432.70	4,846.36	2,500.00	194%	2,500.00
001-511-20-49-03	Dues - Orting Chamber of Commerce	-	200.00	-	200.00	0%	200.00
001-511-20-49-04	Dues - Pierce County Regional Council	-	-	2,966.06	400.00	742%	400.00
001-511-20-49-05	Dues - Pierce County Cities & Towns	50.00	50.00	-	100.00	0%	100.00
001-511-20-49-07	Fees - Puget Sound Clean Air Agency	-	-	-	-	0%	-
001-511-20-49-08	Fees - PEG, Cable, TV	-	-	-	-	0%	-
001-594-36-60-01	Cemetery Sprinkler System	-	-	-	5,000.00	0%	10,000.00
001-597-36-00-01	To Fund #104 - Cemetery	-	4,394.18	12,935.04	15,300.00	85%	15,300.00
001-597-76-00-00	Transfer to Parks O&M	-	-	-	10,000.00	0%	10,000.00
	Total Misc.	59,302.39	61,760.22	59,477.57	67,892.00	88%	3,272,892.00
	Total General Fund	3,281,308.70	4,545,402.28	3,076,160.42	3,526,955.85	87%	6,963,572.48
	Streets Fund						
	Salary & Benefits						
101-542-90-10-08	Streets Admin Salary	15,366.62	14,178.51	14,603.84	33,040.64	44%	29,140.78
101-542-30-10-13	Salary - Streets	24,744.64	38,354.31	36,677.51	36,327.80	101%	44,049.41
101-542-30-10-05	Overtime - Streets	771.64	1,740.43	675.90	1,000.00	68%	1,000.00
101-542-30-20-01	Benefits - Labor & Industries	1,232.67	1,923.46	1,557.16	1,917.38	81%	2,229.54
101-542-30-20-02	Benefits - Mdcial & Ltd	11,995.72	16,153.75	11,389.21	14,728.99	77%	15,243.47
101-542-30-20-03	Benefits - Dental & Vision	1,107.17	1,631.98	1,129.07	1,661.17	68%	1,789.63
101-542-30-20-04	Benefits - OASI	3,363.02	4,899.12	3,964.04	5,413.93	73%	5,677.64
101-542-30-20-05	Benefits-Retirement	4,878.59	7,481.37	6,300.08	8,809.79	72%	9,016.54
	Total	63,460.07	86,362.93	76,296.81	102,899.70	74%	108,147.01
	O&M						
New Request 101	Communications Plan	-	-	-	-	0%	1,750.00
New Request 101	Emergency Management Planning	-	-	-	-	0%	2,000.00
New Request 101	Hazzard Mitigation Equipment	-	-	-	-	0%	775.00
New Request 101	City Sponsored Van Pool	-	-	-	-	0%	5,000.00
New Request 101	Digital First Aid Stations	-	-	-	-	0%	350.00
101-539-20-50-01	Tax - Noxious Weeds - Property	112.13	19.53	21.23	200.00	11%	200.00
101-542-30-31-00	Supplies - Office & Operating	339.06	918.15	683.95	1,000.00	68%	1,000.00
101-542-30-31-02	Benefits - Clothing - Streets	-	-	70.41	800.00	9%	800.00
101-542-30-32-00	Gasoline - Streets	971.60	1,467.39	1,419.84	1,500.00	95%	1,500.00
101-542-30-32-01	Diesel - Streets	127.69	-	70.40	1,200.00	6%	1,200.00
101-542-30-35-00	Supplies - Small Tools	42.42	374.12	-	500.00	0%	1,000.00
101-542-30-41-01	Eng - On Call	15,493.00	17,090.00	31,668.75	2,000.00	1583%	2,000.00
101-542-30-41-02	State Audit - (\$18,000)	-	987.13	2,752.86	1,800.00	153%	1,800.00
101-542-30-41-03	One-Call Services	-	-	-	200.00	0%	200.00
101-542-30-41-04	IT - Computer Maintenance	1,617.41	1,435.25	1,637.03	2,800.00	58%	2,800.00
101-542-30-41-05	Legal - Attorney Fees - Streets	1,819.91	317.49	1,638.38	500.00	328%	500.00
101-542-30-41-06	Eng - City Standards Update	-	-	-	-	0%	-
101-542-30-41-07	Eng - City Utility Mapping	-	-	-	4,000.00	0%	4,000.00
101-542-30-41-08	Eng - Grant Writing	-	-	-	4,000.00	0%	4,000.00
101-542-30-41-09	Eng - Kansas St Fed Classif	-	-	-	-	0%	-
101-542-30-41-10	Web Site Maintenance/Hosting	-	-	89.73	100.00	90%	100.00
101-542-30-41-11	Eng - Grant Writing - Pedestrian Evac Bridge	-	-	-	5,000.00	0%	5,000.00
101-542-30-41-12	ADA Compliance Plan	-	-	-	1,500.00	0%	1,500.00
101-542-30-41-13	Eng - Transportation Master Plan	9,900.30	55,084.25	19,918.75	50,000.00	40%	50,000.00
101-542-30-41-14	Staffing Consultant	-	947.41	-	-	0%	-
101-542-30-41-15	GIS Consulting	-	-	4,039.50	5,000.00	81%	5,000.00

Appendix E: 2019 Expenses

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
101-542-30-44-00	Advertising - Streets	-	-	163.13	200.00	82%	200.00
101-542-30-46-00	Bonds & Insurance - AWC (\$207,000)	10,840.30	3,049.69	3,711.98	3,730.15	100%	3,730.15
101-542-30-48-02	R&M - Roads/Streets	2,307.12	8,376.34	3,363.90	5,000.00	67%	5,000.00
101-542-30-48-04	R&M - Equipment	3,334.93	4,701.36	3,807.39	3,700.00	103%	3,700.00
101-542-30-48-05	Underground Pollution Removal	413.34	463.33	463.33	1,000.00	46%	1,000.00
101-542-30-48-06	Service - Waste Removal	773.78	-	(132.00)	1,000.00	-13%	1,000.00
101-542-30-48-07	R&M Sidewalks	7,594.07	7,829.07	8,500.00	8,500.00	100%	8,500.00
101-542-30-48-08	R&M Tree Maintenance	-	-	1,000.00	1,000.00	100%	1,000.00
101-542-30-53-00	Surface Water Tax - PC	-	-	-	-	0%	-
101-542-30-53-01	Tax - Excise Tax	35.45	70.30	-	100.00	0%	100.00
101-542-63-47-01	Electricity - City Shop	222.74	269.33	255.12	300.00	85%	300.00
101-542-63-47-03	Electricity - Street Lights	68,596.82	71,687.78	59,148.70	74,000.00	80%	74,000.00
101-542-64-48-00	Traffic Services- Striping	3,701.75	3,711.84	-	3,900.00	0%	3,900.00
101-542-64-48-01	Crosswalk & Stop Sign Line Torch Downs	81.58	-	-	2,500.00	0%	2,500.00
101-542-64-49-00	Traffic Services - Signs	2,325.69	1,141.96	1,634.82	3,000.00	54%	3,000.00
101-542-64-49-01	Traffic Services - Paint	1,971.61	2,628.08	3,199.21	3,000.00	107%	3,000.00
101-542-66-49-00	Traffic Services - Snow & Ice	-	-	-	500.00	0%	500.00
101-542-90-40-01	Bank Fees	25.60	45.04	49.40	-	0%	-
101-542-90-40-02	Facility Planning Expenses	-	250.00	-	-	0%	-
101-542-90-40-03	Lease of City Hall	-	-	-	5,000.00	0%	5,000.00
Total		132,648.30	182,864.84	149,175.81	198,530.15		208,905.15
Capital							
New Request 101	City Wide WiFi	-	-	-	-	0%	1,500.00
New Request 101	Design SW Connector	-	-	-	-	0%	400,000.00
New Request 101	Hillside Mower	-	-	-	-	0%	2,880.00
New Request 101	New City Hall Construction	-	-	-	-	0%	200,000.00
101-594-42-41-01	Server Lease	84.00	144.00	132.00	-	0%	-
101-594-42-41-02	Phone Lease	72.67	98.66	149.27	-	0%	-
101-594-42-60-01	McMahon Property Purchase	-	8,375.67	-	-	0%	-
101-594-42-63-03	Capout - Sidewalk Program	565.65	4,234.45	2,202.18	5,000.00	44%	5,000.00
101-594-42-63-06	Capout - SR162 Lighting Upgrade at Crosswalk	-	-	2,777.67	-	0%	-
101-594-42-63-07	Capout - Street Lights VanScoyoc	7,548.69	-	-	-	0%	-
101-594-42-63-15	Cross Walk Lights - Calistoga	4,212.74	-	2,866.58	4,500.00	64%	4,500.00
101-594-42-63-18	Work Order Management	-	-	-	1,200.00	0%	1,200.00
101-594-42-64-01	Capout - Equip - Traffic Devices	-	-	-	100.00	0%	100.00
101-594-42-64-30	Truck Safety Lights	-	-	-	200.00	0%	-
101-594-42-64-33	2017 Backhoe Purchase	-	4,242.33	-	-	0%	-
101-594-42-75-01	Phone System Lease - Streets	44.65	-	-	100.00	0%	100.00
101-594-42-75-41	Capout - Server Lease - Streets	60.00	-	-	100.00	0%	100.00
101-594-44-41-06	ADA Self Assessment	-	-	-	500.00	0%	500.00
101-594-44-61-02	Vac Trailer	-	24.71	-	-	0%	-
101-594-44-61-03	Flat Bed Truck	24.48	1,836.55	-	-	0%	-
101-594-44-61-07	Electronic Speed Sign	-	4,858.00	-	-	0%	-
101-594-44-61-08	Backpack Blower	-	214.66	-	225.00	0%	-
101-594-44-61-09	Wire Feed Welder	-	31.89	-	-	0%	-
101-594-44-61-10	Message Board	-	-	4,200.00	-	0%	-
101-594-44-61-11	Computer Station	-	396.59	80.33	20,000.00	0%	1,000.00
101-594-44-61-12	Striper	-	-	6,773.36	8,500.00	80%	-
101-594-76-10-01	Wages - Public Works Director	-	-	-	-	0%	-
101-594-76-10-02	Wages - Maint Worker I	-	-	-	300.00	0%	300.00
101-594-76-10-03	Wages - Maint Worker II	-	-	-	300.00	0%	300.00
101-594-76-10-04	Wages - Public Works Supervisor	-	-	-	-	0%	-
101-594-76-10-05	Wages - W/WWW Operator I	-	-	-	-	0%	-
101-594-76-10-06	Wages - W/WWW Operator II	-	-	-	-	0%	-
101-594-76-10-07	Salary - City Administrator	-	-	-	-	0%	-
101-594-76-20-01	Benefits L&I	-	-	-	-	0%	-
101-594-76-20-02	Benefits - Medical Insurance	-	-	-	-	0%	-
101-594-76-20-03	Benefits Dental Vision Insurance	-	-	-	-	0%	-
101-594-76-20-04	Benefits - QASI - Fed Taxes	-	-	-	-	0%	-
101-594-76-20-05	Benefits - Retirement	-	-	-	-	0%	-
101-594-76-63-40	Small Truck	-	-	-	-	0%	-
101-595-20-41-01	SW Connector ROW	-	-	5,300.00	-	0%	-
101-595-10-40-01	Eng - Project Management	11,709.63	9,093.75	-	-	0%	-
101-595-10-40-02	Eng - Topographic Survey	310.05	-	-	-	0%	-
101-595-10-40-04	Kansas Street Design Work	-	-	47,045.31	-	0%	-
101-595-20-60-01	Right of Way Acquisition	4,801.25	125.00	3,500.00	-	0%	-
101-595-30-41-02	Eng - Design of Left Turn Lane (REET)	78,744.75	21,976.59	-	-	0%	-
101-595-30-41-04	Trail Safety at Intersection Project	-	-	-	1,500.00	0%	1,500.00
101-595-30-60-01	Sanitary Sewer Force Main	3,913.75	-	-	-	0%	-
101-595-30-60-03	Private Utility Coordination	982.16	20,930.00	-	-	0%	-
101-595-90-60-01	Permitting	-	3,422.50	-	-	0%	-
Total		113,074.47	80,005.35	75,026.70	42,525.00	176%	618,980.00
Debt Service & Transfers							
101-597-44-00-01	To Fund #412 Utility Land	5,000.00	3,752.00	5,004.00	5,000.00	100%	90,000.00
101-597-44-00-02	Transfer to LOCAL Vehicle Purchase	1,111.70	7,955.11	7,376.60	7,224.23	102%	7,519.09
101-597-44-00-03	Streets 2017 Backhoe Purchase	-	159.98	2,640.12	2,891.50	91%	3,612.70
Total		6,115.70	11,867.09	15,020.72	15,115.73	99%	101,131.79
Total Streets		315,298.54	361,100.21	315,520.04	359,070.58	88%	1,037,163.95
Cemetery							
Salary & Benefits							
104-536-20-10-10	Salary - Cemetery	15,142.06	15,692.25	9,169.06	10,973.31	84%	9,965.67
104-536-20-10-05	Overtime - Cemetery	541.01	317.10	702.79	500.00	141%	500.00
104-536-20-20-01	Benefits-Labor & Industries	599.06	547.48	450.89	450.09	100%	452.11
104-536-20-20-02	Benefits-Medical & Ltd	5,259.79	4,096.59	2,637.81	3,035.89	87%	3,102.77
104-536-20-20-03	Benefits-Dental & Vision	427.50	412.23	326.36	297.02	110%	267.05
104-536-20-20-04	Benefits-OASI	1,215.87	1,221.13	753.27	859.98	88%	769.26
104-536-20-20-05	Benefits-Retirement	1,387.16	1,720.36	1,237.85	1,393.61	89%	1,265.64
Total		24,572.45	24,007.14	15,278.03	17,509.90		16,322.49
O&M							
104-536-20-31-00	Supplies - Office & Operating	475.59	138.06	631.35	300.00	210%	300.00
104-536-20-31-01	Postage - Cemetery	5.17	1.84	9.19	25.00	37%	25.00

Appendix E: 2019 Expenses

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
104-536-20-34-00	Supplies - Markers/Liners/Vases	1,746.24	-	2,033.86	2,000.00	102%	2,000.00
104-536-20-41-01	IT - Computer Maintenance	403.25	395.00	364.17	400.00	91%	400.00
104-536-20-42-00	Comm - Phone - Cemetery	476.37	478.02	40.10	500.00	8%	500.00
104-536-20-53-00	Tax - Excise Tax	631.82	283.93	420.50	800.00	53%	800.00
104-536-50-32-00	Gasoline - Cemetery	44.67	20.02	-	100.00	0%	100.00
104-536-50-35-00	Supplies - Small Tools	-	89.96	24.04	200.00	12%	200.00
104-536-50-41-02	Bonds/Insurance - AWC	-	1,583.05	2,419.16	2,431.00	100%	2,431.00
104-536-50-47-01	Electricity - City Shop	178.15	187.36	-	300.00	0%	300.00
104-536-50-47-02	Electricity - Cemetery Shop	846.07	1,117.93	1,405.04	1,100.00	128%	1,100.00
104-536-50-48-00	R&M - Cemetery	233.04	200.89	9,183.29	500.00	1837%	500.00
104-536-50-48-01	R&M - Equipment	253.67	336.44	135.98	500.00	27%	500.00
104-536-50-53-00	Tax - Surface Water	145.61	146.43	148.25	200.00	74%	200.00
104-536-60-40-01	ADA Self Assessment	-	-	-	200.00	0%	200.00
104-586-00-00-00	Misc. Refunds By Check	-	-	-	-	0%	-
	Total	5,439.65	4,978.93	16,814.93	9,556.00	176%	9,556.00
	Capital						
104-594-36-64-09	Flat Bed Truck	24.48	-	-	-	0%	-
104-597-36-00-01	TO Fund #701 - Cemetery Perpetual	4,094.00	1,002.00	334.00	2,000.00	17%	4,997.05
104-597-36-00-02	Transfer to LOCAL Vehicle Purchase	738.81	4,801.09	4,674.79	5,022.50	93%	5,022.50
	Total	4,857.29	5,803.09	5,008.79	7,022.50	71%	10,019.55
	Total Cemetery	34,869.39	34,789.16	37,101.75	34,088.40	109%	35,898.03
	Parks						
	Salary & Benefits						
105-576-80-10-14	Salary - Parks	43,547.77	56,733.62	37,735.76	48,752.41	77%	11,855.33
105-576-80-10-15	Salary - Parks Admin	10,383.07	-	10,120.12	17,600.67	57%	50,357.38
105-576-80-20-01	Benefits - Labor & Industry	2,418.65	2,143.87	1,789.96	2,454.15	73%	2,524.61
105-576-80-20-02	Benefits - Medical Insurance	15,173.70	13,113.11	6,610.08	13,127.96	50%	15,166.32
105-576-80-20-03	Benefits - Dental Vision Insurance	1,653.58	1,468.63	898.18	1,331.36	67%	1,479.46
105-576-80-20-04	Benefits - OASI - Fed Taxes	4,675.76	4,505.41	3,017.45	3,790.32	80%	3,862.67
105-576-80-20-05	Benefits - Retirement	6,812.92	6,884.27	4,937.56	6,191.55	80%	6,395.39
105-576-80-20-06	Admin Benefits - Labor & Industry	-	-	44.40	93.18	48%	56.33
105-576-80-20-07	Admin Benefits - Medical Insurance	-	-	1,596.19	3,537.82	45%	1,940.43
105-576-80-20-08	Admin Benefits - Dental Vision Insurance	-	-	189.56	417.89	45%	259.78
105-576-80-20-09	Admin Benefits - OASI - Fed Taxes	-	-	762.40	1,394.94	55%	961.28
105-576-80-20-10	Admin Benefits - Retirement	-	-	1,198.79	2,235.28	54%	1,505.63
105-576-80-10-05	Salary - Overtime	3,720.95	2,436.48	1,793.86	2,500.00	72%	2,500.00
	Total	88,386.40	87,285.39	70,694.31	103,427.53	68%	98,864.58
	O&M						
New Request 105	Communication Plan	-	-	-	-	0%	1,750.00
New Request 105	Emergency Management Planning	-	-	-	-	0%	2,000.00
New Request 105	Hazzard Mitigation Equipment	-	-	-	-	0%	775.00
New Request 105	Digital First Aid Stations	-	-	-	-	0%	350.00
105-539-20-50-01	State Forest Protection	132.14	17.90	35.80	-	0%	-
105-572-10-40-01	Facility Planning Expenses	-	250.00	-	-	0%	-
105-576-80-31-00	Supplies - Park Operations	630.77	4,013.36	2,232.22	3,500.00	64%	3,500.00
105-576-80-31-01	Supplies - Parks Commission	-	125.50	49.12	200.00	25%	200.00
105-576-80-31-02	Hanging Baskets	-	-	900.00	3,000.00	30%	6,000.00
105-576-80-31-03	Garbage Cans	-	-	-	1,000.00	0%	1,000.00
105-576-80-31-04	Winter Decorations	-	-	1,191.61	2,000.00	60%	2,000.00
105-576-80-31-05	New Computer	-	-	80.33	100.00	80%	100.00
105-576-80-32-00	Gasoline	397.29	301.86	-	1,000.00	0%	1,000.00
105-576-80-35-00	Supplies - Small Tools	297.11	354.21	130.75	1,300.00	10%	1,300.00
105-576-80-40-01	Parks Tree Pruning	1,798.20	-	-	3,500.00	0%	3,500.00
105-576-80-41-01	Eng - Landscape Architect Services	-	-	-	2,500.00	0%	2,500.00
105-576-80-41-02	Professional - Electrical Work	-	-	-	-	0%	-
105-576-80-41-03	Professional - Planning	3,925.97	-	-	1,000.00	0%	1,000.00
105-576-80-41-04	Advertising - Parks	-	-	-	100.00	0%	100.00
105-576-80-41-05	IT - Website Maintenance/Hosting	67.53	95.04	194.27	200.00	97%	200.00
105-576-80-41-09	Bank Fees	25.60	45.04	49.40	100.00	49%	100.00
105-576-80-41-10	Staffing Consultant	-	1,327.68	-	-	0%	-
105-576-80-41-11	Reliability-centered maintenance Consultant	-	-	-	500.00	0%	500.00
105-576-80-41-12	IT - Computer Maintenance	-	-	300.00	1,000.00	30%	1,000.00
105-576-80-46-00	Liability Bond/Insurance AWC (205.000)	4,323.61	5,059.79	4,562.43	4,584.76	100%	4,584.76
105-576-80-47-01	Electricity - North Park	1,717.27	1,656.93	1,541.87	2,000.00	77%	2,000.00
105-576-80-47-02	Electricity - Main Park	3,402.25	3,569.03	3,467.22	3,600.00	96%	3,600.00
105-576-80-47-03	Electricity - Bell Tower	1,458.05	1,529.60	1,267.42	1,500.00	84%	1,500.00
105-576-80-48-00	R&M Parks/Facilities	8,699.39	12,967.40	2,676.53	11,500.00	23%	11,500.00
105-576-80-48-01	R&M Park Equipment	5,127.09	4,252.45	5,584.04	4,000.00	140%	4,000.00
105-576-80-48-02	R&M Vehicles	1,800.70	4,786.57	964.19	3,000.00	32%	3,000.00
105-576-80-48-03	R&M Park Bathrooms	1,064.91	1,337.94	22.71	2,000.00	1%	2,000.00
105-576-80-48-04	Sanican Maintenance	217.60	-	-	-	0%	-
105-576-80-48-05	Waste Hauling	318.20	26.46	(132.00)	-	0%	-
105-576-80-48-06	RFP For Vehicle Maintenance	111.00	-	-	-	0%	-
105-576-80-48-07	ADA Compliance Plan	-	-	-	500.00	0%	500.00
105-576-80-48-08	Landscape Services	32,597.65	35,878.65	40,195.85	3,400.00	1182%	36,000.00
105-576-80-49-01	Dues - Wildlife & Rec Coalition	250.00	250.00	-	250.00	0%	250.00
105-576-80-49-02	Trail R&M	1,050.01	241.91	-	600.00	0%	600.00
105-576-80-49-03	WRPA	-	137.00	-	200.00	0%	200.00
105-576-80-53-01	Tax - Excise Tax	26.74	96.21	93.15	100.00	93%	100.00
105-576-90-40-00	State Audit	-	548.41	1,501.54	-	0%	1,000.00
	Total	69,439.08	78,868.94	66,908.45	58,234.76	115%	99,709.76
	Capital						
New Request 105	City Wide WiFi	-	-	-	-	0%	1,500.00
New Request 105	New City Hall Construction	-	-	-	-	0%	200,000.00
105-594-76-10-01	Wages - Maintenance Wkr 1	2,004.99	-	319.81	2,500.00	13%	2,500.00
105-594-76-10-02	Wages - Maintenance Wkr 2	1,583.28	-	339.25	2,000.00	17%	2,000.00
105-594-76-10-03	Public Works Supervisor	-	-	-	-	0%	-
105-594-76-10-04	Wages - W/WWW Operator 2	-	-	-	-	0%	-
105-594-76-10-05	Wages - Public Works Director	-	-	-	-	0%	-
105-594-76-10-06	Wages - Clerical 2	-	-	-	-	0%	-
105-594-76-10-07	Wages - W/WWW Operator 1	0.05	-	-	-	0%	-
105-594-76-10-08	Salary - City Administrator	-	-	-	-	0%	-

Appendix E: 2019 Expenses

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
105-594-76-20-01	Benefits - OASI	274.03	-	50.27	300.00	17%	300.00
105-594-76-20-02	Benefits - Retirement	401.18	-	84.56	500.00	17%	500.00
105-594-76-20-03	Benefits - Medical/LTD/Life	2,193.44	-	2.66	2,500.00	0%	2,500.00
105-594-76-20-04	Benefits - Dental/Vision	242.62	-	-	300.00	0%	300.00
105-594-76-20-05	Benefits - Labor & Industry	198.83	-	24.62	300.00	8%	300.00
105-594-76-41-01	Server Lease	84.00	144.00	132.00	200.00	66%	-
105-594-76-41-02	Engineering - Calistoga Park	-	3,141.25	6,830.00	5,000.00	137%	5,000.00
105-594-76-60-01	McMahon Property Purchase	-	8,375.67	-	-	0%	-
105-594-76-63-02	North Park Fountain (REET)	591.85	51.20	-	5,000.00	0%	8,000.00
105-594-76-63-07	Capout - Calistoga Park	-	-	87,056.36	150,000.00	58%	50,000.00
105-594-76-63-15	Capout - Gratzler Park	-	-	-	600,000.00	0%	600,000.00
105-594-76-63-19	Capout - Gratzler Wetland Mitigation	-	-	-	20,000.00	0%	20,000.00
105-594-76-63-31	Lighting in the Parks	17,613.62	417.79	-	-	0%	-
105-594-76-63-35	VanScyoc Landscape and Irrigation	-	2,226.38	-	-	0%	-
105-594-76-63-38	Gratzler Ball Fields Parking Increase	2,363.22	-	-	-	0%	-
105-594-76-63-42	Flat Bed Truck	24.48	2,571.18	-	-	0%	-
105-594-76-63-43	Vector Machine With Trailer	-	24.71	-	-	0%	-
105-594-76-63-46	ADA Assessment	-	-	-	-	0%	-
105-594-76-63-47	Work Order Software	-	-	-	1,250.00	0%	1,250.00
105-594-76-63-48	Backpack Blower	-	114.65	-	100.00	0%	-
105-594-76-63-49	Electronic Message Board	-	-	-	3,000.00	0%	3,000.00
105-594-76-63-51	2017 Backhoe Purchase	-	4,242.33	-	-	0%	-
105-594-76-63-52	Capout - Whitehawk Park	-	-	172.60	50,000.00	0%	-
105-594-76-64-04	Capout - Equip - Hanging Baskets	1,511.00	848.42	-	-	0%	-
105-594-76-64-09	Capout - Equip - Garbage Cans	-	809.03	-	-	0%	-
105-594-76-64-10	Capout - Winter Decorations	1,413.76	1,004.08	-	-	0%	-
105-594-76-64-32	Capital Asset Maintenance Software	-	-	-	100.00	0%	-
105-594-76-64-36	Weed Eaters	-	-	-	100.00	0%	-
105-594-76-64-37	Security Cameras	-	-	-	500.00	0%	-
105-594-76-64-38	Truck Safety Lights	-	-	-	100.00	0%	-
105-594-76-64-39	Park Sound System	3,107.33	-	-	-	0%	-
105-594-76-64-40	Park Electricity Upgrades	-	-	-	5,000.00	0%	5,000.00
105-594-76-75-04	Capout - Server Lease	60.00	-	-	500.00	0%	500.00
Total		33,667.68	23,970.69	95,012.13	849,250.00	11%	902,650.00
Debt Service & Transfers							
105-597-41-00-00	Transfer to fund 412	2,496.00	2,080.00	2,496.00	2,500.00	100%	90,000.00
105-597-76-00-01	Transfer to LOCAL Vehicle Purchase	1,696.55	10,293.94	10,392.38	11,533.26	90%	11,474.81
105-597-76-00-02	Parks 2017 Backhoe Purchase	-	159.98	2,640.12	2,891.50	91%	3,612.70
Total		4,192.55	12,533.92	15,528.50	16,924.76	92%	105,087.52
Total Parks		195,685.71	202,658.94	248,143.39	1,027,837.05	24%	1,206,311.85
Tourism Fund							
107-591-22-78-03	Tourism Marketing Expense	-	-	-	5,720.00	0%	5,720.00
Total		-	-	-	5,720.00	0%	5,720.00
Transportation Benefit District (TBD)							
New Request 108	Sidewalk Sander	-	-	-	-	0%	8,000.00
108-514-80-46-00	AWC Liability Insurance	-	-	1,194.15	1,200.00	100%	1,200.00
108-595-30-63-01	TBD Street Projects	165,995.76	103,738.40	10,698.60	120,000.00	9%	120,000.00
108-595-30-63-02	TBD Sidewalk Projects	-	-	8,521.15	-	0%	70,000.00
Total TBD		165,995.76	103,738.40	20,413.90	121,200.00	17%	199,200.00
Police Drug Fund							
120-521-21-31-00	Supplies - Drug Fund Supplies	-	-	-	-	0%	-
120-521-21-49-00	Misc - Police Drug Fund	600.00	-	-	-	0%	-
120-594-21-64-00	Capital Outlay - Equipment	-	-	-	-	0%	3,829.60
120-594-21-64-01	Capout - Rifles	(2,834.00)	1,300.00	-	-	0%	-
Total Police Drug Fund		(2,234.00)	1,300.00	-	-	0%	3,829.60
2016 Vehicle Purchase - Debt Service Fund							
201-591-22-78-02	Debt Principle 2005 Ltgo Bond	50,000.00	930,000.00	-	-	0%	-
201-592-22-83-01	Debt Interest 2005 Ltgo Bonds	45,392.50	46,919.58	-	-	0%	-
201-592-22-89-00	Misc - PSB Dept Service Costs	-	-	-	-	0%	-
202-591-21-70-01	LOCAL Principal Police	-	22,780.79	24,921.64	24,921.63	100%	24,921.63
202-591-24-70-01	LOCAL Principal Building	-	437.66	478.79	478.79	100%	478.79
202-591-31-70-01	LOCAL Principal Storm	-	7,464.74	8,166.25	8,166.24	100%	8,166.24
202-591-34-70-01	LOCAL Principal Water	-	14,085.25	15,408.94	15,408.93	100%	15,408.93
202-591-35-70-01	LOCAL Principal Sewer	-	14,630.49	16,005.42	16,005.41	100%	16,005.41
202-591-36-70-01	LOCAL Principal Cemetery	-	3,877.80	4,242.22	4,242.22	100%	4,242.22
202-591-76-70-01	LOCAL Principal Parks	-	8,904.67	9,741.50	9,741.50	100%	9,741.50
202-591-95-70-01	LOCAL Principal Streets	-	5,834.96	6,383.31	6,383.30	100%	6,383.30
202-592-21-80-01	LOCAL Int. and Other Debt Service Cost Police	5,023.16	5,424.00	2,541.15	4,583.83	55%	4,583.83
202-592-24-80-01	LOCAL Int. and Other Debt Service Cost Building	96.51	104.20	48.82	88.06	55%	88.06
202-592-31-80-01	LOCAL Int. and Other Debt Service Cost Storm	-	1,777.31	832.67	1,502.01	55%	1,502.01
202-592-34-80-01	LOCAL Int. and Other Debt Service Cost Water	1,645.97	3,353.62	1,571.17	2,834.16	55%	2,834.16
202-592-35-80-01	LOCAL Int. and Other Debt Service Cost Sewer	3,226.02	3,483.44	1,631.99	2,943.87	55%	2,943.87
202-592-36-80-01	LOCAL Int. and Other Debt Service Cost Cemetery	855.05	923.29	432.56	780.27	55%	780.27
202-592-76-80-01	LOCAL Int. and Other Debt Service Cost Parks	1,963.47	1,389.27	650.87	1,791.75	36%	1,791.75
202-592-95-80-01	LOCAL Int. and Other Debt Service Cost Streets	1,286.61	2,120.15	993.29	1,174.08	85%	1,174.08
202-594-21-60-01	Police Vehicle Purchase	143,846.49	-	-	-	0%	-
202-594-24-60-01	Building Dept. Vehicle Purchase	3,014.84	-	-	-	0%	-
202-594-31-60-01	Storm Vehicle Purchase	18,373.94	31,653.57	-	-	0%	-
202-594-34-60-01	Water Vehicle Purchase	44,876.49	46,699.02	-	-	0%	-
202-594-35-60-01	Sewer Vehicle Purchase	44,318.97	49,802.58	-	-	0%	-
202-594-36-60-01	Cemetery Vehicle Purchase	12,691.32	7,107.83	-	-	0%	-
202-594-44-60-01	Streets Vehicle Purchase	17,481.32	19,239.45	-	-	0%	-
202-594-76-60-01	Parks Vehicle Purchase	26,531.78	26,987.37	-	-	0%	-
Total 2016 Vehicle Purchase		423,730.23	1,255,001.04	94,050.59	101,046.05	93%	101,046.05
2017 Backhoe - Debt Service Fund							
203-591-31-70-01	Storm Backhoe Principal	-	-	2,330.47	3,375.00	69%	3,375.00
203-591-34-70-01	Water Backhoe Principal	-	-	4,660.94	6,750.00	69%	6,750.00

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
203-591-35-70-01	Sewer Backhoe Principal	-	-	3,884.12	5,625.00	69%	5,625.00
203-591-44-70-01	Streets Backhoe Principal	-	-	2,330.47	3,375.00	69%	3,375.00
203-591-76-70-01	Parks Backhoe Principal	-	-	2,330.47	3,375.00	69%	3,375.00
203-592-31-80-01	Storm Backhoe Interest	-	159.98	309.65	128.25	241%	128.25
203-592-34-80-01	Water Backhoe Interest	-	319.97	619.30	256.50	241%	256.50
203-592-35-80-01	Sewer Backhoe Interest	-	266.64	516.08	213.75	241%	213.75
203-592-76-80-01	Parks Backhoe Interest	-	159.98	309.64	128.25	241%	128.25
203-592-95-80-01	Streets Backhoe Interest	-	159.99	309.65	128.25	241%	128.25
203-594-31-60-01	Storm Backhoe	-	13,500.00	-	-	0%	-
203-594-34-60-01	Water Backhoe	-	27,000.00	-	-	0%	-
203-594-35-60-01	Sewer Backhoe	-	22,500.00	-	-	0%	-
203-594-44-60-01	Streets Backhoe	-	13,500.00	-	-	0%	-
203-594-76-60-01	Parks Backhoe	-	13,500.00	-	-	0%	-
	Total 2017 Backhoe	-	91,066.56	17,600.79	23,355.00	75%	23,355.00
	Emergency Evacuation Bridge						
303-595-90-40-01	Project Management	-	-	-	N/A	0%	N/A
303-595-10-40-01	Engineering	-	-	-	N/A	0%	N/A
	Emergency Evacuation Bridge	-	-	-	790,720.20	0%	790,720.20
	Transportation Impact Fund						
New Request 320	SW Connector ROW	-	-	-	-	0%	450,000.00
320-542-30-41-03	Eng - SR 162 Rechannelization	28.31	242.47	-	-	0%	-
320-542-30-41-05	Eng - Two-Way Left Turn Lane	-	138,443.16	19,162.77	-	0%	-
320-595-30-63-01	Capout - SR 162 Rechannelization	887.87	646.05	-	-	0%	-
320-595-30-63-04	Capout - SR 162 Left Turn Lane	8,915.00	1,018,129.10	578,314.39	100,000.00	578%	-
320-595-30-63-05	Capout-Eng-Design & Eng SR162 turn lane	2,861.29	-	-	-	0%	-
320-595-30-63-06	Capout - Two Way Left Turn Lane Grant Match	3,612.37	-	-	-	0%	-
320-595-30-63-07	Left Turn Lane Const Mnqmnt	1,045.28	-	-	-	0%	-
	Total Transportation Impact Fund	17,350.12	1,157,460.78	597,477.16	100,000.00	597%	450,000.00
	Water Fund						
	Salary & Benefits						
401-534-50-10-05	Overtime - Water PW	12,358.84	27,107.60	15,515.72	15,000.00	103%	18,000.00
401-534-70-10-07	Overtime - Water Admin	2,022.44	-	1,458.60	500.00	292%	500.00
401-534-50-10-11	Salary - Water	189,721.18	227,838.19	208,717.85	225,572.84	93%	316,756.02
401-534-70-10-11	Salary Water Admin	111,889.41	117,911.36	104,338.32	179,232.21	58%	132,717.59
401-534-70-20-01	Admin Benefits-Labor & Industries	3,097.53	2,808.63	430.37	873.13	49%	510.47
401-534-70-20-02	Admin Benefits - Medical & Ltd	26,620.95	24,754.67	15,569.15	31,950.91	49%	16,272.28
401-534-70-20-03	Admin Benefits - Dental & Vision	2,749.20	2,582.74	2,104.65	4,037.98	52%	2,461.62
401-534-70-20-04	Admin Benefits - OASI	9,621.91	9,692.97	8,038.69	14,012.67	57%	10,577.09
401-534-70-20-05	Admin Benefits - Retirement	13,953.82	14,422.06	12,371.61	22,762.49	54%	16,855.13
401-534-10-20-01	Benefits-Labor & Industries	5,252.20	5,427.06	7,612.61	9,925.70	77%	11,733.97
401-534-10-20-02	Benefits - Medical & Ltd	45,138.84	47,833.04	49,830.00	65,468.54	76%	78,426.11
401-534-10-20-03	Benefits - Dental & Vision	4,661.59	4,990.58	5,241.10	5,184.01	101%	8,054.51
401-534-10-20-04	Benefits - OASI	16,315.05	18,729.58	17,114.25	17,382.91	98%	24,935.58
401-534-10-20-05	Benefits - Retirement	23,660.28	27,867.50	27,839.26	28,647.75	97%	39,670.78
	Total	467,063.24	531,965.98	476,182.18	620,551.14	77%	677,471.16
	O&M						
New Request 401	Communications Plan	-	-	-	-	0%	5,250.00
New Request 401	City Wide WiFi	-	-	-	-	0%	4,500.00
New Request 401	Rate Study	-	-	-	-	0%	20,000.00
New Request 401	Emergency Management Planning	-	-	-	-	0%	8,000.00
New Request 401	Hazzard Mitigation Equipment	-	-	-	-	0%	3,100.00
New Request 401	Digital First Aid Stations	-	-	-	-	0%	1,400.00
New Request 401	Digitizing Records	-	-	-	-	0%	4,500.00
401-534-10-31-00	Supplies - Office & Operating	6,772.10	13,476.33	12,275.26	10,000.00	123%	10,000.00
401-534-10-31-01	Supplies Chlorine - Water	11,066.13	11,237.40	10,296.29	12,000.00	86%	12,000.00
401-534-10-31-02	Benefits - Clothing - Water	-	-	233.93	-	0%	-
401-534-10-31-04	Supplies - Safety Clothing/Equipment	601.21	2,014.31	1,192.98	2,000.00	60%	2,000.00
401-534-10-31-05	Supplies - Potassium Permanganate	-	275.86	107.54	500.00	22%	500.00
401-534-10-31-06	Backflow Assembly Program	-	-	-	15,000.00	0%	15,000.00
401-534-10-40-01	Water Facilities Architectural Services	-	4,414.68	12,399.88	-	0%	10,000.00
401-534-10-41-01	Eng - Engineering On Call	11,902.55	7,644.96	8,081.24	5,000.00	162%	5,000.00
401-534-10-41-02	State Audit (\$18,000)	-	1,535.54	4,004.16	-	0%	2,800.00
401-534-10-41-03	Service - Lab Testing	8,706.49	6,109.94	4,861.55	9,500.00	51%	9,500.00
401-534-10-41-04	Legal - Attorney Legal Services	3,122.52	7,445.54	1,920.47	5,000.00	38%	5,000.00
401-534-10-41-05	IT - Computer Maintenance	6,122.95	5,874.95	7,433.82	10,000.00	74%	10,000.00
401-534-10-41-13	Eng - City Utility Mapping	-	-	-	4,000.00	0%	4,000.00
401-534-10-41-14	Eng - City Standards Update	-	-	-	-	0%	-
401-534-10-41-16	Eng - Water System Plan Update	14,257.84	5,030.57	1,597.50	5,000.00	32%	5,000.00
401-534-10-41-19	Eng - Telemetry O & M	10,370.00	19,187.52	6,630.00	20,000.00	33%	20,000.00
401-534-10-41-22	Eng - Operational Optimization	-	-	-	-	0%	-
401-534-10-41-29	Eng - Orville Rd Easements	1,741.17	-	-	-	0%	-
401-534-10-41-30	Eng - Water Efficiency Monitor	-	-	-	-	0%	-
401-534-10-41-34	IT - Website Maintenance/Hosting	337.65	475.20	612.45	600.00	102%	600.00
401-534-10-41-35	Staffing Consultant	-	6,338.85	-	-	0%	-
401-534-10-41-36	Reliability-centered maintenance Consultant	-	-	-	1,000.00	0%	1,000.00
401-534-10-41-37	GIS Consulting	-	-	4,039.50	5,000.00	81%	5,000.00
401-534-10-41-38	Facility Planning Expenses	-	750.00	-	-	0%	-
401-534-10-41-39	Engineering - 178th Ave E Waterline	-	606.25	11,211.97	-	0%	-
401-534-10-42-00	Postage - Water	6,619.54	6,470.14	5,411.70	7,200.00	75%	7,200.00
401-534-10-42-01	Comm - Phone - Water	7,190.23	7,159.60	6,025.80	7,000.00	86%	7,000.00
401-534-10-42-02	Comm-Intertel Lease - Water	-	-	-	200.00	0%	200.00
401-534-10-44-00	Advertising - Water	-	-	570.01	500.00	114%	500.00
401-534-10-44-02	Utility Tax to 001	-	-	-	-	0%	-
401-534-10-46-00	Bond/Ins AWC (\$207,000)	52,012.59	46,876.96	51,518.22	51,770.43	100%	51,770.43
401-534-10-53-00	Tax - Excise Tax	69,923.35	80,577.28	74,364.74	65,000.00	114%	65,000.00
401-534-10-53-02	Tax - Excise Tax on GFC's	88.24	5,544.43	4,749.50	5,000.00	95%	5,000.00
401-534-20-41-30	Eng - WSDOT Franchise Permit	786.46	-	-	-	0%	-
401-534-50-35-00	Supplies - Small Tools	1,270.65	938.36	900.64	2,200.00	41%	2,200.00

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
401-534-50-47-01	Electricity - City Shop	1,894.75	9,310.25	7,025.34	2,200.00	319%	8,000.00
401-534-50-47-02	Electricity - Chlorinator	863.47	1,392.53	847.69	1,300.00	65%	1,300.00
401-534-50-47-03	Electricity - Well #1	11,295.66	14,472.04	11,895.16	1,200.00	991%	15,000.00
401-534-50-47-04	Electricity - Well #2	568.98	692.42	693.90	700.00	99%	700.00
401-534-50-47-05	Electricity - Wingate Pump	3,425.96	3,847.99	3,067.59	4,000.00	77%	4,000.00
401-534-50-47-06	Supplies - Chlorinator (Wingate)	516.02	-	179.33	1,300.00	14%	1,300.00
401-534-50-47-07	Electricity - Harman Springs	345.77	732.99	566.27	500.00	113%	500.00
401-534-50-47-08	Electricity - Well #3	6,581.47	15,648.90	14,225.81	13,000.00	109%	15,000.00
401-534-50-47-09	Gasoline - City Shop Service-Train St	353.49	916.47	406.95	900.00	45%	900.00
401-534-50-47-11	Electricity - Well #4 and Pump Station	33,698.63	20,795.86	19,803.77	31,000.00	64%	31,000.00
401-534-50-47-12	Safety Equipment	-	-	3,580.66	8,000.00	45%	8,000.00
401-534-50-48-01	Equip - Meter Purchases	20,692.40	25,000.00	25,667.14	25,000.00	103%	25,000.00
401-534-50-48-02	R&M - Water	16,925.80	36,823.90	17,914.01	26,700.00	67%	30,000.00
401-534-50-48-03	R&M - Building	816.00	58.11	3,487.47	1,500.00	232%	1,500.00
401-534-50-48-04	R&M - Equipment	10,500.46	10,713.26	13,215.25	20,000.00	66%	25,000.00
401-534-50-48-05	Underground Pollution Removal	413.33	463.33	463.33	500.00	93%	500.00
401-534-50-48-06	R&M - Vehicles	4,072.09	2,022.00	3,514.24	4,000.00	88%	3,000.00
401-534-50-49-01	Dues - WA Rural Water Assoc	645.60	645.60	645.60	700.00	92%	700.00
401-534-50-49-02	Dues - AWWA Membership	670.00	250.00	345.00	700.00	49%	700.00
401-534-50-49-03	Dues - Regional WEater Cooperative	-	345.00	-	1,500.00	0%	1,500.00
401-534-50-49-15	Cert - DOE Operators	309.00	42.00	134.00	500.00	27%	500.00
401-534-50-49-16	Service - Fire Extinguisher	-	-	-	500.00	0%	500.00
401-534-50-49-17	Service - Water Removal	246.05	119.03	(132.00)	2,000.00	-7%	2,000.00
401-534-50-53-00	Tax - Surface Water	189.71	123.61	150.83	300.00	50%	300.00
401-534-50-53-01	Dues - State Forest Protection	-	-	23.51	100.00	24%	100.00
401-534-60-41-00	Service - One-Call	315.70	843.92	833.91	500.00	167%	500.00
401-534-60-48-00	Contract - Backflow Inspect.	12,078.00	66.00	10,394.19	14,000.00	74%	14,000.00
401-534-60-48-01	Contract - Leak Det. Testing	2,513.00	2,579.00	-	2,700.00	0%	2,700.00
401-534-60-48-02	Contract - Generator Maint	4,547.39	4,840.98	-	6,000.00	0%	6,000.00
401-534-60-48-04	IT - Cross Connection Software Service	313.20	1,047.30	48.84	400.00	12%	400.00
401-534-70-44-00	Publication - Flyers For Ccr	326.27	317.52	-	500.00	0%	500.00
401-534-70-44-02	Hazard Mitigation Planning	-	-	-	5,000.00	0%	5,000.00
401-534-70-44-03	Lease of City Hall	-	-	-	5,000.00	0%	5,000.00
401-534-80-32-00	Gasoline - Water	4,937.51	7,350.36	6,000.02	7,000.00	86%	7,000.00
401-534-80-32-01	Diesel - Water	691.21	1,866.20	1,182.01	1,800.00	66%	1,800.00
401-534-80-43-00	Reimb - Mileage - Water	-	-	193.80	100.00	194%	100.00
401-534-90-40-01	Internet Payment Expense	3,227.45	3,654.38	4,075.96	3,500.00	116%	3,500.00
401-534-90-40-02	Bank Fees	3,078.61	4,045.46	3,011.84	3,800.00	79%	3,800.00
401-534-90-49-00	Training - Water	507.71	984.57	3,051.71	2,500.00	122%	3,500.00
401-534-90-49-01	ADA Compliance Plan	-	-	-	500.00	0%	500.00
401-534-90-49-16	Permits - Water System Permit/DOH Review	7,383.70	3,587.40	3,587.40	-	0%	-
401-539-20-50-01	Tax - Noxious Weeds - Property	25.17	37.77	14.95	100.00	15%	100.00
401-581-20-00-00	Interfund Loan from 408 (P)	136,000.00	136,000.00	-	139,000.00	0%	139,000.00
401-586-00-00-00	Misc Refunds BY Check	-	1,894.37	-	-	0%	-
401-586-00-00-01	Hydrant Deposit Refund	-	1,471.74	-	-	0%	-
Total		503,861.23	554,986.93	390,554.63	583,970.43	67%	673,420.43
Capital							
New Request 401	Well 1 VFD	-	-	-	-	0%	150,000.00
New Request 401	Harman Reservoir Demo	-	-	-	-	0%	60,000.00
New Request 401	Hillside Mower	-	-	-	-	0%	8,640.00
New Request 401	New City Hall Construction	-	-	-	-	0%	450,000.00
401-594-34-41-01	Eng - Well #1 Rehab	-	-	-	15,000.00	0%	15,000.00
401-594-34-42-01	ADA Self Assessment	-	-	-	-	0%	-
401-594-34-42-02	Server Lease	777.00	1,332.00	1,221.00	1,500.00	81%	1,500.00
401-594-34-42-03	Phone Lease	407.21	552.27	835.85	700.00	119%	700.00
401-594-34-60-01	McMahon Property Purchase	-	25,127.01	-	-	0%	-
401-594-34-63-02	Capout - Orville RD Easement Acq	5,000.00	-	-	-	0%	-
401-594-34-63-09	Capout - Wtr Meter Upgrades/repl	19,772.23	20,597.51	45,036.35	45,000.00	100%	45,000.00
401-594-34-63-30	Capout - WSDOT Water Line Replacement	1,346.45	-	-	40,000.00	0%	40,000.00
401-594-34-63-35	Capout-Rainier Ln. Eng-Construction Mngmnt	20,322.85	130.47	-	-	0%	-
401-594-34-63-36	Proj - Rainier Lane Rehab Const	3,527.42	5,471.13	-	-	0%	-
401-594-34-63-47	Capout - Phase I Orville Road	3,578.00	1,154,353.64	334,588.49	250,000.00	134%	-
401-594-34-63-49	Capout - Phase I Orville Road Const Mngmnt	13,908.75	112,631.42	18,691.45	20,000.00	93%	-
401-594-34-63-52	Reliability-centered maintenance Software	-	-	-	4,000.00	0%	4,000.00
401-594-34-63-53	Meter Handheld	-	8,757.12	-	-	0%	-
401-594-34-63-54	2017 Backhoe Purchase	-	8,484.66	-	-	0%	-
401-594-34-64-01	Equip - Traffic Devices	-	-	-	200.00	0%	200.00
401-594-34-64-46	Capout - Truck Safety Lights	-	-	-	800.00	0%	-
401-594-34-64-52	BLR Saafety Resources	1,031.67	1,661.73	-	500.00	0%	500.00
401-594-34-64-53	Chlorine Pumps Peristatic (3)	-	1,157.90	-	-	0%	-
401-594-34-64-54	Chlorine Transfer Pump	-	-	-	1,000.00	0%	1,000.00
401-594-34-64-55	3" Diaphragm Pump	1,000.00	-	-	-	0%	-
401-594-34-64-56	Line Locator (AML+)((\$6,500)	-	-	-	2,600.00	0%	-
401-594-34-64-58	Laptop Computer	935.76	1,348.43	1,546.55	1,200.00	129%	1,200.00
401-594-34-64-59	Scada Software Renewal	2,366.40	4,270.38	2,461.98	2,400.00	103%	2,400.00
401-594-34-64-61	Flat Bed Truck	49.75	1,469.25	-	-	0%	-
401-594-34-64-64	Vac Trailer	-	148.29	-	-	0%	-
401-594-34-64-67	Message Board	-	-	-	3,000.00	0%	3,000.00
401-594-34-64-68	Truck Tool Box	-	-	-	500.00	0%	500.00
401-594-34-64-69	Wire Feed Welder	-	300.00	-	-	0%	-
401-594-34-64-70	Hydrant Seat Removal Tool	-	-	-	3,500.00	0%	3,500.00
401-594-34-64-71	Hand Truck Drum Hustler	-	-	-	700.00	0%	-
401-594-34-64-72	Valve Exerciser	-	-	7,200.00	7,200.00	100%	-
401-594-34-75-01	Phone System Lease - Water	250.20	-	-	500.00	0%	500.00
401-594-34-75-02	Lease - Server	555.00	-	-	1,000.00	0%	1,000.00
Total		74,828.69	1,347,793.21	411,581.67	401,300.00	103%	788,640.00
Debt Service & Transfers							
401-591-34-78-01	DWSRF Harman/Wingate (P)	30,972.35	30,972.36	31,923.72	30,972.35	103%	30,972.35
401-591-34-78-02	DWSRF North Reservoir (P)	162,955.79	162,955.77	153,429.37	162,955.78	94%	162,955.78
401-592-11-80-00	Interfund Loan Interest (from 408)	2,218.36	3,906.56	-	1,000.00	0%	1,000.00
401-592-34-83-01	DWSRF - Harman Wingate (I)	4,645.85	3,871.54	3,097.24	3,097.23	100%	3,097.23
401-592-34-83-02	DWSRF - North Reservoir (I)	34,220.71	31,776.38	29,332.04	29,332.03	100%	29,332.03
401-597-34-00-01	Transfer to LOCAL Vehicle Purchase	2,683.58	17,438.87	16,980.11	18,243.10	93%	18,150.65

Appendix E: 2019 Expenses

BARS	Description	2016		2017		2018		2019
		Actual	Budget	Actual	Budget	Actual	Budget	%
401-597-34-00-02	Water 2017 Backhoe Purchase	-	-	319.97	-	5,280.24	5,783.00	91%
401-597-44-00-01	Transfer To Utility Facility Fund 412	30,000.00	-	30,000.00	-	30,000.00	30,000.00	100%
	Total	267,696.64	281,241.45	270,042.72	281,383.49	270,042.72	281,383.49	96%
	Total Water	1,313,449.80	2,715,987.57	1,548,361.20	1,887,205.06	1,548,361.20	1,887,205.06	82%
	Sewer Fund							
	Salary & Benefits							
408-535-50-10-11	Salary - Sewer	192,935.46	-	327,413.22	-	224,310.69	274,803.19	82%
408-535-70-10-11	Salary - Admin Sewer	122,806.95	-	-	-	108,300.21	167,711.81	65%
408-535-50-10-04	Overtime - Wastewater PW	13,799.47	-	24,609.40	-	17,149.18	15,000.00	114%
408-535-70-10-06	Overtime - Wastewater Admin	2,780.60	-	-	-	1,458.60	2,000.00	73%
408-535-10-20-01	Benefits - Labor & Industries	8,470.55	-	8,263.01	-	7,944.20	11,316.39	70%
408-535-10-20-02	Benefits-Medical & Ltd	68,863.52	-	67,400.87	-	45,788.54	63,743.31	72%
408-535-10-20-03	Benefits - Dental & Vision	7,768.88	-	8,018.94	-	5,397.75	6,139.77	88%
408-535-10-20-04	Benefits - OASI	25,389.28	-	26,808.30	-	18,427.63	19,298.77	95%
408-535-10-20-05	Benefits - Retirement	35,755.05	-	41,586.46	-	30,517.72	31,853.55	96%
408-535-70-20-01	Admin Benefits - Labor & Industries	-	-	-	-	439.58	924.90	48%
408-535-70-20-02	Admin Benefits-Medical & Ltd	-	-	-	-	15,854.88	33,845.25	47%
408-535-70-20-03	Admin Benefits - Dental & Vision	-	-	-	-	2,145.35	4,275.75	50%
408-535-70-20-04	Admin Benefits - OASI	-	-	-	-	8,341.99	14,986.69	56%
408-535-70-20-05	Admin Benefits - Retirement	-	-	-	-	12,752.18	24,345.85	52%
	Total	478,569.76	504,100.20	498,828.50	670,245.23	498,828.50	670,245.23	74%
	O&M							
New Request 408	Communications Plan	-	-	-	-	-	-	0%
New Request 408	City Wide WiFi	-	-	-	-	-	-	0%
New Request 408	Rate Study	-	-	-	-	-	-	0%
New Request 408	Emergency Management Planning	-	-	-	-	-	-	0%
New Request 408	Hazzard Mitigation Equipment	-	-	-	-	-	-	0%
New Request 408	New City Hall Construction	-	-	-	-	-	-	0%
New Request 408	Digital First Aid Stations	-	-	-	-	-	-	0%
New Request 408	Digitizing Records	-	-	-	-	-	-	0%
408-535-10-31-00	Operation & Maint. Supplies	27,571.86	-	39,507.04	-	35,070.38	35,000.00	100%
408-535-10-31-01	Supplies - Chlorine - Sewer	-	-	585.39	-	-	500.00	0%
408-535-10-31-03	Supplies - Clothing - Protective Services	3,413.83	-	6,018.20	-	4,040.15	6,000.00	67%
408-535-10-31-04	Supplies - Chemical Purchases	19.03	-	-	-	-	200.00	0%
408-535-10-31-05	Safety Clothing & Equip	1,093.28	-	2,633.51	-	1,640.29	4,000.00	41%
408-535-10-31-06	Supplies - Park Bathrooms	-	-	-	-	-	3,000.00	0%
408-535-10-40-01	Sewer Facilities Architectural Services	-	-	4,414.68	-	13,044.72	-	0%
408-535-10-41-01	Eng - On Call Services	37,356.61	-	15,621.17	-	9,856.17	5,000.00	197%
408-535-10-41-02	State Audit (\$18,000)	-	-	1,809.74	-	4,754.96	-	0%
408-535-10-41-03	Service - Lab Testing	10,931.00	-	4,000.50	-	2,274.00	7,000.00	32%
408-535-10-41-04	Legal - Attorney Services	1,176.36	-	2,572.55	-	1,941.52	4,000.00	49%
408-535-10-41-05	IT - Computer Maintenance	6,198.95	-	5,874.93	-	7,433.81	10,500.00	71%
408-535-10-41-06	R&M - Computers/Scada Alarm	-	-	-	-	495.00	4,000.00	12%
408-535-10-41-07	Service - Security Monitoring	708.00	-	791.85	-	708.00	800.00	89%
408-535-10-41-09	Annual Flow Calibration - Soldiers Home	1,713.60	-	2,558.98	-	695.00	2,000.00	35%
408-535-10-41-18	Eng - City Utility Mapping	-	-	-	-	-	4,000.00	0%
408-535-10-41-19	Eng - City Standards Update	-	-	-	-	-	5,000.00	0%
408-535-10-41-21	Eng - Telemetry O & M	2,800.30	-	34,758.39	-	9,853.63	10,000.00	99%
408-535-10-41-26	Eng - Update I & I Report	-	-	-	-	-	-	0%
408-535-10-41-34	Eng - WWTP Energy Assess	-	-	-	-	-	-	0%
408-535-10-41-35	Eng - Utility Master Plan	72.93	-	-	-	-	-	0%
408-535-10-41-36	IT - Website Maintenance/Hosting	607.76	-	823.68	-	995.77	1,100.00	91%
408-535-10-41-37	Staffing Consultant	-	-	6,287.88	-	-	-	0%
408-535-10-41-38	Reliability-centered maintenance Consultant	-	-	-	-	-	4,000.00	0%
408-535-10-41-39	GIS Consulting	-	-	-	-	4,039.50	5,000.00	81%
408-535-10-41-40	Facility Planning Expenses	-	-	750.00	-	-	-	0%
408-535-10-42-00	Postage - Wastewater	6,498.69	-	6,249.75	-	5,402.44	6,500.00	83%
408-535-10-42-01	Comm - Phone - Wastewater	11,642.06	-	11,713.29	-	9,092.19	11,000.00	83%
408-535-10-44-00	Advertising - Wastewater	658.91	-	-	-	489.39	1,000.00	49%
408-535-10-46-00	Bond/Ins AWC (\$207,000)	84,012.33	-	65,309.02	-	75,630.55	76,000.80	100%
408-535-10-53-00	Tax - Excise Tax	65,479.30	-	59,015.97	-	63,133.35	60,000.00	105%
408-535-10-53-01	Tax - Excise Tax on GFC's	2,220.61	-	32,722.94	-	9,947.30	4,000.00	249%
408-535-20-41-10	Proj - Sewer Comp Plan Amendment	287.82	-	-	-	-	-	0%
408-535-50-35-00	Supplies - Small Tools	573.28	-	502.89	-	543.06	1,400.00	39%
408-535-50-35-01	Safety Equipment	-	-	-	-	2,387.12	5,500.00	43%
408-535-50-35-02	SBR Dissolved O2 Probe	-	-	-	-	-	1,500.00	0%
408-535-50-47-01	Electricity - City Shop	1,850.15	-	2,103.25	-	1,869.88	2,500.00	75%
408-535-50-47-02	Electricity - Lift Station #1	1,318.83	-	1,517.50	-	1,219.66	1,800.00	68%
408-535-50-47-03	Electricity - High Cedars Lift Station	1,286.26	-	1,530.26	-	1,190.28	1,500.00	79%
408-535-50-47-04	Electricity - W.W.T.P.	83,132.29	-	94,298.10	-	90,796.77	95,000.00	96%
408-535-50-47-05	Electricity - Village Green	3,828.28	-	3,993.49	-	2,872.95	4,300.00	67%
408-535-50-47-06	Electricity - Rainier Meadows	347.12	-	369.27	-	339.86	400.00	85%
408-535-50-47-07	Electricity - 1410 Hansberry Ave NE	2,260.45	-	2,343.66	-	2,312.12	2,400.00	96%
408-535-50-47-08	Gasoline - City Shop Service-Train St	345.96	-	542.91	-	386.73	600.00	64%
408-535-50-47-09	Service - Fire Extinguisher	-	-	-	-	-	400.00	0%
408-535-50-48-02	R&M - Sewer	28,745.58	-	26,496.55	-	36,426.86	75,000.00	49%
408-535-50-48-03	R&M - Building	2,346.81	-	10,050.90	-	1,074.28	3,000.00	36%
408-535-50-48-04	R&M - Equipment	17,933.16	-	22,479.16	-	49,469.84	30,000.00	165%
408-535-50-48-05	R&M - S.T.E.P. Tanks	4,272.26	-	1,610.94	-	7,710.05	6,000.00	129%
408-535-50-48-06	R&M - Underground Pollution Removal	246.93	-	763.96	-	463.34	500.00	93%
408-535-50-48-07	R&M - Generator	5,403.81	-	8,647.93	-	3,921.36	6,000.00	65%
408-535-50-48-08	R&M Vehicles	3,238.79	-	1,448.91	-	4,516.86	4,000.00	113%
408-535-50-49-15	Cert - DOE Operators	180.00	-	328.00	-	50.00	500.00	10%
408-535-50-51-00	Permits - DOE - NPDES	8,702.72	-	6,465.96	-	6,546.96	9,000.00	73%
408-535-50-51-01	Fees - DOE Lab Accreditation	-	-	680.00	-	830.00	900.00	92%
408-535-50-51-02	Permits - DOE- Bio-Solids	5,197.57	-	1,858.29	-	2,126.41	6,000.00	35%
408-535-50-51-03	Permits - DOE- Air Quality	-	-	-	-	-	100.00	0%
408-535-50-51-05	Fee - Hazardous Waste Education	-	-	50.00	-	52.00	200.00	26%
408-535-50-51-06	Service - Waste Removal	269.52	-	313.78	-	(132.00)	2,000.00	-7%
408-535-50-51-07	Service - Sewer System Clean (Vac Truck)	2,550.08	-	527.51	-	-	5,000.00	0%
408-535-50-53-00	Fees - State Forest Protection	-	-	-	-	29.87	100.00	30%
408-535-60-41-00	Service - One Call	246.40	-	843.92	-	833.91	500.00	167%

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	2018 Actual	2018 Budget	%	2019 Budget
408-535-60-41-02	RFP For Vehicle Maintenance	-	-	-	-	0%	-
408-535-60-41-03	ADA Compliance Plan	-	-	-	-	0%	-
408-535-60-47-00	Contract - Garbage Disposal	6,269.86	6,556.27	6,815.90	7,500.00	91%	7,500.00
408-535-60-47-01	IT - Grease Program Software	-	-	-	100.00	0%	100.00
408-535-60-48-04	Maintenance - Sanican	6,317.14	7,814.90	6,586.13	6,000.00	110%	6,000.00
408-535-60-48-05	Maintenance - MPC bathroom Janitorial	3,240.00	3,240.00	2,430.00	4,000.00	61%	4,000.00
408-535-70-40-01	Lease of City Hall	-	-	-	5,000.00	0%	5,000.00
408-535-80-32-00	Gasoline - Wastewater	4,059.84	6,218.03	5,776.80	6,000.00	96%	6,000.00
408-535-80-32-01	Deisel - Wastewater	691.21	1,843.64	1,079.43	3,000.00	36%	3,000.00
408-535-80-43-00	Reimb - Mileage - Wastewater	-	-	202.47	200.00	101%	200.00
408-535-90-40-01	Internet Payment Expense	3,227.48	3,654.39	4,075.99	3,500.00	116%	3,500.00
408-535-90-40-02	Bank Fees	3,129.79	4,098.96	3,040.70	4,200.00	72%	4,200.00
408-535-90-41-00	Benefits - Physicals/shots	-	-	-	400.00	0%	400.00
408-535-90-49-00	Training - seminars/workshops	920.72	941.05	3,706.92	2,500.00	148%	2,500.00
408-539-20-50-01	Tax - Noxious Weeds - Property	22.10	13.04	14.74	100.00	15%	100.00
408-586-00-00-00	Misc Refunds BY Check	-	1,849.40	-	-	0%	-
	Total	464,997.62	530,016.28	512,105.37	578,200.80	89%	1,643,175.80
	Capital						
New Request 408	Eng - Lift Station Upgrade - Construction Services	-	-	-	-	0%	200,000.00
New Request 408	Hillside Mower	-	-	-	-	0%	8,640.00
408-594-35-35-02	Capout - Truck Safety Lights	-	-	-	200.00	0%	-
408-594-35-41-01	Capout-Eng-Solids Handling Pre-design	32,252.58	3,675.00	-	40,000.00	0%	40,000.00
408-594-35-41-11	Capout - Eng - High Cedars Force Main	84.15	-	-	-	0%	-
408-594-35-41-12	Eng - Class A Solids Handling Design	-	-	81,461.49	800,000.00	10%	800,000.00
408-594-35-41-13	Eng - I&I Design	6,531.93	2,023.75	-	5,000.00	0%	5,000.00
408-594-35-41-14	Eng - I&I Const Mngmnt	-	4,154.95	180.00	2,500.00	7%	-
408-594-35-41-15	Eng - Puyallup River Lift Station Upgrade	-	-	3,192.67	110,000.00	3%	-
408-594-35-41-16	Eng - Rainier Meadows Lift Station Upgrade	38,050.54	37,348.75	-	15,000.00	0%	-
408-594-35-41-17	ADA Self Assessment	-	-	-	500.00	0%	500.00
408-594-35-60-01	McMahon Property Purchase	-	41,878.35	-	-	0%	-
408-594-35-63-03	Capout - Solids Removal Tx Plant	805.85	393,422.57	346,345.05	-	0%	-
408-594-35-63-04	I&I Reduc Video Warranty Devel	-	-	-	-	0%	-
408-594-35-63-05	I&I Reduc Video Inspec Various	-	-	-	5,000.00	0%	-
408-594-35-63-16	Capout - I & I Projects	-	97,133.55	171,511.53	250,000.00	69%	250,000.00
408-594-35-63-22	Capout - H2O Tight Manhole Covers	-	-	-	5,500.00	0%	5,500.00
408-594-35-63-25	Capout - HC Forcemain Replace - Const	1,160,192.31	86,964.81	-	-	0%	-
408-594-35-63-26	Capout - HC Pump Station Rehab	52,913.02	70,453.00	-	-	0%	-
408-594-35-63-30	Eng - Rainier Lane Construction Services	-	20,322.86	130.47	-	0%	-
408-594-35-63-31	Capout-Proj - Rainier Ln Rehab Const	18,812.89	5,792.96	-	-	0%	-
408-594-35-63-33	Capout Puyallup River Lift Station Upgrade	-	-	-	800,000.00	0%	800,000.00
408-594-35-63-34	Capout - Rainier Meadows Lift Station Upgrade	-	-	-	350,000.00	0%	350,000.00
408-594-35-63-35	Reliability-centered maintenance Software	-	-	-	4,000.00	0%	4,000.00
408-594-35-64-01	Equip - Traffic Devices	-	-	-	200.00	0%	-
408-594-35-64-30	IT - Computer Replacement - lap top	1,000.00	793.20	481.99	1,200.00	40%	1,200.00
408-594-35-64-44	Capout - Server Lease	1,788.00	1,788.00	1,639.00	1,800.00	91%	1,800.00
408-594-35-64-45	BLR Safety Resources	1,031.66	1,761.73	-	1,300.00	0%	1,300.00
408-594-35-64-51	3" Diaphragm Pump	1,000.00	-	-	-	0%	-
408-594-35-64-53	Line Locator	-	-	-	2,600.00	0%	-
408-594-35-64-54	Scada Software Renewal	2,366.40	4,270.36	2,461.99	2,400.00	103%	2,400.00
408-594-35-64-55	Phone System Upgrade - Wastewater	633.90	532.51	805.92	500.00	161%	500.00
408-594-35-64-58	Flat Bed Truck	49.75	1,101.96	-	-	0%	-
408-594-35-64-61	Vac Trailer	-	173.04	-	-	0%	-
408-594-35-64-63	Sampler Head ASR, Soldiers Home	-	-	-	2,700.00	0%	2,700.00
408-594-35-64-69	Lutz Drum Pump	-	-	-	200.00	0%	-
408-594-35-64-71	Truck Tool Box	-	-	-	500.00	0%	500.00
408-594-35-64-72	Automatic Door Locks - Main Park Bathrooms	-	2,663.28	-	-	0%	-
408-594-35-64-73	Message Board Replacement	-	-	-	3,000.00	0%	3,000.00
408-594-35-64-74	Wire Feed Weeder	-	300.00	-	-	0%	-
408-594-35-64-75	2017 Backhoe Purchase	-	7,070.55	-	-	0%	-
408-594-35-64-76	Valve Exerciser	-	-	664.14	-	0%	-
	Total	1,337,835.84	763,432.79	608,743.78	2,404,100.00	25%	2,477,040.00
	Debt Service & Transfers						
408-591-35-72-01	1998/2010 Bond (P)	250,000.00	260,000.00	270,000.00	270,000.00	100%	-
408-592-35-83-01	1998/2010 Bond (I)	26,335.00	16,435.00	5,655.91	5,467.50	103%	-
408-592-35-89-00	Misc Debt Service Cost	425.00	-	-	500.00	0%	500.00
408-597-35-00-03	Sewer 2017 Backhoe Purchase	-	266.64	4,400.20	4,819.17	91%	6,021.17
408-597-35-00-01	Transfer to Utility Facility Fund 412	39,996.00	36,663.00	39,996.00	40,000.00	100%	600,000.00
408-597-35-00-02	Transfer to LOCAL Vehicle Purchase	2,787.46	18,113.93	17,637.41	18,949.29	93%	18,853.27
	Total	319,543.46	331,478.57	337,689.52	339,735.96	99%	625,374.44
	Total Sewer	2,600,946.68	2,129,027.84	1,957,367.17	3,992,281.99	49%	5,412,190.41
	Stormwater Fund						
	Salary & Benefits						
410-531-35-10-11	Salary - Storm Water	80,437.84	126,100.08	70,229.59	81,103.83	87%	176,086.60
410-531-35-10-12	Salary - Admin Storm	129,252.21	77,287.14	96,478.15	154,904.36	62%	117,528.26
410-531-37-10-05	Overtime - Stormwater Admin	1,255.91	-	1,183.78	-	0%	-
410-531-31-10-05	Overtime - Stormwater PV	1,034.06	5,453.51	861.90	4,500.00	19%	4,500.00
410-531-31-20-01	Benefits - Labor & Industries	2,725.10	2,022.12	2,447.69	4,008.45	61%	7,432.28
410-531-31-20-02	Benefits - Medical & Ltd	25,564.80	24,529.67	13,747.84	20,409.85	67%	45,809.59
410-531-31-20-03	Benefits - Dental & Vision	2,748.71	2,780.16	1,780.53	2,286.42	78%	5,278.93
410-531-31-20-04	Benefits - OASI	10,085.45	9,864.47	5,409.16	6,336.10	85%	13,620.31
410-531-31-20-05	Benefits - Retirement	14,548.73	15,089.83	20,128.81	10,300.18	195%	21,805.77
410-531-31-20-06	Admin Benefits - Labor & Industries	1,670.22	1,239.37	398.96	748.89	53%	450.62
410-531-31-20-07	Admin Benefits - Medical & Ltd	15,668.75	15,034.32	14,491.64	27,095.05	53%	14,398.43
410-531-31-20-08	Admin Benefits - Dental & Vision	1,684.70	1,703.97	1,955.82	3,475.99	56%	2,174.21
410-531-31-20-09	Admin Benefits - OASI	6,181.40	6,045.97	7,423.16	12,092.83	61%	9,364.02
410-531-31-20-10	Admin Benefits - Retirement	8,916.96	9,248.61	-	19,672.85	0%	14,926.09
	Total	301,774.84	296,399.22	236,537.03	346,934.80	68%	433,375.10
	O&M						
New Request 410	Communication Plan	-	-	-	-	0%	3,500.00
New Request 410	Rate Study	-	-	-	-	0%	20,000.00
New Request 410	Emergency Management Planning	-	-	-	-	0%	4,000.00
New Request 410	Hazzard Mitigation Equipment	-	-	-	-	0%	1,550.00

Appendix E: 2019 Expenses

BARS	Description	2016	2017	2018		2019	
		Actual	Actual	Actual	Budget	%	Budget
New Request 410	New City Hall Construction	-	-	-	-	0%	450,000.00
New Request 410	Digital First Aid Stations	-	-	-	-	0%	700.00
New Request 410	Digitizing Records	-	-	-	-	0%	1,500.00
410-531-10-41-01	State Audit (\$18,000)	-	822.61	2,002.11	-	0%	1,800.00
410-531-10-46-00	Bond/Ins AWC (\$207,000)	10,736.07	12,208.90	12,772.51	12,835.03	100%	12,835.03
410-531-10-49-01	Permit - Solid Waste Handling	-	980.00	1,165.00	1,000.00	117%	1,000.00
410-531-20-50-01	Tax - Noxious Weeds - Property	95.28	31.71	24.52	100.00	25%	100.00
410-531-30-51-00	Permits - Stormwater Discharge	4,553.28	2,220.44	9,190.37	5,000.00	184%	5,000.00
410-531-30-51-01	Permit - Stormwater Const	-	4,352.06	-	1,500.00	0%	1,500.00
410-531-31-40-01	Stormwater Facilities Architectural Services	-	2,207.33	6,528.35	-	0%	15,000.00
410-531-31-40-06	Training - Stormwater	8.33	737.34	632.54	300.00	211%	2,500.00
410-531-31-41-18	Eng - Stormwater Compliance Plan	-	-	-	-	0%	-
410-531-31-41-19	Planning	-	3,117.40	-	-	0%	-
410-531-31-41-21	Eng - Grant Writing	348.32	-	-	-	0%	-
410-531-31-41-22	Lease of City Hall	-	-	-	5,000.00	0%	5,000.00
410-531-38-31-00	Supplies - Office & Operating	6,038.78	5,752.69	8,096.52	5,500.00	147%	5,500.00
410-531-38-31-01	Publications - Legal - Stormwater	-	-	-	500.00	0%	500.00
410-531-38-31-02	Safety Equipment	-	-	-	1,400.00	0%	1,400.00
410-531-38-32-01	Gasoline - Stormwater	760.49	741.23	1,265.63	800.00	158%	800.00
410-531-38-32-02	Deisel - Stormwater	1,235.45	2,217.91	909.49	2,200.00	41%	2,200.00
410-531-38-35-00	Supplies - Small Tools	561.24	127.15	264.03	900.00	29%	2,200.00
410-531-38-41-04	IT - Computer Maintenance	4,094.87	3,868.47	5,243.36	6,300.00	83%	6,300.00
410-531-38-41-05	IT - Website Maintenance/Hosting	270.12	380.16	507.92	500.00	102%	500.00
410-531-38-41-06	Staffing Consultant	-	4,097.74	-	-	0%	-
410-531-38-41-07	Reliability-Centered maintenance Consultant	-	-	-	500.00	0%	500.00
410-531-38-41-08	GIS Consulting	-	-	4,039.50	5,000.00	81%	5,000.00
410-531-38-41-09	Facility Planning Expenses	-	500.00	-	-	0%	-
410-531-38-42-00	Postage - Stormwater	6,462.47	6,171.56	5,309.10	5,800.00	92%	5,800.00
410-531-38-42-01	Comm - Phone - Stormwater	-	-	-	200.00	0%	200.00
410-531-38-47-00	Electricity - VG Storm	1,487.14	1,591.59	1,149.63	1,600.00	72%	1,600.00
410-531-38-48-00	R&M - System	6,162.12	3,926.09	2,792.30	5,500.00	51%	5,500.00
410-531-38-48-01	R&M - Equipment	5,513.12	7,771.24	5,871.55	7,000.00	84%	7,000.00
410-531-38-48-02	R&M - Storm (Vector & Jet)	-	431.60	-	5,000.00	0%	5,000.00
410-531-38-48-03	Service - Storm Pond Monitor & Treatment	2,437.14	6,376.57	4,208.06	6,500.00	65%	6,500.00
410-531-38-48-04	Service - Stormwater Waste-Material Test	1,029.00	-	(132.00)	1,200.00	-11%	1,200.00
410-531-38-48-05	Service - Waste Removal	1,565.40	1,228.88	-	2,000.00	0%	2,000.00
410-531-38-48-07	ADA Compliance Plan	-	-	-	500.00	0%	500.00
410-531-38-53-00	Tax - Excise Tax	25.26	44.98	120.00	100.00	120%	100.00
410-531-39-41-01	Eng - Services On Call	20,325.93	32,720.47	8,202.50	5,000.00	164%	5,000.00
410-531-39-41-02	One-Call Service	-	-	2,966.00	200.00	1483%	200.00
410-531-39-41-03	Advertising - Stormwater	-	-	326.26	200.00	163%	200.00
410-531-39-41-04	Legal - Services - Attorney	544.50	7,083.86	2,135.79	4,000.00	53%	4,000.00
410-531-39-41-05	Eng - City Utility Mapping Project	-	-	-	4,000.00	0%	4,000.00
410-531-39-41-06	Eng - City Standards Update	97.24	-	-	-	0%	-
410-531-39-41-39	NPDES - Stormwater Monitoring	4,302.00	-	2,104.03	5,000.00	42%	5,000.00
410-531-90-40-00	Internet Payment Expense	3,227.47	3,654.38	4,076.00	3,400.00	120%	3,400.00
410-531-90-40-02	Bank Fees	3,078.65	4,045.55	3,011.87	4,200.00	72%	4,200.00
410-586-00-00-00	Misc Refunds By Check	-	888.47	-	-	0%	-
Total		84,959.67	120,298.38	94,782.94	110,735.03	86%	612,285.03
Capital							
New Request 410	City Wide WiFi	-	-	-	-	0%	3,000.00
New Request 410	Hillside Mower	-	-	-	-	0%	37,440.00
410-594-31-41-03	Underground Pollution Removal	-	-	-	2,000.00	0%	2,000.00
410-594-31-41-16	Eng - Levee Wetland Mitigation	7,000.00	11,520.00	-	5,000.00	0%	5,000.00
410-594-31-41-20	Eng - Stormwater Management Program	-	-	-	1,000.00	0%	1,000.00
410-594-31-41-24	Eng - Master Planning Document	-	-	-	1,500.00	0%	1,500.00
410-594-31-41-25	Service - Army Corp Study	1,230.92	4,729.37	-	8,000.00	0%	8,000.00
410-594-31-41-30	Capout - Eng - Levee Outfall Design	136.25	14,809.53	13,641.25	50,000.00	27%	50,000.00
410-594-31-41-37	Eng - Levee Certification	26,890.12	2,080.00	2,465.00	50,000.00	5%	50,000.00
410-594-31-41-38	Eng - Village Green PS Panel Upgrade	-	-	-	45,000.00	0%	45,000.00
410-594-31-41-40	ADA Self Assessment	-	-	-	-	0%	-
410-594-31-41-41	Server Operating Lease	444.00	888.00	814.00	900.00	90%	900.00
410-594-31-41-42	Phone Operating Lease	72.68	98.54	149.22	200.00	75%	200.00
410-594-31-41-43	Engineering Callistoga St. W Stormwater	-	-	-	75,000.00	0%	100,000.00
410-594-31-41-44	Engineering Bridge St. Stormwater	-	-	-	80,000.00	0%	-
410-594-31-60-01	McMahon Property Purchase	-	20,939.17	-	-	0%	-
410-594-31-63-15	Proj - Setback Levee Construction	242,073.36	-	-	-	0%	-
410-594-31-63-24	Capout - Eng - Levee Const Mngmnt	61,818.23	21,509.57	1,787.34	-	0%	-
410-594-31-63-25	Capout-Levee out fall Const Grant Match	-	-	-	29,000.00	0%	29,000.00
410-594-31-63-26	Capout - Levee Outfall Const	-	-	-	194,000.00	0%	194,000.00
410-594-31-63-28	Eng - Rainier Lane Const Services	15,684.94	101.48	-	-	0%	-
410-594-31-63-29	Proj - Rainier Lane Construction	1,294.54	4,827.46	-	-	0%	-
410-594-31-63-34	Outfall Const Mngmnt	-	-	-	20,000.00	0%	20,000.00
410-594-31-63-39	Kansas Outfall Replacement Construction	-	-	-	300,000.00	0%	300,000.00
410-594-31-63-40	Kansas Outfall Replacement Construction Management	13,912.50	8,798.56	30.00	35,000.00	0%	35,000.00
410-594-31-63-41	Village Green PS Panel Upgrade	-	-	-	40,000.00	0%	40,000.00
410-594-31-63-42	Reliability-centered maintenance Software	-	-	-	2,000.00	0%	2,000.00
410-594-31-64-06	Capout - Traffic Devices	-	-	-	100.00	0%	100.00
410-594-31-64-20	Capout - Security Camera (\$6,500)	-	-	-	1,000.00	0%	-
410-594-31-64-30	Capout - Truck Safety Lights	-	-	-	200.00	0%	-
410-594-31-64-36	BLR Safety Resources	626.67	1,661.72	-	500.00	0%	500.00
410-594-31-64-38	3" Diaphragm Pump	276.29	-	-	-	0%	-
410-594-31-64-40	Line Locator	-	-	-	1,600.00	0%	-
410-594-31-64-41	Backpack Blower	-	214.65	-	225.00	0%	-
410-594-31-64-42	Message Board Replacement	-	-	-	2,000.00	0%	2,000.00
410-594-31-64-43	Wire Feed Welder	-	100.00	-	-	0%	-
410-594-31-64-44	Computer Station	-	79.32	160.66	100.00	161%	100.00
410-594-31-64-45	2017 Backhoe Purchase	-	4,242.33	-	-	0%	-
410-594-31-64-46	Callistoga St W. Stormwater Const.	-	-	-	600,000.00	0%	600,000.00
410-594-31-64-47	Bridge St. Stormwater Const. (Los Pinos to River)	-	-	-	750,000.00	0%	-
410-594-31-67-12	Flat Bed Truck	37.12	367.32	-	-	0%	-
410-594-31-67-14	Vac Trailer	-	123.58	-	-	0%	-
410-594-31-75-01	Phone System Lease - Storm	44.65	-	-	100.00	0%	100.00

Appendix E: 2019 Expenses

BARS	Description	2016 Actual	2017 Actual	Actual	2018 Budget	%	2019 Budget
410-595-20-00-00	Insurance Recovery	-	-	-	-	0%	-
	Total	371,542.27	97,090.60	19,047.47	2,294,425.00	1%	1,526,840.00
	Debt Service & Transfers						
410-597-31-00-01	Transfer to LOCAL Vehicle Purchase	1,422.21	9,242.05	8,998.92	9,668.26	93%	9,619.27
410-597-31-00-02	Storm 2017 Backhoe Purchase	-	159.99	2,640.12	2,891.50	91%	3,612.70
410-597-38-00-01	Transfer to Utility Facility Fund 412	5,004.00	5,004.00	5,004.00	5,000.00	100%	210,000.00
	Total	6,426.21	14,406.04	16,643.04	17,559.76	95%	223,231.97
	Total Stormwater	764,702.99	528,194.24	367,010.48	2,769,654.59	13%	2,795,732.10
	Public Works Building Fund						
412-594-38-41-01	Eng - Design & Planning	39.89	215.28	5,000.00	162,300.00	3%	50,000.00
412-594-38-41-02	Public Works Shop - Administrative Services	-	23,394.43	53,377.16	-	0%	-
412-594-38-62-01	Capout - Utility Maintenance Facility	-	-	330,967.12	1,232,700.00	27%	1,150,000.00
	Total Public Works Building Fund	39.89	23,609.71	389,344.28	1,395,000.00	28%	1,200,000.00
	Cemetery Perpetual Fund						
701-594-36-63-00	Capital Outlay - Improvements	-	-	-	-	0%	-
	Total Cemetery Perpetual Fund	-	-	-	-	0%	-
	Skinner Fund						
704-597-00-00-00	TO #001 - Community Programs	-	-	-	4,000.00	0%	2,000.00
704-597-00-00-01	TO Fund #105-Park Improvement	-	-	-	-	0%	-
704-597-00-00-02	TO Fund #701-Cemetery Perpetual	-	-	-	-	0%	-
	Total Skinner Fund	-	-	-	4,000.00	0%	2,000.00

ORIGINAL

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2018-1037**

**AN ORDINANCE OF THE CITY OF ORTING,
WASHINGTON RELATING TO THE ANNUAL BUDGET
FOR FISCAL YEAR 2019; ADOPTING THE CITY OF
ORTING 2019 BUDGET; ADOPTING THE JOB
CLASSIFICATION AND PAY RANGE FOR EMPLOYEES;
ESTABLISHING AN EFFECTIVE DATE; AND,
PROVIDING FOR SEVERABILITY**

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2019; and

WHEREAS, a notice was published that the council of said city would meet on the 14th day of November 2017, and the 28th day of November 2017 at the hour of 6:00 pm and 7:00 p.m., respectively, in the council chambers in the Orting Multi-Purpose Center of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2109 Budget. The budget for the City of Orting, Washington, for the fiscal year 2018 covering the period from January 1, 2019 through December 31, 2019, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2018 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2019 budget. Impact Fee amounts include projected additions from new construction during 2018.

Street Impact Fee Reserve: \$550,000

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2019 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2019 as set forth in Exhibit A.

SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2019 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

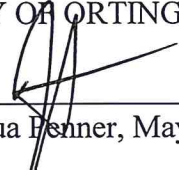
SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

**FIRST READING BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 14TH OF NOVEMBER, 2018**

**SECOND READING BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF
ON THE 28TH OF NOVEMBER, 2018**

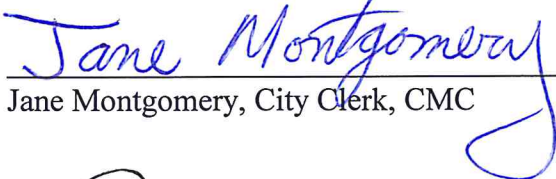
**ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON
THE 28TH DAY OF NOVEMBER, 2018.**

CITY OF PORTING



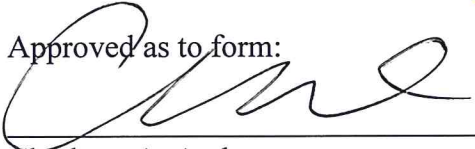
Joshua Fenner, Mayor

ATTEST/AUTHENTICATED:



Jane Montgomery, City Clerk, CMC

Approved as to form:



Charlotte A. Archer
Kenyon Disend PLLC
City Attorney

Filed with the City Clerk: 11.14.18
Passed by the City Council: 11.28.18
Ordinance No. 2018-1037
Date of Publication: 11.30.18
Effective Date: 12.05.18

2019 Budget, Exhibit A
 Summary of Expenses

<u>Fund</u>	<u>2019 Budget</u>
General Fund	\$6,963,472.48
City Streets	\$1,037,163.95
Cemetery	\$35,898.03
Parks Department	\$1,206,311.85
Tourism Fund	\$5,720.00
TBD	\$199,200.00
Police Department Drug	\$3,829.60
LOCAL Vehicle Purchase 2016	\$101,046.05
LOCAL Backhoe Purchase 2017	\$23,355.00
Emergency Evacuation Bridge	\$790,720.20
Transportation Impact	\$450,000.00
Water	\$2,602,265.03
Wastewater	\$5,412,190.41
Stormwater	\$2,795,732.10
Utility Land Acquisition	\$1,200,000.00
Cemetery Perpetual Fund	\$0.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$22,828,904.72

2019 Job Classifications and Pay Ranges

<u>Position</u>	<u>AWC Job</u>		<u>Approved FTE</u>		<u>Salary (Low & High)</u>	
	<u>Code</u>	<u>Range</u>	<u>Positions</u>	<u>Department</u>	<u>Low</u>	<u>High</u>
General Gov						
City Administrator	105	44	1	GG	106,611.38	131,118.55
Building Official	580/624	27	1	GG	64,501.64	79,328.88
City Treasurer	125/635	36	1	GG	84,160.01	103,506.19
City Clerk	120	27	1	GG	64,501.64	79,328.88
Senior Accountant	250	20	1	GG	52,445.73	64,501.64
Parks & Rec Director	205/615	15	1	GG	45,240.15	55,639.68
Building Clerk	580	13	1	GG	42,643.18	52,445.73
Clerical II	210	15	1	GG	45,240.15	55,639.68
Accounting Clerk Entry	245	13	2	GG	42,643.18	52,445.73
Cashier	200	8	0	GG	36,784.38	45,240.15
Clerk Intern			1	GG	12.00	12.00
Court						
Court Administrator	680	27	1	Court	64,501.64	79,328.88
Court Clerk	215	13	1	Court	42,643.18	52,445.73
Police						
Police Chief	655	38	1	Police	89,285.35	109,809.72
Police Lieutenant	320	P28	2	Police	76,387.02	88,553.49
Police Officer	310	P24	8	Police	66,618.64	77,229.26
Code Enforcement Officer	310	22	1	Police	59,028.13	68,429.79
Police Records Clerk	302	11	1	Police	40,195.29	49,435.13
Reserve Officer (Hourly Rate)				Police	12.00	12.00
Public Works						
Public Works Director	645	36	1	PW	84,160.01	103,506.19
City Engineer	540	36	1	PW	81,452.80	103,506.19
Public Works Supervisor	605/620	26	1	PW	62,622.95	77,018.33
Waste Water Plant Supervisor	623	26	1	PW	62,622.95	77,018.33
Water Plant Operator	623	24	1	PW	59,028.13	72,597.16
Water Wastewater Operator II	497	18	3	PW	49,435.13	60,798.98
Water Wastewater Operator I	400/495	16	1	PW	46,597.35	57,308.87
Maintenance Worker II Lead	420	16	1	PW	46,597.35	57,308.87
Administrative Assistant, Public Wk.	210	18	1	PW	49,435.13	60,798.98
Stormwater Maintenance Worker II	420	15	1	PW	45,240.15	55,639.68
Maintenance Worker II	420	15	2	PW	45,240.15	55,639.68
Maintenance Worker I	400	13	2	PW	42,643.18	52,445.73

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2018-15**

ORIGINAL

**A RESOLUTION OF THE CITY OF
ORTING, WASHINGTON, REQUESTING
THE HIGHEST LAWFUL LEVY**

WHEREAS, the City Council of the City of Orting, Washington (hereinafter, the "District") has met and considered its budget for the calendar year 2019; and

WHEREAS, the District's actual levy amount from the previous year was \$1,082,556.54; and

WHEREAS, the population of this District is less than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Declaration of Highest Lawful Levy. Be it resolved by the governing body of the taxing District that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$206,412.96 which is a percentage increase of nineteen and sixty-seven thousandths percent (19.067176%) from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexation that have occurred and refunds made.

Section 2. Effective Date. This Resolution shall be effective immediately upon passage, and shall be implemented for the 2019 tax year, as stated above.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 30TH DAY OF OCTOBER, 2018.

CITY OF ORTING

Joshua Penner, Mayor

ATTEST/AUTHENTICATED:

Jane Montgomery

Jane Montgomery, City Clerk, CMC

Approved as to form:

[Signature]

Charlotte Archer, City Attorney
Kenyon Disend, PLLC

ORIGINAL

**CITY OF ORTING
WASHINGTON
RESOLUTION NO. 2018-11**

**A RESOLUTION OF THE CITY OF ORTING,
WASHINGTON, RELATING TO UTILITY RATES;
ADOPTING ADJUSTMENTS TO WATER, SEWER AND
STORM WATER UTILITY RATES; AND ESTABLISHING
AN EFFECTIVE DATE**

WHEREAS, the City of Orting City Council has reviewed the Capital Improvement Plan (CIP) and the operations and maintenance expenses of the Water Fund, the Sewer Fund, and the Stormwater Fund; and

WHEREAS, the implemented rate increases are intended to reflect an amount up to but no greater than the cost of service, and such revenues reasonably required to maintain self-supporting and financially viable utilities without undue discrimination toward or against any customer; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the water utility rates of 6% is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable water utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the sanitary sewerage utility rates of 4.9% is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable sanitary sewer utility; and

WHEREAS, the City Council having been in all matters fully advised finds that an adjustment to the Stormwater utility rates of 3% is necessary to meet revenue requirements to cover the costs necessary to maintain a self-supporting and financially viable Stormwater utility; and

WHEREAS, the City Council finds that it is in the public interest to implement the water, sewer and storm water rate changes as set forth herein in order to ensure that each utility has sufficient revenue to be self-supporting and financially viable;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORTING, WASHINGTON, DOES RESOLVE AS FOLLOWS:

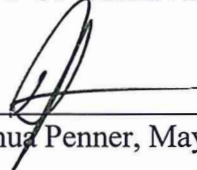
Section 1. Establishment of Water, Sewer and Storm Water Utility Rates. Effective January 1, 2019, the water utility use fees imposed pursuant to OMC9-1D-3, sanitary sewer use

charges imposed pursuant to OMC 9-2B-1, storm water utility use fees imposed pursuant to OMC 9-5C-6, shall be set at the amounts set forth in the 2019 Utility Rates Exhibit "A", attached hereto and incorporated as though fully set forth herein.

Section 2. Effective Date. This Resolution and Exhibit A shall be effective beginning on January 1, 2019.

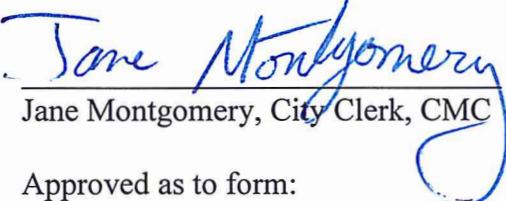
PASSED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 29th DAY OF AUGUST, 2018.

CITY OF ORTING



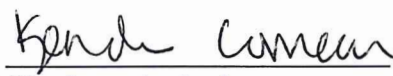
Joshua Penner, Mayor

ATTEST/AUTHENTICATED:



Jane Montgomery, City Clerk, CMC

Approved as to form:



For Charlotte A. Archer
Kenyon Disend PLLC
City Attorney

Attch: Exh. "A" (*Utility Rates*)

Exhibit A: 2019 Monthly Utility Rates

WATER				
Monthly Base Charges				
Meter Size	2018		2019	
	Residential	COM	Residential	COM
0.75	\$23.00	\$23.00	\$24.38	\$24.38
1-1.5	\$37.55	\$37.55	\$39.81	\$39.81
2.0-4.0	\$53.33	\$53.33	\$56.53	\$56.53
Qualified Low Income	\$17.25		\$18.29	
Single Block Rates				
Rate Class	2018		2019	
	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.47		\$3.68
Block 1: 1 to 6 CCF (per ccf)	\$2.50		\$2.65	
Block 2: 6 to 17 CCF (per ccf)	\$3.35		\$3.55	
Block 3: 17+ CCF (per ccf)	\$5.04		\$5.34	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$1.87		\$1.98	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.51		\$2.66	
Block 3: 17+ CCF - Qualified Low Inc.	\$3.78		\$4.01	

Increase: **6.0%**
 Qualified Low Income, portion of Residential: **75.0%**
 Out of Town Premium: **10.0%**

Sewer						
Customer Class	2018			2019		
	Base (per unit)	Allowance (ccf)	Flow (per ccf)	Base (per unit)	Allowance (ccf)	Flow (per ccf)
Residential	\$47.18			\$49.49		
Residential - Snowbird	\$34.31			\$35.99		
Residential - Qualified Low Income	\$35.38			\$37.12		
Commercial - Domestic ¹	\$47.18	0	\$4.86	\$49.49	0	\$5.10
Commercial - High Strength ²	\$47.18	0	\$8.61	\$49.49	0	\$9.04
High Cedars						
Residential	\$59.91			\$62.85		
Business	\$59.91	0	\$6.18	\$62.85	0	\$6.49
Restaurant	\$59.91	0	\$10.94	\$62.85	0	\$11.48

Increase: **4.9%**
 Qualified Low Income, portion of Residential: **75.0%**

¹Churches, Lodges, Businesses, Library, Commercial Residence, Daycare, Schools

²Restaurant, Grocery with Deli, Other Food Related Business

Storm	
2018	2019
\$20.00	\$20.60

Increase **3.0%**

2019 Out of Town Monthly Water Rates

WATER				
Monthly Base Charges				
Meter Size	2018		2019	
	Residential	COM	Residential	COM
0.75	\$25.30	\$25.30	\$29.50	\$29.50
1-1.5	\$41.31	\$41.31	\$48.17	\$48.17
2.0-4.0	\$58.66	\$58.66	\$68.40	\$68.40
Qualified Low Income	\$18.98		\$22.13	
Single Block Rates				
Rate Class	2018		2019	
	Residential	COM	Residential	COM
Single Block rate (per ccf)		\$3.82		\$4.45
Block 1: 1 to 6 CCF (per ccf)	\$2.75		\$3.20	
Block 2: 6 to 17 CCF (per ccf)	\$3.69		\$4.30	
Block 3: 17+ CCF (per ccf)	\$5.54		\$6.46	
Block 1: 0 to 6 CCF - Qualified Low Inc.	\$2.06		\$2.40	
Block 2: 6 to 17 CCF - Qualified Low Inc.	\$2.76		\$3.22	
Block 3: 17+ CCF - Qualified Low Inc.	\$4.16		\$4.85	

Contact the City of Orting with any questions:

p. 360-893-2219

slarson@cityoforting.org

www.cityoforting.org

PO Box 489

Orting, WA 98360