



CGA Committee Minutes
VIRTUAL – 9:00am
March 4th, 2021

John Kelly, Councilmember, Chair,
John Williams, Councilmember, Vice-Chair
Jane Montgomery, City Clerk- Staff Support
Scott Larson, City Administrator

To join the meeting on a computer or mobile phone:

<https://bluejeans.com/948382793?src=calendarLink&flow=joinmeeting>

Phone Dial-in- +1.408.419.1715 – Meeting ID: 948 382 793

1. Call to Order

Chair Kelly called the meeting to order at 9:11am.

Present: Councilmember John Kelly and John Williams

Staff: Jane Montgomery, City Clerk, Scott Larson, City Administrator, Gretchen Russo, Finance Director, Kim Agfalvi, Finance Clerk. **Parks:** Jason Linkem

2. Parks Report

The Parks Board met on March 3rd, 2021. They have all their board positions filled now, the latest member is Trudee Barfield. They discussed the following:

- The Park bench at Three Corners Park has had the bush trimmed back around it.
- Exploring the idea of a BMX/pump track expansion
- Possibility of a snow day in 2022
- The ADA spinner has been installed but has some functional issues that the vendor is working to resolve.
- Gratzer field is going out to bid and will be discussed at the next study session
- Paving of the Main City Park parking lot are ongoing
- Parks discovered that Drone Parks are not as popular as they had been due to the drone market slowing down.
- Pros and Cons of a \$30,000 zipline
- Impacts of the County’s plan for the Levee parking lot and accessibility to Calistoga Park

3. Public Comments

No public comments were made.

4. Agenda Items

A. Reader Board

The committee discussed several reader board options:

- I INK
- Split flap style
- Electronic versions
- Amber LED boards

The consensus was that the Committee did not want the City to have an exception for electronic signage, but would prefer to see if there is technology out there that would adhere to the current sign code. The possibility of modifying the current City ADR's and going out for an RFP was also discussed.

Action: Move to study session to get feedback from other Councilmembers

B. Committee Goals

Administrator Larson provided the last CGA goals. Those goals included economic development, A communication plan, and an advisory fireworks vote. This year the Parks Plan is being updated and after a survey is performed, inventory updated, and booths at the Farmers Market, feedback will come back to CGA. CGA can then present the findings at a study session in the future. Committee goals for this year will be discussed at a special meeting on March 23rd, 2021.

C. Public Noticing

Councilmember Kelly would like to look at the current code for noticing and see if there can be improvements which might improve communication with Orting citizens. Some options discussed were:

- Putting notices in utility bills- (too costly)
- Sending out a notice via email

Action: Councilmember Kelly will follow up with staff to explore options and discuss at committee report time.

D. Visa Credit Card

Finance Director Russo briefed on the request to have a CITI credit card approved for use at Costco. The City currently uses Mastercard, but these are not accepted at Costco. Currently staff has to be reimbursed for purchases at Costco. The credit limit will be set at \$10,000.

Action: Move forward to the study session.

E. Park Equipment-Update

The Zipline was discussed during the Parks Board brief. **Action:** Discuss at Committee report time.

F. Council Re-Organization (from prior committee)

Councilmember Kelly discussed the possibility of moving Committee report time from the study session agenda to the first regular meeting of the month. This will require a change to the current Council rules.

Action: Move forward to the next study session.

G. Calistoga Park signage- (from prior committee)

The Planning Commission had reviewed an agenda item with proposed signage for Calistoga Park. They rejected it because it did not comply with the ADR's. Councilmember Kelly would like to have Council input on the required color list. He also does not like the fee for the permit which is \$200.00. **Action:** Bring back to the next CGA agenda for further discussion.

H. Council Discretionary Fund policy (from prior committee)

The Committee decided to put this agenda item on hold.

I. Heroes Among Us (from prior committee)

The Committee decided to put this agenda item on hold.

5. Meeting Minutes of February 9th, 2021.

The minutes were approved.

6. Action Items/Round table review

The following items were moved forward to the study session:

- Reader Board
- Visa Credit Card
- Committee report time

7. Adjournment

Chair Kelly adjourned the meeting at 10:43am.



Jane Montgomery, City Clerk

April 1st, 2021

Date Approved