

ORIGINAL

**CITY OF ORTING
WASHINGTON
ORDINANCE NO. 2020-1066**

AN ORDINANCE OF THE CITY OF ORTING, WASHINGTON RELATING TO THE ANNUAL BUDGET FOR FISCAL YEAR 2021; ADOPTING THE CITY OF ORTING 2021 BUDGET; ADOPTING THE JOB CLASSIFICATION AND PAY RANGE FOR EMPLOYEES; ESTABLISHING AN EFFECTIVE DATE; AND, PROVIDING FOR SEVERABILITY

WHEREAS, State law, Chapter 35A.33 RCW requires the City to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, the Mayor of the City of Orting, Washington, completed and placed on file with the City Clerk a preliminary budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds, and expenses of government of said city for the fiscal year ending December 31, 2021; and

WHEREAS, a notice was published that the council of said City would meet on the 12th day of November 2020, and the 24th day of November 2020 at the hour of 7:00 pm and 7:00 pm., respectively, virtually, for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said preliminary budget and has made adjustments and changes deemed necessary; and

WHEREAS, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Orting for the purposes set forth in said budget, and the estimated expenditures set forth in said proposed budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city for said period; and

WHEREAS, the City Council after hearing and after duly considering all relevant evidence and testimony presented, and have made all adjustments to the preliminary budget as deemed necessary and prudent by the City Council, has determined that adoption of the proposed budget is in the best interest of the City;

NOW, THEREFORE, the City Council of the City of Orting, Washington, do ordain as follows:

SECTION 1. Adoption of 2021 Budget. The budget for the City of Orting, Washington, for

the fiscal year 2021 covering the period from January 1, 2021 through December 31, 2021, with regular revenues and expenditures and ending fund balances as set forth in Section 2 of this ordinance, is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Orting 2021 Budget", three copies of which are on file in the Office of the City Clerk.

SECTION 2. Fund Reserves. The following funds have reserve accounts. These reserve moneys will be expensed as identified in the 2021 budget. Impact Fee amounts include projected additions from new construction during 2020.

Street Impact Fee Reserve: \$313,000
Cemetery Property Sale Reserve \$98,711.35

SECTION 3. Summary of Revenues and Appropriations. Estimated resources, including fund balances or working capital for each separate fund of the City of Orting, and aggregate totals for all such funds combined, for the year 2021 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2021 as set forth in Exhibit A.

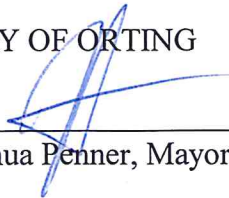
SECTION 4. Job Classifications and Pay Ranges. The job classifications and pay ranges for employees of the City as set forth in the schedule in Exhibit B are hereby adopted as part of the budget for 2021 and shall constitute the job classifications and pay ranges for such employees except as to those employees who are members of a bargaining unit wherein the applicable bargaining agreement may establish a different job classification and/or pay range.

SECTION 4. Transmittal by City Clerk. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the State Auditor's Office and to the Association of Washington Cities.

SECTION 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

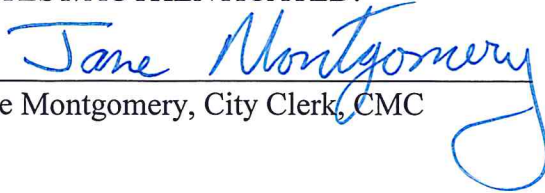
SECTION 6. Effective Date. This Ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A SPECIAL MEETING THEREOF ON THE 24TH DAY OF NOVEMBER, 2020.

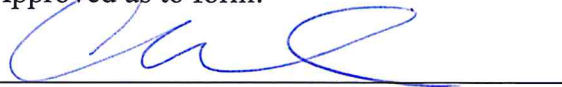
CITY OF ORTING


Joshua Penner, Mayor

ATTEST/AUTHENTICATED:


Jane Montgomery, City Clerk, CMC

Approved as to form:


Charlotte A. Archer
Inslee, Best, Doezie & Ryder, P.S.
City Attorney

Filed with the City Clerk: 11.5.20
Passed by the City Council: 11.24.20
Ordinance No. 2020-1066
Date of Publication: 11.26.20
Effective Date: 12.01.20

2021 Budget, Exhibit A
Summary of Expenses

<u>Fund</u>	<u>2021 Budget</u>
General Fund	\$3,718,339.42
City Streets	\$777,185.15
Cemetery	\$52,965.40
Parks Department	\$922,746.00
Tourism Fund	\$5,720.00
TBD	\$1,200.00
Police Department Drug	\$3,300.00
LOCAL Vehicle Purchase 2016	\$100,423.11
LOCAL Backhoe Purchase 2017	\$24,058.10
Emergency Evacuation Bridge	\$260,000.00
Transportation Impact	\$250,000.00
Water	\$2,072,192.64
Wastewater	\$14,149,646.33
Stormwater	\$2,870,892.53
Utility Land Acquisition	\$65,000.00
Cemetery Perpetual Fund	\$0.00
<u>Skinner Estate Fund</u>	<u>\$2,000.00</u>
Total Appropriations	\$25,275,668.67

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Exhibit B

2021 Job Classifications and Pay Ranges

<u>Position</u>	<u>Range</u>	<u>Approved FTE</u>		<u>Department</u>	<u>Salary (Low & High)</u>	
		<u>Positions</u>			<u>Low</u>	<u>High</u>
Unrepresented Employees						
City Administrator	45	1		GG	124,702.43	140,353.68
Finance Director	36	1		GG	95,574.03	107,569.41
City Planner	34	1		GG	90,087.69	101,394.48
City Clerk	29	1		GG	77,710.43	87,463.77
Building Official	26	1		GG	71,116.05	80,041.74
Administrative Assistant	18	1		GG	56,139.67	63,185.69
Events & Activities Coordinator	12	0.5		GG	23,508.04	26,458.51
Intern (Clerk's Office)	1	0.5		GG	16,982.71	19,114.19
Term Limited Records Organizer	8	1		GG	41,773.19	47,016.09
Court Administrator	27	1		Court	73,249.53	82,442.99
Police Chief	42	1		Police	114,120.39	128,443.50
City Engineer	45	1		PW	124,702.43	140,353.68
Public Works Director	40	1		PW	107,569.41	121,070.32
Term Limited Landscape Maintenance	1	0.5		PW	16,982.71	19,114.19
Supported Employment		0.2		PW	6,240.00	6,240.00
Police Wages (Per CBA)						
Officer	P24	7		Police	70,491.20	81,723.20
Detective	P26	1		Police	77,022.40	84,177.60
Lieutenant	P28	2		Police	84,177.60	91,977.60
Public Works and Administrative Staff (Per CBA)						
Sr. Accountant	20	1		GG	58,620.64	65,978.05
Accountant I	15	2		GG	50,566.68	56,913.25
HR Clerk	17	1		GG	53,646.19	60,379.26
Building Inspector/Permits	20	0		GG	58,620.64	65,978.05
Building Permits Tech	15	0		GG	50,566.68	56,913.25
Court Clerk	15	1		GG	50,566.68	56,913.25
Admin Asst. PW	20	1		PW	58,620.64	65,978.05
PW Supervisor	26	1		PW	69,996.11	78,781.24
Wastewater Plant Supervisor	26	1		PW	69,996.11	78,781.24
Water Plant Supervisor	24	1		PW	65,978.05	74,258.88
Wastewater OIT	14	2		PW	49,093.87	55,255.58
Wastewater I	16		PW	52,083.68	58,620.64	
Wastewater II	19		PW	56,913.25	64,056.36	
Wastewater III	22	2		PW	62,190.64	69,996.11
Water OIT	14		PW	49,093.87	55,255.58	
Water I	16		PW	52,083.68	58,620.64	
Water II	19	4		PW	56,913.25	64,056.36
Water III	21		PW	60,379.26	67,957.39	
Maintenance Worker I	13	1		PW	47,663.95	53,646.19
Maintenance Worker II	15		PW	50,566.68	56,913.25	
Stormwater Worker I	14	1		PW	49,093.87	55,255.58
Stormwater Worker II	18		PW	55,255.58	62,190.64	
Code Enforcement	22	1		GG	62,190.64	69,996.11
Police Records Clerk I	13	1		GG	47,663.95	53,646.19