**City of Orting**

**PLANNING COMMISSION MINUTES**

**Virtual Meeting**

April 5, 2021

Chair Kelly Cochran called the virtual meeting to order at 7:00 pm through Bluejeans. Roll call found Commissioners Jeff Craig, Karen Wilson, Chris Rule, Chris Hartman, Jennifer McKinney and Erika Bartholomew in attendance; a quorum was present.

**ATTENDANCE:**

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| City | Commission Secretary Margaret O’Harra Buttz |
| Professional Representatives | City Planner Emily Adams |
| Guests (Virtual Log-in) | Chris Moore |

**AGENDA APPROVAL:**

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| Agenda Approval | Commissioner Craig moved to approve the agenda as presented. Commissioner Rule seconded the motion and it carried.  |

**AUDIENCE PARTICIPATION:**

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|  | None |

**MINUTES:**

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| Approval of Minutes for February 1, 2021  | Commissioner Craig moved to approve the February 1, 2021 minutes as amended. * Change 2020 to 2021 in the heading & the page header

Commissioner Rule seconded the motion and it carried. |
| Approval of Minutes for February 16, 2021 | Commissioner Craig moved to approve the February 16, 2021 minutes as amended. * Change 2020 to 2021 in heading
* Adjournment: Insert *Craig* (moved) and enter *Rule* (seconded)

Commissioner Rule seconded the motion and it carried |

**ARCHITECTURAL DESIGN REVIEW**:

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| ADR 2021-04: Sheena’s Pet Salon | The Commission reviewed the Staff Report and discussed the project with the contractor Chris Moore.1. Commissioner Craig moved to approve ADR 2021-04 (Porch Cover) as presented. Commissioner Rule seconded the motion and it carried.
2. Commissioner Craig moved to approve the windows and door w/ the condition that header boards be added to both, noting that these items were installed without prior approval of the Planning Commission. Commissioner Rule seconded the motion and it carried
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| ADR 2021-05: Advance Physical Therapy | The Commission reviewed the Staff Report and discussed the project with the contractor Chris Moore.Commissioner Craig moved to approve *like for like* windows and doors, installing the same design of both as is currently on the building on the front and back sides. Commissioner Rule seconded the motion and it carried. |
| ADR 2021-06: The Haven/Pacific Investing | The Commission reviewed the Staff Report and discussed the project with the contractor Chris Moore.Commissioner Craig moved to approve the exterior paint colors for ADR 2021-06 as presented. Commissioner Rule seconded the motion and it carried. |
| Meeting Extension | Commissioner Craig, at 8:31pm, moved to extend the meeting to 9:00pm. Commissioner Rule seconded the motion and it carried |

**NEW BUSINESS: None**

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**OLD BUSINESS: None**

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**GOOD OF THE ORDER:**

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| Planned Absences | None |
| Report on Council Meetings | Planner Adams gave a brief report |
| Agenda Setting | Noticing Code Amendment |

**ADJOURNMENT:**

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| Meeting Adjournment | Commissioner Craig moved to adjourn the meeting at 8:51pm. Commissioner Rule seconded the motion and it carried. |

**ATTEST:**

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Kelly Cochran, Commission Chair Margaret O’Harra Buttz, Commission Secretary