

**CITY OF ORTING**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**April 7, 2021 2:30 p.m.**

Councilmember Drennen called the virtual meeting to order at 2:36 p.m.,

**ATTENDANCE:**

Elected Officials: Present, Councilmember Drennen, Councilmember Bradshaw

City Employees: Present, City Administrator Scott Larson, Public Works Director Greg Reed, Finance Director Gretchen Russo, Building Official Tim Lincoln, Secretary Laura Hinds

Professional Representatives: Present, Parametrix Engineer JC Hungerford, City Attorney Charlotte Archer

Guests: Michele Harrell, VG HOA

**APPROVAL OF MINUTES:**

Minutes for March 3, 2021 approved as presented.

**Public Comment:** Guest Michele Harrel representing the Village Green (VG) HOA inquired about speed humps in on streets of Boatman Ave NW & Williams Blvd NW to slow speeding and requested install of No Parking signs on circular streets of Ross Ave NW, Sigafos Ave NW & Colorossi Cir NW. The committee explained there's a process for an HOA to follow for traffic calming devices. PW Secretary will forward the Policy & Procedures for traffic calming to Michele. City Engineer will follow up with probability for No Parking signs on circular drives. Michele will provide a map to the committee for curbs requested for red paint.

**DEPARTMENT REPORTS:**

1. **Phase 1 – SR 162 Pedestrian Bridge – JC Hungerford**
  - 1.1 **Phase I – SR 162 Bridge Design** – Parametrix continues to work through engineering and design side to producing details. JC presented options for railing design. Take this to April Study Session for design options, then to planning commission once Council see the options. CM Bradshaw brought up suggestion for lighting. An ADHOC Committee will be put together in mid-April.

## 2. Engineering – JC Hungerford

- 2.1 **Whitehawk SW Connector** – Wetland delineation is complete and the critical areas report is nearly complete. The geotechnical explorations are complete. The noise study will start around May 3<sup>rd</sup>. JC provided an update on right-of-way acquisition. The City has had several conversations with WDOT about round-a-bouts on SR 162 E @ Whitehawk Blvd NW. This is not a desired option for the City, but it does appear that WSDOT will be moving forward with that state transportation package concerning SR 162 E. However there may be an option for a temp traffic light until Gratzler develops.
- 2.2 **WWTP Solids Handling Upgrade** – The Engineering Report has been submitted to Washington Department of Ecology for review. Parametrix continues to check in with Ecology on the status of the review and has elevated the discussion within Ecology.
- 2.3 **Jones Levee (& Ken Wolfe Setback Levee)** – Scott and JC have drafted a resolution for review and consideration. JC gave an update on PCFCZD funding for mitigation monitoring and presented a scope and budget for ongoing support. Scope and Budget will go to study session on April 21<sup>st</sup>.
- 2.4 **Village Green Outfall @ High Cedars** – Parametrix is moving forward with design and permitting. On 3/22 Parametrix met with Pierce County to discuss the shoreline development permit.
- 2.5 **2021 Lift Station Projects:** Bids were opened on April 6<sup>th</sup>. The lowest bidder, Pape` & Sons, bid will go to Study Session for approval on April 21<sup>st</sup>.

### **New Business**

- 2.6 **Well #1 VFD Upgrade** – Preconstruction meeting was held February 26<sup>th</sup>. Submittals review are underway.
- 2.7 **Gratzler Park – Phase II** – Notice of award was issued and pending a signed contract back from the contractor.
- 2.8 **Assigning Assets at time of Project & Design.** – CM Drennen would like to see a goal for an engineering standard for the asset management system. JC explained how a spreadsheet can be directly linked to a model and populates all the text. This can be sent to Aktivov who provides the asset management software.

## 3. Administration – Scott Larson

- 3.1 No Updates

#### 4. Public Works – Greg Reed

- 4.1 **Cemetery Improvements** – PW Director Reed will be looking for a contractor who can camera the water systems pipe integrity.
- 4.2 **Water System Flushing** – Night flush scheduled April 18 – April 29<sup>th</sup>.
- 4.3 **Asset management Update** – The building module was purchased through Aktivov which will help further track assets within the water systems and WWTP.

#### **New Business**

- 4.4 **Actuator Valve Replacement** – An 18” actuator valve that drains the #2 SBR at the WWTP sheared off. A rep from Bay Valve quoted \$50,000 for replacing it. The valve itself is \$15,000. Parametrix is writing a bid and since the roof has to be replaced anyways is proposing to cut a hole in the roof and pull the valve through the roof.
- 4.5 **Early notice letter** – Department of Ecology sent a letter to all communities with old abandoned dump sites. The letter indicated no monitoring, but rather inspection of site at this time.
- 4.6 **Pre-Design Potholing** – PW will request for bid to pothole existing utilities on Calistoga St W.
- 4.7 **Potential 2022 budget items** – Greg mentioned the Tiger mower is about 37 years old and would like to replace with a flail mower. Will also be looking for bids to cleanup and & repaint some of the City’s park info and entry signs.
- 4.8 **Flagging On-Call Services** – PW will defer to call for flaggers when removing services on 177<sup>th</sup> St E.
- 4.9 **Open Daffodil @ Rocky Rd NE**- Request to open Daffodil Ave NE @ Rocky Rd NE will provide a safer option for PW Crew to avoid accidents. The crew will continue to use Rocky Rd NE for approach to PW facility, but will have safer option by accessing Williams Blvd NE when leaving. The request was approved with a contingency plan in the event unwanted traffic should occur.

#### 5. Finance – Gretchen Russo

No update

#### 6. Councilmember Comments

- 6.1 **Sidewalk Ordinance** – CM Drennen discussed the ordinance with PW Director Reed and the Mayor prior to this meeting to bring the language up to date. PW Director Reed found that the ordinance is in line with many of the surrounding cities, such as Puyallup, Bonney Lake, Sumner, Pacific, Kent and Auburn. Planter strips and trees are also the adjoin property owners responsibility. Greg will send the ordinance examples from other cities to CM Drennen for review.

**6.2 PW Works Utility Goals – CM Drennen**

**New Business**

- 6.3 Committee Meeting** – Change from virtual to in-person. – The committee decided to stay with virtual until the use of masks are no longer necessary

**7. Building Department – Tim Lincoln**

- 7.1 The Meadows Phase 4** – All lots have been applied for and all permits have been released.
- 7.2 Leske Development** – 2 of the 4 foundations have been poured
- 7.3 Veterans Village** – project is near final
- 7.4 Shell Gas Station** – Continue to work through architectural design.

**New Business**

- 7.5 115 Eldredge Ave SW** – Structured is scheduled for demo.

**Round Table:**

CM Drennen mentioned a sidewalk repair in Calistoga Place. PW is working to see about having a contractor do the repairs to several areas of sidewalk that have temporary patches with cold mix.

**Meeting Summary:**

- 1.1 Send to Council Meeting SR 162 Bridge rail design
- 2.2 Send to Study Session Whitehawk Connector
- 2.3 Send to Council Meeting Jones/Wolfe Levee
- 2.5 Send to Study Session 2021 Lift Station bid for approval
- 4.2 Send to Study Session Water System Flushing

**Adjourn:** CM Drennen motion to adjourn at 5:00 pm

**Attest:**

Laura Hinds  
Secretary Laura Hinds

CM Drennen  
Councilmember Drennen  
Aug 5, 2020