

COUNCILMEMBERS

POSITION NO.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL STUDY SESSION MEETING MINUTES

Virtual, 104 Bridge St. S. Orting, WA

March 17th, 2021

6PM.

ORIGINAL

CHAIR, DEPUTY MAYOR GREG HOGAN

1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.

Deputy Mayor Hogan made the following statement:

"The City utilized remote attendance for Councilmembers and City employees. OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was available for the public to hear by a call-in number."

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Gunther led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Tony Belot, John Williams, Gregg Bradshaw, and Scott Drennen.

Elected Official: Mayor Penner.

Staff Present: Scott Larson, City Administrator, Jane Montgomery, City Clerk, Gretchen Russo, Finance Director, JC Hungerford, Engineer, Greg Reed, Public Works Director, Chris Gard, Chief of Police.

2. COMMITTEE REPORTS

Public Works

Councilmember Drennen reported on the following topics that were on the last committee agenda:

- Sr 162 Bridge Project-
- Side Sewer Service Policy
- Sidewalk Policy
- Puyallup River Setback Levee
- Well One Booster pump Station
- Installation of pedestrian signs on Washington and Bridge

Public Safety

Councilmember Belot briefed on the following topics that were on the last committee agenda:

- Upcoming Vaccination schedules
- Staffing- Conditional offers
- Less lethal equipment
- Chiefs appointment to the International Association of Chiefs of Police (IACP)

Community and Government Affairs

Councilmember Kelly briefed on the following topics that were on the last committee agenda:

- Parks Report
- Pump track
- Clean up at Triangle Park
- 2022 Snow day
- Gratzer Ballfield Bid
- Drone Park
- Paving the parking lot at the main City park
- Zipline

- County Levee plans
- Public Noticing
- Discretionary Fund Policy
- Reader Board
- Visa Credit Card
- Committee report time
- ADR sign code

3. STAFF REPORTS

Engineering

JC Hungerford briefed on the following:

- Meeting with County and Army Corp of Engineers regarding the Levee
- Well One improvement
- Rainier Meadows and Puyallup River Lift Stations Bids
- ADA spinner
- Development Standards

Planning

Emily Adams briefed on the following:

- Carbon River RV Park- No appeal made
- Code Amendments

Police

Chief Gard briefed on the following:

- Emergency Management Team Meeting
- Table Top Exercise
- Purchase of an E bike
- Offer to Lateral candidate
- March 26th Vaccination clinic
- Street Racing
- Officer Defeat on DUI task force

Court

Administrator Larson briefed on the following for the Court:

- Resumed Court in person sessions
- Online Payment system
- Court TV

Public Works

Administrator Larson briefed for Public Works:

- The pedestrian signs on Washington at City hall were adjusted
- Offer went out to new maintenance worker
- Petroleum at Cemetery Well- not a leaky tank issue

Finance

Director Russo briefed on the following:

- 2020 Audit complete
- Exit Conference
- Re-opening plan for public lobby

Administration

Administrator Larson briefed the Council on a request from Sam Colorossi to donate a clock on

behalf of the Orting Historical Society for the clock tower at City Hall. He reminded council to send him their goals for the meeting on March 23rd, 2021.

Executive

Mayor Penner reported on the following topics:

- Lobbying efforts for Bridge over SR162
- Court back in person meeting
- Possible plan to return to in person Council meetings
- 1.87 million dollars in COVID relief funds coming to the City

Attorney Archer briefed on the Governor's 3rd Phase COVID plan. More developments will be released next week. Mayor Penner will report back to Council when he hears anything.

4. AGENDA ITEMS

A. AB21-25- Parks Plan.

Emily Adams briefed on the City's current plan that expires in June of 2021. The deadline to establish RCO grant eligibility through a locally adopted plan is March 1. Staff recommends that the plan be adopted by December 2021; at the latest, the plan must be adopted by March 1, 2022, for the City to be eligible for RCO funding. **Action:** Briefings will be brought forward to Council on a periodic basis.

B. AB21-20- Comcast Franchise Agreement.

Attorney Archer briefed that she has been in meetings discussing the changes to the Franchise agreement. The agreement is largely governed by Federal regulations. Comcast likes to standardize provisions. The financing piece will be changing from flat rate to a gross revenue model. The increase will go up from \$0.25 to \$0.36. This is the first increase since 1997. By this action, the City Council would authorize the Mayor to execute a non-exclusive cable television franchise agreement with Comcast Cable to govern the terms and fees for Comcast's presence in the City's rights of ways. Council discussion followed. **Action:** Move forward to the March 31st meeting for a hearing and then on to the April 14th, 2021 as a stand-alone item.

C. AB21-26- Gratzner Ball Field, Construction and Donation Acceptance Ordinance No. 2021-1075.

Administrator Larson briefed that the City received a donation of materials for this project. The party wishes to be anonymous. The City has to receive the donation by ordinance per state law, which will be prepared for the next meeting. JC Hungerford stated that due to the logistics of material and gravel staff is now recommending rolling the material trucking over to the general contractor. The combined cost will be from \$500,000 to \$525,000. Council discussion followed. There was consensus that they would like to capture the spirit of the citizen contributions to this park in the form of signage at the Park. **Action:** Low bidder to 3.31.21 Meeting as a stand-alone item and Ordinance accepting donation on the consent agenda.

D. AB21-11- Well 1 Booster Pump Station VFD Integration -Scope and Budget.

Councilmember Drennen stated that this has been eight years in the making. This will be a more reliable way to control pressures. The attached Scope and Budget is for Parametrix to provide construction services, onsite observation, and programming/integration of the newly installed VFDs. Engineer Hungerford briefed on the proposed scope of work and budget. This will be done in coordination with Public Works. Parametrix will do field observation related to the mechanical and electrical components in the facility. They have had a pre-construction meeting. Submittals were reviewed for conformance with specs and design. **Action:** Move forward to the consent agenda for the March 31st, 2021 Meeting.

E. AB21-28- Orting Phase I Stormwater Management Program Plan Adoption.

Engineer Hungerford briefed that as a Phase II community under the Western Washington Municipal Stormwater Permit issued by the Washington Department of Ecology, Orting is required to review, revise

and adopt updates to their Stormwater Management Program Plan to be in compliance with the Western Washington Phase II Municipal Stormwater Permit. The old document has been updated to show the City's compliance. **Action:** Move forward to the consent agenda for the March 31st, 2021 Meeting.

F. AB21-24- Visa Credit Card.

Director Russo briefed on the request for Council to approve an agreement with CITI for a Visa credit card which can be used by staff for purchases at Costco. Costco does not accept the master card that the City currently uses. The Finance Director is recommended that the City signs an agreement with CITI for a VISA credit card which will be available to staff for sign out for Costco purchases. Credit limit will be set for no more than \$10,000 but will normally be kept at a lower amount. This credit card will enable the City to purchase Costco goods without the need for personal reimbursements and would increase our ability to track purchases with this vendor. **Action:** Move Forward to the consent agenda for March 31, 2021.

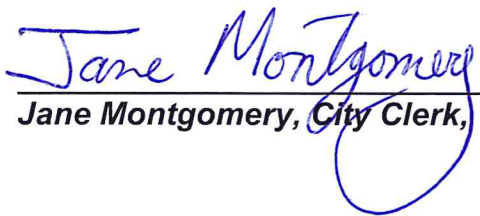
G. AB21-27 Reader Board.

Administrator Larson stated that staff would like feedback on ideas for a reader board. He will be meeting with a potential vendor tomorrow on an I INK style reader board. The cost is still to be determined. Different options were also discussed such a split flat screen sign which cost approximately \$40,000. Possible issue raised by Councilmember Williams is the potential for the mechanics in this type of sign to wear out over time. Councilmember Kelly stated that the Committee is torn on the issue of the City using its exempt status in the code to use signage that the rest of the community is not allowed to use. He would like to look in to updating the ADR's that would allow the use of electronic signage for all. Council discussion followed. Council, staff and citizens would like to preserve the small-town Mayberry feel to any signage. Action: Councilmember Kelly will coordinate with Administrator Larson for possibilities that will retain the old flavor but go out for RFP to see if there is any technology out there that would work for the City without changing the ADR's. Staff will go out for RFP and route it through the CGA Committee.

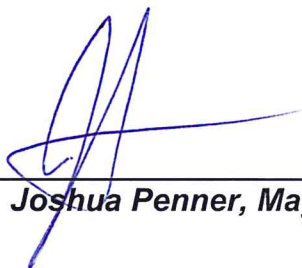
5. ADJOURNMENT

Deputy Mayor Hogan adjourned the meeting at 8:19pm

ATTEST:



Jane Montgomery, City Clerk, CMC



Joshua Penner, Mayor