**City of Orting**

**PLANNING COMMISSION SPECIAL MEETING MINUTES**

May 14, 2020

Virtual Meeting

Chair Kelly Cochran called the meeting to order with the flag salute at 2:00pm, with the flag salute waived. Roll call found Commissioners Jeff Craig, Karen Wilson, Tyler Daniels, Chris Rule, Jennifer McKinney and Erika Bartholomew in attendance; a quorum was present.

**ATTENDANCE:**

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| City | City Administrator Mark Bethune, City Treasurer/Assistant City Administrator Scott Larson, Commission Secretary Margaret O’Harra Buttz |
| Professional Representatives | Architect Jeff Ryan |
| Guests (Virtual log-in) | none |

**AUDIENCE PARTICIPATION:**

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|  | Statement was read into the record:  “Comments may be sent to the Planning Commission Secretary [moharra@cityoforting.org](mailto:moharra@cityoforting.org)  on May 14th, 2020, by 11:00am and will be read in to the record at the meeting.  In the case of a question, the chair will refer the matter to the appropriate administrative staff member. Comments that come in after the deadline will be read in to the record at the next Planning Commission meeting.”  No public comments were received. |

**ARCHITECTURAL DESIGN REVIEW**:

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| ADR 2020-03:  City of Orting | Administrator Mark Bethune and Architect Jeff Ryan presented the permanent signage for the new City Hall, answering questions for the Commissioners.  Commissioner Craig moved to approve ADR 2020-03 with the condition that the lettering color was Dark Gray. Commissioner Wilson seconded the motion and it carried. |
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**ADJOURNMENT:**

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| Meeting Adjournment | Commissioner Craig moved to adjourn at 2:18pm. Commissioner Rule seconded the motion and it carried. |

**ATTEST:**

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Kelly Cochran, Commission Chair Margaret O’Harra Buttz, Commission Secretary