

COUNCILMEMBERS

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL
Study Session Meeting Minutes
Virtual Meeting, Orting, WA
February 17th, 2021
6PM.

ORIGINAL

Deputy Mayor Greg Hogan, Chair

1. CALL MEETING TO ORDER, PLEDGE AND ROLL CALL.

Deputy Mayor Hogan made the following statement:

"The City utilized remote attendance for Councilmembers and City employees. OPMA rules regarding provision for the public in a space were suspended by proclamation of the Governor. The meeting was available for the public to hear by a call-in number."

Deputy Mayor Hogan called the meeting to order at 6:00pm. Councilmember Bradshaw led the Pledge of Allegiance.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, Tony Belot, John Williams, Gregg Bradshaw, and Scott Drennen.

Elected Official: Mayor Penner.

Staff Present: Scott Larson, City Administrator, Jane Montgomery, City Clerk, Gretchen Russo, Finance Director, JC Hungerford, Engineer, Greg Reed, Public Works Director, Chris Gard, Chief of Police, Emily Adams, City Planner.

2. PRESENTATION

A. Legislative Update

Mayor Penner introduced Joe DePinto the City's legislative advocate. Mr. DePinto discussed the following topics:

- Transportation Budget
- Police Reforms
- Proposed Taxes

Councilmembers were offered the opportunity to ask Mr. DePinho questions.

B. AB21-18- South Sound Housing Affordability Partners (SSHAP).

Mayor Penner briefed on the availability of Housing in Pierce County. He gave a power point presentation which included the progression of his personal housing experience over the years. The Power Point also briefed on South Sound Housing Affordability Partners. Present was John Howell and Marty Kooistra. If Council chooses the City could sign an intergovernmental agreement with SSHAP. The Mayor represents Orting on the steering Committee. Council was offered an opportunity to ask questions of John Howell, and Marty Kooistra. The Mayor says it will help offset planning costs in the City. John Howell stated the notion of a joint collaboration is not new it has been utilized in King County South King, and Snohomish County. 1406 Money that the City can't use can be pooled and allows Cities to be part of the decision-making process. It also enables the City to use the money it was given rather than sending it back to the State.

SSHAPs mission is to provide resources to every member city to create housing policy regulation that they want and need, and secondly the opportunity to pool the City's voice with other cities to advocate for what would benefit each City. It does not create new government, it is a collaboration of City's who will work on housing affordability. They are a small nonprofit group, who were chosen by an RFP process. The Board is composed of each member City will create a work plan. The contract with SSHAP ends in June when jurisdictions decide if they want to join the group or not. Some topics that were addressed were:

- Would this distance/not distance us from our own City by joining a regional policy group?
- Would these policies prohibit builders from building smaller affordable housing?
- An opportunity to have a voice at the table
- The City does have the ability to withdraw if desired at a later date
- Benefits of pooling money and exerting influence
- This ILA does not give SSHAP power over individual City decisions
- Who is SSHAP?
- Opportunity to provide policy at less cost than we can do now in house
- Opportunity to have a leadership voice
- Not a Co-Op but a shared resource

Action: No action tonight. The agreement will be brought forward to a future meeting.

3. COMMITTEE REPORTS – (February)

Public Works- CM Drennen / CM Bradshaw

Councilmember Drennen and Bradshaw briefed on the topics discussed at the last meeting:

- SR 162 Bridge crossing – submittal made to legislature- PCTV will be producing a video to submit as well
- Side sewer ordinance coming soon
- Foothill Trail and Washington Avenue crossing- complaints regarding signage and, potential danger to pedestrians
- Going to look at the overall downtown corridor for pedestrian crossings and will review signage to make it more effective – will work with the state as SR 162 is their road
- Waste water treatment plant- moving forward with the Dept. of Ecology
- Village Green outfall project- moving forward with bid process
- Soil contamination at the cemetery well site
- Compliance issues at treatment plant being watched carefully during transition of retired WWTP supervisor

Public Safety- CM Kelly / CM Belot

Councilmember Kelly and Belot briefed on the following topics discussed at the last meeting:

- Tactical Interlocal Agreement
- Interlocal agreement with South Correctional Entity
- Concealed weapons permits- still in research process of feasibility of police department taking that service on
- Body cam/windshield cam demonstration coming soon with cost analysis
- Rash of street racing in the surrounding communities- Orting PD assisted in Tacoma
- Officers did a great job during the holiday season with gift giving to the community

Community and Government Affairs- CM Gunther / CM Williams

Councilmember Gunther briefed on the following that CGA worked on this past year:

- New reader board
- Zipline at Calistoga Park
- Drone Park
- New Deputy Mayor appointment process enacted
- Park plan legislation for children with disabilities
- Discussed moving Council committee reports to a regular meeting

4. STAFF REPORTS

Public Works

Greg Reed, Public Works Director, briefed on the following:

- Waste water treatment plant operator will start March 1st- he has a level 4 operator license.

- Interviews for Maintenance Worker 1 will be tomorrow February 18th, 2021
- The ADA spinner location has been prepped
- Getting downtown ready-pruning, beds, baskets
- Cottonwood on 177th has been removed

Planning

Emily Adams, City Planner, briefed that the previous City Parks Plan expires in June of 2021, and updates will be coming soon to a study session. Carbon River RV Park was passed with conditions by Planning Commission. She reminded the City Council not to discuss the RV Park as they would hear an appeal if one is filed. The appeal period ends on March 1st, 2021.

Engineering

JC Hungerford, City Engineer, briefed on the following:

- setting up training for new WWTP operator.
- Helping public works with well three improvement
- Creation of a 3D rendering of SR162 for PCTV to use in their video for the Bridge

Police

Chris Gard, Chief of Police, briefed that vaccines are coming soon.

City Clerk

Jane Montgomery, City Clerk, stated that Roberts Rules of Order books have been ordered for all Councilmembers.

Finance

Gretchen Russo, Finance Director, stated that she sent out the 2020 financials to Councilmembers. She stated that 2020 expenditures are lower than anticipated. The General fund was also under budget. The City Hall expenditures came in \$100,000 less than anticipated. The final cost was 6.7 million dollars.

Executive

Mayor Joshua Penner informed Councilmembers that Orting Municipal court successfully held their first in person court today.

5. AGENDA ITEMS

A. AB21-04- HB 1923 Grant Code Amendments- Ordinance No 2021-1071, An Ordinance Of The City of Orting, Washington, Relating to Housing and Regulatory Streamlining;

Amending Orting Municipal Code Sections 12-2, 12-4, 13-2, 13-3, 13-5, 15-2, 15-4 And 15-6;

Emily Adams briefed on the HB1923 Grant Code Amendments. She provided a supplemental memo that addressed the main questions/ comments and amendment revisions following the study session discussions on 1/20/2021.

Duplex minimum lot size. The staff recommendation presented to Council was the following:

- Residential Conservation (RC): Duplex minimum lot size: Two (2) acres
- Residential Urban (RU): Duplex minimum lot size: 7,260 square feet
- Residential Multi- Family (RMF): Duplex minimum lot size: 7,000 square feet

ADU Separate Sale

One of the grant requirements for ADUs is that the code must not prohibit the separate sale of accessory dwelling units and the primary residence. There were concerns about how this worked, what it looked like, and the impact it could have on neighborhoods.

ADU Parking

Parking requirements for ADUs have been revised per Council's request to match the Planning

Commission recommendation. OMC 13-5-6-C.5 now reads: One (1) additional on-site parking space is required for an ADU up to 700 square feet in size. For ADUs greater than 700 square feet in size two (2) off street parking spaces are required. See attached ordinance.

Grant

There was discussion around the grant itself and the funds to be received. Following the Planning Commission recommendation of approval, the City received 70% of the funds, \$35,000. The remaining \$15,000 will be received following City Council approval. The funds are not all or nothing. Partial amounts can be received dependent on which amendments are passed.

Action: Move forward to the March 10th, 2021 meeting for a hearing.

B. AB21-19- Home Occupation Code Amendments- Ordinance No 2021-1073- An Ordinance Of The City of Orting, Washington, Relating to Home Occupation and Administrative Decision Noticing Requirements; Amending Orting Municipal Code Sections 13-5-4, 15-4-1 And 15-7-2;

Emily Adams briefed on the proposed ordinance. The home occupation code section is found in OMC 13-5-4. Under these regulations home occupations are currently only permitted in the RU, RC, and RMF zones in detached single-family dwelling. Recommended amendments are to permit home occupations in the MUTC zone and within duplexes. The type of decision to address home occupations is categorized under in OMC 15-4-2 and this was also proposed to be amended to align with current City practices.

Action: Move forward to the March 10th, 2021 meeting for a hearing.

C. AB21-21- Tactical Response Team- Interlocal Agreement. (ILA)

Chief Gard briefed on the Interlocal agreement. He provided Council with a memo which laid out his position on the merits of the ILA.

Action: Move forward to the consent agenda for the February 24th 2021, meeting.

D. EXECUTIVE SESSION

City Attorney Archer stated that the Council would recess to Executive session per RCW 42.30.110 (1) (i), for ten minutes, no action after.

Deputy Mayor Hogan recessed to executive session at 8:47pm.

Recessed to Executive session 8:47pm for 10 minutes.

8:57pm- Extended for 2 minutes.

8:59pm -Over.

Deputy Mayor Hogan called the meeting back to order at 8:59pm

E. AB21-05-South Correctional Entity- Inmate Housing (SCORE), 2021 Contract Amendment.

Chief Gard briefed on the contract amendment with SCORE. The Police Department has had a contract with SCORE since 2014. The Police Department has additional contracts for inmate services with other agencies, and they usually use Enumclaw Jail. Score has the ability to house individuals with mental health issues, and is used depending on individual circumstances. The proposed contract amendment is for 2021 services. SCORE will not raise their daily rates or premium medical surcharges for contract year 2022. Bed rates were presented to Council in Exhibit A. SCORE will be implementing a modest \$35.00 booking fee, but this fee will not be charged in 2021. The fee will go in to effect for contract year 2022.

Action: Move forward to the consent agenda for the February 24th, 2021.

F. AB21-22-Police/Public Works Vehicle Purchases.

Gretchen Russo, Finance Director, briefed that Council approved the purchase of two police cars and two public works vehicles in the 2021 budget. The proposed purchase would be completed through a State vehicle contract. No bidding process is required.

Action: Move forward to the consent agenda for the February 24th, 2021 Meeting.

G.AB21-23- Naming City Hall Room 116 in Honor of Mark Bethune- Resolution No. 2021-03, A Resolution of The City of Orting, Washington, Authorizing the Dedication of City Hall Room 116 As The “Mark Bethune Commemorative Conference Room”.

Administrator Larson briefed on the proposed resolution which would name Room 116, the small conference room in City Hall, in commemoration of the service former City Administrator Mark Bethune provided to the City from 2004 to 2020.

Action: Move forward as a stand-alone item at the meeting on February 24th, 2021

H. Discussion- Lahar Signal.

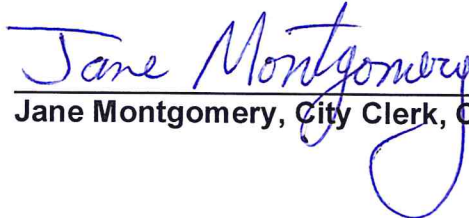
Mayor Penner stated that no legislative action is required on this agenda item, but was put on the agenda so that he could get Council input on the new Lahar signal. The old signal was a five-minute-long wale that was clearly heard and recognized. The Mayor stated that the State changed the signal which they say adheres to a statewide standard. The new signal is a chime, not easily heard, and does not last long. The Mayor stated he feels the new signal is not sufficient for Orting. The signal is supposed to be about preparedness for all citizens in the Orting community. The State took the opinions of Mayors from many jurisdictions who really don't have a “dog in the fight”. The Mayor would like to elevate the discussion on the new signal and would like Council support.

Action: Consensus of the entire Council was for the Mayor to move forward and express the opinion that the new signal is inadequate for the City of Orting.

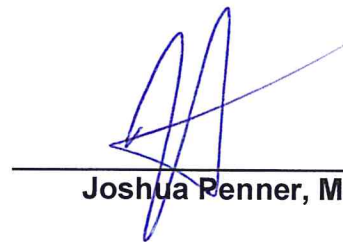
6. ADJOURNMENT

Deputy Mayor Hogan adjourned the meeting at 9:14pm

ATTEST:



Jane Montgomery, City Clerk, CMC



Joshua Penner, Mayor