

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



ORTING CITY COUNCIL Regular Business Meeting Agenda

Virtual Meeting, Orting, WA
January 13th, 2021
7pm.

Mayor Joshua Penner, Chair

1. **CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.
REQUEST FOR ADDITIONS OR CORRECTIONS TO THE AGENDA.**

The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public. To join the meeting on a computer or mobile phone: <https://bluejeans.com/800875072?src=calendarLink>

Phone Dial-in- +1.408.419.1715 - Meeting ID: 800 875 072

2. **SWEARING IN CEREMONY OF POLICE OFFICER- Ashleigh Rose**

✚ Mayor Penner/ Chief Gard

3. **PUBLIC COMMENTS- *Public Comments may be sent to the City Clerk at: jmontgomery@cityoforting.org by 3pm on January 13th, 2021, and will be read in to the record at the meeting. In the case of a question, the chair will refer the matter to the appropriate administrative staff member or committee.***

Any Requests for Consent items to be pulled for discussion?

4. **CONSENT AGENDA**

- Special Meeting Minutes for November 24th, 2020
- Regular Meeting Minutes for December 9th, 2020
- Payroll and Claims Warrants

Motion: Move To Approve Consent Agenda As Prepared.

5. **NEW BUSINESS**

- A. **AB21-01- Appointment of Deputy Mayor**

✚ Mayor Penner/DM Hogan

Motion: To Appoint _____ as Deputy Mayor for the year 2021 effective February 1st, 2021.

- B. **AB21-02-Appointment of Alternate to Pierce County Regional Council.**

✚ Mayor Penner

Motion: To appoint Mayor Penner as representative to the Pierce County Regional Council and _____, as the alternate.

6. **EXECUTIVE SESSION**

7. **ADJOURNMENT- Motion: Move to Adjourn.**

Americans with Disabilities Act – reasonable accommodations provided upon request (360) 893-2219

Upcoming Meeting: Study Session January 20th, 2021, 6pm, (Virtual)

OATH OF OFFICE

} ss.

OATH OF OFFICE

County of Pierce

I, _____, residing in Pierce
(Name)

County, Washington, do solemnly swear I am a Citizen of the United States and of the State of Washington; that I will support the Constitution and the Laws of the United States and the Constitution and the Laws of the State of Washington, and will to the best of ability, faithfully, and impartially, perform the duties of the office of Police Officer, in the City of Orting, in and for Pierce County, Washington, as such duties are prescribed by law, so help me God.

Signature

Subscribed and sworn to before me this 13th, day of January, 2021.

Joshua Penner, Mayor

**PUBLIC COMMENTS
SUBMITTED**



October 26, 2020

Greeting Mayor Penner, Councilmembers & Staff,

This letter comes your way as sort of a year-end letter of accomplishments by the members of the Orting Historical Society. What a year it has been. The lockdown couldn't have been more challenging for all of us.

In August, we approved the modification to our 2014 brochure to give you an idea of all the feats performed by the Orting Historical Society over the years since 2004. A copy of our 2020 brochure is enclosed for you to survey most of our past actions.

Then, on October 19th, after several months of planning, the donor's names for the restoration of the sawdust burner in 2008 were documented. A sign was created to reflect their names and then located underneath the mural. The attachment work was accomplished with the help of Public Works Director Greg Reed, Supervisor Mark Barfield, Matt Bingham and Isaac Lolohea. A picture and expense list is enclosed.

So, what are our future plans? Well, first, we have decided to discontinue our bi-yearly calendar. This thought didn't come easy because it is so popular with the locals. What the society is going to do is add another chapter to "The History of the Town of Orting * 1854 - 1981" which was written by the late Alice Rushton. Our new book will be "The History of the City of Orting * 1982 - 2020". While the title of this book is still unofficial, that is the direction we are committed for this addition.

The Orting Historical Society is a 501 (c) (3) tax exempt entity and is receptive of any financial donation that comes our way. If you are so inclined to donate, we'd be most appreciative as every cent we receive goes back into the community as a way of preserving our history. Our mailing address is: P.O. Box 970, Orting, WA. 98360-0970

Thank you for all your support over the years.

Sincerely,

Guy S. (Sam) Colorossi
Secretary/Treasurer

Attachments: 2020 brochure; Picture of mural with the donor sign; Expense of mural sign

CONSENT AGENDA

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council
Special Meeting Minutes
Virtual. Orting, WA
November 24th, 2020
7 p.m.

MAYOR JOSHUA PENNER, CHAIR

1. CALL SPECIAL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the special meeting to order at 7:00pm. Deputy Mayor Hogan led the pledge of allegiance, and the City Clerk took a roll call.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers Tod Gunther, John Kelly, John Williams, Scott Drennen, Tony Belot, and Gregg Bradshaw.

Staff Present: Mark Bethune, City Administrator, Jane Montgomery, City Clerk, Scott Larson, Treasurer/Assistant City Administrator, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police.

2. BRIEFING- Representative Andrew Barkis and JT Wilcox.

Mayor Penner introduced Representatives Barkis and Wilcox. JT Wilcox briefed on the following topics:

- COVID 19
- Governors Surprise declaration to shut down businesses
- Economic Impacts of business shut down
- Economic Relief program
- Call for the Governor to open up a session
- Crisis in Confidence in Government

Representative Barkis briefed on the following topics:

- City of Orting successes for 2020
- Impacts of business closures due to COVID
- General impact of COVID to Orting Community
- Transportation Issues
- Housing Policy
- I-976
- Transportation Package
- Civil Liberties
- Governor Inslee's Taxation Plans

Council followed up with questions for the Representatives.

3. STAFF RECOGNITION

Mark Bethune, City Administrator, was honored for his years of service to the City of Orting. Mark had worked successfully for four different Mayor's. Mayor Penner stated that Mark moved mountains to successfully manage the new City Hall /Police/Court Facility. Mark also made very good staffing decisions over the years, and today the City has a qualified, committed Executive team, managing an excellent qualified group of City employees. Mark was surprised at his home by past Mayors Cheryl Temple and Joaquin Pestinger, who presented him with a handcrafted wooden image of the new City facility as well as a Hand-crafted wooden plaque which will hang at a conference room at the new City

Hall as a memorial to his years of service. Various Staff members made comments relating to their experiences with Mark Bethune.

Mayor Penner recessed the meeting for a 5-minute break at 8:43pm

Mayor Penner called the meeting back to order at 8:48pm

4. PUBLIC COMMENTS

Richard Mordini

Mr. Mordini submitted two separate public comments. One expressing his disapproval of the 1% Property Tax that is on the agenda, and the other indicating his approval of the proposed increase to the salary for the position of Mayor. His comments were read in to the record by the City Clerk.

5. CLOSED RECORD HEARING

A. Meadows Final Plat

Mayor Penner read the rules for the Hearing which detailed all the specific rules related to a closed record hearing. No comments were taken by the public only by those with standing, who will be sworn in if present. The Mayor stated that the Council needs to approve the plat based on the following three criteria:

1. Meets plat approval requirement.
2. Conforms to preliminary Plat approval.
3. Meets other applicable requirements.

Mayor Penner then opened the hearing at 8:59pm, and asked if anyone with standing was present and wanted to comment The City clerk indicated tht Liz Colville and Ray Edmundson were the two parties of interest. Neither were present. Emily Adams, City Planner then gave a brief staff report on the Meadows Final Plat. The preliminary Pat was approved by Council in May of 2019 and the final plat was submitted in June of 2020. This was reviewed by staff and was found to meet all the criteria. Planning Commission unanimously recommended approval of the Plat on November 9th.

Mayor Penner asked if Evan Mann the applicant was present. Mr. Mann was present and was sworn in by Mayor Penner. Mr. Mann made his statement and thanked everyone for bringing this forward to the finish line. He had nothing further to add. Mayor Penner stated that the Council could ask questions of the applicant at this time. No questions were posed by Councilmembers to the applicant.

Mayor Penner closed the hearing at 9:04pm

Mayor Penner asked if any Councilmember had any further deliberations on final plat approval.

No further comments were made.

Councilmember Kelly made a Motion To Adopt Resolution No 2020-39, A Resolution of the City of Orting, WA, approving the Final Plat for Meadows at Orting South. Second by Councilmember Williams. Motion passed (7-0)

6. HEARINGS

A. AB20-88-Adopting the 2021 Budget- Ordinance No. 2020-1066, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2021; Adopting the City of Orting 2021 Budget; Adopting The Job Classification And Pay Range For Employees.

Mayor Penner laid out the rules for the public hearing and announced the title. Mayor Penner opened the hearing at 9:05pm. The Mayor then asked for a staff report from Scott Larson. Scott Larson gave a report

on changes from both the study session and a couple of changes that popped up after that meeting. He briefed on those changes that were made since that time. He reviewed Revenues and Expenses figures. No Public comments were made. Council comments followed. Mayor Penner closed the hearing at 9:21pm.

Deputy Mayor Hogan made a Motion To Adopt Ordinance No. 2020-1066, An Ordinance of the City Of Orting, Washington Relating to the Annual Budget for Fiscal Year 2021; Adopting the City of Orting 2021 Budget and The Job Classification And Pay Range For Employees. Second by Councilmember Kelly.

Mayor Penner entertained any further debate. Council comments followed.

A Roll call vote was taken on the motion. The motion passed (6-1). The nay vote was made by Councilmember Gunther.

B. AB20-90- Comprehensive Plan Amendment Requests-Ordinance No. 2020-1067, An Ordinance of the City of Orting, relating to land use and zoning; adopting amendments to the comprehensive plan;

Mayor Penner opened the hearing at 9:27pm, and announced the title of the hearing. Emily Adams, City Planner gave a brief staff report on the four Comprehensive Plan Amendment requests.

No public comments were made. No Council Comments were made. Mayor Penner closed the hearing at 9:29pm.

Councilmember Kelly made a Motion To adopt Ordinance No. 2020-1067 relating to land use and zoning; adopting amendments to the comprehensive plan; providing for severability; and establishing an effective date. Second by Councilmember Williams. Motion passed (7-0).

7. CONSENT AGENDA

- A. Special Meeting Minutes of October 24th, 2020.
- B. Regular Meeting Minutes of October 28th, 2020
- C. Payroll and Claims Warrants.
- D. AB20-92-Adopting Resolution No. 2020-42, authorizing the Mayor to execute an Inter local Agreement for Emergency Management Services.
- E. AB20-93- Adopting the Orting City Council Legislative Priorities for 2021 as prepared.
- F. AB20-94-Adopting Resolution No. 2020-40, A Resolution Of The City Of Orting, Washington, Declaring Attached List Of Firearms Surplus To The Needs Of The Police Department And Authorizing The City Administrator To Dispose Of It In A Commercially Reasonable Manner.
- G. AB20-98-Approving The Attached Scope And Budget For Professional Services As Described In The Attached Puyallup River Outfall Scope Of Work For Final Design And Permitting In The Amount Of \$76,164.88.

Councilmember Drennen made a Motion: to approve Consent Agenda as prepared. Second by Councilmember Bradshaw. Motion passed (7-0)

8. OLD BUSINESS

- A. AB20-83-2021 Property Taxes- Resolution No. 2020-37- A Resolution of the City Of Orting, Washington, Requesting the Highest Lawful Levy.

Scott Larson briefed on two proposed Property Tax Resolutions. Version #1 would raise the property tax cap by 1% over 2020 which would be a dollar value increase of \$13,309.86. The 2020 levy was \$1,330,986 and the expected 2021 levy is \$1,344,296.

- The estimated impact to households based on the “average” home valuation in Orting of \$324,182 will be approximately \$1 per month.

A second alternative version was also provided to the Council based on comments made by Council at a previous study session. This version of the Resolution would approve a 0% increase. Council discussion followed the staff report and both versions were discussed.

Deputy Mayor Hogan made a Motion to Adopt Resolution No. 2020-37, A Resolution of the City of Orting, Washington, Requesting the Highest Lawful Levy as prepared at a 1%increase. Second by Councilmember Kelly.

Council discussion followed. After discussion an amendment to the motion was made.

Councilmember Bradshaw made an amendment to the motion to Adopt Resolution No. 2020-37, A Resolution of the City of Orting, Washington, requesting 0 dollars at a 0.0 % increase. Second by Councilmember Belot.

Council discussion followed on the amendment to the original motion, and then a roll call vote was taken.

CM Gunther- Yes, CM Kelly-No, CM Belot- Yes, CM Williams- Yes, CM Bradshaw- Yes, Deputy Mayor Hogan- No, CM Drennen- No. The amendment to the motion passed (4-3)

The amended motion stated To Adopt Resolution No. 2020-37, A Resolution of the City of Orting, Washington, Requesting 0 dollars at a 0.0 % increase. Second by Councilmember Belot.

A roll call vote was taken, CM Gunther- Yes, CM Kelly-No, CM Belot- Yes, CM Williams- Yes, CM Bradshaw- Yes, Deputy Mayor Hogan- No, CM Drennen- No. The amendment to the motion passed (4-3)

B. AB20-91- Ordinance 2020-1069, An Ordinance Of The City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6- authorizing an annual salary of \$30,000.

Mayor Penner briefed on the proposed ordinance. He read the following from the Agenda Bill summary. The Mayor is requesting that council address & update the Mayoral compensation. The Mayor performs the following duties:

- Acts as the CEO of City operations;
- Supervises an executive staff consisting of the City Administrator, Clerk, Finance Director, Police Chief, and Public Works Director and Liaises with the City Court;
- Represents the City at the Pierce County Regional Council & the Puget Sound Regional Council;
- Develops a staff vision;
- Prepares with staff for meetings;
- Participates in HR processes from hiring to termination;
- Participates in AWC boards and commissions;
- Advocates for the City to our legislature;

- Builds relationships with peer communities;
- Delivers a draft budget to the Council;
- Acts as the Public Information Officer for the City;
- Provides Emergency Management leadership;
- Directs staff in carrying out the vision of the Council.

Mayoral salaries vary substantially across the State for cities of Orting's size from \$0 per year to over \$100,000 per year. The Mayor believes that \$30,000 reflects fair compensation based on the amount of effort he believes is reflective of the duties expected of this office and within the practical allowance of our budget. The council has not reviewed the Mayoral compensation since 2003.

Deputy Mayor Hogan made a Motion: To Adopt Ordinance 2020-1069, An Ordinance Of The City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing An Annual Salary Of \$30,000. There was no second. Motion failed.

The Mayor expressed his disappointment that the Council did not address the issue at all. The issue had not been addressed for 17 years, and the budget reflects the increase.

C. AB20-95- Council Committee Selection for the Year 2021

Mayor Penner briefed on the proposed changes for Council Committee selection. The proposal is to appoint the Committees from no later than the first meeting in January to no later than the first meeting in February. Council Discussion followed.

Deputy Mayor Hogan made a Motion to Approve the Proposed Amendment to Section 3.9 (E) Of Council Rules as Presented. Second by Councilmember Drennen. Motion passed (7-0)

D. AB20-75- Council Rule Change- 3.9 and 8.5-Election of Deputy Mayor.

Councilmember Gunther stated that this had already been discussed. The proposed process to elect the Deputy Mayor affects section 8.5 of the Council rules which outlines the process and section 3.9 which speaks to the Deputy Mayor's duties and time frames.

Councilmember Gunther made a Motion to Adopt the Rule Changes to Section 8.5 and 3.9 as Presented. Second by Councilmember Drennen. Motion passed (7-0).

E. AB20-75.2-Council Rule Change 4.1 – Council Comment Time.

Councilmember Williams briefed on the proposal to add a council comment time to section 4 of the Council Rules. This was discussed at a previous study session. He would like to try this out to allow Councilmembers an opportunity to speak at the end of the meeting. The proposal was as follows:

4. Order of Business and Agenda
4. Order of Business

11 . Council Comments. At the end of each Council meeting, every Councilmember will be allowed up to 3 minutes to be used at their discretion for the following:

a. Comments, reports, or questions on the activities, meetings, or issues arising from their service as a designated City representative. Councilmembers should exercise discretion in raising complex or detailed issues which are more appropriate for presentation at Committees or Study Sessions.

Councilmember Gunther made a Motion: To Amend Section 4.1 Order Of Business Adding Council Comment Time to the End of Each Regular Council Meeting Agenda as Presented. Second by Councilmember Williams.

Deputy Mayor Hogan made an amendment to the main motion to add comments only related to items on the agenda. No Second. Amendment failed.

A roll call vote was taken. CM Gunther- Yes, CM Kelly-No, CM Belot-No, CM Williams-yes, CM Bradshaw-No, DM Hogan- No, CM Drennen- No. Motion failed (5-2)

F. AB20-85- Fireworks Code Amendment, Ordinance NO. 2020-1068, an Ordinance of the City Of Orting, Washington, Pertaining To the Discharge of Fireworks; Amending Orting Municipal Code 5-7-1 to Limit Discharge Hours.

Councilmember Gunther asked to remove this from the agenda and bring it back to a future meeting. The Committee had some changes they would like to propose . Councilmembers by consensus stated that they wanted to keep it on the agenda.

Deputy Mayor Hogan made a Motion To Adopt Ordinance No. 2020-1068 an Ordinance of the City Of Orting, Washington, Pertaining To the Discharge of Fireworks; Amending Orting Municipal Code 5-7-1 to Limit Discharge Hours. Councilmember Drennen second.

A roll call vote was taken:

CM Gunther-No, CM Kelly-No, CM Belot-No, CM Williams- Yes, CM Bradshaw-No, DM Hogan- Yes, CM Drennen- Yes. Motion failed (4-3)

9. NEW BUSINESS

A. AB20-99- CARES Non-Profit Grants, Additional Application.

Scott Larson briefed on an additional application from a non-profit. The proposed Resolution will authorize the City's to add the Orting Basketball Booster club to the grants for Non-profits.

Deputy Mayor Hogan made a motion to Adopt Resolution No 2020-41, A Resolution of the City of Orting, Washington, Declaring a Public Purpose and Authorizing a City Grant of Funds to Non-Profit Organizations for Covid-19 Relief. Second by Councilmember Williams. Motion passed (7-0)

10. EXECUTIVE SESSION

No session was called.

11. ADJOURNMENT

Deputy Mayor Hogan made a motion to recess. Second by Councilmember Williams. Motion passed (7-0)

Mayor Penner recessed the meeting at 10:35pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

Joshua Penner, Mayor

Councilmembers

Position No.

1. Tod Gunther
2. John Kelly
3. Tony Belot
4. John Williams
5. Gregg Bradshaw
6. Greg Hogan
7. Scott Drennen



Orting City Council

Regular Business Meeting Minutes
Virtual, Orting, WA
December 9th, 2020
7 p.m.

Mayor Joshua Penner, Chair

1. CALL MEETING TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL.

Mayor Penner called the meeting to order at 7:00pm., Councilmember Kelly led the pledge of allegiance and roll call was taken.

Councilmembers Present: Deputy Mayor Greg Hogan, Councilmembers John Kelly, John Williams, Scott Drennen, Tony Belot, and Gregg Bradshaw.

Absent: Councilmember Tod Gunther.

Staff Present: Scott Larson, City Administrator, Jane Montgomery, City Clerk, Gretchen Russo, Finance Director, Charlotte Archer, City Attorney, JC Hungerford, Engineer, Chris Gard, Chief of Police., Greg Reed PW Director.

Councilmember Drennen made a motion to excuse Councilmember Gunther. Second by Councilmember Bradshaw. Motion passed (6-0)

Mayor Penner read the following announcement:

The City is utilizing remote attendance for Councilmembers and City employees. Please note: OPMA rules regarding provision for the public in a space have been suspended by proclamation of the Governor. The meeting is however, available for the public by a computer or mobile phone.

2. PUBLIC COMMENTS

No Comments.

3. EMPLOYEE RECOGNITION

The following employees were recognized by their Department Managers and Mayor Penner read the certificates of appreciation for each employee.

- 🚓 Police Department-Geoff Boone
- 🚓 Administration- Alison Williams
- 🚓 Public Works- Pete Ewing

4. CONSENT AGENDA

- A.** Special Meeting Minutes of November 12th, 2020.
- B.** Study Session Minutes of. November 18th, 2020.
- C.** Payroll and Claims Warrants.

Councilmember Drennen made a Motion to approve Consent Agenda as prepared. Second by Councilmember Williams second. Motion passed (6-0)

5. NEW BUSINESS

- A. AB20-100-Authorizing the Designation of Signatories.**

Scott Larson briefed that due to the departure of our City Administrator and the hiring of a new Finance Director the City by Council vote needs to approve new signatories on the City's banking and investing accounts. This resolution would allow these services to be updated with the correct staff.

Deputy Mayor Hogan made a Motion: To Adopt Resolution No. 2020-43, a Resolution of the City Of Orting, Washington, Authorizing the Designation of Signatories Pursuant To OMC 1 7-3(C). Second by Councilmember Williams. Motion passed (6-0)

B. AB20-101-Mayoral Compensation- Ordinance 2020-1070, an Ordinance of the City Of Orting, Washington, Relating To Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing an Annual Salary.

Councilmember Kelly briefed on the proposed Ordinance and its failure to be debated at the Council Meeting of November 24th, 2020. He stated that at that meeting he had intended to amend the original motion. He asked that this be added to the agenda to give him an opportunity to propose that the Salary for the Mayor position be phased in to \$30,000 over a two year time frame. The proposed Ordinance represents his proposal. He would like to increase the Mayoral salary by \$1833.33 a month in 2021, and \$2,500 a month in 2022. This would bring the salary up to \$30,000 over a two year period of time.

Council discussion followed

Councilmember Bradshaw made a Motion to Adopt Ordinance 2020-1070, An Ordinance of the City of Orting, Washington, Relating to Mayoral Salary; Amending Orting Municipal Code Section 1-6-3; Authorizing an Annual Salary. Second by Councilmember Belot. A roll call vote was taken. The Nay vote was made by Councilmember Williams. Motion passed (5-1)

C. AB20-69- Grants- Resolution Numbers 2020-22-Orting Food Bank, 2020-25- Orting Chamber of Commerce, 2020-26 -Farmers Market, 2020-27- Opportunity Center, 2020-28- Recovery Café, and 2020-29- Senior Center

Scott Larson briefed on the grant applications. The City received applications for grants from the Orting Chamber of Commerce, Orting Farmers Market, Orting food bank, Opportunity Center, (DBA the Haven), Orting Senior Center, and the Orting Valley Recovery Café. All have either non-profit corporation or 501C3 status. The proposed Resolutions reflect findings by the CGA Committee that the applicants qualify for grants, and authorizes the issuance of a grants, pursuant to a contract entered into between the Mayor and each of the applicants. CGA recommended the following grant amounts per applicant: Food Bank- \$3,000 Farmers Market \$3,000 Recovery Café- \$10,000 Opportunity Center \$9,000, Senior Center- \$10,000 Commerce- \$5,000, Total of Grant funding is \$40,000.

Councilmember Kelly made a motion to Adopt Resolution Numbers 2020-22-Orting Food Bank, 2020-25- Orting Chamber of Commerce, 2020-26 -Farmers Market, 2020-27- Opportunity Center, 2020-28-Recovery Café, and 2020-29- Senior Center, as presented for a combined total of \$40,000. Second by Councilmember Drennen. Motion passed (6-0)

D. AB20-102- 2020 Budget Amendment- Ordinance No. 2020-1071, An Ordinance Of The City Of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting The City Of Orting 2019 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers;

Scott Larson briefed on the proposed Ordinance. Four funds were discussed: General Fund, Streets Fund, Cemetery Fund, and City Hall Construction.

Deputy Mayor Hogan made a Motion to Adopt Ordinance No. 2020-1071, An Ordinance of the City of Orting, Washington, Amending Ordinance No. 2019-1052, Adopting the City of Orting 2019 Budget; Providing For Appropriation And Expenditure Of Funds Received In Excess Of Estimated Revenues; Adopting Various Transfers. Second by Councilmember Drennen. . Motion passed (6-0)

E. 2021 Budget Discussion

Mayor Penner gave a PowerPoint presentation on the budget process that occurred for 2021. Council discussion followed. Councilmember Bradshaw suggested possibly eliminating or reducing the Council discretionary fund, in order to address any shortage. Mayor Penner stated that an appropriate time to address that would be when the discretionary fund policy was brought forward at a future meeting. Councilmember Drennen suggested that this would be a good topic for next year when goals are discussed.

F. Meeting Cancellations 2020.

Deputy Mayor Hogan made a Motion to cancel the December 16th, 2020 Study Session, and the December 30th, 2020 regular Council Meeting. Second by Councilmember Williams. Motion passed (6-0)

6. EXECUTIVE SESSION

No Session was called for.

7. ADJOURNMENT

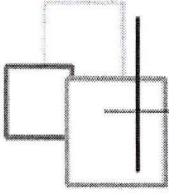
Deputy Mayor Hogan made a motion to recess. Second by Councilmember Williams. Motion passed (6-0)

Mayor Penner recessed the meeting at 8:04pm.

ATTEST:

Jane Montgomery, City Clerk, CMC

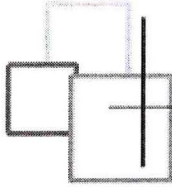
Joshua Penner, Mayor



Fund Transaction Summary

Transaction Type: Invoice
Fiscal: 2020 - December 2020 - 2nd Council

Fund Number	Description	Amount
001	Current Expense	\$76,273.42
101	City Streets	\$19,314.81
104	Cemetery	\$2,053.58
105	Parks Department	\$1,317.37
107	Tourism Fund	\$3,360.00
304	City Hall Construction	\$14,921.75
401	Water	\$48,089.57
408	Wastewater	\$41,454.54
410	Stormwater	\$13,194.45
412	Utility Land Acquisition	\$492.00
	Count: 10	\$220,471.49

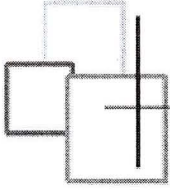


Register

Fiscal: 2020
 Deposit Period: 2020 - December 2020
 Check Period: 2020 - December 2020 - 2nd Council

Number	Name	Print Date	Clearing Date	Amount
Key Bank	0032707010			
Check				
<u>EFT-MasterCard NOV 2020</u>	Keybank-MasterCard	12/10/2020	12/11/2020	\$16,753.46
		Total	Check	\$16,753.46
		Total	0032707010	\$16,753.46
Key Bank	2000073			
Check				
<u>49410</u>	ACRnet CBS Branch	12/16/2020	12/21/2020	\$74.50
<u>49411</u>	Aqua-Aerobic Systems, Inc	12/16/2020	12/23/2020	\$2,158.99
<u>49412</u>	Big J'S Outdoor Store	12/16/2020	12/28/2020	\$624.83
<u>49413</u>	Brisco Inc.	12/16/2020		\$326.79
<u>49414</u>	Centurylink	12/16/2020	12/22/2020	\$1,107.97
<u>49415</u>	CenturyLink-	12/16/2020	12/22/2020	\$2,014.74
<u>49416</u>	CenturyLink/Qwest	12/16/2020	12/23/2020	\$198.72
<u>49417</u>	Cintas Corporation #461	12/16/2020	12/23/2020	\$220.08
<u>49418</u>	Cross Connection Spec.	12/16/2020		\$10,325.00
<u>49419</u>	Crystal & Sierra Springs	12/16/2020	12/24/2020	\$199.00
<u>49420</u>	Curry & Williams, P.I.I.c	12/16/2020	12/30/2020	\$2,063.47
<u>49421</u>	Drain-Pro INC	12/16/2020	12/29/2020	\$121.57
<u>49422</u>	Ford Motor Credit Company LLC	12/16/2020	12/29/2020	\$2,981.03
<u>49423</u>	Galls LLC	12/16/2020	12/23/2020	\$641.66
<u>49424</u>	Granicus INC	12/16/2020	12/23/2020	\$450.00
<u>49425</u>	Hach Company	12/16/2020	12/22/2020	\$821.16
<u>49426</u>	Harrington's Janitorial	12/16/2020	12/23/2020	\$375.00
<u>49427</u>	Helix Design Group	12/16/2020		\$4,454.50
<u>49428</u>	Jones, Brittan	12/16/2020		\$42.00
<u>49429</u>	Konica Minolta Business-Usa Inc	12/16/2020	12/23/2020	\$333.68
<u>49430</u>	Kyocera Document Solutions Northwest INC	12/16/2020	12/21/2020	\$317.93
<u>49431</u>	Law Offices of Matthew J Rusnak	12/16/2020	12/21/2020	\$2,041.67
<u>49432</u>	LN Curtis & Son	12/16/2020	12/21/2020	\$1,702.23
<u>49433</u>	Milo's Locksmith Company	12/16/2020	12/24/2020	\$382.72
<u>49434</u>	Office of State Auditor	12/16/2020	12/22/2020	\$672.00
<u>49435</u>	Olympic Moving & Storage	12/16/2020	12/29/2020	\$2,716.65
<u>49436</u>	O'Reilly Auto Parts	12/16/2020	12/28/2020	\$119.42
<u>49437</u>	Orting Food Bank	12/16/2020	12/22/2020	\$15,000.00
<u>49438</u>	P.C. Budget & Finance	12/16/2020	12/23/2020	\$2,700.96
<u>49439</u>	Pierce County Television	12/16/2020	12/24/2020	\$3,360.00
<u>49440</u>	Puget Sound Energy	12/16/2020	12/22/2020	\$45.89

Number	Name	Print Date	Clearing Date	Amount
49441	R.A.D Systems	12/16/2020		\$225.00
49442	SCORE	12/16/2020	12/24/2020	\$5,152.00
49443	SHRED-IT, C/O Stericycle INC	12/16/2020	12/23/2020	\$389.88
49444	Sumner Lawn'n Saw	12/16/2020	12/22/2020	\$184.51
49445	Tacoma Diesel & Equipment	12/16/2020	12/21/2020	\$21,082.95
49446	UniFirst Corporation	12/16/2020	12/24/2020	\$909.28
49447	Utilities Underground Location Center	12/16/2020	12/21/2020	\$85.14
49448	Vision Forms LLC	12/16/2020		\$2,904.23
49449	Water Management Lab Inc.	12/16/2020	12/29/2020	\$249.00
49450	Zumar Industries Inc	12/16/2020	12/22/2020	\$138.47
49451	Associated Petroleum Products INC	12/31/2020		\$1,423.44
49452	Brouillette, Ken	12/31/2020		\$90.00
49453	Centurylink	12/31/2020		\$1,650.23
49454	CenturyLink/Qwest	12/31/2020		\$76.27
49455	Core & Main LP	12/31/2020		\$8,526.40
49456	Culligan Seattle WA	12/31/2020		\$34.31
49457	Curry & Williams, P.I.I.c	12/31/2020		\$2,063.47
49458	Enumclaw, City of	12/31/2020		\$2,337.22
49459	Ford Motor Credit Company LLC	12/31/2020		\$1,103.78
49460	Harrington's Janitorial	12/31/2020		\$1,200.00
49461	Korum Automotive Group	12/31/2020		\$1,165.17
49462	Kyocera Document Solutions Wes	12/31/2020		\$605.20
49463	Law Offices of Matthew J Rusnak	12/31/2020		\$2,041.67
49464	Lincoln Logging Tree Care LLC	12/31/2020		\$8,744.00
49465	Mitel Leasing	12/31/2020		\$502.32
49466	Orca Pacific, Inc	12/31/2020		\$681.11
49467	P.C. Budget & Finance	12/31/2020		\$4,936.03
49468	Parametrix	12/31/2020		\$36,809.07
49469	Pease Construction INC	12/31/2020		\$10,467.25
49470	Pitney Bowes Purchase Power	12/31/2020		\$500.00
49471	Puget Sound Energy	12/31/2020		\$24,951.47
49472	Schwab, Erica	12/31/2020		\$300.00
49473	Schwab-Ellison Co, Inc	12/31/2020		\$35.16
49474	Spectral Laboratories	12/31/2020		\$336.00
49475	UniFirst Corporation	12/31/2020		\$171.95
49476	Vision Forms LLC	12/31/2020		\$2,821.39
49477	Water Management Lab Inc.	12/31/2020		\$190.00
49478	Williams Oil Filter Service	12/31/2020		\$40.50
		Total	Check	\$203,718.03
		Total	2000073	\$203,718.03
		Grand Total		\$220,471.49



Custom Council Report

Vendor	Number	Invoice	Account Number	Notes	Amount
ACRnet CBS Branch	49410	15634	001-518-10-41-01	Background-Russo	\$74.50
				Total	\$74.50
Aqua-Aerobic Systems, Inc	49411	1026606	408-535-50-48-02	EPDM Membrane Sleeve-Oetiker Clamp	\$2,158.99
				Total	\$2,158.99
Associated Petroleum Products INC	49451	0277829-IN	101-542-30-32-00	Fuel	\$142.34
			401-534-80-32-00	Fuel	\$569.38
			408-535-80-32-00	Fuel	\$569.37
			410-531-38-32-02	Fuel	\$142.35
				Total	\$1,423.44
Big J'S Outdoor Store	49412	DEC2020-401	001-521-20-31-06	Ammunition	\$32.77
			001-521-50-48-04	Gun Maintenance Items	\$105.18
			101-542-30-31-02	Rain Jacket-Lolohea	\$78.69
			101-542-30-31-02	Rain Jacket-Nale	\$98.36
			101-542-30-31-02	Boots-Ewing	\$147.54
			401-534-10-31-04	Rain Jacket & Bibs-Elder	\$162.29
				Total	\$624.83
Brisco Inc.	49413	DEC2020-300	001-524-20-32-01	Fuel Buiding	\$41.00
			410-531-38-32-02	Fuel Storm	\$46.12
			410-531-38-32-02	Fuel Storm	\$50.56
			410-531-38-32-02	Fuel Storm	\$52.04
			410-531-38-32-02	Fuel Storm	\$61.21
			410-531-38-32-02	Fuel Storm	\$75.86
				Total	\$326.79
Brouillette, Ken	49452	2020-07	001-524-20-49-00	Hood Suppression Plan Review-Veterans Village	\$90.00
				Total	\$90.00
Centurylink	49453	300549640- DEC2020	408-535-10-42-01	Sewer Phones	\$43.60
		300549818- DEC2020	001-514-23-42-00	City Phones	\$234.44
			001-524-20-42-00	City Phones	\$26.44
			101-542-63-47-03	City Phones	\$59.18
			401-534-10-42-01	City Phones	\$303.69
			408-535-10-42-01	City Phones	\$345.49

Vendor	Number	Invoice	Account Number	Notes	Amount			
Centurylink	49453	300549818- DEC2020	410-531-38-42-01	City Phones	\$67.15			
		300549818-DEC2020	001-514-23-42-00	City Phones	\$235.06			
	49414		001-524-20-42-00	City Phones	\$26.44			
			101-542-63-47-03	City Phones	\$59.18			
			401-534-10-42-01	City Phones	\$303.72			
			408-535-10-42-01	City Phones	\$345.52			
			410-531-38-42-01	City Phones	\$67.16			
			401-534-10-42-01	Harman Springs	\$61.35			
			300550216- DEC2020	408-535-10-42-01	Sewer Phones	\$186.03		
			300550553- DEC2020	001-521-50-42-00	Police	\$251.97		
			409178327- DEC2020	001-521-50-42-00	PD Repeater	\$70.89		
			409178327-DEC2020	001-521-50-42-00	PD Repeater	\$70.89		
			Total				\$2,758.20	
			CenturyLink-	49415	5-M6DFZ8RO 8 DEC2020	401-534-10-42-01	Internet-PW	\$671.58
						408-535-10-42-01	Internet-PW	\$671.58
410-531-38-42-01	Internet-PW	\$671.58						
Total		\$2,014.74						
CenturyLink/Qwest	49416	464B-DEC2020	001-521-20-45-02	Cell Connection	\$116.86			
		465B-DEC2020	001-521-20-45-02	Cell Connection	\$81.86			
	49454	492B- DEC2020		001-521-20-45-02	Cell Connection	\$76.27		
				Total		\$274.99		
Cintas Corporation #461	49417	4069403719	408-535-60-48-04	Cleaning of City Park Restrooms	\$220.08			
				Total		\$220.08		
Core & Main LP	49455	N4000089	401-534-50-48-02	Stock Inventory	\$8,526.40			
				Total		\$8,526.40		
Cross Connection Spec.	49418	34393	401-534-60-48-00	Backflow Assembly Testing-2020	\$10,325.00			
				Total		\$10,325.00		
Crystal & Sierra Springs	49419	120520-DEC2020	401-534-10-31-00	Public Works Water	\$99.50			
			408-535-10-31-00	Public Works Water	\$99.50			
			Total		\$199.00			
Culligan Seattle WA	49456	268348- DEC2020	001-521-20-31-03	PD Water	\$34.31			
				Total		\$34.31		
Curry & Williams, P.I.I.c	49457	Court Judge-DEC2020	001-512-50-10-02	Court Judge-DEC 2020	\$2,063.47			
		49420	Court Judge-NOV 2020	001-512-50-10-02	Court Judge-DEC 2020	\$2,063.47		
	Total				\$4,126.94			
Drain-Pro INC	49421	75628	408-535-60-48-04	Honey Bucket Service-Cemetery	\$96.57			
		75629	408-535-60-48-04	Hand Sanitizer-401 Whitehawk BLVD	\$25.00			
		Total				\$121.57		

Vendor	Number	Invoice	Account Number	Notes	Amount
Enumclaw, City of	49458	06004	001-523-60-41-00	Jail Fees-Nov 2020	\$2,337.22
				Total	\$2,337.22
Ford Motor Credit Company LLC	49422	1763363-Lease Payment #26-2018 Ford Interceptor-8487901	001-591-21-70-03	1763363-Lease Payment #26-2018 Ford Interceptor-8487901	\$2,525.44
			001-592-21-80-02	1763363-Lease Payment #26-2018 Ford Interceptor-8487901	\$455.59
	49459	1763514 - Lease Payment #26 - 2018 Ford F-150-P 8487902	001-591-21-70-03	1763514 - Lease Payment #26 - 2018 Ford F-150-P 8487902	\$921.62
			001-592-21-80-02	1763514 - Lease Payment #26 - 2018 Ford F-150-P 8487902	\$182.16
				Total	\$4,084.81
Galls LLC	49423	016212082	001-521-20-31-01	Refund for Jumpsuit-Rose	(\$1,580.78)
		016234534	001-521-20-31-01	Uniform Items-Rose	\$92.88
		016240249	001-521-20-31-01	Uniform Items-Rose	\$38.12
		016240251	001-521-20-31-01	Uniform Items-Rose	\$27.89
		016522397	001-521-20-31-01	Uniform Items-Rose	\$1,480.24
		016668948	001-521-20-31-01	Uniform Items-Rose	\$54.99
		016774501	001-521-20-31-01	Uniform Items-Gard	\$528.32
				Total	\$641.66
Granicus INC	49424	132687	001-514-23-41-12	IT-Website Maintenance	\$247.50
			105-576-80-41-05	IT-Website Maintenance	\$22.50
			401-534-10-41-34	IT-Website Maintenance	\$60.30
			408-535-10-41-36	IT-Website Maintenance	\$59.85
			410-531-38-41-05	IT-Website Maintenance	\$59.85
				Total	\$450.00
Hach Company	49425	12204352	408-535-10-31-01	Supplies	\$821.16
				Total	\$821.16
Harrington's Janitorial	49460	DEC2020-400	401-534-10-31-00	Janitorial Deep Clean-City Shop-Rocky RD	\$400.00
			408-535-10-31-00	Janitorial Deep Clean-City Shop-Rocky RD	\$400.00
			410-531-38-31-00	Janitorial Deep Clean-City Shop-Rocky RD	\$400.00
	49426	Janitorial-City Shop-Rocky RD-DEC2020	401-534-10-31-00	Janitorial-City Shop-Rocky RD	\$125.00
			408-535-10-31-00	Janitorial-City Shop-Rocky RD	\$125.00

Vendor	Number	Invoice	Account Number	Notes	Amount
Harrington's Janitorial	49426	Janitorial-City Shop-Rocky RD-DEC2020	410-531-38-31-00	Janitorial-City Shop-Rocky RD	\$125.00
				Total	\$1,575.00
Helix Design Group	49427	A18-021.11 0000002	304-594-18-60-01	New City Hall Facilities	\$2,672.70
			304-594-31-60-01	New City Hall Facilities	\$400.90
			304-594-34-60-01	New City Hall Facilities	\$400.91
			304-594-35-60-01	New City Hall Facilities	\$801.81
			304-594-44-60-01	New City Hall Facilities	\$89.09
			304-594-76-60-01	New City Hall Facilities	\$89.09
				Total	\$4,454.50
Jones, Brittan	49428	14822-Jones 2021 Waterworks Renewal	401-534-90-49-00	14822-Jones 2021 Waterworks Renewal- Reimbursement	\$42.00
				Total	\$42.00
Keybank- MasterCard	EFT- MasterCard NOV 2020	0408-Police NOV2020	001-521-20-31-01	Gloves for COVID- 19	\$65.91
			001-521-20-31-01	Boots for Taylor- Returned too Danner to Small	\$153.02
			001-521-20-31-01	Boots for Taylor	\$198.93
			001-521-20-31-03	Credit for Returned Hole Punch	(\$28.01)
			001-521-20-31-03	Cleaning Supplies	\$16.36
			001-521-20-31-03	HDMI Cables for New Computers	\$79.62
			001-521-20-31-03	Office Supplies- Hole Punch-Note Pads	\$125.77
			001-521-20-31-03	Wall Organizer	\$281.51
			001-521-21-31-01	Shipping Evidence for Crime Scene	\$10.32
			001-521-21-31-01	Shipping Evidence to WSP Crime Lab	\$31.36
		1397-Turner NOV2020	001-521-21-31-01	NIK Drug Test Kits	\$284.50
			001-521-50-48-04	Supplies for PD Work Stations	\$374.06
		1513-Kainoa NOV2020	001-512-50-31-00	Toner Cartridge	\$56.59
			001-512-50-31-00	File Folders	\$176.86
		1668-Finance NOV2020	001-511-60-31-01	Office Supplies- Mailboxes	\$120.45
			001-514-23-31-02	Signature Stamp	\$22.95
			001-514-23-31-02	Literature Organizer	\$76.64
			001-514-23-31-02	Office Supplies- Mailboxes	\$120.45
			001-524-20-31-00	Literature Organizer	\$76.64
			401-534-10-31-00	Literature Organizer	\$76.64
			401-534-10-31-00	Office Supplies- Mailboxes	\$120.45
			408-535-10-31-00	Literature Organizer	\$76.64

Vendor	Number	Invoice	Account Number	Notes	Amount
Keybank-MasterCard	EFT-MasterCard NOV 2020	1668-Finance NOV2020	408-535-10-31-00	Office Supplies-Mailboxes	\$120.45
			410-531-38-31-00	Literature Organizer	\$76.64
			410-531-38-31-00	Office Supplies-Mailboxes	\$120.45
		1731-Reed NOV2020	408-535-10-31-00	Office Supplies	\$108.49
			412-594-38-62-01	TV & Mount	\$459.04
		1920-Gabreluk NOV2020	001-521-50-48-02	Car Wash	\$15.00
			001-521-50-48-02	Car Wash	\$15.00
			001-521-50-48-03	Gun Rack for Evidence Room	\$215.98
			001-521-50-48-03	Office Supplies	\$727.31
		2915-Gard NOV2020	001-521-20-31-01	Ultra Weaponlight	\$764.00
			001-521-20-31-01	Ultra Weaponlight	\$764.01
			001-521-20-31-01	Ultra Weaponlight	\$764.01
			001-521-20-31-06	Ammuntion	\$1,577.21
			001-521-50-49-01	Amazon Monthly Fee	\$14.20
		5423-Public Works NOV2020	001-524-20-31-00	Samsung TV Returned	(\$470.35)
			001-524-20-31-00	Samsung TV-HDMI Cable	\$437.39
			101-542-30-31-00	Air Impact Wrench	\$87.85
			105-576-80-31-00	MRSC Roster Renewal	\$33.75
			105-576-80-31-04	Christmas Lights	\$248.55
			401-534-10-31-00	MRSC Roster Renewal	\$33.75
			401-534-10-31-00	Cork Board	\$58.48
			401-534-10-31-00	Aluratek Webcam	\$65.57
			401-534-10-31-00	Masks	\$69.92
			401-534-10-31-00	Air Impact Wrench	\$87.85
			401-534-10-31-00	Mouse Pad-Mouse -Wa;; Calendars	\$93.95
			401-534-10-31-00	Vinegar & Coffee	\$297.46
			401-534-10-31-04	Brenton Chairs	\$174.87
			401-534-50-49-15	WaterWorks-Renewal-Ewing	\$42.00
			408-535-10-31-00	Brenton Chairs	\$16.90
			408-535-10-31-00	MRSC Roster Renewal	\$33.75
			408-535-10-31-00	Air Impact Wrench	\$87.84
			408-535-10-31-00	2021 Standard Diary	\$97.68
			408-535-10-31-00	Brenton Chairs	\$174.87
			410-531-38-31-00	MRSC Roster Renewal	\$33.75
			410-531-38-31-00	Air Impact Wrench	\$87.84
			410-531-38-31-00	Brenton Chairs	\$174.87
			412-594-38-62-01	TV Wall Mount	\$32.96
		8424-Bethune NOV2020	001-512-50-31-00	Supplies for Council Chamber Tables	\$34.99
			001-514-23-31-02	Supplies for Council Chamber Tables	\$35.00
			001-514-23-31-02	Supplies for Council Chamber Tables	\$119.51
			001-521-20-31-03	Supplies for Council Chamber Tables	\$34.99
			101-542-30-31-00	Supplies for Council Chamber Tables	\$35.00

Vendor	Number	Invoice	Account Number	Notes	Amount			
Keybank-MasterCard	EFT-MasterCard NOV 2020	8424-Bethune NOV2020	105-576-80-31-00	Supplies for Council Chamber Tables	\$35.00			
			401-534-10-31-00	Supplies for Council Chamber Tables	\$35.00			
			408-535-10-31-00	Supplies for Council Chamber Tables	\$35.00			
			410-531-38-31-00	Supplies for Council Chamber Tables	\$34.99			
		9853-Larson NOV2020	001-513-10-49-00	Homelessness Conference	\$25.00			
			001-558-60-31-00	Webcam-Planning (CARES)	\$28.40			
			001-571-20-31-01	Santa Letter Supplies	\$63.16			
			001-594-14-60-02	Printer for Clerk	\$109.30			
			001-594-14-60-02	Computer Dock	\$274.33			
			001-594-14-60-02	Clerk Computer-(CARES)	\$442.28			
			001-594-14-60-02	Wide Format Scanner (CARES)	\$4,599.00			
			401-594-34-64-58	Printer for Clerk	\$43.71			
			401-594-34-64-58	Clerk Computer-(CARES)	\$176.91			
			408-594-35-64-30	Printer for Clerk	\$43.72			
			408-594-35-64-30	Clerk Computer-(CARES)	\$176.90			
			410-594-31-64-44	Printer for Clerk	\$21.86			
			410-594-31-64-44	Clerk Computer-(CARES)	\$88.46			
			Total				\$16,753.46	
			Konica Minolta Business-Usa Inc	49429	269325412	001-521-10-40-06	Copier Lease PD	\$166.84
					269900927	001-521-10-40-06	Copier Lease PD	\$166.84
Total					\$333.68			
Korum Automotive Group	49461	6718932	401-534-50-48-06	Oil Change-New Wiper Switch FA1071	\$120.20			
			408-535-50-48-08	Oil Change-New Wiper Switch FA1071	\$360.57			
		6719489	401-534-50-48-06	Oil Change-New Brakes FA1051	\$513.30			
			408-535-50-48-08	Oil Change-New Brakes FA1051	\$171.10			
		Total				\$1,165.17		
Kyocera Document Solutions Northwest INC	49430	55T1082320	001-514-23-31-02	City Hall Copier Lease	\$136.02			
			105-576-80-31-00	Public Works Copier Lease-15%	\$27.29			
			401-534-10-31-00	Public Works Copier Lease-50%	\$90.96			
			408-535-10-31-00	Public Works Copier Lease-20%	\$36.38			
			410-531-38-31-00	Public Works Copier Lease-15%	\$27.28			
			Total				\$317.93	

Vendor	Number	Invoice	Account Number	Notes	Amount		
Kyocera Document Solutions Wes	49462	5012725531	001-308-00-00-00	Public Works Copier Lease	\$90.78		
			001-308-00-00-00	Public Works Copier Lease	\$121.04		
			001-308-00-00-00	Public Works Copier Lease	\$302.60		
			105-576-80-31-00	Public Works Copier Lease	\$90.78		
				Total	\$605.20		
Law Offices of Matthew J Rusnak	49431	320	001-512-50-49-01	Court Appointed Attorney-Court	\$2,041.67		
			49463	320-DEC2020	001-512-50-49-01	Appointed Attorney Court Appointed Attorney-DEC2020	\$2,041.67
				Total	\$4,083.34		
Lincoln Logging Tree Care LLC	49464	3096	104-536-50-48-00	Tree Removal-Cemetery	\$1,967.40		
			410-531-38-48-00	Tree Removal-Balmer Storm Pond-Riparian Area Daffodil	\$6,776.60		
				Total	\$8,744.00		
LN Curtis & Son	49432	#CM21344 INV416006 INV416166 INV433464 INV433513	001-521-20-31-01	Credit for Holster	(\$38.50)		
			001-521-20-31-01	Uniform Items-Gard	\$170.71		
			001-521-20-31-01	Mask for COVID-19	\$648.59		
			001-521-20-31-01	Uniform Items-Palombi	\$578.34		
			001-521-20-31-01	Uniform Items-Palombi	\$343.09		
				Total	\$1,702.23		
Milo's Locksmith Company	49433	76258	001-514-21-48-01	Locks & Keys for Old City Hall	\$382.72		
				Total	\$382.72		
Mitel Leasing	49465	302967627	001-594-12-41-02	Poice Phones	\$75.34		
			001-594-21-41-03	Poice Phones	\$426.98		
				Total	\$502.32		
O'Reilly Auto Parts	49436	1265583-DEC2020	001-521-20-31-03	Refund for Old Batteries	(\$50.00)		
			001-521-50-48-02	Car Wash Supplies	\$40.93		
			001-521-50-48-04	Batteries for Duty Pistol	\$13.09		
			105-576-80-35-00	Tap & Drill Bit	\$6.46		
			401-534-50-48-04	Blue Def FA1112	\$35.50		
			410-531-38-31-00	Paper	\$7.64		
			410-531-38-35-00	Bit Set FA1068	\$20.76		
			410-531-38-48-00	Fuel Tank	\$9.55		
			410-531-38-48-01	Blue Def FA1112	\$35.49		
				Total	\$119.42		
Office of State Auditor	49434	L139630	001-575-21-40-00	Investigation	\$672.00		
				Total	\$672.00		

Vendor	Number	Invoice	Account Number	Notes	Amount
Olympic Moving & Storage	49435	Invoice - 12/14/2020 12:29:50 PM	001-514-23-31-02	Moving of Old City Hall Attic	\$905.55
			001-521-20-31-03	Moving of Old City Hall Attic	\$905.55
			001-524-20-31-00	Moving of Old City Hall Attic	\$905.55
			Total		\$2,716.65
Orca Pacific, Inc	49466	44355	401-534-10-31-01	Sodium Hypochlorite	\$681.11
				Total	\$681.11
Orting Food Bank	49437	2020 Cares Grant-Orting Food Bank-Resolution 2020-32	001-518-63-00-01	2020 Cares Grant-Orting Food Bank-Resolution 2020-32	\$15,000.00
				Total	\$15,000.00
P.C. Budget & Finance	49467	CI-295862 C-104188	001-538-40-47-00	Peg Fees 3rd Quarter	\$1,251.09
			001-589-30-03-00	Peg Fees 3rd Quarter	\$1,251.09
	49438	CI-295863 C-104188	001-514-23-41-11	2020 4th QRT RCC Dues	\$2,700.96
	49467	CI-296328 C-104188	001-554-30-40-00	Animal Contol-Nov 2020	\$2,433.85
				Total	\$7,636.99
Parametrix	49468	22982	001-558-60-41-01	General Development-Communty Baptist Church	\$170.00
			001-558-60-41-01	General Development	\$1,625.00
			001-558-60-41-01	General Consulting-General	\$1,681.25
			101-542-30-41-01	General Consulting-Streets	\$435.00
			401-534-10-41-01	General Consulting-Water	\$4,946.25
			401-534-10-41-19	General Consulting-Telemetry O&M	\$605.35
			408-535-10-41-01	General Consulting-Sewer	\$2,725.00
			408-594-35-41-12	WWTP Improvements-PreDesign	\$47.50
			408-594-35-41-12	Engineering Report WWTP	\$675.00
			408-594-35-63-37	Improvements-Project Management Fees Lift Station	(\$140.00)
			408-594-35-63-37	Improvements Construction Management-Project Management Lift Station	\$3,919.50
			410-531-39-41-01	Improvements Construction Management-Permitting Support General Consulting-Storm	\$1,105.00

Vendor	Number	Invoice	Account Number	Notes	Amount		
Parametrix	49468	22982	410-594-31-63-40	Kansas ST Outfall- Project Management	\$255.00		
			410-594-31-63-40	Kansas ST Outfall- Design	\$340.00		
	22983		001-524-20-41-02	Belfair Estates- Construction Services	\$460.00		
			001-524-20-41-02	Carbon River RV Park-Construction Services	\$1,120.00		
			001-524-20-41-02	The Meadows- Construction Services	\$1,237.50		
			001-524-20-41-02	Belfair Estates- Design Review	\$1,320.00		
			001-524-20-41-02	Carbon River RV Park-Design Review	\$1,490.00		
			23321		101-595-10-64-34	Whitehawk BLVD, Extension-Enviro Permit & Appoval- Critical Area	\$80.89
					101-595-10-64-34	Whitehawk BLVD, Extension-Fixed Fees	\$95.91
	101-595-10-64-34	Whitehawk BLVD, Extension-Project Management/QA & QC			\$812.73		
				101-595-10-64-34	Whitehawk BLVD, Extension- Geotechnical Sub	\$11,802.19	
					Total	\$36,809.07	
	Pease Construction INC	49469	Pay Request 15-New City Hall Facilities	304-594-18-60-01	Pay Request 15- New City Hall Facilities	\$6,280.35	
304-594-31-60-01				Pay Request 15- New City Hall Facilities	\$942.05		
304-594-34-60-01				Pay Request 15- New City Hall Facilities	\$942.05		
304-594-35-60-01				Pay Request 15- New City Hall Facilities	\$1,884.11		
304-594-44-60-01				Pay Request 15- New City Hall Facilities	\$209.35		
304-594-76-60-01				Pay Request 15- New City Hall Facilities	\$209.34		
						Total	\$10,467.25
Pierce County Television	49439	20200116	107-591-22-78-03	Tourism Marketing Video	\$3,360.00		
				Total	\$3,360.00		
Pitney Bowes Purchase Power	49470	8000-9090-0050-3685 DEC2020	001-512-50-31-01	Monthly Postage	\$262.00		
			001-513-10-31-01	Monthly Postage	\$6.00		
			001-514-23-31-01	Monthly Postage	\$91.00		
			001-521-20-31-07	Monthly Postage	\$2.00		

Vendor	Number	Invoice	Account Number	Notes	Amount		
Pitney Bowes Purchase Power	49470	8000-9090-0050-3685 DEC2020	001-524-20-31-02	Monthly Postage	\$2.00		
			001-558-60-31-02	Monthly Postage	\$76.00		
			401-534-10-42-00	Monthly Postage	\$8.00		
			401-534-10-42-00	Monthly Postage	\$17.66		
			408-535-10-42-00	Monthly Postage	\$17.67		
			410-531-38-42-00	Monthly Postage	\$17.67		
				Total	\$500.00		
Puget Sound Energy	49471	200001247663-DEC2020	408-535-50-47-07	VC Lift Station	\$237.86		
			200001247812-DEC2020	101-542-63-47-03	SR162 Signal	\$30.88	
			200001248034-DEC2020	401-534-50-47-02	Harman Springs	\$169.47	
			200001248190-DEC2020	105-576-80-47-01	North Park	\$11.04	
			200001248372-DEC2020	401-534-50-47-08	Well 3	\$674.54	
			200001248539-DEC2020	001-525-50-47-01	Lahar Siren	\$11.04	
			200001532189-DEC2020	105-576-80-47-02	Main Park	\$456.66	
				105-576-80-47-03	Bell Tower	\$195.71	
			200002708986-DEC2020	408-535-50-47-05	VG Lift Station	\$358.62	
			200003766280-DEC2020	001-514-21-32-01	City Hall	\$44.45	
				001-514-21-47-01	City Hall	\$176.53	
				001-524-20-32-05	City Hall	\$58.84	
				401-534-50-47-01	City Hall	\$176.53	
				401-534-50-47-09	City Hall	\$44.45	
				408-535-50-47-01	City Hall	\$176.54	
				408-535-50-47-08	City Hall	\$44.45	
			200005438367-DEC2020	401-534-50-47-03	Well 1	\$623.62	
			200009717931-DEC2020	401-534-50-47-04	Well 2	\$67.61	
			200010396543-DEC2020	105-576-80-47-01	North Park	\$189.63	
			200010396733-DEC2020	401-534-50-47-11	Well 4 & Pump Station	\$2,774.70	
			200010629349-DEC2020	101-542-63-47-01	City Shop-Calistoga	\$29.21	
				104-536-50-47-01	City Shop-Calistoga	\$23.37	
				401-534-50-47-01	City Shop-Calistoga	\$29.20	
				408-535-50-47-01	City Shop-Calistoga	\$35.05	
			200013874264-DEC2020	408-535-50-47-04	WWTP	\$9,413.06	
			200015669910-DEC2020	401-534-50-47-02	Chlorinator	\$227.52	
			200019613294-DEC2020	104-536-50-47-02	Cemetery Shop	\$62.81	
			49440	200019646914-DEC2020	101-542-63-47-03	Street Lights	\$45.89
			49471	200021064239-DEC2020	401-534-50-47-03	Well 1	\$1,394.99
				200021119249-DEC2020	401-534-50-47-02	Chlorinator	\$38.48
				200021421298-DEC2020	408-535-50-47-06	Rainier Meadows	\$35.28
				200022934653-DEC2020	001-575-50-47-01	MPC	\$847.88
				200024404523-DEC2020	408-535-50-47-02	Lift Station #1	\$139.42
	220011476581-DEC2020	408-535-50-47-03	High Cedars Lift Staion	\$132.16			
	220015220399-DEC2020	101-542-63-47-03	Street Lights	\$75.25			
	220020534461-DEC2020	101-542-63-47-01	New City Shop	\$357.55			
		401-534-50-47-01	New City Shop	\$357.56			
		408-535-50-47-01	New City Shop	\$357.56			
	300000002406-DEC2020	101-542-63-47-03	Street Lights	\$4,689.20			
	408535504705-DEC2020	408-535-50-47-05	VC Lift Staion	\$182.75			
				Total	\$24,997.36		
R.A.D Systems	49441	21RCT 1528 -Gard	001-521-50-49-01	RAD Instructor Training for Gard	\$150.00		

Vendor	Number	Invoice	Account Number	Notes	Amount
R.A.D Systems	49441	21RCT 423 -Boone	001-521-50-49-01	RAD Instructor Training for Boone	\$75.00
				Total	\$225.00
Schwab, Erica	49472	0000011	001-521-10-10-04	Civil Service-Consultant-Dec 2020	\$300.00
				Total	\$300.00
Schwab-Ellison Co, Inc	49473	82200483752	410-531-38-48-01	New Tube for Tire	\$35.16
				Total	\$35.16
SCORE	49442	4946	001-523-60-41-00		\$5,152.00
				Total	\$5,152.00
SHRED-IT, C/O Stericycle INC	49443	8180867700	001-514-23-31-02	PD Shredding	\$184.68
		8180867731	001-521-20-31-03	PD Shredding	\$205.20
				Total	\$389.88
Spectral Laboratories	49474	154588	408-535-10-41-03	Lab Testing	\$336.00
				Total	\$336.00
Sumner Lawn'n Saw	49444	64065	410-531-38-35-00	File-Depth Gadge-File Box-Saw	\$184.51
				Total	\$184.51
Tacoma Diesel & Equipment	49445	130545-130546-131034-130515-130514-131035-130519-130520-131037-131085-131089	401-534-60-48-02	Generator Service-FA1048-1043-1009-1047-1042	\$9,062.19
			408-535-50-48-07	Generator Service-FA1045-1044-1191-1087-1047-1008	\$12,020.76
				Total	\$21,082.95
UniFirst Corporation	49446	330 1689671	408-535-10-31-03	Uniform Item-Protective Services	\$287.88
		330 1693867	408-535-10-31-03	Uniform Item-Protective Services	\$202.26
		330 1695954	408-535-10-31-03	Uniform Item-Protective Services	\$202.26
		330 1698041	408-535-10-31-03	Uniform Item-Protective Services	\$216.88
	49475	330 1700129	408-535-10-31-03	Uniform Item-Protective Services	\$171.95
				Total	\$1,081.23
Utilities Underground Location Center	49447	0110197	401-534-60-41-00	November 2020 Locates	\$42.57
			408-535-60-41-00	November 2020 Locates	\$42.57
				Total	\$85.14

Vendor	Number	Invoice	Account Number	Notes	Amount
Vision Forms LLC	49448	5927	401-534-10-31-00	Utility Bill Processing & Mailing	\$114.67
			401-534-10-42-00	Utility Bill Processing & Mailing	\$6.46
			408-535-10-31-00	Utility Bill Processing & Mailing	\$114.66
			408-535-10-42-00	Utility Bill Processing & Mailing	\$6.46
			410-531-38-31-00	Utility Bill Processing & Mailing	\$114.67
			410-531-38-42-00	Utility Bill Processing & Mailing	\$6.46
		6211	401-534-10-31-00	Utility Bill Processing & Mailing	\$315.12
			401-534-10-42-00	Utility Bill Processing & Mailing	\$525.94
			408-535-10-31-00	Utility Bill Processing & Mailing	\$315.12
			408-535-10-42-00	Utility Bill Processing & Mailing	\$525.94
			410-531-38-31-00	Utility Bill Processing & Mailing	\$315.12
			410-531-38-42-00	Utility Bill Processing & Mailing	\$525.95
		6229	401-534-10-31-00	Return Envelopes	\$5.89
			408-535-10-31-00	Return Envelopes	\$5.89
			410-531-38-31-00	Return Envelopes	\$5.88
	49476	6236	401-534-10-31-00	Utility Bill Processing & Mailing	\$91.22
			401-534-10-42-00	Utility Bill Processing & Mailing	\$50.92
			408-535-10-31-00	Utility Bill Processing & Mailing	\$91.23
			408-535-10-42-00	Utility Bill Processing & Mailing	\$50.91
			410-531-38-31-00	Utility Bill Processing & Mailing	\$91.23
			410-531-38-42-00	Utility Bill Processing & Mailing	\$50.92
		6268	401-534-10-31-00	Utility Bill Processing & Mailing	\$361.09
			401-534-10-42-00	Utility Bill Processing & Mailing	\$437.23
			408-535-10-31-00	Utility Bill Processing & Mailing	\$361.09

Vendor	Number	Invoice	Account Number	Notes	Amount
Vision Forms LLC	49476	6268	408-535-10-42-00	Utility Bill	\$437.23
			410-531-38-31-00	Processing & Mailing	
				Utility Bill	\$361.09
				Processing & Mailing	
			410-531-38-42-00	Utility Bill	\$437.23
				Processing & Mailing	
				Total	\$5,725.62
Water Management Lab Inc.	49449	189955	401-534-10-41-03	Lab Testing	\$249.00
	49477	190246	401-534-10-41-03	Lab Testing	\$190.00
				Total	\$439.00
Williams Oil Filter Service	49478	583268	101-542-30-48-04	Parts for Air Compressor	\$13.50
			401-534-50-48-04	Parts for Air Compressor	\$13.50
			410-531-38-48-01	Parts for Air Compressor	\$13.50
				Parts for Air Compressor	
				Total	\$40.50
Zumar Industries Inc	49450	34693	101-542-64-49-00	Street Sign-Nelson ST NE	\$138.47
					Total
				Grand Total	\$220,471.49



**City Of Orting
Council Agenda Summary Sheet**

Subject: Selection of Deputy Mayor, 2021		Committee	Study Session	Council
	Agenda Item #:	N/A		
	AB21-01			1/13/21
	Department:	Executive/Council		
Date Submitted:	1.7.21			

Cost of Item: \$

Amount Budgeted: \$

Unexpended Balance: \$

Bars #:

Timeline: **First Meeting in January**

Submitted By: City Clerk

Fiscal Note:

Attachments: Council Rule 8.5 and 3.9

SUMMARY STATEMENT:

Per the City Council Rules of Procedure:

8.5 Selecting Deputy Mayor:

The Deputy Mayor will be selected by a majority of the Councilmembers annually at the first Council meeting in January

3.9

Term of the Deputy Mayor shall be one year. (February 1st, to January 31st.)

(B) Election of Deputy Mayor. At the first meeting of January, the Council shall elect a Deputy Mayor (DM) for a term of one year, term beginning February 1st, and ending the last day of January.

RECOMMENDED ACTION: MOTION: To Appoint _____ as Deputy Mayor for the year 2021 effective February 1st, 2021.

DEPUTY MAYOR APPOINTMENT PROCESS – PAGE 9-11 COUNCIL RULES

3.9 Deputy Mayor -- Duties:

- (A) Term of the Deputy Mayor shall be one year. (February 1st, to January 31st.)
- (B) Election of Deputy Mayor. At the first meeting of January, the Council shall elect a Deputy Mayor (DM) for a term of one year, beginning February 1st, and ending the last day of January.
- (C) The election process shall be as follows:
 1. The Deputy Mayor shall serve as the Chair for the nomination process for the position of DM, unless they are a nominee in the process, at which time it will be turned over to the Mayor as Chair. The Chair will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Chair will ask again for further nominations and if there are none, the Chair will declare the nominations closed. A motion to close the nominations is not necessary.
 2. No one Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Second nominations will then be accepted.
 3. Nominations may be made by another Councilmember, or by self.
 4. Nominations may include brief supporting comments by the Councilmember.
 5. A Councilmember may withdraw their nomination from consideration.
 6. Nominations do not require a second.
 7. After nominations have been closed (see #2 above for second nominations), each nominee will have an opportunity to speak, either at their seat or at the podium. If the nominee chooses to speak, it may not be for longer than three minutes, with a fifteen second wrap-up period. Then voting for DM will precede:
 - a. Voting will be according to alphabetic order, A-Z of nominations made. Any second vote will be by reverse order, Z-A; continuing to reverse as necessary for subsequent votes. This is done to be as fair as possible to all nominees.
 - b. If there is **only one nominee** for the position, the Chair will open the floor

for a motion and appointment.

c. If there are **two nominees**, the following scenario will be followed:

Scenario #1: 2 Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates
2. Nominee A receives 3 votes
3. Nominee B receives 4 votes
4. Deputy Mayor is chosen (Nominee/Candidate B) by majority consensus, no further motion of appointment necessary.

d. If there are **three or more nominees**, the following scenarios will be followed:

Scenario #1: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Council-members on their preferred candidates
2. Nominee A gets 3 votes
3. Nominee B gets 2 votes
4. Nominee C gets 2 votes
5. Nominee A is chosen as Candidate A. Chair sets a second ballot for Nominees B & C to determine second candidate.
6. Clerk does a roll call for Councilmembers on their preferred candidate
7. Nominee B gets 3 votes
8. Nominee C gets 4 votes
9. Nominee C is chosen as Candidate B.
10. Clerk does a roll call for Councilmembers on the two final candidates
11. Candidate A gets 2 votes
12. Candidate B gets 5 votes
13. Deputy Mayor is chosen (Candidate B) by majority consensus, no further motion of appointment necessary.

Scenario #2: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates
2. Nominee A gets 3 votes
3. Nominee B gets 3 votes
4. Nominee C gets 1 vote
5. Chair need not set a second ballot as there is a top-two

6. Clerk does a roll call for Councilmembers on their preferred candidate from A & B
7. Candidate A gets 5 votes
8. Candidate B gets 2 votes
9. Deputy Mayor is chosen (Candidate A) by majority consensus, no further motion of appointment necessary.

Scenario #3: 3 or more Nominees, 7 standing Councilmembers

1. Clerk does a roll call for Councilmembers on their preferred candidates.
 2. Nominee A gets 4 votes
 3. Nominee B gets 2 votes
 4. Nominee C gets 1 vote
 5. Deputy Mayor is chosen (Nominee/Candidate A) by majority consensus, no further motion of appointment necessary.
8. The goals of this procedure are, above all: public transparency, consensus, respect, and fairness.



**City Of Orting
Council Agenda Summary Sheet**

	Agenda Bill #	Recommending Committee	Study Session Dates	Regular Meeting Dates
Subject: Pierce County Regional Council- Appointment of Representatives.	AB21-02	N/A	N/A	1.13.21
	Department:	Executive/Council		
	Date Submitted:	1.7.21		
Cost of Item:	<u>\$</u>			
Amount Budgeted:	<u>\$</u>			
Unexpended Balance:	<u>\$</u>			
Bars #:				
Timeline:	Has to be submitted to PCRC Clerk prior to March 2021			
Submitted By:	City Clerk			
Fiscal Note:				
Attachments:				
SUMMARY STATEMENT:				
<p>Each year PCRC requires that City’s designate their representative and alternate for the Pierce County Regional Council.</p> <p>Section 3. Appointment: Representatives to the Council shall be appointed as follows:</p> <p>(a) A member jurisdiction granted representation by the Interlocal Agreement shall choose its representative(s) and designated alternates by its own appropriate process. The name and contact information of both the designated representative and his/her alternate, with a copy of the Council minutes designating appointees, shall be transmitted to the Council clerk by the first working day in March of each year.</p>				
<p>RECOMMENDED ACTION: <u>Motion:</u> To appoint Mayor Penner as representative to the Pierce County Regional Council and _____, as the alternate.</p>				