**CITY OF ORTING**

**PUBLIC WORKS COMMITTEE MINUTES**

**January 6, 2021 2:30 p.m.**

Councilmember Drennen called the virtual meeting to order at 2:32 p.m.,

**ATTENDANCE:**

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| Elected Officials: | Present, Councilmember Drennen, Councilmember Bradshaw |

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| City Employees: | Present, City Administrator Scott Larson, Public Works Director Greg Reed, City Treasurer Gretchen Russo, Building Official Tim Lincoln, Secretary Laura Hinds |

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| Professional Representatives:Guests: | Present, Parametrix Engineer JC Hungerford |

**Approval of Minutes:**

Minutes for December approved as prepared.

**DEPARTMENT REPORTS:**

1. **Phase 1 – SR 162 Pedestrian Bridge – JC Hungerford**
	1. **Phase I – SR 162 Bridge Design** – Continue to work through engineering and design side to producing details. The amendment for design was forwarded to City Council for approval and Parametrix continuing forward with the design.
2. **Engineering** **– JC Hungerford**
	1. **Whitehawk SW Connector –** Wetland delineation is progressing with some delays from the property owner. The geotechnical explorations are complete. The intersection Control Evaluation (ICE) draft has been reviewed by the City and will be submitted to WSDOT in the next week.
	2. **WWTP Solids Handling Upgrade** – The Engineering Report has been submitted to Washington Department of Ecology for review. Vicki Epp has responded with the WAC provisions. JC discussed with Vicki and Parametrix will be responding with a spreadsheet of each provision.
	3. **Ken Wolfe Setback Levee** – Email update from the County: “The project remains in the Feasibility study phase. Pierce County has requested several design changes (toe protection, rock sizing, alignment to reduce scour, etc.) which the Corps has been able to accommodate, but it has delayed moving into the Corps’ in-house review stages. Currently, the Cultural Resource assessment has to still be completed as well. Construction is still tentatively set at 2024, with the majority of local funding comping from Pierce County FCZD”.
	4. **Village Green Outfall @ High Cedars** – FEMA indicated that the City has been awarded the next phase of funding for final design and construction. Parametrix is moving forward with final design and permitting.
	5. **Well #1 VFD Upgrade –** Bid tab for discussion. Recommend awarding project to NE Electric, LLC for the amount of $191.275.00.
3. **Administration – Scott Larson**
	1. **SR 162 E Corridor Discussion –** The mayor and staff are working on a plan to build a regional coalition to address the concerns on HWY 162, and to push the corridor discussion to Graham. The 2017 study ended at Williams Blvd. and a substantial amount of pass-through traffic is originating or destine for the Graham area.
4. **Public Works – Greg Reed**
	1. **Tree Removal Bids –** Project Complete
	2. **WWTP Operator Interviews –** One interview completed. Candidate will tour City Facilities on Monday, Jan. 11.
	3. **MWI – Resignation –** MWI position will be posted this month
	4. **Flood Information Center Update –** Available on City website for viewing and to access Elevation Certificates.
	5. **Tow Behind Knuckle Boom Proposal –** Proposal to be submitted early 2021
	6. **Calistoga Park Sign Update –** Sign examples send to Planning Commission for review. Sign from Valley sign was rejected, as did not meet ADRs. Sign option from Zumar is still being considered, with revisions. Planning Commission agreed to taking on revisions.
	7. **ADA Portable Restroom –** A portable restroom unit was damaged beyond repair. The request to purchase a replacement and have this unit be ADA. The request will go to Study Session for approval.
	8. **Voights Creek Pedestrian Bridge –** An email was sent to the County to request the removal of large trees laying across the creek.

**New Business**

* 1. **PW Rack & Storage –** Storage racks now in place to keep parts/inventory on hand for projects and emergencies.
1. **Finance – Gretchen Russo**

No Updates

1. **Councilmember comments**

No Updates

1. **Building Department – Tim Lincoln**
	1. **The Meadows Phase 4 –** Currently 9 permits have been applied for with 21 more expected throughout the month of January.
	2. **Shell Gas Station –** First review has been complete and correction list sent to designer.
	3. **Veterans Village @ Soldiers Home –** Mile stone was reached with the placement of Community Center.
	4. **Leske Development –** Contacted by Developer wanting to submit for all lots round the first of January.

**ROUND TABLE:**

 CRS Code Update send to City Attorney for review. Will go to Study Session for adoption.

**MEETING SUMMARY:**

**ADJOURN:** CM Drennen motion to adjourn at 3:33 pm

**ATTEST:**

Secretary Laura Hinds Councilmember Drennen

 Councilmember Bradshaw