

City of Orting
PLANNING COMMISSION MINUTES
November 5, 2018

Chair Jennifer Sargent called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building. Roll call found Commissioners Kelly Cochran, Dennis Paschke, Jeff Craig and Scott Bowman in attendance; a quorum was present.

Commissioners Karen Wilson and Tyler Daniels were absent from the meeting and had contacted the Planning Secretary. Commissioner Daniels moved to excuse the commissioners from the meeting. Commissioner Craig seconded the motion and it carried.

Commissioner Bowman's resignation will be addressed at the December 3, 2018 meeting.

ATTENDANCE:

City Secretary Margaret O'Harra Buttz

Professional Representatives City Planner Emily Terrell

Guests

AGENDA APPROVAL:

Agenda Approval Commissioner Cochran moved to approve the agenda as prepared. Commissioner Craig seconded the motion and it carried.

AUDIENCE PARTICIPATION:

None.

MINUTES:

Minutes of October 1, 2018 Commissioner Cochran moved to approve the minutes as prepared. Commissioner Paschke seconded the motion and it carried.

ARCHITECTURAL DESIGN REVIEW:

None.

NEW BUSINESS:

None.

OLD BUSINESS:

Planning Commission Procedural Rules: Planner & Attorney Reviews Planner Terrell reviewed with the Commissioners the edits that the attorney and she had made. The Planning Secretary will make additional edits in the *Public Comments* and the *Public Records* sections as identified by the Commissioners. In addition, the document will have all the edits accepted and a clean version will be reviewed at the December 3, 2018 meeting.

ADR Sign Code: Planner & Attorney Reviews Planner Terrell reviewed with the Commissioners the edits that the attorney and she had made. The Planning Secretary will make additional edits in the *13-7-10 Sign Variances* section as identified by the Commissioners and will add a *Special*

Event section under *13-7-8 Temporary Signs*. In addition, the document will have all the edits accepted and a clean version will be reviewed at the December 3, 2018 meeting.

GOOD OF THE ORDER:

Council Meeting Report: No report.

Representation at
Council Meeting:
November 14, 2018 Commissioner Scott Bowman

Agenda Setting:

- Comp Plan Update: Shoreline Master Plan, Transportation Plan, Zoning (TBD)
- ADR Building Design Code: Review & Update (TBD)
- ADR Multi Family Design Review – American Concrete (TBD)
- Preliminary Plat: Meadows at Orting South (TBD)
- ADR Signage: Troy Monson – Chiropractic Office (TBD)
- Planning Commission Procedural Rules: Review & Recommendation (Dec)
- ADR Sign Code: Review & Recommendation (Dec)
- ADR Building Design: City of Orting (Dec)

ADJOURNMENT:

Meeting Adjournment Commissioner Craig moved to adjourn at 8:10pm. Commissioner Paschke seconded the motion and it carried.

ATTEST:

Jennifer Sargent, Commission Chair

Margaret O’Harra Buttz, Commission Secretary