

City of Orting
PLANNING COMMISSION MINUTES
July 2, 2018

Commission Chair Jennifer Sargent called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building.

Roll call found Commissioners Kelly Cochran, Karen Wilson, Jeff Craig and Scott Bowman were in attendance. Commissioner Jeff Craig was in attendance via telephone. Commissioners Dennis Paschke and Tyler Daniels were absent, both had contacted the secretary. Commissioner Cochran moved to excuse Commissioners Paschke and Daniels from the meeting. Commissioner Wilson seconded the motion and it carried.

ATTENDANCE:

City	City Administrator Mark Bethune, Secretary Margaret O’Harra Buttz
Professional Representatives	City Engineer JC Hungerford, City Planner Emily Terrell
Guests (Signed in)	

AGENDA APPROVAL:

Agenda Approval	Commissioner Cochran moved to approve the agenda as amended. <ul style="list-style-type: none">• In <i>New Business</i> add: Introduction of City Planner Emily Terrell Commissioner Wilson seconded the motion and it carried.
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PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Minutes of June 4, 2018	Commissioner Cochran moved to approve the minutes as amended: <ul style="list-style-type: none">• Under <i>Approval of Minutes</i>: 1st sentence, replace “agenda” with “minutes”.• Under <i>ADR Sign Code: Public Hearing, Discussion & Recommendation</i>: 1st paragraph, last sentence, replace “hearing” with “meeting”. Commissioner Wilson seconded the motion and it carried.
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ARCHITECTURAL DESIGN REVIEW:

None.

NEW BUSINESS:

ADR Sign Code: Public Hearing Continuance, Discussion & Recommendation	The June 4 th Public Hearing was re-opened at 7:34pm and closed at 7:34pm, having no public in attendance and there had been no written testimony submitted. Commissioner Craig moved to table the ADR Sign Code discussion and recommendation to the August 6, 2018 meeting. Commissioner Wilson seconded the motion and it carried.
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Introduction of City Planner Emily Terrell City Administrator Bethune introduced Ms. Terrell, providing a brief description of the duties she has as Planner. Ms. Terrell spoke about her professional history and described a few items she has been working on for the City. She stated that she had reviewed the draft of the Sign Code revisions and had sent the City Attorney a few questions.

OLD BUSINESS:

Planning Commission Procedural Rules Commissioner Craig moved to continue this business at the August 6, 2018 meeting. Commissioner Cochran seconded the motion and it carried.

GOOD OF THE ORDER:

Council April Meeting Report: City Administrator Bethune gave a brief report.

Representation at Council Meeting: July 11, 2018 The Planning Secretary will ask Commissioner Paschke if he can attend.

Agenda Setting TBD

- ADR Development Code: Review/Update
- Comprehensive Plan: 2018 Update
- Shoreline Master Plan: 2018 Update
- ADR Multifamily Design Review: Pacific Investing
- Preliminary Plat Meadows at Orting South: Pubic Hearing & Recommendation
- Veteran's Project: ADR Design Review

August Meeting

- ADR Sign Code: Discussion & Recommendation
- Planning Procedural Commission Rules: Discussion & Approval

ADJOURN:

Meeting Adjournment Commissioner Wilson moved to adjourn at 7.52pm. Commissioner Cochran seconded the motion and it carried.

ATTEST:

Jennifer Sargent, Commission

Margaret O'Harra Buttz, Secretary