

City of Orting
PLANNING COMMISSION MINUTES
June 4, 2018

Commission Chair Jennifer Sargent called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building.

Roll call found Commissioners Kelly Cochran, Karen Wilson, Dennis Paschke, Scott Bowman and Tyler Daniels in attendance. Commissioner Jeff Craig was absent.

ATTENDANCE:

City	City Administrator Mark Bethune, Secretary Margaret O’Harra Buttz
Professional Representatives	City Planner Roger Wagoner, City Engineer JC Hungerford
Guests (Signed in)	Michael Thomas, Joe Knowles, Garner Miller

AGENDA APPROVAL:

Agenda Approval	Commissioner Daniels moved to approve the agenda as amended. <ul style="list-style-type: none">• Move the Bridge for Kids presentation to after the <i>Public Comment</i> section. Commissioner Cochran seconded the motion and it passed.
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PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Minutes of May 7, 2018	Commissioner Paschke moved to approve the minutes as amended: <ul style="list-style-type: none">• Roll call section, 3rd sentence should read: “Commissioner Craig moved to excuse Commissioner Sargent from the meeting.” Commissioner Cochran seconded the motion and it carried
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ARCHITECTURAL DESIGN REVIEW:

ADR Sign Review: Children’s Discovery Academy	The commissioners reviewed the staff report and the customer’s application with the attached design. The sign builder Valley Sign was available to answer question from the commissioners. Commissioner Cochran moved to approve the signage as presented. Commissioner Bowman seconded the motion and it carried.
DL Country Barn: Signage Compliance	Planning Secretary Buttz reviewed with the commission that the sign code did allow for a second sign and that the dimension of the customers building also met the code for the signage on the window. The vinyl lettering is on the outside of the window thus requiring approval by the Planning commission.

Commissioner Cochran moved to approve the additional window signage. Commissioner Bowman seconded the motion and it carried.

ADR 2018-04 Sign Review: Edward Jones
Planning Secretary Buttz reported that the customer had sent the Certificate of Insurance and confirmed that the new hanging sign would have the same wood grain appearance as their original approved signage.

Commissioner Paschke moved to approve the additional hanging sign as presented at the May 7, 2018 meeting. Commissioner Cochran seconded the motion and it carried.

Veteran's Village Preliminary Design
The Ponza Group, who is working with the Puget Sound Help Center on the Veterans Village project, presented preliminary designs for the cottages and the community building. They stated they were looking for the commissioner's opinion prior to their final design and submittal for review.

The commission offered their concern of the two (2) different sidings for the exterior of the community building; stating that in the 1900's Turn of the Century you would not see this on a building. They ask that the exterior be only one (1) style of exterior siding.

The commission stated that the exterior colors were acceptable and that the design that was presented during the meeting, showing various color combinations for the cottages, was appealing.

NEW BUSINESS:

ADR Sign Code: Public Hearing, Discussion & Recommendation
Public Hearing was opened at 8:36pm. The Planning Secretary ask for the hearing to be continue during the July meeting so that Orting businesses could be sent an invitation to attend, especially since there was no one in the audience for the hearing at this meeting.

Commissioner Bowman moved to continue the Sign Code Public Hearing to the July 2, 2018 meeting. Commissioner Wilson seconded the motion and it carried.

Comprehensive Plan
City Planner Wagoner reviewed the memorandum he had sent to the commissioners; explaining the updates that are needed for the Comprehensive Plan, to be completed in 2018. The updates may include the Transportation Plan, the SW Connector, zoning for Public Facilities and for MUTC North.

Shoreline Master Plan Update
City Planner Wagoner reviewed the memorandum he had sent to the commissioners; explaining the 2018 updates for the Shoreline Master Plan.

Bridge for Kids Update
Bridge for Kids committee member, Scott Drennen, gave a power point presentation on the history, bridge designs and the status of where the project is at currently. There are two (2) evacuation bridges; one crossing Hwy 162 and the second one for crossing the Carbon River. Both bridges have been through the ADR Design review and approved by the Planning Commission previously. Mr. Drennen will endeavor to keep the commission updated as the building of the Hwy 162 bridge crossing progresses to 90% design.

OLD BUSINESS:

Planning Commission Procedural Rules
Commissioner Paschke moved to continue this issue at the July meeting. Commissioner Bowman seconded the motion and it carried.

Communication: City Web Site City Administrator Bethune ask commissioners to review the website and let him know if the information is current and if they have recommendations.

GOOD OF THE ORDER:

Council April Meeting Report: City Administrator Bethune gave a brief report.

Representation at Council Meeting: June13, 2018 The Planning Secretary will ask Commissioner Craig if he can attend.

Agenda Setting Ongoing

- Veteran's Project: Update
- Planning Procedural Commission Rules: Development of Manual

TBD

- ADR Development Code: Review/Update
- Comp Plan: 2018 Update
- Shoreline Master Plan: 2018 Update
- ADR Multifamily Design Review: Pacific Investing
- Preliminary Plat Meadows at Orting South: Pubic Hearing & Recommendation

July Meeting

- ADR Sign Code: Public Hearing continued
- ADR Sign Code: Flutter Flag Discussion

ADJOURN:

Meeting Adjournment Commissioner Daniels moved to adjourn at 9:00pm. Commissioner Bowman seconded the motion and it carried.

ATTEST:

Jennifer Sargent, Commission

Margaret O'Harra Buttz, Secretary