

City of Orting
PLANNING COMMISSION MINUTES
April 2, 2018

Commission Chair Jennifer Sargent called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building.

Roll call found Commissioners Kelly Cochran, Karen Wilson, Jeff Craig, Dennis Paschke, and Tyler Daniels in attendance. Commissioner Scott Bowman was absent and had contacted the secretary.

Commissioner Daniels moved to excuse Commissioner Bowman from the meeting. Commissioner Craig seconded the motion and it carried.

ATTENDANCE:

City	City Administrator Mark Bethune, Secretary Margaret O’Harra Buttz
Professional Representatives	Roger Wagoner, City Planner
Guests	Chris Hopfauf, Doug Bell, Ted Sturdevent, Rawl Salazar, Joe Knowles, Ginger Segel, Sean McGrady, JoAnn Silvernail, Lisa Johnson

AGENDA APPROVAL:

Agenda Approval	Commissioner Daniels moved to approve the agenda as amended: <ul style="list-style-type: none">• Add “Key Bank Sign Paint” as #2 under <i>Architectural Design Review</i> Commissioner Craig seconded the motion and it carried.
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PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Minutes of March 5, 2018	Commissioner Paschke moved to approve the minutes as presented. Commissioner Craig seconded the motion and it carried.
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ARCHITECTURAL DESIGN REVIEW:

ADR 2018-03 Sign Review: DL Country Barn	Commissioners reviewed the staff report and reviewed with sign manufacturer, Valley Sign. It was clarified that the object above the sign is not a light but actually a camera and that the light was in the eaves higher up.
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Commissioner Craig moved to approve ADR 2018-03 as presented. Commissioner Cochran seconded the motion and it carried.

Key Bank Sign Paint	Valley Sign, who is contracted to repair the signage at Key Bank, explained the repairs to be done and that the Key Bank Corporation has changed the logo to have a matte black border instead of the white. Therefore the free-standing sign and the sign on the building would have the matte black border now, with no other
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changes to the existing sign design. In addition the free-standing pole would also be matte black.

Commissioner Craig move to approve the paint color change to matte black for both signs. Commissioner Cochran seconded the motion and it carried.

NEW BUSINESS:

OMC Zoning: Public Hearing, Discussion and Recommendation

City Planner Roger Wagoner reviewed the zoning code changes with the commission. The public hearing was opened at 7:26pm and closed at 7:39pm after hearing public testimony.

Commissioner Craig moved to recommend approval to the council with the condition that the OMC included a footnote on Exhibit A for *Singe room occupancy sleeping units*. Commissioner Paschke seconded the motion and after a roll call vote, motion passed:

- Cochran – yay
- Craig – yay
- Daniels – yay
- Paschke – yay
- Wilson - nay

Development Regulations - OMC 12 & 13: Public Hearing, Discussion and Recommendation

City Planner Roger Wagoner reviewed the development code changes with the commission. The public hearing was opened at 8:02pm and closed at 8:03pm with no public testimony offered.

Commissioner Daniels moved to recommend approval of the Development Code changes to the council. Commissioner Craig seconded the motion and it carried.

OLD BUSINESS:

Planning Commission Procedural Rules

The commission reviewed the first few sections of the manual, noting a few typographical errors. The secretary will complete a draft of the next section, *Communication*, for the May 7th meeting.

GOOD OF THE ORDER:

Council March Meeting Report:

Commissioner Wilson gave a brief report. The commission discussed the streamlining of council meeting to include a *Study Session* on the 3rd week of each month. The study session goes into depth the review of the items that will appear before the council for approval/disapproval.

Representation at Council Meeting: April 11, 2018

Commissioner Wilson will attend.

Agenda Setting

- ADR Development Code: Review/Update
- ADR Sign Code: Public Hearing (After Dept. of Commerce Review)
- ADR Sign Code: Flutter Flag Discussion (After Dept. of Commerce Review)
- Veteran's Project: Update (ongoing)
- Planning Procedural Commission Rules: Development of Manual (ongoing)
- Comp Plan: Update Transportation Section (TBD)
- ADR Multifamily Design Review: Pacific Investing (TBD)
- Preliminary Plat Meadows at Orting South: Public Hearing & Recommendation (May)

ADJOURN:

Meeting Adjournment

Commissioner Paschke moved to adjourn at 8:18pm. Commissioner Wilson seconded the motion and it carried.

ATTEST:

Jennifer Sargent, Commission

Margaret O'Harra Buttz, Secretary