

**City of Orting**  
**PLANNING COMMISSION MINUTES**  
November 4, 2019

Chair Kelly Cochran called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building. Roll call found Commissioners Jeff Craig, Karen Wilson, Tyler Daniels, Chris Rule, Tony Belot and Erika Bartholomew in attendance; a quorum was present.

**ATTENDANCE:**

City	City Manager Mark Bethune, Commission Secretary Margaret O’Harra Buttz
Professional Representatives	City Planner Emily Adams
Guests (signed in)	Mary Mayberry

**AGENDA APPROVAL:**

Agenda Approval	Commissioner Craig moved to approve the agenda as presented. Commissioner Rule seconded the motion and it carried.
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**AUDIENCE PARTICIPATION:**

MUTC Zoning	Mary Mayberry inquired about the process for re-zoning on Eldredge Ave NW. She described the early morning activities of businesses along the street that are occurring now and that she thought that it may be a zoning issue for the City to research. Chair Cochran provided a history on the initial zoning of that area. The docket period for the submittal of re-zone applications is expected to open in January. The City Planner Adams will verify the docket opening and review the code and contact Ms. Mayberry.
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**MINUTES:**

Minutes of October 7, 2019	Commissioner Daniels moved to approve the minutes as corrected: <ul style="list-style-type: none"><li>• Intro, 2<sup>nd</sup> paragraph – Strike the “s” at the end of <i>Commissioner</i> (Daniels).</li><li>• Minutes Approval – Strike the word “that” after <i>Commissioner Craig</i>.</li></ul> Commissioner Craig seconded the motion and it carried.
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**ARCHITECTURAL DESIGN REVIEW:**

ADR 2019-07: indigo Urgent Care	Commissioners reviewed the Staff Report and discussed the application. There was not a representative from Multicare in attendance.  Commissioner Craig moved to approve the signage as presented. with the following condition: <ul style="list-style-type: none"><li>• The signs (2) will be constructed of sandblasted wood as recommended by the sign builder (Culbertson Signs).</li></ul> Commissioner Daniels seconded the motion and it carried.
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**NEW BUSINESS: None**

**OLD BUSINESS:**

Wireless Communication Facilities (WCF) Training	The Planning Secretary confirmed the attendance of Commissioners at the training for WCF on Monday, December 16, 2019.
Extension of Meeting	Not required.

**GOOD OF THE ORDER**

Planned Absences	Commissioner Bartholomew will be absent for both meetings in December.
Report on October Council meetings:	Administrator Bethune gave a brief report stating that the Council did pass the Comprehensive Plan and Title 13.
Agenda Setting	River Ave RV site development update.

**ADJOURNMENT:**

Meeting Adjournment	Commissioner Rule moved to adjourn at 7:34pm. Commissioner Daniels seconded the motion and it carried.
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**ATTEST:**

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Kelly Cochran, Commission Chair

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Margaret O'Harra Buttz, Commission Secretary