

# City of Orting

## PLANNING COMMISSION MINUTES

August 5, 2019

Chair Kelly Cochran called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building. Roll call found Commissioners Jeff Craig, Karen Wilson and Erika Bartholomew in attendance; a quorum was present. Commissioners Tyler Daniels, Tony Belot and Chris Rule were absent and had not contacted the Planning Secretary.

### ATTENDANCE:

City	City Manager Mark Bethune, Secretary Margaret O'Harra Buttz
Professional Representatives	City Planner Emily Terrell
Guests (signed in)	Richard & Alicia Britz, Natalie Craig, Ginger Sigel, Mary Mayberry

### AGENDA APPROVAL:

Agenda Approval	Commissioner Craig moved to approve the agenda as presented. Commissioner Wilson seconded the motion and it carried.
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### AUDIENCE PARTICIPATION: None

### MINUTES:

Minutes of July 1, 2019	Commissioner Craig moved to approve the minutes as amended. Commissioner Wilson seconded the motion and it carried. <ul style="list-style-type: none"><li>• Page 2 – Comprehensive Plan Amendments, paragraph six (6), #1: Change “<i>behind</i>” to “<i>to</i>”.</li></ul>
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### ARCHITECTURAL DESIGN REVIEW:

ADR Review – Britz Multifamily Unit (Duplex)	Commissioners reviewed the staff report and asked questions of the owners, Alicia and Richard Britz. Commission Chair Cochran explained the handout that had been distributed demonstrated that Alicia Britz and she had had contact through <i>messaging</i> regarding the project. This document will become a permanent part of the record for this meeting.
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Commissioner Craig moved to approve ADR 201-04 as presented. Commissioners Wilson seconded the motion and it carried.

Veteran's Village: Community Hall Redesign	Commissioner Craig moved to approve the redesign of the Community Hall as presented with the condition that ADR design beams will be installed on the front of the Community Hall. The updated design will be submitted to the City Administrator for review and approval. Commissioner Bartholomew seconded the motion and it carried.
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If the City Administrator does not approve the ADR revision the request will return to the Planning Commission for further review. It was confirmed by the City Administrator and the City Planner that the development project can move ahead while the ADR revision is in process of the final approval.

### NEW BUSINESS: None

**OLD BUSINESS:**

OMC Development Code: The Commission discussed the City Planners revisions to the WCF code. She explained the different types of facilities and the need to complete the Planning Commissions process and recommendation to the Council in September. The Council's process will need to be completed by the due date of October 10, 2019.  
Wireless Communication Facilities (WCF)

The Planning Commission asked for further research into the safety aspect of the WCF to the health of the Orting citizens and information on what other cities are doing with their code. The Planner will provide this information as soon as possible prior to the September meeting.

Further WCF discussion will occur at the September 9, 2019 meeting as well as a WCF Public Hearing.

Extension of Meeting During the WCF discussion Commissioner Craig moved to extend the meeting to 9:00pm. Commissioner Wilson seconded the motion and it carried.

Scheduling Docket: City Planner Terrell reviewed the proposed schedule for the Development Code Amendments, based on priority. In addition she recommended that a City Council and Planning Commission joint meeting occurs in March of 2020.  
Development Code Amendments

**GOOD OF THE ORDER**

Planned Absences Planning Secretary Buttz will not be in attendance at the September 9, 2019 meeting and that Beckie Meek will be the Secretary for that meeting.

Report on July Council meetings: A brief report was given on discussion at the Council study session regarding the Comprehensive Plan Amendments. No decision has been made by the council.

Agenda Setting ADR Signage: Orting Chiropractic Rebrand (TBD)  
Development Code Amendments (Ongoing)

**ADJOURNMENT:**

Meeting Adjournment Commissioner Craig moved to adjourn at 8:45pm. Commissioner Wilson seconded the motion and it carried.

**ATTEST:**

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Kelly Cochran, Commission Chair

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Margaret O'Harra Buttz, Commission Secretary