**City of Orting**

**PLANNING COMMISSION MINUTES**

**March 4, 2019**

Chair Kelly Cochran called the meeting to order with the flag salute at 6:00 pm at the Public Safety Building. Roll call found Commissioners Jeff Craig, Karen Wilson and Tony Belot in attendance; a quorum was present.

Commissioners Dennis Paschke arrived at 6:47pm and Tyler Daniels arrived at 6:50pm

Secretary Buttz read into the record the resignation of Commissioner Dennis Paschke, with his last meeting being on May 6, 2019, he will be relocating out-of-state. Commissioner Craig moved to accept Commission Paschke’s resignation with extreme regret. Commissioner Wilson seconded the motion and it carried.

**ATTENDANCE:**

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| City | City Administrator Mark Bethune, Secretary Margaret O’Harra Buttz |
| Professional Representatives | City Planner Emily Terrell, BHC Representative Lauren Moore, OVFR Chief Zane Gibson |
| Guests (signed in) | Natalie Craig, Daren Jones. Ana Daniels, Mike Thomas |

**AGENDA APPROVAL:**

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| Agenda Approval | Commissioner Craig moved to approve the agenda as presented. Commissioner Wilson seconded the motion and it carried. |

**AUDIENCE PARTICIPATION:**

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|  | Natalie Craig, resident of Orting, requested that the Planning Commission consider pedestrian walkways over White Hawk Blvd when the SW Connector is designed. She stated safety was the main concern; with the expectation that traffic will increase and that children would be needing a safe access to the parks and the schools adjacent to the boulevard. |

**MINUTES:**

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| Minutes of  February 14, 2019 | Commissioner Craig moved to approve the minutes as presented. Commissioner Belot seconded the motion and it carried. |

**ARCHITECTURAL DESIGN REVIEW**:

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| ADR 2018-15: City of Orting City Hall Building - Resubmittal | Commissioner Craig moved to approve ADR 2018-15 as discussed at this meeting; material, colors, windows with Muntin Grids, curved and hip flashing on metal roof above the clock (peak) and of the exterior design to include Soldier Course of the brick above windows. Commissioners Wilson seconded the motion and it carried. |
| ADR 2019-01: Verizon Sign Update | Valley Sign submitted the redesign that included the scallop cut-outs at all four (4) corners; which had been the condition of approval from the January meeting. In addition Verizon added a white boarder around the sign which had been a suggestion at the January meeting. City Administration Bethune, as part of the recommendation, reviewed and approved the redesigned Verizon signage. |
| ADR 2019-12: Carbon River Builders - Signage | Valley Sign was present for questions regarding the signage. At a later time it is possible that an Exterior Paint permit may be submitted. Commissioner Craig moved to approve ADR 2019-02 as presented. Commissioner Paschke seconded the motion and it carried. |
| ADR 2019-03: Sound Life Church – Exterior Paint | Commissioner Daniels excused himself and left the room, as he is a Pastor of the church. Ana Daniels reviewed the application with the commission.  Commissioner Craig moved to approve ADR 2019-03 as presented, noting that the roof is not being painted per Ana Daniels. Commissioner Belot seconded the motion and it carried. |

**NEW BUSINESS:**

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| OMC 13-5-3 :  Loading Area and Off-site Parking Requirements | Commissioners discussed the proposed code update with City Planner Terrell. The Public Hearing was opened at 7:21pm, hearing public testimony from Daren Jones. The Public Hearing was closed at 7:39pm.  Commissioner Craig moved to recommend approval to the City Council with the amendment of:   * L.5.b – change to: *Unless shuttle service is in place*. * L.5.c – re-sectioned as L.5.b: *All Other Zones: All provisions of OMC 13-5-3-D apply.*   Commissioner Daniels seconded the motion and it carried. |

**OLD BUSINESS:**

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| 2019 Shoreline Master Program (SMP) | Lauren Moore from BHC summarized the re-lined SMP and presented a notebook to have available at City hall for residents to review. She reminded the commission that at the April 1st meeting they were having a joint meeting with the Department of Ecology (EOC), which is required to meet regulation now. |
| Meeting Extension | At 8:30, Commissioner Craig moved to extend the meeting to 9pm. Commissioner Wilson seconded the motion and it carried. |
| 2019 Comprehensive Plan Amendments (Comp Plan) | The Commission discussed with Fire Chief Gibson the impact on the fire department on various zoning possibilities at the Engfer/Gratzer property. Chief Gibson spoke about the different amount of aid calls that would arise from assisted living, apartments, single family homes and businesses. He informed the Commissioners that even though it has been worked on, an impact fee has not been granted for fire districts. The districts are fund through a portion of land taxes and normally the district will not see the dollars for at least eighteen (18) months from time of sale of a property. Commissioners asked about height of building and if a ladder truck was feasible. Chief Gibson stated that it would not be feasible for our district, being a small district and the cost of a ladder truck. Although, through mutual aide surrounding fire districts do have ladder trucks.  Emily reported that the TIP and Economic Study were not completed yet. The Commission and audience talked about commercial possibilities and zoning for the Engfer/Gratzer property.  Since the TIP and Economic Study were not available, the schedule of work for the next few meeting has been interrupted. The Open House on the Comp Plan that was scheduled for March 21st, will now not occur until probably April 20th. The City Planner asked for two (2) more meetings to complete the Comp plan amendments taking the process into May.  Secretary Buttz will update the meeting schedule after confirmation of the PSB room being available. |

**GOOD OF THE ORDER:**

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| February Council Meeting Report: | None. |
| Agenda Setting: | * ADR Multi-Family Design Review: Pacific Investing (TBD) * ADR Signage: Troy Monson – Chiropractic Office (TBD) * ADR Code - Creation of Code for Communication Towers * Comp Plan Update: Shoreline Master Plan, SW Connector, Transportation Plan and Zoning (Jan-May) * Development Code Updating (TBD) |

**ADJOURNMENT:**

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| Meeting Adjournment | Commissioner Craig moved to adjourn at 8:58pm. Commissioner Daniels seconded the motion and it carried. |

**ATTEST:**

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Kelly Cochran, Commission Chair Margaret O’Harra Buttz, Commission Secretary



Date: March 4, 2019

Planning Commission Public Hearing

**OMC 13-5-3: Loading Area and Off-site Parking Requirements**

**Testimony Record**

**7:21pm – 7:39pm**

*Testimony given by:*

Daren Jones

*Testimony Summary:*

\_\_\_ Support

XXX Conditional Support

\_\_\_ Against

*Comments:*

After confirming with the commission that currently customers are allowed to use the parking lots at the city park, Mr. Jones recommended that shuttle services be allowed; offering the example of an event at Orting Manor and the need to transport from parking to the event.