**City of Orting**

**PLANNING COMMISSION MINUTES**

February 3, 2020

Chair Kelly Cochran called the meeting to order with the flag salute at 7:00 pm at the Public Safety Building. Roll call found Commissioners Jeff Craig, Karen Wilson, Tyler Daniels, Chris Rule and Erika Bartholomew in attendance; a quorum was present.

**ATTENDANCE:**

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| City | Commission Secretary Margaret O’Harra Buttz |
| Professional Representatives | City Planner Emily Adams |
| Guests (signed in) | Mary Mayberry, James Guerrero, Alisa Gibson, Mr. Gibson |

**AGENDA APPROVAL:**

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| Agenda Approval | Commissioner Craig moved to approve the agenda as presented. Commissioner Rule seconded the motion and it carried. |

**AUDIENCE PARTICIPATION:**

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| Zoning | Mary Mayberry asked about the open docket for the Zoning applications for the 2020 Comprehensive Plan. Commissioners discussed the re-zoning with Ms. Mayberry and with City Planner Adams.  Commissioner Daniels move to request the City Council to consider initiating a Comprehensive Plan amendment and re-zone for the Eldredge Ave NW area. Commissioner Craig seconded the motion and it carried. City Planner stated that she will be available at the Council meeting to present and discuss the re-zoning with them.  Ms. Mayberry asked that the Code Enforcement Officer look at the 6:00am noise from Arrow Lumber and that the Building Official review the drainage issue from the duplex behind her property. She had discussed the drainage issue with the past Building Official who was investigating it at the time of his death. |

**MINUTES:**

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| Minutes of January 6, 2019 | Commissioner Craig moved to approve the minutes as presented. Commissioner Bartholomew seconded the motion and it carried. |

**ARCHITECTURAL DESIGN REVIEW**:

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| ADR 2020-02:  Gibbs Coffee | The owners of Gibbs Coffee and representatives from the architectural firm were in attendance to answer questions from the Commission. The Commission reviewed the Staff Report, discussed the project with the representatives; recognizing the care taken to design the structure to meet the ADR code. The Commission discussed the need for fencing at the back end of the property (alley side) to block headlights intruding unto neighboring properties.  Commissioners Daniels moved to approve ADR 2020 -02 with the addition of fencing along the alley side of the property. Commissioner Rule seconded the motion and it carried. |
| Banner Signage on Fences | Commissioner Craig asked that the Code Enforcement Officer address the signage that is posted on the fence along Hwy 162/Washington; these signs appear to be a code violation. The signs are mounted on the fencing that is being replaced by the HOA of that area. |

**NEW BUSINESS: None**

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| Planning Commission Vacancy | Commissioner Tony Belot was appointed to the City Council in January. The Planning Commission’s vacant position has been advertised.  Commission Craig moved to approve the resignation of Commission Belot with regrets. Commissioner Rule seconded the motion and it carried. |

**OLD BUSINESS:**

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| RV Park Update | The City Planner provided updates for the RV Park Condition Use Permit, stating that notices were sent to resident within 500 feet of the project. In addition, she reviewed the duties of the Planning Commission for the project. |
| Extension of Meeting | Not required. |

**GOOD OF THE ORDER**

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| Planned Absences | None at this time. |
| Report on January Council meetings: | Commission Craig gave a brief report. |
| Agenda Setting for March meeting | RV Update – City Planner Adams  Council action on the zoning review request – City Planner Adams |

**ADJOURNMENT:**

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| Meeting Adjournment | Commissioner Daniels moved to adjourn at 8:17pm. Commissioner Craig seconded the motion and it carried. |

**ATTEST:**

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Kelly Cochran, Commission Chair Margaret O’Harra Buttz, Commission Secretary