

PARKS ADVISORY BOARD MINUTES
November 7, 2018 - 6:30pm MPC

Chairperson Linkem called the meeting to order at 6:30pm. Roll Call found Members, Mike Dannat, John Aldrich and Brigit Blackham. Member Blackham moved to excuse member Kim Wainscott. Motion was seconded by Co-Chair Dannat. Motion carried 4-0.

ATTENDANCE:

City Employees Parks Advisory Board Secretary Beckie Meek

Professional
Representatives

Visitors Arlene Dannat

MINUTES:

September 5, 2018 After review of the minutes of September 5, 2018 a motion was made by
Minutes Chairperson Linkem to approve as prepared. The motion was seconded by
Member Blackham. Motion carried 4-0.

October 3, 2018 After review of the minutes of October 3, 2018 a motion was made by Co-
Minutes Chairperson Dannat to approve as prepared. The motion was seconded by
Member Blackham. Motion carried 4-0.

NEW BUSINESS:

None

OLD BUSINESS:

PARKS PROJECTS:

Gratzer Park Chairperson Linkem reported that Parametrix is at 60% construction
Update drawing of Gratzer Park and have SEPA review in Spring. They will be
going out for bid in the Spring 2019 with completion by the end of the year
2019.

Calistoga Park Secretary Beckie Meek reported that the Calistoga Park Play Equipment has
Update been delivered and is being stored at Well #3 until the volunteer build in late
Spring 2019.

Whitehawk Park Secretary Beckie Meek reported that Calistoga Park Play Equipment has
been delivered, City Crew is digging holes and everything is set for R&R
Construction to come and lead the Saturday volunteer build. She did discuss
the lack of communication with NW Playgrounds and missing paperwork.
She is hoping that all goes smoothly on Saturday.

MAINTENANCE ISSUES:

Fountain Member Aldrich voiced concern about only a couple of the water streams were working. Secretary Beckie Meek will get with Publicworks to make sure things are good.

PARKS & RECREATION REPORT:

Holiday Decorations Secretary Beckie Meek reported that the garlands were getting delivered on Thursday, November 8, 2018 and will be getting the lights attached over the weekend. The Garlands will be going up the week of November 19th and the rest of the decorations will be going up the week of November 26th.

Home of the Holidays Secretary Beckie Meek reported that the Home for the Holidays will Event have vendors for the Orting Farmers Market this year from 12-5pm. Kids crafts at the Eagles 2-4pm, Soldiers will set up at 3pm, Caroling at 4pm, Tree Lighting at 5pm.

SET AGENDA ITEMS:

January 8, 2019 1. Calistoga Park Play Equipment Update
Meeting Agenda 2. Gratzner Park Update
 3. Fountain
 4. 2019 Budget
 5. Maintenance Issues

GOOD OF THE ORDER:

December 5, 2018 Secretary Beckie Meek asked if they wanted to meet in December as some Meeting groups do not. After some discussion Member Aldrich moved to cancel the Parks Advisory Board meeting for Wednesday, December 5, 2018. Motion was seconded by Chairperson Linkem. Motion carried 4-0.

January 2, 2019 Chairperson Linkem asked the Parks Advisory Board if they would be Meeting willing to move the meeting from January 2nd to January 8th. After looking at calendars and discussed Co-Chair Dannat moved to move the January 2, 2019 meeting to Tuesday, January 8, 2019. Motion was seconded by Chairperson Linkem. Motion carried 4-0.

ADJOURN:

Member Blackam moved to adjourn the meeting at 7:32pm. Member Aldrich seconded the motion. Motion carried 4-0.

ATTEST:

Secretary, Beckie Meek

Chairperson, Jason Linkem