

**PARKS ADVISORY BOARD MINUTES**  
**September 5, 2018 - 6:30pm MPC**

Chairperson Linkem called the meeting to order at 6:30pm. Roll Call found Members John Aldrich, Mike Dannat, Kim Wainscott and Brigit Blackham.

**ATTENDANCE:**

City Employees                      Parks Advisory Board Secretary Beckie Meek, Publicworks Director Greg Reed

Professional  
Representatives

Visitors                                Arlene Dannat & Mike McCoy

**MINUTES:**

September 5, 2018                      After review of the minutes of September 5, 2018 a motion was made by  
Minutes                                      Co-Chairperson Dannat to approve the minutes of September 5, 2018 as  
prepared. The motion was seconded by Chairperson Linkem. Motion  
carried 5-0.

**PRESENTATIONS:**

Whitehawk Park                      Secretary Beckie Meek stated that both representatives were present at the  
Play Equipment                          meeting to discuss their designs with Parks Advisory Board and answer any  
questions the board may have.

Chris Donahue from Play Creation (Landscape Structures) went over the company, the design, answered some questions and thanked the board for their time.

Chris McGarvey from NW Playgrounds (Playworld) went over the company, the design, answered some questions and thanked the board for their time.

No decision was made as this was on the agenda for next steps further on the agenda.

**NEW BUSINESS:**

Pickleball                                Mike McCoy was present to discuss the plans of the Pickleball Court. He stated that the cost to put one in would be around \$10,000.00. He also took the group over to the fire department bay to play a little Pickleball to see how it is played.

After some discussion Secretary Beckie Meek stated that for 2018 budget there would have to be a budget amendment if this was to go through the City Council. She stated that she would talk to Treasurer Scott Larson about putting it into the 2019 Budget as well. In the meantime Mike McCoy will get her hard quotes after talking to Publicworks Director Greg Reed. This will come back to the next meeting in October.

**OLD BUSINESS:**

**PARKS PROJECTS:**

- Gratzer Park Update Secretary Beckie Meek reported that the city is still moving forward on the plan of a multi-use field at Gratzer Park. We will need to break ground this year with the grant!
- Whitehawk Park Secretary Beckie Meek stated that the PAB needed to make a recommendation to CGA for Whitehawk Park Play Equipment. She told the PAB that the community was voting by office, email and Facebook with majority of the votes going to Plan A (NW Playgrounds). After some discussion Member Aldrich moved to recommend to CGA to use NW Playgrounds as the State Vendor for Whitehawk Park using the natural colors. Motion was seconded by Co-Chair Dannat. Motion carried 5-0. Chairperson Linkem will take this to CGA for recommendation.
- Calistoga Park Play Equipment Next Steps Secretary Beckie Meek reported that the equipment for Calistoga Park Phase 1 has been ordered. The planned install date is planned for November 11, 2018. After some discussion with Publicworks Director Greg Reed about the time of the year to do the build is not a good time.
- Secretary Beckie Meek said that she will get with Courtney the rep and ask him about delivery of the equipment and costs. We might have to store it to keep it the same price. The PAB would like to see the build in late May early June. Chairperson Linkem will take this to CGA for recommendation.
- North Park Fountain Chairperson Linkem has asked for this to be tabled until he can get some further information. He will bring this back to the October Meeting.
- Pickleball Court The Parks Advisory Board would like to have the Pickleball Court Representative Mike McCoy come to the next meeting (September 5, 2018) to discuss it. Chairperson Linkem has asked Secretary Beckie Meek to reach out to Mike McCoy and invite him to the next meeting.

**PARKS & RECREATION REPORT:**

- P&R Update Secretary Beckie Meek reported that the new Parks & Recreation Flier for August-December is in the Packet.

**SET AGENDA ITEMS:**

July 10, 2018  
Meeting Agenda

1. North Park Fountain
2. Calistoga Park Play Equipment Update
3. Whitehawk Play Equipment Update
4. Pickleball Court Update
5. Gratzer Park Update
6. Maintenance Issues

**GOOD OF THE ORDER:**

October 3, 2018  
Meeting

Secretary Beckie Meek reported that by the request of the PAB to move all meetings over to the MPC, the next meeting is scheduled for Wednesday, October 3, 2018 will be at the MPC. All meetings will be now scheduled for the 1<sup>st</sup> Wednesdays of the month at 6:30pm in the Multi-Purpose Center.

**ADJOURN:**

Chairperson Linkem moved to adjourn the meeting at 8:11pm. Member Aldrich seconded the motion. Motion carried 5-0.

**ATTEST:**

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Secretary, Beckie Meek

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Chairperson, Jason Linkem