

PARKS ADVISORY BOARD MINUTES
August 2, 2018 - 6:30pm MPC

Member Linkem called the meeting to order at 6:30pm. Roll Call found Members John Aldrich, Mike Dannat, Kim Wainscott and Brigit Blackham.

ATTENDANCE:

City Employees	Parks Advisory Board Secretary Beckie Meek
Professional Representatives	
Visitors	Arlene Dannat

MINUTES:

July 10, 2018 Minutes	After review of the minutes of July 10, 2018 a motion was made by Chairperson Linkem to approve the minutes of June 6, 2018 as prepared. The motion was seconded by Member Aldrich. Motion carried 5-0.
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NEW BUSINESS:

Calistoga Park
Play Equipment
for Phase I

Parks Advisory Board joined the CGA Committee meeting to discuss the bids for the Calistoga Park Play Equipment for Phase I.

Secretary Beckie Meek reported that there were 6 bids that were received by the deadline of 3pm on July30th for the Play Equipment of Phase 1 of Calistoga Park Plan Option 3 ~ A Big Toy 2-5, Big Toy 5-12, ADA Spinner, Music Pieces, 2 Bays of Swings (2 Regular Swings, ADA Swing/Mommy & Me Swing) and EWF Chips Ground Cover. She shared the company name and totals of each bid. She shared that Buell Recreation was the lowest bid that was not deemed Non Responsive by our city attorney.

After some discussion and viewing the bid worksheet Chairperson Linkem moved to recommend to CGA to go forward with the bid from Buell Recreation. Motion was seconded by Member Dannat. Motion carried 5-0.

CGA reviewed the recommendation and will be taking the recommendation to the Council Study Session on Wednesday, August 15, 2018 at the MPC at 6pm. The rest of the Parks Advisory Board Meeting was moved to the MPC room.

The PAB discussed the colors for the play equipment at Calistoga Park. After some discussion Member Aldrich recommended to CGA/City Council to keep the colors as Buell Recreation presented in their bid (Green, Brown & Tan). Motion was seconded by Member Blackham. Motion carried 5-0.

Whitehawk Park
Play Equipment

Secretary Beckie Meek reported that the City Council approved for \$50,000.00 for play equipment for Whitehawk Park. She reminded the PAB that the citizens who came to the public hearing wanted to see a big toy and swings.

After some discussion the PAB moved to have staff work with using the state bid contract to move the process on faster to get Whitehawk Park some play equipment for 2018. Staff will keep the PAB informed of their process.

OLD BUSINESS:

PARKS PROJECTS:

Gratzer Park
Update

Secretary Beckie Meek reported that the city is still moving forward on the plan of a multi-use field at Gratzer Park.

Park Plans (3-5
yrs)

Chairperson Linkem asked the Parks Advisory Board to go over their suggestions to the parks. After some discussion Co-Chair Dannat moved to recommend to CGA the PAB Plans of different parks and what year for budget:

- 3 Corner Park: Add dirt and grass (Maintenance)
- Calistoga Park: Follow through on phases of Calistoga Park, edge and add dirt to the ball field (Phase II 2019) (Covered Areas 2019/2020) (Ball field Upgrade 2020)
- Charter Park: Limb the trees and lighting (Maintenance) (Lighting Future)
- Gratzer Park: Follow through on phases of Gratzer Park (Play Structure, Concession Stand w/Restrooms 2019/2020/2021)
- Main Park (with play equipment): Boarder around the spinner, add EWF Chips and Take out horse shoes (2019 & Maintenance)
- South Park (with Gazebo/Basketball Court): Upgrade the basketball court, Trim up the plant/trees, clean up gazebo area and signs and add a pickle ball court (2019/2020 & Maintenance)
- Memorial Park (Next to Texaco): (Maintenance)
- North Park (with Fountain): Upgrade Fountain (2019)
- Rainier Meadows: Upgrade trail and basketball court (Maintenance)
- Trail: Add the word "STOP" behind the stop lines at each intersection (2019)
- Triangle Park (by Bridge): (Maintenance)
- View Point: (Maintenance)
- Williams Park: Add an exercise area (Future)
- Whitehawk Park: New Play Structure, swings, boarder around play equipment and upgrade the drinking fountain (2018 & 2020 Drink Fountain)
- Orting Cemetery: (Maintenance)
- Hanging Baskets: Stronger holders and bigger baskets (2019)

Secretary Beckie Meek will get with Treasurer Scott Larson to discuss items to be placed in the 2019 Budget:

- Calistoga Park: Cover Shade, Picnic Tables and benches \$20,000
- Gratzner Park: Restroom/Concessions \$150,000
- Main Park: Board around spinner, Basketball Top Coat, Pickleball Court and EWF Chips \$20,000
- North Park: Fountain \$10,000
- Trail: "STOP" painted on trail at intersections \$500

North Park Fountain Chairperson Linkem has asked for this to be tabled until he can get some further information. He will bring this back to the September Meeting.

Pickleball Court The Parks Advisory Board would like to have the Pickleball Court Representative Mike McCoy come to the next meeting (September 5, 2018) to discuss it. Chairperson Linkem has asked Secretary Beckie Meek to reach out to Mike McCoy and invite him to the next meeting.

PARKS & RECREATION REPORT:

P&R Update The new Parks & Recreation Flier has been approved and will be ready to go to the schools on Wednesday, September 5, 2018.

SET AGENDA ITEMS:

- July 10, 2018 Meeting Agenda
1. North Park Fountain
 2. Calistoga and Whitehawk Play Equipment Update
 3. Pickleball Court
 4. Gratzner Park Update
 5. Maintenance Issues

GOOD OF THE ORDER:

September 5, 2018 Meeting The next meeting is scheduled for Wednesday, September 5, 2018 at the Public Safety Building.

ADJOURN:

Member Aldrich moved to adjourn the meeting at 8:35pm. Member Blackham seconded the motion. Motion carried 5-0.

ATTEST:

Secretary, Beckie Meek

Chairperson, Jason Linkem