

PARKS ADVISORY BOARD MINUTES
May 2, 2018 - 6:30pm Public Safety Building

Chairperson Linkem called the meeting to order at 6:30pm. Roll Call found Co-Chairperson Mike Dannat, Members John Aldrich, Brigit Blackham and Kim Wainscott were present.

ATTENDANCE:

City Employees	City Administrator Mark Bethune and Parks Advisory Board Secretary Beckie Meek
Professional Representatives	City Engineer JC Hungerford-Parametrix
Visitors	Whitehawk HOA President Melodi Koenig

AUDIENCE PARTICIPATION:

None

NEW BUSINESS:

None

OLD BUSINESS:

Pickleball Court	Secretary Beckie Meek reported that talking with Dylan Anderson from Risk Management he stated that if the court is back 15' from the road and the trail there is be no need for a net. He is also requesting that a sign be put up stating for Pickleball only.
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Chairperson Linkem stated that since there has been no representative for the Pickleball court for a few meeting that this be taken off of the agenda. Secretary Beckie Meek stated she would get in contact with Mike McCoy to let him know to come to the meeting in June.

Calistoga Park Options	In the Parks Advisory Board Packets were the updated plans with prices. After some discussion is a motion was made by Chairperson Linkem to recommend to CGA to go with Option 1 showing the plans in phases. It was seconded by Member Aldrich. Motion carried 5-0.
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Whitehawk Park	Whitehawk HOA President Melodi Koenig was asked to come and talk with the Parks Advisory Board. She was asked what she felt would be best for the Whitehawk Development. She knew things take a while, needed to be a commercial grade. She is also going to talk to her board about possibly looking helping with purchase of things at Whitehawk Park. She suggested to put in something for the younger group as that is what is mostly in the community.
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City Administrator Mark Bethune stated there a few options. The board could look at requesting to use the Asset Replacement Fund for this year, look at budget for 2019 or do nothing. After some discussion Member Aldrich moved to talk to CGA on what CGA feels should be done. Motion was seconded by Co-Chairperson Dannat. Motion carried 5-0.

Park Plans 3-5 yrs. Chairperson Linkem asked if the Parks Advisory Board has had time to take a look at all the city parks and write down what they feel each park should look like for a 3-5 year plan. Members asked for this to be placed on the June agenda to give them more time to evaluate each park.

Gratzer Park Update City Administrator Bethune reported that Gratzer Park is in limbo as funds are needed out of the Parks Fund to build a Publicworks Building, Police/Court Building and potentially a new City Hall Building. He should have a better idea of parks funds by end of June. But he is encouraging the Parks Advisory Board to continue on with all parks plans.

PARKS & RECREATION REPORT:

P&R Update Parks & Recreation Director Beckie Meek reported that teams are formed and will be starting week of April 16th. She also stated she will be out of the state from April 11th-23rd as her daughter is running the Boston Marathon. But Beckie will be available by email.

SET AGENDA ITEMS:

- March 1st Meeting Agenda
1. Pickleball Court
 2. Calistoga Park
 3. Gratzer Park Update
 4. Maintenance Issues
 5. Hanging Baskets Presentation
 6. 5 yr Plan of each City Park

GOOD OF THE ORDER:

North Park Fountain Chairperson Linkem has asked that the North Park Fountain be placed back on the agenda as he has some ideas he would like to share. This will be placed on the June agenda.

ADJOURN:

Co-Chairperson Dannat moved to adjourn the meeting at 7:38pm. Member Aldrich seconded the motion. Motion carried 5-0.

ATTEST:

Secretary, Beckie Meek

Chairperson, Jason Linkem