

**PARKS ADVISORY BOARD MINUTES**  
**April 10, 2018 - 6:30pm Public Safety Building**

Member Linkem called the meeting to order at 6:30pm. Roll Call found Members John Aldrich, Mike Dannat, Brigit Blackham and Kim Wainscott were present.

**ATTENDANCE:**

|                              |  |
|------------------------------|--|
| City Employees               | City Administrator Mark Bethune and Parks Advisory Board Secretary Beckie Meek |
| Professional Representatives | City Engineer, JC Hungerford-Parametrix  |
| Visitors                     | None   |

**AUDIENCE PARTICIPATION:**

None

**PRESENTATIONS:**

None

**NEW BUSINESS:**

|                      |  |
|----------------------|--|
| Welcome New Member   | Secretary Beckie Meek introduced the two new members of the Parks Advisory Board: Kim Wainscott and Brigit Blackham.   |
| Elect Chairperson    | Secretary Beckie Meek stated that a chairperson needed to be voted on with this group. Quickly Member Dannat moved to have Member Jason Linkem as the Parks Advisory Board Chairperson. Motion was seconded by Member Aldrich. Motion carried 5-0.   |
| Elect Co-Chairperson | Secretary Beckie Meek stated that a Co-Chairperson needed to be voted on with this group. Quickly Member Aldrich moved to have Member Mike Dannat as the Parks Advisory Board Co-Chairperson. Motion was seconded by Chairperson Linkem. Motion carried 5-0.   |
| Whitehawk Park       | City Administrator Mark Bethune reported to the Parks Advisory Board that it was brought to the cities attention that the Whitehawk Park play structure was not sound and needed to be blocked off. He also stated that this group needs to decide what they would like to recommend to CGA on what to do. |

A couple a residents from Whitehawk Development were there to find out when the play equipment is was going to be replaced. They were told that it was a process and cannot just have anything put up right away.

Some suggestions for replacement were:

- Swing Set with a baby swing

- Playground Equipment for preschool and a baby area
- Get rid of the rocks
- Covered Area

After some discussion it was discussed to look at downsizing the plans of Calistoga and using some funds from there to get something for Whitehawk Park. This recommendation will be taken to CGA to see what the councilmembers feel the Parks Advisory Board should do and then go from there.

### **OLD BUSINESS:**

Pickleball Court Secretary Beckie Meek reported that talking with Dylan Anderson from Risk Management is requesting that the Pickleball court be placed back from the road and the trail. He also is requesting that a net be placed up too. Chairperson Linkem asked to check with him how far from the road and also a sample of the net needed. This will be brought back to the May meeting.

### **PARKS PROJECTS:**

Calistoga Park Master Plan Chairperson Linkem gave a brief explanation of how the Parks Advisory Board got to where it was at for the new members. He asked the new members if they have any suggestions or comments on the Calistoga Park Plans. Member Wainscott does not like the idea of a zip-line. Member Blackham asked about the Gazebo and felt it was just not something she felt should be at Calistoga Park.

After some discussion a motion was made by Co-Chairperson Dannat to recommend to CGA to go with option 1 to include:

- Play Structure
- Swings (3 bays to include ADA swings)
- Upgrade on Dog Park
- ADA Spinner
- Music Station
- Gazebo
- Benches
- Covered Areas
- Baseball Field Improvement
- Restroom
- Trails
- Turf in needed areas (play fall area) otherwise leave as grass

Motion was seconded by Member Aldrich. Motion carried 5-0.

Gratzer Park Grant City Administrator Bethune reported that Gratzer Park is in limbo as funds are needed out of the Parks Fund to build a Publicworks Building, Police/Court Building and potentially a new City Hall Building. He should have a better idea of parks funds by end of June. But he is encouraging the Parks Advisory Board to continue on with all parks plans.

**PARKS & RECREATION REPORT:**

P&R Update Parks & Recreation Director Beckie Meek reported that teams are formed and will be starting week of April 16<sup>th</sup>. She also stated she will be out of the state from April 11<sup>th</sup>-23<sup>rd</sup> as her daughter is running the Boston Marathon. But Beckie will be available by email.

**SET AGENDA ITEMS:**

- March 1st Meeting  
Agenda
1. Pickleball Court
  2. Calistoga Park
  3. Gratzer Park Update
  4. Maintenance Issues
  5. Hanging Baskets Presentation
  6. 5 yr Plan of each City Park

**GOOD OF THE ORDER:**

None

**ADJOURN:**

Member Aldrich moved to adjourn the meeting at 7:46pm. Co-Chairperson Dannat seconded the motion. Motion carried 5-0.

**ATTEST:**

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Secretary, Beckie Meek

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Chairperson, Jason Linkem