

**PARKS ADVISORY BOARD MINUTES**  
**January 8, 2019 - 6:30pm MPC**

Chairperson Linkem called the meeting to order at 6:30pm. Roll Call found Co-Chair Mike Dannat and members John Aldrich and Brigit Blackham were present. Member Kim Wainscott was late.

**ATTENDANCE:**

City Employees	Parks Advisory Board Secretary Beckie Meek
Professional Representatives	None
Visitors	None

**MINUTES:**

November 7, 2018 Minutes	After review of the minutes of November 7, 2018 a motion was made by Member Aldrich to approve the minutes as prepared. The motion was seconded by Co-Chair Dannat. Motion carried 4-0.
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**NEW BUSINESS:**

Elect Chairperson	Motion was quickly made by CO-Chair Dannat to have Jason Linkem be the Chairperson for 2019 Parks Advisory Board. Motion was seconded by Member Aldrich. Motion carried 4-0.
Elect Co-Chairperson	Motion was made by Chairperson Linkem to have Mike Dannat be the Co-Chairperson for 2019 Parks Advisory Board. Motion was seconded by Member Aldrich. Motion carried 4-0.
Parks Planning Worksheets	Secretary Beckie Meek prepared a planning worksheet for each park. She asked for the Parks Advisory Board to go to each park and write the plans they would like to see for each park. This will be discussed at the meeting on February 6 <sup>th</sup> meeting.

**OLD BUSINESS:**

**PARKS PROJECTS:**

Prioritizing Parks/Projects	Secretary Beckie Meek reported that CGA (who PAB reports to) is now meeting on the 1 <sup>st</sup> Thursday of each month at 10am at the MPC. The councilmembers that are on that board now are Councilmember Nicola McDonald and Michelle Gehring.
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They have asked the PAB to work on what they would like to see as a board and then prioritize the projects. They also stated that if there is anything that CGA should be discussing to let them know and also anything that should be done 2019.

Fountain Chairperson Linkem stated that he and City Administrator Mark Bethune have been working on plans for the North Park Fountain. He will be bringing this to the next meeting February 6, 2019.

2019 Budget Secretary Beckie Meek reported that the budget for 2019 has been approved and was in the packet for the Parks Advisory Board to see.

**MAINTENANCE ISSUES:**

None

**PARKS & RECREATION REPORT:**

New Flier January – Secretary Beckie Meek reported that new fliers have gone out to the schools. She also reminded the board that if there is something they would like to see to let her know and she will see what she can do to make it a go!  
June 2019

Home of the Holidays Secretary Beckie Meek reported that the Home for the Holidays Event was a great success! There is also a link on the city website to see the short video on it.  
Event

Whitehawk Park Secretary Beckie Meek reported that the build for Whitehawk Park was a huge success! Started around 10am and were out by 3pm! The kids all love the equipment and the swings!  
Update

Calistoga Park Secretary Beckie Meek reported that the build for Calistoga Park is going to be late Spring (late May, early June).  
Update

**SET AGENDA ITEMS:**

- February 6, 2019 Meeting Agenda
1. January Meeting Minutes
  2. Parks Planning Worksheets
  3. Parks/Projects Priorities
  4. Fountain
  5. Maintenance Issues

**GOOD OF THE ORDER:**

None

**ADJOURN:**

Chairperson Linkem moved to adjourn the meeting at 7:03pm. Member Blackham seconded the motion. Motion carried 5-0.

**ATTEST:**

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Secretary, Beckie Meek

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Chairperson, Jason Linkem